

**Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, July 8, 2009
8150 Barbara Avenue
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS -- Items that don't require action.
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.ci.inver-grove-heights.mn.us
 - B. Next Meeting; August 12, 2009 Work Session 6:45pm; Regular Meeting 7:00pm
5. CONSENT AGENDA -- All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of June 10, 2009 Meeting Minutes
6. PUBLIC COMMENT -- Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Discuss Design Issues for Rock Island Swing Bridge Project
 - B. Consider Approval of Comprehensive Trail Plan
 - C. Consider Conceptual Approval of Berm Between Heritage Village Park and the South St. Paul Gun Club
 - D. Consider Appointments to the Inver Wood Operational Assessment Committee
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
10. COMMISSION COMMENTS -- A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

**City of Inver Grove Heights Minutes of the Proceedings
Of The Park and Recreation Advisory Commission
Wednesday, June 10, 2009**

1. CALL TO ORDER:

Chair Al Eiden called the June 10, 2009 Park and Recreation Advisory Commission Meeting to order at 7:02 p.m.

2. ROLL CALL:

Present: Chair Al Eiden, Vice Chair Dennis Schueller, Commissioners: Joe Boehmer, Stan Johnson, Jim Huffman, Marty Silvi, Tammy Johnson, and Willie Krech

Absent: Commissioner Keith Joyce

Park and Recreation Director Eric Carlson, Guest Services/Marketing Supervisor Bethany Adams, Intern Sara Forsberg, Parks Superintendent Mark Borgwardt, and Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

A. Welcome of Newly Appointed Park & Recreation Commissioners

Chair Eiden wanted to welcome back Commissioner's Schueller, Boehmer, and Silvi, who have all signed on for another three years with the Commission.

B. Introduction of Park & Recreation Intern

Park and Recreation Director Eric Carlson introduced Intern Sara Forsberg who will be working in their department over the summer.

Intern Sara Forsberg stated she will be working as an Intern with the Park and Recreation Department until the end of July. She is currently a senior at the University of Minnesota and will be graduating in December with a degree in Recreation Administration. She chose the field of recreation to be able to make a difference in the lives of others and to build strong communities. She is thankful for the opportunity to work here and for their time this evening.

Chair Eiden welcomed Intern Forsberg and hopes she enjoys her summer. He asked who she would be working with?

Intern Forsberg responded she will be working under Jen Graham and is currently working on the VIP Program.

C. Review Marketing Efforts of the Park & Recreation Department

Director Carlson said he has been bringing in various staff members for the Commission to meet at some of the past meetings. Tonight Bethany Adams is here to speak regarding the Marketing Efforts of our department.

Bethany Adams, Guest Services/Marketing Supervisor stated she has been here since 2001. As suggested in the Audit, they have been working on their annual marketing plan. This is the 2nd year they have done it. The purpose is to streamline marketing efforts. She discussed the following points:

How do Customer's Hear about us?

A survey was done of the users of the Recreation Department and the Community Center. They want to know who they are, who is registering, are they mom's, full time employees, etc. We also want to know how they are hearing of us and our programs.

They hear of us by the following:

1. Brochures
2. Flyers
3. Website
4. Direct Mailings

The brochure is the biggest way they are finding out about us, as well as flyers and direct mailings.

Why Do Customer's Choose Parks and Recreation?

1. Satisfied with the Programs
2. Quality of the lessons
3. Pricing
4. Registration process
5. Reputation of the Department

Marketing Objectives:

She has met with every department within their department. They were to come up with two to four goals per area for the next year. They also came up with ways on how to achieve and measure those.

Chair Eiden asked if they discovered that the goals among the departments are related?

Supervisor Adams stated yes. A lot of them are cross-referenced.

Commissioner Krech asked if there is a suggestion box so people can tell you what they want?

Supervisor Adams said they do have one at the front desk of the Community Center. Those who fill them out have the opportunity to leave their contact information if they want to be contacted back. All comments are logged.

Commissioner Krech asked if Director Carlson gets the chance to look at them too. He felt Director Carlson should get a copy of them all.

Supervisor Adams says he does look at some of them depending on the area. They can provide a spreadsheet of them all to him.

How are we Marketing?

1. Seasonal Parks and Recreation Brochure
Biggest publication done 4 times a year. It ranges from 24 pages to 60 pages. It is sent to every resident and some businesses in Inver Grove Heights.
2. 2 large direct mail campaigns per year
Very successful. A postcard is sent to citizens in surrounding communities. They are also placed in our utilities bill here. They also do a money mailer.
3. Email marketing:
Numerous databases have been created where we can send an email about an upcoming program or current event. This is a great way to hit potential customers directly.
4. Website
Becoming more popular, more people are using it. They are continuously improving it and making it more interactive.
5. Local Newspapers/Magazines
They have done local newspapers, resource guides, and advertising with the Chamber.
6. Flyers
These are sent home through the schools throughout the school year. A member newsletter is also done that highlights various programs.

They are going to try to do a few new things such as Facebook and Twitter. More and more Cities are using these for marketing.

They will revisit the marketing plan half-way through the year. In the fall they meet again to work on next years marketing plan.

Commissioner Krech asked if businesses get the brochure? Do they sell advertisements in there?

Supervisor Adams responded it is sent postal patron, but it's hard to know who it goes to that way. As far as advertisements, they do sell them.

Chair Eiden asked if they can track the effectiveness of the various programs?

Supervisor Adams stated with the new software it is easier to track things. New members can fill out how they hear about us.

Commissioner Silvi stated this is a nice plan. They have done a lot of work on it.

Vice Chair Schueller asked if the ads for the Golf Course go through you, or the Golf Course Manager?

Supervisor Adams responded it is mostly done through the Golf Course Manager. She does put information about the Golf Course in there.

Vice Chair Schueller asked if they offer coupons through their marketing?

Supervisor Adams said they do a couple every couple months through the money mailer or the newspaper.

Commissioner S. Johnson stated they also give out free passes to members.

Supervisor Adams said that is more a perk for the memberships but we add them to our database to let them know of future offers.

Chair Eiden thanked her for the update and told her to keep up the good work.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at: www.ci.inver-grove-heights.mn.us

B. The next Park and Recreation Advisory Commission Meeting will be held on Wednesday, July 8, 2009. Work Session 6:45 p.m.; Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

Director Carlson wanted to add one item to the Agenda labeled 8G: Consider Park Dedication Requirements for Dahn Lot Split Case No. 09-14SVC

A. Approval of Agenda

B. Approval of Minutes from May 13, 2009

Motion by Commissioner S. Johnson, seconded by Commissioner T. Johnson to approve the Consent Agenda as presented with addition.

Ayes: 7

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Consider Bids for Light Project at Oakwood Park

Parks Superintendent Mark Borgwardt stated this item is part of the Oakwood Park Parking Lot reconstruction project. They put out a bid for additional lot and trail lighting. They received two quotes from the following:

Total Construction & Equipment, Inc.	\$32,400
Phasor Electric Company	\$37,550

Total Construction was the low bid. It was \$22,700 for the four lights and \$9,700 for the two alternates. The project consists of a total of four lights that will go in on the north and south side of the parking lot. A new pole will go in on corner of 78th and Clayton by the sign and the playground. There will also be a new pole on the east side of the building. There are alternates along the trail by the south side of the existing tennis courts and another along the trail by the tennis courts. A letter was sent out to the neighborhood as well as to all residents along Clayton and 78th and any others that touch the park to get their input.

Jerry Johnson, 3651-78th Street East, lives across from the tennis courts. They are impacted by the tennis court lights alot. The lights used to stay on about 20 minutes and then go off. Now they are on until 10:00 p.m. He was also concerned about why they are putting another light in the back of the courts.

Superintendent Borgwardt said they are reconstructing the parking lot. The electrical designer thought the logical sites for the poles in the lot would be on the north and south side. They are having a lot of vandalism in the park on the east side, so they are putting a light in there. There are also a lot of problems in the playground and the picnic shelter. They are trying to illuminate the trouble spots. They put in additional lights at Skyview Park, which also gets quite a bit of vandalism, and that seems to have helped. The same is said for Rich Valley.

Commissioner Silvi asked if they can adjust the lights so they won't bother the neighbors?

Commissioner Krech said you could use aluminum strips to redirect the light.

Mr. Johnson said it does light up his front yard.

Superintendent Borgwardt said there is a push button for the lights so that they can be operated until 10:00 p.m. They stay on for an hour. After that hour they can push the button again. He stated he can reduce the hours on the timer so they only stay on for maybe 30 minutes.

Commissioner Krech suggested they have them run for an hour. It takes about 15 minutes to restart the lights.

George Stockburger, Jr., 3531-78th Street East, lives across from the playground. He asked if they were putting casting on the light on the playground? His main concern is with the parking lot. His home catches a lot of headlights from people pulling out of the parking lot. It's more noticeable in the winter time. All the pines along the border there were branched up and they are not doing what they were intended to do. He was asking if a hedge could be put in to help contain the lights from the parking lot. He suggested some Arborvitae?

Superintendent Borgwardt stated he can look into the matter and see what type of screening would be best.

Mr. Johnson asked if the new lights would be dusk to dawn lights?

Superintendent Borgwardt stated at Skyview they are set to come on at dusk and go off at 2:00 or 3:00 a.m. However behind the building, it is on from Dusk until Dawn due to problems at the park. They can adjust the lighting depending on the conditions. The lights are directed down, you shouldn't see much there.

Motion by Commissioner Silvi, seconded by Commissioner S. Johnson to accept the recommendation for bids at Oakwood Park with the consideration of how to direct the lighting so that it doesn't bother the neighbors, and that more screening be placed on the side of the parking lot.

Ayes: 8

Nays: 0 Motion carried.

Vice Chair Schueller asked that Superintendent Borgwardt go out there and check the timer.

B. Consider Establishment of Sub-Committee for Rock Island Swing Bridge Master Plan

Director Carlson stated that today they should have officially received the 1.3 million dollar Transportation/Enhancement Grant for the Rock Island Swing Bridge. On May 26th the City hired Short/Elliott/Hendrickson, Inc (SEH). as Consultants to assist the City in transforming the bridge into a recreation pier utilizing the grant. As a part of the proposal they have asked the firm to assist with developing a master plan of the approximately 22-25 acres of property that sits adjacent to the site. They are suggesting forming a sub-committee that consists of three members of the Park Commission, as well as Superintendent Borgwardt, Superintendent Petersen, and himself, to meet with the consultant to come up with ideas. They would meet within two or three meetings to get together a proposal for future development of the site. Any ideas will be brought back to the Commission and then onto the City Council. They have two dates to choose from, they need to select one of the two for their first meeting. Those dates are June 24th or June 25th.

Commissioner Krech asked if they are looking at the bridge that is up as it is, and then make a walkway, or for a landing area?

Director Carlson said the grant is only for the bridge. The master plan is for all the land that is adjacent to the site. We wanted to use the same consultant for the work so the plans work together and are not in conflict.

Chair Eiden asked the Commission who would be interested in being on the Committee.

Commissioner's Huffman and Krech volunteered. Commissioner S. Johnson thought Commissioner Joyce would be interested.

Commissioner T. Johnson suggested they get an alternate in case Commissioner Joyce was not interested.

Commissioner Boehmer volunteered to be an alternate.

The Commission picked Thursday the 25th of June at 6:00 p.m. for the meeting date.

Director Carlson said he will let SEH know and will also contact Commissioner Joyce regarding the meeting. If he is not interested he will let Commissioner Boehmer know.

C. Consider Authorization of Application for 2010 State of Minnesota Bonding Bill Request for Heritage Village Park

Director Carlson stated every even numbered year the State does its bonding process and invites us to submit projects we want to be considered. Two years ago we suggested Heritage Village Park. It was not funded. In 2010 we will resubmit a request for Heritage Village Park. He is unsure on an exact dollar range but estimates it to be about 1.5 to 2 million dollars. 50% is State money, the other 50% to be City money. He is asking for consideration and recommendation on this so he can bring it before the City Council.

Motion by Commissioner S. Johnson, seconded by Commissioner Huffman to approve the request to the State of Minnesota to be included in the 2010 Bonding Bill allocating state funds to Heritage Village Park.

Chair Eiden asked when the amount was expected to be spent? 2010? Where would the money come from here?

Director Carlson said that year was correct about when to spend. It was up to the Council to decide where it comes from. There are a variety of funds they can choose from.

Ayes: 8

Nays: 0 Motion carried.

D. Consider No Parking Signs on River Road Near River Front Park

Director Carlson said Commissioner Huffman asked to have this item placed on the agenda this evening. The request is to place no parking signs in front of the park on River Road, on both sides of the road, just in front of the park, not the entire road. The Commission doesn't get to decide this. It's a City Engineer issue. We are seeking your input so it can be passed along to the Engineer and then the City Council.

Commissioner Krech asked how critical this was?

Director Carlson said they just constructed a 15 car parking lot there.

Commissioner Huffman goes down to the area often. Even with the parking lot, they still park on the road. It's a narrow road and cars stick out. He would love to see the signs placed on either side.

Motion by Commissioner S. Johnson, seconded by Commissioner Krech to move forward with putting no parking signs down at River Front Park.

Ayes: 8

Nays: 0 Motion carried.

E. Consider Water Quality Improvements for Simley Pond Park

Superintendent Borgwardt stated the following is a proposal to do shoreline restoration for Simley Island. There are five benefits to having this done: They are as follows:

1. The island is now entirely turf grass and has a tremendous Canada goose problem. Planting taller transition-zone vegetation along the shoreline should reduce use by geese.
2. Establishing native grasses and flowers in this area will provide a long term, ecologically sound landscape that is perfectly adapted to the existing soils. Native prairie grasses and flowers will not require mowing, irrigation, fertilizer, herbicide, or other soil amendments, and it will add a distinctive look to the site.
3. The shoreline restoration plan as proposed would improve habitat and attract desirable birds and butterflies.
4. The plan would soften the look of current concrete armoring and be much more aesthetically pleasing making the island a much more attractive destination.
5. According to the DNR, Simley Lake has poor water quality for most of the open water season and has persisted in this state for many years. The shoreline planting would help stabilize the shore, reduce erosion and sediment flow into the lake by providing a filtering buffer and help improve water quality. Future plantings around the remaining shoreline would further promote improving water quality.

Commissioner Krech asked where this was being done?

