Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, November 12, 2014
8150 Barbara Avenue
7:00pm

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
   - A. Preview of Winter Recreation Programs (Tracy/Jen/Al)
   - B. Preview of VMCC/Grove Programs (Bethany)
4. ANNOUNCEMENTS
   - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.invergroveheights.org
   - B. Next Meeting; December 10, 2014 Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed front this Agenda and considered in normal sequence.
   - A. Approval of Agenda
   - B. Approval of Minutes of October 8, 2014
   - C. Approval of Minutes of October 22, 2014 Work Session Meeting
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
   - A. Consider Approval of 2015 Parks and Recreation Fees
   - B. Consider Process to change Inver Wood Alcohol License from 3.2 Non-Intoxicating to Intoxicating
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
   - A. Department Happenings
   - B. Future of Our Parks – Parks and Recreation Plan
   - C. Review Proposed 2015 Operational Budget(s)
   - D. Review Proposed 2015-2019 Capital Improvement Budget(s)
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3 business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

October 8, 2014

PRAC Minutes Pending

City of Inver Grove Heights Minutes of the Proceedings Of The Park and Recreation Advisory Commission Work Study Meeting Wednesday, October 22, 2014

1. CALL TO ORDER:

Chair Eiden called the October 22, 2014 Park and Recreation Advisory Commission Meeting to order at 6:06 p.m. The meeting was held in Community Room 1 of the VMCC 8055 Barbara Ave.

2. ROLL CALL:

Present: Chair Al Eiden; Commissioners: Mark Freer, Kathryn Bauer, Deb Tix, and Willie Krech
Parks and Recreation Director Eric Carlson
City Staff: Finance Director Kristi Smith
Absent: Commissioners: Vice Chair Dennis Schueller, Jim Huffman, Mary Hapka and Joe Boehmer
Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

None

4. ANNOUNCEMENTS:

None

5. CONSENT AGENDA:

A. Approval of Agenda

Motion by Commissioner Freer, seconded by Krech, to approve the Consent Agenda as presented.

Aye: 5
Nay: 0 **Motion carried.**

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

Park & Recreation Funding 101

Director Carlson went through a set of PowerPoint slides that explained the different funding sources and their uses for the acquisition, maintenance, and replacement of the park system.

9. ADMINISTRATIVE PRESENTATIONS:

None

10. COMMISSION COMMENTS:

None

11. ADJOURN

Motion by Commissioner Bauer, seconded by Commissioner Tix, to adjourn the meeting at 6:45 p.m.

Aye: 5
Nay: 0 Motion carried.

AGENDA ITEM 8A

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Consider Approval of 2015 Park and Recreation Department Fees

Meeting Date:	November 12, 2014
Item Type:	Consent Agenda
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Matt Moynihan
	Bethany Adams
	Tracy Petersen

Fiscal/FTE Impact:

	None
	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	New FTE requested – N/A
X	Other

PURPOSE/ACTION REQUESTED

It is recommended that the Commission approve the attached fees for Parks & Recreation.

SUMMARY

Attached is a copy of the 2015 proposed fees for Parks & Recreation. Highlights of the changes are as follows:

Recreation

- A number of facility use fees will increase by an average of $5.00.

VMCC/Grove

- Membership rates are being increased by $1.00 per month and will be addressed in "odd" numbered years
- Admission fees will be addressed in "even" numbered years.

Inver Wood

- There is approximately a $1.00 per round increase proposed
- Proposing restricted season passes for Adults, Seniors, and Juniors
- Restructuring the Patron Card to a Player's Card with similar discounts but added value in the pro-shop and driving range
- Introducing Foot Golf on the Executive Course

CITY
OF
INVER GROVE HEIGHTS

2015 PROPOSED FEES
PARKS & RECREATION DEPARTMENT

RECREATION
INVER WOOD GOLF COURSE
VETERANS MEMORIAL COMMUNITY CENTER

Parks & Recreation

Item	Frequency	2014 Resident	2014 Non-Res	2015 Resident Proposed	2015 Non-Res Proposed
Park Shelters *(excludes Swing Bridge Park)	Per 5 hour block	$55	$75	$60	$80
Park Shelter * Swing Bridge Park Only				$100	$100
Picnic Kit *	NA	$12	$22	$12	$22
Volleyball Kit *	NA	$22	$40	$22	$40
Bocce Ball Set *	NA	$22	$40	$22	$40
Croquet Set *	NA	$12	$22	$12	$22
Tug-o-War Rope *	NA	$6	$12	$6	$12
Horseshoe Kit *	NA	$6	$12	$6	$12
Additional trash barrels/picnic tables	NA	$25	$35	$30	$40
Outdoor Ice Rink *	Per hour	$25	$35	$25	$35
Outdoor Ice Rink w/attendant *	Per hour	$35	$45	$35	$45
Outdoor Rink Lights	Per hour	$40	$60	$40	$60
Neighborhood Park/School Athletic Field	Per use	$35	$45	$40	$45
Tennis Courts	Per Hour/Court	$3	$5	$4	$6
Rich Valley Baseball Field (youth)	Per gm/practice	$70	$90	$75	$95
Rich Valley Baseball Field (adult)	Per gm/practice	$85	$105	$90	$110
Rich Valley Softball Field	Per gm/practice	$50	$75	$55	$80
Rich Valley Soccer Field (youth)	Per gm/practice	$70	$90	$75	$95
Rich Valley Soccer Field (adult)	Per gm/practice	$85	$105	$90	$110
Rich Valley Soccer ½ Field	Per gm/practice	$40	$50	$45	$55
Rich Valley Lights	Per hour	$40	$60	$40	$60
Rich Valley Field Tournament Fee	Per field/day	$175	$200	$180	$205
Rich Valley Tournament Vendor Fee	Per Weekend	$50	$100	$50	$105
Rich Valley Concession Stand	Per Weekend	$250	$250	$250	$250
Rich Valley Additional Maintenance Service- staff, equipment and supplies (4 fields or less)	Per hour	$50	$60	$50	$60
Rich Valley Additional Maintenance Service- staff, equipment & supplies (5 fields or more)	Per hour	$70	$80	$70	$80
Rich Valley Additional Maintenance Service-labor & supplies	Per hour	$40	$50	$40	$50
IGH Baseball, Softball & Soccer Association Tournament Fee	Per field/day	$75	$75	$80	$80
Local Athletic Assoc. User Fee	Per Player	$10	$15	$11	$17
Disc Golf Annual Pass	Per year	$30	$40	$30	$40
Disc Golf Daily Pass	Daily	$30	$40	$30	$40
Disc Golf Tournament	Per day	$200	$200	$200	$200
Disc Golf Tournament	Per Weekend	$500	$500	$500	$500
Mountain Bike Course	Per Day	$500	$500	$500	$525

