



INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, APRIL 13, 2009
8150 BARBARA AVENUE
7:30 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATIONS:**
4. **CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Minutes – March 23, 2009 Regular Council Meeting _____
 - B. Resolution Approving Disbursements for Period Ending April 8, 2009 _____
 - C. Approve Temporary Easement Agreement between the City of South Saint Paul and the City of Inver Grove Heights allowing use of a portion of South Saint Paul Airport Land for City Project No. 2009-09D _____
 - D. Resolution Authorizing the City to Enter into Traffic Control Signal Agreement No. 94220R with Mn/DOT and Dakota County _____
 - E. Resolution Accepting Proposal from WSB and Associates, Inc. for 2009 NPDES Storm Water Permit Assistance Program _____
 - F. Approve Joint Powers Agreement relating to Edward Byrne Memorial Grant _____
 - G. Approve Contract with Dakota County for Sentence to Serve _____
 - H. Authorize Expenditure of Funds to Upgrade Fiber Module at Fire Station Three _____
 - I. Schedule Public Hearing _____
 - J. Personnel Actions _____
5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.
6. **PUBLIC HEARINGS:**

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

- A. QUALITY PROPANE, INC.;** Consider the following resolutions for property located on the east side of Clark Road:
- i) Resolution relating to a Conditional Use Permit to allow for a fuel storage (propane) tank facility and to allow outdoor storage of small tanks and related equipment. _____
 - ii) Resolution relating to a Variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural. _____
- B. CITY OF INVER GROVE HEIGHTS;** Consider Second Reading of an Ordinance Amendment to Sec. 510 (Subdivision Regulations) of the City Code adopting regulations related to street naming and addressing _____
- C. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Accepting the Proposal of Landmark Environmental to Prepare a Phase II Environmental Investigation for the Highway 52 Site _____

PUBLIC WORKS:

- D. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Receiving the Feasibility Report, Authorizing an Appraisal Analysis, Authorizing Preparation of Plans and Specifications, and Scheduling a Public Hearing for the 2009 Pavement Management Program, City Project No. 2008-09F, Salem Hills Farm Street Reconstruction/Mill and Overlay _____

ADMINISTRATION:

- E. CITY OF INVER GROVE HEIGHTS;** 2009 Budget Amendments _____

8. MAYOR AND COUNCIL COMMENTS

9. EXECUTIVE SESSION:

- A. Doffing Avenue Voluntary Acquisition Program**

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, MARCH 23, 2009 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, March 23, 2009, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Community Development Director Link, Parks & Recreation Director Carlson, Finance Director Lanoue and Deputy Clerk Rheaume.

3. PRESENTATIONS: None.

4. CONSENT AGENDA:

- A. Minutes of March 9, 2009 Regular Council Meeting
- B. **Resolution 09-39** Approving Disbursements for Period Ending March 18, 2009
- C. Pay Voucher No. 9 for City Project No. 2003-15, Northwest Area Trunk Utility Improvements
- D. **Resolution 09-40** Approving Individual Project Order No. 6B with Kimley-Horn and Associates, Inc. for City Project No. 2003-03, Southern Sanitary Sewer System, Construction Phase Services
- E. **Resolution 09-41** Approving Compromise Agreements with SRW Properties, LLC for the Dismissal of Assessment Appeal relating to City Project No. 2003-03
- F. **Resolution 09-42** Approve Compromise Agreements with Rodger & Sherryl Espeseth for the Dismissal of Assessment Appeal relating to City Project No. 2003-03
- G. Personnel Actions

Motion by Madden, second by Grannis, to approve the Consent Agenda.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:

Jim Huffman, 4237 Denton Way, informed the Council that Dakota County has offered to give the ornamental sign from the JAR Bridge to the City for placement in Heritage Village Park. He noted that the sign should be preserved because of its historical significance.

6. PUBLIC HEARINGS:

- A. **CITY OF INVER GROVE HEIGHTS;** Consider Resolution Ordering the Project, Approving Plans and Specifications, and Authorizing Advertisement for Bids for the 2009 Pavement Management Program, City Project No. 2009-09D, Urban Street Reconstruction Project (South Grove Area 4)

Beth Engum, Kimley-Horn & Associates, reviewed the street segments included in the project and explained the scope of work the project would entail. She stated that the streets in the proposed project area are 34-44 years old. She noted that Clayton Avenue East and 75th Street East are on the City's Municipal State Aid System and are being reconstructed to State Aid standards to make them eligible for approximately \$646,500 of State Aid funding. She added that Clayton Avenue East would be posted for no parking on one side of the street, while parking will be allowed on both sides of 75th Street East. She provided an overview of the proposed street widths.

Councilmember Klein questioned if 77th Street would have parking on both sides of the street.

Ms. Engum responded that if parking is currently allowed on both sides of the street that status will be maintained. She explained that the improvements include the installation of a piped outlet from the stormwater pond located on City property west of Clayton Avenue East and north of 78th Street East. She noted that no pond outlet currently exists. She stated that City staff is currently working with Independent School District 199 to obtain permanent and temporary drainage and utility easements for the pipe on the

former South Grove Elementary School property. She noted that there is some flexibility in the construction documents so that the outlet could be removed from the project if the Council decides not to construct it at this time or if the necessary easements cannot be obtained.

Ms. Engum stated that the project is proposed to be funded from the Pavement Management Fund, Municipal State Aid, Water Connection Fund and through special assessment to benefitting properties. She explained that the preliminary special assessment calculations assume a 30% City contribution for the street reconstruction costs. She noted that the storm sewer improvements would be assessed based on the area of each parcel that drains to the storm sewer system within the project area. She stated that the total project cost is \$3,833,100 and there are 544 properties proposed to be assessed a total of \$2,226,420. She stated that the estimated assessment for street reconstruction is \$6,602.42 per single family residential parcel and when the assessment for drainage is added the total assessment increases to approximately \$8,000 to \$10,000 per parcel. She noted that a benefit analysis appraisal report was completed by Metzen Appraisals and it was found that on average an assessment amount of \$4,000 per single family residential parcel and \$2,000 per townhome parcel could be sustained in this area of the South Grove neighborhood.

Ms. Engum presented the proposed project schedule with an estimated completion date in October of 2009.

Dan Greising, 3753 77th St. E., questioned if his property would be included in this project or the project scheduled for 2010 and asked for clarification regarding the two assessment amounts that were mentioned.

Mayor Tourville responded that a member of staff could help determine which project his parcel is included in and explained that after doing market appraisals of properties in the area it was determined that a \$4,000 assessment per single-family residential parcel could be sustained.

Mr. Greising questioned where the sewer would go once it gets past the school property, how the assessments would work for parcels that are included in both the 2009 and 2010 projects, what the cost of driveway replacement would be to the property owner, and whether or not there was a tree removal plan.

Mayor Tourville responded that assessment questions should be addressed on a per parcel basis because it is based on drainage area. He explained that driveways are replaced "like-for-like" at no additional cost to the property owner.

Mr. Thureen explained that they try to minimize the number of trees that are removed as part of the project.

Ms. Engum responded to the question regarding storm sewer and explained that if the pipe was installed it would travel to the East on the South side of the school district property and would tie into an existing structure.

Kay Lehto, 7601 Carmen Ave. E., asked why work needed to be done on Carmen Avenue and 76th Street and questioned if there was something wrong with the existing sewer.

Mr. Thureen explained that the streets are inspected on a three year cycle to rate their condition. He stated that age of the street factors into the rating. He noted that the overall rating for the area was well into the rating range that warrants reconstruction. He added that they are taking advantage of the street reconstruction to minimize the cost of utility improvements by doing the improvements at the same time.

Ms. Lehto stated that the street she lives on is not in bad condition and does not think it is necessary to tear up the street. She asked that this area be looked at on a street-by-street basis.

Mayor Tourville explained that the City needs to look at improvements to areas because assessments would be too high if individual streets were chosen.

Councilmember Klein asked if the curbs in the area were evaluated.

Mr. Thureen responded that spot replacement of curbs in the area would be more expensive than the cost to replace all of the curbs.

Mark Jacobs, 3515 78th St. E., stated that he hopes the assessment cap is considered. He expressed concerns regarding the proposed decrease in the street width of 78th Street. He suggested keeping it at 40 feet.

Councilmember Klein asked if they would be adding any parking.

Mr. Thureen stated that the option is being considered as a potential add-on to the project. He explained that 38 feet is the minimum requirement on a state aid street to have parking on both sides.

Mayor Tourville agreed that the current width of 40 feet should be maintained because it is already a tight fit when cars are parked on both sides of the street.

Jim Kennedy, 3367 77th St. E., asked how much they will have to dig into the yards to replace the curbs. He stated that there are no drainage problems on his street.

Mr. Thureen responded that on a standard lot it is about 6 feet back from the curb.

Emie Tunell, 3362 76th St. E., stated that she has never seen the drain overflow and does not think a storm sewer is necessary

Joe, 7935 Conroy, stated that half his yard drains forward and half drains back and asked about the assessment.

Mr. Thureen responded that the storm sewer improvements are assessed on a square foot basis.

Dan Greising, stated he is 100% in favor of continuing the plan that was started years ago for road improvements.

Councilmember Klein stated he would like to remove the outlet pipe from the bid to see what happens with the school district property.

Councilmember Piekarski Krech suggested bidding the entire project to see what the actual cost is. She stated if the cost is too high they can always remove the outlet pipe from the project.

Councilmember Madden agreed that the whole project should be bid to see what the actual cost would be.

Motion by Piekarski Krech, second by Madden, to close the public hearing

Ayes: 5

Nays: 0 Motion carried.

Motion by Madden, second by Grannis, to approve Resolution 09-43 Ordering the Project, Approving Plans and Specifications, and Authorizing Advertisement for Bids for the 2009 Pavement Management Program, City Project No. 2009-09D, Urban Street Reconstruction Project (South Grove Area 4)

Ayes: 5

Nays: 0 Motion carried.

B. CITY OF INVER GROVE HEIGHTS; Consider Resolution Ordering City Project No. 2008-11, Southern Sanitary Sewer System, East Segment Improvements

Ms. Engum explained that on February 26, 2009 bids from 19 contractors were opened for the southern segment and on February 27, 2009 bids from 9 contractors were opened by Mn/DOT for the northern segment which is planned to be constructed with the Mn/DOT frontage road project. She reviewed the parcels proposed to be assessed as part of the project. She explained that Swift Transportation does not see the benefit to their parcel because of the septic system that was recently installed.

Ms. Engum explained that the cost for the northern segment of the project is \$124,000 and the cost for the southern segment is \$492,800. She stated that the cost for the 111th Street lateral for the I-State parcel is \$53,000 and the easement costs are \$30,000. She reviewed the proposed financing for the project and stated that \$389,300 is proposed to be assessed for the improvements associated with the southern segment and the remaining costs are proposed to be funded from the City sewer connection fund. She

explained that the proposed area assessment is \$3,215 per acre and the proposed lateral assessment is \$2,550 per acre. She stated that the improvements included in the northern segment are proposed to be funded via the City sewer connection fund.

Ms. Engum stated that the proposed schedule would have construction on the northern section beginning in April, and construction of the southern section would be delayed until August to allow for the Mn/DOT portion of the sewer to be installed.

Mr. Thureen stated they did receive a letter from Swift Transportation objecting to the proposed assessment.

Motion by Madden, second by Klein, to accept letter of objection to proposed assessment from Swift Transportation

Ayes: 5

Nays: 0 Motion carried.

Gary Weinberger, Swift Transportation, stated when they bought the property they were told that this project would be many years away. He explained that there would be no benefit to the property as a brand new septic system was installed. He stated that they would have to pay the assessment plus the cost to remove the septic system. He explained that Swift would like to work something out with the City because he understands that the project would provide a great benefit to the other property owners.

Mayor Tourville responded that Mn/DOT moved the project up 4-6 years because of traffic safety issues along that corridor.

Roger Carlson expressed support for the project. He stated that it is important to time the project with that of the frontage road. He noted that the businesses did what they could to keep the costs down. He stated that he hopes something can be worked out with Swift so the project can move forward.

Dave Olson, 116650 Courthouse Blvd., stated that he also supports the project.

Rob Loftus, representing Inver Grove Real Estate Holdings, stated that the cost of operating their current septic system is extensive and they are definitely supportive of the project and are prepared to accept the assessment.

Motion by Piekarski Krech, second by Klein, to close the public hearing

Ayes: 5

Nays: 0 Motion carried.

Motion by Klein, second by Piekarski Krech to approve Resolution 09-44 Ordering City Project No. 2008-11, Southern Sanitary Sewer System, East Segment Improvements

Ayes: 5

Nays: 0 Motion carried.

The City Council recessed for five minutes.

Mr. Lynch added item J. calling for a public hearing potential for tax abatement at the April 27th meeting.

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

- A. CITY OF INVER GROVE HEIGHTS;** Consider the First Reading of an Ordinance Amendment to Section 510 (Subdivision Regulations) of the City Code adopting regulations related to street naming and addressing

Mr. Hunting explained that on February 9, 2009 Council approved a resolution that adopted the Dakota County Uniform Street Naming and Addressing Manual as the system to follow when the City takes over street naming and addressing responsibilities. He stated that a condition of that resolution was that an ordinance be drafted to formally adopt the manual. He added that Planning staff and the City Attorney

drafted an ordinance amendment which states that the City shall be responsible for naming streets and assigning street addresses utilizing the county manual. He noted that staff recommended that all private streets follow the same naming standards to keep all street naming in the City uniform. He stated that for clarification purposes, the ordinance restates that signs for public streets are to be green and signs for private streets are to be brown. He added that address number requirements, taken from the state fire code, are also recited in the ordinance. He noted that an official address map would also be adopted.

Councilmember Klein expressed concern regarding a number of homes that do not have the address displayed so it is visible from the street.

Mr. Hunting responded that problems would be have to be reviewed through inspections and the Fire Marshall could enforce the state fire code if there are on-going issues.

Mr. Lynch noted that staff is typically made aware of such issues via citizen complaints, and clarified that the City does not currently have a proactive enforcement process in place.

Mayor Tourville suggested that staff put an article in an issue of “Insights” to remind citizens of the address requirements outlined in the state fire code.

Motion by Klein, second by Madden, to approve the First Reading of an Ordinance Amending Section 510 (Subdivision Regulations) of the City Code adopting regulations related to street naming and addressing

Ayes: 5

Nays: 0 Motion carried.

B. CITY OF INVER GROVE HEIGHTS; Consider Resolution Approving an Agreement between Dakota County, Eagan and Inver Grove Heights for a Regional Roadway System Visioning Study

Mr. Link explained that in the Fall of 2007, Dakota County, Eagan and Inver Grove Heights completed a County Travel Demand Study for Inver Grove Heights’ Northwest Area and Eagan’s Northeast Area. He stated that in response to requests from two cities, Dakota County has suggested a follow-up study that would be more detailed in an effort to generate support from both Mn/DOT and the Metropolitan Council. He explained that the study would address future transportation needs, with the major issues being whether there is a regional need for an interchange at I-494 at or near Argenta Trail and the design of the interchange at Highway 55 and Argenta Trail. He stated that the project would be completed by the end of the year and the majority of the study would involve technical analysis of different scenarios, including traffic modeling. He explained that the total cost of the study would be \$215,700 and 1/3 of that cost would be funded by Mn/DOT and 1/3 by Dakota County, with the remaining cost being split between Eagan and Inver Grove Heights. He stated that the total cost to the City would be \$36,000 and staff has proposed fund the City’s portion via the Closed Bond Fund.

Councilmember Klein commented on Mn/DOT’s previous lack of support for an interchange at I-494 and Argenta Trail and questioned if the City should spend more money on something that may never get approved.

Mr. Link responded that Mn/DOT recognized the regional needs after the study in 2007 and supports the “visioning study” as a means to move forward in the process to address those needs.

Councilmember Piekarski Krech questioned what information the proposed study would provide that previous studies did not.

Mr. Link responded that the study would provide a more detailed technical analysis.

Councilmember Piekarski Krech commented that a lot of money has already been spent on previous studies and she would like more of a guarantee that this will be the final study, that the City won’t be asked to spend additional money and that comprehensive results will be obtained.

Mr. Link stated that the study will build on the analysis done in 2007 and noted that in the long run it could lead to more state funding. He suggested that the Council could limit the amount to be spent on the study to \$36,000.

Councilmember Klein commented that he feels the study is a benefit to the City because support is needed from the Metropolitan Council and the state if anything is ever going to get done.

Motion by Piekarski Krech, second by Klein, to adopt Resolution 09-45 Approving an Agreement between Dakota County, Eagan and Inver Grove Heights for a Regional Roadway System Visioning Study in an amount not to exceed \$36,000

Ayes: 5

Nays: 0 Motion carried.

PUBLIC WORKS:

C. CITY OF INVER GROVE HEIGHTS; Consider Resolution Approving the Conveyance and Waiver Agreements, Quit Claim Deeds and Easement Agreements with the Affected Landowners Voluntarily Conveying the T.H. 52 Direct Access Rights to and from Private Briggs Drive and Public Clark Road to the City relating to City Project No. 2007-17

Mr. Kuntz explained that the State always hoped that Clark Road would be further extended. He said the State has placed a cooperative agreement to fund that portion of Clark Road leaving a sum of about \$485,000 to be funded by the city. He noted that item F. would actually order the project. Mr. Kuntz stated the total project cost is estimated to be \$1.34 million dollars. He said this is all the property rights and have not been acquired. The project would be built this year if approved.

Councilmember Grannis asked about the extension to Courthouse Boulevard up to the north.

Mr. Thureen said Mn/DOT still has segments for the west frontage road.

Councilmember Klein asked if the comprehensive plan document shows this.

Mr. Thureen said yes.

Motion by Klein, second by Madden, to approve

Ayes: 5

Nays: 0 Motion carried.

D. CITY OF INVER GROVE HEIGHTS; Resolution Approving the Joint Powers Agreement between Dakota County Soil and Water Conservation District for Technical Services on the Raingarden Project included in City Project No. 2009-09D

Mr. Thureen explained that City Engineering staff is requesting assistance from the Dakota County Soil and Water Conservation District to perform inspections on the construction of raingardens and to host neighborhood planting events to properly train the citizens on planting and caring for the raingardens. He stated that Dakota County runs the Blue Thumb Program for planting neighborhood raingardens and has staff that is well trained on the proper construction, installation, planting and care needed for a successful raingarden initiative. He noted that there are currently fourteen raingardens within the 2009 South Grove Street Reconstruction Area 4 project. He stated that the cost would be an amount not to exceed \$5,280.

Motion by Piekarski Krech, second by Klein, to adopt Resolution No. 09-47 approving the Joint Powers Agreement between Dakota County Soil and Water Conservation District for Technical Services on the Raingarden Project included in City Project No. 2009-09D

Ayes: 5

Nays: 0 Motion carried.

E. CITY OF INVER GROVE HEIGHTS; Consider Resolutions Calling for Hearing on Proposed Assessments and Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments for City Project No. 2008-11, Southern Sanitary Sewer System, East Segment Improvements

Mr. Thureen explained that the schedule for the project calls for an assessment hearing to be held prior to considering award of a contract to allow the Council to know if any appeals are filed concerning the proposed assessment and have a better understanding the City's financial exposure to additional project costs. He stated that staff will calculate assessments using the bid prices, a construction contingency, standard feasibility study overhead rates and an updated estimate of easement costs.

Motion by Piekarski Krech, second by Grannis, to approve Resolution No. 09-48 Calling for Hearing on Proposed Assessments and Resolution No. 09-49 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments for City Project No. 2008-11, Southern Sanitary Sewer System, East Segment Improvements

Ayes: 5

Nays: 0 Motion carried.

F. CITY OF INVER GROVE HEIGHTS; Consider Resolution Ordering City Project No. 2007-17, Clark Road Extension from T.H. 52 to Briggs Drive

Mr. Thureen explained that the project extends Clark Road from the current Clark Rd. and T.H. 52 intersection north terminating in a cul-de-sac at the current intersection of Briggs Drive and T.H. 52. He stated that the closure of the intersections at Clark Rd. and T.H. 52 and Briggs Drive and T.H. 52 will be accomplished by this project. He explained that the total project cost is \$1,074,200 and is proposed to be financed through Mn/DOT Cooperative Agreement Funding as well as other City funds. He added that the City was approved for \$594,000 in Mn/DOT Cooperative Agreement Funds to construct the roadway and drainage improvements and the estimated City project cost of \$480,200 is proposed to be funded from the City's Capital Improvement Revolving Fund or the Closed Bond Fund. He noted that no special assessments are planned for the financing of the project.

Motion by Madden, second by Piekarski Krech, to approve Resolution No. 09-50 Ordering City Project No. 2007-17, Clark Road Extension from T.H. 52 to Briggs Drive

Ayes: 5

Nays: 0 Motion carried.

ADMINISTRATION:

G. CITY OF INVER GROVE HEIGHTS; Approve Revised Additional Services Compensation

Ms. Teppen stated that BKV Group revised their request for compensation for additional services. She explained that the revisions include a reduction or removal of Construction Phase Administration charges to the various alternates with the exception of the basement storage alternate. She reviewed that the City entered into a contract with BKV for architectural services associated with the proposed public safety addition/city hall renovation project and there were items outside of that contract that the City Council asked BKV to add during the design development phase. She explained that the City received a credit of \$13,774 for items that were included in the original contract and subsequently removed by the Council during design development. She noted that the invoice was reviewed and approved by the owner's representative team from Krech, O'Brien & Mueller.

Motion by Madden, seconded by Piekarski Krech, to approve the revised additional services compensation.

Mayor Tourville asked for clarification regarding the construction phase charges.

Ms. Teppen responded that each of the alternates that were added by the Council have a corresponding cost for the design development phase and the construction phase. She stated that BKV agreed to reduce the construction phase costs associated with three of the alternates.

Bill Baxley, BKV Group, clarified that the City would only be invoiced for the work they complete.

Mayor Tourville further clarified that the City would not be invoiced for "construction phase" costs if the project was not ordered.

Mr. Baxley confirmed that if the project was not ordered the City would not be invoiced for construction phase costs.

Councilmember Piekarski Krech questioned how the total of \$21,004 was reached because the individual line items on the invoice did not seem to add up to that total.

Mayor Tourville clarified that the revised total of \$21,004 is not going to be invoiced and BKV will only invoice the City for the work they have completed to date.

Mr. Baxley responded that the costs associated with the construction phase would not be invoiced unless they are completed, and they were only provided in the contract revision so that staff and the Council would have a better understanding of what the costs associated with each item would be if the project was to move forward into the construction phase.

Mr. Lynch explained that at the March 9th meeting BKV proposed to revise the contract for an additional compensation of \$27,464. He stated that this the amount reflected a charge of \$41, 238 for alternates that were added by the Council, minus a credit of \$13,774 for alternates that were removed by the Council. He explained that staff worked with BKV to revise the compensation request and the charge for the additional alternates was reduced to \$38,878 and BKV also agreed to make a contribution of \$4,100 to the City. He stated that \$38,878 minus the credit of \$13,774 and the contribution from BKV of \$4,100 brings the total of the revised compensation request to \$21,004. He noted that this reflects what the cost for the additional services would be through project completion. He stated that staff could further break down the numbers to provide the Council with the cost of the additional alternates through design phase and the cost of the additional alternates if the project proceeded into the construction phase.

Ayes: 5

Nays: 0 Motion carried.

H. CITY OF INVER GROVE HEIGHTS; Approve Additional Services - City Council Chambers

Ms. Teppen explained that the Council directed BKV Group to include alterations to the exiting of the City Council Chambers and the design fees associated with that request are \$5,975.

Councilmember Grannis stated that he would vote against approval of this item because he feels that an additional exit from the Council Chambers should be added to the design.

Motion by Madden, seconded by Piekarski Krech, to approve the additional design fees for the City Council Chambers.

Ayes: 4

Nays: 1 (Grannis) Motion carried.

I. C I T Y OF INVER GROVE HEIGHTS; Consider 2009 Budget Amendment

Mr. Lynch explained that the Council is being asked to consider a recommendation to help the City deal with a potential building permit revenue loss in 2009 of \$275,000 and the cut of the City's 2009 Market Value Homestead Credit in the amount of \$518,841. He stated that staff previously planned to offset the loss of \$500,000 of the Market Value Homestead Credit cut in the 2009 budget through transfers to the General Fund. He noted that there is a remaining \$18,841 that would still need to be dealt with. He stated that staff recommends the reductions as proposed to cover the remaining Market Value Homestead Credit loss, the loss of Building Permit Revenue and to allow for revenue shortfalls that may come from tax collections or investment losses.

Councilmember Klein asked if the engineering intern positions were paid and if the students who participated received credit for their position.

Mr. Thureen responded that the internships are paid and the students do not receive credit from their educational institutions. He stated staff is looking into offering unpaid internships for interested students.

Councilmember Piekarski Krech suggested that inspectors be used to help deal with an increasing number of code compliance issues. She stated that the number of foreclosed properties and nuisances are increasing and inspectors could be used for abatement of nuisances rather than go out for extra services.

Mr. Lynch responded that the City is able to assess the costs to the property if abatement work is done on a contract basis and by the costs associated with having an employee do the work on an hourly basis are equal to, if not more than the cost of contracting for the service.

Councilmember Klein stated that he agrees with the majority of the proposed reductions, but would like to have further discussion regarding several of the items.

Mayor Tourville asked for clarification regarding the housing study.

Mr. Lynch stated that staff originally planned to complete a housing study in 2009 and 2010. He stated that the proposal is to postpone that study until 2010.

Councilmember Klein stated that he would like more discussion and information on the reduction of the inspections support position, building inspector and reducing the cost to the Parks department and the VMCC through the combination of positions.

Mayor Tourville stated that he would like to find out what services would be associated with the elimination in the seasonal and part time support positions in the

Mr. Lynch stated that \$10,500 is associated with the reduction of part-time clerical support for the Parks Superintendent and the remaining \$13,500 is seasonal and would only affect the summer time activity. He explained that the proposed combination of positions is an attempt to save money from an operational standpoint at the VMCC and to shift costs away from the General Fund.

Councilmember Grannis stated that the reduction of one inspector position is warranted due to the decline in building activity.

Councilmember Madden agreed that the reduction of one inspector should be left in the amendment.

Motion by Klein, seconded by Grannis, to approve the 2009 Budget Amendment as proposed with the exception of the reduction to the inspections support position and the combination of positions in the VMCC and Parks department.

Ayes: 4

Nays: 1 (Piekarski Krech) Motion carried.

J. CITY OF INVER GROVE HEIGHTS; Schedule Public Hearing

Mr. Lynch stated that a public hearing to consider the A&W Tax Abatement issue needed to be scheduled for April 27, 2009.

Motion by Klein, seconded by Piekarski Krech, to set the public hearing date on tax abatement for April 27th.

Ayes: 5

Nays: 0 Motion carried.

Motion by Klein, seconded by Grannis, to notice the Town Hall meetings on the March 30th, March 31st, and April 14th as Special Council Meetings.

Ayes: 5

Nays: 0 Motion carried.

8. MAYOR AND COUNCIL COMMENTS:

Councilmember Klein asked for an update on the roads in the Rottlund development.

Mr. Thureen responded that staff was preparing information for discussion with the Council at the April 13th

work session.

Councilmember Klein recommended starting negotiations with the various neighborhood associations to expedite the process.

9. ADJOURN: Motion by Madden, second by Piekarski Krech, to adjourn. The meeting was adjourned by a unanimous vote at 10:47 p.m.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: April 13, 2009
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of March 19, 2009 to April 8, 2009.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending April 8, 2009. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$106,358.33
Debt Service & Capital Projects	567,896.79
Enterprise & Internal Service	270,220.29
Escrows	<u>5,867.83</u>
Grand Total for All Funds	<u><u>\$950,343.24</u></u>

If you have any questions about any of the disbursements on the list, please call Cathy Shea at 651-450-2521 or Vickie Gray, Accounting Technician at 651-450-2515.

Attached to this summary for your action is a resolution approving the disbursements for the period March 19, 2009 to April 8, 2009, and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING April 8, 2009**

WHEREAS, a list of disbursements for the period ending April 8, 2009 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$ 106,358.33
Debt Service & Capital Projects	567,896.79
Enterprise & Internal Service	270,220.29
Escrows	<u>5,867.83</u>
 Grand Total for All Funds	 <u>\$ 950,343.24</u>

Adopted by the City Council of Inver Grove Heights this 13th day of April, 2009.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/20/2009	93384	SENSIBLE LAND USE COALI	attende; tom link	101-3000-419.50-80		3/2009 * Total	48.00 48.00
03/23/2009	93386	TEQUILA MEXICAN RESTAUR	city of inver grove hgts	101-1000-413.50-75		3/2009 * Total	65.07 65.07
03/25/2009	93388	ACE PAINT & HARDWARE	cust 1126	101-6000-451.40-47		3/2009 * Total	14.36 14.36
03/25/2009	93390	ADMINISTRATION RESOURCE	cust id city of inver cust id city of inver	101-1100-413.30-55 101-2000-415.30-55 101-3300-419.30-55 101-4000-421.30-55 101-5000-441.30-55 101-5100-442.30-55		3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 * Total	1.80 1.77 .60 5.40 .60 2.40 12.77
03/25/2009	93391	ADVANCED GRAPHIX, INC.	inver grove hgts fd	101-4200-423.30-70		3/2009 * Total	1,070.00 1,070.00
03/25/2009	93392	AFSCME COUNCIL 5	city of inver grove hgts	101-0000-203.10-00		3/2009 * Total	952.85 952.85
03/25/2009	93393	AMAZING GRACE LUTHERN C	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93397	AVCAM	member; corey thomas	101-4000-421.50-70		3/2009 * Total	20.00 20.00
03/25/2009	93399	BETHESDA LUTHERAN CHURC	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93404	CITY OF SAINT PAUL	inver grove hgts pd	101-4000-421.40-42		3/2009 * Total	233.90 233.90
03/25/2009	93406	CRAWFORD DOOR SALES OF	cust 4373	101-4200-423.40-40		3/2009 * Total	252.50 252.50
03/25/2009	93410	DAKOTA ELECTRIC ASSN	acct 4430542	101-5400-445.40-20		3/2009 * Total	32.73 32.73
03/25/2009	93411	DAKOTA ELECTRIC ASSN	acct 1093947	101-5400-445.40-20		3/2009 * Total	1,004.34 1,004.34
03/25/2009	93415	EMANUEL LUTHERAN	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93419	FRAMING PLACE & GALLERY	city of inver grove hgts	101-6000-451.50-30		3/2009 * Total	29.89 29.89
03/25/2009	93420	G & K SERVICES	acct 7494701 streets acct 7494701 streets	101-5200-443.60-45 101-6000-451.60-45		3/2009 3/2009	104.41 54.47

CHECK DATE	CHECK NUMBER	CHECK VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93420	G & K SERVICES	acct 7494701 acct 7494701	101-5200-443.60-45 101-6000-451.60-45		3/2009 3/2009 * Total	58.55 109.56 326.99
03/25/2009	93422	GOOD SHEPHERD LUTHERAN	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93432	INVER HILLS ASSEMBLY OF	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93435	LANOUE, ANN	mileage - mn gfoa meeting fee - mn gfoa meeting binders-budget books	101-2000-415.50-65 101-2000-415.50-75 101-2000-415.60-65		3/2009 3/2009 3/2009 * Total	20.24 20.00 17.91 58.15
03/25/2009	93437	MAIN STREET DESIGNS, IN	city of inver grove hgts	101-6000-451.40-47		3/2009 * Total	1,309.95 1,309.95
03/25/2009	93440	MN LAW ENFORCEMENT EXP	city of inver grove hgts	101-4000-421.70-60		3/2009 * Total	500.00 500.00
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hgts inver grove hgts	101-0000-203.09-00 101-1100-413.20-62 101-2000-415.20-62 101-3000-419.20-62 101-3200-419.20-62 101-3300-419.20-62 101-4000-421.20-62 101-4200-423.20-62 101-5000-441.20-62 101-5100-442.20-62 101-5200-443.20-62 101-6000-451.20-62		3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 * Total	1,988.83 76.23 93.02 29.24 40.34 69.03 489.49 38.68 22.67 101.37 74.41 91.93 3,115.24
03/25/2009	93447	MRPA	m. borgwardt/b. swoboda	101-6000-451.50-80		3/2009 * Total	200.00 200.00
03/25/2009	93449	NEXTEL COMMUNICATIONS	acct 266948529	101-4000-421.50-20		3/2009 * Total	837.70 837.70
03/25/2009	93450	NEXTEL COMMUNICATIONS	acct 487383319	101-6000-451.50-20		3/2009 * Total	281.56 281.56
03/25/2009	93457	PETTY CASH	BLDG OFFICAL MT CHIEFS MEETING MN APA MEETING MN GFOA MEETING mn apa meeting pavement conference	101-3300-419.50-80 101-4000-421.50-70 101-3200-419.50-80 101-2000-415.50-75 101-3200-419.50-80 101-5200-443.50-80		3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 * Total	24.00 26.03 10.00 20.00 11.00 12.00 103.03
03/25/2009	93459	QWEST	acct 6121258143	101-4000-421.50-20		3/2009	4.70

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93463	RHEAUME, MELISSA	mileage/parking mcfoa con hotel - mcfoa conf	101-1100-413.50-65 101-1100-413.50-75		* Total	4.70
03/25/2009	93464	RIVER HEIGHTS VINEYARD	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	100.49 227.74 328.23
03/25/2009	93465	SAINT PATRICK'S CATHOLI	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93466	SHEA, CATHY	fee- mngfoa meeting	101-2000-415.50-75		3/2009 * Total	20.00 20.00
03/25/2009	93468	SOUTHSIDE BAPTIST CHURC	city of inver grove hgts	101-1200-414.30-70		3/2009 * Total	200.00 200.00
03/25/2009	93470	SPRINT	acct 166309819	101-4000-421.50-20		3/2009 * Total	538.25 538.25
03/25/2009	93473	TAHMOORESSI, FEREDOON	2008 soc.security overpmt	101-0000-203.04-00		3/2009 * Total	252.00 252.00
03/25/2009	93474	TDS METROCOCM	acct 6515540132 acct 6515540132 acct 6515540132	101-4000-421.50-20 101-4200-423.50-20 101-6000-451.50-20		3/2009 3/2009 3/2009 * Total	129.82 183.09 44.12 357.03
03/25/2009	93475	TEPPEN, JENELLE	cookies - council session	101-1000-413.50-75		3/2009 * Total	9.98 9.98
03/25/2009	93476	TIMESAVER OFF SITE SECR	city of inver grove hgts	101-1100-413.30-70		3/2009 * Total	141.00 141.00
03/25/2009	93482	U OF M - CCE REGISTRATI	attendee; brian swoboda	101-6000-451.50-80		3/2009 * Total	165.00 165.00
03/25/2009	93483	UNITED WAY	city of inver grove	101-0000-203.13-00		3/2009 * Total	188.00 188.00
03/25/2009	93487	WHAT WORKS INC	city of inver grove hgts	101-1100-413.30-70		3/2009 * Total	2,400.00 2,400.00
03/25/2009	93490	XCEL ENERGY	acct 5147791673 acct 5147791673	101-6000-451.40-10 101-6000-451.40-20		3/2009 3/2009 * Total	936.08 1,173.78 2,109.86
04/01/2009	93493	AGGREGATE INDUSTRIES	acct 501708	101-5200-443.60-16		3/2009 * Total	156.52 156.52
04/01/2009	93495	ASPEN MILLS	CUST ID 550771	101-4200-423.60-45		4/2009 * Total	159.46 159.46

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/01/2009	93497	BROTHER MOBILE SOLUTION	acct 1627	101-4000-421.60-65		4/2009 * Total	201.04 201.04
04/01/2009	93504	COPY RIGHT	city of inver grove hgts city of inver grove hgts	101-4000-421.50-30 101-4000-421.50-30		4/2009 * Total	273.11 72.33 345.44
04/01/2009	93508	EMMERICH, JENNIFER	uli session - fee	101-3200-419.50-80		3/2009 * Total	25.00 25.00
04/01/2009	93510	FERRELLGAS	acct 7754787	101-5200-443.60-16		3/2009 * Total	68.77 68.77
04/01/2009	93512	GADIENT, CATHERINE	photo mount spray	101-5000-441.60-10		3/2009 * Total	33.98 33.98
04/01/2009	93517	HOME DEPOT CREDIT SERVI	ACCT 6035322502554813 ACCT 6035322502554813 ACCT 6035322502554813	101-4200-423.40-40 101-4200-423.40-42 101-4200-423.60-40		4/2009 4/2009 4/2009 * Total	39.75 18.98 73.66 132.39
04/01/2009	93518	HOME DEPOT CREDIT SERVI	ACCT 6035322502554813	101-4200-423.60-11		4/2009 * Total	19.22 19.22
04/01/2009	93519	ICC	MEMBER 5310235	101-4200-423.50-70		4/2009 * Total	100.00 100.00
04/01/2009	93520	IKON OFFICE SOLUTIONS	cust 1452531017392	101-6000-451.40-65		4/2009 * Total	29.18 29.18
04/01/2009	93521	INVER GROVE FORD	acct 94917	101-4000-421.70-30		4/2009 * Total	266.88 266.88
04/01/2009	93523	KEN VRAA CONSULTING LLC	CITY OF INVER GROVE HGTS	101-6000-451.30-70		4/2009 * Total	450.00 450.00
04/01/2009	93524	KERN, DEWENTER, VIERE,	city of inver grove hgts	101-2000-415.30-10		4/2009 * Total	13,315.00 13,315.00
04/01/2009	93528	LAVALLEY, ANNETTE	WORK UNIFORMS - CLEANED	101-4000-421.60-45		4/2009 * Total	11.83 11.83
04/01/2009	93532	METROPOLITAN AREA MANAG	member; joe lynch 130	101-1100-413.50-70		3/2009 * Total	45.00 45.00
04/01/2009	93533	MIDWEST CHILDREN'S RESO	city of inver grove hgts	101-4000-421.30-70		4/2009 * Total	31.95 31.95
04/01/2009	93534	MN CONWAY FIRE & SAFETY	CUST ID 1307	101-4200-423.40-42		4/2009 * Total	91.94 91.94
04/01/2009	93536	MN NCPERS LIFE INSURANC	city of inver grove hgts	101-0000-203.16-00		4/2009 * Total	336.00 336.00

