

**Inver Grove Heights  
Park and Recreation Advisory Commission  
Wednesday, November 18, 2009  
8150 Barbara Avenue  
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
  - A. Presentation of Winter Recreation/VMCC Programs – Tracy Petersen & Jen Graham
  - B. Presentation of VMCC Fitness Programs – Amy Crary
4. ANNOUNCEMENTS
  - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at [www.ci.inver-grove-heights.mn.us](http://www.ci.inver-grove-heights.mn.us)
  - B. Next Meeting; December 9, 2009 Work Session 6:45pm; Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
  - A. Approval of Agenda
  - B. Approval of October 14, 2009 Meeting Minutes
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
  - A. Consider Approval of Rock Island Swing Bridge Plans and Specifications  
Recommending the Project for Bidding
  - B. Consider Final Approval of the Comprehensive Park Plan and Development Guide
  - C. Consider Request to Sell Park Property Adjacent to Oakwood Park
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
  - A. Review Dog Park Sub-Committee Recommendation
  - B. Review 2010 Park & Recreation Operational Budget(s)
  - C. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

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Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

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**City of Inver Grove Heights Minutes of the Proceedings  
Of The Park and Recreation Advisory Commission  
Wednesday, October 14, 2009**

**1. CALL TO ORDER:**

Vice Chair Dennis Schueller called the October 14, 2009 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

**2. ROLL CALL:**

Present: Vice Chair Dennis Schueller, Commissioners: Willie Krech, Joe Boehmer, Tammy Johnson, Jim Huffman, and Keith Joyce

Park and Recreation Director Eric Carlson

Absent: Chair Al Eiden, Commissioner's Stan Johnson and Marty Silvi, Recording Clerk Sheri Yourczek

**3. PRESENTATIONS:**

**A. Presentation of VMCC Programs – Michael Sheggeby**

Arena Manager Michael Sheggeby stated he is here this evening to speak regarding the Ice Arena and maintenance and energy issues.

-Ice Utilization: Heaviest usage is seen during the time period of October 1<sup>st</sup> through March 31<sup>st</sup>.

He is on the National Ice Arena Board and has found that all around there is a decrease in numbers for hockey and skating.

With the youth organizations in Inver Grove Heights, they have seen an increase in ice hours. Rosemount used to be the second biggest ice time user. Now there is a new mini-rink in their area and they are utilizing that facility. Eagan has taken over as the number 2 purchaser of ice. District 196 usage has stayed the same.

-Camps and Clinics: Showcase Hockey is the biggest purchaser but has decreased slightly. Senior Men's and Senior Women's have decreased in hours too. There has been an increase in Men's and Women's groups wanting to pick up a few hours here and there.

The St. Paul Lakers have moved and are now using ice in Edina. We lost a big chunk of hours with them leaving.

-Open Hockey: This is up from 132 hours to 137 hours due to more consistent hours being offered. They split up the age levels of hockey so they are hoping that helps too.

-Open Skate: Also due to more consistent hours, this has seen an increased number of hours.

-Air Quality: There was a report on KSTP News last week that painted a negative picture of the air quality in some ice arenas. There are requirements that we are to go by and we do test weekly. They check for carbon monoxide and nitrogen dioxide. They have never had a problem and have always been within the guidelines.

Commissioner Krech asked who wasn't checking?

Manager Sheggeby responded the reason others may not be checking could be due to lack of education and not knowing the State requirements, but two areas that he knew of were Worthington and Austin.

-VMCC Electric Usage: The upgrade for the refrigeration system has been completed.

-Energy Audit/Energy Updates: They are looking into lighting and HVAC updates in the buildings. Now is a great time to be doing this as there is 6.4 million that is being awarded to cities through a Grant program. The grant should be out sometime in the fall this year. They hope to apply for that as soon as it becomes available.

-Low-E Ceilings: This is an insulated ceiling that comes down further and reduces heat.

Commissioner Krech asked which of the rinks they would be doing this in?

Manager Sheggeby said definitely the main rink, lowering it would also brighten it up in there.

Commissioner Joyce asked how the soccer usage would be affected with that type of ceiling?

Manager Sheggeby said it's a very durable ceiling. It can withstand pucks.

Vice Chair Schueller asked how long he has been doing this job? He also asked why the Laker's left?

Manager Sheggeby said he has been here since January of this year. He came here from Eden Prairie. As to why the Lakers left, they felt Edina was a better location.

Park and Recreation Director Eric Carlson said the Lakers were not able to draw players in this area. They were also looking into different rates.