- *Requires damage deposit
- **Fee replaces the agreement that expired in 2009 to build Rich Valley Athletic Complex. Revenue generated can be used on a project that would benefit youth athletics and the City. The project would be agreed upon between staff and the association and approved by the Council.
- Fees include tax
- Manager has discretion to negotiate off peak time usage rates

Inver Wood Golf Course

Item	Frequency	2014 Resident	2014 Non-Res	2015 Resident Proposed	2015 Non-Res Proposed
Pull Cart Rental	Per Round	$3.50		$3.50	
Player's Card	Per Season	$30	$45	$90	
Driving Range Balls-Large	Per Bucket	$8		$8	
Driving Range Balls-Medium	Per Bucket	$5		$6	
Driving Range Balls-Small	Per Bucket			$4	
Season Passes	Adult Season Pass-Restr.			$1,200	
	Sr. Season Pass-Restr.			$1,000	
	Jr. Season Pass-Restr.	$400	$400	$500	
Weekday	18 Hole Green Fee	$31		$32	
Mon - Thur	9 Hole Green Fee	$17.50		$18	
7 am to 5 pm	Patron 18 Green Fee	$26		$27	
Sat - Sun	Patron 9 Green Fee	$15.50		$16	
Noon to 5 pm	Sr/Jr 18 Green Fee	$20.50		$21	
	Sr/Jr 9 Green Fee	$11.50		$12	
	Executive Green Fee	$14.50		$14.50	
	Patron Exec Green Fee	$11.50		$11.50	
	Sr/Jr Exec Green Fee	$9.50		$10	
Weekend	18 Hole Green Fee	$40		$40	
Friday	9 Hole Green Fee	$25		$25	
Noon to 5 pm	Patron 18 Green Fee	$33		$33	
Sat - Sun	Patron 9 Green Fee	$18.50		$18.50	
6 am to Noon	Sr/Jr 18 Green Fee	$25		$27	
	Sr/Jr 9 Green Fee	$15.50		$16.50	
	Executive Green Fee	$17.50		$17.50	
	Patron Exec Green Fee	$14.50		$14.50	
	Sr/Jr Exec Green Fee	$9.50		$10	
Golf Car	18 Hole Car Fee	$17.50		$17.50	
Rentals	9 Hole Car Fee	$10.50		$10.50	
	Executive Car Fee	$6.50		$6.50	
	Sr. 18 Hole Car Fee	$12.50		$13.00	
	Sr. 9 Hole Car Fee	$8.50		$9.00	
	Sr. Exec Car Fee	$5.50		$6.00	
Evening	Twilight Green Fee	$25		$25	
5 pm to end	Patron Twilight Green Fee	$20.50		$20.50	
	Sr/Jr Twilight Green Fee	$16.50		$17	
	Twilight Car Fee	$14.50		$14.50	
	Sr. Twilight Car Fee	$10.50		$11	
Advertised/Promotional	18 Hole Green Fee	$22		$24	
Young Adult	9 Hole Green Fee	$13		$15	
	Executive Green Fee	$10		$12	
	18 Hole Car Fee	$11		$13	
	9 Hole Car Fee	$7		$9	
	Executive Car Fee	$4		$6	
Foot Golf	Adult			$10	
	Youth			$8	
	Ball Rental			$3	

- All fees include tax

VMCC/Grove

Item	Frequency	2014 Resident	2014 Non-Res	2015 Resident Proposed	2015 Non-Res Proposed
National Guard Room A, B, C	Per Hour	$28	$38	$30	$40
Community Room 1, 2, 3	Per Hour	$32	$42	$35	$45
Community Room Kitchen	Per day	$25		$25	$25
PA System	Per day	$25		$25	$25
Screen	Per day	$15		$15	$15
TV/DVD/Projector	Per day	$25		$25	$25
Easel	Per day	$10	$10	$10	$10
Room Rental Attendant	Per Hour	$30		$30	$30
Gymnasium – Athletic	Per Hour	$55	$70	$60	$75
Gymnasium – Weekday (M-F)	Per Hour	$75	$85	$80	$90
Gymnasium - Weekend (Sat.-Sun) All Day	Full Day	$630	$895	$630	$895
Gymnasium – Wedding Package (0-300 ppl)	Per Day	$800	$1,100	$800	$1,100
National Guard Gym Kitchen	Per day	$75	$75	$75	$75
West Rink-Turf	Per Hour	$80		$80	$85
Lock-In	Per Person	$30			
Childcare Drop-In Rate(non-member)	Per Hour	$3	$3	$3	$3
Membership – Single Enrollment Fee	One-Time	$49	$59	$49	$59
Membership – Dual Enrollment Fee	One-Time	$49	$59	$49	$59
Membership – Household Enrollment Fee	One-Time	$49	$59	$49	$59
Membership – Senior (60+)	Annual	$438		$449	
Membership – Single	Annual	$571		$581	
Membership – Dual	Annual	$775		$785	
Membership – Household (up to 6)	Annual	$898		$908	
Membership – PCA added to household	Annual	$192		$192	
Membership – Senior (60+)	Monthly	$43		$44	
Membership – Single	Monthly	$56		$57	
Membership – Dual	Monthly	$76		$77	
Membership – Household (up to 6)	Monthly	$88		$89	
Membership – PCA added to household	Monthly	$16		$16	
City Emp. Membership – Senior (60+)	Monthly	$35		$36	
City Emp. Membership – Single	Monthly	$45		$46	
City Emp. Membership – Dual	Monthly	$65		$66	
City Emp. Membership – Household	Monthly	$75		$76	
Corporate Membership – Senior	Monthly	$39		$40	
Corporate Membership – Single	Monthly	$51		$52	
Corporate Membership - Dual	Monthly	$69		$70	
Corporate Membership - Household	Monthly	$80		$81	
Military Active - Single	Monthly	$45		$46	
Military Active – Senior	Monthly	$35		$36	
Military Active – Dual	Monthly	$65		$66	
Military Active – Household	Monthly	$75		$76	
Military Vet – Senior	Monthly	$39		$40	
Military Vet – Single	Monthly	$51		$52	
Military Vet – Dual	Monthly	$69		$70	
Military Vet – Household	Monthly	$80		$81	
Daily Admission after 5:30pm (waterpark)	Daily	$4		$4	
Daily Admission after 8 pm (fitness center)	Daily	$4		$4	
Daily Admission – Youth/Senior	Daily	$7.50		$7.50	
Daily Admission – Adult	Daily	$7.50		$7.50	
Daily Admission – Household	Daily	$20		$20	
10-time Pass – Youth/Senior	10 Visits	$65		$65	