Superintendent Borgwardt said it was being done in three phases. They can plant plants that go thru the block around the island creating a 12 foot wide buffer. Along the shore they would plant various grasses that can be submerged 2-4 days if the water level changes. Phase 2 would be along 80th Street. The STS group (Sentence to Serve) will come in there to help out, and plant some native grasses as well. They are working with Dakota Soil and Water as well as the DNR on some aspects of the project. Phase 3 will go from the Island along Cahill.

Chair Eiden commented it would probably look a bit messy for possibly up to three years until things take root. He agreed it needed to be done.

Superintendent Borgwardt said a project was done in Rochester that will be very similar to this. They have had great success with that.

Commissioner Silvi asked how the fishing stations will work?

Superintendent Borgwardt said the pier is very popular. They will have three or four more shore stations that will be donated. It will consist of limestone rock with a path down to the lake.

Vice Chair Schueller lives on the lake and agreed the geese are a serious problem. He is looking for a solution as well. One year the geese were removed from the area. He would like to have that happen again.

Commissioner Silvi asked if the DNR can plant around the lake if it is requested?

Superintendent Borgwardt spoke to the conservationist at Dakota Soil and Water. He said they may have some grant dollars if the neighbors became interested. He agreed it would be nice to have a buffer around the whole lake.

Commissioner Huffman asked if what is being planted is similar to what is out at Heritage Village Park?

Superintendent Borgwardt responded it is.

Commissioner Silvi stated there is a whole lot that is missed out on by having the geese there. He felt it was money well spent.

Commissioner Boehmer asked if the geese are causing the water quality problem?

Superintendent Borgwardt responded no. It is mostly due to the run-off in the area.

Motion by Commissioner Krech to approve the restoration as proposed for Simley Island.

Vice Chair Schueller was concerned about the availability of the island when it is used for fishing. They have the fishing contest there, although it is once a year, and the shoreline is filled with people fishing. That wouldn't be able to happen with five or six stations. There are times that he has seen 50 people on that island at one time. The fish population has also changed. It is not as conducive to fishing like it was at one time. He was unsure if that number of stations were enough.

Superintendent Borgwardt stated the DNR has alot of interest in improving the water quality and stocking the lake. There could be other opportunities for shore fishing in other areas of the lake.

Vice Chair Schueller felt the fishing pier was not in the best place for fishing. It's shallow in the bay and there are not as many fish being caught there as there is on the other side.

Superintendent Borgwardt responded it was put there partly due to the handicapped access.

Vice Chair Schueller stated the area on the end, there is compost and dead trees. It is an unusable area. Some people could do some fishing there as well.

Superintendent Borgwardt said there are plans to clean up the area close to there.

Commissioner Silvi asked if they can shorten the growth of the vegetation in the front around the island before they get into the taller stuff. Can keep you the taller plants in the background so that will keep the geese from crossing onto the island?

Superintendent Borgwardt responded he could ask.

Vice Chair Schueller said the geese have gone across Carmen and 81st Street into yards there too. They need a solution with these geese. They are beautiful to watch, but messy.

Motion seconded by Commissioner S. Johnson.

Ayes: 8

Nays: 0 Motion carried.

G. Consider Park Dedication Requirements for Dahn Lot Split Case No. 09-14SVC

Director Carlson said they are being asked for a Park Dedication for a lot split that is located just south of Upper 55th Street and Annette Avenue. There is currently one residential lot there. The owner is proposing to split it into three separate residential lots. They would be required to pay Park Dedication, in the form of cash dedication for a total of \$8,022.

Motion by Commissioner Krech, seconded by Commissioner Boehmer to accept the park dedication as presented.

Ayes: 8

Nays: 0 Motion carried.

F. Appointment of Chair and Vice-Chair of Park and Recreation Commission

Chair Eiden stated now is the time to appoint a Chair and Vice Chair.

Commissioner Silvi commented the present officers do a fantastic job. He said it would be great if Commissioner Eiden would take the Chair position and Commissioner Schueller take the Vice Chair position again.

Both Commissioners accepted the nominations.

Motion by Commissioner Silvi, seconded by Commission Krech to appoint Commissioner Eiden as Chair and Commissioner Schueller as Vice Chair.

Ayes: 8

Nays: 0 Motion carried.

9. ADMINISTRATIVE PRESENTATIONS:

A. Department Happenings

Director Carlson updated the Commission on the following Department Happenings:

-Update on Transportation Enhancement Grant Application

The County approached the City for submitting an application for a grant for Heritage Village Park for the trailhead facilities for the Mississippi River Regional Trail, because of the timing of the application,

it was not able to go through this Commission first, it went before the City Council and was approved. The grant will be for 1 million dollars. There is a 20% match for a total of \$200,000. The County will be supplying the match. The Cities role is to do any of the engineering and plans and specifications. That could be another \$200,000. If the grant is successful we would use it for a roadway and parking lot, a building with restrooms, signage, trails, picnic facilities, site amenities such as picnic tables, bike racks, etc. If it is successful the money would be available in 2013.

-Update on Heritage Village Park

The 15 acres of prairie has been seeded. There is some green starting to show. There is a prairie mix in there that in the next 3-5 years will mature. Bolander is still working on hauling dirt and doing grading.

-Update on Rock Island Swing Bridge

The City hired SEH to do the consulting. The contract is worth \$130,000. They had a meeting with the State Preservation Historic Office on the project. They are onboard with us. Our next hurdle is getting the MN DNR on board with what we are proposing to do. They hope to meet with them in the near future. They have a very short time to accomplish a lot on this project since the deadline is July 13th. They need to get everything in order before November 13.

-Update on Inver Wood Golf Course Audit

The audit proposals are due on Friday, June 19th. A small group of people will be looking at the proposals. Vice Chair Schueller, Mayor Tourville, Councilmember Grannis, himself, and the City Administrator will review the proposals. They will select 2-4 firms to interview. That group will make a recommendation to the City Council as to which firm to hire. At the next Park and Recreation meeting we will select Commissioners to serve on the audit committee. Then on July 13th the committee will be confirmed by the City Council.

10. COMMISSION COMMENTS:

Commissioner T. Johnson wished everyone a great summer and hopes everyone takes advantage of all the Park and Recreation activities that we have this summer.

Commissioner Boehmer had no comment.

Commissioner Huffman had no comment.

Vice Chair Schueller had no comment.

Commissioner S. Johnson had no comment.

Commissioner Krech wanted to thank those Commissioners who are back on the Commission. They have all done a good job. He hopes everyone has a great summer. There is a lot to enjoy here.

Chair Eiden wished the same as Commissioner Krech and welcomed back the Commissioners for their willingness to serve the City. He suggested everyone check the website for what's happening. The next meeting will be held on Wednesday, July 8th.

11. ADJOURN

Motion by Commissioner Huffman, seconded by Commissioner S. Johnson to adjourn the meeting at 8:25 p.m.

Ayes: 8

Nays: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Discuss Design Issues for Rock Island Swing Bridge Project

Meeting Date: July 8, 2009
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Review information concerning the Rock Island Swing Bridge project.

SUMMARY

The Commission will be asked to concur with the following issues:

- Re-use of spans 3 & 4
- Decking of spans 3 & 4
- Cantilever on the end of span 4
- Approach spans
- Lighting
- Railings

More information will be provided at the meeting.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Approval of Comprehensive Trail Plan

Meeting Date: July 8, 2009
 Item Type: Regular Business
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider recommendation approving the trail plan as proposed in Chapter 6 of the Draft 2008 Comprehensive Plan. Figure 6-7 and 6-8 are attached.

SUMMARY

The City has been working on two separate but connected documents regarding the future of parks and trail in the community. At this level of “planning” the details of exactly where a trail may go, the width, the cost, etc. haven’t been decided. The plan is a “concept” of what may be some day.

Comprehensive Plan

The city is required by State Statute to have a Comprehensive Plan. The Metropolitan Council reviews and approves the City’s Comprehensive Plan to ensure it is meeting broader goals and objects of the metropolitan area. The City is required to update the Comprehensive Plan every 10-years and the plan is an outlook or vision of the city for a 20-year period.

On June 22nd, the City received comments from the Met Council on the draft plan. Comments concerning proposed trails are as follows:

The Update is incomplete for parks. The following revisions need to be made for the Update to be complete and ensure that it conforms to the *2030 Regional Parks Policy Plan* (Parks Policy Plan):

- The 2030 Parks, Trails and Open Space Plan Map (Figure 6.7) and the 2030 Comprehensive Trail Map (Figure 6.8) show a proposed regional trail that generally follows Rich Valley Boulevard to Alverno Avenue and then leads to Interstate 494. Council staff encourages the City to plan for this trail, but since it is not part of the Parks Policy Plan, it cannot be called a “proposed regional trail.” Dakota County will work with the City in development of a master plan that will determine the alignment for the regional trail. Until the master plan has been approved by the Metropolitan Council, the Update needs to show a general regional trail search corridor. The search corridor shown on the 2030 Comprehensive Trail Plan Map should be added to the 2030 Parks, Trails & Open Space Plan Map. The proposed trail described above can be shown as a “proposed trail”, rather than a “proposed regional trail” on these maps.

Advisory Comment:

- For the Dakota County North-South Regional Trail Search Area on page 6-8, please indicate that the trail is “a regional trail that will connect the North Urban Regional Trail, Lebanon Hills Regional Park, Empire Wetlands Regional Park, the proposed Dakota South Cannon River Regional Trail, and Lake Byllesby Regional Park.”

- Please revise the Natural Resources section to indicate that Pine Bend Bluffs Scientific and Natural Area is located in Inver Grove Heights, rather than in the City of South St. Paul (page 6-25).

Comprehensive Park Plan and Development Guide

The city first established a park plan in 1992. The plan has not been updated since that time. The city has been working on updating the plan over the last two years. The plan consists of issues related to parks, recreation, golf course, community center, and trails.

The Comprehensive Park Plan and Development Guide is not "required" by State Statute and is not reviewed by the Metropolitan Council. The plan gives greater detail to the City's plans for parks & recreation than the Comprehensive Plan does. At this point, the intentions of the city are to review the Comprehensive Park Plan and Development Guide on a 2-3 year basis, updating the plan as needed.

Trail Plan

The same trail plan is found in both the Comprehensive Plan and the Comprehensive Park Plan and Development Guide. The trail plan serves the city as a guide to future trails within the City of Inver Grove Heights. Largely, the trail plan has existed for 20+ years and as development or redevelopment has taken place, pieces of the plan have been implemented.

Because a segment of trail exists on the plan does not guarantee that the trail will be built. There is no "timeline" for construction of any segment of trail on the plan and the plan is not detailed enough to determine the exact location of the trail (i.e. which side of the road would the trail be).

The most likely scenario for trail segments is that they will be considered during development or redevelopment. Should that happened, adjoining property owners would be notified and public meetings held to discuss trail plans more in-depth than what is available this evening.

Goals of the City's trail plan include:

- To promote safe, convenient and coordinated facilities for alternative means of transportation throughout the City of Inver Grove Heights.
- To provide Inver Grove Heights residents with sections of trail that focus on recreational value and harmony with the natural environment.

To achieve these goals the City will use these principles:

1. To coordinate the use of a citywide trail plan.
2. To plan bicycle and pedestrian access to parks, open space areas, schools and neighborhood shopping areas to encourage maximum use of these facilities.
3. To encourage the utilization of utility easements and transportation right-of-ways for trail development.
4. To provide ramped curbs to meet accessibility standards and to accommodate bicyclists.
5. That trails shall be bituminous or concrete, except in nature areas, and be multi-use facilities when uses are compatible.
6. That trails shall be integral to larger scale development and shall be installed and paved at the developers' expense. These trails shall connect to the existing and proposed extensions of the Inver Grove Heights trail system.
7. That the Inver Grove Heights trail system shall be coordinated with the trail systems for Dakota County, surrounding cities and Metropolitan Council.
8. That all existing and proposed trails shall be mapped, reviewed and updated annually.

A trail could consist of one of any combination of the following:

- 5' – 10' concrete sidewalk either separated or adjacent to the roadway
- 5' – 10' bituminous trail either separated or adjacent to the roadway
- A paved shoulder designated with a painted white line

City Council Meeting

The City Council is tentatively scheduled to review the Park and Recreation Commissions recommendation on Monday, July 13, 2009. The meeting begins at 7:30pm. To confirm when the Council will review the issue, please check the City's web site at:

www.ci.inver-grove-heights.mn.us

Eric Carlson

From: Mike Fellows [mfellows@skypoint.com]
Sent: Saturday, May 16, 2009 2:59 PM
To: Eric Carlson
Subject: trails

I'm glad to see an emphasis on bike/walk trails in Inver Grove. It is one of the best "livability" upgrades that can be made to the city. I'd like to see the connection of the river trail from S. St. Paul to Hastings. A park to park trail system would be a great enhancement. A great model for this is the city of Rochester. Their extensive system connects parks, golf courses, recreation areas from one end of the city to the other, scarcely needing to cross or use a roadway. I would like to do some quick recreational biking here but don't care to ride on the streets so find myself driving to Rochester or a trail system such as the Canon, Root River, Faribault. I would like to see some significant tax dollars spent to build a great trail network.

Mike Fellows

PHONE CALL

FRED KRUBER

DOES NOT WANT TRAIL ON 96TH ST

LIKES TRAIL ON BARNES

Eric Carlson

From: Brad Osborn [bosborn@global-llc.com]
Sent: Thursday, May 28, 2009 3:20 PM
To: Eric Carlson
Subject: RE: Trail Master Plan Open House

Eric –

Thank you for your quick reply and the attached information. We enjoy neighboring Rich Valley, and watching it be further developed. We are additionally interested in a safer means for bikers and walkers to connect the park. The current access via the narrow roads without shoulders is clearly not a safe situation. I am glad to see the proposed route along County Rd 73, and was most interested in the timing of the planned trail. It appears the County Road 73 trail maybe closely tied to the County's trail plan and maybe not specifically the city's funding.

Brad O

From: Eric Carlson [mailto:ecarlson@ci.inver-grove-heights.mn.us]
Sent: Thursday, May 28, 2009 7:41 AM
To: Brad Osborn
Subject: RE: Trail Master Plan Open House

Brad .

