

Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, April 8, 2015
8150 Barbara Avenue
7:00pm

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
 - A. Preview Aquatic Programs - Tammy
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.invergroveheights.org
 - B. Next Meeting; May 13, 2015 Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Minutes of March 11, 2015
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Consider Park Dedication for Classic Construction – Case 15-09SCV
 - B. Consider Contract for North Valley Disc Golf Admissions and Retail Sales Proposal
 - C. Consider Approval of Rich Valley Maintenance Building Improvements
 - D. Consider Contractor for 2015 Goose Management
 - E. Consider Hiring Architect and Design Engineer for Golf Course Driving Range, Bunker, and Irrigation Project(s)
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
 - B. Update on Dog Park Sub-Committee
 - C. Update on Future of Our Parks – Park & Recreation System Plan Sub-Committee
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3 business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

**City of Inver Grove Heights Minutes of the Proceedings
Of The Park and Recreation Advisory Commission
Wednesday, March 11, 2015**

1. CALL TO ORDER:

Chair Eiden called the March, 11, 2015 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Al Eiden; Commissioners: Jim Huffinan, Mary Hapka, Deb Tix, Mark Freer, Kathryn Bauer, Joe Boehmer, and Willie Krech

Parks and Recreation Director Eric Carlson

Absent: Vice Chair Dennis Schueller
Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

A. Preview Spring/Summer Recreation Programs – Jen

Parks and Recreation Director Eric Carlson stated one of our Recreation Coordinators, Jen Graham, will highlight some of our programs that are coming up.

Jen Graham, Recreation Coordinator, gave an update on the following Parks and Recreation Programs:

The new brochure came out this week and is full of lots of fun and exciting things for everybody.

This Friday and Saturday we are working along with the Golf Course, to host a joint job fair to fill all of our open positions. We thought it was nice to do this jointly and so far we have had a lot of response. We did one last year, just the Park and Recreation Department, and did really well.

Spring Programs;

-Lacrosse:

We are up two teams in our Box Lacrosse League from last year. The Boys Lacrosse team now has two U9 teams, and U11 has three teams. We are also seeing a bump in interest in Girls Lacrosse. Due to this, we have a Girls Lacrosse Training Clinic and Camp that is getting a good response. It is our hopes to add Girls Lacrosse Leagues to the program as well.

-Lawn of the Week:

This is a new program we are adding where we are working with our Parks Department, and our Intern Program, as we are out and about and seeing fabulous lawns in the Community. You can nominate someone in your Community or our staff can catch you doing good things with your lawn. They will have a sign to post in your yard. Then at the end of the summer one of our Interns will have a slide show to show you as well as a feature on our website. They just received their first nomination today, from a neighbor who nominated a gentleman down the block from her.

-Kids Rock Program:

Our summer childcare program registration is ongoing. We have filled up the last two years, and they see filling this year as well. It is an all-day program open from 6:30 to 5:30. We use the Community Center and all it has to offer, as well as go on Field Trips in our Community.

-Spring and Summer Tennis Program:

Our Teen Tennis Program where we play neighboring communities.

-Camps:

We have Basketball, Volleyball, Musical Theatre, Lacrosse Clinic, and Safety Camp.

-Musical Theatre and Drama Camps:

This has been very popular, last year we had to add classes. We are hoping to do the same this year.

-Farmers Market:

Last year we made the switch to Sundays. The previous years it had been held on Thursday evenings. It was a great change. From talking to the market manager, everything has really increased. We tripled our attendance as well as our vendors. When you have more vendors, you have more folks coming to the Farmers Market. This year it will be starting the third weekend in June from 8:00 a.m. to noon.

Commissioner Boehmer agreed it was a good idea to move the Farmers Market to Sundays from Thursdays.

Chair Eiden asked for more information about Interns.

Coordinator Graham responded we have a Park and Recreation Intern. They have not been hired yet, but will be soon. We have had an intern for the past several years. The program runs from May through August. We give them a few projects throughout their time here. Last summer we had a student from Mankato.

4. ANNOUNCEMENTS:

- A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at: www.invergroveheights.org**
- B. Next Meeting: April 8, 2015. Regular Meeting 7:00 p.m.**

5. CONSENT AGENDA:

- A. Approval of Agenda**
- B. Approval of Minutes of:**
 - i. November 12, 2014**
 - ii. December 10, 2014**
 - iii. January 14, 2015**
 - iv. February 11, 2015**

Motion to approve the Agenda by Commissioner Hapka. Seconded by Commissioner Boehmer.

Aye: 8
Nay: 0 Motion carried.

Motion to approve the November 12, 2014 Minutes by Commissioner Tix. Seconded by Commissioner Bauer.

Aye: 8
Nay: 0 Motion carried.

Motion to approve the December 10, 2014 Minutes by Commissioner Boehmer. Seconded by Commissioner Hapka

Aye: 8
Nay: 0 Motion carried.

Motion to approve the January 14, 2015 Minutes by Commissioner Tix. Seconded by Commissioner Bauer.

Aye: 8
Nay: 0 Motion carried.

Motion to approve the February 11, 2015 Minutes by Commissioner Bauer. Seconded by Commissioner Tix.

Aye: 8
Nay: 0 Motion carried.

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Consider Approval of Rich Valley Dugout Cover Project

Recreation Superintendent Tracy Petersen is asking for approval of 18 dugout covers for the Rich Valley Athletic Complex for a sum not to exceed \$100,000 with funding coming from the following sources:

*\$30,000 from the Park Acquisition and Development Fund, known as Fund 402. That amount could include a matching Grant from the MN Twins that we have applied for. If that Grant is not received we would use an additional \$10,000 from that same fund.

*\$50,000 from IGH Baseball Association over a five year period.

*\$10,000 from IGH Softball Federation over a five year period.

