

**Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, October 14, 2009
8150 Barbara Avenue
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
 - A. Presentation of VMCC Programs – Michael Sheggeby
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.ci.inver-grove-heights.mn.us
 - B. Next Meeting; November TBD, 2009 Work Session 6:45pm; Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of September 9, 2009 Meeting Minutes
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Consider Modifications to Hole Alignments for North Valley Disc Golf Course
 - B. Consider City Wide Comprehensive Trail Plan
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

**City of Inver Grove Heights Minutes of the Proceedings
Of The Park and Recreation Advisory Commission
Wednesday, September 9, 2009**

1. CALL TO ORDER:

Chair Al Eiden called the September 9, 2009 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Al Eiden, Vice Chair Dennis Schueller, Commissioners: Joe Boehmer, Tammy Johnson, Stan Johnson, Jim Huffman, and Keith Joyce

Absent: Commissioner's Marty Silvi and Willie Krech

Park and Recreation Director Eric Carlson, Parks Superintendent Mark Borgwardt, Recreation Superintendent Tracy Petersen, and Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

None

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at:
www.ci.inver-grove-heights.mn.us

B. The next Park and Recreation Advisory Commission Meeting will be held on Wednesday, October 14, 2009. Work Session 6:45 p.m.; Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda

Motion by Commissioner Joyce, seconded by Commissioner T. Johnson to approve the Consent Agenda as presented.

Ayes: 7

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. CONSIDER APPROVAL OF YOUTH ATHLETIC USER FEES FOR USE OF PARK OUTDOOR ATHLETIC FACILITIES

Recreation Superintendent Tracy Petersen stated they are here to approve the fees for use of outdoor athletic facilities.

In 1999 the City and three athletic associations (Baseball, Softball, and Soccer) entered into a ten year agreement whereas the associations would pay a yearly sum to help pay off the construction debt of the Rich Valley Athletic Complex. A similar program also exists for the City's adult softball program. From 1999 to 2009 the three associations were charged the following:

Inver Grove Heights Baseball Association:	\$3,600 per year
Inver Grove Heights Softball Federation:	\$2,280 per year
Inver Grove Heights Soccer Association:	\$1,800 per year
City Adult Softball Program:	\$50.00 per team per year

The dollar amounts were based upon actual usage by the various associations at the time the agreement was put in place. During this same ten year period, the youth athletic associations have paid usage fees for tournaments but have not paid any usage fees for games and/or practices.

In an effort to continue to maintain a high quality facility at Rich Valley Athletic Complex and other athletic fields in the City, staff is proposing to implement the following facility usage fees:

Proposed Yearly Facility Usage Fees:

Youth athletic association resident player/per season:	\$10.00
Youth athletic association non-resident player/per season:	\$15.00
City Adult Softball Program per team/per seasons:	\$50.00

Funds would be put into the park dedication fund and be used to make future improvements to Rich Valley Athletic Complex and/or any other City field deemed appropriate.

It is staff's perspective that utilizing the facility usage fees in this manner is a fair, pro-active, and effective way in with the Rich Valley Athletic Complex and other City athletic fields can continue to provide a quality experience for our youth.

Currently the cities of Eagan, Farmington, Lakeville, and South St. Paul charge youth athletic associations for usage of athletic facilities.

In addition, the City will continue to provide the following, at no cost, to the youth athletic associations serving Inver Grove Heights:

1. Free usage of meeting room at Veterans Memorial Community Center once a month
2. Listing of association contact information on City's website.
3. Ability to sell concessions for tournaments as a fundraiser.

Staff has met individually with each of the three associations regarding the proposed fees and they are comfortable with what is being proposed.

Motion by Commission S. Johnson, seconded by Commissioner Boehmer to approve the actions as presented.

Ayes: 7

Nays: 0 Motion carried.

B. CONSIDER IMPROVEMENTS FOR NORTH VALLEY DISC GOLF COURSE

Park and Recreation Director Eric Carlson stated the following is regarding modest improvements to the Disc Golf Course located in North Valley Park. Park and Recreation staff, as well as a local resident and disc golf designer and enthusiast Chuck Kennedy to prioritize course improvements possible this year within budget parameters decided at the City Council in the amount of up to \$15,000.

The recommended funding improvements include the following:

- 9 new concrete "T" pads
- 9 new Mach 3 baskets
- 1 entrance Kiosk sign
- 36 "T" signs for long and short holes
- 9 directional arrow signs throughout course

Cost and funding for improvements recommended as follows:

-Concrete for "T" pads/Parks install	\$3,000
-Mach 3 basket/Parks install	\$4,600
-Signs/Parks install	<u>\$5,000</u>
Total:	\$12,600

Motion by Commissioner Joyce, seconded by Commissioner S. Johnson to approve the list of improvements as presented.

Chuck Kennedy, 5300 Audobon is a resident that was involved in the course 20 years ago. He appreciated the efforts of Mark Borgwardt and Tracy Petersen. They have seen a 15% growth in players over the years.

Commissioner Joyce asked when they will do a tournament for Inver Grove Heights Days.

Mr. Kennedy responded they have not done any tournaments here in the last four to five years due to the condition of the course. With the Phase 1 improvements going in they hope to re-establish them.

Ayes: 7

Nays: 0 Motion carried.

C. CONSIDER APPROVAL OF TREE PLANTING PLAN FOR PORTIONS OF HERITAGE VILLAGE PARK

Parks Superintendent Mark Borgwardt stated Bolander and Sons will start tomorrow on the berm by Gun Club Park. The trail will be done this fall. He is here to discuss tree planting along the trail, berm, the berm along the railroad tracks, and trees in the prairie. The trees come with a one year warranty.

There are three areas of planting as follows:

Area 1: Plantings along 2500' of MRRT under power lines

- 25 Hawthorn
- 25 Serviceberry
- 25 Techny Arborvitae
- 25 Crabapple Cultivar

These species grow less than 20' tall.

Area 2: Planting in prairie and west berm along railroad tracks

- 20 Burr Oak
- 20 White Oak
- 20 Swamp White Oak
- 20 Honey Locust
- 20 Black Hills Spruce

These trees are typical in Oak Savanna

Area 3: North berm along Gun Club

- 20 Hackberry
- 20 White Birch
- 20 Maple (mix)
- 20 Thorned Hawthorn
- 20 Oak (mix)

Superintendent Borgwardt stated the approximate cost is as follows:

Area 1 approximate cost	\$13,500
Area 2 approximate cost	\$15,200
Area 3 approximate cost	<u>\$14,000</u>

Total **\$42,700**

The seeding plan and approximate costs are as follows:

RR berm: 3.5 acres or 16,940 square yards

-MNDOT 350 prairie seed mix and Flexterra Hydro Mulch at \$1.74 square yard

-Total for above is \$29,475

Balance of park including lot along Doffing minus crushing operation and access road:

-23 acres

-Development Seed, Mulch, Anchor, and Fertilize at \$420 per acre.

-Total for above is \$9,660

Summary of tree planting and seeding costs:

Tree planting \$42,700

Seeding \$39,087

Total **\$81,787**

Recommend funding tree planting and seeding of Heritage Village Park this fall for the sum of \$81,787 with funding from the Park Dedication and Development Fund.

Motion by Commissioner Huffman, seconded by Commissioner Joyce to approve the funding as presented.

Vice Chair Schueller asked how they would water the trees. Would it be on-site irrigation or a truck?

Superintendent Borgwardt responded the vendor keeps the tree live for one year. We have a 325 gallon tank and a 1500 gallon tank we can use. There is no water on site. Water will be filled into the trucks by hydrant.

Gina Young, 65th Street was concerned about spending \$90,000. Concrete has been crushed in the area and leaves residue in the soil. That would cause trees not to grow. If you do not remove the topsoil they will not grow.

Director Carlson said the concrete is contained to a small portion of the park. Bolander must clean the site and do soil testing.

Ms. Young commented about the prairie land. She has walked from South St. Paul to the bridge and there are numerous goose droppings. Can they stop the birds from eating the prairie grasses?

Chair Eiden responded it takes about 3-5 years for the prairie grasses to grow in order to deter the geese.

Ayes: 7

Nays: 0 Motion carried.

D. CONSIDER REQUEST FOR ACQUISITION OF TAX FORFEITED PROPERTY – ROCK ISLAND SWING BRIDGE

Director Carlson stated this request is to consider approving the application by the City of the tax forfeit land in the Concord neighborhood. This acquisition is recommended as part of the Rock Island Swing Bridge project. There are two pieces of property. The southern parcel abuts other City property previously acquired for park and trail purposes. The eastern portion is within the 100 year flood plain. The property is 0.50 acres (northern) and 10.81 acres (southern) in size. This area includes piers 2, 3, 4, 5, and 6. Pier 6 isn't needed for the bridge project but is attached. Some ideas for this area include a boat launch, trails, an area to see the river, and fishing.

Once conveyed to the City, the City will own the Dakota County side of the Rock Island Swing Bridge. Should the reuse project fail, the City would likely be required to remove the structures from the river.

Commissioner Huffman suggested the project go forward. It is holding up other agencies.

Chair Eiden asked what funding source they were using for the tax forfeited land?

Director Carlson said it is a public entity. It is at no cost to the City.

Motion by Commissioner Huffman, seconded by Commissioner Joyce to approve the request as presented.

Ayes: 7

Nays: 0 Motion carried.

E. CONSIDER DISPOSAL OF PARK PROPERTY – CAMERON PARK

Director Carlson stated this is to approve the disposal of real property located at 6501 Concord Blvd. (Cameron Park). The park has a rink and an old fire station in which they store equipment. Cameron's Liquor Store was acquired by the County as part of Concord's reconstructing. Cameron's needs to re-locate and this location is acceptable to them. We suggest it be sold without hardship at an appraised price of \$272,000. The property is 56,430 square feet or 1.30 acres in size.

Matt Young, 65th Street, opposes this. A lot of kids play in the rink. No kids would cross the street to the park being put across Concord. The mass tree removal that would take place would interfere with his privacy and the birds that he has attracted to his property. Putting this here would create an alcohol corridor between the two bars. He felt the parking lot is too big and the lighting would be an impact. The previous location only had about 15 cars at a time. He felt that any other property south of 66th Street would be better for this.

Kim Burton lives right up from the property and has three lots that are set back from the street. With this proposal her fire pit would be by a wall and the parking lot. There is already a worn path that goes between the bars. Putting a liquor store there would probably add to that. She was also concerned with the loss of trees. Kids go to the park on a daily basis. It is not feasible for a four year old to cross the busy street to the park and there are no sidewalks in the area. She opposes the plan to put a liquor store in her backyard.

Krissy A. (unsure of last name) 6495-65th Street agrees with putting Cameron's in that location. She has a letter from another neighbor stating the same. Cameron's was forced to move and most want him back in the area. She felt the activity going on in the area is all part of living next to the bars.

Gina Young, 65th Street has lived there for 15 years. The park used to be iced and there were tennis courts with fencing. They own 10 lots and value their land. She doesn't understand why maintenance of the park has changed, as it is not maintained any longer. She suggested they put a picnic area there. She's not against the proposal, but the size and location.

Phil Fraser, 6495-65th Street is not opposed to the plan, but thinks 60 lots for parking is a bit too much. He suggests they get a variance for a smaller parking lot.

Commissioner Joyce stated the development of this is not of this Commission's control. We decide on whether or not to sell. He asked if the Cameron family has been contacted about having this sold back to them? Was there a donation agreement at the time of the donation?

Director Carlson stated the family is interested. There are no deed restrictions here. The City has a goal of providing a park within a ½ mile radius of homes. With the addition of Heritage Village Park, the Cameron site is not needed for park purposes and would be best used for commercial purposes.

Vice Chair Schueller walked the site today. The wooded area behind the rink is unusable. The tennis courts have weeds, the rink is usable as a hockey rink, but not kept up.

Chair Eiden understands people's concerns. They need to decide whether this is a City park that needs to stay in the system, or not. The City has not maintained it as a park, the bar used to do the rink. At this time they are

uncertain if Cameron's will purchase it to build a liquor store, but they need to keep the focus of their decision on whether they maintain it as a park.

Commissioner Joyce wants to see the liquor store back in the area; however, selling land that was donated as a park because we didn't maintain it didn't seem right. If we choose to take the park out of the system, his home is in the area of the park, not Skyview Park. Cameron's Park has things that are not designed to go in Heritage Village Park. This property is best retained and redeveloped into what it once was.

Commissioner Boehmer asked who determined not to maintain it?

Director Carlson responded we still maintain it. We have not done the hockey rink and the tennis courts because of budget cuts.

Commissioner Boehmer agrees with selling the land. They can have courts and rinks at Heritage Village Park.

Commissioner T. Johnson can't see keeping it with a park going in across the street.

Commissioner S. Johnson does not approve of a liquor store between two bars. This would disrupt people's lives. Kids will still play in the park even if it isn't maintained.

Director Carlson stated that while the Comprehensive Park Plan hasn't been adopted yet, it does state the park being sold for commercial purposes.

Vice Chair Schueller was sensitive to those in the area, but felt it should be sold. Hopefully it can be designed to be less bothersome.

Motion by Vice Chair Schueller, seconded by Commissioner T. Johnson to approve the sale of the parkland.

Ayes: 4 (T. Johnson, Boehmer, Eiden, Schueller)

Nays: 3 (Joyce, S. Johnson, Huffman)

Motion carried.

Director Carlson stated this goes before the Planning Department next. They will focus on the building, parking, and sale of the property. Then it goes before the City Council.

Mr. Young suggested they make it into a bird watching park. He has a bunch of birds in his yard.

9. ADMINISTRATIVE PRESENTATIONS:

A. REVIEW USE OF RICH VALLEY PARK

Recreation Superintendent Tracy Petersen spoke regarding the usages at Rich Valley Park.

Rich Valley Park serves as a neighborhood park for residents in the area and is home to a large athletic complex. The public park is open to the general public during normal park hours.

Amenities in the area include:

- Tennis court
- Basketball court
- Playground
- 2 Open-air picnic shelters
- 4 Full size soccer fields
- 6 Multi-use fields (baseball and softball)
- 3 Baseball fields
- Batting cage
- Concession stand/restroom facilities

Organized groups/leagues/associations/teams are required to schedule usage through the Parks and Recreation Department.

Athletic fields are open to the public when not scheduled for play. If parks maintenance staff is working on spaces, users may be asked to switch to a different area while maintenance is completed. The baseball/softball fields are gated and typically locked when not in use for organized play. The complex was designed with gates to protect the turf areas, minimize vandalism, and provide an overall more secure facility. The public is still able to use multiple walk-in gates to access the fields.

Vice Chair Schueller asked if a group of kids wants to go out there and play a game can they?

Superintendent Petersen stated yes, the fields are open, and kids can play on them. Any leagues or organized games should call to schedule.

Vice Chair Schueller sees it as a very used park. The maintenance is excellent. He did note that there were at least 1,000 white birds on the fields. He was wondering about this for sanitary reasons. He asked if other communities have an answer as to how to get rid of these<

Parks Superintendent Mark Borgwardt said they come from the landfill. Maintenance tries to keep them out of there as much as they can. They mow 2-3 times a week and it's also irrigated, which helps.

Commissioner Joyce noticed the youth schedule was posted out by the soccer fields earlier this year. He asked if they can do other usage schedules so people know when it is being used.

Superintendent Petersen agreed with the need for some type of sign there and would check into that.

Vice Chair Schueller asked if Sentence to Serve works in the park? Is there close supervision? He was concerned that they are working in a park where children are.

Superintendent Borgwardt responded they work 50 days doing certain projects. A supervisor does watch the workers.

Commissioner Joyce said they are usually low risk offenders.

Commissioner Boehmer asked about the soccer net that was placed over one of the soccer goals. Did they do the other nets too?

Superintendent Petersen said they have not done the others. The one in place seems to be working well.

B. REVIEW DOG PARK INFORMATION

Superintendent Borgwardt stated there has been a lot of discussion about dog parks lately. Dog parks are unleashed environments for dogs to roam and play. A dog park becomes a very social place for those who have a common interest in dogs. One in four households has a dog in them. He visited a park in Burnsville to get an idea of what is involved as well as any amenities you can include in them. The Burnsville Park is on seven acres and has a pond, path, and large parking lot. It is not near any homes. It also includes a shelter with heat lamps. This park has won awards for the most volunteers.

This location is fenced, not by chain link fence, but by welded wire. Due to the large size of the park, this was a cheaper option. It is also double gated at the entrance. The lighting was received by donation. The trail is covered with granite chip rock. They had woodchips but it got soft and mushy. At the time he was there, there were 8-10 dogs retrieving from the natural pond.

Chair Eiden asked if seven acres was considered small, or average?

Superintendent Borgwardt responded it was an adequate size. He wouldn't go smaller than seven acres.

Commissioner T. Johnson asked if the seven acres was inside another park?

Director Carlson responded it is inside of a 90 acre park.

Superintendent Borgwardt commented one feature people really enjoyed there was a wash station with a drain. You can wash your dogs off. There is also a smaller area for dogs with special needs.

Chair Eiden asked if there was a good location we could have one?

Director Carlson stated the tax forfeit property could be one.

Chair Eiden recommended we move forward on this. We need a couple people from this group to be a part of a subcommittee so they can put together some parameters.

George McQuade, 7367 Dawn Avenue felt he had a good location in his neighborhood. The can do parking on Degrio Way. The property here is an open area that can be fenced in. He suggested instead of having one large park in the City, they should have several smaller parks.

Chair Eiden asked what the reaction of the neighbors around him were about this. Alot of people don't want this in their backyards.

Commissioner's Joyce, T. Johnson, Huffman, and Schueller volunteered to be on the subcommittee. Commissioner Joyce will organize things.

Commissioner Joyce asked how soon they should come back? January? December?

Chair Eiden felt no later than December should be good.

Mr. McQuade said the park in his neighborhood hasn't been used in 15 years. He asked if he could purchase the property.

C. DEPARTMENT HAPPENINGS

Director Carlson asked if anyone had any questions with regards to Department Happenings.

Vice Chair Schueller stated at the last meeting he mentioned some trees were removed in an area around Simley Pond. He asked if Director Carlson had any more information regarding that.

Director Carlson stated a contractor removed 2-4 trees that were hazardous.

Vice Chair Schueller asked if they are planning on clearing the underbrush there? The neighbors are concerned about the area.

Superintendent Borgwardt responded they are looking into that area, as well as Phases 2 and 3 of the overall project. The area he questioned is now a native natural area. It is not treated as a manicured park.

Commissioner Huffman asked if they placed fishing piers around the lake yet.

Superintendent Borgwardt said they have placed four shore stations in the area that were donated by the DNR.

10. COMMISSION COMMENTS

Commissioner T. Johnson commented that this weekend is Inver Grove Heights Days. She hopes everyone comes out to the parade and fireworks on Saturday.

Commissioner Boehmer agreed with Commissioner T. Johnson and that everyone be safe and have fun.

Commissioner Huffman said there is a fundraiser being held at the Mississippi Pub on Saturday, September 19th to benefit the Rock Island Swing Bridge. Cost is \$10.00 per person for salad, spaghetti and meatballs, etc.

Commissioner S. Johnson had no comment.

Vice Chair Schueller wanted to thank the park staff for being here this evening to answer any questions they had.

He wanted to add that if anyone has any comments or suggestions regarding the Golf Course to please contact Director Eric Carlson. Director Carlson will forward those comments on to the auditor. People who play there need to make their options heard.

He asked since Commissioner Silvi is out for the time being if we should be concerned with him not being able to take place on the subcommittee. Perhaps they should have someone step in until Commissioner Silvi's return.

Commissioner Huffman agreed to help out.

Commissioner Joyce hopes everyone comes out to the Spaghetti fundraiser as well as Inver Grove Heights Days this weekend.

Chair Eiden stated the Commission will be back on October 14th at 7:00 p.m. Everyone have a nice weekend.

11. ADJOURN

Motion by Commissioner Huffman, seconded by Vice Chair Schueller to adjourn the meeting at 9:08 p.m.

Ayes: 7

Nays: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Modifications to Hole Alignments for North Valley Disc Golf Course

Meeting Date: October 14, 2009
 Item Type: Regular Agenda
 Contact: Mark Borgwardt – 651.450.2581
 Prepared by: Mark Borgwardt
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Review recommended changes to North/South Valley Disc golf course hole alignment to improve course play experience, reduce erosion on steep grade at North Valley and accommodate plans for future trail into North Valley off 65th Street. These changes in course layout are recommended prior to infrastructure improvements approved last month to concrete “T” pads, baskets and signage.

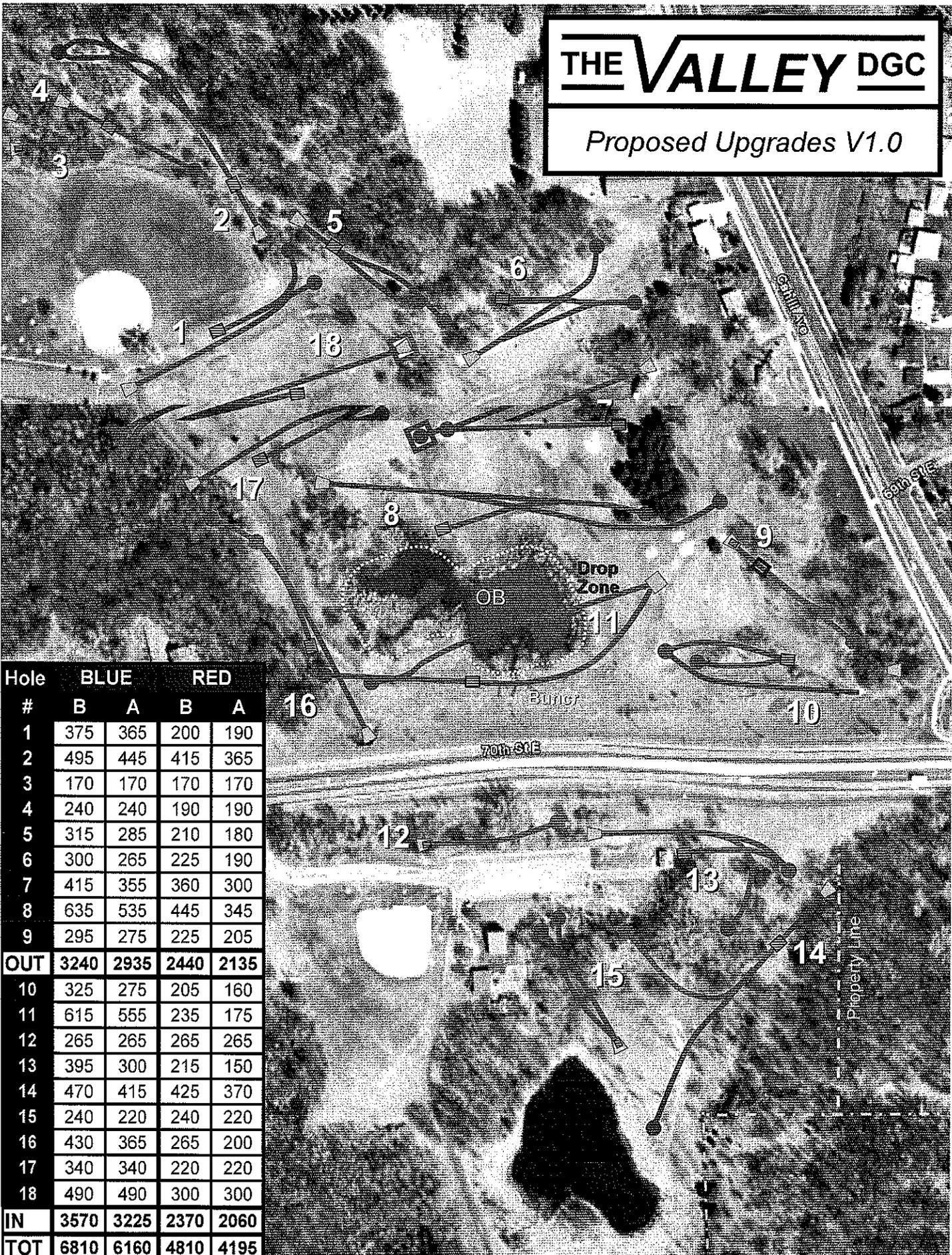
SUMMARY

Working with local resident and Disc Golf Course Designer Chuck Kennedy, Park staff recommends the changes to course alignment as depicted in attached map. The reasons for recommended changes are:

- Remove holes on steep slope by 70th and Cahill to reduce erosion.
- Move holes away from trail anticipated to come into North Valley from 65th Street by holes 2, 3 and 4.
- Make changes prior to infrastructure improvements including baskets, concrete “T” pads and signage.
- Place 4 new holes in South Valley to improve course playability by lengthening course, creating greater access to park amenities for daily players and tournaments, cleaning up swale at entrance to South Valley and making course more sustainable by getting fairways on less steep terrain.

THE VALLEY DGC

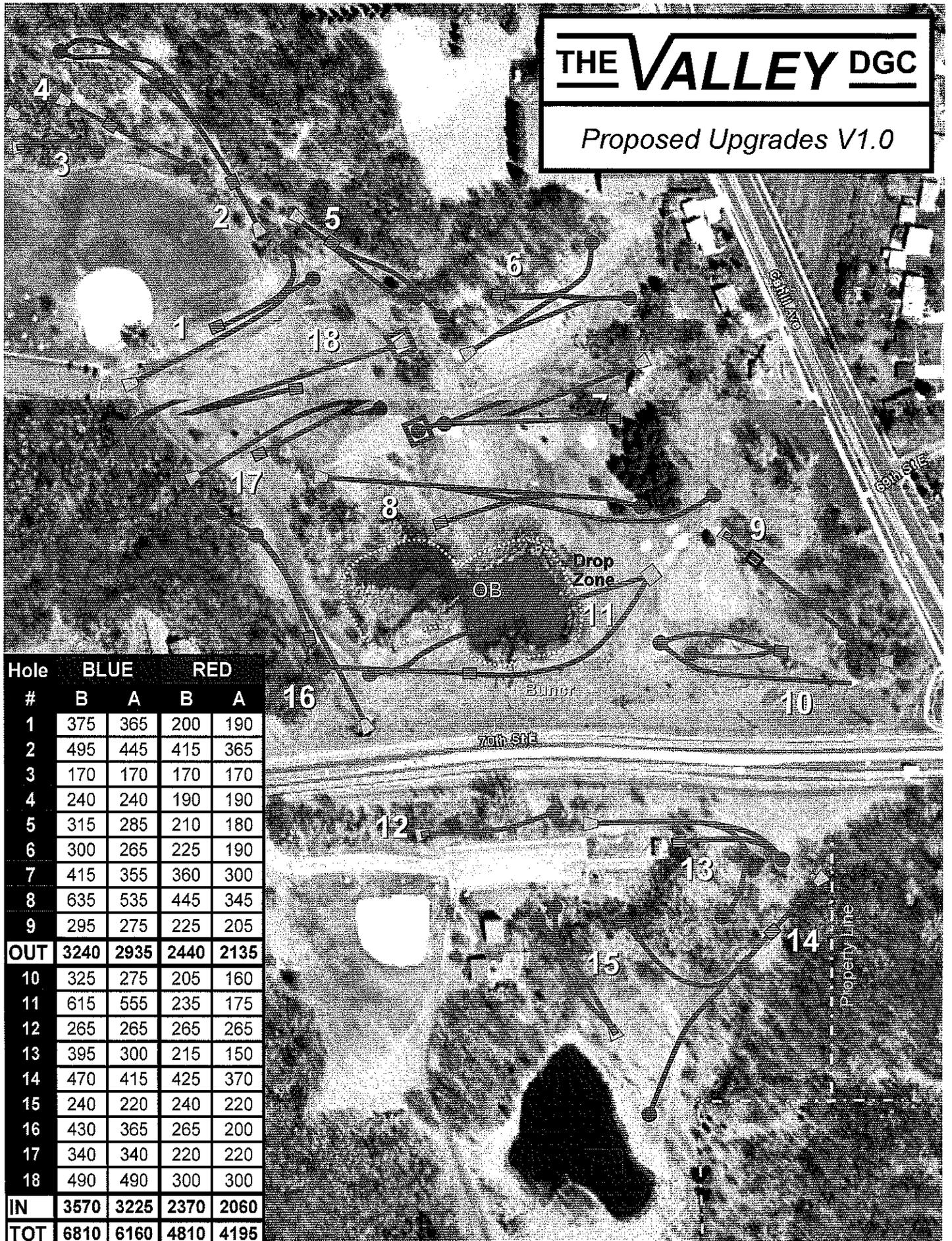
Proposed Upgrades V1.0



Hole #	BLUE		RED	
	B	A	B	A
1	375	365	200	190
2	495	445	415	365
3	170	170	170	170
4	240	240	190	190
5	315	285	210	180
6	300	265	225	190
7	415	355	360	300
8	635	535	445	345
9	295	275	225	205
OUT	3240	2935	2440	2135
10	325	275	205	160
11	615	555	235	175
12	265	265	265	265
13	395	300	215	150
14	470	415	425	370
15	240	220	240	220
16	430	365	265	200
17	340	340	220	220
18	490	490	300	300
IN	3570	3225	2370	2060
TOT	6810	6160	4810	4195

