Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, April 13, 2016
8150 Barbara Avenue
7:00pm

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action
4. ANNOUNCEMENTS
   - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.invergroveheights.org
   - B. Find us on Facebook at Inver Grove Heights Parks & Recreation
   - C. Follow us on Twitter at @IGHParks
   - D. Next Meeting; May 11, 2016 Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
   - A. Approval of Agenda
   - B. Approval of Minutes of March 9, 2016
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
   - A. Consider Park Dedication Requirements for MIHM Custom Homes – Case NO 16-06PUD
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
   - A. Review Proposed Pine Bend Bluff Trailhead
   - B. Review Proposed Utilities Construction Activity in Harmon Park
   - C. Park & Recreation Sub Committee Reports
   - D. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

This document is available upon a 3 business day request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

City of Inver Grove Heights Minutes of the Proceedings
Of The Park and Recreation Advisory Commission
Wednesday, March 9, 2016

1. CALL TO ORDER:

Chair Eiden called the March 9, 2016 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Al Eiden; Vice Chair Mark Freer; Commissioners: Patrick Farley, Kathryn Bauer, Willie Krech, Kevin Sethre, Joe Boehmer, and Deb Tix
Parks and Recreation Director Eric Carlson
Absent: Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

A. Preview of Summer Programs – Tracy Petersen, Jen Graham, and Al Vandehoef

Parks and Recreation Director Eric Carlson stated Recreation Coordinator Al Vandehoef is here to highlight a few things people can expect here over the summer.

Al Vandehoef, Recreation Coordinator, stated they are busy getting ready for our summer offerings and with that we have a kick off this Saturday with an Open House. People can come in and ask questions and get registered. You get $5.00 per child, per program, off, as an incentive to register that day.

The following will also take place that day:
-Free Lacrosse clinic with the Association, along with that we highlight the lacrosse offerings we have for spring and summer.
-Soccer carnival we do in connection with HEAT Traveling Soccer.
-Kids Rock Open House. We highlight what the program is, answer questions, hand out and collect enrollment forms, etc. Kids Rock is available for kids that are home during the summer and held in the center with various activities.

In the hiring process we are setting up three days of job offerings. This will be a casual, informal, pop-in to see coordinators and see what it is all about. We do get a lot of turnover for staff so we are always looking for staff that we can keep over the summer and longer.
New this year are spring break camps. We have three different groups that are coming in for half day camps. Those include the key inventor's camp, theatre camp, and then kids create art camp.
Another program we are rolling out is log rolling. We received a Grant and the equipment necessary for log rolling as well as the grant money to help pay for the staff to be able to teach the program at the aquatic center. With that they will be offering free clinics and a demo day. Then we will begin to offer programs in August. The equipment for that is actually made in Winona, Minnesota from Winona Canoes. If the Commission is looking for a team building opportunity, this would be a great one.

Chair Eiden asked if they will take that program outside and around the areas with portable pools?

Coordinator Vandehoef responded they haven't thought about what to do with that outside of the aquatic center. They are just trying to see what kind of response they will get during the summer and then move on from there. Otherwise we will have our typical summer offerings of summer camps, sport camps, specialty camps, and special events. We are constantly revamping, tweaking, and changing things.

Vice Chair Freer asked if the computer system is up and going?

Coordinator Vandehoef responded it is. We are changing from a server based system to a Cloud based system. We are still working out some of the bugs. Just like anything that's new, it's a process getting used to.

Chair Eiden commented that the youth track program will be held at the Simley Track. He thinks it's great to have that program, and also that it's being held at Simley. It's great that you are collaborating with the school system with their facilities. He asked if they have the opportunity to have any of the coaches from the school help participate? As a citizen, we did a huge effort to get that track in; it's nice to see it being used by all.

Coordinator Vandehoef responded they try to work with their coaches. Its right in the middle of their busy season as well, so we try to do as much as we can to work with them.
He commented that it was nice to be able to use that track. When it was under construction they had to use the South Grove site where they had to make a track and paint lines, but it worked out. It's nice to be back at the high school. The kids like to see where the high school kids practice and play.

Commissioner Sethre asked how many they get during their open house?

Coordinator Vandehoef responded they have done this for five years now and as you keep doing things year after year; a lot of people take advantage of the program discount that is offered that day. More and more we see more numbers with that, but on average we get 40 kids at the lacrosse clinic, so they pop in and check things out. Soccer gets about 50-80 kids, so they also filter in to check things out. It's hard to put a number to those that just come for the registration clinic. He would guess 20-30 maybe just for the registration kick off.

Commissioner Farley asked how long they have to register? How long is the registration open until the teams are formed and registration is closed?

Coordinator Vandehoef responded the Open House is open from 9:30 to 11:00 a.m. Most of our programs have a deadline about a week prior. The discount is only available for registration that day. Deadlines vary depending on the program, but generally it's a week prior to the beginning of the program.

Commissioner Krech asked how many kids they have in their soccer program? Where are most of these held?

Coordinator Vandehoef responded they have approximately 300 to 400 kids that participate in youth soccer, meaning leagues, preschool, etc. Most of the soccer is done in the neighborhood parks such as South Valley, North Valley, and Oakwood. Rich Valley is primarily used for the traveling teams and the older kids. Youth in-house programs are primarily held in neighborhood parks.

Commissioner Boehmer asked if they still have the Super Saturday Soccer Parade?

Coordinator Vandehoef responded that was done with baseball and was discontinued quite some time ago. They haven't done that for a number of years now. They are trying something new this year with soccer though. They will be doing a kick off with the Minnesota United FC Pro Soccer Team, on August 11th. This program will be split into two different aged groups with an hour each both groups. The staff they have for the United FC will teach skills and drills with the kids.

Coordinator Vandehoef reminded all that the registration kick off will take place this coming Saturday, March 12th from 9:30-11:00 at the Veterans Memorial Community Center.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our web site at: www.invergroveheights.org

B. Find us on Facebook at Inver Grove Heights Parks & Recreation

C. Follow us on Twitter at @IGHParks

D. Next Meeting: April 13, 2016. Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda

B. Approval of Minutes of February 10, 2016

Commissioner Farley wished to correct an item in the minutes.
On Page 2 it stated Commissioner Farley asked about licensing at the golf course. Someone else must have asked that question as he was not in attendance at the meeting.

Director Carlson asked how they wanted to deal with the error on page 2. He didn't recall who made that question or comment, but if it is an error, he wasn't sure how to address that. It's possible they could just delete that from the minutes because it's not of important information.

Chair Eiden suggested they just delete it.

Commissioner Farley agreed to the deletion.

Motion by Commissioner Farley to adopt the minutes, subject to the correction on Page 2, of deletion of the first sentence on the page reading "Commissioner Farley asked about inventories about licensing of alcohol at the course". Seconded by Commissioner Sethre.

Aye: 8
Nay: 0 Motion carried.

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Consider Approval of Proposal from Friends of the Mississippi River for Heritage Village Park & Swing Bridge Park Restoration Work

Director Carlson stated we are asking you to support a proposal by the Friends of the Mississippi River to help us with some restoration work at Heritage Village Park and the Rock Island Swing Bridge. Under the proposal the Cities investment in the project would be $11,600 and the Friends of the Mississippi River would be investing $16,800 with money they would receive from the LCCMR (Metro Conservation Grant Program). Work would include restoration in both parks, removal of invasive species, flood plain, forest restoration, oaks and savannah restoration, some seeding, shrub planting, and planting of 75 burr oaks in the parks.

Commissioner Farley asked what LCCMR stood for?

Director Carlson couldn't recall exactly at the moment, but upon further review it stands for Legislative Citizens Commission on Minnesota Resources.

Chair Eiden asked if this was already a done process. What would happen if they don't get their Grant money? Will this still move forward if they don't?

Director Carlson responded it would not.

Motion by Vice Chair Freer to approve the proposal as presented. Seconded by Commissioner Bauer.

Aye: 8
Nay: 0

B. Consider Approval of 2016 Tree Replacement Plan

Chair Eiden asked if anyone needed more understanding of the process of the program?

Director Carlson stated the City has a Tree Replacement Fund. Money for that comes from developments. When developers remove trees they are asked to replace the trees on a caliper for caliper basis, or pay cash into the Tree Preservation Fund. The City uses that fund to enhance the urban forest on public property. There is a balance of about $10,000 in the fund. We are proposing to spend half of that in this year's work plan to transplant some trees out of the Salem Hills Tree Nursery into the park system. They would also purchase 10 container trees and place them in the park system, restock the nursery with about 50 seedlings, which we will allow to grow and then mature, and then some hardwood mulch for some tree maintenance. This would be in the amount of $5,000.

Commission Sethre asked what a container tree was?

Commissioner Krech stated it comes in a tub/pot then you take it out and plant it.

Commissioner Farley asked if that is the tree nursery for the parks system?