Vice Chair Schueller asked about having open hockey. He has a grandson that is four years old that likes to skate and hold a hockey stick. You can't do that during open skating hours. He asked if they can find an hour for kids under age eight or so to play hockey, and/or skate.

Manager Sheggeby said he can look into that. They can also encourage adults to join them.

Vice Chair Schueller asked if any High School playoffs are being planned?

Manager Sheggeby said they have girl's hockey in February. The College of St. Bens is going to have a game here as well.

Vice Chair Schueller stated he had heard about a leak in a Zamboni machine in Hastings where people got ill. Is there an alarm system in place to prevent this from happening?

Manager Sheggeby said there is no leak protector on that, but they do check it before use.

#### **4. ANNOUNCEMENTS:**

A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at:

[www.ci.inver-grove-heights.mn.us](http://www.ci.inver-grove-heights.mn.us)

B. The next Park and Recreation Advisory Commission Meeting will be TBD, 2009. Work Session 6:45 p.m.; Regular Meeting 7:00 p.m.

Director Carlson suggested we move the meeting to Wednesday, November 18<sup>th</sup> instead of the regular November 11, 2009 date due to Veteran's Day and City Offices being closed that day.

#### **5. CONSENT AGENDA:**

**A. Approval of Agenda**

**B. Approval of Minutes from September 9, 2009**

**Motion by Commissioner Joyce, seconded by Commissioner Huffman to approve the Minutes from September 9, 2009 as presented.**

**Ayes: 6**

**Nays: 0            Motion carried.**

**6. PUBLIC COMMENT:**

None

**7. UNFINISHED BUSINESS:**

None

Commissioner Krech asked how the fence situation went in Oakwood Park?

Director Carlson responded the gentleman came to a City Council meeting and asked the Council to sell him the property. The Council directed Director Carlson to take this type of situation on a case by case basis. The Council may choose to sell small pieces of property to residents who encroach. They will follow a protocol on how to deal with it by having the Council review it. If they think it is a good idea Director Carlson will find information on the land value, as well as four properties located nearby. They are then charged per square foot. The Council reviews that information and makes their decision. The property owner is responsible for all costs.

**8. REGULAR AGENDA:**

**A. Consider Modifications to Hole Alignments for North Valley Disc Golf Course**

Parks Superintendent Mark Borgwardt stated they have an 18-hole Disc Golf Course down at North Valley Park. They would like to take four of the holes and move them over to South Valley Park. The reason for this move is to get those four off the steep hill in North Valley.

Commissioner Krech asked how that would effect the throwing of the discs?

Superintendent Borgwardt responded they would walk through the tunnel putting holes 12, 13, 14, and 15 south of 70<sup>th</sup> Street.

Commissioner Joyce asked if there would be any wayward discs in the parking lot?

Superintendent Borgwardt said there is a lot of brush and trees in the area and the elevation is lower. The only concern they had was the Vet Office that has a fence along the area. They are considering planting some tree's along the way for some privacy.

Moving the holes would result in an additional 7,000 feet of course. It would attract more tournaments and also offer more amenities at the end of the course with the playground, shelter, and bathroom being nearby.

**Motion by Commissioner Joyce, seconded by Commissioner Krech to approve the modifications to the Hole Alignments as presented.**

**Ayes: 6**

**Nays: 0      Motion carried.**

Vice Chair Schueller felt this was a great idea. Some of the Commissioner's went on a park tour prior to this meeting and visited this area as well. He felt the area will be moved into a spot that will be very well used.

**B. Consider City Wide Comprehensive Trail Plan**

Director Carlson stated we have been working on the Comprehensive Plan for a number of months. At a meeting on July 13<sup>th</sup>, we made a recommendation to the City Council for the removal of some trails at a vote of 5-2. Those trails were:

Barnes Avenue, Courthouse Blvd., AnnMarie Trail, and Annalise Path.

At the City Council meeting they directed the Planning Commission to hold a public meeting to discuss changes to the plan. That meeting will be held on Tuesday, October 20<sup>th</sup>. He asked if they still want to stay with their recommendation to remove those trails? The City Council will be having a meeting the first week in November and will be finalizing the plan. Therefore both parts of the plan, ours and the City-wide one, would be complete and the Council would adopt both. Council has directed staff to do a feasibility study on a trail that goes on Courthouse Blvd. Costs were estimated to be between \$425,000 to \$840,000. The funding for this trail would come from the developer in the area in the amount of \$175,000. The balance would be our responsibility and as of right now, from an undetermined source.

He also highlighted other changes to the trail plan.