10-time Pass – Adult	10 Visits	$70		$70	
10-time Pass – Household	10 Visits	$170		$170	
ATM Transaction Fee	Per Transaction	$3		$3	
Open Gym	Daily	$3		$3	
Open Gym – Members	Daily	Free		Free	
Open Skate – adults (18 & older)	Daily	$5		$5	
Open Skate – children (17 & under)	Daily	$4		$4	
Open Skate – Members	Daily	Free		Free	
10-time Pass (Open Skate)	10 Visits	$45		$45	
10-time Pass (Open Hockey)	10 Visits	$54		$54	
Skate Rental	Daily	$2		$2	
Skate Sharpening	Daily	$4		$4	
Open Hockey	Daily	$6		$6	
Towel Rental	Daily	$1		$1	
Lock Rental	Daily	$1		$1	
Locker Rental (small)	Annual	$100		$100	
Locker Rental (large)	Annual	$200		$200	
Locker Rental (small)	Monthly	$11		$11	
Locker Rental (large)	Monthly	$22		$22	
Birthday Party Rental	Per use			Fri:$135/ Wknd: $185	Fri:$135/ Wknd: $185
Individual Lane Line	Per Hour	$11.25	$11.25	$11.25	$11.25
Dry Land Use	Per Hour	$20	$25	$20	$25
Leisure Pool	Per Hour	$450	$450	$450	$450
Lap Pool	Per Hour	$90	$90	$90	$90
Diving Well	Per Hour	$65	$65	$65	$65
Swim Event (Lap and Diving)	Per Hour	$125	$125	$125	$125
Lifejacket	Per use	$1	$1	$1	$1

- All month-to-month members can receive a 15% discount off 12 months paid in full (fee listed reflects discount)
- All fees include tax
- Pool rentals includes lifeguard fee(s)
- Swim Event rental does not include lifeguard fee(s)
- Employee membership rates are also available to City Council members and active Commission members.
- Seasonal staff working at the VMCC are afforded free use of the facility during their employment this does not include their spouse or family members.

ICE TIME	Monday – Friday		Saturday & Sunday	
	Prime	Non Prime	Prime	Non Prime
	3:00pm – 9:59pm	Before 3:00pm and after 10pm	7:00am – 8:59pm	Before 7:00am and after 9:00pm
October 1, 2014 – March 12, 2015	$205	$140	$205	$140
	Monday – Friday		Saturday & Sunday	
	Prime	Non Prime	Prime	Non Prime
	5:00pm – 8:59pm	Before 5:00pm and after 9:00pm	9:00am – 7:59pm	Before 9:00am and after 8:00pm
March 13, 2015 – September 30, 2015	$140	$125	$140	$125

- * - Certain restrictions apply to availability, reservations, and terms of usage.
- Fees do not include tax
- Manager has discretion to negotiate early and late ice time rates

AGENDA ITEM 9B

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Consider Process to Change Inver Wood's Alcohol License from 3.2% Non-Intoxicating to an Intoxicating License

Meeting Date:	November 12, 2014
Item Type:	Regular Agenda
Contact:	Matt Moynihan – 651.450.4324
Prepared by:	Matt Moynihan
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

- [ ] None
- [ ] Amount included in current budget
- [ ] Budget amendment requested
- [ ] FTE included in current complement
- [ ] New FTE requested – N/A
- [X] Other

PURPOSE/ACTION REQUESTED

Recommend to the city council to seek out special legislation to switch Inver Wood's current 3.2% Non-Intoxicating Liquor license to an Intoxicating License.

SUMMARY

Inver Wood has had an On Sale 3.2% Non-Intoxicating License since its beginning and would now like to pursue an On Sale Strong Liquor License. Inver Wood currently has sales from alcohol in the amount of $68,000 for 2014. Inver Wood Staff and the Park and Recreation Director recently met with the city's attorney on this topic. At this meeting the liquor license was discussed and it was decided that the easiest path to pursue would be to seek out special legislation to acquire an Intoxicating On Sale Liquor License. The City's Attorney said that a precedent has been set on this matter and that other golf courses have successfully acquired the legal means to acquire an Intoxicating Liquor License.

A lot of the surrounding golf courses that Inver Wood competes with have either gone to strong licenses or had them since their inception. Inver Wood would like to use this license as another source of revenue growth. We have had groups, both big and small, inquire about having their events at Inver Wood. The strong alcohol topic has been a determining factor for some of the groups as to whether or not they play our course or a competitor. We have received several customer comments regarding the inability to purchase strong alcoholic drinks.

Allowing Inver Wood to change its Liquor license status would provide more revenue to the bottom line while fulfilling the customer's needs and desires.

AGENDA ITEM 9A

CITY OF INVER GROVE HEIGHTS REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date:	November 12, 2014
Item Type:	Administrative Presentations
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

X	None
	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	New FTE requested – N/A
	Other

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- Department Happenings Report
- Miscellaneous

Parks & Recreation Department
Department Happenings

Parks

Preparation for Winter

Parks crews have been busy preparing parks for the inevitable arrival of winter:

- The infield aglime of ballfields at Southern Lakes and South Valley Parks were graded flat to facilitate building recreational ice in a timely manner.
- Building furnaces were checked for safe operation, cleaned and started up for season.
- All the hockey and skating lights were checked for safe operation.
- Irrigation systems at Rich Valley, VMCC, Armory, Skate Park, Public Works, Fire Halls and 70th and Cahill were all blown out with compressor and backflow plumbing removed.
- Drinking fountains at Rich Valley, Skate Park, North Valley, Community Center Park were all blown out and winterized.
- Parking lot islands and sidewalks were staked where parks plows.
- The three buildings at Rich Valley had plumbing drained of water and blown out. Series of 3 filters in water service lines installed this year performed well in removing sediment, iron and other minerals from water and prevented plumbing problems throughout busy summer season.
- Pond aerator was removed from Rich Valley pond.
- Flair fountains will be out next week to remove three Simley fountains.
- Park crew dropped nets at Rich Valley including outfield nets on fields 3 and 4, backstop net on field 5 and soccer net on field C.
- Soccer goal nets were also removed and majority of soccer goals stored for season.
- Posts for IGH Snowmobile Club were also installed adjacent to Rich Valley parking lot to direct snowmobiles.
- The Salem Hills community garden was cleaned up and tilled in preparation for next spring.
- Plows are being installed on pickups and broom and blower put on Toro mowers.

