



**INVER GROVE HEIGHTS CITY COUNCIL AGENDA  
MONDAY, AUGUST 24, 2009  
8150 BARBARA AVENUE  
7:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PRESENTATIONS:**

**4. CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

- A. i) Minutes – August 10, 2009 Regular Council Meeting \_\_\_\_\_
- ii) Minutes – August 13, 2009 Special Council Meeting \_\_\_\_\_
- B. Resolution Approving Disbursements for Period Ending August 19, 2009 \_\_\_\_\_
- C. Pay Voucher No. 4 for City Project No. 2008–10 – Ravine Ponds Improvement \_\_\_\_\_
- D. Final Pay Voucher No. 2, Engineer’s Final Report, and Resolution Accepting Work of Northwest Sealing for City Project No. 2009–09A, Cracksealing \_\_\_\_\_
- E. Change Order No. 1 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation \_\_\_\_\_
- F. Resolution Approving Plans and Specifications for City Project No. 2009–29, City Well No. 9, Phase 2 – Site and Well House Improvements \_\_\_\_\_
- G. Approve Limited Canada Goose Hunt within the City \_\_\_\_\_
- H. Approve Fence and Trail Quotes for South Valley Trail \_\_\_\_\_
- I. Approve Signing for the Mississippi River Trail \_\_\_\_\_
- J. Personnel Actions \_\_\_\_\_

**5. PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

**6. PUBLIC HEARINGS:**

**7. REGULAR AGENDA:**

**COMMUNITY DEVELOPMENT:**

**A. SUSSEL CORPORATION;** Consider the following resolutions for property located at 5924 Bradbury Court:

- i) **Conditional Use Permit** to allow impervious surface coverage to exceed 25% \_\_\_\_\_
- ii) **Variance** to allow the construction of a home addition that would exceed 30% maximum impervious surface coverage \_\_\_\_\_

**PARKS AND RECREATION:**

**B. CITY OF INVER GROVE HEIGHTS;** Consider Approval of Berm Between South St. Paul Gun Club and Heritage Village Park \_\_\_\_\_

**C. CITY OF INVER GROVE HEIGHTS;** Consider Request for Park Property Boundary Exception at 7907 Conroy Way E. \_\_\_\_\_

**ADMINISTRATION:**

**D. CITY OF INVER GROVE HEIGHTS;** Consider Approval of Compensation Adjustment for Non-Union Group of Employees \_\_\_\_\_

**8. MAYOR AND COUNCIL COMMENTS**

**9. ADJOURN**

**INVER GROVE HEIGHTS CITY COUNCIL MEETING  
MONDAY, AUGUST 10, 2009 - 8150 BARBARA AVENUE**

**CALL TO ORDER/ROLL CALL** The City Council of Inver Grove Heights met in regular session on Monday, August 10, 2009, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Community Development Director Link, Fire Chief Thill and Recording Clerk Fox.

**3. PRESENTATIONS:** None.

**4. CONSENT AGENDA:**

Councilmember Madden removed Item 4E, Change Order No. 1 and Pay Voucher No. 1 for City Project No. 2009-09B, Sealcoating and Item 4G, Final Pay Voucher for Heritage Village Park Contract with Carl Bolander and Sons - Flood Plain Forest, from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4K, Resolution Approving Contract with Cityview to upgrade Inspection Software, from the Consent Agenda.

- A.** Minutes – July 27, 2009 Regular Council Meeting
- B.** **Resolution No. 09-153** Approving Disbursements for Period Ending August 5, 2009
- C.** Pay Voucher No. 1 for Heritage Village Park Contract with Carl Bolander and Sons, Disc Work
- D.** Pay Voucher No. 1 for City Project No. 2009-09A, Cracksealing
- F.** Pay Voucher No. 2 for City Project No. 2009-09D, South Grove Street Reconstruction Area 4
- H.** **Resolution No. 09-154** for Authorization to Revoke County State Aid Highway (CSAH) Status and Designate County Road Status to County State Aid Highway 24 (66<sup>th</sup> Street East)
- I.** Approve Agreement with Flint Hills Resources for the Extension of a Private Sanitary Sewer System
- J.** Approve Improvement Agreement, Storm Water Facilities Maintenance Agreement, Encroachment Agreement, Restrictive Use Easement, and three (3) Impervious Surface Agreements for the Plat of Dahn Addition
- L.** **Resolution No. 09-156** Making and Election Not to Waive the Statutory Tort Limits for Liability Insurance Purposes
- M.** Pay Voucher No. 2 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation
- N.** **Resolution No. 09-157** Accepting Assistance to Firefighters Grant and Authorizing Requisite Fund Match
- O.** **Resolution No. 09-158** Approving Renewal of Inver Grove Heights Soccer Association's Charitable Gambling Premises Permit at Celts Pub, 6559 Concord Boulevard
- P.** Approve Temporary Extension of Licensed Premises relating to On-Sale Intoxicating Liquor License held by Grove Bowl, Inc. dba Drkula's "32" Bowl, 6710 Cahill Ave. E.
- Q.** Approve Temporary Extension of Licensed Premises relating to On-Sale Intoxicating Liquor License held by Kladek, Inc. dba King of Diamonds, 6600 River Road
- R.** Approve Contract with Global Golf Advisors for the Inver Wood Golf Course Operational Assessment
- S.** Personnel Actions

**Motion by Klein, second by Madden, to approve the Consent Agenda.**

**Ayes: 5**

**Nays: 0      Motion carried.**

**E.      Change Order No. 1 and Pay Voucher No. 1 for City Project No. 2009-09B, Sealcoating**

Councilmember Madden commented on the high cost of the change order and questioned how this situation could be avoided in the future.

Mr. Thureen responded that normally two people review the estimates for City projects and in this case that did not happen and the quantity increases were due to mathematical errors in the bid quantities.

Mr. Madden asked staff to make sure that numbers are double checked in the future to avoid similar mistakes.

**Motion by Madden, second by Grannis, to approve Change Order No. 1 and Pay Voucher No. 1 for City Project No. 2009-09B, Sealcoating**

**Ayes: 5**

**Nays: 0      Motion carried.**

**G.      Final Pay Voucher for Heritage Village Park Contract with Carl Bolander and Sons, Flood Plain Forest**

Councilmember Madden questioned what factors contributed to the determination that the area in the flood plain forest needed to be made larger and why staff and the contractor did not know what the size of the area needed to be from the beginning.

Mr. Carlson responded that the area became larger because the engineering staff determined that all of the trees needed to be removed from the levee.

Mr. Thureen added that the trees were removed to eliminate their effect on the structural integrity of the levee.

**Motion by Madden, second by Piekarski Krech, to approve the final pay voucher for the Heritage Village Park Contract with Carl Bolander and Sons for work relating to the flood plain forest**

**Ayes: 5**

**Nays: 0      Motion carried.**

**K.      Resolution Approving Contract with Cityview to upgrade Inspection Software**

Councilmember Piekarski Krech asked if Cityview offered the City a credit or discount for the software upgrade because the existing software was purchased through them.

Mr. Link stated that the initial contract amount was reduced and he was not sure if the reduction was a credit or discount for the existing software.

**Motion by Piekarski Krech, second by Madden, to approve contract with Cityview to upgrade inspection software**

**Ayes: 5**

**Nays: 0      Motion carried.**

**5. PUBLIC COMMENT:**

Jerry Bretoi, 8365 Courthouse Boulevard Court, explained that he lives across the street from the United Properties development and expressed concern that the property is not being maintained and appears to be abandoned, rather than just vacant. He asked if maintenance could be done to make the property more aesthetically pleasing for the neighborhood.

Councilmember Klein questioned if United Properties entered into a maintenance agreement.

Mr. Kuntz indicated that there was no maintenance agreement in place.

Councilmember Klein suggested that the City should consider requiring maintenance agreements for future development projects.

Mayor Tourville asked that staff contact United Properties and pass along the concerns that were raised.

**6. PUBLIC HEARINGS:** None.

**7. REGULAR AGENDA:**

**COMMUNITY DEVELOPMENT:**

**A. SUSSEL CORPORATION;** Consider the following resolutions for property located at 5924 Bradbury Court:

- i) Conditional Use Permit to allow impervious surface coverage to exceed 25%
- ii) Variance to allow the construction of a home addition that would exceed the 30% maximum impervious surface coverage

Mr. Link explained that the applicant proposed the addition of a 14'x 18' elevated four-season porch onto the rear of the house. He stated the property already exceeds the 30% impervious coverage limit as the existing impervious surface is at almost 33% and the porch would add an additional 2%. He explained that planning staff and the Planning Commission recommended denial of the requests due to lack of hardship.

Mike Russell, Sussel Corporation, stated he was the builder as well as a neighbor to the property owner. He explained the porch would be built on stilts and an actual foundation would not be laid, so they would not be covering the ground. He noted they have been working with planning and engineering staff on the incorporation of a rain garden to mitigate the stormwater runoff from the porch addition. He stated that the property owner wants to build the addition because he has Parkinson's disease and has difficulty accessing the lower level of his home via the stairs. He suggested that the hardship could be that the lot is too small to meet the impervious surface requirements.

Martin Burke, 5924 Bradbury Court, stated this was a medical hardship and the addition would allow him to remain in his home because he would have one-level living.

Councilmember Klein questioned if the hardship could be based on Mr. Burke's medical condition.

Mr. Kuntz responded that the applicant's medical condition could not be identified as the hardship.

Mr. Link explained that the porch addition is considered to be impervious cover because there is a roof over it. He stated that the hardship has to be something unique about the lot.

Councilmember Klein commented that the impervious surface standards were changed after the lots have been developed.

Councilmember Madden stated that the Council would be setting a precedent if the request was approved without a viable hardship.

Councilmember Piekarski Krech stated she would like to see staff develop a new regulation that would require a higher storm water utility fee be paid by residents that want to exceed the impervious surface standards.

Mike Russell stated it is a 12,000 square foot lot and the 2% addition is a minimal amount. He stated they would be installing a rain garden that would take the water from the roof.

Willie Krech, 9574 Inver Grove Trail, commented that if the applicant can control the runoff there should not be a problem.

Councilmember Piekarski Krech responded that the issue is that in order to grant a variance there has to

be a hardship that is particular to that piece of property.

Mayor Tourville asked if the hardship could be that the home existed prior to the impervious surface standards being changed.

Mr. Kuntz responded that the fact that the house existed before the Council changed the impervious surface requirements cannot be a hardship on its own. He reviewed that the current ordinance allows up to 25% impervious surface without a permit or variance and requests for impervious surface between 25% and up to 30% are allowed if a conditional use permit is obtained. He stated that requests to go beyond 30% require a hardship because a variance needs to be obtained.

Mayor Tourville asked if there was any way that the applicant could make the porch addition work by maintaining the existing 32.6% impervious surface coverage. He suggested that the applicant may want to continue to review and discuss the request with staff to try and determine a hardship or modify the plan.

Mr. Link noted that the current regulations are temporary and they may change in the next few months.

Mike Russell asked that the item be tabled to allow for further discussion with staff.

**Motion by Madden, second by Klein, to table the item to August 24, 2009 and to extend the sixty day application deadline.**

**Ayes: 5**

**Nays: 0 Motion carried.**

**B. VANSOUTH LIMITED PARTNERSHIP;** Consider Resolution relating to a Variance to allow an additional free standing sign for the Southridge Center located at the corner of Highway 3 and Mendota Road

Mr. Link stated the applicant requested an additional free standing sign on the southwest corner of the property. He explained the property already has three free standing signs along Mendota Road and South Robert Trail. He stated the additional sign is for a new tenant that would like more presence off of South Robert Trail. He noted the proposed sign would be 124 square feet in size and 20 feet high. He stated all required setbacks were met and both Planning staff and the Planning Commission recommended approval of the request.

**Motion by Madden, second by Klein, to approve Resolution No. 09-159 relating to a Variance to allow an additional free standing sign for the Southridge Center located at the corner of Highway 3 and Mendota Road**

**Ayes: 5**

**Nays: 0 Motion carried.**

#### **PUBLIC WORKS:**

**C. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Accepting the Proposal from and Awarding Contract for Feasibility Study and Preliminary Engineering Services for City Project No. 2009-08, Courthouse Boulevard Trail Improvements

Mr. Thureen stated proposals were received from four firms for the feasibility study and preliminary engineering services for the Courthouse Boulevard Trail improvements. He explained staff reviewed the proposals and recommended accepting the proposal from Bonestroo in the amount of \$6,740. He noted Bonestroo had a lot of experience working with the project manager.

Jerry Bretoi, 8365 Courthouse Boulevard Court, stated that he does not want a trail and most of the neighbors he has talked to say they do not care if there is a trail. He suggested that if a trail was built, that it be adjacent to the blacktop and not separated. He stated if it is not going to be adjacent to the road a sidewalk should be put in and a buffer for the neighbors should be considered as well.

Mayor Tourville clarified that both alternatives are being looked at.

Councilmember Grannis stated he would vote against a motion to approve because the majority of the people do not want the trail.

Mayor Tourville stated he is looking to get all of the information to make a decision about the trail.

**Motion by Piekarski Krech, second by Madden, to adopt Resolution No. 09-160 accepting the proposal from and awarding contract to Bonestroo for feasibility study and preliminary engineering services for City Project No. 2009-08, Courthouse Boulevard Trail Improvements**

**Ayes: 4**

**Nays: 1 (Grannis) Motion carried.**

**D. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Approving Improvement Agreement for Sanitary Sewer on Briggs Drive

Mr. Thureen explained the City received an application from the property owners to install the sanitary sewer lateral on Briggs Drive and to connect the buildings to the sewer. He stated the Engineering and Building Inspections divisions worked with the applicants to revise the plans to meet the City's standards and to submit the plans to the Metropolitan Council and the Minnesota Pollution Control Agency to obtain the necessary permits. He explained the improvement agreement memorializes the responsibilities of the applicants to construct and the responsibility of the City to maintain and operate the sanitary sewer.

**Motion by Klein, second by Madden, to adopt Resolution No. 09-161 approving improvement agreement for sanitary sewer on Briggs Drive**

**Ayes: 5**

**Nays: 0 Motion carried.**

#### **8. MAYOR AND COUNCIL COMMENTS:**

The City Council thanked everyone that participated in the MN Night to Unite activities.

Councilmember Klein asked for an update on the renaming of Inver Grove Trail and 105<sup>th</sup> Street.

Mr. Link explained staff sent letters to residents and information would be brought back to the City Council after responses were received.

Councilmember Klein asked what the status was of the mill and overlay project on Cahill Avenue.

Mr. Thureen stated the asphalt would be laid in approximately two weeks.

Councilmember Klein asked if anyone contacted the State on the site line issue at Ann Marie Trail and South Robert.

Mr. Thureen responded that the State was contacted and their opinion was that it is not an issue.

Councilmember Klein suggested that the City Council send a letter.

Mayor Tourville asked Mr. Thureen to obtain a written response from the State on the issue.

Councilmember Grannis asked what the status was of the water testing program for the southern portion of the City.

Mr. Link responded that there are a lot of technical questions that have to be answered in order to get the program up and running. He stated that the estimated cost to start the program is \$15,000-\$20,000.

Councilmember Piekarski Krech asked if new certificates of occupancy are issued for a foreclosed home.

Mr. Link stated the City does not issue a certificate of occupancy because it does not require a building permit.

**9. ADJOURN:** Motion by Grannis, second by Madden, to adjourn. The meeting was adjourned by a unanimous vote at 9:09 p.m.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING  
THURSDAY, AUGUST 13, 2009 - 8150 BARBARA AVENUE**

**CALL TO ORDER/ROLL CALL** The City Council of Inver Grove Heights met in special session on Thursday, August 13, 2009, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:00 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; Deputy Clerk Rheame

**3. PUBLIC HEARINGS:**

**A. CITY OF INVER GROVE HEIGHTS;** Consider Application of Cameron's Warehouse Liquors for relocation of Off-Sale Liquor License Premises

Mayor Tourville opened the public hearing and explained that Cameron's Warehouse Liquors has proposed to relocate to 6666 Cahill Avenue and indicated that an updated liquor liability insurance certificate was provided.

**Motion by Madden, second by Grannis, to close the public hearing.**

**Ayes: 5**

**Nays: 0      Motion carried.**

**Motion by Klein, second by Madden, to approve the application of Cameron's Warehouse Liquors for relocation of the Off-Sale Intoxicating Liquor license to 6666 Cahill Ave.**

**Ayes: 5**

**Nays: 0      Motion carried.**

**4. ADJOURN:** Motion by Piekarski Krech, second by Klein, to adjourn. The meeting was adjourned by a unanimous vote at 7:05 p.m.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Meeting Date: August 24, 2009  
 Item Type: Consent  
 Contact: Cathy Shea 651-450-2521  
 Prepared by: Cathy Shea Asst. Finance Director  
 Reviewed by: N/A

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Approve the attached resolution approving disbursements for the period of August 6, 2009 to August 19, 2009.

**SUMMARY**

Shown below is a listing of the disbursements for the various funds for the period ending August 19, 2009. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$270,261.69
Debt Service & Capital Projects	603,238.16
Enterprise & Internal Service	187,405.53
Escrows	15,121.35
	<hr/>
Grand Total for All Funds	<u><u>\$1,076,026.73</u></u>

If you have any questions about any of the disbursements on the list, please call Vickie Gray, Accounting Technician at 651-450-2515 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period August 6, 2009 to August 19, 2009 and the listing of disbursements requested for approval.

**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING DISBURSEMENTS FOR THE  
PERIOD ENDING AUGUST 19, 2009**

**WHEREAS**, a list of disbursements for the period ending August 19, 2009 was presented to the City Council for approval;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS:** that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$ 270,261.69
Debt Service & Capital Projects	603,238.16
Enterprise & Internal Service	187,405.53
Escrow	<u>15,121.35</u>
 Grand Total for All Funds	 <u><b>\$ 1,076,026.73</b></u>

Adopted by the City Council of Inver Grove Heights this 24th day of August, 2009.

Ayes:

Nays:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95699	ACE PAINT & HARDWARE	cust 1126	101-4200-423.40-40		8/2009	76.58
			cust 1126	101-5100-442.60-40		8/2009	34.05
			cust 1126	101-4200-423.40-40		8/2009	10.63
			cust 1126	101-4200-423.40-40		8/2009	3.63
			cust 1126	101-4200-423.40-40		8/2009	61.72
			cust 1126	101-4200-423.40-40		8/2009	131.72
			cust 1126	101-4200-423.40-40		8/2009	12.90
			cust 1126	101-4200-423.40-40		8/2009	17.78
			cust 1126	101-4200-423.40-42		8/2009	52.16
			cust 1126	101-4200-423.40-42		8/2009	6.50
						* Total	407.67
08/12/2009	95700	AFSCME COUNCIL 5	city of inver grove hghts	101-0000-203.10-00		8/2009	864.37
						* Total	864.37
08/12/2009	95704	ANCOM COMMUNICATIONS, I	cust 809	101-4200-423.60-40		8/2009	105.15
			cust 809	101-4200-423.60-40		8/2009	13.36
						* Total	118.51
08/12/2009	95713	CONTINENTAL SAFETY EQUI	city of inver grove hghts	101-4200-423.40-42		8/2009	90.84
						* Total	90.84
08/12/2009	95716	CULLIGAN	acct 157984591006	101-4200-423.50-70		8/2009	38.80
						* Total	38.80
08/12/2009	95717	DAKOTA CITY PROPERTY REC	may 2009	101-2000-415.30-70		8/2009	4.32
			may 2009	101-4000-421.30-70		8/2009	8.08
			may 2009	101-4200-423.30-70		8/2009	3.52
			may 2009	101-5100-442.30-70		8/2009	115.52
						* Total	131.44
08/12/2009	95719	DAKOTA CITY TREASURER	2nd qtr utilites	101-5400-445.40-20		8/2009	355.83
						* Total	355.83
08/12/2009	95721	DAKOTA CITY TREASURER-AU	acct 5070	101-4000-421.70-30		8/2009	1,336.08
			acct 5070	101-4200-423.70-50		8/2009	1,125.12
			acct 5070	101-5200-443.30-70		8/2009	46.88
						* Total	2,508.08
08/12/2009	95723	DAKOTA ELECTRIC ASSN	acct 4267134	101-5400-445.40-20		8/2009	33.68
						* Total	33.68
08/12/2009	95724	DAKOTA ELECTRIC ASSN	acct 4430542	101-5400-445.40-20		8/2009	5.80
						* Total	5.80
08/12/2009	95725	DAKOTA ELECTRIC ASSN	acct 2468379	101-6000-451.40-20		8/2009	3,540.02
						* Total	3,540.02
08/12/2009	95726	DAKOTA ELECTRIC ASSN	acct 2501658	101-6000-451.40-20		8/2009	575.48
						* Total	575.48
08/12/2009	95727	DAKOTA ELECTRIC ASSN	acct 3935632	101-6000-451.40-20		8/2009	764.50
						* Total	764.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95728	DANNER LANDSCAPING	inver grove hghts inver grove hghts	101-6000-451.60-16 101-6000-451.60-16		8/2009 8/2009 * Total	66.80 58.78 125.58
08/12/2009	95731	EMERGENCY APPARATUS MAI	inver grove fd	101-4200-423.40-41		8/2009 * Total	1,758.37 1,758.37
08/12/2009	95733	F.I.R.E.	inver grove hghts fd	101-4200-423.30-70		8/2009 * Total	700.00 700.00
08/12/2009	95737	FLAIR FOUNTAINS	city of inver grove hghts	101-6000-451.40-47		8/2009 * Total	1,161.58 1,161.58
08/12/2009	95739	G & K SERVICES	cust 7494701 cust 7494701	101-5200-443.60-45 101-6000-451.60-45		8/2009 8/2009 * Total	103.34 54.67 158.01
08/12/2009	95741	GFOA	member 300049482-a.lanoue	101-2000-415.50-70		8/2009 * Total	50.00 50.00
08/12/2009	95749	INFINITY WIRELESS	inver grove hghts fd inver grove hghts fd inver grove hghts fd	101-4200-423.60-65 101-4200-423.60-65 101-4200-423.60-65		8/2009 8/2009 8/2009 * Total	64.93 105.00 238.14 408.07
08/12/2009	95752	IUOE	city of inver grove hghts	101-0000-203.10-00		8/2009 * Total	1,433.31 1,433.31
08/12/2009	95754	KILLMER ELECTRIC CO INC	city of inver grove hghts	101-6000-451.40-47		8/2009 * Total	2,162.50 2,162.50
08/12/2009	95758	LELS	city of inver grove hghts	101-0000-203.10-00		8/2009 * Total	1,125.00 1,125.00
08/12/2009	95759	LELS SERGEANTS	city of inver grove hghts	101-0000-203.10-00		8/2009 * Total	210.00 210.00
08/12/2009	95760	LILLIE SUBUREAN NEWSPAP	cust 1363 cust 1363 cust 1363	101-5100-442.30-30 101-5100-442.50-25 101-3200-419.50-25		8/2009 8/2009 8/2009 8/2009 * Total	11.20 38.40 11.20 28.20 88.00 117.80
08/12/2009	95765	MIKE'S SHOE REPAIR, INC	inver grove hghts fd	101-4200-423.30-70		8/2009 * Total	22.95 22.95
08/12/2009	95766	MIRACLE RECREATION EQUI	city of inver grove hghts	101-6000-451.40-47		8/2009 * Total	286.91 286.91
08/12/2009	95768	MN GLOVE & SAFETY, INC.	acct ctinvp	101-6000-451.60-45		8/2009 * Total	21.45 21.45

CHECK DATE	CHECK NUMBER	CHECK VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95772	NATURE CALLS, INC.	city of inver grove htgs	101-6000-451.40-65		8/2009 * Total	569.63 569.63
08/12/2009	95773	NEXTEL COMMUNICATIONS	acct 266183728	101-4200-423.50-20		8/2009 * Total	422.05 422.05
08/12/2009	95781	PRESTIGE ELECTRIC, INC.	acct invergro03	101-4200-423.40-40		8/2009 * Total	710.00 710.00
08/12/2009	95782	QWEST	acct 6514577671	101-6000-451.50-20		8/2009 * Total	41.43 41.43
08/12/2009	95783	QWEST	acct 6514577674	101-6000-451.50-20		8/2009 * Total	41.43 41.43
08/12/2009	95786	SAFE KIDS WORLDWIDE	Jesica billmeyer #673575	101-4000-421.50-80		8/2009 * Total	60.00 60.00
08/12/2009	95789	SAM'S CLUB	acct 7715090401334891	101-4200-423.60-65		8/2009 * Total	39.00 39.00
08/12/2009	95792	SHERWIN-WILLIAMS	acct 668254535	101-6000-451.60-16		8/2009	124.24
			acct 668254535	101-6000-451.60-16		8/2009	174.88
			acct 668254535	101-6000-451.60-66		8/2009 * Total	372.60 671.72
08/12/2009	95794	SPRINT	acct 641378810	101-4200-423.50-20		8/2009 * Total	40.99 40.99
08/12/2009	95798	TERRI KENISON	inver grove htgs fd	101-4200-423.30-70		8/2009 * Total	905.25 905.25
08/12/2009	95799	TIMESAVER OFF SITE SECR	city of inver grove	101-1100-413.30-70		8/2009 * Total	673.50 673.50
08/12/2009	95800	TWIN CITIES OCCUPATIONA	city of inver grove	101-1100-413.30-50		8/2009 * Total	105.00 105.00
08/12/2009	95801	TWIN CITY SAW	inver grove htgs	101-6000-451.60-40		8/2009 * Total	32.03 32.03
08/12/2009	95802	UNITED WAY	city of inver grove htgs	101-0000-203.13-00		8/2009 * Total	178.00 178.00
08/12/2009	95804	US POSTMASTER	inver grove htgs	101-1100-413.50-35		8/2009 * Total	2,015.50 2,015.50
08/12/2009	95805	VERIZON WIRELESS	acct 580565481	101-5100-442.50-20		8/2009 * Total	239.13 239.13
08/12/2009	95807	VIKING PAINTS, INC.	city of inver grove htgs	101-6000-451.60-16		8/2009 * Total	268.60 268.60