Prepared: 04/08/2009, 12:43:28
 Program: GM179L
 Bank: 00 City of Inver Grove Heights

City of Inver Grove Heights
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/01/2009	93537	NEXTEL COMMUNICATIONS	ACCT 266183728	101-4200-423.50-20		4/2009 * Total	385.70 385.70
04/01/2009	93538	NEXTEL COMMUNICATIONS	ACCT 573073317	101-1100-413.50-20		4/2009 * Total	196.01 196.01
04/01/2009	93542	PRECISION DATA SYSTEMS	A/P CHECKS	101-2000-415.50-30		4/2009 * Total	710.50 710.50
04/01/2009	93546	SENSIBLE LAND USE COALI	LINK/HUNTING/BOTTEN	101-3000-419.50-80		4/2009 * Total	38.00 76.00 114.00
04/01/2009	93548	STEENBERG, LUKE	LOCKS/KITS FOR FILES CABN	101-4200-423.60-65		4/2009 * Total	37.62 37.62
04/01/2009	93549	STRATEGIC INSIGHTS CO	CITY OF INVER GROVE HGTS	101-5100-442.40-44		4/2009 * Total	718.88 718.88
04/01/2009	93551	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	101-5200-443.60-16		3/2009 * Total	92.84 92.84
04/01/2009	93553	USA MOBILITY WIRELESS I	ACCT 61192662 POLICE	101-4000-421.50-20		4/2009 * Total	14.48 14.48
04/01/2009	93559	ZOYA, KENT	COMPUTER MOUSE	101-4200-423.60-65		4/2009 * Total	17.07 17.07
04/06/2009	93561	OLD WORLD PIZZA	city of inver grove hgts	101-1000-413.50-75		4/2009 * Total	97.00 97.00
04/08/2009	93564	ACE PAINT & HARDWARE	acct 1126	101-4200-423.40-40		4/2009	23.28
			cust 1126	101-6000-451.40-40		4/2009	10.41
			acct 1126	101-4200-423.60-65		4/2009	7.73
			acct 1126	101-4200-423.60-65		4/2009	62.52
			acct 1126	101-4200-423.60-65		4/2009	47.56
			acct 1126	101-5200-443.60-16		4/2009	62.32
			cust 1126	101-4200-423.60-65		4/2009	6.36
			acct 1126	101-6000-451.60-40		4/2009 * Total	17.10 237.28
04/08/2009	93565	AFSCME COUNCIL 5	city of inver grove hgts	101-0000-203.10-00		4/2009 * Total	956.24 956.24
04/08/2009	93566	ANCOM TECHNICAL CENTER	acct 809	101-4200-423.40-42		4/2009 * Total	105.50 105.50
04/08/2009	93570	BAARS MECHANICAL, INC.	city of inver grove hgts	101-4200-423.40-40		4/2009 * Total	299.54 299.54
04/08/2009	93572	BEACON ATHLETICS	cust b55077	101-6000-451.60-16		4/2009 * Total	690.00 690.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/08/2009	93574	BLOOMINGTON SECURITY SO	city of inver grove	101-6000-451.40-40		4/2009 * Total	130.33 130.33
04/08/2009	93575	BOTTEN, HEATHER	mileage - gts training	101-3200-419.50-80		4/2009 * Total	47.30 47.30
04/08/2009	93581	CONTINENTAL RESEARCH CO	cust igh0001	101-6000-451.60-66		4/2009 * Total	328.77 328.77
04/08/2009	93582	COPY RIGHT	city of inver grove hghts	101-5100-442.50-30		4/2009 * Total	606.09 606.09
04/08/2009	93583	CRAWFORD DOOR SALES OF	city of inver grove hghts	101-4200-423.40-40		4/2009 * Total	115.00 115.00
04/08/2009	93584	CULLIGAN	acct 157984591006	101-4200-423.60-65		4/2009 * Total	72.06 72.06
04/08/2009	93586	DAKOTA COMMUNICATIONS C	city of inver grove city of inver grove	101-4000-421.70-30 101-4200-423.70-50		4/2009 4/2009 * Total	24,556.00 12,278.00 36,834.00
04/08/2009	93587	DAKOTA CITY PROPERTY REC	december 2008 december 2008 december 2008	101-2000-415.30-70 101-4000-421.30-70 101-5100-442.30-70		4/2009 4/2009 4/2009 * Total	4.72 12.96 96.88 114.56
04/08/2009	93589	DAKOTA ELECTRIC ASSN	acct 4267134	101-5400-445.40-20		4/2009 * Total	26.44 26.44
04/08/2009	93590	DAKOTA ELECTRIC ASSN	acct 2501658	101-6000-451.40-20		4/2009 * Total	51.16 51.16
04/08/2009	93591	DAKOTA ELECTRIC ASSN	acct 3935632	101-6000-451.40-20		4/2009 * Total	123.86 123.86
04/08/2009	93592	DAKOTA ELECTRIC ASSN	acct 2468379	101-6000-451.40-20		4/2009 * Total	349.70 349.70
04/08/2009	93597	EARL F ANDERSEN INC	acct 4094	101-5200-443.60-16		4/2009 * Total	40.58 40.58
04/08/2009	93598	EDELMANN & ASSOCIATES,	acct 5794	101-6000-451.40-47		4/2009 * Total	211.79 211.79
04/08/2009	93599	EDWARDS, MICHAEL	spotlight & padlock work boots - safety	101-5100-442.40-70 101-5100-442.60-45		4/2009 4/2009 * Total	40.51 165.00 205.51
04/08/2009	93600	FERRELLGAS	acct 7754787	101-5200-443.60-16		4/2009 * Total	80.08 80.08
04/08/2009	93602	FIRE EQUIPMENT SPECIALT	acct 2059ighfd	101-4200-423.60-45		4/2009	48.99

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/08/2009	93605	G & K SERVICES	acct 7494701 streets	101-5200-443.60-45		4/2009	49.32
			acct 7494701 streets	101-6000-451.60-45		4/2009	54.47
						* Total	103.79
04/08/2009	93610	INFINITY WIRELESS	inver grove hgt fd	101-4200-423.40-42		4/2009	46.33
						* Total	46.33
04/08/2009	93612	IUOE	inver grove hgts	101-0000-203.10-00		4/2009	1,442.50
						* Total	1,442.50
04/08/2009	93613	KATH HVAC	overpaid permit fee	101-0000-322.40-00		4/2009	79.50
						* Total	79.50
04/08/2009	93617	LELS	inver grove hgts	101-0000-203.10-00		4/2009	1,170.00
						* Total	1,170.00
04/08/2009	93618	LELS SERGEANTS	city of inver grove hgts	101-0000-203.10-00		4/2009	210.00
						* Total	210.00
04/08/2009	93622	MENARDS - WEST ST. PAUL	cust 30170270	101-5200-443.60-16		4/2009	406.11
						* Total	406.11
04/08/2009	93625	MERCHAK, JOE	meals/calculator	101-3300-419.50-80		4/2009	77.71
						* Total	77.71
04/08/2009	93626	METROPOLITAN AREA MANAG	acct 539	101-1100-413.50-70		4/2009	45.00
						* Total	45.00
04/08/2009	93635	PAECO, INC.	cust cit012	101-6000-451.60-11		4/2009	651.77
						* Total	651.77
04/08/2009	93637	PRESTIGE ELECTRIC, INC.	cust invergro	101-4200-423.40-40		4/2009	370.00
			invergro	101-4200-423.40-40		4/2009	458.00
						* Total	828.00
04/08/2009	93638	QWEST	acct 6515520672	101-6000-451.50-20		4/2009	40.95
						* Total	40.95
04/08/2009	93639	QWEST	acct 6514530219	101-6000-451.50-20		4/2009	40.95
						* Total	40.95
04/08/2009	93640	QWEST	acct 6514577671	101-6000-451.50-20		4/2009	40.95
						* Total	40.95
04/08/2009	93641	QWEST	acct 6514577674	101-6000-451.50-20		4/2009	40.95
						* Total	40.95
04/08/2009	93643	RIVER HEIGHTS CHAMBER O	acct 2143	101-1000-413.50-80		4/2009	60.00
						* Total	60.00
04/08/2009	93644	RIVER HEIGHTS CHAMBER O	city of inver grove hgts	101-1000-413.50-75		4/2009	20.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/08/2009	93648	SHERWIN-WILLIAMS	acct 668254535	101-6000-451.60-16		4/2009	238.53
			acct 668254535	101-6000-451.60-16		4/2009	.56-
			acct 668254535	101-6000-451.60-16		4/2009	165.25
					*	Total	403.22
04/08/2009	93650	ST. JOSEPH EQUIPMENT, I	cust si0930	101-5200-443.40-50		4/2009	937.20
					*	Total	937.20
04/08/2009	93651	T MOBILE	acct 494910368	101-5100-442.50-20		4/2009	49.99
					*	Total	49.99
04/08/2009	93652	TERRI KENISON	city of inver grove hgts	101-4200-423.40-40		4/2009	905.25
					*	Total	905.25
04/08/2009	93657	TWIN CITY HARDWARE	acct cu104689	101-4200-423.40-40		4/2009	304.16
					*	Total	304.16
04/08/2009	93658	TWIN CITY SAW	city of inver grove hgts	101-6000-451.60-40		4/2009	102.95
			city of inver grove hgts	101-6000-451.60-40		4/2009	71.18
					*	Total	174.13
04/08/2009	93660	U OF M - CCE REGISTRATI	attende; heather botten	101-3200-419.50-80		4/2009	80.00
					*	Total	80.00
04/08/2009	93661	ULINE	cust 4799308	101-3300-419.60-40		4/2009	101.09
					*	Total	101.09
04/08/2009	93662	UNITED WAY	city of inver grove hgts	101-0000-203.13-00		4/2009	188.00
					*	Total	188.00
04/08/2009	93664	VERIZON WIRELESS	acct 580565481	101-5100-442.50-20		4/2009	378.76
					*	Total	378.76
04/08/2009	93665	WEBBER RECREATIONAL DES	city of inver grove hgts	101-6000-451.60-66		4/2009	692.25
					*	Total	692.25
04/08/2009	93667	WSB & ASSOCIATES, INC.	city of inver grove hgts	101-5100-442.30-30		4/2009	143.00
			city of inver grove hgts	101-5100-442.30-30		4/2009	2,010.00
					*	Total	2,153.00
04/08/2009	93672	XCEL ENERGY	acct 5170946691	101-5400-445.40-20		4/2009	31.81
					*	Total	31.81
04/08/2009	93673	XCEL ENERGY	acct 5160255967	101-5400-445.40-20		4/2009	32.29
					*	Total	32.29
04/08/2009	93674	XCEL ENERGY	acct 5183943582	101-5400-445.40-20		4/2009	31.16
					*	Total	31.16
04/08/2009	93677	YUCKOS INC	city of inver grove hgts	101-6000-451.60-11		4/2009	166.00
			city of inver grove hgts	101-6000-451.60-65		4/2009	1,716.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/08/2009	93678	ZOYA, KENT	chair mat/key board prote	101-4200-423.60-65		* Total	1,882.00
						4/2009	59.55
						* Total	59.55
03/25/2009	93398	BENGTSON, NICOLE	mileage	126 Checks	** Fund Total		92,169.93
			mileage	201-1600-465.50-65		3/2009	124.32
				201-1600-465.50-75		3/2009	15.24
						* Total	139.56
03/25/2009	93417	ENSEMBLE CREATIVE & MAR	city of inver grove	201-1600-465.50-25		* Total	1,500.00
						3/2009	1,500.00
04/08/2009	93644	RIVER HEIGHTS CHAMBER O	city of inver grove	201-1600-465.30-70		4/2009	1,592.50
			city of inver grove	201-1600-465.40-65		4/2009	300.00
			city of inver grove	201-1600-465.50-35		4/2009	9.49
						* Total	1,901.99
03/25/2009	93469	SPRINGSTED, INC.	city of inver grove hgts	3 Checks	** Fund Total		3,541.55
				399-9000-570.30-73		3/2009	7,215.00
						* Total	7,215.00
04/01/2009	93525	KIMLEY-HORN & ASSOCIATE	CITY OF INVER GROVE HGTS	1 Checks	** Fund Total		7,215.00
				400-6200-453.30-70		4/2009	834.75
						* Total	834.75
04/08/2009	93571	BARR ENGINEERING COMPAN	city of inver grove	1 Checks	** Fund Total		834.75
				408-5900-708.30-30		4/2009	1,722.00
						* Total	1,722.00
03/25/2009	93408	DAKOTA CITY RECORDER	recording fees	1 Checks	** Fund Total		1,722.00
				423-5903-723.30-70		3/2009	552.00
						* Total	552.00
04/08/2009	93611	INTEGRA REALTY RESOURCE	city of inver grove hgts	2 Checks	** Fund Total		6,552.00
				423-5903-723.80-10		4/2009	6,000.00
						* Total	6,000.00
04/01/2009	93509	EMMONS & OLIVIER RESOUR	CITY OF INVER GROVE	1 Checks	** Fund Total		3,869.23
				425-5907-725.30-70		4/2009	1,151.98
				425-5907-725.30-70		4/2009	2,717.25
						* Total	3,869.23
04/08/2009	93615	KIMLEY-HORN & ASSOCIATE	city of inver grove hgts	1 Checks	** Fund Total		3,869.23
				427-5917-727.30-30		4/2009	1,510.50
						* Total	1,510.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93461	REED BUSINESS INFORMATI	cust 821155	428-5918-728.50-25	0818	3/2009 * Total	829.02 829.02
03/25/2009	93462	REED BUSINESS INFORMATI	acct 821155	428-5918-728.50-25	0818	3/2009 * Total	829.02 829.02
04/08/2009	93571	BARR ENGINEERING COMPAN	city of inver grove	428-5910-728.30-30	0810	4/2009 * Total	1,831.50 1,831.50
04/08/2009	93573	BKV GROUP, INC.	city of inver grove hghts	428-5918-728.30-20	0818	4/2009	4,275.00
			city of inver grove hghts	428-5918-728.30-20	0818	4/2009	2,047.00
			city of inver grove hghts	428-5918-728.30-20	0818	4/2009	16,803.00
			city of inver grove hghts	428-5918-728.30-20	0818	4/2009	88,550.58
						* Total	111,675.58
04/08/2009	93594	DCA TITLE	inver grove hghts	428-5911-728.30-70	0811	4/2009	245.00
			inver grove hghts	428-5911-728.30-70	0811	4/2009	1,050.00
						* Total	1,295.00
04/08/2009	93615	KIMLEY-HORN & ASSOCIATE	city of inver grove hghts	428-5911-728.30-30	0811	4/2009	3,474.15
			city of inver grove hghts	428-5911-728.30-30	0811	4/2009	9,615.60
						* Total	13,089.75
04/08/2009	93667	WSB & ASSOCIATES, INC.	city of inver grove	428-5913-728.30-30	0813	4/2009	224.00
						* Total	224.00
04/08/2009	93628	MN POLLUTION CONTROL AG	storm water permit	429-5901-729.70-60	0901	4/2009	400.00
						* Total	400.00
04/08/2009	93667	WSB & ASSOCIATES, INC.	city of inver grove hghts	429-5901-729.30-30	0901	4/2009	112.00
						* Total	112.00
04/08/2009	93571	BARR ENGINEERING COMPAN	city of inver grove	440-5900-740.30-30	0909D	4/2009 * Total	512.00 3,285.00
04/08/2009	93615	KIMLEY-HORN & ASSOCIATE	city of inver grove hghts	440-5900-740.80-10	0909D	4/2009	3,000.00
			city of inver grove hghts	440-5900-740.30-30	0909D	4/2009	49,078.00
						* Total	52,078.00
04/01/2009	93501	CITY OF EAGAN	storm water	441-0000-207.05-00		4/2009 * Total	55,363.00 2,102.31
03/25/2009	93409	DAKOTA CTY SOIL & WATER	city of inver grove hghts	443-5900-743.60-16		3/2009 * Total	2,102.31 2,102.31
						* Total	2,102.31

1 Checks ** Fund Total 1,510.50

7 Checks ** Fund Total 129,773.87

2 Checks ** Fund Total 512.00

2 Checks ** Fund Total 55,363.00

1 Checks ** Fund Total 2,102.31

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93394	AMES CONSTRUCTION INC	nw truck impove	446-5915-746.80-30	0315	3/2009	358,197.13
						* Total	358,197.13
03/25/2009	93390	ADMINISTRATION RESOURCE	cust id city of inver	501-7100-512.30-55		3/2009	2.16
						* Total	2.16
03/25/2009	93418	FLUEGEL ELEVATOR, INC.	city of inver grove hghts	501-7100-512.60-16		3/2009	559.70
						* Total	559.70
03/25/2009	93420	G & K SERVICES	acct 7494701 streets	501-7100-512.60-45		3/2009	28.38
			acct 7494701	501-7100-512.60-45		3/2009	28.38
						* Total	56.76
03/25/2009	93427	HOME DEPOT CREDIT SERVI	acct 6035322502691268	501-7100-512.60-16		3/2009	334.09
						* Total	334.09
03/25/2009	93439	METRO FIRE	inver grove hghts	501-7100-512.30-70		3/2009	172.46
						* Total	172.46
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hghts	501-7100-512.20-62		3/2009	52.75
						* Total	52.75
03/25/2009	93455	ONE CALL CONCEPTS INC	acct cinght1	501-7100-512.30-70		3/2009	587.25
						* Total	587.25
03/25/2009	93471	SPRINT	acct 842483314	501-7100-512.50-20		3/2009	290.23
						* Total	290.23
03/25/2009	93474	TDS METROCOM	acct 6515540132	501-7100-512.50-20		3/2009	266.91
						* Total	266.91
03/25/2009	93481	TWIN CITY SEED COMPANY	city of inver grove	501-7100-512.60-16		3/2009	481.91
						* Total	481.91
04/01/2009	93492	ACE PAINT & HARDWARE	acct 1126	501-7100-512.60-16		4/2009	10.63
			acct 1126	501-7100-512.60-16		4/2009	5.63
						* Total	16.26
04/01/2009	93500	CITY OF EAGAN	water-emerald hills mp	501-7100-512.40-05		4/2009	2,388.13
			water-emerald hills mp	501-7100-512.40-05		4/2009	2,733.28
			water-emerald hills mp	501-7100-512.40-05		4/2009	2,129.56
						* Total	7,250.97
04/01/2009	93501	CITY OF EAGAN	water	501-7100-512.40-05		4/2009	12,716.32
						* Total	12,716.32
04/01/2009	93506	DAKOTA ELECTRIC ASSN	acct 2148310	501-7100-512.40-20		4/2009	10.47
						* Total	10.47
						* Fund Total	245.00
						** Fund Total	245.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/01/2009	93515	HAWKINS, INC.	cust 108816	501-7100-512.60-19		* Total	10.47
04/08/2009	93564	ACE PAINT & HARDWARE	acct 1126	501-7100-512.60-16		* Total	10,645.44
04/08/2009	93580	CLAREY'S SAFETY EQUIPME	acct 90515	501-7100-512.60-65		* Total	12.23
04/08/2009	93605	G & K SERVICES	acct 7494701 streets	501-7100-512.60-45		* Total	12.23
04/08/2009	93606	GOPHER STATE ONE-CALL	acct cinghtl	501-7100-512.30-70		* Total	312.28
04/08/2009	93616	KORTERRA, INC.	city of inver grove hghts	501-7100-512.30-70		* Total	312.28
04/08/2009	93648	SHERWIN-WILLIAMS	acct 668254535	501-7100-512.60-16		* Total	66.94
04/08/2009	93659	TWIN CITY WATER CLINIC	city of inver grove	501-7100-512.30-70		* Total	66.94
04/08/2009	93668	XCEL ENERGY	acct 5160987097	501-7100-512.40-20		* Total	191.40
04/08/2009	93669	XCEL ENERGY	acct 5160987097	501-7100-512.40-20		* Total	191.40
04/08/2009	93670	XCEL ENERGY	acct 5160987097	501-7100-512.40-20		* Total	854.20
04/08/2009	93673	XCEL ENERGY	acct 5160987097	501-7100-512.40-10		* Total	854.20
03/25/2009	93390	ADMINISTRATION RESOURCE	cust id city of inver	502-7200-514.30-55		* Total	1,593.14
03/25/2009	93420	G & K SERVICES	acct 7494701 streets	502-7200-514.60-45		* Total	1,593.14
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hghts	502-7200-514.20-62		* Total	1,891.63
** Fund Total							50,674.04
26 Checks							
* Total							1.44
* Total							1.44
* Total							12.16
* Total							12.16
* Total							24.32
* Total							34.04
* Total							34.04

City of Inver Grove Heights
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93444	MN POLLUTION CONTROL AG	larry blurton	502-7200-514.50-80		3/2009 * Total	23.00 23.00
04/01/2009	93500	CITY OF EAGAN	sewer-emerald hills mp	502-7200-514.40-15		4/2009	4,327.74
			sewer-emerald hills mp	502-7200-514.40-15		4/2009	6,219.72
			sewer-emerald hills mp	502-7200-514.40-15		4/2009	4,317.39
						* Total	14,864.85
04/01/2009	93501	CITY OF EAGAN	sewer	502-7200-514.40-15		4/2009 * Total	18,902.48 18,902.48
04/01/2009	93527	LASSECARD, KATRINA & MA	REQUESTED CREDIT REFUND	502-0000-116.00-00		3/2009 * Total	1,307.23 1,307.23
04/08/2009	93580	CLAREY'S SAFETY EQUIPME	acct 90515	502-7200-514.60-65		4/2009 * Total	300.00 300.00
04/08/2009	93605	G & K SERVICES	acct 7494701 streets	502-7200-514.60-45		4/2009 * Total	28.69 28.69
04/08/2009	93627	METROPOLITAN COUNCIL	city of inver grove hgts	502-7200-514.40-15		4/2009 * Total	114,043.79 114,043.79
04/08/2009	93673	XCEL ENERGY	acct 5160987097	502-7200-514.40-20		4/2009 * Total	197.37 197.37
03/19/2009	93383	PETTY CASH - AL MCMURCH	f & b comfort station practice center safe-reserve change bank f & b beverage car	503-0000-101.04-00 503-0000-101.06-00 503-0000-101.07-00 503-0000-101.08-00		3/2009 3/2009 3/2009 3/2009 * Total	150.00 100.00 1,500.00 200.00 1,950.00
03/25/2009	93388	ACE PAINT & HARDWARE	acct 1126 acct 1126 acct 1126	503-8600-527.40-40 503-8600-527.40-40 503-8600-527.40-42		3/2009 3/2009 3/2009 * Total	14.23 1.61 7.46 20.08
03/25/2009	93390	ADMINISTRATION RESOURCE	cust id city of inver	503-8600-527.30-55		3/2009 * Total	1.20 1.20
03/25/2009	93407	CUSHMAN MOTOR COMPANY I	acct c0644 acct c0644 acct c0644 acct c0644	503-8600-527.40-42 503-8600-527.40-42 503-8600-527.40-42 503-8600-527.40-42		3/2009 3/2009 3/2009 3/2009 * Total	1,444.14 66.08 29.61 165.14 1,704.97
03/25/2009	93421	GARY'S PREST CONTROL	inverwood golf course	503-8500-526.40-40		3/2009 * Total	69.71 69.71
03/25/2009	93429	HORNUNG'S GOLF PRODUCTS	acct 210618	503-8200-523.76-40		3/2009 * Total	75.09 75.09

11 Checks ** Fund Total

149,727.21

City of Inver Grove Heights
CHECK REGISTER BY FUND

Prepared: 04/08/2009, 12:43:28
Program: GM179L
Bank: 00 City of Inver Grove Heights

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove htgs inver grove htgs inver grove htgs	503-8000-521.20-62 503-8500-526.20-62 503-8600-527.20-62		3/2009 3/2009 * Total	10.73 16.10 41.82 68.65
03/25/2009	93446	MOYNIHAN, MATT	food - job fair	503-8300-524.76-05		3/2009 * Total	51.83 51.83
03/25/2009	93448	NAPA OF INVER GROVE HEI	cust 301	503-8600-527.40-42		3/2009 * Total	61.77 61.77
03/25/2009	93458	PING	cust 4085	503-8200-523.76-25		3/2009 * Total	75.00 75.00
03/25/2009	93477	TITLEIST	acct 836312430621771243 acct836312430621771243	503-8200-523.76-25 503-8200-523.76-20		3/2009 3/2009 * Total	227.90 987.94 1,215.84
03/25/2009	93478	TIZIANI GOLF CAR	inverwood golf course	503-8600-527.40-42		3/2009 * Total	264.84 264.84
03/25/2009	93479	TOUR EDGE GOLF MFG., IN	acct 71700001	503-8000-521.40-55		3/2009 * Total	521.66 521.66
03/25/2009	93488	WITTEK	acct 123575 acct 123575	503-8000-521.60-65 503-8600-527.60-50		3/2009 3/2009 * Total	1,158.96 375.87 1,534.83
04/01/2009	93492	ACE PAINT & HARDWARE	acct 1126 acct 1126	503-8600-527.60-20 503-8600-527.60-20		3/2009 3/2009 * Total	7.01 10.95 17.96
04/01/2009	93504	COPY RIGHT	inverwood golf course inverwood golf course inverwood golf course	503-8500-526.60-65 503-8500-526.50-30 503-8000-521.50-30		3/2009 3/2009 3/2009 * Total	743.56 143.78 251.07 1,138.41
04/01/2009	93511	G & K SERVICES	acct 0157401	503-8600-527.60-45		3/2009 * Total	79.18 79.18
04/01/2009	93529	LAWSON PRODUCTS, INC.	acct 029554785523	503-8600-527.40-42		3/2009 * Total	147.69 147.69
04/01/2009	93531	MENARDS - WEST ST. PAUL	acct 30170265 acct 30170265 acct 30170265	503-8600-527.60-12 503-8600-527.60-20 503-8600-527.60-20		3/2009 3/2009 3/2009 * Total	69.04 8.03 93.92 154.93
04/01/2009	93535	MN GOLF ASSOCIATION, IN	acct 4130	503-8500-526.50-70		3/2009 * Total	270.00 270.00
04/01/2009	93550	TITLEIST	cust 83631243062177 cust 83631243062177	503-8200-523.76-30 503-8200-523.76-45		3/2009 3/2009	2,614.66 3,873.85

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 Program: GM179L
 Bank: 00 City of Inver Grove Heights

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 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE # / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/01/2009	93550	TITLEIST	cust 83631243062177	503-8200-523.76-20		3/2009	397.08
						* Total	6,885.59
04/01/2009	93558	WILSON SPORTING GOODS	city of inver grove hgts	503-8000-521.40-55		3/2009	731.44
						* Total	731.44
04/08/2009	93567	ARAMARK	acct 4479911	503-8600-527.60-45		4/2009	135.95
						* Total	135.95
04/08/2009	93568	ARAMARK REFRESHMENT SER	WRONG VENDOR	503-8600-527.60-45		4/2009	135.95
			cust 4479911	503-8600-527.60-45		4/2009	135.95
04/08/2009	93588	DAKOTA ELECTRIC ASSN	acct 2013605	503-8600-527.40-20		4/2009	163.46
						* Total	163.46
04/08/2009	93596	DEX MEDIA EAST	acct 110360619	503-8500-526.50-25		4/2009	73.50
						* Total	73.50
04/08/2009	93604	G & K SERVICES	acct 0157401 golf course	503-8600-527.60-45		4/2009	73.40
						* Total	73.40
04/08/2009	93624	MENARDS - WEST ST. PAUL	acct 30170265	503-8600-527.60-12		4/2009	97.52
						* Total	97.52
04/08/2009	93629	NAPA OF INVER GROVE HEI	cust 301	503-8600-527.40-42		4/2009	14.27
			cust 301	503-8600-527.40-42		4/2009	51.71
			cust 301	503-8600-527.40-42		4/2009	20.37
			cust 301	503-8600-527.40-42		4/2009	54.32
						* Total	140.67
04/08/2009	93632	NIKE USA, INC.	acct 79282	503-8200-523.76-20		4/2009	1,132.53
			acct 79282	503-8200-523.76-20		4/2009	59.40
			acct 79282	503-8200-523.76-20		4/2009	82.52
						* Total	1,274.45
04/08/2009	93653	TITLEIST	acct 836312430621771243	503-8200-523.76-45		4/2009	371.15
			acct 836312430621771243	503-8200-523.76-35		4/2009	552.56
						* Total	923.71
04/08/2009	93654	TIZIANI GOLF CAR	cust inv01	503-8400-525.40-41		4/2009	51.04
						* Total	51.04
04/08/2009	93663	VERIZON WIRELESS	acct 4805698913	503-8500-526.50-20		4/2009	8.34
						* Total	8.34
04/08/2009	93671	XCEL ENERGY	acct 5158775110	503-8600-527.40-20		4/2009	9.26
						* Total	9.26
04/08/2009	93675	XCEL ENERGY	acct 5158775121	503-8600-527.40-20		4/2009	.86
						* Total	.86
04/08/2009	93676	XCEL ENERGY	acct 5157543641	503-8500-526.40-10		4/2009	170.33
			acct 5157543641	503-8500-526.40-20		4/2009	420.56
			acct 5157543641	503-8600-527.40-10		4/2009	346.05

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/08/2009	93676	XCEL ENERGY	acct 5157543641	503-8600-527.40-20		4/2009 * Total	58.37 995.31
				35 Checks	** Fund Total		20,988.14
03/25/2009	93390	ADMINISTRATION RESOURCE	cust id city of inver	504-6100-452.30-55	R90100	3/2009 * Total	.40 .40
03/25/2009	93426	HOFFMAN, NORMA	class canceled	504-0000-347.00-00	R10600	3/2009 * Total	7.00 7.00
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove htgs	504-6100-452.20-62	R90100	3/2009 * Total	68.78 68.78
03/25/2009	93451	NEXTEL COMMUNICATIONS	acct 302193319	504-6100-452.50-20	R90100	3/2009 * Total	84.16 84.16
03/25/2009	93489	WONICK, JUDY	parking - class menards - goo gone	504-6100-452.50-65 504-6100-452.60-10	R90100 R90100	3/2009 3/2009 * Total	10.00 1.78 11.78
04/01/2009	93507	DUFFCO DEALS	city of inver grove	504-6100-452.60-09	R30300	4/2009 * Total	175.60 175.60
04/01/2009	93513	GEHRZ, CASIE	PROGRAM CANCELED	504-0000-347.00-00	R55000	4/2009 * Total	28.00 28.00
04/01/2009	93520	IKON OFFICE SOLUTIONS	cust 1452531017392	504-6100-452.40-65	R90100	4/2009 * Total	262.63 262.63
04/01/2009	93522	KATISER, AMY	SCHEDULE CONFLICT W/CLASS	504-0000-347.00-00	R40710	4/2009 * Total	45.00 45.00
				9 Checks	** Fund Total		683.35
03/23/2009	93385	INVER GROVE STORAGE & R	vmcc member appreciation	505-6200-453.40-65	C10000	3/2009 * Total	133.44 133.44
03/25/2009	93390	ADMINISTRATION RESOURCE	cust id city of inver	505-6200-453.30-55	C50000	3/2009 * Total	3.60 3.60
03/25/2009	93396	ARENA SERVICES AND PROD	veterans memorial comm ct	505-6200-453.40-40	C21000	3/2009 * Total	575.00 575.00
03/25/2009	93401	BURROWS REFRIGERATION	inver grove htgs	505-6200-453.40-42	C25000	3/2009 * Total	293.41 293.41
03/25/2009	93405	COMCAST	act 8772105910127188	505-6200-453.50-70	C10000	3/2009 * Total	178.64 178.64
03/25/2009	93423	GRAINGER	acct 806460150	505-6200-453.60-16	C25000	3/2009 * Total	62.11 62.11

City of Inver Grove Heights
CHECK REGISTER BY FUND

Prepared: 04/08/2009, 12:43:28
Program: GMI79L
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CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93425	HILLYARD INC	cust 267670	505-6200-453.60-11	C21000	3/2009	555.64
			cust 267670	505-6200-453.60-11	C25000	3/2009	213.04
			cust 267670	505-6200-453.60-11	C25000	3/2009	337.00
					* Total		1,105.68
03/25/2009	93431	IDEARC MEDIA CORP	cust 390001924527	505-6200-453.50-25	C91000	3/2009	117.00
					* Total		117.00
03/25/2009	93433	JPS ENTERTAINMENT	veterans memorial	505-6200-453.30-70	C10100	3/2009	125.00
					* Total		125.00
03/25/2009	93436	LILLIE SUBURBAN NEWSPPAP	acct 9587	505-6200-453.50-25	C91000	3/2009	455.00
					* Total		455.00
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hgts	505-6200-453.20-62	C70000	3/2009	132.08
					* Total		132.08
03/25/2009	93445	MONEY MAILER OF THE TWI	inver grove hgts	505-6200-453.50-25	C91000	3/2009	400.00
					* Total		400.00
03/25/2009	93456	OXYGEN SERVICE COMPANY,	acct 09684	505-6200-453.60-65	C16000	3/2009	11.36
					* Total		11.36
03/25/2009	93460	R & R SPECIALTIES OF WI	inver grove hgts	505-6200-453.40-42	C21000	3/2009	67.50
					* Total		67.50
03/25/2009	93472	SPRUNG SERVICES	city of inver grove hgts	505-6200-453.40-40	C95000	3/2009	512.52
					* Total		512.52
03/25/2009	93474	TDS METROCOM	acct 6515540132	505-6200-453.50-20	C10000	3/2009	134.55
					* Total		134.55
03/25/2009	93480	TRUZINSKI, TAMI	mileage	505-6200-453.50-65	C10100	3/2009	50.71
					* Total		50.71
04/01/2009	93492	ACE PAINT & HARDWARE	ACCT 1126	505-6200-453.60-16	C95000	4/2009	16.61
			ACCT 1126	505-6200-453.60-16	C25000	4/2009	43.55
			ACCT 1126	505-6200-453.60-16	C25000	4/2009	11.69
					* Total		71.85
04/01/2009	93494	APEC	VETERANS MEMORIAL	505-6200-453.60-16	C95000	4/2009	394.18
					* Total		394.18
04/01/2009	93496	BECKER ARENA PRODUCTS,	CUST INV000	505-6200-453.60-16	C21000	4/2009	26.97
					* Total		26.97
04/01/2009	93499	CHAMPIONSHIP PRODUCTS	veterans memorial	505-6200-453.60-45	C30100	4/2009	139.50
					* Total		139.50
04/01/2009	93502	COCA COLA BOTTLING COMP	outlet 3291554	505-6200-453.76-10	C30100	4/2009	357.25
					* Total		357.25
04/01/2009	93505	CRARY, AMY	mileage - mrba mtg	505-6200-453.50-65	C70000	4/2009	19.25

City of Inver Grove Heights
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CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hghts	602-2100-415.20-62		3/2009 * Total	2.07 2.07
04/01/2009	93530	LEAGUE OF MN CITIES	ann lanoue cathy shea	602-2100-415.50-80 602-2100-415.50-80		4/2009 * Total	20.00 40.00
03/25/2009	93387	ABC RENTALS INC	city of inver grove hghts	603-5300-444.40-40		3/2009 * Total	123.94 123.94
03/25/2009	93388	ACE PAINT & HARDWARE	acct 1126 cust 1126 cust 1126	603-5300-444.40-40 603-5300-444.60-12 603-5300-444.40-40		3/2009 3/2009 3/2009 * Total	25.54 22.34 16.50 64.38
03/25/2009	93402	CARQUEST OF ROSEMOUNT	acct 614420 cust 614420 cust 614420 cust 614420 cust 614420 cust 614420 cust 614420 cust 614420	603-0000-145.50-00 603-0000-145.50-00 603-5300-444.40-40 603-5300-444.40-40 603-5300-444.40-41 603-5300-444.60-12 603-0000-145.50-00 603-5300-444.40-41 603-0000-145.50-00		3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 3/2009 * Total	12.01 14.14 57.16 19.16 10.19 12.74 23.33 12.75 5.31- 156.17
03/25/2009	93403	CEMSTONE PRODUCTS COMPA	acct 9021	603-5300-444.40-40		3/2009 * Total	138.48 138.48
03/25/2009	93414	DON PIEHL	city of inver grove	603-5300-444.60-40		3/2009 * Total	517.03 517.03
03/25/2009	93416	EMERGENCY APPARATUS MAI	inver grove hghts fd inver grove hghts fd inver grove hghts fd inver grove hghts fd	603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41		3/2009 3/2009 3/2009 3/2009 * Total	544.46 1,423.36 544.46 544.46 3,056.74
03/25/2009	93420	G & K SERVICES	acct 7494701 acct 7494701 acct 7494701 acct 7494701	603-5300-444.40-65 603-5300-444.60-45 603-5300-444.40-65 603-5300-444.60-45		3/2009 3/2009 3/2009 3/2009 * Total	108.74 57.25 108.76 44.72 319.47
03/25/2009	93424	HARTLAND FUEL PRODUCTS	acct 382510	603-0000-145.60-00		3/2009 * Total	13,279.12 13,279.12
03/25/2009	93428	HOME DEPOT CREDIT SERVI	acct 6035322502061959	603-5300-444.40-40		3/2009 * Total	109.91 109.91
03/25/2009	93430	I-STATE TRUCK CENTER	acct 13468	603-5300-444.40-41		3/2009	70.61-