Director Carlson responded that is correct. They plant trees in the nursery and then let them mature and get to a size that they believe will survive in the park system. They then spade them out and plant them into the parks system across the entire city.

Commissioner Krech asked if they didn't keep some trees out behind the Community Center at some point?

Director Carlson responded they did, but they don't maintain a tree nursery there any longer.

Chair Eiden asked if Director Carlson could take a moment to explain the sources of funding that go into Tree Replacement Program?

Director Carlson responded the money comes from developers or development. All developers must do a tree inventory on the plat they are proposing to develop. If they are proposing to remove trees, they must replace those trees, and if they don't, or can't, they must put a cash amount for the tree value into the Tree Replacement Fund.

Commissioner Sethre commented that this money relies on development. He asked when the last time was that you drew out of that fund and how long does it take to generate money?

Director Carlson responded they draw out annually. The balance of the fund 5 or 6 years ago was north of $100,000.

Vice Chair Freer commented with the new developments, he imagines that would jump up again.

Director Carlson responded it could, but in the development process and some of the fees the City has, sometimes this fee gets negotiated and it's usually not up.

Commissioner Boehmer asked how the ash trees were doing? Are we still cutting them down?

Director Carlson responded they are.

Motion by Commissioner Krech to accept the proposal of $5,000. Seconded by Commissioner Boehmer.

Aye: 8
Nay: 0

Director Carlson went back to the subject of the emerald ash borer. They put together a plan to try to manage the number of ash trees in the parks system by a tenth each year because we couldn't handle it all in one year. Eagan has the emerald ash borer there. It's probably in Inver Grove Heights, but it hasn't been identified here yet. Earlier this year we sent out letters to residents that have the tree in the public right of way and we have been removing them when the owner of that lot says they want that ash tree removed. We haven't forced them to remove them. We have reduced a handful of trees at a time in the parks system.

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings

Director Carlson has nothing to highlight and will stand by for any questions.

B. Future of Our Parks Report – Park & Recreation System Plan

Chair Eiden did not have anything new to update.

Director Carlson also said they had nothing new to report at this time.

C. Dog Park Sub-Committee Update

Vice Chair Freer stated he went to the last Community meeting with Director Carlson and listened to them and encouraged them to keep moving along. They have some very enthusiast people. They have a nice Facebook group.

Commissioner Tix stated she was not in attendance at that meeting but has been updated on events that took place.

Director Carlson said that resident group is meeting tomorrow at the Community Center at 6:30 in Community Room 2. At the last meeting he attended along with Vice Chair Freer, the group stated they will be putting together a proposal in which they would make a recommendation on how they could help the dog park become a reality in Inver Grove Heights, both from a get it off the ground cost perspective, and how they could help manage and operate it on a daily and weekly basis. The site they have chosen to concentrate on is a piece of property the City owns across from the skate park on Babcock. That location would be a demonstration area of sorts, to show themselves, and the community, how much interest there is in such a facility. Their long term goal would be to develop a larger facility in Heritage Village Park. So for starters, their plan would be to have the one on Babcock developed, and then they would be making improvements down at Heritage Village Park, such as planting trees, so that in five or ten years, or whatever the time may be, they could have a site that would be worthy of what a dog park should represent within the community. They are tentatively planning to attend this meeting in April and bringing along a management plan and proposal on how to get it off the ground at the

site located across from the skate park. They ask you to review it, support it, and pass it along to the City Council.

Chair Eiden commented if you may recall the last time they were here, he suggested we needed to have more specific conversations about things regarding the dog park. Those people in attendance were very professional and offered a lot of perspectives as to what they wanted. Since that meeting there have been several things going on and it sounds like we are coming to the position of them saying they want a dog park and this is what they are suggesting we deal with to get this done. He thanked the Sub-committee and Director Carlson for meeting with these folks and getting this done.

Director Carlson mentioned that Vice Chair Freer put together a few ideas for that group to consider. He thought it was a very good idea, very complete, and well thought out. He thinks they are using that as a framework for developing a management plan for a dog park.

Commissioner Farley stated he had an opportunity to read the minutes and felt they were very well stated. A lot of people made a lot of very nice comments. He had some observations and commentary. He asked what liability does the City have in opening up a dog park? This question came about as a result of just observing an event that was on the news last night of a dog biting four people. How often have we heard that after a serious dog attack has occurred, the owner doesn't understand why the dog bit. He thinks if we are going to look at a dog park, we need to consider what kind of liability does that bring to the City? Can the City be exonerated in that, and if there is insurance, what is the cost? Up until then, he thought the particular comment that stood out to him was that they could at least get started, and that is what he is hearing about the park over on Babcock. He recalled a comment in the minutes stating that if they could just build a fence around an area, then they could at least have a place to start. He felt that would be a reasonable place to start. He really feels we need to do our homework on liability before this moves forward.

Commissioner Krech stated that if you walk out of your home and fell on the sidewalk, you can sue the City. Every child that takes part in a sport can get hurt and sue the City. Anyone can sue you for anything. The Skate Park is a perfect risk and we haven't had one lawsuit out of it. The dog park isn't even close to the risks of the Skate Park. The City understands that. He doesn't feel that this could be a bigger risk.

Director Carlson commented that they did investigate insurance. The City is insured by the League of Minnesota City Insurance Trust. The City wouldn't see our insurance rates increase if we were to have a dog park in the community. As we continue to walk down the road we can provide that information again.

Commissioner Tix commented that users of dog parks know the risks. Dog owners know this. You have to be able to control your dog as well as know if other dogs are misbehaving and adjust accordingly.

Commissioner Bauer felt that just as we have done in other parks, we would have some rules posted.

Director Carlson agreed that there would be rules and policies as well as waivers.

Chair Eiden asked the sub-committee to take these concerns under advisement.

10. <u>COMMISSION COMMENTS:</u>

Commissioner Bauer had no comment.

Commissioner Tix had no comment.

Commissioner Krech hopes everyone has a Happy Easter.

Commissioner Sethre had a question on the tree nursery. Has anyone, once you have transplanted a tree, gone back to see if it has remained alive? How it grew?

Director Carlson stated all of the trees that we have in the maintained areas of our parks system have been inventoried so we know the species, and we know the condition of the tree. We also have them on a tree pruning schedule. We update that on a regular basis.

Commissioner Farley had no comment.

Commissioner Boehmer had no comment.

Vice Chair Freer had a quick question regarding the inventory system for the parks. You were talking about bringing in a new system. Will the public have access to that?

Director Carlson felt he was referring to the Green City GIS. They are really close to finalizing that. They have a few tweaks before they turn it on live, which could hopefully be within the next 30 to 45 days. There is a public piece to that whole system.

Chair Eiden held up a Park and Recreation brochure and commented that you all should receive this sometime this week. There is a lot going on in this City. One of the things we are interested in, in the Parks Commission are the programs you are using. Let us know how things are going. As we head into spring now we are getting ready for spring and summer activities. Please read about all the things you can enjoy in this City.

Commissioner Sethre asked about the open seat on the Parks Commission. He felt they typically advertise for it at this time of year, but he didn't see that in the last edition of the Insights.

Director Carlson responded it is that time of year. He also received an email and it sounded like someone is interested in continuing their Commission role.

Commissioner Tix mentioned that was her, but there is also an empty seat.

Director Carlson commented the City Council will interview candidates in April or May and then they will start their full terms. Those watching at home, if you are interested, please visit our website, as that information is available there.

11. ADJOURN

Motion by Commissioner Sethre to adjourn the meeting at 7:50 p.m. Seconded by Vice Chair Freer.

Aye: 8
Nay: 0 Motion carried.

AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Consider Park Dedication Requirements for MIHM Custom Homes – Case NO 16-06PUD

Meeting Date:	April 13, 2016
Item Type:	Regular Agenda
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

X	None
	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	New FTE requested – N/A
	Other

PURPOSE/ACTION REQUESTED
Approve park dedication and trail requirements as recommended.

SUMMARY
The applicant is requesting a Preliminary Plat for a 44-lot single family subdivision. The property is located in the Northwest Area just to the east of the Blackstone Ridge subdivision.

Park Land
The adopted Comprehensive Park Plan and Development Guide does not identify a need for a park in this general area; therefore, staff is not recommending the developer provide any park land dedication for this development.