The Rich Valley Athletic Complex has been in operation since 1997. It is our main site for soccer, softball, and baseball. People that use the facility highlight it as one of the finest in the metro area. We use it for many tournaments, league games, practices, and clinics. The dugout covers would provide safety on the field from foul balls, as well as safety from the elements. This has been a high priority, for both Staff and the Associations, for many years now. It is a high use facility and we feel that in order to continue to attract the groups that we have this is a project we feel very strongly about.

We have received two quotes. One from Just-Rite Fence and the other from Dakota Unlimited. We are recommending Just-Rite Fence to construct the 18 dugouts at a cost not to exceed \$100,000.

In terms of tournaments, in 2013 we did nine tournaments. In 2014, we did 11. In 2015, we are at about 13 or 14. In 2013, we had 2,400 hours of use out there. In 2014, we were just under 3,000. Use continues out there, and this is a partnership and collaboration that both this Commission and the City Council have encouraged us to tackle in order to accomplish projects. Jeff Baglio and Matt Bell, two members of the Baseball Association, are here if you need to speak with them.

Chair Eiden asked if the gentlemen would introduce themselves to the Commission.

Jeff Baglio, President of the Inver Grove Heights Baseball Association, commented that with all the tournaments we put on, as well as helping with Concessions, housing for the players is the only thing that is missing at this complex. It's needed for safety.

Matt Bell, Tournament Director for Inver Grove Heights Baseball, stated on the weekends that we host, we host between 30-40 teams. Everyone has rave reviews of the complex. One area that we are always asked about is dugout covers. Teams need to know if they need to lug in the tarps to cover them if there are no dugout covers.

Commissioner Huffman is for the baseball covers. He doesn't want them to suffer out there anymore.

Commissioner Krech felt this commitment is well worth the effort.

Mr. Baglio commented that we are invested in this. We hear compliments from all over. The furthest team we have had is from St. Cloud. If it weren't for the drive, they would come here weekly. We have hoped to get these covers for about four years.

Commissioner Hapka felt it was a great commitment on your part. Safety is number one with being out in the elements all day. This complex draws people into our Community. If we can increase use out there by having these, it would be a good thing.

Commissioner Tix mentioned it will also bring additional users out there instead of just the baseball players. Softball players will come out and use it too. Having that cover over the dugout will save many.

Commissioner Freer asked if there was a construction deadline?

Superintendent Petersen stated they are hoping to start it in April or May. It may not be up at the beginning of the season, but at least they will be starting the project. Mid June would probably be the latest they would work on them. We will work with the contractor to see if they can build them off-site so it won't disrupt any play.

Motion by Commissioner Huffman to approve the dugout covers as presented. Seconded by Commissioner Krech.

Aye: 8

Nay: 0 Motion carried.

Chair Eiden thanked them for their commitment and effort to make this work.

B. Consider Approval of 2015 Tree Replacement Plan

Mark Borgwardt, Parks Superintendent, stated before you is the request to use the Tree Preservation Mitigation Fund to purchase some trees, seedlings, and hardwood mulch for the upcoming season. We have taken a lot of trees from our tree nursery at Salem Hills over the years and we need to replace them. This fund was put into place in 2003. It allows for up to 50% of the fund to be used. We have about \$18,000 in that fund. We are requesting \$8,500.

Commissioner Huffman asked if they are to replace diseased trees?

Superintendent Borgwardt responded yes. Our Forrester put together a list. He has 20 trees we are taking out of the Salem Hills Nursery to replace Ash Trees we have taken out of our parks.

Commissioner Freer asked if some of the mulch is going on the trail behind the Grove? There is a trail there that is growing trees.

Superintendent Borgwardt stated the mulch is for the trees.

Chair Eiden asked that since you are growing a lot of these trees, are the costs associated with getting the trees started associated with this funding? When you started out you were buying trees to replace.

Superintendent Borgwardt responded that we have put container trees out in the park. Now we are growing our own. We put those in the tree nursery and take care of them for about five to seven years, then take them out of the nursery and put them into our parks. It is working pretty well.

Motion by Commissioner Huffman to accept the Tree Replacement Plan as presented. Seconded by Commissioner Krech.

Aye: 8

Nay: 0 Motion carried.

9. ADMINISTRATIVE PRESENTATIONS:

A. Discuss Dog Park

Director Carlson stated he wanted the Commission to have an open conversation about the dog park. It's been awhile since we have talked about it. The City Council has discussed it a few times. There has been no acceptance or approval to construct a dog park right now. The conversation at the Council level has been to put one potentially down at Heritage Village Park, on the west side of Doffing Avenue. This hasn't been approved and we are not sure what level of support this has. He is unsure if this Commission wants to pursue having a dog park or not, therefore he felt it was a subject we can put up for discussion.

Commissioner Huffman has heard a lot of discussion when people go register their dogs, they ask for a dog park. He spoke to Joe Lynch, the City Administrator, about possibly sending out information to those that own dogs; maybe even have them attend a City Council meeting to speak regarding this.

Commissioner Freer asked if this piece of land includes land that we need to purchase?

Director Carlson responded no. All of this land is currently owned by the City of Inver Grove Heights.

Commissioner Krech asked if there is a cost factor that we need to include in this if we send this to the City Council? He felt we had some numbers regarding one at one point.

Director Carlson stated he wasn't prepared for the numbers part of this yet. This is more to see what the Commissions interest is in pursuing this or being patient.

Chair Eiden felt we could table it and put it on the books. He has mixed emotions about a dog park. If we do a dog park, he would like to see us do it right. His recollection is that this location was less than three acres?

Director Carlson responded it is 2.89 acres.

Chair Eiden commented that if we are going to do a dog park, he would like to do a park more comparable to South St. Paul's, rather than West St. Paul's.

Commissioner Huffman stated we can start off small, and then we may need larger.