Thanks for the email and interest in the City's overall trail plan....I am attaching a copy of the plan (it is page 19 of 34)...should you have any questions please let me know.

Thanks!

Eric

From: Brad Osborn [mailto:bosborn@global-llc.com]
Sent: Wednesday, May 27, 2009 5:39 PM
To: Eric Carlson
Subject: Trail Master Plan Open House

Hello Eric –

I am a resident on 102nd Street, we back up to Rich Valley Athletic Complex, and you and I met when I was on the Soccer Association Board.

I recently heard about the open house on June 17th for the Trail Master Plan. Unfortunately I am traveling that week and will not be able to attend. Do you have a map of the master plan that you could email me? I was not able to find anything on the City's website.

Thank you –

To all members of the Council

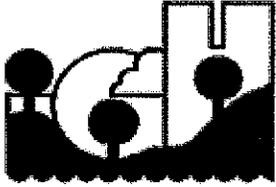
My name is Milton Roder and I live at 8894 Barnes

My answer to construction of a bike path is NO

hasnt anyone heard that the economy is bad and I am hurting as some others

why should I be assessed for some thing I dont use and dont even know the people that use the path let someone get hurt and you will wish that you voted against it

Milton Roder



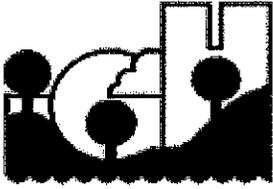
CITIZEN COMMENT FORM

TRAIL MEETING

Name LEE LUNDBERG
Address 8965 ALFA LAURE
Zip 55077 Telephone 651-457-4570
Email _____

Comments:

PLEASE CONTINUE TO KEEP THE
CITIZENS AWARE OF THE PLANS & ANY
CHANGES TO THE PLAN. ALL IN ALL
A VERY AMBITIOUS PLAN & WOULD BE VERY
COSTLY IF COMPLETED.



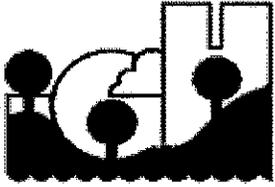
CITIZEN COMMENT FORM

TRAIL MEETING

Name Tom Mahoney
Address 8555 Ave Marie TR.
Zip 55077 Telephone 651-464-015
Email Mahoney, T1 @ Comcast. N-T

Comments:

I'm in support of the
Trail going by my area. I hope it
is on my side of Ave Marie trail.
I enjoy current trail system and
this will make it easier to use.



CITIZEN COMMENT FORM

TRAIL MEETING

Name John. Louck
Address 2650 96TH ST. E.
Zip 55077 Telephone 651-895-4436
Email j.louck@hotmail.com.

Comments:

We purchased land & built in Marcott Woods. to get away from city noise and congestion - we do not want strangers coming into our neighborhood. Disrupting the peace and quiet we now enjoy.

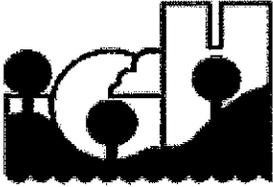
How will this affect property value?

What effect on property taxes?

Finally if there is money to spend on this foolishness how about repairing streets and installing street lights along with adding more police to improve safety.

Install 25 mph Speed Limit Signs on 96TH ST and enforce the speed limit. Cars are traveling 50-60 mph. - I have come close to being hit coming out of driveway several times

John Louck



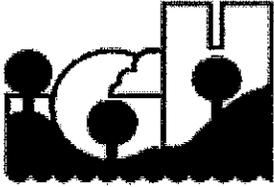
CITIZEN COMMENT FORM

TRAIL MEETING

Name Christopher Solberg
Address 7275 Bond Way
Zip _____ Telephone 455 4567
Email _____

Comments:

As an avid user of our current trail
system, I strongly encourage investment
in our city's future through aggressively
expanding the system. It is a wonderful
amenity to have!



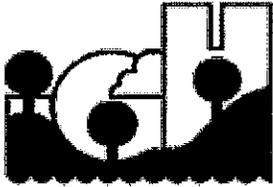
CITIZEN COMMENT FORM

TRAIL MEETING

Name Kevin Barrett
Address 11625 Aleron Court
Zip 55077 Telephone 651 455-1694
Email 5Barretts@comcast.net

Comments:

Re visit paving Broadmoor Trail as planned
previously by developers master plan.



CITIZEN COMMENT FORM

TRAIL MEETING

Name

Amy Hunting

Address

2645 - 996th St. E.

Zip

55077

Telephone

651-365-0841

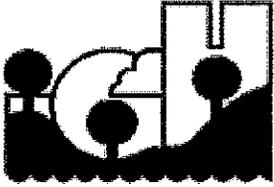
Email

Comments:

Oh my gosh! A trail on 996th St. would be a wonderful thing. We would actually feel safe walking our dog & not worrying about getting hit by a car. The benefits would far outweigh any negative factors.

When this development was planned a trail was always part of it. (on 996th St. E.) & we and many of our neighbors would welcome it.

Thank you.



CITIZEN COMMENT FORM

TRAIL MEETING

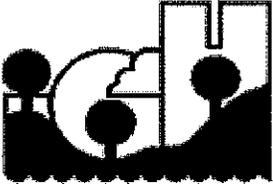
Name Lynn Miller
Address 1865 102nd St E.
Zip 55077 Telephone 651-457-8873
Email _____

Comments:

How will this trail be paid for?
I hope not with tax dollars!

Let Dakota County get funding
from Obama Stimulus Package. 6

Please notify us of next meeting.



CITIZEN COMMENT FORM

TRAIL MEETING

Name

DIANE WETHEREK

Address

1530 102ND ST E. IGH, MN 55077

Zip

55077

Telephone

651-455-8161

Email

Comments:

Hope this TRAIL THAT

TAX PAYER'S WILL NOT PAY

FOR IT - LET DAKOTA CITY GET

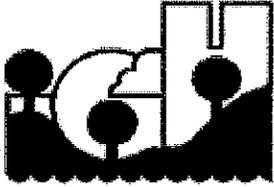
FUNDING FROM OBAMA STIMULUS

PACKAGE (GOV CAN PAY FOR THE)

PLEASE DROP INTO IN MAILBOX

ON ^{NEXT} MTG.

THANK YOU



CITIZEN COMMENT FORM

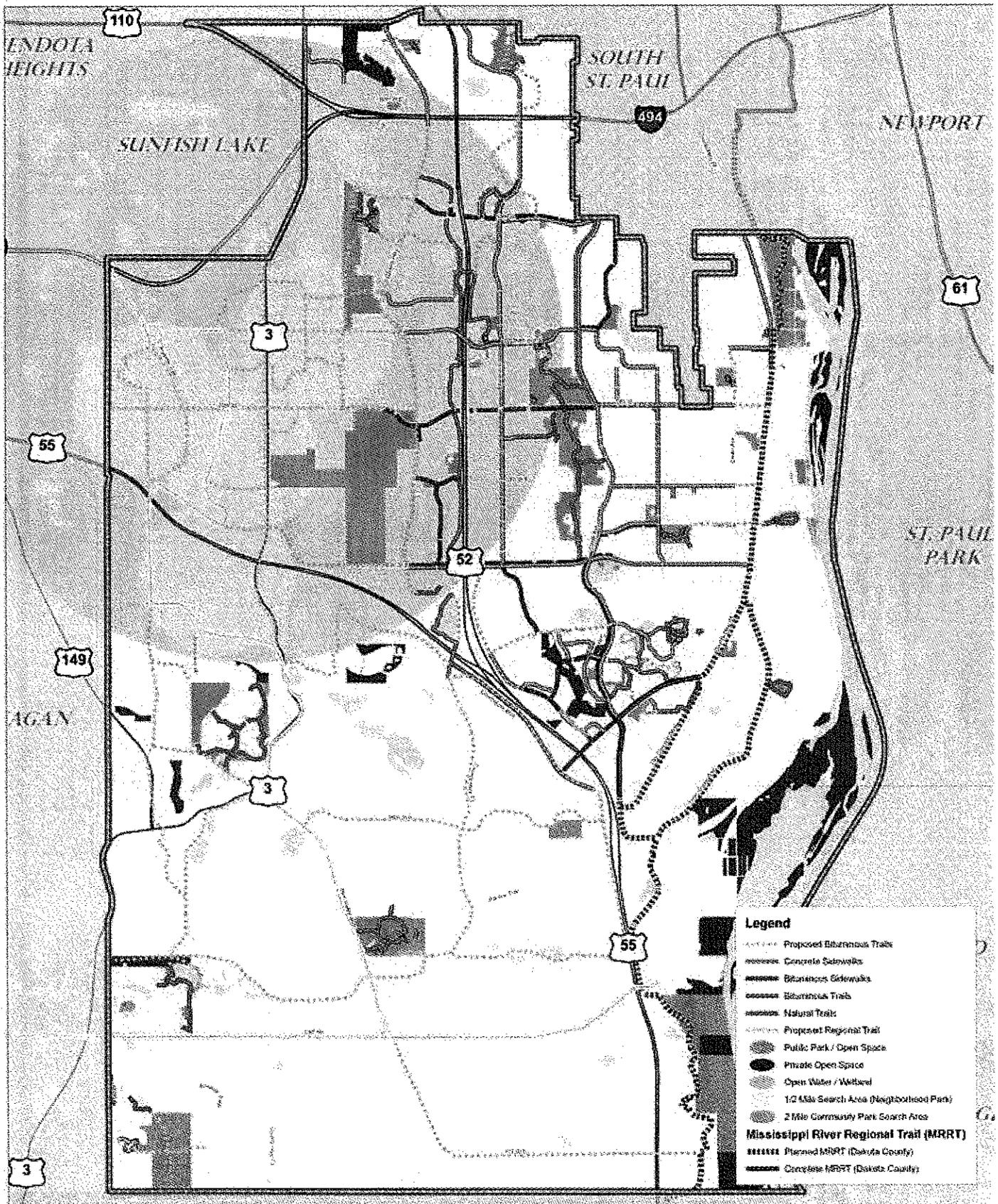
TRAIL MEETING

Name Wayne + Viki Erickson
Address 9470 Barnes Ave E.
Zip 55077 Telephone 651-455-5694
Email _____

Comments:

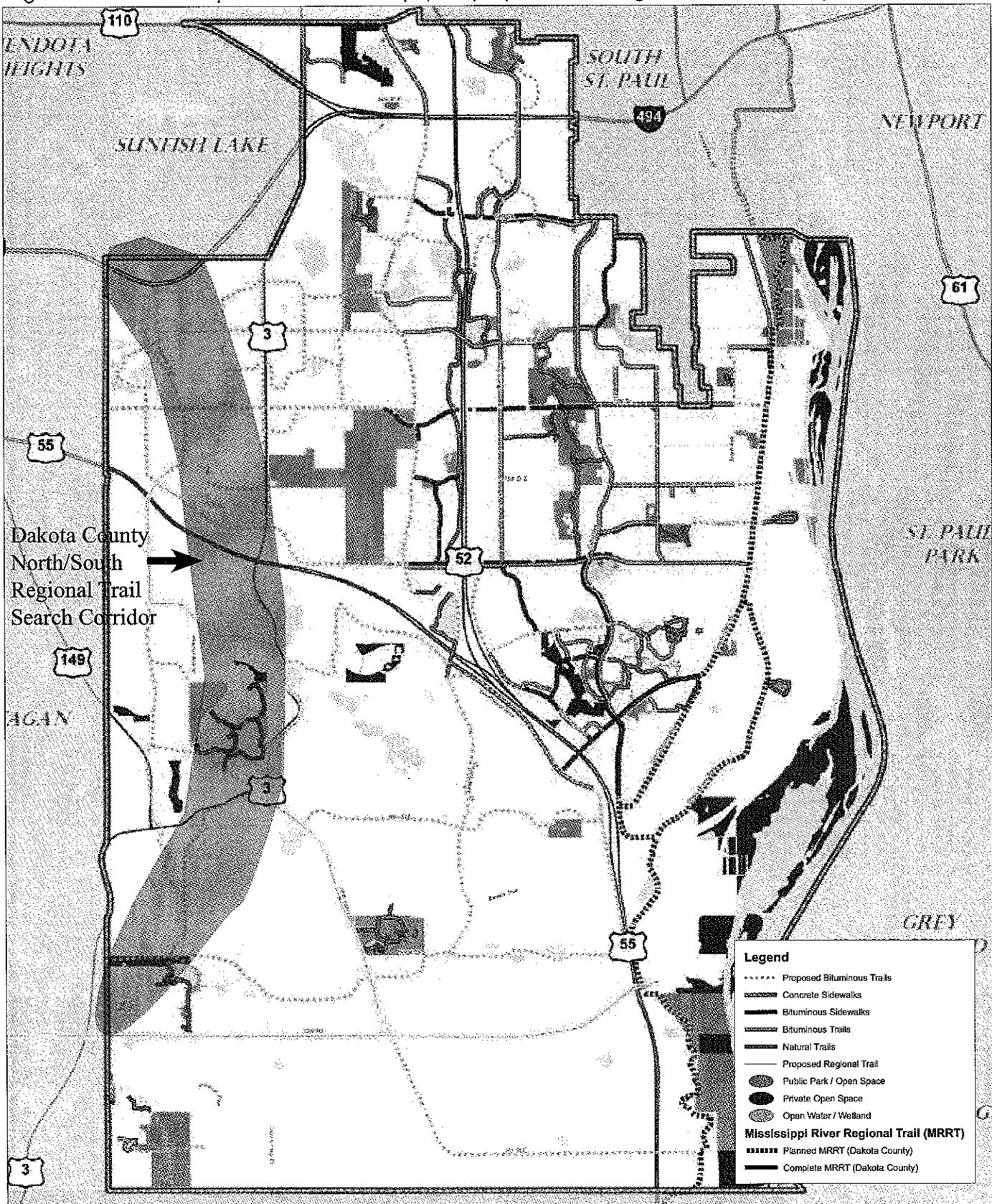
We are very much against the Trail system
down Barnes, Especially if it raises taxes.
We would rather see our property taxes cut than
have a trail!

Figure 6.7: 2030 Parks, Trails & Open Space Plan (The proposed trail alignments are conceptual.)

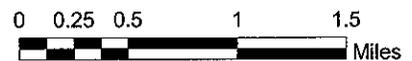


6. Parks and Recreation

Figure 6.8: 2030 Comprehensive Trail Map (The proposed trail alignments are conceptual.)



