

INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, NOVEMBER 10, 2008
8150 BARBARA AVENUE
7:30 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS:
4. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. i) Minutes – October 27, 2008 Regular Council Meeting _____
ii) Minutes – November 5, 2008 Special Council Meeting _____
 - B. Resolution Approving Disbursements for Period Ending November 5, 2008 _____
 - C. Change Orders No. 1 & No. 2 and Pay Voucher No. 1 for City Project No. 2007–05, Northwest Area (NWA) Storm Water Emergency Overflows, Argenta Hills, Regional Basin SP-17 _____
 - D. Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer’s Final Report and Resolution Accepting Work under the 2008 Pavement Management Program, City Project No. 2008–09B – Sealcoat _____
 - E. Change Order No. 3 and Payment Voucher No. 5 for City Project No. 2008–09D, South Grove Urban Street Reconstruction – Area 3 _____
 - F. Final Compensating Change Order No. 9 and Final Pay Voucher No. 10 for City Project No. 2006–09D – 2006 Urban Street Reconstruction Project, South Grove Area 1 _____
 - G. Pay Voucher No. 11 – Northwest Area Utility Improvements, Lift Station R–9.1 – City Project No. 2003–15A _____
 - H. Award Contract for Bohrer Pond Shoreland Protection Project, City Project No. 2008–22 _____
 - I. Resolution Accepting Proposal of Gorman Surveying, Inc. for Topographic Survey Services for the 2009 Pavement Management Program – City Project 2009–09D – South Grove Urban Street Reconstruction Area 4 _____
 - J. Consider Approval of Expenditure for Site Preparation at Heritage Village Park _____
 - K. Consider Change Order to Skyview and Groveland Hockey Rink Funding _____
 - L. Consider Proposal from Emmons & Olivier Resources for Consulting Work Related to Heritage Village Park _____

- M. Consider Proposal of Appraisal Services for Property Located in the SW Corner of Hwy 52 and 80th _____
- N. Consider Purchase of Equipment from Parks Department _____
- O. Consider Approval to Seek Proposals for Engineering Services related to potential trail along Courthouse Blvd Ct. _____
- P. Consider Award of Proposal to Elert and Associates for Technology Systems Consultant for Proposed Public Safety Addition/City Hall Renovation _____
- Q. Consider 2009 Proposed Convention and Visitors Bureau Budget _____
- R. Consider Resolution that Provides for the Sale of Unclaimed Property to a Local Non-Profit Organization _____
- S. Schedule Special Meeting _____
- T. Schedule Public Hearing _____

5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. **PUBLIC HEARINGS:**

A. **CITY OF INVER GROVE HEIGHTS;** Assessment Hearing for 2008 Nuisance Abatement _____

7. **REGULAR AGENDA:**

COMMUNITY DEVELOPMENT:

A. **CARLSON;** Consider Resolution relating to the following Variances for property located at 8019 Cleadis Avenue:

- i) A Variance to construct a driveway within the required side yard setback _____
- ii) A Variance to exceed the maximum impervious coverage _____

B. **ALLIED WASTE;** Re-Consider a Resolution relating to a Conditional Use Permit for a Yard Waste Composting operation within the IRM, Integrated Resource Management Overlay District as it relates to conditions #13 and #14 added by the City Council _____

C. **CITY OF INVER GROVE HEIGHTS;** Consider Resolution relating to a Conditional Use Permit to allow the placement of fill in excess of 1,000 cubic yards within the Floodplain for the Heritage Village Park property _____

D. **CITY OF INVER GROVE HEIGHTS;** Consider a Resolution Preliminarily Approving the City of Inver Grove Heights Comprehensive Plan _____

PARKS AND RECREATION:

E. **CITY OF INVER GROVE HEIGHTS;** Consider Approval of Contractor for Prairie Establishment in Heritage Village Park _____

F. CITY OF INVER GROVE HEIGHTS; Consider Approval of Mississippi River Regional Trail through Heritage Village Park & Doffing Ave. _____

ADMINISTRATION:

G. CITY OF INVER GROVE HEIGHTS; Consider approval of the attached resolution and table setting forth license fees, administrative service fees and permit fees for 2009 _____

H. CITY OF INVER GROVE HEIGHTS; Consider First Reading of an Ordinance Amending Section 1010 and Section 515.40, Subd. 9 Adjusting Development Fees for 2009 _____

8. MAYOR AND COUNCIL COMMENTS

9. ADJOURN

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, OCTOBER 27, 2008 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, October 27, 2008, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Madden, Klein and Piekarski Krech; City Administrator Lynch, Assistant Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Community Development Director Link, Parks & Recreation Director Carlson, and Recording Clerk Fox.

3. PRESENTATIONS: None.

4. CONSENT AGENDA:

Councilmember Madden removed item **4A, Minutes of October 13, 2008 Regular Council Meeting** from the Consent Agenda.

Councilmember Klein removed items **4C, Certification of Delinquent Utility Bills, 4M, Resolution Approving Professional Services Agreement with WSB and Associates for Final Design on City Project No. 2009-11, Concord Boulevard Improvements, Phase 3, 65th Street East to South St. Paul Border and 4R, Authorize Advertisement of RFP for a Technology Systems Consultant for the Proposed Public Safety Addition/City Hall Renovation** from the Consent Agenda.

Councilmember Piekarski Krech removed item **4F, Consider Dakota County's 2009-2013 Capital Improvement Program** from the Consent Agenda

- B. Resolution 08-233** Approving Disbursements for Period Ending October 22, 2008
- C. Resolution 08-234** Certification of Delinquent Utility Bills
- D.** Change Order No. 1 & Pay Voucher No. 4 - City Project No. 2003-03, Southern Sanitary Sewer System Improvements
- E.** Pay Voucher No. 5 – City Project No. 2003-15, Northwest Area Trunk Utility Improvements
- G. Resolution 08-236** Accepting Bid and Awarding Contract to S.M. Hentges & Sons, Inc. for City Project No. 2008-10, T.H. 52 East Frontage Road Ravine Storm Water Pond Improvements
- H. Resolution 08-237** Approving a PUD Amendment to the Argenta Hills Planned Unit Development to allow for a solid wood fence along temporary Argenta Trail
- I.** Award Contract for Resurfacing of Fire Station #1 Parking Lot to ACE Blacktop
- J.** Award Contract for American's With Disabilities Act (ADA) Improvements and related construction at Fire Station #3 to Dosco Design Build
- K.** Proposed Identity Theft Prevention Program
- L.** Consider Joint Powers Agreement with Dakota County Soil and Water Conservation District for Technical Assistance and Authorize the City Request for State Cost-Share Assistance through the SWCD for the Bohrer Pond Shoreland Protection Project
- N. Resolution 08-239** Approving Raingarden Maintenance Agreements for City Project No. 2008-09D, Urban Street Reconstruction Program, Area 3
- O. Resolution 08-240** Declaring May 1, 2009 Silver Star Banner Day
- P.** Appointment of Board Member to Gun Club Lake Watershed Management Organization
- Q.** Personnel Actions

Motion by Madden, second by Piekarski Krech, to approve the Consent Agenda.

Ayes: 5

Nays: 0 Motion carried.

A. Minutes – October 13, 2008 Regular Council Meeting

Councilmember Madden noted that he was not in attendance on October 13th and would abstain from the vote.

Motion by Klein, second by Grannis, to approve the Minutes of the October 13, 2008 Regular Council Meeting.

Ayes: 4

Nays: 0

Abstain: 1 (Madden) Motion carried.

C. Certification of Delinquent Utility Bills

Councilmember Klein commented on there 16% interest for delinquent accounts and asked if there were any options for people on fixed incomes.

Ms. Lanoue responded that this has been the City's policy for at least 13 years.

Councilmember Piekarski Krech noted that these bills have been delinquent for over a year.

Councilmember Klein stated that they should consider taking a look at instituting some sort of policy for people who are having financial difficulty and cannot pay there utility bill. He added that he thought 16% interest was too much in addition to the amount due.

Ms. Lanoue stated that the property owners have been notified multiple times and have not responded. She clarified that 8% interest is added to the delinquent bill along with an 8% administrative fee. She noted that a lot of cities turn off the water if the account is delinquent and the City of Inver Grove Heights does not do that.

Mayor Tourville suggested that some guidelines or criteria be discussed at a later date.

Motion by Klein, second by Madden, to approve Resolution 08-234 Certifying Delinquent Utility Bills

Ayes: 5

Nays: 0

Motion carried.

F. Consider Dakota County's 2009-2013 Capital Improvement Program

Councilmember Piekarski Krech questioned the 2009 bridge removal and stated that there needs to be more discussion as she is not convinced that the bridge should be removed on this schedule.

Mr. Thureen responded that the County is open to further discussion and wanted to keep the bridge removal on the schedule so that they still have the opportunity to receive funding if and when the project is done.

Councilmember Madden added that the bridge may not need to be removed if an attraction is added to that area, and perhaps some money could be saved.

Mayor Tourville suggested that they need to change the wording to 2009 bridge renovation, improvements and possible removal.

Motion by Madden, second by Piekarski Krech, to adopt Resolution 08-235 approving Dakota County's 2009-2013 Capital Improvement Program with the change as noted.

Ayes: 5

Nays: 0

Motion carried.

M. Resolution Approving Professional Services Agreement with WSB and Associates for Final Design on City Project No. 2009-11, Concord Boulevard Improvements, Phase 3, 65th Street East to South St. Paul Border

Ed Gunther, 6671 Concord, stated that the plan was before the Council on April 14th and it was tabled so that a resolution or plan for parking along Concord could be developed. He asked if a design or plan for parking along Concord had been determined.

Mr. Thureen responded that staff met with the County last week to look at opportunities to provide on street parking. He said the agreement for parking along Concord will come back before the Council at a work session and a hearing would also have to be scheduled. He stated that the resolution before the Council tonight deals with other parts has to do with other parts of the project outside of the Concord corridor.

Mayor Tourville clarified that this agreement does not address the parking along Concord.

Motion by Piekarski Krech, second by Madden to adopt Resolution 08-238 Approving Professional Services Agreement with WSB and Associates for Final Design on City Project No. 2009-11, Concord Boulevard Improvements, Phase 3, 65th Street East to South St. Paul Border

Ayes: 5

Nays: 0 Motion carried.

R. Authorize Advertisement of RFP for a Technology Systems Consultant for the Proposed Public Safety Addition/City Hall Renovation

Councilmember Klein questioned what the cost would be and asked for clarification of what the Council was being asked to approve.

Ms. Teppen explained that staff is seeking approval to advertise for RFP for the consultant services.

Mayor Tourville added that Council directed staff to go this route rather than have the architect do it for a surcharge or higher rate.

Motion by Grannis, second by Piekarski Krech to authorize Advertisement of RFP for a Technology Systems Consultant for the Proposed Public Safety Addition/City Hall Renovation

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:

Scott Fisher, 8325 Copperfield Way, stated that his variance request for a Class V driveway was denied. He stated that he provided examples of 20 other class V driveways in the City and asked why no action had been taken on his complaint.

Mr. Hunting responded that staff has been working on the complaint and it has been a long process as they have to go back and look at different ordinance amendments and definitions of driveway and parking spaces to determine what action can be taken on each complaint. He stated that staff is trying to address all 20 complaints as a package.

Mayor Tourville asked if other problems in the City were also being addressed.

Mr. Hunting explained that currently staff addresses issues on a complaint basis.

Mayor Tourville stated that staff and Council will continue to work on the issue.

Larry Becklund, 3662 Conroy Trail, expressed concern regarding the speed limit in the Oaks Townhomes development. He stated that he thinks 30 mph is too fast and 20 mph would be safer. He questioned how the neighborhood could get the speed limit changed.

Mayor Tourville stated there is a process that needs to be followed and he should contact Mr. Thureen to discuss the issue and get more information on exactly what needs to be done.

Mr. Becklund asked if any City vehicles, other than Police and Fire Personnel, are allowed to be driven back and forth between home and work by City employees.

Mr. Thureen responded that he did not believe that was allowed for anyone other than the on-call staff for

the Utilities and Streets departments.

6. PUBLIC HEARINGS: None.

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

A. STONEHENGE USA; Consider the Third Reading of an Ordinance Amendment to City Code Chapter XI, Section 1105 and Chapter XV, Section 1500 relating to the definition of Junk Vehicle in relation to Auto Auction Sales Facilities

Mr. Hunting explained that this was the third and final reading of the Ordinance Amendment and that no changes had been made since the first reading.

Motion by Madden, second by Klein, to adopt Ordinance 1185 amending City Code Chapter XI, Section 1105 and Chapter XV, Section 1500 relating to the definition of Junk Vehicle in relation to Auto Auction Sales Facilities

Ayes: 5

Nays: 0 Motion carried.

B. AT&T; Consider Resolution relating to a Conditional Use Permit Amendment to amend the site plan for existing telecommunications tower site located at 6410 Carmen Ave.

Heather Botten, Associate Planner, stated that the applicant is proposing to amend the site plan for an existing conditional use permit for a cell phone tower site. She explained that AT&T would like to add antennas to the existing tower and construct a prefab equipment shelter on property that is owned by the City. She stated that Planning staff and the Planning Commission recommended approval of the request with the 11 conditions outlined in the report.

Councilmember Piekarski Krech asked what the prefab shelter would look like.

Ms. Botten displayed a picture and stated that it would match one of the existing buildings. She stated that there is landscaping that would screen the fenced in area. She noted that the applicant would need a building permit for the structure.

Councilmember Klein asked what the amount of the lease with the City would be.

Ms. Botten stated that subtenants are required to pay \$1,500 a year to the City and she noted the money is actually paid by T-Mobile.

Councilmember Piekarski Krech clarified that there will be screening around the building.

Mr. Hunting responded that the screening is already in place.

Motion by Madden, second by Klein, to approve Resolution 08-241 approving a Conditional Use Permit Amendment to amend the site plan for existing telecommunications tower site located at 6410 Carmen Ave.

Ayes: 5

Nays: 0 Motion carried.

C. TAREK IBN ZIYAD ACADEMY (TIZA); Consider Resolution relating to a Major Site Plan Approval to Construct a 9,586 square foot addition onto the existing school for property located at 4100 66th St.

Ms. Botten explained that the request is to add a 9,586 square foot classroom addition onto the school. She stated that the development review and site design standards for the proposed addition have been met. She explained that the school currently owns three parcels of land and the existing building is located on parcel one. She stated that the new addition is proposed to be added to the existing school and would crossover the property line to parcel two. She explained that staff recommended the parcels be combined into one tax parcel because the lots function as one use. She noted that the applicants would agree to combine parcels one and two and would like to keep parcel three on its own for future development. She stated that both Planning staff and the Planning Commission recommended approval

of the request with the conditions as listed in the resolution.

Councilmember Piekarski Krech asked where the current storage building is located.

Ms. Botten pointed out on the map where it is located.

Asad Zaman, Executive Director of the Academy, stated that they are okay with all the conditions and noted they want to keep parcel three separate for flexibility. He noted that if it were necessary they would go along with staff's recommendation to combine the parcels.

Ed Gunther, 6671 Concord, stated that he is in favor of the project but is concerned with parcel three and the playground. He stated that he has safety concerns regarding one of the conditions to put a holding pond by the playground.

Mr. Hunting stated that the engineers were trying to find the best areas in elevation because there was nothing on the site to treat the water. He explained that there were some limitations on where the holding pond could be located.

The applicant's project engineer stated that the basin area is to satisfy the water treatment ordinance. He explained that the basin will not be holding the water very long and is designed to infiltrate quickly.

Councilmember Klein asked how deep it would be.

The engineer responded that it would be about four or five feet.

Councilmember Klein stated that if it becomes a problem they may have to put a fence around it.

Councilmember Piekarski Krech asked if this is more like a rain garden.

The engineer stated that this is simply a water infiltration and treatment system.

Councilmember Piekarski Krech clarified that the correct plantings will be there for the infiltration.

Mr. Thureen pointed out that this approval would include a maintenance agreement that would allow for work to be done on the basin if it does not meet performance standards. He noted that this is basically a turf basin and if this were to be changed to a rain garden the footprint would need to be increased.

Mayor Tourville stated there is a storm water facilities maintenance agreement that will be entered into between the school and the City.

Councilmember Klein stated that he is concerned with parking and said there needs to be more. He asked how many times a year a large group comes into the school.

Mr. Zaman responded twice a year.

Councilmember Klein recommended working with the school district during those times to bus or shuttle people to help the neighborhood.

Councilmember Madden commented on late night activities and asked that they look at the noise issue.

Councilmember Piekarski Krech asked about the driveway and stated that she thinks it is an actual platted street, not an easement. She suggested that Mr. Thureen research and clarify that issue.

Motion by Tourville, second by Grannis, to approve Resolution 08-242 relating to a Major Site Plan Approval to construct a 9,586 square foot addition onto the existing school for property located at 4100 66th St. with the combination of the three parcels into one tax parcel, and an added condition that a fence be installed around the holding pond on Parcel 3 if deemed necessary by the Public Works Director.

Councilmember Klein questioned how the parking issues during large gatherings could be addressed.

Mayor Tourville stated that he thinks it would be unfair to the applicant to make it a condition of approval.

Councilmember Madden stated that the Council has to trust that the applicant will take care of the problem as he acknowledged he would.

Councilmember Piekarski Krech suggested having attendants direct visitors as to where to park.

Mr. Zaman referred to the map and stated that the visitors during the two large events do not park in the streets. He noted there is adequate parking on the other days.

Shelia Ambrose, stated that she lives across the street from the school and has seen a car parked on the street.

Ayes: 5

Nays: 0 Motion carried.

D. ALLIED WASTE; Consider Resolution relating to a Conditional Use Permit for a Yard Waste Composting Operation within the IRM, Integrated Management Overlay District for property located on the East side of Rich Valley Boulevard, north of 117th Street

Mr. Hunting showed a map of the composting facility that would be about nine acres in size. He explained the materials would typically be grass, leaves, brush, logs and tree stumps. He noted the water runoff runs north into the existing pond. He stated that the Environmental and Planning Commissions reviewed this and had four areas of concern. He explained that the first issue was odor and noted that it is addressed through condition number 8, but a manual that will set the protocol and monitoring still needed to be established. He stated that the second issue was noise and this was addressed through condition number 12. He explained that the third issue was dust which is addressed in condition number 9 and he added that it is recommended that watering be done on the site. He stated that the final issue was the ground water. He noted that Barr Engineering did not see an issue with groundwater problems with this operation. He stated that the hours of operation for processing would be limited to Monday through Friday from 7:00 a.m. to 5:00 p.m. and the hours of operation for accepting waste would be Monday through Friday from 7:00 a.m. to 7:00 p.m. and Saturday from 7:00 a.m. to 3:00 p.m. He stated that both Planning staff and the Planning Commission recommended approval of the request.

Councilmember Klein asked if the general public would be able to bring loads and if so, what the cost would be.

Mike Ayers, General Manager for Pine Bend Landfill, responded that the landfill would be open to residents and the rates have not yet been established. He noted that they do not envision a cost break for residents at this time.

Councilmember Klein asked what the fire potential was.

Mr. Ayers stated it is limited because of the technology and methodology they will be using and explained the process.

Mayor Tourville noted that the process would lower the fire danger.

Councilmember Piekarski Krech commented on trucks traveling on Rich Valley Boulevard and the potential of bags falling onto the road. She stated that she would like that area monitored.

Mr. Ayers stated that they are part of Dakota County's Adopt-a-Highway program along that section.

Councilmember Piekarski Krech stated that she wants the noise and odor issues to be proactively addressed. She added that the odor issues need to be monitored extensively.

Councilmember Grannis stated that he is much happier with this type of use.

Mayor Tourville asked that they consider the possibility of advertising times, once in the fall and once in the spring, when residents could take certain materials to the site. He noted that the City could help subsidize the events. He questioned if there would be a way to figure out an agreement or a rate for the City to be able to use the facility in the event a natural disaster occurs.

Councilmember Piekarski Krech suggested a period of time for Christmas trees to be brought to the facility as well.

Mr. Ayers stated that they want to work with the City. He noted that there are size restrictions on what

they can take.

Mr. Lynch commented that the 117th Street Landfill Host Community Agreement does call for storage in the event of a natural disaster.

Mr. Kuntz clarified that two conditions were added, the first being to add similar language for natural disasters as with the 117th Street Landfill, and the second being that the Pine Bend landfill work with the City to coordinate and share costs for two events at which residents could bring certain materials to the site.

Motion by Klein, second by Madden, to adopt Resolution 08-243 relating to a Conditional Use Permit for a Yard Waste Composting Operation within the IRM, Integrated Management Overlay District for property located on the East side of Rich Valley Boulevard, north of 117th Street with the two added conditions.

Ayes: 5

Nays: 0 Motion carried.

ADMINISTRATION:

E. CITY OF INVER GROVE HEIGHTS; Consider request to Extend the Time Frame for the continued operation of the Pine Bend Landfill from 2016 to 2030, with a corresponding change to the Host Community Agreement and Host Community Fund

Mr. Lynch explained that this item was discussed at a previous work session. He stated there was general agreement but concern about the use of the funds. He noted that there are no restrictions on the use of those funds. He stated that staff would continue to discuss and negotiate with Pine Bend regarding their current operation on Concord and the potential relocation to a more suitable area. He added that staff is recommending approval.

Motion by Madden, second by Klein, to adopt Resolution 08-244 approving request to Extend the Time Frame for the continued operation of the Pine Bend Landfill from 2016 to 2030, with a corresponding change to the Host Community Agreement and Host Community Fund

Councilmember Grannis explained that staff has addressed his concerns about the fee but he is still concerned about the continued use of the landfill and binding future City Councils out to the year 2030. He stated that he does not feel comfortable extending the operation to 2030 so he will vote against the motion to approve.

Councilmember Piekarski Krech noted that it could be finished earlier than 2030 and if the time is not extended it may not be leveled off and would be left incomplete.

Mayor Tourville stated that the landfill may take longer to fill because people are more educated on what product can go to the landfill and what cannot. He added that the City will be receiving the highest of any of the rates to provide this facility.

Councilmember Madden stated that the recycling efforts are also helping to keep things that do not belong in the landfill out.

Ayes: 4

Nays: 1 (Grannis) Motion carried.

F. CITY OF INVER GROVE HEIGHTS; Consider Extension of Deadline for the Completion of Minimum Improvements for TIF District 4-1 between the City of Inver Grove Heights and Southeast Quadrant, LLC (Fine & Associates)

Mr. Lynch stated that this was previously discussed and noted that it is not a request to extend the district's time frame.

Mr. Kuntz explained that in May of 2004 the City entered into a development contract with Southeast Quadrant, LLC that called for them to make certain improvements to the property. He stated that the

contract also provided that other development be completed by 2008. He added that Southeast Quadrant, LLC is asking that the date to complete the required development be extended to 2011. He noted that this is due to the current market conditions and no other changes have been made.

Motion by Klein, second by Madden, to adopt Resolution 08-245 approving the Extension of Deadline for the Completion of Minimum Improvements for TIF District 4-1 between the City of Inver Grove Heights and Southeast Quadrant, LLC (Fine & Associates)

Ayes: 5

Nays: 0 Motion carried.

G. CITY OF INVER GROVE HEIGHTS; Consider Resolution Approving Consent Agreement by & among PAB Enterprises of Minnesota, Inc., Rich Valley, LLC, SKB Environmental, Inc., Carl Bolander & Sons Co. and the City of Inver Grove Heights relating to the 117th Street Demolition Debris Landfill

Mr. Kuntz stated that this is a demolition debris landfill and there is a Non-conforming Use Certificate and a Second Amended Host Community Agreement. He explained that the landfill has been operated by SKB and they have brought a proposal to the City whereby would buy the land and continue to be the operator. He explained that they would buy the land by creating an entity called Rich Valley, LLC. He stated that as part of that land transaction they asked that PAB Enterprises be released from the Non-conforming Use Certificate and the Host Community Agreement. He noted that the Host Community Agreement requires City consent. He stated that PAB Enterprises would be released and replaced with Carl Bolander & Sons, a parent company of SKB Environmental.

Motion by Piekarski Krech, second by Madden, to adopt Resolution 08-246 Approving Consent Agreement by & among PAB Enterprises of Minnesota, Inc., Rich Valley, LLC, SKB Environmental, Inc., Carl Bolander & Sons Co. and the City of Inver Grove Heights relating to the 117th Street Demolition Debris Landfill

Ayes: 5

Nays: 0 Motion carried.

8. MAYOR AND COUNCIL COMMENTS:

Councilmember Grannis asked about the electrical lines that run through the trees at the intersection of Babcock and Southview Boulevard and asked who is responsible for trimming the branches.

Mr. Thureen responded that the City does not trim trees around power lines. He stated that they will contact the electrical company.

Councilmember Grannis asked who is responsible for maintaining the plants and cattails around the pond.

Mr. Thureen stated that the pond was constructed with a county project but the City is responsible for maintenance. He noted that it is maintained by the Parks Department and what is left is for storm water treatment.

Councilmember Grannis asked about cleaning out the outlet.

Mr. Thureen stated that the pond was inspected over the summer and crews went in and cleaned out the outlets and inlets. He noted they are required to complete inspections once every five years.

Councilmember Grannis asked about the signage at Babcock and Upper 55th and stated that there are no signs indicating the direction to the Lafayette freeway.

Mr. Thureen responded that the state defers to the local road entity, so they would need to talk to the county regarding Babcock Trail and the City would be responsible for Upper 55th. He stated that staff could look into putting signage on Upper 55th.

Councilmember Grannis stated that he felt it would be worthwhile to consider posting signage.

Mayor Tourville noted that signage would have to go on the City road and agreed that it would be worthwhile to consider.

Councilmember Grannis commented that he has been hearing that the City is spending 25 million dollars on the new City hall and asked where they are at in terms of cost of the project.

Mr. Lynch stated that a work session was held a couple weeks ago with Council, the architect, and the owner's representative. He explained that no dollar value has been determined and a number of questions were raised at that meeting. He noted that another meeting will be held on November 17th to answer those questions and further discuss cost and funding. He added that the preliminary discussions have put the cost at approximately 17.5 million dollars.

Councilmember Madden stated no decision has been made regarding the project.

Councilmember Klein asked for an update on the barrier removal between Eagan and Inver Grove Heights.

Mr. Lynch responded that there are 26 homes that either need to have a certificate of occupancy or be under construction for the City of Eagan to consider removing the barrier. He stated that they currently have 20 certificates of occupancy for homes, 4 under construction and 2 under application and that information has been forwarded to Eagan.

Councilmember Klein stated that the CDA has information on mortgage foreclosure counseling.

Mr. Lynch stated that the FAA is meeting on October 28th at 7:00 p.m. at City hall and it will be an open house format.

9. ADJOURN: Motion by Piekarski Krech, second by Grannis, to adjourn. The meeting was adjourned by a unanimous vote at 9:24 p.m.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 5, 2008 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in special session on Wednesday, November 5, 2008, in the City Administrator's office. Mayor Tourville called the meeting to order at 7:01 a.m. Present were Council members Grannis, Madden and Piekarski Krech; as well as City Administrator Lynch.

CANVASS PRIMARY ELECTION RESULTS

Mr. Lynch presented the tabulation of the votes cast at the General Election of November 4, 2008 and the official returns of the election judges.

Motion by Madden, seconded by Piekarski Krech, to adopt Resolution 08-246 Canvassing the Votes Cast at the November 4, 2008 Municipal General Election of the City of Inver Grove Heights and Declaring Candidate Results as Listed:

Precinct No.	1	2	3	4	5	6	7	8	9	10	TOTAL
<u>Mayor</u>											
Tom Bartholomew	453	859	802	1,012	793	876	831	988	509	690	7,813
George Tourville	525	1,003	905	1,248	1,005	889	786	1,149	614	758	8,882
<u>Councilmembers</u>											
Michael Schaeffer	409	643	778	853	786	659	616	844	405	513	6,506
Bill Klein	436	964	694	980	731	742	693	951	456	618	7,265
Tom Ebert	325	514	570	864	682	697	634	794	379	485	5,944
Vance "Chip" Grannis	495	989	909	1,101	842	813	737	954	504	727	8,071

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA that the following persons are hereby elected to the positions of Mayor and Councilmembers at the November 4, 2008 General Election:

Mayor - George Tourville	2-Year Term ending December 31, 2010
Councilmember – Vance "Chip" Grannis	4-Year Term ending December 31, 2012
Councilmember - Bill Klein	4-Year Term ending December 31, 2012

Ballots Cast: 19,333
Registered Voters: 24,139

Ayes: 4
Nays: 0 Motion carried.

ADJOURN: Motion by Grannis, second by Piekarksi Krech, to adjourn. The meeting was adjourned by a unanimous vote at 7:06 a.m.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: November 10, 2008
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of October 23, 2008 to November 5, 2008.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending November 5, 2008. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$57,959.70
Debt Service & Capital Projects	706,386.96
Enterprise & Internal Service	223,043.77
Escrows	<u>2,512.94</u>
Grand Total for All Funds	<u><u>\$989,903.37</u></u>

If you have any questions about any of the disbursements on the list, please call me at 651-450-2521 or Vickie Gray, Accounting Technician at 651-450-2515.

Attached to this summary for your action is a resolution approving the disbursements for the period October 23, 2008 to November 5, 2008, and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING NOVEMBER 5, 2008

WHEREAS, a list of disbursements for the period ending November 5, 2008 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$ 57,959.70
Debt Service & Capital Projects	706,386.96
Enterprise & Internal Service	223,043.77
Escrows	<u>2,512.94</u>
Grand Total for All Funds	<u>\$ 989,903.37</u>

Adopted by the City Council of Inver Grove Heights this 10th day of November, 2008.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
10/27/2008	91101	POTBELLY SANDWICH WORKS	city of inver grove	101-1000-413.50-75		10/2008 * Total	114.71 114.71
10/29/2008	91103	ACE PAINT & HARDWARE	cust 1126	101-6000-451.60-16		10/2008	95.69
			cust 1126	101-5200-443.60-16		10/2008 * Total	41.54 137.23
10/29/2008	91106	ANDREJKA, MICHAEL	uniform	101-3300-419.60-45		10/2008 * Total	53.90 53.90
10/29/2008	91107	APA	attende; jenn emmerich	101-3200-419.50-70		10/2008 * Total	50.00 50.00
10/29/2008	91110	BITUMINOUS ROADWAYS, IN	city of inver grove hgts	101-5200-443.60-16		10/2008 * Total	5,856.07 5,856.07
10/29/2008	91118	COPY RIGHT	city of inver grove pd	101-4000-421.50-30		10/2008 * Total	316.64 316.64
10/29/2008	91122	DAKOTA CTY PROPERTY REC	city of inver grove hgts	101-2000-415.30-70		10/2008	2.24
			city of inver grove hgts	101-4000-421.30-70		10/2008	8.56
			city of inver grove hgts	101-4200-423.30-70		10/2008	14.72
			city of inver grove hgts	101-5100-442.30-70		10/2008 * Total	60.00 85.52
10/29/2008	91123	DANNER LANDSCAPING	city of inver grove hgts	101-6000-451.60-16		10/2008	266.25
			city of inver grove hgts	101-6000-451.60-16		10/2008	99.84
			city of inver grove hgts	101-6000-451.60-16		10/2008	266.25
			city of inver grove hgts	101-6000-451.60-16		10/2008	199.69
			city of inver grove hgts	101-6000-451.60-16		10/2008	33.28
			city of inver grove hgts	101-6000-451.60-16		10/2008	26.63
			city of inver grove hgts	101-6000-451.60-16		10/2008	281.16
			city of inver grove hgts	101-6000-451.60-16		10/2008 * Total	39.94 1,213.04
10/29/2008	91124	DATA FLOW	city of inver grove hgts	101-2000-415.50-30		10/2008 * Total	398.20 398.20
10/29/2008	91126	EARL F ANDERSEN INC	cust 4094	101-5200-443.60-16		10/2008 * Total	118.85 118.85
10/29/2008	91129	FERRELLGAS	acct 7754787	101-5200-443.60-16		10/2008 * Total	18.15 18.15
10/29/2008	91131	G & K SERVICES	cust 7494701	101-5200-443.60-45		10/2008	47.87
			cust 7494701	101-6000-451.60-45		10/2008	116.42
			acct 7494701	101-5200-443.60-45		10/2008	47.87
			acct 7494701	101-6000-451.60-45		10/2008	58.53
			acct 7494701	101-5200-443.60-45		10/2008	47.87
			acct 7494701	101-6000-451.60-45		10/2008 * Total	58.53 377.09
10/29/2008	91132	GERMAINE, JOHN	ice for open house	101-4200-423.60-65		10/2008	4.49

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
10/29/2008	91135	GRAY, VICKIE	mileage- mngfoa workshop	101-2000-415.50-65		* Total	4.49
10/29/2008	91140	IKON OFFICE SOLUTIONS	acct 1452531017392ml	101-6000-451.40-65		* Total	77.22
10/29/2008	91143	ISAACSON, CARRIE	mileage- mngfoa workshop	101-2000-415.50-65		* Total	29.18
10/29/2008	91151	LONE OAK GRAPHICS INC	cust 8150	101-3000-419.50-30		* Total	57.33
10/29/2008	91154	MCDONALD CONSTRUCTION	calculation error-permit calculation error-permit calculation error-permit	101-0000-207.01-00 101-0000-322.10-00 101-0000-322.15-00		* Total	306.07
10/29/2008	91155	MENARDS - WEST ST. PAUL	acct 30170270	101-5200-443.60-16		* Total	100.55
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324 policy 0027324	101-0000-203.09-00 101-1100-413.20-62 101-2000-415.20-62 101-3000-419.20-62 101-3200-419.20-62 101-3300-419.20-62 101-4000-421.20-62 101-4200-423.20-62 101-5000-441.20-62 101-5100-442.20-62 101-5200-443.20-62 101-6000-451.20-62		* Total	1,699.54
10/29/2008	91160	MTI DISTRIBUTING CO	acct 91180	101-6000-451.40-47		* Total	28.89
10/29/2008	91162	NATURE CALLS, INC.	city of inver grove	101-6000-451.40-65		* Total	691.05
10/29/2008	91163	NEENAH FOUNDRY COMPANY	cust i93000	101-5200-443.60-16		* Total	407.58
10/29/2008	91164	NEXTEL COMMUNICATIONS	acct 249383315 acct 249383315	101-5000-441.50-20 101-5200-443.50-20		* Total	106.26
10/29/2008	91169	OLSEN FIRE INSPECTION,	city of inver grove hgts	101-6000-451.50-55		* Total	286.07
10/29/2008	91172	PINE BEND LANDFILL	city of inver grove	101-5200-443.60-16		* Total	352.33
						* Total	295.00
						* Total	295.00
						* Total	73.39