Commissioner Tix felt that starting small and going big just isn't going to work. She would be a big proponent for a dog park, but there are enough dog parks close by that we should do it right and not just to have one. South St. Paul isn't that far, Rosemount isn't either. She doesn't feel, that given the budget, this is the right time to build one right now.

Commissioner Hapka agreed with Commissioner Tix. Unless there is a high demand from our residents, the land is there, we own it, and we are not doing anything else there right now. She asked what the average size of a dog park is?

Chair Eiden he has heard six to eight acres is an adequate sized dog park.

Commissioner Tix commented to all those out there watching. If someone wants to attend a Council meeting and speak about it, then that would show citizen interest in it so that we could move forward.

Chair Eiden felt this is one of those instances where getting some input from users will help us know what they want to put into a park.

Commissioner Bauer stated the City does have information on people who have dogs. What they can do is survey those folks and see what they are looking for in a dog park, this location, etc.

Commissioner Tix stated the one thing you can do at a dog park is that you can let them off leash.

Commissioner Boehmer commented that Rich Valley and Lions Park have dogs off leash there.

Commissioner Freer commented that we have great trails he has used along with his dog and sees a lot of others with their dogs walking them as well. He agrees that this doesn't seem to be the right time to move forward with more expenditures. This doesn't seem to be a priority at this time. When it does become an issue, there should be a sub-group of this Commission to sit down and meet with people, see some parks, and then come up with a better plan that we can work with on this Commission.

Commissioner Tix would also like to see that group work with PetSmart and PetCo to get some free bags. It would be great to partner with the businesses around here that have a vested interest in having dogs in the area.

Commissioner Freer stated the Eagan one is run by a private Dog Association. He agrees there should be a group of people that can sit down and talk about this.

Citizen Dennis Madden stated we were in front of this group a year ago talking about a dog park, and now we are considering it again. He would like to see a decision made. We don't need six acres like South St. Paul has, three acres is fine. He felt Commissioner Huffman made a good point. We should send out information to those that have dogs and give a notice so that they can come and discuss it. We do spend a lot of money on a lot of other things, which is great, but the dog owners would appreciate getting a dog park. He goes down to the one in South St. Paul. It isn't just about the dogs; there is a lot of social mixing with people. It means a lot to them if they can get together. This has been kicked around for years and he would like to see a decision made.

Commissioner Tix would be the number one proponent to having a dog park, but looking at the budgetary constraints we have as a department, this dog park adds another cost. She would love to have a dog park, as she would take her dog there too, but there is only so much money going around.

Mr. Madden stated it shouldn't be that much money. You need a fence, you need a shelter. South St. Paul doesn't have anything fancy. It has a fence and two sheds. He has been trying to get the dog park here for years. He asked that they put this forward to the City Council so they know there is interest in putting this in.

Chair Eiden stated those that have dogs and an interest in a park should have a meeting and describe what a dog park here should be like. If it isn't what the users are expecting, they won't use it. He isn't sure three acres is adequate for what people may want.

Motion by Commissioner Krech that the Council takes a look at this and that we put a group together and get citizen input on what we can do with the land that we have for a dog park. Seconded by Commissioner Huffman.

Commissioner Freer didn't understand why we would move forward with a dog park with so many projects that need to be taken care of. Whatever money we get for this, it would take away from other projects out there. We spent the last year and a half talking about shutting things down because there wasn't enough money. We have to live within our means. We should have a group get together, they discuss what is wanted, we put something together, and then take it before the City Council.

Commissioner Tix felt what Commissioner Freer is trying to say is why are we going to the Council just to get shot down? We can get a group together and get them before the Council to support it rather than just go to them and have it rejected without having public support behind it.

Commissioner Hapka agreed. We have to figure out if the group can go out and solicit businesses to help donate money for what could be needed there. We need Council to approve the maintenance budget for that area as well then.

Commissioner Krech felt you could get a group together that could maintain the park themselves.

Commissioner Freer commented that Eagan has a private company do that.

Chair Eiden stated it is an issue of timing and how we go about it. He thinks it's foolish to just go to Council without anything to back it up. He would support having a sub-committee consisting of some members of this group, and then get dog users. Together they talk about what they want in a park, show them the land, etc. Then at some future date they come back to this Commission so we know what we are talking about and then we can go to the Council with what we have.

Commissioner Freer felt the Baseball agreement was ideal. It was some of our money and some of their money.

Commissioner Huffman would like letters go out to those who have registered dogs in the City.

Chair Eiden felt we should appoint a sub-committee of this Commission. That sub-committee can decide to send out letters to the residents. He asked if anyone on this committee would like to be on the sub-committee.

Commissioner Tix responded she would definitely like to be on this. She felt it would also be nice to have a non-dog owner on this as well. It would be nice to get another perspective on this area and how it affects them.

Commissioner Freer would like to be on it as well. He suggested that Commissioner Tix be the Chair.

Commissioner Boehmer suggested putting the question of a dog park out on the Website.

Commissioner Huffman stated since he has started the process, he would also like to be on the sub-committee.

Chair Eiden clarified that Commissioner Tix will be Chair, along with Commissioners Huffman and Freer on the sub-committee.

B. Department Happenings

Director Carlson will stand by for questions.

Commissioner Krech felt we needed to look at parking for this facility. We still have that piece of property across the street here. We also have land in front of the Armory that could allow for another 100 cars. This place is full all the time. The parking is terrible here. Maybe we can put this on the list again.

Commissioner Freer commented the trails this year were great. The crew that took care of them were all over them with the sweeping machine and that does a great job on the light snows. At the hockey rinks though, it would be nice to have a bench near them so children can put their skates on instead of having to sit in the snow to put them on. We use the rinks during the summer too so it would be nice to have a place to sit down now and then to rest.