3 Checks

** Fund Total

City of Inver Grove Heights
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93430	I-STATE TRUCK CENTER	acct 13468	603-5300-444.40-41		3/2009 * Total	507.43 436.82
03/25/2009	93434	KIMBALL MIDWEST	acct 222006	603-5300-444.60-12		3/2009 * Total	201.80 201.80
03/25/2009	93438	MENARDS - WEST ST. PAUL	acct 30170270	603-5300-444.40-40		3/2009 * Total	72.25 72.25
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hghts	603-5300-444.20-62		3/2009 * Total	22.25 22.25
03/25/2009	93452	NEXTEL COMMUNICATIONS	acct 249383315	603-5300-444.50-20		3/2009 * Total	320.70 320.70
03/25/2009	93453	NORTHERN POWER PRODUCTS	cust 32755	603-5300-444.40-41		3/2009 * Total	358.16 358.16
03/25/2009	93457	PETTY CASH	SCALE FEE	603-5300-444.40-42		3/2009 * Total	9.00 9.00
03/25/2009	93467	SHERWIN-WILLIAMS	acct 668254535	603-5300-444.40-40		3/2009 * Total	299.43 299.43
03/25/2009	93486	WESTERN PETROLEUM COMPA	city of inver grove	603-5300-444.60-22		3/2009 * Total	70.33 70.33
03/25/2009	93491	ZIEGLER INC	acct 4069900	603-5300-444.40-41		3/2009 * Total	391.26 391.26
04/01/2009	93498	CARQUEST OF ROSEMOUNT	acct 614420	603-5300-444.40-41		3/2009	17.62
			acct 614420	603-5300-444.40-41		3/2009	11.78
			acct 614420	603-0000-145.50-00		3/2009	67.01
			acct 614420	603-0000-145.50-00		3/2009	10.95
			acct 614420	603-0000-145.50-00		3/2009	10.95
			acct 614420	603-0000-145.50-00		3/2009	50.74
			acct 614420	603-5300-444.40-41		3/2009	8.56
			acct 614420	603-5300-444.40-41		3/2009	12.74
			acct 614420	603-0000-145.50-00		3/2009	44.26
			acct 614420	603-0000-145.50-00		3/2009	22.30
			acct 614420	603-5300-444.60-12		3/2009	33.02
			acct 614420	603-5300-444.60-12		3/2009	7.39
						* Total	297.32
04/01/2009	93503	COMO LUBE & SUPPLIES	acct 100395	603-5300-444.40-25		3/2009 * Total	234.16 234.16
04/01/2009	93521	INVER GROVE FORD	city of inver grove	603-5300-444.40-41		3/2009 * Total	44.51 44.51
04/01/2009	93526	LANGULA HARDWARE INC	city of inver grove hghts	603-5300-444.40-41		3/2009 * Total	119.51 119.51

City of Inver Grove Heights
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CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/01/2009	93539	NORTHLAND CHEMICAL CORP	cust 45025141	603-5300-444.60-11		3/2009	68.53
			cust 45025141	603-5300-444.60-22		3/2009	116.41
						* Total	184.94
04/01/2009	93544	PUBLIC SAFETY EQUIPMENT	INVER GROVE HGTS PD	603-5300-444.40-41		4/2009	330.00
						* Total	330.00
04/01/2009	93547	SNAP-ON INDUSTRIAL	cust 200205153	603-5300-444.60-40		3/2009	316.71
						* Total	316.71
04/01/2009	93557	WESTERN PETROLEUM COMPA	city of inver grove hgts	603-0000-145.50-00		3/2009	1,173.44
						* Total	1,173.44
04/08/2009	93562	ABSOLUTE TRAILER SALES	DUPLICATE ENTRY	603-5300-444.40-41		4/2009	104.56-
			city of inver grove	603-5300-444.40-41		4/2009	104.56
			city of inver grove	603-5300-444.40-41		4/2009	104.32
						* Total	104.32
04/08/2009	93564	ACE PAINT & HARDWARE	acct 1126	603-5300-444.40-40		4/2009	43.40
			acct 1126	603-5300-444.40-41		4/2009	13.30
			acct 1126	603-5300-444.40-41		4/2009	13.85
			cust 1126	603-5300-444.60-12		4/2009	31.68
						* Total	102.23
04/08/2009	93569	ASTLEFORD INT'L & ISUZU	cust 1454	603-0000-145.50-00		4/2009	409.43
						* Total	409.43
04/08/2009	93578	CARQUEST OF ROSEMOUNT	acct 614420	603-0000-145.50-00		4/2009	18.49
			acct 614420	603-5300-444.40-41		4/2009	132.15
			acct 614420	603-0000-145.50-00		4/2009	33.32
			acct 614420	603-5300-444.40-40		4/2009	63.88
			acct 614420	603-5300-444.40-41		4/2009	17.99
			acct 614420	603-5300-444.40-41		4/2009	269.08
			acct 614420	603-5300-444.40-41		4/2009	252.53
			acct 614420	603-5300-444.40-41		4/2009	301.03-
			acct 614420	603-0000-145.50-00		4/2009	18.15
			acct 614420	603-0000-145.50-00		4/2009	19.75
			cust 614420	603-5300-444.40-41		4/2009	2.63
			cust 614420	603-0000-145.50-00		4/2009	59.04
			cust 614420	603-0000-145.50-00		4/2009	28.95
						* Total	614.93
04/08/2009	93585	CUSTOM HOSE TECH	city of inver grove	603-5300-444.40-41		4/2009	238.88
						* Total	238.88
04/08/2009	93595	DEERING & SONS AUTO BOD	city of inver grove fd	603-5300-444.40-41		4/2009	1,328.30
			city of inver grove fd	603-5300-444.40-41		4/2009	1,164.07
						* Total	2,492.37
04/08/2009	93600	FERRELLGAS	acct 7754787	603-5300-444.40-41		4/2009	584.96
						* Total	584.96
04/08/2009	93603	FORCE AMERICA, INC.	cust 366100	603-0000-145.50-00		4/2009	41.58

City of Inver Grove Heights
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04/08/2009	93605	G & K SERVICES	acct 7494701 streets	603-5300-444.40-65		4/2009	108.75
			acct 7494701 streets	603-5300-444.60-45		4/2009	50.98
						* Total	159.73
04/08/2009	93607	GRAINGER	acct 806460150	603-5300-444.40-40		4/2009	9.41
						* Total	9.41
04/08/2009	93608	HANCO CORPORATION	cist 332660	603-5300-444.60-14		4/2009	92.14
						* Total	92.14
04/08/2009	93614	KIMBALL MIDWEST	cust 222006	603-5300-444.60-12		4/2009	285.46
						* Total	285.46
04/08/2009	93619	LITTLE FALLS MACHINE IN	inver grove hgt	603-5300-444.40-41		4/2009	55.45
						* Total	55.45
04/08/2009	93620	LOCKER GUY	inver grove hgt	603-5300-444.40-40		4/2009	420.00
						* Total	420.00
04/08/2009	93623	MENARDS - WEST ST. PAUL	acct 30170270	603-5300-444.40-40		4/2009	136.11
						* Total	136.11
04/08/2009	93642	R & R CARPET SERVICE	city of inver grove	603-5300-444.40-65		4/2009	69.23
						* Total	69.23
04/08/2009	93646	SCHARBER & SONS	city of inver grove hghts	603-5300-444.40-41		4/2009	337.53
						* Total	337.53
04/08/2009	93647	SHEL'S AUTO ELECTRIC	city of inver grove hghts	603-5300-444.40-41		4/2009	187.10
						* Total	187.10
04/08/2009	93648	SHERWIN-WILLIAMS	acct 668254535	603-5300-444.40-40		4/2009	35.25
						* Total	35.25
04/08/2009	93649	SNAP-ON INDUSTRIAL	city of inver grove hghts	603-5300-444.60-40		4/2009	31.64
						* Total	31.64
04/08/2009	93655	TURFWERKS	cust t11270	603-5300-444.40-41		4/2009	282.03
						* Total	282.03
04/08/2009	93656	TWIN CITY CONTAINER, IN	city of inver grove hghts	603-5300-444.40-41		4/2009	32.03
						* Total	32.03
04/08/2009	93666	WESTERN PETROLEUM COMPA	city of inver grove hghts	603-0000-145.50-00		4/2009	132.62
			city of inver grove	603-5300-444.60-12		4/2009	24.97
						* Total	157.59
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hghts	604-2200-416.20-62		3/2009	.94
						* Total	.94
			50 Checks	** Fund Total			29,527.23

Prepared: 04/08/2009, 12:43:28
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 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
04/01/2009	93540	OFFICE DEPOT	acct 6011568510088883	604-2200-416.60-10		4/2009 * Total	100.38 100.38
04/08/2009	93634	OFFICE EQUIPMENT FINANC	acct 923425	604-2200-416.40-50		4/2009	1,234.83
			acct 923425	604-2200-416.40-50		4/2009	638.06
						* Total	1,872.89
04/08/2009	93636	PRECISION DATA SYSTEMS	2 5 color paper 3 part receipt paper	604-2200-416.60-05 604-2200-416.60-10		4/2009 4/2009 * Total	46.15 174.35 220.50
03/25/2009	93400	BROTHERS MFG	city of inver grove	605-3100-419.60-11	** Fund Total	3/2009 * Total	2,194.71 31.59 31.59
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hghts	605-3100-419.20-62		3/2009 * Total	7.96 7.96
03/25/2009	93454	NS/I MECHANICAL CONTRAC	cust cttyofigh cust cttyofigh	605-3100-419.40-40 605-3100-419.40-40		3/2009 3/2009 * Total	453.20 150.30 603.50
03/25/2009	93474	TDS METROCOM	acct 6515540132	605-3100-419.50-20		3/2009 * Total	432.86 432.86
03/25/2009	93484	US POSTMASTER	city of inver grove	605-3100-419.50-35		3/2009 * Total	1,235.19 1,235.19
04/08/2009	93609	HILLYARD INC	cust 274069	605-3100-419.60-11		4/2009 * Total	95.21 95.21
04/08/2009	93621	LONE OAK COMPANIES	city of inver grove hghts	605-3100-419.50-35		4/2009 * Total	499.00 499.00
04/08/2009	93631	NEOPOST	acct 52240662711508	605-3100-419.60-65		4/2009 * Total	234.30 234.30
04/08/2009	93633	NS/I MECHANICAL CONTRAC	acct cttyofigh acct cttyofigh	605-3100-419.40-40 605-3100-419.40-40		4/2009 4/2009 * Total	217.58 200.70 418.28
04/08/2009	93642	R & R CARPET SERVICE	city of inver grove	605-3100-419.40-65		4/2009 * Total	124.50 124.50
04/08/2009	93645	SAM'S CLUB	acct 7715090063580633	605-3100-419.60-11		4/2009 * Total	85.31 85.31
03/25/2009	93412	DELL MARKETING	cust 019368783	606-1400-413.60-10	11 Checks ** Fund Total	3/2009 * Total	3,767.70 226.09 226.09

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/25/2009	93413	DELL MARKETING	acct 019368783	606-1400-413.60-10		3/2009 * Total	46.11 46.11
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hgts	606-1400-413.20-62		3/2009 * Total	8.51 8.51
03/25/2009	93457	PETTY CASH	line tester	606-1400-413.60-10		3/2009 * Total	6.27 6.27
03/25/2009	93485	VERIZON WIRELESS	acct 280581502 mis	606-1400-413.50-20		3/2009 * Total	31.97 31.97
04/08/2009	93579	CIVICPLUS	city of inver grove hgts	606-1400-413.30-70		4/2009 * Total	1,650.00 1,650.00
04/08/2009	93630	NDC4	city of inver grove hgts	606-1400-413.30-70		4/2009 * Total	11,330.21 11,330.21
03/25/2009	93395	ARAMARK REFRESHMENT SER	cust 39398	702-0000-228.65-00		3/2009	124.89
			cust 39398	702-0000-228.65-00		3/2009 * Total	71.89 196.78
04/01/2009	93545	SAFI, MIKE	ESCROW ACCOUNT	702-0000-228.35-00		4/2009 * Total	2,460.67 2,460.67
04/01/2009	93554	VANMAR CONSTRUCTION	escrow refund	702-0000-228.49-00		3/2009 * Total	1,000.00 1,000.00
04/01/2009	93556	WASTE MANAGEMENT	escrow refund	702-0000-228.50-00		3/2009 * Total	1,836.27 1,836.27
04/03/2009	93560	WASHINGTON COUNTY SHERI	nathan james olson	702-0000-229.10-00		4/2009 * Total	300.00 300.00
04/08/2009	93568	ARAMARK REFRESHMENT SER	cust 39398	702-0000-228.65-00		4/2009 * Total	71.89 71.89
03/25/2009	93443	MN LIFE INSURANCE CO	inver grove hgts	703-5500-446.20-62		3/2009 * Total	2.22 2.22
				6 Checks	** Fund Total		5,865.61
				1 Checks	** Fund Total		2.22
				348 Checks	*** Bank Total		950,343.24
				348 Checks	*** Grand Total		950,343.24

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approving a Temporary Easement Agreement between the City of South Saint Paul and the City of Inver Grove Heights allowing use of a portion of South Saint Paul Airport Land for City Project No. 2009-09D

Meeting Date: April 13, 2009
 Item Type: Consent Agenda
 Contact: Steve W. Dodge, 651-450-2541
 Prepared by: Steve W. Dodge, Asst. City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SWD

	Fiscal/FTE Impact:
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider approving a Temporary Easement Agreement between the City of South Saint Paul and the City of Inver Grove Heights allowing use of a portion of South Saint Paul Airport land for City Project No. 2009-09D.

SUMMARY

A Temporary Easement Agreement is needed with the City of South Saint Paul, governing entity for the South Saint Paul Airport, in order to utilize the green space along 70th Street (County Road 26) between Cloman Avenue East and Craig Avenue East. The agreement is similar to that approved by both municipalities in 2008. The easement allows the storage of excavated materials, trees and brush, construction material, construction equipment, and a construction trailer on the property.

The easement agreement is scheduled to expire on July 1st, 2010 in order to allow reasonable time for the Project to fully establish turf within the disturbed area.

Public Works/Engineering recommends approval the Temporary Easement Agreement between the City of South Saint Paul and the City of Inver Grove Heights allowing use of a portion of South Saint Paul Airport Land for City Project No. 2009-09D.

SWD/kf
 Attachments: Temporary Easement Agreement
 Resolution

TEMPORARY EASEMENT AGREEMENT

THIS TEMPORARY EASEMENT AGREEMENT, made, granted and conveyed this _____ day of April, 2009, between the City of South St. Paul, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as the “Landowner” and the **City of Inver Grove Heights**, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as “IGH.”

The Landowner owns the real property situated within Dakota County, Minnesota as described on the attached **Exhibit A (hereinafter “Landowner’s Property”)**.

The Landowner in consideration of the sum of One Dollar and other good and valuable consideration to it in hand paid by IGH, the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey unto IGH, its successors and assigns, the following:

1.) A temporary easement for the removal, placement, screening and stockpiling of excavated earth, soils, aggregate, asphalt millings, or other excavated materials and for the removal, placement and stockpiling of trees, brush and herbage, or other similar materials, and all such purposes ancillary, incident or related thereto, any or all of which arise or result from construction activities related to IGH Project Number 2009-09D South Grove Urban Street Reconstruction Area 4, and for the placement, storage, and removal of construction equipment, construction materials, and a construction trailer used for IGH Project Number 2009-09D South Grove Urban Street Reconstruction Area 4 (hereinafter “Temporary Easement”) upon that real property identified, shown and legally described on **Exhibit B**, (hereinafter the “**Temporary Easement Area**”) attached hereto and incorporated herein by reference. The Temporary Easement shall expire on July 1st, 2010. A graphic depiction of the Haul Routes is attached hereto and incorporated herein as Exhibit D.

EXEMPT FROM STATE DEED TAX

The rights of IGH shall also include the right of IGH, its contractors, agents and servants:

a.) to enter upon the Temporary Easement Area during the term of this Temporary Easement for the purposes of **removing , placing, screening and stockpiling of excavated earth, soils, aggregate, asphalt millings, or other excavated materials and for the removal, placement and stockpiling of trees, brush and herbage, or other similar materials, and all such purposes ancillary, incident or related thereto, any or all of which arise or result from construction activities related to IGH Project Number 2009-09D South Grove Urban Street Reconstruction Area 4; and**

b.) to enter upon the Temporary Easement Area during the term of this Temporary Easement for the purposes of **placing, storing, and removing construction equipment, construction materials, and a construction trailer used for IGH; and**

c.) to maintain, repair or restore the Temporary Easement Area during the term of this Temporary Easement.

The grant of Temporary Easement rights set forth herein is subject to the following requirements:

1. The height restriction of any deposited material shall not exceed 842 feet mean sea level;
2. IGH shall control dust on the Landowner's Property in accordance with the dust control specifications set forth for IGH Project Number **2009-09D South Grove Urban Street Reconstruction Area 4, or as required by the Landowner;**
3. IGH shall restore the Landowner's Property to a similar condition that existed prior to the grant of this Temporary Easement and said restoration and turf establishment shall be completed in accordance with the specifications set forth in Exhibit C prior to the expiration of this Temporary Easement;
4. All vehicles and/or construction equipment that may reasonably exceed a height of 842 mean sea level shall have an orange and white checkered flag mounted on the vehicle or construction equipment while on the Landowner's Property;
5. IGH shall control soil and erosion in accordance with the NPDES permit as approved by the Minnesota Pollution Control Agency and local, county and state regulation and ordinance.;
6. IGH shall provide a copy of a storm water permit, and any other permit(s) deemed necessary by the Landowner prior to entering the Landowner's Property;

7. IGH shall provide adequate proof of insurance to the Landowner prior to entering the Landowner's Property;
8. IGH shall not place or stockpile hazardous materials (as defined by the Minnesota Pollution Control Agency) on the Landowner's Property. Notwithstanding the foregoing, asphalt millings may be stored and contained on the Landowner's Property provided they are completely removed from the property, and soils contained within, prior to the expiration of this Temporary Easement; and
9. Any construction trailer located on the Landowner's Property shall be located on the southeast portion of the Landowner's Property in a location approved by the Airport Manager of the City of South St. Paul.
10. Disturbance of the property shall initially occur on the easterly side and continue in a westerly direction, only as needed, as approved by the Landowner.
11. Existing drainage patterns shall be maintained and the drainage swale on the west side of the property shall be maintained and protected.

IGH shall not be responsible for any costs, expenses, damages, demands, obligations, penalties, attorneys' fees and losses resulting from any claims, actions, suits, or proceedings based upon a release or threat of release of any hazardous substances, petroleum, pollutants, and contaminants which may have existed on, or which relate to, the Temporary Easement Areas or the Landowner's Property prior to the date hereof.

Nothing contained herein shall be deemed a waiver by either party of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by either party, its successors or assigns, shall be subject to any governmental immunity defenses of either party and the maximum liability limits provided by Minnesota Statute, Chapter 466.

The Landowner, for itself and its successors and assigns, does hereby warrant to and covenant with IGH, its successors and assigns, that it is well seized in fee of the Landowner's Property described on Exhibit A and the Temporary Easement Area described on Exhibit B and has good right to grant and convey the Temporary Easement herein to IGH.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN TESTIMONY WHEREOF, the Landowner and IGH have caused this Easement to be executed as of the day and year first above written.

CITY OF SOUTH ST. PAUL

CITY OF INVER GROVE HEIGHTS

Beth Baumann
Its:Mayor

George Tourville
Its: Mayor

ATTEST

ATTEST:

Christy Wilcox, City Clerk

Melissa Rheaume, Deputy City Clerk

NOTARY BLOCKS

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) SS.

On this ____ day of _____, 2009, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Rheaume, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and Deputy City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) SS.

On this ____ day of _____, 2009, before me a Notary Public within and for said County, personally appeared Beth Baumann and Christy Wilcox, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Clerk of the City of South St. Paul, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:
Timothy J. Kuntz
LeVander, Gillen & Miller, P.A.
633 South Concord Street, Suite 400
South St. Paul, Minnesota 55075
(651)451-1831

AFTER RECORDING, PLEASE RETURN TO:
Timothy J. Kuntz
LeVander, Gillen & Miller
633 South Concord Street, Suite 400
South St. Paul, Minnesota 55075
(651)451-1831

EXHIBIT A

LEGAL DESCRIPTION OF LANDOWNER'S PROPERTY

Real Property located in the City of South St. Paul, Dakota County, Minnesota, described as follows: The Southerly Outlot C, Airport Rearrangement [southerly portion of PROPERTY ID NUMBER: 36-11130-031-00] (formerly known as Outlots A and B, South Grove) shown below:

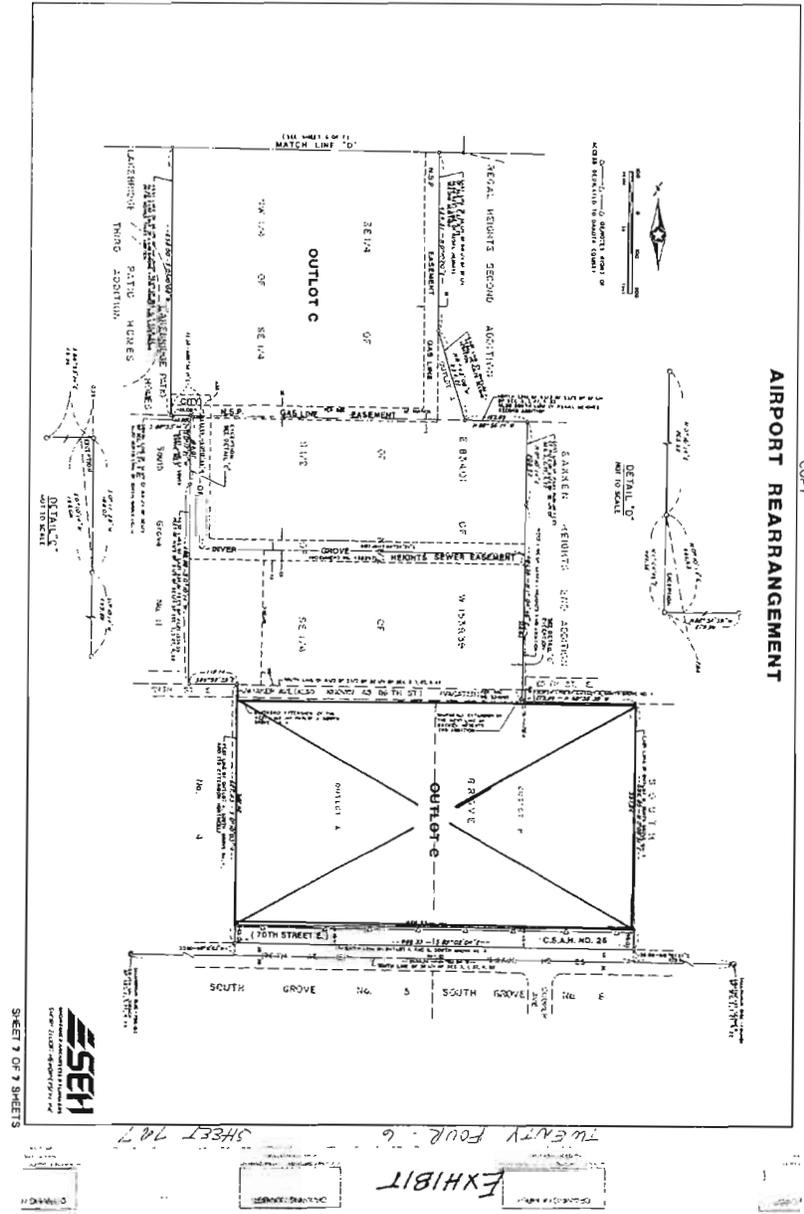


EXHIBIT B

LEGAL DESCRIPTION OF EASEMENT AREA

The Temporary Easement area shall be all of the Landowner's Property set forth in Exhibit A.

Said Temporary Easement shall expire on July 1, 2010.

EXHIBIT C

RESTORATION AND TURF ESTABLISHMENT SPECIFICATIONS

SECTION 32 92 12

TURF ESTABLISHMENT (MN/DOT 2575)

PART 1 GENERAL

1.01 SUMMARY

- A. Section Includes:
 - 1. Establishment of herbaceous ground cover on designated areas.
- B. Related Sections:
 - 1. Section 31 23 10 - Excavation and Embankment
 - 2. Section 31 25 10 - Temporary Erosion Control
- C. Method of Measurement:
 - 1. Fertilizer: Measure by weight in pounds of each mixture applied.
 - 2. Seeding: Measure by the area seeded in acres.
 - 3. Seed: Measure by weight of each mixture in pounds.
 - 4. Mulch:
 - a. Measure types 1 and 5 by weight in tons.
 - 5. Water: Water for turf establishment will be considered incidental.
 - 6. Disc Anchoring: Measure by area in acres.
 - 7. Erosion Mats: Measure by area covered in square yards.
 - 8. Temporary Seeding:
 - a. Measure per item as described above.
 - b. No measurement for protection of Contractor's staging site and stockpiles. Contractor shall be responsible for erosion control of his operations.
- D. Basis of Payment:
 - 1. Payment for acceptable quantities of turf establishment shall be at the contract unit price as listed on the Bid Form. All associated work items shall be considered incidental.

1.02 REFERENCES

- A. Mn/DOT:
 - 1. 2575 - Turf Establishment
 - 2. 3881 - Commercial Fertilizer

1.03 SUBMITTALS

- A. Submit certified test report for each seed mixture.
- B. Submit certification from the grower stating the grass varieties contained in the sod.

1.04 ACCEPTANCE OF WORK

- A. Turf establishment will be accepted on a total project basis.
- B. All erosion control items must also be in place and properly maintained prior to acceptance.
- C. Once accepted, Contractor is relieved of any further maintenance or repair.

1.05 DELIVERY, STORAGE AND HANDLING

- A. Protect seed from moisture prior to use.
- B. Place sod on the same day it is delivered.

1.06 SCHEDULE OF WORK

- A. Coordinate turf establishment to minimize lag time after topsoil placement.
- B. Plant seed as detailed in Mn/DOT 2575.

1.07 MAINTENANCE

- A. Maintain and repair all areas until acceptance.

- B. Apply water to saturate soil to 1-foot depth.
- C. Rewater if soaking rain does not occur after 3 days.
- D. Maintain adequate soil moisture in the upper 1-foot for 3 weeks after seeding.
- E. Allow soil moisture to drop after 3 weeks.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Seed: Mn/DOT 3876, Mixture 250, Temporary Seed Mix 110.
- B. Fertilizer:
 - 1. Mn/DOT 3881
 - 2. Slow-release Nitrogen type.
 - 3. NPK: 20-0-10 (phosphorus free).
- C. Mulch: Mn/DOT 3882, Type 1.
- D. Polypropylene Plastic Netting: Mn/DOT 3883.
- E. Erosion Control Blanket: Mn/DOT 3885 - Category 3.

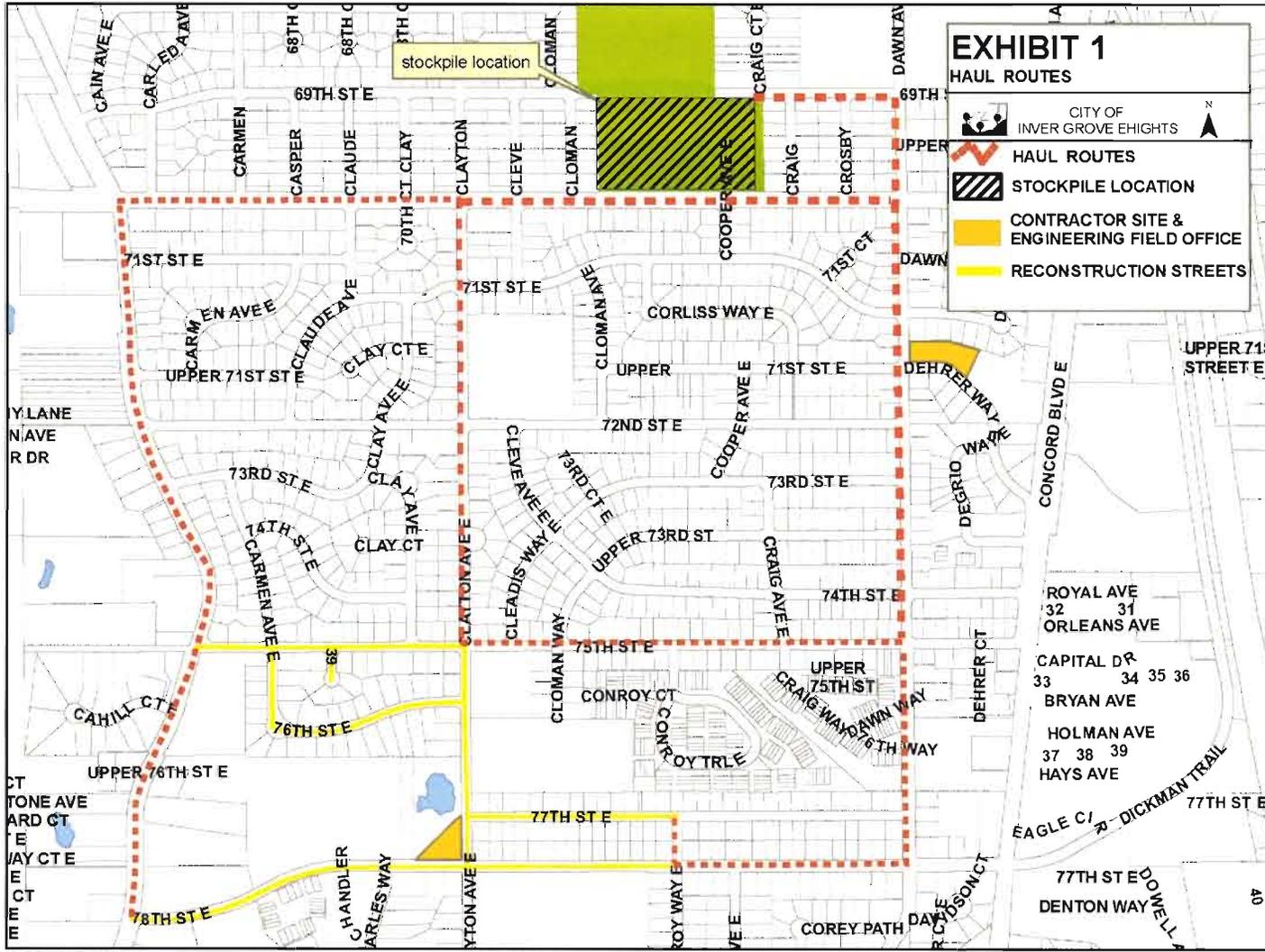
PART 3 EXECUTION

3.01 SOIL PREPARATIONS

- A. Remove all undesirable weeds as directed.
- B. Loosen topsoil on all areas with 2:1 slopes or flatter prior to seeding or sodding.
- C. Cultivate to a depth of 3 inches using discs or other suitable equipment.
- D. Operate equipment at right angles to direction of drainage.
- E. Fill all washouts prior to cultivation.
- F. Finish all areas to provide a smooth, moist, even textured foundation of uniform density.

3.02 CONSTRUCTION REQUIREMENTS

- A. Applying Fertilizer and Conditioners:
 - 1. Apply fertilizer uniformly over the designated area using mechanical spreading devices.
 - 2. Apply fertilizer at a rate of 450 pounds per acre.
 - 3. Apply fertilizer no more than 48 hours prior to seeding.
 - 4. Apply fertilizer with drop spreader.
- B. Sowing Seed:
 - 1. Apply seed mixture over designated areas at a rate of 70 pounds per acre for Type 250 and 110 pounds per acre for Temporary Seed.
 - 2. Apply seed uniformly by mechanical or hydrospreeding method.
 - 3. Firm all seeded areas with a drag or cultipacker immediately after seeding and prior to mulching.
- C. Applying Mulch:
 - 1. Spread mulch uniformly by mechanical means at a rate of 2 tons per acre.
 - 2. Apply mulch in accordance with Mn/DOT 2575.3F.
- D. Disc Anchoring:
 - 1. Anchor Type 1 mulch with a disc which punches the mulch 2 inches - 3 inches into the soil.
 - 2. Anchor mulch immediately after placement.
- E. Placing Erosion Mats:
 - 1. Polypropylene Plastic Netting:
 - a. Place immediately after mulch or sod has been placed.
 - b. Overlap adjacent strips between 2 inches and 4 inches with upstream strip placed on top.
 - c. Secure netting with wire staples, placed 2 - 3 feet apart.
- F. Temporary Seeding:
 - 1. Interim seeding items shall be used to provide stabilization to site grading to comply with permit requirements or



HAUL ROUTES

EXHIBIT D

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 09-_____

**A RESOLUTION APPROVING A TEMPORARY EASEMENT AGREEMENT
BETWEEN THE CITY OF SOUTH SAINT PAUL AND THE CITY OF INVER GROVE
HEIGHTS ALLOWING THE USE OF A PORTION OF THE SOUTH SAINT PAUL
AIRPORT PROPERTY FOR CITY PROJECT NO. 2009-09D**

WHEREAS, in order to utilize the green space along 70th Street (County Road 26) between Cloman Avenue East and Craig Avenue East, the City of Inver Grove Heights must obtain a Temporary Easement from the City of South Saint Paul, governing entity for the South Saint Paul Airport;

WHEREAS, a copy of the temporary easement agreement is attached hereto and incorporated herein by reference as Exhibit A;

WHEREAS, the temporary easement agreement is similar to that approved by both municipalities in 2008;

WHEREAS, the temporary easement agreement authorizes the City of Inver Grove Heights to use the Easement Area for the removal, placement and stockpiling of excavated earth, soils, aggregate, asphalt millings, or other excavated materials and for the removal, placement and stockpiling of trees, brush and herbage, or other similar materials, and other similar purposes which arise or result from construction activities; and for the placement, storage, and removal of construction equipment, construction materials, and a construction trailer used for IGH Project Number 2009-09D South Grove Urban Street Reconstruction Area 4;

WHEREAS, the temporary easement agreement is scheduled to expire on July 1st, 2010 in order to allow reasonable time for the Project to fully establish turf within the disturbed area.

WHEREAS, Public Works/Engineering recommends approval of the Temporary Easement Agreement between the City of South Saint Paul and the City of Inver Grove Heights allowing use of a portion of South Saint Paul Airport Land for City Project No. 2009-09D for the purposes herein described.

NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL:

1. Authorize the Mayor and Deputy City Clerk to execute a Temporary Easement Agreement in substantial conformity to that agreement attached hereto as Exhibit A.

Passed this 13th day of April, 2009.

George Tourville, Mayor

Attest:

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Resolution Authorizing the City of Inver Grove Heights to Enter into Traffic Control Signal Agreement Number 94220R with Mn/DOT and Dakota County

Meeting Date: April 13, 2009
 Item Type: Consent
 Contact: Scott D. Thureen, 651.450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SAT*

Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Municipal State Aid Funds

PURPOSE/ACTION REQUESTED

Consider resolution authorizing the City of Inver Grove Heights to enter into Agreement Number 94220R with Mn/DOT and Dakota County for installation of new traffic control signals with street lights, emergency vehicle pre-emption and signing on TH 52 west ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) and on TH 52 east ramps/frontage road at County Road No. 28 (80th Street E.); and install interconnect on County Road No. 28 (80th Street E.) from TH 52 west ramps/County State Aid Highway No. 73 to Blaine Avenue.

SUMMARY

In order to construct, operate, and maintain these signal systems, the City of Inver Grove Heights, along with Mn/DOT and Dakota County needs an agreement defining who is responsible for the various duties required to keep the signals operating. The attached agreement number 94220R defines these responsibilities. The duties are distributed as per standard policy and have been used in the past on other jointly owned signal systems.

I recommend approval of the resolution which authorizes execution of the agreement with Mn/DOT and Dakota County for installing and maintaining signal systems as previously described.

SDT/kf

Attachments: Resolution
 Agreement No. 94220R

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY**

RESOLUTION AUTHORIZING THE CITY OF INVER GROVE HEIGHTS TO ENTER INTO AGREEMENT NUMBER 94220R WITH THE STATE OF MINNESOTA AND DAKOTA COUNTY FOR INSTALLATION OF NEW TRAFFIC CONTROL SIGNALS WITH STREET LIGHTS, EMERGENCY VEHICLE PRE-EMPTION AND SIGNING ON TH 52 WEST RAMPS/COUNTY STATE AID HIGHWAY NO. 73 AT COUNTY ROAD NO. 28 (80TH STREET E.) AND ON TH 52 EAST RAMPS/FRONTAGE ROAD AT COUNTY ROAD NO. 28 (80TH STREET E.); AND INSTALL INTERCONNECT ON COUNTY ROAD NO. 28 (80TH STREET E.) FROM TH 52 WEST RAMPS/COUNTY STATE AID HIGHWAY NO. 73 TO BLAINE AVENUE

RESOLUTION NO. _____

BE IT RESOLVED that the City of Inver Grove Heights enter into an agreement with the State of Minnesota and Dakota County for the following purposes, to wit:

For installation of new traffic control signals with street lights, emergency vehicle pre-emption and signing on TH 52 west ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) and on TH 52 east ramps/frontage road at County Road No. 28 (80th Street E.); and install interconnect on County Road No. 28 (80th Street E.) from TH 52 west ramps/County State Aid Highway No. 73 to Blaine Avenue

BE IT FURTHER RESOLVED that the Public Works Director and proper City officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the City all of the contractual obligations contained therein.

Adopted by the City Council of Inver Grove Heights, MN this 13th day of April 2009.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

MINNESOTA TRANSPORTATION DEPARTMENT
TRAFFIC CONTROL SIGNAL
AGREEMENT NO. 94220R

BETWEEN

THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION

AND

THE COUNTY OF DAKOTA

AND

THE CITY OF INVER GROVE HEIGHTS

TO

Install new Traffic Control Signals with Street Lights, Emergency Vehicle Pre-emption and Signing on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) and on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28 (80th Street E.); and Install Interconnect on County Road No. 28 (80th Street E.) from Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 to Blaine Avenue in the City of Inver Grove Heights, Dakota County, Minnesota.

S.P. 1928-53 (T.H.52=115)

S.A.P. 178-105-008

Prepared by Metropolitan District Traffic Engineering

ESTIMATED AMOUNT RECEIVABLE

AMOUNT ENCUMBERED

County of Dakota \$127,980.00
City of Inver Grove Heights \$179,172.00

None
Otherwise Covered

PARTIES

THIS AGREEMENT is entered into by the Minnesota Department of Transportation, (State), Dakota County, (County), and the City of Inver Grove Heights, (City).