The Mississippi River Regional Trail has parts that are now constructed. It won't go down Old Concord as was one of the considerations so that part has been taken out of the plan.

The Southern Lakes Trail has been paved.

Part of the Courthouse Blvd. trail has been paved.

Commissioner Joyce asked if the plan shows what type of trail, be it on the shoulder of the road, or a trail by itself?

Director Carlson responded this just shows that a trail is provided. It doesn't show trail form or width.

Commissioner Krech felt we should have a widened shoulder trail along Barnes Avenue in the event the road is widened.

Commissioner Joyce suggested they leave the lines on the plan on Barnes Avenue.

Commissioner Boehmer can see a trail there for safety reasons. He asked if they can stipulate that if the road is widened, they put in a shoulder trail. He can't see a separate trail off the road there.

Director Carlson stated the Comprehensive Plan doesn't go into that level of detail.

Commissioner Joyce felt that if there wasn't a line on the map denoting a trail, it wouldn't be looked noticed at all.

Director Carlson agreed that it does put us in a weak spot if it isn't shown on the plan.

**Motion by Commissioner Joyce to include Barnes Avenue back on the trail plan.**

Vice Chair Schueller asked if residents were objecting to the trail on Courthouse Blvd.? It seemed they were mainly against the Barnes Avenue and Annalise Path trails. He asked if it was beneficial to have a path there for that business?

He commented that the night we voted on this issue he wanted those trails on that plan. He still feels the same way.

Commissioner Boehmer felt a majority of the people were concerned about one going on Barnes Avenue.

Director Carlson said if you look a the map of trails, we have the Mississippi River Regional Trail and other trails in the west of town, but really nothing in this area if you take off the Barnes Avenue Trail.

Vice Chair Schueller asked if anyone would be against putting the other trails back on?

Director Carlson said there are four total. Annalise, AnnMarie, Courthouse, and Barnes.

**Motion by Commissioner Joyce, seconded by Commissioner T. Johnson to put Barnes Avenue back on the trail plan.**

Commissioner Joyce wanted to make sure the minutes reflected that our idea is a widened shoulder on the roadway versus a stand alone path when the road is widened.

**Ayes: 6**

**Nays: 0      Motion carried.**

## **9. ADMINISTRATIVE PRESENTATIONS:**

### **A. Department Happenings**

Director Carlson stated in their packets the following information is included:

-October Department Happenings Report

-August VMCC Financial Statement

-August Inver Wood Financial Statement: This is moving along well. A final report should be presented either November 18<sup>th</sup> or 19<sup>th</sup>. On the 23<sup>rd</sup> the Advisors will present their findings to the City Council.

-Rock Island Swing Bridge Timeline

-2008 Annual Report

-Miscellaneous

At this time he wanted the Commissioner's to be aware of the change of date to next month's meeting. It will be held on Wednesday, November 18<sup>th</sup> at 7:00 p.m. due to Veterans Day being the 11<sup>th</sup> and City offices are closed.

## **10. COMMISSION COMMENTS:**

Commissioner T. Johnson wishes everyone a happy and safe Halloween and to take advantage of some events the Park and Recreation Department is having such as the Boo Bash, Halloween Hunt, and Spooks and Spares at the bowling alley.

Commissioner Boehmer thanked everyone who volunteered and worked during Inver Grove Heights Day. Everything went really well.

Commissioner Huffman had no comment.

Commissioner Joyce wanted to thank Commissioner Huffman for putting on the Spaghetti Feed that raised \$1,000 for the Rock Island Swing Bridge.

Commissioner Krech agreed with Commissioner Boehmer on Inver Grove Heights Days. It was a nice event. He appreciated all the time people spent on it.

Vice Chair Schueller thanked everyone who took part in the Golf Course assessment. It's been a thorough process that is moving along efficiently.

## **11. ADJOURN**

**Motion by Commissioner Joyce, seconded by Commissioner Huffman to adjourn the meeting at 8:14 p.m.**

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Consider Approval of Rock Island Swing Bridge Plans and Specifications Recommending the Project for Bidding

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Meeting Date: November 18, 2009  
Item Type: Regular Agenda  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Recommend the plans and specifications and propose advertising the project for public bidding.

**SUMMARY**

The City has been awarded a \$1,300,000 TE ARRA Grant and a \$100,000 MN Historical Society Grant. On May 26<sup>th</sup> the City Council hired SEH Inc. to assist the city in preparing the plans and specification, permitting, and coordination so the City can meet all of the requirements of the federal grant by the deadline of November 13, 2009. All of the necessary requirements for the project have been satisfactorily accomplished.