City of Inver Grove Heights  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	CHECK VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD / YEAR	AMOUNT
08/12/2009	95809	WAKOTA CAER	attende; bill klien	101-1000-413.50-80		8/2009 * Total	22.00 22.00
08/12/2009	95811	WEBBER RECREATIONAL DES	city of inver grove hgts	101-6000-451.40-47		8/2009 * Total	2,009.25 2,009.25
08/12/2009	95812	WHAT WORKS INC	inver grove hgts fd	101-4200-423.30-70		8/2009 * Total	722.50 722.50
08/12/2009	95813	WINDSCAPES	city of inver grove hgts	101-6000-451.40-47		8/2009 * Total	256.50 256.50
08/12/2009	95814	WSB & ASSOCIATES, INC.	city of inver grove hgts	101-5100-442.30-30		8/2009 * Total	3,750.00 402.00 4,152.00
08/12/2009	95815	XCEL ENERGY	acct 5188494737	101-5400-445.40-20		8/2009 * Total	67.45 67.45
08/12/2009	95816	XCEL ENERGY	acct 5170946691	101-5400-445.40-20		8/2009 * Total	39.17 39.17
08/12/2009	95819	YAGGY COLBY ASSOCIATES	city of inver grove hgts	101-6000-451.30-70		8/2009 * Total	3,807.00 2,918.40 6,725.40
08/13/2009	95822	ARROWWOOD RESORT & CONF	shannon battles 9/22-9/25	101-2000-415.50-75		8/2009 * Total	333.45 333.45
08/13/2009	95823	KERN, DEWENTER, VIERE,	special fund portion	101-2000-415.30-10		8/2009 * Total	1,800.00 1,800.00
08/13/2009	95824	MN GFOA	shannon battles-member	101-2000-415.50-80		8/2009 * Total	225.00 225.00
08/13/2009	95825	ULI MINNESOTA	attende; jenn emmerich	101-3200-419.50-80		8/2009 * Total	25.00 25.00
08/19/2009	95828	ACE PAINT & HARDWARE	acct 1126	101-6000-451.40-47		8/2009	26.26
			acct 1126	101-6000-451.40-40		8/2009	23.25
			acct 1126	101-6000-451.40-47		8/2009	35.86
			acct 1126	101-6000-451.60-16		8/2009	12.80
			acct 1126	101-6000-451.60-16		8/2009	72.55
			acct 1126	101-6000-451.60-16		8/2009	7.46
			acct 1126	101-6000-451.60-16		8/2009	18.16
			acct 1126	101-6000-451.60-16		8/2009	15.90
			acct 1126	101-6000-451.60-66		8/2009 * Total	6.37 218.61
08/19/2009	95833	ARROW MOWER, INC.	inver grove hgts	101-5200-443.60-16		8/2009	42.92
			inver grove hgts	101-5200-443.60-16		8/2009 * Total	80.71 123.63

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95834	AUGE, DEANNA	inver grove pd	101-4000-421.30-70		8/2009 * Total	44.92 44.92
08/19/2009	95835	BITUMINOUS ROADWAYS, IN	inver grove hghts	101-5200-443.60-16		8/2009 * Total	156.65 156.65
08/19/2009	95844	CITY OF SAINT PAUL	city of inver grove hghts	101-5200-443.60-16		8/2009 * Total	2,809.27 2,809.27
08/19/2009	95851	DAKOTA CITY PROPERTY REC	city of inver grove hghts	101-1100-413.50-25		8/2009 * Total	368.00 368.00
08/19/2009	95854	DANNER LANDSCAPING	city of inver grove hghts city of inver grove hghts	101-5200-443.60-16 101-5200-443.60-16		8/2009 * Total	70.54 141.08 211.62
08/19/2009	95861	ESTREM, EDWIN	job canceled	101-0000-322.10-00		8/2009 * Total	70.80 70.80
08/19/2009	95863	FIRST IMPRESSION GROUP,	city of inver grove	101-6000-451.50-30		8/2009 * Total	368.34 368.34
08/19/2009	95866	G & K SERVICES	7494701 7494701	101-5200-443.60-45 101-6000-451.60-45		8/2009 * Total	49.49 108.52 158.01
08/19/2009	95874	HEALTH PARTNERS	city of inver grove hghts city of inver grove hghts	101-0000-203.07-00 101-0000-203.08-00		8/2009 * Total	84,916.27 6,615.68 91,531.95
08/19/2009	95875	HEALTH PARTNERS	city of inver grove hghts city of inver grove hghts	101-0000-203.07-00 101-0000-203.08-00		8/2009 * Total	1,511.14 214.48 1,725.62
08/19/2009	95882	ICC	member #0296400	101-3300-419.50-70		8/2009 * Total	100.00 100.00
08/19/2009	95884	IGH DAYS INC	igh days	101-1000-413.70-60		8/2009 * Total	5,000.00 5,000.00
08/19/2009	95886	J-C PRESS	city of inver grove hghts	101-5100-442.50-30		8/2009 * Total	117.15 117.15
08/19/2009	95892	LANGUAGE LINE SERVICES	acct 9020909043 acct 9020909043	101-4000-421.50-20 101-4000-421.50-20		8/2009 * Total	14.53 14.53 29.06
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E CLIENT 81000E CLIENT 81000E CLIENT 81000E CLIENT 81000E CLIENT 81000E	101-1000-413.30-40 101-1000-413.30-42 101-3200-419.30-42 101-3300-419.30-42 101-4000-421.30-41 101-4000-421.30-42		8/2009 8/2009 8/2009 8/2009 8/2009 8/2009	120.00 18,398.20 3,330.05 265.47 156.00 94.40

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	101-4200-423.30-42		8/2009	721.20
			CLIENT 81000E	101-5000-441.30-42		8/2009	3,030.63
			CLIENT 81000E	101-5100-442.30-42		8/2009	88.00
			CLIENT 81000E	101-6000-451.30-42		8/2009	1,555.63
					*	Total	27,760.58
08/19/2009	95897	LEVANDER, GILLEN & MILL	CLIENT 92000E	101-4000-421.30-41		8/2009	18,131.41
					*	Total	18,131.41
08/19/2009	95898	LEXISNEXIS	acct 1369635	101-4000-421.50-20		8/2009	30.00
					*	Total	30.00
08/19/2009	95900	LILLIE SUBURBAN NEWSPAP	acct 1363	101-3200-419.50-25		8/2009	66.15
			acct 1363	101-3200-419.50-25		8/2009	9.60
			acct 1363	101-4000-421.30-70		8/2009	12.80
					*	Total	88.55
08/19/2009	95901	LYNCH, JOE	lunch - meeting	101-1100-413.50-75		8/2009	37.73
					*	Total	37.73
08/19/2009	95907	MENARDS - WEST ST. PAUL	cust 30170270	101-6000-451.60-16		8/2009	13.24
			cust 30170270	101-6000-451.40-47		8/2009	27.53
			acct 30170270	101-5200-443.60-16		8/2009	85.05
					*	Total	125.82
08/19/2009	95908	METROPOLITAN COUNCIL EN	city of inver grove hqts	101-0000-341.40-00		8/2009	180.00-
					*	Total	180.00-
08/19/2009	95912	NEENAH FOUNDRY COMPANY	city of inver grove hqts	101-5200-443.60-16		8/2009	131.46
					*	Total	131.46
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	101-1100-413.30-55		8/2009	11.30
			city of inver	101-2000-415.30-55		8/2009	28.70
			city of inver	101-3000-419.30-55		8/2009	8.30
			city of inver	101-3200-419.30-55		8/2009	4.15
			city of inver	101-3300-419.30-55		8/2009	13.95
			city of inver	101-4000-421.30-55		8/2009	61.15
			city of inver	101-5000-441.30-55		8/2009	5.65
			city of inver	101-5100-442.30-55		8/2009	42.55
			city of inver	101-6000-451.30-55		8/2009	1.92
					*	Total	177.67
08/19/2009	95919	OXYGEN SERVICE COMPANY,	acct 4394	101-4000-421.60-65		8/2009	46.22
					*	Total	46.22
08/19/2009	95924	RCM SPECIALTIES INC	city of inver grove hqts	101-5200-443.40-46		8/2009	3,800.00
					*	Total	3,800.00
08/19/2009	95925	REGIONS HOSPITAL	inver grove hqts pd	101-4000-421.30-70		8/2009	46.65
					*	Total	46.65
08/19/2009	95930	SCHADEGG, JEFFREY	meals/water	101-4200-423.50-75		8/2009	77.44
			meals/water	101-4200-423.60-65		8/2009	6.40

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95932	SIGNAL PRO EQUIPMENT	acct 30035	101-6000-451.60-40		* Total	83.84
						8/2009	71.17
						* Total	71.17
08/19/2009	95934	SOUTH METRO SPORTS	city of inver grove hghts	101-5200-443.60-45		* Total	343.00
						8/2009	343.00
08/19/2009	95935	SOUTH ST PAUL, CITY OF	city of inver grove	101-0000-207.09-00		* Total	33.00
						8/2009	33.00
08/19/2009	95937	ST. CROIX TREE SERVICE,	city of inver grove hghts	101-5200-443.40-46		8/2009	2,543.36
		city of inver grove hghts		101-5200-443.40-46		8/2009	507.66
						* Total	3,051.02
08/19/2009	95940	STERLING CODIFIERS INC	city of inver grove hghts	101-1100-413.30-70		* Total	1,357.00
						8/2009	1,357.00
08/19/2009	95941	STREICHER'S	cust 153162	101-4000-421.60-45		8/2009	154.96
		city of inver grove hghts		101-4000-421.60-18		8/2009	222.82
						* Total	377.78
08/19/2009	95942	SU-Z'S EMBROIDERY INC	city of inver grove hghts	101-3300-419.60-45		* Total	66.26
						8/2009	66.26
08/19/2009	95943	TEPPEN, JENELLE	mpeira conference	101-1100-413.50-75		* Total	431.63
						8/2009	431.63
08/19/2009	95947	USA MOBILITY WIRELESS I	acct 03174091	101-4000-421.50-20		* Total	26.56
						8/2009	26.56
08/19/2009	95951	XCEL ENERGY	acct 5164351291	101-5400-445.40-20		* Total	133.61
						8/2009	133.61
08/19/2009	95952	XCEL ENERGY	acct 5152791130	101-5200-443.40-20		8/2009	292.24
			acct 5152791130	101-5400-445.40-20		8/2009	8,800.03
			acct 5151854463	101-4000-421.40-42		8/2009	40.21
						* Total	9,132.48
						** Fund Total	210,904.60
08/19/2009	95860	ENSEMBLE CREATIVE & MAR	july 2009 installment	201-1600-465.50-25		* Total	1,500.00
						8/2009	1,500.00
08/19/2009	95927	RIVER HEIGHTS CHAMBER O	city of inver grove hghts	201-1600-465.30-70		8/2009	1,592.50
			city of inver grove hghts	201-1600-465.40-65		8/2009	200.00
						* Total	1,792.50
08/12/2009	95720	DAKOTA CTY TREASURER	county project 97-85	399-9000-570.30-70		** Fund Total	3,292.50
						8/2009	5,474.12
						* Total	5,474.12

City of Inver Grove Heights  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95857	EAGAN, CITY OF	city of inver grove hghts	403-0000-207.05-00	** Fund Total	8/2009 * Total	2,020.00 2,020.00
1 Checks							5,474.12
08/19/2009	95908	METROPOLITAN COUNCIL EN	city of inver grove hghts	404-0000-217.00-00	** Fund Total	8/2009 * Total	2,020.00 18,000.00 18,000.00
1 Checks							2,020.00
08/12/2009	95718	DAKOTA CITY TREASURER	city of inver grove	421-5912-721.80-30	0112	8/2009 * Total	93,591.99 93,591.99
08/12/2009	95743	GORMAN SURVEYING, INC	city of inver grove	421-5912-721.30-34	0112	8/2009 * Total	437.50 437.50
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	421-5912-721.30-42	0112	8/2009 * Total	648.00 648.00
3 Checks							94,677.49
08/12/2009	95755	KIMLEY-HORN & ASSOCIATE	city of inver grove	423-5903-723.30-30	0303	8/2009 * Total	463.75 463.75
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	423-5903-723.30-42	0303	8/2009 * Total	2,138.60 2,138.60
2 Checks							2,602.35
08/19/2009	95877	HEIKES FARMS	city of inver grove hghts	425-5907-725.80-30	0507	8/2009 * Total	3,813.02 3,813.02
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	425-5906-725.30-42	0506	8/2009	459.30
425-5922-725.30-42							93.80
2 Checks							553.10
08/12/2009	95755	KIMLEY-HORN & ASSOCIATE	city of inver grove	427-5917-727.30-30	0717	8/2009 * Total	4,366.12 9,937.62 9,937.62
08/12/2009	95760	LILLIE SUBURBAN NEWSPAP	cust 1363	427-5917-727.50-25	0717	8/2009 * Total	94.00 94.00
2 Checks							10,031.62
08/12/2009	95755	KIMLEY-HORN & ASSOCIATE	city of inver grove	428-5910-728.30-30	0810	8/2009	4,778.52
428-5911-728.30-30							404.12
428-5908-728.30-30							2,129.28
2 Checks							7,311.92

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95791	SHAW-LUNDQUIST ASSOCIAT	public safety addition	428-5918-728.80-20	0818	8/2009 * Total	163,986.67 163,986.67
08/12/2009	95814	WSB & ASSOCIATES, INC.	city of inver grove hgts	428-5913-728.30-30	0813	8/2009 * Total	258.00 258.00
08/19/2009	95891	KRECH, O'BRIEN, MUELLER	city of inver grove hgts	428-5918-728.30-70	0818	8/2009 * Total	8,008.10 8,008.10
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	428-5911-728.30-42	0811	8/2009 * Total	868.10 868.10
08/19/2009	95906	MCGHIE BETTS, INC	billed to studio five	428-5918-728.70-60	0818	8/2009	4,809.00
			billed to studio five	428-5918-728.70-60	0818	8/2009	428.00
			billed to studio five	428-5918-728.70-60	0818	8/2009 * Total	499.00 5,736.00
08/19/2009	95929	S. M. HENTGES & SONS, I	ravine ponds	428-5910-728.80-30	0810	8/2009 * Total	30,081.76 30,081.76
08/12/2009	95707	BONESTROO, ROSENE, ANDE	city of inver grove hgts	429-5929-729.30-30	0929	8/2009 * Total	477.00 477.00
08/12/2009	95767	MN DEPT OF TRANSPORTATI	cust 1298	429-5920-729.80-30	0920	8/2009 * Total	158,960.07 158,960.07
08/12/2009	95797	STONEBROOKE ENGINEERING	city of inver grove hgts	429-5901-729.30-30	0901	8/2009 * Total	26,738.88 26,738.88
08/12/2009	95814	WSB & ASSOCIATES, INC.	city of inver grove hgts	429-5901-729.30-30	0901	8/2009 * Total	283.50 283.50
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	429-5901-729.30-42	0901	8/2009 * Total	119.00 119.00
08/12/2009	95703	AMERICAN ENGINEERING TE	city of inver grove	440-5900-740.30-34	0909D	8/2009 * Total	3,841.60 3,841.60
08/12/2009	95734	FEDEX	acct 110125232 /	440-5900-740.50-35	0809F	8/2009 * Total	88.32 88.32
08/12/2009	95743	GORMAN SURVEYING, INC	city of inver grove hgts	440-5900-740.30-32	0909D	8/2009	6,456.05
			city of inver grove	440-5900-740.30-32	0909D	8/2009 * Total	4,304.03 10,760.08
08/12/2009	95755	KIMLEY-HORN & ASSOCIATE	city of inver grove	440-5900-740.30-30	0909D	8/2009 * Total	7,707.25 7,707.25
08/12/2009	95760	LILLIE SUBURBAN NEWSPAP	cust 1363	440-5900-740.50-25	0809F	8/2009	88.20

7 Checks

\*\* Fund Total

5 Checks

\*\* Fund Total

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	440-5900-740.30-42	0909D	8/2009	413.50
						* Total	413.50
08/19/2009	95913	NORTHWEST SEALING	cracksealing	440-5900-740.40-46	0909A	8/2009	8,562.19
						* Total	8,562.19
08/12/2009	95814	WSB & ASSOCIATES, INC.	city of inver grove hghts	441-5900-741.30-30	** Fund Total		31,461.14
08/19/2009	95935	SOUTH ST PAUL, CITY OF	city of inver grove	441-0000-207.08-00		8/2009	1,919.00
						* Total	1,919.00
08/12/2009	95795	ST. CROIX TREE SERVICE,	city of inver grove hghts	443-5900-743.60-16		8/2009	801.56
				443-5900-743.60-16		8/2009	451.01
						* Total	1,252.57
08/12/2009	95813	WINDSCAPES	city of inver grove hghts	443-5900-743.60-16	** Fund Total		1,959.50
08/12/2009	95703	AMERICAN ENGINEERING TE	city of inver grove	446-5915-746.30-34		8/2009	3,278.40
						* Total	3,278.40
08/12/2009	95732	EMMONS & OLIVIER RESOUR	city of inver grove	446-5915-746.30-30		8/2009	25.50
						* Total	25.50
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	446-5915-746.30-42		8/2009	311.10
						* Total	311.10
08/12/2009	95742	GLOBAL GOLF ADVISORS	CITY OF INVER GROVE HGTS	451-5900-751.30-70	** Fund Total		3,615.00
08/12/2009	95739	G & K SERVICES	cust 7494701	501-7100-512.60-45		8/2009	28.48
						* Total	28.48
08/19/2009	95827	A.H. BENNETT COMPANY	acct 13600	501-7100-512.40-40		8/2009	270.00
						* Total	270.00
08/19/2009	95843	CITY OF BLOOMINGTON	city of inver grove hghts	501-7100-512.30-70		8/2009	600.00
						* Total	600.00
08/19/2009	95856	G & K SERVICES	7494701	501-7100-512.60-45		8/2009	28.48

88.20

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95868	GOPHER STATE ONE-CALL	inver grove hghts	501-7100-512.30-70		8/2009	826.50
						* Total	826.50
08/19/2009	95871	HACH COMPANY	acct 255136	501-7100-512.60-16		8/2009	1,083.41
						* Total	1,083.41
08/19/2009	95873	HD SUPPLY WATERWORKS LT	acct 099872	501-7100-512.40-43		8/2009	2,166.89
			acct 099872	501-7100-512.40-42		8/2009	618.55
			acct 099872	501-7100-512.40-43		8/2009	1,053.34
			acct 099872	501-7100-512.40-43		8/2009	1,057.73
						* Total	562.73
08/19/2009	95909	MN PIPE & EQUIPMENT	acct 2195	501-7100-512.40-43		8/2009	652.23
						* Total	652.23
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	501-7100-512.30-55		8/2009	23.43
						* Total	23.43
08/19/2009	95935	SOUTH ST PAUL, CITY OF	city of inver grove	501-7100-512.40-05		8/2009	247.72
						* Total	247.72
08/19/2009	95950	XCEL ENERGY	cust 5160987097	501-7100-512.40-10		8/2009	600.69
			cust 5160987097	501-7100-512.40-20		8/2009	24,012.97
						* Total	24,613.66
					** Fund Total		28,936.64
08/12/2009	95739	G & K SERVICES	cust 7494701	502-7200-514.60-45		8/2009	12.21
						* Total	12.21
08/12/2009	95764	METROPOLITAN COUNCIL	cust 5084	502-7200-514.40-15		8/2009	114,043.79
						* Total	114,043.79
08/19/2009	95852	DAKOTA CTY TREASURER	city of inver grove hghts	502-0000-207.01-00		8/2009	80.00
						* Total	80.00
08/19/2009	95856	DEUTSCHE BANK NATL TRUS	REQUESTED CREDIT REFUND	502-0000-116.00-00		8/2009	21.96
						* Total	21.96
08/19/2009	95866	G & K SERVICES	7494701	502-7200-514.60-45		8/2009	12.21
						* Total	12.21
08/19/2009	95890	KIMBALL MIDWEST	acct 222006	502-7200-514.60-12		8/2009	54.44
						* Total	54.44
08/19/2009	95893	LENTZ ASSOCIATES	REQUESTED CREDIT REFUND	502-0000-116.00-00		8/2009	65.99
						* Total	65.99
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	502-7200-514.30-55		8/2009	15.62
						* Total	15.62

City of Inver Grove Heights  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	CHECK VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95935	SOUTH ST PAUL, CITY OF	city of inver grove	502-7200-514.40-15		8/2009	371.62
						* Total	371.62
08/19/2009	95944	TITLESWART INC	REQUESTED CREDIT REFUND	502-0000-116.00-00		8/2009	13.42
						* Total	13.42
08/19/2009	95950	XCEL ENERGY	cust 5160987097	502-7200-514.40-20		8/2009	215.73
						* Total	215.73
				11 Checks	** Fund Total		114,906.99
08/12/2009	95699	ACE PAINT & HARDWARE	cust 1126	503-8600-527.60-12		8/2009	46.41
			cust 1126	503-8600-527.60-21		8/2009	40.59
						* Total	87.00
08/12/2009	95702	ALL STAR PRO GOLF, INC.	cust 210365	503-8200-523.76-40		8/2009	181.59
						* Total	181.59
08/12/2009	95705	ARCTIC GLACIER, INC.	cust 1726134	503-8300-524.60-65		8/2009	97.48
						* Total	97.48
08/12/2009	95711	COLLEGE CITY BEVERAGE	cust 3592	503-8300-524.76-15		8/2009	423.00
						* Total	423.00
08/12/2009	95722	DAKOTA ELECTRIC ASSN	acct 2013605	503-8600-527.40-20		8/2009	179.91
						* Total	179.91
08/12/2009	95740	G & K SERVICES	acct 0157401	503-8600-527.60-45		8/2009	78.38
						* Total	78.38
08/12/2009	95744	GRAINGER	acct 855256939	503-8500-526.60-65		8/2009	274.13
						* Total	274.13
08/12/2009	95745	GRANDMA'S BAKERY	cust 24400	503-8300-524.76-05		8/2009	69.98
			cust 24400	503-8300-524.76-05		8/2009	60.42
			cust 24400	503-8300-524.76-05		8/2009	49.34
			cust 24400	503-8300-524.76-05		8/2009	49.34
						* Total	229.08
08/12/2009	95753	JJ TAYLOR DIST. COMPANY	acct 834	503-8300-524.76-15		8/2009	218.60
						* Total	218.60
08/12/2009	95757	LAWSON PRODUCTS, INC.	acct 29554785523	503-8600-527.40-42		8/2009	271.44
						* Total	271.44
08/12/2009	95763	METRO CASH REGISTER SYS	inverwood golf	503-8500-526.60-65		8/2009	74.66
						* Total	74.66
08/12/2009	95769	MN GOLF ASSOCIATION, IN	inverwood golf course	503-8000-521.70-25		8/2009	437.00
						* Total	437.00
08/12/2009	95771	NAPA OF INVER GROVE HEI	acct 301	503-8400-525.40-41		8/2009	76.24
			acct 301	503-8600-527.60-12		8/2009	29.37

CHECK DATE	CHECK NUMBER	CHECK VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95771	NAPA OF INVER GROVE HEI	acct 301	503-8400-525.40-41		8/2009	6.50
			acct 301	503-8600-527.40-42		8/2009	101.48
			acct 301	503-8600-527.40-42		8/2009	10.88
						* Total	224.47
08/12/2009	95777	PIRTEK MIDWAY	acct 4237	503-8600-527.40-42		8/2009	178.55
						* Total	178.55
08/12/2009	95778	PLAISTED COMPANIES, INC	inverwood	503-8600-527.60-20		8/2009	610.25
						* Total	610.25
08/12/2009	95801	TWIN CITY SAW	city of inver grove	503-8600-527.40-42		8/2009	151.91
						* Total	151.91
08/12/2009	95803	US FOODSERVICE	acct 223000	503-8300-524.60-65		8/2009	27.79
						* Total	27.79
08/12/2009	95820	YOCUM OIL COMPANY, INC.	acct 947388	503-8400-525.60-21		8/2009	1,051.58
			acct 506975	503-8600-527.60-21		8/2009	1,344.28
			acct 506975	503-8600-527.60-21		8/2009	1,990.02
						* Total	4,385.88
08/19/2009	95832	ARCTIC GLACIER, INC.	acct 1726134	503-8300-524.60-65		8/2009	73.36
			acct 1726134	503-8300-524.60-65		8/2009	33.16
			acct 1726134	503-8300-524.60-65		8/2009	86.76
						* Total	193.28
08/19/2009	95845	COCA COLA BOTTLING COMP	outlet 3079049	503-8300-524.76-10		8/2009	534.40
						* Total	534.40
08/19/2009	95846	COLLEGE CITY BEVERAGE	acct 3592	503-8300-524.76-15		8/2009	308.00
						* Total	308.00
08/19/2009	95858	EAGLE ONE GOLF PRODUCTS	city of inver grove hghts	503-8100-522.40-45		8/2009	1,493.71
						* Total	1,493.71
08/19/2009	95864	G & K SERVICES	acct 0157401	503-8600-527.60-45		8/2009	78.22
						* Total	78.22
08/19/2009	95865	G & K SERVICES	acct 0157401	503-8600-527.60-45		8/2009	84.18
						* Total	84.18
08/19/2009	95867	GERTENS	acct 100464	503-8600-527.60-20		8/2009	41.82
						* Total	41.82
08/19/2009	95870	GRANDMA'S BAKERY	acct 24400	503-8300-524.76-05		8/2009	69.22
			acct 24400	503-8300-524.76-05		8/2009	49.34
			acct 24400	503-8300-524.76-05		8/2009	54.88
			cust 24400	503-8300-524.76-05		8/2009	69.98
			cust 24400	503-8300-524.76-05		8/2009	60.42
			cust 24400	503-8300-524.76-05		8/2009	58.90
			cust 24400	503-8300-524.76-05		8/2009	49.34
			cust 24400	503-8300-524.76-05		8/2009	49.34