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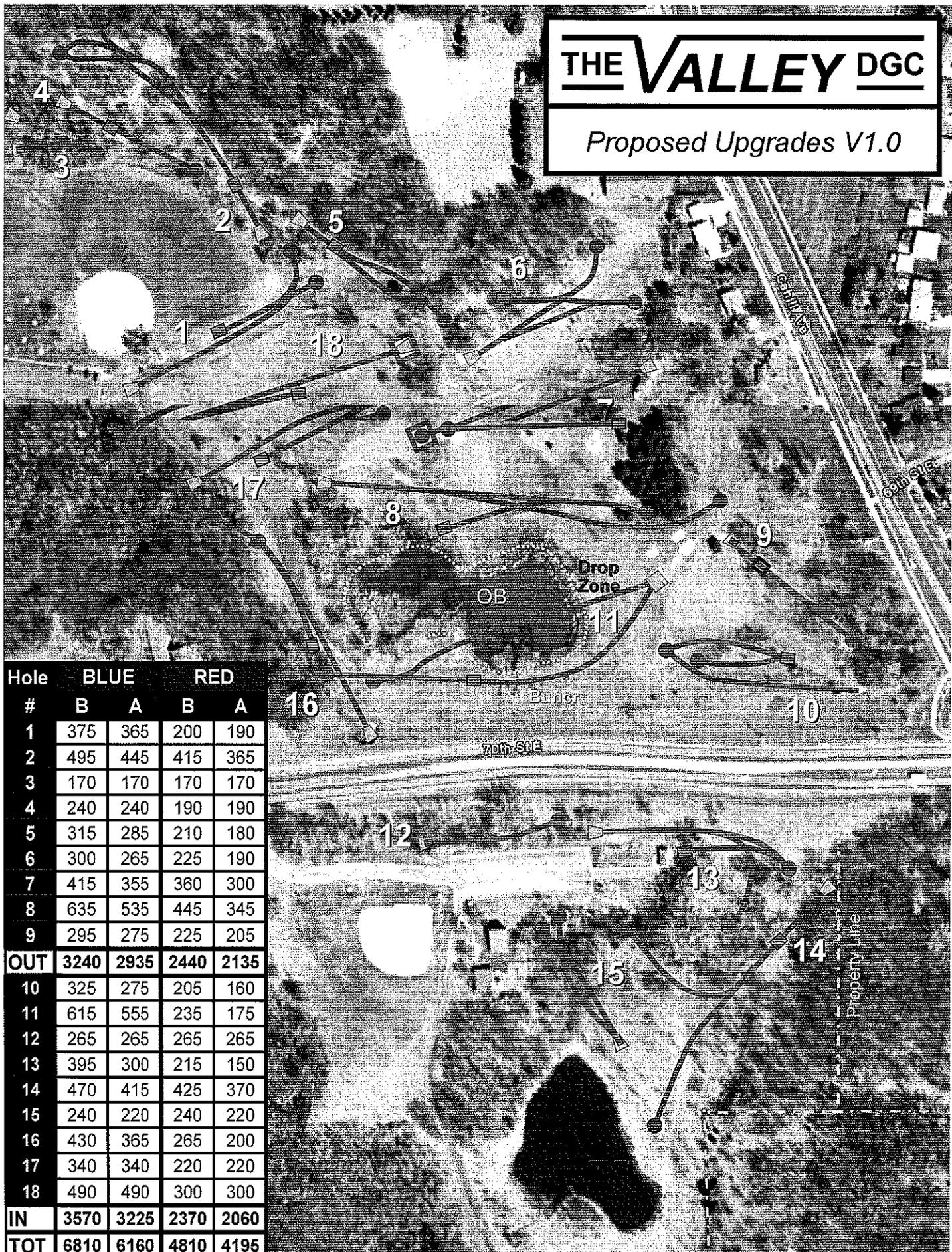
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16	430	365	265	200
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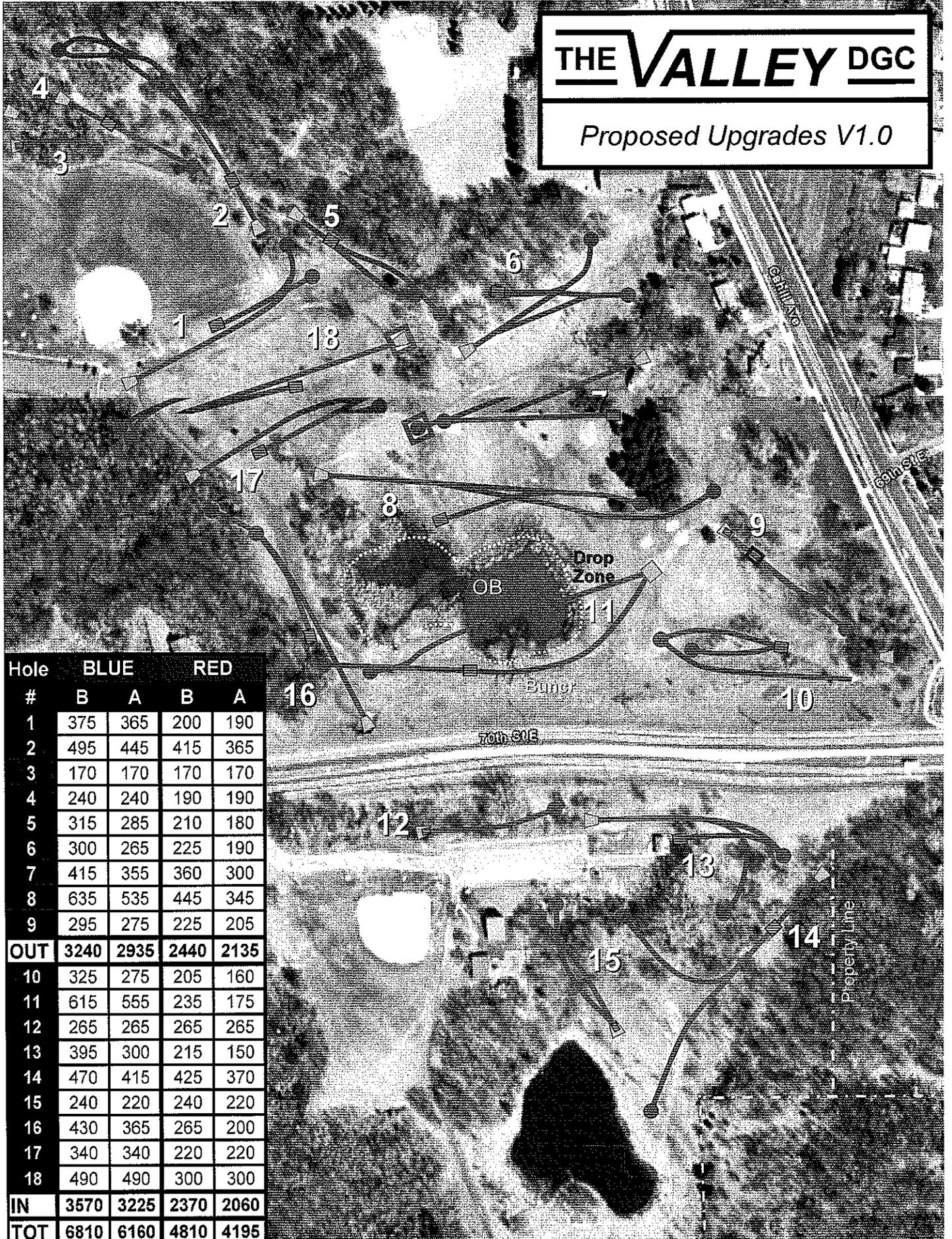
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CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider City Wide Comprehensive Trail Plan

Meeting Date: October 14, 2009
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED

Staff recommends approving the trail plan as proposed in Chapter 6 of the Draft 2008 Comprehensive Plan.

SUMMARY

On July 13, 2009 the City Council directed the Planning Commission to hold a public hearing to consider the changes to the Comprehensive Plan.

Comprehensive Plan

The city is required by State Statute to have a Comprehensive Plan. The Metropolitan Council reviews and approves the City’s Comprehensive Plan to ensure it is meeting broader goals and objects of the metropolitan area. The City is required to update the Comprehensive Plan every 10-years and the plan is an outlook or vision of the city for a 20-year period.

On June 22nd, the City received comments from the Met Council on the draft plan. Comments concerning proposed trails are as follows:

The Update is incomplete for parks. The following revisions need to be made for the Update to be complete and ensure that it conforms to the *2030 Regional Parks Policy Plan* (Parks Policy Plan):

- The 2030 Parks, Trails and Open Space Plan Map (Figure 6.7) and the 2030 Comprehensive Trail Map (Figure 6.8) show a proposed regional trail that generally follows Rich Valley Boulevard to Alverno Avenue and then leads to Interstate 494. Council staff encourages the City to plan for this trail, but since it is not part of the Parks Policy Plan, it cannot be called a “proposed regional trail.” Dakota County will work with the City in development of a master plan that will determine the alignment for the regional trail. Until the master plan has been approved by the Metropolitan Council, the Update needs to show a general regional trail search corridor. The search corridor shown on the 2030 Comprehensive Trail Plan Map should be added to the 2030 Parks, Trails & Open Space Plan Map. The proposed trail described above can be shown as a “proposed trail”, rather than a “proposed regional trail” on these maps.

Advisory Comment:

- For the Dakota County North-South Regional Trail Search Area on page 6-8, please indicate that the trail is “a regional trail that will connect the North Urban Regional Trail, Lebanon Hills Regional Park, Empire Wetlands Regional Park, the proposed Dakota South Cannon River Regional Trail, and Lake Byllesby Regional Park.”

- Please revise the Natural Resources section to indicate that Pine Bend Bluffs Scientific and Natural Area is located in Inver Grove Heights, rather than in the City of South St. Paul (page 6-25).

All of the comments made by the Metropolitan Council have been addressed and the overall Comprehensive Plan was submitted to the Met Council for final approval. Any changes that would be made to the trail plan at this point would be dealt with through the Comprehensive Plan Amendment Process which requires a public hearing in front of the Planning Commission and approval by the City Council.

Trail Plan

The trail plan serves the city as a guide to future trails within the City of Inver Grove Heights. Largely, the trail plan has existed for 20+ years and as development or redevelopment has taken place, pieces of the plan have been implemented.

Because a segment of trail exists on the plan does not guarantee that the trail will be built. There is no "timeline" for construction of any segment of trail on the plan and the plan is not detailed enough to determine the exact location of the trail (i.e. which side of the road would the trail be).

The most likely scenario for trail segments is that they will be considered during development or redevelopment. Should that happen, adjoining property owners would be notified and public meetings held to discuss trail plans more in-depth than what is available this evening.

Goals of the City's trail plan include:

- To promote safe, convenient and coordinated facilities for alternative means of transportation throughout the City of Inver Grove Heights.
- To provide Inver Grove Heights residents with sections of trail that focus on recreational value and harmony with the natural environment.

To achieve these goals the City will use these principles:

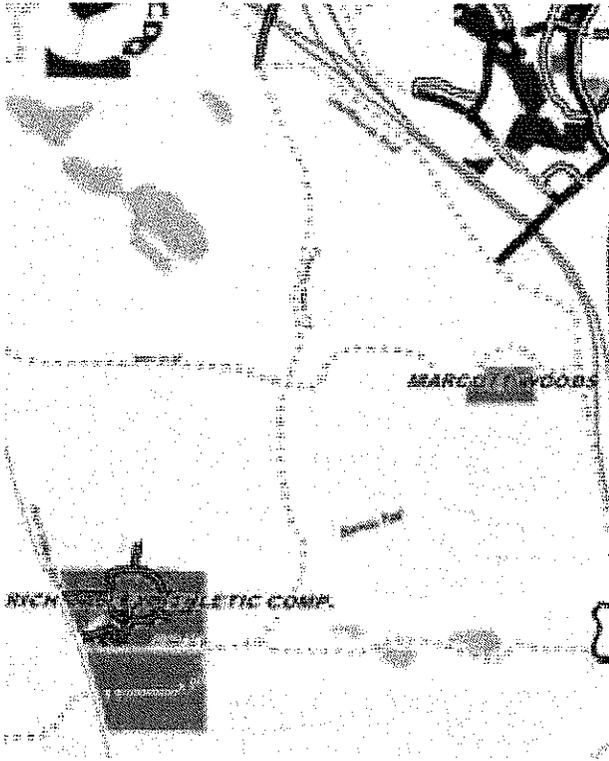
1. To coordinate the use of a citywide trail plan.
2. To plan bicycle and pedestrian access to parks, open space areas, schools and neighborhood shopping areas to encourage maximum use of these facilities.
3. To encourage the utilization of utility easements and transportation right-of-ways for trail development.
4. To provide ramped curbs to meet accessibility standards and to accommodate bicyclists.
5. That trails shall be bituminous or concrete, except in nature areas, and be multi-use facilities when uses are compatible.
6. That trails shall be integral to larger scale development and shall be installed and paved at the developers' expense. These trails shall connect to the existing and proposed extensions of the Inver Grove Heights trail system.
7. That the Inver Grove Heights trail system shall be coordinated with the trail systems for Dakota County, surrounding cities and Metropolitan Council.
8. That all existing and proposed trails shall be mapped, reviewed and updated annually.

A trail could consist of one of any combination of the following:

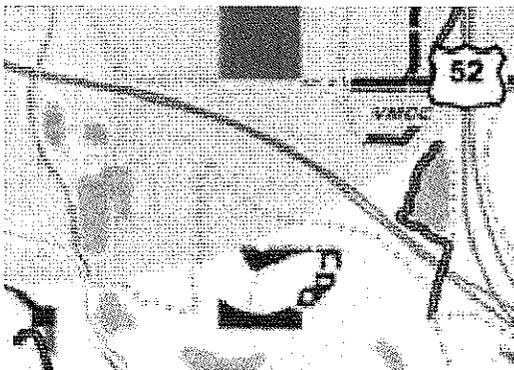
- 5' – 10' concrete sidewalk either separated or adjacent to the roadway
- 5' – 10' bituminous trail either separated or adjacent to the roadway
- A paved shoulder designated with a painted white line

The Park and Recreation Commission reviewed this issue on July 8, 2009 and approved the trail plan with the following exceptions on a 5-2 vote:

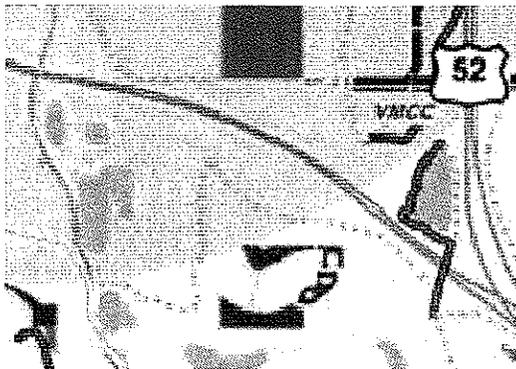
- Remove trail shown along Barnes



- Remove trail shown along Courthouse Blvd across from the United Properties Development



- Remove trail shown between Courthouse Blvd and Hwy 3 (along Ann Marie Trail E and Annalisa Path)



City Council Discussion

On July 13th the Council met to consider approval of the trail plan. The Council had in-depth discussion and ultimately directed the Planning Commission to hold a Public Hearing to allow for changes to the proposed trail plan. The Council also directed that a feasibility study of a trail along Courthouse Blvd be conducted.

The results of the feasibility study are as follows:

Option	Estimated Project Cost
1. On-Road South Side	\$427,400
2. On-Road South Side with Curb	\$936,400
3. Off-Road	\$839,100

A neighborhood informational meeting was held on Wednesday, October 7th. The Council indicated the only trail they may be interested in was Option 1. Funding for Option 1 would likely be as follows:

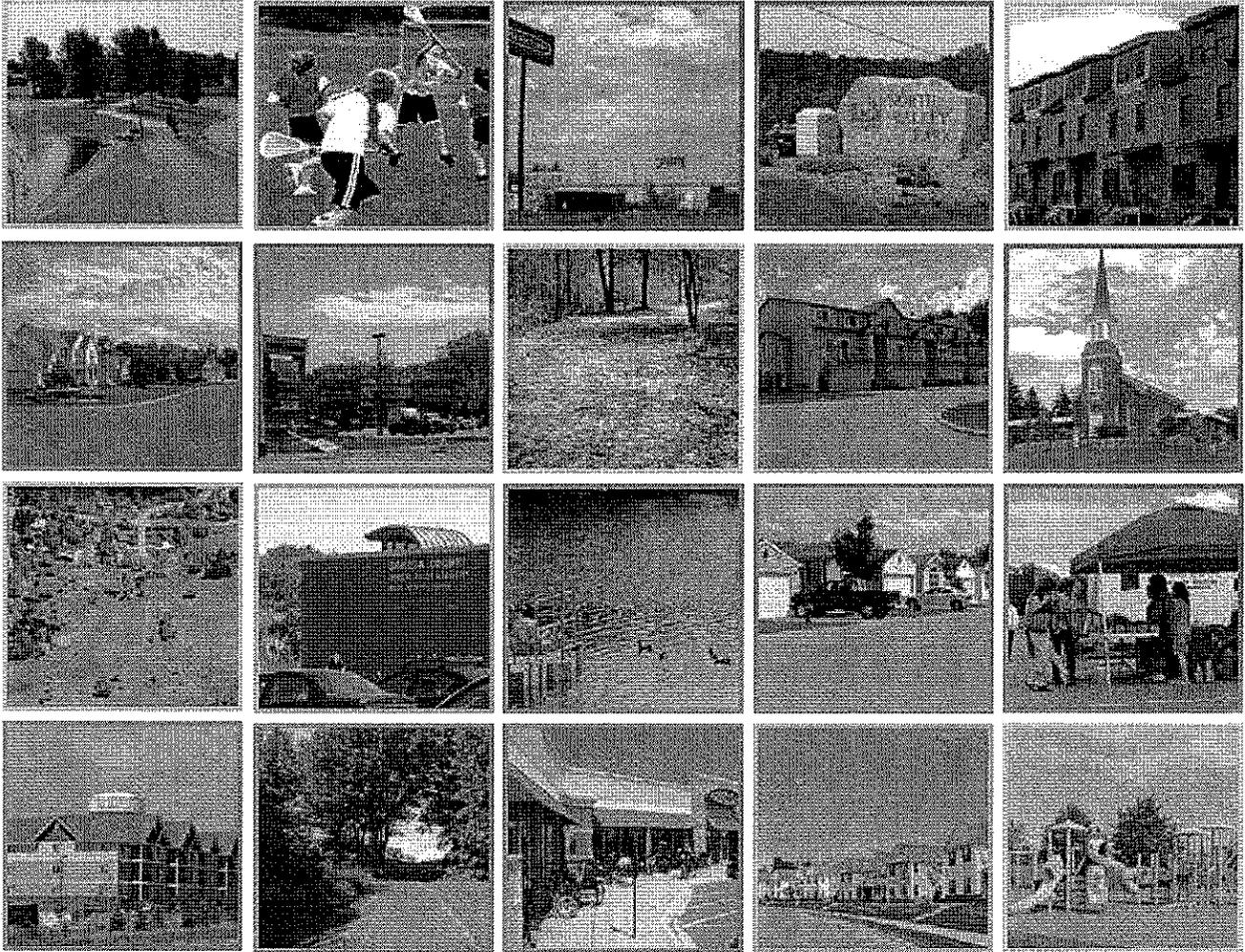
Source	Amount
Inverpoint Business Park	\$175,000
Assessments	\$0
City General Fund/Park Acquisition/Other	\$252,700
Total	\$427,400

The following changes have also been made to the Comprehensive Trail Map. These changes are made as changes in items that were either over-looked or have changed since the process started.

- Portion of the MRRT is shown as “constructed”
- Portion of the MRRT shown along Inver Grove Trail is removed
- N/S regional trail in NW area is removed...City trail stays in place and Regional Trail search area is added to the map, as advised by the Met Council
- Trail near Southern Lakes is shown as “constructed”
- Trail along Courthouse Blvd south of Barnes Ave is shown as “constructed”

The Commission is asked to review their previous recommendation and either confirm the recommendation or modify it. The Planning Commission is scheduled to hold a Public Hearing on October 20th and the Council will make a final decision on November 9th.

WATER GROVE HEIGHTS COMPREHENSIVE PLAN



May 2009

Prepared by:



Hoisington Koegler Group, Inc.

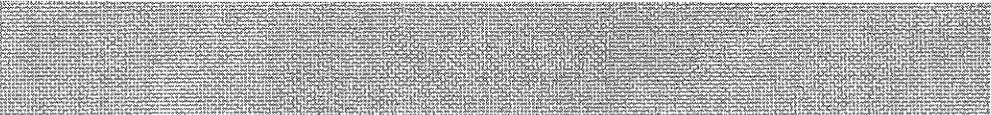


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Inver Grove Heights Comprehensive Plan Credits

MAYOR & CITY COUNCIL

Mayor George Tourville

Council Member Bill Klein

Council Member Rosemary Piekarski Krech

Council Member Vance "Chip" Grannis

Council Member Dennis Madden

PLANNING COMMISSION

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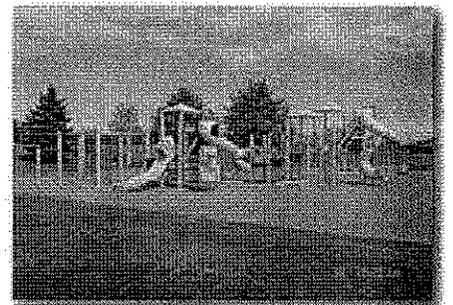
Rue Shibata

Parks & Recreation

CHAPTER 6

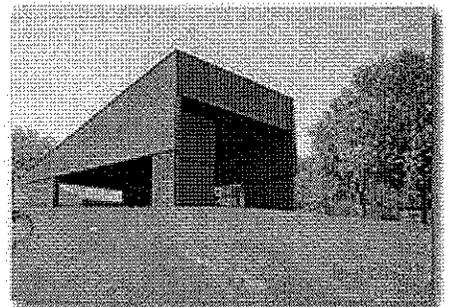
Introduction

Inver Grove Heights is well served by its developed parks, trails, recreation facilities and open spaces. These elements are important to residents and are a significant factor in maintaining a healthy community with a high quality of life. Parks define neighborhoods, offer recreation opportunities, and serve as open space and wildlife habitat. Parks act as neighborhood gathering points and strengthen the sense of community. The developed park system provides a solid foundation from which the City can expand to serve future residents. Inver Grove Heights is committed to meeting its resident's parks and recreation needs and will plan wisely for the future.



Rich Valley Playground

In 2008, the City prepared a major update to the Comprehensive Park Plan and Development Guide (the "2008 Plan"). The 2008 plan is designed to help continue the tradition of providing quality parks, trails, open spaces and recreation facilities with both passive and active recreational opportunities through well-balanced parks and facilities. The 2008 Plan provides a framework for decision making to guide in the preservation of open space and the development of park facilities and recreation programs designed to meet the leisure needs of the residents of Inver Grove Heights to the year 2030. This Parks, Trails and Open Space Chapter summarizes the more detailed 2008 Plan. The 2008 Plan focuses on seven key elements to guide the improvement and development of the park and recreation system to 2030:



South Valley Shelter

- Acquisition of parks in the Northwest Area for new planned residential growth.
- Expansion of community athletic facilities.



GROVE HEIGHTS

6. Parks and Recreation

- Continued development of its historical and cultural resources.
- Enhancing trail and bikeway connectivity.
- Preservation and management of natural resource lands.
- Leadership in sustainability.
- Improvements to promote a healthy and active community.

Existing Parks System

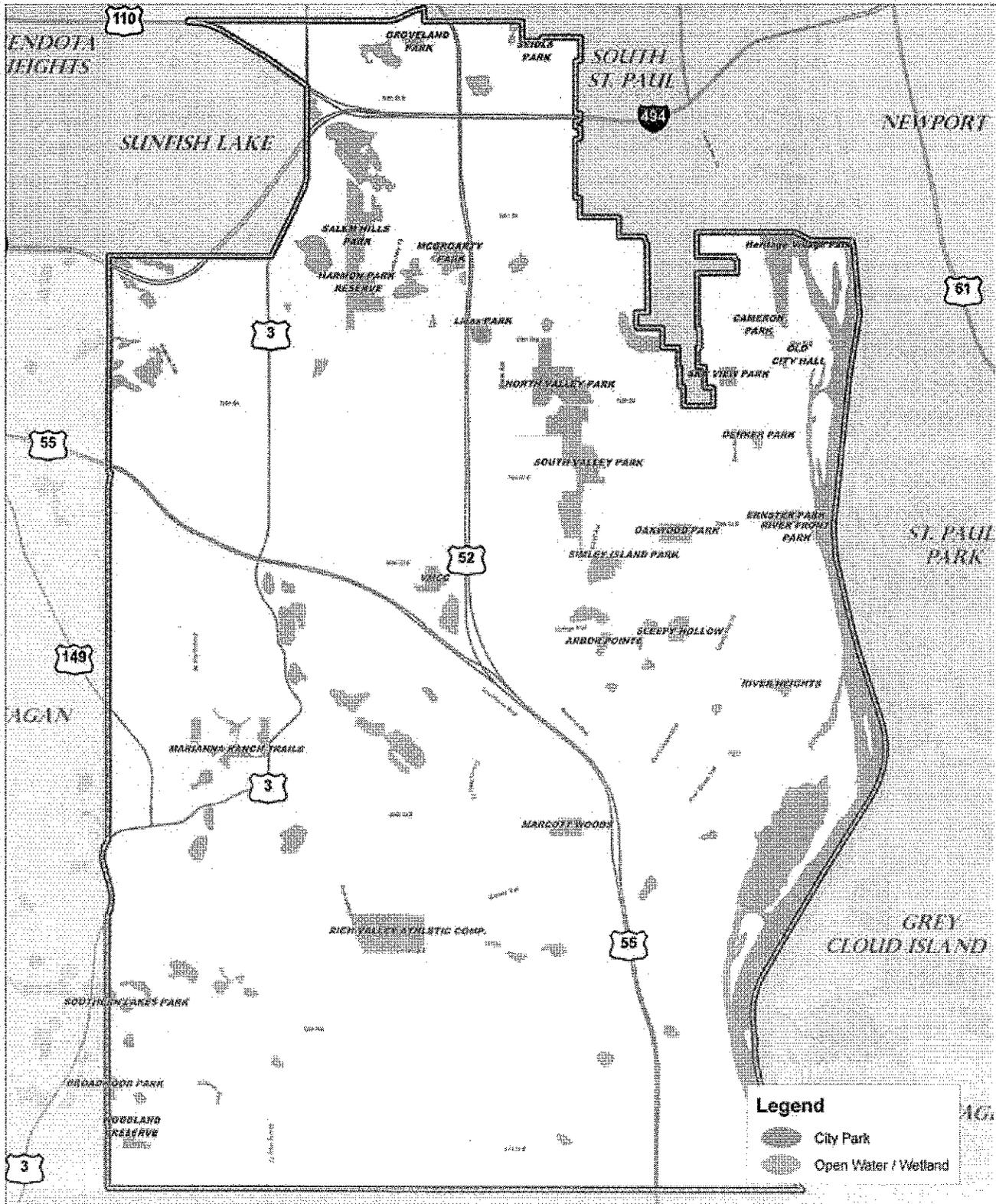
Inver Grove Height's developed park system consists of 836 acres of park and conservation lands and over 50 miles of combined trails and sidewalks not including those located on school sites. Schools provide an important recreational amenity for a number of neighborhoods in Inver Grove Heights and the City partners with the school district for some of its needs. This system was achieved through parkland dedication, partnerships with the school districts, donations and land acquisitions all designed to meet neighborhood and community recreation needs.

CITY PARKS AND RECREATION FACILITIES

The Inver Grove Heights Park System is comprised of one community, twelve neighborhood, one linear and two special use parks, a historic site, five neighborhood playfields, one community athletic complex and four conservation sites. City owned parks and conservation lands represent roughly 5% of the City's land area. There are approximately 23 acres of parkland per 1,000 residents, not including school district athletic facilities or conservation lands. Schools provide additional space for athletic fields and facilities through joint powers agreements for use and maintenance of them; however, hours are limited to school off-hours. Conservation lands provide additional open space and access to natural resources. Within the park system are key community park and recreation facilities that provide community gathering, athletic fields and facilities, passive recreation and access to natural, cultural and historic resources including Veterans Memorial Community Center, Rich Valley Athletic Complex and Inver Wood Golf Course and Heritage Village Park. A summary of the existing parks and recreation facilities can be found in Table 6.1

6. Parks and Recreation

Figure 6.1: Existing Park System



Existing Park System

CONSERVATION LANDS AND NATURAL RESOURCES

There are five City owned conservancy lands in the park system consisting of 139 acres of oak savanna, oak woodlands, wetlands, creeks, ponds and natural prairie areas that offer residents opportunities to access open space and natural resources. These sites include Harmon Park, Marianna Ranch, River Heights Park, Woodlands Park and Marcott Woods. In addition, there are other natural areas owned by regional public agencies or private institutions that offer conservation and natural resource oriented park amenities. These include Pine Bend Bluffs Scientific and Natural Area, a 256 acre area owned by the Minnesota DNR and the Katherine B. Ordway Natural History Study Area and a 278 acre preserve owned and operated by Macalester College for education and research purposes. The Pine Bend Bluffs Scientific and Natural Area is open to the public, however the Katherine B. Ordway Natural History Study Area is only open to the public on a limited basis with advanced approval.

HISTORICAL AND CULTURAL RESOURCES

The City of Inver Grove Heights has a rich history as a River City. There remain two historic buildings, the old town hall and school house and property along the Mississippi that the City has been acquiring for Heritage Village Park. The park encompasses the old "Village" settlement and rail yard transportation hub along the Mississippi River. The park will provide space for historic displays, outdoor education and a proposed railroad historic center. Near the park are the remains of an old roundhouse foundation and Swing Bridge. The City and the County are working in cooperation to save and restore the swing bridge, Bridge 5600, which is a double decked rail and vehicle bridge that served the railroad, stockyard, and travelers from 1894 until 1999 and connected Inver Grove Heights to Saint Paul Park. Each of these artifacts adds to the historical and cultural significance of the Concord Avenue commercial area and riverfront area and providing abundant opportunities for interpretation and education.

TRAILS AND BIKEWAYS

Trails are an integral component of the City's park system. There are 24 miles of off-road, on-road and internal park trails located throughout the developed community. Trails offer residents safe access to many city-wide destinations such as schools, shopping areas, parks and a wide variety of natural resources. Some trails are destinations in themselves, offering scenic walks

6. Parks and Recreation

Conservation

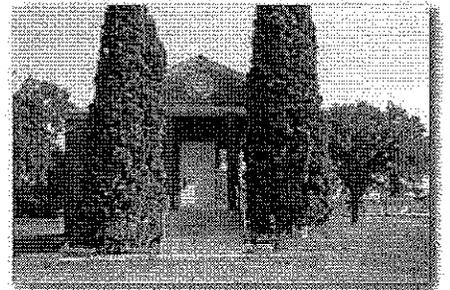
Conservation lands are community open space that contain significant natural resources and are preserved for environmental, open space & aesthetic purposes.



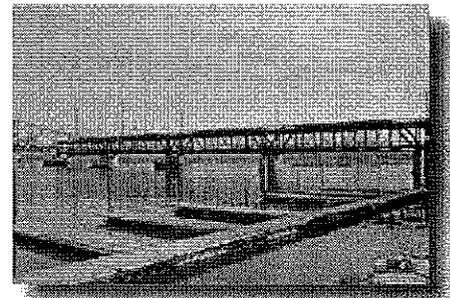
Harmon Park

Historical Sites

Historical Sites contain historical features for preservation and interpretation.



Old Town Hall



Bridge 5600

6. Parks and Recreation

such as the trails in South Valley Park. In addition to City trails, county trails and paved shoulders provide transportation along major corridors through the City and between neighboring regional park destinations (see Figure 6.3 – Existing Trails Map).

The Dakota County Mississippi Regional Trail Corridor (MRRT) is proposed to follow the river, connecting Harriet Island Regional Park in St. Paul, Spring Lake Park Reserve and the City of Hastings (see Figure 6.2). The northern segment of this trail in South St. Paul has been constructed and is open to the public. The Inver Grove Heights segment is scheduled to be constructed between 2008 and 2010.