Commissioner Krech commented that you can put something in our flyers where people can donate them and get their names put on them.

Commissioner Tix asked if Total Construction had any to donate.

Commissioner Krech stated they do have old bleachers they can donate.

C. Future of Our Parks Report – Park & Recreation System Plan

Chair Eiden stated we haven't had a committee meeting for awhile, but the Commission has had some workshops.

Regarding this, he has developed a fairly broad comprehensive outline as to what we should do. He presented it to staff last Friday. He hasn't received feedback yet. He would like the Commission to take a look at it, so he would like to put together a workshop for next Wednesday at 6:00. We can spend about an hour looking over the plan and what it encompasses and can do for us. Then we can make some decisions. It talks about some immediate plans for some issues as well as replacements and costs. It has to do with updating the operations of this Commission in ways that we approach the Council on things. He would like as many Commissioners as possible to look at this plan. At the end of the process we will have a set of guidelines to guide us in the future.

Commissioner Huffman asked if they can get a packet ahead of time so they can read it prior to the meeting.

Chair Eiden asked if everyone has the Development Plan that was published in 2009, as well as the current Commissioners Handbook? While he can't have copies of those for everyone, he will have the information with him.

10. COMMISSION COMMENTS:

Commissioner Bauer commented it was really great to see some of the holiday signage coming down on Cahill today. It's another sign of spring.

Commissioner Tix commented we are headed in the right direction. We are working on getting things accomplished and approved with the City Council. She felt it is a positive step for the development of Parks and Recreation and getting the funding we need.

Commissioner Krech agreed with how things are going. We have come a long way in the last 20 years and it's all part of the process.

Commissioner Freer had no comment.

Commissioner Hapka commented it was nice to see groups come in who have raised money, are invested, they want to see an amenity added, and they raised the money and stepped up to the plate. She likes the way the Commission is thinking. Where we can think of who can we contact here who is vested in this Community. As

we go forward we are going to be very conscious that we are prepared for adding an amenity and down the line maintaining it.

Commissioner Boehmer had no comment.

Commissioner Huffman stated he is going to work really hard on this dog park.

Chair Eiden stated there is alot of things going on in the City. You should have received the spring brochure, and you can check out the website for more information. This Commission is starting to move and activate things and set up good processes. A lot is happening here in this City, there is programming you can take advantage of. He thanked the Commission for all of their hard work. He encourages everyone out there to look at the information available and activities you can associate with.

11. ADJOURN

Motion by Commissioner Huffman, seconded by Commissioner Tix, to adjourn the meeting at 8:04 p.m.

Aye: 8

Nay: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Park Dedication for Class Construction – Case 15-09SCV

Meeting Date: April 8, 2015
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve park dedication and trail requirements as recommended.

SUMMARY

Classic Construction property is zoned I-2, General Industrial. The developer is proposing a lot split with 5 outlots which are unbuildable.

Park Land

The adopted Comprehensive Park Plan and Development Guide does not identify a need for a park in this general area; therefore, staff is not recommending the developer provide any park land dedication for this development.

Cash Dedication

It is recommended that the developer be required to provide cash in the amount of the rates in affect at the time the final plat is approved. The current 2015 rate is as follows:

I-2 is \$5,000/acre x 28.75 acres = \$143,750

The current lot being an outlot has not yet paid park dedication. Since there is no plans for park land in this area, park dedication would be in the form of a cash contribution. Current cash contribution for the I-2 District is \$5,000 per acre. The subdivision code identifies that any wetland areas are excluded from land area to base the per acre charge. In this case, the total lot area is 34.41 acres and there are 5.66 acres of delineated wetlands on the site. Therefore cash contribution would be based on 28.75 acres x \$5,000 per acre for a total of \$143,750.00. This fee is paid at time of plat release for recording.

The applicant has submitted a letter requesting the park dedication be based on the lot area for Lot 1 only and not to include all of the outlot areas as the outlots contain land not usable for development. If the Commission agrees the calculation would be (16.41 x \$5,000 = \$82,050).

Trails/Sidewalks

None

Tree Preservation

The issue of tree preservation is a planning issue and not a PRAC issue. However, the Planning Commission and City Council should be encouraged to make sure the City's ordinance related to tree preservation is followed and if the developer isn't replacing trees on a caliper per caliper inch as outlined that they are required to provide the necessary cash payment that would be deposited in the Tree Fund and used in public parks and open spaces.

Landscaping

Given the Emerald Ash Borer (EAB) epidemic, ash trees should not be allowed to be planted and if any exist on the site should be required to be removed.

**North
American Trailer**
PARTS • SERVICE • SALES

March 20, 2015

City of Inver Grove Heights

Re: Park Dedication Fee – North American Trailer / Light House Holdings

To Whom It May Concern

In connection with our development of a new trucking facility west of Clark Road on what is now Outlot A, Gainey Second Addition, we will be replatting the property as Lighthouse Holdings Addition. The purpose of the replatting is to create a single lot (Lot 1, Block 1) covering the entire buildable area of the site – approximately 16 acres - separated from the balance of the site which is used for wetland, drainage, treatment and holding pond purposes. These unbuildable areas are being identified in the plat as outlots (Outlots A through E). The outlots consist of a variety of wetlands and ponds, including a DNR protected pond and a pond previously designated for wetland mitigation. The outlots collect and hold storm water that they receive from a variety of off-site sources, such as Clark Road and other properties near or adjacent to Lot 1. There are a variety of drainage easements and other agreements in place creating the rights of other parties (including the City) to drain onto the outlots. The approximate total area of the outlots is 18 acres.

We have learned that in connection with our replatting, the City may propose a park dedication cash-in-lieu contribution from us in the amount of \$5,000 per acre, charged to the entire 34 acre site. The purpose of this letter is to request that the \$5,000 per acre charge be applied only to the 16 acres contained in Lot 1, which is the only buildable area on the site.