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95876	HEGGIES PIZZA	inverwood golf course	503-8300-524.76-05		* Total	461.42
						8/2009	168.50
						* Total	168.50
08/19/2009	95885	INTEGRA TELECOM	acct 5259	503-8500-526.50-20		8/2009	575.18
						* Total	575.18
08/19/2009	95887	JJ TAYLOR DIST. COMPANY	cust 834	503-8300-524.76-15		8/2009	218.60
						* Total	218.60
08/19/2009	95888	JOHN DEERE LANDSCAPES/L	cust 269520	503-8600-527.60-35		8/2009	2,978.08
			cust 269520	503-8600-527.60-50		8/2009	135.51
			cust 269520	503-8600-527.60-20		8/2009	299.04
			cust 269520	503-8600-527.60-20		8/2009	206.75
						* Total	3,619.38
08/19/2009	95902	M. AMUNDSON LLP	cust 902858	503-8300-524.76-05		8/2009	302.82
			cust 902858	503-8300-524.76-05		8/2009	221.55
						* Total	524.37
08/19/2009	95910	MTI DISTRIBUTING CO	acct 402307	503-8600-527.40-42		8/2009	24.52
			acct 402307	503-8600-527.40-42		8/2009	77.91
			acct 402307	503-8600-527.40-42		8/2009	226.55
			acct 402307	503-8600-527.40-42		8/2009	226.55
			acct 402307	503-8600-527.40-42		8/2009	37.58
			acct 402307	503-8600-527.40-42		8/2009	226.55
			acct 402307	503-8600-527.60-08		8/2009	775.91
			acct 402307	503-8600-527.60-08		8/2009	387.96
			acct 402307	503-8600-527.60-08		8/2009	151.13
			acct 402307	503-8600-527.40-42		8/2009	180.34
			acct 402307	503-8600-527.60-14		8/2009	307.23
						* Total	1,032.53
08/19/2009	95911	NATURE CALLS, INC.	cust - inverwood	503-8600-527.40-65		8/2009	102.75
						* Total	102.75
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	503-8500-526.30-55		8/2009	4.15
			city of inver	503-8600-527.30-55		8/2009	11.30
						* Total	15.45
08/19/2009	95920	PERFORMANCE DRAFT BEER	cust - inverwood	503-8300-524.40-42		8/2009	30.00
						* Total	30.00
08/19/2009	95921	PRECISION TURF & CHEMIC	cust - inverwood	503-8600-527.60-35		8/2009	2,081.04
			cust - inverwood	503-8600-527.60-20		8/2009	350.55
						* Total	2,431.59
08/19/2009	95933	SIGNAL SYSTEMS INC	acct inv190	503-8500-526.60-65		8/2009	46.01
						* Total	46.01
08/19/2009	95946	US FOODSERVICE	acct 223000	503-8300-524.60-65		8/2009	326.75
			acct 223000	503-8300-524.76-05		8/2009	540.28

City of Inver Grove Heights  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD / YEAR	AMOUNT
08/19/2009	95946	US FOODSERVICE	acct 223000	503-8300-524.60-65		8/2009	267.10
			acct 223000	503-8300-524.76-05		8/2009	525.62
			acct 223000	503-8300-524.76-10		8/2009	119.56
						* Total	1,779.31
				38 Checks	** Fund Total		21,869.82
08/12/2009	95701	ALDRICH, PATRICK	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95706	BELK, CRAIG	conduct fee	504-0000-228.01-00		8/2009	25.00
						* Total	25.00
08/12/2009	95709	CAIN, COLIN	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95715	CRESS, DAVID	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95729	DOYER, COLLEEN	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95730	DUVAL, CAITLIN	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95736	FETT, BOB	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95747	HALL, TRESTON	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95748	INDEPENDENT SCHOOL DIST	city of inver grove hghts	504-0000-227.10-00		8/2009	882.00
						* Total	882.00
08/12/2009	95750	INVER GROVE HEIGHTS SEN	june & july	504-0000-227.10-00		8/2009	466.00
						* Total	466.00
08/12/2009	95751	INVER HILLS ASSEMBLY OF	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95756	KOESTER, NICK	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95761	MADIGAN, DAN	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95762	MCALPINE, THOMAS	conduct fee	504-0000-228.01-00		8/2009	50.00
						* Total	50.00
08/12/2009	95770	MOLAND, SHELLY & MATT	safety camp	504-0000-347.00-00	R20680	8/2009	25.00
						* Total	25.00
08/12/2009	95776	ORTEGA, NICHOLAS	conduct fee	504-0000-228.01-00		8/2009	50.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95787	SAM'S CLUB	acct 7715090065702540	504-6100-452.60-09	R41000	8/2009 * Total	43.80 43.80
08/12/2009	95788	SAM'S CLUB	acct 7715090061606950	504-6100-452.60-09	R40140	8/2009 * Total	31.29 31.29
08/12/2009	95790	SCHOLL, MICHAEL	conduct fee	504-0000-228.01-00		8/2009 * Total	50.00 50.00
08/12/2009	95793	SOUTH ST PAUL UMPIRES A	city of inver grove hgts	504-6100-452.30-70	R50100	8/2009 * Total	1,674.00 1,674.00
08/12/2009	95806	VIERE, ERIC	conduct fee	504-0000-228.01-00		8/2009 * Total	50.00 50.00
08/12/2009	95810	WARD, DAN	conduct fee	504-0000-228.01-00		8/2009 * Total	100.00 100.00
08/19/2009	95837	BROADWAY AWARDS	inver grove parks	504-6100-452.60-09	R20680	8/2009 * Total	27.20 27.20
08/19/2009	95863	FIRST IMPRESSION GROUP,	city of inver grove	504-6100-452.50-30	R90100	8/2009	3,545.27
			city of inver grove	504-6100-452.50-35	R90100	8/2009 * Total	19.35- 3,525.92
08/19/2009	95879	HIGH-PIPPERT, ANGELA	class canceled	504-0000-347.00-00	R41050	8/2009 * Total	25.00 25.00
08/19/2009	95904	MAD SCIENCE OF MN	inver grove hgts park	504-6100-452.30-70	R20680	8/2009 * Total	250.00 250.00
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	504-6100-452.30-55	R90100	8/2009 * Total	7.90 7.90
08/19/2009	95918	OSBERG, SARA	rental canceled	504-0000-207.03-00		8/2009	5.32
			rental canceled	504-0000-347.00-00	R60600	8/2009 * Total	74.68 80.00
08/11/2009	95698	MN TWINS	city of inver grove hgts	505-6200-453.50-90	C65100	8/2009 * Total	476.00 476.00
08/12/2009	95708	BUELOW AND ASSOCIATES I	city of inver grove hgts	505-6200-453.30-20	C21000	8/2009 * Total	641.28 641.28
08/12/2009	95712	COMDATA	acct rh172	505-6200-453.60-09	C65100	8/2009	45.08
			acct rh172	505-6200-453.76-10	C65100	8/2009 * Total	189.58 234.66
08/12/2009	95735	FERRELLGAS	acct 7757735	505-6200-453.60-21	C21000	8/2009	194.62
			28 Checks	** Fund Total			7,863.11

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/12/2009	95738	FREDERICK, THERESA	canceled trips	505-0000-352.60-00	C65100	8/2009	29.28
						* Total	194.62
08/12/2009	95779	POLAK, JIM	class canceled	505-0000-352.35-00	C51000	8/2009	49.00
						* Total	49.00
08/12/2009	95785	R & R SPECIALTIES OF WI	acct ighvet	505-6200-453.40-42	C21000	8/2009	67.50
						* Total	67.50
08/12/2009	95787	SAM'S CLUB	acct 7715090065702540	505-6200-453.60-65	C65100	8/2009	7.00
			acct 7715090065702540	505-6200-453.76-05	C16000	8/2009	24.86
						* Total	31.86
08/12/2009	95788	SAM'S CLUB	acct 7715090061606950	505-6200-453.60-40	C70000	8/2009	20.86
			acct 7715090061606950	505-6200-453.60-65	C65100	8/2009	205.79
			acct 7715090061606950	505-6200-453.76-05	C30200	8/2009	121.60
						* Total	348.25
08/12/2009	95808	VISTAR CORPORATION	acct 10095779	505-6200-453.76-05	C30200	8/2009	352.98
						* Total	352.98
08/12/2009	95818	XCEL ENERGY	acct 5168679487	505-6200-453.40-10	C25000	8/2009	3,747.30
			acct 5168679487	505-6200-453.40-20	C25000	8/2009	24,077.61
						* Total	27,824.91
08/18/2009	95826	KERASOTES SHOWPLACE 16	city of inver grove hghts	505-6200-453.50-90	C65100	8/2009	711.75
						* Total	711.75
08/19/2009	95828	ACE PAINT & HARDWARE	cust 1126	505-6200-453.60-16	C25000	8/2009	12.81
						* Total	12.81
08/19/2009	95830	APEC	city of inver grove	505-6200-453.60-16	C25000	8/2009	332.58
						* Total	332.58
08/19/2009	95836	BOWMAN, MIKE	kids rock - treat	505-6200-453.60-65	C65100	8/2009	27.85
						* Total	27.85
08/19/2009	95838	BURROWS REFRIGERATION	city of inver grove	505-6200-453.40-42	C30200	8/2009	471.74
						* Total	471.74
08/19/2009	95842	CHAMPIONSHIP PRODUCTS	veterans memorial	505-6200-453.60-45	C70000	8/2009	120.00
			veterans memorial	505-6200-453.60-45	C70000	8/2009	123.60
						* Total	243.60
08/19/2009	95847	COMCAST	acct 8772105910277033	505-6200-453.50-70	C10000	8/2009	74.95
						* Total	74.95
08/19/2009	95849	CULLIGAN	acct 15701438908	505-6200-453.60-16	C25000	8/2009	794.08
			acct 15701438908	505-6200-453.60-65	C10000	8/2009	29.00
						* Total	823.08

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95863	FIRST IMPRESSION GROUP,	city of inver grove city of inver grove	505-6200-453.50-30 505-6200-453.50-35	C95000 C95000	8/2009 8/2009 * Total	4,926.39 19.35 4,907.04
08/19/2009	95869	GRAINGER	acct 806460150 acct 806460150 acct 806460150 acct 806460150 acct 806460150 acct 806460150 acct 806460150 acct 806460150 acct 806460150 acct 806460150	505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16	C21000 C25000 C25000 C25000 C25000 C25000 C25000 C25000 C25000 C25000	8/2009 8/2009 8/2009 8/2009 8/2009 8/2009 8/2009 8/2009 8/2009 8/2009 * Total	191.99 62.33 57.07 44.37 153.26 42.37 13.27 45.79 47.62 86.78 744.85
08/19/2009	95872	HAWKINS, INC.	acct 108815	505-6200-453.60-15	C25000	8/2009 * Total	1,916.54 1,916.54
08/19/2009	95878	HENNEPIN COUNTY CONCILLI	f.stop camera show	505-6200-453.70-60	C10000	8/2009 * Total	70.00 70.00
08/19/2009	95880	HILLYARD INC	acct 267670 acct 267670 acct 267670	505-6200-453.60-11 505-6200-453.60-11 505-6200-453.60-11	C25000 C25000 C25000	8/2009 8/2009 8/2009 * Total	619.68 601.58 289.13 1,510.39
08/19/2009	95881	HUEBSCH SERVICES	acct 92965	505-6200-453.40-40	C25000	8/2009 * Total	105.57 105.57
08/19/2009	95883	IDEARC MEDIA CORP	acct 390001924527	505-6200-453.50-25	C91000	8/2009 * Total	117.00 117.00
08/19/2009	95886	J-C PRESS	city of inver grove hgts	505-6200-453.50-30	C10100	8/2009 * Total	117.15 117.15
08/19/2009	95889	JOHNSON CONTROLS	acct 288129520201 acct 288129520201 acct 288129520201	505-6200-453.40-40 505-6200-453.40-40 505-6200-453.40-40	C25000 C25000 C25000	8/2009 8/2009 8/2009 * Total	345.75 394.83 2,898.17 3,638.75
08/19/2009	95903	MACZKO, TIFFANY	kids rock supplies	505-6200-453.60-65	C65100	8/2009 * Total	24.80 24.80
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	505-6200-453.30-55	C50000	8/2009 * Total	32.38 32.38
08/19/2009	95919	OXYGEN SERVICE COMPANY,	cust 9684	505-6200-453.60-65	C16000	8/2009 * Total	12.59 12.59
08/19/2009	95923	PUSH PEDAL PULL	inver grove hgts park	505-6200-453.40-42	C70000	8/2009 * Total	622.21 622.21

City of Inver Grove Heights  
CHECK REGISTER BY FUND

Prepared: 08/19/2009, 12:42:19  
Program: GM179L  
Bank: 00 City of Inver Grove Heights

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95926	RICE SOUND & SERVICE IN	veterans memorial	505-6200-453.40-42	C70000	8/2009	57.10
			veterans memorial	505-6200-453.40-42	C70000	8/2009	60.00
					*	Total	117.10
08/19/2009	95928	RIVERTOWN NEWSPAPER GRO	veterans memorial	505-6200-453.50-25	C91000	8/2009	135.00
					*	Total	135.00
08/19/2009	95936	SPRUNG SERVICES	inver grove hghts	505-6200-453.40-40	C25000	8/2009	597.94
					*	Total	597.94
08/19/2009	95939	STANGL, DEBRA	canceled out of program	505-0000-352.60-00	C65100	8/2009	10.00
					*	Total	10.00
08/19/2009	95945	UNITED LABORATORIES	acct55077004	505-6200-453.60-11	C25000	8/2009	325.72
					*	Total	325.72
08/19/2009	95948	VANCO SERVICES LLC	veterns memorial comm ctr	505-6200-453.70-60	C10100	8/2009	32.75
					*	Total	32.75
08/19/2009	95954	YOUNG, SUSAN	membership pmt	505-0000-207.03-00		8/2009	14.30
			membership pmt	505-0000-352.01-00	C10100	8/2009	200.70
					*	Total	215.00
					**	Fund Total	48,201.48
08/19/2009	95917	OPTUMHEALTH FINANCIAL S	city of inver	603-2100-415.30-55		8/2009	.70
					*	Total	.70
					**	Fund Total	.70
08/12/2009	95710	CARQUEST OF ROSEMOUNT	acct 614420	603-0000-145.50-00		8/2009	83.43
			acct 614420	603-5300-444.40-41		8/2009	41.56
			acct 614420	603-0000-145.50-00		8/2009	69.60
			acct 614420	603-0000-145.50-00		8/2009	19.24
			acct 614420	603-0000-145.50-00		8/2009	151.84
					*	Total	365.67
08/12/2009	95739	G & K SERVICES	cust 7494701	603-5300-444.40-65		8/2009	108.94
			cust 7494701	603-5300-444.60-45		8/2009	41.51
					*	Total	150.45
08/12/2009	95780	POMP'S TIRE SERVICE, IN	acct 4502557	603-0000-145.50-00		8/2009	1,280.45
					*	Total	1,280.45
08/12/2009	95784	R & R CARPET SERVICE	city of inver grove	603-5300-444.40-65		8/2009	78.00
					*	Total	78.00
08/12/2009	95785	R & R SPECIALTIES OF WI	acct ighvet	603-5300-444.40-41		8/2009	203.28
					*	Total	203.28
08/12/2009	95786	ST. JOSEPH EQUIPMENT, I	city of inver grove hghts	603-5300-444.40-41		8/2009	56.64
			city of inver grove hghts	603-5300-444.40-41		8/2009	526.40
					*	Total	583.04

City of Inver Grove Heights  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	CHECK VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95828	ACE PAINT & HARDWARE	cust 1126	603-5300-444.40-41		8/2009 * Total	57.67 57.67
08/19/2009	95839	CANON BUSINESS SOLUTION	acct 1061833	603-5300-444.40-44		8/2009 * Total	120.61 120.61
08/19/2009	95841	CARQUEST OF ROSEMOUNT	acct 614420	603-5300-444.40-41		8/2009	20.07
			acct 614420	603-0000-145.50-00		8/2009	12.14
			acct 614420	603-0000-145.50-00		8/2009	65.88
			acct 614420	603-0000-145.50-00		8/2009	65.88
			acct 614420	603-0000-145.50-00		8/2009	192.38
			acct 614420	603-5300-444.40-41		8/2009	4.48
			acct 614420	603-5300-444.60-12		8/2009	21.01
			acct 614420	603-5300-444.60-12		8/2009	49.96
			acct 614420	603-5300-444.40-41		8/2009	21.81
			acct 614420	603-5300-444.40-41		8/2009	16.16
			acct 614420	603-5300-444.60-12		8/2009	18.51
			acct 614420	603-0000-145.50-00		8/2009	30.91
			acct 614420	603-5300-444.40-41		8/2009	16.16
			acct 614420	603-0000-145.50-00		8/2009	269.62
			acct 614420	603-0000-145.50-00		8/2009	32.04
			acct 614420	603-0000-145.50-00		8/2009	10.58
			acct 614420	603-5300-444.40-41		8/2009	12.03
			acct 614420	603-0000-145.50-00		8/2009	29.84
			acct 614420	603-0000-145.50-00		8/2009	48.00
			acct 614420	603-0000-145.50-00		8/2009	33.09
			acct 614420	603-5300-444.60-12		8/2009	24.34
			acct 614420	603-0000-145.50-00		8/2009	48.20
						* Total	1,010.77
08/19/2009	95848	CRAWFORD DOOR SALES COM	acct 4840	603-5300-444.40-40		8/2009 * Total	1,523.75 1,523.75
08/19/2009	95859	EMERGENCY AUTOMOTIVE TE	city of inver grove hghts	603-5300-444.40-41		8/2009	123.00
			city of inver grove hghts	603-5300-444.40-41		8/2009	68.13
			city of inver grove hghts	603-5300-444.40-41		8/2009	349.48
						* Total	294.61
08/19/2009	95862	FACTORY MOTOR PARTS COM	acct 10799	603-5300-444.40-41		8/2009 * Total	277.62 277.62
08/19/2009	95866	G & K SERVICES	7494701	603-5300-444.40-65		8/2009	108.96
			7494701	603-5300-444.60-45		8/2009	41.51
						* Total	150.47
08/19/2009	95899	LIGHTS PLUS INC	city of inver grove hghts	603-5300-444.60-16		8/2009 * Total	71.46 71.46
08/19/2009	95905	MATCO TOOLS	cust 480578	603-5300-444.60-40		8/2009 * Total	152.08 152.08
08/19/2009	95919	OXYGEN SERVICE COMPANY,	acct 4394	603-5300-444.60-12		8/2009 * Total	71.36 71.36

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95931	SCHARBER & SONS	acct 4502581	603-5300-444.40-41		8/2009	140.54
						* Total	140.54
08/19/2009	95938	ST. JOSEPH EQUIPMENT, I	inver grove hghts	603-5300-444.40-41		8/2009	16.19
						* Total	16.19
08/19/2009	95949	VERMEER SALES & SERVICE	acct 2556007	603-5300-444.40-42		8/2009	644.07
						* Total	644.07
08/19/2009	95952	XCEL ENERGY	acct 5152791130	603-5300-444.40-20		8/2009	1,658.82
			acct 5152791130	603-5300-444.40-10		8/2009	86.36
						* Total	1,745.18
				20 Checks	** Fund Total		8,937.27
08/12/2009	95774	OFFICE EQUIPMENT FINANC	acct 923425	604-2200-416.40-50		8/2009	640.08
						* Total	640.08
08/12/2009	95775	OFFICE EQUIPMENT FINANC	acct 923425	604-2200-416.40-50		8/2009	1,260.17
						* Total	1,260.17
				2 Checks	** Fund Total		1,900.25
08/12/2009	95707	BONESTROO, ROSENE, ANDE	city of inver grove	605-3100-419.30-70		8/2009	838.50
						* Total	838.50
08/12/2009	95784	R & R CARPET SERVICE	city of inver grove	605-3100-419.40-65		8/2009	113.55
						* Total	113.55
08/12/2009	95817	XCEL ENERGY	acct 5142529960	605-3100-419.40-10		8/2009	71.96
			acct 5142529960	605-3100-419.40-20		8/2009	3,508.53
						* Total	3,580.49
08/12/2009	95821	ZEE MEDICAL SERVICE	city of inver grove hghts	605-3100-419.60-65		8/2009	164.41
						* Total	164.41
08/19/2009	95880	HILLYARD INC	cust 274069	605-3100-419.60-11		8/2009	217.94
						* Total	217.94
08/19/2009	95914	NS/I MECHANICAL CONTRAC	city of inver grove hghts	605-3100-419.40-40		8/2009	1,893.00
						* Total	1,893.00
08/19/2009	95915	ONVOY INC	acct 001555726455	605-3100-419.50-20		8/2009	992.97
						* Total	992.97
08/19/2009	95947	USA MOBILITY WIRELESS I	acct 03174935	605-3100-419.40-65		8/2009	4.89
						* Total	4.89
				8 Checks	** Fund Total		7,805.75
08/19/2009	95829	ADVANCED TECHNOLOGY SYS	cust cityinver	606-1400-413.60-10		8/2009	1,352.02
			cust cityinver	606-1400-413.60-10		8/2009	361.73
						* Total	1,713.75

City of Inver Grove Heights  
CHECK REGISTER BY FUND

Prepared: 08/19/2009, 12:42:19  
Program: GM179L  
Bank: 00 City of Inver Grove Heights

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
08/19/2009	95855	DELL MARKETING	cust 019368783	606-1400-413.60-41		8/2009	59.84
			cust 019368783	606-1400-413.60-41		8/2009	364.21
						* Total	424.05
08/19/2009	95922	PREMIER ELECTRICAL CORP	city of inver grove hgts	606-1400-413.30-70		8/2009	771.00
						* Total	771.00
08/19/2009	95953	XEROX CORPORATION	acct 139802	606-1400-413.40-49		8/2009	139.31
						* Total	139.31
08/12/2009	95714	COOK, NICKY	employee summer picnic	702-0000-229.02-00		8/2009	280.24
						* Total	280.24
08/12/2009	95732	EMMONS & OLIVIER RESOUR	city of inver grove	702-0000-228.22-00		8/2009	218.75
			city of inver grove	702-0000-228.21-00		8/2009	811.80
			city of inver grove	702-0000-228.22-00		8/2009	448.90
			city of inver grove	702-0000-230.44-00		8/2009	1,507.15
			city of inver grove	702-0000-228.21-00		8/2009	739.75
			city of inver grove	702-0000-228.22-00		8/2009	232.25
			city of inver grove	702-0000-230.44-00		8/2009	2,009.55
						* Total	5,968.15
08/12/2009	95746	GRAY, VICKIE	employee summer picnic	702-0000-229.02-00		8/2009	514.07
						* Total	514.07
08/19/2009	95831	ARAMARK REFRESHMENT SER	cust 39398	702-0000-228.65-00		8/2009	71.86
			cust 39398	702-0000-228.65-00		8/2009	127.86
			cust 39398	702-0000-228.65-00		8/2009	68.86
						* Total	73.64
08/19/2009	95850	CULLIGAN	cust 157984732428	702-0000-228.63-00		8/2009	342.22
						* Total	40.07
08/19/2009	95853	DAKOTA ELECTRIC ASSN	city of inver grove hgts	702-0000-228.38-00		8/2009	40.07
						* Total	5,671.60
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	702-0000-228.23-00		8/2009	22.00
			CLIENT 81000E	702-0000-228.66-00		8/2009	1,221.00
			CLIENT 81000E	702-0000-228.73-00		8/2009	99.00
			CLIENT 81000E	702-0000-228.80-00		8/2009	141.60
			CLIENT 81000E	702-0000-229.61-00		8/2009	321.80
			CLIENT 81000E	702-0000-230.25-00		8/2009	355.00
						* Total	2,160.40
08/19/2009	95896	LEVANDER, GILLEN & MILL	CLIENT 81000E	703-5500-446.30-42		8/2009	14.60
						* Total	144.60
						** Fund Total	144.60

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
-----							
308 Checks							1,076,026.73
*** Bank Total							
308 Checks *** Grand Total							1,076,026.73

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Consider Pay Voucher No. 4 for City Project No. 2008-10 – Ravine Ponds Improvement**

Meeting Date: August 24, 2009  
 Item Type: Consent *DK*  
 Contact: Thomas J. Kaldunski, 651.450.2572  
 Prepared by: Thomas J. Kaldunski, City Engineer  
 Reviewed by: Scott D. Thureen, Public Works Director

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Mn/DOT Cooperative Agreement Funds, Closed Bond Fund

**PURPOSE/ACTION REQUESTED**

Consider Pay Voucher No. 4 for City Project No. 2008-10 – Ravine Ponds Improvement.

**SUMMARY**

The contract was awarded in the amount of \$425,563.47 to S. M. Hentges & Sons, Inc. on October 27, 2008 for City Project No. 2008-10 – Ravine Ponds Improvement.

The contractor has completed the work through July 31, 2009 in accordance with the contract plans and specifications. A five (5) percent retainage will be maintained until the project is completed.

I recommend approval of Pay Voucher No. 4 in the amount of \$30,081.76 for work completed on City Project No. 2008-10 – Ravine Ponds Improvement.

SDT/kf

Attachments: Pay Voucher No. 4

**CITY OF INVER GROVE HEIGHTS  
CONSTRUCTION PAYMENT VOUCHER**

ESTIMATE NO: 4 (Four)  
DATE: August 13, 2009  
PERIOD ENDING: July 31, 2009  
CONTRACT: 2008-10 – Ravine Ponds Improvement  
PROJECT NO: 2008-10 – Ravine Ponds Improvement

TO: S. M. Hentges & Sons, Inc.  
650 Quaker Avenue  
Jordan, MN 55352  
952-942-5700

Original Contract Amount.....	\$425,563.47
Total Addition (Change Order No. 1).....	\$127,987.14
Total Deduction.....	\$0.00
Total Contract Amount .....	\$553,550.61
Total Value of Work to Date .....	\$544,314.74
Less Retained (5%) .....	\$27,215.74
Less Previous Payments .....	\$487,017.24
Total Approved for Payment this Voucher .....	\$30,081.76
Total Payments including this Voucher .....	\$517,099.00

**Approvals:**

Pursuant to our field observation, I hereby recommend for payment the above stated amount for work performed through July 31, 2009.