The attached PowerPoint presentation will be given to the Commission to explain the project.

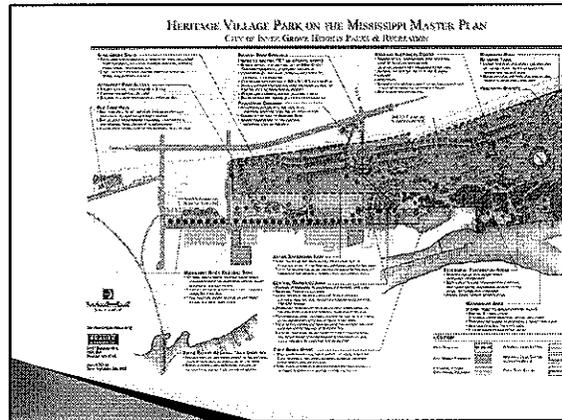
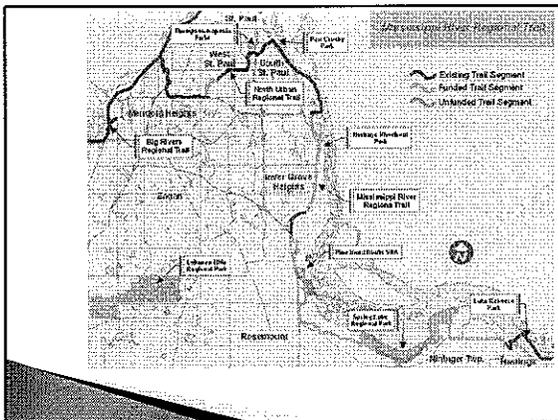
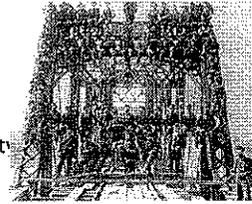
At this point the City isn't committed to the project. Once bids are received, the City has an opportunity to accept or reject the bids. Once the Council accepts the bids, it has committed the City to the project over the long term.

# Rock Island Swing Bridge

Approval of Plans & Specifications – Authorize Bidding  
December 14, 2009

## Benefit of Bridge to Inver Grove Heights

- ▶ Mississippi River Regional Trail
  - Amenity Providing River Access and Views
  - 100,000 annual users
- ▶ National Park Service Tour
  - 1,000 people on short notice
- ▶ Identified as an amenity in 2030 City's Comprehensive Plan
  - Great River Road
  - Historical value



## Current Condition

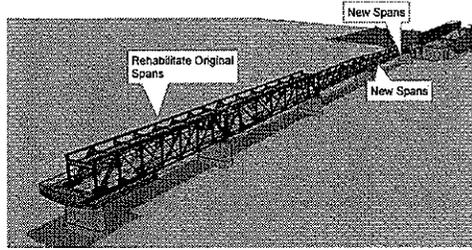


## Site Master Plan

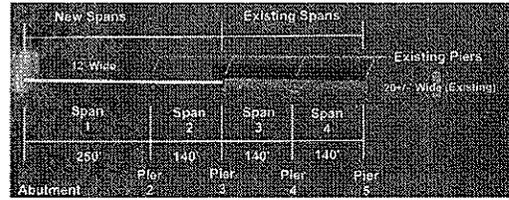
- ▶ Park & Recreation Commission Planning Process
- ▶ Potential Amenities
  - Parking
  - Trails
  - Boat Launch
  - Historic Displays
  - Picnic Area
- ▶ City Council to review and consider in future



### What is the concept?



### Planned Structure



### Planned Structure

- › Refurbish spans 3 & 4
- › Construct two new spans
  - Wood Floor
  - Weathering Steel
  - Designed to look like old trusses
- › Structure will be 670' long
- › Lights along approach to structure and on bridge



### Project Cost Estimates

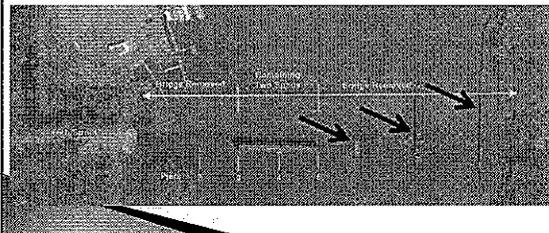
Item	Preliminary Cost Estimate	Total Cost Estimate
Preliminary engineering	\$130,900	\$130,900
Construction	\$1,460,886	\$1,601,098
Construction Contingency (15%)	\$219,133	\$240,165
Add'l alt 1 - full cleaning & painting	\$350,000	NA
Add'l alt 2 - repair scour on piers 4 & 5	\$75,000	\$25,760
Construction administration & observation	\$185,000	\$100,000
<b>Total</b>	<b>\$2,420,019</b>	<b>\$2,097,923</b>