We believe that this request is consistent with Section 11-4-6 of the Inver Grove Heights City Ordinance which requires that the per acre contribution only be “applied to the portion of buildable land in the subdivision.” As noted above, the plat being proposed separates the buildable portion of the property as Lot 1, Block 1, with the balance of the site being designated as outlots, all of which will be encumbered by drainage and ponding easements, and is unbuildable. Easements and other agreements with the City (such as the Storm Water Maintenance Agreement) require that the outlot areas remain undeveloped.

Given that only 16 acres of the site to be platted are buildable, and that the balance of the site has been set aside as storm water management areas used by others, including the City, it seems that assessing the entire site for a park dedication fee is unfair and inconsistent with the ordinance.

We believe that assessing only the 16 acre buildable site is appropriate and request that the City assess its park dedication cash-in-lieu charge accordingly.

Thank you,

NEAL DALLY

North American Trailer



7649 Concord Blvd
Inver Grove Heights, MN 55076
651-450-9109



8116 S 61st Street - Lot 6
Stanley, ND. 58784
701-628-0566



1325 Hwy 45
Scanlon, MN 55720
218-655-1130



2929B Lone Oak Circle
Eagan, MN 55121
651-552-0066

Email: sales@natrailer.com

Website: <http://www.natrailer.com>

11-4-6: CASH CONTRIBUTION:

A. Residential Subdivisions: The following cash contribution fees per residential unit shall be made at the time of final plat approval:

Zoning District	Cash Contribution Per Residential Unit
A, E-1 and E-2	\$2,850 .00
R-1 and R-2	2,850 .00
R-3A and R-3B	4,000 .00
R-3C	4,900 .00

B. Commercial (B), Industrial (I) and Institutional (P) Subdivisions: The following cash contribution fees per acre shall be made at the time of final plat approval:

Zoning District	Cash Dedication (Per Acre)
P	\$7,000.00
B-1, B-2, B-3, and B-4	7,000.00
I-1 and I-2	5,000.00

Pursuant to Minnesota statutes 462.358, subdivision 2b(a), the per acre contribution shall be applied to the portion of buildable land in the subdivision; for this calculation, the buildable land means the area being subdivided remaining after excluding those portions that are either:

1. Encumbered by right of way for arterial roads as defined in the Inver Grove Heights comprehensive plan;
2. Lying below the ordinary high water level of public waters as identified in the shoreland management overlay district (see title 10, chapter 13, article B of this code); or
3. Lying within the boundaries of wetlands delineated according to the Minnesota wetland conservation act; or
4. Bluffs in shoreland management overlay districts abutting public waters.

C. Review Of Rates: Cash dedication rates will be reviewed annually and established by ordinance of the city council.

D. Already Existing Residential Unit: If the subdivision includes a residential unit that existed prior to the subdivision and if that already existing residential unit previously paid a park contribution or was constructed at a time that this code did not require a park contribution fee, then that particular residential unit shall not be subject to the park contribution fee imposed by this section. (Ord. 1277, 2-24-2014)

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider North Valley Disc Golf Operations Agreement with Municipal Disc Management

Meeting Date: April 8, 2015
 Item Type: Regular Agenda
 Contact: Tracy Petersen – 651.450.2588
 Prepared by: Tracy Petersen
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider North Valley Disc Golf Operations Agreement with Municipal Disc Management (MDM)

SUMMARY

From 2011-2014, Fairway Flyerz Discs, Inc. operated a mobile sales unit at the North Valley Park disc golf course. Fairway Flyerz Discs, Inc. sold daily and annual passes, concessions, disc golf product and provided an on-course presence at the site seven (7) days a week.

Both the Cities of Inver Grove Heights and South St. Paul did a joint request for proposal for our respective courses. Staff received a proposal from Municipal Disc Management (MDM) for similar services which consists of the following terms:

- Length of season would be May 1-end of September
- Youth ages 17 and under would be free; ages 18 and over would pay in full
- Revenue split would be City 60%/MDM 40%; this is different from past vendor split of City 20%/Vendor 80%

YEAR	Length of Season	Age Restrictions	Revenue Sharing
2014	Mid May-Labor Day	14 & Under free; discount of \$2 on daily rate with valid high school ID	City 20%/Fairway Flyerz, Inc. 80%
Proposed 2015	May 1-end of September	Ages 17 & under free; 18 & over pay in full	City 60%/MDM 40%

Additional benefits of proposed agreement with Municipal Disc Management include:

- Conduct one(1) free youth workshop
- Conduct a youth league (ages 18 & under) one night per week alternating between Inver Grove Heights & South St. Paul
- Provide ability for players to track handicap through optional membership
- Provide access to rental discs with paid admission
- Situate mobile sales unit so have the ability to sell concessions to park users utilizing fields for baseball, softball and soccer

Continued Benefits of Mobile Sales Unit:

- Continued presence of a vendor reduces vandalism, litter and unwanted behavior at the park
- Provides for an additional set of eyes and ears to identify maintenance issues
- Generates some general fund money for the Recreation fund
- Provides ability to provide better disc golf experience through added course improvements, knowledge and education
- Maintains disc golf partnership the City has with South St. Paul's Kaposia disc golf course and the shared pass program

Staff recommends a one (1) year renewable agreement with Municipal Disc Management (MDM).

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Approval of Rich Valley Maintenance Building Improvements

Meeting Date: April 8, 2015
 Item Type: Regular Agenda
 Contact: Mark Borgwardt – 651.450.2581
 Prepared by: Mark Borgwardt
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve awarding a contract to Lambert Commercial Construction not to exceed \$45,000 for the construction of improvements to the Rich Valley maintenance building per DJ Medin Architects, Inc. Recommend funding of the improvements with Park Acquisition Fund 402. Improvements are needed to improve efficiency and effectiveness of maintenance operations, OSHA safety standards and provide for the safety, health and welfare of city employees.