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
10/29/2008	91176	QWEST	acct 6515520672	101-6000-451.50-20		10/2008	41.09
						* Total	73.39
10/29/2008	91177	QWEST	acct 6514530219	101-6000-451.50-20		10/2008	41.09
10/29/2008	91179	REGINA MEDICAL CENTER	inver grove pd	101-4000-421.30-70		10/2008	158.00
						* Total	158.00
10/29/2008	91180	RHINO INDUSTRIES, INC.	city of inver grove hgts	101-6000-451.30-70		10/2008	3,327.41
						* Total	3,327.41
10/29/2008	91182	S & T OFFICE PRODUCTS	ACCT S28777	101-4000-421.60-40		10/2008	119.89
			ACCT S28777	101-4000-421.60-40		10/2008	86.65
			ACCT S28777	101-4000-421.60-40		10/2008	38.34
			ACCT S28777	101-5100-442.60-40		10/2008	13.61
						* Total	258.49
10/29/2008	91183	SCHADEGG, JEFFREY	open house items	101-4200-423.60-65		10/2008	639.93
						* Total	639.93
10/29/2008	91187	SPRINT	acct 166309819	101-4000-421.50-20		10/2008	369.62
						* Total	369.62
10/29/2008	91190	STREICHER'S	cust 285	101-4000-421.60-18		10/2008	309.62
			posting on apwa	101-1100-413.50-25		10/2008	309.62
						* Total	477.00
10/29/2008	91192	TRACTOR SUPPLY CREDIT P	city of inver grove hgts	101-3300-419.60-45		10/2008	534.70
						* Total	534.70
10/29/2008	91196	TWIN CITIES OCCUPATIONA	acctn261251001589	101-1100-413.30-50		10/2008	55.00
						* Total	55.00
10/29/2008	91197	UNIFORMS UNLIMITED	acct 14866	101-4000-421.60-45		10/2008	102.87
			acct 14866	101-4000-421.60-45		10/2008	27.00
						* Total	129.87
10/29/2008	91201	VIKING PAINTS, INC.	cust cig50	101-6000-451.60-16		10/2008	535.31
						* Total	535.31
10/29/2008	91203	XCEL ENERGY	acct 5147791673	101-6000-451.40-10		10/2008	108.10
			acct 5147791673	101-6000-451.40-20		10/2008	1,226.60
						* Total	1,334.70
10/29/2008	91206	ZEE MEDICAL SERVICE	acct 1279	101-6000-451.60-45		10/2008	88.90
			test fee	101-4200-423.30-70		10/2008	88.90
						* Total	60.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/03/2008	91208	POTBELLY SANDWICH WORKS	city of inver grove hgts	101-1200-414.50-75		* Total	60.00
						11/2008	58.11
						* Total	68.11
11/05/2008	91210	ACE PAINT & HARDWARE	cust 1126	101-4200-423.60-65		* Total	4.25
11/05/2008	91213	AFSCME COUNCIL 5	city of inver grove hgts	101-0000-203.10-00		* Total	918.74
11/05/2008	91217	ASPEN MILLS	cust id 550771	101-4200-423.60-45		* Total	129.35
11/05/2008	91221	BUREAU OF CRIMINAL APPR	city of inver grove pd	101-4000-421.50-80		* Total	200.00
11/05/2008	91225	COORDINATED BUSINESS SY	acct 4502512	101-4000-421.40-44		* Total	196.75
11/05/2008	91226	COPY RIGHT	city of inver grove pd	101-4000-421.50-30		* Total	178.72
11/05/2008	91229	DAKOTA CTY TECH COLLEGE	inver gr hgts pd-daniels	101-4000-421.50-80		* Total	210.00
11/05/2008	91230	DELGADO, ANGIE	mileage	101-2000-415.50-65		* Total	67.86
11/05/2008	91238	ENGELKE, JIM	2 belts for k12	101-4200-423.40-42		* Total	66.39
11/05/2008	91241	G & K SERVICES	acct 7494701	101-5200-443.60-45		11/2008	105.76
			acct 7494701	101-6000-451.60-45		11/2008	58.53
						* Total	164.29
11/05/2008	91246	HEIMAN FIRE EQUIPMENT	cust 22348	101-4200-423.30-70		11/2008	144.00
			cust 22348	101-4200-423.30-70		11/2008	495.00
						* Total	639.00
11/05/2008	91248	INVER GROVE FORD	acct 112594917	101-4000-421.70-30		11/2008	266.88
						* Total	266.88
11/05/2008	91249	INVERCITY PRINTING INC	city of inver grove	101-3300-419.50-30		11/2008	132.83
						* Total	132.83
11/05/2008	91250	IUOE	city of inver grove hgts	101-0000-203.10-00		11/2008	1,370.83
						* Total	1,370.83
11/05/2008	91254	LELS	city of inver grove hgts	101-0000-203.10-00		11/2008	1,170.00
						* Total	1,170.00
11/05/2008	91255	LELS SERGEANTS	city of inver grove hgts	101-0000-203.10-00		11/2008	210.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/05/2008	91257	LILLIE SUBURBAN NEWSPAP	acct 1363	101-1200-414.50-25		11/2008	8.28
			acct 1363	101-5100-442.50-25		11/2008	41.38
			acct 1363	101-1100-413.50-25		11/2008	32.05
			acct 1363	101-1200-414.50-25		11/2008	14.90
			acct 1363	101-1100-413.50-25		11/2008	8.28
			acct 1363	101-3200-419.50-25		11/2008	19.86
			acct 1363	101-3200-419.50-25		11/2008	49.65
			acct 1363	101-1200-414.50-25		11/2008	21.52
			acct 1363	101-1200-414.50-25		11/2008	26.48
			acct 1363	101-3200-419.50-25		11/2008	29.79
			acct 1363	101-3200-419.50-25		11/2008	39.72
			acct 1363	101-3200-419.50-25		11/2008	59.58
			acct 1363	101-1100-413.50-25		11/2008	29.79
						* Total	381.28
11/05/2008	91258	LINK, THOMAS	uli conference	101-3000-419.50-75		11/2008	927.12
			uli conference	101-3000-419.50-80		11/2008	1,515.00
						* Total	2,442.12
11/05/2008	91261	MNFIAM BOOK SALES	city of inver grove hgts	101-4200-423.60-18		11/2008	42.60
						* Total	42.60
11/05/2008	91262	NEXTEL COMMUNICATIONS	acct 266948529	101-4000-421.50-20		11/2008	462.13
						* Total	462.13
11/05/2008	91263	NEXTEL COMMUNICATIONS	acct 573073317	101-1100-413.50-20		11/2008	200.68
						* Total	200.68
11/05/2008	91265	PRECISION DATA SYSTEMS	laser check envelopes	101-2000-415.50-30		11/2008	308.70
						* Total	308.70
11/05/2008	91272	SAM'S CLUB	acct 7715090401334891	101-4200-423.50-70		11/2008	140.00
			acct 7715090401334891	101-4200-423.60-11		11/2008	105.55
			acct 7715090401334891	101-4200-423.60-65		11/2008	580.00
						* Total	825.55
11/05/2008	91273	SAM'S CLUB	city of inver grove fd	101-4200-423.50-70		11/2008	35.00
						* Total	35.00
11/05/2008	91274	SCHWAAB, INC	acct 9825c	101-3300-419.60-40		11/2008	80.92
						* Total	80.92
11/05/2008	91277	SHELTER CRAFT, INC	duplicate bldg permit	101-0000-322.10-00		11/2008	79.60
						* Total	79.60
11/05/2008	91279	SPRINT	acct 641378810	101-4200-423.50-20		11/2008	40.99
						* Total	40.99
11/05/2008	91280	STRAIGHT RIVER MEDIA	city of inver grove	101-1100-413.50-32		11/2008	900.00
						* Total	900.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/05/2008	91281	SU-Z'S EMBROIDERY INC	city of inver grove	101-3300-419.60-45	*	11/2008 * Total	222.85 222.85
11/05/2008	91283	TERRI KENISON	city of inver grove fd	101-4200-423.40-40	*	11/2008 * Total	905.25 905.25
11/05/2008	91284	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	101-5200-443.60-16		11/2008	39.98
			acct 6035301200183679	101-6000-451.60-45	*	11/2008 * Total	38.47 78.45
11/05/2008	91286	U OF M - CCE REGISTRARI	attende; scott thureen	101-5000-441.50-80	*	11/2008 * Total	225.00 225.00
11/05/2008	91288	UNITED WAY	city of inver grove hgts	101-0000-203.13-00	*	11/2008 * Total	181.00 181.00
11/05/2008	91289	USA MOBILITY WIRELESS I	acct r6119266j	101-4000-421.50-20	*	11/2008 * Total	14.51 14.51
11/05/2008	91292	WAL-MART BUSINESS	acct 6032202530257113	101-4000-421.60-65	*	11/2008 * Total	67.71 67.71
11/05/2008	91293	WHAT WORKS INC	city of inver grove hgts	101-1100-413.30-70	*	11/2008 * Total	2,854.00 2,854.00
11/05/2008	91295	XCEL ENERGY	acct 5183943582	101-5400-445.40-20	*	11/2008 * Total	29.34 29.34
11/05/2008	91296	XCEL ENERGY	acct 5160255967	101-5400-445.40-20	*	11/2008 * Total	29.40 29.40
11/05/2008	91299	XCEL ENERGY	acct 5170946691	101-5400-445.40-20	*	11/2008 * Total	29.87 29.87
10/29/2008	91121	CUSTOMIZED NEWSPAPER AD	city of inver grove hgts	201-1600-465.50-25	** Fund Total		38,900.82
11/05/2008	91239	ENSEMBLE CREATIVE & MAR	city of inver grove	201-1600-465.50-25	*	11/2008 * Total	5,666.28 5,666.28
10/29/2008	91146	KIMLEY-HORN & ASSOCIATE	city of inver grove hgts	400-6200-453.30-70	** Fund Total		7,166.28
10/29/2008	91128	EMMONS & OLIVIER RESOUR	city of inver grove hgts	425-5907-725.30-30	0507	10/2008 * Total	5,639.23 5,639.23
					** Fund Total		5,639.23
					** Fund Total		16,602.97
					** Fund Total		16,602.97

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
10/29/2008	91111	BKV GROUP, INC.	city of inver grove hgts	428-5918-728.30-20	0818	10/2008	91,452.79
			city of inver grove hgts	428-5918-728.30-20	0818	10/2008	45,056.71
					*	Total	136,509.50
10/29/2008	91189	STEVENS ENGINEERS INC	city of inver grove hgts	428-5906-728.30-30	0806	10/2008	441.00
					*	Total	441.00
10/29/2008	91194	TREE TRUST	city of inver grove hgts	428-5917-728.80-30	0817	10/2008	2,719.80
					*	Total	2,719.80
11/05/2008	91257	LILLIE SUBURBAN NEWSPAP	acct 1363	428-5910-728.50-25	0810	11/2008	90.35
					*	Total	90.35
11/05/2008	91216	ARCON CONSTRUCTION CO I	south grove reconstructio	440-5900-740.80-30	0809D	11/2008	321,450.72
					*	Total	321,450.72
11/05/2008	91240	FRATTALONE COMPANIES IN	urban street reconstructi	440-5900-740.80-30	0609D	11/2008	38,772.88
					*	Total	38,772.88
11/05/2008	91264	PEARSON BROTHERS, INC.	sealcoat	440-5900-740.40-46	0809B	11/2008	14,533.12
					*	Total	14,533.12
10/29/2008	91103	ACE PAINT & HARDWARE	cust 1126	443-5900-743.60-16		10/2008	66.85
					*	Total	66.85
11/05/2008	91237	ENEBAK CONSTRUCTION COM	nw area storm water	446-5905-746.80-30	0705	11/2008	40,719.64
					*	Total	40,719.64
11/05/2008	91276	SHEEHY CONSTRUCTION COM	lift station	446-5915-746.80-30	0315A	11/2008	128,840.90
					*	Total	128,840.90
10/29/2008	91131	G & K SERVICES	cust 7494701	501-7100-512.60-45		10/2008	25.77
			acct 7494701	501-7100-512.60-45		10/2008	68.27
			acct 7494701	501-7100-512.60-45		10/2008	29.74
					*	Total	123.78
10/29/2008	91141	INTEGRA CHEMICAL COMPAN	acct inve01	501-7100-512.40-42		10/2008	744.15
					*	Total	744.15
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	501-7100-512.20-62		10/2008	50.87
					*	Total	50.87
10/29/2008	91159	MN PIPE & EQUIPMENT	acct 6134	501-7100-512.60-16		10/2008	104.01
					*	Total	104.01
					**	Fund Total	139,760.65
					**	Fund Total	374,756.72
					**	Fund Total	66.85
					**	Fund Total	66.85
					**	Fund Total	66.85
					**	Fund Total	169,560.54
					**	Fund Total	25.77
					**	Fund Total	68.27
					**	Fund Total	29.74
					**	Fund Total	123.78
					**	Fund Total	744.15
					**	Fund Total	744.15
					**	Fund Total	50.87
					**	Fund Total	50.87
					**	Fund Total	104.01
					**	Fund Total	104.01

Prepared: 11/05/2008, 11:09:52
 Program: GM179L
 Bank: 00 City of Inver Grove Heights

City of Inver Grove Heights
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
10/29/2008	91185	SPRINT	acct 842483314	501-7100-512.50-20		10/2008 * Total	560.05 560.05
10/29/2008	91186	SPRINT	acct 842483314	501-7100-512.50-20		10/2008 * Total	586.81 586.81
11/05/2008	91218	BAARS MECHANICAL, INC.	city of inver grove hgts	501-7100-512.30-30		11/2008 * Total	153.45 153.45
11/05/2008	91234	EARL F ANDERSEN INC	cust 4094	501-7100-512.60-16		11/2008 * Total	83.87 83.87
11/05/2008	91241	G & K SERVICES	acct 7494701	501-7100-512.60-45		11/2008 * Total	25.77 25.77
11/05/2008	91278	SPARLING INSTRUMENTS IN	acct 19004	501-7100-512.60-16		11/2008 * Total	22.88 22.88
11/05/2008	91284	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	501-7100-512.60-16		11/2008 * Total	30.83 30.83
				11 Checks	** Fund Total		2,486.47
10/29/2008	91131	G & K SERVICES	cust 7494701	502-7200-514.60-45		10/2008	11.04
			acct 7494701	502-7200-514.60-45		10/2008	29.27
			acct 7494701	502-7200-514.60-45		10/2008 * Total	12.75 53.06
10/29/2008	91137	HOME DEPOT CREDIT SERVI	acct 6035322502691268	502-7200-514.60-40		10/2008 * Total	352.34 352.34
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	502-7200-514.20-62		10/2008 * Total	32.74 32.74
10/29/2008	91182	S & T OFFICE PRODUCTS	ACCT S28777	502-7200-514.60-12		10/2008	235.03
			ACCT S28777	502-7200-514.60-12		10/2008 * Total	217.29 452.32
11/05/2008	91241	G & K SERVICES	acct 7494701	502-7200-514.60-45		11/2008 * Total	11.04 11.04
				5 Checks	** Fund Total		901.50
10/29/2008	91103	ACE PAINT & HARDWARE	cust 1126	503-8600-527.40-40		10/2008 * Total	29.78 29.78
10/29/2008	91108	ARCTIC GLACIER, INC.	acct 1726134	503-8300-524.60-65		10/2008 * Total	92.12 92.12
10/29/2008	91120	CUSHMAN MOTOR COMPANY I	city of inver grove	503-8400-525.40-41		10/2008	165.93
			city of inver grove	503-8400-525.40-41		10/2008	23.89
			city of inver grove	503-8400-525.40-41		10/2008 * Total	788.30 978.12

City of Inver Grove Heights
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10/29/2008	91131	G & K SERVICES	acct 17194	503-8600-527.60-45		10/2008 * Total	56.81 56.81
10/29/2008	91134	GRANDMA'S BAKERY	cust 24400	503-8300-524.76-05		10/2008	33.77
			cust 24400	503-8300-524.76-05		10/2008	26.22
			cust 24400	503-8300-524.76-05		10/2008	33.77
			cust 24400	503-8300-524.76-05		10/2008	34.53
			cust 24400	503-8300-524.76-05		10/2008	28.99
			cust 24400	503-8300-524.76-05		10/2008	26.18
			cust 24400	503-8300-524.76-05		10/2008	26.18
						* Total	209.64
10/29/2008	91136	HANCO CORPORATION	acct 332801	503-8600-527.60-14		10/2008 * Total	63.05 63.05
10/29/2008	91147	LAWSON PRODUCTS, INC.	acct 029554785523	503-8600-527.40-42		10/2008 * Total	310.58 310.58
10/29/2008	91150	LESCO CREDIT SERVICES	acct 644062000142989	503-8600-527.60-30		10/2008	101.38-
			acct 644062000142989	503-8600-527.60-30		10/2008	176.76
						* Total	75.38
10/29/2008	91155	MENARDS - WEST ST. PAUL	cust 30170265	503-8600-527.40-40		10/2008 * Total	65.51 65.51
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	503-8000-521.20-62		10/2008	10.18
			policy 0027324	503-8500-526.20-62		10/2008	23.13
			policy 0027324	503-8600-527.20-62		10/2008	38.68
						* Total	71.99
10/29/2008	91182	S & T OFFICE PRODUCTS	ACCT 528777	503-8500-526.60-10		10/2008 * Total	9.07 9.07
10/29/2008	91198	US FOODSERVICE	acct 223000	503-8300-524.76-05		10/2008	50.90-
			acct 223000	503-8300-524.60-65		10/2008	27.25
			acct 223000	503-8300-524.76-05		10/2008	229.37
			acct 223000	503-8300-524.76-10		10/2008	36.56
						* Total	242.28
10/29/2008	91205	ZACK'S, INC.	cust 2491	503-8600-527.60-11		10/2008 * Total	44.72 44.72
11/05/2008	91210	ACE PAINT & HARDWARE	acct 1126	503-8600-527.40-42		11/2008 * Total	4.15 4.15
11/05/2008	91220	BERGERSON-CASWELL INC	inverwood golf course	503-8600-527.40-50		11/2008 * Total	1,462.50 1,462.50
11/05/2008	91227	COVERALL OF THE TWIN CI	acct 2469	503-8500-526.40-40		11/2008 * Total	1,118.25 1,118.25
11/05/2008	91232	DEX MEDIA EAST	acct 110360619	503-8500-526.50-25		11/2008 * Total	75.14 75.14

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11/05/2008	91233	DOOR SERVICE COMPANY	inver wood golf course	503-8100-522.40-42		11/2008 * Total	2,320.00 2,320.00
11/05/2008	91241	G & K SERVICES	acct 0157401	503-8600-527.60-45		11/2008 * Total	51.55 51.55
11/05/2008	91242	GOPHER BEARING	acct 192980	503-8600-527.40-42		11/2008 * Total	151.23 151.23
11/05/2008	91244	GRANDMA'S BAKERY	acct 24400	503-8300-524.76-05		11/2008	23.40
			acct 24400	503-8300-524.76-05		11/2008	31.33
			acct 24400	503-8300-524.76-05		11/2008	26.11
			acct 24400	503-8300-524.76-05		11/2008	36.43
						* Total	117.27
11/05/2008	91259	MENARDS - WEST ST. PAUL	acct 30170265	503-8600-527.60-20		11/2008 * Total	73.12 73.12
11/05/2008	91260	MIDWEST PUBLIC GOLF MAN	attendeematt moynihan	503-8500-526.50-80		11/2008 * Total	135.00 135.00
11/05/2008	91290	VERIZON WIRELESS	acct 480568913	503-8500-526.50-20		11/2008 * Total	8.37 8.37
11/05/2008	91294	XCEL ENERGY	acct 5158775121	503-8600-527.40-20		11/2008 * Total	1,573.19 1,573.19
11/05/2008	91297	XCEL ENERGY	acct 5157543641	503-8500-526.40-10		11/2008	118.90
			acct 5157543641	503-8500-526.40-20		11/2008	1,077.36
						* Total	1,196.26
11/05/2008	91298	XCEL ENERGY	acct 5158775110	503-8600-527.40-20		11/2008 * Total	17.49 17.49
10/29/2008	91104	ADAMS, BETHANY	survey monkey subscriptio	504-6100-452.30-70		** Fund Total	10,552.57
10/29/2008	91116	CITY OF FARMINGTON	cust 106754	504-6100-452.40-50	R90100	10/2008 * Total	100.00 100.00
			cust 106754	504-6100-452.50-90	R20100	10/2008	221.70
					R20100	10/2008	187.20
					* Total		408.90
10/29/2008	91125	DRKULAS 32 BOWL	igh park & rec	504-6100-452.50-90	R30600	10/2008	253.50
			igh park & rec	504-6100-452.50-90	R20100	10/2008	137.50
					* Total		391.00
10/29/2008	91133	GERTENS	cust 103566	504-6100-452.60-09	R30400	10/2008 * Total	16.77 16.77
10/29/2008	91140	IKON OFFICE SOLUTIONS	acct 1452531017392ml	504-6100-452.40-65	R90100	10/2008 * Total	262.63 262.63

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10/29/2008	91153	MAYER ARTS INC	city of inver grove hgts	504-6100-452.30-70	R31050	10/2008 * Total	177.00 177.00
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	504-6100-452.20-62	R90100	10/2008 * Total	57.65 57.65
10/29/2008	91168	OFFICE DEPOT	acct 6011568510088883	504-6100-452.60-09	R90100	10/2008 * Total	4.12 4.12
10/29/2008	91200	VANDEHOEF, AL	supplies for boo bash	504-6100-452.60-09	R30400	10/2008 * Total	40.84 40.84
10/29/2008	91204	YOUTH BLACKHAWKS SOCCER	overpmt summer rental	504-0000-207.03-00	R60600	10/2008 * Total	1.80 27.50 29.30
11/05/2008	91224	CHAMPIONSHIP PRODUCTS	city of inver grove	504-6100-452.60-45	R55000	11/2008 * Total	81.50 81.50
11/05/2008	91251	JPS ENTERTAINMENT	city of inver grove	504-6100-452.30-70	R30400	11/2008 * Total	175.00 175.00
11/05/2008	91270	SAM'S CLUB	acct 7715090065702540	504-6100-452.60-09	R40950	11/2008 * Total	15.62 15.62
11/05/2008	91282	TARGET BANK	acct 000028954117	504-6100-452.60-09	R20100	11/2008 * Total	45.16 45.16
14 Checks ** Fund Total							1,805.49
10/29/2008	91102	ABRAHAMSON, TAMMY	pumpkin plunge supplies	505-6200-453.60-65	C15500	10/2008 * Total	27.98 27.98
10/29/2008	91103	ACE PAINT & HARDWARE	cust 1126	505-6200-453.60-12	C25000	10/2008 * Total	3.66 3.66
10/29/2008	91104	ADAMS, BETHANY	survey monkey subscriptio	505-6200-453.50-70	C91000	10/2008 * Total	100.00 100.00
10/29/2008	91105	AL'S COFFEE COMPANY	cust 2269	505-6200-453.60-65	C30100	10/2008 * Total	54.39 54.39
10/29/2008	91117	COCA COLA BOTTLING COMP	cust 3291552	505-6200-453.76-10	C30200	10/2008 * Total	96.72 109.37 206.09
10/29/2008	91119	CRARY, AMY	vacuum bags	505-6200-453.40-42	C70000	10/2008 * Total	16.00 918.03 934.03
10/29/2008	91139	HUBBSCH SERVICES	tv & mount-fitness ctr	505-6200-453.60-40	C70000	10/2008 * Total	105.45 105.45

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10/29/2008	91140	IKON OFFICE SOLUTIONS	acct 1452531017392ml	505-6200-453.40-65	C10000	10/2008 * Total	437.71 437.71
10/29/2008	91145	KIMBALL MIDWEST	acct 226819	505-6200-453.60-40	C25000	10/2008 * Total	23.32 23.32
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	505-6200-453.20-62	C70000	10/2008 * Total	106.19 106.19
10/29/2008	91161	MULLANEY COMPANY, THE	igh parks & rec	505-6200-453.60-65	C40000	10/2008 * Total	360.62 360.62
10/29/2008	91167	O'CONNOR, TERI	postage	505-6200-453.50-35	C10000	10/2008 * Total	5.32 5.32
10/29/2008	91170	PETTY CASH - TERI O'CON	ticket selling	505-0000-101.04-00		10/2008 * Total	1,500.00 1,500.00
10/29/2008	91173	PIONEER PRESS	acct 414398	505-6200-453.50-25	C91000	10/2008 * Total	137.38 137.38
10/29/2008	91178	R & R SPECIALTIES OF WI	city of inver grove	505-6200-453.40-42	C21000	10/2008 * Total	83.60 83.60
10/29/2008	91188	ST. CROIX VALLEY POPCOR	city of inver grove hgts	505-6200-453.76-05	C30200	10/2008 * Total	161.80 161.80
10/29/2008	91202	VISTAR CORPORATION	cust 10130236	505-6200-453.76-05	C30100	10/2008	69.56
			cust 10095779	505-6200-453.60-65	C30200	10/2008	45.82
			cust 10095779	505-6200-453.76-05	C30200	10/2008 * Total	250.78 366.16
10/29/2008	91206	ZEE MEDICAL SERVICE	cust 2914	505-6200-453.60-65	C50000	10/2008 * Total	56.50 56.50
11/05/2008	91210	ACE PAINT & HARDWARE	cust 1126	505-6200-453.60-40	C50000	11/2008 * Total	49.93 49.93
11/05/2008	91222	BURROWS REFRIGERATION	city of inver grove	505-6200-453.40-42	C30200	11/2008 * Total	933.94 933.94
11/05/2008	91243	GRAHAM, JEN	walmart - dance treats	505-6200-453.60-65	C81000	11/2008 * Total	13.72 13.72
11/05/2008	91247	HILLYARD INC	cust 267670	505-6200-453.40-42	C25000	11/2008 * Total	555.39 555.39
11/05/2008	91263	NEXTEL COMMUNICATIONS	acct 573073317	505-6200-453.50-20	C25000	11/2008 * Total	271.93 271.93
11/05/2008	91266	R & R SPECIALTIES OF WI	igh veterans memorial	505-6200-453.40-40	C21000	11/2008 * Total	2,265.26 2,265.26

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11/05/2008	91270	SAM'S CLUB	acct 7715090061606950	505-6200-453.60-15	C25000	11/2008	41.83
			acct 7715090061606950	505-6200-453.60-16	C70000	11/2008	19.04
			acct 7715090061606950	505-6200-453.60-65	C70000	11/2008	153.77
			acct 7715090061606950	505-6200-453.76-05	C16000	11/2008	191.83
					* Total		406.47
11/05/2008	91285	TRUZINSKI, TAMI	conciliation court fee	505-6200-453.70-60	C10100	11/2008	30.00
					* Total		30.00
11/05/2008	91287	UNITED LABORATORIES	acct 55077004	505-6200-453.60-16	C25000	11/2008	195.02
					* Total		195.02
11/05/2008	91291	VISTAR CORPORATION	acct 10130236	505-6200-453.60-65	C30100	11/2008	292.74
			acct 10130236	505-6200-453.76-05	C30100	11/2008	145.91
			acct 10095779	505-6200-453.60-65	C16000	11/2008	105.16
			acct 10095779	505-6200-453.76-05	C30200	11/2008	151.44
					* Total		695.25
10/29/2008	91148	LEAGUE OF MN CITIES INS	inver grove heights	602-2100-415.50-10	** Fund Total		10,087.11
			inver grove heights	602-2100-415.50-11		10/2008	44,762.50
			inver grove heights	602-2100-415.50-12		10/2008	28,866.00
			inver grove heights	602-2100-415.50-15		10/2008	11,354.75
			inver grove heights	602-2100-415.50-16		10/2008	485.00
					* Total		3,248.25
							88,716.50
10/29/2008	91149	LEAGUE OF MN CITIES INS	inver grove heights	602-2100-415.50-10		10/2008	2,175.00
			inver grove heights	602-2100-415.50-10		10/2008	1,964.00
					* Total		4,139.00
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	602-2100-415.20-62		10/2008	1.90
					* Total		1.90
11/05/2008	91253	LEAGUE OF MN CITIES INS	inver grove hghts	602-2100-415.50-10		11/2008	44,762.50
			inver grove hghts	602-2100-415.50-11		11/2008	28,866.00
			inver grove hghts	602-2100-415.50-12		11/2008	11,354.75
			inver grove hghts	602-2100-415.50-15		11/2008	485.00
			inver grove hghts	602-2100-415.50-16		11/2008	3,248.25
					* Total		88,716.50
10/29/2008	91103	ACE PAINT & HARDWARE	ACCT 1126	603-5300-444.60-12	** Fund Total		181,573.90
						10/2008	38.34
					* Total		38.34
10/29/2008	91114	CARQUEST OF ROSEMOUNT	acct 614420	603-5300-444.40-41		10/2008	5.29
			acct 614420	603-5300-444.40-41		10/2008	19.64
			acct 614420	603-5300-444.40-41		10/2008	4.10
			acct 614420	603-5300-444.40-41		10/2008	94.63
			acct 614420	603-5300-444.40-41		10/2008	19.68
			acct 614420	603-5300-444.40-41		10/2008	31.41
			acct 614420	603-5300-444.40-41		10/2008	17.00

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10/29/2008	91114	CARQUEST OF ROSEMOUNT	acct 614420 cust 614420 cust 614420	603-0000-444.50-00 603-5300-444.40-41 603-5300-444.40-41		10/2008 10/2008 10/2008 * Total	46.52 21.90 21.90- 198.99
10/29/2008	91131	G & K SERVICES	cust 7494701 cust 7494701 acct 7494701 acct 7494701 acct 7494701	603-5300-444.40-65 603-5300-444.60-45 603-5300-444.40-65 603-5300-444.60-45 603-5300-444.40-65 603-5300-444.60-45		10/2008 10/2008 10/2008 10/2008 10/2008 * Total	99.36 40.62 99.35 46.30 99.36 486.20
10/29/2008	91138	HOSE / CONVEYORS INC	cust 1459	603-5300-444.40-41		10/2008 * Total	60.26 60.26
10/29/2008	91145	KIMBALL MIDWEST	acct 222006 acct 222006 acct 222006	603-5300-444.60-12 603-0000-145.50-00 603-5300-444.60-12		10/2008 10/2008 10/2008 * Total	68.44 105.44 459.90 633.78
10/29/2008	91152	M & B DRYWALL	igh water dept	603-5300-444.40-40		10/2008 * Total	2,525.00 2,525.00
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	603-5300-444.20-62		10/2008 * Total	21.42 21.42
10/29/2008	91165	NORTHLAND CHEMICAL CORP	acct 45025141 acct 45025141	603-5300-444.40-42 603-5300-444.60-12		10/2008 10/2008 * Total	679.26 24.34 703.60
10/29/2008	91174	POMP'S TIRE SERVICE, IN	acct 4502557	603-0000-145.50-00		10/2008 * Total	1,214.10 1,214.10
10/29/2008	91178	R & R SPECIALTIES OF WI	city of inver grove	603-5300-444.40-41		10/2008 * Total	83.29 83.29
10/29/2008	91184	SHERWIN-WILLIAMS	acct 668254535	603-5300-444.40-40		10/2008 * Total	71.28 71.28
10/29/2008	91195	TURFWERKS	city of inver grove hgts	603-5300-444.40-41		10/2008 * Total	165.99 165.99
11/05/2008	91209	ABM EQUIPMENT & SUPPLY	city of inver grove hgts	603-5300-444.40-41		11/2008 * Total	225.54 225.54
11/05/2008	91210	ACE PAINT & HARDWARE	acct 1126 acct 1126	603-5300-444.40-41 603-5300-444.60-12		11/2008 11/2008 * Total	.94 2.01 2.95
11/05/2008	91211	ADVANCED GRAPHIX, INC.	inver grove hgts fd	603-5300-444.80-70		11/2008 * Total	1,010.53 1,010.53

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11/05/2008	91214	ANCOM COMMUNICATIONS, I	acct 53	603-5300-444.40-41		11/2008 * Total	122.48 122.48
11/05/2008	91219	BATTERIES PLUS	acct 1034	603-5300-444.40-41		11/2008 * Total	44.70 44.70
11/05/2008	91223	CARQUEST OF ROSEMOUNT	acct 614420	603-5300-444.40-41		11/2008	31.89
			acct 614420	603-5300-444.40-41		11/2008	103.28
			acct 614420	603-5300-444.40-41		11/2008	13.39
			acct 614420	603-5300-444.40-41		11/2008	29.28
			acct 614420	603-5300-444.40-41		11/2008	20.25
			acct 614420	603-5300-444.40-41		11/2008	28.97
						* Total	227.06
11/05/2008	91235	EMERGENCY AUTOMOTIVE TE	inver grove hgts	603-5300-444.80-70		11/2008	456.09
			inver grove hgts	603-5300-444.40-41		11/2008	207.04
						* Total	663.13
11/05/2008	91241	G & K SERVICES	acct 7494701	603-5300-444.40-65		11/2008	99.35
			acct 7494701	603-5300-444.60-45		11/2008	40.61
						* Total	139.96
11/05/2008	91245	HARMON AUTOGLASS - OAKD	acct 4452	603-5300-444.40-41		11/2008	235.13
						* Total	235.13
11/05/2008	91252	KREMER SPRING & ALIGNME	acct city15	603-5300-444.40-41		11/2008	5,333.83
						* Total	5,333.83
11/05/2008	91268	ROAD RESCUE EMERGENCY V	city of inver grove hgts	603-5300-444.40-41		11/2008	172.68
						* Total	172.68
11/05/2008	91271	SAM'S CLUB	acct 7715090061845624	603-5300-444.40-40		11/2008	602.58
						* Total	602.58
11/05/2008	91284	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	603-5300-444.60-12		11/2008	28.05
						* Total	28.05
						** Fund Total	15,010.87
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	604-2200-416.20-62		10/2008	.80
						* Total	.80
10/29/2008	91168	OFFICE DEPOT	acct 6011568510088883	604-2200-416.60-10		10/2008	104.53
						* Total	104.53
10/29/2008	91175	PRECISION DATA SYSTEMS	letterhead envelopes	604-2200-416.60-10		10/2008	772.50
						* Total	772.50
10/29/2008	91182	S & T OFFICE PRODUCTS	ACCT S28777	604-2200-416.60-10		10/2008	20.11
			ACCT S28777	604-2200-416.60-10		10/2008	108.94
			ACCT S28777	604-2200-416.60-10		10/2008	72.39
			ACCT S28777	604-2200-416.60-10		10/2008	54.95-
						10/2008	132.65

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
10/29/2008	91182 S	T OFFICE PRODUCTS	ACCT S28777	604-2200-416.60-10		10/2008	42.94
			ACCT S28777	604-2200-416.60-10		10/2008	28.62
			ACCT S28777	604-2200-416.60-10		10/2008	23.81
			ACCT S28777	604-2200-416.60-10		10/2008	3.73
					* Total		378.24
11/05/2008	91265	PRECISION DATA SYSTEMS	water bill forms	604-2200-416.60-10		11/2008	936.88
			bar code/indicia envelope	604-2200-416.60-10		11/2008	1,156.40
			window/1st class envelopes	604-2200-416.60-10		11/2008	622.30
					* Total		2,715.58
11/05/2008	91270	SAM'S CLUB	acct 7715090061606950	604-2200-416.60-10		11/2008	1.79
					* Total		1.79
10/29/2008	91109	BAARS MECHANICAL, INC.	CITY OF INVER GROVE	605-3100-419.40-40	** Fund Total		3,973.44
					10/2008		258.75
					* Total		258.75
10/29/2008	91142	INTEGRA TELECOM	cust 2129	605-3100-419.40-40		10/2008	240.19
					* Total		240.19
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	605-3100-419.20-62		10/2008	6.85
					* Total		6.85
10/29/2008	91166	NS/I MECHANICAL CONTRAC	city of inver grove	605-3100-419.40-40		10/2008	1,893.00
			city of inver grove	605-3100-419.40-40		10/2008	161.19
					* Total		2,054.19
10/29/2008	91193	TRANS ALARM INC	contract 23682	605-3100-419.40-40		10/2008	294.63
					* Total		294.63
10/29/2008	91199	US POSTMASTER	city of inver grove	605-3100-419.50-35		10/2008	1,243.47
					* Total		1,243.47
10/29/2008	91115	CDW GOVERNMENT INC	acct 2394832	606-1400-413.60-10	** Fund Total		4,098.08
					10/2008		65.70
					* Total		65.70
10/29/2008	91127	EASTON, DIANE	postage-monitor repair	606-1400-413.50-35		10/2008	38.08
					* Total		38.08
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	606-1400-413.20-62		10/2008	20.53-
					* Total		20.53-
11/05/2008	91212	ADVANCED TECHNOLOGY SYS	inver grove hgts fd	606-1400-413.60-10		11/2008	765.97
					* Total		765.97
11/05/2008	91228	CUSTOM HEADSETS, INC	acct 3143	606-1400-413.60-65		11/2008	17.04
					* Total		17.04
11/05/2008	91231	DELL MARKETING	cust 019368783	606-1400-413.60-42		11/2008	119.83

City of Inver Grove Heights
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/05/2008	91275	SECURESOURCE TECHNOLOGY	city of inver grove hgts	606-1400-413.60-42		* Total	119.83
10/29/2008	91112	BRAUN TURF FARMS	hydrant rental	702-0000-229.43-00	** Fund Total	11/2008	3,460.85
10/29/2008	91113	BUTLER BROTHERS ENTERPR	hydrant rental	702-0000-229.43-00		* Total	3,460.85
10/29/2008	91171	PIEKARSKI-KRECH, ROSEMA	hydrant rental	702-0000-229.43-00		* Total	4,446.94
11/05/2008	91215	ANDREJKA, MICHAEL	pastries-fall meet greet	702-0000-229.02-00		10/2008	1,000.00
11/05/2008	91236	EMMERICH, JENNIFER	starbucks-fall meet&greet	702-0000-229.02-00		* Total	1,000.00
11/05/2008	91257	LILLIE SUBURBAN NEWSPAP	acct 1363	702-0000-228.27-00		10/2008	643.52
11/05/2008	91267	RHEAUME, MELISSA	bagels - fall meet greet	702-0000-229.02-00		* Total	643.52
10/29/2008	91144	JR'S APPLIANCE DISPOSAL	city of inver grove hgts	703-5500-446.40-25	** Fund Total	11/2008	653.36
10/29/2008	91158	MN LIFE INSURANCE CO	policy 0027324	703-5500-446.20-62		* Total	653.36
							62.70
							62.70
							25.62
							25.62
							11.59
							11.59
							74.93
							74.93
							2,471.72
							39.00
							39.00
							2.22
							2.22
							41.22
							989,903.37
							989,903.37

7 Checks
 2 Checks
 238 Checks
 238 Checks
 *** Grand Total

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Orders No.1 and No. 2 and Pay Voucher No. 1 for City Project No. 2007-05 – Northwest Area (NWA) Storm Water Emergency Overflows, Argenta Hills, Regional Basin SP-17

Meeting Date: November 10, 2008
 Item Type: Consent
 Contact: Scott D. Thureen, 651.450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: N/A

SDT CS

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: NWA Storm Water Area Connection Fees

PURPOSE/ACTION REQUESTED

Consider Change Orders No.1 and No. 2 and Pay Voucher No. 1 for City Project No. 2007-05 – Northwest Area (NWA) Storm Water Emergency Overflows, Argenta Hills, Regional Basin SP-17.