Cash Dedication
It is recommended that the developer be required to provide cash in the amount of the rates in effect at the time the final plat is approved. The current 2016 rate is as follows:

Single Family Residential $2,850 x 44 lots = $125,400

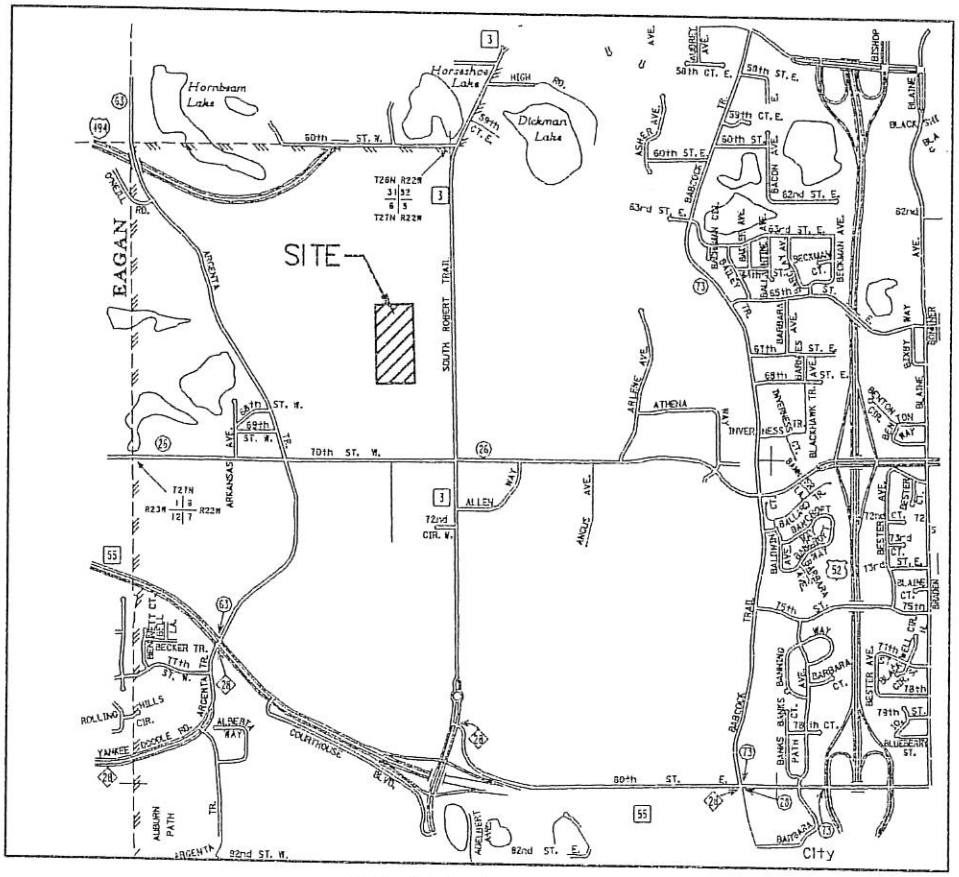
Trails/Sidewalks

Sidewalks should be considered by the developer for all subdivisions. The construction of sidewalks should meet ADA Standards for public sidewalks.

Tree Preservation
The issue of tree preservation is a planning issue and not a PRAC issue. However, the Planning Commission and City Council should be encouraged to make sure the City's ordinance related to tree preservation is followed and if the developer isn't replacing trees on a caliper per caliper inch as outlined that they are required to provide the necessary cash payment that would be deposited in the Tree Fund and used in public parks and open spaces.

Landscaping
Given the Emerald Ash Borer (EAB) epidemic, ash trees should not be allowed to be planted and if any exist on the site they should be required to be removed.

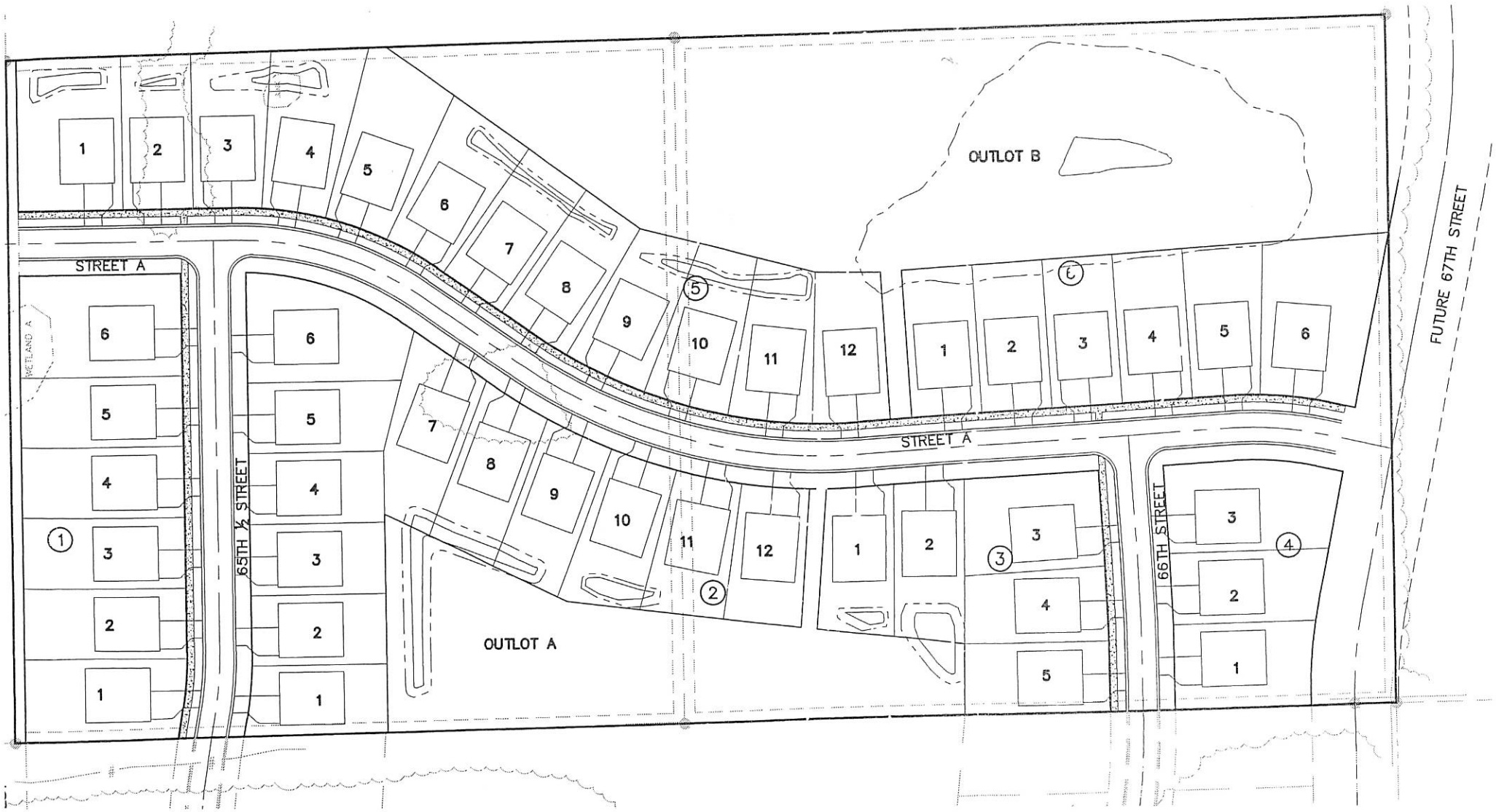
Plat Map



LOCATION MAP

0 50 100 200

GRAPHIC SCALE IN FEET


STREET A
65TH ½ STREET
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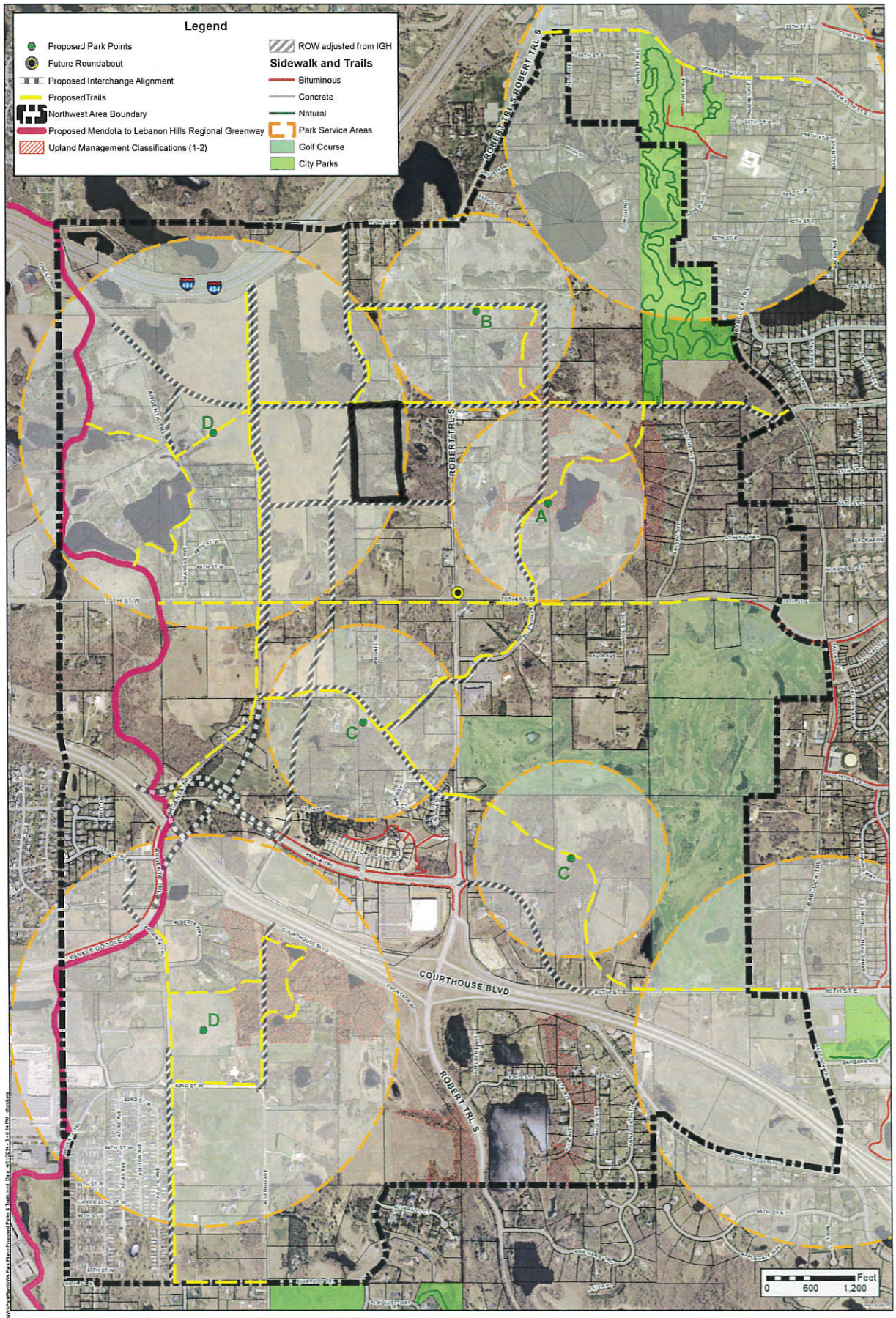
FUTURE 67TH STREET
OUTLOT A
OUTLOT B
WETLAND A
STREET A