Dakota South Urban Regional Trail is a proposed regional trail that will connect Murphy-Hanrehan Regional Park Reserve, the Minnesota Zoo, Lebanon Hills Regional Park, the Mississippi River Regional Trail and Spring Lake Regional

Figure 6.2 - Dakota County Mississippi Regional Trail Corridor (MRRT)

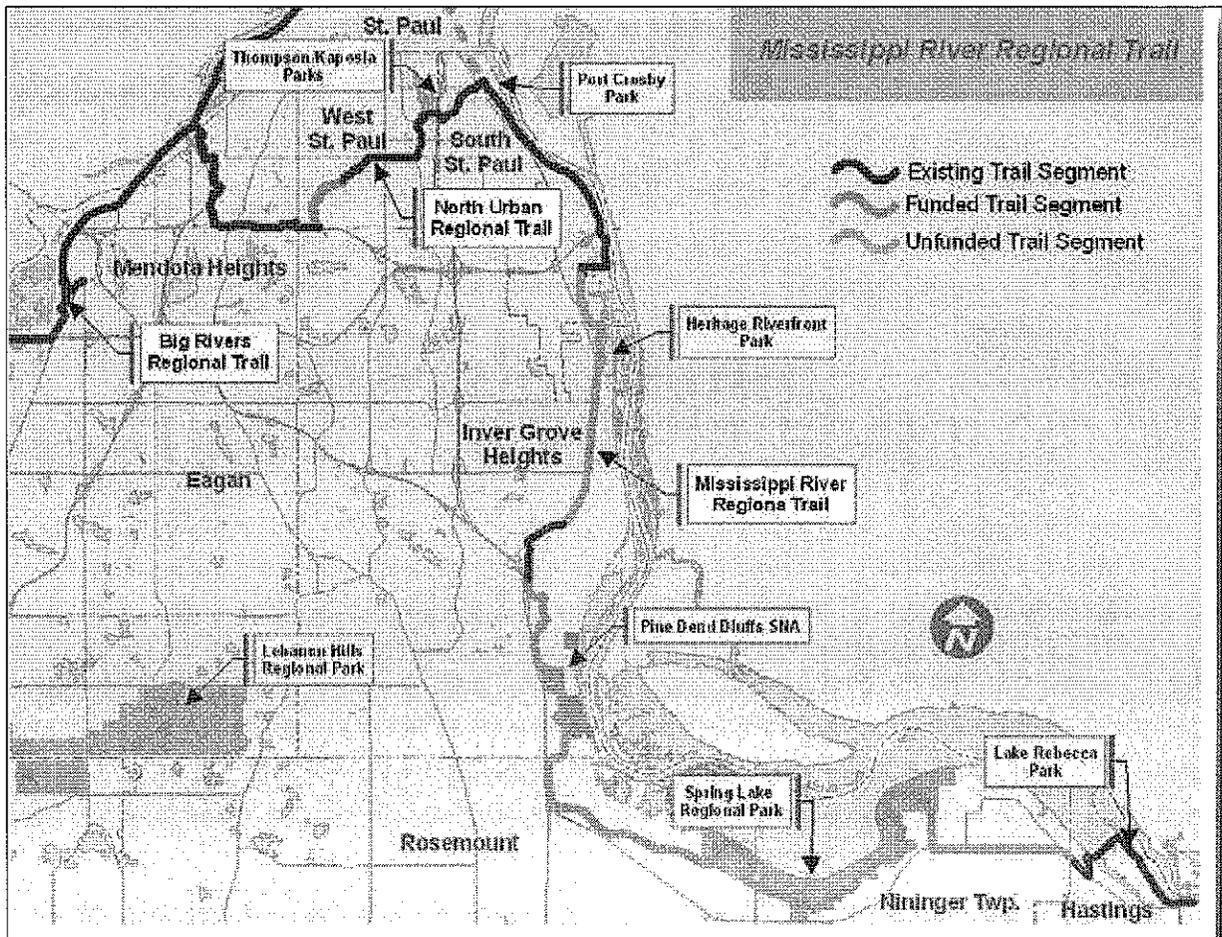
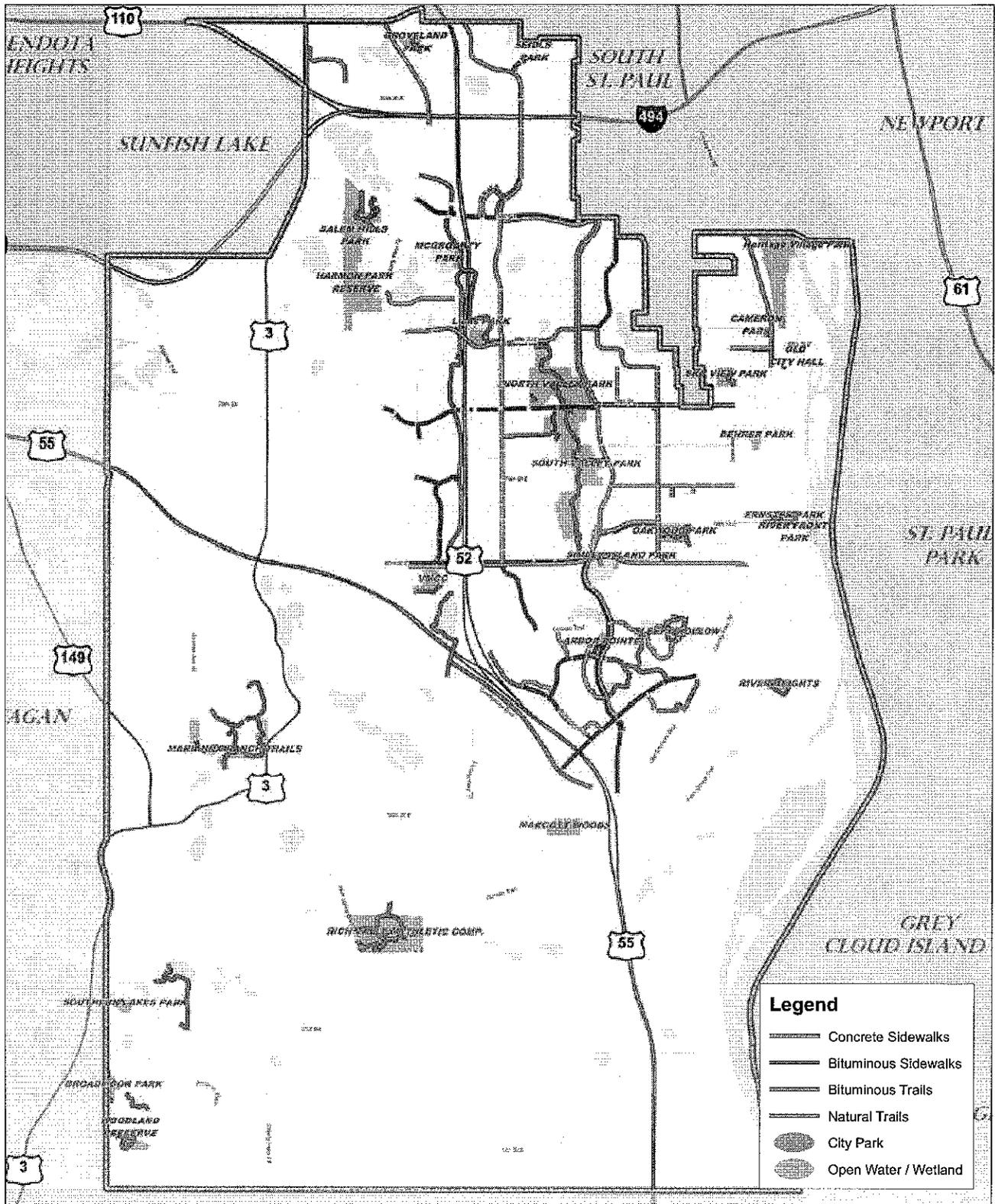


Figure 6.3: Existing Trail System



 Existing Trail & Sidewalk System



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Park Reserve. The exact location of this trail will be determined when a master plan is prepared.

Dakota North/South Regional Trail search area is a proposed regional trail that will connect "Empire Wetlands" Regional Park,, the proposed Dakota South Cannon River Regional Trail, and Lake Byllesby Regional Park. The exact location of this trail will be determined when a master plan is prepared.

Parks System Framework

INTRODUCTION

Park, recreation, open space and trail connections are essential components of a healthy community. Decisions about parks, trails and open space affect the entire community, enhance sense of community and affect the quality of life in the City. The following park system framework was prepared to guide park planning and decision making. The framework criteria are based on national park and recreation standards developed by the National Parks and Recreation Association modified based on local conditions. This framework should be used as a guide and should be adjusted over time as local conditions change with community needs and trends.

OVERALL PARK AREA STANDARD

One accepted measurement of a park system is the quantity of parkland per 1,000 persons. The National Recreation and Parks Association developed a minimum standard of ten acres per 1,000 residents. In the Twin Cities, the accepted minimum standard is a range from 10 - 20 or more acres of parkland per 1,000 residents. Parkland acres refers to neighborhood parks, playfields and community parks and typically does not include trail corridors, special use parks, school lands, regional parks or conservation areas. This park area standard should be viewed as a benchmark for comparison purposes.

PARK CLASSIFICATIONS

Parks serve a variety of purposes, providing active and passive recreation and open space at a neighborhood and community wide scale. For planning purposes, the City has adopted a uniform park classification system that classifies parks according to their use and function. The existing park classifications include community parks, neighborhood playfields, neighborhood parks, special use areas, historic sites, conservation lands, linear parks and park/school recreation. The future park classifications applicable to future urban residential areas outside the present developed urban areas exclude neighborhood playfields and linear parks. Community active recreation needs are better served by Community Athletic Complexes which are the preferred park type for community-wide active recreation.



McGroarty Lake

Table 6.2: Inver Grove Heights' Park Classifications

Park Classification	Use/Design Direction	Service Area	Size	Acres/1,000	Site
Neighborhood Park	Basic unit of the park system, developed for both active & passive activities. Design criteria should anticipate the changing demographic profiles of the neighborhood served, as to provide appropriate facilities. Focus on informal and unstructured activities. Typical facilities include: <ul style="list-style-type: none"> • Playground • Open field area • Trails • Parking evaluated as needed 	1/2 mile radius	4 to 10 acres	2.5 to 3.5	Easily accessible to the neighborhood population with safe walking and biking access utilizing trail networks. Site should have well-drained soils and not include topography of excessively steep slopes.
Neighborhood Playfield	Similar to a neighborhood park, but with more emphasis on organized youth athletics. Provides active & passive activities. Design criteria should balance neighborhood and community youth athletic needs. Typical facilities include: <ul style="list-style-type: none"> • Playground • Athletic fields (lighting not recommended) • Trails • Parking facilities designed to accommodate scheduled athletic use. 	1/2 to 1 mile radius	6.5 to 15 acres	2.5 to 3.5	Easily accessible to the neighborhood and the community with a mix of local and collector street access.
Community Park	Area possessing natural qualities conducive to passive recreational activities. Typical facilities include: <ul style="list-style-type: none"> • Playground • Picnicking facilities • Trails • Natural resources • Community facilities (special uses) • Parking facilities designed to accommodate uses 	2 to 2.5 mile radius	20 to 80 acres	2.5 to 5	Site typically affords a variety of natural features, well-drained soils, positive drainage, varied topography and accessible to pedestrian and vehicular traffic.

6. Parks and Recreation

Park Classification	Use/Design Direction	Service Area	Size	Acres/1,000	Site
Conservancy Lands	Area possessing natural qualities preserved for environmental, open space or aesthetic purposes. Facilities should be compatible with the preservation of the resource.	Community Wide	Depends on resource	Varies	Significant natural areas, which merit preservation and would be adversely affected by development
Community Athletic Complex	Area for intensely programmed recreation facilities and uses. Typical features include: <ul style="list-style-type: none"> • Athletic fields - youth and adult (lighted) • Swimming pools and other special use facilities • Playground • Trails • Parking designed to accommodate uses. 	Community Wide	25 to 80 acres	3.0 to 4.0	Site should be suited for intense development that is easily accessible to the population it is intended to serve. Located near high traffic areas such as schools and major thoroughfares, preferably in non-residential areas.
Linear Parks	Linear parks and open spaces developed for varying modes of recreational travel such as walking, biking, skiing, in-line skating, etc. or for preservation of wildlife corridors, streams, etc. Features include: <ul style="list-style-type: none"> • Trails 	Site specific & Community Wide	Sufficient width for intended use. Minimum 30 feet wide	Variable	Built or natural trail corridors used to link parks, natural resource sites, and/or community facilities such as schools, libraries, and commercial areas. Certain uses such as wildlife corridors require sufficient width to ensure proper function.
Special Use	Highly specialized use area for community recreation facilities such as: <ul style="list-style-type: none"> • Community golf courses • Arenas • Gardens • Plazas • Pools • Community Center • Other specialized recreation uses 	Community Wide	Variable	Variable	Site Specific
Historic Sites	Area set-aside for preserving and interpreting historical features such as landscapes and architecture. Features include: <ul style="list-style-type: none"> • Interpretive signs • Parking • Museum 	Community Wide	Variable	Variable	Size should be adequate to provide support facilities such as picnic area, parking, etc.

Although park/school recreation areas are not City property, they are classified in the classification system as school lands offering active recreation opportunities for Inver Grove Heights residents even if on a limited basis. The City's park classifications for future growth areas are summarized in Table 6.2.

TRAIL CLASSIFICATIONS

Trails in Inver Grove Heights are classified based on function, design and location. Trails are designed to serve differing users depending on their location. Trails are designed to connect neighborhoods, parks, schools and commercial areas. Some trails are used primarily for recreation and others for transportation purposes. Trails in Inver Grove Heights include use separated trails (parallel pedestrian and bicycle trails) within the same corridor, combined trails for both pedestrians and bikes, bike lanes (paved shoulder next to the street) and unpaved natural trails and special use trails (cross county ski, horse and snowmobile). Trail classifications and criteria are summarized in Table 6.3. The function and design of trails within parks will be determined as part of individual park master plans. A map of the City's existing trails can be found on Figure 6.2.

Table 6.3: Trail Classification

Trail Classification	Location and Use	Surface	Width	Slope	Notes
Class I - Separate pedestrian and bicycle trails.	Off-street	Bituminous or bituminous and concrete	5-6 feet for pedestrians 8-10 feet for bicycles	0-5% pedestrian 0-3% bike	
Class II - combined pedestrian and bicycle trail	Off-street	Bituminous	10 feet	0-3% average	
Class III - Bikeway lane	On-street - one way per side	Striped lane next to vehicle lane	8-10 feet	Slope to match road	One way lanes
Nature trail	Within parks and conservation areas	Aggregate, wood chip or turf	4-6 feet	0-5% desirable 10% maximum	
Cross country ski trail	Within parks and conservation areas	Snow	10-14 - varies for one or two way	0-15% + depending upon difficulty	Diagonal and skate tracks
Snowmobile trail	Off-street	Snow	10-14 feet	0-10%+	
Horse trail	Off-street	Turf or wood chips	10 feet	0-10%+	12 foot overhead clearance

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GENERAL PARK AND TRAIL CRITERIA

Park classifications describe criteria applicable to each park type. The following park and trail criteria are applicable to all parks:

- The location of parks and trails will be determined by the City using the 2030 Parks, Trails and Open Space Plan as a guide.
- Parkland shall be suitable to its intended use. This means adequate size, parcel shape, soils, slope, access and relationship to adjacent land uses.
- Parkland shall be continuous and undivided by roadways, railroad tracks, pipelines, or other impassible or unusable barriers.
- Parkland shall be free from any contaminants or debris.
- Trail land shall be of sufficient width and slope to accommodate 10' wide trails and appropriate buffer areas. General guidelines include a minimum width of 20' – 30', a maximum slope less than 12 percent and an average slope not to exceed four percent.
- When park land is dedicated, the developer is required to grade the park land and pave access and perimeter trails (not internal park trails) and sidewalks within the park and adjoining rights of way. All construction must meet City specifications.

Where topographic constraints pose barriers to achieving the above criteria, the City encourages a collaborative design process to minimize the degree of deviation from these criteria.

Park System Needs

INTRODUCTION

There is no single standard or measurement to determine community parks and recreation needs. Each community is unique and has its own needs and opportunities. Inver Grove Height's park and recreation needs were determined through a public process that included community and stakeholder input; guidance from City staff, the Parks and Recreation Commission; and an analysis of the park system considering growth forecasts and recreation trends and using the Park System Framework. With 23 acres of parkland per 1,000 residents, Inver Grove Heights exceeds the standard benchmark for minimum park acreage per 1000 residents. An

6. Parks and Recreation

analysis of park service areas shows good access to parks and facilities from most neighborhoods (see Figure 6.4 – Park Service Area Analysis). Both suggest that the City has done well to provide adequate parkland to meet neighborhood and community recreation needs. To continue this level of service in future residential growth areas, additional parkland is needed such as the NW area of the City.

NEIGHBORHOOD PARK NEEDS

Neighborhood Parks in Inver Grove Heights are the cornerstone of the park system providing passive recreation to neighborhoods within a safe half-mile walk for most residences in the urbanized portions of the city. Existing neighborhood parks are generally in good shape and serve the neighborhoods well. Based on the application of the Park System Framework to future growth areas, an additional four (4) Neighborhood Parks may be needed

to accommodate neighborhood recreation needs of future residents in the Northwest Area, (see Figure 6.5: Northwest Area Park Service Areas Map). Typical neighborhood park amenities will be needed, although an opportunity exists to cater the parks to the character of the neighborhood and the site and to specific local needs. Community input suggests that the following improvements are needed in existing neighborhood parks:

- Looped trails, shade and seating areas.
- Handicap accessibility improvements.
- Ongoing lifecycle replacement of playgrounds and facilities.
- Landscape improvements.

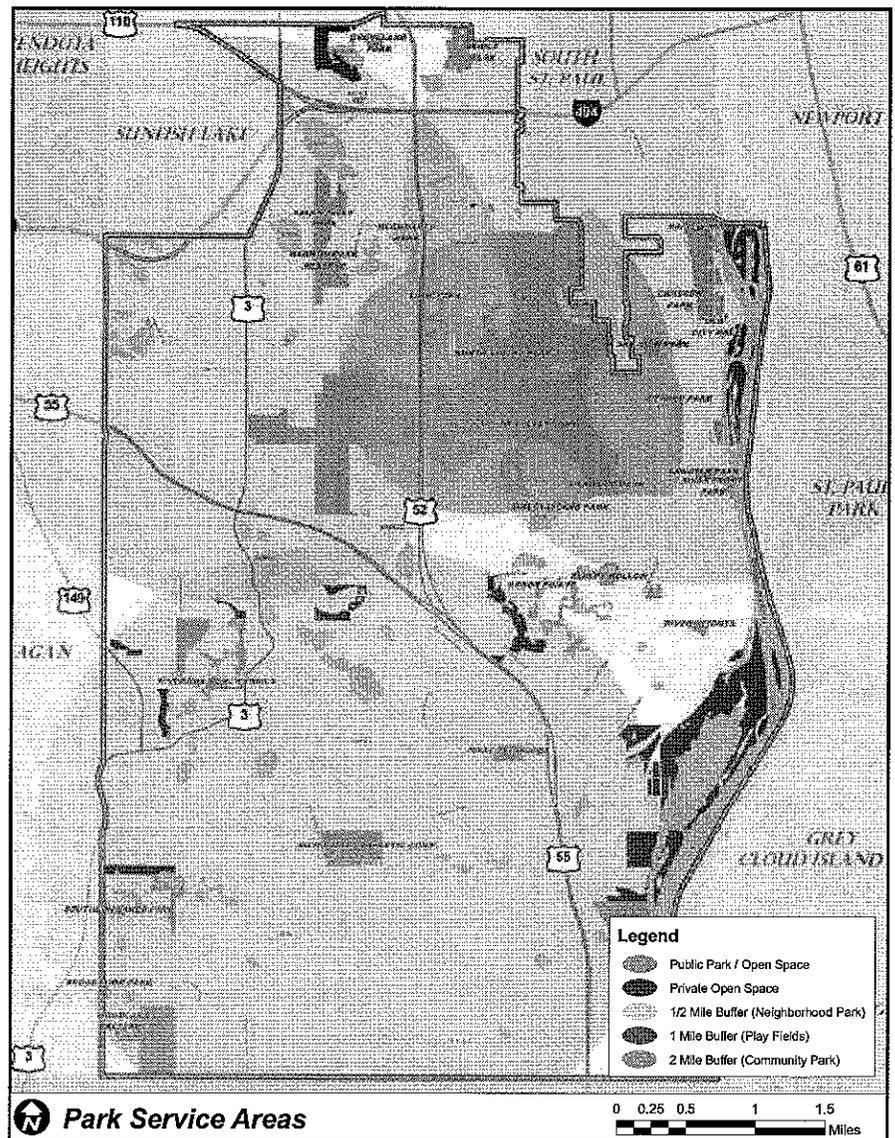


Figure 6.4 - Park Service Area

6. Parks and Recreation

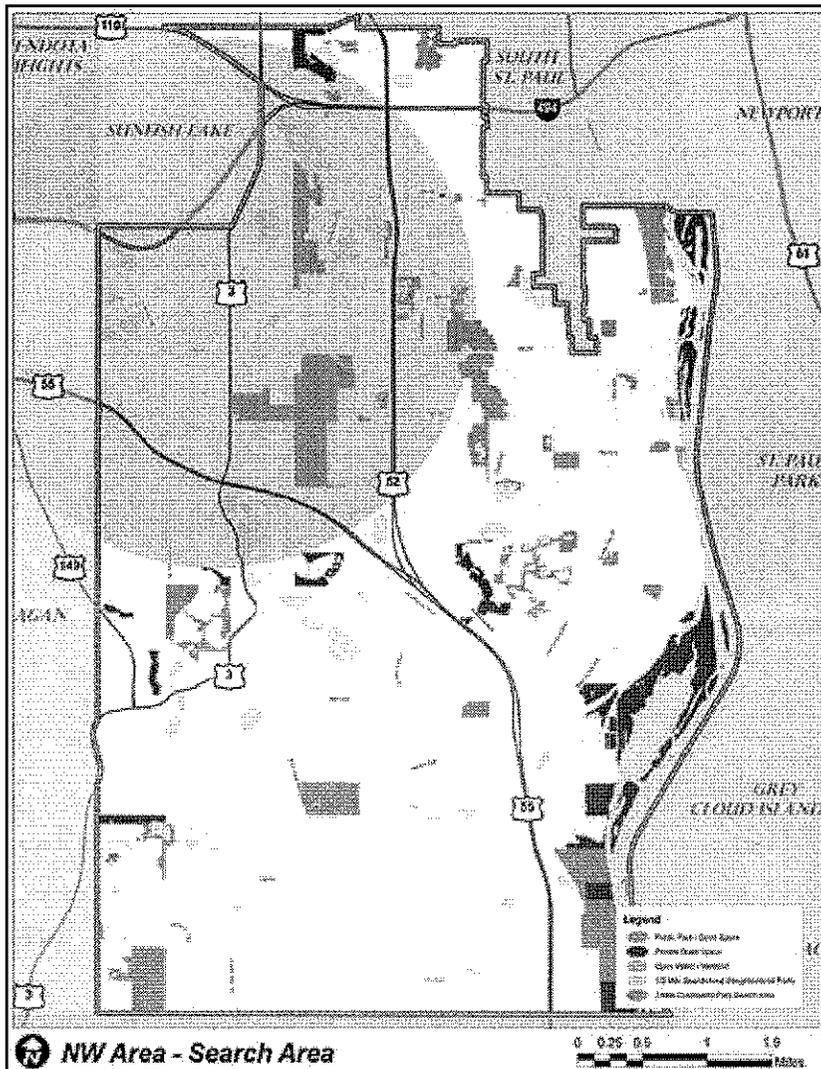


Figure 6.5 - Park Service Area Analysis: NW Area

COMMUNITY PARK AND RECREATION FACILITY NEEDS

The Rich Valley Athletic Complex and existing neighborhood playfields reasonably meet existing needs for community-wide active recreation. With growing participation in soccer, lacrosse, Ultimate Frisbee and the participation of girls in youth sports, the demand for athletic fields is outgrowing the facilities at Rich Valley Park. There is a need to maximize the use of the City's existing fields through lighting, irrigation, and scheduling improvements. There is also a need to acquire additional field space for community athletics. Based on the application of the Park System Framework to future growth areas, an additional community park is needed in the Northwest Area to accommodate the future community recreation needs of the area (see Figure 6.5 – Northwest Area Park Service Area Map). Community input suggests that the following community park and facilities improvements are needed:

- Youth Soccer/lacrosse/football fields.
- Disc golf area improvements.
- Paired volleyball courts for tournament play.
- Archery range.
- Outdoor aquatic facility.
- Dog exercise area.
- Public boat launch along the Mississippi River.
- Large community picnic shelters with electrical service and food serving area.
- Skills course for mountain bikes.
- Winter recreation (skating) in the northwest and southwest areas of the City.
- Accessibility improvements.

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- Looped trails, seating areas and shade.
- Continued lifecycle replacement of existing recreation facilities.

HISTORIC AND CULTURAL RESOURCES

The City has a rich history as a river community and the City's residents long for a physical and historical connection to its river history. The City has been acquiring land for the development of Heritage Village Park, a community park on the Mississippi River. The continued acquisition and development of the park, including the restoration of the Bridge 5600, will have the potential to satisfy much of the

community's desire for a connection with its past. The City owns two historic structures, the old town hall and old school that if restored, could also provide places for historical and cultural interpretation. The

continued development of the area with the provision for safe and convenient access to the

park and supportive land use around it has the potential to activate the park increasing the opportunities for Inver Grove Heights residents to interface with the City's historic and cultural resources found in the area.

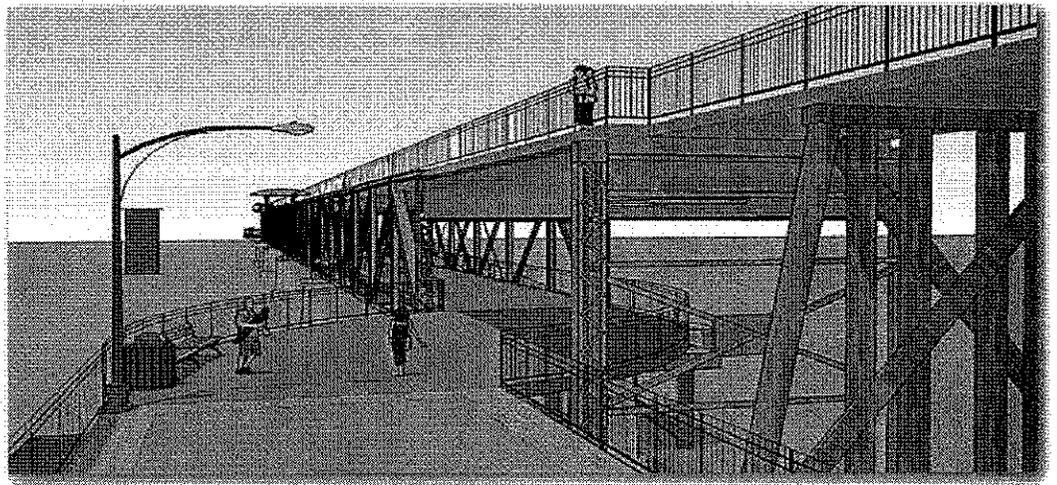
SPECIAL USE FACILITIES

The park system contains two special use facilities that are popular with residents and serve important community recreation needs, the Inver Wood Golf Course and the Veterans Memorial Community Center. Both facilities need renovation and improvements to maintain profitability and to retain existing and attract new users. Improvement needs include:

- New program space.
- Potential alternative uses (multi-use) of ice sheets if skating participation declines.
- Aesthetic improvements.



Bridge 5600



Bridge 5600 - Bridge Reuse Concept

6. Parks and Recreation

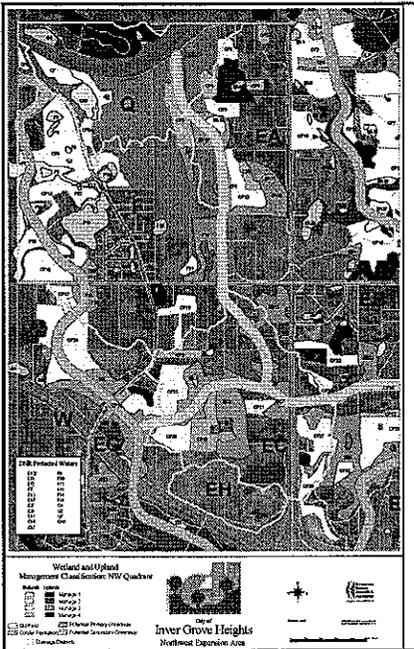


Figure 6.6 - NRI of NW Area



Preserving Natural Resources (Harmon Landscape)

OPEN SPACE AND NATURAL RESOURCES

The City's conservancy lands provide open space and natural resource preservation for all residents. Open space and natural resources are valued by Inver Grove Heights residents and they have been identified as important to maintaining a healthy community. As the City develops into the Northwest Area, open space and natural resource preservation is needed to protect existing natural resources identified in the City's Natural Resources Inventory (NRI) and preserve areas for stormwater management (see Figure 6.6: NRI of NW Area).

The Mississippi River corridor is a vast natural resource that the City depended on for its very existence in the early days. Access to this resource is very limited in the City. The Mississippi National River Recreation Area is working with numerous partners to protect the natural resources of the river corridor and to provide continuous trail connections along it. The City should work cooperatively in these efforts and should work to create connections to the River at every opportunity.

Community input suggests that there is a need for natural resource interpretation and education as a way to connect youth with the environment. The City's conservancy lands provide such an opportunity. Another opportunity is at the Katherine B. Ordway Natural History Study Area. The City's last comprehensive plan suggested a cooperative agreement for public use of the Katherine B. Ordway Natural History Study Area. As the City grows it should explore all opportunities to provide natural resource education and interpretation, whether through a provision of interpretive signs in City parks and conservation lands, through a cooperative agreement to access the Macalester College site, or as a unique City facility dedicated for that purpose.

It is not enough to preserve open space and natural resources. Management of these valued resources is needed to protect them from degradation caused by invasive species, disease and deer browse. The City needs to develop and implement natural resource management plans as new open space is preserved.

TRAIL AND BIKEWAY NEEDS

Trails are popular and use has boomed regionally and in Inver Grove Heights according to community input. Trails are used for safe and convenient access

6. Parks and Recreation

to parks, open space, neighborhoods, commercial areas and destination beyond the City. A complete and connected trail system of trails and bikeways is highly valued by residents for leisure use and for transportation. Trails are important to maintain a healthy community and high quality of life.

Trail users have differing needs depending on their skill level and purpose for riding. Those riders with advanced skills most often ride for convenience and speed and want direct access to destinations with a minimum of detour or delay and are comfortable riding on roads with motor-vehicle traffic. Those riders of lesser skill level or riding for leisure will avoid high traffic areas and will more likely use routes with bike lanes, off-street trails or trails in parks and open spaces depending on the skill level. To accommodate the full range of trail users, there is a need to provide connectivity to destination in and outside of the City. To maintain active life-styles, the City needs a coordinated trail and bikeway network to provide non-motorized and recreation options.

There are three regional trails planned through the City. Future master planning for the Dakota South Urban Regional Trail and the Dakota North/South Regional Trail provides an opportunity for the City to guide these trail routes through Inver Grove Heights. The City needs to actively work with the County to coordinate planning and construction of these trails.