RECITALS

Minnesota Statutes Section 161.20 authorizes the Commissioner of Transportation to enter into agreements with any governmental authority for the purposes of constructing, maintaining and improving the Trunk Highway system.

The State has determined that there is justification and it is in the public's best interest to install new traffic control signals including street lights and signing, (Traffic Control Signals) on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) and on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28 (80th Street E.); and install traffic signal interconnect (Interconnect) on County Road No. 28 (80th Street E.) from Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 to Blaine Avenue.

The City requests and the State agrees to the installation of Emergency Vehicle Pre-emption Systems, (EVP Systems) as a part of the new Traffic Control Signal installations.

It is considered in the public's best interest for the State to provide two new traffic control signal cabinets and control equipment to operate the new Traffic Control Signals.

The County, the City and the State will participate in the cost, maintenance and operation of the new Traffic Control Signals, Interconnect and EVP Systems.

CONTRACT

1. The State will prepare the necessary plan, specifications and proposal, (Preliminary Engineering). The State will also perform all necessary construction inspection, (Construction Engineering). The State assumes the cost for Preliminary Engineering and Construction Engineering

2. The State with its own resources or by contract will install new Traffic Control Signals and EVP Systems on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) (System "A"), and on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28 (80th Street E.) (System "B") and install Interconnect on County Road No. 28 (80th Street E.) from Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 to Blaine Avenue pursuant to the plans and specifications for State Project No. 1928-53 (T.H.52=115) and State Aid Project No. 178-105-008.

3. The cost of construction (Construction Cost) consists of the contract cost of the work and State-furnished

materials, or, if the work is not contracted, the actual cost of all labor, materials, State-furnished materials and equipment rental required to complete the work. Construction Cost does not include the cost of providing the power supply to the service poles or pads. A Preliminary SCHEDULE "I" is attached and incorporated into this Agreement. The Preliminary SCHEDULE "I" includes all County and City Construction Costs, and is based on engineer's estimated unit prices and State-furnished materials lump sum amounts. The County and City will participate in the following construction at the percentage indicated:

- a. Traffic Control Signal Construction Costs on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) (System "A").
The County's Construction Cost share is 30 Percent.
The City's Construction Cost share is 30 Percent.
- b. Traffic Control Signal Construction Costs on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28 (80th Street E.) (System "B").
The County's Construction Cost share is 20 Percent.
The City's Construction Cost share is 40 Percent.
- c. EVP System Construction Costs on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.) (System "A").

The County's Construction Cost share is 30 Percent.

The City's Construction Cost share is 30 Percent.

- d. EVP System Construction Costs on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28 (80th Street E.) (System "B").

The County's Construction Cost share is 20 Percent.

The City's Construction Cost share is 40 Percent.

- e. Construction Costs for Interconnect on County Road No. 28 (80th Street E.) from Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 to Blaine Avenue

The County's Construction Cost share is 25 Percent.

The City's Construction Cost share is 35 Percent.

- d. The County and City will pay a Construction Engineering charge in an amount equal to 8 percent of the total County and City Construction Cost, respectively, covered under this Agreement.

4. The County's and the City's estimated total Construction Cost share, lump sum State-furnished materials cost and Construction Engineering costs are \$127,980.00 for the County and \$179,172.00 for the City, as shown in the attached Preliminary SCHEDULE "I". The State will prepare a Revised SCHEDULE "I" based on construction contract unit prices and lump sum State-furnished materials cost. Upon execution of this

Agreement, award of the Construction Contract, and receipt of the State's written request, the County and City will advance to the State their total estimated Construction Cost share, Construction Engineering Costs and lump sum State-furnished materials costs, as shown in the Revised Schedule "I".

5. Upon completion and acceptance of the contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final SCHEDULE "I" and submit a copy to the County and City. The Final SCHEDULE "I" will be based on final quantities, and include all County and City Construction Cost, Construction Engineering Costs and lump sum State-furnished materials costs covered under this Agreement. If the final cost of a party's participation covered under this Agreement exceeds the amount of funds advanced by that party, the party will, upon receipt of a request from the State, promptly pay the difference to the State without interest. If the final cost of a party's participation covered under this Agreement is less than the amount of funds advanced by that party, the State will promptly return the balance to the party without interest. Pursuant to Minnesota Statutes Section 15.415, the State waives claim for any amounts less than \$5.00 over the amount of the County and City funds previously advanced to the State, and the County and City waive claim for the return of any amounts less than \$5.00 of those funds advanced by either party.

6. The County and the City, for Systems "A" and "B", shall jointly be responsible for providing the necessary electrical power including connection fees and monthly power charges of the new Traffic Control Signals and EVP Systems at the shared costs of 50 percent County and 50 percent City. The County will receive the bill for the necessary electrical power including connection fees and the electrical power of the Traffic Control Signals and EVP Systems, and invoice the City for 50 percent of the costs. Electrical power for the street lights shall be un-metered (fixed fee for power) and will be 100 percent City cost.

7. Upon completion of this project, for Systems "A" and "B": a) The County will, at its cost and expense: (1) replace the signal system L.E.D. indications; (2) clean the new traffic control signals; and (3) clean the exterior of the controller cabinets and service cabinets; b) the City will, at its cost and expense: (1) maintain the new luminaires and all their components, including replacement of the luminaire if necessary; (2) relamp the new street lights; and (3) clean the new luminaire mast arm extensions; and c) The State will, at its cost and expense, maintain the interconnect and signing, and perform all other traffic control and street light maintenance.

8. The EVP Systems (Systems "A" and "B") will be installed, operated, maintained, or removed in accordance with the following conditions and requirements:

- a) All maintenance of the EVP Systems (Systems "A" and "B") must be done by State forces.
- b) Emitter units may be installed only on authorized emergency vehicles, as defined in Minnesota Statutes Section 169.01, Subdivision 5. Authorized emergency vehicles may use emitter units only when responding to an emergency. The City will provide the State's Metropolitan District Engineer or his designated representative a list of all vehicles with emitter units, upon request.
- c) Malfunction of the EVP Systems must be reported to the State immediately.
- d) In the event the EVP Systems or the components are, in the opinion of the State, being misused or the conditions set forth in Paragraph b above are violated, and such misuse or violation continues after the City receives written notice from the State, the State may remove the EVP Systems. Upon removal of the EVP Systems pursuant to this Paragraph, all of the parts and components become the property of the State.

f) All timing of the EVP Systems (Systems "A" and "B") will be determined by the State.

9. All timing of the new Traffic Control Signals (Systems "A" and "B") will be determined by the State, and no changes may be made except with the approval of the State.

10. Each party will be solely responsible for its own acts and omissions, and the results thereof, to the extent authorized by law. The State's liability is governed by the Minnesota Tort Claims Act, Minnesota Statutes Section 3.736 and the County's and the City's liability is governed by Minnesota Statutes Chapter 466. Each party will be solely responsible for its own employees for any Workers Compensation Claims.

11. By signing this agreement, the County and the City authorize the State to enter upon the County and the City public right of way to install and maintain the new Traffic Control Signals and EVP Systems.

12. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

13. If any party fails to enforce any provisions of this Agreement, that failure does not waive the provision or its right to enforce it.

14. This Agreement contains all negotiations and agreements between the parties relative to this project. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

15. Minnesota law governs this contract. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. This Agreement is effective on the date the State obtains all required signatures under Minnesota Statutes 16C.05, Subdivision 2, and will remain in effect until terminated by written agreement of the parties.

17. The State's obligation to perform any work, or to let a Contract for the performance of the work, on the State Project referenced above, is subject to the availability of funding from the Minnesota Legislature or other funding source.

18. Authorized Agents

- a. The State's Authorized Agent for the purpose of the administration of this Agreement is Allan Espinoza, Mn/DOT Metropolitan District Traffic Engineering, or his successor. His current address and phone number are 1500 West County Road B2, Roseville, MN 55113, (651) 234-7812.

- b. The County's Authorized Agent for the purpose of the administration of this Agreement is Kristi Sebastian, Dakota County Traffic Engineer, or her successor. Her current address and phone number are 14955 Galaxie Avenue West, Apple Valley, MN 55124-8579, (952) 891-7178.
- c. The City's Authorized Agent for the purpose of the administration of this Agreement is Scott Thureen, City Public Works Director, or his successor. His current address and phone number are 8150 Barbara Avenue E., Inver Grove Heights, MN 55077, (651) 450-2571.

COUNTY OF DAKOTA

APPROVED AS TO FORM:

Asst. County Attorney

By: _____
Physical Development Director

Date: _____

RECOMMENDED FOR APPROVAL:

County Engineer

CITY OF INVER GROVE HEIGHTS

By _____
Mayor

Date _____

By 
Scott D. Thureen

Title Public Works Director

Date 2 APRIL 2009

DEPARTMENT OF TRANSPORTATION

Recommended for approval:

By _____
District Engineer

Approved:

By _____
State Design Engineer

Date _____

Approved as to form and execution:

By _____
Contract Management

Date _____

COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management
Division

By _____

Date _____

DAKOTA COUNTY

RESOLUTION

IT IS RESOLVED that the County of Dakota enter into Mn/DOT Agreement No. 94220R with the State of Minnesota, Department of Transportation for the following purposes:

To install new Traffic Control Signals with Street Lights, Emergency Vehicle Pre-emption and Signing on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28(80th Street E.) and on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28(80th Street E.); and Install Interconnect on County Road No. 28 (80th Street E.)from Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 to Blaine Avenue, under State Project No. 1928-53 (T.H. 52=115) and State Aid Project No. 178-105-008, within the corporate City limits of Inver Grove Heights.

IT IS FURTHER RESOLVED that the _____ and the _____
(Title) are authorized to execute the Agreement and any
(Title) amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Dakota County at an authorized meeting held on the _____ day of _____, 2009, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me this _____ day of _____, 2009

Notary Public _____

My Commission Expires _____

NOTARY
STAMP

(Signature)

(Type or Print Name)

(Title)

PRELIMINARY SCHEDULE "I"

Agreement No. 94220R

County of Dakota and City of Inver Grove Heights

Preliminary: March 14, 2009

S.P. 1928-53 (T.H. 52=115)

S.A.P. 178-105-008

State Funds

Traffic control signal construction to start approximately August 1, 2009 under

State Contract No. _____ with County of Dakota and City of Inver Grove Heights

on Trunk Highway No. 52 West Ramps/County State Aid Highway No. 73 at County Road No. 28 (80th Street E.)

and on Trunk Highway No. 52 East Ramps/Frontage Road at County Road No. 28 (80th Street E.)

COUNTY OF DAKOTA TRAFFIC SIGNAL COST PARTICIPATION

	Signal Cost	State Furnished Materials	County Cost Participation Rate	Total City Cost
Signal System Construction System "A"	\$194,000.00	\$32,000.00	30.0%	67,800.00
EVP Construction System "A"	\$7,000.00		30.0%	2,100.00
Signal System Construction System "B"	\$194,000.00	\$32,000.00	20.0%	45,200.00
EVP Construction System "B"	\$7,000.00		20.0%	1,400.00
Interconnect Construction	\$8,000.00		25.0%	2,000.00
Construction and State-Furnished Materials Subtotals				\$118,500.00
Construction Engineering (8%)				9,480.00
Totals (Construction Cost and State Furnished Materials+ Construction Engineering)				(1) \$127,980.00

CITY OF INVER GROVE HEIGHTS TRAFFIC SIGNAL COST PARTICIPATION

	Signal Cost	State Furnished Materials	City Cost Participation Rate	Total City Cost
Signal System Construction System "A"	\$194,000.00	\$32,000.00	30.0%	67,800.00
EVP Construction System "A"	\$7,000.00		30.0%	2,100.00
Signal System Construction System "B"	\$194,000.00	\$32,000.00	40.0%	90,400.00
EVP Construction System "B"	\$7,000.00		40.0%	2,800.00
Interconnect Construction	\$8,000.00		35.0%	2,800.00
Construction and State-Furnished Materials Subtotals				\$165,900.00
Construction Engineering (8%)				13,272.00
Totals (Construction Cost and State Furnished Materials+ Construction Engineering)				(1) \$179,172.00

(1) Amount of advance payment as described in Paragraph No. 4 of the Agreement (Estimated amount)

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Accepting Proposal from WSB and Associates, Inc. for 2009 NPDES Storm Water Permit Assistance Program

Meeting Date: April 13, 2009
 Item Type: Consent
 Contact: Scott D. Thureen, 651.450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SDT*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider resolution accepting proposal from WSB and Associates, Inc. for 2009 NPDES Storm Water Permit Assistance Program.

SUMMARY

The implementation requirements of the City's NPDES Storm Water Permit continue to consume additional staff time. With the combination of this year's construction program and an ambitious plan for addressing maintenance requirements on storm water ponds, staff will not be able to accomplish all of the necessary tasks associated with the Storm Water Permit.

WSB and Associates, Inc. approached the City with a proposal for a packaged program that would take care of all aspects of our annual report, including the annual meeting; develop and provide required education materials for the general public; provide required staff training; provide an inspection and record keeping database for City use; and provide a review of City Ordinances associated with the Storm Water Permit to ensure that they comply with the current permit requirements.

WSB and Associates, Inc. assisted staff with the preparation of the City's initial NPDES Storm Water Permit in 2003 and the update to that permit in 2006.

I recommend approval of the resolution accepting the proposal from WSB and Associates, Inc. for the 2009 NPDES Storm Water Permit Assistance Program. The work would be funded from the Engineering Division budget for consulting engineering services (101-5100-442.30-30).

SDT/kf

Attachments: Resolution
 WSB & Associates, Inc. Proposal

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY**

**RESOLUTION ACCEPTING THE PROPOSAL FROM WSB AND ASSOCIATES, INC. FOR 2009
NPDES STORM WATER PERMIT ASSISTANCE PROGRAM**

RESOLUTION NO. _____

WHEREAS, in order to complete all required tasks to implement the City's NPDES Storm Water Permit in a timely manner, the assistance of a consulting engineering firm is required; and

WHEREAS, the City received a proposal from WSB and Associates, Inc. for assistance with specific tasks; and

WHEREAS, based on the experience of the firm, the scope and associated fee for the proposed services, it was decided that WSB and Associates, Inc. be selected to assist staff with the completion of specific tasks required by the Storm Water Permit.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. The proposal of WSB and Associates, Inc. is accepted and staff is authorized to enter into a contract with WSB and Associates, Inc. in the amount of \$5,000 for engineering assistance with the City's 2009 NPDES Storm Water Permit activities.

Adopted by the City Council of Inver Grove Heights this 13th day of April 2009.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk



March 5, 2009

Scott Thureen
City Engineer
City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077-3410

Re: 2009 MS4 Permit Assistance Program

Dear Scott,

We are pleased to prepare this proposal to complete NPDES Phase II MS4 services for your community. As you are aware, the MS4 permit requires your community to submit an annual report of activities undertaken to fulfill the minimum control measures (MCM's) #1-6 of the MS4 permit.

In an effort to assist you with meeting this obligation, we have developed a package of services to eliminate the burden of tracking these activities and submitting this report to the MPCA. These services include:

I. 2008 MS4 Annual Report

Prepare the Public Notice for the 2008 Public Meeting. WSB will prepare information required for the MS4 public meeting notification.

Develop SWPPP Presentation for the 2008 Public Meeting. WSB will assist your community in developing the annual SWPPP presentation for the 2008 public meeting and facilitate this meeting, if requested by staff.

Attend the 2008 MS4 Public Meeting. WSB Staff will attend and lead the discussion for the MS4 annual public meeting, if requested.

Prepare the 2008 MS4 Annual Report. WSB will prepare the 2008 record of decision and MS4 annual report with supplemental information and submit the completed report to the MPCA by the June 30, 2009 deadline. Task also includes two hours of follow-up on correspondence regarding the 2008 MS4 annual report and SWPPP to the MPCA on behalf of your community (if needed). If additional time is required, we will discuss with your staff prior to initiating work.

ACEC 2008 Firm of the Year

Minneapolis ■ St. Cloud
Equal Opportunity Employer

II. 2009 MS4 Annual Services

Develop/Provide Public Education Materials and Assist in the Implementation of Outreach Programs. As part of this task, WSB will collect and/or prepare storm water related public educational materials, such as newsletter articles, posters, utility bill inserts, website postings, public service announcements, related website links, information/dates on public workshops, presentations, and volunteer opportunities.

These materials will be provided to your MS4 contact person or sent over by WSB staff for publication and/or distribution in your communities local newspaper, newsletter, website, or at local businesses, schools, libraries, and facilities. WSB will also keep records of the education materials provided to your community for the purpose of monitoring your MS4's progress in meeting their MCM #1 and #2 annual requirements. These records will then be used for the preparation of the 2009 Annual report.

Provide "Lunch and Learn" Staff Training. WSB will hold seven workshops for your staff at WSB's Minneapolis office. These workshops will be related to Storm Water Pollution Prevention Planning (SWPPP) for municipal operations to fully meet your MS4 permit requirements. Training will be provided on:

- Municipal Good Housekeeping Practices
- NPDES construction site erosion control inspection
- Design and implementation of temporary and permanent BMP's
- Design and implementation of structural and non-structural post-construction storm water management
- Stormwater pond and structural pollution control device inspection and record keeping needs
- Water Quality and Natural Resource Grant Applications

WSB anticipates these training sessions will be held in April through December, with each session lasting one to two hours. Lunch will be provided to all staff that responds to WSB by each session's RSVP deadline. Webinar will also be available if staff is unable to attend the in-house training sessions at WSB's office in Minneapolis.

III. 2009 Record of Activities

Meet with Staff to Outline and Update Activities that need to be Completed During the MS4 Permit Cycle. WSB staff will meet with your staff to review the MS4's SWPPP and activities required to fulfill the current MS4 permit requirements.

Prepare/Update the Record of Activities. WSB will prepare a reporting and tracking method for staff to easily document BMP deadlines, responsible staff, and develop an implementation schedule for 2009.

Record of Activities prepared by WSB in 2008 will be reviewed and updated with any newly identified tasks for 2009.

IV. MS4 Inspection and Record Keeping Database

WSB has developed and implemented a customized MS Access database that allows for the inventory and management of your MS4's assets related to the MS4 permit. Features of this database include:

- Illicit Discharge Detection Inspection procedures
- Record keeping method for annual outfall and structural pollution control inspections
- GIS mapping capabilities
- Data query and reporting
- Database and Field Inspection User's Guide

MS4 Inspection and Record Keeping Databases prepared by WSB in 2008 will be reviewed and updated (if needed) in 2009.

V. Ordinance Reviews

WSB will review/revise (if applicable) your MS4's erosion and sediment control ordinance, BMP specifications, and inspection program to ensure compliance with MCM #4 of the MS4 permit and new NPDES construction permit requirements. This task also includes reviewing and revising your MS4's illicit discharge ordinance, to ensure compliance with MCM #3.

The total cost of tasks I-V is \$5,000. This cost will be billed quarterly at an amount of \$1,250. The first quarterly installment will be billed at the time the program is initiated.

Please note that permit compliance requires inspections and assessments to be completed by the Permittee prior to the expiration of the MS4 Permit (May 31, 2011). The work items described in Task VI below can be completed as an additional cost to this scope and will be agreed upon prior to initiating work.

VI. Additional Tasks

Assist in Developing BMP's for TMDL's or Outstanding Resource Value Waters (ORVW's). WSB will provide assistance with the development of BMP's that are required to meet TMDL waste load allocations and discharges to ORVW's.

Technical Support through MPCA Audit Process. WSB will provide technical support during the MS4 audit process conducted by the MPCA.

Erosion and Sediment Control Compliance Inspections. WSB will provide erosion and sediment control field inspections for construction sites located in your community, per NPDES Construction Stormwater Permit requirements. Inspections will include a weekly report to your community and construction site manager and any requested compliance/enforcement follow-up.

Develop Customized MS4 Inspection and Record Keeping Database. WSB will develop a customized MS4 Inspection and Record Keeping Database which can be dynamically linked to any of your community's GIS databases.

Illicit Discharge and Outfall Field Inspection Program. WSB will provide visual field inspections of all mapped structural pollution control devices (SPCD's) and MS4 outfall structures. These inspections will include mapped inventory inspection forms, GPS locations, and a visual inspection for illicit discharges.

We look forward to working with you to complete your MS4's obligations of the NPDES SWPPP in 2009.

This letter represents our complete understanding of the MS4 regulatory program and the proposed scope of services. If you are in agreement with the scope of services and proposed fee, please sign in the appropriate space below and return one copy to us.

If you have any questions about this proposal, please call us at 763-287-7182.

Sincerely,

WSB & Associates, Inc.



Todd Hubmer, PE
Water Resource Engineer

ACCEPTED BY:

City of Inver Grove Heights

Name _____

Title Mayor

Date 4-13-09

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: April 13, 2009
 Item Type: Consent
 Contact: Lt. Larry Stanger (651) 450-2528
 Prepared by: Lt. Larry Stanger
 Police Department
 Reviewed by: Chief Charles Kleckner
 Chief of Police

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED:

Consider request to enter into a Joint Powers Agreement (JPA) with the County of Dakota and the cities of Apple Valley, Burnsville, Eagan, Hastings, Lakeville, Rosemount, South St. Paul and West St. Paul.

SUMMARY:

The purpose of the JPA is to enable the County and the Cities to apply for and receive a Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$314,516.00 and to provide for the application, receipt, disbursement and administration of the JAG funds, if awarded.

The County has agreed to act as the fiscal agent for the County and the Cities under this JPA. The County will submit an application for the JAG funds and will be responsible for administration of the JAG funds, if awarded, including distributing funds to the Cities as provided below, monitoring expenditure of the JAG funds, and complying with Recovery Act reporting requirements.

The procedure for allocating JAG funds is a formula based on population and crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share. The distribution of JAG funds for grant programs to the County and the Cities are as follows:

County of Dakota	\$10,386.24
City of Apple Valley	\$42,780.93
City of Burnsville	\$69,982.50
City of Eagan	\$35,362.32
City of Hastings	\$12,859.11
City of Inver Grove Heights	\$31,899.93
City of Lakeville	\$21,761.07
City of Rosemount	\$ 9,396.72
City of South St. Paul	\$18,052.23
City of West St. Paul	\$40,060.68

The County and the Cities understand that up to 10 percent of the JAG funds may be used by the fiscal agent for costs associated with administering JAG funds. The County and the Cities understand and agree that the County will retain 7 percent of the JAG funds for the costs associated with administering the JAG funds and that the distribution of funds provided reflects the 7 percent allocation to the County for this purpose.

JAG funds may be used to provide equipment for more widespread apprehension, prosecution, adjudication, detention, and rehabilitation of offenders who violate state and local laws. At this time it is anticipated we will utilize these funds for the purchase of in squad digital video camera systems.

**JOINT POWERS AGREEMENT BETWEEN
THE COUNTY OF DAKOTA AND THE CITIES OF
APPLE VALLEY, BURNSVILLE, EAGAN, HASTINGS,
INVER GROVE HEIGHTS, LAKEVILLE, ROSEMOUNT,
SOUTH ST. PAUL AND WEST ST. PAUL**

This Agreement is made and entered into the ____ day of _____, 2009, by the County of Dakota (“County”), the City of Apple Valley, the City of Burnsville, the City of Eagan, the City of City of Hastings, City of Inver Grove Heights, the City of Lakeville, City of Rosemount, City of South St. Paul and City of West St. Paul, (“the Cities”), each acting by and through its duly authorized officers pursuant to Minn. Stat. § 471.59.

WHEREAS, the County and the Cities are political subdivisions organized under the laws of the State of Minnesota and are responsible for the enforcement of criminal laws in their respective jurisdictions; and

WHEREAS, the County and Cities wish to apply for a Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$314,561.00 and to delineate herein their agreement regarding the roles and responsibilities among them with regard to the application for the JAG grant and the assumption of fiscal agent duties attendant upon award of the JAG grant.

NOW, THEREFORE, THE COUNTY AND THE CITIES AGREE AS FOLLOWS:

1. **PURPOSE.** The purpose of this Agreement is to enable the County and the Cities to apply for and receive a Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$314,561.00 and to provide for the application, receipt, disbursement and administration of the JAG funds, if awarded.
2. **FISCAL AGENT.** The County agrees to act as the fiscal agent for the County and the Cities under this Agreement. The County will submit an application for the JAG funds and will be responsible for administration of the JAG funds, if awarded, including distributing funds to the Cities as provided in paragraph 3, monitoring expenditure of the JAG funds, and complying with Recovery Act reporting requirements.
3. **DISTRIBUTION OF FUNDS.** The County agrees to distribute funds for grant programs to the County and the Cities as follows:

County of Dakota	\$10,386.24
City of Apple Valley	\$42,780.93
City of Burnsville	\$69,982.50
City of Eagan	\$35,362.32
City of Hastings	\$12,859.11
City of Inver Grove Heights	\$31,899.93
City of Lakeville	\$21,761.07
City of Rosemount	\$ 9,396.72
City of South St. Paul	\$18,052.23
City of West St. Paul	\$40,060.68

4. USE OF JAG FUNDS. The County and the Cities agree that the JAG funds will be expended for the following programs until the dates herein noted:

County of Dakota:

City of Apple Valley:

City of Burnsville:

City of Eagan:

City of Hastings:

City of Inver Grove Heights:

City of Lakeville:

City of Rosemount:

City of South St. Paul:

City of West St. Paul:

5. ADMINISTRATIVE FUNDS. The County and the Cities understand that up to 10 percent of the JAG funds may be used by the fiscal agent for costs associated with administering JAG funds. The County and the Cities understand and agree that the County will retain 7 percent of the JAG funds for the costs associated with administering the JAG funds and that the distribution of funds provided in paragraph 3 of this Agreement reflects the 7 percent allocation to the County for this purpose.

6. COOPERATION. The Cities agree that they, and each of them, will cooperate with the County in its role as fiscal agent.

7. LIABILITY. The County and the Cities shall be liable for their own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any of the others, their agents, volunteers or employees. It is understood and agreed that the provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466, and other applicable laws, govern liability arising from the performance of this Agreement.

Nothing in this Agreement shall impose or be construed to impose any liability for claims against the County or the Cities, or any of them, except as may be otherwise imposed by law.

Nothing in this Agreement will be construed to modify or amend any statutory or other legal obligations of the County or the Cities or any of them.

8. THIRD PARTY BENEFICIARY. The County and the Cities do not intend for any third party to obtain a right by virtue of this Agreement.

9. **DISBURSEMENT OF FUNDS.** The County will comply with the method for disbursement of funds in accordance with the laws and policies applicable to the County. Contracts let and purchases made with funds made available pursuant to this Agreement shall conform to the requirements of the County or the Cities, as appropriate. The County and the Cities agree that there shall be strict accountability of all funds made available pursuant to this Agreement.

10. **EFFECTIVE DATE.** This Agreement shall be effective on the date that the last entity has executed the Agreement.

11. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

APPROVED AS TO FORM:

COUNTY OF DAKOTA

Assistant County Attorney/Date

By: _____

Date: _____

Approved by Dakota County
Board Resolution No. _____.

CITY OF APPLE VALLEY

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF BURNSVILLE

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF EAGAN

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF HASTINGS

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF INVER GROVE HEIGHTS

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF LAKEVILLE

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF ROSEMOUNT

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF SOUTH ST. PAUL

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF WEST ST. PAUL

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Contract with Dakota County for Sentence to Serve

Meeting Date: April 13, 2009
Item Type: Consent Agenda
Contact: Eric Carlson
Prepared by: Mark Borgwardt
Reviewed by: Eric Carlson

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the 2009 Contract with Dakota County for Sentence to Service Program Work Crews (STS). The contract will not exceed \$21,268 and is for minimum of 50 crew days of service. Each crew day will consist of 5-10 members working 6.5 hour days.

SUMMARY

The approved 2009 Budget anticipates expenditure in the Parks budget for Sentence to Service Work Crews. The expenditure guarantees minimum of 50 crew work days for the City work and the cost is approximately \$8.72 per hour per crew member. STS usually provides extra crew days at no additional charge. In 2008 STS provided a total of 63 work crew days, 50 days which were contracted and paid for. In 2008 the STS program also provided another 8 days of crew time to assist with cleaning the VMCC hockey rink and Inver Grove Heights Days events.

The Contract for STS Work Crews can be terminated with or without cause with thirty days written notice.

Examples of work projects include: spring clean up of trash and debris in parks, along Cahill Ave., trails, sidewalks and in boulevards; painting trash containers, picnic tables, signs, benches bleachers, tunnels and the interior and exterior of buildings; landscaping, rain garden and erosion control projects; removal of invasive plant species; trimming and chipping brush and trees; cutting back along trails; mulching trees and trails; placing engineered wood fiber in playgrounds; preparation and assistance for special projects and community events like Inver Grove Heights Days; equipment and infrastructure assembly.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

SCHEDULE PUBLIC HEARING TO CONSIDER APPROVAL OF TRANSFER OF OFF-SALE INTOXICATING LIQUOR LICENSE FROM ARBOR POINTE LIQUORS, LLC TO YAGER GROUP, INC.

Meeting Date: April 13, 2009
Item Type: Consent
Contact: 651.450.2513
Prepared by: Melissa Rheume
Reviewed by: N/A

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED:

Schedule public hearing on May 11, 2009 to consider the transfer application of Yager Group Inc. for an Off-Sale Intoxicating Liquor License for premises located at 9084 Buchanan Trail.

SUMMARY:

Thomas Harris of Yager Group, Inc. has submitted an application for the transfer of the Off-Sale Liquor License held by Arbor Pointe Liquors, LLC for premises located at 9084 Buchanan Trail. The Police Department will conduct the required background investigation on the applicant prior to the public hearing.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

AUTHORIZE EXPENDITURE OF FUNDS TO UPGRADE FIBER MODULE AT FIRE STATION THREE

Meeting Date: April 13, 2007
Item Type: Consent
Contact: JTeppen, Asst City Admin
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Authorize expenditure of funds to upgrade the fiber module at Fire Station Three.

SUMMARY When the RFP for the phone system was written and issued two years ago the fiber module for the connection at Fire Station Three was specified at single mode based on the use at the time. At that time they did not generate much traffic over the fiber and it was decided to use the fiber to Ethernet converter to connect. In the intervening two years, the Fire Department members have begun using among other things the CAD software through LOGIS from the DCC.

The fiber to Ethernet converter doesn't do a very good job of transmitting this greater amount of information and they have experienced a great deal of frustration with the lack of speed on the network. The converter can't handle the bandwidth due to increased traffic and the switch can't be used to its potential as a result. A fiber module inside the switch will provide for more bandwidth and capability to use the gig ports on the switch for load balancing of traffic between the two sites.

To upgrade the fiber module, we have received a quote of \$7,382.76 (two fiber modules – one at both ends of the connection).

We propose to fund this from the City Facilities Fund which has an unencumbered fund balance of about \$1 million.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: April 13, 2009
 Item Type: Consent
 Contact: Jenelle Teppen, Asst. City Admin
 Prepared by: Amy Brinkman, H.R. Coordinator
 Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Tom Dickmeyer, Dennis Hogan, Richard Anderson, Will Kvas, Bill Miller, Wayne Taylor, Robert Hawkins, and Kyle Horsch, Mike Dickinson, Jerry Forsland, Fidel Garcia, Manuel Herrera, and Mike Sterny.

Please confirm the termination of seasonal/temporary employment of: John Bartholomew, Jonathon Ellsworth, Sharyn Boeckman, Nathan Briguët, Joshua Eckl, Jessica Fox, Katherine Fox, Anthony Hawkins, Melissa Hermes, Jason Hosch, Caroline Labat, Gretchen Schwanz, Amanda Erickson, Leah Kapernick, Kelly Olson, Nickolas Ross, Amber Fox, Hannah Tiemann, Erin Kegley and Maxwell Tiemann.

Please confirm the termination of Kathryn Wilson as firefighter.

Please confirm the retirement of Sandy Thornton, Office Support, from Fire Department.

Please confirm the employment of Brian Brant as Lieutenant at Fire Station 1.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

QUALITY PROPANE, INC; Consider Resolutions for property located on the 1100 block of Clark Road (east side).

Meeting Date: April 13, 2009
Item Type: Regular Agenda
Contact: Allan Hunting 651.450.2554
Prepared by: Allan Hunting, City Planner
Reviewed by:

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

- a) A Resolution relating to a Conditional Use Permit to allow a fuel storage (propane) tank facility and outdoor storage of small tanks and related equipment.
 - Requires 4/5th's vote.
- b) A Resolution relating to a Variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural.
 - Requires 3/5th's vote.
 - 60-day deadline: April 17, 2009 (first 60 days)

SUMMARY

Applicant is proposing to construct a fuel storage facility consisting of 5-30,000 gallon propane tanks buried partially underground within a sand filled concrete containment area. Outdoor storage is being requested to store empty small propane tanks and equipment. Improvements would include a 5,000 square foot office/storage building with a parking lot in front of the building. The balance of the lot would be Class V crushed rock around the tanks and storage area. A chain link fence would surround the lot. The applicant is also requesting a variance from a required buffer setback from an "A" zoned property to the east.

ANALYSIS

The site complies with all performance standards except for the buffer requirement. The Fire Marshall has reviewed the plans and finds they are in compliance with the 2007 State Fire Code.

The applicant is proposing to construct a six foot high berm with a six foot high solid wood fence on top, along the entire east property line to mitigate the impacts of the outdoor storage from the residences to the east. Since the residential uses and the Agricultural zoning is not part of the long range plan, the area will eventually develop with industrial uses; Staff believes there are sufficient reasons to support the variance.

RECOMMENDATION

Planning Staff. Recommends approval of the conditional use permit and variance as requested.

Planning Commission. Recommends approval of the requests with the conditions listed in the attached resolutions.

Attachments: CUP Resolution, Variance Resolution, Planning Commission Recommendation
Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW A FUEL
STORAGE (PROPANE) TANK FACILITY AND OUTDOOR STORAGE OF SMALL TANKS
AND RELATED EQUIPMENT.**

Quality Propane Inc
Case No. 09-06C

WHEREAS, an application for Conditional Use Permit has been submitted for said property to allow a fuel storage (propane) tank facility and outdoor storage of small tanks and related equipment for property located on the 1100 block of Clark Road (east side) and legally described as follows:

SEE EXHIBIT A

WHEREAS, the aforescribed property is zoned I-2, General Industry;

WHEREAS, a public hearing concerning the conditional use permit was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on March 17, 2009;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a Conditional Use Permit to allow a fuel storage (propane) tank facility and outdoor storage of small tanks and related equipment is approved with the following conditions:

1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.

Landscape/Site Plan
Building Elevation Plan

dated 3/9/09
dated 3/10/09

2. Prior to commencement of any grading, the final grading, drainage and erosion control, and utility plans shall be approved by the Director of Public Works.
3. All parking lot lighting on site shall be a down cast "shoe-box" style and the bulb shall not be visible from property lines. Any wall lighting shall be directed such that the source of light is hooded, recessed or controlled in some manner so as not to be visible from streets.
4. All areas of the lot shall be mowed and maintained and be free from trash and debris.
5. The City Code Enforcement Officer, or other designee, shall be granted right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.
6. All sections of the screening fence shall be at all times, maintained and repaired as necessary.
7. Prior to commencement of any grading on the site, An improvement agreement and storm water facilities maintenance agreement shall be entered into between the developer and City to address proper responsibilities and maintenance of the different storm water systems, to obtain a letter of credit for performance, and to obtain an engineering escrow for engineering staff and emergency erosion control expenses.
8. The Landscape Plan shall be modified to reflect the minimum planting size of six (6) feet for the proposed Black Hills Spruce trees. A revised landscape plan shall be submitted with the building permit application.
9. Prior to issuing building permits, the applicant shall submit an application for a preliminary and final plat for the proposed 2.0 acre parcel and the plat must be approved by the City Council and recorded with Dakota County.
10. Any drainage and utility easements necessary for the stormwater plan shall be addressed during the plat application and shown on the final plat.
11. A lighting and illumination plan shall be submitted with the building permit application to verify the style of lighting proposed and to verify plan complies with maximum candle power illumination at property lines.
12. All four sides have the same fascia as the front. The other three sides of the building must have some windows to be similar to the front.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 13th day of April, 2009.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A VARIANCE TO ALLOW OUTDOOR STORAGE TO
ENCROACH INTO THE REQUIRED 100 FOOT BUFFER ALONG PROPERTY
ZONED A, AGRICULTURAL**

**CASE NO. 09-06C
(Quality Propane Inc.)**

Property located on the 1100 block of Clark Road (east side) and legally described as follows:

SEE EXHIBIT A

WHEREAS, an application has been received for a Variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural;

WHEREAS, the afore described property is zoned I-2, General Industry;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the Zoning Code (City Code Section 515) and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code Section 515.40, Subd. 3A;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on March 17, 2009 in accordance with City Code Section 515.40, Subd. 3C;

WHEREAS, a hardship, was found to exist not based on economic reasons. Rather the hardship is the narrow wording of the Ordinance to only require a 100 foot buffer on outdoor storage and not other industrial uses that would have an outdoor component creates a hardship for this particular use on this site. Since the long range

plan for the properties to the east is industrial, it would seem requiring a 100 foot buffer in this case to be a difficulty by not allowing the use of the property to its fullest extent. The proposed berm and fence would screen the outdoor storage from the east properties which is the intent of the ordinance requirement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that the variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural is hereby approved with the following condition:

1. A six (6) foot tall earthen berm and six (6) foot tall solid wood fence shall be installed along the rear (east) property line as shown on the Landscape Site Plan dated 3-9-09 and shall be maintained at all times by the land owner.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 13th day of April, 2009.

George Tourville, Mayor

Ayes:

Nays:

ATTEST:

Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights

FROM: Planning Commission

DATE: March 17, 2009

SUBJECT: **QUALITY PROPANE INC – CASE NO. 09-06C**

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a conditional use permit for a fuel storage (propane tank) facility, a conditional use permit for outdoor storage, and any other variances related thereto. 4 notices were mailed.