2014 NW Area Park & Trail Plan



Northwest Area Park Plan
Proposed Parks & Trails

City of Inver Grove Heights, MN

THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS ONE. THIS DRAWING IS A COMPILATION OF RECORDS, INFORMATION AND DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE OFFICES AND OTHER SOURCES AND IS TO BE USED FOR REFERENCE PURPOSES ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED

Map produced by the City of Inver Grove Heights
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AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Review Proposed Pine Bend Bluff Trailhead

Meeting Date:	April 13, 2016
Item Type:	Administrative Presentation
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

- [ ] None
- [ ] Amount included in current budget
- [ ] Budget amendment requested
- [ ] FTE included in current complement
- [ ] New FTE requested – N/A
- [X] Other

PURPOSE/ACTION REQUESTED

The Commission is asked to review and comment on plans Dakota County is developing for a trailhead facility at Pine Bend Bluff.

SUMMARY

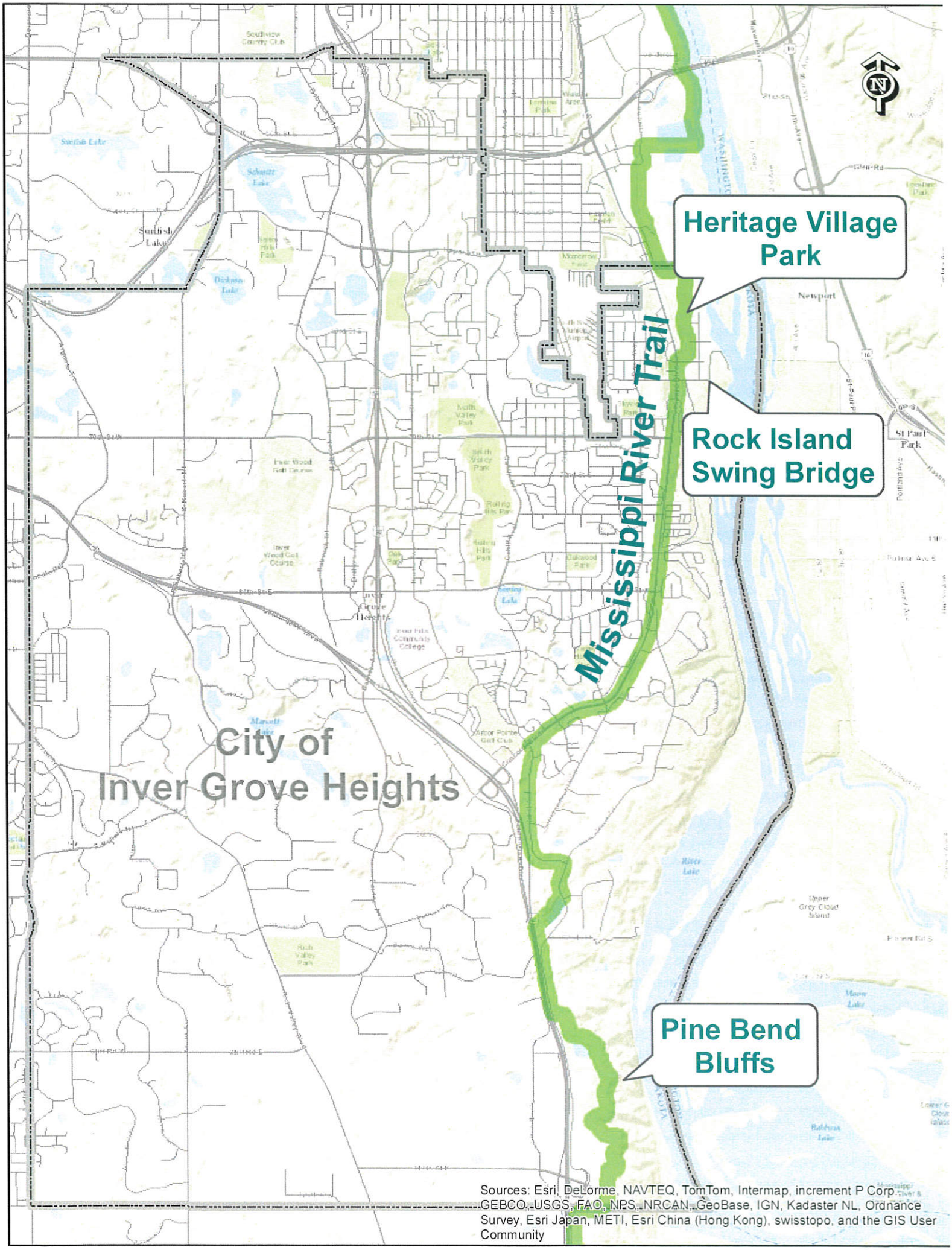
The Mississippi River Regional Trail is a 26-mile paved trail that stretches from St. Paul to Hastings along the Mississippi River and is owned and operated by Dakota County. The City and County successfully partnered in a trailhead project at Swing Bridge Park and the project has been well received by the public.