Signed by:  August 18, 2009  
Thomas J. Kaldunski, City Engineer

Signed by: \_\_\_\_\_ Date \_\_\_\_\_  
S. M. Hentges & Sons, Inc.

Signed by: \_\_\_\_\_ August 24, 2009  
George Tourville, Mayor

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Consider Final Pay Voucher No. 2, Engineer's Final Report, and Resolution Accepting Work of Northwest Sealing for City Project No. 2009-09A – Cracksealing**

Meeting Date: August 24, 2009  
Item Type: Consent  
Contact: Thomas J. Kaldunski, 651.450.2572  
Prepared by: Thomas J. Kaldunski, City Engineer  
Reviewed by: Scott D. Thureen, Public Works Director

TJK

CS

**Fiscal/FTE Impact:**

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Pavement Management Fund

**PURPOSE/ACTION REQUESTED**

Consider Final Pay Voucher No. 2, Engineer's Final Report, and a resolution accepting work of Northwest Sealing for City Project No. 2009-09A – Cracksealing.

**SUMMARY**

The improvements were included as part of the 2009 Pavement Management Program. The contract was awarded in an amount of \$57,243.75 to Northwest Sealing on May 26, 2009.

Engineering recommends approving Final Pay Voucher No. 2 in the amount of \$8,562.19, Engineer's Final Report, and resolution accepting work of Northwest Sealing for City Project No. 2009-09A – Cracksealing.

TJK/kf

Attachment: Final Pay Voucher No. 2  
Engineer's Final Report  
Resolution



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**CONSIDER CHANGE ORDER NO. ONE FOR CITY PROJECT 2008-18 PUBLIC SAFETY ADDITION/CITY HALL RENOVATION**

Meeting Date: August 24, 2009  
 Item Type: Consent  
 Contact: JTeppen, Asst City Admin  
 Prepared by:   
 Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Consider the attached Change Order No. 1 for City Project 2008-18 Public Safety Addition/City Hall Renovation.

**SUMMARY** As the Council will recall from the discussion at the last work session with the Owner’s Representative, we will be asking the City Council to consider any Change Orders on the second meeting of the month, with a Pay Voucher request from the Contractor on the first meeting of the month with the revised contract amount. The attached Change Order is the first in that schedule.

As Council will also recall, the amounts reflected in this Change Order have already been approved – either by the Council or by staff if the amounts fall under \$15,000. This action item simply formally approves the amounts so that the contract amount can be changed.

This Change Order request comprises eight items. The Architect has provided a brief explanation of each of the items:

CCD-001: Revision to layout and provision of additional exterior buried conduit, and additional pull box, for relocation of fiber optic and telephone cables. Required to accommodate City coordinated relocation of these utilities.

CCD-002: Lower Floor interior pull boxes and conduit for relocation of fiber optic and telephone cables. Necessary to maintain cable TV connection to the existing council room, and other data and phone connections to currently occupied spaces. Required to accommodate City coordinated relocation of these utilities.

CCD-003: Installation of fiber optic backbone cable to connect City Hall, Public Works, and Community Center via conduit and boxes installed under the base bid and CCD’s 1 and 2. This work is part of the City coordinated relocation of these utilities.

CCD-004: Addition of helical pier underpinning for support of west side of the existing City Hall building. (This item previously reviewed and approved by Council.)

ASI-001: Revisions to paving and curbs to accommodate sewage lift station specified by City Engineer.

ASI-010: Revisions to conduit, cable, and junction boxes in Lower Level, due to concealed above ceiling obstacles.

GCPR-003: Structural steel detailing and fabrication revisions as a result of clarification of column and beam moment frame connections at west cantilever. Revisions to details, and additional fabrication is required.

GCPR-006: Additional erosion control (silt fence) requested by City Engineer.

The Contract amount is reflected to increase a total of \$88,184.00 for these eight items. Two payments have been approved and processed for a total of \$434,556.17 leaving an unpaid contract balance of \$11,155,527.83.

Change Orders are financed from the project contingency which started at \$613,601 and is now at \$525,417 with the above changes/amounts.

# CHANGE ORDER

OWNER \_\_\_\_\_  
ARCHITECT \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_  
FIELD \_\_\_\_\_  
OTHER \_\_\_\_\_

AIA DOCUMENT G701

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

---

<b>PROJECT:</b>	Inver Grove Heights Public Safety & City Hall Remodel	<b>CHANGE ORDER NO.:</b>	<b>ONE (1)</b>
		<b>DATE:</b>	August 19, 2009
<b>TO CONTRACTOR:</b>	Shaw-Lundquist Associates 2757 West Service Road St. Paul, MN 55121	<b>ARCHITECT'S PROJECT #:</b>	1643.01
		<b>CONTRACT DATE:</b>	May 19, 2009
		<b>CONTRACT FOR:</b>	Addition & Remodel

---

The contract is changed as follows:

1. CCD-001 Add hand hole and revise conduit routing.	\$	11,000.00
2. CCD-002 Provide conduit and junction.		10,489.00
3. CCD-003 Cable installation.		8,400.00
4. CCD-004 Underpinning at east elevation.		45,139.00
5. ASI-001 Revise lift station structure and sewer.		845.00
6. ASI-010 Coordinate fiber optics conduit installation with existing conditions.		5,867.00
7. GCPR-003 Drafting/labor changes per RFI #11 Response.		4,614.00
8. GCPR-006 Silt fence.		1,830.00

---

The original (Contract Sum)(Guaranteed Maximum Price) was	\$11,501,900.00
Net change by previously authorized Change Orders	\$0.00
The (Contract Sum)(Guaranteed Maximum Price) prior to this Change Order was	\$11,501,900.00
The (Contract Sum)(Guaranteed Maximum Price) will be (increased)(decreased)(unchanged) by this change order in the amount of	\$88,184.00
The new (Contract Sum)(Guaranteed Maximum Price) including this Change Order will be	\$11,590,084.00

---

The Contract time will be (increased)(decreased)(unchanged).

The date of Substantial Completion therefore is (increased)(decreased)(unchanged) .

---

Authorized:

ARCHITECT

Boorman Kroos Vogel Group, Inc.  
Address  
222 N. 2nd Street  
Minneapolis, MN 55401

CONTRACTOR

Shaw-Lundquist & Associates  
Address  
2757 West Service Road  
St. Paul, MN 55121

OWNER

City of Inver Grove Heights  
Address  
8150 Barbara Avenue  
Inver Grove Heights, MN 55077

BY \_\_\_\_\_

BY \_\_\_\_\_

BY \_\_\_\_\_

David Jaeger, Sr. Cons. Administrator

DATE

DATE

DATE

---

**AIA DOCUMENT G701** \*CHANGE ORDER\* 1987 EDITION \*AIA - COPYRIGHT 1987\*

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-5292

WARNING; Unlicensed photocopying violates U.S. copyright law and is subject to legal prosecution. This document was electronically produced with permission of the AIA and cannot be reproduced without violation until the date of expiration noted below.

---

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Resolution Approving Plans and Specifications and Authorizing Advertisement for Bids for City Project No. 2009-29 – City Well No. 9, Phase 2 – Site and Well House Improvements**

Meeting Date: August 24, 2009  
Item Type: Consent  
Contact: Scott D. Thureen, 651.450.2571  
Prepared by: Scott D. Thureen, Public Works Director  
Reviewed by: *SDT*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Water Operating Fund, Park Acquisition and Development Fund

**PURPOSE/ACTION REQUESTED**

Consider resolution approving plans and specifications, and authorizing advertisement for bids for City Project No. 2009-29 – City Well No. 9, Phase 2 – Site and Well House Improvements.

**SUMMARY**

This project was ordered by the City Council on March 27, 2006. Phase 1, drilling the well, was assigned City Project No. 2006-04. That work was completed in December of 2008. The plans and specifications for Phase 2 are complete. The plans include the site improvements and well house (actually an underground valve vault and an above-ground control panel), and a bid alternate for the construction of a bituminous trail between 75<sup>th</sup> Street and Baldwin Avenue on the east side of Babcock Trail.

I recommend adoption of the resolution approving the plans and specifications and authorizing advertisement for bids.

SDT/kf  
Attachments: Resolution

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AND AUTHORIZING  
ADVERTISEMENT FOR BIDS FOR CITY PROJECT NO. 2009-29 – CITY WELL NO. 9, PHASE 2 –  
SITE AND WELL IMPROVEMENTS**

**WHEREAS**, a resolution passed by City Council on March 27, 2006 authorized the City to site and construct a new City Well No. 9; and

**WHEREAS**, the first phase of the construction, drilling the well, was completed as City Project No. 2006-04; and

**WHEREAS**, the construction plans and specifications for Phase 2, City Project No. 2009-29, Site and Well House Improvements have been prepared.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MN THAT:**

1. The plans and specifications are hereby approved.
2. Authorization is hereby given to advertise for bids.
3. Funding for the well is to be from the Water Operating Fund.
4. Funding for the trail is to be from the Park Acquisition and Development Fund.
5. The contract for these improvements shall be let no later than five years after adoption of this resolution.

Adopted by the City Council of Inver Grove Heights this 24<sup>th</sup> day of August 2009.

AYES:  
NAYS:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: August 24, 2009  
 Item Type: Consent  
 Contact: Charles N. Kleckner 651-450-2526  
 Prepared by: Charles N. Kleckner, Director of  
 Public Safety  
 Reviewed by: N/A

**Fiscal/FTE Impact:**

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

**PURPOSE/ACTION REQUESTED:** Consider approval of the limited hunting of Canada Geese with the City.

**SUMMARY:** The City Council previously approved an ordinance authorizing the use of a limited Canada Goose hunt within the City to help reduce the goose population. The City did participate in the September and December hunts in 2008, as well as one weekend in both October and November. The population of Canada Geese within the Twin Cities area has exploded in the past two decades. Within our City, the Canada Goose population has been encouraged by abundant open water, open land and food. In the wild the geese have to face the “laws of nature” but in the community many of these natural selection mechanisms have been suppressed. Thus, the exploding population and resulting complaints from property owners faced with the problems the geese present, most notably their numbers and the wastes they generate.

I have also requested permission from the Minnesota Department of Natural Resources to authorize “over-water Canada goose hunting” as I did last year. They have advised us that this restriction has been lifted and we no longer need to apply for it.

I recommend that we participate in both the early Canada Goose season, which will run from September 5-22, 2009, the late Canada Goose season in December (date to be announced later), as well as October 10-11, 2009 and November 14-15, 2009, using the conditions stipulated in Ordinance 1051, including approval on a case-by-case basis with strong consideration on safety and concerns from other area residents. A one-time permit application fee of \$20.00 will be charged that will cover the entire goose hunting dates.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Consider Approval of Fence and Trail Quotes for South Valley Trail

---

Meeting Date: August 24, 2009  
 Item Type: Consent Agenda  
 Contact: Mark Borgwardt – 651.450.2581  
 Prepared by: Mark Borgwardt  
 Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

Approve South Valley trail and fence re-construction for the sum of \$30,000 with funding from the Park Maintenance Fund 444.

**SUMMARY**

City Council reviewed and gave concept approval to potential Park Maintenance projects for 2009 at their February 23, 2009 meeting. Since then quotes have been received for project as listed below:

Bituminous construction	
Ace Blacktop	\$14,846
Pine Bend paving	\$15,950
Fence construction	
Just – Rite Fence	\$14,400
Mid-Metro Construction	\$15,560

It is recommended to award contract to low quotes for project construction costs of \$29,246. The Parks and Recreation Commission reviewed this request at their meeting on August 12, 2009 and is recommending approval.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Consider Approval of Signing for the Mississippi River Trail

---

Meeting Date: August 24, 2009  
Item Type: Consent Agenda  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

Authorize the installation of signs along Blaine Ave. designating it as the Mississippi River Trail.

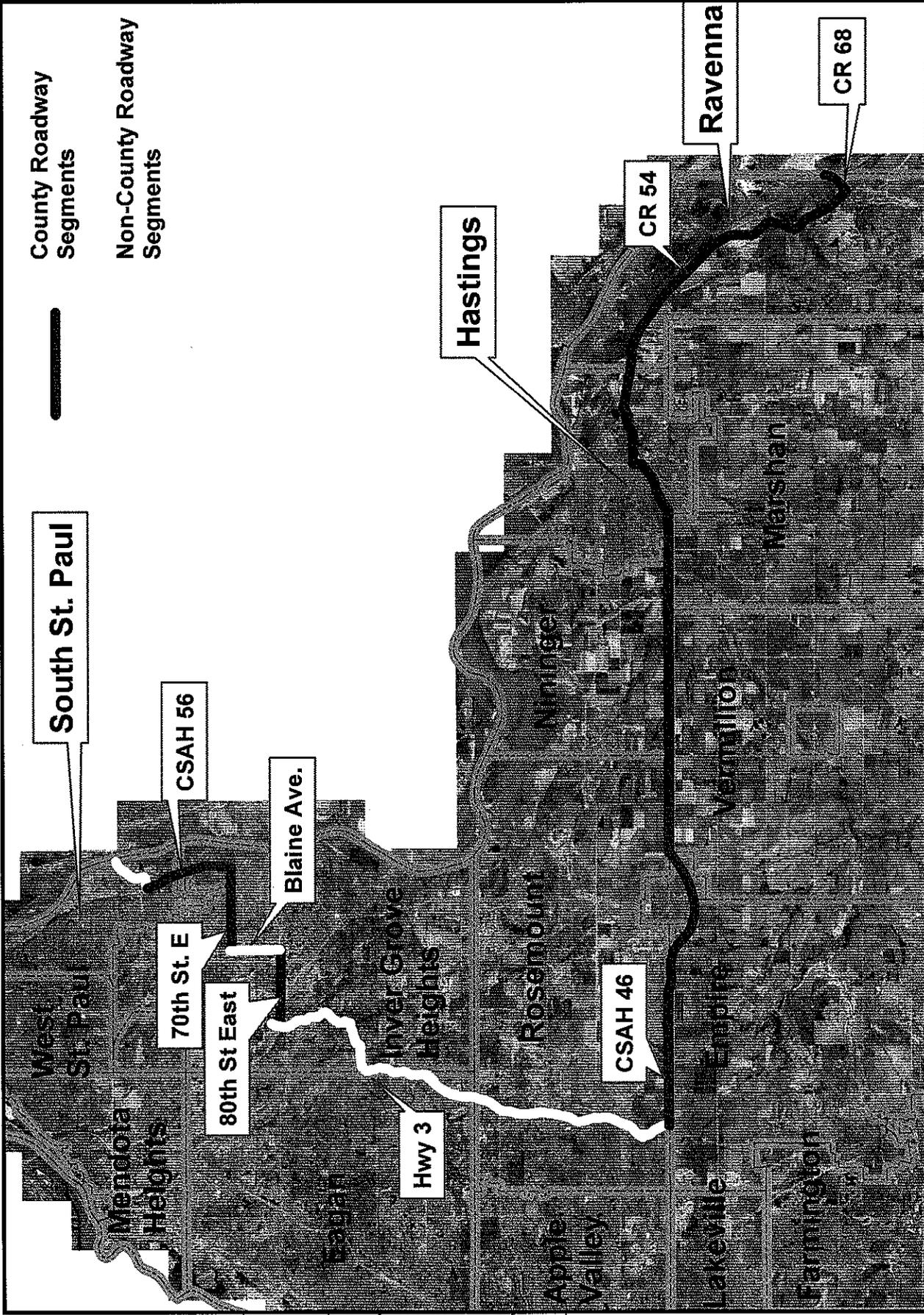
**SUMMARY**

There is an effort being led by Mississippi River Trail Inc., a non-profit organization, to identify a route along both sides of the Mississippi River from Lake Itasca to the Gulf of Mexico. The route is designed for experienced bicyclist. The "design rider" is a licensed driver who is comfortable riding in all kinds of traffic and on all kinds of roads.

Once Dakota County's Mississippi River Regional Trail is constructed, the route of the MRT through Inver Grove Heights will be the MRRT. Until that time, the MRT will follow State and County Roadways. In Inver Grove Heights, there is a small section that is proposed to go along Blaine Ave. between 80<sup>th</sup> and 70<sup>th</sup>.

The State of Minnesota is leading the project and will supply the signage which consists of a directional arrow and the MRT logo. The Dakota County Board of Commissioners is scheduled to review a request covering the entire County in September.

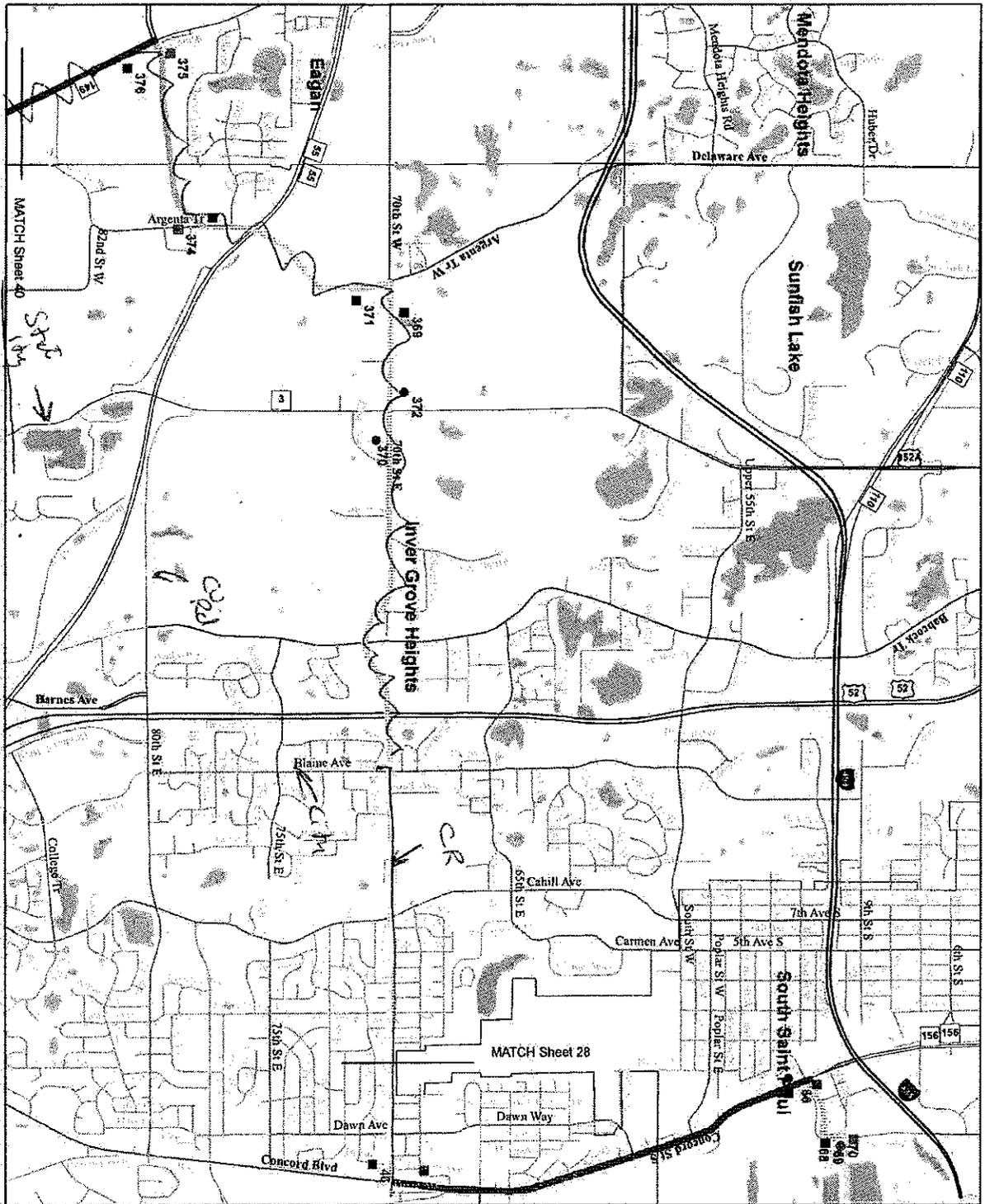
Staff is seeking authorization to install the signage designating the MRT on Blaine Ave. between 70<sup>th</sup> and 80<sup>th</sup> until the MRRT is complete and the MRT can be re-designated to the MRRT.



Prepared by the Dakota County Transportation Department

# Mississippi River Trail Route in Dakota County

Mississippi River Trail  
June 6, 2009



**Legend**

**Sign Type**

- Confirmation - Road
- Confirmation & Arrow - Road
- ◉ Confirmation - Trail
- ▣ Confirmation & Arrow - Trail

**Route Type**

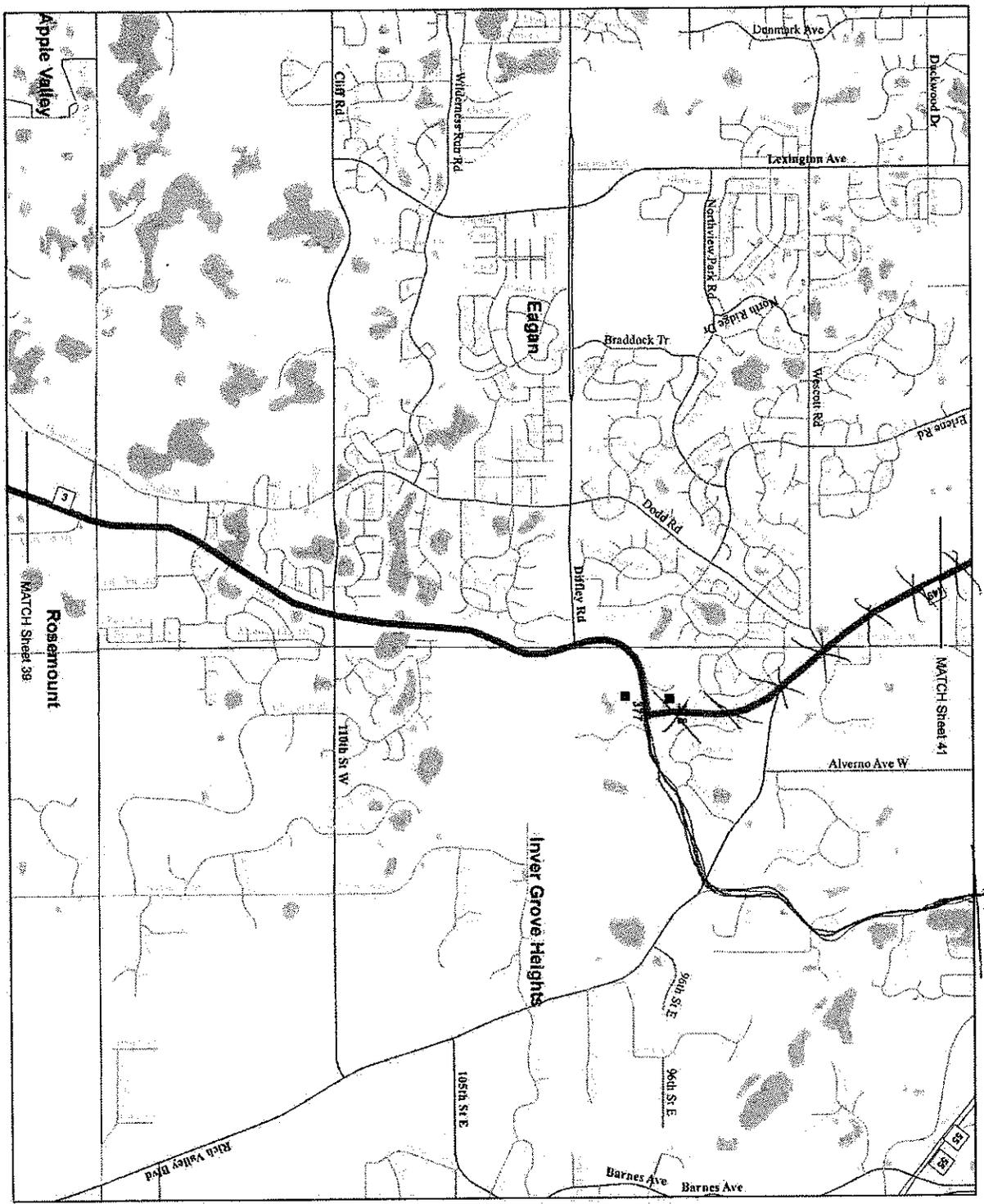
- City Street
- County Road
- Forest Road
- Local Road
- Local Trail
- MNDOT Trail
- Regional Trail
- State Highway
- State Park Road
- State Trail
- Township Road
- US Highway

0 0.25 0.5 1  
Miles

Sheet 41

Mississippi River Trail  
June 6, 2009

*Match Sheet 41*



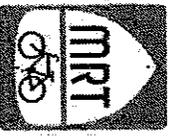
**Legend**

**Sign Type**

- Confirmation - Road
- Confirmation & Arrow - Road
- ⊙ Confirmation - Trail
- ▣ Confirmation & Arrow - Trail

**Route Type**

- City Street
- ==== County Road
- ==== Forest Road
- ==== Local Road
- Local Trail
- MNDOT Trail
- Regional Trail
- State Highway
- State Park Road
- State Trail
- Township Road
- US Highway



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

---

PERSONNEL ACTIONS

Meeting Date: August 24, 2009  
Item Type: Consent  
Contact: Jenelle Teppen, Asst. City Admin  
Prepared by: Amy Brinkman, H.R. Coordinator  
Reviewed by: n/a

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Claire Challen.

Please confirm the employment of: Andrew McLean as Firefighter.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**SUSSEL CORPORATION;** Consider adopting the following resolution for the property located at 5924 Bradbury Court, Inver Grove Heights, MN.