Presentation of Request

Allan Hunting, City Planner, explained the request as detailed in the report. Mr. Hunting advised that the applicant is requesting a two-part conditional use permit to allow for 1) a fuel storage (propane) tank facility and 2) outdoor storage of small tanks and related equipment, as well as a variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural. He advised that the project would consist of an office/storage building and the installation of 5 – 30,000 gallon propane tanks underground. The tanks would be located approximately 70 feet from the east property line. The balance of the property would be used for outdoor storage of small propane tanks and company vehicles. Mr. Hunting advised that the applicant is proposing to construct a chain link fence around the perimeter of the storage area as well as a berm along the east boundary to screen the operation from the residences to the east. In reference to the variance request, Mr. Hunting advised that the ordinance has a requirement that outdoor storage area be setback a minimum of 100 feet from the lot boundary of a residential or agricultural use. The houses to the east are zoned Agricultural. Therefore the applicant is requesting a variance from this requirement in order to allow them to utilize the rear portion of the site for outdoor storage of small propane tanks. Mr. Hunting advised that the Agricultural zoning in this case is designed as more of a holding zone in that the long range intent is for this area to develop as industrial. Therefore, requiring a 100 foot buffer in this case would prohibit the property from being used to its fullest extent. Mr. Hunting recommended that a twelfth condition be added requiring that all sides of the building have the same fascia as the front and some windows similar to the front. Staff recommends approval of the request with the conditions listed in the report and the additional twelfth condition regarding exterior building materials.

Commissioner Simon asked if the smaller tanks would be empty, to which Mr. Hunting replied they would be stored empty and then taken off site after being filled.

Commissioner Simon asked staff to clarify the specifics of the variance request, to which Mr. Hunting advised that the request was for a variance to allow outdoor storage, not for the underground storage tank facility portion of the request.

Commissioner Wippermann asked staff to elaborate on the circumstances regarding the absence of a 100 foot buffer for the transportation company to the south and the RV storage facility to the north.

Mr. Hunting explained there were several unique circumstances related to the abutting properties. He advised that the trucking operation to the south was essentially a parking lot which did not have a required setback, and the mini-storage to the north was assumed to have outdoor storage inherent in its use.

Commissioner Wippermann asked if there was a significant change in elevation between the subject property and the residential area.

Mr. Hunting stated he believed there was a natural rise in elevation going west to east.

Commissioner Wippermann asked if the proposed berm and fence would provide a significant screening of the tank facility, to which Mr. Hunting replied in the affirmative.

Opening of Public Hearing

The applicant, Russ Head, 15752 Cicerone Path, advised he was available to answer questions.

Chair Bartholomew asked if the applicant was in agreement with the conditions listed in the report, including the recommended twelfth condition regarding exterior building materials.

Mr. Head replied in the affirmative.

Chair Bartholomew asked for construction details of the tank storage area.

Mr. Head advised it was constructed of a two-foot block on grade which was filled with one foot of sand.

Commissioner Hark asked what would be stored at this facility.

Mr. Head replied they would store propane-related items, with the larger items (i.e. 100 pound and larger cylinders) being stored outside.

Commissioner Hark questioned whether the word '**storage**' should be removed from Condition 4, to which Mr. Hunting replied in the affirmative.

Commissioner Wippermann asked how many vehicle trips per day were anticipated at this facility.

Mr. Head advised it was difficult to ascertain an exact number, but that he would estimate an average of 14 trips per day.

Commissioner Wippermann asked if staff had received any comments from neighbors, to which Mr. Hunting replied they had not.

Mr. Head advised that he had spoken with two of the neighbors (the Pikes and Watruds) and gave them an overview of the project. He stated he had also left a note for the Sachwitz's.

Commissioner Simon asked if there was a fire plan in place, to which Mr. Head replied in the affirmative, stating they met all industry and OSHA requirements.

Planning Commission Discussion

Chair Bartholomew stated he supported staff's recommendation to add a twelfth condition regarding exterior building materials.

Commissioner Hark recommended the word '**storage**' be removed from Condition 4.

Commissioner Wippermann stated he supported the variance request in this instance as he felt the recommended berm and fence would provide better noise mitigation and visual screening for the residential neighbors than would a 100 foot buffer.

Planning Commission Recommendation

Motion by Commissioner Simon, second by Commissioner Schaeffer, to approve the request for a conditional use permit to allow for a fuel storage (propane) tank facility, a conditional use permit to allow outdoor storage of small tanks and related equipment, and a variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural, with the conditions listed in the report, as well as an additional condition requiring that all four sides of the building have the same fascia as the front and some windows similar to those on the front, and that the word '**storage**' be removed from Condition 4.

Motion carried (7/0). This matter goes to the City Council on April 13, 2009.

P L A N N I N G R E P O R T
CITY OF INVER GROVE HEIGHTS

REPORT DATE: March 9, 2009

CASE NO: 09-06C

APPLICANT: Quality Propane, Inc.

PROPERTY OWNER: Watrud Properties, LLC

REQUEST: Conditional Use Permit and Variance

HEARING DATE: March 17, 2009

LOCATION: 11XX Clark Road

COMPREHENSIVE PLAN: General Industrial

ZONING: I-2, General Industry and IRM, Integrated Resource Management Overlay District

REVIEWING DIVISIONS: Planning
Engineering
Fire Marshal

PREPARED BY: Allan Hunting
City Planner

BACKGROUND

Quality Propane is proposing to purchase approximately 2.0 acres from Watrud Properties and construct a propane storage facility. The improvements would include a 5,000 square foot office/storage building and the installation of 5 - 30,000 gallon propane tanks underground. The tanks would be located approximately 70 feet from the rear (east) property line. The balance of the property would be used for outdoor storage of small propane tanks and storage of company vehicles. The front parking lot would be paved with curb and gutter, while the back storage and truck circulation area would be class V gravel. A chain link fence would be constructed around the perimeter of the storage area for security and a berm would be constructed along the back (east) boundary to screen the operation from the residences to the east. The tanks would be partially buried underground. A five foot tall, two foot thick concrete retaining wall around the storage tanks would be visible above ground. The tanks are then covered with sand to the top of the retaining wall. Company trucks would fill their tanks on the west side of the underground tank area, away from the residents. Large trucks would come to the site on a daily basis to fill the storage tanks.

The specific requests consist of the following:

- a) A Conditional Use Permit to allow for fuel storage (propane) tank facility.
- b) A Conditional Use Permit to allow outdoor storage of small tanks and related equipment.

- c) A Variance to allow outdoor storage to encroach into the required 100 foot buffer along property zoned A, Agricultural.

EVALUATION OF THE REQUEST

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North Vacant; zoned I-2; guided GI

East Residential; zoned A; guided GI

West Vacant; zoned I-2; guided GI

South Trucking operation; zoned I-2; guided GI

CONDITIONAL USE PERMIT REVIEW

Setbacks. The proposed parking lot and building meets and exceeds the required perimeter setbacks for the site.

Parking Lot. Parking for the proposed use consists of 11 customer parking stalls located in front of the building. The number of stall complies with the parking requirement for a trade shop. The site is not a retail location and therefore the front parking spaces would rarely be used. The employees would park in the back of the building. The parking area in front of the building would be bituminous with concrete curbing. The balance of the lot is a storage/truck circulation area that is to be class V. The Ordinance allows these areas to be constructed of a crushed material. The project meets parking and surfacing requirements.

Lot Coverage. The I-2 zoning districts allows a maximum of 30% of the lot to be covered by buildings. The building footprint coverage would be an extremely small percentage of the lot, which is in compliance with code standards.

Screening/Landscaping. Based on the size of the lot and required number of parking spaces, a total of 28 overstory trees are required. The plantings must be a mix of coniferous and deciduous trees. The landscape plan identifies 28 overstory trees, 4 ornamental trees and 42 shrubs. The grand total plantings exceed the landscape requirement. The only change that needs to be made is the minimum planting size for coniferous trees is 6 feet. The proposed plan identifies 4-5 foot tall trees. The landscape plan must be modified to reflect the proper planting size. A modified plan must be submitted prior to submittal of any building permits.

The total number of plantings is also proposed to address screening along the north and south boundaries of the site. While screening from the residences to the east is not required by the ordinance, the applicant is proposing some tree plantings to break up the sight lines.

The Ordinance does have a requirement that “outdoor storage area shall be setback a minimum of 100 feet from the lot boundary of any “A”, “E” or “R” use. The houses to the east are zoned A, Agricultural. The applicant is requesting a variance from this requirement in order to allow them to utilize the rear portion of the site for outdoor storage of small propane tanks. The variance request is discussed later in this report.

Reforestation. Based on the grading shown on the site plan, much of the site would be graded and the existing trees would be removed. According to the tree inventory that was done for the Gainey Plat, the tree mass on the this lot contains 6 oak trees and 40 boxelder trees. Boxelder trees are not a species protected under the Tree Preservation ordinance. The six oak trees on the lot do not meet the threshold to qualify as a woodland and therefore tree preservation regulations are not applicable to this site.

Access. Access to the site would be via one entrance onto Clark Road. All of the vehicles coming and going would go through the one access point which has a gate to control access. This also controls access to the site. The balance of the site is fenced for security reasons. The delivery trucks would enter the site, pull up to the front of the propane tanks (west side) to fill up, then circle and leave the site. The majority of vehicle movements would take place to the west of the propane tank storage area.

Building Materials. The applicant has provided a drawing of the front side of the building. The Ordinance requires that all four sides have the same fascia as the front. The other three sides of the building must have some windows to be similar to the front. The proposed building consists of a decorative concrete block material with arched canopies over the front entrances. All materials proposed comply with ordinance standards.

Engineering. Engineering has reviewed the plans against the overall storm drainage plan that was prepared for the Gainey Addition Plat. The proposed site plan identifies the location of a storm water retention basin located half way between the east and west boundaries, along the south boundary line. Engineering has made some recommendations on conditions that should be added to the approval. These conditions are included in the list of conditions at the end of this report. Engineering also notes that any drainage and utility easements necessary for the stormwater plan shall be addressed during the plat application and shown on the final plat. Engineering continues to work with the applicant’s engineer. As of the date of this report, a grading and drainage plan has not been approved.

Lighting. The plan does not identify any lighting details. All parking lot lighting and building lighting shall be designed so as to deflect light away from any adjoining residential zones or from the public streets. The source of light shall be hooded, recessed, or controlled in some manner so as not to be visible from adjacent property or streets.

Fire Marshal Review. The Fire Marshal has reviewed the plans notes that access around the propane storage area must be maintained at all times. He has also completed a site and fire code review regarding the proximity of propane tanks, dispensing, and storage to the residential structures to the east of the proposed site. The setbacks proposed are in compliance with the 2007 Minnesota State Fire Code.

General CUP Criteria

(This section also reviews the plans against the CUP criteria in the Zoning Ordinance assuming the proposed ordinance amendment is adopted and that the City finds this to be an acceptable use.)

1. The use is consistent with the goals, policies and plans of the City Comprehensive Plan, including future land uses, utilities, streets and parks.

One of the policies of the industrial districts is to " Provide opportunities for new industrial development, expansion of existing uses and the redevelopment of existing industrial uses to expand employment opportunities and to serve existing businesses in the community. The proposed use would not have a negative impact for the industrial areas as set forth in the Comprehensive Plan.

2. The use is consistent with the City Code, especially the Zoning Ordinance and the intent of the specific Zoning District in which the use is located.

Suitability of the use is discussed above with the Comprehensive Plan. The proposed project does comply with all of the performance criteria of the I-2 Zoning District.

3. The use would not be materially injurious to existing or planned properties or improvements in the vicinity.

The Fire Marshal has reviewed the site plan and notes that it complies with the State Fire Code. The propane tank location complies with all required setbacks from residential properties. The proposed use does not appear to have a detrimental effect on public improvements in the vicinity of the project.

4. The use does not have an undue adverse impact on existing or planned City facilities and services, including streets, utilities, parks, police and fire, and the reasonable ability of the City to provide such services in an orderly, timely manner.

This location of the City is now served by municipal sewer and water. The proposed use would not have an adverse impact on fire protection or on any city service.

The use is generally compatible with existing and future uses of surrounding properties, including:

i. Aesthetics/ exterior appearance

The design of the proposed development would be compatible with the surrounding uses providing screening of the outdoor storage areas and providing a berm with a solid fence to screen from the residence to the east.

ii. Noise

Any vehicle noise would not be out of the ordinary for the I-2 zoning district. The operation is a day time operation and larger trucks would utilize the site.

iii. Fencing, landscaping and buffering

Assuming the outdoor storage buffer variance request is approved, the applicant is meeting the city's screening requirements.

5. The property is appropriate for the use considering: size and shape; topography, vegetation, and other natural and physical features; access, traffic volumes and flows; utilities; parking; setbacks; lot coverage and other zoning requirements; emergency access, fire lanes, hydrants, and other fire and building code requirements.

The size and location would be appropriate for industrial uses. The site is designed to minimize as much as possible any impacts to the residences to the east. The entire area is guided for industrial development.

6. The use does not have an undue adverse impact on the public health, safety or welfare.

Based on the Fire Marshal's review and code requirements, this use would not appear to have any negative effects on the public health, safety or welfare.

7. The use does not have an undue adverse impact on the environment, including, but not limited to, surface water, groundwater and air quality.

With the safety measures that are required by other state and federal laws, the site does not pose an impact to surface or groundwater as the storage area is required to be constructed with a containment area which would control any spills.

Miscellaneous. The applicant has indicated that they intend to plat the property they purchase from Watrud Properties. The applicant has prepared a legal description for the proposed area. Assuming the request is approved, the applicant plans on submitting a subdivision application immediately following. Since this is the applicant's intent and a platted lot would be a better way to track the boundaries of the operation, Staff is recommending a condition that a plat be approved by the City prior to any building permits being issued for the site. If the CUP is

approved, the applicant could begin earth work, but construction of the building would be on hold until the plat is approved.

VARIANCE REVIEW

Section 515.90. Subd. 40 of the ordinance requires outdoor storage to be setback a minimum of 100 feet from the lot boundary of any “A”, “E” or “R” District. In this case, the property abutting to the east is zoned A, Agricultural and thus the 100 foot buffer applies. The applicant is proposing to utilize the rear portion of the property, including the east 100 feet, for outdoor storage of small propane tanks. The applicant is proposing to allow outdoor storage approximately 20 feet from the rear property line. In order to mitigate the impacts, a six foot tall earthen berm would be constructed along the entire east property line and would extend just around the corner along the north property line. On top of the berm, the applicant is proposing to construct a six foot tall solid wood fence. Combined, this would provide a 12 foot tall screen which would be considerably higher than any storage located within the 100 foot area.

City Code Section 515.59, states that the City Council may grant variances in instances where practical difficulties exist or where a hardship would be imposed upon the property owner if the code were strictly enforced. In order to grant the requested variances, the City Code identifies several criteria which are to be considered. The applicant’s request is reviewed below against those criteria.

- a. *Special conditions apply to the structure or land in question which are peculiar to such property or immediately adjoining property, and do not apply generally to other land or structures in the district in which said land is located.*

The general intent of this standard is to limit the precedent that could be set if the variance was granted. The property does have some unique characteristics in that the request for outdoor storage is addressed differently than other types of industrial uses abutting agricultural zoned property. Outdoor storage is required to maintain a 100 foot buffer from certain zoned properties, while other industrial uses, such as trucking operations or mini-storage do not have this requirement. They would be allowed to store trucks or storage items up to 10 feet from a property line.

- b. *The granting of the application will not be contrary to the intent of the Zoning Code or the Comprehensive Plan.*

All of the land surrounding the subject site is zoned for GI, General Industrial. There are three houses to the east of the property that are still zoned A, Agricultural. The “A” zoning in this case is designed as more of a holding zone in that since the long range plan is industrial, the existing residences may be utilized until such time the property is rezoned and developed for industrial uses. The intent of the area is to develop industrial. It is not planned for long term residential. The properties to the south and

north of the subject site have developed with industrial uses; a trucking operation and mini-storage. Both have storage components including trucks in a large open parking lot for the trucking operation to the south, to storage of boats, trailers, campers associated with the mini-storage. The truck parking lot abuts the residential property along the residential property's south property line. Allowing storage within the 100 foot buffer would not be contrary to the intent of the Comprehensive Plan.

The intent of the ordinance requirement is to protect permanent agricultural or residential uses from being adversely affected by neighboring industrial development. The applicant proposes screening to minimize or eliminate any adverse effects the outdoor storage could have on the properties to the east.

- c. *The granting of such variance is necessary as a result of a demonstrated undue hardship or difficulty, and will not merely serve as a convenience to the applicant.*

The narrow wording of the Ordinance to only require a 100 foot buffer on outdoor storage and not other industrial uses that would have an outdoor component creates a hardship for this particular use on this site. Since the long range plan for the properties to the east is industrial, it would seem requiring a 100 foot buffer in this case to be a difficulty by not allowing the use of the property to its fullest extent. The proposed berm and fence would screen the outdoor storage from the east properties which is the intent of the ordinance requirement.

Since large trucks would be making deliveries to the site, the central portion of the site must remain open for truck maneuvering since the fuel delivery points are on the west side of the tank enclosure. This area could not be utilized for outdoor storage.

- d. *Economic considerations alone do not constitute an undue hardship.*

Economic considerations do not appear to be the sole basis for this request. The need for storage space for smaller tanks is typical for this type of operation.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

- A. **Approval.** If the Planning Commission finds the application to be acceptable, the following action should be taken:
- o Approval of the **Conditional Use Permit** for a fuel storage tank (propane) facility and outdoor storage subject to the following conditions:

1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.

Landscape/Site Plan	dated 3/9/09
Building Elevation Plan	dated 3/10/09
2. Prior to commencement of any grading, the final grading, drainage and erosion control, and utility plans shall be approved by the Director of Public Works.
3. All parking lot lighting on site shall be a down cast “shoe-box” style and the bulb shall not be visible from property lines. Any wall lighting shall be directed such that the source of light is hooded, recessed or controlled in some manner so as not to be visible from streets.
4. All areas of the lot shall be mowed and maintained and be free from trash and debris.
5. The City Code Enforcement Officer, or other designee, shall be granted right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.
6. All sections of the screening fence shall be at all times, maintained and repaired as necessary.
7. Prior to commencement of any grading on the site, An improvement agreement and storm water facilities maintenance agreement shall be entered into between the developer and City to address proper responsibilities and maintenance of the different storm water systems, to obtain a letter of credit for performance, and to obtain an engineering escrow for engineering staff and emergency erosion control expenses.
8. The Landscape Plan shall be modified to reflect the minimum planting size of six (6) feet for the proposed Black Hills Spruce trees. A revised landscape plan shall be submitted with the building permit application.
9. Prior to issuing building permits, the applicant shall submit an application for a preliminary and final plat for the proposed 2.0 acre parcel and the plat must be approved by the City Council and recorded with Dakota County.
10. Any drainage and utility easements necessary for the stormwater plan shall be addressed during the plat application and shown on the final plat.

11. A lighting and illumination plan shall be submitted with the building permit application to verify the style of lighting proposed and to verify plan complies with maximum candle power illumination at property lines.
 12. All four sides have the same fascia as the front. The other three sides of the building must have some windows to be similar to the front.
- Approval of a **Variance** to allow outdoor storage within 100 feet from the boundary of an A, Agricultural zoned property subject to the following condition:
 1. A six (6) foot tall earthen berm and six (6) foot tall solid wood fence shall be installed along the rear (east) property line as shown on the Landscape Site Plan dated 3-9-09 and shall be maintained at all times by the land owner.

Hardship: The narrow wording of the Ordinance to only require a 100 foot buffer on outdoor storage and not other industrial uses that would have an outdoor component creates a hardship for this particular use on this site. Since the long range plan for the properties to the east is industrial, it would seem requiring a 100 foot buffer in this case to be a difficulty by not allowing the use of the property to its fullest extent. The proposed berm and fence would screen the outdoor storage from the east properties which is the intent of the ordinance requirement.

- B. Denial.** If the Planning Commission does not favor the proposed application the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

The proposed request complies with all performance standards of the I-2, excepting the 100 foot buffer variance request. The use is consistent with the Comprehensive Plan and meets the Conditional Use Criteria. Engineering finds the plans acceptable and is working with the applicant on the final details. Staff also supports the variance request as the ultimate end land use for all properties in the area will be industrial and the proposed berm and solid fence would provide a screening buffer that is intended by the ordinance requirement. Planning Staff recommends approval of the requests as presented with the conditions listed in this report.

Attachments: Location Map
Applicant General Narrative
Applicant Variance Request Narrative
Landscape/Site Plan
Elevation Plan

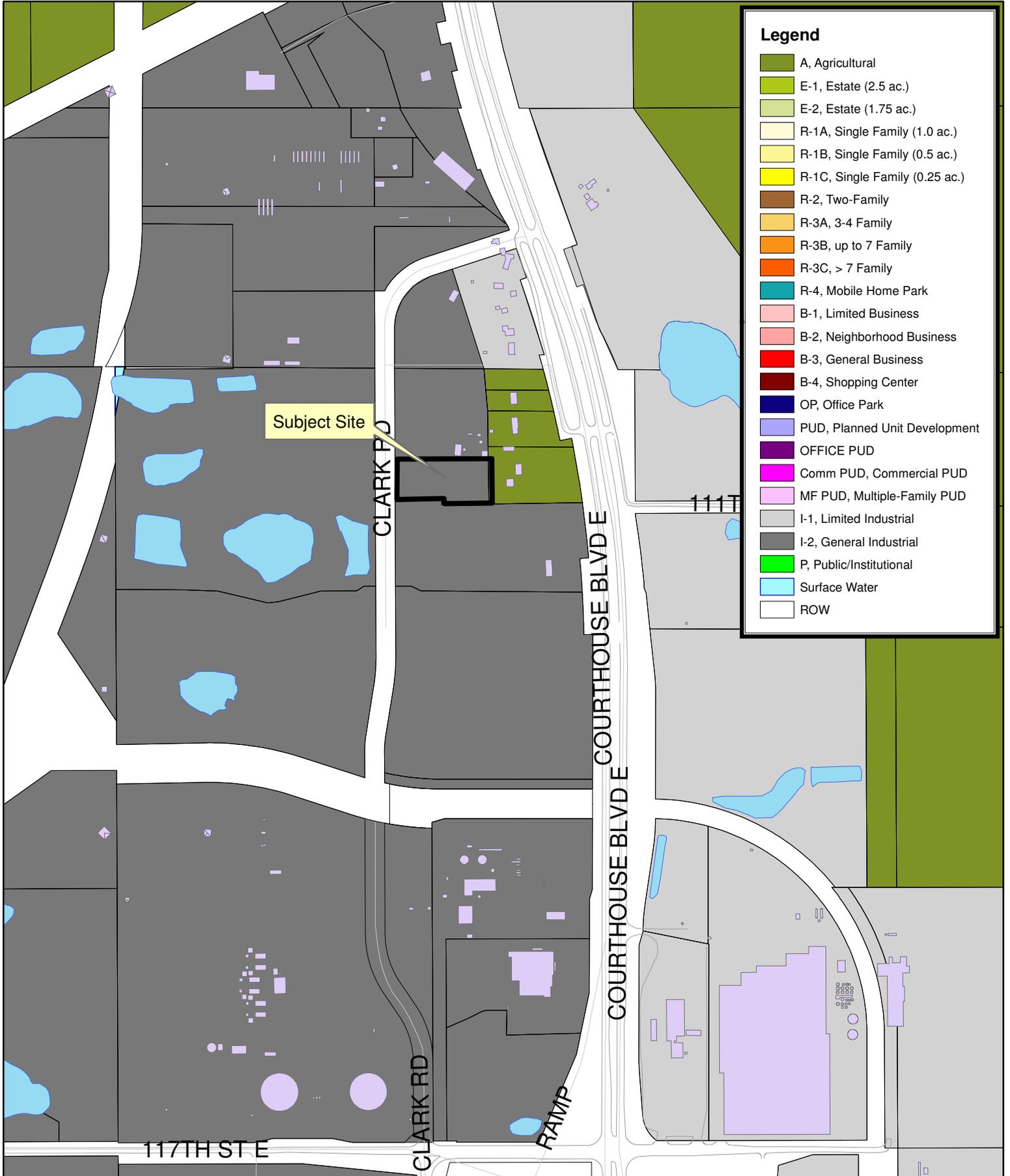


Location Map

Case No. 09-06C



NOT TO SCALE



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS

Meeting Date: April 13, 2009
Item Type: Regular Agenda
Contact: Allan Hunting 651.450.2554
Prepared by: Allan Hunting, City Planner
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider the Second Reading of an **Ordinance Amendment** to Section 510 (Subdivision Regulations) of the City Code adopting regulations related to street naming and addressing.

- Requires 3/5th's vote.
- 60-day deadline – N/A

SUMMARY

On March 25, the City Council approved the first reading of the ordinance as presented without any recommended changes.

The City Attorney and Staff are recommending two minor administrative changes to the ordinance. The changes are underlined and highlighted on the attached ordinance. A change to Subd. 5. 1. Is proposed so the ordinance recognizes any changes that may be made to the County addressing procedural manual. The second change is to Section 2 which includes adding “addresses” to the list of what is part of the official map of streets.

RECOMMENDATION

Planning Staff Recommends approval of the ordinance amendment.

Attachments: Ordinance Amendment with Uniform Street Naming and Addressing Manual attachment

Ordinance Version Second Reading

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

AN ORDINANCE ENACTING SECTION 510.05, SUBD. 5 OF THE INVER GROVE HEIGHTS SUBDIVISION ORDINANCE TO ADOPT THE DAKOTA COUNTY UNIFORM STREET NAMING AND ADDRESSING SYSTEM, AN OFFICIAL CITY ADDRESS MAP AND ENACTING PERFORMANCE STANDARDS FOR STREET ADDRESSING

The City Council of Inver Grove Heights does hereby ordain:

SECTION 1. Section 510.05 Procedures shall be amended to add the following:

Subd. 5. Street Naming and Addressing.

1. The City shall be responsible for assigning street names and addresses for all subdivisions utilizing the Dakota County Uniform Street Naming and Addressing System Procedure Manual, dated November 17, 2008, **as amended from time to time**, which is approved, adopted and added by reference to the Subdivision Ordinance pursuant to authority granted in Minnesota Statutes 471.62 and shall be kept and maintained in a separate binder in the Office of the City Clerk for use by the public.
2. Performance Standards.
 - a. Private streets are subject to the provisions of Section 510.05, subd. 5.
 - b. With respect to all street names and addresses assigned pursuant to Section 510.05, subd. 5, the following regulations shall apply:
 1. Street signs for public streets shall be green in color.
 2. Street signs for private streets shall be brown in color.

3. Address numbers, building numbers or approved building identification shall be placed in a position that is plainly legible and visible from the street or road fronting the property.
4. Address numbers, building numbers or approved building identification shall contrast with their background.
5. Address numbers, building numbers or approved building identification shall be Arabic numerals or alphabet letters.
6. Address numbers, building numbers or approved building identification shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inches (12.7 mm).

SECTION 2. That the street map entitled "Inver Grove Heights Address Map," dated January 2009, is hereby ratified and approved and shall, as henceforth amended from time to time, constitute the official map of the streets within the City, and the names of the streets and public ways **and addresses** shown thereon are ratified and approved.

SECTION 3. Effective Date. This Ordinance shall be effective from and after its passage and publication according to law.

Passed this _____ day of _____, 2009.

George Tourville, Mayor

Attest:

Melissa Rheaume, Deputy City Clerk

DAKOTA COUNTY UNIFORM STREET NAMING AND ADDRESSING SYSTEM PROCEDURAL MANUAL

SECTION 1.00 DEFINITIONS

- 1.01 "COUNTY" means Dakota County, Minnesota.
- 1.02 "COUNTY BOARD" means the Dakota County Board of Commissioners.
- 1.03 "COUNTY HIGHWAY" has the meaning given to it in Minn. Stat. § 160.02, subd. 17 as may be amended.
- 1.04 "MUNICIPALITY" means a city or township located in Dakota County, Minnesota.
- 1.05 "PARTICIPATING MUNICIPALITY" means a municipality that has adopted the USNAS for use within its boundaries.
- 1.06 "STATE CAPITOL" means the Minnesota State Capitol located in St. Paul, Minnesota.
- 1.07 "USNAS" means the Dakota County Uniform Street Naming and Addressing System Procedural Manual.

SECTION 2.00 PURPOSE

The USNAS sets forth a logical system for naming streets and assigning addresses in certain areas of the county. The USNAS defines techniques whereby a given address describes a unique location within the system. The USNAS is for use by the county and participating municipalities. The purpose of the USNAS is to establish a uniform system for naming streets and assigning numbers to dwellings, principal buildings, and businesses to facilitate emergency services, deliveries, and to provide the general advantages of a uniform system.

SECTION 3.00 ADMINISTRATION

Unless otherwise agreed to between the county and a participating municipality, each city or township that adopts this procedural manual shall be responsible for the administration of the USNAS within its boundaries. The county has sole authority to name and number all county highways.

SECTION 4.00 METHODOLOGY

The county street naming and addressing system is based upon an imaginary grid system with an x and y-axis. Since many streets in the county do not conform to a strict north – south and east – west configuration, exceptions arise and must be dealt with consistently. Therefore, if a street cannot be defined as having an east – west orientation, it is considered a north – south street. Other exceptions arise for a variety of reasons and must be dealt with in a similar manner through negotiations with the parties affected, with an emphasis on the purpose of the USNAS (Section 2).

East – west streets are named using a numbering system. The numbering system begins at a baseline that runs through the state capitol, consistent with other parts of the Twin Cities metropolitan area.

North – south streets are named using an alphabetic system. The alphabetic system starts at approximately the same origin and proceeds in alphabetic order in both directions with an east and west designation specifying on which side of the origin they exist. Duplicate names on either side of the line are not allowed and the same name is assigned to streets in similar locations across the entire north – south extent of the county.

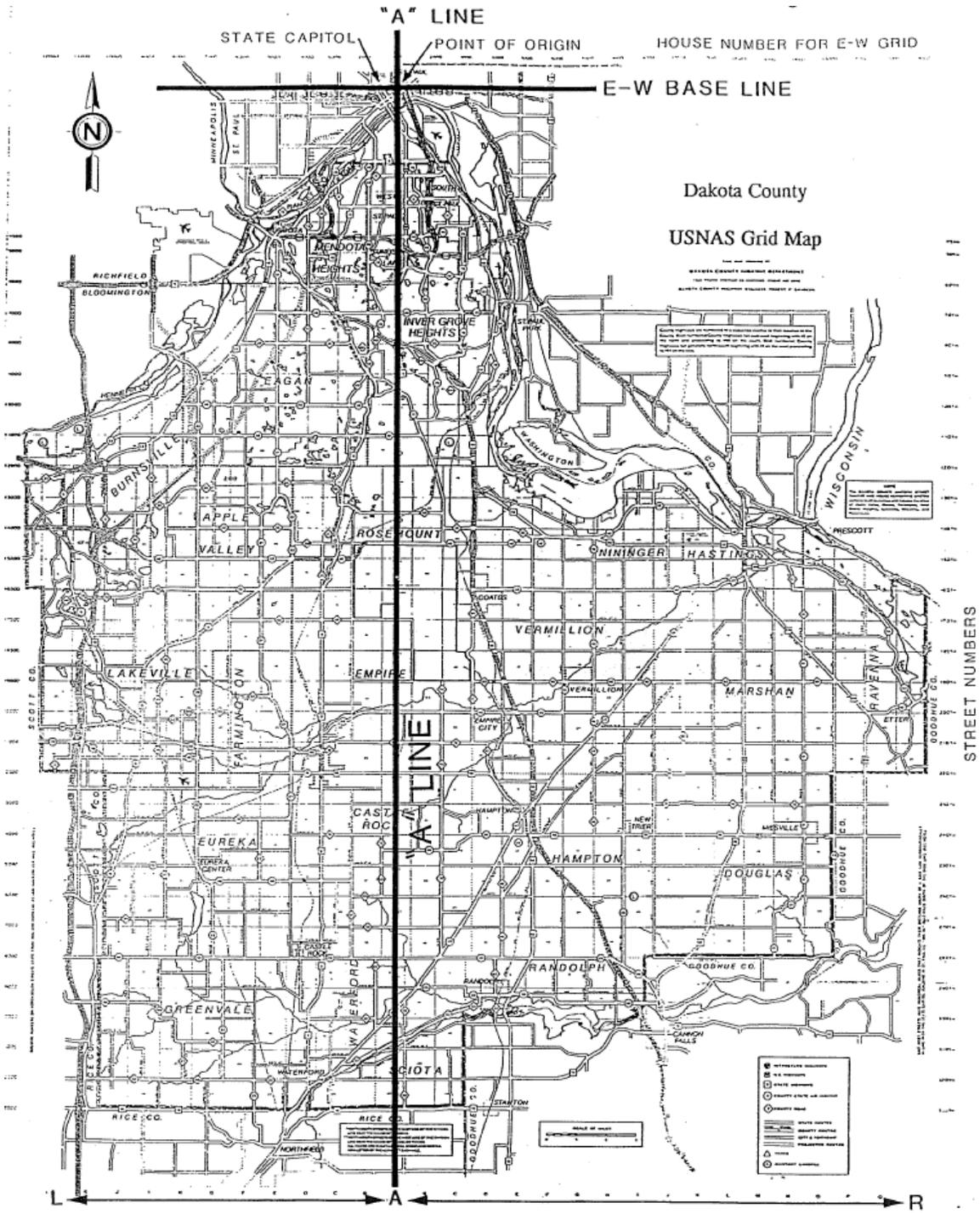
East – west addresses are assigned using a numbering system, starting at 1000 and increasing in two directions starting at an origin in the middle of the county. The additional designation of east and west is added to these addresses to designate on which side of the origin the addresses exist.

North – south addresses are assigned using a numbering system based on the east – west street naming system, multiplied by 100. Therefore, 16416 Foliage Ave. is south of 164th Street on Foliage Ave. and 16384 Foliage Ave. is north of 164th Street on Foliage Ave.

A point near the state capitol serves as the "point of origin" for the naming and numbering grid (Figure 1). This point is defined as the intersection of a line extending east from Marshall Avenue in St. Paul and the north - south extension of the line between sections five and six in Inver Grove Heights.

An east - west oriented line drawn through the point of origin (x-axis) is the base line from which all the east - west oriented streets obtain their names and buildings on north - south oriented streets obtain their addresses.

A north - south oriented line drawn through the point of origin (y-axis) is known as the "A" line for street naming purposes. It begins at the point of origin and continues south to the southern border of the county in Section 27 of Sciota Township. The "A" line is the base line for naming all streets that cannot be defined as having primarily an east - west orientation (considered north – south streets) and addressing buildings on east - west oriented streets.



NAMES OF PLACES OR THINGS

PROPER NAMES

Figure 1

SECTION 5.00 EAST - WEST STREETS

East-west oriented streets are numbered (172nd Street) as opposed to being named (Oak Avenue). Their names are based on the number of miles south of the east - west base line they are located. For example, 45th Street is located 4.5 miles south of the base line; 220th Street is located 22 miles south of the base line. The farther south in the county east - west oriented streets are located, the larger the number will be.

There is a maximum of ten numbered streets per mile using this system. The largest numbered street in the county is 330th Street, which is the southern border of the county. Accordingly, there is the possibility of having 310 numbered streets in the county. (The northern boundary of the county is two miles south of the point of origin, which means the northern boundary would be 20th Street.)

In the event that there are more than ten east - west oriented streets in a mile, an "upper" and "lower" designation will precede the street number. The term "Upper" refers to the higher range of house numbers on the north - south grid and not to the physical location (an "upper" street would actually be geographically located south of the street by the same name). The opposite is true for street names containing "Lower". In all cases, the house number shall be based on the range of the original numbered street.

Streets on the east - west address grid are always named "Street." One exception would be courts. A street may end with the type "Court" and be on the east - west grid if it meets the other criteria for an east - west street and is a dead-end cul-de-sac. If a street named "Court" is changed at some point to no longer be a dead-end cul-de-sac, its name will be changed to "Street" (Figure 2). Only east - west oriented streets have a directional designation after the name, such as 45th Street East or 220th Street West. Streets east of the A line have an "east" designation after the name; conversely, streets west of the A line have a "west" designation after the name.

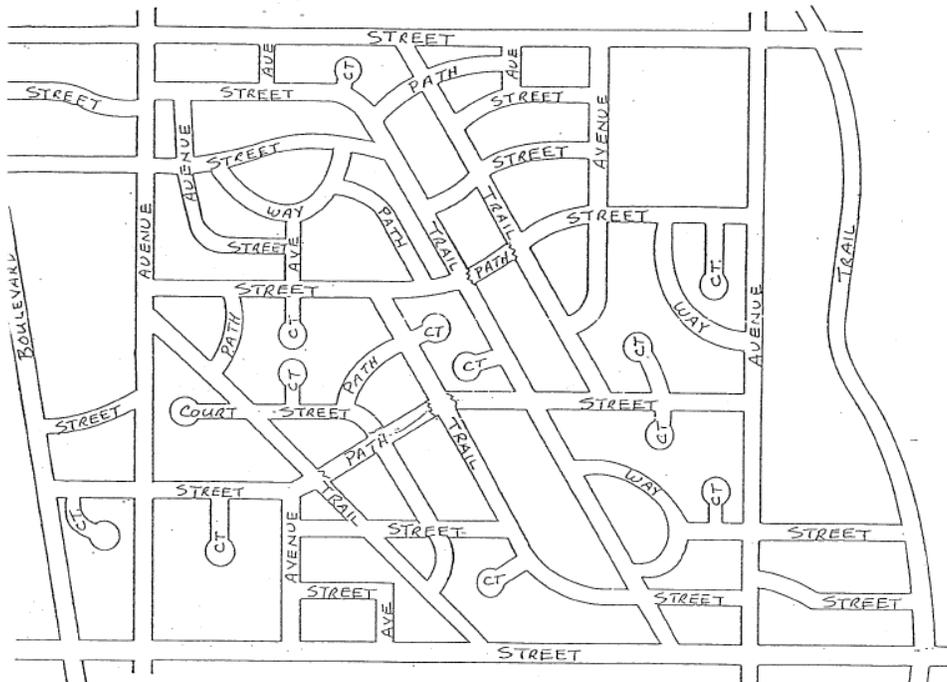


Figure 2
Street Name Designation Diagram

SECTION 6.00 OTHER STREETS

All other streets are named (Oak Avenue) as opposed to being numbered (172nd Street). Their names are based on their location in relation to the division line. Names are assigned alphabetically, with one letter of the alphabet covering one mile. For example, if a home is less than one mile from the dividing line, north - south streets in the neighborhood begin with the letter "A"; if a house is between three and four miles from the A line, north - south streets in the neighborhood begin with the letter "D".