2030 Comprehensive Trail Plan



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Conceptual Approval of Berm Between Heritage Village Park and the South St. Paul Gun Club

Meeting Date: July 8, 2009
Item Type: Regular Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve of the conceptual layout of a proposed berm between the north end of Heritage Village Park and the South St. Paul Gun Club.

SUMMARY

Dakota County will be constructing the Mississippi River Regional Trail (MRRT) through Heritage Village Park (HVP) this year. During the approval process an issue arose concerning the rights of gun clubs from future development through a 2005 MN State Statute that protects the operations of outdoor gun clubs.

Section 87A.04(a) states that no new development shall be approved for any portion of property within 750 feet of the perimeter property line of an outdoor shooting range if the change in use, development, or construction would cause an outdoor shooting range in compliance with this chapter to become out of compliance.

The trail on the City property is within 750 feet of the Gun Club.

Section 87A.04(b) says that the new development may be approved if the person seeking the approval agrees to provide any mitigation required to keep the range in compliance with this chapter.

To protect against potential noise violations and to add another "barrier" between the park and the gun club. The County and City are proposing to construct approximately an 8' berm with a 2:1 slope on both sides. The general terms of the project are as follows:

County

- Design the berm
- Responsible for seeding the finished berm, estimate unknown at this time
- Responsible for installing a fence along the property line with a gate on top of the levy, estimate unknown at this time

Gun Club

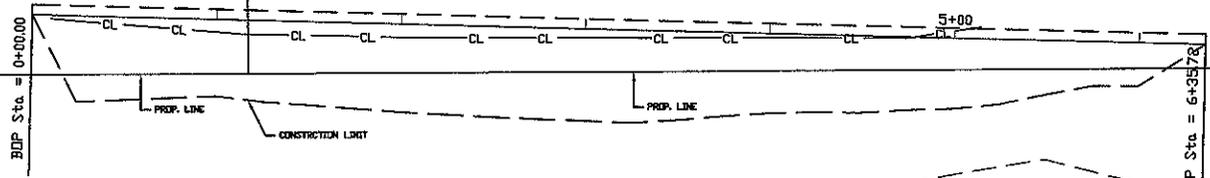
- Sign construction encroachment agreement with the City
- Allow use of some of their property at no cost for the berm

City

- Responsible for clearing and grubbing, estimated at \$1,700
- Utilize agreement with Carl Bolander and Sons to construct berm at no cost

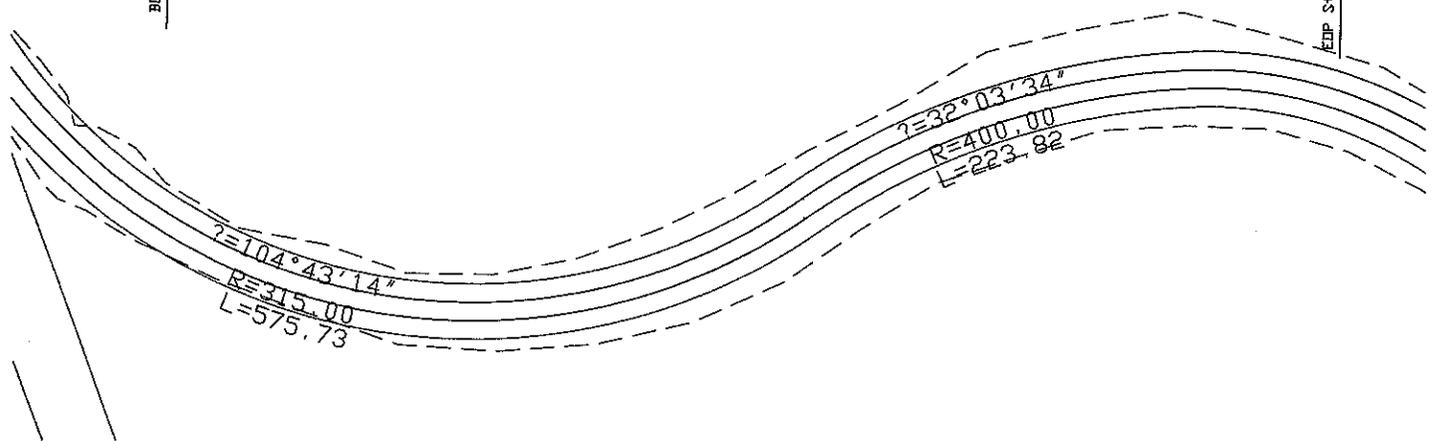
BDP Sta = 0+00.00

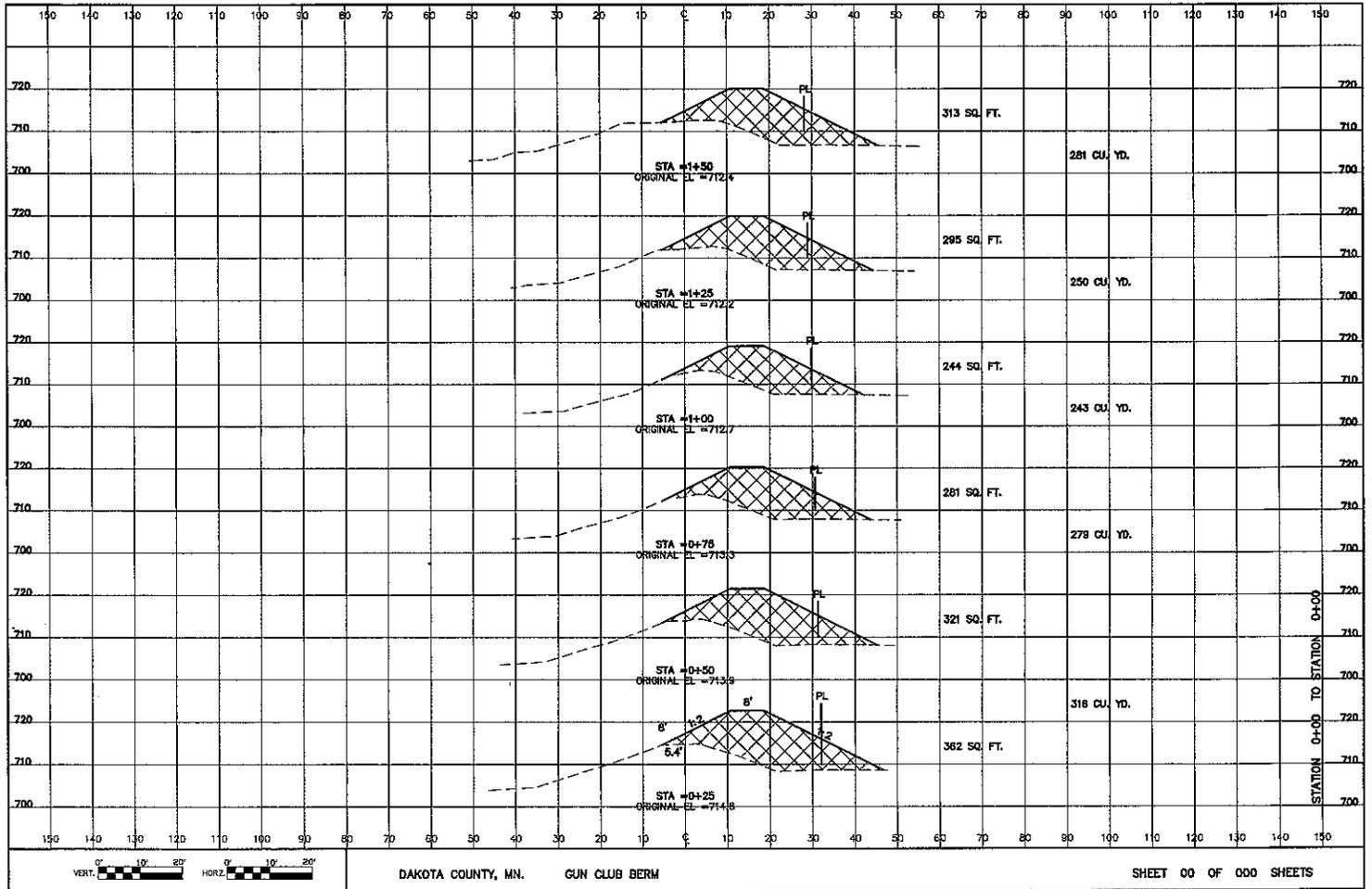
BDP Sta = 6+35.72

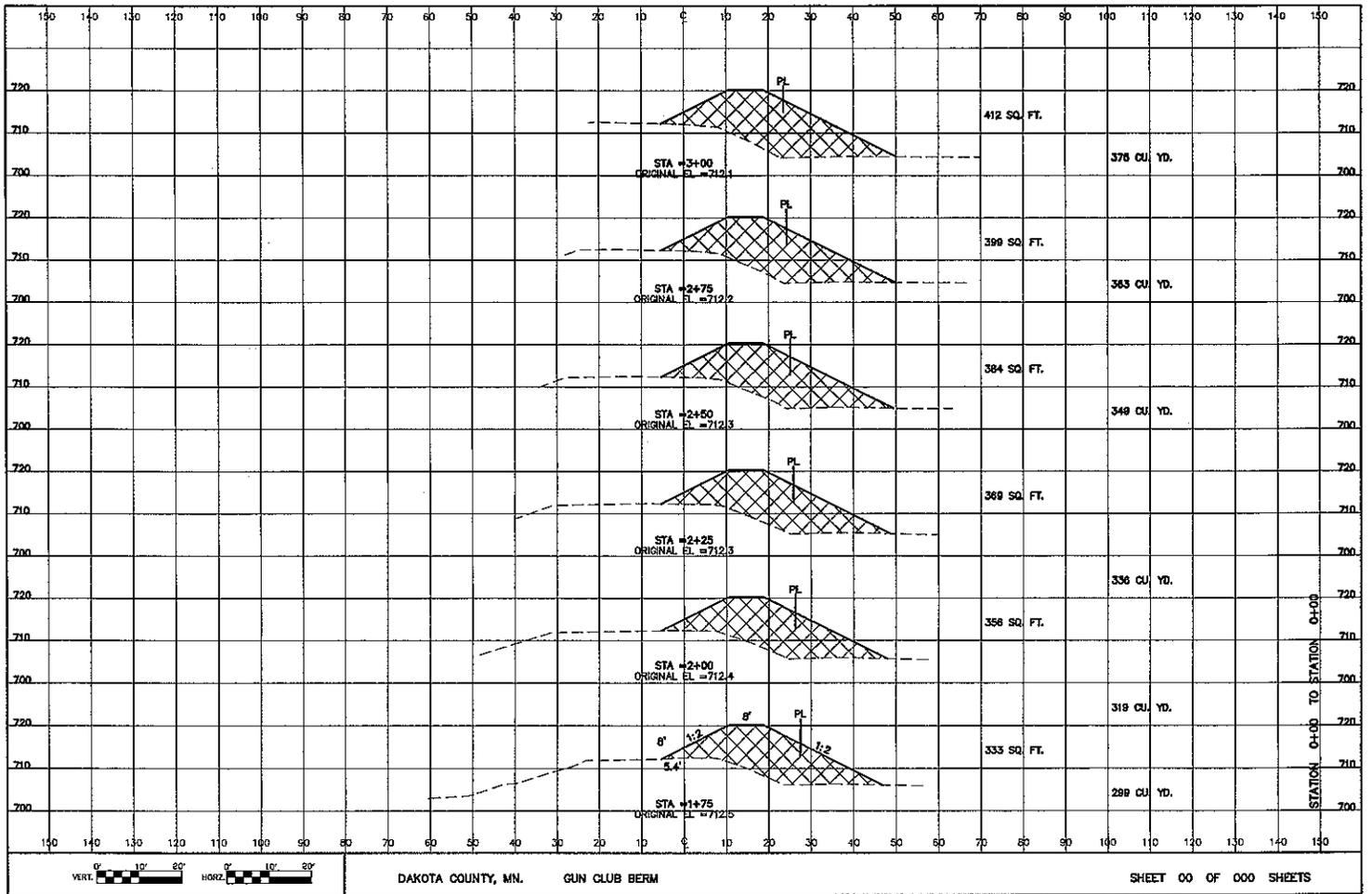


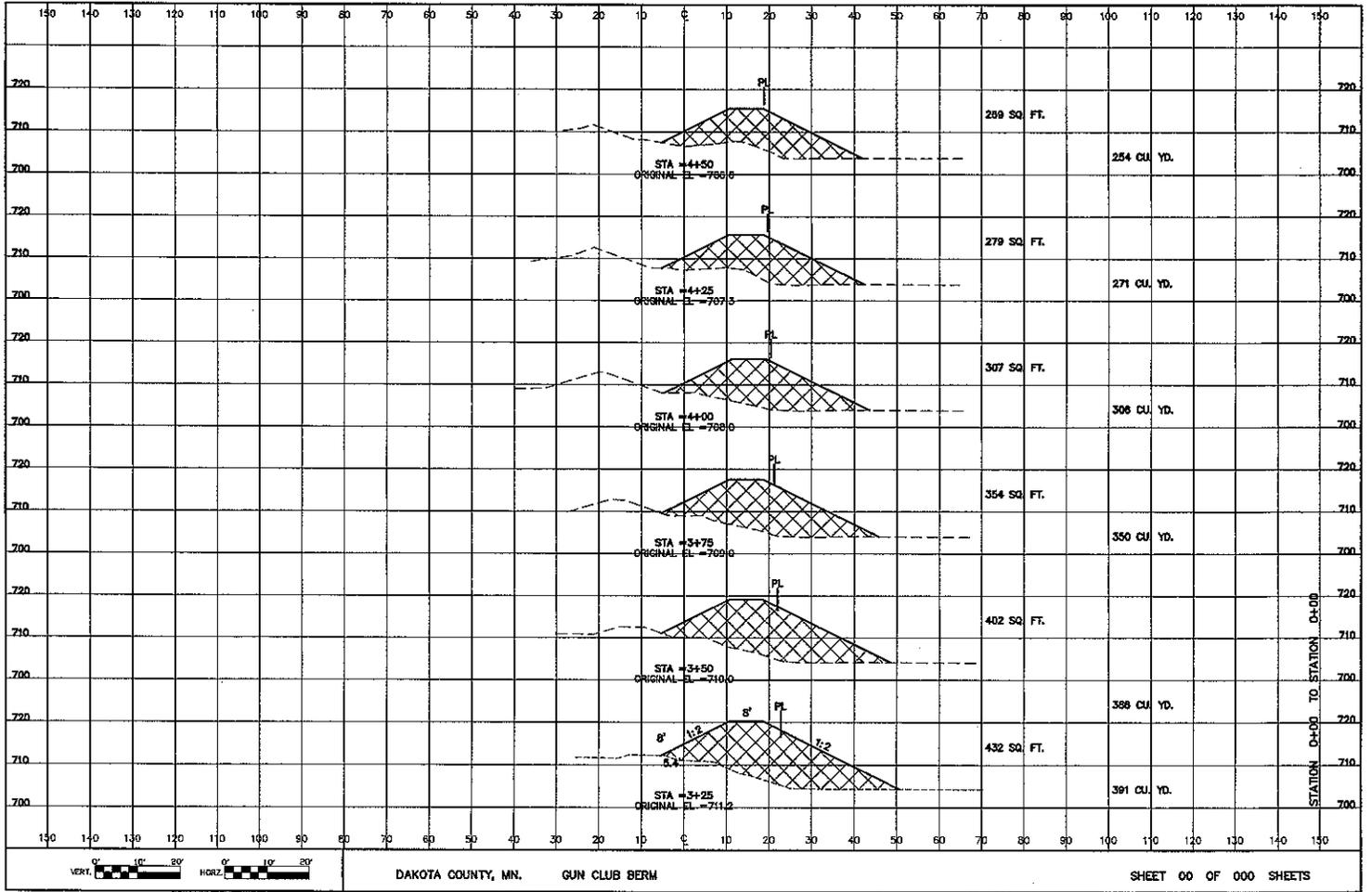
$\theta = 104^\circ 43' 14''$
 $R = 315.00$
 $L = 575.73$