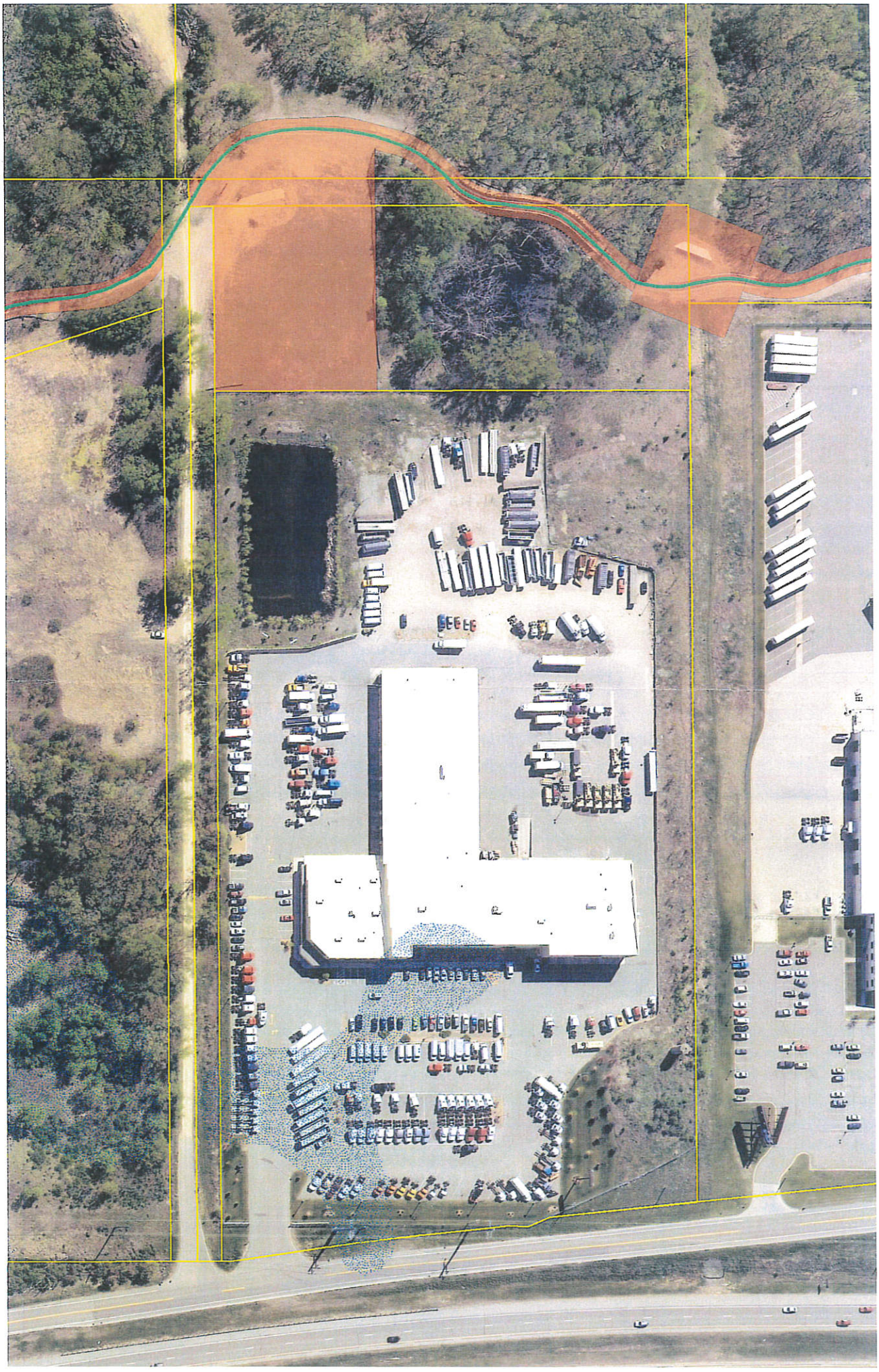
Dakota County plans to construct another trailhead near the Pine Bend Bluff Scientific and Natural Area (SNA). The SNA is owned and operated by the Minnesota Department of Natural Resources (MN DNR) and the County has an easement which allows them to construct the improvements.

Dakota County plans to make some of the following improvements:

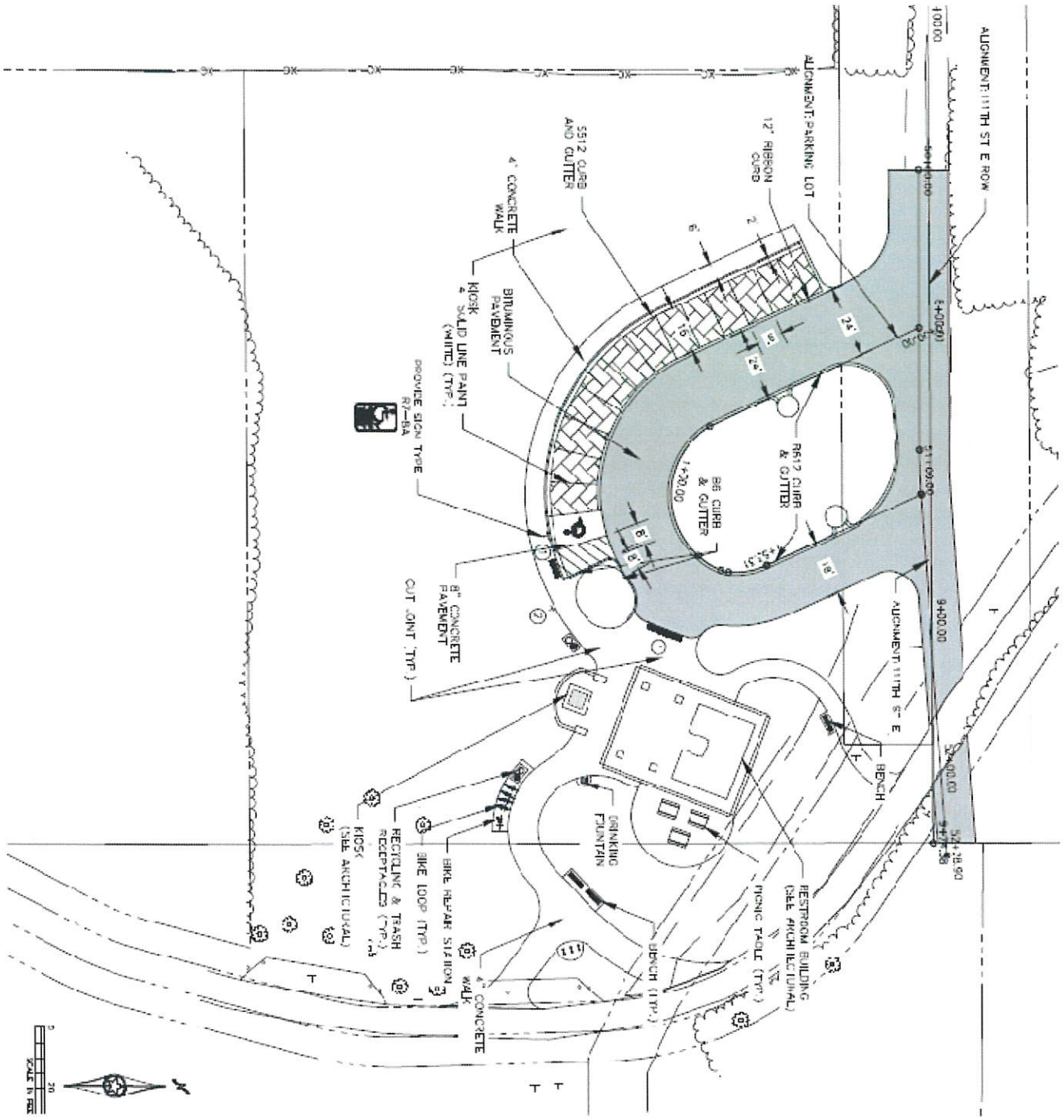
- Pave the access road
- Pave a small parking lot
- Build a small restroom building connected to water/sewer
- Provide for seating and picnic tables
- Provide historical interpretation
- Provide bike facilities such as bike racks and bike repair stations
- Landscaping

Construction is planned for 2017 and the City of Inver Grove Heights is providing up to $500,000 from the 2014 Bonding Bill proceeds we received from the State Legislature. Josh Kinney will be in attendance from Dakota County to provide a brief overview of the proposed improvements. Commissioners are encouraged to ask questions.