Community input suggests the following trail and bikeway needs:

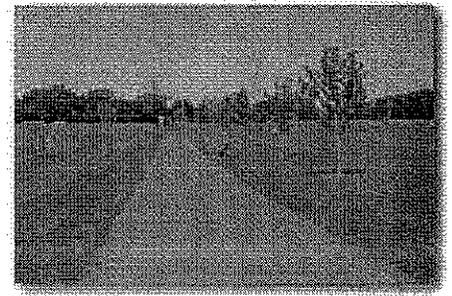
- A coordinated trail and bikeway network to provide non-motorized and recreation options.
- Develop the trail network into future growth areas.
- Provide better signage of the community's sidewalk and trail system.
- Work with Dakota County to develop master plans for regional trails in the City.
- Increase access to the Mississippi River and to the Dakota County Mississippi River Regional Trail.
- Trails to natural resources and open space.
- Trail connectivity to adjacent City's trail networks.

SUSTAINABILITY NEEDS

The City of Inver Grove Heights, through its community vision is committed to the preservation and enhancement of its natural environment and to greater sustainability. The park system represents a visible opportunity to provide leadership in achieving greater sustainability. Opportunities for sustainability in the park system include:



Lion's Trail



Rich Valley Trail

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- Develop new facilities in the park following Leadership in Energy and Environmental Design (LEED) standards.
- Consider life-cycle costs in the planning and development of park and recreation facilities.
- Restoration and management of the City's natural resources.
- Use native plants to reduce landscape maintenance requirements, to serve as a source of food and shelter for wildlife, to buffer shorelines, to control runoff and to manage geese populations.
- Seek biologic controls for invasive species.
- Explore greater use of pervious pavers and rain gardens in park projects.
- Develop natural resource and environmental interpretation/education component to City Parks and Open Spaces.

HEALTHY COMMUNITY NEEDS

Part of the City's vision is for Inver Grove Heights to be a healthy active community. Such a community offers a balance of active and passive recreation options, is interconnected through a multi-modal transportation system including a component of off-street trails and bikeways, trails link community destinations such as parks, open spaces, places of work and shopping and to home, encourages walking with pedestrian environment that is attractive with looped walking routes. There is an opportunity for the park system to provide key components of this City goal through targeted improvements to parks, trails and open spaces.

Parks System Plan

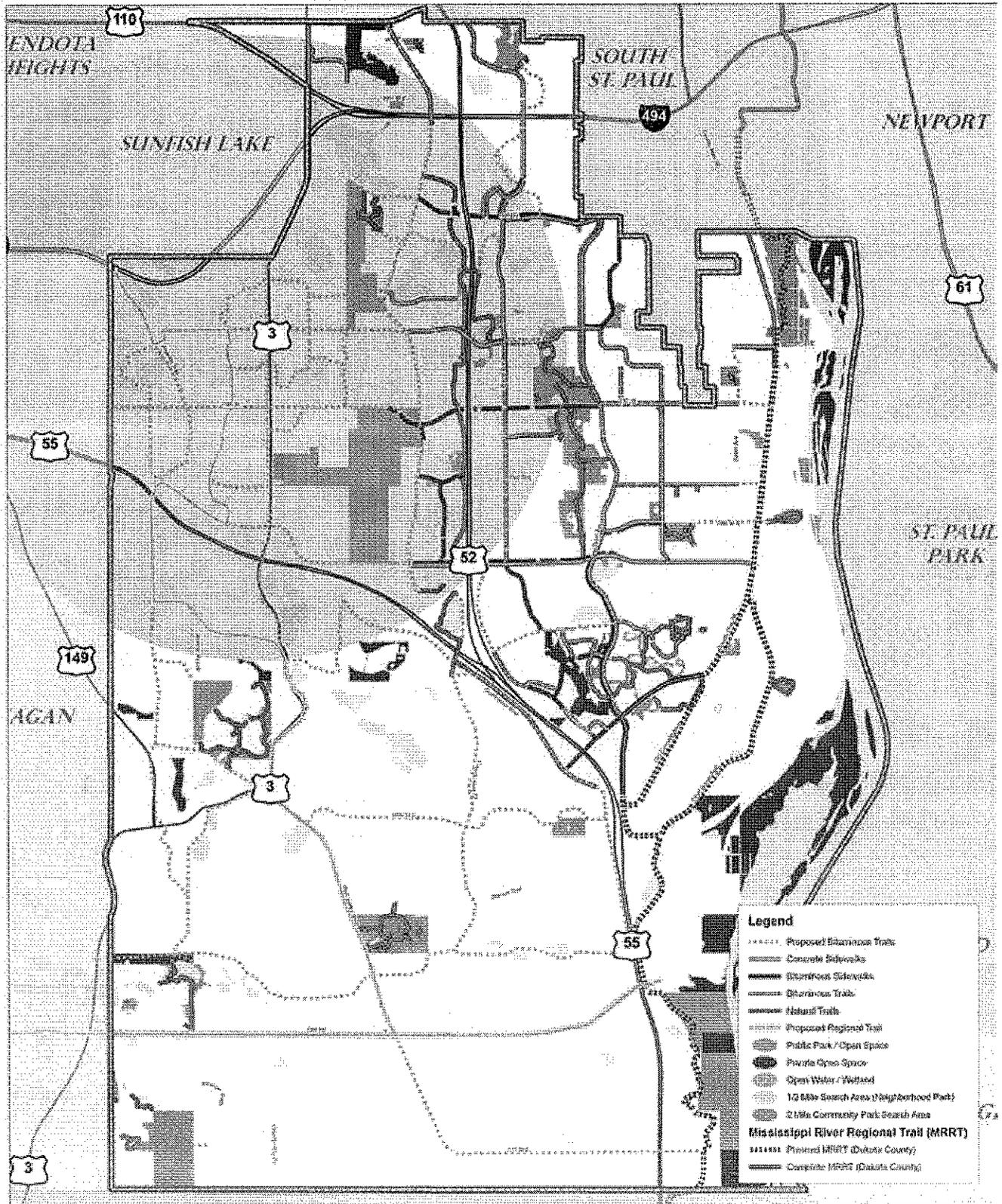
INTRODUCTION

A comprehensive park trail and open space system is a key element of a healthy community with a high quality of life. As The City of Inver Grove Heights grows in population and new areas of the City develop, additional recreational opportunities will be needed. This plan insures new residents will have access to quality neighborhood parks that are connected to a larger park network that includes Community parks and open spaces, and natural resources.

The 2030 Parks, Trails, and Open Space Plan, Figure 6.7 shows existing parks and trails and general locations of proposed parks and trails. The proposed

6. Parks and Recreation

Figure 6.7: 2030 Parks, Trails & Open Space Plan (The proposed trail alignments are conceptual.)



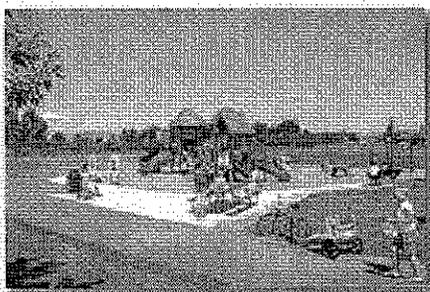
6. Parks and Recreation



Active Recreational Uses



Passive Recreational Uses



Neighborhood Park



Community Park

new park locations are designed to provide neighborhood recreation for future residential growth that are interconnected trails. Proposed new trails are designed to link neighborhoods to parks, to community resources and to create loop trail opportunities.

The 2030 Parks, Trails, and Open Space Plan is a guide to park system improvements and development of the park and recreation system to the year 2030.

NEIGHBORHOOD PARKS

Four new neighborhood parks are proposed to accommodate the neighborhood recreation needs of future residential growth in the Northwest Area representing 20 - 40 acres of new park land. New neighborhood park search areas are shown on Figure 6.7: 2030 Park, Trail and Open Space map. These search areas represent an approximate location of future neighborhood parks that are intended to meet the needs of the specific neighborhood they generally serve within ½ mile walk with no barriers such as busy roads or large water bodies to inhibit park access. Neighborhood parks are also located to be connected by a system of trails that may include varying facilities and may incorporate natural features to create unique amenities in a neighborhood.

COMMUNITY PARKS

One new community park is proposed to accommodate the community recreation needs of future residential growth in the Northwest Area representing 20 - 40 acres of new parkland. The Community Park Search Area shown on Figure 6.7: 2030 Park, Trail and Open Space map represents an approximate location of the future community park to meet the community park needs within a 2 mile distance – a distance that encompasses all of the Northwest Area.

The Comprehensive Plan Update envisions an expansion of Rich Valley Athletic Complex to meet the future needs for playfields and programmed recreational activities.

The City has and should continue acquiring parkland for the future development of Heritage Village Park, a community park with cultural and historical significance in the City. As the Heritage Village Park area redevelops, the City should encourage adjacent land uses and public improvements that will activate the park with people to create a vital place and destination in

the community. Such improvements might include development of a retail hub with restaurants or other destination oriented gathering places around or near Heritage Park and an enhanced water front area that enables public access and improved pedestrian connections to adjacent neighborhoods and the Concord Avenue commercial area. Currently, the area does have access to a private commercial marina.

OPEN SPACE & NATURAL RESOURCES

The City's 2003 Natural Resource Inventory (NRI) of the Northwest Area was conducted to plan for the management, protection and enhancement of natural resources (see Figure 6.6: NWA NRI). The NRI identified and ranked existing natural resources according to ecological and local values. Opportunities for expanding open space areas should be explored to meet the community's desire for natural resource preservation.

TRAIL AND BIKEWAYS

The Inver Grove Heights trail plan is a 20 year plan for a trails and bikeways in the City that will connect residents to parks, open spaces, schools, commercial areas and to regional trails and trails of adjacent communities. The plan suggests improvements to the Mississippi Regional Trail Corridor and the River, that provide access to natural resources and open spaces and trails that provide key connections to destinations in the City, to regional trails and to trail system of adjacent cities and new trails in the Northwest Area. New trails will promote a healthy active community and will accommodate a range of uses including walking, bicycling, in-line skating, etc., and a wide variety of trail user skill levels (see Figure 6.8: 2030 Comprehensive Trail Map).

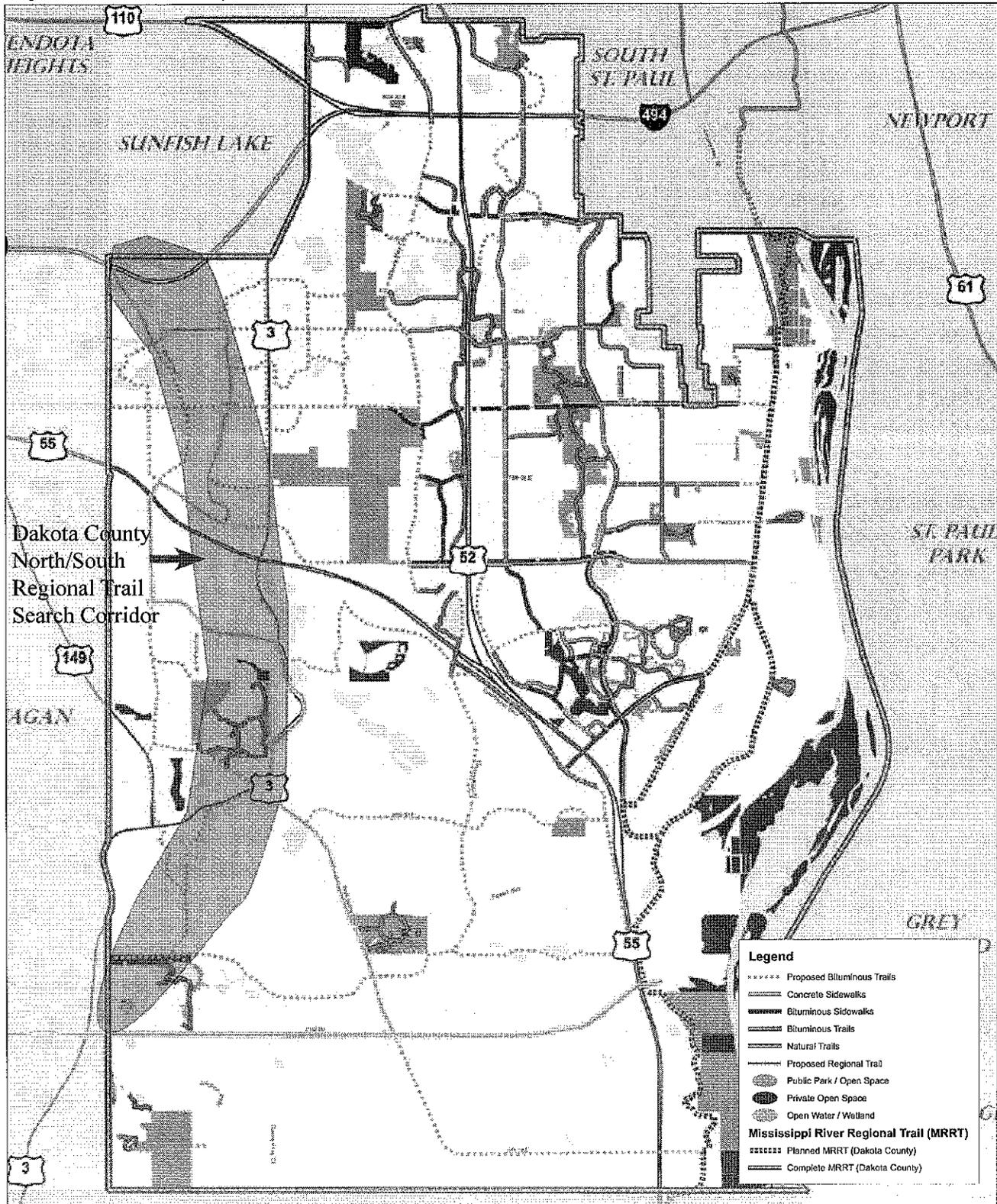
Regional Trails

The Inver Grove Heights trail plan incorporates the three corridors identified by Dakota County, the Mississippi Regional Trail Corridor (MRRT), The South Urban Regional Trail and the North/South Regional Trail. A portion of the MRRT in Inver Grove Heights is scheduled for construction in 2008. There is a preferred alignment for the later phases. The City should continue to work with the County in the final planning and construction phases of the MRRT in Inver Grove Heights.

The South Urban Regional Trail has been identified by Dakota County as following Cliff Road from the Lebanon Hills Regional Park to the Mississippi River Regional Trail (MRRT). The Inver Grove Heights trail plan identifies

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Figure 6.8: 2030 Comprehensive Trail Map (The proposed trail alignments are conceptual.)



2030 Comprehensive Trail Plan



6. Parks and Recreation

a conceptual alignment for the South Urban Regional Trail that follows the highline out of Eagan to the Rich Valley Athletic Complex then follows 105th Street East to the Mississippi River Regional Trail (MRRT). Conceptual alignment of Dakota SURT. The City should work with the County to prepare a master plan for this alignment.

The Dakota County North/South Regional Trail search area is shown to connect Lebanon Hills Regional Park to the South Urban Regional Trail to Sun Fish Lake through Inver Grove Heights. A potential route for the regional trail is depicted on the trail master plan and the City should work with the County to develop this regional trail as development happens in the NW area.

As the City and the County develop master plans for each of the trails, active participation by adjacent property owners will help determine the final alignments. As the alignments are finalized, the City should enter into joint powers agreement between the County and Inver Grove Heights for each of the trails that outline management and maintenance responsibilities.

Equestrian Trails

Horse stables are prominent in some rural residential neighborhoods and the need exists for off-street riding areas. Lebanon Hills Regional Park in Eagan provides trails for horseback riding but until the South Urban Regional Trail is developed, there is no trail connection into Inver Grove Heights.

Because of limited public resources for equestrian trail development, trail construction in the near future may be completed by private entities such as trail clubs or a group of users. The City of Inver Grove Heights supports private trail development. It may be possible for private groups to reach an agreement with Flint Hills Resources to utilize some of the buffer land that surrounds the refinery for equestrian trails (see Figure 6.9: Flint Hills Buffer Area).

The Inver Grove Heights trail plan identifies trail alignments that are conceptual in nature. Their locations have been identified to achieve stated objectives such as connecting residential areas to local park facilities, open spaces, natural resources and other destinations. The actual locations of such trails shall be determined through negotiations and mutual agreements between land owners/developers and the City. The plan serves as a statement of policy that trail connections are desired in certain areas. Precise alignments that achieve this desired goal need to be the product of more detailed design.

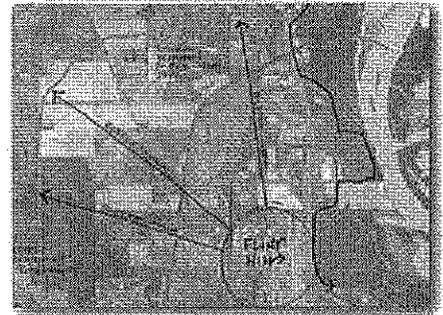


Figure 6.9 - Flint Hills Buffer Area

6. Parks and Recreation



VMCC Water Park

COMMUNITY RECREATION FACILITIES

The City's community recreation facilities are important to City residents and are key to providing a healthy active community. As such, the Comprehensive Plan Update envisions continuing the use of Inver Wood Golf Course as a public golf course. Improvements to Inver Wood Golf Course and Veteran's Memorial Community Center will allow each to better keep and attract members and guests. Improvement plans should be developed to improve aesthetics, provide alternative uses or multiple uses and provide community meeting and program space.

NATURAL RESOURCES

Preserving and maintaining the City's natural resources are important to Inver Grove Heights residents. Access to natural resources is important to maintaining a healthy community. Natural resources exist on both City and private property. The City should continue to encourage the preservation and management of natural resources on private property through enforcement of City regulations, forestry and educational programs and communications. The City should develop management plans and utilize best management practices for the maintenance of natural resources on City property.

Additionally, the City should consider the development of a nature center or improvements to natural resource interpretation in the City. There is an opportunity for the City to partner with Macalester College for public use of the Katherine B. Ordway Natural History Study Area. The City might also consider making natural resource and interpretive improvements to the Harmon Nature Preserve. Within the existing developed City and future growth areas, there may be other natural resource areas that are worthy of preservation and interpretation. The following are two of many examples of nature centers in the Twin Cities area that could serve as models:

- Roseville's Harriet Alexander Nature Center in Central Park is operated by an independent, nonpolitical, nonprofit organization created to support the mission of the Nature Center with a Board of Directors that oversees the nature center operations and fund-raising efforts. Programming is paid for in part through membership dues and donations.
- The Oakdale Discovery Center is a City owned and operated facility providing a variety of nature exhibits and educational opportunities. The facility began as a nature center that was a converted home in

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Oakdale Park and is now a reconstructed facility with space for meetings, programming, and nature interpretation in renamed Oakdale Nature Preserve.

- Pine Bend Bluffs Scientific and Nature Area is a Department of Natural Resources property in South St. Paul. SNA's contain rare natural resources and in some cases provide parking facilities and interpretive kiosks to help visitors identify key features and processes for self guided tours.

The City should also encourage and support the development of private nature centers on private property as a means to preserve environmentally sensitive natural areas and further encourage residents to participate in nature-based activities and education.

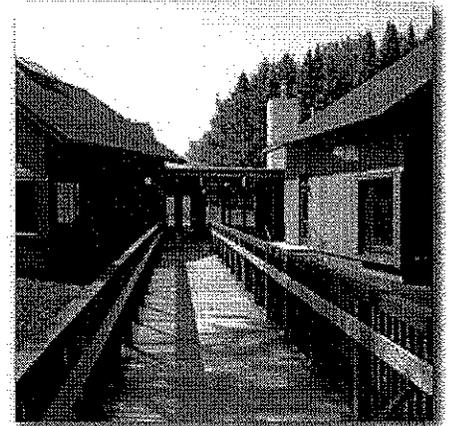
An excellent example of such a private nature center is the Dodge Nature Center located in West St. Paul and Mendota Heights. Dodge has a diversified and beautiful area of prairies, hardwood forests, lakes, wetlands, miles of hiking trails, a working farm orchard and bee apiary. Dodge offers a variety of unique experiences for people of all ages. It has an expansive environmental education curriculum for children.

Sustainability

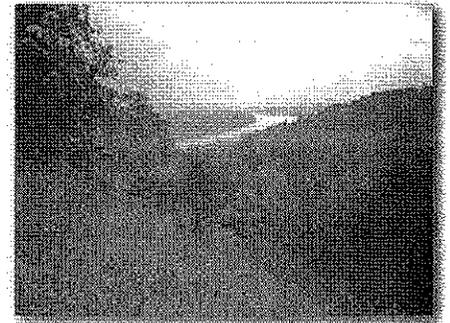
Greater sustainability in the park system will be achieved by the incorporation of Leadership in Energy and Environmental Design (LEED) standards for new park buildings, consider life-cycle costs in the planning and development of park and recreation facilities, utilization of best management practices, such as the use of rain gardens, permeable pavers and other innovative stormwater retention techniques in new parks and park renovations and through use of native plants in landscaping. The City can provide leadership through enforcement of City regulations related to natural resources, through educational and recreation programming and by providing interpretation of natural resources in the City's parks and open spaces. Greater sustainability can be achieved by the development of a system of connected open spaces, or the preservation of natural resource areas.

Healthy Active Community

The park system is central to achieving a key goal of the City's comprehensive plan, to maintain a healthy active community. Priority should be given to park system improvements encourage greater use of the park system, that provide amenities for diverse park system users. Improvements should be made that provide increased public safety, such as those that utilize Crime Prevention through Environmental Design (CPTED) techniques to create safe and welcoming parks, trails and recreation facilities; improvements that



The Oakdale Discovery Center



Pine Bend Bluffs Scientific Nature Area

Crime Prevention Through Environmental Design (CPTED)

"CPTED is the proper design and effective use of the built environment which may lead to a reduction in the fear and incidence of crime, and an improvement of the quality of life." - National Crime Prevention Institute

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include amenities for a variety of age and skill levels; improvements that include looped trails of varying lengths and trails to provide access to natural resources and other key destinations in the City. Parks improvements should focus on providing places to rest with benches and shade that are spaced to serve all users with a variety of abilities.

The Four Strategies of CPTED

1. **Natural Surveillance** - A design concept directed primarily at keeping intruders easily observable. Promoted by features that maximize visibility of people, parking areas and building entrances: doors and windows that look out on to streets and parking areas; pedestrian-friendly sidewalks and streets; front porches; adequate nighttime lighting.
2. **Territorial Reinforcement** - Physical design can create or extend a sphere of influence. Users then develop a sense of territorial control while potential offenders, perceiving this control, are discouraged. Promoted by features that define property lines and distinguish private spaces from public spaces using landscape plantings, pavement designs, gateway treatments, and "CPTED" fences.
3. **Natural Access Control** - A design concept directed primarily at decreasing crime opportunity by denying access to crime targets and creating in offenders a perception of risk. Gained by designing streets, sidewalks, building entrances and neighborhood gateways to clearly indicate public routes and discouraging access to private areas with structural elements.
4. **Target Hardening** - Accomplished by features that prohibit entry or access: window locks, dead bolts for doors, interior door hinges.

Implementation

PARK SYSTEM GOALS AND POLICIES

In order to guide the future park system, the following park system policies have been adopted by the Inver Grove Heights Parks and Recreation Commission:

Planning Goals & Policies

The following planning goals and policies will guide the City of Inver Grove Heights.

Planning Goals & Policies

Planning Goals:

- Develop and adopt a Comprehensive Park and Recreation Plan based on the needs and demands of all segments of Inver Grove Heights's population.
- Locate parks when they are geographically, financially and physically feasible, and based on park and recreation needs.
- Coordinate the efforts of local, state and federal governments and agencies to plan and develop the Park and Recreation System.

Planning Policies:

1. The Park and Recreation Plan will seek to be compatible with adjacent local community plans and metropolitan, state and federal plans and programs.
2. Public school facilities and their recreation areas will be considered in the planning of the park and recreation system. Maximum cooperation, coordination and participation with school districts will be sought in the planning of the development and operation of the park and recreation system.
3. The description and standards established in the park classification system will be a basis for developing the park and recreation system.
4. Park and recreation services and facilities should be provided where recreational opportunity is deficient or non-existent. This will be done in conjunction with the resources of the volunteer-based organizations, Community Education and the private sector, where appropriate.

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Park Goals & Policies

Parks Goals & Policies

The following park goals and policies will guide the City of Inver Grove Heights.

Park Goals:

- Promote park development that will best encourage and/or control use.
- Provide a well balanced park and recreation system.
- Strengthen the image of the Parks as a System which provides community services and recreational facilities.

Park Policies:

1. Offer a variety of activities in the park system including cultural, conservation, passive, active and organized recreation areas.
2. Acquire parkland and develop existing parks at a rate and level commensurate with the needs of Inver Grove Heights's changing population.
3. Establish and promote high quality design standards in the development of the park system.
4. Encourage joint use of facilities by incorporating school facilities with park and recreation programs whenever possible.
5. Encourage multi-use park facilities that will maximize accessibility and use by area residents.
6. Allow the conversion of park and public open lands to other uses only when no feasible alternative exists and community needs are not compromised. When conversion is unavoidable, the taking agency should pay for the replacement of land and facilities to serve the needs of the people in that area.
7. Specific park development priorities will be discussed, reviewed, analyzed and measured for progress annually.
8. Ongoing information and education process will be conducted, making the residents aware and knowledgeable of park and recreation facilities and programs.
9. Parkland will be acquired in accordance with the Comprehensive Park Plan and Development Guide.
10. Require a park dedication from all developers pursuant to City Ordinance.
11. Wetlands and storm water ponding areas will not be accepted as fulfillment of park dedication requirements.
12. Provide public access into City park areas by a variety of transportation means.

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13. A consistent signing policy will be developed for all park and recreation areas buildings, etc., including directional and information signs.

Trail System Goals & Policies

The following trail system goals and policies will guide the City of Inver Grove Heights.

Trail System Goals:

- Promote safe, convenient and coordinated facilities for alternative means of transportation throughout the City of Inver Grove Heights.
- Provide Inver Grove Heights residents with sections of trail that focus on recreational value and harmony with the natural environment.

Trail System Policies:

1. Coordinate the use of a citywide trail plan.
2. Plan bicycle and pedestrian access to parks, open space areas, schools and neighborhood shopping areas to encourage maximum use of these facilities.
3. Encourage the utilization of utility easements and transportation right-of-ways for trail development.
4. Provide ramped curbs to meet accessibility standards and to accommodate bicyclists.
5. Trails should be bituminous or concrete, except in nature areas, and be multi-use facilities when uses are compatible.
6. Trails will be integral to larger scale development and will be installed and paved at the developers' expense. These trails should connect to the existing and proposed extensions of the Inver Grove Heights trail system.
7. Inver Grove Heights trail system will be coordinated with the trail systems for Dakota County, surrounding cities and Metropolitan Council.
8. All existing and proposed trails should be mapped, reviewed and updated annually.
9. Off street trails will be coordinated with the future location of on-street bikeways (bike lanes) to create an integrated non-motorized recreation and transportation system.

Natural Resource/Open Space Goals & Policies

The following natural resource/open space goals and policies will guide the City of Inver Grove Heights.

Trail System Goals & Policies

Natural Resource/Open Space Goals & Policies

6. Parks and Recreation

Natural Resource/Open Space Goals:

- Preserve and protect the natural environment with emphasis on the conservation of needed and useful natural resources for the present and future benefit of the community.
- Use natural resource areas to provide an overall open space system to satisfy the physiological and psychological needs of the people, considering their needs as individuals and as a community.

Natural Resource/Open Space Policies:

1. Conserve a variety of natural resource areas including wetlands, soils, ground water recharge areas, woodlands, lakeshore, drainage ways and steep slopes.
2. Encourage the assistance of metropolitan, state, and federal agencies to, where appropriate, preserves natural resource areas.
3. Open space areas should be used as a structuring element linked to other park and open space areas within projects and from one project to another, whenever possible.
4. Natural resource open space can be used to physically separate elements, which are incompatible, by scale or function.
5. Preserve natural drainage ways and wetlands and where feasible, reconstruct former natural drainage ways and wetlands to handle storm water runoff.
6. Encourage the use of contained storm water systems that treat the water on-site as much as possible.
7. To establish, maintain or restore natural conservation areas for wildlife management and educational and scientific purposes.

Sustainability Goals & Policies

Sustainability

The following sustainability goals and policies will guide the City of Inver Grove Heights.

Sustainability Goals:

- To be a leader in sustainability and natural resources management.

Sustainability Policies:

1. Encourage new park buildings to be constructed using LEED (Leadership in Energy and Environmental Design) standards.
2. Parks will have recycling receptacles in addition to trash receptacles.
3. New facilities and significant renovation of existing facilities include a

6. Parks and Recreation

sustainability evaluation of materials, energy use, operating cost and lifecycle replacement.

4. Innovative stormwater retention techniques should be utilized in new park development and in the renovation of existing parks, such as permeable paving and rain gardens.
5. Native plants, such as prairie plantings, should be used in parks and open space to reduce landscape maintenance requirements, to provide food and shelter for wildlife, to buffer shorelines, to control runoff and to manage geese populations.
6. A natural resource and environmental interpretation/education component will be developed for City parks and open spaces.
7. Natural resource management plans will be developed for the preservation of natural resources in City parks and open space.
8. The City should implement an "adopt-a-park or open space" program to encourage community involvement in park maintenance and safety.

Healthy Community Goals & Policies

The following healthy community goals and policies will guide the City of Inver Grove Heights.

Healthy Community Goals:

- To promote active healthy living for all.

Healthy Community Policies

1. The Parks and Recreation Commission asks that park users refrain from smoking and tobacco use in parks.
2. Ensure convenient and equitable access to parks and recreation facilities by locating new parks within ½ mile of all residents
3. Special attention should be given to park and open space improvements that provide for handicap accessibility consistent with the Americans with Disabilities Act Accessibility Guidelines for Building and Facilities and universal design principles.
4. Special attention should be given to parks and open space improvements providing seating, shade and a trail loops of varying lengths to encourage active living for an aging population.
5. Special attention should be given to providing safe walking and biking routes to schools from neighborhoods.
6. The City will provide bicycle parking at park system destinations to encourage bicycle use.
7. To encourage the financial assistance of metropolitan, state, and federal

Healthy Community Goals & Policies

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agencies and non-profit organizations to fund healthy active living initiatives.

8. The City will implement the 2030 trail system plan.
9. That public safety improvement will be made as needed utilizing Crime Prevention through Environmental Design (CPTED) principles to ensure park and trail user's well being.
10. Demonstrate and encourage healthy choices by offering nutritious foods in park vending and at events.
11. Promote the benefits of Active Living through Parks and Recreation Department communications.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: October 14, 2009
Item Type: Administrative Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- October Department Happenings Report
- August VMCC Financial Statement
- August Inver Wood Financial Statement
- Rock Island Swing Bridge Timeline
- 2008 Annual Report
- Miscellaneous

Items to be discussed:

- Miscellaneous



Parks & Recreation Department Department Happenings



Parks

Heritage Village Park Update

September's dry weather allowed for grading and construction progress at Heritage Village Park. Approximately 70% of the Mississippi River Regional Trail has been paved through the park. Bolander continues to haul fill to raise the berm between the Gun Club and the park. The berm along the railroad tracks is also taking shape with topsoil being placed. Goal for the fall is to have the entire site, except for crushing area and access road, graded to plan, topsoil placed and seeded with native prairie mix to match existing prairie at north end. Hopefully the rain will hold off enough to dry site so work can take place.