Meeting Date: August 24, 2009  
 Item Type: Regular Agenda  
 Contact: Jenn Emmerich; 651.450.2553  
 Prepared by: Jenn Emmerich, Asst. City Planner  
 Reviewed by: Engineering

**Fiscal/FTE Impact:**

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

- a) Consider a variance and conditional use permit to exceed the allowed maximum impervious coverage to construct a home addition.
- Requires 3/5th's vote.
  - 60-day deadline: October 20, 2009 (second 60 days)

**SUMMARY**

City Council tabled this request at their August 10, 2009 meeting to give the applicant additional time to consider the different options for the request and to identify a hardship. The applicant is requesting a variance and conditional use permit to exceed the allowed impervious coverage to construct a porch addition onto his existing home. The applicant's lot currently features a 4,540 square foot home (with a 2,320 square foot footprint), three-car attached garage (792 square feet) and driveway (995 square feet). These amenities total 4,107 square feet of impervious coverage. Since the lot is only 12,600 square feet, that is a total of 32.6% of the lot. Though the applicant's request is marginal (252 square feet – 2% increase), it should be noted that the applicant's home and garage are rather large in comparison to the size of the lot.

Since the August 10, 2009 Council meeting, staff has had several conversations with the applicant about the Council's direction. The applicant has submitted an updated narrative to address Council's concerns. They have proposed three different options to mitigate the storm water on the property and, subsequently, meet the intent of the impervious coverage standard. The first suggestion is to increase the size of the rain garden to mitigate all impervious coverage over 30%. The second suggestion is to construct a water infiltration system below the elevated addition. Unlike many other additions, this porch addition will be constructed well above the ground and with adequate space to access the ground below. The third suggestion is to remove a portion of the driveway and replace it with porous concrete. All three of these options mitigate the additional storm water generated by the addition and, therefore, meet the intent of the ordinance.

Attachments Narrative from applicant dated August 18, 2009  
 August 10, 2009 Council Report with attachments

To IGH City Council:

The city council suggested we table the variance request for the impervious surface variance for 5924 Bradbury Court in order to look at possible solutions and hardships to allow city council to possibly approve the variance.

After several phone meetings with Jen Emmrich it was suggested to me that we talk about the intent of the ordinance. The intent of the ordinance is to manage storm water run off. Jen suggestion was to focus on several possible solutions:

1. Possibly putting in another rain garden to get run off down to 30%.
2. Having a water infiltration system built under the porch to distribute water evenly to the ground under the porch.
3. Finally tearing out the concrete from the driveway and replacing with concrete that allows water penetration.

All three solutions accomplish the exact same goal. We would prefer to stay with more rain gardens, it is easier to maintain and it looks better and the home owner is willing to build more rain garden space to get down to 30% rain run off management.

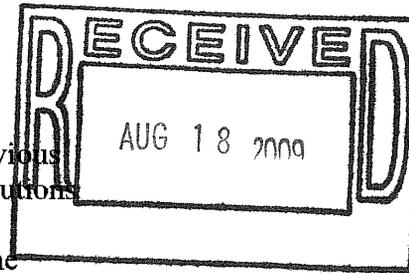
During our first city council meeting it was suggested I go back and look for a better hardship for why this should be approved. It is our contention that the lot itself has now become a hardship. The city council itself has approved two impervious surface variances over 30%. One involved a case for an after the fact variance, the homeowner went and put in the extra driveway without a permit. The other one was a pool variance for patios around it and that was approved.

It was suggested after the first city council meeting that council or the city had not approved a variance over 30% and that it did not want to set precedence. We located two that have been. City has said that it does not make hardships for medical reasons but it has made hardships for safety reasons. It is our contention that as the homeowners Parkinson's Disease progresses that it will be unsafe to go up and down stairs to the basement where the family room is located. By allowing this porch to be built the homeowner can enjoy first floor living with a family room on the first floor.

We are willing to work with City to control rain water run off and get that down to the 30% that was suggested by engineering and staff. Economic reasons are not the reason for this variance. We are not asking for set back variance or any other variance that would intrude on the neighbors properties. We can manage the water properly and allow safe first floor living for the homeowner.

Thank You

Mike Russell  
Sussel Builders  
651 645 0331 ext 130



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**SUSSEL CORPORATION;** Consider adopting the following resolution for the property located at 5924 Bradbury Court, Inver Grove Heights, MN.

Meeting Date: August 10, 2009  
 Item Type: Regular Agenda  
 Contact: Jenn Emmerich; 651.450.2553  
 Prepared by: Jenn Emmerich, Asst. City Planner  
 Reviewed by: Engineering

**Fiscal/FTE Impact:**

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

- a) Consider denying a variance and conditional use permit to exceed the allowed maximum impervious coverage to construct a home addition.
- Requires 3/5th's vote.
  - 60-day deadline: August 21, 2009 (first 60 days)

**SUMMARY**

The property owner at 5924 Bradbury Court would like to construct an elevated, 14' by 18' four-season porch onto the rear of the house. His 12,600 square foot lot is zoned PUD – Planned Unit Development, but it follows the impervious coverage standards for an R-1C zoned lot. The property currently features a single family home with a three-car attached garage.

	<b>Square Feet</b>	<b>Percentage</b>
Lot Size	12,600	-
Existing Impervious Coverage (House, garage, driveway)	4,107	32.6%
Proposed additional impervious coverage (four-season porch)	252	2%
Total impervious coverage requested	4,359	34.6%

**RECOMMENDATION**

Analysis Because the proposed request is to exceed 30% of impervious coverage, the applicant must apply for both a Variance and a Conditional Use Permit. Though the applicant has agreed to the conditions of the Conditional Use Permit, the Variance criterion has not been met. There are not unique circumstances on the property and the hardship criterion has not been met.

Engineering Department: The Engineering Department reviewed the application. They have recommended conditions if the request is approved.

Planning Staff Recommends denial of the variance request.

Planning Commission Voted to deny the applicant's requests ((4/2 – Wippermann, Koch).

Attachments Variance and Conditional Use Permit Denial Resolution  
 Planning Commission Recommendation  
 Planning Report

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION DENYING A VARIANCE AND CONDITIONAL USE PERMIT TO  
CONSTRUCT A HOME ADDITION THAT WOULD EXCEED THE ALLOWED MAXIMUM  
IMPERVIOUS COVERAGE.**

**CASE NO. 09-21CV  
(Sussel Corporation)**

Property located at 5924 Bradbury Court and legally described as follows:

**Lot 14, Block 1 of Majestic Woodlands 2<sup>nd</sup> Addition, of Dakota County, Minnesota**

**WHEREAS**, an application has been received for a Variance and a Conditional Use Permit to construct a home addition that would exceed the allowed maximum impervious coverage;

**WHEREAS**, the afore described property is zoned PUD, Planned Unit Development;

**WHEREAS**, a Variance may be granted by the City Council from the strict application of the provisions of the Zoning Code (City Code Section 515) and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code Section 515.40, Subd. 3A;

**WHEREAS**, the City of Inver Grove Heights Planning Commission reviewed the request on July 21, 2009 in accordance with City Code Section 515.40, Subd. 3C;

**WHEREAS**, a hardship, was not found to exist and the variance request is a convenience for the applicant. The property does not have any conditions that make it unique for the zoning

district it is in. Furthermore, the applicant is not being denied reasonable use of the property as the lot currently features a large single-family home and attached garage.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS**, that the Variance and Conditional Use Permit to construct home addition is hereby denied.

**BE IT FURTHER RESOLVED** that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 10<sup>th</sup> day of August 2009.

\_\_\_\_\_  
George Tourville, Mayor

Ayes:

Nays:

ATTEST:

\_\_\_\_\_  
Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO  
CITY OF INVER GROVE HEIGHTS**

**TO:** Mayor and City Council of Inver Grove Heights

**FROM:** Planning Commission

**DATE:** July 21, 2009

**SUBJECT:** SUSSEL CORPORATION – CASE NO. 09-21CV

**Reading of Notice**

Commissioner Simon read the public hearing notice to consider the request for a variance and conditional use permit to construct a home addition that would exceed the allowed maximum impervious coverage for the property located at 5924 Bradbury Court. 40 notices were mailed.

**Presentation of Request**

Allan Hunting, City Planner, explained the request as detailed in the report. He advised that the property owner would like to construct an elevated 14' x 18' four-season porch onto the rear of the house. To construct this porch the applicant is requesting a conditional use permit and variance to exceed the allowed maximum impervious coverage. Mr. Hunting advised that the home was built prior to the adoption of impervious surface regulations, and the lot currently has 32.6% of impervious coverage. The addition would result in a 2% increase, for a total of 34.6%. Staff believes there are no unique circumstances on the property and that the hardship criterion has not been met. Staff recommends denial of the request.

Commissioner Simon asked if the City notified the association for this PUD of the request, to which Mr. Hunting replied they did not.

**Opening of Public Hearing**

The applicant, Mike Russell of Sussel Homes, stated he was the builder as well as a neighbor to the property owner. Mr. Russell advised they were willing to incorporate a rain garden as a means of mitigating stormwater runoff from the new addition. Since the porch would be 8' to 9' above the ground, he suggested directing the gutters back towards the house to negate any added runoff. Mr. Russell advised that the property owners would like to build this addition because Mr. Burke has Parkinson's disease and therefore it is difficult for him to access the lower level.

Chair Bartholomew asked if the applicant was in agreement with the conditions listed in the report, to which Mr. Russell replied in the affirmative.

Chair Bartholomew stated that although the variance being requested was small, it would be difficult for the Commission to approve the request without a viable hardship.

Mr. Russell advised they would be willing to install a rain garden to resolve the stormwater issue.

Chair Bartholomew stated that although a rain garden would control runoff, a hardship was still needed for the Commission to approve the variance.

Commissioner Simon asked if this type of change needed to be brought before the homeowners association.

Mr. Russell advised he sent the plan to the president of the association and they had no issue with it.

Commissioner Simon commented that there appeared to be a steep slope in the backyard, to which Mr. Russell replied that actually his own property had a large drop but Mr. Russell's property had a berm across the back of the yard.

Chair Bartholomew asked if the applicant had confirmed the impervious surface calculations, to which Mr.

Russell replied in the affirmative.

Commissioner Hark stated he recalled a situation where a homeowner was allergic to grass and asked staff if they knew of previous situations where the hardship had applied to the homeowner rather than the land.

Mr. Hunting replied that the hardship should apply to the land rather than the homeowner.

Commissioner Wippermann advised that variances from setback had previously been granted for handicap ramps due to medical situations.

Chair Bartholomew commented that handicap ramps could be easily removed when no longer needed.

The property owner, Martin 'Skip' Burke, 5924 Bradbury Court, stated this was a medical hardship and the addition would allow him to remain in his home as he would have one level living.

### **Planning Commission Discussion**

Chair Bartholomew asked for clarification regarding the area under a raised porch being included in the impervious surface calculations.

Mr. Hunting stated the area was still treated as an impervious surface as there was no guarantee that a homeowner would not put concrete in at a later date.

Commissioner Wippermann referred to an earlier comment regarding handicap ramps, and asked if the City required they be removed once the handicapped resident was no longer living at the home.

Mr. Hunting replied there was no such requirement, but in a situation such as this a subsequent homeowner would likely remove the ramp on their own.

### **Planning Commission Recommendation**

Motion by Commissioner Simon, second by Commissioner Hark, to deny the request for a conditional use permit to allow for impervious coverage on a lot to exceed 25% in the R-1C zoning district and a variance to construct a home addition that would exceed the 30% allowed maximum impervious coverage on a lot, based on the lack of hardship, for the property located at 5924 Bradbury Court.

Commissioner Hark stated he felt compelled to deny the request due to lack of hardship, but wished the applicant good luck at Council.

Motion carried (4/2 – Wippermann, Koch). This item goes to the City Council on August 10, 2009.



**SURROUNDING USES:** The subject site is surrounded by the following uses:

Single Family Residential; zoned PUD – Planned Unit development;  
guided LDR, Low Density Residential

**EVALUATION OF REQUEST:**

**CONDITIONAL USE PERMIT** Per a recent code amendment, property owners may apply for a Conditional Use Permit for up to 30% of impervious coverage, provided the following criteria are met:

- a) A Storm Water Management System shall be constructed within the property that meets the Best Management Practices design criteria as set forth in the Northwest Area Ordinances and Storm Water Manual.
- b) The Storm Water Management System and Grading Plan (including necessary details for construction, showing proper location, material, size, and grades) shall be approved by the Engineering Division prior to ground disturbance or installation of the facility.
- c) The Storm Water Management System is considered a private system and the responsibility of maintenance is that of the owner.
- d) A storm water facilities maintenance agreement shall be entered into between the applicant and City to address responsibilities and maintenance of the storm water system.
- e) An escrow or fee, to be determined by the City Engineer, shall be submitted to the City with the Storm Water Management System submittal. The final amount and submittal process shall be determined by the City by the time the Owners are ready to submit the Storm Water Management System and Grading Plan.
- f) The soils shall be tested to determine the infiltration capacity to insure the storm water maintenance facility performs and functions within the assumed design parameters.

The applicant and property owner have been made aware of the above conditions and the City's standard conditions for treating impervious surface. It is staff's understanding that the property owner is working with Engineering Department to meet the requirements.

**Grading and Drainage.** The Engineering Department has reviewed the request and is working with the applicant to compose an appropriate plan to mitigate the additional storm water runoff.

**VARIANCE** Because the request is to exceed 30% impervious coverage, the applicant is required to also obtain a variance. City Code Section 515.59, states that the City Council may grant variances in instances where practical difficulties exist or where a hardship would be imposed upon the property owner if the code were strictly enforced. In order to

grant the requested variances, the City Code identifies several criteria which are to be considered. The applicant's request is reviewed below against those criteria.

- a. *Special conditions apply to the structure or land in question which are peculiar to such property or immediately adjoining property, and do not apply generally to other land or structures in the district in which said land is located.*

The general intent of this standard is to limit the precedent that could be set if the variance was granted. The property does not have any conditions that make it unique for the zoning district it is in. Furthermore, the applicant is not being denied reasonable use of the property as the lot currently features a single-family home and attached garage. However, the proposed addition is small and the excess impervious coverage is marginal. Lastly, the lot is large enough that the additional impervious coverage would not have a negative impact on the adjoining neighbors.

- b. *The granting of the application will not be contrary to the intent of the Zoning Code or the Comprehensive Plan.*

The application is not contrary to the Comprehensive Plan as the future land use is Low Density Residential.

- c. *The granting of such variance is necessary as a result of a demonstrated undue hardship or difficulty, and will not merely serve as a convenience to the applicant.*

There is no hardship relating to the request as the impervious coverage standard is not precluding the property owner from reasonable use of the property. The site already features a principal dwelling with an attached garage. However, the addition being requested is not unreasonably large and the resulting home would fit in with the character of the neighborhood.

- d. *Economic considerations alone do not constitute an undue hardship.*

Economic considerations do not appear to be a basis for this request.

## **ALTERNATIVES**

The Planning Commission has the following alternatives available for the requested action:

**A. Approval** If the Planning Commission finds the Conditional Use Permit and Variance to exceed the impervious coverage standards to be acceptable, the Commission should recommend approval of the request with at least the following conditions:

1. The site shall be developed in substantial conformance with the site plan dated June 22, 2009 on file with the Planning Department or as modified herein.
2. The applicant/homeowner shall provide a storm water management system to mitigate the increased storm water runoff from the additional impervious surface being added.

3. The amount of impervious surface area to be treated with a storm water management system will be based on the square footage of the increased impervious coverage.
4. The temporary erosion control and permanent storm water management plan should capture and route storm water runoff in a manner that does not adversely impact the adjoining or downstream properties.
5. A Storm Water Management System shall be constructed within the property that meets the Best Management Practices design criteria as set forth in the Northwest Area Ordinances and Storm Water Manual.
6. The Storm Water Management System and Grading Plan (including necessary details for construction, showing proper location, material, size, and grades) shall be approved by the Engineering Division prior to ground disturbance or installation of the facility.
7. The Storm Water Management System is considered a private system and the responsibility of maintenance is that of the owner.
8. Prior to issuance of a building permit, a storm water facilities maintenance agreement shall be entered into between the applicant and City to address responsibilities and maintenance of the storm water system.
9. Prior to issuance of a building permit, an escrow or fee, to be determined by the City Engineer, shall be submitted to the City with the Storm Water Management System submittal. The final amount and submittal process shall be determined by the City by the time the Owners are ready to submit the Storm Water Management System and Grading Plan. The City Engineer reserves the right to have both a cash escrow for expenses, fees, inspections and maintenance requirements and an additional construction escrow assuring the storm water facility is constructed properly.
10. The soils shall be tested to determine the infiltration capacity to insure the storm water maintenance facility performs and functions within the assumed design parameters.
11. Prior to the final inspection of the building permit, the storm water facility needs to be constructed in its entirety, vegetation planted, and approved by the Engineering Division.
12. All existing easements shall be shown on the building permit submittal to ensure that the proposed structures are not encroaching in an easement area dedicated to the City. If there is encroachment, it will be the sole discretion of the City Engineer to either accept or deny the proposed encroachment. If allowed, an encroachment agreement would need to be executed prior to issuance of building permit.

**B. Denial** If the Planning Commission does not favor the proposed Conditional Use Permit, the above request should be recommended for denial. With a recommendation

for denial, findings or the basis for the denial should be given.

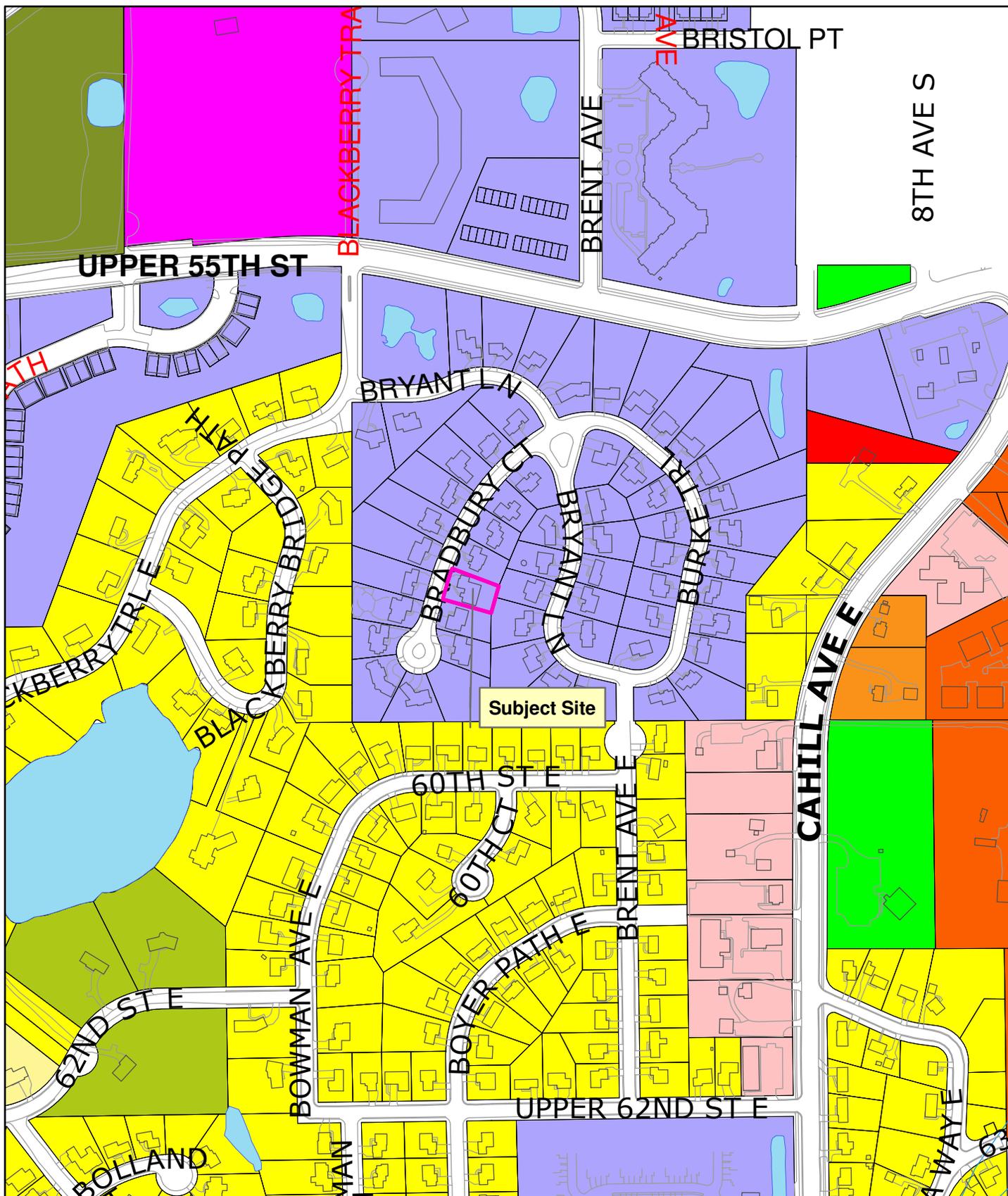
## **RECOMMENDATION**

Staff believes there are not unique circumstances on the property and that the hardship criterion has not been met. Therefore, staff recommends denial of the Variance and Conditional Use Permit request as presented.

Attachments: Exhibit A - Location/Zoning Map  
Exhibit B - Applicant Narrative  
Exhibit C - Site Plan



# Sussel Corporation Request Case No. 09-21CV





Sussel Corporation  
Builders License No. 0001934



### Statement for Conditional Use Permit/Variance

The city ordinance states that the impervious surface coverage for any residential lot cannot surpass 25% of the lot. The applicant and owner are asking for a Conditional Use Permit/Variance to increase the current hard cover by 2% although the total lot coverage would be 34.6 %.

At the time the house was built, the city ordinances for lot coverage were higher and the city gave proper approval to build the house and driveway/walk/etc. Apparently, the city has now changed the ordinance to 25% thus forcing a Conditional Use Permit/Variance because the house, driveway, walk is over the 25% even without the addition.

The homeowner is asking to build an 18' x 14' 4-Season porch on stilts that will be 8' to 9' off the ground. The new room will not have a foundation covering up land surface. One could make the argument that we are not increasing the current impervious lot coverage that exists because the addition built on stilts is 8' to 9' off the ground and is not preventing the ground from absorbing water.

Inver Grove Heights currently interprets this as impervious surface coverage although most cities would only count the foundation size in this situation. The applicant/owner realizes that this is a matter of interpretation. One simple solution would be to simply turn the gutters back to the house underneath the new porch thus putting all the water exactly where it would go in the first place. This would completely negate any new added water run off.

The particular hardship for this property is that when the house was built, the city ordinances were higher for impervious lot coverage. The city gave the owners proper approval to build the house, driveway, walks etc. Now the city has change it's impervious lot coverage percentages forcing the need for a Conditional Use Permit/Variance. Most other cities have much higher percentages for impervious surface coverage. The Burke's are the 2<sup>nd</sup> owners of the property and have not added anything to the lot coverage since they purchased the house.

This Conditional Use Permit/Variance is not detrimental to the neighborhood it fits in. In fact, most of the homeowners on the Burke's side of the street would have to go through the same process if they wanted to add a porch.

EXHIBIT B

The personal reason for the Burke's to build this room is for Mr. Burke. Mr. Burke has Parkinson's disease. As the disease progresses, it is getting harder and harder for Mr. Burke to get up and down the stairs to the family room in the lower level. The house is a rambler with a kitchen/living room on the 1<sup>st</sup> floor. This would allow Mr. Burke to have a room to relax in and get away from the kitchen area/living room and still have 1<sup>st</sup> floor living. In no way are the Burke's building this room for economic reasons. This new porch would not in anyway increase traffic or congestion.

Finally, we believe the Conditional Use Permit/Variance will be in keeping with the spirit and intent of the city code and comprehensive plans for 2 reasons. The first is that we believe we are not increasing the impervious lot coverage because the room will be on stilts 8" to 9" off the ground and does not prevent the ground from absorbing water. Even if you make the interpretation that the porch is covering the ground we can solve this by turning the gutters and putting the water directly where the water would be during a rainfall. Secondly, the property was approved for the original impervious lot coverage when it was built.

Thank you for help in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Russell". The signature is written in a cursive, flowing style with a large, prominent "M" and "R".