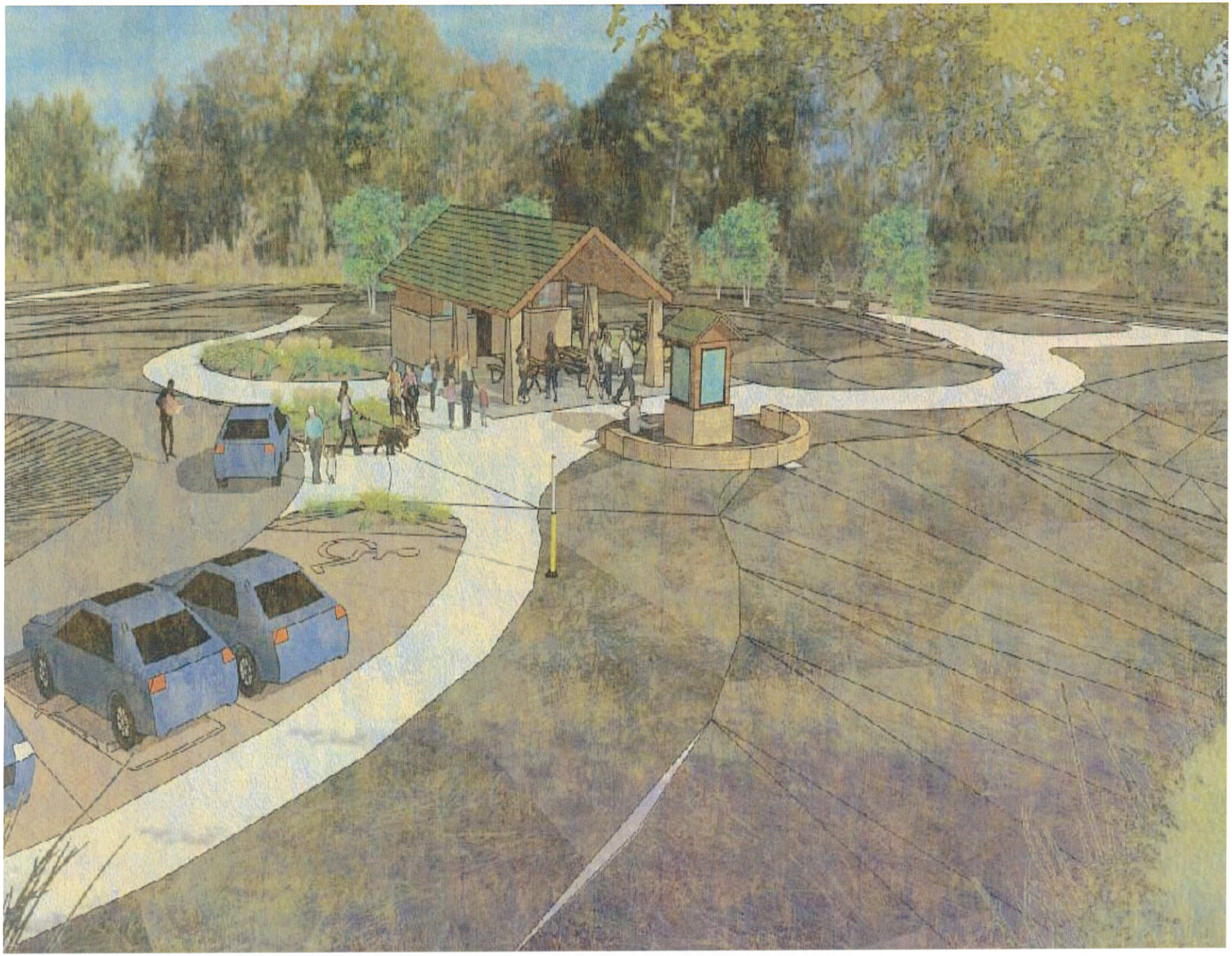

Heritage Village Park
Rock Island Swing Bridge
Mississippi River Trail
Pine Bend Bluffs
City of Inver Grove Heights
Sources: Esri, DeLorme, NAVTEQ, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, and the GIS User Community



Attachment A – Site Plan



Attachment B – Site Rendering



AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Review Proposed Utility Work Through Harmon Park

Meeting Date:	April 13, 2016
Item Type:	Administrative Presentations
Contact:	Eric Carlson – 651.450.2587
Prepared by:	Eric Carlson
Reviewed by:	Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

[ ]	None
[ ]	Amount included in current budget
[ ]	Budget amendment requested
[ ]	FTE included in current complement
[ ]	New FTE requested – N/A
[X]	Other

PURPOSE/ACTION REQUESTED

The Commission is asked to review and comment on plans the Inver Grove Heights Engineering Department has for the construction of public utilities which will impact Harmon Park.

SUMMARY

As a part of the development of the NW Area, the Engineering staff is developing plans for the extension of a water main which will be routed through Harmon Park. The attached diagram shows the location of the utility work. A description of the work includes:

- 18" DIP water main
- Approximately a 30' wide area of disturbance
- No significant tree loss
- Restoration

During construction the southern end of the park will be closed with construction lasting approximately 6 weeks. Construction is planned for June. Fencing will be installed during construction for safety purposes

In addition to the water main project, some of the streets directly east of the park will be under construction this summer as a part of the City's Pavement Management Program. As a result, storm water improvements will be made which will include the construction of a water quality pond within the borders of the Park located just north of 60th St E and west of Asher Ave. It is anticipated that the construction limits will not cause this area of the park to be closed during construction. Fencing will be installed during construction for safety purposes.

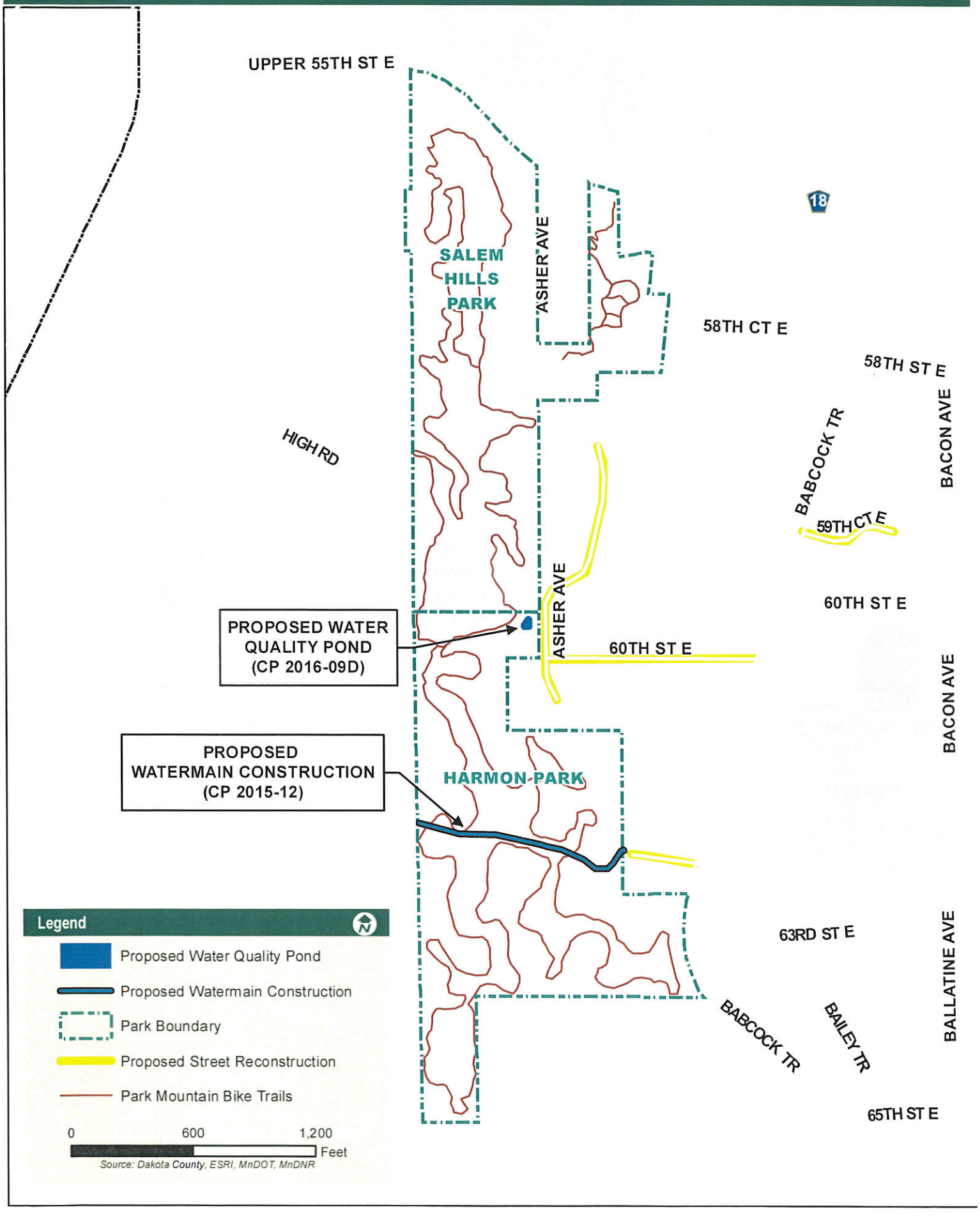
Commissioners are encouraged to ask questions.

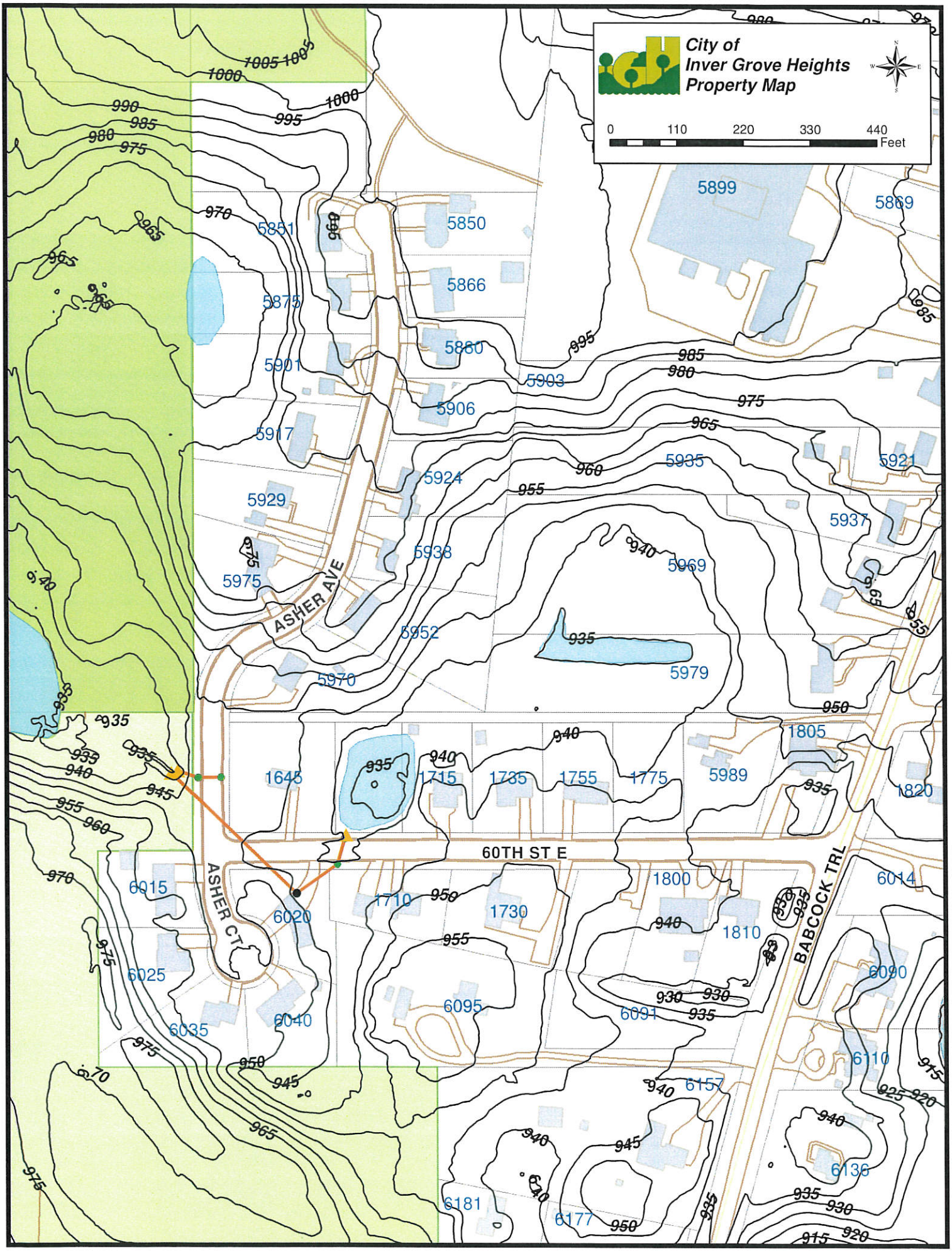
CP 2016-09D 60th Street Area Reconstruction
CP 2015-12 NWA Trunk Watermain Improvements - 65th Street Loop (Argenta Trail to Babcock Trail) - Phase I