SUMMARY

The improvements are included as part of the City’s efforts to provide contingency overflows to regional detention basins. This project provides the contingency overflow from regional basin SP-17, located on the east side of the Argenta Hills development. The contract was awarded in an amount of \$44,252.78 to Enebak Construction Company, Inc. on August 25, 2008 for City Project No. 2007-05.

Change Order No. 1 is for an agreed upon price and quantities to cover work associated with extension of pipe under access road and construction of an emergency overflow in the driveway. Change Order No. 2 is for an agreed upon price and quantities to cover work to stabilize steep slopes by installing erosion control blankets. The work is funded from the project contingency. The contractor has completed the work through October 30, 2008 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

I recommend approval of Change Order No. 1 in the amount of \$3,514.00, Change Order No. 2 in the amount of \$2,204.59, and Pay Voucher No. 1 in the amount of \$40,719.64 for work on City Project 2007-05 - Northwest Area (NWA) Storm Water Emergency Overflows, Argenta Hills, Regional Basin SP-17.

SDT/kf

Attachment: Change Orders No. 1 & No. 2
 Pay Voucher No. 1

ESTIMATE # 1

THRU 10-30-08

JOB #

08-047

ITEM DESCRIPTION	WORK PERFORMED
SANITARY SEWER	
WATERMAIN	
STORM SEWER	42,862.78
MISCL	
TOTAL WORK PERFORMED	42,862.78

LESS PREVIOUS INVOICES

TOTAL DUE THIS INVOICE

42,862.78

CHANGE ORDER NO. 1

**CITY PROJECT NO. 2007-05
NORTHWEST AREA STORM WATER EMERGENCY OVERFLOWS**

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: October 30, 2008
Contractor: Enebak Construction Company P.O. Box 458 Northfield, MN 5507	Engineer: Public Works Director

PURPOSE OF CHANGE ORDER

Change Order No. 1 is for an agreed upon price and quantities to cover work associated with extension of pipe under access road and construction of EOF in driveway.

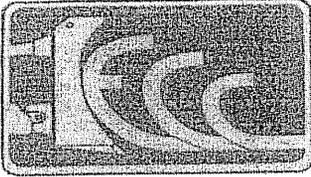
SCHEDULE 1

	Quant.	Unit Price	Total
Ext Ex. HDPE Under Access Rd.	10LF @	\$23.90/LF	\$239.00
CMP Aprons w/TG	1EA @	\$475.00 EA	\$475.00
Class 3 RipRap	10CY @	\$70.00/CY	\$700.00
Reseed Slope	1LS @	\$250.00 LS	\$250.00
EOF In Driveway	1LS @	\$1,850.00 LS	\$1850.00

Total cost of Change Order No. 1 = \$3,514.00

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$44,252.78	Original Contract Time:
Previous Change Orders No. NONE	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$44,252.78	Contract Time Prior to this Change Order
Net Increase of this Change Order \$3,514.00	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders Orders \$47,766.78	Contract Time with Approved Change
Recommended By:  Scott D. Thureen, Public Works Director	Approved By: _____ Enebak Construction Company

Approved By:	Approved By:	Date of Council Action:
 _____ Scott D. Thureen, Public Works Director	 _____ George Tourville, Mayor	_____ November 10, 2008



ENEBAK CONSTRUCTION COMPANY

P.O. Box 458 · Northfield, Minnesota 55057 · 507-645-8962 612-333-1307

ARGENTA HILLS CONTINGENCY OVERFLOW

CHANGE ORDER #1
08-047

October 31, 2008

ITEM DESCRIPTION	QUANTITY	UNIT MEAS	UNIT PRICE	TOTAL
EXTEND EX. HDPE UNDER ACCESS ROAD	10	LF	\$ 23.90	\$239.00
CMP APRONS W/TG	1	EA	\$ 475.00	\$475.00
CLASS 3 RIP RAP	10	CY	\$70.00	\$700.00
RESEED SLOPE	1	LS	\$250.00	\$250.00
EOF IN DRIVEWAY	1	LS	\$1,850.00	\$1,850.00

TOTAL \$3,514.00

NOTES:

1.) SEE CONTRACT FOR INCLUSIONS & EXCLUSIONS/TERMS AND CONDITIONS.

THIS PROPOSAL MAY ONLY BE ACCEPTED IF SIGNED BY OWNERS AUTHORIZED REPRESENTATIVE AND RECEIVED BY ECC WITHIN 30 DAYS OF PROPOSAL DATE.

CITY OF INVER GROVE HIEGHTS

BY: _____

DATED: _____

ENEBAK CONSTRUCTION CO.

BY: Dave Miller

DATED: 10-30-08

CHANGE ORDER NO. 2

**CITY PROJECT NO. 2007-05
NORTHWEST AREA STORM WATER OVERFLOWS**

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: October 30, 2008
Contractor: Enebak Construction Company P.O. Box 458 Northfield, MN 5507	Engineer: Public Works Director

PURPOSE OF CHANGE ORDER

Change Order No. 2 is for an agreed upon price and quantities to cover work to stabilize steep slopes by installing erosion control blankets.

SCHEDULE 1

	Quant.	Unit Price	Total
Erosion Control Blanket	1763.67 SY @	\$1.25/SY	\$2,204.59

Total cost of Change Order No. 2 = \$2,204.59

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$44,252.78	Original Contract Time:
Previous Change Orders No. 1 \$3,514.00	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$47,766.78	Contract Time Prior to this Change Order
Net Increase of this Change Order \$2,204.59	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders Orders \$49,971.37	Contract Time with Approved Change
Recommended By:  Scott D. Thureen, Public Works Director	Approved By: _____ Enebak Construction Company

Approved By:



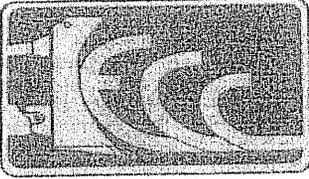
Scott D. Thureen,
Public Works Director

Approved By:

George Tourville, Mayor

Date of Council Action:

November 10, 2008



ENEBAK CONSTRUCTION COMPANY

P.O. Box 458 - Northfield, Minnesota 55057 - 507-645-8962 612-333-1307

ARGENTA HILLS CONTINGENCY OVERFLOW

CHANGE ORDER #2

08-047

October 31, 2008

ITEM DESCRIPTION	QUANTITY	UNIT MEAS	UNIT PRICE	TOTAL
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BLANKET FOR SLOPES	1763.67	SYDS	\$ 1.25	\$2,204.59
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TOTAL \$2,204.59

NOTES:

1.) SEE CONTRACT FOR INCLUSIONS & EXCLUSIONS/TERMS AND CONDITIONS.

THIS PROPOSAL MAY ONLY BE ACCEPTED IF SIGNED BY OWNERS AUTHORIZED REPRESENTATIVE AND RECEIVED BY ECC WITHIN 30 DAYS OF PROPOSAL DATE.

CITY OF INVER GROVE HIEGHTS

BY: _____

DATED: _____

ENEBAK CONSTRUCTION CO.

BY: Dave Miller

DATED: 10-30-08

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report and Resolution Accepting Work under the 2008 Pavement Management Program, City Project No. 2008-09B – Sealcoat

Meeting Date: November 10, 2008
Item Type: Consent
Contact: Scott D. Thureen, 651.450.2571
Prepared by: Scott D. Thureen, Public Works Director
Reviewed by: N/A *SDT CS*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund

PURPOSE/ACTION REQUESTED

Consider Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report and Resolution Accepting Work under the 2008 Pavement Management Program, City Project No. 2008-09B – Sealcoat.

SUMMARY

The City Council awarded a construction contract in the amount of \$153,499.00 to Pearson Brothers, Inc., for City Project No. 2008-09B on May 12, 2008. The total contract amount is \$156,069.82.

The contractor has completed the work in accordance with contract plans and specifications.

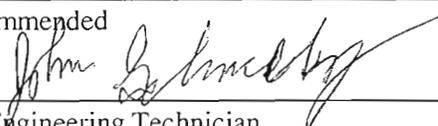
I recommend approval of Final Compensating Change Order No. 2 for a decrease of (\$5,124.08) and Final Pay Voucher No. 2 in the amount of \$14,533.12, Engineer's Final Report, and Resolution Accepting Work under the 2008 Pavement Management Program, City Project No. 2008-09B – Sealcoat.

SDT/kf
Attachment: Final Compensating Change Order No. 2
Final Pay Voucher No. 2
Engineer's Final Report
Resolution

CHANGE ORDER NO. 2

Project: Seal Coating

City Project: 2008-09B

<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p> <p>Contractor: Pearson Brothers, Inc. 11079 Lamont Avenue NE Hanover, MN 55341-4063</p>	<p>Date of Issuance: October 22, 2008</p> <p>Engineer: City Engineer</p>
<p>You are directed to make the following changes in the Contract Documents:</p> <p>Purpose of Change Order: The contract has been modified to include the following:</p> <p>See attached sheet</p>	
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 153,499.00	Original Contract Time:
Previous Change Orders \$ 7,694.90	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 161,193.90	Contract Time Prior to this Change Order
Net Decrease of this Change Order \$ 5,124.08	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 156,069.82	Contract Time with Approved Change Orders
Recommended By:  Engineering Technician	Approved By: _____ Pearson Brothers, Inc.

Approved By:

Approved By:

Date of Council Action



Scott D. Thureen,
Public Works Director

George Tourville, Mayor

November 10, 2008

Attachment to Change Order Number 2
City Project 2008-09B

Contractor: Pearson Brothers, Inc.
11079 Lamont Avenue NE
Hanover, MN 55341-4063

Project: Seal Coat

Description of Changes:

1. Final compensating amount to balance value of work completed and total payments made to Contractor. Accounts for miscellaneous increases and decreases in contract quantities listed in Final Payment Voucher form. The amount is calculated as follows:

Value of work completed to date (Prior to this change order)	\$ 156,069.82
Additional work included in this Change Order	\$ 0.00
Total Value of work completed to date	\$ 156,069.82
Contract amount to date	<u>\$ 161,193.90</u>
Compensating Amount	-\$ 5,124.08

Total of Change Order #2 - \$ 5,124.08

**2008 PAVEMENT MANAGEMENT PROGRAM
2008-09B SEALCOAT
PAY ESTIMATE 2 (FINAL)**

ITEM NO.	DESCRIPTION	UNITS	ESTIMATED	QUANTITY	UNIT PRICE	CONTRACT	AMOUNT
			QUANTITY	TO DATE		AMOUNT	TO DATE
1	STREET SWEEPING	HR	24	11	\$ 100.00	\$ 2,400.00	\$ 1,100.00
2	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	39,300	37,093	\$ 1.50	\$ 58,950.00	\$ 55,639.50
3	SEAL COAT AGGREGATE (FA-2 CLASS A)	SY	87,500	93,800	\$ 0.65	\$ 56,875.00	\$ 60,970.00
4	SEAL COAT AGGREGATE (FA-3 CLASS A)	SY	35,300	29,280	\$ 0.72	\$ 25,416.00	\$ 21,081.60
5	PAVEMENT MESSAGE (LEFT ARROW) LATEX	EA	2	2	\$ 150.00	\$ 300.00	\$ 300.00
6	PAVEMENT MESSAGE (STOP AHEAD) LATEX	EA	4	4	\$ 300.00	\$ 1,200.00	\$ 1,200.00
7	LINEAR MARKINGS 4" WIDTH LATEX SOLID WHITE	LF	200	585	\$ 0.40	\$ 80.00	\$ 234.00
8	LINEAR MARKINGS 4" WIDTH LATEX BROKEN WHITE	LF	2,550	2,490	\$ 0.30	\$ 765.00	\$ 747.00
9	LINEAR MARKINGS 12" WIDTH LATEX SOLID WHITE	LF	720	480	\$ 1.75	\$ 1,260.00	\$ 840.00
10	LINEAR MARKINGS 24" WIDTH LATEX SOLID WHITE	LF	190	100	\$ 1.80	\$ 342.00	\$ 180.00
11	LINEAR MARKINGS 9" WIDTH LATEX SOLID WHITE	LF	150	200	\$ 2.00	\$ 300.00	\$ 400.00
12	LINEAR MARKINGS 4" WIDTH LATEX SOLID DOUBLE YELLOW	LF	7,050	7,221	\$ 0.42	\$ 2,961.00	\$ 3,032.82
13	WATER USAGE ALLOWANCE	LS	1	1	\$ 150.00	\$ 150.00	\$ 150.00
14	TRAFFIC CONTROL	LS	1	1	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Totals:						\$ 153,499.00	\$ 148,374.92

ORIGINAL CONTRACT AMOUNT:	\$ 153,499.00
CHANGE ORDER #1:	\$ 7,694.90
CHANGE ORDER #2 FINAL:	\$ (5,124.08)
CONTRACT AMOUNT WITH CHANGE ORDER:	\$ 156,069.82

TOTAL AMOUNT TO DATE:	\$ 156,069.82
RETAINAGE:	\$ -
PREVIOUS PAYMENTS:	\$ 141,536.70

PAYMENT 2 (FINAL) TOTAL:	\$ 14,533.12
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CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ENGINEER'S REPORT OF FINAL ACCEPTANCE

2008 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2008-09B – SEALCOATING

November 1, 2008

TO THE CITY COUNCIL
INVER GROVE HEIGHTS, MINNESOTA

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

This is to advise you that I have received the work under contract to Pearson Brothers, Inc. The work consisted of sealcoating within the City of Inver Grove Heights.

The contractor has completed the project in accordance with the contract.

It is recommended, herewith, that final payment be made for said improvements to the contractor in the amount as follows:

ORIGINAL CONTRACT PRICE	\$153,499.00
CHANGE ORDER NO. 1	\$7,694.90
CHANGE ORDER NO. 2	(\$5,124.08)
FINAL CONTRACT AMOUNT	\$156,069.82
FINAL VALUE OF WORK	\$156,069.82
PREVIOUS PAYMENTS	\$141,536.70
BALANCE DUE	\$14,533.12

Sincerely,



Scott D. Thureen, P.E.
Public Works Director

SDT/kf

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION ACCEPTING WORK OF PEARSON BROTHERS, INC. AND AUTHORIZING FINAL
PAYMENT IN THE AMOUNT OF \$14,533.12 TO PEARSON BROTHERS, INC.

2008 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2008-09B – SEALCOATING PROJECT

RESOLUTION NO. _____

WHEREAS, pursuant to a written contract with the City of Inver Grove Heights dated May 12, 2008, Pearson Brothers, Inc., 11079 Lamont Avenue NE, Hanover, MN, satisfactorily completed improvements and appurtenances for the 2008 Pavement Management Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: That the work completed under this contract is hereby accepted and approved, and

BE IT FURTHER RESOLVED: That the Mayor and the City Clerk are hereby directed to issue a proper order for final payment on such contract, taking the contractor's receipt in full.

Adopted by the City Council of Inver Grove Heights this 10th day of November 2008.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheame, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 3 and Payment Voucher No. 5 for City Project No. 2008-09D – South Grove Urban Street Reconstruction – Area 3

Meeting Date: November 10, 2008
Item Type: Consent
Contact: Scott D. Thureen, 651.450.2571
Prepared by: Scott D. Thureen, Public Works Director
Reviewed by: N/A *SAT CB*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Special Assessments, MSA Funds, Water Fund, Sewer Fund

PURPOSE/ACTION REQUESTED

Consider Change Order No. 3 and Payment Voucher No. 5 for City Project No. 2008-09D – South Grove Urban Street Reconstruction – Area 3.

SUMMARY

The improvements were ordered as part of the 2008 Pavement Management Program. The contract was awarded in the amount of \$2,990,557.34 to Arcon Construction Co., Inc., on May 27, 2008 for City Project No. 2008-09D South Grove Urban Street Reconstruction, Area 3.

Change Order No. 3 is for three items as follows: 1. Sawing at 68th Street and Carleda Avenue in the amount of \$550.00; 2. Increase in quantity of Aggregate Base, Class 5 in the amount of \$72,600.00; 3. Clayton Avenue re-excavation due to survey error in the amount of \$5,440.00. Items 1 and 2 of the change order are funded from the project contingency. Item 3 of the change order is funded by a decrease in the survey bill from Gorman Surveying. The contractor has completed the work through October 31, 2008 in accordance with the contract plans and specifications. A five (5) percent retainage will be maintained until the project is completed.

I recommend approval of Change Order No. 3 in the amount of \$78,590.00 (for a revised contract amount of \$3,097,043.93), and approval of Payment Voucher No. 5 in the amount of \$321,450.72 for work on City Project No. 2008-09D – South Grove Urban Street Reconstruction Area 3.

SDT/kf

Attachments: Change Order No. 3
Payment Voucher No. 5

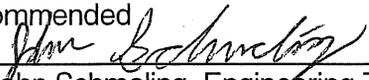
CHANGE ORDER NO. 3

**2008 IMPROVEMENT PROGRAM
CITY PROJECT NO. 2008-09D
URBAN STREET RECONSTRUCTION – SOUTH GROVE AREA 3**

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: October 31, 2008
Contractor: Arcon Construction Co., Inc.. 5973 433 rd Street P.O. Box 159 Harris, MN 55032	Engineer: Public Works Director

PURPOSE OF CHANGE ORDER

See attached.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$2,990,557.34	Original Contract Time:
Previous Change Orders \$27,896.59	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$3,018,453.93	Contract Time Prior to this Change Order
Net Increase of this Change Order \$78,590.00	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$3,097,043.93	Contract Time with Approved Change
Recommended By: <u></u> John Schmeling, Engineering Technician	Approved By: _____ Arcon Construction Co., Inc.

Approved By:


 Scott D. Thureen,
 Public Works Director

Approved By:

 George Tourville, Mayor

Date of Council Action:

 November 10, 2008

ATTACHMENT TO CHANGE ORDER NO. 3

CITY PROJECT NO. 2008-09D – URBAN STREET RECONSTRUCTION
SOUTH GROVE AREA 3

Description of Changes:

Schedule A Additional Sawing at 68th Street and Carleda Avenue

In conjunction with the Safe Routes to School project a patch was sawn along the new sidewalk on Carleda Avenue just north of 68th Street. There was a total of 122 lineal feet of sawing. The total bill for the sawing was \$550.00

Total Cost of Sawing = \$550.00

Aggregate Base, Class 5 Quantity Overrun

Due to shrinkage in reclaim material from screening, several street grade adjustments, and an underestimate of quantity, the Aggregate Base Class 5 quantity was overrun by 8,800 tons. The unit bid price for this item is \$8.25 per ton.

Total Cost for Class 5 Overrun = 8,800 tons X \$8.25/ton = \$72,600

NOTE: This amount will be added to the contract amount and the material is paid for in the schedule A quantity for Item 17 (Class 5).

Common Excavation Increase from Survey Error

Due to an error by Gorman Surveying on Clayton Avenue part of the street had to be re-excavated and graded. The total quantity of excavation was 680 cubic yards. The contractor agreed to use the contract unit price of \$8.00 per cubic yard. The Surveying Company agreed to decrease their bill to cover 100% of the cost due to this error.

Total Cost for Clayton Re-excavation = 680 CY X \$8.00/CY = \$5,440.00

Total cost of Schedule A addition = \$550.00 + \$72,600 + \$5,440.00 = \$78,590.00

Summary of Additional Services:

<u>Item</u>	<u>Cost</u>
Schedule A	\$78,590.00

Total Cost of Revisions \$78,590.00

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Final Compensating Change Order No. 9 and Final Pay Voucher No. 10 for City Project No. 2006-09D – 2006 Urban Street Reconstruction Project, South Grove Area 1

Meeting Date: November 10, 2008
Item Type: Consent
Contact: Scott D. Thureen, 651.450.2571
Prepared by: Scott D. Thureen, Public Works Director
Reviewed by: N/A

SDT

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Assessments, Pavement Management Fund

PURPOSE/ACTION REQUESTED

Consider Final Compensating Change Order No. 9, Final Pay Voucher No. 10, Engineer’s Final Report and Resolution Accepting Work for the 2006 Pavement Management Program, City Project No. 2006-09D – Urban Street Reconstruction, South Grove Area 1.

SUMMARY

The improvements were included as part of the 2006 Pavement Management Program. The contract was awarded in an amount of \$4,083,031.90 to Frattalone Companies, Inc. on May 8, 2006 for City Project Nos. 2006-09D – South Grove Street and Utility Improvements, 2005-11 – 65th Street East/Delaney Avenue East Street Improvements, and 2003-20 – Foresthaven Street and Drainage Improvements.

I recommend approval of Final Compensating Change Order No. 9 for a decrease of \$218,750.38, Final Pay Voucher No. 10 in the amount of \$38,772.88, Engineer’s Final Report and Resolution Accepting Work for the 2006 Pavement Management Program, City Project No. 2006-09D – Urban Street Reconstruction, South Grove Area 1.

SDT/kf

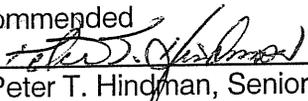
Attachment: Final Compensating Change Order No. 9
Final Pay Voucher No. 10
Engineer’s Final Report
Resolution

CHANGE ORDER NO. 9

2006 PAVEMENT MANAGEMENT PROGRAM

CITY PROJECT NO. 2006-09D

URBAN STREET RECONSTRUCTION – SOUTH GROVE AREA 1

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: November 3, 2008
Contractor: Frattalone Companies, Inc. 3205 Spruce Street St. Paul, MN 55117	Engineer: Public Works Director
<p><u>PURPOSE OF CHANGE ORDER</u> Decrease to adjust bid amount to equal final quantities.</p>	
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$3,834,782.50	Original Contract Time:
Previous Change Orders No. 1 to No. 8 \$261,256.30	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$4,096,038.80	Contract Time Prior to this Change Order
Net Decrease of this Change Order ((\$218,750.38))	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$3,877,288.42	Contract Time with Approved Change Orders
Recommended By:  Peter T. Hindman, Senior Engineering Tech.	Approved By: _____ Frattalone Companies, Inc.

Approved By:



 Scott D. Thureen,
 Public Works Director

Approved By:

George Tourville, Mayor

Date of Council Action:

November 10, 2008

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Pay Voucher No. 11 – Northwest Area Utility Improvements, Lift Station R-9.1 (City Project No. 2003-15A)

Meeting Date:	November 10, 2008	Fiscal/FTE Impact:
Item Type:	Consent	None
Contact:	Scott D. Thureen, 651-450-2571	Amount included in current budget
Prepared by:	Scott D. Thureen, Public Works Director	Budget amendment requested
Reviewed by:	<i>SDT</i> <i>ST</i>	FTE included in current complement
		New FTE requested – N/A
		X Other: Sanitary Sewer Funds

PURPOSE/ACTION REQUESTED

Consider Pay Voucher No. 11 for City Project No. 2003-15A – Northwest Area Utility Improvements, Lift Station R-9.1.

SUMMARY

The City Council awarded a construction contract in the amount of \$1,732,300.00 to Sheehy Construction Company for City Project No. 2003-15A, Northwest Area Utility Improvements, Lift Station R-9.1.

The contractor has completed work through October 31, 2008 in accordance with the contract plans and specifications. A five (5) percent retainage will be maintained until the project is completed.

I recommend approval of Pay Voucher No. 11 in the amount of \$128,840.90 for work on City Project No. 2003-15A – Northwest Area Utility Improvements, Lift Station R-9.1.

SDT/kf

Attachment: Pay Voucher No. 11

CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER

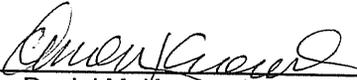
ESTIMATE NO. 11
DATE October 27, 2008
PERIOD ENDING October 31, 2008
CONTRACT Northwest Area Utility Improvments - Lift Station R-9.1
PROJECT NO. 2003-15

TO: **Sheehy Construction Company**
360 W. Larpenteur Avenue
St. Paul, MN 55113

A. Original Contract Amount.....	\$	1,732,300.00
B. Total Addition (Change Order No. 1).....	\$	114,972.00
C. Total Deductions.....	\$	0.00
D. TOTAL CONTRACT AMOUNT.....	\$	1,847,272.00
E. TOTAL VALUE OF WORK TO DATE.....	\$	1,744,822.00
F. LESS RETAINED (5%).....	\$	87,241.10
G.. Less Previous Payment.....	\$	1,528,740.00
H. TOTAL APPROVED FOR PAYMENT THIS VOUCHER.....	\$	128,840.90
I. TOTAL PAYMENTS INCLUDING THIS VOUCHER.....	\$	1,657,580.90

APPROVALS:

Pursuant to our field observations, I hereby recommend for payment the above stated amount for work performed through October 31, 2008.

Signed By: 
Daniel M. Krause, President

10/27/08
Date

Signed By: 
SETH A. PETERSON, P. E.

28 OCT 2008
Date

Signed By: _____
George Tourville, Mayor

Date

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Accepting Quotes and Awarding Contract to Grass Gators for City Project No. 2008-22 - Bohrer Pond Shoreland Protection Project in the amount of \$43,270.28.

Meeting Date: November 10, 2008
 Item Type: Consent
 Contact: Mike Foertsch, 651-450-2572
 Prepared by: Mike Foertsch, Acting City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SA

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: City Project No. 2004-08 Funds, State Cost Share

Purpose/Action Requested

Consider resolution accepting quote and awarding contract to Grass Gators for the construction of improvements identified as the Bohrer Pond Shoreland Protection Project in accordance with plans and specifications prepared by the Dakota County Soil and Water Conservation District.

Summary

When the outlet for Bohrer Pond was constructed in late 2005, a normal water level was finally established on this pond that had been landlocked. The pond's normal level is a few feet lower than the level it tended to stabilize at prior to the construction of the outlet. The south shoreline experienced erosion due to the high water level.

Staff met with the Boards of the Lakebridge Associations to discuss how to address the problem. We contacted the Minnesota Department of Natural Resources and the Dakota County Soil and Water Conservation District (DCSWCD) to request technical assistance for the design of a natural shoreline restoration project and to inquire about possible grants to help fund the project.

The DCSWCD staff agreed to prepare a design with some assistance by City staff. The DCSWCD staff also identified a possible cost-share grant opportunity. That grant application was authorized by the Council at its October 27, 2008 meeting and approved by the DCSWCD Board on October 30th.

City staff requested quotes for the Bohrer Pond improvements from the following contractors: Grass Gators, Earth Wizards and Prairie Restorations, Inc.

The following submitted quotes for the work in accordance with the plans and specifications prepared for the project:

Grass Gators	\$43,270.28
Earth wizards	\$77,195.00
Prairie Restorations	no submittal

City staff met with each of the above contractors and reviewed the site and the plans and specifications. The low fee contractor, Grass Gators, has completed similar projects for the Dakota County SWCD and is very familiar with this type of construction.

The project will be funded by State Cost Share money administered through the Dakota County SWCD (\$37,125) and by Bohrer Pond Outlet project 2004-08 funds (\$23,875). The total project cost is estimated at \$61,000. Staff recommends approval of the resolution.

MF/kf
 Attachments: Resolution
 Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION AWARDING CONTRACT TO GRASS GATORS FOR CITY PROJECT NO. 2008-22 –
BOHRER POND SHORELAND PROTECTION PROJECT**

RESOLUTION NO. _____

WHEREAS, quotes were received for City Project No. 2008-22 – Bohrer Pond Shoreland Protection Project; and

WHEREAS, Grass Gators, had the lowest acceptable quote meeting the City's specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with Grass Gators, in the name of the City of Inver Grove Heights, for City Project No. 2008-22 – Bohrer Pond Shoreland Protection Project.
2. City Project No. 2008-22 shall be funded from State Cost Share money administered through the Dakota County SWCD and by City Project No. 2004-08 – Bohrer Pond Outlet funds.

Adopted by the City Council of Inver Grove Heights this 10th day of November 2008.

AYES:

NAYS:

George Tourville, Mayor

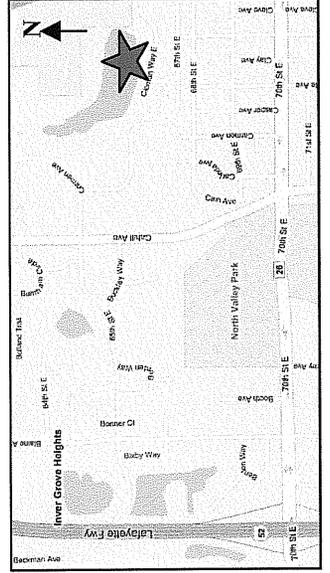
ATTEST:

Melissa Rheume, Deputy Clerk



Bohrer Pond Shoreland Protection Project

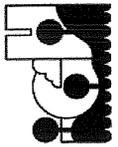
Cloman Way East, Inver Grove Heights, MN



Design & Technical Assistance Provided by:
**DAKOTA COUNTY SOIL AND WATER
 CONSERVATION DISTRICT**
 Dakota County Extension and Conservation Center
 4100 220th Street West, Suite 102
 Farmington, MN 55024
 Phone: (651) 460-7777 Fax: (651) 460-7775



**City of
 Inver Grove Heights**
 8150 Barbara Avenue
 Inver Grove Heights, MN 55077
 (651) 450-2570 Fax (651) 450-2502



**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY**

**RESOLUTION ACCEPTING THE PROPOSAL AND AWARDING CONTRACT TO GORMAN
SURVEYING, INC. FOR TOPOGRAPHIC SURVEY SERVICES FOR THE 2009 PAVEMENT
MANAGEMENT PROGRAM – CITY PROJECT NO. 2009-09D – SOUTH GROVE URBAN STREET
RECONSTRUCTION AREAS 4, 5 & 6**

RESOLUTION NO. _____

WHEREAS, as part of the City's 2009 Pavement Management Program, City Project No. 2009-09D South Grove Urban Street Reconstruction Areas 4, 5 & 6 has been identified as an improvement project to be constructed during a three year period in the near future ; and

WHEREAS, in order to complete the surveying in a timely manner, and at Council direction, City staff requested a proposal from Gorman Surveying, to perform a topographic survey for Areas 4, 5 & 6; and

WHEREAS, based on the experience of the firm, successful past performance, and the scope and associated fee for the proposed services, it was decided that Gorman Surveying, Inc. be selected as the surveying firm for the 2008 Pavement Management Program – City Project No. 2008-09D Urban Street Reconstruction South Grove Areas 4, 5 & 6.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. The proposal of Gorman Surveying, Inc. is accepted and staff is authorized to enter into a contract with Gorman Surveying, Inc. in the amount of \$30,058.75 for topographic survey services for the 2009 Pavement Management Program – City Project No. 2009-09D South Grove Urban Street Reconstruction Areas 4, 5 & 6.
2. Funding shall come from the Pavement Management Fund.

Adopted by the City Council of Inver Grove Heights, Minnesota this 10th day of November 2008.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk



Gorman Surveying, Inc.

8640 Harriet Ave. So. Suite 102
Bloomington, MN. 55420-2728
www.gormansurveying.com

Phone: 952-346-8300
Fax: 952-346-9110

2009 South Grove Reconstruction
Topographic Survey Proposal

November 6, 2008

To: Steve W. Dodge
Assistant City Engineer
City of Inver Grove Heights

Project: 2009 South Grove Street Reconstruction
City of Inver Grove Heights
City Project No: 2009-09D

Bid Date: November 6, 2008

Gorman Surveying proposes to provide the following construction surveying services for the above project:

1) Topographic Survey:

- Surface Features (Signage, Light Poles, Trees, etc...)
- Driveway Profiles and Garage Floor Elevations
- Survey Property Irons Found
- Survey Utilities/Rim Elevation (Storm, Sanitary, Hydrants, Water Valves, etc)
- Profile Streets and Intersections (Centerline, Back Curb, 10' outside R/W)
- Plan View Base Map (Auto CAD 2009 format)
- Field Work will be completed 20 working days upon notice to proceed
- Plan View Base Map will be completed 5 working days after Field Work

Total Price	\$30,058.75
--------------------------	--------------------

NOTE: Any additional surveys due to revisions to the plans or as requested by the owner will be performed at the following rates:

Office CAD Computations.....	\$95.00/hour
Field Survey Crew	\$175.00/hour

We trust that this proposal will be of assistance and look forward to working with you.

Sincerely,
Gorman Surveying, Inc.

Daniel J. Gorman, VP

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Expenditure for Site Preparation at Heritage Village Park

Meeting Date: November 10, 2008
Item Type: Consent Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Authorize spending up to \$50,000 for site preparation of Heritage Village Park grading/disc operations. The grading contractor, Carl Bolander and Sons, will be compensated on an hourly basis. The project is funded from the Park Acquisition and Development Fund (Fund 402) City Project 2005-07.

SUMMARY

With all of the earthwork being performed by Bolander, the site will need to be disc between the clean fill and topsoil. The logical contractor to perform this work is Carl Bolander and Sons. Bolander would be paid on an hourly basis. We estimate that the cost will not exceed \$50,000. We had anticipated that we would need to reimburse Bolander for this work when we entered into the agreement with them this past August.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order to Skyview and Groveland Hockey Rink Funding

Meeting Date: November 10, 2008
Item Type: Consent Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Authorize up to \$20,000 for fencing work for the new outdoor hockey rinks at Skyview and Groveland. Fund source is the Park Maintenance and Replacement Fund (Fund 444).