Fall Turf Work

Fall is a busy time for turf maintenance in parks. Park crew did a final mowing of turf, core aerated everything one more time, topdressed turf with sand compost mix and overseeded heavily used areas like soccer and baseball fields. Annual fall broadleaf weed spraying was performed by Parks crews at Rich Valley Athletic Complex.

Monthly Playground Inspection and Repairs
The monthly park playgrounds inspection included the play structure and slide at VMCC pool. Joe Hawkins has updated and improved all the playground inspections forms based on training he received at CPSC playground inspector's certification course.

Inver Wood Golf Course

Good October
Inver Wood experienced a good October and generated 1,000 rounds over last October. In all Inver Wood is 800 rounds ahead of last year at the end of October so we expect to finish the year with approximately the same amount of rounds played in 2014 as were played in 2013.

Recreation

Photo Contest
The Recreation staff is looking for photos that represent why Inver Grove Heights is such a wonderful place to call home. Entries are welcome in the following categories: Aesthetic Autumn, Photogenic Pets and Keep It Local. The contest deadline is Monday, December 1. Contest rules and application can be found at www.funatthegrove.com

Non-School Day Fun
The Recreation Division will be offering two days of fun on Dec. 29 & 30 during the holiday break. Days include swimming, ice skating, movies, sledding at South Valley and more.

Gearing up for Basketball Season!
Staff is gearing up for basketball season with our FUNdamental Basketball Skills classes (Grades 1-5) and Kindergarten Basketball starting in November followed by our Youth Basketball Leagues (Grades 1-4) that begin in early January.

Holiday Events
The Department will be offering a number of holiday events this season including Skate with Santa, Candy Cane Hunt, Holiday on Main Street and the Family New Year's Eve Party. Check the website at www.funatthegrove.com for more information.

Volunteer Opportunities
Staff has been working with the City's new part-time volunteer coordinator to create new volunteer opportunities. This winter during the busy Community Center season, we will utilize a volunteer a couple of nights per week to help with customer service, answer questions, direct renters to rooms, etc.

Veterans Memorial Community Center

Fitness Center Hosts Holiday Challenge
The fitness center staff is challenging members to maintain or lose weight during the holiday season. Participants will receive a workout towel for participating and the top three people that lose the most weight will receive a gift card. The program begins Nov. 20-26 with the weigh out occurring Jan. 1-5. Free for members; $5 punch card holders.

Busy Season Underway!
VMCC will be starting the busy season with the start of high school hockey, IGHHA youth hockey and the boy's swim season. The first high school hockey game was Nov. 7.

Adult Time Out Program Successfully Continues
The Community Center childcare staff continues to offer this once-a-month program to allow parents a break and kids to come and have fun for an evening. The program is for kids ages 6 months-11 years of age.

AGENDA ITEM 9C

CITY OF INVER GROVE HEIGHTS REQUEST FOR COMMISSION ACTION

Review 2015 Proposed Park and Recreation Operational Budget(s)

Meeting Date:	November 12, 2014		**Fiscal/FTE Impact:**
Item Type:	Administrative Presentations	☐	None
Contact:	Eric Carlson – 651.450.2587	☐	Amount included in current budget
Prepared by:	Eric Carlson	☐	Budget amendment requested
Reviewed by:	Mark Borgwardt	☐	FTE included in current complement
	Tracy Petersen/Bethany Adams	☐	New FTE requested – N/A
	Matt Moyihan/Glenn Lentner	x	Other

PURPOSE/ACTION REQUESTED

Information provided to the Commission is for review purposes only.

SUMMARY

Attached is a copy of the 2015 proposed budget for Recreation, Park Maintenance, Inver Wood Golf Course, and the Veterans Memorial Community Center. Highlights include:

Recreation

- No significant program changes proposed in the 2015 Budget
- We will continue to produce one (1) less Park & Recreation Brochure than we had previous to 2012
- Budgeted cost recovery projected proposed budget (41%)

Parks

- Personnel increase of 750 hours of seasonal employees (7.5 hrs/day x 5 days x 20 weeks = 750 x $14.06/hour = $10,500 + benefits for a total of $12,800 (Heritage Village Park, Rock Island Swing Bridge, City properties, Code compliance charged back to property)
- Small increases to utilities, fertilizers, etc.
- No significant changes to the budget

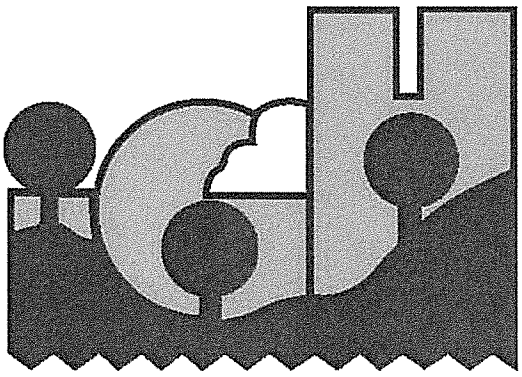
Inver Wood Golf Course

- Conversion of one (1) golf shop cashier to one (1) golf course maintenance technician
- Replacement of 3-5 pieces of capital equipment
- Replacement of maintenance facility roof
- Introduction of Foot Golf
- Introduction of Restricted Season Pass

Veterans Memorial Community Center

- Increase in Membership and Guest Service Supervisor from 30 hours to 40 hours per week
- We have experienced a 22% increase in check-ins over last year
- Assumes ISD 199 is paying for practice ice and their $100,000 payment is extended in 2015 and 2016
- Assumes Inver Grove Heights Hockey Association is making their $14,000 contribution
- Assumes the IGHHA will continue to operate the VMCC concession stand and sell dasher board advertising
- Cost recovery projected at 86% (not including capital investments)
- Continue to invest in improvements to the facility (pumps, heat exchangers, fitness equipment)

CITY
OF
INVER GROVE HEIGHTS



2015 PROPOSED BUDGET
RECREATION

RECREATION SPECIAL REVENUE FUND

Responsible Staff Person: Eric Carlson, Parks & Recreation Director
Tracy Petersen, Recreation Superintendent

PURPOSE & DESCRIPTION

- Encourage and help build a sense of community through a wide range of recreational and social opportunities
- Develop community through provision of recreation programs, facilities and events
- Provide support and oversight to partner organizations providing leisure activities
- Provide opportunities for leisure and social skill development
- Schedule and allocate use of community facilities to provide equal benefits to all residents
- Maintain a high level of service, accessibility and professionalism to expand revenue options to ensure the viability of this resource to the community

BUDGET GOALS

- Provide recreational programs, services and facilities
- Provide clerical support for program registrations, facility reservations, and general inquiries
- Provide staff support to the Parks and Recreation Advisory Commission
- Facilitate planning for future park, recreation, and facility development.