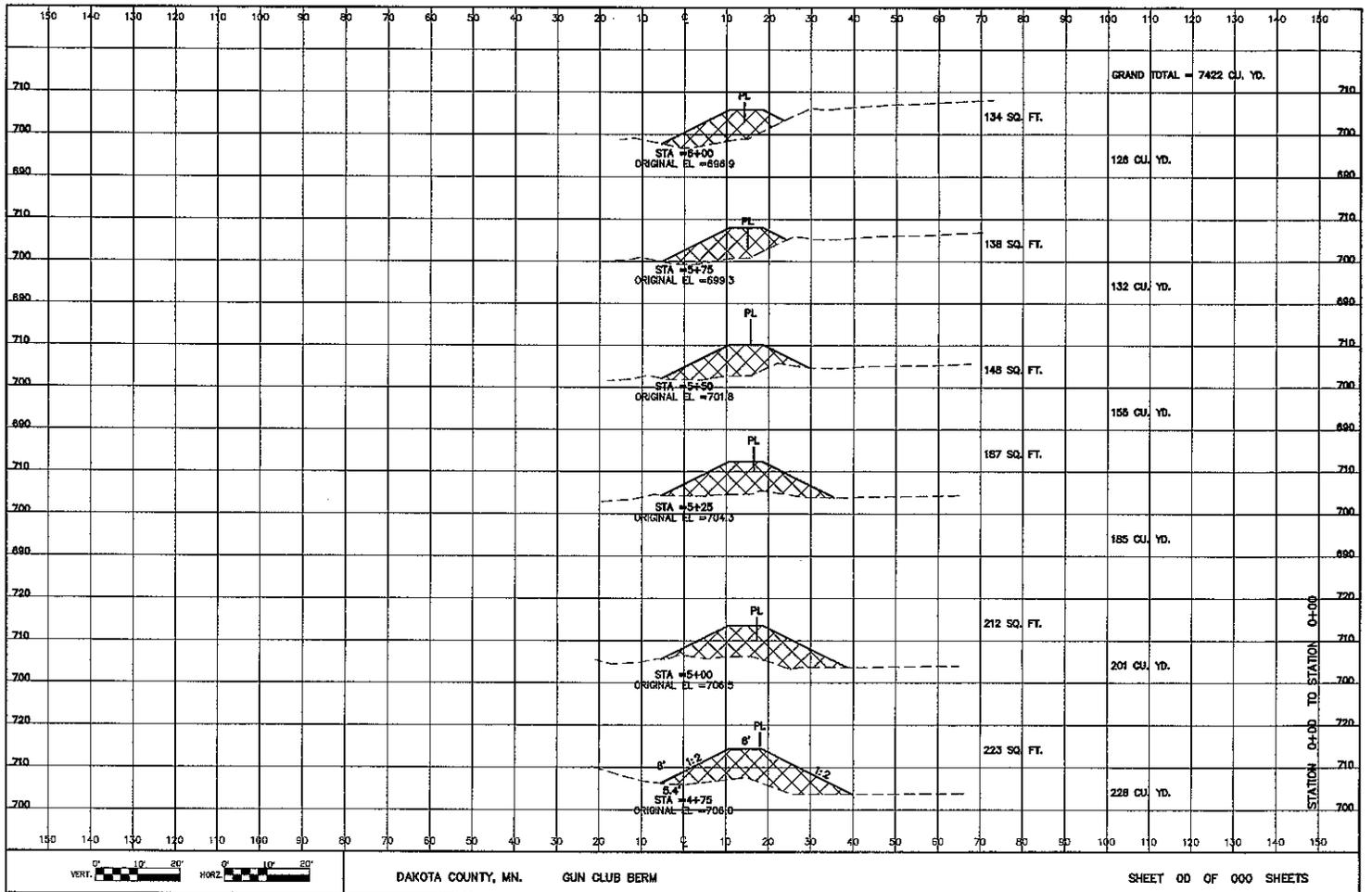
$\theta = 32^\circ 03' 34''$
 $R = 400.00$
 $L = 223.82$











CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Appointments to the Inver Wood Operational Assessment Committee

Meeting Date: July 8, 2009
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

The Commission should select two (2) members to serve on the Inver Wood Operational Assessment Committee.

SUMMARY

It is anticipated that on July 27, 2009 the Council is expected to hire a firm to perform an Operational Assessment of the Inver Wood Golf Course. As a part of the process a Committee made up of the following individuals will be formed:

Councilmember	2
Park & Recreation Commissioner	2
Inver Wood Golfer	2
Resident non-golfer	1
City Administrator	1
Park & Recreation Director	1
Total	9

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: July 8, 2009
Item Type: Administrative Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

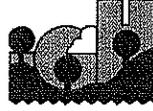
- July Department Happenings Report
- May VMCC Financial Statement
- Miscellaneous

Items to be discussed:

- Miscellaneous



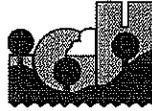
Parks & Recreation Department Department Happenings



Parks



Parks & Recreation Department Department Happenings



Inver Wood Golf Course

Junior League Begins

This year's Junior League began on June 11th. This season, 67 junior golfers play the executive course on Wednesday mornings through July 22nd. Registration continues for the late summer league beginning August 5th with weekly play running for a four week season ending August 26th. Junior League play occurs on the Executive Course on Wednesday mornings.

Instruction Program Updates

During the first two sessions of 2009, group instruction participation decreased from 114 participants in 2008 to 101 participants in 2009, a decrease of 11 percent. The split for adult and junior participation favors the juniors slightly with 53 junior participants (52%) and 48 adult participants (48%).

Free Instruction Clinics continue to be popular with excellent participation to date. Through five (5) women's clinics to date, a total of 88 women golfers have participated. Meanwhile through two (2) Friday junior clinics, 83 youngsters have participated.

Upcoming clinic dates for the women are Saturday July 11th and 25th, and Saturday August 8th and 22nd. Women's clinics begin at 9:00 AM and end at 10:30 AM.

Junior clinics are conducted weekly every Friday morning through July. The next scheduled Junior clinic is Friday July 10th. Junior clinics begin at 9:00 AM and end at 11:00 AM.

Executive Course Family Program

Please help promote Inver Wood's Family Program. On Fridays after 2:00 PM and Saturday and Sunday Afternoons after 12:00 Noon, children ages 7 to 17 play free with each paid adult Executive Course green fee. A special set of family tee markers has been provided as well as a family golf guide and scorecard.

Inverwood.org

As always, complete program information and registration are available at our website, inverwood.org.



Parks & Recreation Department Department Happenings



Recreation

Youth Police Academy

The first youth police academy was held on June 16 with 20 youth ages 12-17 participating in hands on experiences such as traffic stop, search warrant scenarios, burglary/evidence processing and more. The program was done in partnership with the police department.

Tournament Time at Rich Valley!

Rich Valley will host a Tri-County Girls Fast pitch Tournament on July 10-12 and will host the MYAS Gopher State Tournament of Champions State Baseball Tournament on July 17-19.

Free Minnesota Twins Baseball/Softball Clinic

Rich Valley will host a free clinic on July 10 for youth ages 6-16. 6-9 year olds will meet from 2-3:30 p.m. and 10-16 year olds will meet from 3:30-5 p.m.

Dick's Sporting Goods Becomes New Harmon Farms Trail Run Sponsor

Dick's Sporting Goods will be providing all of the race runner prizes at this year's event. Their logo will be added to all of our race materials as one of our main sponsors



Parks & Recreation Department Department Happenings



Veterans Memorial Community Center

300 Mile Club

74 community center members are taking the challenge to walk, bike or swim 300 miles this summer. Donated prizes are awarded to those that complete the task. To date, one individual has completed the mission!

Teen Passport to Fitness

Currently 34 youth ages 12 – 17 are participating in our Teen Passport to Fitness Program which runs from June 15 – August 21. This membership allows teens to work out between 9 – 11AM and 3- 5PM under the supervision of a fitness attendant as well as attend classes and swim daily.

St. Paul Farmers' Market

The St. Paul Farmers' Market began on Thursday, June 25 and will run on Thursdays from 3:30-6:30 p.m. until October 15. The market is held in the community center north parking lot.

Kid's Rock Underway at VMCC

The Kid's Rock program is underway at the community center. This program provides summer long recreational activities for youth ages 5-12 utilizing our center amenities as well as field trips, guest speakers, etc. About 100 kids attend the program on a weekly basis for 3-5 days per week.

WIFI

Wireless has been added to the Community Center because of customer requests. Two access points have been added to the lobbies which covers the majority of the Community Center. To control security and users both access points are secure and require customers to get password from front desk.

Gym Floor Update

Last week staff met with the project team for the Gym Floor and discussed the findings from EOR. From that meeting we decided to look at pricing for the two options. The first option is for adding drain tile around the perimeter of the facility and the second is to look at a floor sealer product that was suggested by Anderson Ladd.

Parks Division
July 1, 2009
Department Happenings

Heritage Village Park

The prairie grass on Phase 1 of project has really started to grow with recent rains. The hydro seeding on berm and levy are also starting to grow in. Park crew and Bolander have completed construction of repair of erosion washout on east side of park by marina gravel parking. Hydro-seeding of swale and berms will complete these repairs next week. Quotes were received to remove trees on Gun Club/HVP berm in anticipation of berm construction. Surveying was completed on Brown Caulking site on Doffing in anticipation of Bolander hauling and grading the required 4' of fill at this site. Trees and debris were cleared by Parks crew along marina gravel parking in anticipation of 6' high chain link fence being installed. This is in exchange for marina donating land on west side of Henderson pond to HVP.

South Valley bituminous trail/fence repairs off Cahill

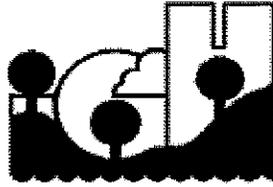
Tree contractor has completed tree removal in storm water erosion by South Valley trail off Cahill. Engineering has secured quotes to repair erosion by extending pipe to valley floor. Parks is securing quotes to repair bituminous trail and replace fence along adjoining property owners. Storm repairs will hopefully take place in July with trail and fence repairs taking place in early August. Goodpointe Inc. is nearing completion of annual rating of Park bituminous trails and parking lots. When completed a priority section of trail will be identified for maintenance in late summer.

Tree Trust busy at Groveland Park

Tree Trust crew contract started with work commencing at Groveland Park on June 17. The wood hockey rink erected by Tree Trust last year at Groveland was painted white on the interior and brown on the exterior of rink. Helped to complete the project and give it a little more curb appeal. The Tree Trust crew is also extending the landscape block wall around the south end of the tennis court at Groveland Park. This will help eliminate some erosion that is taking place, make it easier to mow and maintain around tennis court and again improve the curb appeal of tennis court. When complete there the plan is to have them re-build the timber wall around the dumpster enclosure at the Public Works building.

Fencing

Fencing repairs were made at Rich Valley Athletic Complex and city wide parks on backstops, outfield fencing, player bench protective fencing, tennis courts etc. Each spring an inspection is done of fencing repairs needed throughout park system. Staying current on fence repairs keep fencing safe for players and other users and adds to park curb appeal. The outfield fence at Groveland Park was completely replaced due to older style open spike knuckles at top and bottom of fence that are dangerous for players. A top and bottom rail was also added for durability.