SUMMARY

Rich Valley maintenance building was constructed in 2005. At that time it was determined a fire suppression sprinkler system was higher priority for building and items listed as “Future” on the building plans and were deferred to a later date, due to budgetary concerns. There are many compelling reasons now that justify finishing those deferred “future” improvements. These include:

- OSHA safety standards. An annual safety inspection audit report performed by city’s contract safety consultant, Safe Assure, on March 27, 2014 outlined several safety deficiencies. For maintenance operations currently being performed at Rich Valley, such as sharpening mower blades on grinding wheel and mixing chemicals for turf maintenance, an emergency temperate water eye wash and shower are required by Federal law. Bathroom and hand washing facilities were also rated inadequate in Safe Assure report. They recommend installing ADA accessible bathroom with designated sink with hot water, soap and hand drying materials. The facility was also cited for having deficient area for employees to take breaks and have lunch. Food and drink is currently consumed in chemical use and/or welding/grinding areas. Safe Assure recommendation is that food and drink only be consumed in designated and separated break areas.
- Rich Valley operations would benefit from having a office facility for storage of facility records and reports, use of computer to access weather reports, city’s facility scheduling program, operation of building current security system and other computer and internet connectivity benefits. Creating clean office space with desktop computer that is connected to current internet and city network would help crew be more efficient and effective in managing this heavily used athletic complex.

Two quotes were received to provide completion of items in architect’s drawings.

- | | |
|------------------------------------|-------------|
| 1. Lambert Commercial Construction | \$41,249.00 |
| 2. Boemer Building Systems, Inc. | \$43,600.00 |

Recommend hiring Lambert Commercial Construction for not to exceed \$45,000 to complete safety, office and bathroom improvements, for Rich Valley maintenance building, with funding from Park Acquisition Fund 402.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR

COMMISSION ACTION

Consider Contractor fo 2015 Goose Management

Meeting Date: April 8, 2015
 Item Type: Regular Agenda
 Contact: Mark Borgwardt –
 651.450.2581
 Prepared by: Mark Borgwardt
 Reviewed by: Eric Carlson –

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve trapping and removal of Canada geese from City Campus ponds and Simley Lake. Removals done by Tom Keefe of Canada Goose Management Inc., for a sum not to exceed \$4,000 taken from Park Operating Budget.

SUMMARY

Canada goose population at two sites is a growing nuisance. Goose droppings make sites unsanitary and increasingly unusable. Turf condition and shoreline plantings are deteriorating. Aggressive bird behavior threatens small children at Smiley Island and Community Center playground.

The Canada geese population is becoming an increasing problem at these two “high activity” park sites. I receive many complaints throughout the summer about unsanitary conditions due to goose droppings, quality of turf and landscape plants and aggressive geese. The ideal goose habitat at these two sites has created a Canada goose population that is not sustainable and is leading to natural resource degradation. The Canada Goose Program run by Dr. James A. Cooper, the metro areas preeminent authority on Canada geese, has been in existence for 31 years. Tom Keefe is continuing program due to Dr. Cooper’s retirement. A DNR permit is required before any geese can be removed. Trapping would be done during the June 20-July 20 period when 95% of the birds are flightless. Many metro communities utilize the program to trap and remove Canada geese from parks and area ponds and lakes. Canada geese have been trapped and removed from Schmidt Lake in Inver Grove Heights since 1998. The program has reduced the population there from 150 birds in 1998 to 15 in 2001.

Approve expenditure of \$4,000 from Park operating budget to contract with Tom Keefe of Canada Goose Management Inc to trap and remove Canada geese from Simley Island Park and City Campus ponds during June 20 to July 20, 2015, after securing permit from Minnesota DNR.

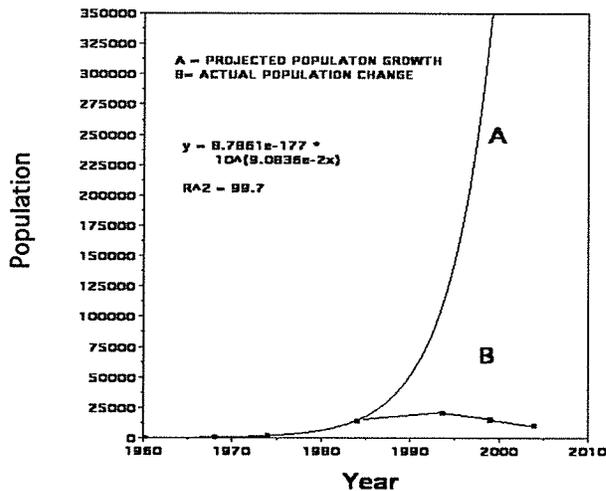
Canada Goose Management In the Twin Cities

Canda geese populations in the Twin Cities metropolitan area pose a significant challenge. These challenges were identified in the early 1980's with the assistance and research of Dr. James Cooper at the University of Minnesota. Dr. Cooper is a renowned wildlife biologist and professor specializing in Canada geese. The MN Dept of Natural Resources in cooperation with Dr. Cooper and the City of Minneapolis Parks conducted the first Twin Cities Canada goose removal effort in 1982 on Lake of the Isles, when over 400 adult and young geese (called goslings) were captured and relocated to Oklahoma.

In 1954, no wild Canada geese nested in MN, but efforts by private individuals and natural resource agencies in the 1960-70s restored the Canada goose throughout MN, including in the Twin Cities metro area. Canada geese are a magnificent bird and highly prized by hunters and non-hunters alike. **HOWEVER**, too much of a good thing can become a problem.