Streets on the west side of the "A" line are named for places or things, such as Denmark or Foliage. Street on the east side of the "A" line are named for people, for example Inga or Michael. There are exceptions to this rule:

- A. Established major streets one mile or more in length that run in a diagonal direction or meander can be named for a related place, such as Red Wing Boulevard or Northfield Boulevard.
- B. Established major streets such as Cedar Avenue and Dodd Boulevard have retained their long-standing, familiar names when this system was instituted in 1965.
- C. Major streets with limited assigned addresses that are the subject of a change of jurisdiction, can be named by the entity receiving the jurisdiction of the street. This exception will be allowed for jurisdictions that wish to represent a historical significance to the community or for consistency within the community or street naming system. Since these names may not conform to the naming convention, the intent is that the name will be prominently known and no addresses will be assigned to it in the future. If these conditions change, the street must be renamed using the normal conventions.
- D. Other exceptions may arise due to curvilinear geometry, exhausted alphabetic name sequences and number ranges, or other peculiar circumstances that do not conform well to the normal east - west and north - south assumptions. In these cases, the participating community and county addressing representatives will work together to resolve it in an agreeable manner that limits public confusion, provides the most flexibility for the future, limits liability, and protects public safety.

On the west side of the A line, streets names begin with letters of the alphabet ranging from "A" to "L". On the east side of the A line, the alphabetical range is from "A" to "R".

"Non-east - west oriented streets" are defined as streets having any orientation other than east - west. Non-east - west oriented streets are called Avenues, Boulevards, Trails, Drives, Paths, Ways or Courts depending on their length and orientation. The name "Street" is only used for east-west, numbered streets. The name "Court" is reserved for dead-end cul-de-sacs. If a street named "Court" is changed at some point to no longer be a dead-end cul-de-sac, its name will be changed accordingly to something other than "Court" (Figure 2).

Non-east - west oriented streets **do not** have any directional designation. East - west oriented streets have directional designations because there can be a 220th Street on both the east and west side of the A line. The names of non-east - west oriented streets should automatically tell their location in relation to the A line. Additionally, all streets in the county are south of the base line and, therefore, do not need any north or south designations because that is defined by the features of the system.

State and county highways are assigned names according to the USNAS, but they also continue to be called by their route number (e.g., State Highway 3 and Chippendale Avenue).

SECTION 7.00 GUIDELINES FOR ASSIGNING STREET NAMES IN SUBDIVISIONS

The following procedures shall be used in assigning street names in subdivisions:

- A. Determine which streets will be numbered and which streets will be named.
- B. Assign east - west oriented streets their numbers, or upper or lower designation in the case of there being more than ten east - west streets in the section, being certain that they fall in the proper position in relation to the north - south address grid and existing numbered streets in the area.
- C. Determine alphabetical bounds into which the remaining streets should fall. Refer to the nearest existing north -south oriented streets to obtain the most specific alphabetical bounds. Reuse existing street names whenever possible to maintain consistency.
- D. In assigning street names:
 1. Avoid controversial names or names with a slang connotation such as Fink Court, Albatross Circle.
 2. Avoid unfamiliar spellings of common words or names. (e.g., Mychal, Debbra, Parkewood, Brooksyde).
 3. Persons responsible for assigning street names should not select names that are personally significant to them or other employees. (e.g., Forrest Trail, Connell Court, Aunt Emma Lane).
 4. Persons responsible for assigning street names must discuss the proposed street name with another employee within the applicable department and seek approval of the department supervisor prior to assigning the street name.
 5. A private street is not required to conform to the USNAS unless so required by the participating municipality in which the private street is located. Generally, streets within mobile home parks are private streets.
 6. If a street turns a corner of 90 degrees or less with only one standard size urban lot on the inside of a curve, the street name shall change (Figure 3).
 7. Persons responsible for assigning street names shall determine if a street name is too similar to another street name in the participating municipality in which the street is located. (e.g., Kingston and Kingsford, Johnson and Jenson, Harry and Harold).
- E. In the event a street is extended from one participating municipality into another participating municipality, the street shall retain the same USNAS designated name.
- F. Any changes to existing street names must be made in accordance with the procedures established by the participating municipality for doing so. Changes made to existing street names must conform to the USNAS.
- G. After assigning a street name, the participating municipality shall provide written notification including a copy of the applicable plat or a sketch thereof showing the assigned street names and building address numbers to the following:

1. County Physical Development Division;
2. County Assessing Services Department;
3. County Property Taxation and Records Department; and
4. Dakota Communication Center.

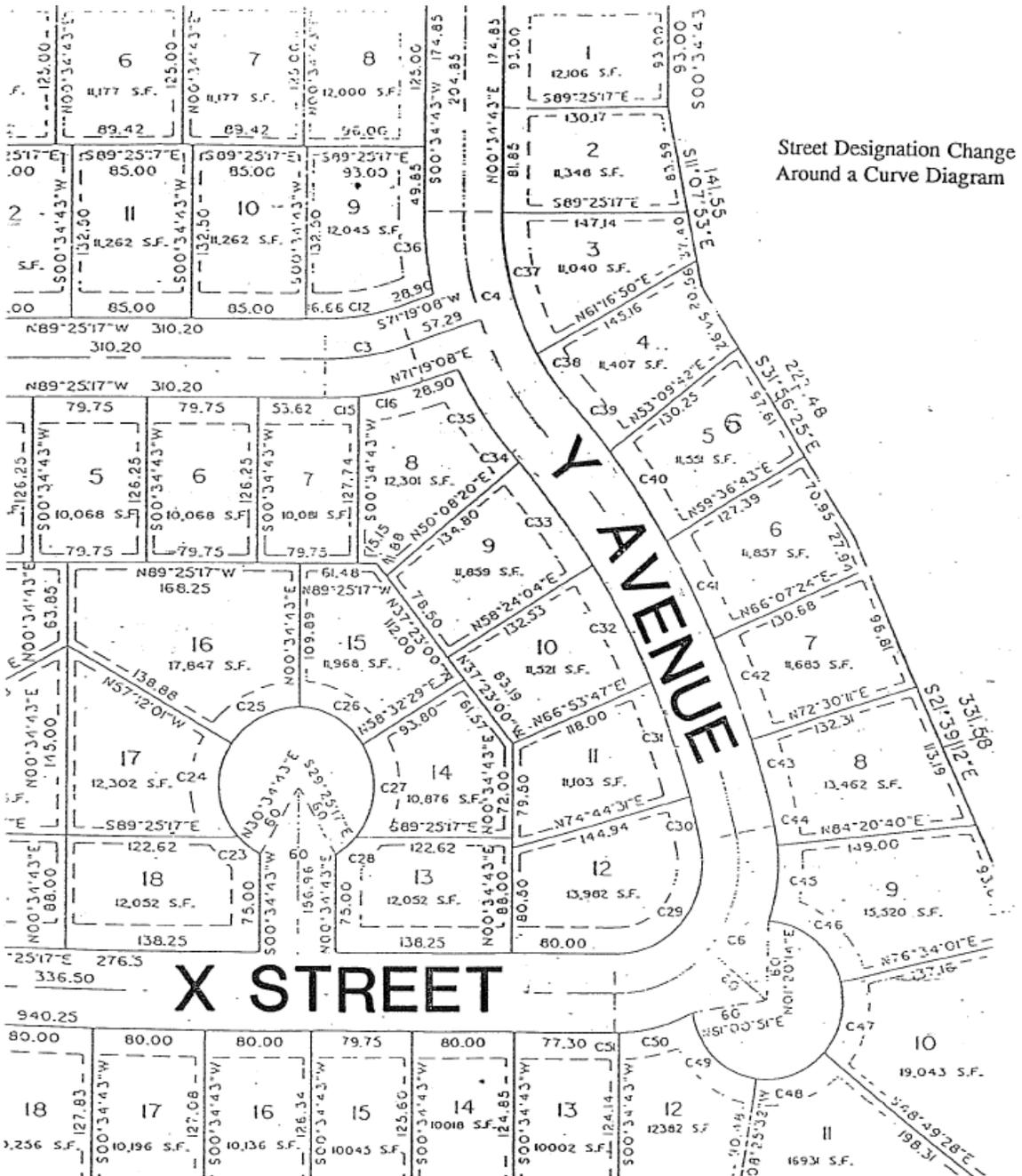


Figure 3

SECTION 8.00 ADDRESSING

Buildings on east - west oriented numbered streets are addressed from the east - west grid. Buildings on all other streets are addressed from the north - south grid (Figure 4).

Building addresses are assigned at an interval of 1000 numbers per mile, which allows for 500 on each side of the street. Therefore, this system permits one address every 5.28 feet.

Addresses ending with an even digit are used on the south and east sides of streets; addresses ending with an odd digit are used on the north and west sides of streets. When assigning addresses in an established area or on an existing diagonal street, check the other addresses in the area to ensure consistency is maintained with the existing odd-even addresses. There are some anomalies that cause the numbers to be on what appears to be the wrong side of the street. In general, odd-even addresses will not switch from one side of the street to the other in situations where the south - east, north - west rules may dictate. Entire street segments between intersections shall be treated consistently based on the best application of this rule and review of adjacent segments.

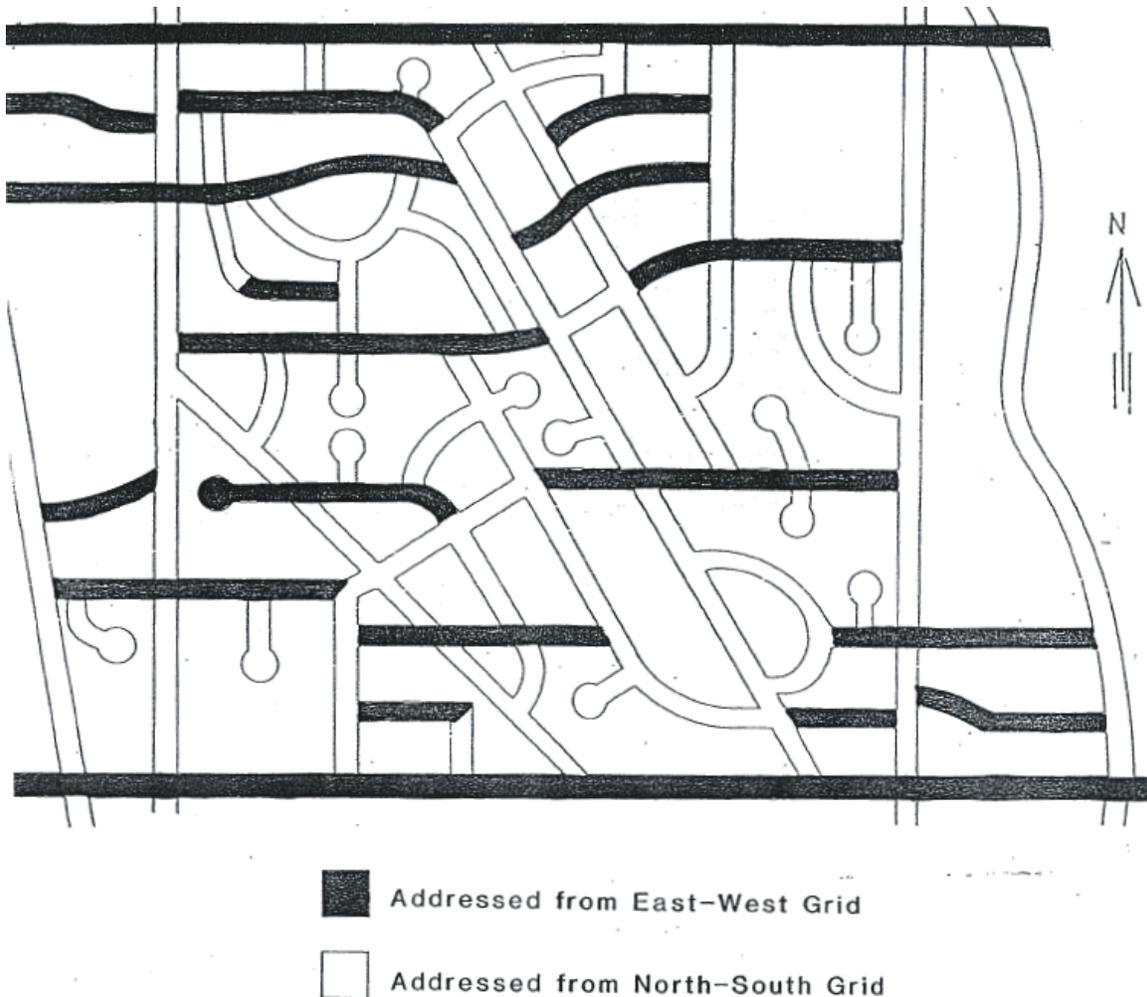


Figure 4
Addressing Grid Diagram

Addresses are assigned based on the building's access point to the street. When addressing new subdivisions, the address is assigned to the center point of the lot. For lots on corners, one address must be assigned for each street. In rural areas where a house may be set back a considerable distance from the street, the number is given to the point where the driveway meets the street.

In curvilinear subdivisions where numbered streets may vary above or below the house numbering grid, the house number must be adjusted to conform to the street number sequences. For example, a building addressed 14530 must not be north of 145th Street because according to the address, the building is 150 feet south of 145th Street.

Generally, addresses should be adjusted to provide the same intervals between successive addresses while being consistent with the overall grid numbering system. For example, in one block the house numbers may increase by an interval of ten, while in the next block they may increase by an interval of fifteen or twenty. It is not necessary to adjust the intervals between streets bearing word names, except to fit into the boundary set by the addresses of existing buildings.

SECTION 9.00 GUIDELINES FOR ASSIGNING BUILDING ADDRESSES

Addresses are assigned to a variety of buildings that are served by electrical power such as houses, commercial buildings, and barns and storage buildings not part of an already addressed homestead. Addresses are also assigned to structures and facilities that are significant to public safety for purposes of dispatching emergency services.

- A. Building addresses are assigned using the street the driveway will access and the location at which the driveway for the property meets the street.
- B. Address numbers are calculated to match the addressing grid using a linear interpolation methodology where an address range for a given street segment is determined based on the grid and individual addresses are assigned proportionately along the line. Although this can be accomplished manually using maps and scales, it is best accomplished using GIS and an automated application to precisely calculate the address numbers based on a given location on the address grid.
- C. Special circumstances may be encountered including, but not limited to the following:
 1. If a driveway location is unknown, use the approximate center of the lot.
 2. Calculated address ranges should be adjusted to fit within adjoining existing address ranges on the same street.
 3. If a street changes directions, but does not change names, continue to use the same numbering system.
 4. For a plat of condominiums, town homes or apartments, addresses should be assigned in a manner that meets the purpose of the USNAS as set forth in section 2 above.
 5. Buildings in large commercial developments may be addressed as a single unit, similar to condominiums, where an address range for all buildings is determined using the main entrance or most significant road for accessing the development. This option should be considered if it will improve emergency response to the buildings.

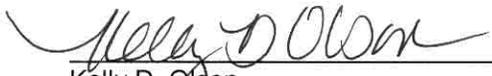
- D. Following approval by the participating municipality, the municipality's addressing representative shall send a copy of the plat with assigned addresses to the requestor and shall retain a copy of the plat for the municipality's records.

SECTION 10.00 CHANGES TO EXISTING OCCUPIED ADDRESSES

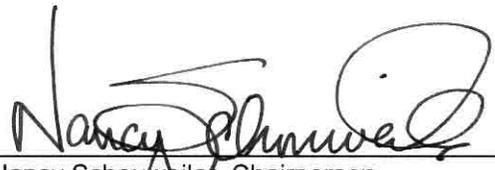
- A. All Roads. Address changes will only be allowed when the road name is a duplicate of another road within a designated postal area or within the county and interferes with the accurate dispatch of emergency vehicles or deliveries. A road name may also be changed when one road has two commonly used names or where portions of what appears to be the same road have two or more names. Any changes made shall be in conformance with the USNAS.
- B. Non-County Roads. Each participating municipality should establish its own procedure for considering address changes.
- C. County Roads. The following procedure shall apply for requests to change the name of a county highway:
1. The person seeking to change the name of the county highway shall initially make this request to the governing board of the city or township in which the person resides and in which the county highway is located. The city or township shall consider the request and make a recommendation to the county in the form of a resolution. If it is the city or township that seeks the change of name, it shall make a recommendation to the county in the form of a resolution.
 2. The person seeking the change of name of the county highway shall submit a written application to the Dakota County Physical Development Division that includes the following information:
 - a. The current name of the county highway;
 - b. The proposed name for the county highway;
 - c. The location of the county highway;
 - d. An explanation as to why the change is necessary; and
 - e. A copy of the city or township resolution as required in section 10(C)(1) above.
 3. The amendment request shall be placed on the Dakota County Planning Commission agenda for public hearing. The Dakota County Physical Development Division shall investigate the amendment request and provide a written recommendation to the Planning Commission.
 4. The Dakota County Physical Development Division shall provide written notice of the public hearing to the following: the applicant, all residents owning property on the subject highway and all landowners with property within 200 feet of the intersection of their street and the subject county highway.
 5. Following the public hearing, the Dakota County Planning Commission shall make a recommendation on the amendment request and forward its recommendation to the county board for final action.

6. The Dakota County Physical Development Division shall provide written notification of the County Board decision to the following:
- a. Those people notified of the public hearing pursuant to section 10(C)(4) above;
 - b. Any city or township through which the county highway passes;
 - c. County Assessing Services Department;
 - d. County Property Taxation and Records Department; and
 - e. Dakota Communication Center.

ATTEST:
COUNTY OF DAKOTA, STATE OF MINNESOTA



Kelly D. Olson
Senior Administrative Coordinator to the Board
DATE: 11/17/08



Nancy Schouweiler, Chairperson
Dakota County Board of Commissioners
DATE: 11/17/08

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Highway 52 Site – Phase II Environmental Investigation

Meeting Date: April 13, 2009
 Item Type: Regular Meeting
 Contact: Thomas J. Link: 651-450-2546
 Prepared by: Tom Link, Director of Community Development
 Reviewed by: N/A

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

The City Council is to consider adopting a Resolution Accepting the Proposal of Landmark Environmental to Prepare a Phase II Environmental Investigation for the Highway 52 Site, as attached.

SUMMARY

Last fall, the City Council approved a proposal of Landmark Environmental to prepare a Phase I Environmental Site Assessment on the Highway 52 Site. The site lies between Blaine Avenue and Highway 52, south of Upper 55th Street, as shown on the attached map. It has sometimes been referred to as the “McGroarty Park” property. It was suspected that the site was contaminated with lead since it was previously used by the St. Paul Rod and Gun Club as a shooting range. The area is designated on the Comprehensive Plan and zoned for office development. The City has previously discussed acquiring the site and marketing it for an office development.

The site consists of three properties. The northern property is owned by the City and has been used over the years for public works open storage. The middle property, which was previously owned by the St. Paul Rod and Gun Club and used as a shooting range, was acquired by the Minnesota Department of Transportation (MnDOT) during the construction of Highway 52. MnDOT has expressed an interest in selling this land, except storm water ponding areas. The southern property is owned by the City.

The Phase I report concludes that the MnDOT property has soil contamination as a result of the operation of the gun firing range. The contamination is likely lead and polycyclic aromatic hydrocarbons (PAH’s). The study also concludes that the northern City property may have soil contamination because it has been used for the stockpiling of soils of unknown origin, asphalt, and street sweepings. The southern City property was not reviewed since it is undeveloped woodland.

The next step would be to conduct a Phase II environmental investigation of the site. The work would involve the collection and analysis of soil samples. The Landmark proposal, as attached,

involves the environmental investigation of only the northern City property. Landmark Environmental has identified a little publicized Minnesota Pollution Control Agency (MPCA) program that may provide an environmental investigation of the MnDOT property at no cost to the City. Through the Site Assessment Program, MPCA would conduct the environmental investigation of the MnDOT property, resulting in a savings to the City of approximately \$15,000. City staff has submitted a request to the MPCA for such assistance.

The cost of Landmark's proposed Phase II environmental investigation for the northern City property is estimated to be \$2,775. Monies for the investigation are included in the 2009 budget.

Staff recommends approval of the Resolution Accepting the Proposal of Landmark Environmental to Prepare a Phase II Environmental Investigation for the Highway 52 Site, as attached.

TJL/kf

Enclosures: Resolution
Proposal
Map

CITY OF INVER GROVE HEIGHTS

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION ACCEPTING THE PROPOSAL OF LANDMARK ENVIRONMENTAL
TO PREPARE A PHASE II ENVIRONMENTAL INVESTIGATION FOR THE HIGHWAY
52 SITE**

WHEREAS, the City owns property along the east side of Highway 52, between Upper 55th Street and 65th Street; and

WHEREAS, the City's Comprehensive Plan anticipates future office development on this site; and

WHEREAS, the City recently completed a Phase I Environmental Site Assessment on the property; and

WHEREAS, that Phase I report concluded that there could be soil contamination on the property as the result of current and previous stockpiles of soils of unknown origin, asphalt, and street sweepings; and

WHEREAS, the City desires to ascertain more fully the extent and nature of any soil contamination on the property; and

WHEREAS, Landmark Environmental has submitted a proposal to the City for the preparation of such a Phase II Environmental Investigation;

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS hereby accepts the proposal of Landmark Environmental to prepare a Phase II Environmental Investigation of the City property at an estimated cost of \$2,775.

Passed by the City Council of the City of Inver Grove Heights on the _____ day of April, 2009.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheame, Deputy Clerk

February 16, 2009

Mr. Thomas J. Link
Director of Community Development
8150 Barbra Avenue
Inver Grove Heights, Minnesota 55077

**Re: Cost Estimate for Additional Environmental Services
City-Owned Parcel of Highway 52 Site, Inver Grove Heights**

Dear Mr. Link,

Based on the findings from the Phase I Environmental Site Assessment (ESA) prepared by Landmark Environmental, LLC (Landmark) on behalf of the City of Inver Grove Heights (the "City"), which included the above-referenced property (the "Property"), Landmark recommends that a Phase II Environmental Investigation (Phase II Investigation) be conducted. This letter provides a preliminary scope of work, schedule and cost estimate for the additional environmental services related to conducting the Phase II Investigation.

Background

The ESA Report revealed no evidence of recognized environmental conditions in connection with the Property, except for the following:

- Presence of current and former stockpiles of soil of unknown origin, asphalt and street sweepings on the Property and filling activities on the Property.

It is Landmark understanding that the Phase II Investigation work on the portion of the Highway 52 Site currently owned by the Minnesota Department of Transportation will be conducted by a contractor hired by the Minnesota Pollution Control Agency (MPCA).

Based on the results of the Phase II Investigation and taking into account the planned use of the Property, Landmark recommends that a Voluntary Response Action Plan (VRAP) be prepared and implemented to address any reported contaminated soil and to obtain a No Further Action letter from the MPCA.

Proposed Scope of Work

Based on the findings from the ESA and taking into account soil sampling guidelines established by the MPCA, the following scope of work is recommended:

- Landmark will prepare a Site Safety Plan and coordinate a utility meet prior to conducting the field work.

- Landmark will collect a minimum of 5 shallow soil samples (top 2 feet) from the Property using a hand-auger or shovel.
- Landmark will field screen all soil samples. Soil samples selected for laboratory analysis will be determined based on a review of field screening observations (visual evidence of contamination and organic headspace, using a photoionization detector). The exact sampling locations will be determined in the field, based on a variety of site-specific factors (e.g., access constraints and information obtained during the utility meet).
- Landmark will submit the soil samples to a Minnesota certified laboratory for analysis to determine concentrations of Resource Conservation Recovery Act (RCRA) metals.
- Landmark will review the laboratory data and prepare a Phase II Investigation report (Report) documenting field activities and observations, presenting the analytical results, comparing the results to applicable standards, and briefly describing our interpretation of the observations and analytical results, and determine whether any additional investigations or any response actions are necessary.
- Conduct project management activities, including communications with representatives of the City.

Proposed Schedule

The Phase II Investigation field work, which will be coordinated by Eric Gabrielson, will be completed in less than one day and will be scheduled to be conducted within one week following authorization from the City to proceed. Analytical results will be available approximately two weeks following the soil samples being collected, using a standard laboratory turnaround time. A draft Report can be provided to the City for review within one week following the receipt of the final laboratory results.

Budget

Fees and expenses chargeable to the City for the proposed scope of work are estimated to be \$2,775, as shown on the attached table.

If you have any questions, please feel free to contact me at (952) 887-9601 (ext 208).

Sincerely,



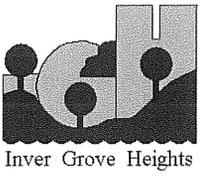
Ken Haberman

**Cost Estimate Table
Phase II Investigation
City-owned Parcel Highway 52 Site
Inver Grove Heights**

Task	Personnel Costs	Subcontractor, and Equipment Costs and Expenses	Total
Site Safety Plan and Coordinate Utility Meet	\$200	\$0	\$200
Field Work	\$500	\$200	\$700
Analytical	\$0	\$500*	\$500
Report	\$1,000	\$100	\$1,100
Project Management**	\$275	\$0	\$275
Total	\$1,975	\$800	\$2,775

* Analytical costs assume that 5 soil samples will be analyzed for RCRA metals (\$100/sample). Additional samples will be held by the laboratory for possible future analysis.

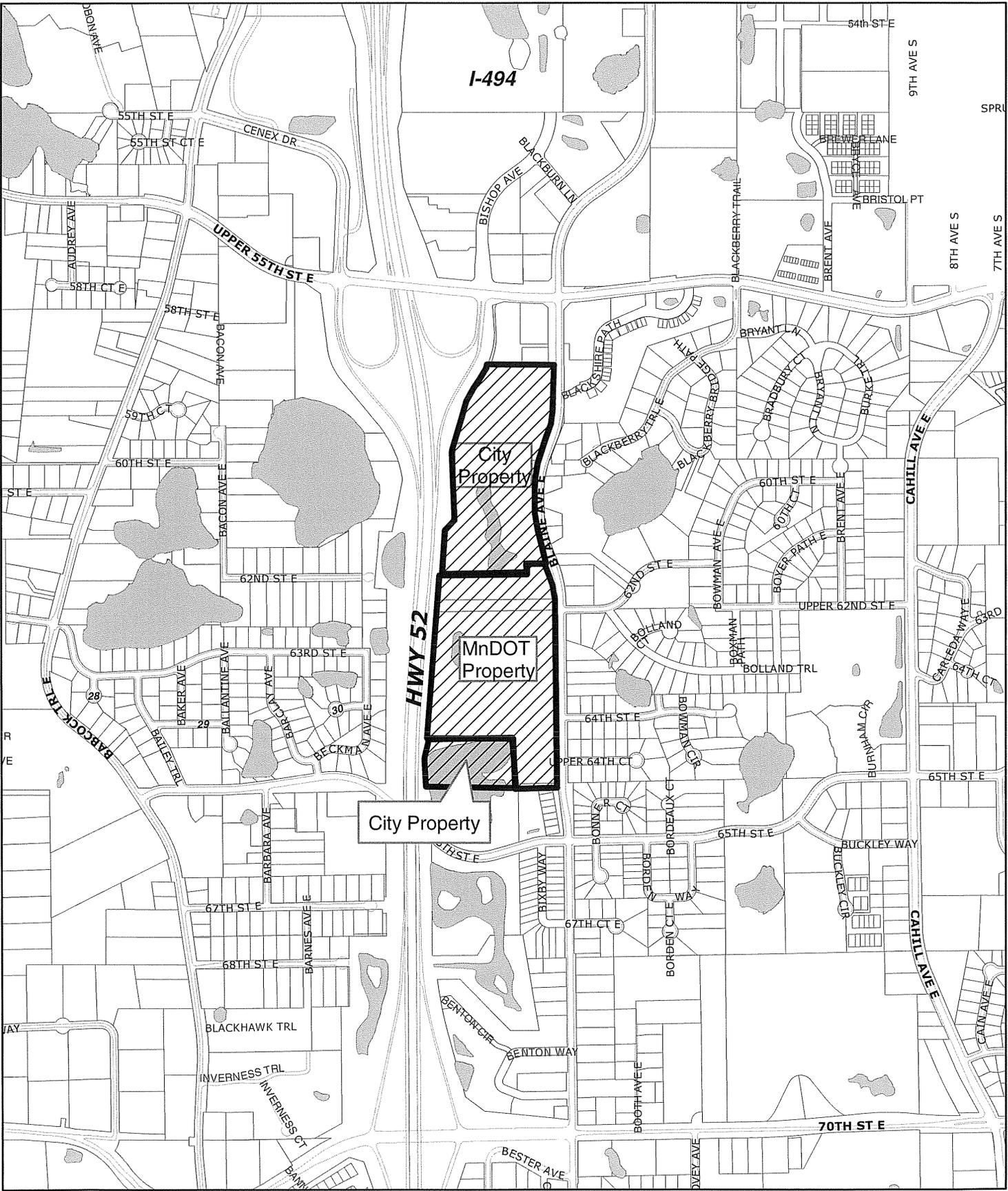
** Project management costs are based on approximately 10% of the project costs.



Highway 52 Site Phase II Environmental Investigation



NOT TO SCALE



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider a Resolution Receiving the Feasibility Report, Authorizing an Appraisal Analysis, Authorizing Preparation of Plans and Specifications, and Scheduling a Public Hearing for the 2009 Pavement Management Program, City Project No. 2008-09F – Salem Hills Farm Street Reconstruction/Mill and Overlay

Meeting Date: April 13, 2009
Item Type: Regular
Contact: Steve Dodge, 651-450-2541
Prepared by: Steve Dodge, Asst. City Engineer
Reviewed by: Scott D. Thureen, Public Works Director
SDT

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Water Connection Fund, Assessments

PURPOSE/ACTION REQUESTED

Consider a resolution receiving the feasibility report, authorizing an appraisal analysis, authorizing preparation of plans and specifications, and scheduling a public hearing for the 2009 Pavement Management Program, City Project No.2008-09F – Salem Hills Farm Street Reconstruction/Mill and Overlay.

SUMMARY

The project was initiated by the City's Pavement Management Program (PMP) as approved by the City Council in 2008. Based on public comment from an informational meeting held in 2008, the City Council guided staff to postpone the project and provide time for further review and response to residents' inquiries. The attached feasibility report has been updated from what was presented in 2008.

The project will include a mill and overlay portion and a reconstruction portion (Option A). The mill and overlay portion will include a 2-inch deep mill, miscellaneous street repair & curb replacement, casting adjustments, pedestrian ramps, and 2-inch bituminous overlay. The reconstruction portion will include roadway improvements (bituminous removal, subgrade excavation/ correction, grading, subgrade preparation, roadway geotextile fabric and draitile, 2' granular subgrade, aggregate base, bituminous pavement), curb and gutter replacement, sidewalk replacement, appurtenances and restoration. Option B substitutes 500 feet of reconstruction with a full depth bituminous replacement section at the east end of 63rd Street. The full depth bituminous replacement section includes a full depth mill and repave, scarifying and re-compacting the gravel, and miscellaneous street & curb replacement. The alignment and width of the streets will remain the same. The boulevard and driveways will be graded as needed to tie into the top of the curb and new turf will be established in areas that are disturbed.

Staff is also requesting authorization to retain a property appraiser to conduct an appraisal analysis of the properties in the project area. This analysis will provide an opinion concerning the sustainability of proposed assessments for the project.

The streets within the reconstruction portion were platted in stages through two different plats comprised of Salem Hills Farm, platted in 1988, and Salem Hills Farm Second Addition, platted in 1990. The streets within the reconstruction portion were built around 1988. The streets within the mill and overlay are comprised of both plats and were all built from 1988-1991.

The average PCI for the mill and overlay area is 64 out of a possible 100. Any rating below a PCI of 66 warrants a mill and overlay as determined by City policy for the PMP. The average PCI for the area designate for reconstruction is 41 and ranges from 17-57 out of a possible 100. Any rating below a PCI of 35 warrants full reconstruction as determined by City policy for the PMP.

Staff is recommending Option A, a reconstruct and mill and overlay, based on the information provided by AET. Please refer to the technical memo from AET providing additional input concerning the construction methods (Attachment A in the feasibility report).

The total estimated project cost for Option A is \$1,467,475 with the mill and overlay portion being \$346,922 for 1.01 miles of roadway and the reconstruction portion being \$1,120,552 for 0.49 miles of roadway. The total estimated project cost for Option B is \$1,359,768 with the full depth mill and repave section being \$72,627 for 0.09 miles; mill and overlay portion being \$346,922 for 1.01 miles of roadway and the reconstruction portion being \$940,219 for 0.40 miles of roadway. Funding sources include the Pavement Management Fund, Water Connection Fund and special assessments.

I recommend approval of the resolution receiving the feasibility report, authorizing an appraisal analysis of property in the project area, authorizing preparation of plans and specifications, and scheduling the public hearing for May 11, 2009.

SWD/kf

Attachments: Feasibility Report
Resolution

FEASIBILITY REPORT

2008 PAVEMENT MANAGEMENT PROGRAM INVER GROVE HEIGHTS, MINNESOTA

PROJECT NO. 2008-09F SALEM HILLS FARM STREET IMPROVEMENTS

LOCATION:

Refer to Exhibit 1 for the project location map.

Street Improvements

Option A: Mill & Overlay and Reconstruction

The mill and overlay portion will include 63rd Street from Babcock Trail to Bailey Trail, Bailey Trail from 64th Street to 65th Street, Baker Avenue from 63rd Street to 64th Street, Ballantine Avenue from 63rd Street through Ballantine Court, Barclay Avenue from 63rd Street to 65th Street, Beckman Avenue from 160 feet south of 63rd Street to Barclay Avenue, and Beckman Court.

The reconstruction portion will include 63rd Street from 90 feet west of Bailey Trail to Beckman Avenue, Bailey Trail from 63rd Street to 64th Street, 125 feet of Barclay Avenue at 63rd Street, 150 feet of Beckman Avenue at 63rd Street.

Option B: Mill & Overlay, Full Depth Mill & Repave, and Reconstruction

The mill and overlay portion will include 63rd Street from Babcock Trail to Bailey Trail, Bailey Trail from 64th Street to 65th Street, Baker Avenue from 63rd Street to 64th Street, Ballantine Avenue from 63rd Street through Ballantine Court, Barclay Avenue from 63rd Street to 65th Street, Beckman Avenue from 160 feet south of 63rd Street to Barclay Avenue, and Beckman Court.

The full depth mill and repave portion will include 63rd Street from 40 feet east of Barclay Avenue to 220 feet west of Beckman Avenue (490 feet).

The reconstruction portion (*same as Option A – minus the full depth mill and repave portion*) will include 63rd Street from 90 feet west of Bailey Trail to 37 feet east of Barclay Avenue, 63rd Street from 220 feet west of Beckman Avenue, Bailey Trail from 63rd Street to 64th Street, 125 feet of Barclay Avenue at 63rd Street, 150 feet of Beckman Avenue at 63rd Street.

IMPROVEMENT:

The mill and overlay portion will include a full street width, 2-inch-deep mill, miscellaneous curb replacement, storm casting adjustments, miscellaneous street repair, new pedestrian ramps, and a 2-inch bituminous overlay.

The full depth mill and repave portion will include a full street width full depth mill, miscellaneous curb replacement, storm casting adjustments, scarifying and recompaction of the existing aggregate base layer and 4 inches of new asphalt.

The reconstruction portion will include roadway improvements (bituminous removal, subgrade excavation/correction, grading, subgrade preparation, roadway geotextile fabric and draitile, 2-foot-thick granular subgrade, aggregate base, bituminous pavement), concrete curb and gutter removal and replacement, concrete sidewalk replacement along the north side of 63rd Street, and appurtenances and restoration.

INITIATION:

City Council (Annual Pavement Management Program)

PARCELS AFFECTED:

Option A

Mill & Overlay

74 Single Family Residential Parcels

Reconstruction Street Improvements

34 Single Family Residential Parcels

1 Institutional (City)

Option B

Mill & Overlay

74 Single Family Residential Parcels

Full Depth Mill & Repave

10 Single Family Residential

Reconstruction Street Improvements

24 Single Family Residential Parcels

1 Institutional (City)

ISSUES:

The streets within the reconstruction portion were platted in stages through two different plats comprised of Salem Hills Farm, platted in 1988, and Salem Hills Farm Second Addition, platted in 1990. The street within the full depth mill and repave section was built around 1988. The streets within the reconstruction portion were built around 1988. The streets within the mill and overlay are comprised of both plats and were built from 1988-1991. The streets have existing concrete curb and gutter. Information provided in a soil boring report from AET dated July 25, 2008, shows that many of the soils in the upper 3 to 4 feet, as well as the underlying soils, are considered to be susceptible to frost heaving and thaw weakening. In order to prepare the roadbed to minimize the chances of this occurring, AET is recommending the proposed roadway reconstruction to be composed of 24-inches of select granular subgrade that drains to a drain tile at the outside bottom edge of the road bed (i.e. below and behind the curb).