COMMUNITY CENTER
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

May 2009



INVER GROVE HEIGHTS COMMUNITY CENTER
STATEMENT OF OPERATIONS
May 2009

	May 2008 ACTUAL	%	May 2009 ACTUAL	%	2008 YTD ACTUAL	%	2009 YTD ACTUAL	%
DEPARTMENTAL REVENUES								
ICE OPERATIONS	22,356	16%	34,043	24%	227,373	26%	218,732	24%
GROVE OPERATIONS	79,520	57%	80,119	57%	419,703	49%	430,826	48%
PROGRAMS	17,381	13%	20,258	14%	110,644	13%	117,958	13%
FOOD & BEVERAGE	8,531	6%	4,167	3%	85,199	10%	61,012	7%
PRO SHOP	53	0%	26	0%	1,929	0%	1,083	0%
COMMON	10,813	8%	1,867	1%	15,796	2%	65,689	7%
TOTAL DEPARTMENTAL REVENUE	138,654	100%	140,481	100%	860,644	100%	895,300	100%
PERSONNEL EXPENSES								
ICE OPERATIONS	26,612	24%	20,600	21%	137,678	22%	121,566	19%
GROVE OPERATIONS	21,567	19%	20,599	21%	102,561	16%	119,631	18%
PROGRAMS	34,441	31%	36,618	37%	196,116	31%	208,267	32%
FOOD & BEVERAGE	2,977	3%	2,124	2%	26,188	4%	21,481	3%
COMMON	26,820	24%	20,107	20%	170,401	27%	179,633	28%
TOTAL PERSONNEL EXPENSES	112,418	81%	100,046	71%	632,943	74%	650,577	73%
OTHER EXPENSES								
ICE OPERATIONS	19,748	2%	26,706	2%	108,777	9%	104,053	8%
GROVE OPERATIONS	32,187	3%	54,015	4%	229,905	18%	187,097	15%
PROGRAMS	2,869	0%	5,623	0%	41,708	3%	12,447	1%
FOOD & BEVERAGE	2,688	0%	3,605	0%	27,007	2%	24,627	2%
PRO SHOP	2	0%	0	0%	9	0%	(17)	(0%)
COMMON	22,602	2%	17,654	1%	69,668	5%	73,444	6%
TOTAL OTHER EXPENSES	80,096	58%	107,603	77%	477,074	55%	401,652	45%
TOTAL OPERATING EXPENSES	192,514	139%	207,650	148%	1,110,017	129%	1,052,229	118%
NET OPERATING INCOME	(53,860)	(39%)	(67,169)	(48%)	(249,374)	(29%)	(156,929)	(18%)
NON-OPERATING REVENUES								
INVESTMENT EARNINGS					0		301	
OTHER REVENUES(INS REIMB.)					8,350		0	
TOTAL NON-OPERATING REVENUES	0		0		8,350		301	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT					0		0	
PROPERTY IMPROVEMENT					0		0	
OTHER MISC. EXPENSE					24,874		0	
TOTAL NON-OPERATING EXPENSES	0		0		24,874		0	
DEBT SERVICE								
TOTAL NON-OP. EXPENSES & DEBT	0		0		24,874		0	
NET INCOME	(53,860)		(67,169)		(265,897)		(156,628)	

SUPPLEMENTAL INFORMATION

INVER GROVE HEIGHTS COMMUNITY CENTER
ICE OPERATIONS
STATEMENT OF OPERATIONS
May 2009

	May 2008 ACTUAL	%	May 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
ICE OPERATIONS REVENUE								
ICE RENTALS	18,117	81%	26,719	78%	115,500	51%	130,529	60%
ICE ADMISSIONS	133	1%	642	2%	5,026	2%	3,586	2%
HOCKEY ASSOC.		0%		0%	81,589	36%	54,930	25%
TURF RENT		0%	3,232	9%	0	0%	8,649	4%
ROOM RENTALS	3,078	14%	3,449	10%	15,922	7%	21,038	10%
GAME ADMISSIONS	1,028	5%		0%	9,336	4%	0	0%
TOTAL ICE OPERATIONS REVENUE	22,356	100%	34,043	100%	227,373	100%	218,732	100%
ICE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	17,942	80%	13,211	39%	70,833	31%	70,907	32%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY	4,505	20%	2,127	6%	34,219	15%	16,011	7%
PAYROLL TAXES-BENEFITS	4,165	19%	5,262	15%	32,625	14%	34,648	16%
TOTAL PAYROLL EXPENSES	26,612	119%	20,600	61%	137,678	61%	121,566	56%
OTHER EXPENSES								
ALARM SERVICES	296	1%		0%	470	0%	0	0%
CENTRAL EQUIPMENT	2,650	12%	2,742	8%	13,250	6%	13,708	6%
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	138	0%	140	0%
FUELS	920	4%	526	2%	2,862	1%	2,354	1%
INSURANCE ALLOCATION	150	1%		0%	750	0%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PROF/TECH SERVICES		0%	2,190	6%	428	0%	5,767	3%
REPAIRS & MAINT-BLDG	1,514	7%	1,108	3%	9,403	4%	4,935	2%
REPAIRS & MAINT-EQUIPT	596	3%	112	0%	2,151	1%	804	0%
REFUSE REMOVAL		0%		0%	0	0%	338	0%
SMALL TOOLS	185	1%		0%	225	0%	2,443	1%
SUPPLIES-JANITORIAL	224	1%	427	1%	7,703	3%	2,152	1%
SUPPLIES-SHOP	134	1%	65	0%	590	0%	95	0%
SUPPLIES-MAINTENANCE	2	0%	343	1%	3,884	2%	2,748	1%
SUPPLIES-OTHER	506	2%		0%	520	0%	59	0%
TELEPHONE	104	0%	155	0%	523	0%	634	0%
TRAVEL	12	0%	4	0%	64	0%	13	0%
UNIFORMS		0%		0%	473	0%	263	0%
UTILITIES-ELECTRIC	8,503	38%	15,575	46%	39,771	17%	48,482	22%
UTILITIES-GAS	3,323	15%	2,805	8%	22,044	10%	14,896	7%
UTILITIES-SEWER	318	1%	329	1%	1,634	1%	1,952	1%
UTILITIES-WATER	313	1%	326	1%	1,590	1%	1,894	1%
MISC. EXPENSE		0%		0%	306	0%	377	0%
TOTAL OTHER EXPENSE	19,748	88%	26,706	78%	108,777	48%	104,053	48%
TOTAL ICE OPERATIONS EXPENSE	46,360	207%	47,306	139%	246,455	108%	225,618	103%
NET INCOME (LOSS)	(24,004)	(107%)	(13,263)	(39%)	(19,081)	(8%)	(6,886)	(3%)

INVER GROVE HEIGHTS COMMUNITY CENTER
GROVE OPERATIONS
STATEMENT OF OPERATIONS
May 2009

	May 2008		May 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
GROVE OPERATIONS REVENUE								
MEMBERSHIPS	63,924	80%	65,501	82%	331,821	79%	344,273	80%
ADMISSIONS	7,857	10%	7,714	10%	61,329	15%	55,587	13%
ADMISSIONS MISC.	72	0%	53	0%	457	0%	464	0%
CLOTHING SALES	30	0%	96	0%	178	0%	191	0%
RENTS-DISTRICT 199		0%		0%	0	0%	0	0%
SWIM MEETS		0%		0%	720	0%	375	0%
POOL RENTALS	4,529	6%	3,556	4%	9,656	2%	13,936	3%
OTHER RENTALS	3,108	4%	3,200	4%	15,542	4%	16,000	4%
TOTAL GROVE OPERATIONS REVENUE	79,520	100%	80,119	100%	419,703	100%	430,826	100%
GROVE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	17,942	23%	13,211	16%	70,502	17%	70,905	16%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY		0%	2,127	3%	3,212	1%	14,304	3%
PAYROLL TAXES-BENEFITS	3,625	5%	5,262	7%	28,846	7%	34,422	8%
TOTAL PAYROLL EXPENSES	21,567	27%	20,599	26%	102,561	24%	119,631	28%
OTHER EXPENSES								
ALARM SERVICES	296	0%		0%	470	0%	0	0%
APPAREL		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%		0%	490	0%	345	0%
DUES, LICENSES, SUBSCRIPTIONS	750	1%	750	1%	763	0%	750	0%
INSURANCE ALLOCATION	2,533	3%		0%	12,667	3%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	19	0%	0	0%
POSTAGE		0%	5	0%	0	0%	20	0%
PRINTING & BINDING		0%		0%	403	0%	867	0%
PROF/TECH SERVICES		0%	2,809	4%	20,721	5%	2,956	1%
REPAIRS & MAINT-BLDG	4,689	6%	9,720	12%	49,259	12%	41,720	10%
REPAIRS & MAINT-EQUIPT	494	1%		0%	1,596	0%	562	0%
REFUSE REMOVAL		0%		0%	0	0%	338	0%
SMALL TOOLS & MISC EQUIPT	185	0%		0%	263	0%	1,378	0%
SUPPLIES-JANITORIAL	224	0%	427	1%	8,184	2%	2,262	1%
SUPPLIES-MAINTENANCE	947	1%	1,679	2%	7,857	2%	5,786	1%
SUPPLIES-POOL CHEMICALS	775	1%	1,744	2%	7,890	2%	9,566	2%
SUPPLIES-SHOP	134	0%	65	0%	545	0%	108	0%
SUPPLIES-OTHER	513	1%	9	0%	4,167	1%	251	0%
TELEPHONE	104	0%	155	0%	523	0%	747	0%
TRAVEL	50	0%	94	0%	148	0%	189	0%
UNIFORMS		0%	99	0%	473	0%	361	0%
UTILITIES-ELECTRIC	9,256	12%	23,062	29%	42,106	10%	54,994	13%
UTILITIES-GAS	10,119	13%	12,186	15%	62,895	15%	52,556	12%
UTILITIES-SEWER	561	1%	614	1%	4,263	1%	5,384	1%
UTILITIES-WATER	552	1%	599	1%	4,193	1%	5,262	1%
MISC. EXPENSE	5	0%		0%	14	0%	693	0%
TOTAL OTHER EXPENSE	32,187	40%	54,015	67%	229,905	55%	187,097	43%
TOTAL GROVE OPERATIONS EXPENSE	53,754	68%	74,614	93%	332,465	79%	306,728	71%
NET INCOME (LOSS)	25,766	32%	5,506	7%	87,238	21%	124,098	29%

INVER GROVE HEIGHTS COMMUNITY CENTER
PROGRAMS
STATEMENT OF OPERATIONS
May 2009

	May 2008		May 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
PROGRAM REVENUE								
BIRTHDAY PARTIES	2,749	16%	2,794	14%	14,152	13%	16,585	14%
SPECIAL EVENTS	575	3%	30	0%	4,324	4%	3,272	3%
SWIM LESSONS	7,621	44%	7,098	35%	37,250	34%	40,223	34%
FITNESS LESSONS	1,138	7%	1,175	6%	8,105	7%	14,471	12%
PERSONAL TRAINING	2,964	17%	3,380	17%	14,974	14%	11,170	9%
DANCE LESSONS	515	3%	750	4%	6,393	6%	5,031	4%
DANCE RECITALS	126	1%	66	0%	490	0%	72	0%
KIDS ROCK	955	5%	4,825	24%	11,530	10%	10,605	9%
SKATE LESSONS	396	2%	50	0%	12,821	12%	15,985	14%
CHILD CARE	342	2%	90	0%	606	1%	545	0%
TOTAL PROGRAM REVENUE	17,381	100%	20,258	100%	110,644	100%	117,958	100%
PROGRAM EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	7,938	46%	10,205	50%	42,411	38%	55,932	47%
WAGES TEMPORARY	21,636	124%	21,010	104%	107,523	97%	102,634	87%
PAYROLL TAXES-BENEFITS	4,868	28%	5,402	27%	46,182	42%	49,701	42%
TOTAL PAYROLL EXPENSES	34,441	198%	36,618	181%	196,116	177%	208,267	177%
OTHER EXPENSES								
APPAREL-DANCE RECITALS		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS	76	0%		0%	1,099	1%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%	350	2%	870	1%	545	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PRINTING & BINDING	255	1%	969	5%	374	0%	1,000	1%
PROF/TECH SERVICES		0%	1,092	5%	0	0%	1,763	1%
REPAIRS & MAINT-EQUIPT		0%	981	5%	1,100	1%	2,359	2%
SMALL TOOLS & MISC EQUIPT	498	3%	2	0%	31,426	28%	771	1%
SUPPLIES-MAINTENANCE		0%	21	0%	102	0%	21	0%
SUPPLIES-TRAINING		0%	30	0%	728	1%	165	0%
SUPPLIES-OTHER	1,371	8%	886	4%	3,443	3%	2,666	2%
TELEPHONE	7	0%	7	0%	58	0%	33	0%
TRANSPORTATION-KIDS KAMP		0%		0%	0	0%	0	0%
TRAVEL	46	0%	59	0%	134	0%	194	0%
FOOD/BEVERAGE		0%	1,055	5%	0	0%	1,997	2%
UNIFORMS		0%	68	0%	295	0%	830	1%
MISC. EXPENSE	617	4%	103	1%	2,079	2%	103	0%
TOTAL OTHER EXPENSE	2,869	17%	5,623	28%	41,708	38%	12,447	11%
TOTAL PROGRAMS EXPENSE	37,310	215%	42,240	209%	237,824	215%	220,714	187%
NET INCOME (LOSS)	(19,930)	(115%)	(21,982)	(109%)	(127,181)	(115%)	(102,756)	(87%)

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INVER GROVE HEIGHTS COMMUNITY CENTER
FOOD BEVERAGE
STATEMENT OF OPERATIONS
May 2009

	May 2008 ACTUAL	%	May 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
FOOD & BEVERAGE SALES								
CONCESSIONS-VMCC	1,815	21%	899	22%	42,328	50%	30,707	50%
CONCESSIONS-GROVE	1,671	20%	1,312	31%	17,269	20%	13,041	21%
CONCESSIONS-CATERING	291	3%	62	1%	1,470	2%	370	1%
CONCESSIONS-RICH VALLEY	4,074	48%	1,894	45%	4,074	5%	1,894	3%
CONCESSIONS-DANCE RECITAL		0%		0%	0	0%	0	0%
VENDING-VMCC	485	6%		0%	3,004	4%	0	0%
VENDING-GROVE	194	2%		0%	2,053	2%	0	0%
VENDING-RICH VALLEY		0%		0%	0	0%	0	0%
VENDING-COKE CONTRACT		0%		0%	15,000	18%	15,000	25%
TOTAL FOOD & BEVERAGE SALES	8,531	100%	4,167	100%	85,199	100%	61,012	100%
COST OF SALES								
FOOD COSTS	1,465	17%	1,860	45%	13,739	16%	10,868	18%
BEV COST	633	7%	1,376	33%	8,247	10%	8,426	14%
TOTAL COST OF SALES	2,097	25%	3,236	78%	21,986	26%	19,294	32%
GROSS MARGIN	6,434	75%	931	22%	63,213	74%	41,718	68%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY	2,689	32%	1,919	46%	20,969	25%	16,725	27%
PAYROLL TAXES - BENEFITS	289	3%	205	5%	5,219	6%	4,756	8%
TOTAL PAYROLL EXPENSES	2,977	35%	2,124	51%	26,188	31%	21,481	35%
OTHER EXPENSES								
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	1,065	1%	335	1%
RENTAL OF EQUIPMENT		0%		0%	0	0%	0	0%
REPAIRS AND MAINTENANCE		0%		0%	0	0%	2,050	3%
SMALL TOOLS & MISC EQUIPT		0%		0%	8	0%	0	0%
SUPPLIES-OTHER	540	6%	382	9%	3,567	4%	2,861	5%
TELEPHONE	14	0%	14	0%	72	0%	67	0%
TRAVEL	36	0%		0%	166	0%	58	0%
UNIFORMS		0%		0%	0	0%	140	0%
CASH OVER/SHORT	0	0%	(27)	(1%)	143	0%	(177)	(0%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	590	7%	369	9%	5,021	6%	5,333	9%
TOTAL FOOD & BEV EXPENSE	5,665	66%	5,729	137%	53,195	62%	46,108	76%
NET INCOME (LOSS)	2,866	34%	(1,562)	(37%)	32,004	38%	14,904	24%