South Valley bituminous trail/fence repairs off Cahill

Construction is complete on storm water pipe erosion in South Valley Park along bituminous trail off Cahill and 73rd. Contractor has installed new pipe to direct storm water coming off Cahill to valley floor. The resulting slope has been hydro-seeded with native grass and wildflower mix. Ace Blacktop has also completed paving this section of trail from Cahill Avenue to main north/south trail through South Valley Park. Fencing contractor has started construction of fence along trail between homes off Cahill Avenue. Work is expected to be completed on fence the week of October 12.

Oakwood Park parking lot and lights

Construction is complete on parking lot and trail lighting at Oakwood Park. Removal of the old parking lot pole and footing is last item to be finished with this project. Construction should make for a safer and more user friendly park experience. The Oakwood parking lot project is nearly complete with wear course and striping of lot all that is needed to be completed.

Turf Maintenance

September is an optimum time for the parks crew to perform many turf related maintenance activities. All the athletic fields at Rich Valley and citywide were aerated, overseeded with athletic mix grass seed and broadleaf weeds sprayed with herbicide. The goal the past few years has been to improve the turf on athletic fields and our efforts are starting to pay dividends. Octobers plan is to aggressively aerate once more before turf goes dormant, overseed worn areas in soccer fields and apply dormant application mix of compost and topdressing sand to athletic fields. The crew is also busy blowing out irrigation systems at Rich Valley, fire halls, city campus and 70th and Cahill.

Inver Grove Heights Days

The Parks Division assisted with Inver Grove Heights Days by erecting the city tent at shopping center along Cahill, hauling 21 picnic tables to tent site and providing trucks equipment and man-hours to set up and prepare for successful city celebration.



Parks & Recreation Department Department Happenings



Tree Replacement fall planting

Approximately 30 trees were planted and watered with either tree spade, as B & B or container trees throughout park system. Approximately 150 yds of landscape mulch was purchased to mulch new and existing trees in park system. Mulch will give trees a greater chance of surviving the sometimes tough growing conditions in our parks.

Bituminous Trail Maintenance

A section of the Highway 52 bituminous trail from 75th Street to 70th Street was reclaimed and paved with 3" of new bituminous by Pine Bend Paving. This section of trail was identified as needing maintenance by pavement management rating it received this year during inspections to rate trails. Working with MNDOT, park crews also removed many of the volunteer and invasive trees that had grown up over the years along trail causing damage to bituminous when tree roots encroach into bituminous. Parks is also using herbicide pellets applied to base just before paving to minimize this tree root damage. We learned of this practice from the Minnesota DNR, who uses it on new trail construction.

Inver Wood Golf Course

Golf Shop Merchandise Sale

All merchandise in the golf shop has been marked down for end of season clearance. All apparel has been marked 40 percent off, with clubs and golf bags marked 25 percent off. The sale continues through November 10th. On November 11th, remaining merchandise is removed to a liquidation venue for the final phase of the annual retail cycle.

Fall Golf at Inver Wood

The fall color at Inver Wood is always spectacular due to our large variety of tree species. Cool, clear days combined with aggressive leaf removal procedures by our maintenance staff will provide some of the best golf conditions of the season. Help spread the word about a great time of the year to play golf at Inver Wood.



Parks & Recreation Department Department Happenings



Recreation

Halloween Events

Staff will be busy preparing for a number of Halloween events this fall. They include our 7th Annual Boo Bash, Halloween Hunt, Spooks, Spares & Strikes Family Bowl, Halloween House Decorating Contest and a Family Haunted Bonfire.

Harmon Farms 5 & 10 Mile Run a Huge Success!

Our 3rd Annual Harmon Farms running event through the Harmon Park mountain bike trails was a great success. Over 140 runners battled the tough terrain trails to complete either a five (5) mile or ten (10) mile route. The collaborative event involved our parks and recreation staff, parks maintenance staff, Heartland Credit Union and volunteers from the Simley High School cross country team. This event continues to grow and is becoming well known to runners in the metro area.

New Dance Class Starts

A new daytime dance class for preschoolers was started in September. The class has been well received and is being taught by Mayer Arts. Staff will look at the possibility of offering some additional daytime classes this winter.

GoGirlGo Running Club!

A new running club for girls in grades 3-6 was started in September. This program focuses on safe and effective running as well as focuses on making healthy choices for the body and mind.

Veterans Memorial Community Center

Fighting Cancer with Fun Event

The first annual Fighting Cancer with Fun event was held on October 2. About 100 people enjoyed the amenities of the community center and participated in free Simley High School youth sports clinics with all proceeds benefiting the American Cancer Society.

New Pool Special Events

Two new pool special events, Pizza Night and Teen Night, will be added to our program offerings this upcoming spring. The events are being offered in an attempt to get more users to the pool to take advantage of our new twilight rate.

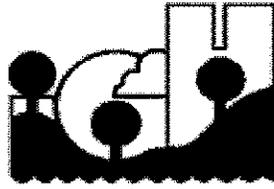


Parks & Recreation Department Department Happenings



Community Center Rentals

As we head into fall and winter, staff is beginning to receive and book more requests for the armory gym and meeting rooms. Staff continues to seek out new groups and opportunities to utilize facility spaces within the center.



COMMUNITY CENTER
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

August 2009



INVER GROVE HEIGHTS COMMUNITY CENTER
STATEMENT OF OPERATIONS
August 2009

	Aug 2008 ACTUAL	%	Aug 2009 ACTUAL	%	2008 YTD ACTUAL	%	2009 YTD ACTUAL	%
DEPARTMENTAL REVENUES								
ICE OPERATIONS	10,587	7%	27,605	16%	253,228	18%	298,856	20%
GROVE OPERATIONS	70,886	46%	75,722	43%	639,972	46%	670,638	45%
PROGRAMS	65,429	43%	67,376	38%	317,071	23%	333,273	22%
FOOD & BEVERAGE	5,631	4%	3,877	2%	110,633	8%	72,288	5%
PRO SHOP	85	0%	37	0%	2,014	0%	1,189	0%
COMMON	39	0%	443	0%	66,632	5%	116,994	8%
TOTAL DEPARTMENTAL REVENUE	152,658	100%	175,061	100%	1,389,550	100%	1,493,239	100%
PERSONNEL EXPENSES								
ICE OPERATIONS	28,545	13%	19,392	15%	208,101	18%	192,143	18%
GROVE OPERATIONS	22,918	11%	19,391	15%	159,753	14%	190,158	17%
PROGRAMS	111,024	51%	70,128	54%	436,911	39%	428,595	39%
FOOD & BEVERAGE	8,327	4%	1,483	1%	40,861	4%	27,502	3%
COMMON	46,066	21%	20,408	16%	282,896	25%	255,838	23%
TOTAL PERSONNEL EXPENSES	216,880	142%	130,803	75%	1,128,523	81%	1,094,236	73%
OTHER EXPENSES								
ICE OPERATIONS	17,913	1%	22,497	2%	172,466	14%	158,612	13%
GROVE OPERATIONS	49,532	4%	46,357	4%	355,410	28%	267,858	21%
PROGRAMS	4,248	0%	4,940	0%	56,659	4%	28,752	2%
FOOD & BEVERAGE	4,900	0%	3,909	0%	49,464	4%	31,989	3%
PRO SHOP	0	0%	0	0%	9	0%	132	0%
COMMON	19,139	2%	18,687	1%	108,730	9%	114,686	9%
TOTAL OTHER EXPENSES	95,731	63%	96,390	55%	742,739	53%	602,028	40%
TOTAL OPERATING EXPENSES	312,612	205%	227,193	130%	1,871,262	135%	1,696,264	114%
NET OPERATING INCOME	(159,954)	(105%)	(52,133)	(30%)	(481,712)	(35%)	(203,026)	(14%)
NON-OPERATING REVENUES								
INVESTMENT EARNINGS					0		508	
OTHER REVENUES(INSP REIMB.)					9,504		0	
TOTAL NON-OPERATING REVENUES	0		0		9,504		508	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT			30,675		0		30,675	
PROPERTY IMPROVEMENT			73,459		0		144,753	
OTHER MISC. EXPENSE					24,874		0	
TOTAL NON-OPERATING EXPENSES	0		104,134		24,874		175,428	
DEBT SERVICE								
TOTAL NON-OP. EXPENSES & DEBT	0		104,134		24,874		175,428	
NET INCOME	(159,954)		(156,266)		(497,081)		(377,946)	

SUPPLEMENTAL INFORMATION

INVER GROVE HEIGHTS COMMUNITY CENTER
ICE OPERATIONS
STATEMENT OF OPERATIONS
August 2009

	Aug 2008		Aug 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
ICE OPERATIONS REVENUE								
ICE RENTALS	6,190	58%	8,329	30%	132,600	52%	165,974	56%
ICE ADMISSIONS	605	6%	1,237	4%	5,631	2%	6,567	2%
HOCKEY ASSOC.	3,480	33%	15,910	58%	85,069	34%	90,840	30%
TURF RENT		0%		0%	0	0%	8,649	3%
ROOM RENTALS	313	3%	2,129	8%	20,592	8%	26,827	9%
GAME ADMISSIONS		0%		0%	9,336	4%	0	0%
TOTAL ICE OPERATIONS REVENUE	10,587	100%	27,605	100%	253,228	100%	298,856	100%
ICE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	16,994	161%	13,164	48%	113,148	45%	117,229	39%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY	5,012	47%	1,359	5%	46,023	18%	22,186	7%
PAYROLL TAXES-BENEFITS	6,539	62%	4,869	18%	48,930	19%	52,728	18%
TOTAL PAYROLL EXPENSES	28,545	270%	19,392	70%	208,101	82%	192,143	64%
OTHER EXPENSES								
ALARM SERVICES		0%	240	1%	470	0%	240	0%
CENTRAL EQUIPMENT	2,650	25%	2,742	10%	21,200	8%	21,933	7%
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	155	0%	190	0%
FUELS		0%	195	1%	2,862	1%	2,830	1%
INSURANCE ALLOCATION	150	1%		0%	1,200	0%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PROF/TECH SERVICES	1,420	13%	2,226	8%	7,488	3%	18,672	6%
REPAIRS & MAINT-BLDG		0%	1,037	4%	28,183	11%	6,636	2%
REPAIRS & MAINT-EQUIPT	3,769	36%	118	0%	5,970	2%	1,314	0%
REFUSE REMOVAL		0%	656	2%	0	0%	994	0%
SMALL TOOLS	7	0%		0%	257	0%	2,687	1%
SUPPLIES-JANITORIAL	992	9%	918	3%	9,784	4%	4,096	1%
SUPPLIES-SHOP	96	1%		0%	736	0%	100	0%
SUPPLIES-MAINTENANCE	3,951	37%	2,905	11%	8,512	3%	6,809	2%
SUPPLIES-OTHER		0%		0%	771	0%	59	0%
TELEPHONE	98	1%	102	0%	833	0%	940	0%
TRAVEL	8	0%		0%	108	0%	33	0%
UNIFORMS		0%		0%	1,010	0%	263	0%
UTILITIES-ELECTRIC	3,949	37%	8,882	32%	52,907	21%	65,869	22%
UTILITIES-GAS	233	2%	1,142	4%	24,120	10%	17,088	6%
UTILITIES-SEWER	-339	(3%)	388	1%	2,070	1%	2,967	1%
UTILITIES-WATER	929	9%	946	3%	3,524	1%	4,518	2%
MISC. EXPENSE		0%		0%	306	0%	377	0%
TOTAL OTHER EXPENSE	17,913	169%	22,497	81%	172,466	68%	158,612	53%
TOTAL ICE OPERATIONS EXPENSE	46,458	439%	41,889	152%	380,567	150%	350,755	117%
NET INCOME (LOSS)	(35,871)	(339%)	(14,284)	(52%)	(127,338)	(50%)	(51,899)	(17%)

INVER GROVE HEIGHTS COMMUNITY CENTER
GROVE OPERATIONS
STATEMENT OF OPERATIONS
August 2009

	Aug 2008 ACTUAL	%	Aug 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
GROVE OPERATIONS REVENUE								
MEMBERSHIPS	54,804	77%	59,380	78%	501,261	78%	537,350	80%
ADMISSIONS	11,828	17%	10,594	14%	95,409	15%	85,334	13%
ADMISSIONS MISC.	56	0%	49	0%	670	0%	627	0%
CLOTHING SALES	10	0%	10	0%	232	0%	207	0%
RENTS-DISTRICT 199		0%		0%	0	0%	0	0%
SWIM MEETS		0%		0%	720	0%	375	0%
POOL RENTALS	1,079	2%	2,488	3%	16,814	3%	21,145	3%
OTHER RENTALS	3,108	4%	3,200	4%	24,867	4%	25,600	4%
TOTAL GROVE OPERATIONS REVENUE	70,886	100%	75,722	100%	639,972	100%	670,638	100%
GROVE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	16,994	24%	13,164	17%	112,818	18%	117,227	17%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY	0	0%	1,359	2%	3,212	1%	20,434	3%
PAYROLL TAXES-BENEFITS	5,924	8%	4,868	6%	43,724	7%	52,497	8%
TOTAL PAYROLL EXPENSES	22,918	32%	19,391	26%	159,753	25%	190,158	28%
OTHER EXPENSES								
ALARM SERVICES		0%	240	0%	470	0%	240	0%
APPAREL		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%		0%	540	0%	590	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	780	0%	800	0%
INSURANCE ALLOCATION	2,533	4%		0%	20,267	3%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	19	0%	0	0%
POSTAGE		0%	10	0%	0	0%	30	0%
PRINTING & BINDING	580	1%	59	0%	1,908	0%	926	0%
PROF/TECH SERVICES	2	0%	1,017	1%	22,157	3%	3,991	1%
REPAIRS & MAINT-BLDG	18,194	26%	5,796	8%	84,400	13%	57,628	9%
REPAIRS & MAINT-EQUIPT		0%		0%	1,596	0%	562	0%
REFUSE REMOVAL		0%		0%	0	0%	338	0%
SMALL TOOLS & MISC EQUIPT	7	0%	21	0%	1,687	0%	1,484	0%
SUPPLIES-JANITORIAL	992	1%	966	1%	10,265	2%	4,254	1%
SUPPLIES-MAINTENANCE	729	1%	16,876	22%	9,934	2%	23,688	4%
SUPPLIES-POOL CHEMICALS	1,399	2%	1,917	3%	13,112	2%	13,756	2%
SUPPLIES-SHOP	96	0%		0%	714	0%	112	0%
SUPPLIES-OTHER	363	1%		0%	4,737	1%	598	0%
TELEPHONE	98	0%	102	0%	832	0%	1,096	0%
TRAVEL	11	0%		0%	258	0%	228	0%
UNIFORMS		0%		0%	1,010	0%	361	0%
UTILITIES-ELECTRIC	16,339	23%	15,195	20%	83,742	13%	84,207	13%
UTILITIES-GAS	5,528	8%	2,605	3%	83,924	13%	57,830	9%
UTILITIES-SEWER	1,686	2%	768	1%	6,527	1%	7,249	1%
UTILITIES-WATER	956	1%	752	1%	6,419	1%	7,092	1%
MISC. EXPENSE	21	0%	33	0%	112	0%	800	0%
TOTAL OTHER EXPENSE	49,532	70%	46,357	61%	355,410	56%	267,858	40%
TOTAL GROVE OPERATIONS EXPENSE	72,450	102%	65,748	87%	515,163	80%	458,016	68%
	0							
NET INCOME (LOSS)	(1,564)	(2%)	9,974	13%	124,809	20%	212,622	32%

INVER GROVE HEIGHTS COMMUNITY CENTER
PROGRAMS
STATEMENT OF OPERATIONS
August 2009

	Aug 2008 ACTUAL	%	Aug 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
PROGRAM REVENUE								
BIRTHDAY PARTIES	2,642	4%	1,437	2%	19,510	6%	20,632	6%
SPECIAL EVENTS	8	0%	235	0%	4,491	1%	4,668	1%
SWIM LESSONS	6,174	9%	6,028	9%	56,682	18%	60,575	18%
FITNESS LESSONS	938	1%	1,388	2%	12,038	4%	19,308	6%
PERSONAL TRAINING	3,665	6%	450	1%	21,694	7%	16,190	5%
DANCE LESSONS	2,660	4%	264	0%	9,845	3%	6,195	2%
DANCE RECITALS		0%		0%	490	0%	138	0%
KIDS ROCK	46,874	72%	56,386	84%	175,143	55%	186,751	56%
SKATE LESSONS	2,373	4%	1,103	2%	16,230	5%	17,703	5%
CHILD CARE	95	0%	84	0%	948	0%	1,114	0%
TOTAL PROGRAM REVENUE	65,429	100%	67,376	100%	317,071	100%	333,273	100%
PROGRAM EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	14,429	22%	10,205	15%	82,384	26%	91,648	27%
WAGES TEMPORARY	84,827	130%	52,177	77%	281,576	89%	261,817	79%
PAYROLL TAXES-BENEFITS	11,769	18%	7,746	11%	72,952	23%	75,129	23%
TOTAL PAYROLL EXPENSES	111,024	170%	70,128	104%	436,911	138%	428,595	129%
OTHER EXPENSES								
APPAREL-DANCE RECITALS		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%	15	0%	1,109	0%	15	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	930	0%	545	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PRINTING & BINDING		0%		0%	374	0%	1,000	0%
PROF/TECH SERVICES	156	0%	17	0%	306	0%	2,194	1%
REPAIRS & MAINT-EQUIPT	662	1%	739	1%	1,917	1%	3,314	1%
SMALL TOOLS & MISC EQUIPT	226	0%	28	0%	33,504	11%	1,978	1%
SUPPLIES-MAINTENANCE		0%		0%	102	0%	21	0%
SUPPLIES-TRAINING		0%		0%	818	0%	171	0%
SUPPLIES-OTHER	1,157	2%	770	1%	6,494	2%	7,920	2%
TELEPHONE	7	0%	11	0%	79	0%	62	0%
TRANSPORTATION-KIDS KAMP		0%	1,575	2%	0	0%	1,859	1%
TRAVEL	54	0%		0%	287	0%	206	0%
FOOD/BEVERAGE		0%	290	0%	0	0%	3,572	1%
UNIFORMS	643	1%	308	0%	2,332	1%	2,224	1%
MISC. EXPENSE	1,343	2%	1,188	2%	8,407	3%	3,672	1%
TOTAL OTHER EXPENSE	4,248	6%	4,940	7%	56,659	18%	28,752	9%
TOTAL PROGRAMS EXPENSE	115,272	176%	75,068	111%	493,570	156%	457,347	137%
NET INCOME (LOSS)	(49,843)	(76%)	(7,692)	(11%)	(176,500)	(56%)	(124,074)	(37%)

INVER GROVE HEIGHTS COMMUNITY CENTER
FOOD BEVERAGE
STATEMENT OF OPERATIONS
August 2009

	Aug 2008		Aug 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
FOOD & BEVERAGE SALES								
CONCESSIONS-VMCC	1,160	21%		0%	43,489	39%	30,184	42%
CONCESSIONS-GROVE	3,247	58%	2,367	61%	26,014	24%	20,314	28%
CONCESSIONS-CATERING	62	1%	41	1%	1,594	1%	493	1%
CONCESSIONS-RICH VALLEY	963	17%	1,469	38%	18,203	16%	6,298	9%
CONCESSIONS-DANCE RECITAL		0%		0%	0	0%	0	0%
VENDING-VMCC	53	1%		0%	3,438	3%	0	0%
VENDING-GROVE	146	3%		0%	2,896	3%	0	0%
VENDING-RICH VALLEY		0%		0%	0	0%	0	0%
VENDING-COKE CONTRACT		0%		0%	15,000	14%	15,000	21%
TOTAL FOOD & BEVERAGE SALES	5,631	100%	3,877	100%	110,633	100%	72,288	100%
COST OF SALES								
FOOD COSTS	3,939	70%	2,154	56%	27,115	25%	14,662	20%
BEV COST	669	12%	956	25%	14,491	13%	10,589	15%
TOTAL COST OF SALES	4,609	82%	3,111	80%	41,606	38%	25,251	35%
GROSS MARGIN	1,022	18%	766	20%	69,028	62%	47,037	65%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY	7,571	134%	1,337	34%	34,272	31%	22,151	31%
PAYROLL TAXES - BENEFITS	756	13%	147	4%	6,589	6%	5,350	7%
TOTAL PAYROLL EXPENSES	8,327	148%	1,483	38%	40,861	37%	27,502	38%
OTHER EXPENSES								
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	1,065	1%	335	0%
RENTAL OF EQUIPMENT		0%		0%	844	1%	0	0%
REPAIRS AND MAINTENANCE		0%	472	12%	0	0%	2,654	4%
SMALL TOOLS & MISC EQUIPT	27	0%		0%	220	0%	30	0%
SUPPLIES-OTHER	250	4%	316	8%	5,286	5%	3,614	5%
TELEPHONE	14	0%	11	0%	115	0%	102	0%
TRAVEL	17	0%		0%	230	0%	58	0%
UNIFORMS		0%		0%	0	0%	140	0%
CASH OVER/SHORT	(17)	(0%)	1	0%	99	0%	(195)	(0%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	291	5%	798	21%	7,859	7%	6,738	9%
TOTAL FOOD & BEV EXPENSE	13,226	235%	5,392	139%	90,325	82%	59,491	82%
NET INCOME (LOSS)	(7,596)	(135%)	(1,515)	(39%)	20,308	18%	12,798	18%

INVER GROVE HEIGHTS COMMUNITY CENTER
PRO SHOP
STATEMENT OF OPERATIONS
August 2009

	Aug 2008		Aug 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
PRO SHOP SALES								
SKATE SHARPENING	444	520%	26	70%	1,232	61%	675	57%
SKATE RENTAL	9	11%	7	20%	128	6%	156	13%
MISC SALES	(368)	(431%)	4	10%	654	32%	358	30%
TOTAL PRO SHOP SALES	85	100%	37	100%	2,014	100%	1,189	100%
COST OF SALES								
MISC SUPPLIES		0%		0%	0	0%	0	0%
TOTAL COST OF SALES	0	0%	0	0%	0	0%	0	0%
GROSS MARGIN	85	100%	37	100%	2,014	100%	1,189	100%
PRO SHOP DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY		0%		0%	0	0%	0	0%
PAYROLL TAXES - BENEFITS		0%		0%	0	0%	0	0%
TOTAL PAYROLL EXPENSES	0	0%	0	0%	0	0%	0	0%
OTHER EXPENSES								
SMALL TOOLS & MISC EQUIPT		0%		0%	0	0%	0	0%
SUPPLIES-OTHER		0%		0%	0	0%	131	11%
CASH OVER/SHORT		0%		0%	9	0%	(21)	(2%)
MISC. EXPENSE		0%		0%	0	0%	21	2%
TOTAL OTHER EXPENSE	0	0%	0	0%	9	0%	132	11%
TOTAL PRO SHOP EXPENSE	0	0%	0	0%	9	0%	132	11%
NET INCOME (LOSS)	85	100%	37	100%	2,004	100%	1,057	89%

INVER GROVE HEIGHTS COMMUNITY CENTER
COMMON
STATEMENT OF OPERATIONS
August 2009

	Aug 2008 ACTUAL	%	Aug 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
COMMON REVENUE								
ADVERTISING		0%		0%	5,000	8%	5,050	4%
CONTRIBUTIONS/DONATIONS		0%		0%	60,149	90%	105,049	90%
INSURANCE REIMBURSEMENT		0%		0%	0	0%	0	0%
ATM COMMISSIONS		0%	64	14%	689	1%	687	1%
VENDING COMMISSIONS		0%	469	106%	0	0%	5,217	4%
MISC REVENUE	39	100%	-90	(20%)	794	1%	992	1%
TOTAL COMMON REVENUE	39	100%	443	100%	66,632	100%	116,994	100%
COMMON EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	21,613	55149%	4,802	1083%	115,405	173%	75,131	64%
WAGES PART TIME		0%	5,755	1298%	0	0%	64,351	55%
WAGES TEMPORARY	13,740	35060%	4,670	1053%	92,358	139%	41,199	35%
PAYROLL TAXES-BENEFITS	10,713	27337%	5,180	1168%	75,133	113%	75,156	64%
TOTAL PAYROLL EXPENSES	46,066	117545%	20,408	4603%	282,896	425%	255,838	219%
OTHER EXPENSES								
BANK CHARGES	19	48%	76	17%	148	0%	157	0%
CREDIT CARD EXPENSE	2,320	5920%	2,799	631%	13,809	21%	13,717	12%
CENTRAL STORES	233	595%	242	55%	1,867	3%	1,933	2%
CONFERENCES & SEMINARS		0%		0%	65	0%	400	0%
DUES, LICENSES, SUBSCRIPTIONS	254	647%	254	57%	3,554	5%	3,559	3%
INSURANCE ALLOCATION		0%	2,683	605%	0	0%	21,467	18%
LEASE PAYMENTS		0%		0%	3,618	5%	0	0%
MEALS & LODGING	3,158	8059%		0%	3,158	5%	0	0%
MIS ALLOCATION	529	1351%	3,275	739%	22,638	34%	26,200	22%
OTHER RENTALS	1,517	3870%	439	99%	5,215	8%	3,638	3%
ADVERTISING	3,251	8294%	252	57%	12,852	19%	7,231	6%
POSTAGE	4,574	11672%	2,096	473%	11,064	17%	7,492	6%
PRINTING	6	15%	4,985	1124%	12,243	18%	15,006	13%
PROF/TECH SERVICES		0%	26	6%	227	0%	132	0%
REPAIRS & MAINT-EQUIPT	1,752	4469%		0%	1,752	3%	110	0%
REPAIRS & MAINT-OFFICE EQUIPT	205	523%	1,351	305%	3,594	5%	3,858	3%
REFUSE REMOVAL	68	174%		0%	589	1%	634	1%
SMALL TOOLS	332	847%		0%	1,575	2%	6,132	5%
SUPPLIES-OTHER	311	794%	29	7%	1,180	2%	1,128	1%
TELEPHONE		0%	150	34%	1,040	2%	1,460	1%
TRAVEL		0%		0%	210	0%	36	0%
CASH OVER/SHORT	(26)	(66%)	-39	(9%)	-208	(0%)	-88	(0%)
MISC. EXPENSE	634	1618%	70	16%	8,539	13%	487	0%
TOTAL OTHER EXPENSE	19,139	48836%	18,687	4215%	108,730	163%	114,686	98%
TOTAL COMMON EXPENSE	65,205	166381%	39,095	8817%	391,626	588%	370,524	317%
NET INCOME (LOSS)	(65,165)	(166281%)	(38,652)	(8717%)	(324,995)	(488%)	(253,530)	(217%)

INVER GROVE HEIGHTS COMMUNITY CENTER
STATEMENT OF NET OPERATIONS - DEPARTMENTAL
August 2009

	Aug 2008	Aug 2009	YTD 2008	YTD 2009
			ACTUAL	ACTUAL
DEPARTMENTAL ACTIVITIES				
NET ICE OPERATIONS	(35,871)	(14,284)	(127,338)	(51,899)
NET GROVE OPERATIONS	(1,564)	9,974	124,809	212,622
NET PROGRAMS	(49,843)	(7,692)	(176,500)	(124,074)
NET FOOD AND BEVERAGE	(7,596)	(1,515)	20,308	12,798
NET PRO SHOP	85	37	2,004	1,057
NET COMMON	(65,165)	(38,652)	(324,995)	(253,530)
DEPARTMENTAL ACTIVITIES	(159,954)	(52,133)	(481,712)	(203,026)
NET OPERATING INCOME				

INVER WOOD GOLF COURSE
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

AUGUST 31, 2009

**INVER WOOD GOLF COURSE
STATEMENT OF OPERATIONS
FOR PERIOD ENDING AUGUST 31, 2009**

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
DEPARTMENTAL REVENUES								
GOLF OPERATIONS	161,168.10	62%	168,869.73	61%	709,991.00	62%	727,741.29	61%
GOLF CARS	40,770.81	16%	47,334.20	17%	170,304.72	15%	182,332.58	15%
GOLF SHOP	6,781.89	3%	7,542.62	3%	30,515.34	3%	33,827.17	3%
PRACTICE CENTER	21,959.42	8%	22,114.68	8%	120,005.16	10%	122,092.82	10%
FOOD & BEVERAGE	27,880.85	11%	31,811.11	11%	114,755.72	10%	124,984.24	10%
TOTAL DEPARTMENTAL REVENUE	258,561.07	100%	277,672.34	100%	1,145,571.94	100%	1,190,978.10	100%
PERSONNEL EXPENSES								
GOLF OPERATIONS	23,954.89	26%	37,511.25	25%	148,220.34	23%	145,801.26	23%
GOLF CARS	2,458.54	3%	2,834.61	2%	11,516.53	2%	8,932.13	1%
PRACTICE CENTER	5,881.84	6%	8,703.55	6%	30,827.19	5%	27,743.29	4%
FOOD & BEVERAGE	7,996.52	9%	13,831.90	9%	42,841.22	7%	45,048.89	7%
MAINTENANCE	38,892.51	42%	65,166.26	43%	291,077.92	46%	290,031.27	46%
COMMON	13,604.72	15%	22,374.16	15%	114,997.75	18%	114,206.37	18%
TOTAL PERSONNEL EXPENSES	92,789.02	100%	150,421.73	100%	639,480.95	100%	631,763.21	100%
OTHER EXPENSES								
GOLF OPERATIONS	397.70	1%	12.37	0%	15,132.08	4%	10,010.18	3%
GOLF CARS	1,290.24	2%	4,699.17	7%	11,836.69	4%	43,005.26	11%
GOLF SHOP	3,916.47	6%	4,840.57	7%	20,002.83	6%	21,984.67	6%
PRACTICE CENTER	1,523.71	2%	50.15	0%	10,797.43	3%	8,821.03	2%
FOOD & BEVERAGE	14,736.29	22%	14,130.89	21%	61,674.78	18%	61,009.54	16%
MAINTENANCE	28,859.39	44%	29,567.72	44%	123,271.35	37%	148,629.72	38%
COMMON	15,144.39	23%	14,465.81	21%	94,438.82	28%	94,113.24	24%
TOTAL OTHER EXPENSES	65,868.19	100%	67,766.68	100%	337,153.98	100%	387,573.64	100%
TOTAL OPERATING EXPENSE	158,657.21	61%	218,188.41	79%	976,634.93	85%	1,019,336.85	86%
NET OPERATING INCOME	99,903.86	39%	59,483.93	21%	168,937.01	15%	171,641.25	14%
NON-OPERATING REVENUES								
INVESTMENT EARNINGS	0.00		0.00		150.15		1,510.56	
OTHER REVENUES	0.00		0.00		6,175.00		0.00	
TOTAL NON-OPERATING REVENUES	0.00		0.00		6,325.15		1,510.56	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT	0.00		0.00		0.00		0.00	
PROPERTY IMPROVEMENT	0.00		0.00		0.00		0.00	
DEPRECIATION	21,666.67		21,666.67		173,333.36		195,000.03	
OTHER EXPENSES	0.00		0.00		6,175.00		6,732.26	
TOTAL NON-OPERATING EXPENSES	21,666.67		21,666.67		179,508.36		201,732.29	
DEBT SERVICE	0.00		0.00		64,972.95		70,835.45	
TOTAL NON-OP EXPENSES & DEBT	21,666.67		21,666.67		244,481.31		272,567.74	
NET INCOME	78,237.19		37,817.26		(69,219.15)		(99,415.93)	