City of Inver Grove Heights

Kimley»Horn

Harmon Park




City of
Inver Grove Heights
Property Map
0 110 220 330 440
Feet
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ASHER CT
60TH ST E
BABCOCK TRL
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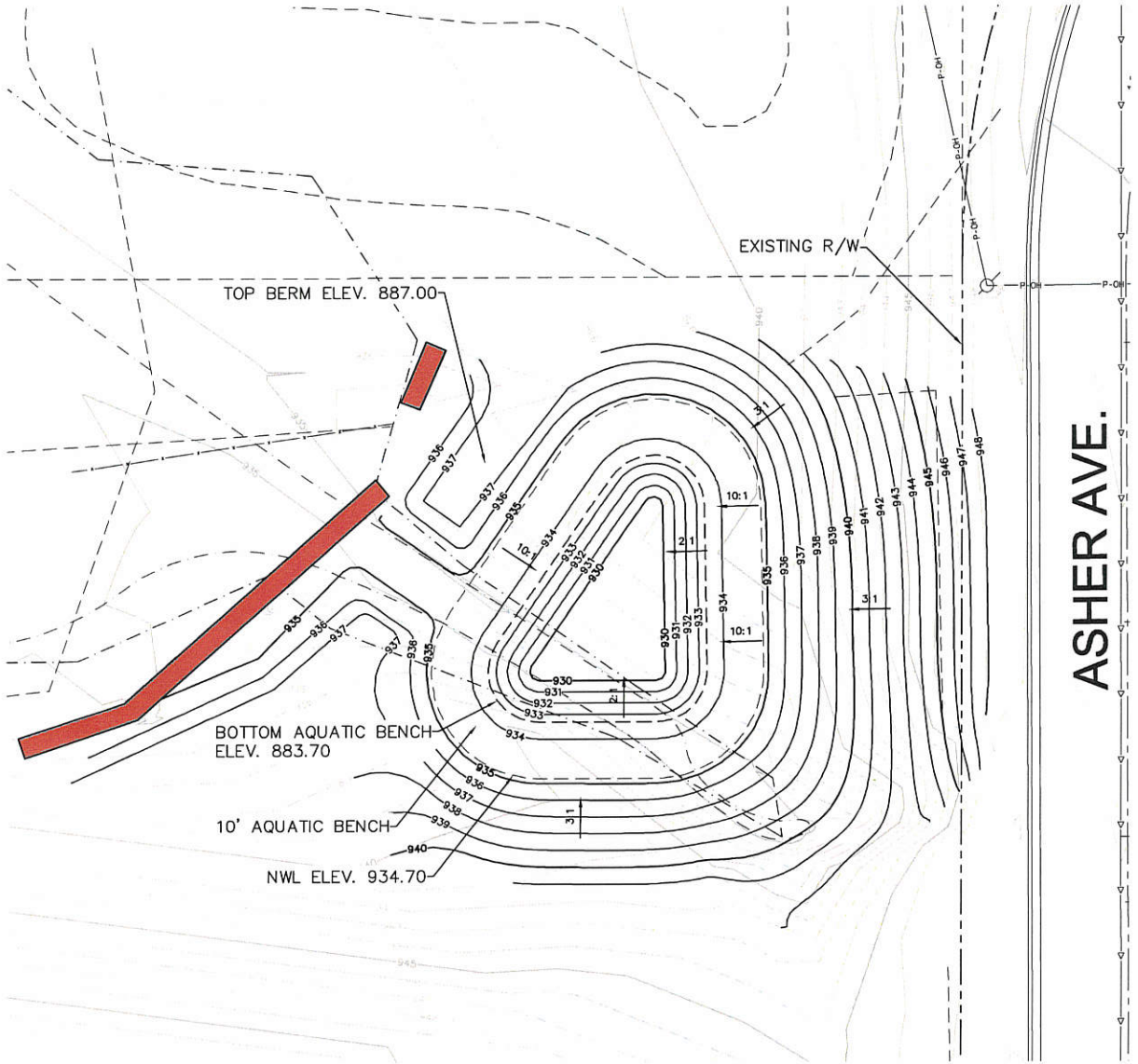
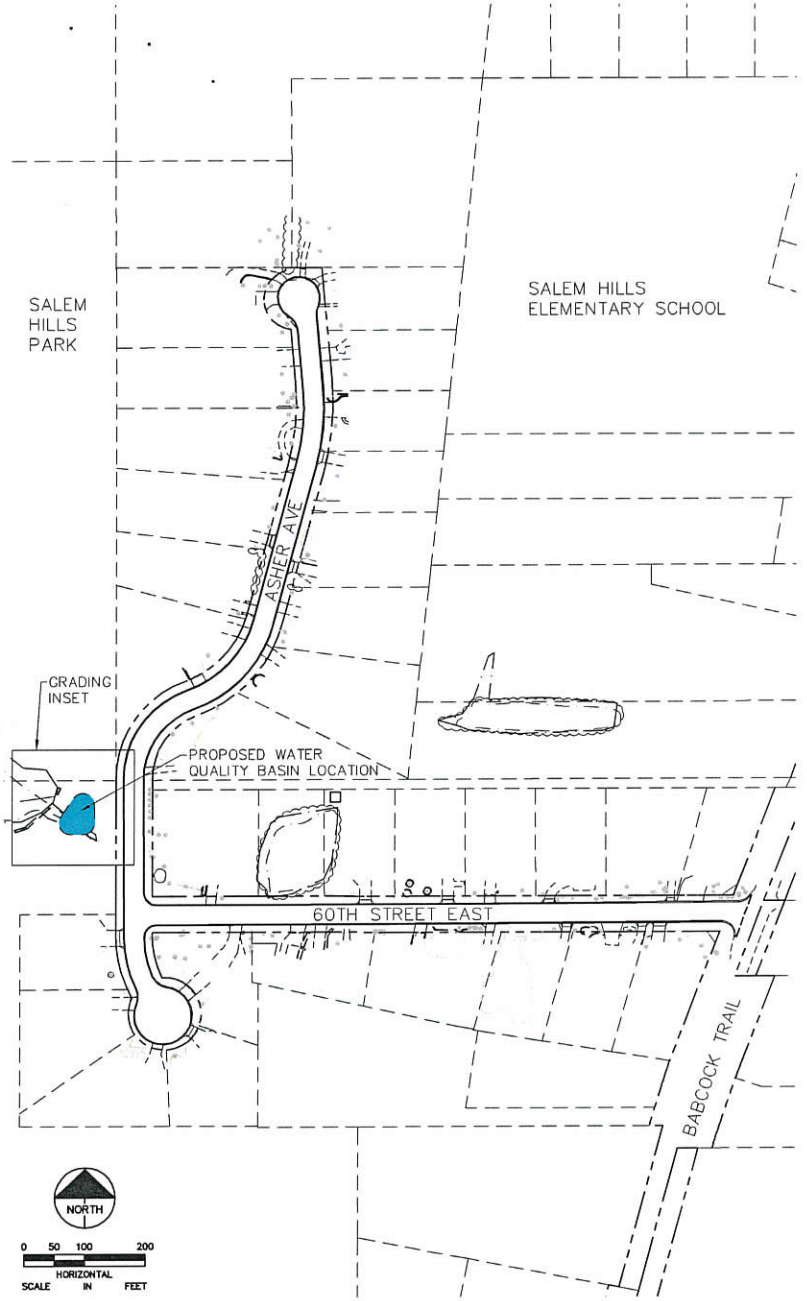


GRADING INSET

EXISTING BOARDWALK PATH

TOTAL TREE CLEARING AREA = 12,300 SF



AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Park & Recreation Sub Committee Reports

Meeting Date:	April 13, 2016		**Fiscal/FTE Impact:**
Item Type:	Administrative Presentations	☐	None
Contact:	Eric Carlson – 651.450.2587	☐	Amount included in current budget
Prepared by:	Eric Carlson	☐	Budget amendment requested
Reviewed by:	Eric Carlson – Parks & Recreation	☐	FTE included in current complement
		☐	New FTE requested – N/A
		☒	Other

PURPOSE/ACTION REQUESTED

No action is required. Members of each sub-committee should be prepared to provide the entire commission with a brief update.