### Funding Estimates

	Preliminary Funding	Final Funding Estimate	
Federal	\$1,300,000	\$1,300,000	62%
State	\$100,000	\$100,000	5%
County	\$290,510	\$150,000	7%
City	\$730,409	\$547,923	26%
<b>Total</b>	<b>\$2,420,919</b>	<b>\$2,097,923</b>	

### Demolition of Piers 6, 7, & 8

- › Funded by MN DOT
- › Estimated cost \$450,000
- › Not included in previous estimates



### Tentative Schedule

Date	Action
December 14, 2009	City Council considers approval of plans and specifications and advertisement of bids
January 14, 2010	Bid Opening -- Inver Grove Heights City Hall
February 2010	State of Minnesota Legislature lifts demolition moratorium
March 22, 2010	City Council considers award of bid
April 2010	Construction begins
October 2010	Project complete

### Long Term Costs -- Deferred Maintenance

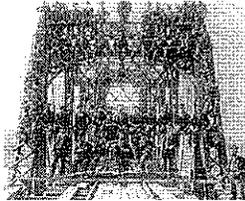
▶ Deferred Maintenance  
\$42,500 annually

- ▶ Does not include:
  - Staff time
  - Security System
  - Snow/trash removal
  - Electricity

Item	Annual Cost
Rip rap (11,000)	\$5,025
Seal coat deck (11,000)	\$400
Deck replacement (11,000)	\$13,400
Bridge Inspections (17,000)	\$2,500
Underwater Inspections (11,000)	\$5,000
Lighting repair	\$3,500
Graffiti repair	\$4,000
Tree Trimming	\$1,200
Railing/Wood Deck	\$7,500
<b>Total</b>	<b>\$42,525</b>

### Long Term Costs -- Liability Insurance

- ▶ \$13,000 annual liability insurance
- ▶ Recreational Immunity
  - Comp Plan Park
  - Regulatory Signage
  - Rules adopted by ordinance
  - Police enforcement
  - Vehicles can't access
  - COE regulations
  - Hours of Operation



### Summary

- ▶ Allowing project to be bid does not commit the Council to the project
- ▶ Council can accept bids or reject bids once opened
- ▶ Questions



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Consider Final Approval of the Comprehensive Park Plan and Development Guide

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Meeting Date: November 18, 2009  
Item Type: Regular Agenda  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Provide final approval of the Comprehensive Park Plan & Development Guide

**SUMMARY**

Over the last two years, the Park and Recreation Commission has been working to update the Comprehensive Park Plan and Development Guide. The plan has similarities to the City's Comprehensive Plan and the two documents work with each other. The last piece of information that needed to be finalized was the trail plan portion of the plan. With that piece now decided, it is appropriate for the PRAC to give a final recommendation to the City Council for approval.

**Note:**  
*Please bring your copy of the plan with you*

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Consider Request to Sell Park Property Adjacent to Oakwood Park

Meeting Date: November 18, 2009  
Item Type: Regular Agenda  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

	<b>Fiscal/FTE Impact:</b>
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Mr. Doug Renner, 7907 Conroy Way is requesting that the City consider selling him approximately 546 sq feet of property adjacent to his property that is currently a part of Oakwood Park.

The Park and Recreation Commission should make a recommendation to the City Council.

**SUMMARY**

The City has been locating park property boundaries of city park land. In some cases, the private property owners appear to have encroached onto city park land. On June 22, 2009 the Council directed staff to send a letter to residents who appear to have private improvements on City park property directing them to remove their encroachments.

On September 28<sup>th</sup> the Council directed staff to develop a process in which the City would place a value on city parkland. Each case would be handled on a case-by-case basis to determine if there are any adverse impacts in selling the public park property to the private property owner. If the Council determines the land should not be sold, the City would require that the private improvements be removed by the property owner at the property owner's expense. In cases where it is determined the property can be sold the following process would be used:

- City would determine the value of the land by using the Dakota County property web site. (<http://gis.co.dakota.mn.us/scripts/esrimap.dll?Name=webq1&Cmd=Map&>)
- City would check land value for four properties in the immediate area of the property in question plus the property currently owned by the property owner
- The value of the property would be converted into a cost per square foot
- The values would be added and averaged together to determine the average value per square foot
- The average value would be used and multiplied by the square footage needed to correct the encroachment of the private land owner
- Once the value is determined, the landowner would be given the option to purchase the property once approved by the City Council.
- Landowner would pay for all costs associated with:
  - Survey

- Recording
  - Preparation of Legal Documents
  - Filing Fee(s)
  - City Attorney Fee(s)
- City Attorney would review landowner prepared documents to determine accuracy/correctness
  - Once the City Attorney approves of the documents, the sale would be brought before the City Council for official action.