INVER GROVE HEIGHTS COMMUNITY CENTER
PRO SHOP
STATEMENT OF OPERATIONS
May 2009

	May 2008		May 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
PRO SHOP SALES								
SKATE SHARPENING		0%	19	71%	789	41%	622	57%
SKATE RENTAL	4	7%	8	29%	118	6%	123	11%
MISC SALES	49	93%		0%	1,022	53%	338	31%
TOTAL PRO SHOP SALES	53	100%	26	100%	1,929	100%	1,083	100%
COST OF SALES								
MISC SUPPLIES		0%		0%	0	0%	0	0%
TOTAL COST OF SALES	0	0%	0	0%	0	0%	0	0%
GROSS MARGIN	53	100%	26	100%	1,929	100%	1,083	100%
PRO SHOP DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY		0%		0%	0	0%	0	0%
PAYROLL TAXES - BENEFITS		0%		0%	0	0%	0	0%
TOTAL PAYROLL EXPENSES	0	0%	0	0%	0	0%	0	0%
OTHER EXPENSES								
SMALL TOOLS & MISC EQUIPT		0%		0%	0	0%	0	0%
SUPPLIES-OTHER		0%		0%	0	0%	0	0%
CASH OVER/SHORT	2	4%		0%	9	0%	(17)	(2%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	2	4%	0	0%	9	0%	(17)	(2%)
TOTAL PRO SHOP EXPENSE	2	4%	0	0%	9	0%	(17)	(2%)
NET INCOME (LOSS)	51	96%	26	100%	1,919	100%	1,100	102%

INVER GROVE HEIGHTS COMMUNITY CENTER
COMMON
STATEMENT OF OPERATIONS
May 2009

	May 2008 ACTUAL	%	May 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
COMMON REVENUE								
ADVERTISING	575	5%		0%	4,425	28%	4,800	7%
CONTRIBUTIONS/DONATIONS	10,000	92%		0%	10,132	64%	55,049	84%
INSURANCE REIMBUSEMENT		0%		0%	0	0%	0	0%
ATM COMMISSIONS	238	2%	85	5%	562	4%	513	1%
VENDING COMMISSIONS		0%	586	31%	0	0%	3,872	6%
MISC REVENUE		0%	1,196	64%	677	4%	1,455	2%
TOTAL COMMON REVENUE	10,813	100%	1,867	100%	15,796	100%	65,689	100%
COMMON EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	10,026	93%	4,765	255%	65,880	417%	58,320	89%
WAGES PART TIME		0%	5,836	313%	0	0%	44,167	67%
WAGES TEMPORARY	9,853	91%	4,425	237%	55,585	352%	26,168	40%
PAYROLL TAXES-BENEFITS	6,942	64%	5,080	272%	48,936	310%	50,978	78%
TOTAL PAYROLL EXPENSES	26,820	248%	20,107	1077%	170,401	1079%	179,633	273%
OTHER EXPENSES								
BANK CHARGES	101	1%	13	1%	129	1%	3,408	5%
CREDIT CARD EXPENSE	1,773	16%	1,916	103%	6,496	41%	3,539	5%
CENTRAL STORES	233	2%	242	13%	1,167	7%	1,208	2%
CONFERENCES & SEMINARS		0%		0%	0	0%	400	1%
DUES, LICENSES, SUBSCRIPTIONS	261	2%	254	14%	2,767	18%	2,798	4%
INSURANCE ALLOCATION		0%	2,683	144%	0	0%	13,417	20%
LEASE PAYMENTS		0%		0%	3,618	23%	0	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
MIS ALLOCATION	3,158	29%	3,275	175%	15,792	100%	16,375	25%
OTHER RENTALS	528	5%	438	23%	2,641	17%	2,322	4%
ADVERTISING	3,482	32%	693	37%	7,554	48%	5,548	8%
POSTAGE	4,403	41%	2,147	115%	5,427	34%	4,309	7%
PRINTING	6,280	58%	4,465	239%	11,670	74%	9,850	15%
PROF/TECH SERVICES		0%	17	1%	150	1%	75	0%
REPAIRS & MAINT-EQUIPT		0%	110	6%	0	0%	110	0%
REPAIRS & MAINT-OFFICE EQUIPT	1,077	10%	926	50%	3,389	21%	2,335	4%
REFUSE REMOVAL		0%	211	11%	521	3%	422	1%
SMALL TOOLS		0%		0%	106	1%	6,041	9%
SUPPLIES-OTHER	384	4%	49	3%	762	5%	264	0%
TELEPHONE	176	2%	197	11%	821	5%	782	1%
TRAVEL	56	1%	25	1%	177	1%	36	0%
CASH OVER/SHORT	29	0%	-7	(0%)	-59	(0%)	-8	(0%)
MISC. EXPENSE	662	6%		0%	6,541	41%	215	0%
TOTAL OTHER EXPENSE	22,602	209%	17,654	946%	69,668	441%	73,444	112%
TOTAL COMMON EXPENSE	49,423	457%	37,761	2023%	240,069	1520%	253,077	385%
NET INCOME (LOSS)	(38,609)	(357%)	(35,894)	(1923%)	(224,273)	(1420%)	(187,388)	(285%)

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INVER GROVE HEIGHTS COMMUNITY CENTER
 STATEMENT OF NET OPERATIONS - DEPARTMENTAL
May 2009

	May 2008	May 2009	YTD 2008 ACTUAL	YTD 2009 ACTUAL
DEPARTMENTAL ACTIVITIES				
NET ICE OPERATIONS	(24,004)	(13,263)	(19,081)	(6,886)
NET GROVE OPERATIONS	25,766	5,506	87,238	124,098
NET PROGRAMS	(19,930)	(21,982)	(127,181)	(102,756)
NET FOOD AND BEVERAGE	2,866	(1,562)	32,004	14,904
NET PRO SHOP	51	26	1,919	1,100
NET COMMON	(38,609)	(35,894)	(224,273)	(187,388)
DEPARTMENTAL ACTIVITIES NET OPERATING INCOME	(53,860)	(67,169)	(249,374)	(156,929)

INVER WOOD GOLF COURSE
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

MAY 31, 2009

**INVER WOOD GOLF COURSE
STATEMENT OF OPERATIONS
FOR PERIOD ENDING MAY 31, 2009**

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
DEPARTMENTAL REVENUES								
GOLF OPERATIONS	149,195.07	61%	145,665.56	61%	222,003.80	62%	192,096.21	61%
GOLF CARS	35,555.04	15%	35,130.51	15%	48,437.00	13%	42,011.25	13%
GOLF SHOP	7,082.20	3%	7,698.12	3%	10,335.19	3%	11,096.37	4%
PRACTICE CENTER	26,637.26	11%	26,216.05	11%	45,813.63	13%	37,962.20	12%
FOOD & BEVERAGE	24,230.96	10%	25,467.17	11%	32,630.28	9%	30,394.37	10%
TOTAL DEPARTMENTAL REVENUE	242,700.53	100%	240,177.41	100%	359,219.90	100%	313,560.40	100%
PERSONNEL EXPENSES								
GOLF OPERATIONS	22,009.08	27%	20,605.82	27%	61,417.45	20%	59,736.13	21%
GOLF CARS	1,859.53	2%	1,492.15	2%	2,757.62	1%	1,865.96	1%
PRACTICE CENTER	5,544.44	7%	4,741.47	6%	9,090.01	3%	7,264.32	3%
FOOD & BEVERAGE	6,292.11	8%	6,091.18	8%	12,855.17	4%	13,377.86	5%
MAINTENANCE	32,838.84	40%	30,583.78	40%	153,197.98	50%	144,134.67	50%
COMMON	13,560.60	17%	12,491.66	16%	67,212.92	22%	64,062.20	22%
TOTAL PERSONNEL EXPENSES	82,104.60	100%	76,006.06	100%	306,531.15	100%	290,441.14	100%
OTHER EXPENSES								
GOLF OPERATIONS	3.60	0%	(17.59)	(0)%	9,769.73	6%	4,135.09	2%
GOLF CARS	1,258.91	15%	80.71	0%	3,207.59	2%	30,121.28	16%
GOLF SHOP	(29,072.35)	(338)%	(31,506.19)	(155)%	9,627.75	6%	9,729.26	5%
PRACTICE CENTER	1.25	0%	1,883.20	9%	7,900.83	5%	8,342.53	4%
FOOD & BEVERAGE	7,416.77	86%	9,105.82	45%	20,728.00	12%	16,414.92	9%
MAINTENANCE	18,614.40	216%	28,744.30	141%	69,060.01	40%	69,730.08	36%
COMMON	10,378.83	121%	12,088.61	59%	52,093.77	30%	54,011.06	28%
TOTAL OTHER EXPENSES	8,601.41	100%	20,378.86	100%	172,387.68	100%	192,484.22	100%
TOTAL OPERATING EXPENSE	90,706.01	37%	96,384.92	40%	478,918.83	133%	462,925.36	154%
NET OPERATING INCOME	151,994.52	63%	143,792.49	60%	(119,698.93)	(33)%	(169,364.96)	(54)%
NON-OPERATING REVENUES								
INVESTMENT EARNINGS	0.00		0.00		150.15		0.00	
OTHER REVENUES	6,175.00		0.00		6,175.00		30.00	
TOTAL NON-OPERATING REVENUES	6,175.00		0.00		6,325.15		30.00	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT	0.00		0.00		0.00		0.00	
PROPERTY IMPROVEMENT	0.00		0.00		0.00		0.00	
DEPRECIATION	21,666.67		21,666.67		108,333.35		130,000.02	
OTHER EXPENSES	0.00		5,311.70		6,175.00		5,311.70	
TOTAL NON-OPERATING EXPENSES	21,666.67		26,978.37		114,508.35		135,311.72	
DEBT SERVICE	0.00		0.00		0.00		0.00	
TOTAL NON-OP EXPENSES & DEBT	21,666.67		26,978.37		114,508.35		135,311.72	
NET INCOME	136,502.85		116,814.12		(227,882.13)		(304,646.68)	

SUPPLEMENTAL INFORMATION

INVER WOOD GOLF COURSE
GOLF OPERATIONS
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF COURSE REVENUE								
PATRON CARDS	2,539.94	2%	3,784.04	3%	12,076.22	5%	13,328.63	7%
GREEN FEES	144,361.38	97%	139,763.36	96%	204,746.39	92%	173,478.40	90%
HANDICAP SERVICES	1,209.00	1%	1,136.00	1%	3,762.00	2%	4,061.00	2%
CLUB RENTALS	1,084.75	1%	982.16	1%	1,419.19	1%	1,228.18	1%
OTHER REVENUES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL GOLF COURSE REVENUE	149,195.07	100%	145,665.56	100%	222,003.80	100%	192,096.21	100%
GOLF OPERATIONS DEPT. EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES-DEPT HEAD	4,423.08	3%	4,246.16	3%	24,326.94	11%	23,353.88	12%
WAGES TEMPORARY	14,186.16	10%	13,437.74	9%	20,002.14	9%	17,310.14	9%
PAYROLL TAXES-BENEFITS	3,399.84	2%	2,921.92	2%	17,088.37	8%	19,072.11	10%
TOTAL PAYROLL EXPENSES	22,009.08	15%	20,605.82	14%	61,417.45	28%	59,736.13	31%
OTHER EXPENSES								
HANDICAP	0.00	0%	0.00	0%	0.00	0%	0.00	0%
PRINTING	0.00	0%	0.00	0%	4,718.48	2%	2,154.12	1%
RENTAL CLUBS	0.00	0%	0.00	0%	1,253.10	1%	0.00	0%
SUPPLIES-OFFICE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-OTHER	7.47	0%	0.00	0%	2,267.99	1%	587.59	0%
UNIFORMS	0.00	0%	0.00	0%	1,581.00	1%	1,417.37	1%
CASH OVER/SHORT	(3.87)	(0)%	(17.59)	(0)%	(50.84)	(0)%	(23.99)	(0)%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	3.60	0%	(17.59)	(0)%	9,769.73	4%	4,135.09	2%
TOTAL GOLF OPERATIONS EXPENSE	22,012.68	15%	20,588.23	14%	71,187.18	32%	63,871.22	33%
NET INCOME (LOSS)	127,182.39	85%	125,077.33	86%	150,816.62	68%	128,224.99	67%

INVER WOOD GOLF COURSE
GOLF CARS
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF CARS								
CAR RENTALS	35,555.04	100%	35,130.51	100%	48,437.00	100%	42,011.25	100%
TOTAL GOLF CAR REVENUE	35,555.04	100%	35,130.51	100%	48,437.00	100%	42,011.25	100%
GOLF CAR DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES TEMPORARY	1,727.39	5%	1,386.14	4%	2,468.75	5%	1,547.60	4%
PAYROLL TAXES-BENEFITS	132.14	0%	106.01	0%	288.87	1%	318.36	1%
TOTAL PAYROLL EXPENSES	1,859.53	5%	1,492.15	4%	2,757.62	6%	1,865.96	4%
OTHER EXPENSES								
FUELS/LUBRICANTS	1,090.38	3%	0.00	0%	1,714.85	4%	0.00	0%
LEASE PAYMENTS	0.00	0%	0.00	0%	0.00	0%	29,567.88	70%
OTHER RENTALS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
REPAIRS AND MAINTENANCE	168.53	0%	80.71	0%	1,492.74	3%	553.40	1%
MISC.EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	1,258.91	4%	80.71	0%	3,207.59	7%	30,121.28	72%
TOTAL GOLF CAR EXPENSES	3,118.44	9%	1,572.86	4%	5,965.21	12%	31,987.24	76%
NET INCOME (LOSS)	32,436.60	91%	33,557.65	96%	42,471.79	88%	10,024.01	24%