SUMMARY

On June 25th the Council authorized the replacement of the Groveland hockey rink. The rink was being replaced with materials donated by Lowes. At the time staff estimated the cost for fencing the two ends, hiring Tree Trust to install the rink plus, other miscellaneous expenses would be \$5,000.

On August 25th the Council authorized the replacement of the Skyview hockey rink. The rink was being replaced with plastic boards and the low quote was \$28,400. At the time staff estimated the cost for fencing to two ends plus other miscellaneous expenses would be \$5,000. Staff neglected to include tax in the price of the project when approved by the Council.

The fencing quotes we received were much more expensive than was anticipated and it will take the additional funding to finish the projects.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Proposal from Emmons & Olivier Resources for Consulting Work Related to Heritage Village Park

Meeting Date: November 10, 2008
 Item Type: Consent Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the hiring of Emmons & Olivier Resources to provide services related to final design of the site grading and stabilization of Heritage Village Park.

The cost of these professional services is \$29,522 plus an estimated \$9,244 for construction observation. Funding for this expenditure is provided by the Park Acquisition and Development Fund City project number 2005-07.

SUMMARY

Heritage Village Park is a 50 acre (current) and 80 acre (planned) park located at 65th Street and Concord Blvd. The City has been working on the park for the last several years. The City plans to restore the ecological integrity of floodplain properties along the Mississippi River, develop a new park oriented towards the river and nearby recreational opportunities, and provide users an opportunity to learn about the floodplain’s ecological value through educational programs. The City currently owns 50 acres of former railroad property and approximately 14 parcels adjacent to this site. The Master Plan for the park includes the voluntary acquisition of approximately a dozen additional properties.

The Dakota County Mississippi River Regional Trail (MRRT) will run through the park. The property is well positioned to accommodate the MRRT, providing links to the river, recreational facilities (marinas and parks); existing local and regional bikeways and trails; and nearby transit lines. The MRRT will serve as the National Great River Road’s Mississippi River Trail in Dakota County. The Great River Road extends from the Mississippi’s headwaters in Itasca State Park to the Gulf of Mexico and is expected to draw local, regional, national and international visitors. Dakota County estimates that over 100,000 users could ride on the trail annually. The park location provides for easy access by road, trail, river or transit from major population centers.

In September 2007, the Council hired Emmons and Olivier Resources to assist the City in coordinating some of the initial development planning for Heritage Village Park. At that time we anticipated that additional consulting services would be necessary as development of the park progressed. In August 2008, the Council authorized hiring EOR to develop a natural prairie restoration plan.

These phases of the consultants work have been completed or are in process and we need to move to the construction phase given the access of free dirt and grading being provided by Carl Bolander and Sons which is valued in excess of \$3,000,000.

Based on the complexities of the project, EOR’s knowledge and involvement staff asked EOR to provide a proposal for Council consideration. It is recommended that Council authorize this work to EOR.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Proposal of Appraisal Services for Property Located in the SW Corner of Hwy 52 and 80th

Meeting Date: November 10, 2008
Item Type: Consent Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider authorization and approval to contract with Evergreen Land Services Company to perform a market value appraisal of the MN DOT property located in the SW corner of Hwy 52 and 80th utilizing a sales comparison approach to value. The fee will be \$2,000 and will be completed in 3 weeks. Funding for the appraisal is proposed to come from the Capital Facilities Fund (Fund 400).

SUMMARY

The City has an interest in controlling the development of the property located in the SW corner of Hwy 52 and 80th. The property is 2.26 acres in size and was acquired by the State of Minnesota for the construction of Hwy 52. The property is guided as public\institutional.

The State has performed an appraisal of the property which indicates a value of \$440,000 (\$194,690 per acre) with a highest and best use as commercial/multi-family. The State has determined that the property is excess and can be disposed of and has begun their process of disposal. If the City is interested in acquiring the property, it is suggested that we perform our own appraisal of the property to help determine the value so that negotiations could begin if directed by the Council after the completion of an appraisal.

While there could be multiple uses for the property if acquired by the City, one of the potential uses includes increased parking for the city campus. Preliminary information suggests that 160 – 230 parking stalls could be created on the site depending on the configuration.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Purchase of Equipment for Parks Department

Meeting Date: November 10, 2008
Item Type: Consent Agenda
Contact: Mark Borgwardt 651.450.2581
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

	Fiscal/FTE Impact:
	None
x	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	New FTE requested – N/A
	Other

PURPOSE/ACTION REQUESTED

Approve purchase of replacement Parks utility vehicle with accessories for the Parks Department in the amount not to exceed \$17,500 (MTI \$15,854 and Hydro Turf \$1,193)

SUMMARY

As a part of the 2008 budget process, the replacement of a parks utility vehicle and accessories was planned. We budgeted \$20,000 for the replacement. We received quotes as follows:

Truckster

MTI \$15,854
Turf Werks \$16,511

Accessory Painting Equipment

Hydro Turf \$1,193
MN Warner \$1,259

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval to Seek Proposals for Engineering Services Related to Potential Trail Along Courthouse Blvd Ct

Meeting Date: November 10, 2008
Item Type: Consent Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Staff is seeking authorization to accept proposals for preliminary engineering services to prepare a conceptual design for a road separated trail along Courthouse Blvd Ct across from the Untied Properties development.

SUMMARY

On October 21, 2008, staff held a public information meeting with resident living in the area of Courthouse Blvd Crt. Staff sent out 73 notices and 6 people attending the meeting. Staff went through a short presentation which is attached. After some discussion, it was the consensus of those in attendance to have an engineer create a design for a road separated trail so property owners could react to the affect it may have on individual properties. Staff would anticipate that such a study my cost approximately \$10,000. Funding for the study can come from the Park Acquisition and Development Fund (Fund 402). Once proposals are received and evaluated, a recommendation will be brought back to the City Council for consideration and authorization to proceed.

Courthouse Blvd Crt

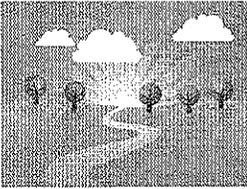
*Neighborhood Meeting
Tuesday, October 21, 2008
6:30 – 7:30pm
Veterans Memorial Community Center*

Purpose of Meeting

- Discuss the trail options
- Identify issues
- Answer questions



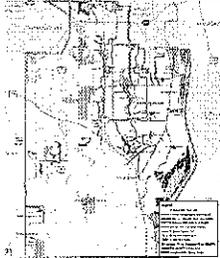
Why have trails?



- Fitness
- Transportation
- Recreation
- Connection of destinations
- Safety

Does the City have a "Plan"

- Comprehensive Trail Plan
 - Connection to existing trails
 - Connection to neighborhoods
 - Connection to parks
 - Connection to commercial areas



Trail Options

- Do nothing
 - No safe place for pedestrians
 - No connection to surrounding amenities
 - No financial cost for this option

Trail Options

- Sidewalk
 - Off-Street
 - Concrete
 - 5-6' in width
 - 5-8' grass boulevard between walk and street
 - Estimated cost \$200,000+



Trail Options

- Trail
 - Off-Street
 - Bituminous
 - 8-10' in width
 - 5-8' grass boulevard between walk and street
 - Estimated cost \$200,000+



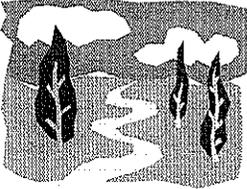
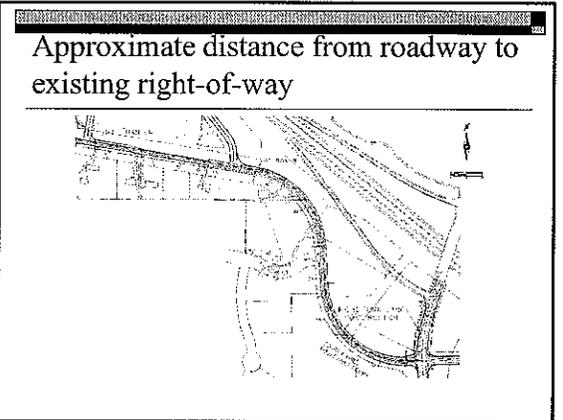
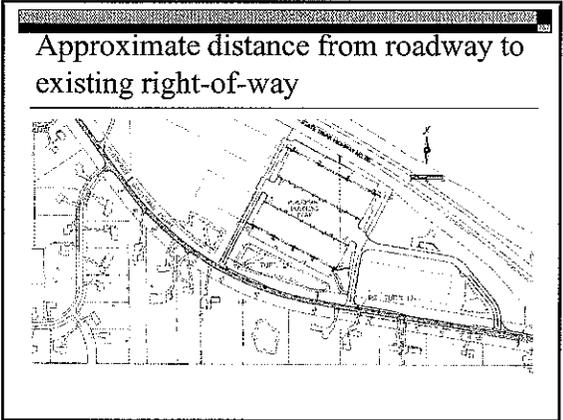
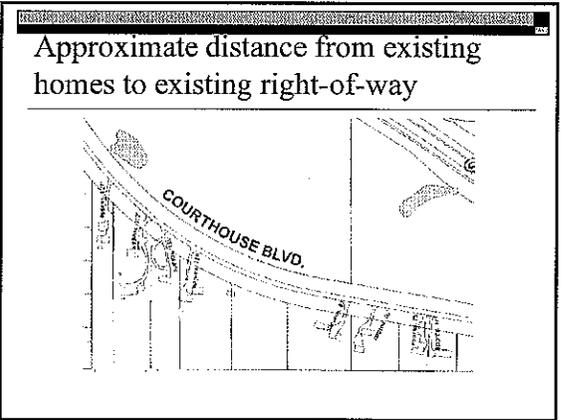
Trail Options

- Bikeway
 - On-Street
 - Bituminous
 - 8-12' in width
 - White line painted in the street
 - Estimated cost \$160,000 - \$175,000



Courthouse Blvd Crt

- 4,650 feet of street
- 50' - 158' from existing structures (average 100')
- 55' - 68' of existing right-of-way (average 65)
- Trail located on residential side of street
- No street lighting planned

Estimated Cost/Project Schedule

- \$160,000 – \$200,000+ depending on the option selected
- City Council to discuss at future meeting
- Construction could begin in Spring 2009 if project receives approval
- Should take about 45-90 days

Questions

- Eric Carlson
- Parks & Recreation Director
- 651.450.2587
- ecarlson@ci.inver-grove-heights.mn.us

Courthouse Blvd Crt Trail

Summary of Meeting Notes

October 21, 2008

- Mailed out 73 notices to property owners living in the area
- Neighborhood meeting held on Tuesday, October 21st at 6:30pm at the VMCC, there were six residents in attendance along with Mayor George Tourville, City Administrator Joe Lynch and Parks & Recreation Director Eric Carlson
- Short presentation given by Eric Carlson (residents can request the presentation by sending an email to Eric at his email address listed below)
- Four options seem to exist
 - Do nothing
 - 5-6' concrete sidewalk separated from the roadway by a 5-8' boulevard on the south side of the roadway
 - 8-10' bituminous trail separated from the roadway by a 5-8' boulevard on the south side of the roadway
 - 8-12' paved shoulder adjacent to the roadway
- A few people in attendance were supportive of a trail depending on the affect it may have on their property
- A few people in attendance were not supportive of a trail
- A question from the audience was asked regarding how the trail would be paid for and if the City could collect the money, invest it, and construct the trail in the future:
 - The City will receive up to \$175,000 for the trail construction from the developer over a 15 year period once the trail is constructed
 - The City can not collect a lump sum payment of \$175,000 from the developer to be saved by the City for future trail construction
 - If the cost of a trail exceeds \$175,000, the City would look at other available funding sources...the City will **not** assess residents for a trail
- Question about whether or not the Manley Development included any trails\sidewalks:
 - The Manley Development (Orchard Trail subdivision) did include the provision for internal "private" trails. As such the trails would not connect to the public trail system and would not be for public use.
- The trail can not be put on the United Properties side of the roadway...that is a part of the agreement
- It was the consensus of those in attendance to have Eric ask the Council for permission to hire an engineer to do a feasibility study that would determine the details of how a trail separated from the roadway may get constructed so adjacent property owners would know the impact on their property
 - Interest from property owners to protect privacy and existing trees
 - Interest from property owners to have the city give back as much right-of-way as possible after a final decision has been made on the trail
- City Council will be updated on this issue and asked to approve moving forward to finding an engineer at their November 10, 2008 meeting

*Questions or concerns can be directed to
Eric Carlson, Parks & Recreation Director 651.450.2587
ecarlson@ci.inver-grove-heights.mn.us*

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER AWARD OF PROPOSAL FOR TECHNOLOGY SYSTEMS CONSULTANT FOR THE PROPOSED PUBLIC SAFETY ADDITION/CITY HALL RENOVATION

Meeting Date: November 10, 2008
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider award of proposal to Elert and Associate for Technology Systems Consultant for the proposed public safety addition/city hall renovation.

SUMMARY The City Council authorized advertisement of an RFP for a Technology Systems Consultant at the meeting of October 27. The RFP was subsequently advertised and the only respondent was Elert and Associates.

The proposal submitted meets all the requirements of the City to work with the Architect and Staff to design all cabling needs including placement of network, telephone, security, wireless, and cable television locations including the telecommunications room layout.

The cost for this service is at an hourly rate not to exceed \$9,200. Staff proposes to fund this out of the MIS Fund which has an unencumbered fund balance of just over one million dollars.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER 2009 PROPOSED CONVENTION AND VISITORS BUREAU BUDGET

Meeting Date: November 10, 2008
 Item Type: Consent
 Contact: Jenelle Teppen, Asst. City Admin.
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Approve the budget for the Convention and Visitors Bureau for 2009.

SUMMARY According to the resolution that established the Convention and Visitors Bureau (CVB), the CVB must prepare and present to the City Council a budget for the following calendar year. The City Council must approve the budget by December 31st for the upcoming year. I have attached a copy of the proposed budget for 2009. The 2009 budget is in the amount of \$99,860. No City tax dollars are involved in this budget.

This proposed budget is increased from 2008 by \$1,560. Lodging tax revenue is projected to remain level through the next year. Expenses will not exceed revenues if those projections don't hold true.

The Inver Grove Heights Convention & Visitors Bureau (IGH CVB) has completed its seventh full year of operation. As the general economy continues to flux, so does the tourism industry. In Inver Grove Heights, lodging tax revenue for the year continues to remain steady, with no significant increase.

A comprehensive marketing strategy was undertaken in 2007 using the services of Ensemble Creative and Marketing. Online advertising and marketing is increasing under their suggestion and direction.

Since 2005, Inver Grove Heights has partnered with other communities in the south metro called Minneapolis South (currently including Burnsville, Eagan and Lakeville) to be able to market to a larger group of tourists and produce a vacation guide that is used as a response piece and marketing tool for our communities. This guide has also been available at the Travel Information Centers throughout the state, the Mall of America and in other information racks outside the metro. In 2009, we will again partner with this group, producing a Vacation Minneapolis South Vacation Guide.

Nicole Bengtson continues as Executive Director this year, providing support to the CVB on an hourly basis.

According to the resolution establishing the CVB, the CVB is required to provide to the City Council by December 1st of each year, a written annual report detailing the previous year's activities. That report will be forthcoming.

RECOMMENDATION

Staff recommends approval of the budget for the Convention and Visitors Bureau for 2009 in the amount of \$99,860.

Inver Grove Heights Convention and Visitors Bureau

	Actual 2005	Actual 2006	Actual 2007	2008 Budget	YTD Oct 2008	2009 Budget
Income						
Lodging Tax Revenue	77,508	78,842	85,176	86,800	66,082	86,800
Other Revenue						
Investment Earnings	661	1,540	2,597		869	
EMT Grant	4,009	870	2,738	9,000	6,186	10,000
Less Reserve				-12,500		-12,500
Carry Forward from Previous Year				15,000		15,560
TOTAL INCOME	82,178	81,252	90,512	98,300	73,138	99,860
Expenses						
Administration						
Salary & Related Expenses	15,350	12,375	14,850	18,550	13,018	19,110
Office Lease/Equip	2,512	2,001	2,400	3,000	1,800	3,000
Postage	281	286	440	1,500	1,253	1,800
Telephone	200	336	400	400	300	400
Stationery/Office Supplies	209	213	0	350	109	350
Travel (Mileage)	303	488	628	700	610	800
Professional Conferences/Meetings	40	169	443	500	0	500
Meals and Lodging	0	186	336	500	329	500
Total Administrative Expenses	18,895	16,054	19,497	25,500	17,419	26,460
Professional Memberships						
MACVB	330	330	355	330	355	355
TCTAA	450	450	450	450	450	500
TMA	250	250	250	250	0	250
Explore MN Store (IGH Broch)- Move to Marketing in '09	159	0	430	450	425	0
Total Professional Membership Expenses	1,189	1,030	1,485	1,480	1,230	1,105

Inver Grove Heights Convention and Visitors Bureau

	Actual 2005	Actual 2006	Actual 2007	2008 Budget	YTD Oct 2008	2009 Budget
Marketing						
Web Hosting/Related	600	1,350	1,025	1,875	1,025	1,550
Explore Minnesota Tourism Website CVB Package	0	0	0	230	275	275
Explore Minnesota Tourism Ads/Listings	325	525	225	250	100	200
Explore MN Store (IGH Brochure)	0	0	0	0	0	450
Minneapolis South CVB Partnership- Ad Fulfillment	7,500	7,400	12,000	10,000	10,000	12,500
Vacation Mpls South Guide Ad	0	0	2,495	2,500	0	3,365
Marketing Campaign & Design Services (Ensemble Creative)	0	0	14,975	18,000	12,800	18,000
Newspaper Ads/Inserts/FSI's (CVB portion of EMT Grant)	22,612	11,906	7,491	18,000	7,986	18,000
Online/Print Adv. Marketing Projects	0	0	0	0	0	6,105
Direct Mailer	0	0	0	0	0	7,000
Media/Cable TV/Video	0	0	1,356	0	0	1,000
Bowling Tournament					0	600
Photography	0	0		4,200	4,196	1,250
Events	0	0		2,500	2,482	2,000
Design Services	600	2,258	0	1,000	0	0
EMT Website Graphic Ad	0	0	300	1,400	900	0
EMT Minnesota Explorer (Star Tribune)	8,041	0	4,045	4,500	0	0
Arts & Custom Publishing	1,850	1,895	2,050	0	0	0
Associated Advertisers (Newspaper)	1,385	880	0	0	0	0
Billboard (Magic Media)	1,526	3,600	4,580	0	0	0
Lets Play Hockey (Inver Grove Heights Hockey Association)	600	0	600	600	0	0
Metro CVB Tourism Group- Mpls/St. Paul Ad/Fulfillment	0	8,000	0	0	0	0
Total Marketing Expenses	31,037	21,181	51,142	57,555	39,764	72,295
TOTAL EXPENSES	65,826	59,075	72,124	84,535	58,414	99,860

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER RESOLUTION THAT PROVIDES FOR THE SALE OF UNCLAIMED PROPERTY TO A LOCAL NON-PROFIT ORGANIZATION

Meeting Date: November 10, 2008
Item Type: Consent
Contact: JTeppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED Consider adopting the attached resolution that provides for the sale of unclaimed property to a local non-profit community organization; 20 bicycles to the Inver Grove Heights Lions Club.

SUMMARY The Inver Grove Heights Lions Club, a local non-profit organization has proposed to acquire twenty (20) unclaimed bicycles from the City and have them refurbished by Mountain Bike King, 6489 Cahill Avenue, in order that they may be given to local youth during the upcoming holiday season.

Section 320 of the City Code provides for the disposition of unclaimed property to local non-profit community organizations. The City Code also provides for the review of such requests on a case-by-case basis, and for the City Council to determine an appropriate fee for the property acquisition. For the past seven years, the City Council has set the fee at \$5.00.

RECOMMENDATIONS AND CONCLUSIONS:

Staff recommends the City Council approve the attached resolution providing for the sale of 20 unclaimed bicycles to the Inver Grove Heights Lions Club for the sum of \$5.00 in order that the bicycles may be refurbished and distributed to local youth during the upcoming holiday season.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE SALE OF UNCLAIMED
PROPERTY TO LOCAL NON-PROFIT COMMUNITY
ORGANIZATION – FIXABLE/UNCLAIMED BICYCLES
TO INVER GROVE HEIGHTS LIONS CLUB**

WHEREAS, the City Council has amended Section 320 of the City Code providing for the disposition of unclaimed property at private sale to local non-profit community organizations, and

WHEREAS, the Inver Grove Heights Lions Club has expressed interest in acquiring up to 20 fixable/unclaimed bicycles in possession of the City, and

WHEREAS, the Lions Club proposes to have the bicycles refurbished and repaired at the local Mountain King Bike store, in order that they may be distributed to youth in the community during the holiday season.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Inver Grove Heights, Minnesota, approves the private sale of 20 fixable/unclaimed bicycles to the Inver Grove Heights Lions Club, a local non-profit community organization, for the sum of Five Dollars (\$5.00), pursuant to Section 320 of the City Code, as amended.

Adopted by the City Council of Inver Grove Heights this 10th day of November, 2008.

Ayes:
Nays:
Abstain:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

SCHEDULE SPECIAL MEETING

Meeting Date: November 10, 2008
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Jenelle Teppen
Reviewed by: n/a

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Schedule a special meeting.

SUMMARY Staff requests that the Council set a special work session on Monday, November 17, 2008 at 5:30 p.m. to discuss the Final Design and Financing of the proposed Public Safety Addition/City Hall Renovation.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

SCHEDULE PUBLIC HEARING

Meeting Date: November 10, 2008
Item Type: Consent
Contact: Jenelle Teppen 651.450.2512
Prepared by: Jenelle Teppen, Asst. City Admin.
Reviewed by: n/a

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Schedule a Public Hearing on November 24, at 7:30 p.m. in the Council Chambers to consider the amendment of City Code Section 1010.03 – Fees. These are the fees associated with Water and Sanitary Sewer Utility Connections, and Storm Water Utility Connection Fees and Planning applications.

SUMMARY Minnesota Statutes 462.353 directs that all changes to fees associated with municipal planning activities are required to be heard at a public hearing. This includes not only the fees and charges for planning activities, but those associated with building permits and water and sewer connection charges. While it is not explicitly required under State Statute yet, the City Attorney has advised staff that it would be prudent to put all fees associated with development activities into the City’s Code.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

ASSESSMENT HEARING FOR 2008 NUISANCE ABATEMENT

Meeting Date: November 10, 2008
 Item Type: Public Hearing
 Contact: JTeppen, Asst. City Admin
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider a resolution adopting the final assessment roll for 2008 Nuisance Abatement.

SUMMARY Various properties were noticed that their properties were out of compliance in a number of different aspects; long grass and weeds, refuse, etc. The property owners were notified that they needed to bring their properties into compliance or that the City would abate the nuisance and that the costs would be assessed.

The following parcels are proposed to be assessed:

207116036003	\$318.84
200110012029	\$180.00
207116020007	\$174.80
207115705002	\$185.20
200100001130	\$203.30
206445003001	\$404.43
200060002053	\$1,656.02
200020004056	\$509.65
203655004105	\$377.80
208427507002	\$1,080.69
203110009002	\$395.80
200110012029	\$197.16

For a total assessment amount of \$5,683.69.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ADOPTING THE ASSESSMENT FOR THE 2008 NUISANCE ABATEMENT
PROGRAM**

RESOLUTION NO. _____

WHEREAS, pursuant of proper notice duly given as required by law, the Council has met, heard and passed upon all objections to the proposed assessment for the improvements – 2008 Nuisance Abatement which includes the following:

Lawn mowing, tree trimming, brush removal, refuse removal.

NOW, THEREFORE, BE IT RESOLVED BYT THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. Such proposed assessment, a copy of which is attached hereto and make a part hereof, is hereby accepted and shall constitute the special assessment against the lands herein, and each tract of land therein included is hereby found to be benefited by the proposed assessment levied against it.
2. Such assessment shall be payable in equal installments extending over a period of three (3) years, the first of the installments to be payable on or before the first Monday in January 2009, and shall bear interest at the rate of eight percent (8%) per annum from the date of adoption of this assessment resolution. To the first installment shall be added interest for one year on all installments.
3. The owner of any property, so assessed, may at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty days from the adoption of this resolution, and the owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall, forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over the same manner as other municipal taxes.

Adopted by the City Council of Inver Grove Heights this 10th day of November, 2008.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CARLSON; Property located at 8019 Cleadis Avenue, Inver Grove Heights, MN.

Meeting Date: November 10, 2008
 Item Type: Regular Agenda
 Contact: Jenn Emmerich; 651.450.2553
 Prepared by: Jenn Emmerich, Asst. City
 Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider a resolution relating to the following variances:

- a) A variance to exceed the allowed maximum impervious coverage.
- b) A variance to allow a driveway to encroach within the side yard setback.
 - Requires 3/5th's vote.
 - 60-day deadline: November 21, 2008 (1st 60 days)

SUMMARY

The applicant has submitted an application for an after-the-fact variance from the side yard setback requirements and from the allowed maximum impervious coverage for a driveway. The lot currently features the applicant's home, detached garage and driveway. The applicant constructed the detached accessory structure in 2004, at which time he also constructed additional gravel driveway to access the garage. On September 23, 2008, the applicant submitted application for the variances to improve the driveway by widening and resurfacing it. Also at that time, staff explained the variance process and that work could not commence until final approval by City Council was obtained. On October 1, 2008, staff conducted an inspection and found that the applicant had gone ahead and resurfaced the driveway with concrete. The driveway is set back approximately two feet from the side property line whereas the minimum setback is five feet. Additionally, upon further review of the file, it was determined that the impervious surface on the property exceeds the allowed maximum. Therefore the applicant also needed a variance to exceed the allowed maximum impervious coverage.

With the existing buildings and driveways, the lot currently has 4,692 square feet of impervious coverage. Recently, City Council approved a code amendment to reduce the allowed maximum impervious coverage to 20% of the lot. The applicant's lot is 13,699 square feet; consequently the maximum allowed impervious coverage is 2,739 square feet. However, most of the impervious surface was put in place prior to the code change and is therefore allowed. The additional driveway surface, approximately 578 square feet, is the area in need of a variance.

RECOMMENDATION

Analysis The property does not have any special conditions that make it unique; it's a standard, single family residential lot without any unusual topographic, dimensional or vegetative conditions. Furthermore the applicant is not being denied reasonable use of this property as he has a single family residential home, attached and detached garages and a driveway to access the larger attached garage. The driveway leading to the detached garage is not essential as the applicant could store his personal vehicles and recreational vehicles in the 1,300 square foot attached garage, which has a driveway leading up to it for access. Additionally, the applicant moved forward with the improvements after being told that he was to obtain final approval before commencing the resurfacing and expansion.

Planning Staff Recommends denial of the variance request.

Planning Commission Recommends denial of the request (8-0), stating that there is no hardship.

Parks and Recreation Not applicable.

Attachments Variance Denial Resolution
Planning Commission Recommendation
Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION DENYING VARIANCES TO EXCEED THE ALLOWED MAXIMUM
IMPERVIOUS COVERAGE AND RETAIN A DRIVEWAY THAT IS LESS THAN
FIVE FEET FROM THE PROPERTY LINE.**

**CASE NO. 08-49V
(Carlson)**

Property located at 8019 Cleadis Avenue and legally described as follows:

Lot 1, Block 1 of Cukier Addition of Dakota County, Minnesota

WHEREAS, an application has been received for a Variance from the maximum allowed impervious coverage standard to allow the existing coverage;

WHEREAS, an application has been received for a Variance from the side yard setback requirements to allow the existing driveway to be located less than five feet from the side property line;

WHEREAS, the afore described property is zoned R-1C, Single Family Residential District;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the Zoning Code (City Code Section 515) and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code Section 515.40, Subd. 3A;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on October 21, 2008 in accordance with City Code Section 515.40, Subd. 3C;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that the variances are denied based on the following findings of fact:

1. Lack of hardship.
2. Approval of the variance could set a future precedent for lots to exceed the allowed impervious coverage in the R-1C, Single Family Residential zoning district.
3. Denying the variance does not preclude the applicant from reasonable use of the property as the lot already features a single family home, attached and detached garages and a driveway to access the larger attached garage.
4. The additional driveway serves as a convenience to the applicant as the lot already contains a driveway accessing the attached garage.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 10th day of November 2008.

George Tourville, Mayor

Ayes:

Nays:

ATTEST:

Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights

FROM: Planning Commission

DATE: October 21, 2008

SUBJECT: BRAD CARLSON – CASE NO. 08-49V

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a variance to construct a driveway within the sideyard setback and a variance to exceed the allowed maximum impervious coverage for the property located at 8019 Cleadis Avenue. 4 notices were mailed.

Presentation of Request

Allan Hunting, City Planner, explained the request as detailed in the report. He presented a diagram of the applicant's lot, showing the existing house, attached garage, detached garage, and additional gravel driveway on the south side of the attached garage. Mr. Hunting advised that the applicant applied for a variance in September to improve the driveway by widening and resurfacing it. Staff subsequently conducted an inspection and found that the applicant had went ahead and installed the concrete which resulted in approximately 578 square feet of impervious coverage over the maximum. The driveway is now set back two feet from the property line whereas five feet is required. Staff recommends denial of the request as it does not meet the variance criterion.

Commissioner Simon asked if the applicant would be made to remove the driveway if the request was denied, to which Mr. Hunting replied that would be a decision that would be made by the City Council.

Commissioner Gooch asked if the detached garage complied with setback requirements, to which Mr. Hunting replied in the affirmative.

Commissioner Koch asked if there was a fence along the south property line, to which Mr. Hunting replied he believed there were some railroad ties to help create a boundary between the two properties.

Chair Bartholomew asked what type of material was south of the attached garage prior to 2002, to which Mr. Hunting replied it was some type of crushed rock or gravel.

Opening of Public Hearing

The applicant, Brad Carlson, 8019 Cleadis Avenue, stated he was available to answer any questions. He advised that the apron around the detached garage had been there since 2004 and that he only added 253 square feet of impervious surface when he installed the concrete driveway.

Chair Bartholomew asked the applicant to state the hardship.

Mr. Carlson stated the hardship was that he was tearing up his grass when accessing the detached garage in which he stored his motorcycles and snowmobiles.

Chair Bartholomew stated that convenience and aesthetics were not considered a valid hardship.

Commissioner Wippermann asked the applicant when he installed the concrete.

Mr. Carlson replied it was installed in September. He advised that he had discussed the project with the concrete contractor earlier in the summer. The contractor then had some free time in September and thought everything was ready to go and began installation.

Commissioner Wippermann asked the applicant why he didn't inquire about the variance prior to September 23, stating it sounded like the driveway was already installed.

Mr. Carlson stated he was not aware of the need for a variance, but was eventually advised by someone driving by his home that he should inquire about one.

Commissioner Wippermann asked if the driveway was already in place at that time, to which Mr. Carlson replied in the affirmative.

Planning Commission Recommendation

Motion by Commissioner Simon, second by Commissioner Koch, to deny the request for a variance to construct a driveway within the side yard setback, and a variance to exceed the allowed maximum impervious coverage, based on a lack of hardship, for the property located at 8019 Cleadis Avenue.

Motion carried (8/0). This matter goes to the City Council on November 10, 2008.

SPECIFIC REQUEST

To expand and resurface the driveway that will exceed the maximum allowed impervious coverage and encroach within the side yard setback, the applicant has applied for variances in accordance with the Inver Grove Heights Zoning Ordinance, Section 515.80 Subd.8.B.1.

SURROUNDING USES

The subject site is surrounded by single-family homes, all zoned R-1C, Single Family Residential and guided LDR, Low Density Residential.

EVALUATION OF REQUEST:

As indicated earlier, the applicant is requesting an after-the-fact variance to encroach within the side yard setback and to exceed the allowed maximum impervious coverage. City Code Section 515.59, states that the City Council may grant variances in instances where practical difficulties exist or where a hardship would be imposed upon the property owner if the code were strictly enforced. In order to grant the requested variances, the City Code identifies several criteria which are to be considered. The applicant's request is reviewed below against those criteria.

- a. *Special conditions apply to the structure or land in question which are peculiar to such property or immediately adjoining property, and do not apply generally to other land or structures in the district in which said land is located.*

The general intent of this standard is to limit the precedent that could be set if the variance was granted. The property does not have any special conditions that make it unique. The applicant is not being denied reasonable use of his property as he has a single-family dwelling, attached and detached garages and a driveway to access the larger attached garage. The driveway leading to the detached garage is not essential as the applicant could store his personal vehicles and recreational vehicles in the 1,300 square foot attached garage, which has a driveway leading up to it for access. Additionally, the applicant moved forward with the improvements after being told that he was to obtain final approval before commencing the resurfacing and expansion.

- b. *The granting of the application will not be contrary to the intent of the Zoning Code or the Comprehensive Plan.*

The application is not contrary to the Comprehensive Plan as the future land use is Low Density Residential.

- c. *The granting of such variance is necessary as a result of a demonstrated undue hardship or difficulty, and will not merely serve as a convenience to the applicant.*

There is no hardship relating to the requests as the property owner is not being prevented from reasonable residential use of their property. The applicant's property currently features a 1,300 square foot attached garage with an ample driveway to access it. The applicant stated that the garages are for the storage of vehicles, recreational vehicles and equipment. The vehicles could be stored in the attached garage with a driveway thereby negating the need for a driveway to the detached garage.

d. Economic considerations alone do not constitute an undue hardship.

Economic considerations do not appear to be a basis for this request.

ALTERNATIVES

The Planning Commission has the following alternatives available for the requested action:

- A. **Approval.** If the Planning Commission favors the requested Variance, the Commission should recommend approval of the request with at least the following condition:
1. The site shall be developed in substantial conformance with the site plan dated September 23, 2008 on file with the Planning Department.
 2. Engineering staff shall determine an appropriate stormwater mitigation plan for the impervious surface.
- B. **Denial.** If the Planning Commission does not favor the proposed application, the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

Staff believes that the variance criterion has not been met and therefore Staff recommends denial of the variance as presented.