The following are three examples taken around three parks in the city:

#### Oakwood Park

	Address	Street	Acres	2009 Estimated Land Value	Sq Ft	Value per sq ft
	7907	Conroy Way E	0.29	\$ 59,200	12,632.40	\$ 4.69
	7897	Conroy Way E	0.28	\$ 60,300	12,196.80	\$ 4.94
	7915	Conroy Way E	0.28	\$ 56,400	12,196.80	\$ 4.62
	7927	Conroy Way E	0.29	\$ 56,400	12,632.40	\$ 4.46
	7885	Conroy Way E	0.29	\$ 56,400	12,632.40	\$ 4.46
<b>Total</b>			<b>1.43</b>	<b>\$ 288,700</b>	<b>62,290.80</b>	<b>\$ 23.18</b>
<b>Average</b>			<b>0.286</b>	<b>\$ 57,740</b>	<b>12,458.16</b>	<b>\$ 4.64</b>

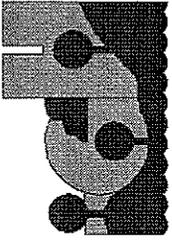
#### Skyview Park

	Address	Street	Acres	2009 Estimated Land Value	Sq Ft	Value per sq ft
	3970	67th St E	0.28	\$ 56,400	12,196.80	\$ 4.62
	3926	67th St E	0.47	\$ 56,700	20,473.20	\$ 2.77
	6799	Dawn Ave	0.28	\$ 54,100	12,196.80	\$ 4.44
	6771	Dawn Ave	0.28	\$ 55,300	12,196.80	\$ 4.53
	6745	Dawn Ave	0.28	\$ 55,800	12,196.80	\$ 4.57
<b>Total</b>			<b>1.59</b>	<b>\$ 278,300</b>	<b>69,260.40</b>	<b>\$ 20.94</b>
<b>Average</b>			<b>0.318</b>	<b>\$ 55,660</b>	<b>13,852.08</b>	<b>\$ 4.19</b>

#### Southern Lakes Park

	Address	Street	Acres	2009 Estimated Land Value	Sq Ft	Value per sq ft
	10778	Allison Way	0.3	\$ 91,100	13,068.00	\$ 6.97
	10786	Allison Way	0.28	\$ 95,700	12,196.80	\$ 7.85
	10769	Alberton Way	0.33	\$ 95,700	14,374.80	\$ 6.66
	10781	Alberton Way	0.34	\$ 95,700	14,810.40	\$ 6.46
	10791	Alberton Way	0.28	\$ 95,700	12,196.80	\$ 7.85
<b>Total</b>			<b>1.53</b>	<b>\$ 473,900</b>	<b>66,646.80</b>	<b>\$ 35.78</b>
<b>Average</b>			<b>0.306</b>	<b>\$ 94,780</b>	<b>13,329.36</b>	<b>\$ 7.16</b>