INVER WOOD GOLF COURSE
GOLF SHOP
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF SHOP SALES								
APPAREL	2,973.16	42%	3,431.01	45%	4,265.72	41%	4,560.21	41%
CLUBS	830.79	12%	584.34	8%	1,104.29	11%	1,202.84	11%
BALLS	1,749.40	25%	1,687.11	22%	2,567.71	25%	2,161.56	19%
GLOVES	861.75	12%	1,071.30	14%	1,414.55	14%	1,451.30	13%
BAGS	136.00	2%	424.60	6%	136.00	1%	494.60	4%
ACCESSORIES	531.10	7%	499.76	6%	846.92	8%	1,225.86	11%
TOTAL GOLF SHOP SALES	7,082.20	100%	7,698.12	100%	10,335.19	100%	11,096.37	100%
COST OF SALES								
APPAREL	(19,139.00)	(270)%	(21,128.01)	(274)%	4,881.23	47%	4,252.07	38%
CLUBS	(2,465.89)	(35)%	(3,362.09)	(44)%	1,670.22	16%	1,106.18	10%
BALLS	(163.12)	(2)%	330.91	4%	4,529.26	44%	4,238.61	38%
GLOVES	(4,055.00)	(57)%	(3,800.00)	(49)%	(1,440.34)	(14)%	151.98	1%
BAGS	(1,921.00)	(27)%	(2,837.00)	(37)%	93.64	1%	64.43	1%
ACCESSORIES	(1,328.34)	(19)%	(710.00)	(9)%	(106.26)	(1)%	(84.01)	(1)%
TOTAL COST OF SALES	(29,072.35)	(410)%	(31,506.19)	(409)%	9,627.75	93%	9,729.26	88%
GROSS MARGIN	36,154.55	510%	39,204.31	509%	707.44	7%	1,367.11	12%
GOLF SHOP DEPARTMENTAL EXPENSES								
OTHER EXPENSES								
GOLF SHOP FIXTURES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-PRICING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL GOLF SHOP EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
NET INCOME (LOSS)	36,154.55	510%	39,204.31	509%	707.44	7%	1,367.11	12%

INVER WOOD GOLF COURSE
PRACTICE CENTER
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
PRACTICE CENTER REVENUE								
RANGE BALLS	22,690.19	85%	22,171.12	85%	39,870.30	87%	32,948.34	87%
INSTRUCTIONAL INCOME	3,785.00	14%	3,990.00	15%	5,755.00	13%	4,950.00	13%
MISC SALES	162.07	1%	54.93	0%	188.33	0%	63.86	0%
TOTAL PRACTICE CENTER REVENUE	26,637.26	100%	26,216.05	100%	45,813.63	100%	37,962.20	100%
PRACTICE CENTER DEPT. EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES-GOLF PROFESSIONAL	0.00	0%	0.00	0%	0.00	0%	0.00	0%
WAGES-PART TIME	5,037.46	19%	4,342.56	17%	7,797.63	17%	5,915.56	16%
PAYROLL TAXES-BENEFITS	506.98	2%	398.91	2%	1,292.38	3%	1,348.76	4%
TOTAL PAYROLL EXPENSES	5,544.44	21%	4,741.47	18%	9,090.01	20%	7,264.32	19%
OTHER EXPENSES								
GOLF BALLS-RANGE	0.00	0%	0.00	0%	5,367.60	12%	5,266.80	14%
REPAIRS & MAINT-EQUIPMENT	0.00	0%	627.21	2%	0.00	0%	627.21	2%
REPAIRS & MAINT-FENCE	0.00	0%	0.00	0%	0.00	0%	550.47	1%
RENTAL CLUBS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SIGNAGE	0.00	0%	0.00	0%	0.00	0%	144.31	0%
SMALL TOOLS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-CLEANING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-GOLF COURSE	0.00	0%	1,260.54	5%	2,008.51	4%	1,520.24	4%
UNIFORMS	0.00	0%	0.00	0%	500.00	1%	230.55	1%
CASH OVER/SHORT	1.25	0%	(4.55)	(0)%	24.72	0%	2.95	0%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	1.25	0%	1,883.20	7%	7,900.83	17%	8,342.53	22%
TOTAL PRACTICE CENTER EXPENSE	5,545.69	21%	6,624.67	25%	16,990.84	37%	15,606.85	41%
NET INCOME (LOSS)	21,091.57	79%	19,591.38	75%	28,822.79	63%	22,355.35	59%

INVER WOOD GOLF COURSE
FOOD AND BEVERAGE
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
FOOD & BEVERAGE SALES								
FOOD SALES-CLUBHOUSE	5,426.92	22%	5,882.85	23%	8,366.95	26%	7,921.39	26%
FOOD SALES-HW HOUSE	3,127.42	13%	3,196.90	13%	3,421.56	10%	3,313.43	11%
BEV. SALES-CLUBHOUSE	4,270.73	18%	3,955.06	16%	6,019.25	18%	5,079.43	17%
BEV. SALES-HW HOUSE	1,311.72	5%	1,270.84	5%	1,478.24	5%	1,321.83	4%
BEER	9,557.40	39%	10,785.47	42%	12,665.59	39%	12,377.83	41%
VENDING MACHINES	536.77	2%	376.05	1%	678.69	2%	380.46	1%
TOTAL FOOD & BEVERAGE SALES	24,230.96	100%	25,467.17	100%	32,630.28	100%	30,394.37	100%
COST OF SALES								
FOOD	3,508.34	14%	4,242.89	17%	7,645.45	23%	7,055.06	23%
BEVERAGE	(441.00)	(2)%	637.35	3%	3,584.43	11%	405.87	1%
BEER	1,483.28	6%	1,053.02	4%	3,526.48	11%	2,262.94	7%
TOTAL COST OF SALES	4,550.62	19%	5,933.26	23%	14,756.36	45%	9,723.87	32%
GROSS MARGIN	19,680.34	81%	19,533.91	77%	17,873.92	55%	20,670.50	68%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES AND WAGES	5,571.46	23%	5,418.70	21%	7,173.04	22%	6,418.71	21%
PAYROLL TAXES-BENEFITS	720.65	3%	672.48	3%	5,682.13	17%	6,959.15	23%
TOTAL PAYROLL EXPENSES	6,292.11	26%	6,091.18	24%	12,855.17	39%	13,377.86	44%
OTHER EXPENSES								
SMALLWARE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LAUNDRY	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LICENSES	275.00	1%	275.00	1%	275.00	1%	1,252.00	4%
REPAIRS & MAINTENANCE	670.53	3%	953.44	4%	1,767.47	5%	2,161.27	7%
SUPPLIES	1,917.17	8%	1,886.39	7%	3,365.79	10%	2,954.08	10%
UNIFORMS	0.00	0%	0.00	0%	549.23	7%	257.53	4%
CASH OVER/SHORT	3.45	(1)%	57.73	9%	14.15	0%	66.17	16%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	2,866.15	12%	3,172.56	12%	5,971.64	18%	6,691.05	22%
TOTAL FOOD & BEV EXPENSE	13,708.88	57%	15,197.00	60%	33,583.17	103%	29,792.78	98%
NET INCOME (LOSS)	10,522.08	43%	10,270.17	40%	(952.89)	(3)%	601.59	2%

INVER WOOD GOLF COURSE
GOLF MAINTENANCE
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	17,818.26	16,333.01	96,839.77	89,456.54
WAGES-PART TIME	0.00	0.00	0.00	0.00
WAGES-TEMPORARY	7,864.54	7,831.00	11,819.51	10,825.15
WAGES-OVERTIME	0.00	0.00	0.00	0.00
PAYROLL TAXES-BENEFITS	7,156.04	6,419.77	44,538.70	43,852.98
TOTAL PAYROLL EXPENSES	32,838.84	30,583.78	153,197.98	144,134.67
OTHER EXPENSES				
CONFERENCES & SEMINARS	0.00	0.00	55.75	462.00
DUES, LICENSES & SUBSCRIPTIONS	480.00	160.00	1,820.00	1,403.50
FERTILIZER	3,575.21	7,022.25	20,584.86	7,625.14
FUELS	0.00	3,763.23	493.45	7,130.90
GOLF COURSE ACCESSORIES	674.26	288.71	2,240.85	2,453.94
LUBRICANTS	(24.35)	0.00	649.16	1,544.10
OTHER RENTALS	102.60	0.00	183.90	0.00
OUTSIDE LABOR	0.00	0.00	322.20	288.50
PESTICIDES	6,722.14	5,396.77	8,741.78	9,183.48
REFUSE DISPOSAL	0.00	0.00	0.00	60.65
RENTAL EQUIPMENT	0.00	0.00	1,067.50	0.00
REPAIRS & MAINT-BUILDING	51.03	452.77	232.53	5,568.19
REPAIRS & MAINT-EQUIPMENT	890.68	1,214.39	15,902.21	15,172.40
REPAIRS & MAINT-FENCE	0.00	78.79	0.00	78.79
SMALL TOOLS	0.00	4,580.14	95.18	5,261.45
SUPPLIES-CLEANING	0.00	0.00	0.00	70.23
SUPPLIES-GOLF COURSE	4,347.22	2,077.38	7,006.22	2,909.64
SUPPLIES-IRRIGATION	5.80	1,614.23	1,409.89	1,644.16
SUPPLIES-OFFICE	0.00	0.00	58.58	170.68
SUPPLIES-OTHER	273.84	0.00	331.69	1,134.12
SUPPLIES-SAFETY	0.00	0.00	214.75	0.00
SUPPLIES-SHOP	76.98	90.19	404.15	912.21
SUPPLIES-TIRES	0.00	0.00	0.00	277.10
SUPPLIES-TRAINING	857.33	965.58	857.33	965.58
TRAVEL/MEALS & LODGING	0.00	0.00	0.00	76.50
UNIFORMS & CLOTHING	306.10	199.38	2,169.48	2,761.40
UTILITIES-ELECTRIC	223.21	840.49	3,082.45	1,704.79
UTILITIES-GAS	52.35	0.00	1,136.10	690.63
UTILITIES-SEWER	0.00	0.00	0.00	180.00
TOTAL OTHER EXPENSE	18,614.40	28,744.30	69,060.01	69,730.08
TOTAL GOLF MAINT. EXPENSE	51,453.24	59,328.08	222,257.99	213,864.75
NET INCOME (LOSS)	(51,453.24)	(59,328.08)	(222,257.99)	(213,864.75)

INVER WOOD GOLF COURSE
COMMON
STATEMENT OF OPERATIONS
MAY 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
COMMON DEPARTMENTAL EXPENSES				
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	6,684.62	6,592.30	36,765.41	36,257.65
WAGES-PART TIME	3,593.60	3,025.64	10,017.16	8,320.44
PAYROLL TAXES-BENEFITS	3,282.38	2,873.72	20,430.35	19,484.11
TOTAL PAYROLL EXPENSES	13,560.60	12,491.66	67,212.92	64,062.20
OTHER EXPENSES				
ADVERTISING/PUBLISHED NOTICES	95.60	443.90	2,593.98	1,421.23
ALARM SERVICES	0.00	0.00	210.00	600.00
BANK CHARGES & VISA	90.25	70.79	151.59	128.96
CONFERENCES AND SCHOOLS	0.00	0.00	0.00	50.00
DUES AND SUBSCRIPTIONS	812.00	812.00	1,427.00	1,417.00
INSURANCE-GENERAL LIABILITY	5,775.00	5,775.00	28,875.00	28,875.00
INSURANCE-LIQUOR LIABILITY	0.00	0.00	0.00	0.00
MIS ALLOCATION	833.33	816.67	4,166.65	4,083.35
MISC. EQUIPMENT	0.00	0.00	960.76	3,189.11
POSTAGE	0.00	0.00	0.00	0.00
PRINTING	0.00	0.00	958.84	834.69
PROF/TECHNICAL SERVICES	0.00	0.00	0.00	0.00
REFUSE DISPOSAL	0.00	0.00	0.00	10.00
REPAIRS & MAINT-BUILDING	1,187.64	1,183.75	3,550.72	2,840.81
SUPPLIES-OFFICE	167.75	462.28	892.20	1,479.87
SUPPLIES-OTHER	0.00	878.56	1,047.48	1,755.10
TELEPHONE	279.74	286.84	1,891.33	1,472.61
TRAVEL	0.00	33.58	0.00	33.58
UTILITIES-WATER	13.36	13.00	43.09	42.02
UTILITIES-GAS	35.25	237.80	1,894.34	2,959.49
UTILITIES-SEWER	0.00	0.00	0.00	0.00
UTILITIES-ELECTRIC	1,088.91	1,074.44	3,430.79	2,818.24
MISC. EXPENSE	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSE	10,378.83	12,088.61	52,093.77	54,011.06
TOTAL COMMON EXPENSE	23,939.43	24,580.27	119,306.69	118,073.26
NET INCOME (LOSS)	(23,939.43)	(24,580.27)	(119,306.69)	(118,073.26)

INVER WOOD GOLF COURSE
STATEMENT OF NET OPERATIONS
DEPARTMENTAL
MAY 2009

DEPARTMENTAL ACTIVITIES	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
NET GOLF OPERATIONS	127,182.39	125,077.33	150,816.62	128,224.99
NET GOLF CARS	32,436.60	33,557.65	42,471.79	10,024.01
NET GOLF SHOP	36,154.55	39,204.31	707.44	1,367.11
NET PRACTICE CENTER	21,091.57	19,591.38	28,822.79	22,355.35
NET FOOD AND BEVERAGE	10,522.08	10,270.17	(952.89)	601.59
NET GOLF MAINTENANCE	(51,453.24)	(59,328.08)	(222,257.99)	(213,864.75)
NET COMMON	(23,939.43)	(24,580.27)	(119,306.69)	(118,073.26)
DEPARTMENTAL ACTIVITIES	151,994.52	143,792.49	(119,698.93)	(169,364.96)
NET INCOME (LOSS)				

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: July 8, 2009
Item Type: Commission Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.