SUPPLEMENTAL INFORMATION

INVER WOOD GOLF COURSE
GOLF OPERATIONS
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF COURSE REVENUE								
PATRON CARDS	37.34	0%	0.00	0%	12,796.94	2%	13,962.13	2%
GREEN FEES	159,467.44	99%	167,832.34	99%	685,790.14	97%	702,072.28	96%
HANDICAP SERVICES	75.00	0%	50.00	0%	6,020.00	1%	6,410.00	1%
CLUB RENTALS	1,588.32	1%	1,187.39	1%	5,383.92	1%	5,296.88	1%
OTHER REVENUES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL GOLF COURSE REVENUE	161,168.10	100%	168,869.73	100%	709,991.00	100%	727,741.29	100%
GOLF OPERATIONS DEPT. EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES-DEPT HEAD	4,423.08	3%	7,864.24	5%	39,807.72	6%	39,710.44	5%
WAGES TEMPORARY	16,006.54	10%	24,362.04	14%	78,090.55	11%	74,932.47	10%
PAYROLL TAXES-BENEFITS	3,525.27	2%	5,284.97	3%	30,322.07	4%	31,158.35	4%
TOTAL PAYROLL EXPENSES	23,954.89	15%	37,511.25	22%	148,220.34	21%	145,801.26	20%
OTHER EXPENSES								
HANDICAP	437.00	0%	0.00	0%	4,712.00	1%	4,932.00	1%
PRINTING	0.00	0%	0.00	0%	4,718.48	1%	2,255.50	0%
RENTAL CLUBS	0.00	0%	0.00	0%	1,253.10	0%	216.29	0%
SUPPLIES-OFFICE	0.00	0%	0.00	0%	177.53	0%	0.00	0%
SUPPLIES-OTHER	0.00	0%	0.00	0%	2,771.28	0%	1,201.92	0%
UNIFORMS	0.00	0%	0.00	0%	1,581.00	0%	1,417.37	0%
CASH OVER/SHORT	(39.30)	(0)%	12.37	0%	(81.31)	(0)%	(12.90)	(0)%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	397.70	0%	12.37	0%	15,132.08	2%	10,010.18	1%
TOTAL GOLF OPERATIONS EXPENSE	24,352.59	15%	37,523.62	22%	163,352.42	23%	155,811.44	21%
NET INCOME (LOSS)	136,815.51	85%	131,346.11	78%	546,638.58	77%	571,929.85	79%

INVER WOOD GOLF COURSE
GOLF CARS
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF CARS								
CAR RENTALS	40,770.81	100%	47,334.20	100%	170,304.72	100%	182,332.58	100%
TOTAL GOLF CAR REVENUE	40,770.81	100%	47,334.20	100%	170,304.72	100%	182,332.58	100%
GOLF CAR DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES TEMPORARY	2,283.84	6%	2,633.16	6%	10,605.24	6%	8,111.61	4%
PAYROLL TAXES-BENEFITS	174.70	0%	201.45	0%	911.29	1%	820.52	0%
TOTAL PAYROLL EXPENSES	2,458.54	6%	2,834.61	6%	11,516.53	7%	8,932.13	5%
OTHER EXPENSES								
FUELS/LUBRICANTS	1,051.58	3%	4,012.79	8%	9,788.75	6%	10,507.69	6%
LEASE PAYMENTS	0.00	0%	0.00	0%	0.00	0%	29,567.88	16%
OTHER RENTALS	0.00	0%	390.00	1%	0.00	0%	390.00	0%
REPAIRS AND MAINTENANCE	238.66	1%	296.38	1%	2,047.94	1%	2,539.69	1%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	1,290.24	3%	4,699.17	10%	11,836.69	7%	43,005.26	24%
TOTAL GOLF CAR EXPENSES	3,748.78	9%	7,533.78	16%	23,353.22	14%	51,937.39	28%
NET INCOME (LOSS)	37,022.03	91%	39,800.42	84%	146,951.50	86%	130,395.19	72%

INVER WOOD GOLF COURSE
GOLF SHOP
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF SHOP SALES								
APPAREL	2,712.45	40%	2,971.45	39%	12,437.47	41%	13,022.12	38%
CLUBS	349.00	5%	707.68	9%	2,816.94	9%	2,514.47	7%
BALLS	2,188.95	32%	2,250.00	30%	8,292.91	27%	9,333.16	28%
GLOVES	1,005.00	15%	889.65	12%	4,204.95	14%	4,462.75	13%
BAGS	0.00	0%	263.40	3%	511.35	2%	1,621.65	5%
ACCESSORIES	526.49	8%	460.44	6%	2,251.72	7%	2,873.02	8%
TOTAL GOLF SHOP SALES	6,781.89	100%	7,542.62	100%	30,515.34	100%	33,827.17	100%
COST OF SALES								
APPAREL	1,263.00	19%	761.00	10%	9,973.15	33%	8,170.19	24%
CLUBS	753.00	11%	1,300.00	17%	2,882.22	9%	2,691.18	8%
BALLS	681.79	10%	2,074.37	28%	5,173.57	17%	7,189.16	21%
GLOVES	474.00	7%	574.00	8%	75.66	0%	1,945.98	6%
BAGS	144.00	2%	428.00	6%	550.64	2%	866.43	3%
ACCESSORIES	600.68	9%	(296.80)	(4)%	1,347.59	4%	1,121.73	3%
TOTAL COST OF SALES	3,916.47	58%	4,840.57	64%	20,002.83	66%	21,984.67	65%
GROSS MARGIN	2,865.42	42%	2,702.05	36%	10,512.51	34%	11,842.50	35%
GOLF SHOP DEPARTMENTAL EXPENSES								
OTHER EXPENSES								
GOLF SHOP FIXTURES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-PRICING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL GOLF SHOP EXPENSE	3,916.47	58%	4,840.57	64%	20,002.83	66%	21,984.67	65%
NET INCOME (LOSS)	2,865.42	42%	2,702.05	36%	10,512.51	34%	11,842.50	35%

INVER WOOD GOLF COURSE
PRACTICE CENTER
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
PRACTICE CENTER REVENUE								
RANGE BALLS	20,652.03	94%	20,839.36	94%	107,610.40	90%	107,630.83	88%
INSTRUCTIONAL INCOME	1,025.00	5%	1,095.00	5%	11,420.00	10%	13,770.00	11%
MISC SALES	282.39	1%	180.32	1%	974.76	1%	691.99	1%
TOTAL PRACTICE CENTER REVENUE	21,959.42	100%	22,114.68	100%	120,005.16	100%	122,092.82	100%
PRACTICE CENTER DEPT. EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES-GOLF PROFESSIONAL	0.00	0%	0.00	0%	0.00	0%	0.00	0%
WAGES-PART TIME	5,373.93	24%	7,960.47	36%	27,610.79	23%	24,591.45	20%
PAYROLL TAXES-BENEFITS	507.91	2%	743.08	3%	3,216.40	3%	3,151.84	3%
TOTAL PAYROLL EXPENSES	5,881.84	27%	8,703.55	39%	30,827.19	26%	27,743.29	23%
OTHER EXPENSES								
GOLF BALLS-RANGE	0.00	0%	0.00	0%	5,367.60	4%	5,266.80	4%
REPAIRS & MAINT-EQUIPMENT	0.00	0%	0.00	0%	706.49	1%	964.59	1%
REPAIRS & MAINT-FENCE	1,493.71	7%	0.00	0%	2,090.09	#DIV/0!	631.84	#####
RENTAL CLUBS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SIGNAGE	0.00	0%	0.00	0%	0.00	0%	144.31	0%
SMALL TOOLS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-CLEANING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-GOLF COURSE	0.00	0%	0.00	0%	2,110.68	2%	1,520.24	1%
UNIFORMS	0.00	0%	0.00	0%	500.00	0%	230.55	0%
CASH OVER/SHORT	30.00	0%	50.15	0%	22.57	0%	62.70	0%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	1,523.71	7%	50.15	0%	10,797.43	9%	8,821.03	7%
TOTAL GOLF OPERATIONS EXPENSE	7,405.55	34%	8,753.70	40%	41,624.62	35%	36,564.32	30%
NET INCOME (LOSS)	14,553.87	66%	13,360.98	60%	78,380.54	65%	85,528.50	70%

INVER WOOD GOLF COURSE
FOOD AND BEVERAGE
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
FOOD & BEVERAGE SALES								
FOOD SALES-CLUBHOUSE	5,338.60	19%	4,954.08	16%	25,261.31	22%	25,197.86	20%
FOOD SALES-HW HOUSE	2,879.80	10%	3,937.71	12%	12,048.00	10%	14,687.61	12%
BEV. SALES-CLUBHOUSE	5,579.15	20%	5,726.78	18%	21,908.28	19%	23,335.29	19%
BEV. SALES-HW HOUSE	1,564.75	6%	1,965.80	6%	6,236.66	5%	7,551.87	6%
BEER	11,931.85	43%	14,472.16	45%	46,849.31	41%	51,559.82	41%
VENDING MACHINES	586.70	2%	754.58	2%	2,452.16	2%	2,651.79	2%
TOTAL FOOD & BEVERAGE SALES	27,880.85	100%	31,811.11	100%	114,755.72	100%	124,984.24	100%
COST OF SALES								
FOOD	6,580.41	24%	5,370.85	17%	25,598.09	22%	24,299.16	19%
BEVERAGE	2,737.86	10%	2,433.53	8%	12,286.91	11%	9,499.97	8%
BEER	2,503.80	9%	3,273.61	10%	10,773.81	9%	10,621.11	8%
TOTAL COST OF SALES	11,822.07	42%	11,077.99	35%	48,658.81	42%	44,420.24	36%
GROSS MARGIN	16,058.78	58%	20,733.12	65%	66,096.91	58%	80,564.00	64%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES AND WAGES	7,152.92	26%	12,355.02	39%	33,699.15	29%	34,480.57	28%
PAYROLL TAXES-BENEFITS	843.60	3%	1,476.88	5%	9,142.07	8%	10,568.32	8%
TOTAL PAYROLL EXPENSES	7,996.52	29%	13,831.90	43%	42,841.22	37%	45,048.89	36%
OTHER EXPENSES								
SMALLWARE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LAUNDRY	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LICENSES	0.00	0%	0.00	0%	275.00	0%	1,252.00	1%
REPAIRS & MAINTENANCE	60.00	0%	163.50	1%	2,217.23	2%	3,539.86	3%
SUPPLIES	2,855.57	10%	2,877.85	9%	9,953.11	9%	11,423.59	9%
UNIFORMS	0.00	0%	0.00	0%	549.23	2%	257.53	1%
CASH OVER/SHORT	(1.35)	(0)%	11.55	0%	21.40	0%	116.32	1%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	2,914.22	10%	3,052.90	10%	13,015.97	11%	16,589.30	13%
TOTAL FOOD & BEV EXPENSE	22,732.81	82%	27,962.79	88%	104,516.00	91%	106,058.43	85%
NET INCOME (LOSS)	5,148.04	18%	3,848.32	12%	10,239.72	9%	18,925.81	15%

INVER WOOD GOLF COURSE
GOLF MAINTENANCE
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	17,658.24	30,636.97	158,427.11	155,315.19
WAGES-PART TIME	0.00	0.00	0.00	0.00
WAGES-TEMPORARY	13,654.26	22,641.38	60,476.38	63,805.23
WAGES-OVERTIME	0.00	0.00	0.00	0.00
PAYROLL TAXES-BENEFITS	7,580.01	11,887.91	72,174.43	70,910.85
TOTAL PAYROLL EXPENSES	38,892.51	65,166.26	291,077.92	290,031.27
OTHER EXPENSES				
CONFERENCES & SEMINARS	0.00	0.00	55.75	462.00
DUES, LICENSES & SUBSCRIPTIONS	0.00	0.00	1,820.00	1,723.50
FERTILIZER	4,883.13	4,792.45	28,236.62	25,547.02
FUELS	3,403.74	3,983.00	3,897.19	12,971.85
GOLF COURSE ACCESSORIES	135.51	0.00	3,388.69	3,361.85
LUBRICANTS	0.00	509.60	1,224.84	2,129.87
OTHER RENTALS	102.75	0.00	492.00	0.00
OUTSIDE LABOR	0.00	0.00	412.20	288.50
PESTICIDES	6,205.88	7,442.44	18,858.66	23,745.63
REFUSE DISPOSAL	0.00	0.00	0.00	220.65
RENTAL EQUIPMENT	0.00	0.00	1,067.50	0.00
REPAIRS & MAINT-BUILDING	120.08	195.00	352.59	5,951.19
REPAIRS & MAINT-EQUIPMENT	2,903.95	5,491.60	19,647.98	25,288.04
REPAIRS & MAINT-FENCE	0.00	0.00	0.00	78.79
SMALL TOOLS	0.00	0.00	247.02	5,261.45
SUPPLIES-CLEANING	0.00	0.00	0.00	70.23
SUPPLIES-GOLF COURSE	2,285.89	893.20	12,074.32	8,562.90
SUPPLIES-IRRIGATION	5,023.98	2,123.38	10,219.67	10,830.08
SUPPLIES-OFFICE	76.75	0.00	135.33	210.62
SUPPLIES-EQUIPMENT	0.00	0.00	214.75	335.90
SUPPLIES-SAFETY/OTHER	0.00	280.84	589.51	1,414.96
SUPPLIES-SHOP	117.70	22.34	641.41	1,013.81
SUPPLIES-TIRES	407.53	172.08	650.42	673.15
SUPPLIES-TRAINING	0.00	0.00	857.33	965.58
TRAVEL/MEALS & LODGING	0.00	0.00	32.45	124.98
UNIFORMS & CLOTHING	407.21	213.28	3,287.41	3,435.97
UTILITIES-ELECTRIC	2,600.31	3,448.51	13,532.00	13,067.38
UTILITIES-GAS	0.00	0.00	1,150.71	713.82
UTILITIES-SEWER	185.00	0.00	185.00	180.00
TOTAL OTHER EXPENSE	28,859.39	29,567.72	123,271.35	148,629.72
TOTAL GOLF MAINT. EXPENSE	67,751.90	94,733.98	414,349.27	438,660.99
NET INCOME (LOSS)	(67,751.90)	(94,733.98)	(414,349.27)	(438,660.99)

INVER WOOD GOLF COURSE
COMMON
STATEMENT OF OPERATIONS
AUGUST 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
COMMON DEPARTMENTAL EXPENSES				
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	6,684.62	12,068.46	60,161.58	61,510.71
WAGES-PART TIME	3,593.60	5,234.45	22,864.30	21,900.08
PAYROLL TAXES-BENEFITS	3,326.50	5,071.25	31,971.87	30,795.58
TOTAL PAYROLL EXPENSES	13,604.72	22,374.16	114,997.75	114,206.37
OTHER EXPENSES				
ADVERTISING/PUBLISHED NOTICES	325.50	69.00	3,265.48	2,218.23
ALARM SERVICES	0.00	0.00	488.87	600.00
BANK CHARGES & VISA	4,011.86	4,267.10	9,372.33	8,549.44
CONFERENCES AND SCHOOLS	0.00	0.00	0.00	50.00
DUES AND SUBSCRIPTIONS	0.00	0.00	1,427.00	1,417.00
INSURANCE-GENERAL LIABILITY	5,775.00	5,775.00	46,200.00	46,200.00
INSURANCE-LIQUOR LIABILITY	0.00	0.00	0.00	0.00
MIS ALLOCATION	833.33	816.67	6,666.64	6,533.36
POSTAGE	0.00	0.00	0.00	0.00
PRINTING	0.00	0.00	1,072.36	834.69
PROF/TECHNICAL SERVICES	0.00	0.00	0.00	0.00
REFUSE DISPOSAL	0.00	0.00	0.00	10.00
REPAIRS & MAINT-BUILDING	1,191.66	1,226.54	7,868.79	7,114.02
SMALL TOOLS/MISC. EQUIPMT	0.00	148.75	960.76	3,337.86
SUPPLIES-OFFICE	91.67	92.11	1,536.83	1,784.38
SUPPLIES-OTHER	777.11	46.89	2,524.56	2,252.76
TELEPHONE	583.69	297.20	3,065.40	2,335.78
TRAVEL	0.00	0.00	0.00	33.58
UTILITIES-WATER	15.74	15.28	89.52	89.39
UTILITIES-GAS	53.00	62.73	2,033.77	3,181.23
UTILITIES-SEWER	0.00	0.00	0.00	0.00
UTILITIES-ELECTRIC	1,485.83	1,648.54	7,866.51	7,571.52
MISC. EXPENSE	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSE	15,144.39	14,465.81	94,438.82	94,113.24
TOTAL COMMON EXPENSE	28,749.11	36,839.97	209,436.57	208,319.61
NET INCOME (LOSS)	(28,749.11)	(36,839.97)	(209,436.57)	(208,319.61)

INVER WOOD GOLF COURSE
 STATEMENT OF NET OPERATIONS
 DEPARTMENTAL
 AUGUST 2009

DEPARTMENTAL ACTIVITIES	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
NET GOLF OPERATIONS	136,815.51	131,346.11	546,638.58	571,929.85
NET GOLF CARS	37,022.03	39,800.42	146,951.50	130,395.19
NET GOLF SHOP	2,865.42	2,702.05	10,512.51	11,842.50
NET PRACTICE CENTER	14,553.87	13,360.98	78,380.54	85,528.50
NET FOOD AND BEVERAGE	5,148.04	3,848.32	10,239.72	18,925.81
NET GOLF MAINTENANCE	(67,751.90)	(94,733.98)	(414,349.27)	(438,660.99)
NET COMMON	(28,749.11)	(36,839.97)	(209,436.57)	(208,319.61)
DEPARTMENTAL ACTIVITIES	99,903.86	59,483.93	168,937.01	171,641.25
NET INCOME (LOSS)				



MEMORANDUM

Date: October 1, 2009
To: Eric Carlson, Parks & Recreation Director
From: Al McMurchie, Golf Course Manager *AM*
SUBJECT: MONTHLY STATISTICS - SEPTEMBER

NUMBER OF REVENUE ROUNDS

	<i>SEP 2008</i>	<i>SEP 2009</i>	<i>YTD 2008</i>	<i>YTD 2009</i>
Championship 18-Hole	1,323	1,161	9,383	8,643
Championship 9-Hole	619	597	5,517	5,254
Executive	806	959	7,776	7,674
Patron 18-Hole	253	230	1,836	1,847
Patron 9-Hole	144	135	870	959
Patron Executive	52	58	455	433
Senior Executive	1,355	1,514	7,933	8,694
Sr. 18 Special (Mon & Thurs)	334	361	2,079	2,246
Junior 18	21	32	323	415
Junior 9	29	59	746	732
Junior Executive	141	240	4,106	3,778
Family Adult Executive	-	74	-	509
Family Senior Executive	-	8	-	21
High School Teams	-	-	1,034	1,275
TOTAL	5,077	5,428	42,058	42,480

PATRON CARD SALES

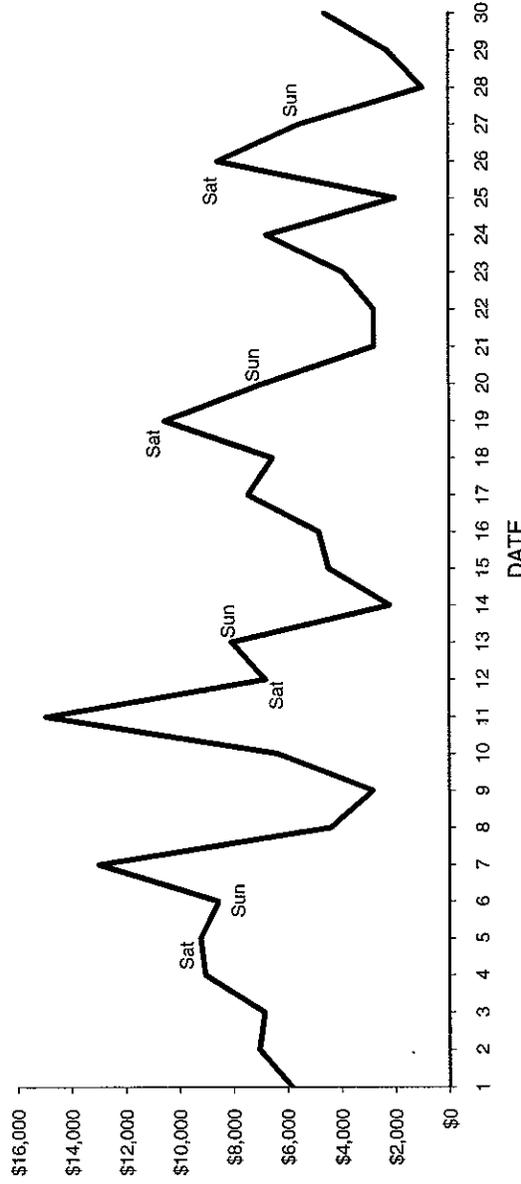
	<i>SEP 2008</i>	<i>SEP 2009</i>	<i>YTD 2008</i>	<i>YTD 2009</i>
Resident	0	0	154	122
Non-Resident	0	0	166	157
TOTAL	0	0	320	279

COMPLIMENTARY ROUNDS

	<i>SEP 2008</i>	<i>SEP 2009</i>	<i>YTD 2008</i>	<i>YTD 2009</i>
Promotional	1	1	1	9
Professional	1	0	14	5
TOTAL	2	1	15	14

INVER WOOD GOLF COURSE

SEPTEMBER 2009 - GROSS REVENUE



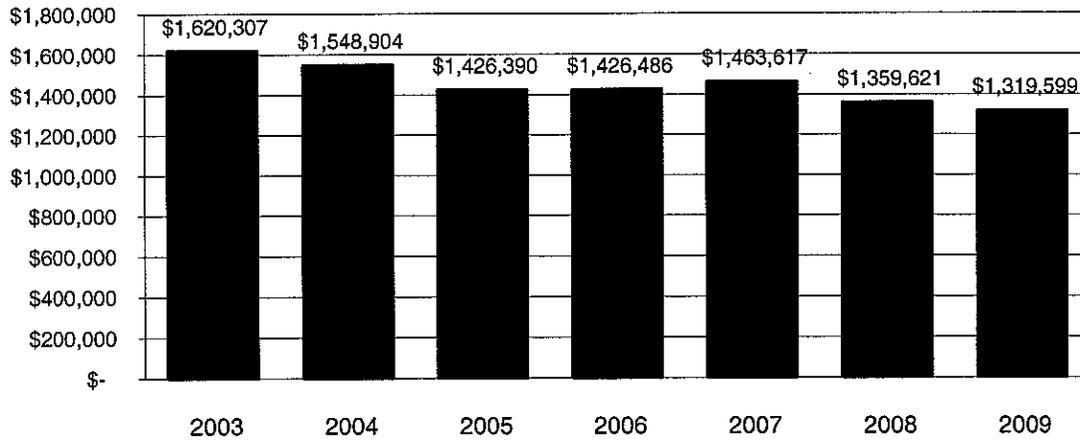
	SEPTEMBER
2003	\$ 190,096
2004	204,036
2005	192,507
2006	171,296
2007	192,427
2008	168,643

DAY	DATE	REVENUE	WEATHER
Tues	1	\$ 5,850	Clear
Wed	2	7,053	Clear
Thur	3	6,867	Clear
Fri	4	9,052	Clear
Sat	5	9,228	Clear
Sun	6	8,560	Clear
Mon	7	13,005	Clear
Tues	8	4,418	Aeration
Wed	9	2,845	Aeration
Thur	10	6,382	Clear
Fri	11	14,951	Clear
Sat	12	6,820	Clear
Sun	13	8,068	Clear
Mon	14	2,224	Aeration
Tues	15	4,496	Clear
Wed	16	4,848	Clear
Thur	17	7,443	Clear
Fri	18	6,542	Clear
Sat	19	10,551	Clear
Sun	20	6,901	Clear
Mon	21	2,789	Clear
Tues	22	2,804	Clear
Wed	23	3,951	Clear
Thur	24	6,756	Clear
Fri	25	2,003	Rain
Sat	26	8,578	Clear
Sun	27	5,566	Cool Wind
Mon	28	983	Cold Wind
Tues	29	2,284	Cool Wind
Wed	30	4,610	Cool

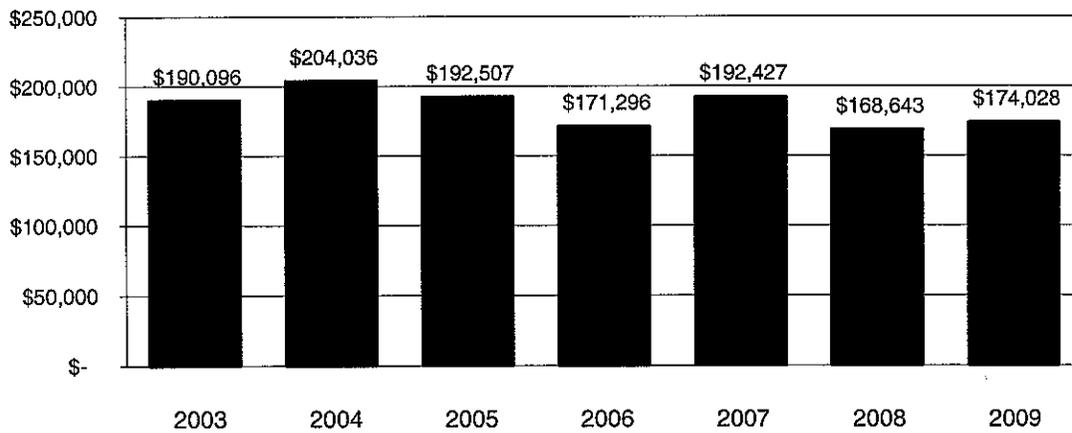
GROSS	186,428
Tax Factor	1.07125
NET	174,028

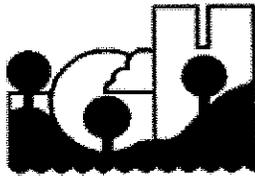
INVER WOOD GOLF COURSE

REVENUE - YEAR TO DATE THROUGH SEPTEMBER 30th



REVENUE - SEPTEMBER





Rock Island Swing Bridge Bridge 5600 Project Progress Timeline

As of October 9, 2009

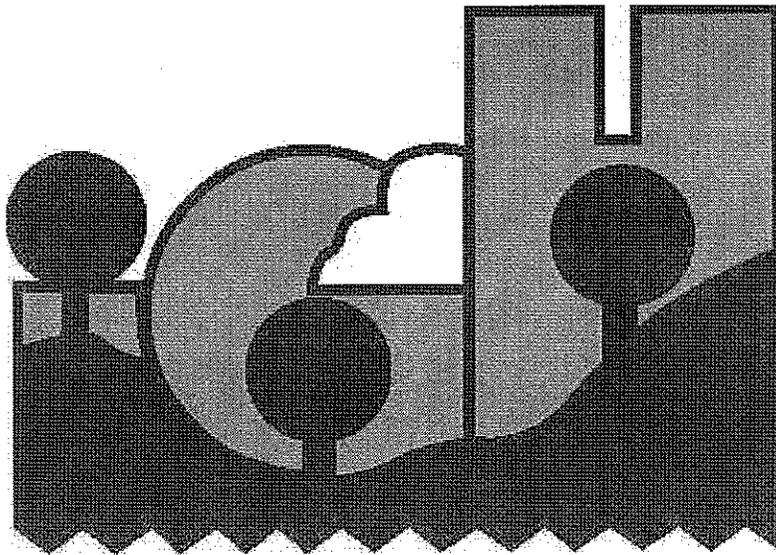
1890	Bridge Authorized by Congress
May 16, 1895	Bridge Opens for Rail Traffic (designed by Charles F. Loweth)(constructed by Pittsburgh Bridge Company)
1982	Bridge Closes to Rail Traffic (Rock Island Railroad bankrupt)
1982	JAR Company opens bridge as toll facility
1999	MN DOT orders bridge closed to vehicular traffic
December 2001	Coast Guard Orders Bridge Removed
August 2003	Property goes tax forfeiture
February 2007	Washington & Dakota County begin Removal & Re-Use Analysis
August 2008	Coast Guard Rescinds Order to remove Bridge
November 2008	Washington County side of bridge collapses
January 2009	Washington\Dakota County hire Veit to demolish the bridge
January 2009	President Obama takes office
February 17, 2009	TE ARRA Grant enacted into law (Public Law 111-5)
March 2009	Demolition of eastern spans, swing span, western spans 1, 2, & 5 complete...piers remain; spans 3 & 4 remain
April 2, 2009	City applies for TE ARRA Grant
April 27, 2009	Inver Grove Heights City Council considers ownership of project (with conditions)(Prior to this date....no public agency has expressed wiliness to take on ownership role of structure)
April 30, 2009	City notified they will be awarded \$1,300,000 TE ARRA grant
May 16, 2009	Governor Pawlenty signs 2-year moratorium on demolition of structure
May 16, 2009	State of MN grants \$100,000 for structure to the City of Inver Grove Heights – to be administered by Minnesota Historical Society (MHS)
May 26, 2009	City hires SEH Inc. to assist in process to secure federal grant
May 29, 2009	City sends letter to Minnesota Historical Society requesting access to \$100,000 set aside by the MN Legislature for the project
June 1, 2009	Washington and Dakota County send letter to USCG that because of the moratorium enacted by the State of MN and based on the fact that the bridge doesn't touch their shoreline, they are no longer responsible for the removal of the bridge and advise the USCG that the State of MN is the responsible party.
June 10, 2009	Meeting with Dennis Gimmestad, State Historic Preservation Office (SHPO). SHPO, Federal Advisory Council on Historic Preservation, and Historic Bridge Foundation determine that there is no need to worry about "anticipatory demolition" and the project can move forward without further in-depth Federal 106 review. Kirsten Zschomler will be sending a letter that will in essence finalize the 106 review without requiring any further action.
June 10, 2009	Met Council unanimously approves funding the project with a \$1,300,000 grant.
June 15-16, 2009	SEH Inc. performs on-site structure review and evaluation. Initial thoughts are that spans 3 & 4 can be reused and refurbished although further analysis is necessary. There doesn't appear to be a need for any work on the existing piers on the river bed itself but some work will need to be performed above the surface of the water. While it is still being evaluated, there may be a need to reinstall pier 1 which was removed as a part of the County's demolition.
June 22, 2009	Meeting with Molly Shodeen from MN DNR regarding the project. Ms. Shodeen confirms that since the project plans to reuse spans 3 & 4 it should be easier to "justify" the proposed length of the recreational pier. If the project proposes to replace all of the spans, the length of the structure will need to be shortened significantly.
June 30, 2009	Letter from FHWA sent to ACHP asking for concurrence that there was no any anticipatory demolition of the Rock Island Swing Bridge.