# PARKS & RECREATION



Inver Grove Heights

# OAKWOOD PARK

November 2007  
Map produced by the City of Inver Grove Heights



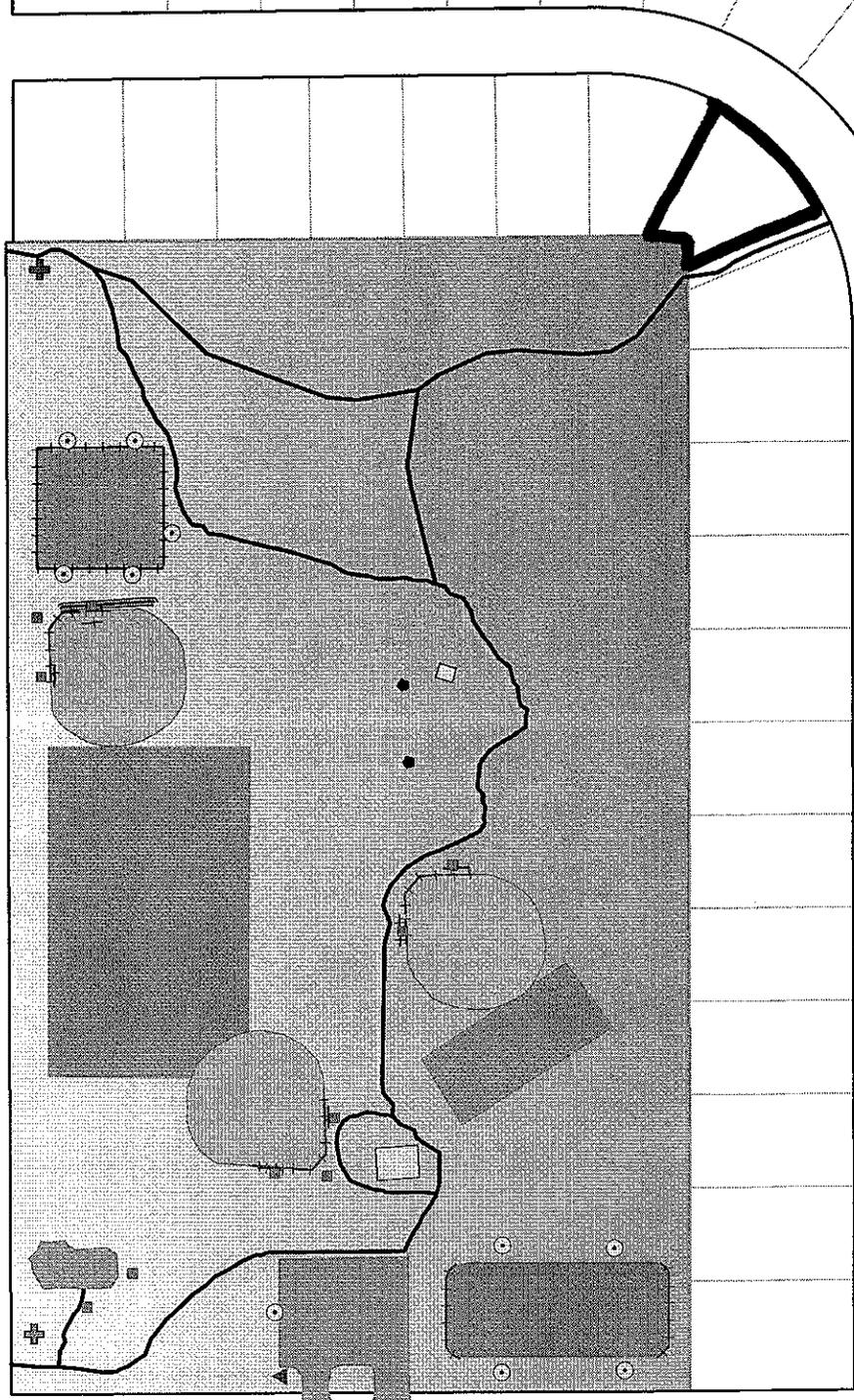
78TH STE

CLAYTON AVE

CONROY WAY E

### Legend

- BENCHES
- GRILLS
- LIGHTPOLES
- PARK NAME SIGN
- SIRENS
- STONE PARK SIGN
- FENCE
- RETAINING WALL
- BITUMINOUS TRAILS
- BALL FIELDS
- PARK BUILDING
- PLAYGROUNDS
- RINKS
- SOCCER FIELDS
- TENNIS COURTS
- PARKING LOT



THIS DRAWING IS EITHER A LEGALLY RECORDED MAP OR A PLAN OF A PUBLIC WORKS PROJECT AS SHOWN ON THIS DATA LOCATED IN VARIOUS CITY, COUNTY AND STATE RECORDS. IT IS NOT TO BE USED AS A REFERENCE FOR PROPOSED ONLY. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

**Review Dog Park Sub-Committee Recommendation**

---

Meeting Date: November 18, 2009  
Item Type: Administrative Presentations  
Contact: Mark Borgwardt – 651.450.2581  
Prepared by: Mark Borgwardt  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Consider further discussions regarding the potential location of a Dog Park at River Heights Park, 8780 Inver Grove Trail.