SERVICES PROVIDED

- Provide department administration
- Establish and manage recreation programs and services
- Prepare information for City Council
- Provide program and facility reservation and registration
- Respond to public comments or requests over the phone, in-person or email
- Manage all City-wide athletic fields
- Develop promotional and marketing materials
- Recruit, hire, train and supervise seasonal/temporary employees and volunteers
- Develop and manage policies and procedures to best meet the needs of the community
- Provide input and directions pertaining to policies, budget and general operations

REVENUE SUMMARY

Revenues	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Charges for Services	$256,500	$238,770	$241,700	$242,700
Miscellaneous	$11,068	$9,507	$8,500	$11,100
Other Sources	$427,002	$379,100	$328,100	$331,900
Total	**$698,071**	**$627,377**	**$578,300**	**$585,700**

EXPENDITURE SUMMARY

Expenditures	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Personnel Services	$473,617	$378,826	$405,000	$421,100
Professional/Technical	$34,540	$39,666	$33,500	$36,900
Purchased Services	$46,882	$46,071	$59.700	$60,400
Other Services	$26,991	$27,534	$29,700	$27,300
Supplies	$83,280	$78,691	$76,300	$73,800
Other Expenses	$12,359	$7,467	$5,100	$5,000
Total	**$677,669**	**$578,254**	**$609,300**	**$624,500**

Cost Recovery	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Net Gain (Loss)	($410,101)	($329,977)	($359,100)	($370,700)
Percentage	40%	43%	41%	41%

BUDGET HIGHLIGHTS

- No significant program changes proposed in the 2015 Budget
- We will continue to produce one (1) less Park & Recreation Brochure than we had previous to 2012
- Budgeted cost recovery projected proposed budget (41%)

POSITION INVENTORY

	2012 FTE Actual	2013 FTE Actual	2014 FTE Adopted Budget	2015 FTE Proposed Budget
Parks & Recreation Director	.25	.25	.25	.25
Recreation Superintendent	.90	.70	.70	.70
Guest Services & Marketing Supervisor	.10	.10	.10	.10
Recreation Coordinator	2.28	1.58	1.58	1.58
Accounting Technician	.33	.33	.33	.33
Customer Service Specialist	.50	.50	.5	.50
Seasonal Recreation Staff	1.73	1.67	1.91	1.91
Total FTE's	**6.09**	**5.13**	**5.37**	**5.37**

CITY
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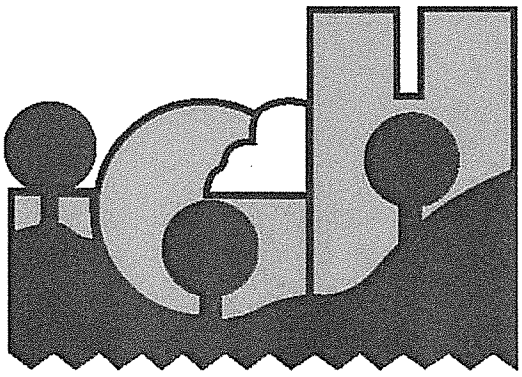

2015 PROPOSED BUDGET
PARKS MAINTENANCE

PARKS

Responsible Staff Person: Eric Carlson, Parks & Recreation Director
Mark Borgwardt, Parks Superintendent

PURPOSE & DESCRIPTION

- Provide safe locations for residents to gather as a community
- Support league, tournament and public play
- Ensure the availability of clean, safe, quality facilities, play features and amenities
- Facilitate reservations, community-based special events and recreational initiatives
- Coordinate the development of new park features and amenities
- Maintain the visual and physical integrity of City parks and grounds
- Assist other City Departments as required and/or requested (i.e. snow plowing)
- Maintain the City's urban forest

BUDGET GOALS

- Implement an effective turf and grounds management program at all city facilities
- Repair and maintain park buildings, structures and hard-scapes
- Create and maintain winter recreational opportunities
- Providing logistical and physical support to recreation programs and events
- Construct and install new park features and amenities
- Maintain existing trees and landscaping at all city facilities
- Conduct tree inspections as necessary
- Facilitate planning for future park, recreation, and facility development.

SERVICES PROVIDED

- Maintain City park grounds, turf and irrigation systems
- Install new park features
- Promptly respond to citizen requests
- Maintain City park buildings, facilities, amenities and infrastructure
- Mow boulevards and turf at all City buildings
- Prepare athletic fields for community and league use
- Provide support for special events
- Maintain trees and landscaping at all city facilities
- Insect and plant disease monitoring and treatment

EXPENDITURE SUMMARY

Expenditures	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Personnel Services	$826,863	$822,802	$903,400	$913,000
Professional/Technical	$35,401	$31,065	$29,500	$29,500
Purchased Services	$454,340	$429,249	$494,000	$534,700
Other Services	$89,047	$91,580	$112,200	$106,400
Supplies	$190,353	$164,745	$160,500	$173,000
Other Expenses	$35,749	$28,383	$27,000	$30,000
Total	**$1,631,753**	**$1,567,823**	**$1,726,600**	**$1,786,600**

BUDGET HIGHLIGHTS

- Personnel increase of 750 hours of seasonal employees (7.5 hrs/day x 5 days x 20 weeks = 750 x $14.06/hour = $10,500 + benefits for a total of $12,800 (Heritage Village Park, Rock Island Swing Bridge, City properties, Code compliance charged back to property)
- Small increases to utilities, fertilizers, etc.
- No significant changes to the budget

POSITION INVENTORY

	2012 FTE Actual	2013 FTE Actual	2014 FTE Adopted Budget	2015 FTE Proposed Budget
Park & Recreation Director	.75	.75	.75	.75
Parks Superintendent	1	1	1	1
Park Lead Worker	1.04	1	1	1
Park Maintenance/Forester	1.02	1.01	1	1
Park Maintenance Worker	4.41	4.09	4	4
Accounting Technician	.33	.33	.33	.33
Customer Service Specialist	.50	.50	.5	.5
GIS Technician	.16	.16	.16	.16
Seasonal Maintenance – Parks	2.38	2.86	2.62	2.98
Total FTE's	**11.59**	**11.70**	**11.36**	**11.72**

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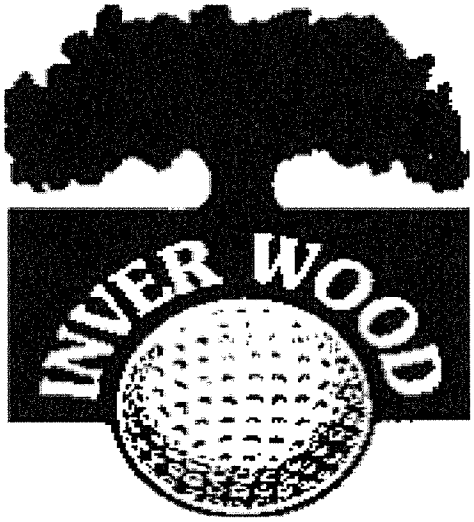

2015 PROPOSED BUDGET
INVER WOOD GOLF COURSE

INVER WOOD GOLF COURSE

Responsible Staff Person: Eric Carlson, Parks & Recreation Director
Al McMurchie, Golf Course Manager

PURPOSE & DESCRIPTION

- Provide a quality golf course product, well-conditioned and value priced.
- Provide fair and equitable tee time access to the general public.
- Provide comprehensive instructional options in order to develop player's skills and interest.
- Contribute to the overall recreational options maintained by the Community.
- Protect green space area in an environmentally responsible manner.