Michael Russell  
Sussel Corporation



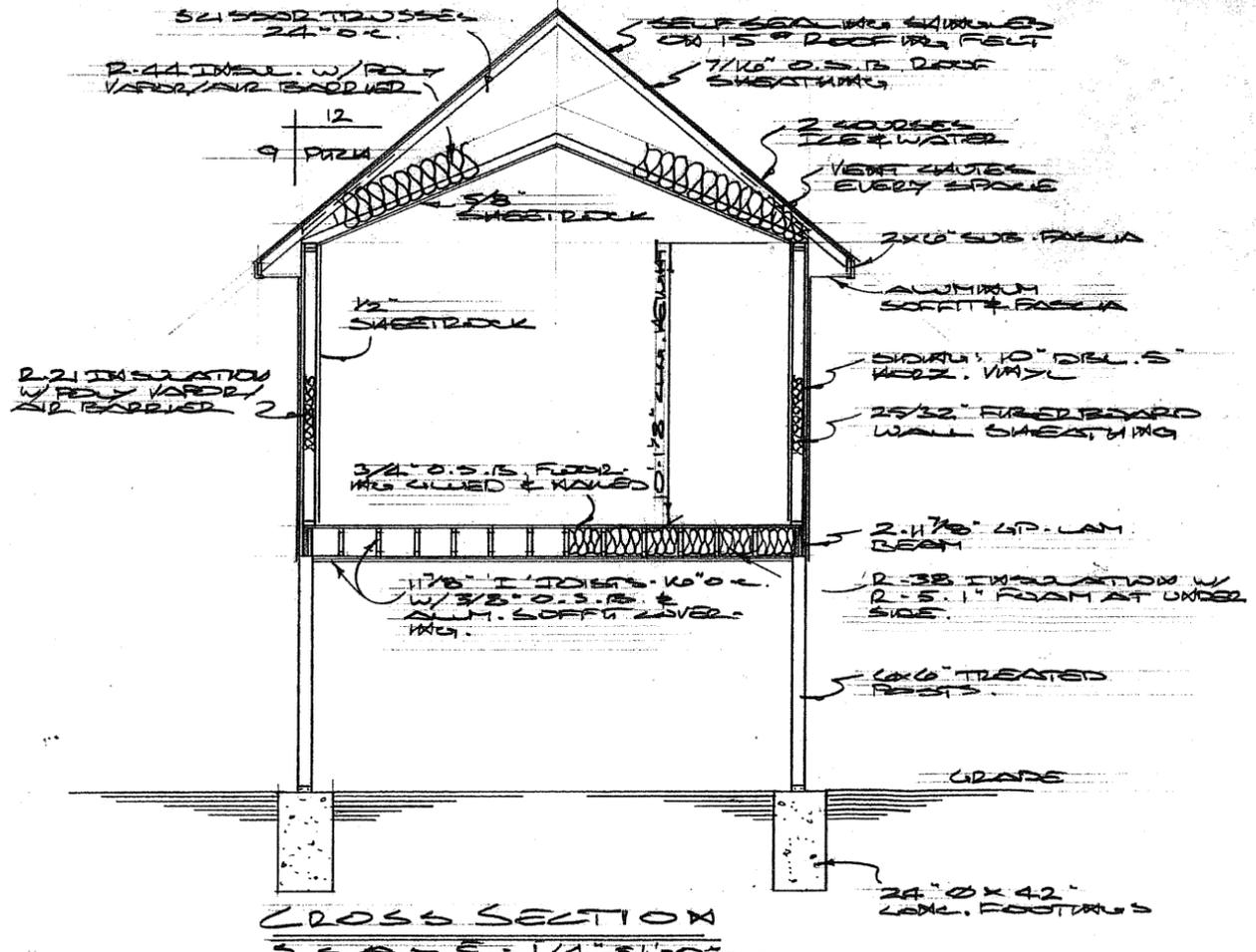


WEST ELEVATION

SOUTH ELEVATION

EAST ELEVATION

SCALE: 1/8" = 1'-0"



CROSS SECTION

SCALE: 1/4" = 1'-0"

GENERAL NOTES:

- \* ALL FINAL GRADE, YARD REPAIR, LAND SCAPING & BLACK DIRT BY OWNER.
- \* EXISTING DECK REMOVAL BY SUSSEL CORP.
- \* CLEAN-UP OF CONSTRUCTION DEBRIS BY SUSSEL CORP.
- \* PAINTING & STAINING MATL. & LABOR BY OWNER.
- \* FINISH FLOORING MATL. & LABOR BY OWNER.
- \* DECORATIVE LIGHT FIXTURES & CEILING FAN BY OWNER, LABOR BY SUSSEL CORP.
- \* INSULATION MATL. & LABOR BY SUSSEL CORP.
- \* DRYWALL MATL. & LABOR BY SUSSEL CORP.
- \* INTERIOR TRIM MATL. & LABOR BY SUSSEL CORP.
- \* FIREPLACE MATL. & LABOR & GAS PIPING BY OWNER.

NOTE: WRITTEN DIMENSIONS ON THESE PLANS SHALL HAVE PRECEDENCE OVER ALL SCALED DIMENSIONS, SUSSEL CORPORATION MUST BE NOTIFIED OF ANY VARIATIONS FROM THESE DIMENSIONS AND CONDITIONS OF THE ABOVE DRAWING.

# SUSSEL CORPORATION

654 TRANSFER ROAD, SUITE 16B • ST. PAUL, MN 55114 • (651) 645-0331

NEW RESIDENCE FOR: SEP & SUSAN BOOKE 5924 BRADSHAW CT. DOVER GROVE HEIGHTS, MN	JOB NO. 1000	PRELIM	DRN. BY: RCS	CKD. BY: RCS	DATE 6/15/09
PLAN NUMBER H-051-552-7780 SUSSEL CELL 2051-494-3514		FINAL	DRN. BY: RCS	CKD. BY: RCS	DATE 6/15/09
		SHEET 1 OF 2			



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Consider Approval of Berm Between South St. Paul Gun Club and Heritage Village Park

---

Meeting Date: August 24, 2009  
Item Type: Regular Agenda  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Approve of the construction of a berm between Heritage Village Park and the South St. Paul Gun Club and authorize the execution of the attached agreements pertaining to the berm. In addition, authorize funding of up to \$6,000 from the Parks Acquisition and Development Fund (Fund 402).

Because the Settlement Agreement between the Gun Club and Dakota County will not likely be executed as of Monday's City Council meeting, the City Council's approval of the Lateral Support Agreement and Temporary Easement Agreement is conditioned on the Gun Club's and Dakota County's execution of a Settlement Agreement with respect to condemnation of the Gun Club property.

**SUMMARY**

Dakota County will be constructing the Mississippi River Regional Trail (MRRT) through Heritage Village Park (HVP) this year. During the approval process an issue arose concerning the rights of gun clubs from future development through a 2005 MN State Statute that protects the operations of outdoor gun clubs.

*Section 87A.04(a) states that no new development shall be approved for any portion of property within 750 feet of the perimeter property line of an outdoor shooting range if the change in use, development, or construction would cause an outdoor shooting range in compliance with this chapter to become out of compliance.*

The trail on the City property is within 750 feet of the Gun Club.

*Section 87A.04(b) says that the new development may be approved if the person seeking the approval agrees to provide any mitigation required to keep the range in compliance with this chapter.*

To protect against potential noise violations and to add another "barrier" between the park and the gun club. The County and City are proposing to construct approximately an 8' berm with a 2:1 slope on both sides. The berm will add a significant barrier between the park, trail, and gun club and all three entities should find the addition of the berm as a positive construction activity. The general terms of the project are as follows:

**County**

- Responsible for \$10,000 towards construction costs
- Design the berm

**Gun Club**

- Responsible for \$4,000 towards construction costs
- Allow use of some of their property at no cost for the berm

**City**

- Responsible for \$8,000 towards constructions costs
- Utilize agreement with Carl Bolander and Sons to construct berm at no cost

The anticipated construction costs of \$12,000 include:

\$2,000 for clearing and grubbing

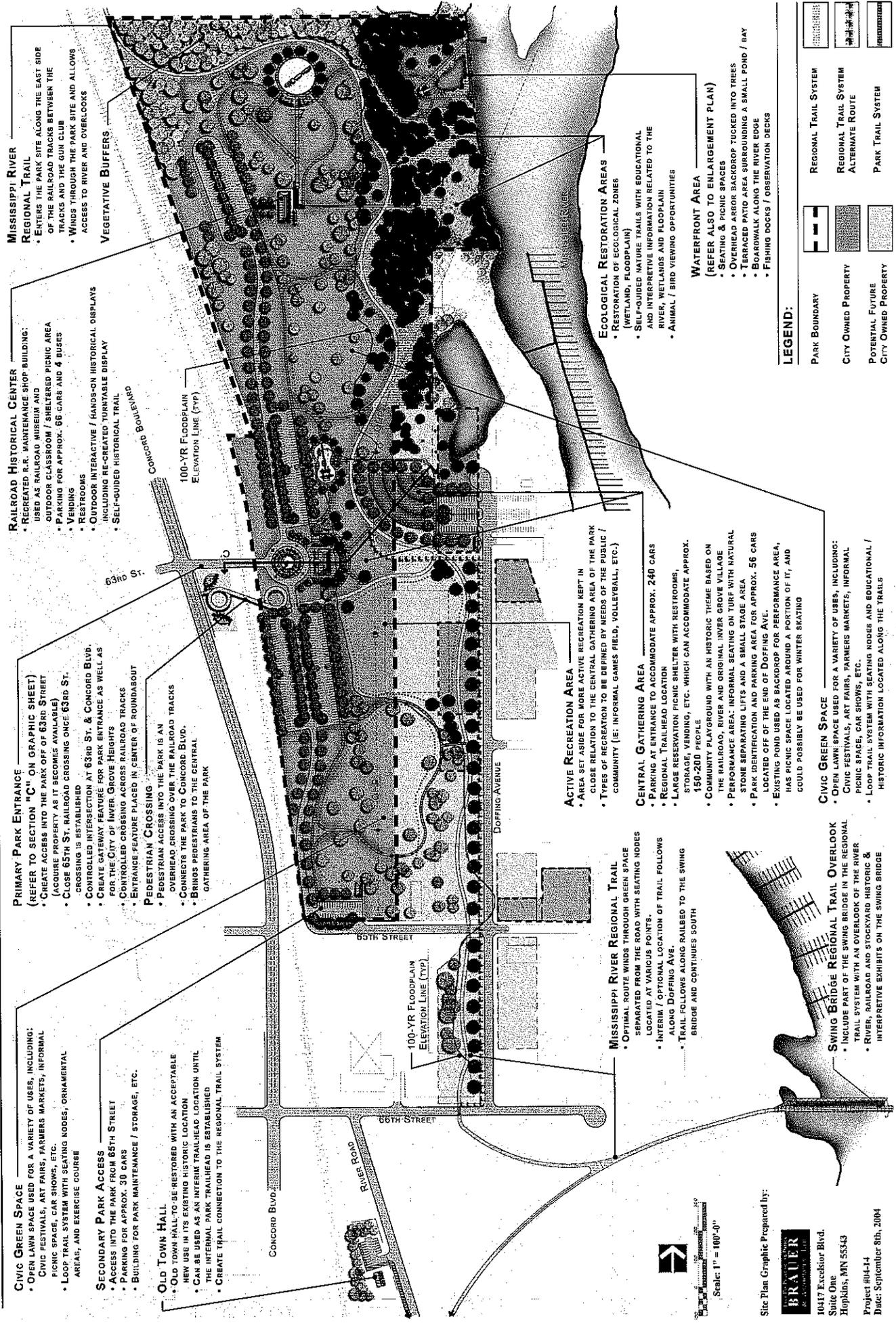
\$10,000 for cyclone fence installation

\$10,000 for ground cover establishment

Funding for the City's portion of the project would come from the Park Acquisition and Development Fund (Fund 402).

# HERITAGE VILLAGE PARK ON THE MISSISSIPPI MASTER PLAN

## CITY OF INVER GROVE HEIGHTS PARKS & RECREATION



**CIVIC GREEN SPACE**

- OPEN LAWN SPACE USED FOR A VARIETY OF USES, INCLUDING:
  - CIVIC FESTIVALS, ART FAIRS, FARMERS MARKETS, INFORMAL PICNIC SPACE, CAR SHOWS, ETC.
  - LOOP TRAIL SYSTEM WITH SEATING NODES, ORNAMENTAL AREAS, AND EXERCISE COURSE

**PRIMARY PARK ENTRANCE**  
(REFER TO SECTION "C" ON GRAPHIC SHEET)

- CREATE ACCESS INTO THE PARK OFF OF 63RD STREET (ACQUIRE PROPERTY AS IT BECOMES AVAILABLE)
- CLOSE 65TH ST. RAILROAD CROSSING ONCE 63RD ST. CROSSING IS ESTABLISHED
- CONTROLLED INTERSECTION AT 63RD ST. & CONCORD BLVD. CREATE GATEWAY FEATURE FOR PARK ENTRANCE AS WELL AS FOR THE CITY OF INVER GROVE HEIGHTS
- CONTROLLED CROSSING ACROSS RAILROAD TRACKS
- ENTRANCE FEATURE PLACED IN CENTER OF ROUNDABOUT

**RAILROAD HISTORICAL CENTER**

- RECREATED R.R. MAINTENANCE SHOP BUILDING: USED AS RAILROAD MUSEUM AND OUTDOOR CLASSROOM / SHELTERED PICNIC AREA
- PARKING FOR APPROX. 66 CARS AND 4 BUSES
- VENDING
- RESTROOMS
- OUTDOOR INTERACTIVE / HANDS-ON HISTORICAL DISPLAYS INCLUDING RE-CREATED TURNABLE DISPLAY
- SELF-GUIDED HISTORICAL TRAIL

**ACTIVE RECREATION AREA**

- AREA SET ASIDE FOR MORE ACTIVE RECREATION KEPT IN CLOSE RELATION TO THE CENTRAL GATHERING AREA OF THE PARK
- TYPES OF RECREATION TO BE DEFINED BY NEEDS OF THE PUBLIC / COMMUNITY (IE: INFORMAL GAMES FIELD, VOLLEYBALL, ETC.)

**MISSISSIPPI RIVER REGIONAL TRAIL**

- OPTIMAL ROUTE WINDS THROUGH GREEN SPACE SEPARATED FROM THE ROAD WITH SEATING NODES LOCATED AT VARIOUS POINTS.
- INTERIM / OPTIONAL LOCATION OF TRAIL FOLLOWS ALONG DOFFING AVE.
- TRAIL FOLLOWS ALONG RAILROAD TO THE SWING BRIDGE AND CONTINUES SOUTH

**WATERFRONT AREA**  
(REFER ALSO TO ENLARGEMENT PLAN)

- SEATING & PICNIC SPACES
- OVERHEAD ARBOR BACKDROP TUCKED INTO TREES
- TERRACED PATIO AREA SURROUNDING A SMALL POND / BAY
- BOARDWALK ALONG THE RIVER EDGE
- FISHING DOCKS / OBSERVATION DECKS

**ECOLOGICAL RESTORATION AREAS**  
(WETLAND, FLOODPLAIN)

- RESTORATION OF ECOLOGICAL ZONES
- SELF-GUIDED NATURE TRAILS WITH EDUCATIONAL AND INTERPRETIVE INFORMATION RELATED TO THE RIVER, WETLANDS AND FLOODPLAIN
- ANIMAL / BIRD VIEWING OPPORTUNITIES

**ECOLOGICAL RESTORATION AREAS**  
(WETLAND, FLOODPLAIN)

- RESTORATION OF ECOLOGICAL ZONES
- SELF-GUIDED NATURE TRAILS WITH EDUCATIONAL AND INTERPRETIVE INFORMATION RELATED TO THE RIVER, WETLANDS AND FLOODPLAIN
- ANIMAL / BIRD VIEWING OPPORTUNITIES

**WATERFRONT AREA**  
(REFER ALSO TO ENLARGEMENT PLAN)

- SEATING & PICNIC SPACES
- OVERHEAD ARBOR BACKDROP TUCKED INTO TREES
- TERRACED PATIO AREA SURROUNDING A SMALL POND / BAY
- BOARDWALK ALONG THE RIVER EDGE
- FISHING DOCKS / OBSERVATION DECKS

**WATERFRONT AREA**  
(REFER ALSO TO ENLARGEMENT PLAN)

- SEATING & PICNIC SPACES
- OVERHEAD ARBOR BACKDROP TUCKED INTO TREES
- TERRACED PATIO AREA SURROUNDING A SMALL POND / BAY
- BOARDWALK ALONG THE RIVER EDGE
- FISHING DOCKS / OBSERVATION DECKS

**WATERFRONT AREA**  
(REFER ALSO TO ENLARGEMENT PLAN)

- SEATING & PICNIC SPACES
- OVERHEAD ARBOR BACKDROP TUCKED INTO TREES
- TERRACED PATIO AREA SURROUNDING A SMALL POND / BAY
- BOARDWALK ALONG THE RIVER EDGE
- FISHING DOCKS / OBSERVATION DECKS

**WATERFRONT AREA**  
(REFER ALSO TO ENLARGEMENT PLAN)

- SEATING & PICNIC SPACES
- OVERHEAD ARBOR BACKDROP TUCKED INTO TREES
- TERRACED PATIO AREA SURROUNDING A SMALL POND / BAY
- BOARDWALK ALONG THE RIVER EDGE
- FISHING DOCKS / OBSERVATION DECKS

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

**LEGEND:**

	PARK BOUNDARY		REGIONAL TRAIL SYSTEM
	CITY OWNED PROPERTY		REGIONAL TRAIL SYSTEM ALTERNATE ROUTE
	POTENTIAL FUTURE CITY OWNED PROPERTY		PARK TRAIL SYSTEM

Site Plan Graphic Prepared by:  
**BRÄUER**  
 10417 Excelsior Blvd.  
 Suite One  
 Hopkins, MN 55343  
 Project #04-J4  
 Date: September 8th, 2004



**LATERAL SUPPORT AGREEMENT  
RELATING TO PROPERTIES OWNED BY THE SOUTH ST. PAUL ROD AND  
GUN CLUB AND THE CITY OF INVER GROVE HEIGHTS**

**WHEREAS**, the City of Inver Grove Heights (hereinafter referred to as the "City") owns certain real property situated in the City of Inver Grove Heights, County of Dakota, State of Minnesota, identified as Tax Parcel Number 20-03510-010-60 and legally described in Exhibit A, which is attached hereto and made a part hereof (the "City Property").

**WHEREAS**, the South St. Paul Rod and Gun Club, Inc. (hereinafter referred to as the "Gun Club") owns certain real property situated in the City of South St. Paul, County of Dakota, State of Minnesota, identified as Tax Parcel Numbers 36-03500-010-55 and 36-03500-010-58 and legally described in Exhibit B, which is attached hereto and made a part hereof (the "Gun Club Property").

**WHEREAS**, the City Property and the Gun Club Property adjoin each other and have a common lot line.

**WHEREAS**, the City and the Gun Club have agreed to permit the construction of a berm on their respective properties in accordance with that certain grading plan attached hereto and made a part hereof as Exhibit C (the "Grading Plan").

**WHEREAS**, upon completion of work associated with the Grading Plan, the City and the Gun Club have agreed that the Gun Club Property shall provide lateral support for the City Property and that the City Property shall provide lateral support for the Gun Club Property.

**NOW THEREFORE**, the City and the Gun Club do agree as follows:

1. The parties agree that neither party may remove, alter, change, modify, or disturb the grading of its respective property as described and depicted on Exhibit C, attached hereto and made a part hereof, without first obtaining the prior written consent of the other party as set forth in Section 10.

2. The parties agree that neither party may remove, alter, change, modify, or disturb the grading of its respective property within thirty (30) feet of the common lot line without first obtaining the prior written consent of the other party as set forth in Section 10.
3. The City shall landscape the berm constructed on the respective properties by installing, placing, or planting that certain grass seed mix show on Exhibit D, attached hereto and incorporated herein by reference. The City warrants that the grass/vegetation specified on Exhibit D shall be alive and growing during the warranty period from the date hereof through November 30, 2010 and after its installation, placement or planting until November 30, 2010 ("Warranty Obligation"). The parties agree that they shall maintain the landscaping depicted and described on Exhibit D, attached hereto and made a part hereof, that is located on their respective property, and the parties agree that neither party may remove, alter, change, modify or disturb the landscaping depicted and described on Exhibit D without first obtaining the prior written consent of the other party as set forth in Section 10.
4. Subject to the City's Warranty Obligation, the parties agree that each party shall bear all costs and expenses associated with the maintenance of the grading as described and depicted on Exhibit C and elsewhere on its respective property as well as bear all costs and expenses associated with the maintenance of the landscaping depicted and described on Exhibit D and located on its respective property.
5. Third parties shall have no recourse against the City or the Gun Club under this Agreement. The covenants and conditions of this Agreement are intended for the benefit of the parties hereto and are not intended to create any third party beneficiaries.
6. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Agreement.
7. The parties mutually recognize and agree that all terms and conditions of this Agreement shall run with the Gun Club Property and the City Property herein described, and shall be binding upon the heirs, successors, administrators and assigns of the City and the Gun Club.
8. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement and performance of any obligations by the other or waive the fulfillment of any

condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing.

9. In the event that a party desires to obtain consent under this Agreement, that party must prepare, present and obtain a consent identifying and memorializing the substance of the consent and obtain the signature of the other party's designated representative identified in this Section.

**The City's Designated Representative:** Director of Public Works

**The Gun Club's Designated Representative:** Any Officer of the Gun Club

10. Any notices given by one party to the other may be tendered either in person or by depositing it in the United States mail in a sealed envelope, by certified mail, return receipt requested, with postage and postal charges prepaid, addressed as follows:

If to City: City of Inver Grove Heights  
Attn: Director of Public Works  
8150 Barbara Avenue  
Inver Grove Heights, MN 55076

If to Gun Club: South St. Paul Rod and Gun Club, Inc  
Attn: President  
600 Gun Club Road  
South St. Paul, MN 55075

to such other address as the party addressed shall have previously designated by notice given in accordance with this Section. Notices shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the third day after mailing, if mailed as provided above, provided that a notice not given as above shall, if it is in writing, be deemed given if and when actually received by a party.

11. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
12. If any obligation imposed hereunder upon the Gun Club or the City is inconsistent with other items of this Agreement or with City ordinances and regulations, then that provision or term which imposes a greater and more demanding obligation on the Gun Club or the City shall prevail.

**CITY OF INVER GROVE HEIGHTS**

**SOUTH ST. PAUL ROD AND  
GUN CLUB, INC.**

By: \_\_\_\_\_  
George Tourville, Mayor

By: \_\_\_\_\_  
Eugene R. Josephs  
Its \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Melissa Rheaume, Deputy Clerk

[The remainder of this page is intentionally left blank.]



**EXHIBIT A**

**LEGAL DESCRIPTION OF THE CITY PROPERTY**

Real Property located in the City of Inver Grove Heights, Dakota County, Minnesota,  
described as follows:

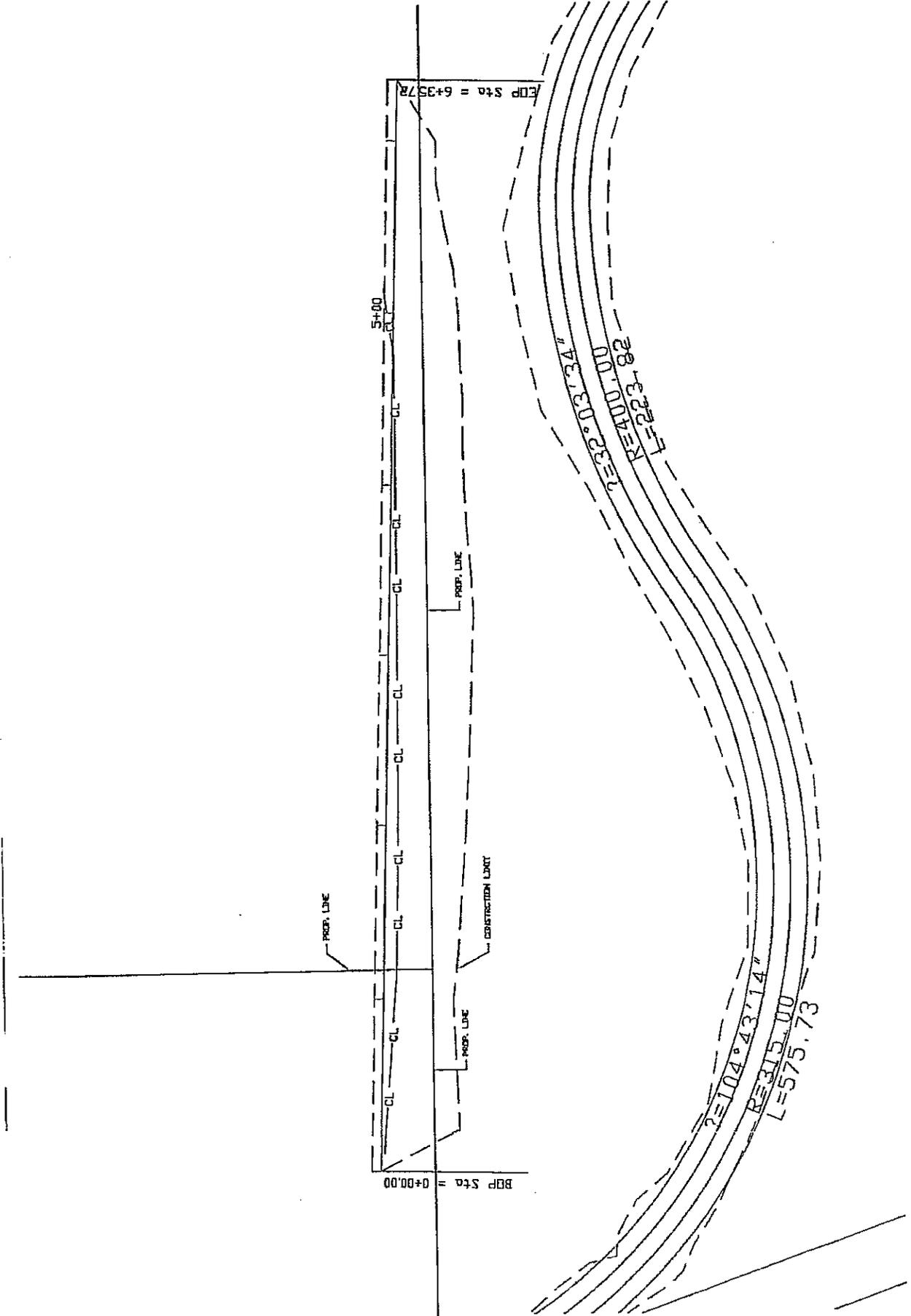
**EXHIBIT B**

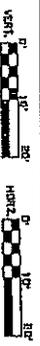
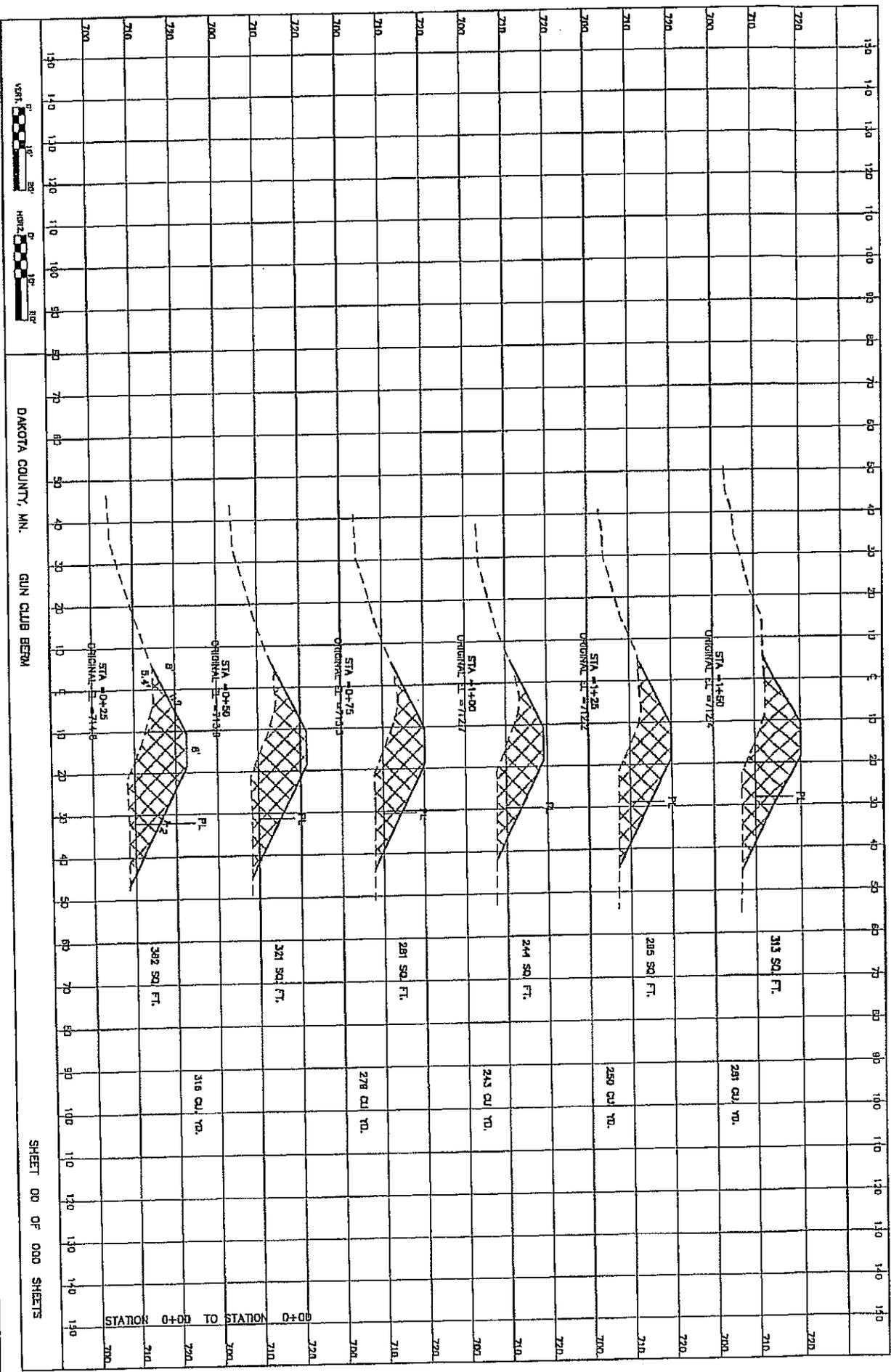
**LEGAL DESCRIPTION OF THE GUN CLUB PROPERTY**