The Twin Cities geography with large numbers of wetlands combined with an urbanization that favors lush green open grass areas resulted in creation of high quality Canada goose nesting and brood rearing habitat. In addition, low natural predation, limited hunting and abundant food resources (that lush green grass) created a "perfect storm" for high reproduction and survival. The problems or complaints began in the 1980's when Canada goose population exceeded the local social carrying capacity resulting in efforts to control local goose populations. Capture and relocation of urban goose populations was an effective way of reducing local urban goose populations and aiding in restoration efforts in other areas. The removal program grew from over 400 in 1982 to 6000-8000 geese being removed annually in the 1990's. In 1996, relocation of adults was no longer possible, so a program began to process the adults and provide them to local food shelves. This change improved the control program and provided a socially acceptable means of utilizing adult geese. In 2006, goslings were no longer able to be relocated and another program that utilizes the goslings for animal food began. To date around 125,000 geese have been removed from the Twin Cities.

The removal program along with liberal hunting regulations has provided significant control on Canada goose populations in the Twin Cities. The current summer population of Canada geese in the metro area is estimated at between 13,000-16,000 geese. This population level has been maintained over the past 20 years. It is estimated that without Canada goose removal and liberal hunting regulations the local population within the Twin Cities would exceed 300,000 with a carrying capacity estimated at 500,000 geese.



*Population data from Dr. James Cooper, UM

Support from the DNR and UM for this program declined in the early 2000's. To meet on going needs for control, Dr. Cooper continued this effort with a private company "The Canada Goose Program". Dr. Cooper retired eight years ago, and CGM was formed to continue these services by Dr. Cooper's former employees.

CGM provides Canada goose management services including:

- summer removal of geese
- spring nest and egg destruction
- spring goose removal (limited shooting), population surveys
- goose banding
- consultant services

Local governmental units and private landowners are encouraged to develop a goose management plan to address ongoing Canada goose issues. The cities of Burnsville and Eden Prairie had developed goose management plans and have been very successful in dealing with Canada geese issues.

The advantages of a Canada goose management plan is that it provides the city with tools to make informed decisions on what local management needs are and what solutions can be employed to address these needs. A good management plan can address Canada goose management in a more comprehensive and effective manner. This results in increased efficiency for city staff, cost effective management activities, and local citizen involvement and acceptance.

Plan development should include:

- identification of Canada goose habitat,
- existing or potential damage or problem sites,
- evaluation or determination of the degree of goose usage and/or damage,
- identify potential management techniques that can be employed to address the current problems,
- methods to prevent future development of damage sites,
- identify funding sources or criteria for funding management efforts,

Geese utilize a wide area therefore its helpful to approach this management on a larger geographic scale. Therefore, management plans for a city are more efficient than for an individual site.

Canada goose management techniques generally include;

- Physical displacement of the geese by applying goose repellents, fencing geese in or out of an area, harassment of geese with dogs, or people.
- Landscaping to reduce attractiveness of an area to geese, buffer strips, prairie seeding, and brushy cover.
- Population reduction through egg or nest destruction, summer removal, and hunting.

A publication that you might find interesting is entitled "Managing Canada Geese in Urban Environments, A Technical Guide" This publication is available from Cornell University at, <http://ecommons.library.cornell.edu/handle/1813/66> or contact me for a copy.

The MN DNR web site (search for Canada goose management) has a number of publications and information on urban goose management.

If you have further questions feel free to contact me... and thank you for the opportunity to visit with you on Canada goose management.

Tom Keefe,
Canada Goose Management Inc
7808 Isleton Ave S
Cottage Grove, MN 55016
612.812.0224
tomkcanadagoose@aol.com
www.goosecrew.com

Please Don't Feed the Geese

Most people enjoy the return of Canadian geese and other water fowl as a sure sign of spring. However, the big birds can become a detriment when they become too numerous. Turf and other plantings can be destroyed by their grazing, while parks, playgrounds, trails and docks become fouled with their feces. In some areas with high goose populations, water quality may suffer and there is a threat that parasites may be transmitted to humans.

Geese prefer to congregate in areas that meet their needs for food, nesting and security. Open sites with access to lakes and marshes are especially attractive, making Simley Pond and the Community Center Park prime locations. Since geese reproduce rapidly and can live a long time, these parks can quickly become over populated with geese.

We are asking that the users of park areas refrain from feeding water fowl. Feeding encourages geese to congregate and compounds the problem. Feeding can also encourage geese to aggressively approach people in search of food, frightening some of the youngest park users.

An effort is being made to establish shoreline buffer areas of native plants to discourage goose visits. The plant materials have been hampered by goose grazing. Our hope is that over time the plants will become established and deter over population of geese in these prime public park locations. You can help by not feeding geese in public parks and educating your friends and neighbors about the issue. We appreciate your help in maintaining our parks to provide enjoyable experiences for our community.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Hiring Architect and Design Engineer for Golf Course Driving Range, Bunker, and Irrigation Project(s)

Meeting Date: April 8, 2015
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Matt Moynihan
 Joel Metz

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve hiring Herfort Norby Golf Course Architects LLC (Norby Golf). In an amount of \$16,500 to provide a Preliminary Renovation Plan for the driving range and bunkers renovations on the 9-hole Executive and 18-hole Championship Course(s).

Approve hiring Erik Christensen Design Group LTD (EC Design) in an amount of \$6,500 to provide a preliminary irrigation plan for the 235-acre golf course property.

Establish an overall project budget of \$26,000.

SUMMARY

Inver Wood Golf Course opened to the public in 1992 making the property and the improvements to the course in excess of 22 years old. Over the history of the course, Inver Wood has provided many opportunities for the community to enjoy the game of golf, take a lesson, participate in a league, raise money for the BEST Foundation, and has provided for over 1,300,000 rounds of golf.