Attachments: Exhibit A – Location/Zoning Map
Exhibit B – Applicant Narrative
Exhibit C – Site Plan



Carlson Variance Request Case No. 08-49V

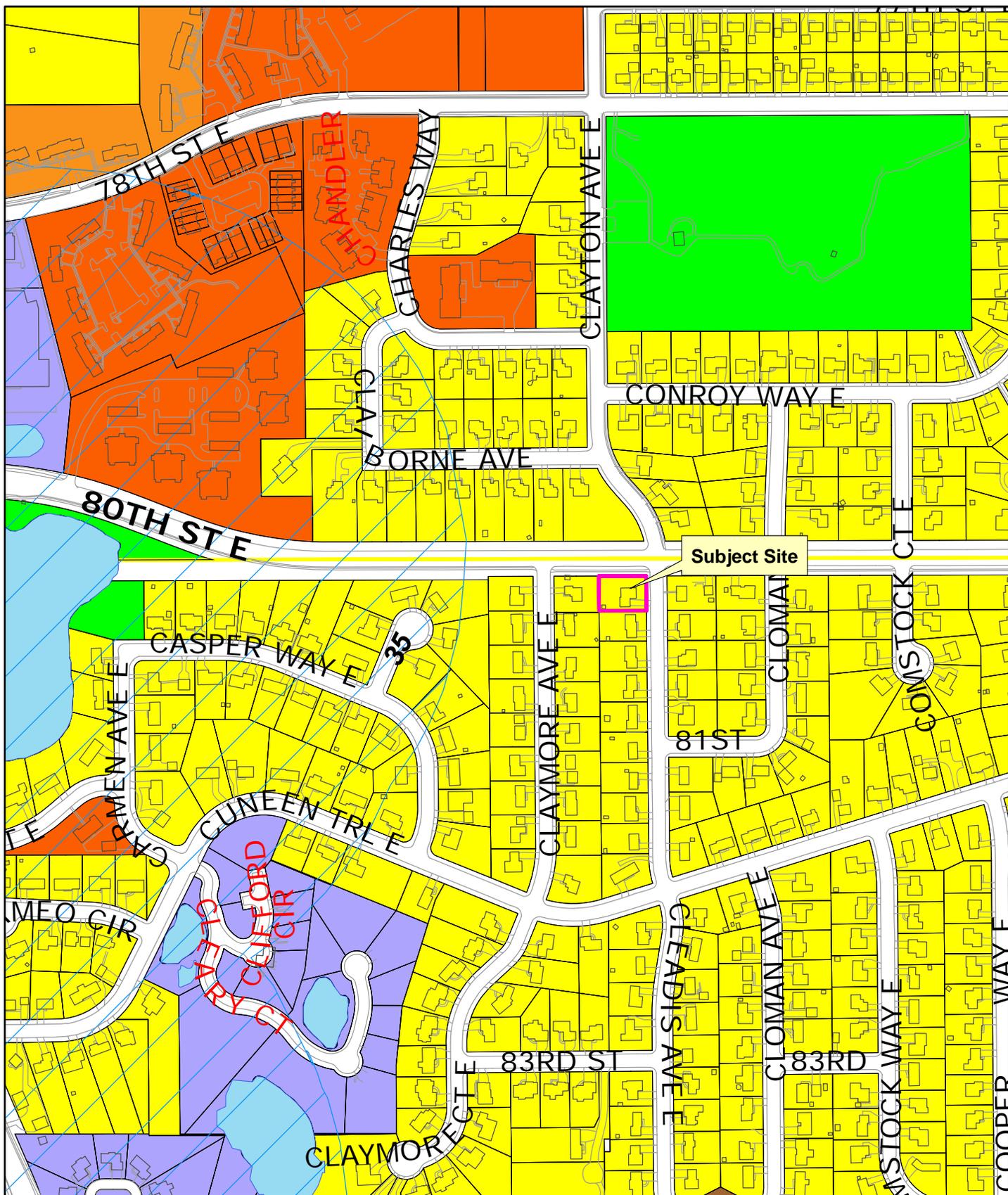
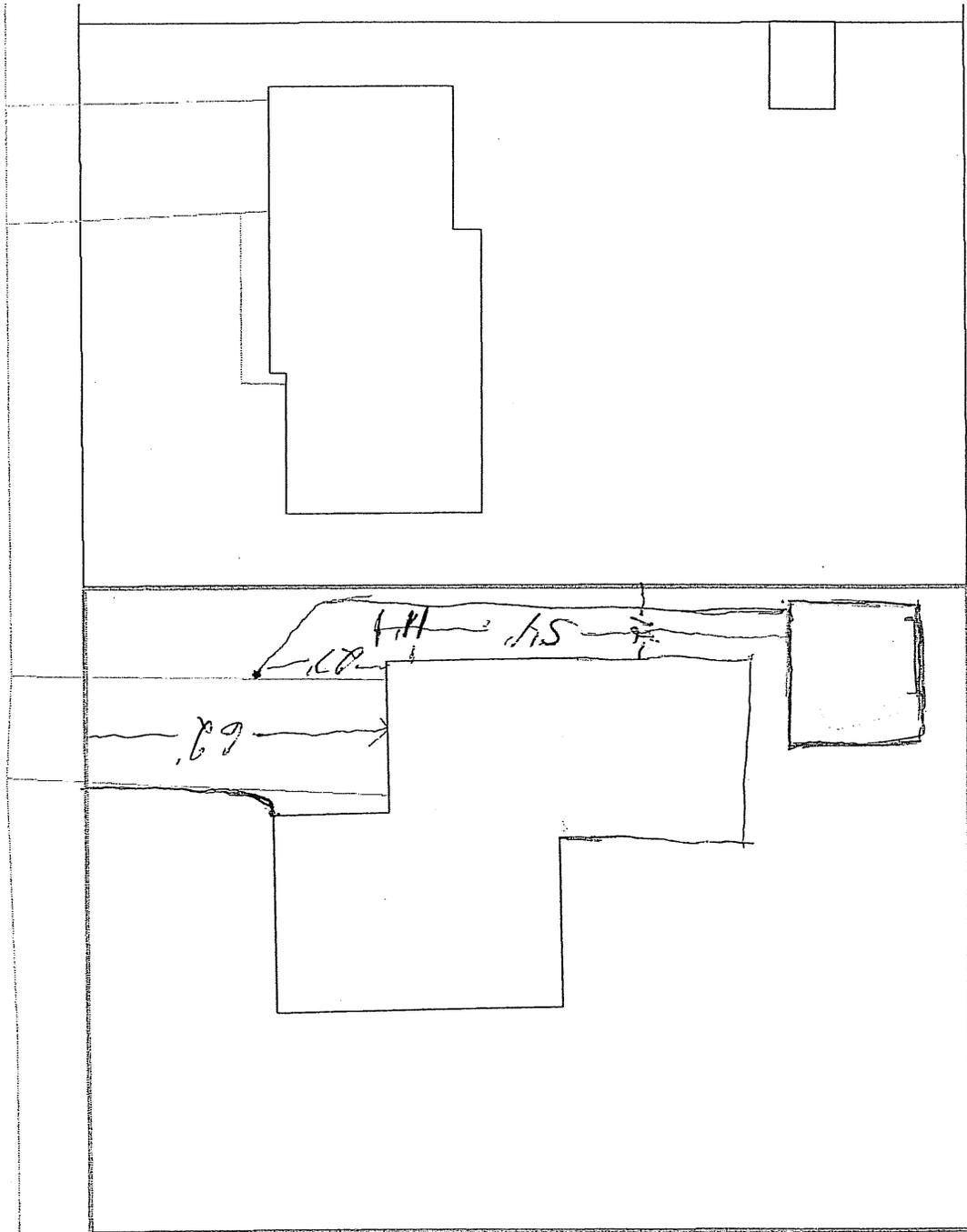


Exhibit A
Zoning Map

The reason I need this driveway approved, is because of my shed in the back yard, has my motorcycles in it and my snowmobiles in there. So I need access to get them out. There was an existing driveway from my shed to the front of my garage with rock. I have been parking my truck on the side of my driveway in the grass, and it has turned into mud. So I thought it would be OK to tear out the grass on the side, and put a driveway in. I showed the guy that does my concrete work for my company, what I wanted to do in August. He has been very busy and booked up this year for concrete work. He had an opening, so he thought everything was OK to start the job on his own. So now the driveway is in, I have approvals from the neighbors on the side & ~~across~~ across the street from me to put the driveway in. Sorry for all the inconvenience.

Paul Cook



12' to pro. line
11' to End of Dig.

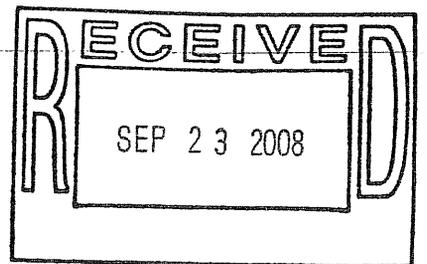


Exhibit C

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

ALLIED WASTE ; Property located north of 117th Street and east of Rich Valley Boulevard immediately west of the Pine Bend Landfill.

Meeting Date: November 10, 2008
 Item Type: Regular Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Re-Consider a Resolution relating to a **Conditional Use Permit** for a Yard Waste Composting operation within the IRM, Integrated Resource Management Overlay District as it relates to conditions #13 and #14 added by the City Council.

- Requires 3/5th's vote.

SUMMARY

The City Council approved the conditional use permit for a yard waste composting site on October 27, 2008 with two added conditions. Since specific language for the conditions was not articulated by the Council at the meeting, the City Attorney has drafted the language for the new conditions #13 and #14 and distributed to staff and Allied Waste for their review and comment. The conditions are attached to this memo. Staff is still working with the Allied Waste on the final language of the conditions.

ANALYSIS

Any changes to conditions must be reconsidered by the City Council at the next scheduled meeting per City Code. Staff is still working out the details of the conditions and therefore is recommending tabling action on the reconsideration until November 24, 2008. At that time, staff will present the language for the two conditions and also the agreement between the City and Allied Waste relating to community yard waste collection and emergency storage of yard waste.

Planning Staff Recommends tabling action on the reconsideration until November 24, 2008.

Attachments: Proposed conditions #13 and #14 for the conditional use permit for Yard Waste Composting Facility.

DRAFT

CONDITIONS 13 AND 14 TO CONDITIONAL USE PERMIT FOR A YARD WASTE COMPOSTING OPERATION WITHIN THE IRM (INTEGRATED RESOURCE MANAGEMENT) OVERLAY DISTRICT

13. Storage of Yard Waste In The Event of Natural Disaster or Emergency. In the event of a natural disaster, such as a tornado or severe storm, or in the event of a substantial emergency that threatens person or property such as an explosion or railroad or airplane crash, the City, at no cost to it, may conduct the following activities at the Composting Facility in areas designated by the Operator of the Composting Facility:

- a. The City may temporarily store fallen or destroyed trees and vegetative waste that resulted from the natural disaster or emergency collected by the City within the City. The storage may continue until the City can properly and permanently dispose of such waste. The City shall use reasonable efforts to timely dispose of such waste in a permanent fashion.
- b. With respect to fallen or destroyed trees and other vegetative waste resulting from the natural disaster or emergency, the City may chip, cut and otherwise process these types of wastes at the Composting Facility in preparation for eventual permanent disposal of such wastes.

In conducting the above-listed activities at the Composting Facility, the City shall comply with the rules and regulations of the state and county applicable to the Composting Facility and with any deviations from such rules and regulations as the state or county may authorize in light of the emergency or disaster.

14. Community Yard Waste Collection. At least twice per calendar year, the Operator of the Composting Facility shall cooperate with the City to plan and implement a collection event for yard waste for residences in the City. The two (2) events per calendar year shall be structured in the following manner:

- a. Each event shall be a minimum of two (2) consecutive days.
- b. The City will undertake to advertise and promote the events.
- c. The purpose of the events will be to offer residents of the City an opportunity to bring yard waste to the Composting Facility for the duration of the event at a reduced price.
- d. During the event, the price charged by the Operator of the Composting Facility to the residents of the City will be at least 20% less than the customary and usual charges. In addition, the City may choose to further cause the price to be reduced by providing funding from the Landfill Abatement Fund or other appropriate funds.
- e. The event shall only be made available for yard waste from residences within the City.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS ; Property located east of Concord Boulevard, west of Doffing Avenue and north of 66th Street.

Meeting Date: November 10, 2008
Item Type: Regular Agenda
Contact: Allan Hunting 651.450.2554
Prepared by: Allan Hunting, City Planner
Reviewed by:

Fiscal/FTE Impact:

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider a Resolution relating to a Conditional Use Permit to allow the placement of fill in excess of 1,000 cubic yards within the Floodplain for the Heritage Village Park property.

- Requires 4/5th's vote.
- 60-day deadline: December 5, 2008 (first 60-days)

SUMMARY

The City is in the process of preparing the land it has acquired for the future Heritage Village Park. Most of the future park lies on land once owed by railroad companies. The City had environmental testing done on the soils and it was determined that there was some soil contamination that had occurred during the years a railroad switching yard and round house were located on the site. The filling proposed is consistent with the Response Action Plan that was approved by the MPCA for this property to mitigate the contaminated soils. Part of the park area lies within the Floodplain, more specifically, within the Flood Fringe of the Mississippi River. Any filling activity over 1000 cubic yards requires a conditional use permit. The total amount of fill for the entire park is approximately 350,000 cubic yards.

ANALYSIS

Emmons and Olivier has prepared the master grading and filling plan including details of stormwater and erosion control. The plan presented represents the overall master grading and filling plan. As fill becomes available, Emmons and Olivier will prepare specific stormwater and erosion control standards for the different phase of filling. The Engineering Department has reviewed the plans and finds them acceptable. The DNR has also been sent the information and they have no issues with the filling.

Planning Staff Recommends approval of the conditional use permit as presented.

Planning Commission Recommended approval of the request as presented.

Attachments: Conditional Use Permit Resolution
Planning Commission Recommendation
Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW THE PLACEMENT OF FILL IN EXCESS OF 1,000 CUBIC YARDS, CONSISTENT WITH CITY CODE PROVISION 515.80. SUBD. 32. H. FLOOD FRINGE DISTRICT OF THE FLOOD PLAIN MANAGEMENT RULES, FOR THE PURPOSE OF GRADING AND FILLING FOR FUTURE HERITAGE VILLAGE PARK CONSISTENT WITH THE RESPONSE ACTION PLAN TO MITIGATE CONTAMINATED SOILS

**CASE NO. 08-39C
(City of Inver Grove Heights)**

WHEREAS, a conditional use permit application has been submitted to the City for property legally described as;

SEE EXHIBIT A

WHEREAS, the property is zoned P, Public/Institutional and I-1, Limited Industry;

WHEREAS, the placement of fill in excess of 1,000 cubic yards is allowed by conditional use within the Flood Fringe District of the Floodplain;

WHEREAS, a public hearing concerning the conditional use permit was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statutes, Section 462.357, Subdivision 3 on November 5, 2008;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS that, a conditional use permit to allow the placement of fill in excess of 1,000 cubic yards in the Flood Fringe District is granted for the aforesdescribed property, subject to the following conditions:

1. The placement of fill shall be consistent with the following plans, on file with the Planning Department:

Overall Erosion Control Plan	dated 10/16/08
Grading Plan North	dated 10/16/08
Grading Plan South	dated 10/16/08

2. If the wetlands on site are required to be filled, a separate wetland mitigation application must be submitted and approved by the City Council prior to any filling occurring around these wetlands. EOR shall require appropriate silt fence protection of the wetland areas during fill construction.
3. Reforestation shall be required to occur on the park property when it develops or as phases develop, to replace the amount of trees removed on the city owned properties along Doffing Avenue. Reforestation shall occur based on an inventory prepared by the City Parks Department dated 10/21/08, on file with the Planning Department.

Passed this 10th day of November, 2008.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheame, Deputy Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights
FROM: Planning Commission
DATE: November 5, 2008
SUBJECT: **CITY OF INVER GROVE HEIGHTS – CASE NO. 08-51C**

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a conditional use permit to allow the placement of fill in excess of 1,000 cubic yards on the parcels located generally east of Concord Boulevard, west of Doffing Avenue and north of 63rd Street, consistent with the City Code provisions 515.80, Subd. 32. H, Flood Fringe District, of the Flood Plain Management rules, for the purpose of grading and filling for the future Heritage Village Park consistent with the Response Action Plan to mitigate contaminated soils on some of the properties. 98 notices were mailed.

Presentation of Request

Allan Hunting, City Planner, explained the request as detailed in the report. He advised that the City is in the process of preparing the land it has acquired for the future Heritage Village Park. He stated it was determined that there was some soil contamination that had occurred and therefore a remediation plan was prepared. The plan indicated that the problem could be addressed by placing up to four feet of fill over the contaminated areas; however, any filling within the floodplain requires a conditional use permit. Mr. Hunting advised that Emmons & Olivier has been hired to develop the grading, stormwater management, and drainage plans for the future park. The City's Engineering Department and the Department of Natural Resources have reviewed the request and have no issues with the proposed fill. Staff recommends approval of the request with the conditions listed in the report.

Commissioner Simon asked if most of the trees would be removed from the subject area, to which Mr. Hunting replied in the affirmative. He added that the City's Forester completed a tree inventory of the area and the City will then work on replacement as the park develops.

Commissioner Simon asked if there were any heritage trees on the property, to which Mr. Hunting replied there were not.

Commissioner Hark asked staff to explain the definition of riprap, to which Mr. Hunting replied it was material used to stop erosion and protect the shoreline, such as large pieces of limestone.

Commissioner Wippermann asked if the Park and Recreation Commission had reviewed and approved of the proposed request.

Eric Carlson, Director of Parks and Recreation, advised that the Park and Recreation Commission was involved in the development of the master plan and grading plan for the Heritage Village Park. He stated he did not meet with them specifically to advise them he would be coming to the Planning Commission with a conditional use permit request, however, the Park and Recreation Commission was aware of the grading plan, the 2-4 feet of fill necessary to

remediate the contaminated soils, and that tree removal would be necessary to accomplish that task.

Opening of Public Hearing

There was no public testimony.

Planning Commission Recommendation

Motion by Commissioner Wippermann, second by Commissioner Simon, to approve the request for a conditional use permit to allow the placement of fill in excess of 1,000 cubic yards for the Heritage Village Park property located generally east of Concord Boulevard, west of Doffing Avenue, and north of 63rd Street, with the conditions listed in the report.

Motion carried (8/0). This item goes to City Council on November 10, 2008.

P L A N N I N G R E P O R T
CITY OF INVER GROVE HEIGHTS

REPORT DATE: October 28, 2008

CASE NO: 08-39C

APPLICANT: City of Inver Grove Heights

PROPERTY OWNER: City of Inver Grove Heights

REQUEST: Conditional Use Permit to allow filling in the Floodplain

HEARING DATE: November 5, 2008

LOCATION: East side of Concord Boulevard, north of 65th Street

COMPREHENSIVE PLAN: Park

ZONING: P, Public/Institutional and I-1, Limited Industry

REVIEWING DIVISIONS: Planning
Engineering

PREPARED BY: Allan Hunting
City Planner

BACKGROUND

The specific requests consist of the following:

- a) A Conditional Use Permit to allow the placement of fill in excess of 1,000 cubic yards, consistent with City Code provision 515.80. Subd. 32. H. Flood Fringe District of the Flood Plain Management rules.

The City worked with the Minnesota Pollution Control Agency (MPCA) and a remediation plan was prepared to address the clean up of the contaminated soils. A Response Action Plan (RAP) was prepared and approved by the MPCA which indicated the contamination problem could be addressed by placing up to four feet of fill over the contaminated areas. As the City has acquired properties within the Floodplain and near the future park, additional areas of contaminated soils have been discovered and the RAP was amended to include placing fill on these properties as well to address the contamination. Nearly all of the designated park area will eventually have fill placed on it. A large percentage of the land areas is located within the Floodplain of the Mississippi River. The land area outside the floodplain, closest to Concord Boulevard has had fill placed on it in accordance with the RAP. This filling did not require any City Council approval. The current activity on site is occurring all outside the floodplain. Any filling within the floodplain requires a conditional use permit. The filling in the floodplain would occur within the Flood Fringe District.

History. The site consists of approximately 50 acres. The site was the location of the former Chicago Pacific roundhouse and maintenance facility. It was operated as such from the early 1900's to 1980. All structures and at least two diesel-fuel tanks were removed in 1985 according to a report by the MPCA (1997).

A number of previous environmental investigations have been completed at the site. Braun Intertec completed a Phase I Environmental Site Assessment in 1999, a Phase II was completed in 2000 and an additional site assessment was done in 2001. The studies found a number of contaminants in the soils of varying degrees and depths. Much of the contamination was petroleum compounds. In 2008, an amended RAP was approved to include the properties the City acquired through DNR grants in the floodplain. Some of these properties are located along the west side of Doffing Avenue. The proposed fill would include adding four feet of fill over these properties as well.

The City intends to convert the former tax-forfeited railroad yard into the future Heritage Village Park which has been in the planning stages since the 1990's. A master plan of the park has been prepared and reviewed by the City Council. Part of the development of the park includes restoring ecological zones such as wetlands and floodplain. Several plant communities and woodlands will be restored. The Mississippi River Regional Trail will be constructed within the park as a paved trail running roughly north-south through the trail. The RAP lays out the process by which the testing was done and how the contaminated soils would be mitigated. The majority of the soils are being left in place and therefore must be covered with at least two feet of clean fill cover. The total amount of fill cover proposed is approximately 350,000 cubic yards.

Eric Carlson, Director of Parks and Recreation, has been heading up this project since it began and has hired Emmons and Olivier to conduct a review of the filling project to insure storm water is being addressed. Eric has also worked with Bolander and Sons on acquiring the fill for the project. The grading will occur over time and in phases.

EVALUATION OF THE REQUEST

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North Vacant; zoned A; guided Park

East Vacant, marinas; zoned A and I-1; guided Park and CC

West Railroad, Concord area businesses; zoned I-1; guided CC

South Industrial development; zoned I-1; guided LI

CONDITIONAL USE PERMIT REVIEW

The areas proposed to be filled in the floodplain are all located behind or on the west side of the existing levee. For reference, Staff has drawn the boundary of the floodplain on the Erosion Control Plan included in this packet.

The review criteria for a CUP for fill in the Floodplain District require that the filling complies with the Stormwater criteria in City Code Section 420. Since the land is not adjacent to the river, no rip-rap or special stabilization is required.

Engineering. Engineering has reviewed the project and their comments are listed below.

The City has retained the services of Emmons & Olivier Resources, Inc. to develop the grading, drainage, erosion control, and restoration plans for various stages of the development of Heritage Village Park. Plans/documents which are the basis of the following comments: Stormwater Management Plan dated September 15, 2008, Erosion Control Plan dated August 8, 2008, Grading Plan – North dated August 8, 2008, Grading Plan – South dated August 8, 2008.

The grading plans were developed in accordance with the recommendations of the Response Action Plan and Construction Contingency Plan (RAP/CCP), dated April 1, 2005, prepared by Braun Intertec Corporation for the proposed redevelopment activities at Heritage Village Park.

Existing Conditions:

Generally, ten (10) localized on-site ponding areas are utilized to control stormwater run-off during the development of the park. Stormwater is ponded and infiltrated in these localized areas up to the 100-year rainfall event. With the exception of the delineated wetlands and the pond on the east side of the lower area terrace, the ponded areas are normally dry basins. Emergency overflows from the areas west of the levee including Heritage Village Park would flow out the gap in the levee provided at 64th Street extension.

Proposed Conditions:

A master plan has been developed for the Heritage Village Park. The proposed stormwater model estimates the amounts of impervious surfaces and the types of land cover based on this master plan. The master plan identifies 2 stormwater management areas within the park. The stormwater model indicates the majority of the runoff to be ponded and infiltrated on site. Emergency overflows from the site would continue to flow out the gap in the levee provided at 64th Street extended.

According to the Engineering Department, the proposed project complies with the standards found in the Stormwater Section of the Ordinance.

Wetlands. Three wetlands have been identified on the property. One is along the northeasterly boundary near the river and no filling is occurring at this location. Two other wetlands exist between Concord and Doffing at 63rd Street. EOR is reviewing with MPCA to see if these areas must be filled to conform to the RAP. If the wetlands must be altered, a separate wetland mitigation plan must be submitted and approved by the City Council before any filling can

occur near the wetlands. If mitigation is required, the original plan of the park anticipated the roughly 2:1 replacement and adequate wetland area is designated.

Tree Preservation. The Parks Department has done a tree inventory of the site as nearly all of the existing trees would have to be removed due to the filling of the property. Having a tree inventory will provide a base line for future replacement. The proposed park plan identifies a significant amount of new plantings when the park is developed. The reforestation would have to be addressed at that time.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

- A. Approval.** If the Planning Commission finds the application to be acceptable, the following action should be taken:
- o Approval of a Conditional Use Permit to allow the placement of fill in excess of 1,000 cubic yards, consistent with City Code provision 515.80. Subd. 32. H. Flood Fringe District of the Flood Plain Management rules, for the purpose of grading and filling for future Heritage Village Park consistent with the Response Action Plan to mitigate contaminated soils on some of the properties subject to the following conditions:
 1. The placement of fill shall be consistent with the following plans, on file with the Planning Department:

Overall Erosion Control Plan	dated 10/16/08
Grading Plan North	dated 10/16/08
Grading Plan South	dated 10/16/08
 2. If the wetlands on site are required to be filled, a separate wetland mitigation application must be submitted and approved by the City Council prior to any filling occurring around these wetlands. EOR shall require appropriate silt fence protection of the wetland areas during fill construction.
 3. Reforestation shall be required to occur on the park property when it develops or as phases develop, to replace the amount of trees removed on the city owned properties along Doffing Avenue. Reforestation shall occur based on an inventory prepared by the City Parks Department dated 10/21/08, on file with the Planning Department.
- B. Denial.** If the Planning Commission does not favor the proposed applications or portions thereof, the above request or requests should be recommended for denial. With a

recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

The review of the materials for this request is more of an engineering exercise, rather than a planning exercise, since no physical development is proposed, only grading. The plan being presented is the overall grading and filling plan. Filling will occur over time and EOR will address stormwater and erosion control with each phase. The City has obtained Emmons and Olivier to prepare and monitor the plan, Engineering has reviewed the plan and finds that it addresses the standards of Section 420. Based on the information provided, Planning recommends approval of the conditional use permit as presented.

Attachments: Location Map
Overall Erosion Control Plan
Grading Plan North
Grading Plan South
Plan of Heritage Village Park

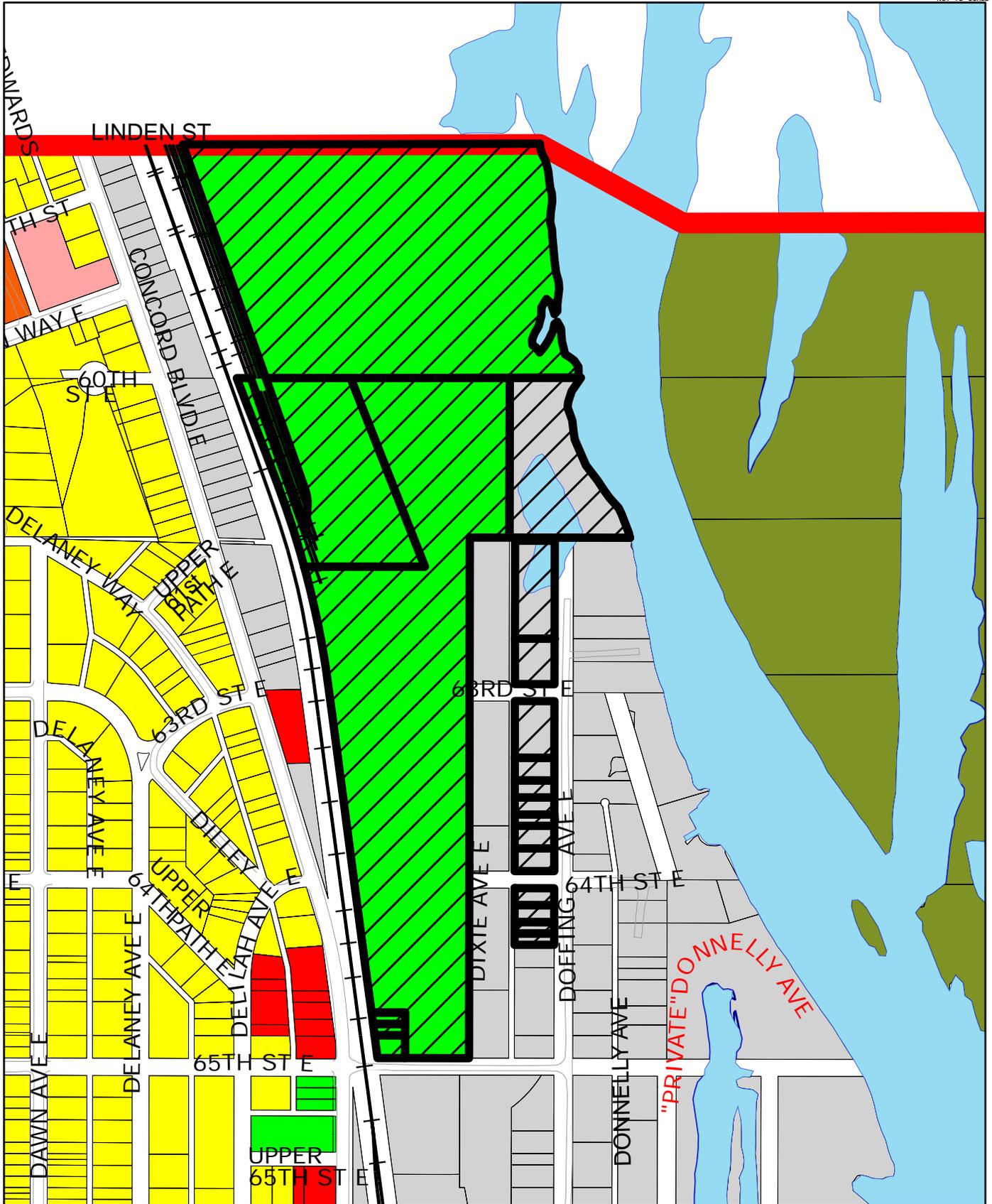


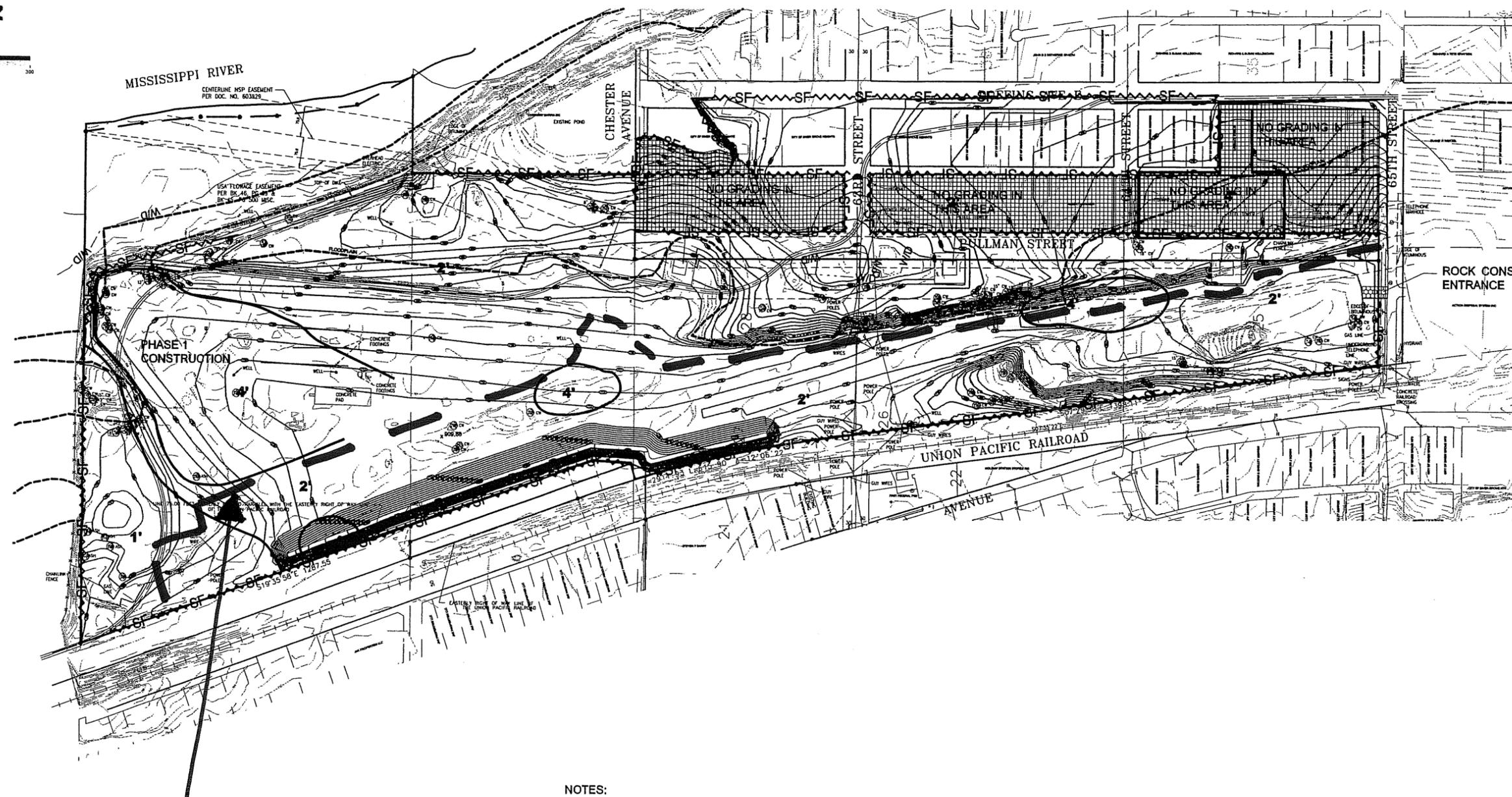
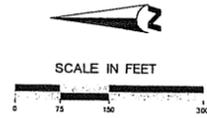
Location Map

Case No. 08-39C



NOT TO SCALE





**FLOODPLAIN
BOUNDARY**

NOTES:

1. ALL SILT FENCE AND THE CONSTRUCTION ENTRANCE SHALL BE CONSTRUCTED PRIOR TO BEGINNING GRADING OPERATIONS.
2. IN AREAS WITH NO GRADING, TRANSITION DOWN TO ORIGINAL GROUND SURFACE 10 FEET FROM THE PROPERTY LINE AT A 2:1 SLOPE.
3. ALL CONSTRUCTION TRAFFIC SHALL ENTER THE SITE AT THE DESIGNATED CONSTRUCTION ENTRANCE..

~SF~SF~ SILT FENCE

Date: 10/16/08
Drawing Name: X:\Clients_Municipal\055_Inver_Creek_Heritage_Village_Park_Plan\05_GIMS_Heritage_Village_Park\Plan\05_GIMS_Heritage_Village_Park\Grading.dwg
User: J.P. FRANK, GRADE/DESIGN, X:\BNSF, Wisconsin

6			
5			
4			
3			
2			
1	10-16-08	SWH	Adjust grading by raising site and adding berm along Railroad ROW.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF WISCONSIN.

Richard Delaney
Richard Delaney

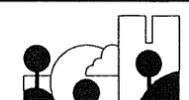
SUBMISSION DATE:
08-08-2008

DESIGN BY: SWH DRAWN BY: SWH

PROJECT NO:



**Emmons & Olliver
Resources, Inc.**
651 Hale Ave North
Oakdale, MN 55128
Tel: 651.770.9449



EROSION CONTROL PLAN
FOR
HERITAGE VILLAGE PARK GRADING

SHEET 3
OF

MISSISSIPPI RIVER

CENTERLINE NSP EASEMENT
PER DOC. NO. 603929

CHESTER AVENUE

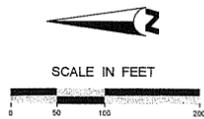
CARM STREET

NO GRADING IN THIS AREA

PHASE 1
CONSTRUCTION

NOTES:

1. MONITORING WELLS ON SITE SHALL BE PROTECTED. CONTACT JEREMY COUGHLIN, BRAUN INTERTEC (952 995-2446) PRIOR TO GRADING AROUND WELLS.
2. GRADING SHALL PROGRESS SO AS TO MAINTAIN DRAINAGE PATTERNS AT ALL TIMES.
3. NO MACHINE COMPACTION WILL BE ALLOWED. ALL HAUL ROADS AND ACCESS ROADS IN THE PARK SHALL BE SCARIFIED TO A DEPTH OF 12 INCHES PRIOR TO PLACEMENT OF TOPSOIL.
4. TREES SHALL BE CLEARED IN ALL AREAS WHERE FILL EXCEEDS 12 INCHES IN DEPTH. TREES SHALL BE CUT FLUSH WITH EXISTING GROUND.
5. ALL ROCK EXCEEDING 12 INCHES IN DIAMETER SHALL BE STOCKPILED IN AREAS SELECTED BY OWNER. STOCKPILE AREAS SHALL NOT EXCEED 200 FEET FROM CURRENT LOCATION OF ROCKS.
6. NO GRADING SHALL TAKE PLACE WITHIN 20 FEET OF POWER LINE TOWERS.
7. 4 INCHES OF TOPSOIL SHALL BE PLACED ON ALL GRADED AREAS. CONTOURS INDICATED FINISHED SURFACE PRIOR TO TOPSOIL PLACEMENT. TOPSOIL SHALL MEET MNDOT SPECIFICATION 3877.2A.
8. ALL FILL PLACED ON SITE SHALL BE TESTED AND PASSED FOR CONTAMINANTS BY BRAUN INTERTEC. CONTACT JEREMY COUGHLIN AT 952 995-2446.