BUDGET GOALS

- Projecting volume usage trends in order to forecast revenue as accurately as possible.
- Identifying the proper pricing strategies in order to meet revenue goals.
- Defining and controlling all operating expenses.
- Identifying and defining capital improvement needs to maintain high quality facility condition over the long term.

SERVICES PROVIDED

- 18 Hole Championship Golf Course
- 9 Hole Executive Golf Course
- 40 Station Driving Range
- Instruction Programs
- Senior and Junior Programs
- Food and Beverage Services
- Golf Shop Merchandise Sales including professional club fitting

REVENUE SUMMARY

Revenues	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Charges for Services	$1,560,687	$1,402,594	$1,586,600	$1,540,000
Miscellaneous	$1,258,181			
Other Sources	$177,259	$3,044,069	$100,000	$100,000
Total	**$2,998,526**	**$4,446,663**	**$1,686,600**	**$1,640,000**

EXPENSE SUMMARY

Expenses	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Personnel Services	$962,145	$888,599	$862,500	$885,400
Professional/Technical	$5,968	$2,568	$500	$300
Purchased Services	$131,018	$84,420	$103,800	$100,600
Other Services	$111,880	$91,506	$74,700	$41,000
Supplies	$204,873	$178,361	$206,600	$211,400
Other Expenses	$308,975	$303,256	$303,100	$295,700
Cost of Sales	$104,803	$104,013	$109,500	$109,500
Capital Outlay			$135,000	$199,000
Debt Service	$96,733	$1,272	$4,300	
Total	**$1,926,395**	**$1,653,247**	**$1,800,000**	**$1,842,900**

BUDGET HIGHLIGHTS

- Conversion of one (1) golf shop cashier to one (1) golf course maintenance technician
- Replacement of 3-5 pieces of capital equipment
- Replacement of maintenance facility roof
- Introduction of Foot Golf
- Introduction of Restricted Season Pass

POSITION INVENTORY

	2012 FTE Actual	2013 FTE Actual	2014 FTE Adopted Budget	2015 FTE Proposed Budget
Golf Course Manager	1	1	0	0
Golf Course Superintendent	1	1	1	1
Assistant Superintendent	1	1	1	1
2nd Assistant Superintendent	.99	0	0	0
Golf Course Technician	0	0	0	.77
Golf Course Mechanic	1.04	1	1	1
Golf Course Cashiers	1.94	1.78	1.84	1.23
Operations Coordinator	1	1	1	1
Clubhouse Superintendent	0	0	1	1
Club House Coordinator	.83	.82	0	0
Seasonal – Golf Operations	3.07	2.69	2.64	2.64
Seasonal – Practice Center	.87	.65	1.34	1.34
Seasonal – Food & Beverage	1.82	1.58	1.73	1.73
Seasonal – Golf Carts Staff	.79	.67	.96	.96
Seasonal – Maintenance	3.73	3.00	4.39	4.39
Total FTE	**19.08**	**16.19**	**17.9**	**18.06**

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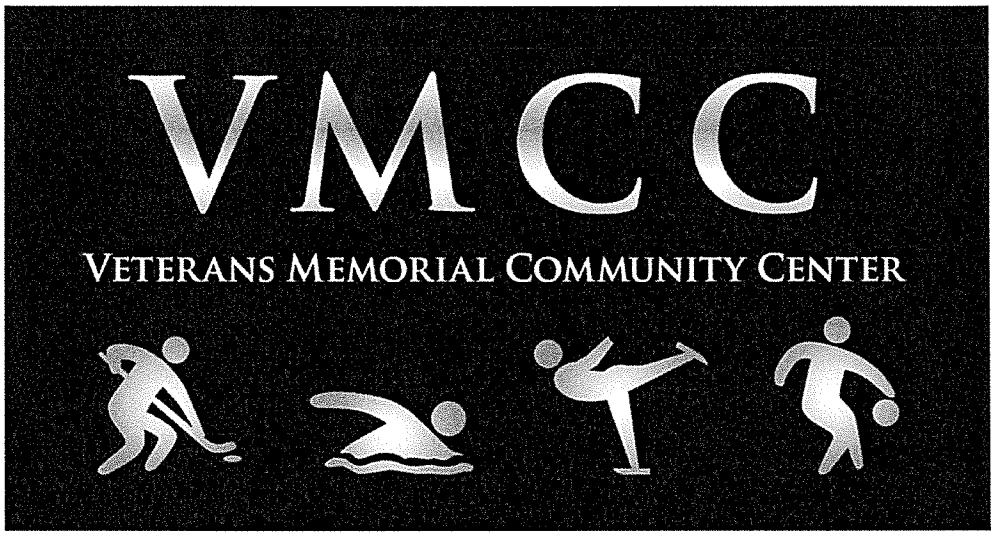

2015 PROPOSED BUDGET

VETERANS MEMORIAL COMMUNITY CENTER

COMMUNITY CENTER SPECIAL REVENUE FUND

Responsible Staff Persons: Eric Carlson, Parks & Recreation Director
Bethany Adams, Guest Service & Marketing Supervisor
Tracy Petersen, Recreation Superintendent

PURPOSE & DESCRIPTION

- Provide a positive environment for residents and guests of all ages to gather for fitness, aquatic, ice, business, social, gymnasium and wellness activities
- Encourage and help build a sense of community through a wide range of recreational and social opportunities
- Promote health and wellness in the community
- Maintain a high level of service, accessibility and professionalism to expand revenue options to ensure the viability of these facilities to the community