July 8, 2009	<p>The Park and Recreation Commission give guidance regarding the following issues:</p> <ul style="list-style-type: none"> • Painting vs not Painting the structure • Decking options of the spans • Lighting options of the structure • Railing options for the structure • Bridge style options for the replacement spans 1 & 2 <p>The Park and Recreation Commission supports all items and recommends approval to the City Council.</p>
July 10, 2009	Monthly project status report on ARRA project submitted to MN DOT State Aid
July 13, 2009	<p>City Council reviews the project and gives guidance regarding the following issues:</p> <ul style="list-style-type: none"> • Painting vs not Painting the structure • Decking options of the spans • Lighting options of the structure • Railing options for the structure • Bridge style options for the replacement spans 1 & 2 <p>City Council approves of the preliminary plans and specifications developed by SEH Inc. The Council authorizes the submittal of necessary permits and the Project Memorandum.</p>
Week of July 13, 2009	City submits several federal and state permits which require review. City submits Project Memorandum.
July 14, 2009	Dakota County Board acts to revoke County State Aid Highway status and designate County Road status to County State Aid Highway 24. This is the first step in turning the roadway over to City ownership as the roadway will act as the public access to the structure.
Week of July 20, 2009	National Park Service scheduled to perform mussel survey of piers 2 – 5 which will be used to support the structure. Some of the piers will need under water work which requires the mussel survey.
July 21, 2009	City Attorney sends letter to Commissioners of Revenue, DNR, DOT, and Attorney General seeking assistance on what State agency will have the authority to transfer ownership of the bridge to the City.
July 24, 2009	Letter from ACHP sent to FHWA confirms concurrence regarding the anticipatory demolition issue.
July 24, 2009	Phone call with Roger Wiebusch from the USCG with regards to the project. Mr. Wiebusch expresses concern about not being able to approve the project until the un-used portions of the bridge are removed. Mr. Wiebusch states that he can support to the project once a plan is developed to remove the piers
July 28, 2009	Letter from MN DOT to SHPO asking for concurrence that the Rock Island Swing Bridge should have a “no historic properties affect” finding. The SHPO has 30-days to respond.
Week of August 3, 2009	Mayor, Rep Atkins, Sen Metzen working with State of MN to determine which agency will be responsible for the removal of the sections of the bridge that will not be used by the proposed project.
August 5, 2009	American Engineering Testing Inc. performs geotechnical work on the shoreline to assist in the development of plans and specifications for the bridge abutment.
August 5, 2009	City receives copy of DOR letter stating that Dakota County is the agency that will transfer ownership of bridge\piers to the City through Tax Forfeiture process
August 5, 2009	City sends email to Mary Kennedy at Dakota County (Tax Forfeiture) to ask for transfer of ownership process to begin as quickly as possible
August 5, 2009	Monthly project status report on ARRA project submitted to MN DOT State Aid
August 10, 2009	City Council concurs with the County's desire to reclassify CSAH 24 to a County Road (CR 24).
August 12, 2009	<p>City receives copy of letter dated August 10, 2009 from MN Historical Society addressed to MN DOT Cultural Resources Unit stating they concur with the fact that portions of Bridge 5600 do not meet National Register criteria and no historic properties listed on or eligible for listing on the National Register will be affected by the project.</p> <p><i>The Federal 106 process is now complete</i></p>
August 12, 2009	City receives letter from Ms. Molly Shodeen of the MN DNR...letter states the DNR will cease processing the DNR Waters Permit application based on MN Rules that only the owner of the bridge can apply for a permit

August 12, 2009	City sends email to Mary Kennedy at Dakota County asking for them to process the Tax Forfeited property so the Council can consider the transfer of ownership into the City's name.
August 12, 2009	D-U-N-S Number is 147585608
August 14, 2009	City sends a response to Ms Shodeen asking for continued cooperation and review of the permit pending acceptable verification of bridge ownership by the City. DNR given until August 21, 2009 to reply in writing.
August 14, 2009	City sends letter to Governor Pawlenty asking for his assistance in coordinating a meeting and assigning a State Agency to be responsible for demolition of the structure that isn't needed for the project and funding for the work from the State of MN.
August 17, 2009	Ms Shodeen from MN DNR responds that the DNR will continue to process permit application and encourage other agencies to do so as well. As long as the ownership piece can be taken care of, there shouldn't be any issues from the DNR's perspective.
August 17, 2009	City received letter from Roger Wiebusch, USCG, stating we need resolve ownership and removal of pier issues per our phone conversation on July 24, 2009. Letter states USCG is supportive of project once those issues are resolved.
August 24, 2009	City sends request to Dakota County for funding assistance for the project
August 26, 2009	Conference call with MN DOT State Aid updating project progress
September 1, 2009	Planning Commission recommends ownership of tax forfeited parcels for the project.
September 4, 2009	Attorney General's office and City Attorney's office concur that ownership of the bridge will be through the tax forfeiture process
September 9, 2009	Conference call with MN DOT State Aid updating project progress
September 11, 2009	County responds to City's request for funding assistance. Letter from County Administrator Brandt Richardson doesn't commit to any specific funding assistance but does leave the door open to further opportunities\discussion
September 14, 2009	City Council to consider request to have tax forfeited parcels transferred into City ownership...one of the parcels includes the structures of the bridge on the Dakota County side
September 15, 2009	Meeting with Senator Metzen, Representative Atkins, and agencies on status of project and discussion on how to deal with the portions of the bridge not needed for the project and the demolition moratorium. MN DOT's representative, Rick Kjonaas, will be reviewing the possibility of using Emergency Disaster Bridge Funds to complete the removal of the un-needed piers. Rep Atkins & Sen Metzen vow to have moratorium lifted during the early hours of the session opening in February 2010
September 16, 2009	City sends letter to USCG indicating an interest to include the demolition of the un-needed bridge structures in the project as long as funding can be secured from the State of MN to pay for all costs associated with the removal.
September 18, 2009	Mayor Tourville and Senator Metzen meet with MN DOT Commissioner Sorel to discuss State Funding of removal of un-needed bridge structures...Commissioner Sorel verbally commits to having the DOT pay for all removal related expenses...letter to be sent to USCG
September 22, 2009	Conference call with MN DOT State Aid updating project progress
September 24, 2009	Mayor Tourville meets with County Commissioner Schouweiler regarding assistance on the project
September 24, 2009	State Aid assigns demolition project a separate project number 178-020-020
September 25, 2009	DNR confirms they will send letter to Dakota County approving of the transfer of tax forfeited property
September 28, 2009	Project Memorandum (PM) re-submitted to MN DOT State Aid. Updated document addresses comments from earlier submittal. Updated PM includes plans & specs on demolition of structures not needed for the project.
September 28, 2009	City Council is updated on the project status
September 28, 2009	City Council directs Planning Commission to hold a public hearing for a Comprehensive Plan Amendment and Rezoning relating to the acquisition of property adjacent to the Rock Island Swing Bridge. The Council authorizes the mussel survey of the structures that need to be removed. The Council authorizes additional engineering services related to the removal of structures that not needed for the project.

October 5 & 6, 2009	Malacological Consultants performs a FHWA required mussel survey of piers 6, 7, and 8 including the guard rail. These structures are required to be removed by the USCG.
October 5, 2009	Commissioner Sorel sends letter to USCG indicating a commitment from MN DOT to fund the removal of piers 6, 7, & 8 not needed for the re-use project
October 6, 2009	Dakota County Board approves City's request for ownership of the tax forfeited properties.
October 7, 2009	MN DNR supports the acquisition of the two tax forfeited parcels by the City of Inver Grove Heights for the authorize public purpose of parks and recreation facilities
October 10, 2009	Monthly project status report on ARRA project submitted to MN DOT State Aid
October 12, 2009	Conference call with MN DOT State Aid updating project progress
October 12, 2009	City Council approves the turn back agreement for Cty Rd 24 (66 th St) with Dakota County.
October 13, 2009	Meeting with Senator Metzen, Representative Atkins, check in with everyone around the table to bring up any issues that may not already be addressed.
October 20, 2009	Dakota County Board of Commissioners approve of the turn-back agreement for County Road 24
+/- November 1, 2009	Department of Revenue issues deed to the City of Inver Grove Heights for the tax forfeited properties
November 13, 2009	Deadline for signed approval for information for grant: <ul style="list-style-type: none"> • Environmental Documentation • Right-of-Way Certificate • Plans & Specifications • Engineers Estimate • Permits
January 25, 2010	City Council considers approval of plans and specifications and advertisement of bids
February 2010	State of Minnesota Legislature lifts demolition moratorium
March 5, 2010	Bid Opening – Inver Grove Heights City Hall
March 22, 2010	City Council considers award of bid
April 2010	Construction begins
July 2010	Project complete

City of Inver Grove Heights Parks and Recreation



**2008
Annual Report**

Acknowledgment

City Council

George Tourville - Mayor
Bill Klein - Councilmember
Dennis Madden - Councilmember
Rosemary Piekarski-Krech - Councilmember
Vance "Chip" Grannis - Councilmember

Joe Lynch - City Administrator

Parks and Recreation Staff

Parks

Mark Borgwardt - Superintendent of Parks
Mike Carter - Park Leadworker
Brian Swoboda - Forester/Park Maintenance
Anthony Blackbird - Park Maintenance
Charles Elling - Park Maintenance
James Gilhousen - Park Maintenance
Joe Hawkins - Park Maintenance

Recreation - VMCC Programming

Tracy Petersen - Superintendent of Recreation
Al Vandehoef - Recreation Coordinator
Amy Crary - Fitness Coordinator
Jennifer Graham - Recreation Coordinator
Nick Thompson - Recreation Coordinator
Tammy Abrahamson - Aquatics/Concessions Coordinator

VMCC Guest Services

Tami Truzinski - Guest Service Supervisor
Elizabeth Russell - Customer Service
Dana Lindsey - Customer Service
Mary Stoner - Customer Service

Parks and Recreation Advisory Commission

Al Eiden - Chair
Dennis Schueller - Vice Chair
Stan Johnson
Tammy Johnson
Joe Boehmer
Willy Krech
James Huffman
Martin Silvi
Keith Joyce

Inver Wood Golf Course

Al McMurchie - Golf Course Manager
Glen Lentner - Golf Course Superintendent
Leon Otness - Golf Course Operations Coordinator
Joel Metz - Assistant Superintendent
Ken Felix - 2nd Assistant Superintendent
Matt Moynihan - Clubhouse Operations Coordinator
Tim Lage - Mechanic

VMCC Maintenance

Michael Sheggeby - Superintendent of VMCC
Joe Remackel - VMCC Maintenance
Rich Roach - VMCC Maintenance
Wade Carlson - VMCC Maintenance
Cory Onken - VMCC Custodian
Kevin Gallahue - VMCC Custodian
Kyle Bodsberg - VMCC Custodian

Park & Recreation - Administration

Eric Carlson - Parks & Recreation Director
Alya Zhaivoronok - Customer Service
Bethany Adams - Marketing Coordinator
Judy Wonick - Customer Service
Teri O'Connor - Accounting Technician



Introduction

The purpose of this report is to summarize the activities and accomplishments of the Parks and Recreation Department during the year 2008. This summary is intended to inform officials and the public, as well as serve as a reference for staff, by providing a historical record of the year.

The City of Inver Grove Heights Park and Recreation Department oversees 573 acres found in 27 parks, a 144,000 square foot community center, a 275-acre golf course and recreation facilities. A wide array of sports, recreation activities, lessons and special events are available for citizens of all ages and abilities. Open space, parks and trails provide opportunities to enjoy the natural beauty of Inver Grove Heights. The Department is divided into four divisions: Parks, Recreation, Veterans Memorial Community Center and Inver Wood Golf Course.

The Recreation Division provides a broad spectrum of leisure services to meet the needs of all segments of the community. This includes group and individual programming to promote a high quality of life through positive, social, cultural, psychological, emotional, and physiological development.

The Parks Division provides maintenance, development, and forestry programs. It is responsible for the acquisition, planning, and development of park facilities to meet the varied recreation and leisure needs of the citizens of Inver Grove Heights.

The VMCC Division provides a full service community center that includes fitness, aquatics, indoor ice and community meeting rooms. The VMCC is a special revenue fund that is striving to generate 90% of its expenses through revenue from the programs and services provided in the facility. The facility also includes the National Guard Drill floor and offices.

The Inver Wood Golf Course Division provides an 18-hole championship course, 9-hole executive course, and practice facility with supporting ancillary products. The golf course is an enterprise fund that strives to pay for its operations and debt service through revenue generation from golf operations.

The Department is pleased to report many highlights and the accomplishments in this 2008 Annual Report.



Park & Recreation Commission

The Advisory Commission appointments are authorized by ordinance and are made by the Council at the second regular City Council meeting in May. The term of each appointment is established and stated at the time of the appointment. The Commission is created to:

- Act in an advisory capacity to the Council in matters relating to a park and recreation program in the City.
- Prepare and recommend updates to the parks component of the comprehensive plan.
- Periodically examine the need for new park and open space with recommendations to be submitted to the Council.
- Review development applications for conformance to park dedication requirements of the comprehensive plan.

Commissioner	Consecutive Years of Service	Term Expires
Willy Krech	16	2010
Al Eiden	15	2011
Joe Boehmer	8	2009
Martin Silvi	5	2009
Tammy Johnson	4	2010
Stan Johnson	3	2011
Keith Joyce	3	2011
Dennis Schueller	2	2009
James Huffman	1	2010

Awards, Recognitions & Appointments

- Amy Crary, Fitness Coordinator and Nick Thompson, Recreation Coordinator competed the MRPA Emerging Recreation Leaders Institute.

2008 Grants Awarded

The City of Inver Grove Heights actively pursues grants to help fund park land acquisition, park development, natural resource protection, and program implementation.

Grant Awarded	2007	2008
MN Twins Community Fund	\$1,000	\$1,000
NFL/NRPA Flag Football	\$500	
NRPA/Take Me Fishing	\$1,000	
NRPA/Tennis in the Parks	\$300	\$300
NRPA/After School Archery		\$500
Total	\$2,800	\$1,800



Donations Collected

The City of Inver Grove Heights has many citizens and groups that support the department's projects and programs through their donations.

Donations Collected	2007	2008
Legion Post 424 – Inver Wood Flags	\$6,000	
Legion Post 424 – AED	\$5,000	
Legion Post 424-Scholarships	\$3,000	\$5,000
Dick's Sporting Goods-Baseball/Softball	\$300	\$500
Dick's Sporting Goods Soccer - Coaches Kits	\$3,000	\$3,000
Dick's Sporting Goods – Footballs		\$375
Edina Realty-Egg Hunt	\$500	\$500
HealthPartners-Lucky Ducky Derby ducks	\$300	
Zombie Boardshop-Skatepark Events	\$250	\$250
CalSurf-Skatepark Events	\$250	\$250
DNR-Fishing Poles	\$300	
Schaeffer Financial Services-Movie in Park	\$1,000	\$1,500
Various businesses-Youth Safety Camp	\$2,000	\$3,025
Various businesses-Holiday on Main Street	\$6,500	\$7,300
First Impressions –Harmon Farms brochure	\$1,000	\$1,000
Lowe's – Groveland Hockey Rink Materials		\$12,000
Total	\$15,100	\$34,700

Volunteers

The City of Inver Grove Heights partners with volunteers to assist with various programs and activities. Volunteers add value to the department's programs and services while helping keep the cost of providing these services to a minimum.

Program	2007 Volunteer Hours	2008 Volunteer Hours
Youth Sports	4,325	3,000
Recreation Programs	100	100
Adopt-A-Park	120	120
Youth VIP (Volunteer Incentive Program)		550
Boy Scouts	40	
Total	4,585	3,770



Personnel Changes

In January 2008, the Council appointed Ms. Judy Wonick to serve as the department's new Customer Service Specialist replacing Ms. Nancy Verby.

In April 2008, Adam Brotzler resigned from his position as our Veterans Memorial Community Center Maintenance Superintendent. Mr. Brotzler was replaced in January 2009 by Michael Sheggeby. Mr. Sheggeby had previously worked for the City of Eden Prairie. Mr. Sheggeby's job title is Manger of Arena Operations and Building Maintenance.

In July 2008 Christie Hazelwood resigned her part time Customer Service Specialist position as her family moved to Kentucky. Ms. Hazelwood was replaced in September by Ms. Elizabeth Russell.

After Mr. Brotzler's resignation in April the department took some time to evaluate our staffing levels and made some minor adjustments and as a result, in June 2008, the department reclassified Alya Zhaivoronok from a full-time Events Coordinator to a part-time Customer Service Specialist. In doing so, we also reclassified Bethany Adams from a Supervisor to a Coordinator.

Ceremonies and Events

Inver Grove Heights Days

The event was held September 4-7, 2008. The department organized the following events for this community event: garage sale, golden star treasure hunt, skate jam, kid's carnival and disc golf tournament. The department also had a float in the parade and had a booth at the Explore IGH event on Sunday.

National Night Out

Again this year, the recreation department partnered with the public safety department and visited neighborhoods on Tuesday, August, 5, 2008. Staff provided games and giveaways for the evening's festivities.

Holiday on Main Street

This event was held on Saturday, December 13, 2008 at the Veterans Memorial Community Center. The event included musical entertainment, crafts, games, and a visit from Santa, humvee rides, free food and drawings for toys. Held again this year were trolley rides which provided people the opportunity to view the holiday light displays in Inver Grove Heights. This event is highly supported by businesses in the local and surrounding communities as well as volunteers who donate their time to the event.

Veterans Day Celebration

Dignitaries celebrated honoring the country's veterans at the National Guard Armory attached to the VMCC. Breakfast was served and a program was presented to approximately 300 people in attendance.

17th Annual BEST Golf Foundation Tournament

The weather threatened, but once again cooperated just enough so that golfers could play eighteen holes to raise funds for the B.E.S.T. Foundation scholarship program. This local organization was formed to foster advanced education opportunities for Simley High School students. The Golf Tournament is one of their primary vehicles for that fundraising effort.



Best Foundation May Day 5K

The event was held on May 3, 2008 and utilized the Veterans Memorial Community Center and surrounding City trails for the 10th Annual family walk/run. Funds from this event support the B.E.S.T. Foundation scholarship program in providing advanced education opportunities for Simley High School students. The parks and recreation department assisted with logistics of the event and this year had a booth at the event to promote the community center and parks and recreation programs.

Park & Recreation Intern

The Department was not served by an intern in 2008.

ISD 199 / Community Education Use of VMCC

	Use	Value	Cost
Senior Program Use	1,869 hrs	\$20 per hour	\$37,380
Administrative Space	1,921 sq ft	\$7.03 per year	\$13,514
Clerical Support	10 hrs per week	\$19.56 per hour	\$10,171
Copy/Fax	200 per year	\$0.25	\$50
MIS Support	10 hrs per year		0
Utilities (gas, electric, phone)	Estimate	\$3,076	\$3,076
Custodial	2 hrs / week	\$22.54 per hour	\$2,343
HS Pool Usage (Practice)	558 hours	\$155 per hour	\$86,490
HS Pool Usage (Swim Meets)	119 hours	\$155 per hour	\$18,445
Special Event Pool Usage (Leisure Pool)	12 hours	\$450 per hour	\$5,400
Boosters Meeting Rooms (Swim & Hockey)	116 hrs	\$20 per hour	\$2,320
Total			\$179,189

The VMCC is a facility built for the community to use and enjoy. The City does not charge the district for the above items. Table is meant to reflect the "value" the community receives from these amenities and services.

Park Land Acquired – Park Dedication Rates

In 2008, the department did not acquire any property for park, open space, or trail purposes.

Given the weak economy, park dedication rates were not increased in 2008.

	2007	2008
Single Family	\$4,011 per unit	\$4,011 per unit
Multiple Family	\$3,950 per unit	\$3,950 per unit
"P"	\$6,000 per acre	\$6,000 per acre
"B"	\$7,000 per acre	\$7,000 per acre
"BP"	\$5,500 per acre	\$5,500 per acre
"I-1" & "1-2"	\$5,500 per acre	\$5,500 per acre
"OP"	\$7,000 per acre	\$7,000 per acre



Park and Facility Inventory

	2007	2008
Community Parks (acres)	51	51
Community Athletic Complexes (acres)	69	69
Neighborhood Playfields (acres)	178	178
Neighborhood Parks (acres)	109	109
Conservancy Lands (acres)	134	134
Historic Site (acres)	1	1
Lineal Park/Greenways (acres)	11	11
Special Use Areas (acres)	299	299
Miles of bituminous trails (miles)	24	24
Miles of natural trails (miles)	8.9	8.9
Number of Parks	27	27
Total Acres	885	885

Park Dedication Activity

Southview Senior Living

Five acre site along Hwy 3, south of Allen Way. The developer is developing 101 units of senior housing. Park dedication rates for senior living were \$3,950 per unit. The City Council approved park dedication as follows: 101 units x 3,021 = \$305,138.

James Krech

Five residential lots along Blaine Ave on 8.04 acres. The developer is developing five lots for single family homes. Park dedication rates for single family were \$4,011. The Council approved park dedication as follows: 5 units x \$4,011 = \$20,055

Short Dance Studio

Commercial lot along Cahill Ave on 1.07 acres. The developer is developing one commercial lot. Park dedication rates for commercial acreage were \$7,000 per acre. The Council approved park dedication as follows: 1.07 x \$7,000 = \$7,490

Dakota Electric.

A two lot plat for a new substation. Lot size is 1.4 acres. The developer is developing 1.4 acres for an electric substation. Park dedication for industrial property was \$5,500. The Council approved park dedication as follows: 1.4 acres x \$5,500 = \$7,700.

Argenta Hills

A seven lot plat for a commercial area on 80th and Hwy 3. The developer is developing 30 acres for commercial developed including a Super Target. Park dedication for commercial property was \$7,000 per acre. The City Council approved a park dedication rate of \$ \$210, 700. The Council granted the developer a \$40,000 credit on park dedication for the construction of off-road bituminous trails in the development.

Inverpoint Business Park

A two lot plat for commercial warehouse development. The developer is developing 15.35 acres for commercial warehouse. Park dedication for commercial property was \$7,000 per acre. The developer sued the City and the legal settlement called for the City to collect \$107, 450 in cash dedication and for the developer to pay for a trail along Courthouse Blvd Crt in an amount not to exceed \$175,000.



Sentence to Serve

The Sentence to Service program of Dakota County Community Corrections is utilized by the Parks Division, as a cost effective labor source to supplement city crews. They have provided necessary labor to allow us to complete many labor- intensive projects in the parks. Some of the work and projects in 2008 included:

- Spring clean up of trash and debris in parks and along trails, sidewalks and boulevards.
- Removing, trimming and chipping brush and trees throughout the city.
- Mulching trees, trails and playgrounds
- Preparation and assistance for special projects and community events.
- Cahill landscape maintenance.
- Planting trees, seedlings and shrubs with park crew.
- Turf restoration with black dirt and seed throughout park system.
- Flower bed maintenance.
- Removing debris from and washing tennis courts.
- Sweeping corners of parking lots to assist park crew with sweeping of lots.
- Edging turf/aglime edge on ballfields.
- Assisting with Inver Grove Heights Days celebration.
- Paint tunnels, RR trestle, picnic tables, buildings, signs and other park infrastructure vandalized with graffiti.
- Demolition of wood hockey rink at Skyview Park to prepare site for new hockey rink.
- Remove buckthorn in front of City Hall.

The 2008 expenditure of \$21,268 guaranteed 50 work crew days for City work. In 2008, STS provided 21 work crew days beyond the contract at no cost to the City for a total of 71 work crew days.

Tree Trust Program

The City contracted with Tree Trust in 2008 for 10 weeks of labor for \$2,800. The purpose of the Tree Trust program is to give economically disadvantaged and handicapped youth employment for the summer as well as basic training which can apply to future work opportunities. The major objectives of the program are:

- To provide meaningful training and employment for as many economically disadvantaged and handicapped youth as possible through a closely supervised program.
- To give the participants a positive work experience which will instill confidence and incentive to pursue future work opportunities.
- To complete all projects requested in a professional manner.
- To provide municipalities with valuable additions to their park systems.



In 2008 the Tree Trust crew was involved in the following projects:

- Removing invasive species such as box elder trees and buckthorn in hardwood tree seed planting at Harmon Park Reserve. A \$10,000 DNR grant was used to plant approximately 20 acres of hardwood trees from seed in 2004. Since that time the hardwood trees have grown approximately 5' but needed removal of invasive species. The Tree Trust crew spent a couple weeks pulling, cutting and applying herbicide to these invasive trees.
- Constructing new wood hockey rink at Groveland Park using \$12,000 in materials donated by Lowe's. Tree Trust labor coupled with donation from Lowe's, made possible a very cost effective replacement of this element of park infrastructure.
- Constructing an elevated wood boardwalk on steel posts at North Valley Park. This valuable park amenity will provide access over a wetland for park users and keep disc golf users off adjacent steep slope minimizing erosion and storm water washouts.

The 2008 supply expense for Tree Trust was \$4,951.21 for a total expense of \$7,751.21.

Parks Division Highlights

Hockey Rink and Fence Replacement at Groveland Park

Through a generous donation of \$12,000 in materials, the wood hockey rink at Groveland Park was replaced. The old wood hockey rink was scheduled for replacement per Parks Life Cycle replacement plan so the Lowe's donation came at an opportune time. The new rink puts the finishing touches on a project started in 2007 when skating and parking lot lighting were replaced. The parks crew also re-graded the pleasure rink enlarging the area and adding needed drain tile to dry area up in summer due to heavy clay soils. The Tree Trust program provided crew labor to construct the majority of the hockey rink with city park crews assisting when needed. Cost for the Tree Trust crew was \$2,800. Fencing at ends of rink was also replaced for \$11,800 and \$5,000 for miscellaneous parts also came from Park Maintenance Fund.

Hockey Rink and Fence Replacement at Skyview Park

The eastern wood hockey rink at Skyview Park was also replaced per Parks Life Cycle replacement plan. The STS crew assisted parks employees with demolition of the old wood rink. The wood rink was replaced with Sport Resource Group's ProWall Rink System that. The parks crew installed the rink in one day. The rink boards and posts were \$28,410 and the end fencing was \$14,864. The smooth plastic boards have been a hit with players who no longer need to be concerned about wood splinters from weathered lumber.

Yaggy Colby Associates Locate Park Boundaries

Yaggy Colby Associates was hired for \$18,825 to locate park boundaries in 14 parks to begin process of documenting encroachments into park property. Parks crew working with Yaggy Colby surveyors marked property lines approximately every 200 feet and at the change in property line direction with a plastic/fiberglass flex stake. These locations were also marked using GPS so they can be identified in the future should stakes get removed. Additional parks property lines will be located and marked in 2009. Once entire park systems property lines are marked the City Council can determine how to address encroachments into park property.

Southern Lakes Park Trail off Cliff Road Paved

Ace Blacktop was hired to pave approximately 3,000 lineal feet of existing natural trail in Southern Lakes subdivision for \$98,030. An additional \$2,600 for surveying trial alignment and \$3,450.06 for tree removal brought total project costs to \$104,353.65. The newly paved trail will allow residents better access and greater recreational opportunities from Neighborhood Park outlot to Cliff Road.



Southern Lakes Park Lighting for Pleasure Rink Skating

Total Construction was hired to install two fiberglass direct bury poles and 400 watt fixtures on ends of protective fences to provide lighting for pleasure skating rink built on infield of ballfield. A push button provides two hours of lighting between hours of 4 PM and 9PM. Total cost of project was \$6,895. New lights provide greater opportunity for neighborhood residents to utilize skating rink first flooded in 2007.

Highway 52 Bituminous Trail Re-Construction

Pavement management ratings of parks bituminous trails identified the 3,064 feet section of Highway 52 trail from 80th Street to 75th Street in need of re-construction. Pine Bend Paving was hired for \$44,500 to re-claim existing bituminous and pave a 3" bituminous mat of LV4 mix. Re-claiming existing bituminous provides for additional base material for trail and extends life expectancy of trail and reduces future maintenance required. STS crew was utilized to add black dirt and seed to sides of trail due to higher trail profile caused by re-claim and resultant additional base material.

Heritage Village Park Development Work Progress

The Heritage Village Park site saw considerable transformation as Bolander brought in fill material to cap contaminated soils left from railroad use of property. A grading plan was developed by Emmons Oliver Resources and fill material was placed and graded per plan. Fill material will be completed next spring and black dirt will then be brought in and graded to finish this phase of the park development plan. Additional trees were removed along the east existing levy and the floodplain forest saw invasive species as defined by the DNR removed.

River Front Park Improvements

Continued improvements at River Front Park has helped improve the curb appeal and reduced the nuisance level for neighboring residents of this Mississippi River bank park. Limestone boulders placed along River Road have limited vehicle access into park and provided barrier to reduce trash dumping and vandalism. Additional security lighting on Xcel street light poles along River Road has also helped bring greater visibility at night and reduced loitering in the park. A security camera brought added vandalism deterrence to park until it was stolen around end of year. A couple picnic tables and grill on scenic overlook by river provides greater recreational opportunities. A couple sawn limestone boulder benches provide spot to sit and watch the river roll by.

Park ID Signs

Limestone boulder signs were placed at Ernster and Southern Lakes Parks continuing the sign plan implemented 10 years ago to place this style of sign at entrance to each park. A sign inventory was done for each park in the first step to developing a Sign Master Plan for the park system. Research and work will continue in 2009 to developing a sign master plan.

Maintenance Equipment Replacement

Parks Division had four pieces of equipment scheduled for replacement in 2008 Budget. Equipment was ordered taking advantage of Minnesota State Bid contracts. The four pieces of equipment replaced in 2007 include:

- Truckster – 2000 Jacobsen #526
- Pickup Truck #507 ¾ ton
- 2001 Alamo flail mower
- 1979 Ryan aerator



Cahill Flag Pole Replacement

Four flag poles were placed along Cahill Avenue to replace poles removed during construction of 70th Street near Cahill a few years ago. Three poles were placed on east side of Cahill near Bremer Bank as requested by local American Legion Post. The other post was placed near shopping center to replace pole hit by car last year.

Park & Trail Map

A fold-up pocket map of the Parks and Trails in Inver Grove Heights was designed and created for the community. The map details the parks and paved and natural trails. There is information on park amenities, recreation facilities including the community center and golf course, and parks and recreation programs. The map was mailed to every resident in Inver Grove Heights, as well as is accessible at the Parks and Recreation office and City Hall.