Date: 10/16/08
Project: Heritage Village Park Grading
Drawing: GRADING - NORTH
Sheet: SHEET 4 OF 4

6			
5			
4			
3			
2			
1	10-16-08	SWH	Adjust grading by raising site and adding berm along Railroad ROW.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Rich Romnes
RICH ROMNES

SUBMISSION DATE:
08-08-2008

DESIGN BY SWH DRAWN BY SWH

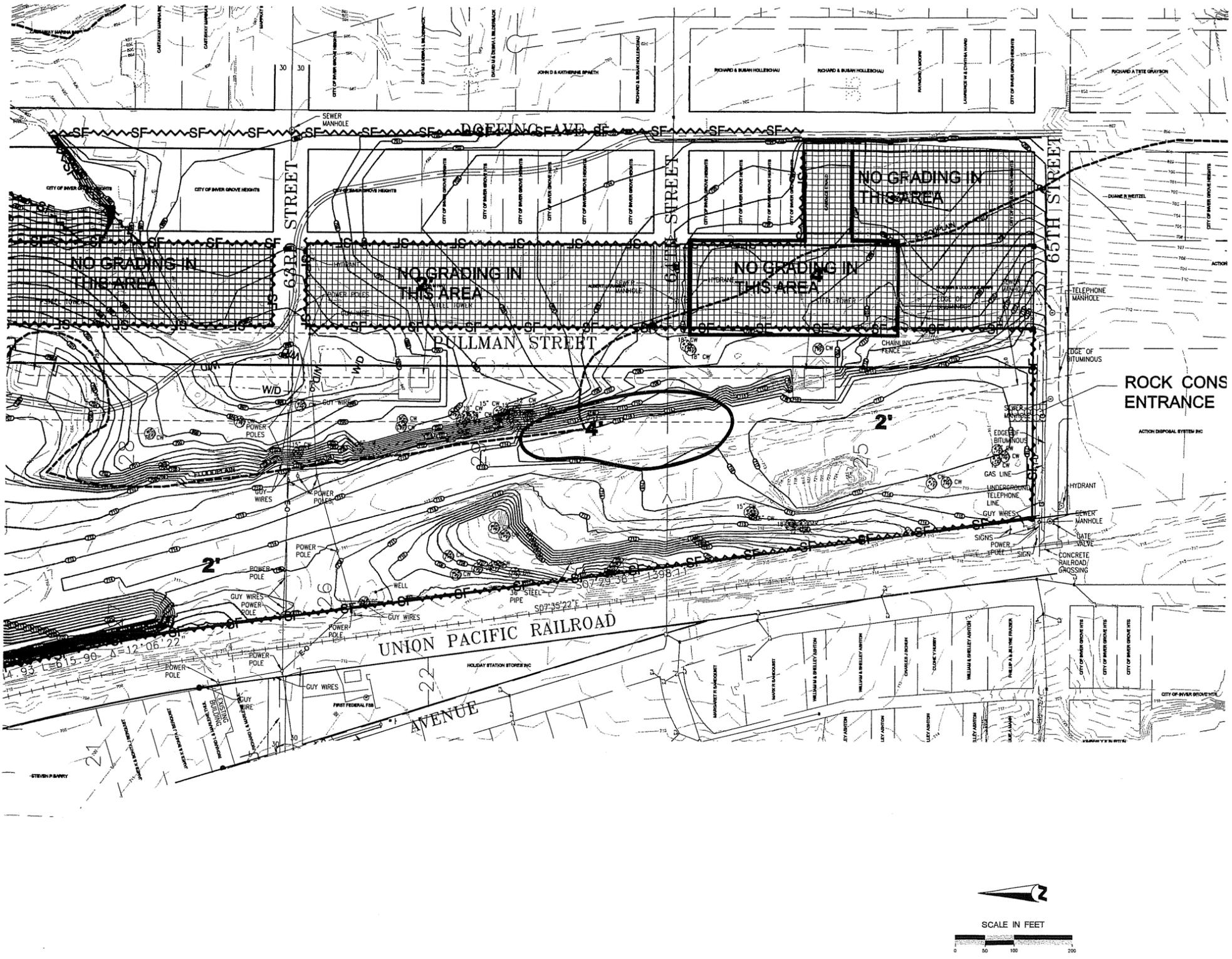
PROJECT NO.

EOR Emmons & Olivier Resources, Inc.
651 Hale Ave North
Oakdale, MN 55128
Tel: 651.770.9449



GRADING PLAN - NORTH
FOR
HERITAGE VILLAGE PARK GRADING

SHEET 4
OF



NOTES:

1. MONITORING WELLS ON SITE SHALL BE PROTECTED. CONTACT JEREMY COUGHLIN, BRAUN INTERTEC (952 995-2446) PRIOR TO GRADING AROUND WELLS.
2. GRADING SHALL PROGRESS SO AS TO MAINTAIN DRAINAGE PATTERNS AT ALL TIMES.
3. NO MACHINE COMPACTION WILL BE ALLOWED. ALL HAUL ROADS AND ACCESS ROADS IN THE PARK SHALL BE SCARIFIED TO A DEPTH OF 12 INCHES PRIOR TO PLACEMENT OF TOPSOIL.
4. TREES SHALL BE CLEARED IN ALL AREAS WHERE FILL EXCEEDS 12 INCHES IN DEPTH. TREES SHALL BE CUT FLUSH WITH EXISTING GROUND.
5. ALL ROCK EXCEEDING 12 INCHES IN DIAMETER SHALL BE STOCKPILED IN AREAS SELECTED BY OWNER. STOCKPILE AREAS SHALL NOT EXCEED 200 FEET FROM CURRENT LOCATION OF ROCKS.
6. NO GRADING SHALL TAKE PLACE WITHIN 20 FEET OF POWER LINE TOWERS.
7. 4 INCHES OF TOPSOIL SHALL BE PLACED ON ALL GRADED AREAS. CONTOURS INDICATED FINISHED SURFACE PRIOR TO TOPSOIL PLACEMENT. TOPSOIL SHALL MEET MNDOT SPECIFICATION 3877.2A.
8. ALL FILL PLACED ON SITE SHALL BE TESTED AND PASSED FOR CONTAMINANTS BY BRAUN INTERTEC. CONTACT JEREMY COUGHLIN AT 952 995-2446.
9. A WORKING CLEARANCE OF 20 FEET BETWEEN THE ELECTRICAL CONDUCTORS AND ANY CRANES OR DIGGING EQUIPMENT USED IN OR NEAR THE EASEMENT AND A CLEARANCE OF 20 FEET TO THE PHYSICAL PROXIMITY OF WORKERS MUST BE MAINTAINED AT ALL TIMES. IN ADDITION, ANY CONSTRUCTION NEAR THE TRANSMISSION LINE(S) SHALL COMPLY WITH ALL osha SAFETY CLEARANCES. IF THIS CLEARANCE CANNOT BE MAINTAINED, THE CONTRACTOR OR DEVELOPER MUST ARRANGE FOR A LINE OUTAGE BY CALLING xCEL eNERGY'S sYSTEM cONTROL dEPARTMENT (STEVE ROLLIN 612/330-2875). AT LEAST TWO WEEKS ADVANCE NOTICE MUST BE PROVIDED IN ORDER TO SCHEDULE A LINE OUTAGE, IF AN OUTAGE IS AVAILABLE. THERE IS A FEE OF APPROXIMATELY \$350.00 PER DAY, PER OUTAGE, FOR THIS SERVICE. THIS FEE MUST BE PAID PRIOR TO OUTAGE.

DATE: 01/12/2008
 USER: jrb
 PROJECT: HERITAGE VILLAGE PARK GRADING - SOUTH
 SHEET: 5 OF 5
 FILE: P:\FINAL GRADING\2_X_BASIS2.dwg

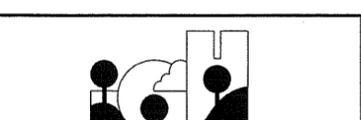
6			
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2			
1	10-16-08	SWH	Adjust grading by raising site and adding berm along Railroad ROW.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

 RICHARD BONNESS

SUBMISSION DATE: 08-08-2008
 DESIGN BY SWH DRAWN BY SWH
 PROJECT NO.


Emmons & Olivier Resources, Inc.
 651 Hale Ave North
 Oakdale, MN 55128
 Tel: 651 770 8448



GRADING PLAN - SOUTH
 FOR
 HERITAGE VILLAGE PARK GRADING

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Comprehensive Plan Update

Meeting Date: November 10, 2008
 Item Type: Regular
 Contact: Thomas J. Link: 651-450-2546
 Prepared by: Thomas J. Link, Director of
 Community Development
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other: Developer Assessments, Pavement Management Fund

PURPOSE/ACTION REQUESTED

The City Council is to consider the “Resolution Preliminarily Approving the Inver Grove Heights’ Comprehensive Plan”, as attached.

SUMMARY

The City Council is to consider the Comprehensive Plan at its regular meeting on Monday, November 10, 2008. Based on the City Attorney’s review of Minnesota statutes, the City Council adoption of the Comprehensive Plan follows a different process than Comprehensive Plan amendments. Typically, Comprehensive Plan amendments are approved by the City Council contingent on Metropolitan Council approval. However, Comprehensive Plan Updates require three separate actions: 1) adoption of a preliminary Comprehensive Plan, which is being considered by the Council on Monday evening, 2) authorization to submit the Comprehensive Plan to the Metropolitan Council following the mandatory six month review by other governmental agencies, which is anticipated to be in April, and 3) final adoption of the Comprehensive Plan following the Metropolitan Council review and approval. Therefore, the City Council will be considering preliminary approval of the Comprehensive Plan on Monday night.

Though there was testimony at the public hearing regarding many issues, the four main topics of concern were affordable housing, greenways, Rich Valley Park expansion, and the land use designation for a triangle of land along the west side of Highway 52/55. The following provides a brief summary of each of these four issues.

Affordable Housing

Advocates for affordable housing have argued for stronger language that would mandate developers to provide affordable housing. In particular, affordable housing advocates have urged the City to adopt inclusionary housing requirements in its zoning ordinance.

The Comprehensive Plan includes a list of housing policies, some of which address affordable housing (pages 4-7 and 4-8). One of those policies states that the City will “explore innovative approaches to zoning and development that seek to achieve the goals and policies outlined in the plan, such as the idea of ‘inclusionary zoning.’” The Comprehensive Plan also states that the City will review its development regulations to reduce barriers to affordable housing, conduct an education campaign regarding affordable housing, and prepare a Housing Action Plan. The

Housing Action Plan (pages 4-9 and 4-10) in particular will provide more detail on effective means to address the City's housing issues.

The Planning Commission did not recommend changes to the current Housing Chapter.

Greenways

A couple of people testified in opposition to the greenways designation on their properties. The concern was that the designation would place additional City controls and regulations on the property, limit property rights, and decrease property values.

The intent of greenways is to encourage the preservation of contiguous areas of natural resources and provide a community wide focus on their preservation. The City's greenways concept does not envision additional regulations or the use of eminent domain to acquire properties. Rather, the concept encourages preservation of natural features through both public and private actions.

Staff has developed revised greenways language, as attached, that describes the concept in more detail and responds to concerns raised at the public hearing. Staff has also developed four alternatives for City Council consideration:

- Option 1 - Revised greenways language and the proposed "Potential Greenways Corridors" map (Figure 3.1)
- Option 2 – The same revised greenways language as Option 1 but a modified "Potential Greenways Corridors" map (Figure 3.1) that removes the Marcott Lakes area
- Option 3 - Eliminate the greenways language and map but replace it with text and a "Minnesota Land Cover Classification System (MLCCS)" map that would be used to review development applications
- Option 4 - Eliminate all references to greenways

The Planning Commission recommended Option 2.

Rich Valley Park Expansion

A homeowner, lying south of 105th Street and east of Rich Valley Park, objected to the Land Use Plan which designates his property as a future expansion of the Rich Valley Park.

The Park Plan anticipates the need for expanding Rich Valley Park to provide additional ball fields for soccer, football, and lacrosse. Since one of the purposes of the Comprehensive Plan is to identify needs for future public facilities, this has been reflected on the Park Plan and the Land Use Plan. The current zoning, Agricultural, would remain and the current residential land use would continue to be an allowed use in that zoning district. In response to a question from the homeowner, staff explained that the Park designation would allow him to subsequently request a rezoning and subdivision, though it would also require a Comprehensive Plan amendment.

The Planning Commission recommended changing the land use designation from Park to Rural Density Residential.

Land Use Designation – Triangle Lying Along the West Side of Highway 52/55

Property owners have requested that the current designation of this triangle, lying between the two railroad lines, be changed from Light Industry to Rural Density Residential. The arguments for each of these respective land use designations is attached.

The Planning Commission recommended changing the land use designation from Light Industrial to Rural Density Residential.

Staff recommends adoption of the Resolution Preliminarily Approving the Inver Grove Heights' Comprehensive Plan subject to further Council changes pertaining to affordable housing, greenways, Rich Valley Park expansion, and the land use designation along Highway 52/55.

TJL/kf

Enc: Resolution
Greenways Alternatives
Attachment Regarding Highway 52/55 Triangle
Additional Correspondence

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY**

**RESOLUTION PRELIMINARILY APPROVING THE INVER GROVE HEIGHTS'
COMPREHENSIVE PLAN**

RESOLUTION NO. _____

WHEREAS, Minnesota Statutes requires the City of Inver Grove Heights to adopt a Comprehensive Plan; and

WHEREAS, Minnesota Statutes requires the City of Inver Grove Heights to update its Comprehensive Plan every ten years with the current update due by December, 2008; and

WHEREAS, the City Council directed staff to distribute the Draft Comprehensive Plan to affected jurisdictions on September 8, 2008, and

WHEREAS, the Planning Commission conducted a series of meetings and workshops over the last year to update the Comprehensive Plan; and

WHEREAS, public input has been received through a series of open houses '*Insights*' newsletters, neighborhood meetings, an interactive website, and various meetings, discussions, e-mails and correspondence; and

WHEREAS, the Planning Commission held a public hearing to consider the Comprehensive Plan Update on October 14, 2008; and

WHEREAS, the Planning Commission recommended approval of the Comprehensive Plan subject to three changes relating to greenways, the Rich Valley Park expansion, and the land use designation of properties lying along Highways 52/55;

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS, hereby grants preliminary approval to the Comprehensive Plan.

Adopted by the City Council of the City of Inver Grove Heights on _____, 2008.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

GREENWAY CORRIDOR

The intent of the greenways concept is to encourage the preservation of contiguous areas of natural resources. Consistent with Inver Grove Heights' vision, greenways protect natural features, improve water quality, promote rural character, preserve wildlife habitat, retain open space as an amenity, and, in some cases, provide trails. In Inver Grove Heights, greenway corridors can weave together and connect the numerous patches of woodlands, wetlands, lakes and grass lands that represent a key part of the community's desired character. The function and design of greenways will vary depending on their location and setting.

Areas that would be most suitable for inclusion in a greenway corridor are lands identified by the Minnesota Land Cover Classification System (MLCCS) as forests, woodlands or shrubland, areas identified through the National Wetland Inventory (NWI), and open water bodies. Other lands identified in the MLCCS (vegetation and grasslands) should also be considered for greenway corridors but are a lower priority.

Greenways can be publicly owned or privately owned. Public ownership should be reserved for those corridors that serve a public need such as trail connections, parks or storm water management. Privately held greenways are more focused on open space and natural resources preservation.

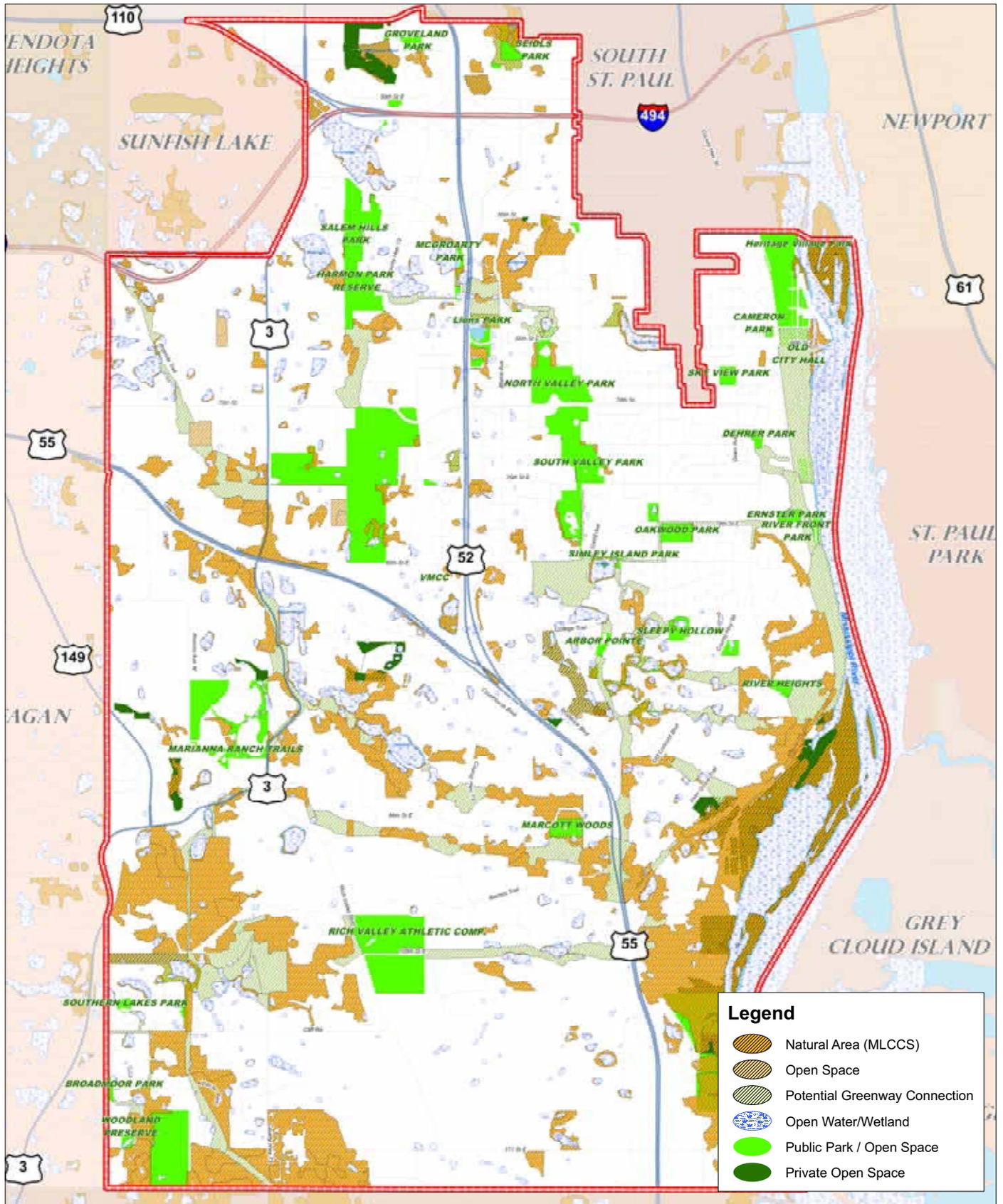
Privately held greenways may be in the form of conservation easement or restrictive covenants that willing property owners could sell or donate to non-profit organizations, land trusts, or homeowners' associations. Owner initiated conservation measures are another means of promoting greenways. Privately held greenways do not mandate public access or trails. An example of a private greenway would be a private nature center, such as the Dodge Nature Center in West St. Paul.

Public greenways would involve the acquisition of lands from willing sellers or the voluntary donation of lands to the City, with consequent tax advantages. The City could also encourage the development of greenways through educational programs that promote preservation and conservation measures.

If potential greenways, as illustrated on Figure 3.1, are proposed to be developed, the City will encourage their protection and preservation through conservation design and cluster development. These development techniques still provide for full development potential but design the development to preserve some of the natural resources. The Meadowood on Marcott plat is an example of such a design. Greenways do not inhibit development of property. Such preservation is not mandatory unless City ordinances otherwise require it, such as park dedication requirements or the open space requirements in the Northwest Area.

In summary, the greenway designation is a recognition that the areas are ecologically sensitive or otherwise contain natural amenities and that preservation of the amenities should be encouraged. The designation is not a formal land use classification that prohibits or hinders development. Rather, it is a data identification that alerts the landowner and City to the mutual possibility, if the landowner so chooses, of formulating means to implement development strategies that would enhance and preserve the natural amenities of the area.

Figure 3.1: Potential Greenway Corridors



Source: Minnesota Land Cover Classification System (MLCCS) and Hoisington Koegler Group Inc.



(Natural areas and potential greenway connections may be held in either public or private ownership)

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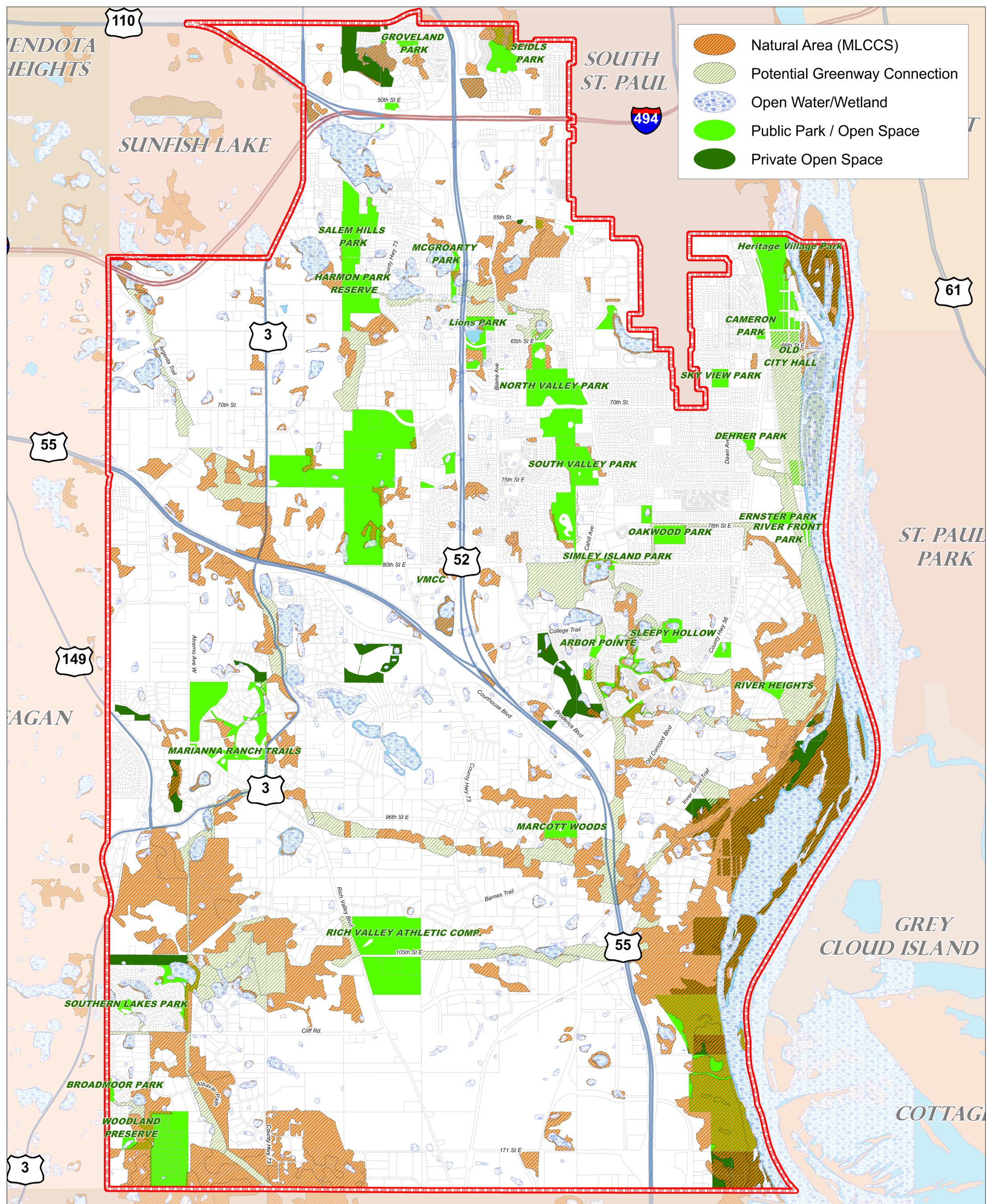
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Potential Greenway Connections

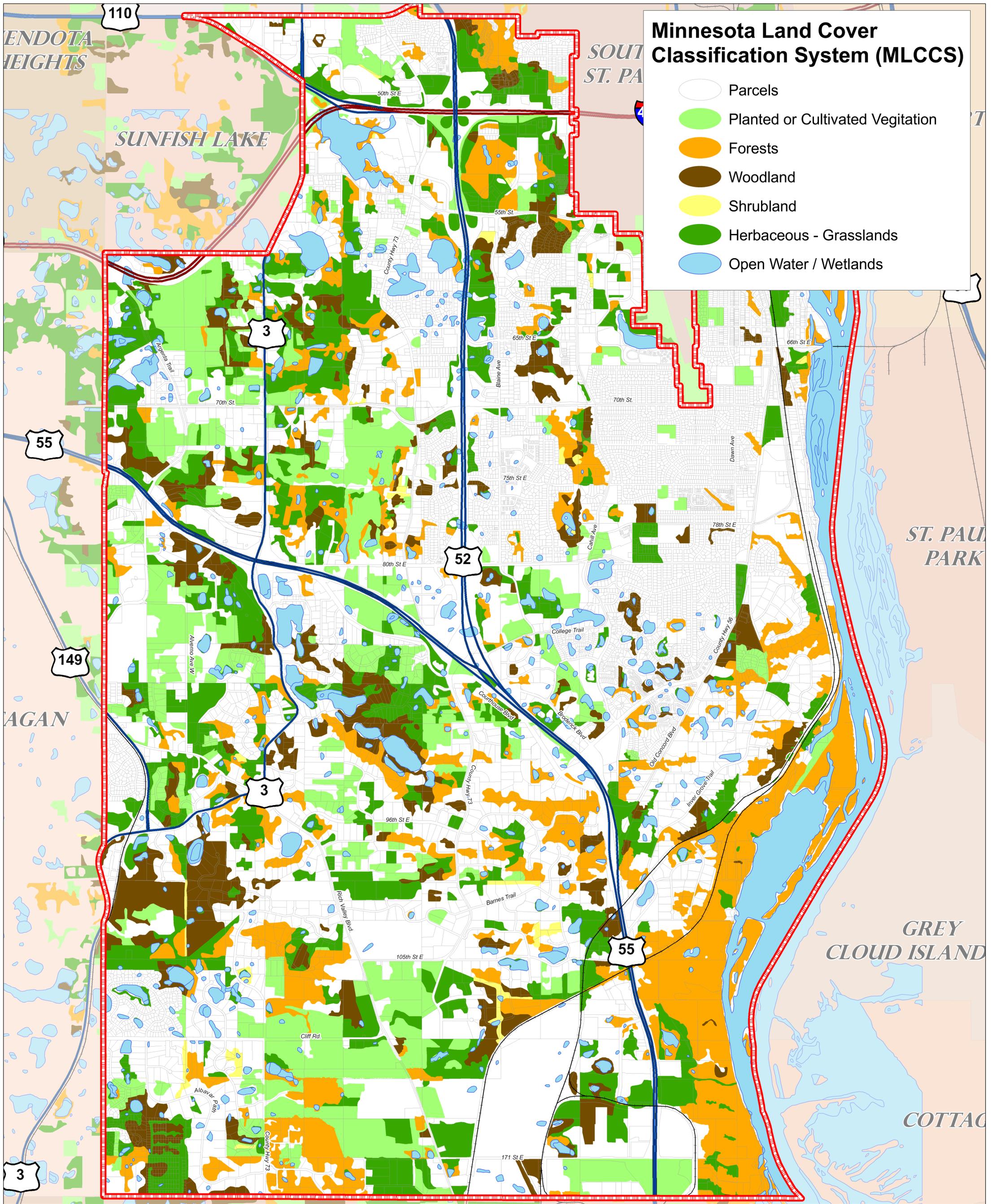


MINNESOTA LAND COVER CLASSIFICATION SYSTEM (MLCCS)

The Minnesota Land Cover Classification System (MLCCS), is a State database that identifies forests, woodlands, shrubland, vegetation and grasslands. The City encourages developers to consider the MLCCS, along with the National Wetland Inventory, when designing developments. The City encourages the use of conservation and cluster development designs to preserve these natural resources.

Minnesota Land Cover Classification System (MLCCS)

- Parcels
- Planted or Cultivated Vegetation
- Forests
- Woodland
- Shrubland
- Herbaceous - Grasslands
- Open Water / Wetlands



Natural Resources



TRIANGLE ALONG WEST SIDE OF HWY 52/55

REASONS FOR INDUSTRIAL LAND USE DESIGNATION

Highway Compatibility - The Triangle's close proximity to the highway would not be compatible for additional residential development due to the high decibel level of the highway traffic.

Adjacent Industrial Uses - The properties to the south of the railroad tracks, to the east of the highway, and a parcel to the north are all developed with Industrial uses. Industrial development along the highway would be compatible with the adjacent industrial uses.

Desired Industrial Growth - The Inver Grove Heights City Councils have long advocated commercial and industrial development to increase the goods and services available to its residents, increase the City's tax base, and increase the City's employment opportunities. This area, along a state highway, between two railroads, and adjacent to existing industrial development to the east, south and north, has long range potential for industrial development.

Buffer - The triangle is separated by railroad right-of-way on the north, west and south sides. This railroad right-of-way could act as a limited buffer separating industrial uses from the residential uses to the west.

Future Frontage Road - The City desires a future frontage road to be extended over the two railroads and to connect two long frontage roads from the Concord Interchange and the 117th Interchange. Such a frontage road is difficult to justify and rationalize to the state if the land is residential. Designating the area as future industrial would strengthen the City's argument for the frontage road.

REASONS FOR RESIDENTIAL LAND USE DESIGNATION

Adjacent Residential Uses - Properties abutting the triangle to the west are guided Rural Density Residential. A change of land use designation to Rural Density Residential would be compatible with the existing residential uses to the west.

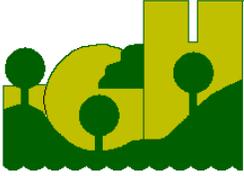
Tree Loss - The properties have a considerable amount of tree cover which would be lost if the properties were developed industrial.

Expansion of Industrial Growth Denied - In 2006, as part of the MUSA expansion for the sewer extension down to 117th Street, the City considered a land use scenario that

would have extended industrial growth to the north, along Highway 52/55. Ultimately the City Council decided not to pursue such industrial expansion.

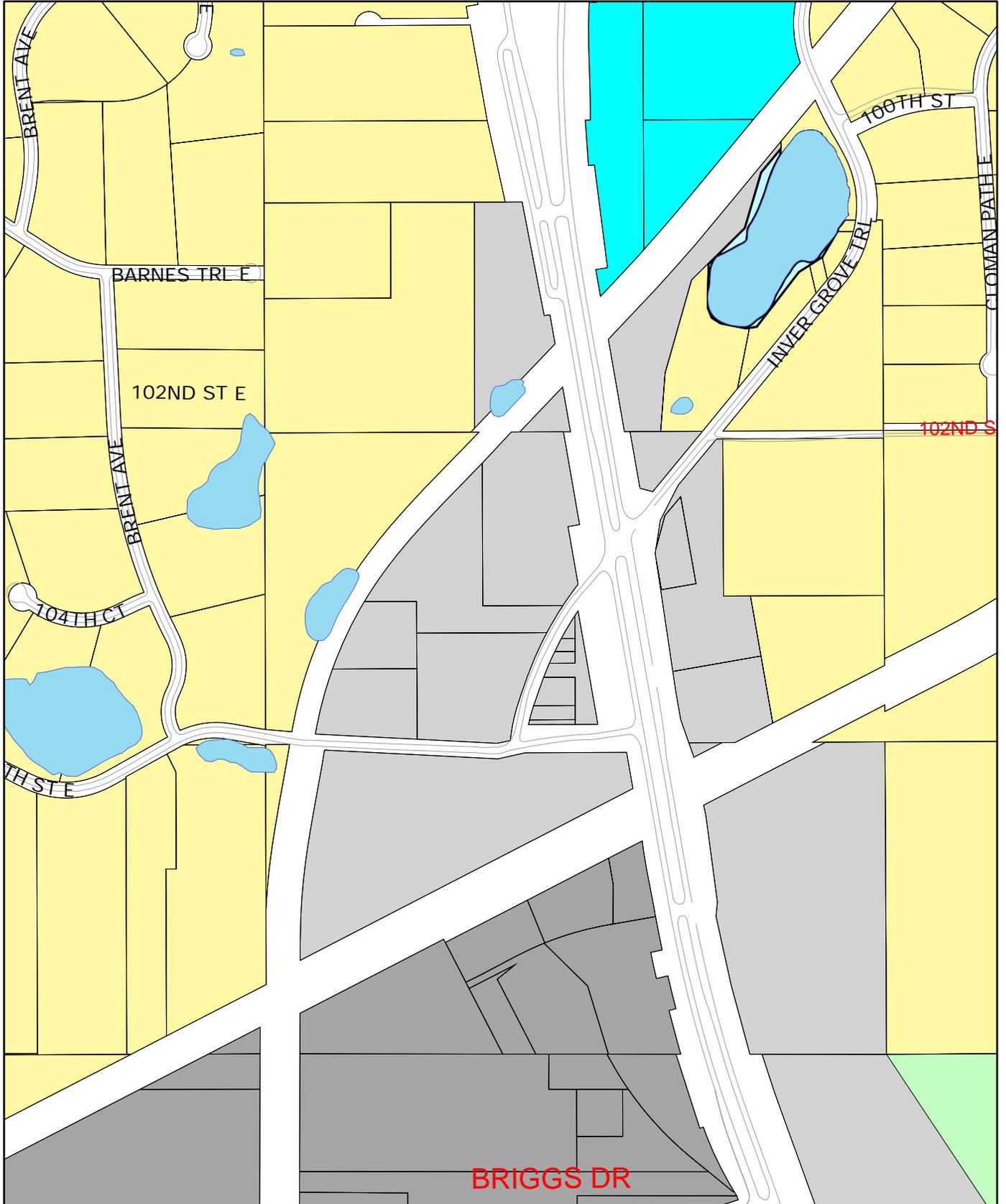
Access - Access must be addressed before the Triangle can be developed industrially. Once Inver Grove Trail and 105th Street accesses to the highway are closed, the only access would be from 105th Street. A frontage road is necessary for these properties to function and have proper access for industrial uses. Industrial traffic using 105th Street would not be compatible with the residential character along that street.

Existing Residential Neighborhood – The existing homeowners in the triangle desire to maintain their existing residential neighborhood. Industrial development would conflict with these residential uses and be in compatible with the current character of the neighborhood.



Inver Grove Heights

Hwy 52/55 Triangle Properties Map



City of Inver Grove Heights

11/3/08

I received a map produced by the city that is not accurate! I live at 1705 93rd circle east, The map shows me as all woods from treeline to lake! My property has been home to horses and cows and is fenced pastures and pens from tree line to lake! I have a road that weaves from side to side and stretches from 93rd to boat launch area at waters edge! I have open pasture that isn't on the map! My property is no different than the Grannis farm or the Lindberg plotted grass fields, and I make a motion to treat my property as open space!