BUDGET GOALS

- Facilitate a wide variety of programs and classes for members and non-members
- Market and operate a wide range of meeting spaces and rental opportunities for the community
- Capture a high level of revenues to offset the operational costs of the building
- Protect the community investment by maintaining the integrity and value of the building and its amenities
- Operate and maintain a quality fitness center and wellness program
- Provide facilities, programming and opportunities for all ages
- Create a welcoming atmosphere and survey input from users to best determine how to meet existing needs and identify future program growth opportunities
- On-going analysis of existing operation and research to find ways to expand the opportunities offered year round in order to maximize the capital investments
- Provide members and guests with a complete aquatics experience on a year-round basis

SERVICES PROVIDED

- Register participants in programs and memberships
- Set up room configurations to accommodate events
- Develop promotional and marketing materials
- Recruit, hire, train and supervise full time, part time, and seasonal employees
- Provide work direction to ensure high level of customer service
- Manage building infrastructure to ensure efficient, safe and clean environment
- Establish and manage fitness, ice and aquatic programs and classes
- Coordinate the rental of spaces within the facility
- Provide input and directions pertaining to policies, budget and general operations
- Develop and manage capital improvements and long-range planning

REVENUE SUMMARY

Revenues	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Charges for Services	$2,031,196	$2,168,770	$2,054,000	$2,194,300
Miscellaneous	$138,834	$133,515	$130,200	$130,000
Other Sources	$702,829	$703,918	$879,500	$783,800
Total	**$2,872,859**	**$3,006,203**	**$3,063,700**	**$3,108,100**

EXPENDITURE SUMMARY

Expenditures	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Personnel Services	$1,497,394	$1,532,746	$1,575,800	$1,640,700
Professional/Technical	$6,577	$91,529	$7,200	$7,200
Purchased Services	$628,155	$731,593	$644,700	$706,300
Other Services	$95,835	$94,527	$116,100	$96,700
Supplies	$207,792	$209,253	$222,300	$223,700
Other Expenses	$82,766	$33,204	$33,600	$33,500
Capital Outlay	$347,683	$309,746	$464,000	$400,000
Total	**$2,866,202**	**$3,002,596**	**$3,063,700**	**$3,108,100**

Cost Recovery	2012 Actual	2013 Actual	2014 Adopted Budget	2015 Department Request
Net Gain (Loss)	($348,489)	($390,565)	($415,500)	($383,800)
Percentage*	86%	85%	84%	86%

**NOT INCLUDING CAPITAL*

BUDGET HIGHLIGHTS

- Increase in Membership and Guest Service Supervisor from 30 hours to 40 hours per week
- We have experienced a 22% increase in check-ins over last year
- Assumes ISD 199 is paying for practice ice and their $100,000 payment is extended in 2015 and 2016
- Assumes Inver Grove Heights Hockey Association is making their $14,000 contribution
- Assumes the IGHHA will continue to operate the VMCC concession stand and sell dasher board advertising
- Cost recovery projected at 86% (not including capital investments)
- Continue to invest in improvements to the facility (pumps, heat exchangers, fitness equipment)

POSITION INVENTORY

	2012 FTE Actual	2013 FTE Actual	2014 FTE Adopted Budget	2015 FTE Proposed Budget
Manager of Arena & Building Maintenance	0	0	0	0
Recreation Superintendent	.10	.30	.30	.30
Guest Services & Marketing Supervisor	.65	.65	.65	.90
Aquatics Coordinator	1	1	1	1
Recreation Coordinator	.20	.42	.42	.42
Fitness Coordinator	1.01	1	1	1
VMCC Full Time Maintenance	3.10	3.02	3	3
VMCC Full Time Operations	2.87	3.04	3	3
Customer Service Specialist	1.60	1.83	1.75	1.75
Accounting Technician	.34	.34	.34	.34
Seasonal Guest Service	4.44	3.18	3.14	4.71
Seasonal Maintenance	2.04	1.45	2.40	1.76
Seasonal Fitness	4.28	5.60	4.72	3.82
Seasonal Aquatic	7.33	7.16	7.30	7.30
Seasonal Concessions	.08	.09	.12	.07
Kids ROCK	3.74	3.51	3.32	4.61
Seasonal Dance/LTS	.48	.39	.32	.34
Total FTE's	**33.51**	**32.98**	**32.78**	**34.32**

2015 Park & Recreation Department Budgeted FTE Accumulated Totals

	Full Time/Part Time Benefited	Seasonal Non-Benefited	Total
Parks	8.58	2.98	11.56
Recreation	3.46	1.91	5.37
VMCC	11.71	22.61	34.32
Inver Wood	7	11.06	18.06
Total	**30.75**	**38.56**	**69.31**

Park & Recreation Staff Comparison 2006 Budget vs. 2015 Budget

Budgeted FTE	2006	2015	Difference
Parks Benefited	8.58	8.58	0.00
Parks Seasonal	3.96	2.98	-0.98
Recreation Benefited	5.66	3.46	-2.20
Recreation Seasonal	2.2	1.91	-0.29
VMCC/Grove Benefited	15.2	11.71	-3.49
VMCC/Grove Seasonal	29.93	22.61	-7.32
Inver Wood Benefited	8.47	7.0	-1.47
Inver Wood Seasonal	16.61	11.06	-5.55
Total	**90.61**	**69.31**	**-21.3**

AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS REQUEST FOR COMMISSION ACTION

Review Proposed 2015-2019 Capital Improvement Budget(s)

Meeting Date:	November 12, 2014
Item Type:	Administrative Presentations
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

[ ]	None
[ ]	Amount included in current budget
[ ]	Budget amendment requested
[ ]	FTE included in current complement
[ ]	New FTE requested – N/A
[X]	Other

PURPOSE/ACTION REQUESTED

Information provided to the Commission is for review purposes only.

SUMMARY

Attached are copies of the 2015-2019 Capital Improvement Budgets for the Park and Recreation Department. The individual budgets include:

Park Acquisition Fund (Fund 402)

- Improvements to the Rich Valley Maintenance Facility for employee safety and increasing storage efficiency
- Improvements to Heritage Village Park which include utilizing a portion of the $2,000,000 grant received from the State of Minnesota
- Improvements to four (4) fields at Rich Valley Park dugouts in cooperation with youth Softball and Baseball
- Acquisition of 5-10 acres of land in the NW Area

Park Capital Replacement Fund (Fund 444)

- Resurfacing of selected trails and parking lots
- Replacement of playground equipment at one park
- Improvements to the South Valley Building, Picnic Shelter, and Playground equipment

Inver Wood Golf Course (Fund 503)

- Replacement of the maintenance facility roof
- Replacement of 3-5 pieces of capital equipment

Veterans Memorial Community Center (Fund 205)

- HVAC equipment
- Heat exchangers
- Fitness equipment
- Replacement of roof above the spa