Real Property located in the City of Inver Grove Heights, Dakota County, Minnesota,  
described as follows:

**EXHIBIT C**

**COMMON GRADING PLAN**

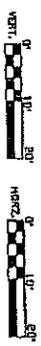
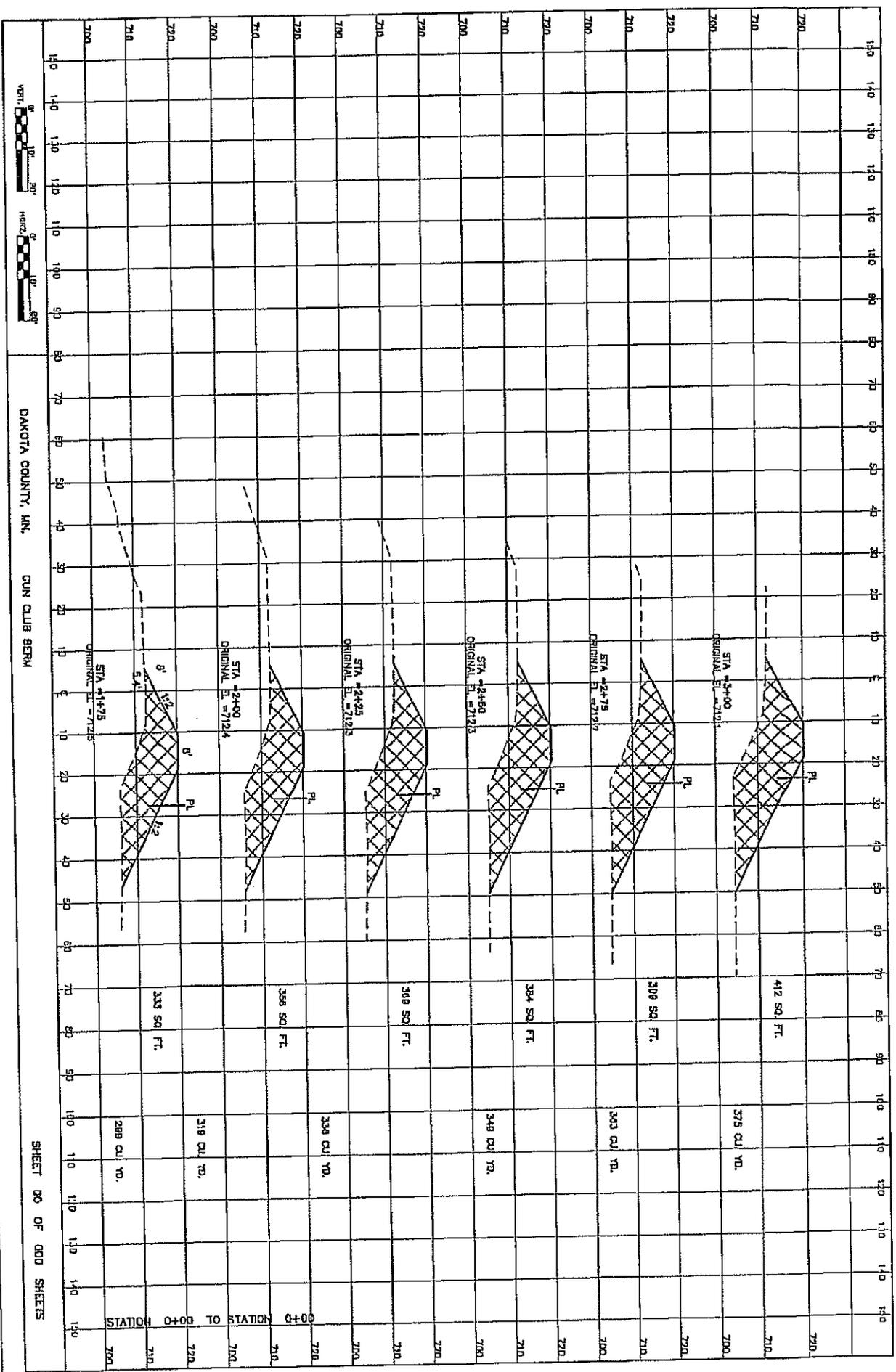




DAKOTA COUNTY, MN. GUN CLUB BERM

SHEET 00 OF 000 SHEETS

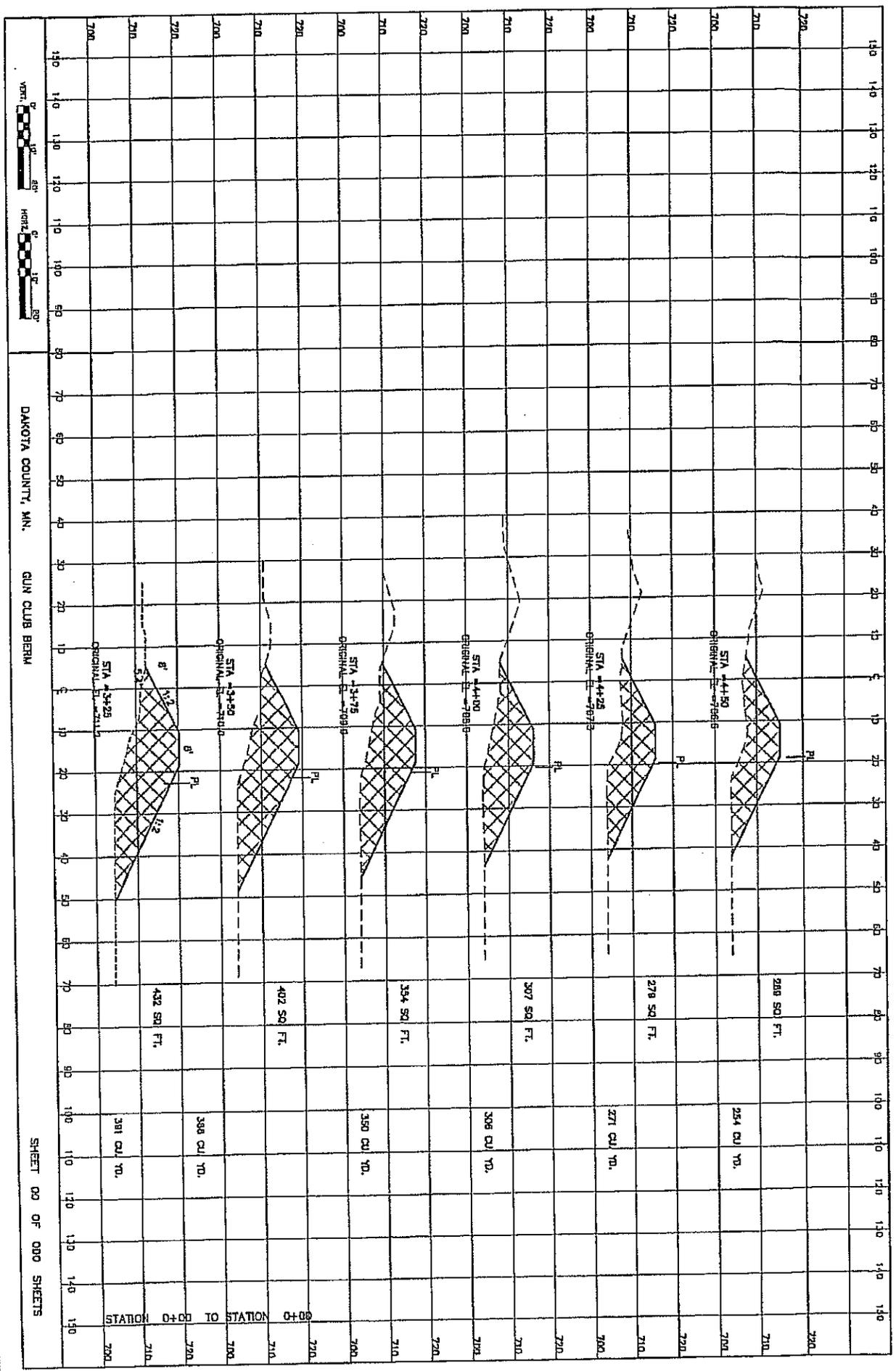
STATION 0+00 TO STATION 0+05



DAKOTA COUNTY, MIN. GUN CLUB BERM

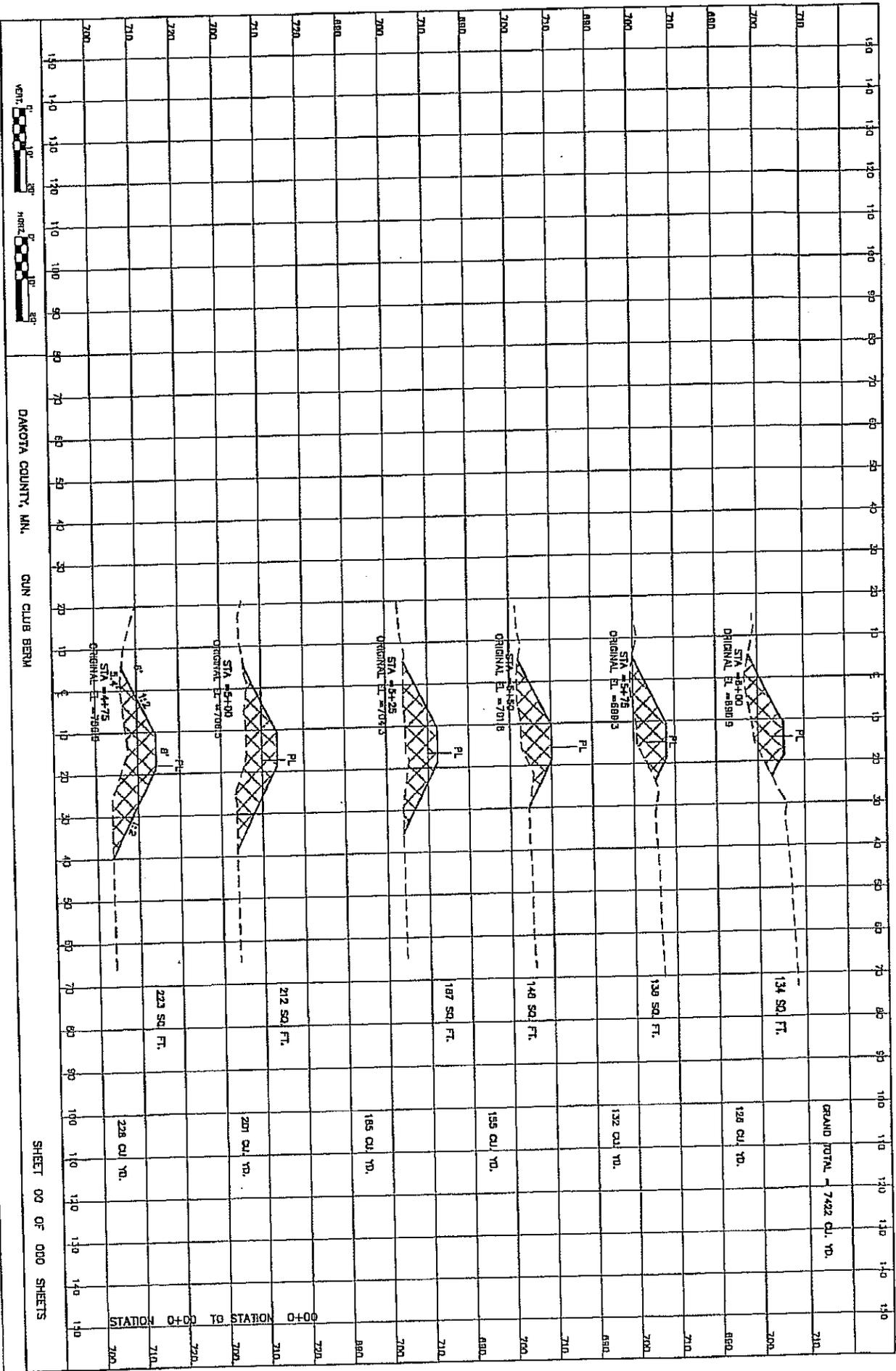
SHEET 00 OF 000 SHEETS

STATION 0+00 TO STATION 0+00



DAKOTA COUNTY, MN. GUN CLUB BERM

SHEET 02 OF 000 SHEETS



**EXHIBIT D**  
**LANDSCAPING PLAN**

Mn/DOT Seed Mix 340

Mn/DOT 3885 - Erosion Control Blanket – Category 2

## TEMPORARY EASEMENT AGREEMENT

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_ 2009, between the South St. Paul Rod and Gun Club, Inc., hereinafter referred to as the "Landowner", and the City of Inver Grove Heights, a municipal corporation organized under the laws of the State of Minnesota, hereinafter referred to as the "City",

### **WITNESSETH:**

That the Landowner in consideration of the sum of One Dollar and other good and valuable consideration paid by the City, the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey unto the City, its successors and assigns, a Temporary Easement to expire on November 30, 2009 for grading, sloping and construction purposes, over, across, through and under the following described Easement Area of the Burdened Parcel situated within Dakota County, Minnesota, a specifically described herein, to-wit:

### **BURDENED PARCEL:**

See the attached **Exhibit A** (herein "Burdened Parcel").

### **EASEMENT AREA:**

A Temporary Easement for Grading, Sloping and Construction purposes over, under, through and across property described in the attached **Exhibit B** of the Burdened Parcel;

### **EXEMPT FROM STATE DEED TAX**

Subject to the notice requirement contained in the following sentence, the Temporary Easement includes the right of said City, its contractors, agents and servants to enter upon said Easement Area for berm construction, grading and sloping, together with the right, but not obligation, of said City, its contractors, agents and servants to remove from the Easement Area trees, brush, grass, shrubs, herbage, undergrowth and other obstructions, as well as the right to deposit earthen materials in and upon the Easement Area. Notwithstanding the easement rights granted herein, the City shall not enter upon the Burdened Parcel or Easement Area unless and until the City has received prior authorization from the Landowner through Landowner's Contact Person ("LCP"), which authorization shall not be unreasonably withheld. For purposes of this Agreement,

LCP are individually and collectively the following persons: Mr. Eugene Josephs and Mr. Mark Waldo.

The City shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorneys' fees, or losses resulting from any claims, actions, suits, or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the Easement Area or property prior to the date hereof.

By November 30, 2009, the City shall construct a berm and restore, regrade and landscape the Easement Area, consistent with those plans attached hereto and incorporated herein as **Exhibit C**. The City's obligation to restore, regrade and landscape the Easement Area shall survive the termination of this Temporary Easement and shall exist until November 30, 2010 (hereinafter "Warranty Period"). The City warrants that during the Warranty Period, the landscaping will be alive and, if the landscaping dies during the Warranty Period, the City shall replace it. Subject to the following sentence, during the Warranty Period, the Landowner grants the City a license to enter the Burdened Parcel and Easement Area for the sole purpose of reseeding and replanting the Easement Area consistent with **Exhibit C**. Notwithstanding the license rights granted herein, during the Warranty Period, the City shall not enter upon the Burdened Parcel or Easement Area unless and until the City has received prior authorization from the Landowner through the LCP, which authorization shall not be unreasonably withheld.

The City shall indemnify and hold Landowner, its tenants, successors and assigns harmless from and against any loss, action, cause of action, claim, liability or expense, including attorney's fees and costs, arising in any way from the City's use of the Easement Area, or exercise of its rights under this Easement, subject to any applicable governmental immunity defenses of the City and the maximum liability limits (as applicable) provided by Minnesota Statute, Chapter 466.

Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by Landowner, its successors or assigns, shall be subject to any governmental immunity defenses of the City and the maximum liability limits provided by Minnesota Statute Chapter 466.

And the said Landowner, for itself, its successors and assigns, does hereby covenant with the City, its successors and assigns, that it is well seized in fee of the lands and premises aforesaid and has good right to grant and convey the temporary easement herein to said City.

**[Remainder of page intentionally left blank]**

IN TESTIMONY WHEREOF, the said Landowner has hereunto set its hand and caused this agreement to be executed as of the day and year first above written.

City of Inver Grove Heights

South St. Paul Rod and Gun Club, Inc.

By: \_\_\_\_\_  
Name: George Tourville  
Its: Mayor

By: \_\_\_\_\_  
Name: Eugene R. Josephs  
Its:

**ATTEST:**

\_\_\_\_\_  
Melissa Rheaume  
Deputy Clerk of the City of Inver Grove Heights

NOTARY BLOCKS

South St. Paul Rod and Gun Club, Inc.

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF DAKOTA )

On this \_\_\_\_ day of \_\_\_\_\_, 2009, before me a Notary Public within and for said County, personally appeared Eugene R. Josephs to me personally known, who being by me duly sworn, did say that he is the \_\_\_\_\_ of the South St. Paul Gun Club, Inc., the corporation named in the foregoing instrument, and that the instrument was signed on behalf of said corporation by authority of its Board of Directors and said \_\_\_\_\_ acknowledged said instrument to be the free act and deed of said corporation.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA )  
 ) ss:  
COUNTY OF DAKOTA )

City of Inver Grove Heights

On this \_\_\_\_ day of \_\_\_\_\_, 2009, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Rheume to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and Deputy Clerk acknowledged said instrument to be the free act and deed of said municipality.

\_\_\_\_\_  
Notary Public

**This Instrument was drafted by:**  
LeVander, Gillen & Miller, P.A.  
Timothy J. Kuntz  
633 South Concord Street, Suite 400  
South St. Paul, MN 55075  
651- 451-1831

**After recording please return to:**  
LeVander, Gillen & Miller, P.A.  
Timothy J. Kuntz  
633 South Concord Street, Suite 400  
South St. Paul, MN 55075  
651-451-1831

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE BURDENED PARCEL OWNED BY  
SOUTH ST. PAUL ROD AND GUN CLUB, INC. (LANDOWNER)**

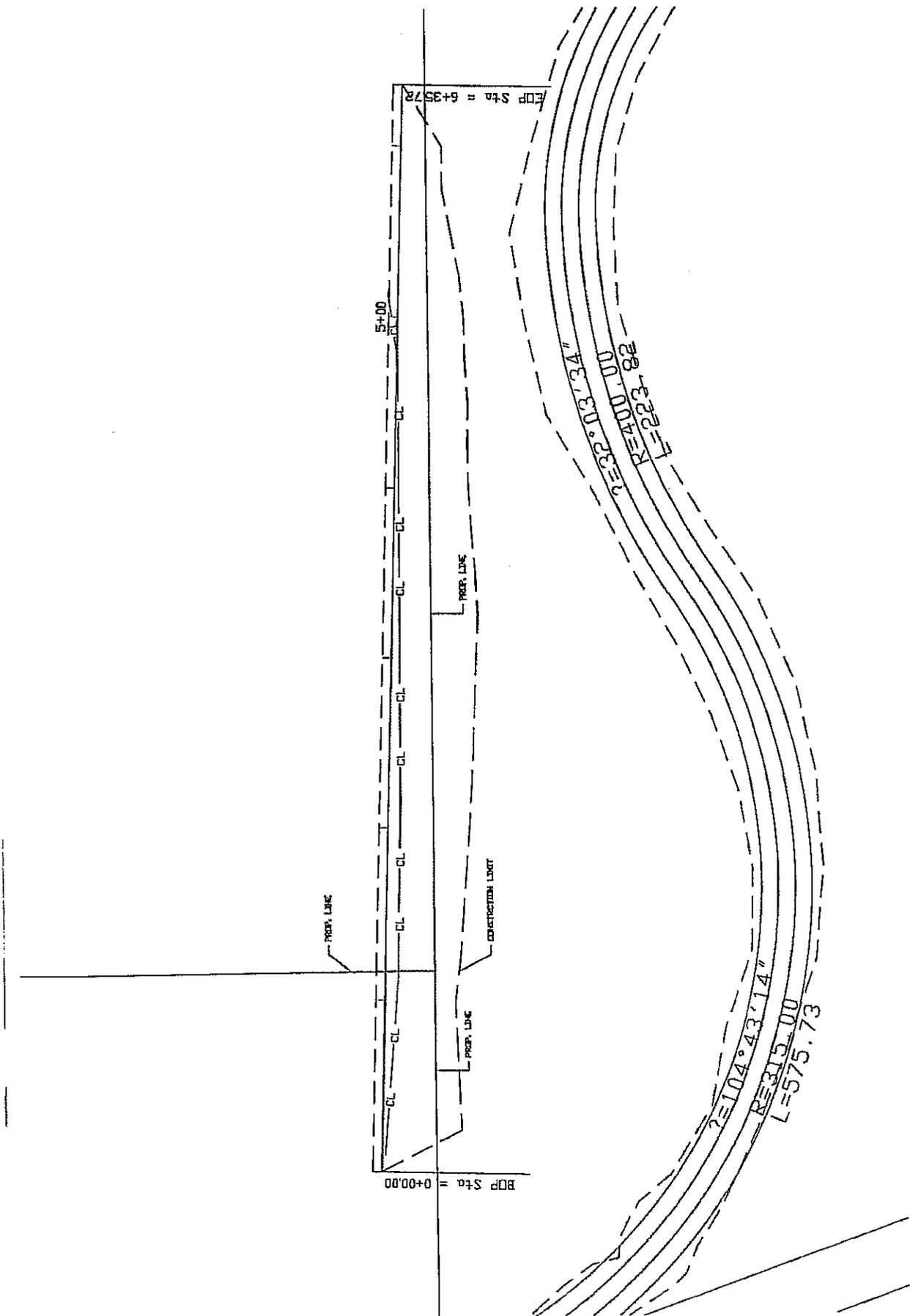
**EXHIBIT B**

**LEGAL DESCRIPTION OF THE EASEMENT AREA**

A temporary easement for grading, sloping, and berm construction purposes over, across, through and under the following described real property:

**EXHIBIT C**

**BERM CONSTRUCTION, GRADING, AND LANDSCAPE PLAN**



BOP Sta = 0+00.00

5+00

EOP Sta = 6+33.72

PROP. LINE

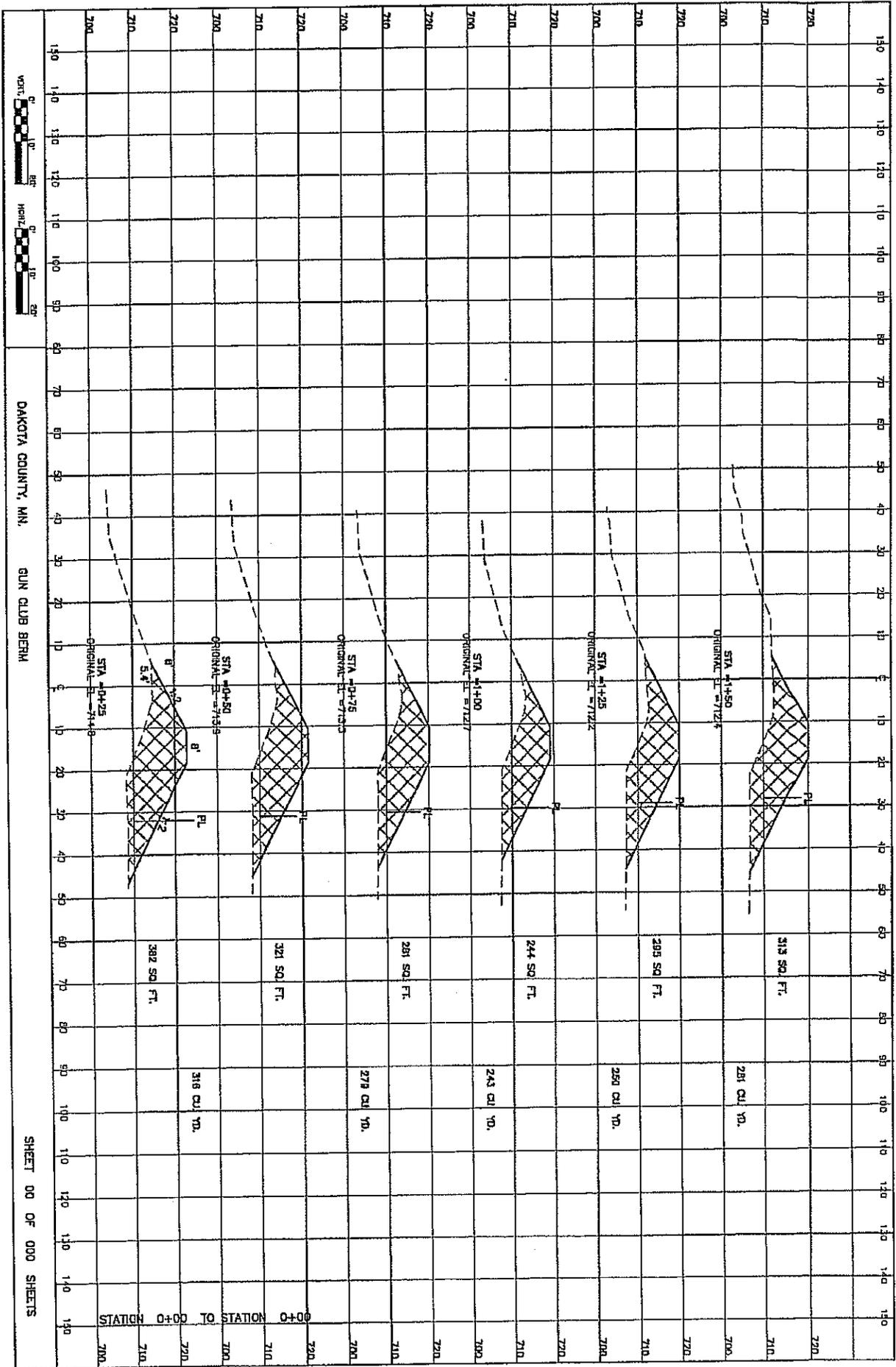
PROP. LINE

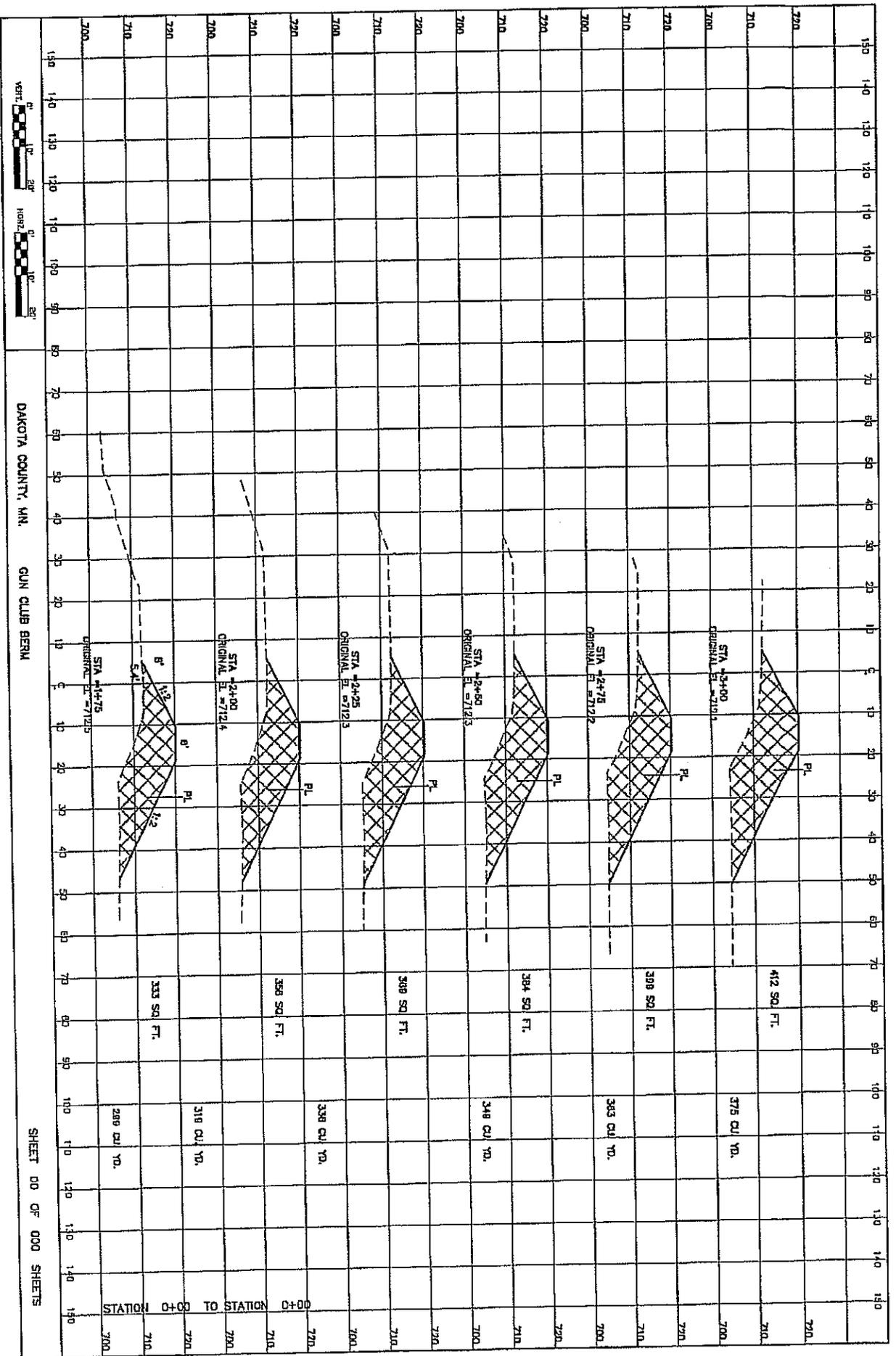
CONSTRUCTION LIMIT

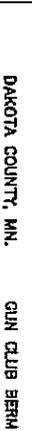
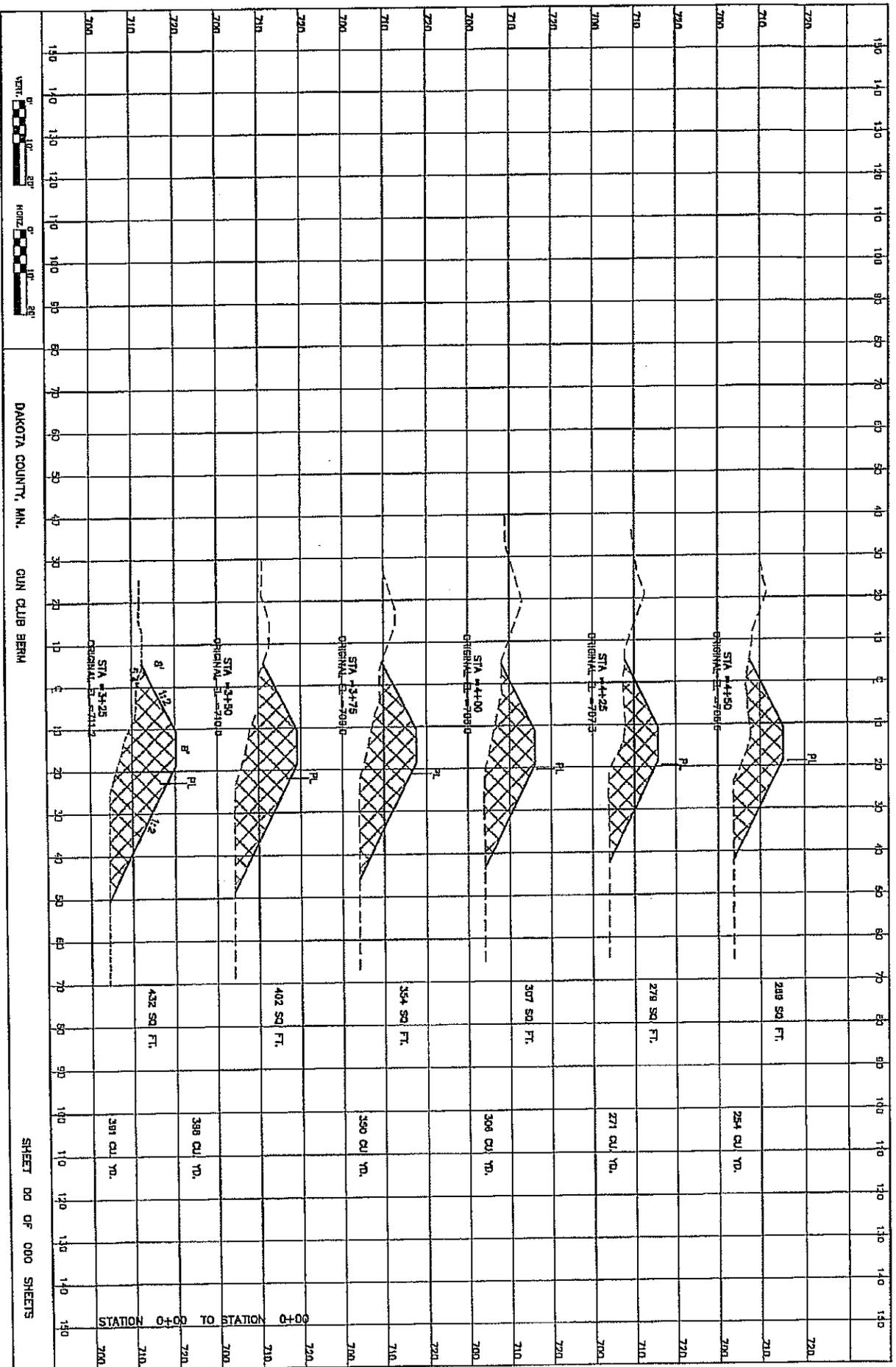
CL

$\Delta = 104^\circ 43' 14''$   
 $R = 575.73$   
 $L = 313.00$

$\Delta = 32^\circ 03' 34''$   
 $R = 400.00$   
 $L = 223.82$



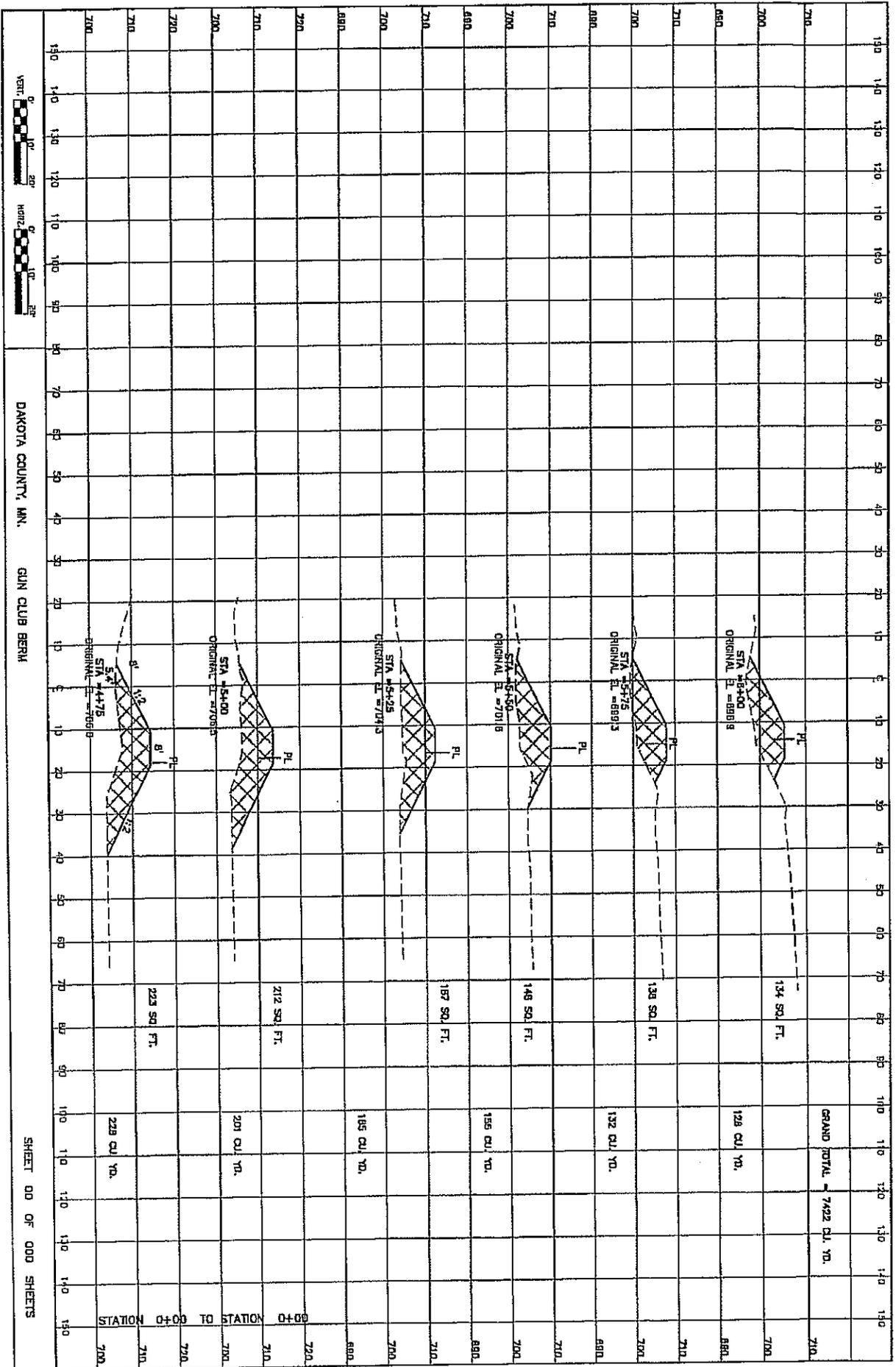




DAKOTA COUNTY, MN. GUN CLUB BEERM

SHEET 00 OF 000 SHEETS

STATION 0+00 TO STATION 0+00



DAKOTA COUNTY, MN. GUN CLUB BERM

SHEET 00 OF 000 SHEETS

STATION 0+00 TO STATION 0+00

## LANDSCAPING PLAN

Mn/DOT Seed Mix 340

Mn/DOT 3885 - Erosion Control Blanket – Category 2

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Property Boundary Exception Request – 7907 Conroy Way E

---

Meeting Date: August 24, 2009  
 Item Type: Regular Agenda  
 Contact: Eric Carlson – 651.450.2587  
 Prepared by: Eric Carlson  
 Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Review request made by property owners at 7907 Conroy Way E. The Parks and Recreation Commission is recommending denial of the request.

**SUMMARY**

As a part of the park boundary survey process, people living next to parks with encroachments have been sent letters informing them that they need to remove private improvements from public park property. Mr. & Mrs. Renner living at 7907 Conroy Way E. are asking the City to consider one of the following:

- Allow their fence to continue to be on park property utilizing approximately 136 sq ft of Oakwood Park for their personal use providing them with an exception
- or
- Sell approximately 550 sq ft of park property

An estimated fair market value for the property is approximately \$2.50 per sq ft, giving a value to the land of approximately \$1,375 before legal and recording fees are figured in.

While the request sounds “reasonable” consideration needs to be given to the potential precedent established. There are a number of other residents that have encroached onto City property either innocently or otherwise. Presumably the land was purchased or dedicated to the City for the public’s enjoyment and boundary lines were established. Staff isn’t sure that selling park property under these circumstances is a good practice.

The Park and Recreation Commission reviewed this item on August 12, 2009 and recommending denial of the request.

Doug & Debbie Renner  
7907 Conroy Way E  
Inver Grove Heights, MN  
55076

July 22, 2009

City of Inver Grove Heights  
Park & Recreation Department  
8055 Barbara Ave.  
Inver Grove Heights, MN 55077

To Eric Carlson:

Thank you for meeting with me on Wednesday July 8<sup>th</sup>, 2009, to point out and clarify the concern with our fence & the parks boundary. As I mentioned during our conversation the fence was in place when we purchased our house back in August of 1991. If there is an issue we would certainly like to get it resolved.

At this time I would like to request an extension to the August 31<sup>st</sup> deadline so that I can gather all the information needed to pursue the best route for resolution. I would also ask that you review and explore the following possibilities that we would be open to pursuing in order to come up with a harmonious outcome.

A couple of points to consider during discussions would be:

We currently have a pet dog that is used to being in the fenced yard. He is 14 years old so I don't expect him to be around too much longer.

There is little to no activity or use of that corner of the park by the general public.

There is a 2-3 ft drop from our lot to the park on the north corner. I would like to know what the park's intention would be before we could determine our course of action. I would assume that it would be filled in and graded so that it could be safely mowed up to the property boundary.

I would ask that you consider the 2 following possibilities for resolution:

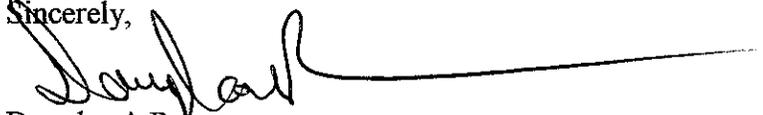
a) An exemption for the area in question. (Approximately 136 sq ft)

b) Negotiate a fair price & sale of the Park corner which protrudes into our lot.  
(Approximately 546 sq ft)

This would be our first choice as we have many times thought of approaching the city with this in order to straighten out our back lot line. I also believe it would be beneficial to the city as they could utilize the income on some other needed park project and also relieve them of any landscaping costs as mentioned above if that is the intent.

I look forward to hearing back from you so we can resolve this in a timely manner.  
We can be reached at 651-451-6561 or [darenner@comcast.net](mailto:darenner@comcast.net)

Sincerely,



Douglas A Renner

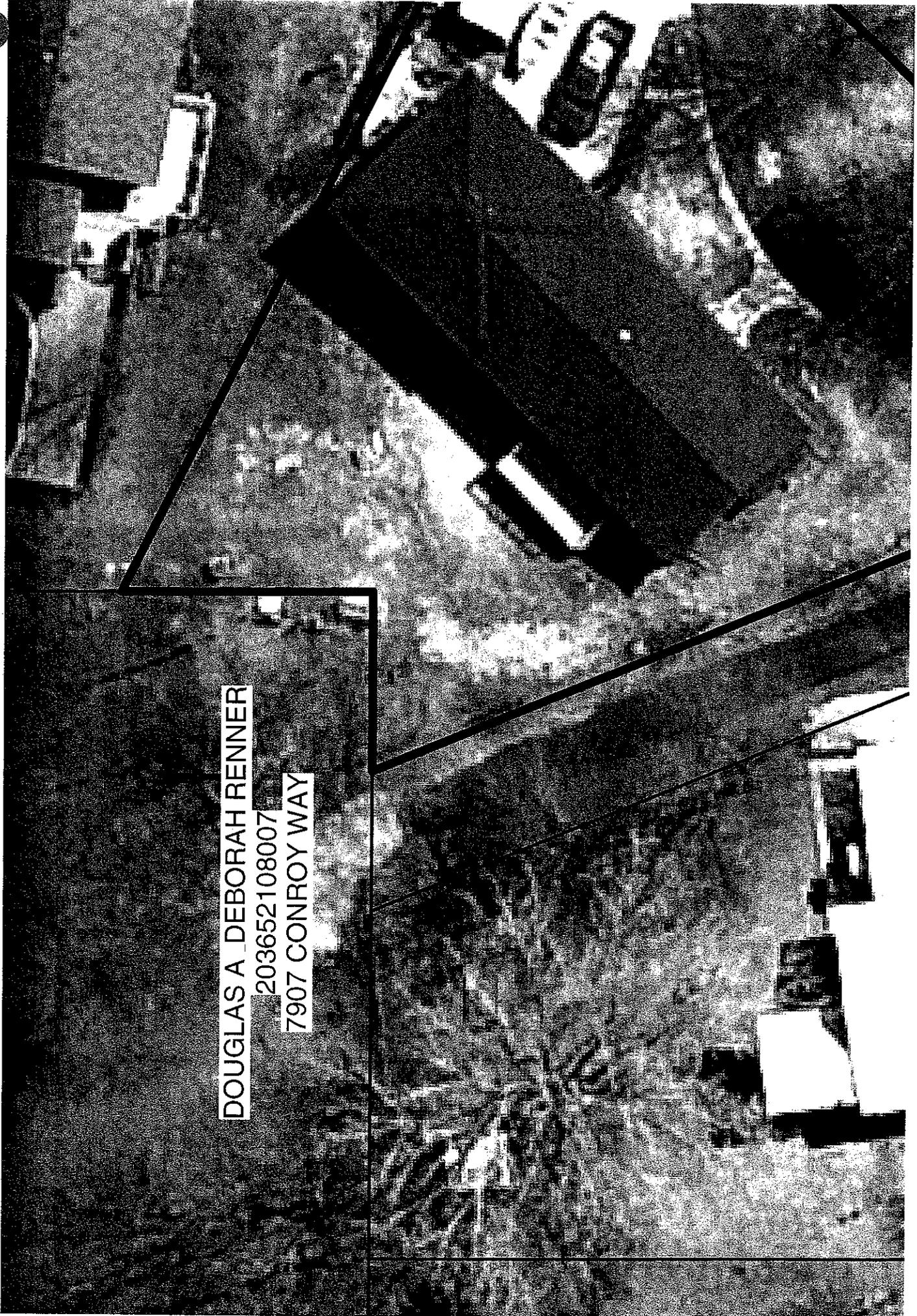
OAKWOOD PARK

DOUGLAS A DEBORAH RENNER

203652108007

7907 CONROY WAY

W  
B



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**APPROVE COMPENSATION ADJUSTMENT FOR NON-UNION GROUP OF EMPLOYEES**

Meeting Date: August 24, 2009  
Item Type: Regular  
Contact: Joe Lynch  
Prepared by:  
Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Approve a compensation adjustment for the Non-Union group of employees.

**SUMMARY** The City has four collective bargaining groups comprising clerical, technical and professional employees represented by AFSCME, maintenance employees represented by IUOE, Local 70, Police Officers represented by LELS and Police Sergeants also represented by LELS. This Non-Union group of employees are unrepresented and they are the City's supervisory and confidential employees.

Three of the four represented groups received a compensation increase at the beginning of 2009 of 3%. This increase was negotiated and agreed to in those collective bargaining agreements that were approved in 2008 (for 2008 and 2009). The fourth group (Police Officers), were afforded a 2% increase on 1/1/09 and a 2% increase on 7/1/09.

I had been waiting to make a recommendation on this increase until we had a solid picture of where the City stood with tax collections, building permit revenue and investment income. I am now prepared to recommend that the Council take action on this item. Two of those three sources of income are either up or holding steady.

The 2009 budget was prepared allowing for a 3.25% increase to the non-union group of employees. This allowed for some flexibility in case specific adjustments needed to be made within this group and to allow for an increase to the City's contribution towards health insurance commensurate with the other employee groups.

I recommend the Council approve the attached resolution adopting the 2009 Non-Union Compensation Plan that indicates a 3% increase in compensation. I further recommend that the Council make this increase retroactive to January 1, 2009. The cost of this increase is \$80,490.

This compensation plan is a result of the compensation and classification system that the Council adopted in December of 2007 after completing a market study and making internal comparisons. The plan groups non-union positions into ranges with like pointed positions. Using this compensation plan, the City strives to maintain a favorable position to the marketplace from which we recruit. This proposed compensation plan is designed to keep Inver Grove Heights in a position to attract, retain and recognize employees whose knowledge, skills and abilities make them viable candidates for City positions and enable the City to reward employees for performance which meets established expectations.

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA  
STATE OF MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING 2009 COMPENSATION PLAN COVERING ALL NON-UNION  
POSITIONS**

**BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS AS FOLLOWS:**

Whereas, the City of Inver Grove Heights desires to attract, retain and recognize employees whose knowledge, skills and abilities make them viable candidates for City positions; and

Whereas, the City of Inver Grove Heights desires to reward employees for performance which meets established expectations; and

Whereas, it is the goal of the City to compensate its employees fairly in accordance with both market and economic conditions as well as meet its statutory obligations with respect to the Comparable Worth Law; and

Whereas, the City Administrator shall approve progression within the compensation plan based on the recommendation of the supervisor who shall demonstrate that established performance goals and objectives have been satisfactorily met.

Now therefore be it resolved that the City of Inver Grove Heights hereby adopts the attached compensation plan for non-union employees for 2009 to be effective January 1, 2009.

Adopted by the City Council of Inver Grove Heights, Minnesota this 24<sup>th</sup> day of August, 2009.

Ayes:

Nays:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheame, Deputy City Clerk

2009 Non-Union Compensation Schedule

POSITION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Police Chief Public Works Director Community Development Director Parks and Recreation Director Finance Director Asst. City Administrator Fire Chief	Y	\$90,100	\$95,800	\$101,400	\$107,000	\$112,700
City Engineer Lieutenant	W	\$77,300	\$82,100	\$87,000	\$91,800	\$96,600
Golf Course Manager Chief Building Official Asst. Finance Director Recreation Superintendent City Planner Assistant City Engineer Utility Superintendent Streets Maintenance Supt. Parks Maintenance Supt.	V	\$71,600	\$76,100	\$80,600	\$85,000	\$89,500
GIS Specialist MIS Coordinator Golf Course Superintendent Manager of Arena and Building Maintenance Operations	U	\$61,700	\$65,600	\$69,400	\$73,300	\$77,100
Guest Services Supervisor Human Resources Coordinator Deputy City Clerk	T	\$53,200	\$56,600	\$59,900	\$63,200	\$66,500
Asst. Golf Course Supt. Golf Operations Coordinator MIS Technician	S	\$47,400	\$50,300	\$53,300	\$56,300	\$59,200