Thank You ,

Greg Sperl

A handwritten signature in cursive script that reads "Greg Sperl". The signature is written in black ink and is positioned below the printed name.

Tom Link

To: percy4@comcast.net
Cc: George Tourville; Joe Lynch; Allan Hunting
Subject: RE: Greenway

Willy and Pat,

Thank you for your e-mail regarding greenways.

The greenway concept is part of the proposed Inver Grove Heights Comprehensive Plan. The Comprehensive Plan is a long range, twenty year planning document. It includes goals, policies, plans, and implementation tools that addresses land use, transportation, environmental protection, sanitary sewer, municipal water, storm water management, parks and trails, and housing. All metropolitan cities are required to have a Comprehensive Plan and to have it updated by the end of this year.

The intent of greenways is to encourage the preservation of contiguous areas of natural resources. Their purpose is to protect natural features, improve water quality, preserve wildlife habitat, retain open space as an amenity, and in some cases, provide trails.

Greenways can be publicly or privately owned. Privately held greenways may be in the form of conservation easements or restrictive covenants that willing property owners would sell or donate to non profit organizations, land trusts, or home owners' associations. Owner initiated conservation measures are another means of promoting greenways. Privately held greenways do not mandate public access or trails.

Public greenways may involve acquisition of lands from willing sellers. In the case of a proposed development, the City could also encourage the developer to design the development in such a manner as to preserve natural features. The public could also encourage the development of greenways through educational programs that promote preservation and conservation measures.

The City's greenways concept does not involve additional regulations or controls on private property. It also does not involve the use of eminent domain to acquire properties.

The current text of the greenway concept and a map of potential greenways can be found in the Comprehensive Plan on pages 3-2 and 3-23 and 6-21. The Comprehensive Plan is on the City's web site under the Community Development Department.

Regarding your question about exemptions, a couple of property owners appeared at the Planning Commission Public Hearing and requested that their properties be removed from the greenways. The Planning Commission agreed with the two property owners and recommended that the properties around the Marcott Lakes be removed from the Potential Greenways Map.

Regarding trails, the 2030 Comprehensive Trail Plan, on page 6-22, shows trails that could be developed in future years. One of those trails is along 96th Street.

Staff may consider recommending some changes to the greenway text. If staff does this, it will part of the City Council agenda packet that will be available on Thursday afternoon at City Hall or on the City's web site.

The City Council will consider approving the Comprehensive Plan this coming Monday, November 14 at 7:30.

Thank you for your interest and time. I appreciated that chance to meet and talk with you this afternoon. If you have further questions, please contact me again.

From: Allan Hunting

Sent: Tuesday, November 04, 2008 7:14 AM
To: Tom Link
Subject: FW: Greenway

Tom,

do you want to respond?

From: percy4@comcast.net [mailto:percy4@comcast.net]
Sent: Monday, November 03, 2008 8:51 PM
To: Allan Hunting; George Tourville
Subject: Greenway

Planning Commission and Mayor Tourville,

We have been told by a neighbor that our home is in a proposal to be part of a "greenway". This is the first that we have heard of this; so quite naturally, we are surprised and have many questions. Additionally, we were told that according to the "greenway" map, that we will have a hiking / snowmobile trail constructed through our property.

1. What is a "greenway"?
2. As a homeowner, what are the pros and cons of having your home in a "greenway"?
3. We were told that some land has been declared exempt. What is the exemption process; and specifically, which parcel(s) of land have been declared exempt?
4. At what meeting will the "greenway" be discussed (date and time). There are many concerned homeowners in our area that want to attend.

Please confirm that you have received this email. Please reply to this email ASAP as there are many homeowners who are interested in your prompt reply. Thank you in advance.

Willy and Pat Percy
1850 96th St. E.
Inver Grove Heights, MN

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Contractor for Prairie Establishment in Heritage Village Park

Meeting Date: November 10, 2008
Item Type: Regular Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

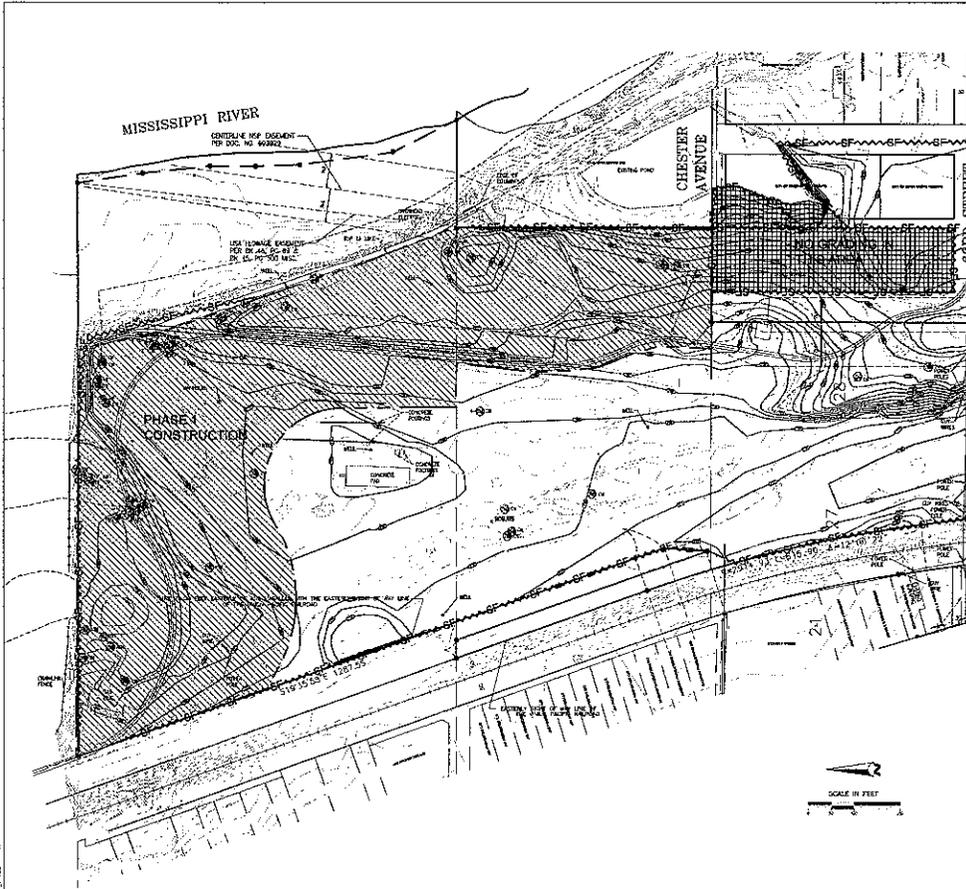
PURPOSE/ACTION REQUESTED

Approve contracting with Prairie restoration Inc. in the amount not to exceed \$38,500 which includes a \$3,500 contingency. The base bid is \$21,028 for the installation and site preparation. The portion of the project is funded from the \$180,000 MN DNR Remediation Grant. Included in the cost is a 5-year monitoring of the prairie establishment which is strongly recommended by Emmons & Olivier Resources (EOR). Funding for this, \$2,800 per year, will come from the Parks Maintenance Operating Budget.

SUMMARY

As a part of the MN DNR Remediation Grant, the City is required to establish 14-acres or natural prairie in Heritage Village Park. EOR, Inc. has prepared a prairie plan and sought quotes from reputable firms and the quotes are as follows:

Prairie Restoration	\$35,028
MN Native Landscapes	\$65,498



NOTES:

1. MONITORING WELLS ON SITE SHALL BE PROTECTED, CONTACT JEREMY COUGHLIN, BRAUN INTERTEC (952 995-2446) PRIOR TO GRADING AROUND WELLS.
2. GRADING SHALL PROGRESS SO AS TO MAINTAIN DRAINAGE PATTERNS AT ALL TIMES.
3. NO MACHINE COMPACTION WILL BE ALLOWED. ALL HAUL ROADS AND ACCESS ROADS IN THE PARK SHALL BE SCARIFIED TO A DEPTH OF 12 INCHES PRIOR TO PLACEMENT OF TOPSOIL.
4. TREES SHALL BE CLEARED IN ALL AREAS WHERE FILL EXCEEDS 12 INCHES IN DEPTH. TREES SHALL BE CUT FLUSH WITH EXISTING GROUND.
5. ALL ROCK EXCEEDING 12 INCHES IN DIAMETER SHALL BE STOCKPILED IN AREAS SELECTED BY OWNER. STOCKPILE AREAS SHALL NOT EXCEED 200 FEET FROM CURRENT LOCATION OF ROCKS.
6. NO GRADING SHALL TAKE PLACE WITHIN 20 FEET OF POWER LINE TOWERS.
7. 4 INCHES OF TOPSOIL SHALL BE PLACED ON ALL GRADED AREAS. CONTOURS INDICATED FINISHED SURFACE PRIOR TO TOPSOIL PLACEMENT. TOPSOIL SHALL MEET MNDOT SPECIFICATION 3877.2A.
8. ALL FILL PLACED ON SITE SHALL BE TESTED AND PASSED FOR CONTAMINANTS BY BRAUN INTERTEC. CONTACT JEREMY COUGHLIN AT 952 995-2446.

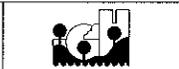
NO.	DATE	BY	REVISION

ENGINEER CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

R.H. Kowalski
 R.H. KOWALSKI
 DATE: AUGUST 8, 2006 LICENSE # 33921

RESUBMISSION DATE: 8/20/06
 DESIGN BY: EMMANBY
 EMMANBY
 PROJECT NO.: 06-0704
 www.eorinc.com

EOR Emmons & Oliver Resources, Inc.
 551 Hale Ave North
 Oakdale, MN 55128
 Tele: 851.770.8448



GRADING PLAN - NORTH
 FOR
 HERITAGE VILLAGE PARK GRADING
 INVER GROVE HEIGHTS, DAKOTA, MINNESOTA

SHEET 4
 OF
 5 SHEETS

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of the Mississippi River Regional Trail Through Heritage Village Park & Doffing Ave

Meeting Date: November 10, 2008
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the trail location of the Mississippi River Regional Trail through Heritage Village Park and Doffing Ave area. The Mississippi River Regional Trail will generally be an off-road, two-way, multi-use trail with a 10' width. The design speed for the trail is 20 mph. The Park and Recreation Commission reviewed this item at their November 14th meeting and is recommending the trail be located along Doffing Ave to 66th St.

Staff recommends final approval of the trail alignment, authorizing the City Engineer to sign off on the detailed plans submitted by the County/WSB, and to authorize the City Administrator to sign the Declaration of Trailway Easement and Temporary Construction Easement Document drafted by the County.

SUMMARY

The City Council last reviewed this issue on November 26th and December 10th (both staff reports and minutes are attached). On December 10, 2007, the Council passed a motion to approve the Doffing Ave alignment to 66th St. pending the final design and engineering report from Dakota County. The two issues the Council wanted to review were:

- Relationship of the trail to the Dziejewicz property located at 6549 Doffing Ave.
- Drainage issue between 65th and 66th St

Dakota County has submitted a detailed plan set to the City which has been prepared by WSB. The city's engineering department has reviewed the plans and have concluded that the plan is acceptable.

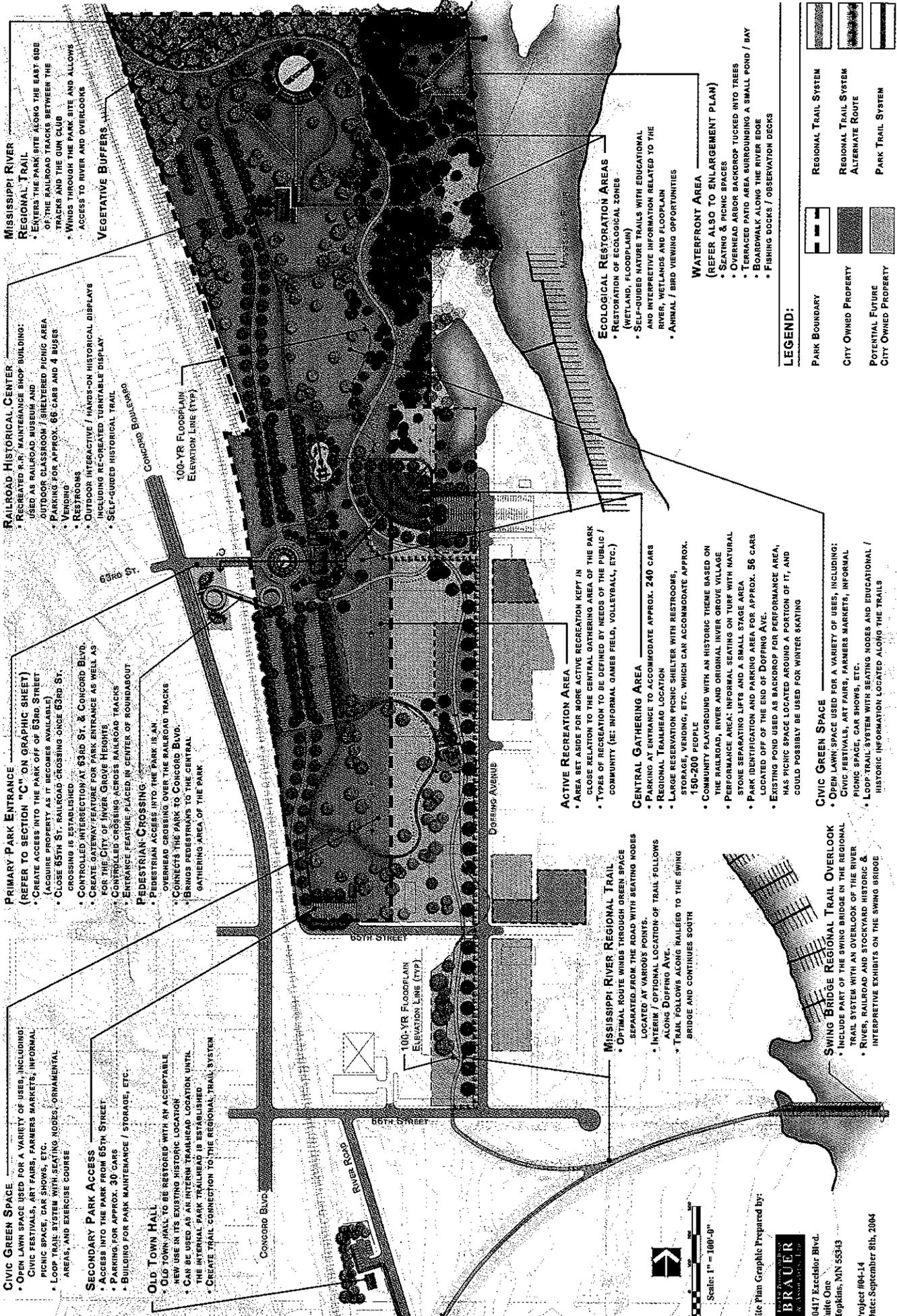
As designed, the trail is located within existing right-of-way along Doffing Ave. In relation to 6549 Doffing Ave, the edge of the trail is 20' from the foundation of the structure. Mr. and Mrs. Dziejewicz have submitted a letter to Tom Link, Community Development Director, requesting to proceed with our voluntary property acquisition.

Dakota County is willing to provide landscaping or fencing to mitigate the location of the trail with Dziejewicz home. In addition Dakota County will be providing landscaping at this or other locations along the trail route in the public right of way or in the park in the amount of \$22,000.

Dakota County is requesting that the City Council consider final approval of the trail alignment and approve the declaration of trail easement for the Mississippi River Regional Trail (attached).

HERITAGE VILLAGE PARK ON THE MISSISSIPPI MASTER PLAN

CITY OF INVER GROVE HEIGHTS PARKS & RECREATION



CIVIC GREEN SPACE
 • OPEN LAWN SPACE USED FOR A VARIETY OF USES, INCLUDING: CIVIC FESTIVALS, ART FAIRS, FARMERS MARKETS, INFORMAL PICNIC SPACE, CAR SHOWS, ETC.
 • LOOP TRAIL SYSTEM WITH SEATING NODES, ORNAMENTAL AREAS, AND EXERCISE COURSE

SECONDARY PARK ACCESS
 • ACCESS INTO THE PARK FROM 65TH STREET
 • PARKING FOR APPROX. 30 CARS
 • BUILDING FOR PARK MAINTENANCE / STORAGE, ETC.

OLD TOWN HALL
 • OLD TOWN HALL TO BE RESTORED WITH AN ACCEPTABLE NEW USE IN ITS EXISTING HISTORIC LOCATION
 • CAN BE USED AS AN INTERNAL TRAILHEAD LOCATION UNTIL THE INTERNAL PARK TRAILHEAD IS ESTABLISHED
 • CREATE TRAIL CONNECTION TO THE REGIONAL TRAIL SYSTEM

PRIMARY PARK ENTRANCE
 (REFER TO SECTION "C" ON GRAPHIC SHEET)
 • CREATE ACCESS INTO THE PARK OFF OF 63RD STREET (ACQUIRE PROPERTY AS IT BECOMES AVAILABLE)
 • CLOSE 65TH ST. RAILROAD CROSSING ONCE 63RD ST. CROSSING IS ESTABLISHED
 • CONTROLLED INTERSECTION AT 63RD ST. & CONCORD BLVD. CREATE GATEWAY FEATURE FOR PARK ENTRANCE AS WELL AS FOR THE CITY OF INVER GROVE HEIGHTS
 • CONTROLLED CROSSING ACROSS RAILROAD TRACKS
 • ENTRANCE FEATURE PLACED IN CENTER OF ROUNDABOUT

PEDESTRIAN CROSSING
 • PEDESTRIAN ACCESS INTO THE PARK IS AN OVERHEAD CROSSING OVER THE RAILROAD TRACKS
 • CONNECTS THE PARK TO CONCORD BLVD.
 • BRINGS PEDESTRIANS TO THE CENTRAL GATHERING AREA OF THE PARK

RAILROAD HISTORICAL CENTER
 • RECREATED R.R. MAINTENANCE SHOP BUILDING USED AS RAILROAD MUSEUM AND OUTDOOR CLASSROOM / SHELTERED PICNIC AREA
 • PARKING FOR APPROX. 66 CARS AND 4 BUSES
 • VENDING
 • RESTROOMS
 • OUTDOOR INTERACTIVE / HANDS-ON HISTORICAL DISPLAYS INCLUDING RE-CREATED TURNTABLE DISPLAY
 • SELF-GUIDED HISTORICAL TRAIL

MISSISSIPPI RIVER REGIONAL TRAIL
 • ENTERS THE PARK SITE ALONG THE EAST SIDE OF THE RAILROAD TRACKS BETWEEN THE TRACKS AND THE GUM CLUB
 • WINDS THROUGH THE PARK SITE AND ALLOWS ACCESS TO RIVER AND OVERLOOKS
 • VEGETATIVE BUFFERS

ACTIVE RECREATION AREA
 • AREA SET ASIDE FOR MORE ACTIVE RECREATION KEPT IN CLOSE RELATION TO THE CENTRAL GATHERING AREA OF THE PARK
 • TYPES OF RECREATION TO BE DEFINED BY NEEDS OF THE PUBLIC / COMMUNITY (IE: INFORMAL GAMES FIELD, VOLLEYBALL, ETC.)

CENTRAL GATHERING AREA
 • PARKING AT ENTRANCE TO ACCOMMODATE APPROX. 240 CARS
 • REGIONAL TRAILHEAD LOCATION
 • LARGE RESERVATION PICNIC SHELTER WITH RESTROOMS, STORAGE, VENDING, ETC. WHICH CAN ACCOMMODATE APPROX. 150-200 PEOPLE
 • COMMUNITY PLAYGROUND WITH AN HISTORIC THEME BASED ON THE RAILROAD, RIVER AND ORIGINAL INVER GROVE VILLAGE
 • PERFORMANCE AREA: INFORMAL SEATING ON TURF WITH NATURAL STONE SEPARATING LIFTS AND A SMALL STAGE AREA
 • PARK IDENTIFICATION AND PARKING AREA FOR APPROX. 56 CARS LOCATED OFF OF THE END OF DOERING AVE.
 • EXISTING POND USED AS BACKDROP FOR PERFORMANCE AREA, HAS PICNIC SPACE LOCATED AROUND A PORTION OF IT, AND COULD POSSIBLY BE USED FOR WINTER SKATING

MISSISSIPPI RIVER REGIONAL TRAIL
 SEPARATED FROM THE ROAD WITH SEATING NODES
 • OPTIMAL ROUTE WINDS THROUGH GREEN SPACE LOCATED AT VARIOUS POINTS
 • INTERIUM / OPTIMAL LOCATION OF TRAIL FOLLOWS ALONG DOERING AVE.
 • TRAIL FOLLOWS ALONG RAILROAD TO THE SWING BRIDGE AND CONTINUES SOUTH

SWING BRIDGE REGIONAL TRAIL OVERLOOK
 • INCLUDE PART OF THE SWING BRIDGE IN THE REGIONAL TRAIL SYSTEM WITH AN OVERLOOK OF THE RIVER
 • RIVER, RAILROAD AND STOCKYARD HISTORIC & INTERPRETIVE EXHIBITS ON THE SWING BRIDGE

ECOLOGICAL RESTORATION AREAS
 • RESTORATION OF ECOLOGICAL ZONES (WETLAND, FLOODPLAIN)
 • SELF-GUIDED NATURE TRAILS WITH EDUCATIONAL AND INTERPRETIVE INFORMATION RELATED TO THE RIVER, WETLANDS AND FLOODPLAIN
 • ANNUAL / BIRD VIEWING OPPORTUNITIES

WATERFRONT AREA
 (REFER ALSO TO ENLARGEMENT PLAN)
 • SEATING & PICNIC SPACES
 • OVERHEAD ARBOR BACKDROP TUCKED INTO TREES
 • TERRACED PATIO AREA SURROUNDING A SMALL POND / BAY
 • BOARDWALK ALONG THE RIVER EDGE
 • FISHING DOCKS / OBSERVATION DECKS

Scale: 1" = 100'-0"

Site Plan Graphics Prepared by:
BRAUER
 & Associates, Inc.
 10417 Excelsior Blvd.
 Suite One
 Hopkins, MN 55343
 Project #04-14
 Date: September 8th, 2004

LEGEND:

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

DECLARATION OF
TRAILWAY EASEMENT AND
TEMPORARY CONSTRUCTION EASEMENT

THIS DECLARATION, is made this _____ day of _____, 20____, by the City of Inver Grove Heights, a Minnesota municipal corporation, hereinafter referred to as "Declarant."

WHEREAS, Declarant is the fee owner of land located in Dakota County, Minnesota, more fully described in Exhibit A, attached hereto and made a part hereof, (hereinafter referred to as "the Property") free of all liens and encumbrances; and

WHEREAS, Dakota County as caused the preparation of plans and specifications for the construction of a multi-purpose trail (hereinafter referred to as the "Project") and is seeking partial federal funding for said construction; and

WHEREAS, the Project is designated as State Project SAP 19-090-07, and Federal Project No. MN-PROJ.TEAX 1908 (110); and

WHEREAS, Declarant desires to grant a trailway easement to retain and protect the trailway and drainage facility on the Property for the benefit and use of the public, over that portion of the Property described in Exhibit B, attached hereto (hereinafter referred to as the "Permanent Easement Area"); and

WHEREAS, Declarant desires to grant a temporary construction easement for the purpose of constructing the Project, over that portion of the Property adjoining the Permanent Easement Area, as shown on attached Exhibit C (hereinafter referred to as the "Temporary Easement Area"), and

WHEREAS, the City Administrator's office and Parks Director's office have reviewed the plans for the Project and recommend dedication of said easements as shown on Exhibits B and C; and

WHEREAS, the City waives its right to compensation and its right to an appraisal for the Permanent Easement Area; and

WHEREAS, the City waives its right to compensation and its right to an appraisal for the Temporary Easement Area required to construct the trail; and

WHEREAS, the City Council hereby acknowledges the project is a benefit to the City consistent with the City's long range goals, programs and policies.

NOW THEREFORE, in consideration of the premises, Declarant:

1. Hereby declares, consents and grants to the public a railway easement in, under, on, over and through the Permanent Easement Area.
2. Hereby declares, consents and grant to Dakota County a temporary construction easement for the purpose of constructing the Project in, under on and over the Temporary Easement Area. Said temporary construction easement to expire one year following completion of the Project.
3. Further declares that the public railway easement granted by Paragraph 1, above, shall run with the Property and be binding on all parties having any right, title or interest in the Property or any part thereof, their heirs, successors and assigns.

IN WITNESS WHEREOF, Declarant has caused these presents to be executed as of the day and year aforesaid by its duly authorized representatives.

CITY OF INVER GROVE HEIGHTS

(seal)

By: _____
Joe Lynch
City Administrator

STATE OF MINNESOTA)

) ss

COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this _____ day of _____, 200____, by Joe Lynch, City Administrator of the City of Inver Grove Heights, a municipal corporation under the laws of the State of Minnesota, on behalf of the municipal corporation.

Notary Public

This instrument Drafted By:

Jen Springsted
Dakota County Transportation Dept.
14955 Galaxie Avenue
Apple Valley MN 55124

After Recording Return this
Instrument to:

Wendy Schmidt
Dakota County Transportation Dept.
14955 Galaxie Avenue
Apple Valley MN 55124

EXHIBIT A

City of Inver Grove Heights Parcels

Lots 8 through 14, Block 31, Inver Grove Factory Addition, according to the recorded plat thereof, Dakota County Minnesota.

AND

Part of the Northwest Quarter of Section 2, Township 27 North, Range 22 West, Dakota County Minnesota, beginning at a point of intersection of the south line of the North Half of the North Half of the Northwest Quarter with the west line of the north and south alley, Block 30, Inver Grove Factory Addition, according to the recorded plat thereof, proceeding north; thence west along said south line 350.00 feet more or less to the easterly line of the Chicago Rock Island and Pacific railroad; thence northwesterly along said east line a distance of 600.00 feet more or less to the north line of said Section 2; thence east along said north line a distance of 560.00 to the intersection with the west line of said north and south alley Block 30; thence south to the point of beginning. Also that part of the Northwest Quarter and Southwest Quarter of said Section 2 formerly known as Inver Grove Yard.

AND

That part of Government Lot 8, Section 35, Township 28 North, Range 22 West, Dakota County Minnesota beginning 1037.75 feet east of the southwest corner of the Southwest Quarter of said Section 35; thence north, parallel and 75.00 feet east of the east line of the Chicago Northwestern railroad, to the south line of Lincoln Park Addition to South St. Paul, according to the recorded plat thereof, as extended easterly; thence east to the east shore of the Mississippi River; thence south on said east shore of the Mississippi River to the south line of said Section 35; thence west to the point of beginning.

EXHIBIT B

Trailway Easement

A 30.00 foot perpetual easement for utility, drainage and trail purposes over, under and across the following described parcels in the Northwest Quarter of Section 2, Township 27 North, Range 22 West, and the Southwest Quarter of Section 35, Township 28 North, Range 22 West, Dakota County, Minnesota.

Lots 8 through 14, Block 31, Inver Grove Factory Addition, according to the recorded plat thereof, Dakota County Minnesota.

AND

Part of the Northwest Quarter of Section 2, Township 27 North, Range 22 West, Dakota County Minnesota, beginning at a point of intersection of the south line of the North Half of the North Half of the Northwest Quarter with the west line of the north and south alley, Block 30, Inver Grove Factory Addition, according to the recorded plat thereof, proceeding north; thence west along said south line 350.00 feet more or less to the easterly line of the Chicago Rock Island and Pacific railroad; thence northwesterly along said east line a distance of 600.00 feet more or less to the north line of said Section 2; thence east along said north line a distance of 560.00 to the intersection with the west line of said north and south alley Block 30; thence south to the point of beginning. Also that part of the Northwest Quarter and Southwest Quarter of said Section 2 formerly known as Inver Grove Yard.

AND

That part of Government Lot 8, Section 35, Township 28 North, Range 22 West, Dakota County Minnesota beginning 1037.75 feet east of the southwest corner of the Southwest Quarter of said Section 35; thence north, parallel and 75.00 feet east of the east line of the Chicago Northwestern railroad, to the south line of Lincoln Park Addition to South St. Paul, according to the recorded plat thereof, as extended easterly; thence east to the east shore of the Mississippi River; thence south on said east shore of the Mississippi River to the south line of said Section 35; thence west to the point of beginning.

The centerline of said 30.00 foot utility, drainage and trail easement is described as follows:

Commencing at the southwest corner of said Northwest Quarter of Section 2; thence South 89 degrees 44 minutes 15 seconds East, assumed bearing along the south line of said Northwest Quarter, 2048.63 feet, to the point of beginning of the centerline to be described; thence North

00 degrees 33 minutes 02 seconds West, 704.94 feet; thence northerly, 43.64 feet, along a tangential curve, concave to the west, having a radius of 100.00 feet and a central angle of 25 degrees 00 minutes 14 seconds; thence North 25 degrees 33 minutes 17 seconds West, tangent to the last described curve, 6.07 feet; thence northerly, 223.01 feet, along a tangential curve, concave to the east, having a radius of 500.00 feet and a central angle of 25 degrees 33 minutes 17 seconds; thence North, tangent to the last described curve, 40.22 feet; thence northerly, 83.28 feet, along a tangential curve, concave to the west, having a radius of 500.00 feet and a central angle of 09 degrees 32 minutes 34 seconds; thence North 09 degrees 32 minutes 34 seconds West, tangent to the last described curve, 142.66 feet; thence northwesterly, 142.04 feet, along a non-tangential curve, concave to the southwest, having a radius of 100.00 feet and a central angle of 81 degrees 22 minutes 55 seconds, the chord of said curve North 49 degrees 18 minutes 32 seconds West; thence West, tangent to the last described curve, 70.92 feet; thence northwesterly, 139.67 feet, along a tangential curve, concave to the northeast, having a radius of 100.00 feet and a central angle of 80 degrees 01 minutes 30 seconds; thence North 09 degrees 58 minutes 30 seconds West, tangent to the last described curve, 51.18 feet; thence northwesterly, 75.20 feet, along a tangential curve, concave to the southwest, having a radius of 150.00 feet and a central angle of 28 degrees 43 minutes 24 seconds; thence North 38 degrees 41 minutes 54 seconds West, tangent to the last described curve, 41.44 feet; thence northerly, 166.81 feet, along a tangential curve, concave to the east having a radius of 200.00 feet and a central angle of 47 degrees 47 minutes 12 seconds; thence North 09 degrees 05 minutes 18 seconds East, tangent to the last described curve, 246.53 feet; thence northerly, 124.07 feet, along a tangential curve, concave to the west, having a radius of 200.00 feet and a central angle of 35 degrees 32 minutes 35 seconds, to the point of reverse curvature; thence northerly, 224.74 feet, along a tangential curve, concave to the east having a radius of 400.00 feet and a central angle of 32 degrees 11 minutes 31 seconds; thence North 05 degrees 44 minutes 15 seconds East, tangent to the last described curve, 645.16 feet; thence northwesterly, 384.82 feet, along a tangential curve, concave to the southwest, having a radius of 225.00 feet and a central angle of 97 degrees 59 minutes 35 seconds, to the point of compound curvature; thence westerly, 223.82 feet, along a tangential curve, concave to the south, having a radius of 400.00 feet and a central angle of 32 degrees 03 minutes 34 seconds, to the point of reverse curvature; thence westerly, 575.73 feet, along a tangential curve, concave to the north, having a radius of 315.00 feet and a central angle of 104 degrees 43 minutes 14 seconds; thence North 19 degrees 35 minutes 40 seconds West, tangent to the last described curve, 100.00 feet and said centerline there terminating.

Easement area is approximately 2.3 acres

E. CITY OF INVER GROVE HEIGHTS; Award of Bid for Telecommunication System

Ms. Teppen reviewed the current system and noted that is an aged system that cannot be expanded and is no longer supported by the manufacturer. She explained that in September Council authorized advertisement for proposals for a new telecommunications system and the City subsequently contracted with Elert and Associates for project management services on a needs assessment and schematic design for the new system. She stated that a Request for Proposals was advertised and seven responses were received, one of which was incomplete. She explained that after the proposals were reviewed and scored on a matrix staff has proposed that the bid be awarded to Eschelon and that the contract with Elert and Associates be extended through the implementation phase of the project. She noted that the 2007 budget was adopted with \$145,000 allotted for the new system and the final proposed cost for the system is \$208,023. She stated that staff has proposed that the additional funds come from the City Facilities Fund.

Mayor Tourville clarified that it is an Extreme data network and that the final cost does include a one-year warranty with six years of maintenance. He also noted that he would still like staff to consider leasing options to compensate for rapidly changing technology.

Ms. Teppen responded that Eschelon did provide information on leasing and that staff would research the options.

Motion by Grannis, seconded by Madden to approve the award of bid for the telecommunications system to Eschelon, up to a cost of \$224,707 and clarification of the data network to Mitel Extreme.

Ayes: 5

Nays: 0 Motion carried.

FINANCE:**F. CITY OF INVER GROVE HEIGHTS; Appointment of Auditors for the Fiscal Years ending 2007, 2008 & 2009**

Ms. Lanoue explained that a Request for Proposals for Professional Auditing Services for Fiscal Years 2007, 2008 and 2009 was sent out to eight CPA firms, ads were posted on both the City and League of Minnesota Cities' website, and a notice was published in the Southwest Review. She stated that six proposals were received from CPA firms, five of which were interviewed by a committee comprised of members of the finance department. Ms. Lanoue stated that the committee has recommended that the bid is awarded to Kern, DeWenter, Viere, Ltd.

Council member Klein expressed concerns regarding hiring the same company that has perform auditing services for the City for the past ten years.

Ms. Lanoue responded that the firm does routinely bring in new people to perform the audit.

Council member Madden stated that KDV has done a good job for the past ten years and noted that he prefers to proceed with staff's recommendation.

Motion by Klein, seconded by Madden to approve the appointment of Kern, DeWenter & Viere, Ltd. as professional auditors for fiscal years ending 2007, 2008 & 2009.

Ayes: 5

Nays: 0 Motion carried.

PARKS & RECREATION:**G. CITY OF INVER GROVE HEIGHTS; Consider Approval of Mississippi River Regional Trail location through Heritage Village Park**

Mr. Carlson stated that Dakota County is planning a regional trail along the Mississippi River. He explained that the regional trail is proposed to be routed through Heritage Village Park as adopted in the Master Plan for the park and Dakota County plans to construct the trail through the park in 2008. He stated that the City has not acquired all of the properties along Doffing Avenue necessary to route the trail

as proposed in the adopted master plan. He explained that there are two proposed options for the trail alignment in the park. He stated that the first option is to route the trail through the center of the park and connect to 65th St., and the second option is to route the trail along the right-of-way and property the City has acquired and end at 66th St. He noted that the second option may result in sections of the trail being separated from the existing roadway and some that may have a boulevard between the existing roadway and the trail. He stated that the Parks and Recreation Commission reviewed this item and recommended option two, routing the trail along Doffing Avenue, because it most closely followed the master plan. He noted that the costs of construction and future maintenance of the trail are the responsibility of Dakota County.

Jim Javitz, 6549 Doffing Avenue, stated that the property from 65th to 66th Street is still zoned I-1, not as park land. He expressed safety concerns and noted that the trail would run 30 feet from his front steps if option two was chosen.

Council member Grannis suggested option one and connecting to Concord via 65th Street.

Mr. Johnson stated that 65th Street may also close at some point in the near future.

Council member Madden stated that he is in favor of option one because it is the safest option, he feels that the trail should run through the park and it would eliminate problems for the residents along Doffing Avenue.