SUMMARY

The Park Commission has developed the following sub-committees which will meet on an as-needed basis:

- Development of Alternative Funding Sources
- Dog Park
- Inver Wood Golf Course
- NW Area Park Planning
- Short/Long Term Staffing Needs
- South Valley Park Master Plan
- Park & Recreation System Plan

2016 Inver Grove Heights
Park & Recreation Commission
Sub Committee Assignments

Development of Alternative Funding Sources

- Al Eiden
- Katie Bauer

Dog Park

- Mark Freer
- Deb Tix

Inver Wood Golf Course

- Mark Freer
- Deb Tix
- Pat Farley

NW Area Park Planning

- Pat Farley

Short/Long Term Staffing Needs

-

South Valley Park Master Plan

- Katie Bauer
- Joe Boehmer

Park & Recreation System Plan

- Al Eiden

AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Department Happenings

Meeting Date:	April 13, 2016		**Fiscal/FTE Impact:**
Item Type:	Administrative Presentations	[X]	None
Contact:	Eric Carlson – 651.450.2587	[ ]	Amount included in current budget
Prepared by:	Eric Carlson	[ ]	Budget amendment requested
Reviewed by:	Eric Carlson – Parks & Recreation	[ ]	FTE included in current complement
		[ ]	New FTE requested – N/A
		[ ]	Other

PURPOSE/ACTION REQUESTED
No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY
Items included:

- Department Happenings Report
- Miscellaneous

Parks & Recreation Department
Department Happenings

PARKS DIVISION

Interim Park Superintendent
The City Council is expected to appoint Brian Swoboda to the Interim Park Superintendent position on Monday, April 11th. Mr. Swoboda received a Bachelor of Science Degree Majoring in Park and Recreation Management and Urban Forestry with a Minor in Resource Management from the University of Wisconsin-Stevens Point College of Natural Resources. Mr. Swoboda is also a Certified Arborist. Mr. Swoboda has held many positions with the City of Inver Grove Heights over the last 19 years, beginning his career with the City in July 1997.

Interim Parks Maintenance Coordinator
The City Council is expected to appoint Joe Hawkins to the Interim Park Maintenance Coordinator position on Monday, April 11th. Mr. Hawkins received an Associate's Degree in Landscape Horticulture from Dakota County Vo-Tech. Mr. Hawkins is licensed/certified in Non-Commercial Pesticide Application, CPR, and AED and holds his Certified Playground Safety Inspector and MN Class A Commercial Drivers License with Air Brakes and Tanker Endorsement. Mr. Hawkins is currently a Park Lead Worker. Mr. Hawkins has 20 years of experience in the landscape industry and has worked for the City of Inver Grove Heights since July 2002 (14 years).

Arbor Pointe Playground Equipment
The playground equipment at Arbor Pointe Park has been tagged with vandalism twice in the last 3 months. Each time our staff has done a good job of removing the vandalism. The equipment in the park is also 20 years old and is nearing replacement. We will be holding a Neighborhood Park Meeting Open House in May to invite the neighborhood to help us determine what their desires are for the park moving into the future.

Rich Valley Well
Road restrictions continue to prevent the contractor from beginning the process to drill a new potable water well at Rich Valley Park. Until a new well is up and running, the old well will be utilized for both potable water and irrigation purposes. Once the new well is working the current well will only be used for irrigation purposes.

North/South Valley Park Master Plan
We plan to forward a proposal from the St. Paul River Front Corporation in May to help the City perform a Master Plan for North/South Valley Parks. The plan would take approximately 4 months to complete and would engage, staff, the Commission, other City departments, community organizations, and neighbors of the park.

Babcock Trail Design Grant
We received notice this week of a $20,000 Blue Cross Blue Shield grant that will cover the cost to hire a consulting engineer to build a trail along Babcock Trail north of Upper 55th.

Parks & Recreation Department
Department Happenings

GOLF COURSE DIVISION

Hwy Signage

We are in the process of working with MN DOT on placing some brown directional signs on Hwy 3 north and south of 70th alerting people about Inver Wood Golf Course. We are also interested in getting signage on Hwy 52 and Hwy 55 but because they are considered "freeways" we can't install the brown informational signage, instead we are pursuing the "blue" signage that alerts motorists to gas stations, restaurants etc.

Improvement Project Approved by Council

The City Council approved the Inver Wood Improvement project on a 5-0 vote on Monday, March 14th. Funding of the $2,287,700 project is as follows:

- City to pay for initial investment with a interest free loan from the Central Equipment Fund
- Golf Course Fund will pay $240,000 in cash
- Inver Wood golf revenue will pay $81,908/year for 25-years for a total of $2,047,700 back to the Central Equipment Fund
- Golf course revenue will need to increase $0.70 per round each year to be able to make the repayments possible

Parks & Recreation Department
Department Happenings

RECREATION DIVISION

May Day 5K
Staff will be assisting the School District #199 B.E.S.T. Foundation with the 18th Annual May Day 5K family run/walk on Saturday, May 7. Staff helps coordinates facilities, equipment and race route logistics. In conjunction with this event, the Department will be hosting its Indoor Toy & Garage Sale from 8a.m.-1p.m which is free and open to the public.

Celebrate National Trails Day with Us!
On Saturday, June 4, we will be hosting a walking event at Harmon Park Reserve at 10 a.m. to celebrate National Trails Day. Participants will walk the mountain bike trails and receive a free gift and snack. The event is free and open to the public. More information can be found at www.ingroveheights.org

Bird Watching Class
In partnership with Dakota County Parks, a naturalist will lead a class to explore the Mississippi and share some birding tips with participants. Binoculars are provided and the class is free and will be held on Sunday, May 15, from 8-11 am at Swing Bridge Park. Pre-registration is taken through Dakota County Parks.

Department Receives MN Twins Jr. Grant
The Recreation Division has been awarded a $2,500 marketing grant to help increase the number of participants in baseball and softball as well as recruit qualified coaches. The grant will be able to be utilized over a three-year period.

Summer Footgolf Clinics
The Department has partnered together to offer some footgolf clinics for youth ages 8-17 at Inver Wood this summer. Clinics are free and more info can be found at www.inverwood.org

Disc Golf
The retail unit for the North Valley Disc Golf Course will open around May 1. This year, our partnering vendor, Municipal Disc Management, has designed a website for both the Inver Grove Heights and South St. Paul Courses. The website has course information as well as the ability to purchase daily or annual passes. The website is www.kpproshop.com

VMCC DIVISION

Parks & Recreation Now on Instagram!
In an effort to increase our social media presence, the Department is now on Instagram. You can find us at ighparksrec.

New Vending Machines at Community Center
New snack and coffee machines were installed at the Community Center. The old ones were original from when the building(s) opened. The new machines have been wrapped with the Community Center logo and swim and skating graphics to provide a cleaner, more updated look.

Log Rolling is Here!
In an effort to provide an added attraction to the water park, a log roll has been purchased through a grant from the Minnesota Recreation and Parks Foundation. Free demo classes will be held in May and June, clinics in July and classes in August. Moving forward, we will explore using it for adult fitness classes, open swim nights, special events and teambuilding activities. Registration for the clinics and classes can be done at www.invergroveheights.org/onlineregistration

AGENDA ITEM _____

CITY OF INVER GROVE HEIGHTS **REQUEST FOR COMMISSION ACTION**

Commission Comments

Meeting Date:	April 13, 2016		**Fiscal/FTE Impact:**
Item Type:	Commission Presentations	[X]	None
Contact:	Eric Carlson – 651.450.2587	[ ]	Amount included in current budget
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		[ ]	New FTE requested – N/A
		[ ]	Other

PURPOSE/ACTION REQUESTED
No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY
None.