The City's standard local street cross section consists of 4 inches of bituminous pavement, on 6 inches of crushed aggregate base, on 24 inches of granular material, with concrete curb and gutter. The high water table and soil types in this area may warrant additional sub-base stabilization (roadway fabric and/or stabilization rock), and drain tile. The following is the recommended approach for the reconstruction portion based of the geotechnical report provided with final design:

Sand Sub-base Approach:

This approach will be used in areas where the in-place subgrade soil is a clayey sand, silty sand, lean clay, or sandy lean clay type. This approach includes a standard sub-cut of 3 foot, backfilled with 2 foot of granular material, 6 inches of aggregate base, and 4 inches of bituminous pavement. Where the organic soils are exposed they will be sub-cut to the underlying inorganic soils or corrected as recommended by AET. Soils which are found to be unstable under the test roll process will be corrected by either sub-cutting and replacement, stabilization, or with scarification, drying and re-compaction. For street, curb and drainage uniformity, AET has recommended that the sub-base should extend beneath the curb with perforated draintile trenched into the subgrade and surrounded by filter aggregate at the edge of the sand subbase excavation (behind the curb).

Existing Concrete and Bituminous Curb and Gutter:

Due to the 3 feet of excavation needed to build the reconstruction portion of the roadway and to keep the roadway subgrade homogeneous and drainable, all existing bituminous curb and gutter will be replaced with new B618 concrete curb and gutter in the reconstruction area. For the mill and overlay portion and the full depth mill and repave portion of the project there will be spot replacement of curb and gutter as needed.

Streets, Sidewalks and Driveways:

Based on the current pavement condition index (PCI) rating for these streets and the overall age of the streets, staff recommends a full reconstruction for portions of the roadway and as a part of the Pavement Management Program (PMP). The average PCI for the area designated for reconstruction is 41 and ranges from 17-57 out of a possible 100. Any rating below a PCI of 35 warrants full reconstruction as determined by City policy for the PMP.

The alignment and width of the streets will remain the same. The boulevard and driveways will be graded as needed to tie into the top of the curb and new turf will be established in areas that are disturbed.

The sidewalk along 63rd Street East is scheduled to be replaced due to excavation impacting the sidewalk (4 foot boulevard with 3 foot subcut only 2 feet away). The pedestrian ramps will be upgraded to current ADA standards. Staff will confer with the Parks Department to determine if there is a desire for connectivity of the trail system along TH 52 with the sidewalk along 63rd Street.

Driveways will be disturbed to the minimum extent needed to construction the project and provide reasonable grades when matching into the new curb. The Residential Driveway Restoration Program will be used in the reconstruction portion of the project to allow residents to obtain a credit against their special assessments if they choose to resurface or reconfigure their existing driveway.

Water Main Repair (See Table 5):

The existing water main was installed in 1988-1991 and no major repair is needed. However, the Utility Division recommends replacing the bolts of gate valves with stainless steel bolts in order to prevent the high ground water table from rusting out the existing bolts and causing leaks or breaks.

Sanitary Sewer Replacement:

The sanitary sewer beneath the reconstruction area was televised by the City Utility Division Staff. The existing 8-inch clay pipe was found to be adequate. No replacement of the existing system is planned as a part of the reconstruction project.

Storm Sewer Installation:

The existing storm sewer system is adequate. Staff will follow the final AET geotechnical report guidelines on the need for draitile beneath and along the curb line in order to protect the street subgrade in the reconstruction portion of the project. The feasibility report estimate incorporates draitile.

Full Depth Mill & Repave:

Based on the results of the soil borings, one section of street could be rehabilitated by removing the existing bituminous, performing spot curb replacement, scarifying the aggregate base, and compacting the aggregate base. This section could then be repaved with the City standard of 4 inches of asphalt. This strategy is considered as Option B.

AET has provided a technical memorandum (see Attachment A) on utilizing the full depth mill and repave approach. If this approach is utilized, it can be expected that this 500' section of roadway to have a poorer long-term performance than the surrounding areas of reconstructed roadway due to the poorer subsurface drainage and frost susceptible subgrade soils.

Mill & Overlay:

Based on the current pavement condition index (PCI) rating for these streets and the overall age of the streets, staff recommends a mill and overlay as a part of the Pavement Management Program (PMP). The average PCI for the mill and overlay area is 64 out of a possible 100. Any rating below a PCI of 65 warrants a mill and overlay as determined by City policy for the PMP.

RIGHT-OF-WAY:

The existing right-of-way is adequate.

EASEMENTS:

Existing permanent drainage and utility easements are sufficient.

FEASIBILITY:

The improvement projects as proposed are necessary, cost-effective, and technically feasible. The project, and project elements, should be implemented as proposed in this study. The improvements, once completed, will be a benefit to the properties served. Staff is recommending that Option A, a mill & overlay portion and a reconstruction portion, be implemented.

SCHEDULE:

Council Receives Feasibility Report and
Schedules Public Improvement Hearing.....April 13, 2009
Neighborhood Information Meeting.....April 30, 2009
Public Improvement Hearing and Council Orders
Public Improvement Project, Approves
Plans and Specifications and Authorizes
Advertisement for BidsMay 11, 2009
First Advertisement for BidsMay 17, 2009
Bid Opening.....June 9, 2009
Council Considers Contract AwardJune 22, 2009
Start Construction.....July 6, 2009
Substantial CompletionSeptember 11, 2009
Construction CompleteOctober 16, 2009

FINANCING:

Estimated Costs

Option A

Subtotal Construction	\$1,063,387
Construction Contingency	106,339
Engineering	159,508
Fiscal	10,634
Legal	10,634
Administration	31,902
Capitalized Interest	<u>85,070</u>
Total Estimated Project Cost	\$1,467,474
Mill & Overlay Project Portion	\$346,900
Reconstruction Project Portion	\$1,120,600

Option B

Subtotal Construction	\$985,339
Construction Contingency	98,534
Engineering	147,801
Fiscal	9,853
Legal	9,853
Administration	29,560
Capitalized Interest	<u>78,827</u>
Total Estimated Project Cost	\$1,359,767
Mill & Overlay Project Portion	\$346,900
Full Depth Mill & Repave	\$72,600
Reconstruction Project Portion	\$940,200

The total project cost includes the following items at a percentage of the construction cost: 10% construction contingency, 15% engineering, 1% fiscal, 1% legal, 3% administrative, and 8% capitalized interest (Refer to Table 2 and 3 for the estimated construction cost for Option A per the reconstruction and mill & overlay portions, respectively. Refer to Table 6, 7, and 8 for the estimated construction cost for Option B per the reconstruction, full depth mill & repave, and mill & overlay, respectively).

PROJECT FUNDING:

The proposed project will receive funding from several sources. The Pavement Management Fund, the Water Connection Fund and special assessments are anticipated to be utilized to finance this project. The following is a summary of financing sources proposed to be used for the project:

Pavement Management Fund

This project is part of the City's annual Pavement Management Program (PMP). Under the approved funding policy for the PMP, the City contributes 20 percent of the total project cost for mill & overlay and reconstruction projects for local streets. Based on previous Council discussions concerning street reconstruction projects, the preliminary assessment calculations assume a 30 percent City contribution for the reconstruction portion of the project. The preliminary assessment calculations for the area for full depth mill and repave assume a 25 percent City contribution.

Water Connection Fund

All costs associated with adding gate valves, replacing gate valve bolts, hydrant adjustments and replacements, or any other watermain appurtenances will be funded from the Water Connection Fund.

PROJECT FUNDING:

Special Assessments

The property owners' share of the street reconstruction cost will be funded from special assessments in accordance with Minnesota Statutes Chapter 429.

Option A

STREET ASSESSMENTS

Total Estimated Project Cost (\$1,063,387 x 1.38)	\$1,467,474
100 Percent City Contribution Streets (\$360,739 x 1.38)	<u>-\$497,820</u>
(Includes: striping, sidewalk, pedestrian ramps, and drain tile)	\$969,654
Utility Fund Contribution (12,200 x 1.38)	<u>-\$16,836</u>
	\$952,818
Reconstruction 30 Percent City Contribution	<u>-\$196,559</u>
(\$142,434 x 1.38)	\$756,259
M & O 20 Percent City Contribution (\$43,134 x 1.38)	<u>-\$59,525</u>
	\$696,734
ESTIMATED TOTAL STREET ASSESSMENT	\$696,734

FUNDING

Pavement Management Fund	\$753,904
Water Connection Fund	+ \$16,836
Special Assessments	<u>+ \$696,734</u>
Total Estimated Project Cost	\$1,467,474

PROJECT FUNDING: *Option B*

STREET ASSESSMENTS

Total Estimated Project Cost (\$985,339 x 1.38)	\$1,359,768
100 Percent City Contribution Streets (\$307,357 x 1.38)	- <u>\$424,153</u>
(Includes: striping, sidewalk pedestrian ramps, and drain tile)	\$935,615
Utility Fund Contribution (12,200 x 1.38)	- <u>\$16,836</u>
	\$918,779
Reconstruction 30 Percent City Contribution (\$121,292 x 1.38)	- <u>\$167,383</u>
	\$751,396
M & RP 25 Percent City Contribution (\$11,452 x 1.38)	- <u>\$15,804</u>
	\$735,592
M & O 20 Percent City Contribution (\$43,134 x 1.38)	- <u>\$59,525</u>
	\$676,067
ESTIMATED TOTAL STREET ASSESSMENT	\$676,067

FUNDING

Pavement Management Fund	\$666,865
Water Connection Fund	+ \$16,836
Special Assessments	+ <u>\$676,067</u>
Total Estimated Project Cost	\$1,359,768

Individual parcel assessments are determined using the City's PMP Funding Policy. Single-family residential properties are assessed on a per lot basis. Multi-family, Commercial, Industrial and Institutional properties are assessed on a front footage basis. The equivalent front foot assessment rate for Single-Family Residential properties is one-half that of the Multi-family, Commercial, Industrial, and Institutional properties.

Based upon the past history, for the reconstruction portion of the project the basic Pavement Management Program funding policy results in per lot assessment amounts that might not be sustainable in appeal. A neighborhood assessment analysis is recommended (See Table 1 for a project cost and assessment comparison for Option A and Option B following the PMP funding policy. Tables 4 and 5 present assessments for Option A for the reconstruction and mill & overlay, respectively. Tables 9, 10, and 11 present assessments for Option B for reconstruction, full depth mill & repave, and mill & overlay, respectively).

Attachment A

AET Technical Memorandum



April 6, 2009

City of Inver Grove Heights
Department of Public Works
8150 Barbara Avenue
Inver Grove Heights, MN 55077
Attn: Steve Dodge, P. E.

RE: Report of Geotechnical Exploration and Review
Salem Hills Farms
Inver Grove Heights, MN
AET Project # 01-04130

Dear Mr. Dodge:

This report is to clarify the results of a geotechnical exploration and review project performed at your request by American Engineering Testing, Inc. (AET) at the Salem Hills Farms subdivision located in Inver Grove Heights, Minnesota. The specific area we are addressing in this report is 63rd Street between Barclay Avenue East and Beckman Avenue East.

We have reviewed the information contained in the boring log of soil boring #8 and it is not significantly different or better than those on either side of it. Boring #4 (located at the corner of 63rd St. and Barclay Ave. E.) and boring #9 (located at the corner of 63rd St. and Beckman Ave E.) are consistent with the materials found in boring #8, and show 4-5 inches of bituminous over 4.25-6 inches of aggregate base. The underlying soils consist of a 10-12" thick layer made up of a mixture of silty-sand or sand with silt underlain by mixed fill consisting of sandy lean clay, clayey sand and silty sand. Boring #8 does have more granular type material (silty-sand vs. mixed sandy lean clay and clayey sand) between a depth of 16 inches and 24 inches than the other two borings and it does have higher blow counts (18 and 16 bpf in boring #8 vs. 17 and 7 pbf in boring #4 and 11 and 13 bpf in boring #9) in the upper 3 feet compared to the other two borings, so it is a little bit stronger. All of the subgrade soils encountered in each of the borings between 2-4 feet below the top of pavement are considered moderately to highly susceptible to frost heaving and are fair to poor draining.

If you were to consider leaving the subgrade in place in the portion of 63rd Street between Barclay Avenue East and Beckman Avenue East, we would still recommend removing the entire pavement surfacing, scarifying the aggregate base and recompacting it prior to placing any new bituminous surfacing. This would allow the new pavement in this one block area to perform



more closely to a completely new roadway than would occur if a mill and overlay were performed.

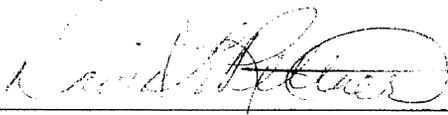
We would expect this one block area to have poorer long-term performance than the surrounding reconstructed roadway due to the poorer draining and more frost susceptible subgrade soils. Performance similar to what has been experienced since its original construction can be anticipated for the new surfacing. We do expect significantly better performance for the recommended pavement section relative to the existing pavement section. The improved subgrade soils will provide significantly better subsurface drainage, and will be resistant to frost heave and thaw weakening.

Please contact me if you have questions about this clarification.

Very truly yours.

American Engineering Testing, Inc.

Report Authored By:



David L. Rettner, PE
Principal Engineer, Geotechnical Division
651-755-5795
drettner@amengtest.com

Peer Review Conducted By:



Chunhua Han, PhD, PE
Principal Engineer

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Date: 4.2.19 License #: 20458

**TABLE 1
PROJECT COST AND ASSESSMENT COMPARISON
FOR OPTION A AND OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F**

		Alternate A	Alternate B
City Portion (Water Connection Fund and Pavement Management Fund):	Reconstruct	\$ 661,920	\$ 549,665
	Full Depth Mill & Repave	---	\$ 25,216
	Subtotal	\$ 661,920	\$ 574,881
	Mill & Overlay	\$ 108,820	\$ 108,820
	Total	\$ 770,740	\$ 683,701
Assessed Portion:	Reconstruct	\$ 458,630	\$ 390,553
	Full Depth Mill & Repave	---	\$ 47,410
	Subtotal	\$ 458,630	\$ 437,963
	Mill & Overlay	\$ 238,104	\$ 238,104
	Total	\$ 696,734	\$ 676,067
Total Project Cost with Overhead:		\$ 1,467,474	\$ 1,359,768

Single Family Per Lot Assessment:	Reconstruct	\$ 12,874	\$ 15,284
	Full Depth Mill & Repave	---	\$ 4,741
	Mill & Overlay	\$ 3,218	\$ 3,218

CHECKED BY: SWD
APPROVED BY: SDT

TABLE 2
 PRELIMINARY ESTIMATE AND ASSESSMENT ANALYSIS FOR OPTION A
 2009 SALEM HILLS FARMS
 CITY PROJECT NO. 2008-09F

SCHEDULE A - RECONSTRUCTION

ITEM NO.	MINDOT NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL ESTIMATED PRICE	NON-CITY PORTION	CITY PORTION	NON-CITY PORTION
1	2021.501	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00
2	2104.501	REMOVE CURB AND GUTTER	LF	5803	\$ 3.00	\$ 17,409.00			\$ 17,409.00
3	2104.505	REMOVE CONCRETE SIDEWALK	SY	1716	\$ 10.00	\$ 17,160.00	2	\$ 17,160.00	
4	2104.505	REMOVE BITUMINOUS STREET PAVEMENT	SY	10068	\$ 1.00	\$ 10,068.00	1	\$ 1,480.00	\$ 8,588.00
5	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	384	\$ 7.00	\$ 2,688.00			\$ 2,688.00
6	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	408	\$ 7.00	\$ 2,856.00			\$ 2,856.00
7	2104.509	REMOVE CASTING AND RINGS	EA	1	\$ 150.00	\$ 150.00			\$ 150.00
8	2105.501	COMMON EXCAVATION (P)	CY	12668	\$ 8.00	\$ 101,344.00	1	\$ 14,897.57	\$ 86,446.43
9	2105.507	SUBGRADE EXCAVATION	CY	3455	\$ 8.00	\$ 27,640.00	2	\$ 27,640.00	
10	2105.522	SELECT GRANULAR BORROW (CV)	CY	9768	\$ 10.00	\$ 97,680.00	1,4	\$ 39,355.27	\$ 58,324.73
11	2105.526	SELECT TOPSOIL BORROW (LV)	CY	589	\$ 20.00	\$ 11,780.00			\$ 11,780.00
12	2105.603	STABILIZATION AGGREGATE (2 1/2" MINUS)	CY	1233	\$ 25.00	\$ 30,825.00	2	\$ 30,825.00	
13	2211.501	AGGREGATE BASE CLASS 5 (100% CRUSHED LIMESTONE)	TON	927	\$ 15.00	\$ 13,905.00	1	\$ 2,044.04	\$ 11,860.96
14	2211.501	AGGREGATE BASE CLASS 5	TON	4463	\$ 10.00	\$ 44,630.00			\$ 44,630.00
15	2350.501	TYPE W/4 WEARING COURSE MIXTURE (B)	TON	1160	\$ 52.00	\$ 60,320.00	1	\$ 8,867.04	\$ 51,452.96
16	2350.502	TYPE W/3 NON WEARING COURSE MIXTURE (B)	TON	1160	\$ 50.00	\$ 58,000.00	1	\$ 8,526.00	\$ 49,474.00
17	2357.502	TYPE W/4 WEARING COURSE MIXTURE (B) 2.5" THICK DRIVEWAY	SY	384	\$ 15.00	\$ 5,760.00			\$ 5,760.00
18	2502.541	6" PERF PVC PIPE DRAIN	GAL	527	\$ 3.00	\$ 1,581.00	1	\$ 232.41	\$ 1,348.59
19	2503.602	FURNISH AND INSTALL EXTERNAL MANHOLE CHIMNEY SEAL	LF	5803	\$ 15.00	\$ 87,045.00	4	\$ 87,045.00	
20	2504.602	REPLACE GATE VALVE NUTS AND BOLTS	EA	12	\$ 400.00	\$ 4,800.00	3	\$ 4,800.00	
21	2504.602	ADJUST GATE VALVE (NEW TOP SECTION)	EA	10	\$ 300.00	\$ 3,000.00	3	\$ 3,000.00	
22	2506.602	SALVAGE AND REINSTALL CASTING AND RINGS	EA	6	\$ 150.00	\$ 900.00			\$ 900.00
23	2506.602	INSTALL CASTING AND RINGS	EA	34	\$ 300.00	\$ 10,200.00			\$ 10,200.00
24	2506.602	INSTALL CASTING AND RINGS	EA	1	\$ 550.00	\$ 550.00			\$ 550.00
25	2511.605	GEOTEXTILE FILTER FABRIC	SY	10548	\$ 5.00	\$ 52,740.00	4	\$ 52,740.00	
26	2521.501	4" CONCRETE WALK	SF	15441	\$ 2.50	\$ 38,602.50	2	\$ 38,602.50	
27	2531.501	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	5803	\$ 10.00	\$ 58,030.00			\$ 58,030.00
28	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SY	408	\$ 35.00	\$ 14,280.00			\$ 14,280.00
29	2573.530	STORM DRAIN INLET PROTECTION	EA	30	\$ 300.00	\$ 9,000.00			\$ 9,000.00
30	2575.505	SODDING TYPE LAWN	SY	4710	\$ 5.00	\$ 23,550.00			\$ 23,550.00
31	SPECIAL	WATER USAGE ALLOWANCE	LS	1	\$ 1,500.00	\$ 1,500.00			\$ 1,500.00
						Total: \$	\$ 811,993.50	\$ 337,214.83	\$ 474,778.67
						ROUNDED TOTALS: \$	\$ 811,994.00	\$ 337,215.00	\$ 474,779.00
						CITY COVERS 30% OF NON-CITY PORTION:	\$	\$ 142,433.70	\$ (142,433.70)
						SUBTOTAL CITY PORTION (CONSTRUCTION):	\$	\$ 479,648.70	\$ 332,345.30
						SUBTOTAL ASSESSED PORTION (CONSTRUCTION):	\$	\$	\$
						LEAF (39%)	\$	\$ 182,266.51	\$ 126,291.21
						SUBTOTAL CITY PORTION:	\$	\$ 661,923.83	\$ 458,627.89
						SUBTOTAL ASSESSED PORTION:	\$	\$	\$
						CORNER CREDIT:	\$	\$	\$
						TOTAL CITY PORTION:	\$	\$ 661,923.83	\$ 458,627.89
						TOTAL ASSESSED PORTION:	\$	\$	\$
						TOTAL PROJECT: \$	\$ 1,120,551.72	\$	\$

Note 1: City covers cost of extra street width

(14.7% City, 85.3% Non-City)

Note 2: City pays 100% of the cost for this item.

Note 3: Utility Fund pays 100% of cost for this item.

Note 4: City pays for the sand in excess of 2' all drain tile, and fabric.

CHECKED BY: SWD
 APPROVED BY: SDT

TABLE 3
 PRELIMINARY ESTIMATE AND ASSESSMENT ANALYSIS FOR OPTION A
 2009 SALEM HILLS FARMS
 CITY PROJECT NO. 2008-09F

SCHEDULE B - MILL AND OVERLAY

ITEM NO.	MN/DOT NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL ESTIMATED PRICE	Notes	CITY PORTION	NON-CITY PORTION
1	2021.501	MOBILIZATION	LS	1	\$ 2,000.00	\$ 2,000.00			\$2,000.00
2	2104.501	REMOVE CURB AND GUTTER	LF	1003	\$ 5.00	\$ 5,015.00			\$5,015.00
3	2104.505	REMOVE CONCRETE SIDEWALK	SY	10	\$ 10.00	\$ 100.00		\$100.00	
4	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	20	\$ 7.00	\$ 140.00			\$140.00
5	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	20	\$ 7.00	\$ 140.00			\$140.00
6	2104.509	REMOVE CASTING AND RINGS	EA	2	\$ 150.00	\$ 300.00			\$300.00
7	2105.526	SELECT TOPSOIL BORROW (LV)	CY	44	\$ 20.00	\$ 880.00			\$880.00
8	2232.501	MILL BITUMINOUS SURFACE (2")	SY	21520	\$ 1.00	\$ 21,520.00		\$3,163.44	\$18,356.56
9	2350.503	TYPE LV4 WEARING COURSE MIXTURE (B) 2.5" THICK DRIVEWAY	SY	24	\$ 15.00	\$ 360.00			\$360.00
10	2350.505	TYPE LV3 CRACK PATCHING ALONG CURB	LF	1003	\$ 4.00	\$ 4,012.00			\$4,012.00
11	2350.505	TYPE MV4 CRACK PATCHING IN MILLED STREET	TON	100	\$ 100.00	\$ 10,000.00		\$1,470.00	\$8,530.00
12	2350.508	TYPE MV4 WEARING COURSE (B)	TON	2604	\$ 65.00	\$ 169,260.00		\$24,881.22	\$144,378.78
13	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SY	24	\$ 35.00	\$ 840.00			\$840.00
14	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1722	\$ 3.00	\$ 5,166.00		\$759.40	\$4,406.60
15	2503.602	FURNISH AND INSTALL EXTERNAL MANHOLE CHIMNEY SEAL	EA	11	\$ 400.00	\$ 4,400.00		\$4,400.00	
16	2504.602	ADJUST GATE VALVE (NEW TOP SECTION)	EA	2	\$ 150.00	\$ 300.00			\$300.00
17	2506.602	INSTALL CASTING AND RINGS	EA	2	\$ 550.00	\$ 1,100.00			\$1,100.00
18	2506.602	SALVAGE AND REINSTALL CASTING AND RINGS	EA	20	\$ 300.00	\$ 6,000.00			\$6,000.00
19	2506.602	GROUT MANHOLE RINGS	EA	4	\$ 150.00	\$ 600.00			\$600.00
20	2521.501	4" CONCRETE WALK	SF	90	\$ 5.00	\$ 450.00		\$450.00	
21	2531.501	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	1003	\$ 15.00	\$ 15,045.00			\$15,045.00
22	2531.602	PEDESTRIAN CURB RAMP WITH TRUNCATED DOMES (TYPE SIDEWALK)	EA	1	\$ 500.00	\$ 500.00		\$500.00	
23	2563.602	TRAFFIC CONTROL	LS	1	\$ 1,000.00	\$ 1,000.00			\$1,000.00
24	2575.505	SODDING TYPE LAWN	SY	353	\$ 5.00	\$ 1,765.00			\$1,765.00
25	SPECIAL	WATER USAGE ALLOWANCE	LS	1	\$ 500.00	\$ 500.00			\$500.00
						Total: \$	\$ 251,393.00	\$ 35,724.06	\$ 215,668.94
ROUNDED TOTALS:						\$ 251,393.00	\$ 35,724.00	\$ 215,669.00	

CITY COVERS	20% OF NON-CITY PORTION:	
SUBTOTAL CITY PORTION (CONSTRUCTION):		\$ 43,133.80
SUBTOTAL ASSESSED PORTION (CONSTRUCTION):		\$ 78,857.80
LEAF (35%)		
SUBTOTAL CITY PORTION:		\$ 29,965.96
SUBTOTAL ASSESSED PORTION:		\$ 108,823.64
CORNER CREDIT:		
TOTAL CITY PORTION:		\$ 108,823.64
TOTAL ASSESSED PORTION:		\$ 238,098.70
TOTAL PROJECT:		\$ 346,922.34

CHECKED BY: SWD
 APPROVED BY: SDT

Note 1: City covers cost of extra street width (14.7% City, 85.3% Non-City)
 Note 2: City pays 100% of the cost for this item.
 Note 3: Utility Fund pays 100% of cost for this item.

**TABLE 4
PRELIMINARY ASSESSMENTS FOR OPTION A
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
RECONSTRUCTION AREA**

MAP NO.	PID NO.	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESMENT
1	206595004006	Single-Family	1875	63RD ST E	LAUREN H & MARIANNE HOWARD	\$12,874.45
2	206595005006	Single-Family	1885	63RD ST E	DAVID C & SUZANNE J ZANICK	\$12,874.45
3	206595006006	Single-Family	1905	63RD ST E	NORWEST BANK MN TSTE A FREILING	\$12,874.45
4	206595007006	Single-Family	1925	63RD ST E	LEONARD LIPINSKI	\$12,874.45
5	206595008006	Single-Family	1945	63RD ST	ROBERT K & PATRICIA SHUBATT	\$12,874.45
6	206595009006	Single-Family	1965	63RD ST E	BRIAN R HOWARD	\$12,874.45
7	206595010006	Single-Family	1975	63RD ST E	JOSIAH C & NANCY M BLAISDELL	\$12,874.45
8	206595011006	Single-Family	1995	63RD ST E	TERRY A & CYNTHIA D STURM	\$12,874.45
10	206595012006	Single-Family	2005	63RD ST E	TIMOTHY J & ALICE A BRUJELL	\$12,874.45
11	206595013006	Single-Family	2025	63RD ST	MARK A & KIM K P JOHNSON	\$12,874.45
12	206595014006	Single-Family	2045	63RD ST E	NICOL J & JOHN A SONGAS	\$12,874.45
13	206595015006	Single-Family	2065	63RD ST E	JONATHAN L FARACI	\$12,874.45
14	206595016006	Single-Family	2085	63RD ST E	CRAIG A BARTOW	\$12,874.45
15	206595017006	Single-Family	2095	63RD ST E	MICHAEL J & KARI L GRIMES	\$12,874.45
16	206595018006	Single-Family	2115	63RD ST	CATHY L DALTON	\$12,874.45
17	206595019006	Single-Family	2135	63RD ST E	PEDRO & CELIA GRANDE	\$12,874.45
18	206595020006	Single-Family	2155	63RD ST E	BLANE Q & BRIDGET A TETREULT	\$12,874.45
19	206595021006	Single-Family	2185	63RD ST E	JANICE S DARSOW	\$12,874.45
20	206595001000	City			CITY OF INVER GROVE HTS	\$33,771.04
21	206595110003	Single-Family	6310	BECKMAN AVE	RYAN WILSON	\$12,874.45
22	206595007007	Single-Family	2180	63RD ST E	WILLIAM L MCMENOMY	\$12,874.45
23	206595006007	Single-Family	2170	63RD ST E	PAUL JOHNSTON	\$12,874.45
24	206595005007	Single-Family	2150	63RD ST E	KENNETH R & JOAN E PERUSEK	\$12,874.45
25	206595004007	Single-Family	2134	63RD ST	DAVID L & LINDA J PETERSON	\$12,874.45
26	206595003007	Single-Family	2120	63RD ST E	GERALD & DENISE COX	\$12,874.45
27	206595002007	Single-Family	2100	63RD ST E	KENT R & JEANNE A VOELKER	\$12,874.45
28	206595001007	Single-Family	2088	63RD ST E	RICHARD L & MARY A WALLACE	\$12,874.45
29	206595001005	Single-Family	6301	BARCLAY AVE	WILLIAM B & CYNTHIA FOSTER	\$12,874.45
30	206595001002	Single-Family	6326	BAILEY TRL	PATRICK R & SHARON L MARION	\$12,874.45
31	206595002002	Single-Family	6350	BAILEY TRL	GEOFFREY STEVEN EWALD	\$12,874.45
32	206595006001	Single-Family	6325	BAILEY TRL	RODGER O & SHERRYL A ESPESETH	\$12,874.45
33	206595005001	Single-Family	6345	BAILEY TRL	RODNEY B & PATRICIA CHARLES	\$12,874.45
34	206595004001	Single-Family	6365	BAILEY TRL	JAMES M & MELISSA H KING	\$12,874.45
35	206595003001	Single-Family	6385	BAILEY TRL	JOSEPH & MARY JO ALPERT	\$12,874.45

Total: \$458,627.89

TABLE 5
PRELIMINARY ASSESSMENTS FOR OPTION A
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
MILL AND OVERLAY AREA

MAP NO.	TAXPIN	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESSMENT
1	200050008205	Single-Family	1785	63RD ST E	EMILE K & RENEE A TADROS	\$ 3,217.55
2	206595001006	Single-Family	1805	63RD ST E	WILLIAM C & MOLLY S PRINGLE	\$ 3,217.55
3	206595002006	Single-Family	1835	63RD ST E	RICHARD H & JOYCE JACKSON	\$ 3,217.55
4	206595003006	Single-Family	1855	63RD ST E	DARRELL E SYKES	\$ 3,217.55
5	206595013001	Single-Family	1800	63RD ST E	JANE E STEVENSON	\$ 3,217.55
6	206595012001	Single-Family	1808	63RD ST E	ALEXANDER & JANE THOMPSON	\$ 3,217.55
7	206595011001	Single-Family	6315	BACHMAN CIR	DAVID W SCHMIDT	\$ 3,217.55
8	206595010001	Single-Family	6335	BACHMAN CIR	STEVEN W & ANNE M ST MARTIN	\$ 3,217.55
9	206595009001	Single-Family	6350	BACHMAN CIR	BRENT & KIM WILLIAMS	\$ 3,217.55
10	206595008001	Single-Family	6336	BACHMAN CIR	JOHN & JEANNE KEMPE	\$ 3,217.55
11	206595007001	Single-Family	6316	BACHMAN CIR	MARK G & BONNIE J KRYZER	\$ 3,217.55
12	206595002001	Single-Family	6405	BAILY TRL	PAUL H & PAMELA J MURRAY	\$ 3,217.55
13	206595001001	Single-Family	6415	BAILEY TRL	JOHN M & LEEANN M BEZEK	\$ 3,217.55
14	200050007001	Single-Family	6465	BAILY TRL	RALPH D TSTE TIEDMAN	\$ 3,217.55
15	206595003002	Single-Family	6321	BAKER AVE	STEVEN J & LISA M GILBERG	\$ 3,217.55
16	206595004002	Single-Family	6351	BAKER AVE	MARK W & KATHLEEN M ZASPEL	\$ 3,217.55
17	206595005002	Single-Family	1921	64TH ST E	BEVERLY U OCONNOR	\$ 3,217.55
18	206595001004	Single-Family	6320	BAKER AVE	RICHARD L JASPERSON	\$ 3,217.55
19	206595002004	Single-Family	6340	BAKER AVE	STEPHEN & STEPHANIE EISEN	\$ 3,217.55
20	206595003004	Single-Family	6380	BAKER AVE	JAMES A & SANDRA K SERVATIUS	\$ 3,217.55
21	206595001003	Single-Family	1920	64TH ST E	MARK C & COLLEEN T HEGSTROM	\$ 3,217.55
22	206595002003	Single-Family	1940	64TH ST E	MICHAEL & JULIANA FRISKE	\$ 3,217.55
23	206595003003	Single-Family	1970	64TH ST E	WILLIAM C & DEBRA UNRUH	\$ 3,217.55
24	206595004003	Single-Family	1986	64TH ST E	CARL E TSTE RISTROM	\$ 3,217.55
25	200050008004	Single-Family	6470	BAILEY TRL	DONALD H LARSEN	\$ 3,217.55
26	206595004004	Single-Family	6305	BALLANTINE AVE	ALAN V GRUNDMEYER	\$ 3,217.55
27	206595005004	Single-Family	6345	BALLANTINE AVE E	JOHN M & MAUREEN C KANE	\$ 3,217.55
28	206595006004	Single-Family	6375	BALLANTINE AVE	PATRICK J & LINDA L FLYNN	\$ 3,217.55
29	206595007004	Single-Family	6395	BALLANTINE AVE	DENNIS & JEAN MOY	\$ 3,217.55
30	206595002005	Single-Family	6304	BALLANTINE AVE	MICHAEL G & DENISE E HOFFMAN	\$ 3,217.55
31	206595003005	Single-Family	6342	BALLANTINE AVE	DOUGLAS M & JANICE L LARSON	\$ 3,217.55
32	206595004005	Single-Family	6362	BALLANTINE	SCOTT A TORSETH	\$ 3,217.55
33	206595005005	Single-Family	6382	BALLANTINE AVE	BARRY J & HEATHER J VAUGHAN	\$ 3,217.55
34	206595006005	Single-Family	6398	BALLANTINE AVE	WALTER J & KAROL J CARLSON	\$ 3,217.55
35	206595109001	Single-Family	6410	BALLANTINE CT	SCOTT R & KATHLEEN A WARD	\$ 3,217.55
36	206595104001	Single-Family	6420	BALLANTINE CT	JEFFREY CHARLES BADE	\$ 3,217.55
37	206595103001	Single-Family	6430	BALLANTINE CT	TIMOTHY J & AMY T DUST	\$ 3,217.55
38	206595102001	Single-Family	6440	BALLENTINE CT	DANIEL H & PAMELA GLENN	\$ 3,217.55
39	206595114001	Single-Family	6321	BARCLAY AVE	SCOTT V & MARYLOUISE STEWART	\$ 3,217.55
40	206595113001	Single-Family	6341	BARCLAY AVE	JEFFREY H & LORI A SWANSON	\$ 3,217.55
41	206595112001	Single-Family	6361	BARCLAY AVE E	GARY D PLOTE	\$ 3,217.55
42	206595111001	Single-Family	6381	BARCLAY AVE	SCOTT W & MICHELE A GEORGE	\$ 3,217.55
43	206595110001	Single-Family	6401	BARCLAY AVE	ROBERT T & CARMEN A MICEK	\$ 3,217.55
44	206595108001	Single-Family	6421	BARKLAY AVE E	JAMES L & BARBARA THEIRL	\$ 3,217.55
45	206595107001	Single-Family	6441	BARCLAY AVE	DOUGLAS D & DENISE M DOWNHOUR	\$ 3,217.55
46	206595106001	Single-Family	6461	BARCLAY AVE	JOHN G GLENDENNING	\$ 3,217.55
47	206595105001	Single-Family	6491	BARCLAY AVE	DEAN K & ANGELA K WENNERBERG	\$ 3,217.55
48	206595101002	Single-Family	6330	BARCLAY AVE	PASQUALE N & JANE M MANCINI	\$ 3,217.55
49	206595102002	Single-Family	6350	BARCLAY ST	BRUCE W & SUSAN C CALHOUN	\$ 3,217.55
50	206595103002	Single-Family	6370	BARCLAY AVE	JOSEPH L MILLS	\$ 3,217.55
51	206595104002	Single-Family	6402	BARKLEY AVE	BRIAN R & KIMBERLY C ROTHE	\$ 3,217.55
52	206595105002	Single-Family	6422	BARCLAY AVE	ALEX G & LAURENE D UHLER	\$ 3,217.55
53	206595106002	Single-Family	6442	BARCLAY AVE	SCOTT A & CHERYL L SCHROEDER	\$ 3,217.55
54	206595107002	Single-Family	6482	BARCLAY AVE	CHRISTOPHER M BECK	\$ 3,217.55
55	206595108002	Single-Family	6495	BECKMAN AVE	GARY A MARION	\$ 3,217.55
56	206595109002	Single-Family	6481	BECKMAN AVE	BOB A ANDERSON	\$ 3,217.55
57	206595114002	Single-Family	6401	BECKMAN AVENUE CT	PHILLIP J & SUE A KROMREY	\$ 3,217.55
58	206595115002	Single-Family	6381	BECKMAN AVENUE CT	AMY J WESTLUND	\$ 3,217.55
59	206595116002	Single-Family	6361	BECKMAN AVENUE CT	MIHAIL TICIU	\$ 3,217.55
60	206595117002	Single-Family	6341	BECKMAN CT	JAY & SARAH OSTER	\$ 3,217.55

**TABLE 5
PRELIMINARY ASSESSMENTS FOR OPTION A
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
MILL AND OVERLAY AREA**

MAP NO.	TAXPIN	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESSMENT
61	206595118002	Single-Family	6321	BECKMAN CT	ALFRED G & CORA R CAYETANO	\$ 3,217.55
62	206595111002	Single-Family	6451	BECKMAN CT	JOSEPH G STRANDLOF	\$ 3,217.55
63	206595112002	Single-Family	6431	BECKMAN AVENUE CT	ALLAN J & WENDY A SCHWIETZ	\$ 3,217.55
64	206595113002	Single-Family	6411	BECKMAN AVENUE CT	JOHN W ZINK	\$ 3,217.55
65	206595110002	Single-Family	6471	BECKMAN AVE	JACK E II & DEANN L CHANDLER	\$ 3,217.55
66	206595109003	Single-Family	6320	BECKMAN AVE	MARK A & VICKI M DUPPONG	\$ 3,217.55
67	206595108003	Single-Family	6390	BECKMAN AVE	DAVID T & LESLIE D SCALES	\$ 3,217.55
68	206595107003	Single-Family	6460	BECKMAN AVE	HARRY JOVET	\$ 3,217.55
69	206595106003	Single-Family	6470	BECKMAN AVE	JOHN & KRISTEN L CHERMAK	\$ 3,217.55
70	206595105003	Single-Family	6472	BECKMAN AVE	CURTIS J KOSTELECKY	\$ 3,217.55
71	206595104003	Single-Family	6474	BECKMAN AVE	KEVIN J & MICHELLE H BINTLIFF	\$ 3,217.55
72	206595103003	Single-Family	6476	BECKMAN AVE E	MURRAY D & MARY L OLSON	\$ 3,217.55
73	206595102003	Single-Family	6478	BECKMAN AVE	STEVEN R & NANCY S LEAFGREN	\$ 3,217.55
74	206595101003	Single-Family	6480	BECKMAN AVE	MEGAN D MUELLER	\$ 3,217.55