Forestry Highlights

I. Tree Planting, Mulch & Watered

- Spaded 30 Trees from Nursery to parks
- Planted 25 Balled and Burlap in parks
- Planted 30 Container trees in parks
- Planted 110 Bareroot trees in nursery
- Planted 700 Tree Seedlings at Harmon Reserve
- Mulched 500 Park Trees
- Watered several thousand trees

II. Tree Removal & Maintenance

- Removed 75 Diseased Oaks on City Property
- Removed 250 Diseased Elms on City Property
- Vibratory plowed 1 site for Oak Wilt
- Pruned 300 trees @ 10 City Parks
- Removed Hundreds of trees @ HVP
- Mowed/Brushed 40 Acres @ HVP
- Removed Driftwood @ Riverfront Park
- Removed/Pruned 100 Hazard/Storm Damaged trees
- Ground 150+ Stumps
- Removed trees @ Southern Lakes for Trail Paving
- Removed Buckthorn @ 3 City properties

III. Landscape & Flower Bed Maintenance

- Trimmed 600 shrubs @ 15 City locations
- Mulched 12 Landscape Beds
- Planted and replaced 100 landscape shrubs
- Planted flowers at 5 City locations

IV. Consult with Public/Vendors/Contractors/DNR & City Depts.

- Respond to inquiries about tree questions
- Hire contractors for tree work
- Maintain and update tree inventory software
- Inspect disease and nuisance tree complaints
- Tree and Shrub identification
- Develop long range goals for city park tree planting & pruning

Park System Tree Condition Rating

Condition	Number of Trees	Percent
Excellent	1,415	48%
Good/Healthy	1,156	40%
Fair	248	8%
Poor/Declining	54	2%
Dead/Dying	4	.03%

Park System Tree Genus Diversity

Tree Genus	Number of Trees	Percent	Tree Genus	Number of Trees	Percent
Ash	591	20%	Box elder	19	.65%
Maple	476	16%	Birch	18	.6%
Oak	423	14%	Serviceberry	16	.5%
Spruce	374	12%	Black Cherry	12	.4%
Pine	267	9%	Sumac	9	.2%
Crabapple	141	5%	Ironwood	8	.2%
Linden	116	4%	Fir	5	.1%
Hackberry	101	3%	Lilac	4	.1%
Elm	83	3%	Willow	3	.1%
Locust	70	2.4%	Dogwood	3	.1%
Popular	64	2%	Catalpa	2	.06%
Cedar	48	1.6%	Horsechestnut	1	.03%
Planting Space	35	1%	Ohio Buckeye	1	.03%
Black Walnut	20	.68%	Kentucky Coffeetree	1	.03%

Budget Performance

Expenditures	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Personnel Services	\$662,763	\$629,864	\$744,964	\$792,200	\$810,677
Professional/Technical	\$13,902	\$73,106	\$32,359	\$38,100	\$36,309
Purchased Services	\$353,105	\$412,861	\$420,990	\$441,900	\$432,233
Other Services	\$62,667	\$74,831	\$71,169	\$100,600	\$86,226
Supplies	\$131,683	\$131,898	\$132,244	\$140,700	\$152,073
Other Expenses	\$10,923	\$12,020	\$32,543	\$25,000	\$23,568
Capital Outlay	\$0	\$0	\$8,105	\$35,000	\$0
Total	\$1,235,045	\$1,334,580	\$1,442,374	\$1,538,500	\$1,541,088



By the Numbers

	2007 Actual	2008 Actual	2008 FTE Adopted Budget
Park & Recreation Director	.75	.75	.75
Parks Superintendent	1	1	1
Park Lead Worker	1.04	1.03	1
Park Maintenance/Forester	1.02	1.01	1
Accounting Technician	.33	.33	.33
Park Maintenance Worker	4.25	4.16	4
Customer Service Specialist	.75	.48	.5
Seasonal Maintenance – Parks	3.5	3.85	3.36
Total FTE's	12.64	12.88	12.19

Description	2007	2008
Acres of turf maintained	250	260
Number of plowable snow events	11	15
Number of athletic fields prepared for games	Approx. 18 daily May thru Sept.	Approx. 18 daily May thru Sept.
Number of trees planted (container, bb, spaded)	50 spaded, 100 bare root, 105 container, 30 B&B,	30 spaded, 110 bare root, 30 container, 25 B&B, 700 seedlings
Number of trees planted (seedlings)	1,200	895
Number of trees maintained	350 mature trees and 900 shrubs	300 trees pruned 600 shrubs trimmed
Number of reported Oak Wilt cases	12 none treated	3 City, 8 Private
Number of reported Elm disease cases	Removed over 800	250 elms, 75 oaks
Number of calls on diseased trees	75	50
Number of storm damaged trees	100+	100+
Acres of park maintained (does not include Heritage Village, Inver Wood Golf Course and Marcott Lakes)	530	530
Cost per acre to maintain 530 acres of parks (Professional, Purchased Services, Supplies, etc.)	\$1,315	\$1,378
Cost per acre to maintain 530 acres of parks (Personnel)	\$1,405	\$1,529
Total full time staff hours	15,204	14,976
Total season staff hours	7,280	8,008



Recreation Division Highlights

New Youth Activities & Camps Brochure

A new specialty brochure was created to replace our summer supplement. This newly designed brochure highlighted youth activities and camps for the summer. This change helped to streamline our brochure marketing.

Harmon Farms 5 & 10 Mile Trail Run

The 2nd Annual Harmon Farms Trail Run was held on September 14, 2008. Over 125 runners enjoyed the rugged terrain of the course. New this year was an added five mile loop which complemented our ten mile route.

Kohl's US Youth Soccer American Cup

The Rich Valley Athletic Complex was host to this event on Saturday, July 12, 2008. This recreational 4 on 4 tournament brought over 45 teams to the site for over 100 games. The tournament was done in conjunction with the Minnesota Youth Soccer Association.

SVR (Southeast Valley Recreators)

This new collaborative group was formed between the cities of Inver Grove Heights, West St. Paul, South St. Paul, Woodbury, Cottage Grove and Hastings. The group's goal is to offer youth and adult programming and events together and create offerings that would otherwise not be possible as individual communities.

Southern Lakes Summer Programming

This summer new summer programming was added to Southern Lakes Park as staff identified a need and an opportunity to provide summer activities for this part of the community. The programs were highly successful and staff will be looking to add more offerings in 2009.

Summer VIP's (Volunteer Incentive Program)

A new volunteer program was developed for youth ages 10-15 during the summer of 2008. About 15 youth participated in the program and assisted with park programs, Kids Rock and other special events. Participants earned a variety of incentives based upon their hours worked. In 2009, the program will be modified slightly in hopes of attracting more kids to volunteer opportunities.

Youth Volleyball

A new youth volleyball program was created for youth in grades 3-6. The program incorporated practice and games and was run by volunteer coaches. Over 70 kids participated in this first year and it is expected to grow in 2009.

S.P.A.R.K. (Sports, Physical Activity and Recreation for Kids)

In an effort to increase participation in our non-school day offerings, staff created the S.P.A.R.K. program which utilizes the amenities at the community center and allows for more flexibility and cost-savings in programming for non-school days and holidays.

Marketing Plan

A marketing plan was created as a suggestion from the VMCC Operational Audit. The plan outlines demographics, department goals and objectives, marketing mediums and more. The year 2008 was the first year a plan was formalized. This plan helps to direct the marketing efforts of the department. This plan will be revised annually and involves input from the entire department.



Budget Performance

Revenues	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Charges for Services	\$212,414	\$226,183	\$234,138	\$243,400	\$222,058
Miscellaneous	\$7,515	\$16,016	\$23,649	\$5,000	\$23,544
Other Sources	\$476,000	\$481,000	\$490,000	\$517,900	\$490,200
Total	\$695,929	\$723,199	\$747,786	\$766,300	\$735,802
Expenditures	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Personnel Services	\$419,007	\$399,472	\$424,146	\$489,400	\$538,965
Professional/Technical	\$49,091	\$72,076	\$55,675	\$58,000	\$34,995
Purchased Services	\$63,105	\$66,962	\$58,399	\$77,600	\$48,915
Other Services	\$29,611	\$33,110	\$33,976	\$39,800	\$33,131
Supplies	\$61,954	\$70,268	\$73,912	\$86,300	\$69,419
Other Expenses	\$3,717	\$10,341	\$4,327	\$5,200	\$10,139
Capital Outlay	\$0	\$0	\$0	\$10,000	\$10,000
Total	\$626,485	\$652,228	\$650,434	\$766,300	\$745,567
Cost Recovery	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Net Gain (Loss)	(\$406,556)	(\$410,029)	(\$392,647)	(\$517,900)	(\$490,200)
Percentage	35%	37%	40%	32%	33%

By the Numbers

	2007 Actual	2008 Actual	2008 FTE Adopted Budget
Parks & Recreation Director	.25	.25	.25
Recreation Superintendent	1	1	1
Recreation Coordinator	2.82	3.05	3
Marketing Coordinator	.33	.33	.33
Accounting Technician	.33	.33	.33
Customer Service Specialist	.25	.48	.5
Seasonal Recreation Intern	0	0	
Seasonal Recreation Staff	.38	.57	
Seasonal Warming House Staff	.13	.42	
Seasonal Game Official Staff	.24	.18	
Seasonal Gym Supervisor	.02	.22	
Total FTE's	5.75	6.83	



Description	2007	2008
Number of registration processed	4,365	7,088
Number of picnic/shelter reservations processed	90	87
Number of users at skating rinks	3,000	4,671
Number of adult teams registered for softball	59	56
Number of adult teams registered for volleyball	25	33
Number of adult teams registered for basketball	9	10
Number of adult teams registered for tennis	n/a	19
Number of successful new programs/events initiated	14	13
Number of youth sports leagues participants	1,427	1,429
Number of athletic field rentals (in hours) * does not include athletic association or in-house field usage	n/a	3,179
Number of youth athletic association field uses (in hours)		2,027
Number of participants registered for family events	530	720
Number of participants registered for youth summer camps	208	132
Number of participants in non-school day programs	n/a	161
Number of tournaments held at Rich Valley	6	7
Number of National Night Out sites visited	8	16



Veterans Memorial Community Center Division Highlights

Dive-in Movies

In an effort to utilize the leisure pool more effectively and to bring families to the pool, two dive-in movies were held at the facility. Both were successful and provided a low-cost opportunity for entertainment to our residents. The movies are done in partnership with Schaeffer Financial Services.

3rd Annual Health Fair

The 3rd Annual Health Fair was held on February 23, 2008. Over 15 vendors participated in the fair that promoted healthy living information and ideas to families, adults and seniors.

Senior Expo

The 1st Annual Senior Expo was held on May 28, 2008. Over 21 vendors showcased their organizations and services on healthy living and aging. Over 200 plus participants enjoyed free info, food and free fitness classes.

Simley High School Swim Boosters

Staff committed to re-developing a strong relationship with this group in order to provide them with a quality swim experience at the facility. The relationship has improved over the past year and has been of benefit to both the City, school district and the club.

Artificial Turf Purchased

The City purchased used artificial turf from the City of Hastings which will be installed in the west rink from March-October of each calendar year. The surface will get used for City programs and events, school district events as well as outside groups for athletic and other uses.

Arts & Crafts Fair

The 1st Annual Arts & Craft Fair was held on February 23, 2008. Over 28 vendors displayed their talents for customers to come and view and purchase. The fair was successful on all levels and staff looks to continue this event in 2009.

Farmer's Market

The City's first-ever farmer's market was held in 2008 in the Veterans Memorial Community Center parking lot. Vendors were solicited and sold flowers, fruits and vegetables and other items. The market was well received by the community. In 2009, the market will run under the umbrella of the St. Paul Farmer's Market. This will allow for added visibility and marketing.

Passport to Fitness

The Passport to Fitness program was implemented in summer 2008 for youth ages 12 & up. Participants purchased a reduced membership and received access to the pool and fitness center. 42 youth participated in the program and we hope to continue to promote health and wellness through this effort in 2009.

Money Mailer

The Money Mailer is a direct mail piece that is sent to 10,000 homes 6 times per year. This was a marketing avenue that we wanted to investigate and try. It has been a success so far as the first mailing we did was in April and have received 120 family admission ½ price coupons, 143 single admission ½ price coupons and 6 birthday (\$25 off) coupons and 2 enrollment (\$30 off enrollment fee) coupons. We are going to continue to participate in this mailing in 2009 and include other types of coupons.



Large Rentals at VMCC

Gertens Spring Expo

Hosted in March, 2008 with 50 vendors & 300 participants

Youth Safety & Activities Fair

Hosted in April 2008 for the school district with over 500 participants

F Stop Camera Swap

Hosted in April 2008 with 100 vendors and up to 800 spectators in daily attendance

Cat Tales Cat Fanciers Show

Hosted in May 2008 & September 2008 with 75 vendors and up to 700 spectators in daily attendance

Veterans Day Celebration

Hosted in September 2008 for the Veterans Affairs Office with 500 guests attending

Egan High School Retreat

Hosted in December 2008 for 200 participants

Membership Promotions

Summer Membership: Many clubs in Minnesota offer a summer membership focusing on college students and people in town for a short period of time. This is something the center decided would be beneficial to offer. Our summer membership ran from May 15-Aug 31 for \$99. We had 113 summer memberships purchased. We also had a number of these members continue to a regular membership after their summer membership expired.

Fall Promotion: Each fall we send out a direct mailing to local communities advertising a membership special. This fall we offered a \$19 enrollment fee when joining between Aug. 19-Sept. 19. We had 31 people take advantage of this promotion.

Double Your Referral: Referrals from current members is one of the best way to get new members. There is a referral bonus offered to members all year, but we offered double their bonus this winter. We had 9 people referral members during this time.

Maximum Solutions Software

At the end of February, we started using the new computer system. We are now able to put in and get a lot more information out of the system in regards to members, programs and participants. Our monthly billing process is now simplified and is sent off in one file instead of billing each member separately. Check in history per person, which is required by all of our insurance partners, is now a one step process to send it off to our contacts.

Late Night Admissions

In 2008 we started to offer a discounted admission price during the week. When people came in after 8pm during the week, they were given a lower rate. This rate did not include any fitness classes or admission to the water park as those were not offered after 8pm. Last year we sold 279 late night admissions.



Membership Benefits

In October of 2008, we added in a few programs to our memberships. A visit card was created. This card is given to all new members and gives them an opportunity to see everything their membership has to offer them. If they visit/complete at least 6 of the twelve items on the list, they will receive a prize. The prizes picked for this promotion was either a Logo water bottle or a water bottle holder.

A guest pass program was also created in October. Through this program, we reward our members with complimentary guest passes each quarter so they may bring in a friend or family member. A household membership would receive 3 passes, a single plus one two passes and a single membership would get one pass.

Energy Audit of the Grove

An energy audit of the Grove portion of the building was performed in 2008. While no improvements were made in 2008, the report will help guide staff in making some changes to equipment and operations of the building designed to save dollars.

Phase II Refrigeration System Improvements

The Council approved the second phase of refrigeration improvements at the VMCC. The total cost of the project \$583,589, should provide the City with an energy efficient refrigeration system for the next 25 years plus.

Cascade Bay\VMCC Joint Marketing

We tried a shared coupon with members of the VMCC and Cascade Bay in Eagan this past year. We had a total of 20 coupons turned in.

Fire at the Grove

On Sunday, May 11th, there was a small fire in the sauna of the Women's locker room at the Grove. Luckily no one was injured and the fire was contained. Staff, Police and Fire officials all acted quickly to keep the damage to a minimum.



Budget Performance

Revenues	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Administrative	\$33,400	\$35,100	\$36,200	\$37,300	\$37,300
Charges for Services	\$2,020,487	\$2,075,222	\$1,949,621	\$2,017,100	\$1,932,106
Miscellaneous	\$346,983	\$136,520	\$145,681	\$131,200	\$149,139
Other Sources	\$567,897	\$378,439	\$383,204	\$555,300	\$545,039
Total	\$2,968,767	\$2,625,281	\$2,514,705	\$2,794,900	\$2,663,585
Expenditures	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Personnel Services	\$1,490,428	\$1,93,911	\$1,402,886	\$1,591,000	\$1,545,550
Professional/Technical	\$69,411	\$43,960	\$19,329	\$46,00	\$32,624
Purchased Services	\$666,230	\$668,857	\$616,939	\$599,200	\$645,428
Other Services	\$86,765	\$108,247	\$100,391	\$123,800	\$107,534
Supplies	\$216,036	\$220,913	\$230,010	\$198,200	\$201,491
Other Expenses	\$80,972	79,627	\$56,546	\$30,300	\$31,385
Cost of Sales	\$0	\$4,159			
Purchases	\$0	\$103,310	\$79,287	\$59,100	\$61,829
Capital Outlay	\$0	\$7,455	\$9,317	\$147,200	\$28,656
Transfers	\$214,650				
Total	\$2,968,767	\$2,625,281	\$2,514,705	\$2,794,900	\$2,654,501
Cost Recovery	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Net Gain (Loss)	(\$567,897)	(\$378,439)	(\$383,204)	(\$555,300)	(\$545,039)
Percentage	80%	86%	85%	80%	80%

75,919



By the Numbers

	2007 Actual	2008 Actual	2008 FTE Adopted Budget
Community Center Superintendent	1	.55	1
Aquatics Coordinator	.97	1.02	1
Fitness Coordinator	1.01	1.03	1
Marketing Coordinator	.667	.67	.667
Events Coordinator*	1.01	.8	1
Guest Services Supervisor	1	1	1
VMCC Full Time Maintenance	3.07	3.12	3
VMCC Full Time Custodian	2.28	3.11	3
Customer Service Specialist	1.29	1.71	1.5
Accounting Technician	0	0	0
Seasonal Guest Service	4.31	4.01	4.32
Seasonal Maintenance	3.66	2.37	1.94
Seasonal Fitness	3.02	3.10	2.83
Seasonal Aquatic	7.46	7.30	7.71
Seasonal Concessions	2.85	2.24	2.64
Kids ROCK	4.27	4.10	5.16
Seasonal Dance/LTS	.52	.37	.50
Total FTE's	38.387	36.5	38.267

Description	2007	2008
Visitation		
General admissions	8,454	12,512
Member admissions	118,667	132,027
Open Skate attendance	1,555	2,184
Open Gym attendance	196	340
Open Swim attendance		2,300
10-time Pass attendance	382	320
10-time Pass attendance		2,658
Sales		
Memberships sold	1,201	1,883
Silver Sneakers sold	84	128
Senior memberships sold	172	267
Family memberships sold	281	399
Individual memberships sold	341	642
Single+One memberships sold	289	361
Annual memberships sold	34	86
Ice Sold (missing Jan – March)	2,972	2,072
Ice Used (missing Jan – March)	3,460	2,740
Skate sharpening sold	833	672
Skates rented	106	125
Pool hours rented		208
Meeting room hours rented	2,169	918
Drill floor hours rented	324	221
Meeting room hours used	17,699	11,356
Drill floor hours used	2,497	2,239



Programs		
Swim lesson participants	1,120	1,174
HS hockey games hosted	33	32
Learn to skate participants	385	330
Unpaid fitness classes offered		1,924
Paid fitness classes offered	1,640	43
Personal training sessions	832	663
Birthday parties hosted	137	141
Swim meets hosted	16	19
Dance Class participants	109	83
Kids ROCK	141	134
Operations		
Permanent staff hours	23,823	27,060
Temporary staff hours	54,263	48,859
Actual operating hours	5,720	5,720
Current members (Dec 31 st)		2,865
VMCC - Kilowatts used (electricity)	1,477,760 KW	1,209,760 KW
VMCC - CFM used (natural gas)	40,660 CFM	34,757 CFM
Grove - Kilowatts used (electricity)	1,968,000 KW	1,797,400 KW
Grove - CFM used (natural gas)	105,913 CFM	100,532 CFM
Productivity		
Visitors per day (educated estimate)	1,250	1,250
Visitors per year (educated estimate)	450,000	450,000
Visitors per staff hour	5.63	5.93
Revenue per visitor	\$4.74	5.91
Cost per visitor	\$5.56	5.89
Revenue per staff hour	\$26.68	25.08
Revenue per square foot	\$14.80	18.49
Cost per square foot (sq ft 144,000)	\$17.37	18.43
On-line registrations	995	1,171



Inver Wood Golf Course Division Highlights

The golf course operation continued to feel the effects of negative supply and demand factors within the local golf industry. In addition, local and national economic factors began to adversely impact the demand for rounds, particularly in the full rate categories. 2008 saw the ratio of full rate to discount rate rounds fall an additional 4 percent to 51 percent/49 percent. There has been significant erosion to this ratio throughout the current decade, consistently decreasing from a year 2000 level of 74 percent full rate/26 percent discount rate to the current level.

Meanwhile, through the same period we have been able to maintain a stable position with the revenue per round ratio. Revenue per round increased in 2008 by 3 percent to \$32.11 due to an increase to rates. This number is critical to maintain on either a flat or upward basis in any down market cycle. Since there are fewer rounds in the overall market, and consequently fewer rounds available per facility, maximizing revenue in these periods requires strategic rate increases. If product quality is maintained appropriately, upside to the revenue per round ratio can be achieved on a consistent annual basis.

Operating expenses decreased slightly for 2008 by 0.4 percent. From 2001 through 2008 the operating expense structure has increased by 4.1 percent, overall a 0.58 percent increase per annum. Currently, major factors driving operating expenses include gasoline, oil, fertilizer, pesticides, internal allocations, and personnel benefits.

Strategies executed for 2008 to combat negative market dynamics included increased and more affordable instructional options, enhanced website features, and competitive play programs for men.

Weather Performance

Early season weather continued to be an issue with poor weather patterns in April and May decreasing round volume results by 21 percent and revenue results by 16 percent from the previous year. During the month of April, the facility was closed for a total of eleven (11) days due to snow or below freezing temperatures. As a consequence, April 2008 represented the worst April in Inver Wood's history. The month of May also saw a continuation of poor weather with resulting round volume down by 5 percent. Revenue meanwhile for the month increased by 3 percent due to scheduled rate increases.

The negative weather pattern ultimately stabilized in mid-June. Without stable weather in early June, results for the prime season (June, July, and August) were off slightly. Rounds decreased for that period by 5 percent with revenue decreasing by 2 percent. However through August, Revenue per Round performance for the year actually increased by 4 percent, once again on the strength of scheduled rate increases. Also a positive for the year at that point, Revenue per Weather Day had increased by 2 percent.

The weather pattern for the fall was inconsistent and combined with bad economic news in September contributed to a 12 percent decrease to rounds played and a 9 percent decrease to revenue for the period. The season ended with a total of 145 Weather Days, a decrease of 5 percent from 2007.

Website Advancement

Our website, inverwood.org, continued to see an increase in interest and must be viewed as an increasingly important means to attract and retain customers. For 2008, website visits increased by 7 percent and pages viewed increased by 10 percent. For the peak season months of June through August, the number of daily visits averaged 140, an increase of 16 percent, with a daily average of 162 pages viewed, an increase of 26 percent. Off-season months (December through March) saw daily averages of 30 visits, an increase of 30 percent, and 38 pages viewed, an increase of 31 percent. Overall, customer's interest in website access to the golf course continues to increase significantly with the website experiencing excellent traffic in the context of public golf courses.



Improvements to the website instituted in 2008 include a drop-down menu feature to provide ease of user navigation, expanded league and event registration, gift certificate sales, patron card sales, a customer survey feature, a link to a Spanish version of the site, an improved weather link for five day forecasts, and an interactive map and satellite view on the upgraded location page.

Programs

Free Instruction Clinic offerings were expanded and will continue to expand in order to draw more beginner and intermediate participation. Women's clinic participation increased by 39 percent with junior clinic participation increasing by 26 percent.

This year's Junior League saw 106 junior participants, a decrease of 13 percent. Group lesson participants also decreased from 194 participants in 2007 to 158 participants in 2008, a decrease of 18 percent. Once again, poor weather patterns early in the season decreased registrations for both programs.

League and competitive event programs were also added. A seasonal match play format was offered for men and will be expanded in 2009. A Tuesday evening men's league was also offered but did not attract enough entrants to operate. Men's league offerings on both Tuesday evenings and Saturday afternoons will be offered for 2009.

Property Improvements

Three (3) flagpoles were installed at the front entrance of the facility. The project consisted of one (1) thirty foot pole to display the American flag and two (2) 25 foot poles flanking on each side to display the Minnesota and Inver Wood flags. The thirty foot pole is lit by two spotlights for 24 hour display. The area was re-landscaped with the end result providing significantly improved "curb appeal" for the property. A special thank you to the American Legion for their generous donation making this improvement possible.

Equipment Replacement

Replacement of scheduled maintenance equipment occurred with a total of eight (8) pieces totaling \$176,000 acquired. That amount will be financed over a three (3) year period through equipment certificates.

Flag Poles

With the help of a \$9,000 donation from the Inver Grove Heights Legion the golf course received three new flag poles. The poles along with lighting and landscaping helped to improve the aesthetics of the entrance.



Budget Performance

Revenues	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Charges for Services	\$1,570,775	\$1,555,519	\$1,579,503	\$1,899,500	\$1,475,051
Miscellaneous	\$12,362	\$18,331	\$1,801	\$14,000	\$32,665
Other Sources	\$0	\$0	\$0	\$400,000	\$11,072
Total	\$1,583,137	\$1,573,850	\$1,581,304	\$2,313,500	\$1,518,789
Expenditures	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Personnel Services	\$829,288	\$815,469	\$881,477	\$892,900	\$906,319
Professional/Technical	\$13,704	\$15,291	\$240	\$100	\$6,130
Purchased Services	\$83,884	\$102,225	\$115,454	\$98,700	\$97,078
Other Services	\$76,020	\$91,364	\$86,944	\$94,500	\$89,877
Supplies	\$153,267	\$141,589	\$172,821	\$164,800	\$173,858
Other Expenses	\$303,501	\$295,419	\$294,303	\$317,400	\$286,172
Cost of Sales	\$122,239	\$107,408	\$114,500	\$112,000	\$113,272
Capital Outlay	\$0	\$0	\$0	\$189,000	(\$5,613)
Debt Service	\$153,212	\$146,778	\$138,172	\$444,100	\$127,363
Transfers	\$84,772	\$84,800	\$88,200	\$0	\$0
Total	\$1,819,887	\$1,800,343	\$1,892,110	\$2,313,500	\$1,794,456
Cost Recovery	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2008 Actual
Net Gain (Loss)	(\$236,750)	(\$226,493)	(\$310,806)	(\$400,000)	(\$275,667)
Percentage	87%	87%	84%	83%	85%

By the Numbers

	2007 Actual	2008 Actual	2008 FTE Adopted Budget
Golf Course Manager	1	1	1
Golf Course Superintendent	1	1	1
Assistant Superintendent	1	1	1
2 nd Assistant Superintendent	1.01	1.02	1
Golf Course Mechanic	.78	1.03	1
Operations Coordinator	1	1	1
Club House Coordinator	.78	.78	.75
Seasonal – Golf Operations	4.77	4.55	4.75
Seasonal – Practice Center	2.51	2.01	2.44
Seasonal – Food & Beverage Concessions	2.47	2.36	2.5
Seasonal – Golf Carts Staff	.83	.77	.86
Seasonal – Maintenance	5.27	3.95	4.42
Total FTE	22.42	20.47	21.72



By the Numbers

Description	2004	2005	2006	2007	2008
CHAMPIONSHIP COURSE					
18-hole Rounds	15,618	14,196	12,723	11,644	10,214
9-hole Rounds	7,586	7,716	6,859	6,558	5,869
18-hole Rounds-Patron	1,913	1,597	2,467	2,613	2,076
9-Hole Rounds-Patron	937	711	1,186	1,223	980
18-hole Rounds-Senior	1,142	1,038	1,318	2,208	2,332
18-hole Rounds-Junior	534	371	386	437	335
9-hole Rounds-Junior	733	922	816	895	773
18-hole Rounds-Outing	400	457	309	361	185
9-hole Rounds-Outing	119	80	144	33	40
18-hole Rounds-B.E.S.T.	146	132	112	118	112
TOTAL CHAMP ROUNDS	29,128	27,220	26,320	26,090	22,916
April Tee Time Utilization	45%	44%	41%	43%	27%
May Tee Time Utilization	48%	43%	49%	50%	47%
June Tee Time Utilization	57%	55%	56%	55%	51%
July Tee Time Utilization	57%	56%	47%	56%	49%
August Tee Time Utilization	59%	59%	54%	53%	53%
Sept. Tee Time Utilization	46%	42%	39%	42%	38%
Oct. Tee Time Utilization	24%	31%	24%	26%	24%
TOTAL CHAMP UTIL.	46%	45%	43%	44%	42%
EXECUTIVE COURSE					
9-Hole Rounds	12,362	11,628	10,170	9,407	8,175
9-Hole Rounds-Patron	458	375	639	580	495
9-Hole Rounds-Senior	8,568	8,284	8,415	9,161	9,001
9-Hole Rounds-Junior	3,721	3,656	3,907	4,827	4,193
9-Hole Rounds-Outing	214	438	348	280	231
TOTAL EXEC ROUNDS	25,323	24,381	23,479	24,255	22,095
April Tee Time Utilization	36%	36%	37%	37%	25%
May Tee Time Utilization	40%	33%	38%	43%	41%
June Tee Time Utilization	53%	50%	55%	55%	51%
July Tee Time Utilization	57%	53%	43%	53%	52%
August Tee Time Utilization	53%	57%	52%	49%	48%
Sept. Tee Time Utilization	41%	37%	33%	37%	33%
Oct. Tee Time Utilization	20%	27%	19%	22%	20%
TOTAL EXEC UTIL.	42%	40%	39%	41%	40%
Patron Cards – Residents	138	94	176	186	154
Patron Cards – Non Res.	96	46	153	185	166
Revenue Per Round	\$ 30.34	\$ 29.70	\$ 30.52	\$ 30.71	\$ 32.11
Effective Weather Days	152	141	147	153	145



Summary

This past year the citizens in the City of Inver Grove Heights have enjoyed many classes, programs, facilities, parks, and events provided by the Parks and Recreation Department. Department staff takes a lot of pride in providing the programs, facilities and services to residents.

The City updated the 20-year comprehensive plan which includes future parks and trails as the City continues to develop. The global economy began to worry many Americans and may affect many of the programs and services the department provides over the course of the next few years.

The audit report of the Veterans Memorial Community Center was completed in 2007 and 2008 represented one full year of operations following some of the recommendation of the audit. Staff continues to review and evaluate the recommendations striving to provide quality services while recovering as many of our expenses as possible.

Inver Wood Golf Course experienced the slowest start to the season since its inception due to poor weather. The golf course is edging near the debt retirement year of 2014. Reinvestments in critical course infrastructure must be planned to protect and maintain this valuable 275 acre asset.

Heritage Village Park took on a great deal of work this past year with Carl Bolander and Sons hauling in clean fill to cover up the contamination caused from years of railroad use. There will be many years left in the parks overall development but completing the environmental cleanup in 2009 will be a significant milestone.

As the City continues to grow, funding sources are needed to acquire land, develop new facilities, maintain existing facilities, support recreation programs, as well as fund the growth of the Department.

As we look forward to 2009 and beyond, the economic pressures will strain the City's ability to operate the way it has done business. The Parks & Recreation Department will need to collectively work harder than ever to build partnerships with the community, and streamline service delivery to meet the needs and expectations of our many visitors and guests.



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: October 14, 2009
Item Type: Commission Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

- Fiscal/FTE Impact:**
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.