City of Inver Grove Heights
Park Acquisition Fund 402 - Exhibit B

Inflation for capital items				4.00%	4.00%	4.00%	4.00%
	2013	2014	2015	2016	2017	2018	2019
Beginning Fund Balance	1,318,727	1,357,900	1,409,664	100,611	119,617	450,813	785,321
Sources of Funds							
Charges for services	198,433	41,095	21,850	330,000	330,000	330,000	330,000
State bonding grant			900,000				
Other	1,754		30,000				
Transfer in	108,734						
Interest	(2,498)	13,579	14,097	1,006	1,196	4,508	7,853
Total Sources of Funds	306,423	54,674	965,947	331,006	331,196	334,508	337,853
Expenditures							
Current							
Future projects							
Capital outlay							
Rich Valley maintenance building			40,000				
Heritage Village Park			1,700,000				
Rich Valley dugouts			60,000				
NWA park acquisition			400,000				
NWA park development				200,000			
NWA trail development			75,000	100,000			
Rock Island swing bridge	205,569	2,910					
Transfer out	61,681						
Total Expenditures	267,250	2,910	2,275,000	300,000	0	0	0
Inflation-capital only	267,250	2,910	2,275,000	312,000	0	0	0
Ending Fund Balance	1,357,900	1,409,664	100,611	119,617	450,813	785,321	1,123,174

City of Inver Grove Heights
Park Capital Replacement Fund 444 - Exhibit C

Inflation for capital items				4.00%	4.00%	4.00%	4.00%
	2013	2014	2015	2016	2017	2018	2019
Beginning Fund Balance	**720,065**	**793,005**	**777,035**	**314,805**	**268,353**	**362,877**	**479,019**
Sources of Funds							
Franchise fees							
Transfer from General Fund	150,000	190,100	150,000	150,000	150,000	185,047	200,000
Transfer from Capital Facilities	25,000	25,000	25,000	25,000	25,000	14,953	0
Transfer from Host Community	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer from Local Improvement	347						
Other							
Interest	(1,268)	7,930	7,770	3,148	2,684	3,629	4,790
Total Sources of Funds	**199,079**	**248,030**	**207,770**	**203,148**	**202,684**	**228,629**	**229,790**
Expenditures							
Current	34,643						
Capital outlay							
Park Trail and Parking Lot	70,206	124,000	100,000	100,000	100,000	100,000	100,000
Park equipment		140,000					
Playground equipment			70,000	140,000			
South Valley building			200,000				
South Valley picnic shelter			200,000				
South Valley playground equipment			100,000				
Maintenance	21,290						
Transfer out							
Total Expenditures	**126,139**	**264,000**	**670,000**	**240,000**	**100,000**	**100,000**	**100,000**
Inflation-capital only	**126,139**	**264,000**	**670,000**	**249,600**	**108,160**	**112,486**	**116,986**
Ending Fund Balance	**793,005**	**777,035**	**314,805**	**268,353**	**362,877**	**479,019**	**591,824**

City of Inver Grove Heights
Golf Course Fund 503- Exhibit I

Inflation for capital items			4.00%	4.00%	4.00%	4.00%	4.00%
	2013	2014	2015	2016	2017	2018	2019
Beginning Cash Balance	**(3,007,682)**	**5,901**	**102,635**	**93,136**	**12,907**	**20,696**	**8,532**
Sources of Funds							
Transfer from Host Community	99,979	110,162	100,000	100,000	100,000	100,000	100,000
Transfers in (other funds)	2,944,090						
Land sale proceeds							
Operations	1,402,558	1,586,600	1,540,000	1,586,200	1,633,786	1,682,800	1,733,284
Other							
Interfund loan	78,075						
Interest		**59**	**1,026**	**931**	**129**	**207**	**85**
Total Sources of Funds	**4,524,702**	**1,696,821**	**1,641,026**	**1,687,131**	**1,733,915**	**1,783,007**	**1,833,369**
Expenditures							
Operations	1,316,766	1,399,300	1,395,900	1,451,736	1,509,805	1,570,198	1,633,006
Capital Equipment & Capital Outlay	99,979	145,162	199,000	250,000	200,000	200,000	175,000
Interfund loan repayment	64,863	26,025	26,025	26,025			
Bond/capital lease prin/int	29,511	29,600	29,600	29,600			
Total Expenditures	**1,511,119**	**1,600,087**	**1,650,525**	**1,757,361**	**1,709,805**	**1,770,198**	**1,808,006**
Inflation-capital only	**99,979**	**145,162**	**199,000**	**260,000**	**216,320**	**224,973**	**204,725**
Ending Cash	**5,901**	**102,635**	**93,136**	**12,907**	**20,696**	**8,532**	**4,171**

City of Inver Grove Heights
Community Center Special Revenue Fund 205- Exhibit K

Inflation for capital items			4.00%	4.00%	4.00%	4.00%	4.00%
	2013	2014	2015	2016	2017	2018	2019
Beginning Fund Balance	**145,566**	**149,172**	**160,664**	**160,664**	**160,664**	**160,664**	**160,664**
Sources of Funds							
Transfer from Host Community Fund	394,192	415,500	388,000	423,876	462,923	503,588	545,930
Transfer from Host Community Fund				900,000	350,000	250,000	900,000
Transfer from Community Projects	309,726	40,000	0	0	0	0	0
Transfer from Capital Facilities	0	434,000	408,000	500,000	0	0	0
Operations							
Charges	2,168,768	2,054,000	2,194,300	2,238,186	2,282,950	2,328,609	2,375,181
Miscellaneous	133,203	130,200	130,000	130,000	130,000	130,000	130,000
Interest	**318**	**1,492**	**0**	**1,607**	**1,607**	**1,607**	**1,607**
Total Sources of Funds	**3,006,207**	**3,075,192**	**3,120,300**	**4,193,669**	**3,227,479**	**3,213,803**	**3,952,718**
Expenditures							
Operations	2,691,759	2,599,700	2,712,300	2,793,669	2,877,479	2,963,803	3,052,718
Capital Outlay							
CIP	309,746	464,000	408,000	1,400,000	350,000	250,000	900,000
Transfer out	1,096						
Total Expenditures	**3,002,601**	**3,063,700**	**3,120,300**	**4,193,669**	**3,227,479**	**3,213,803**	**3,952,718**
Ending Fund Balance	**149,172**	**160,664**	**160,664**	**160,664**	**160,664**	**160,664**	**160,664**

AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date:	November 12, 2014
Item Type:	Commission Presentations
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

[X]	None
[ ]	Amount included in current budget
[ ]	Budget amendment requested
[ ]	FTE included in current complement
[ ]	New FTE requested – N/A
[ ]	Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.