Total: \$ 238,098.70

**TABLE 6
PRELIMINARY ESTIMATE AND ASSESSMENT ANALYSIS FOR OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F**

SCHEDULE A - RECONSTRUCTION

ITEM NO.	MINDOT NO.	ITEM	ESTIMATED QUANTITY	UNIT PRICE	TOTAL ESTIMATED PRICE	NO	CITY PORTION	NON-CITY PORTION
1	2021.501	MOBILIZATION	1	\$ 3,000.00	\$ 3,000.00			\$ 3,000.00
2	2104.501	REMOVE CURB AND GUTTER	4676	\$ 3.00	\$ 14,028.00			\$ 14,028.00
3	2104.505	REMOVE CONCRETE SIDEWALK	1382	\$ 10.00	\$ 13,820.00	2	\$ 13,820.00	
4	2104.505	REMOVE BITUMINOUS STREET PAVEMENT	8124	\$ 1.00	\$ 8,124.00	1	\$ 1,194.23	\$ 6,929.77
5	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	144	\$ 7.00	\$ 1,008.00			\$ 1,008.00
6	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	408	\$ 7.00	\$ 2,856.00			\$ 2,856.00
7	2104.509	REMOVE CASTING AND RINGS	EA 1	\$ 150.00	\$ 150.00			\$ 150.00
8	2105.501	COMMON EXCAVATION (P)	10247	\$ 8.00	\$ 81,976.00	1	\$ 12,050.47	\$ 69,925.53
9	2105.507	SUBGRADE EXCAVATION	2795	\$ 8.00	\$ 22,360.00	2	\$ 22,360.00	
10	2105.522	SELECT GRANULAR BORROW (CV)	7881	\$ 10.00	\$ 78,810.00	1,4	\$ 31,752.55	\$ 47,057.45
11	2105.526	SELECT TOPSOIL BORROW (L-V)	474	\$ 20.00	\$ 9,480.00			\$ 9,480.00
12	2105.603	STABILIZATION AGGREGATE (2 1/2" MINUS)	994	\$ 25.00	\$ 24,850.00	2	\$ 24,850.00	
13	2211.501	AGGREGATE BASE CLASS 5 (100% CRUSHED LIMESTONE)	TON 719	\$ 15.00	\$ 10,785.00	1	\$ 1,585.40	\$ 9,199.60
14	2211.501	AGGREGATE BASE CLASS 5	3601	\$ 10.00	\$ 36,010.00	2	\$ 36,010.00	\$ 36,010.00
15	2350.501	TYPE WVA WEARING COURSE MIXTURE (B)	TON 936	\$ 65.00	\$ 60,840.00	1	\$ 8,943.48	\$ 51,896.52
16	2350.502	TYPE LV3 NON WEARING COURSE MIXTURE (B)	TON 936	\$ 63.00	\$ 58,968.00	1	\$ 8,668.30	\$ 50,299.70
17	2350.503	TYPE LV4 WEARING COURSE MIXTURE (B) 2.5" THICK DRIVEWAY	GA 426	\$ 15.00	\$ 2,160.00			\$ 2,160.00
18	2502.541	6" PERF PVC PIPE DRAIN	EA 144	\$ 15.00	\$ 2,160.00			\$ 2,160.00
19	2503.602	FURNISH AND INSTALL EXTERNAL MANHOLE CHIMNEY SEAL	LF 4676	\$ 15.00	\$ 70,140.00	1	\$ 187.87	\$ 1,090.13
20	2504.602	REPLACE GATE VALVE NUTS AND BOLTS	EA 12	\$ 400.00	\$ 4,800.00	4	\$ 70,140.00	
21	2504.602	ADJUST GATE VALVE (NEW TOP SECTION)	EA 10	\$ 300.00	\$ 3,000.00	3	\$ 3,000.00	
22	2506.602	SALVAGE AND REINSTALL CASTING AND RINGS	EA 6	\$ 150.00	\$ 900.00			\$ 900.00
23	2506.602	INSTALL CASTING AND RINGS	EA 28	\$ 300.00	\$ 8,400.00			\$ 8,400.00
24	2511.605	GEOTEXTILE FILTER FABRIC	EA 1	\$ 550.00	\$ 550.00			\$ 550.00
25	2521.501	4" CONCRETE WALK	SY 8511	\$ 5.00	\$ 42,555.00	4	\$ 42,555.00	
26	2531.501	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	SF 12442	\$ 2.50	\$ 31,105.00	2	\$ 31,105.00	
27	2531.501	CONCRETE DRIVEWAY PAVEMENT	LF 4676	\$ 10.00	\$ 46,760.00			\$ 46,760.00
28	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SY 408	\$ 35.00	\$ 14,280.00			\$ 14,280.00
29	2573.550	STORM DRAIN INLET PROTECTION	EA 27	\$ 300.00	\$ 8,100.00			\$ 8,100.00
30	2575.505	SODDING TYPE LAWN	SY 3795	\$ 5.00	\$ 18,975.00			\$ 18,975.00
31	SPECIAL	WATER USAGE ALLOWANCE	LS 1	\$ 1,250.00	\$ 1,250.00			\$ 1,250.00
Total:					\$ 681,318.00		\$ 277,012.30	\$ 404,305.70

ROUNDED TOTALS:	\$ 681,318.00	\$ 277,012.00	\$ 404,306.00
CITY COVERS 30% OF NON-CITY PORTION:	\$ 121,291.80	\$ (121,291.80)	
SUBTOTAL CITY PORTION (CONSTRUCTION):	\$ 396,303.80	\$ 283,014.20	
SUBTOTAL ASSESSED PORTION (CONSTRUCTION):	\$ 151,355.44	\$ 107,545.40	

LEAF (38%)	\$ 549,671.78	\$ 390,547.06
SUBTOTAL CITY PORTION:	\$ -	\$ -
SUBTOTAL ASSESSED PORTION:	\$ 549,671.78	\$ 390,547.06
CORNER CREDIT:	\$ -	\$ -

TOTAL CITY PORTION:	\$ 549,671.78	\$ 390,547.06
TOTAL ASSESSED PORTION:	\$ 940,218.84	\$ 390,547.06

CHECKED BY: SWD
APPROVED BY: SDT

Note 1: City covers cost of extra street width (14.7% City, 85.3% Non-City)
Note 2: City pays 100% of the cost for this item.
Note 3: Utility Fund pays 100% of cost for this item.
Note 4: City pays for the sand in excess of 2", all drain tile, and fabric.

TABLE 7
 PRELIMINARY ESTIMATE AND ASSESSMENT ANALYSIS FOR OPTION B
 2009 SALEM HILLS FARMS
 CITY PROJECT NO. 2008-09F

SCHEDULE B - FULL DEPTH MILL AND REPAVE

ITEM NO.	MINDOT NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL ESTIMATED PRICE	NO.	CITY PORTION	NON-CITY PORTION
1	2021.501	MOBILIZATION	LS	1	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
2	2104.501	REMOVE CURB AND GUTTER	LF	225	\$ 5.00	\$ 1,125.00			\$ 1,125.00
4	2104.505	REMOVE BITUMINOUS STREET PAVEMENT	SY	1944	\$ 1.00	\$ 1,944.00	1	\$ 285.77	\$ 1,658.23
5	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	20	\$ 7.00	\$ 140.00			\$ 140.00
11	2105.526	SELECT TOPSOIL BORROW (LV)	CY	11	\$ 20.00	\$ 220.00			\$ 220.00
9	2105.601	BASE PREPARATION	SY	1944	\$ 6.50	\$ 12,636.00	1	\$ 1,857.49	\$ 10,778.51
12	2211.501	AGGREGATE BASE CLASS 5 (100% CRUSHED LIMESTONE)	TON	8	\$ 15.00	\$ 120.00	1	\$ 17.64	\$ 102.36
13	2211.501	AGGREGATE BASE CLASS 5	TON	11	\$ 10.00	\$ 110.00			\$ 110.00
14	2350.501	TYPE IV/4 WEARING COURSE MIXTURE (B)	TON	224	\$ 65.00	\$ 14,560.00	1	\$ 2,140.32	\$ 12,419.68
15	2350.502	TYPE LV3 NON WEARING COURSE MIXTURE (B)	TON	224	\$ 63.00	\$ 14,112.00	1	\$ 2,074.46	\$ 12,037.54
16	2350.503	TYPE LV4 WEARING COURSE MIXTURE (B) 2.5" THICK DRIVEWAY	SY	20	\$ 15.00	\$ 300.00			\$ 300.00
17	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	102	\$ 3.00	\$ 306.00	1	\$ 44.98	\$ 261.02
19	2503.602	FURNISH AND INSTALL EXTERNAL MANHOLE CHIMNEY SEAL	EA	1	\$ 400.00	\$ 400.00	3	\$ 400.00	\$ 1,800.00
22	2506.602	SALVAGE AND REINSTALL CASTING AND RINGS	EA	6	\$ 300.00	\$ 1,800.00			\$ 1,800.00
26	2531.501	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	225	\$ 10.00	\$ 2,250.00			\$ 2,250.00
28	2573.530	STORM DRAIN INLET PROTECTION	EA	3	\$ 300.00	\$ 900.00			\$ 900.00
29	2575.505	SODDING TYPE LAWN	SY	91	\$ 5.00	\$ 455.00			\$ 455.00
30	SPECIAL	WATER USAGE ALLOWANCE	LS	1	\$ 250.00	\$ 250.00			\$ 250.00
Total:						\$ 52,628.00		\$ 6,820.66	\$ 45,807.34

ROUNDED TOTALS:	\$ 52,628.00	\$ 6,821.00	\$ 45,807.00
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CITY COVERS 25% OF NON-CITY PORTION:

SUBTOTAL CITY PORTION (CONSTRUCTION):	\$ 11,451.75	\$ (11,451.75)
SUBTOTAL ASSESSED PORTION (CONSTRUCTION):	\$ 18,272.75	\$ 34,355.25

LEAF (38%)

SUBTOTAL CITY PORTION:	\$ 6,943.65	\$ 13,055.00
SUBTOTAL ASSESSED PORTION:	\$ 25,216.35	\$ 47,410.30

CORNER CREDIT:

TOTAL CITY PORTION:	\$ 25,216.35	\$ 47,410.30
TOTAL ASSESSED PORTION:	\$ 72,626.65	\$ 47,410.30

CHECKED BY: SWD
 APPROVED BY: SDT

Note 1: City covers cost of extra street width (14.7% City, 85.3% Non-City)
 Note 2: City pays 100% of the cost for this item.
 Note 3: Utility Fund pays 100% of cost for this item.

**TABLE 8
PRELIMINARY ESTIMATE AND ASSESSMENT ANALYSIS FOR OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F**

SCHEDULE C - MILL AND OVERLAY

ITEM NO.	MNDOT NO.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL ESTIMATED PRICE	Notes	CITY PORTION	NON-CITY PORTION
1	2021.501	MOBILIZATION	LS	1	\$ 2,000.00	\$ 2,000.00			\$2,000.00
2	2104.501	REMOVE CURB AND GUTTER	LF	1003	\$ 5.00	\$ 5,015.00			\$5,015.00
3	2104.505	REMOVE CONCRETE SIDEWALK	SY	10	\$ 10.00	\$ 100.00		\$ 100.00	
4	2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	20	\$ 7.00	\$ 140.00			\$140.00
5	2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	20	\$ 7.00	\$ 140.00			\$140.00
6	2104.509	REMOVE CASTING AND RINGS	EA	2	\$ 150.00	\$ 300.00			\$300.00
7	2105.526	SELECT TOPSOIL BORROW (LV)	CY	44	\$ 20.00	\$ 880.00			\$880.00
8	2232.501	MILL BITUMINOUS SURFACE (2")	SY	21520	\$ 1.00	\$ 21,520.00		\$3,163.44	\$18,356.56
9	2350.503	TYPE LV4 WEARING COURSE MIXTURE (B) 2.5" THICK DRIVEWAY	SY	24	\$ 15.00	\$ 360.00			\$360.00
10	2350.505	TYPE LV3 CRACK PATCHING ALONG CURB	LF	1003	\$ 4.00	\$ 4,012.00			\$4,012.00
11	2350.505	TYPE WW4 CRACK PATCHING IN MILLED STREET	TON	100	\$ 100.00	\$ 10,000.00		\$1,470.00	\$8,530.00
12	2350.508	TYPE WW4 WEARING COURSE (B)	TON	2604	\$ 65.00	\$ 169,260.00		\$24,881.22	\$144,378.78
13	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SY	24	\$ 35.00	\$ 840.00			\$840.00
14	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1722	\$ 3.00	\$ 5,166.00		\$759.40	\$4,406.60
15	2503.602	FURNISH AND INSTALL EXTERNAL MANHOLE CHIMNEY SEAL	EA	11	\$ 400.00	\$ 4,400.00		\$4,400.00	
16	2504.602	ADJUST GATE VALVE (NEW TOP SECTION)	EA	2	\$ 150.00	\$ 300.00			\$300.00
17	2506.602	INSTALL CASTING AND RINGS	EA	2	\$ 550.00	\$ 1,100.00			\$1,100.00
18	2506.602	SALVAGE AND REINSTALL CASTING AND RINGS	EA	20	\$ 300.00	\$ 6,000.00			\$6,000.00
19	2506.602	GROUT MANHOLE RINGS	EA	4	\$ 150.00	\$ 600.00			\$600.00
20	2521.501	4" CONCRETE WALK	SF	90	\$ 5.00	\$ 450.00		\$450.00	
21	2531.501	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	1003	\$ 15.00	\$ 15,045.00			\$15,045.00
22	2531.602	PEDESTRIAN CURB RAMP WITH TRUNCATED DOMES (TYPE SIDEWALK)	EA	1	\$ 500.00	\$ 500.00		\$500.00	
23	2563.602	TRAFFIC CONTROL	LS	1	\$ 1,000.00	\$ 1,000.00			\$1,000.00
24	2575.505	SODDING TYPE LAWN	SY	353	\$ 5.00	\$ 1,765.00			\$1,765.00
25	SPECIAL	WATER USAGE ALLOWANCE	LS	1	\$ 500.00	\$ 500.00			\$500.00
						Total:		\$ 35,724.06	\$ 215,668.94

ROUNDED TOTALS:	\$ 251,393.00	\$ 35,724.00	\$ 215,669.00
CITY COVERS 20% OF NON-CITY PORTION:	\$	\$ 43,133.80	\$ (43,133.80)

SUBTOTAL CITY PORTION (CONSTRUCTION):	\$ 76,857.80	\$ 172,535.20
SUBTOTAL ASSESSED PORTION (CONSTRUCTION):	\$	\$

LEAF (38%)	\$	\$ 29,965.96	\$ 65,563.38
SUBTOTAL CITY PORTION:	\$	\$ 108,823.64	\$ 238,098.70
SUBTOTAL ASSESSED PORTION:	\$	\$	\$

CORNER CREDIT:

TOTAL CITY PORTION:	\$ 108,823.64
TOTAL ASSESSED PORTION:	\$ 238,098.70
TOTAL PROJECT:	\$ 346,922.34

CHECKED BY: SWD
APPROVED BY: SDT

Note 1: City covers cost of extra street width (14.7% City, 85.3% Non-City)
Note 2: City pays 100% of the cost for this item.
Note 3: Utility Fund pays 100% of cost for this item.

**TABLE 9
PRELIMINARY ASSESSMENTS FOR OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
RECONSTRUCTION AREA**

MAP NO.	PID NO.	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESMENT
1	206595004006	Single-Family	1875	63RD ST E	LAUREN H & MARIANNE HOWARD	\$15,284.11
2	206595005006	Single-Family	1885	63RD ST E	DAVID C & SUZANNE J ZANICK	\$15,284.11
3	206595006006	Single-Family	1905	63RD ST E	NORWEST BANK MN TSTE A FREILING	\$15,284.11
4	206595007006	Single-Family	1925	63RD ST E	LEONARD LIPINSKI	\$15,284.11
5	206595008006	Single-Family	1945	63RD ST	ROBERT K & PATRICIA SHUBATT	\$15,284.11
6	206595009006	Single-Family	1965	63RD ST E	BRIAN R HOWARD	\$15,284.11
7	206595010006	Single-Family	1975	63RD ST E	JOSIAH C & NANCY M BLAISDELL	\$15,284.11
8	206595011006	Single-Family	1995	63RD ST E	TERRY A & CYNTHIA D STURM	\$15,284.11
10	206595012006	Single-Family	2005	63RD ST E	TIMOTHY J & ALICE A BRUHJELL	\$15,284.11
11	206595013006	Single-Family	2025	63RD ST	MARK A & KIM K P JOHNSON	\$15,284.11
12	206595014006	Single-Family	2045	63RD ST E	NICOL J & JOHN A SONGAS	\$15,284.11
13	206595015006	Single-Family	2065	63RD ST E	JONATHAN L FARACI	\$15,284.11
19	206595021006	Single-Family	2185	63RD ST E	JANICE S DARSOW	\$15,284.11
20	206595001000	City			CITY OF INVER GROVE HTS	\$39,012.53
21	206595110003	Single-Family	6310	BECKMAN AVE	RYAN WILSON	\$15,284.11
22	206595007007	Single-Family	2180	63RD ST E	WILLIAM L MCMENOMY	\$15,284.11
23	206595006007	Single-Family	2170	63RD ST E	PAUL JOHNSTON	\$15,284.11
29	206595001005	Single-Family	6301	BARCLAY AVE	WILLIAM B & CYNTHIA FOSTER	\$15,284.11
30	206595001002	Single-Family	6326	BAILEY TRL	PATRICK R & SHARON L MARION	\$15,284.11
31	206595002002	Single-Family	6350	BAILEY TRL	GEOFFREY STEVEN EWALD	\$15,284.11
32	206595006001	Single-Family	6325	BAILEY TRL	RODGER O & SHERRYL A ESPESETH	\$15,284.11
33	206595005001	Single-Family	6345	BAILEY TRL	RODNEY B & PATRICIA CHARLES	\$15,284.11
34	206595004001	Single-Family	6365	BAILEY TRL	JAMES M & MELISSA H KING	\$15,284.11
35	206595003001	Single-Family	6385	BAILEY TRL	JOSEPH & MARY JO ALPERT	\$15,284.11
Total:						\$390,547.06

**TABLE 10
PRELIMINARY ASSESSMENTS FOR OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
FULL DEPTH MILL AND REPAVE AREA**

MAP NO.	PID NO.	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESMENT
14	206595016006	Single-Family	2085	63RD ST E	CRAIG A BARTOW	\$4,741.03
15	206595017006	Single-Family	2095	63RD ST E	MICHAEL J & KARI L GRIMES	\$4,741.03
16	206595018006	Single-Family	2115	63RD ST	CATHY L DALTON	\$4,741.03
17	206595019006	Single-Family	2135	63RD ST E	PEDRO & CELIA GRANDE	\$4,741.03
18	206595020006	Single-Family	2155	63RD ST E	BLANE Q & BRIDGET A TETREALT	\$4,741.03
24	206595005007	Single-Family	2150	63RD ST E	KENNETH R & JOAN E PERUSEK	\$4,741.03
25	206595004007	Single-Family	2134	63RD ST	DAVID L & LINDA J PETERSON	\$4,741.03
26	206595003007	Single-Family	2120	63RD ST E	GERALD & DENISE COX	\$4,741.03
27	206595002007	Single-Family	2100	63RD ST E	KENT R & JEANNE A VOELKER	\$4,741.03
28	206595001007	Single-Family	2088	63RD ST E	RICHARD L & MARY A WALLACE	\$4,741.03

Total: \$47,410.30

**TABLE 11
PRELIMINARY ASSESSMENTS FOR OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
MILL AND OVERLAY AREA**

MAP NO.	TAXPIN	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESSMENT
1	200050008205	Single-Family	1785	63RD ST E	EMILE K & RENEE A TADROS	\$ 3,217.55
2	206595001006	Single-Family	1805	63RD ST E	WILLIAM C & MOLLY S PRINGLE	\$ 3,217.55
3	206595002006	Single-Family	1835	63RD ST E	RICHARD H & JOYCE JACKSON	\$ 3,217.55
4	206595003006	Single-Family	1855	63RD ST E	DARRELL E SYKES	\$ 3,217.55
5	206595013001	Single-Family	1800	63RD ST E	JANE E STEVENSON	\$ 3,217.55
6	206595012001	Single-Family	1808	63RD ST E	ALEXANDER & JANE THOMPSON	\$ 3,217.55
7	206595011001	Single-Family	6315	BACHMAN CIR	DAVID W SCHMIDT	\$ 3,217.55
8	206595010001	Single-Family	6335	BACHMAN CIR	STEVEN W & ANNE M ST MARTIN	\$ 3,217.55
9	206595009001	Single-Family	6350	BACHMAN CIR	BRENT & KIM WILLIAMS	\$ 3,217.55
10	206595008001	Single-Family	6336	BACHMAN CIR	JOHN & JEANNE KEMPE	\$ 3,217.55
11	206595007001	Single-Family	6316	BACHMAN CIR	MARK G & BONNIE J KRYZER	\$ 3,217.55
12	206595002001	Single-Family	6405	BAILY TRL	PAUL H & PAMELA J MURRAY	\$ 3,217.55
13	206595001001	Single-Family	6415	BAILEY TRL	JOHN M & LEEANN M BEZEK	\$ 3,217.55
14	200050007004	Single-Family	6465	BAILY TRL	RALPH D TSTE TIEDMAN	\$ 3,217.55
15	206595003002	Single-Family	6321	BAKER AVE	STEVEN J & LISA M GILBERG	\$ 3,217.55
16	206595004002	Single-Family	6351	BAKER AVE	MARK W & KATHLEEN M ZASPEL	\$ 3,217.55
17	206595005002	Single-Family	1921	64TH ST E	BEVERLY U OCONNOR	\$ 3,217.55
18	206595001004	Single-Family	6320	BAKER AVE	RICHARD L JASPERSON	\$ 3,217.55
19	206595002004	Single-Family	6340	BAKER AVE	STEPHEN & STEPHANIE EISEN	\$ 3,217.55
20	206595003004	Single-Family	6380	BAKER AVE	JAMES A & SANDRA K SERVATIUS	\$ 3,217.55
21	206595001003	Single-Family	1920	64TH ST E	MARK C & COLLEEN T HEGSTROM	\$ 3,217.55
22	206595002003	Single-Family	1940	64TH ST E	MICHAEL & JULIANA FRISKE	\$ 3,217.55
23	206595003003	Single-Family	1970	64TH ST E	WILLIAM C & DEBRA UNRUH	\$ 3,217.55
24	206595004003	Single-Family	1986	64TH ST E	CARL E TSTE RISTROM	\$ 3,217.55
25	200050008004	Single-Family	6470	BAILEY TRL	DONALD H LARSEN	\$ 3,217.55
26	206595004004	Single-Family	6305	BALLANTINE AVE	ALAN V GRUNDMEYER	\$ 3,217.55
27	206595005004	Single-Family	6345	BALLANTINE AVE E	JOHN M & MAUREEN C KANE	\$ 3,217.55
28	206595006004	Single-Family	6375	BALLANTINE AVE	PATRICK J & LINDA L FLYNN	\$ 3,217.55
29	206595007004	Single-Family	6395	BALLANTINE AVE	DENNIS & JEAN MOY	\$ 3,217.55
30	206595002005	Single-Family	6304	BALLANTINE AVE	MICHAEL G & DENISE E HOFFMAN	\$ 3,217.55
31	206595003005	Single-Family	6342	BALLANTINE AVE	DOUGLAS M & JANICE L LARSON	\$ 3,217.55
32	206595004005	Single-Family	6362	BALLANTINE	SCOTT A TORSETH	\$ 3,217.55
33	206595005005	Single-Family	6382	BALLANTINE AVE	BARRY J & HEATHER J VAUGHAN	\$ 3,217.55
34	206595006005	Single-Family	6398	BALLANTINE AVE	WALTER J & KAROL J CARLSON	\$ 3,217.55
35	206595109001	Single-Family	6410	BALLANTINE CT	SCOTT R & KATHLEEN A WARD	\$ 3,217.55
36	206595104001	Single-Family	6420	BALLANTINE CT	JEFFREY CHARLES BADE	\$ 3,217.55
37	206595103001	Single-Family	6430	BALLANTINE CT	TIMOTHY J & AMY T DUST	\$ 3,217.55
38	206595102001	Single-Family	6440	BALLENTINE CT	DANIEL H & PAMELA GLENN	\$ 3,217.55
39	206595114001	Single-Family	6321	BARCLAY AVE	SCOTT V & MARYLOUISE STEWART	\$ 3,217.55
40	206595113001	Single-Family	6341	BARCLAY AVE	JEFFREY H & LORI A SWANSON	\$ 3,217.55
41	206595112001	Single-Family	6361	BARCLAY AVE E	GARY D PLOTE	\$ 3,217.55
42	206595111001	Single-Family	6381	BARCLAY AVE	SCOTT W & MICHELE A GEORGE	\$ 3,217.55
43	206595110001	Single-Family	6401	BARCLAY AVE	ROBERT T & CARMEN A MICEK	\$ 3,217.55
44	206595108001	Single-Family	6421	BARKLAY AVE E	JAMES L & BARBARA THEIRL	\$ 3,217.55
45	206595107001	Single-Family	6441	BARCLAY AVE	DOUGLAS D & DENISE M DOWNHOUR	\$ 3,217.55
46	206595106001	Single-Family	6461	BARCLAY AVE	JOHN G GLENDENNING	\$ 3,217.55
47	206595105001	Single-Family	6491	BARCLAY AVE	DEAN K & ANGELA K WENNERBERG	\$ 3,217.55
48	206595101002	Single-Family	6330	BARCLAY AVE	PASQUALE N & JANE M MANCINI	\$ 3,217.55
49	206595102002	Single-Family	6350	BARCLAY ST	BRUCE W & SUSAN C CALHOUN	\$ 3,217.55
50	206595103002	Single-Family	6370	BARCLAY AVE	JOSEPH L MILLS	\$ 3,217.55
51	206595104002	Single-Family	6402	BARKLEY AVE	BRIAN R & KIMBERLY C ROTHE	\$ 3,217.55
52	206595105002	Single-Family	6422	BARCLAY AVE	ALEX G & LAURENE D UHLER	\$ 3,217.55
53	206595106002	Single-Family	6442	BARCLAY AVE	SCOTT A & CHERYL L SCHROEDER	\$ 3,217.55
54	206595107002	Single-Family	6482	BARCLAY AVE	CHRISTOPHER M BECK	\$ 3,217.55
55	206595108002	Single-Family	6495	BECKMAN AVE	GARY A MARION	\$ 3,217.55
56	206595109002	Single-Family	6481	BECKMAN AVE	BOB A ANDERSON	\$ 3,217.55
57	206595114002	Single-Family	6401	BECKMAN AVENUE CT	PHILLIP J & SUE A KROMREY	\$ 3,217.55
58	206595115002	Single-Family	6381	BECKMAN AVENUE CT	AMY J WESTLUND	\$ 3,217.55
59	206595116002	Single-Family	6361	BECKMAN AVENUE CT	MIHAIL TICIU	\$ 3,217.55
60	206595117002	Single-Family	6341	BECKMAN CT	JAY & SARAH OSTER	\$ 3,217.55

**TABLE 11
PRELIMINARY ASSESSMENTS FOR OPTION B
2009 SALEM HILLS FARMS
CITY PROJECT NO. 2008-09F
MILL AND OVERLAY AREA**

MAP NO.	TAXPIN	TYPE	HOUSE	STREET	NAME	PROPOSED ASSESSMENT
61	206595118002	Single-Family	6321	BECKMAN CT	ALFRED G & CORA R CAYETANO	\$ 3,217.55
62	206595111002	Single-Family	6451	BECKMAN CT	JOSEPH G STRANDLOF	\$ 3,217.55
63	206595112002	Single-Family	6431	BECKMAN AVENUE CT	ALLAN J & WENDY A SCHWIETZ	\$ 3,217.55
64	206595113002	Single-Family	6411	BECKMAN AVENUE CT	JOHN W ZINK	\$ 3,217.55
65	206595110002	Single-Family	6471	BECKMAN AVE	JACK E II & DEANN L CHANDLER	\$ 3,217.55
66	206595109003	Single-Family	6320	BECKMAN AVE	MARK A & VICKI M DUPPONG	\$ 3,217.55
67	206595108003	Single-Family	6390	BECKMAN AVE	DAVID T & LESLIE D SCALES	\$ 3,217.55
68	206595107003	Single-Family	6460	BECKMAN AVE	HARRY JOVET	\$ 3,217.55
69	206595106003	Single-Family	6470	BECKMAN AVE	JOHN & KRISTEN L CHERMAK	\$ 3,217.55
70	206595105003	Single-Family	6472	BECKMAN AVE	CURTIS J KOSTELECKY	\$ 3,217.55
71	206595104003	Single-Family	6474	BECKMAN AVE	KEVIN J & MICHELLE H BINTLIFF	\$ 3,217.55
72	206595103003	Single-Family	6476	BECKMAN AVE E	MURRAY D & MARY L OLSON	\$ 3,217.55
73	206595102003	Single-Family	6478	BECKMAN AVE	STEVEN R & NANCY S LEAFGREN	\$ 3,217.55
74	206595101003	Single-Family	6480	BECKMAN AVE	MEGAN D MUELLER	\$ 3,217.55

Total: \$ 238,098.70

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION RECEIVING THE FEASIBILITY REPORT, AUTHORIZING AN APPRAISAL ANALYSIS,
AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS, AND SCHEDULING A PUBLIC
HEARING FOR THE 2009 PAVEMENT MANAGEMENT PROGRAM – CITY PROJECT NO. 2008-09F – SALEM
HILLS FARM STREET RECONSTRUCTION/MILL AND OVERLAY**

RESOLUTION NO. _____

WHEREAS, a feasibility report has been prepared by the Public Works Director with reference to the 2009 Pavement Management Program for the following project:

<u>Project No.</u>	<u>Improvement</u>
2008-09F	Street reconstruction, subgrade replacement, draitile, roadway geotextile fabric, sidewalk replacement, bituminous replacement, bituminous milling, bituminous paving, concrete curb and gutter repair, gate valve repair, driveway replacement, restoration and appurtenances.

<u>Area</u>	
	63 rd Street from Babcock Trail to Bailey Trail, Bailey Trail from 64 th Street to 65 th Street, Baker Avenue from 63 rd Street to 64 th Street, Ballantine Avenue from 63 rd Street through Ballantine Court, Barclay Avenue from 63 rd Street to 65 th Street, Beckman Avenue from 160 feet south of 63 rd Street to Barclay Avenue, Beckman Court, 63 rd Street from 90 feet west of Bailey Trail to Beckman Avenue, Bailey Trail from 63 rd Street to 64 th Street, 125 feet of Barclay Avenue at 63 rd Street, 150 feet of Beckman Avenue at 63 rd Street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. Said Feasibility Report is hereby received by the City Council of the City of Inver Grove Heights on April 13, 2009.
2. Staff is authorized to contract with a real estate appraiser to prepare an appraisal analysis of property in the project area.
3. The preparation of construction plans and specifications is authorized.
4. A public hearing will be held on such improvement at 7:30 p.m. on Monday, May 11, 2009 in the City Council Chambers at 8150 Barbara Avenue and the Deputy Clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council of Inver Grove Heights this 13th day of April 2009.

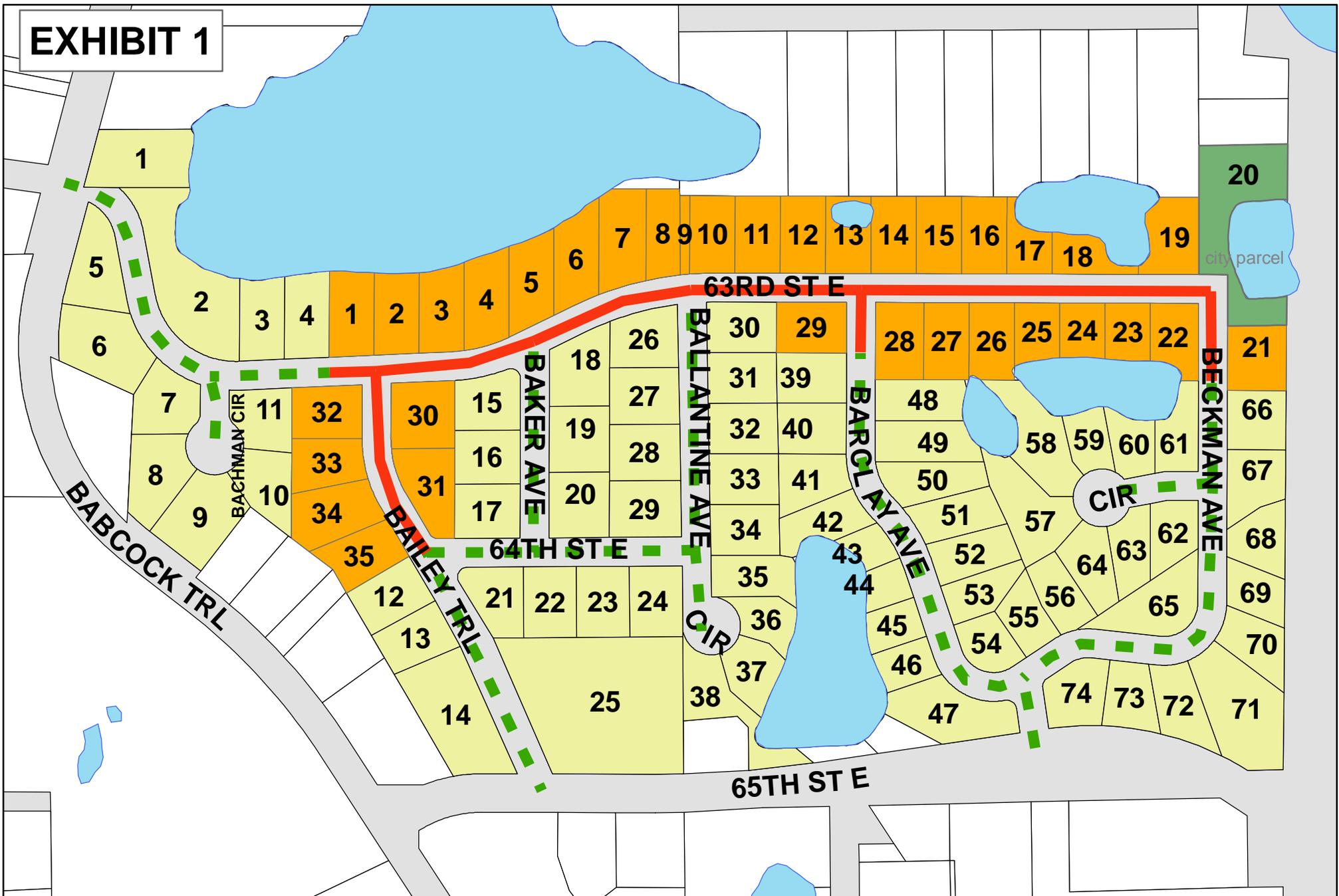
AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

EXHIBIT 1



PARCELS TO BE ASSESSED:

- CITY PARCEL-
MILL & OVERLAY
- MILL & OVERLAY
- RECONSTRUCTION

- STREETS TO BE RECONSTRUCTED
- STREETS FOR MILL & OVERLAY

PROJECT 2008-09F SALEM HILLS FARMS RECONSTRUCTION & MILL & OVERLAY



1.01 MILES OF CENTERLINE
IN MILL & OVERLAY AREA
.49 MILES OF CENTERLINE
IN RECONSTRUCTION AREA

SOURCE: CITY OF IGH
DATA LOCATION IGH\I\PROJECTS_PUBLIC\2008_PROJECTS
2008-09F_SALEM_HILLS_FARMS\PDFs\
2007-09Fassessment.pdf

CITY OF INVER GROVE HEIGHTS
GIS DEPARTMENT
JUNE 2008



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: April 13, 2009
Item Type: Regular Agenda
Contact:
Prepared by: Joe Lynch, City Administrator
Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other – 2009 Budget Amendment

PURPOSE/ACTION REQUESTED

Council is asked to support the recommendation proposed at your March 23, 2009 meeting to combine two positions into one at the VMCC and save approximately \$45,000 on an operation that need over a \$500,000 fund transfer in 2008 to offset the excess of expenses over revenue. In addition, Council is asked to authorize the City Administrator to return the Community Development Support Specialist position to full time through a combination of work load with another Department.

SUMMARY

At your March 23, 2009 Regular meeting, Council directed staff to return with information on two items related to the 2009 Budget Amendment Proposal. Those two items were: recommendation on the reduction of hours for a support position within the Community Development Department and the elimination of one position within the VMCC.

As previously noted, I believe that we can fill a need we have within another Department for a support position due to the fact that we have received a retirement notification. I would recommend the Council authorize the City Administrator to work with the Department Directors to determine a schedule that accommodates both Departments, allows for work process to be completed expeditiously and takes in to account the skills and abilities of the incumbent. This would keep the earlier proposed position employed full time.

In the case of the VMCC, I recommend that the Council approve the combination of two positions in to one and the layoff of one employee. We will save \$31,100 in the General Fund and \$45,000 in the VMCC operations. We will, be able to serve our Members and guests in a professional manner, manage operations, maintenance and records as well as continue to communicate with all about the programs, services and amenities at this fine facility. We are able to reduce costs to the General Fund, which is tax supported, as well as cut expenses to the VMCC operation thereby reducing the amount of funding needed from other Funds