Mayor Tourville questioned where the trail would go if 65th Street was closed.

Mr. Carlson said more details need to be worked out with Dakota County and information could be brought back to the next meeting.

Jeff Holleskow, 7950 River Road, expressed concerns regarding pedestrian traffic traveling through Twin City Marina's property if option two is chosen.

Scott, 6566 Doffing Avenue, stated that Dakota County should be made aware of the existing drainage problems that would create safety hazards along the trail if option two was chosen.

Greg Sampson, 7540 River Rd., asked if permission needed to be obtained from the railroad company to cross the tracks at 63rd St.

Mayor Tourville responded that permission would need to be obtained to cross the railroad tracks, and noted that the master plan for Heritage Park does show a crossing over the railroad tracks.

The City Council directed staff to work out more details with Dakota County and obtain more information to bring back to Council on December 10th.

The City Council took a five-minute recess.

COMMUNITY DEVELOPMENT:

H. DANNER, INC.; Consider a Resolution relating to a Final Plat and Development Contract for the plat of Concord Hills for property located on East side of Concord Blvd. at 87th St.

Mr. Link explained that Council approved the preliminary plat of Concord Hills on January 22, 2007 with 18 conditions. He stated that the applicant's final plat submission does address all of the conditions of approval. He explained that Planning Staff's concerns relate to buildable area on certain lots, while Engineering's concerns relate to the storm water plan design. He added that the developer has also been reluctant to follow the regulations set forth by the City's Tree Preservation Ordinance. He concluded that, in total, five (5) conditions of approval have not been met and therefore staff has recommended denial of the final plat.

Jerry Bachman, Concord Hills representative, stated that the applicant has requested that a decision be made at this meeting to either approve or deny the final plat. He noted that the applicant does not plan to alter the final plat that was submitted.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Mississippi River Regional Trail Location Through Heritage Village Park

Meeting Date: November 26, 2007
Item Type: Regular Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the trail location of the Mississippi River Regional Trail through Heritage Village Park. The Mississippi River Region Trails will generally be an off-road, two-way, multi-use trail with a 10' width. The design speed for the trail is 20 mph. Attached is a typical cross section of the proposed trail. The Park and Recreation Commission reviewed this item at their November 14th meeting and is recommending Option 2 along Doffing Ave.

SUMMARY

Dakota County is planning a regional trail along the Mississippi River. The regional trail is proposed to be routed through Heritage Village Park as adopt in the Master Plan for the park. Dakota County plans for actual construction of the regional trail through the park in 2008.

It is necessary for the City to review/approve of the trail location through the park and plan for how the location will affect future park development. Issues that need to be addressed include:

- Location of the trail through the park will be “fixed” all of our future development in the park will need to work around the trail.
- Construction of the trail will establish the grades and drainage patterns in the park.

The master plan for the park shows a large area that would be developed as the park and while the City has acquired a number of properties along Doffing Ave through our voluntary acquisition program, we haven't acquired all of the properties necessary to route the trail as proposed in the adopted master plan.

There are two proposed options for the trail alignment in the park. In both options the trail would be routed along the master plan route as it enters the park from South St. Paul. Once the trail gets to a point the two options take on separate routes.

Option 1

The trail would be routed through the center of the park and connect to 65th St. This location was not envisioned as a part of the master plan and may change the way the park develops. It is a workable option and staff would anticipate that the park development concepts could still be developed although some relocation of some amenities may need to take place.

Option 2

The trail would be routed along right-of-way and property the City has acquired and would end at 66th St. There would also be sections that may be separated from the existing roadway and some that may have a boulevard between the existing roadway and trail.

Property owners living in the area have been sent a notice regarding the meeting and the two trail alignment option. Twin Cities Marine has written a letter supporting option 1, the letter is attached.

Nays: 0 Motion carried.

PARKS AND RECREATION:

E. CITY OF INVER GROVE HEIGHTS; Consider Approval of Mississippi River Regional Trail location through Heritage Village Park

Mr. Carlson explained that at the November 26th Council meeting the Council and residents asked a number of questions and several potential options were discussed. He stated that since that time he has met with officials from Dakota County to review the options discussed. He explained that there is not enough right-of-way for the regional trail to be constructed through Heritage Village Park, and construction of the trail in the railroad right-of-way between 65th Street and 66th Street is not recommended due to safety concerns. He stated that the only viable option for trail alignment appears to be along Doffing Avenue (Option 2) as there appears to be enough existing right-of-way in which to construct the trail. He noted that this option also most closely resembles the Master Park Plan.

Council member Klein questioned if BFI would potentially vacate their property.

Mr. Lynch responded that a vacation would not occur in the time for the County to begin construction.

Council member Klein asked if the trail could be relocated when that property is vacated.

Mr. Lynch stated that is an option but the relocation would be at the cost of the City.

Council member Klein questioned if the drainage problems along the proposed path had been considered.

John Mertens, Dakota County, explained that engineers will research the drainage issues. He noted that the 65th Street crossing option was eliminated when the Concord reconstruction plan changed.

Jim Javitz, 6549 Doffing Avenue, questioned the easements on the other side of Concord and the closing of 65th Street. He stated that the trail will wash out in the proposed location and asked the Council to not discount safety when considering the trail location.

Mr. Carlson reiterated that the preliminary plan shows 65th Street being eliminated once Concord gets reconstructed. He noted that it is the City's decision as to what is open or closed.

Mr. Johnson clarified that the roadway would stay open to the East and the railroad crossing would be eliminated.

Mayor Tourville commented on the close proximity of Mr. Javitz's home to the proposed trail and asked if that factor had been considered by the County.

Mr. Mertens responded that there is 33 feet of right-of-way, but the distance from the trail to Mr. Javitz's home had not yet been measured.

Mayor Tourville reiterated that it is extremely close and stated that the County engineers will have to seriously consider the negative impact the trail would have on the homeowner. He asked if the property would qualify for the Doffing Avenue Acquisition Program.

Mr. Link responded that the property could be acquired at the City's cost.

Larry Kladek expressed concerns regarding street closures and limited access to the East side of Concord due to train traffic.

Mayor Tourville added that if the trail is approved the County would still have to consider pedestrian safety and the possibility of an overpass.

Mr. Mertens responded that the intent for pedestrian crossing could be funded in the future. He noted that research shows that people will not use an overpass. He provided an overview of the trail concept and explained the CIP for the trail project. He stated that the project should be completed in 2012. He added that the County will work closely with the City to engineer the trail properly and make it as safe as possible. He stated that the County will look into the potential drainage issues and come back to the City with more definite answers and solutions to any potential problems.

Council member Piekarski Krech asked that the County also address the impact of railroad closures.

Mr. Mertens responded that the County has ordered a rail study and noted that if 65th Street was closed 66th Street could not be blocked.

Mr. Kuntz asked if the intent of the County was to come back to seek approval.

Mr. Mertens responded that the County would come back with the final design for Council approval.

Mr. Kuntz asked that the agreement reflect that if the City were to decide to widen or relocate Doffing Avenue that the County would fund the relocation of the trail.

Council member Madden expressed concern about approval of a location with so many unknown factors.

Mayor Tourville suggested that the alignment be chosen to give the County the opportunity to engineer the trail and research the drainage and property issues and return for final Council approval.

Motion by Klein, seconded by Piekarski Krech to approve Option #2 for the Mississippi River Regional Trail location through Heritage Village Park pending receipt of final design and engineering report from Dakota County and Council approval of both items.

Ayes: 5

Nays: 0 Motion carried.

F. CITY OF INVER GROVE HEIGHTS; Consider Purchase of Fitness Equipment

Mr. Carlson stated that the Council previously approved the budget for 2008 and that the replacement of four additional pieces of equipment is being requested. He noted that the funds for replacement would come from the 2007 operating budget.

Motion by Klein, seconded by Piekarski Krech to approve the Purchase of Fitness Equipment.

Ayes: 5

Nays: 0 Motion carried.

The City Council took a five minute break.

ADMINISTRATION:

G. CITY OF INVER GROVE HEIGHTS; Consider Resolution Expressing Intent to Amend Host Community Agreements

Mr. Kuntz explained that the Council is being asked to consider a resolution which expresses the Council's intent to amend the two Host Community Agreements. He reviewed the amendments and reiterated that approval of the resolution would authorize the City Attorney to proceed with the drafting of final agreements.

Council member Piekarski Krech questioned if SKB had obtained all of the necessary permits.

Rick O'Gara responded that they have all the formal permits and once certified the PCA will finalize the plan. He noted that the final agreements will be brought back for Council approval.

Council member Grannis noted that is he opposed to the amendments.

Motion by Klein, seconded by Madden to approve Resolution 07-270 expressing Intent to Amend Host Community Agreements

Ayes: 4

Nays: 1 (Grannis) Motion carried.

H. CITY OF INVER GROVE HEIGHTS; Consider Renewal of Health and Dental Insurance for 2008

Ms. Teppen reviewed the resolution for the contract with Health Partners and noted that the City has contracted with Health Partners for the past number of years. She explained that the proposed premium increase was 28.24% and it was brought down to 16% through negotiations. She added that the Dental insurance premiums will be increasing 11.5%.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Mississippi River Regional Trail Location Through Heritage Village Park

Meeting Date: December 10, 2007
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the trail location of the Mississippi River Regional Trail through Heritage Village Park. The Mississippi River Region Trail will generally be an off-road, two-way, multi-use trail with a 10' width. The design speed for the trail is 20 mph. Attached is a typical cross section of the proposed trail. The Park and Recreation Commission reviewed this item at their November 14th meeting and is recommending Option 2 along Doffing Ave.

SUMMARY

On November 26th the City Council discussed trail route options for the Mississippi River Regional Trail that Dakota County Parks is planning as a regional trail that will connect South St. Paul to Hastings. The regional trail is proposed to be routed through Heritage Village Park as adopt in the Master Plan for the park. Dakota County plans for actual construction of the regional trail through the park in 2008.

During the meeting of November 26th the Council and residents in attendance asked a number of questions and there were a number of options discussed. Since that time staff has met with officials from Dakota County to review all of the options discussed at the Council meeting. These options are laid out in the attached diagram.

- In 2008 Dakota County Parks needs to construct the MRRT from South St. Paul to 70th Street in Inver Grove Heights.
- In 2008, Dakota County Highway Department plans to rebuild the southern section of Concord Blvd. ending that phase of construction at 66th Street. Cameron Liquors has requested an additional year to operate at their existing location before being forced to move due to reconstruction of Concord Blvd.
- There is not enough existing property to construct the trail along Concord Blvd between 65th Street and 66th Street. Additionally, the 65th Street intersection is proposed to be closed in future reconstruction of Concord Blvd.
- The 65th Street railroad crossing does not have any gates similar to what is provided at 66th Street.
- Constructing the trail in the railroad right-of-way between 65th Street and 66th Street isn't a recommended alternative due to safety concerns from staff and isn't likely to be approved by the railroad.
- In meeting with Paul Harms from River Heights Marina, he indicates that right-of-way shown on his property was vacated by the City back in 1991 and there are no opportunities to construct the trail across his property. (see attached letter)

The master plan for the park shows a large area that would be developed as the park and while the City has acquired a number of properties along Doffing Ave through our voluntary acquisition program, we haven't acquired all of the properties necessary to route the trail as proposed in the adopted master plan.

Given all of the factors listed above, the only real option for the trail alignment appears to be along Doffing Ave (Option 2). There appears to be adequate existing right-of-way along Doffing Ave in which to construct the trail. Dakota County Parks is responsible for all activities and costs necessary to construct the trail and would be responsible for acquiring any necessary right-of-way.

Property owners living in the area have been sent a notice regarding the meeting.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER ATTACHED RESOLUTION AND TABLE SETTING FORTH LICENSE FEES, ADMINISTRATIVE SERVICE FEES AND PERMIT FEES

Meeting Date: November 10, 2008
Item Type: Regular
Contact: Jenelle Teppen, Asst. City Admin
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider approval of the attached resolution and table setting forth license fees, administrative service fees and permit fees for 2009.

SUMMARY Each year Staff submits to Council recommendations on various license fees, administrative service fees and permit fees after internal review and review with what other Metro area cities are charging for the same things.

For 2009 we are making small adjustments to the various fees charged. The increases for On-Site Septic Systems are reflective of new codes that require additional 'second soils verification' testing and other additional requirements.

Attached is a resolution setting license, administrative and permit fees for 2009.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ESTABLISHING 2009 LICENSE, ADMINISTRATIVE SERVICES AND PERMIT
FEES**

WHEREAS, the Inver Grove Heights City Council recognizes the need to review the fees charged by the City for licenses, administrative services and permits on an annual basis, and

WHEREAS, any changes to these fees shall be set by resolution by the City Council of the City of Inver Grove Heights City Code;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Inver Grove Heights, Minnesota, approves the attached Fee Schedule. Said schedule shall be effective January 1, 2009.

Adopted by the City Council of Inver Grove Heights this 10th day of November, 2008.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

<u>Type of License</u>	<u>Section Requiring License/Section Pertaining to Fees</u>	<u>License Expires</u>	<u>Fee (annual Unless Otherwise Noted)</u>
Garbage Collection	610.03	Dec. 31	\$100.00 \$150.00 plus \$3.00 per truck
Dogs	910.03/ 910.05	May 1	\$10 male/female \$6 spayed/neutered
Non-Commercial Kennels	910.31	March 31	\$50.00
Commercial Kennels	910.31	March 31	\$250.00
Automobile: Sales	1100.0/ 1100.07	1 yr. after date of issuance	\$300 Class A \$100 Class B
Service Station	1103.03/ 1103.09	Dec. 31	\$60 first pump \$8 ea./ additional pump
Junk Yard	1105.03/ 1105.09	Jan. 10	\$500.00
Christmas Tree Sales	1107.01/ 1107.07	Dec. 31	\$35 plus \$20 cleanup deposit
Contractor	400	Dec. 31	\$50
Dance Halls	1115.03/ 1115.09	June 1	\$150 Public Hall \$75 Cabaret
Roller Skating Rinks	1112.03/ 1112.07	Dec. 31	\$75.00
Bowling Alleys	1120.03/ 1120.05	1 yr. after date of issuance	\$50.00
Trade or Business	1125.01/ 1125.05	Dec. 31	\$50.00
Pawnbroker	1140.09	Dec. 31	\$8,000.00
Secondhand Goods Dealer	1140.09	Dec. 31	\$500.00
Multiple Sales Secondhand Goods	1140.09	Dec. 31	\$1,000.00
Saunas, Massage Parlors Escort Services & Employees	1114.03/ 1114.19	Dec. 31	Business Lic. \$1050 Personal Service \$400 Investigation \$250
Massage Therapist	1116.05	Dec. 31	\$500 initial investigation of therapeutic massage business; includes investigation of one (1) massage therapist \$100 annual license fee of therapeutic massage business; includes annual license fee for one massage therapist. \$175 initial investigation of massage therapist \$50 annual license fee for massage therapist
Drive-In Theaters	1111.03/ 1111.07	1 yr. after issuance	\$120.00

Cont'd

Liquor:			
3.2 Beer On-Sale	1215.03, Subd. 2	Dec. 31	\$350.00
Off-Sale	1215.03, Subd. 3	Dec. 31	\$100.00
Temporary On-Sale	1215.31, Subd. 5	Period not to exceed 7 days	\$30.00 (no proration)
Liquor:			
On-Sale	1200.03	Dec. 31	Based on gross annual liquor sales

Gross Annual Liquor Sales	Annual License Fee
\$0-\$250,000	\$3,500
\$250,001-\$500,000	\$4,500
\$500,001-\$1,000,000	\$7,000
\$1,000,001 and above	\$10,000

Off-Sale	1200.03	Dec. 31	\$200 Pro-rated qtrly.
On-Sale Wine	1200.03	Dec. 31	\$650 Pro-rated qtrly.
Special Club	1200.03	Dec. 31	\$225 Pro-rated qtrly.
Sunday On-Sale	1200.03	Dec. 31	\$200 Pro-rated qtrly.
Bottle Club	1205 .03	June 30	\$300 Pro-rated qtrly.

Payment for these on-sale licenses may be paid semi-annually. No holder of a license may engage in the activity conveyed by such license without having made payment to the City in advance of period covered. Any license holder who engages in the activity permitted by the license and who has not paid a semi-annual fee shall be closed by the Police Department, subject to violation of 1200.03 of the City Code and Revocation or Suspension of License pursuant to 1200.31 of the City Code.

Cont'd

Investigations, New	1200.17		
Single natural person			\$250.00
Partnership			\$400.00
Corporation			\$500.00
Club			\$325.00
Change of Ownership			\$250.00
Background – Foster Care, Day Care, VISA, etc.			\$5.00
Pawnbroker, Secondhand Goods Dealer, Multiple Sales Secondhand Goods			\$150.00
Investigations, Police - Renewal			\$50.00

Other Fees

Sales/Fees (all taxable)	Fee
Copies (per page)	\$.25
State Accident Report	\$.25 per page
Accident Photo	Actual Cost
Audio Tape (each)	\$5.00
Video Tape (each)	\$30.00
CD Rom	\$15.00
DVD CD	\$15.00
All other police reports/data (no cost for victim of domestic assault)	\$.25 per page
Hunting Permit Fee	\$20
Comprehensive Annual Financial Report	\$25.00
Proposed Budget	\$25.00
Annual Budget	\$25.00
Capital Improvement Plan	\$20.00 \$25.00
Code Book	\$100.00 \$200.00
Comprehensive Guide Plan	\$30.00 \$100.00
Comprehensive Plan Technical Appendices	\$16.00
Water Resources Management Plan	\$290
Construction Plan Sheet (22"x34")	\$2.00
Microfilm Reprint	\$1.00
Zoning and Related Land Use Regulations Manual	\$25.00
Subdivision Regulations Manual	\$6.00
Maps	
— Land Use Plan Map	
— 11x17	\$7.50
— 22x34	\$15.00
— 34x48	\$25.00
— Future Land Use Map	
— 11x17	\$7.50
— 22x34	\$15.00
— 34x48	\$25.00
— MUSA Boundary Map	\$5.00
— Thoroughfare Plan Map	\$2.00
— City Map (30"x42")	\$7.50
— Contour Map — Base Charge	\$50.00
— Contour Map — Rate per Acre	\$10.00
— Zoning Map (large 36x48)	—\$25.00
— Zoning Map (small 22x34)	—\$15.00
— Bow and Arrow Map	\$5.00
— Section Map (30"x42") per half section	\$2.50
— Plat Map (per page)	\$2.50
— Comp Plan Sheet	\$2.50
— Utility and Street Base Map	\$2.50
— MSA Street Map	\$2.50
— All Others:	
— 22"x34"	\$2.00
— 30"x42"	\$2.50
— 40"x60"	\$3.00

Sales/Fees (all taxable)	Fee
Standard Printed Maps	
Fees for maps are based on size. Custom map sizes are available upon request.	
Letter (8.5" x 11")	\$5.00
Tabloid (11" x 17")	\$10.00
C-size (18" x 24")	\$15.00
D-size (24" x 36")	\$20.00
E-size (36" x 48")	\$25.00
Custom Map Production Using Existing Data	Is subject to an hourly fee of \$50.00 (one-half hour minimum) in addition to the size-based map fee
Custom Map Production with Data Development	Is subject to an hourly fee of \$100.00 (one-half hour minimum) in addition to the size-based map fee
Electronic Data	Cost Provided per Request
Vector: shapefile or CAD	
Raster: IMG, TF, SID	
Graphic Files: JPG, PDF, TIFF, AVI	
GIS Data or Graphic Files	
Delivery on CD	\$10.00
Delivery by email	\$5.00
Additional Shipping/Handling Fees apply to map products delivered by mail:	
Mailed in Envelope (large maps folded):	
Letter or Tabloid	\$1.00
C- or D-size	\$2.00
E-size	\$3.00
Mailed in Tube:	
Letter or Tabloid	\$2.00
C-size	\$3.00
D-size	\$4.00
E-size	\$5.00
CD Mailed	\$2.00
Subdivision Code	\$5.00
Computer Readouts	\$4.00
Fire Marshal's Report	\$.25 per page
Sales/Fees (all taxable)	Fee
MFIRS Report	\$.25 per page
Photographs (negatives or digital)	\$1.00 each \$5.00 minimum
Cemetery Lots	\$120.00
City Council Minutes	\$60.00/year
City Council Agendas	\$30.00/year
Assessment Search	\$10.00 \$15.00
Finger Printing	\$15.00
Driver's License Check	\$4.00
Pound Fees	\$35.00
Dangerous Dog Registration	\$500.00
Animal Cage Rental	\$5.00
Police Officer and Squad Car Off Duty Charge	\$66.00/hour
Returned Check/ACH/Credit/Debit Card Charge	\$30.00
Grove Membership Late Fee	\$25

Sales/Fees (all taxable)	Fee
Reissued Permits during the calendar year for Police, Fire and Combination Police/Fire Alarm System: First reissued permit Second reissued permit Third reissued permit	 \$100.00 \$200.00 \$300.00
Sewage Tank Maintenance Permit (Commercial)	\$35.00
Wetland Conservation Act Certification	\$75.00
Wetland Replacement Plan	\$200 (escrow: \$2,500)
Zoning Letter	\$50
Meter Testing: 5/8" meter 3/4" meter 1" meter 1-1/2" meter 2" meter Compound meter	 \$75.00 \$75.00 \$75.00 \$100.00 \$100.00 \$350.00
Water Turn-Offs and Turn-Ons	\$25.00
Land Alteration Permit (Plan Checking): 0 400-500 Cubic Yards 501-1,000 Cubic Yards 1,001 – 10,000 Cubic Yards 1,001-100,000 Cubic Yards 100,001 Cubic Yards or more	 No fee \$50.00 \$100.00 \$100.00 for the first 1,000 Cubic Yards, plus \$10.00 for each additional 1,000 Cubic Yards or fraction thereof \$75.00 \$190.00 For the first 10,000 Cubic Yards, plus \$25.00 for each additional 10,000 Cubic Yards or fraction thereof \$275.00 \$415.00 For the first 100,000 Cubic Yards, plus \$25.00 \$40.00 for each additional 100,000 Cubic Yards or fraction thereof

Sales/Fees (all taxable)	Fee
<p>Land Alteration Permit (Grading Inspection)</p> <p>0 400-500 Cubic Yards 501-1,000 Cubic Yards</p> <p>1,001-10,000 Cubic Yards</p> <p>10,001-100,000 Cubic Yards</p> <p>100,001 Cubic Yards or more</p> <p>All land alteration permits require a surety, based on the area disturbed, to guarantee final site restoration</p>	<p>No fee</p> <p>\$50.00 \$100.00</p> <p>For the first 500 Cubic Yards, plus \$7.50 \$10.00 for each additional 100 Cubic Yards or fraction thereof.</p> <p>\$87.50 \$150.00</p> <p>For the first 1,000 Cubic Yards, plus \$12.50 \$15.00 for each additional 1,000 Cubic Yards or fraction thereof.</p> <p>\$200.00 \$285.00</p> <p>For the first 10,000 Cubic Yards, plus \$16.00 \$20.00 for each additional 10,000 Cubic Yards or fraction thereof.</p> <p>\$350.00 \$465.00</p> <p>For the first 100,000 Cubic Yards, plus \$25.00 for each additional 100,000 Cubic Yards or fraction thereof.</p>
Annual Renewal	\$75.00
Plan Review Fee	65% of the building permit fee when determined by valuation
Decks	Based on valuation (i.e., \$147.53 for a \$3,000 deck)
Roofing (new and existing homes)	\$100.00
Siding (new and existing homes)	\$100.00
Moving of Buildings	\$300.00
<p>Building Demolition</p> <p>Accessory Structures \$100.00</p> <p>Single Family Homes \$100.00</p> <p>Commercial</p>	Based on valuation (i.e., \$196.75 for a \$10,000 commercial)
Mobile Home Installation	Based on valuation (i.e., \$321.39 for a \$10,000 mobile home)
Retaining Walls	Based on valuation (i.e., \$785.14 for a \$30,000 wall)
Above Ground Swimming Pools	Based on valuation (i.e., \$166.25 for an \$8,000 above ground pool)
In Ground Swimming Pools	Based on valuation plus plan review fee (i.e., \$569.76 for a \$20,000 pool)
Fences (around pools and property)	\$50.00
Inspections when no permit is issued	\$100.00
Inspections outside of normal business hours when approved by Director	\$150.00/hour
<p>Engineering Right-of-Way (Street Opening Permit)</p> <p>Surety may be required to ensure that the street is properly restored</p>	\$50.00 \$75.00

Sales/Fees (all taxable)	Fee
Engineering Load Limit Permit	25.00/Load
Engineering Excavation Permit	
—Admin. Approved	\$75.00
—City Council approved	\$150.00
—Renewal	\$75.00
Plumbing Single-Family Residential	
Base Fee	\$80.00
Each Fixture	\$3.00
Plumbing Commercial and Multi- Family	\$80.00 base fee plus 2% of contracted work value in dollars
Plumbing Installation or Replacement of single fixture	\$80.00
Plumbing Installation or Replacement of Single Fixture (not requiring modification of electrical or gas system)	\$15 (or 5% of labor cost up to max of \$25)
Utilities –	
1. On-Site Septic Systems: (includes site review and \$40 County fee)	
Single family – New and Existing	\$239.50 Flat Fee + .50 State Surcharge = \$240.00 \$499.50 Flat Fee + .50 State Surcharge = \$500.00
Commercial to 750 GPD to 2,000 GPD	\$239. Flat Fee + .50 State Surcharge = \$240.00
Commercial Systems ≤ 4999 Gallons Per Day	\$749.50 Flat Fee + \$.50 State Surcharge = \$750.00
Commercial over 2,000 GPD	\$279.50 Flat Fee + .50 State Surcharge = \$280.00
Commercial Systems ≥ 5,000 Gallons Per Day	\$1,499.50 Flat Fee + .50 State Surcharge = \$1,500.00
2. Sewer and Water Connection Inspection (together or separately)	\$124.50
3. Commercial and Multi-Family Sewer and Water Connection Inspection (together or separately)	\$80.00 base fee plus 2% of contracted work in dollars
Tank Replacement	\$249.50 Flat Fee
Mechanical –	
1. Single-Family residential:	
All new installations (includes gas piping)	\$100.00
Furnace Replacement (includes gas piping)	\$80.00
Gas Fireplace or other single gas appliance	\$80.00
Central Cooling or Ductwork	\$80.00
2. Commercial and Multi-Family	\$80.00 base fee plus 2% of contracted work value in dollars
Gas Piping and Air Test only	\$50.00

Sales/Fees (all taxable)	Fee
Signs and Billboards	
1. Permanent Business Signs regardless of size	\$40.00
2. Billboards up to 100 s.f. in area	\$200.00
Billboards over 100 s.f.	\$300.00
3. Temporary Portable Signs	\$15.00
4. Monument Signs	Based on valuation
Fire Prevention Permits	
1. Fire Permits	\$25 each to max. of \$150 per occupancy
2. Burning Permits	
a. recreational bonfire	\$5.00
b. permanent recreational fire ring	\$15.00
c. Disposal permit for trees, brush, grass, and other vegetative matter for the development and maintenance of land and rights of way.	\$0.50/cubic yard, \$100.00 minimum
d. Open burning permit as defined in Minnesota Rules relating to open burning.	\$25.00
3. Ventilation System Cleaning Permit	\$35.00
Hydrant, meter or valve damage deposit	\$1,000.00
Daily hydrant/meter rental fee	\$2.00

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER FIRST READING OF AN ORDINANCE AMENDING SECTION 1010 AND SECTION 515.40, Subd. 9 ADJUSTING DEVELOPMENT FEES FOR 2009

Meeting Date: November 13, 2007
Item Type: Regular
Contact: Jenelle Teppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED The Council is asked to consider the first reading to amend the City Code to adjust the fees and charges associated with development activities. This includes water and sanitary sewer connection fees, and fees associated with planning activities (such as rezoning, variance, conditional use permits, etc.).

SUMMARY Minnesota State Statutes 462.353 sets forth the requirements with respect to a municipality's authority to prescribe fees associated with planning activities.

While Statute 462 does not speak to building permit fees or water or sanitary sewer connection fees, the City Attorney's advice is to set forth the fees in the Code given the scope of development that is anticipated to take place over the next several years in the northwest area.

Two requirements found in 462 are that new fees must be adopted by January 1st for them to be in effect for the following year, and a public hearing must be held regarding the proposed fees. The public hearing has been set for November 26th.

Staff proposes changes to both Section 1010 – Fees, that address water and sanitary sewer connection fees, etc., and changes to Section 515.40, Subd 9, that address those fees associated with planning activities.

The proposed changes are outlined on the attached.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTIONS 1010.03, 1010.04, and 515.40, Subd. 9, OF THE
INVER GROVE HEIGHTS CITY CODE
RELATING TO FEES**

The City Council of Inver Grove Heights does hereby ordain as follows:

Section 1. Amendment. IGH City Code Section 1010 is hereby amended to read as follows:

1010.03. Water and Sanitary Sewer and Storm Water System Connection Fees. The connection fees for the water utility system and the sanitary sewer utility system and the storm water sewer utility system. Those fees are as follows:

Connection Fees for Water Utility System for Land Outside the Northwest Area.

Water Plat Connection Fee	\$920 \$950 multiplied by a density factor of 3.5 multiplied by Gross Acres
Water Building Permit Connection Unit Fee	\$620 \$640 per SAC Unit
Water Treatment Plant Fee	\$540 \$560 per SAC Unit

Water Core Connection Fee (based on water service size)

1 inch	\$1,280 \$1,325
1 ½ inch	\$2,875 \$2,975
2 inch	\$5,105 \$5,285
3 inch	\$11,480 \$11,880
4 inch	\$20,415 \$21,130
6 inch (or larger)	\$47,865 \$49,540

Connection Fees for Sanitary Sewer Utility System for Land Outside the Northwest Area.

Sanitary Sewer Plat Connection Fee	\$920 \$950 multiplied by a density factor of 3.5 multiplied by Gross Acres
MCES SAC Unit Fee	\$1,825 \$2,000 per SAC Unit
Sanitary Sewer Building Permit Connection	\$325 \$335 per SAC Unit
B-Line Special Connection Charge	\$865 \$895 per SAC Unit (applicable only to B-Line Area)

Sewer Core Connection Fee (based on building sewer service size)

4 inch	\$415 \$430
6 inch	\$700 \$725
8 inch	\$1,240 \$1,285
10 inch	\$1,940 \$2,010
12 inch	\$2,790 \$2,890

Connection Fees for Water Utility System for Northwest Area.
Fees Payable at Time of Plat(Northwest Area)

Water Plat Connection Fee

In the R-1 and R-2 Zoning Districts	\$765 \$800
In the R-3A Zoning District	\$765 \$800
In the R-3B Zoning District	\$765 \$800
In the R-3C Zoning District	\$765 \$800
In the B-1 and Office Park Zoning Districts	\$765 \$800
In the B-2, B-3 and B-4 Zoning Districts	\$765 \$800
In the I-1 and I-2 and Industrial - Office Park Zoning Districts	\$765 \$800
In the P-Institutional Zoning Districts	\$765 \$800

Fees Payable at Time of Building Permit (Northwest Area)

Water Building Permit Connection Unit Fee	\$2,120 \$2,215 per SAC Unit
Water Treatment Plant Fee	\$540 \$560 per SAC Unit

Water Core Connection Fee (based on water service size)

1 inch	\$1,280 \$1,325
1 ½ inch	\$2,875 \$2,975
2 inch	\$5,105 \$5,285
3 inch	\$11,480 \$11,880
4 inch	\$20,415 \$21,130
6 inch (or larger)	\$47,865 \$49,540

Connection Fees for Sanitary Sewer Utility System for Northwest Area
Fees Payable at Time of Plat(Northwest Area)

Sanitary Sewer Plat Connection Fee

In the R-1 and R-2 Zoning Districts	\$1,170 \$1,225
In the R-3A Zoning District	\$1,170 \$1,225
In the R-3B Zoning District	\$1,170 \$1,225
In the R-3C Zoning District	\$1,170 \$1,225
In the B-1 and Office Park Zoning Districts	\$1,170 \$1,225
In the B-2, B-3 and B-4 Zoning Districts	\$1,170 \$1,225
In the I-1 and I-2 and Industrial - Office Park Zoning Districts	\$1,170 \$1,225
In the P-Institutional Zoning Districts	\$1,170 \$1,225

Fees Payable at Time of Building Permit (Northwest Area)

MCES SAC Unit Fee	\$1,825 \$2,000 per SAC Unit
Sanitary Sewer Building Permit Connection	\$3,235 \$3,380 per SAC Unit

Sewer Core Connection Fee (based on building sewer service size)

4 inch	\$415 \$430
6 inch	\$700 \$725
8 inch	\$1,240 \$1,285
10 inch	\$1,940 \$2,010
12 inch	\$2,790 \$2,890

Connection Fees for Storm Water Sewer Utility System for Northwest Area

Storm Water Plat Connection Fee
Fees Payable at Time of Plat(Northwest Area)

In the R-1, R-2 and R-3A Zoning Districts	\$8,115 \$8,520
In the R-3B and R-3C Zoning District	\$8,305 \$8,720
In the B-1 and Office Park Zoning District	\$9,315 \$9,780
In the B-2, B-3 and B-4 Zoning Districts	\$9,060 \$9,515
In the I-1, I-2 and I-Office Park Zoning Districts	\$8,840 \$9,250
In the P-Institutional Zoning Districts	\$8,305 \$8,720
In the Mixed Use-Residential Zoning Districts	\$8,305 \$8,720
In the Mixed Use-Commercial Zoning Districts	\$8,840 \$9,250

Section 2. Amendment. IGH City Code Section 1010.04 is hereby amended to read as follows:

Sanitary Sewer and Water Trunk Assessments.

~~\$3,215~~ \$3,325 per acre for water trunk line area benefit

~~\$3,215~~ \$3,325 per acre for sanitary sewer trunk line area benefit

Section 3. Amendment. IGH City Code Section 515.40, Subd. 9 is hereby amended to read as follows:

TYPE OF LAND USE APPROVAL	BASE FEE	GIS FEE	ESCROW
Conditional Use Permit, single family residential	\$250		\$0
Conditional Use Permit, other	\$500		\$1,250
Conditional Use Permit, other – amendment	\$150		\$500
Comprehensive Plan Amendment	\$500	\$50	\$2,500
Comprehensive Plan Amendment - minor	\$200		\$250
Zoning Code Amendment	\$500		\$500
Zoning Code Amendment – minor	\$100		\$250
Rezoning	\$500	\$50	\$0
Variance - Residential	\$200		\$0
Variance - Commercial	\$200		
Planned Unit Development	\$1,000 + plat fees	varies	\$5,000
Planned Unit Development Amendment	\$250		\$1,000
Determination of Substantially Similar Use	\$200		\$200
Major Site Plan Review	\$500		\$1,000 \$1,500
Preliminary Plat	\$250/+ \$5 per lot		\$2,500 \$3,000
Final Plat – single family	\$350	\$25/lot	\$500
Final Plat - other	\$200	\$100/acre	\$2,500 \$3,000
Waiver of Plat	\$300	\$25	
Administrative Subdivision	\$100	\$25/lot	
Street Easement Vacation	\$150	\$50	
Street Dedication	\$150	\$50	
Wetland Conservation Act Certification	\$75		
Wetland Replacement Plan	\$200	\$100/acre	\$2,500
Northwest Area Sketch Plan Review	\$1,000		
Northwest Area Environmental Studies Fee	\$80/gross acre		

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this 8th day of December, 2008.

George Tourville, Mayor

AYES:

NAYS:

ATTEST:

Melissa Rheume, Deputy Clerk