In 2014 the Park Commission and City Council reviewed the management structure and operations of Inver Wood Golf Course. At the conclusion of the process the Commission and Council adopted the following recommendations:

- Continue to operate Inver Wood with existing city staff
- Introduce new ideas to increase revenue at the course
- Generate positive operating revenue of 11% over operating expenses and use excess revenue to fund small capital needs of Inver Wood
- Develop a capital improvement financing plan for large capital projects of the golf course that are needed to keep Inver Wood as a viable golf asset

Irrigation

Inver Wood’s irrigation system is past the end of its useful life. The existing irrigation technology at Inver Wood is no longer supported in the industry and much of the underground infrastructure is causing increased maintenance costs due to brittle pipe and defective valves. Inver Wood experiences in excess of 50 irrigation issues annually.

New technology in irrigation systems will not only bring Inver Wood’s system up to date, but will also lower maintenance costs and provide for less water to be used which in turn acts as a natural resource conservation measure.

Staff has researched irrigation systems and found that many of the courses that have replaced their systems have used EC Design because of the experience and expertise in designing cost effective and efficient irrigation systems for golf course in the Twin Cities metro area and across the upper Midwest. EC Design will:

- Review existing documentation
- Compile computer generated data base maps
- New pump station analysis
- Hydraulic piping calculations
- Irrigation product application & analysis
- Develop budgetary cost

EC Design's proposal will give the City a preliminary design and cost estimate so a financing plan can be developed for Council consideration as a part of the 2016 budget process. It is estimated that the irrigation project will be an investment of \$1,500,000 - \$2,000,000.

Driving Range

With the technological advancement in golf equipment, many golfers using the Inver Wood driving range are capable of driving a golf ball outside of the current boundary nets. The main issues at the driving range include:

- The existing grass tee is large enough to support practice, however, the increase in golf technology has reduced the useable size of the grass tee area due to safety reasons
- With golfers using a smaller grass tee area, golf course maintenance staff cannot keep the turf in acceptable condition for golfers to practice from
- Golf course management is forced to use the artificial mat line for practice which is not what customers want, this has decreased the revenue generated at the driving range

Norby Golf will review the driving range and develop a plan to:

- Review options to increase the natural grass tee area
- Analyze safety netting that surrounds the driving range

An improved driving range will increase customer satisfaction and provide for safer conditions for golfers, motorists, pedestrians, and adjacent property owners. Inver Wood's driving range generates approximately \$100,000 annually. With an improved/enlarged driving range natural grass tee area, the revenue generated by the range should increase by an estimated \$25,000 - \$50,000 annually helping to generate additional revenue to pay for operations and capital investments at Inver Wood.

Norby Golf's proposal will give the City a preliminary design and cost estimate so a financing plan can be developed for Council consideration as a part of the 2016 budget process. It is estimated that the driving range project will be an investment of \$200,000 - \$300,000.

Bunkers

Inver Wood has 66 bunkers all of which have outlived their 10-15 year useful life. Issues with the current bunkers include:

- Bunker creep (bunkers have grown in size)
- Location (some bunkers not needed while some slow down play)
- Sand contamination (dirt and rocks entering the bunker)
- Drainage (during heavy rain events, bunkers get washed out and have to be repaired)
- Increased maintenance costs (based on the above issues)

Norby Golf will review all the bunkers and develop a plan to:

- Remove bunkers that are not needed reducing overall maintenance costs and speeding up play
- Resizing bunkers to reduce maintenance costs and provide for an improved player's experience
- Incorporate irrigation improvements along with EC Design while improving drainage issues

Norby Golf's proposal will give the City a preliminary design and cost estimate so a financing plan can be developed for Council consideration as a part of the 2016 budget process. It is estimated that the bunkers project will be an investment of \$500,000 - \$600,000.

Herfort Norby Golf Course Architects, LLC

	Year	Course	Public Private	# Holes	Project Cost	Project Description
1	2014	Bakker Crossing	Public	13	\$300,000	Bunker renovation and drainage
2	2014	Bemidji Town & Country	Public	18	\$330,000	Bemidji, MN-Renovate bunkers & green irrigation
3	2014	Elmwood Golf Course	Public	9	\$1.7million	City of Sioux Falls - Complete renovation
4	2014	Coal Creek Golf Course	Public	18	\$5.0million	City of Louisville, CO -- complete renovation
5	2012	Pebble Creek Golf Course	Public	7	\$80,000	City of Becker, MN -- bunker renovation
6	2013	Bunker Hills Golf Course	Public	Practice	\$200,000	City of Coon Rapids, MN--Driving range plus 4 holes
7	2014	Moccasin Creek CC	Private	14	\$200,000	Aberdeen, SD -- tee renovation
8	2013	Brookings Country Club	Private	18	\$200,000	Brookings, SD -- bunker & tee renovation

Erik Christensen Design LTD

	Year	Course	Public Private	# Holes	Project Cost	Project Description
1	2014	Braemar	Public	9	\$325,000	Irrigation renovation
2	2013	Keller	Public	18	\$1,300,000	New irrigation system
3	2013	Cleary Lake	Public	9	\$650,000	Irrigation renovation/pumps station/well
4	2008	Green Haven	Public	18	\$935,000	Irrigation renovation/well/pump
5	2014	Olympic Hills	Private	8	\$1,800,000	New irrigation system
6	2014	Minneapolis Golf Club	Private	18	\$1,600,000	Irrigation renovation/pump/controller
7	2014	Tartan Park	Private	27	\$2,000,000	Irrigation renovation/pump
8	2012	Interlachen	Private	18	\$1,375,000	Irrigation renovation/pump/controller

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: April 8, 2015
Item Type: Administrative Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- Department Happenings Report
- Miscellaneous

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: April 8, 2015
Item Type: Commission Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

- Fiscal/FTE Impact:**
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.