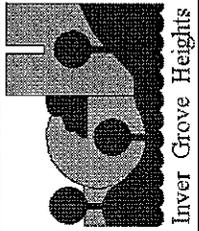
**SUMMARY**

PRAC Dog Park Committee members and staff met on October 19<sup>th</sup> to discuss possible sites for new Dog Park. Various sites were discussed as possibilities. Criteria for consideration were identified including the following:

- Area approximately 5-10 acres
- Place for adequate parking not intrusive to neighborhood
- Gently rolling terrain with open and wooded areas
- Room for trail loop within dog park area
- Existing park property that is currently under utilized for public use
- Property can be easily fenced to contain dogs

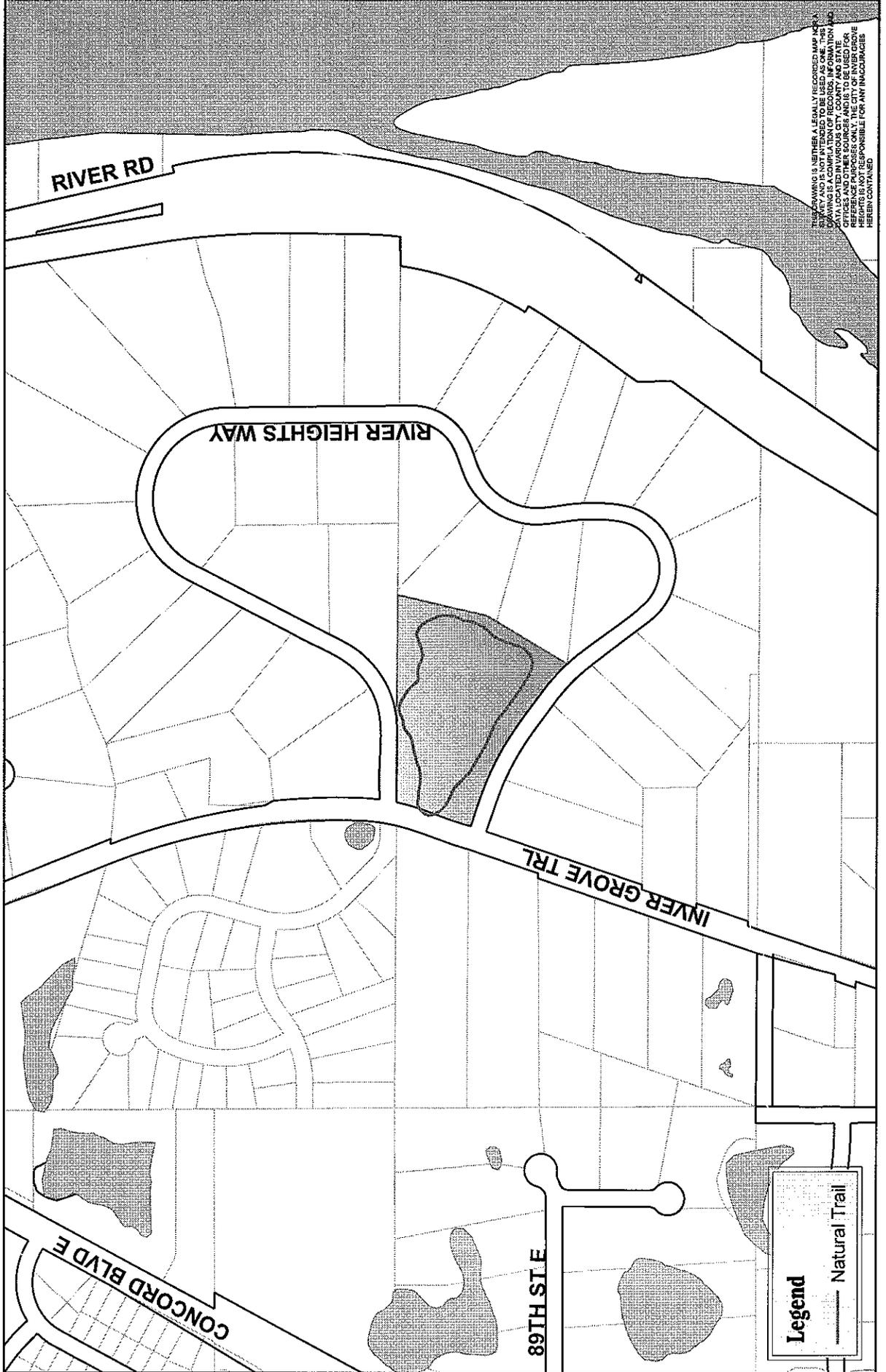
After discussing several sites pros and cons using above criteria, PRAC Dog Park committee members and staff recommend the PRAC consider River Heights Park for a new dog park. It is recommended that the neighborhood be notified of the possibility and they be invited to the commission meeting in December.

# RIVER HEIGHTS PARK



# PARKS & RECREATION

November 2007  
Map produced by the City of Inver Grove Heights



**Legend**

- Natural Trail

THIS DRAWING IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY. IT IS A PRELIMINARY DRAWING AND SHOULD BE USED AS A GUIDE ONLY. THE CITY OF INVER GROVE HEIGHTS MAKES NO WARRANTY AS TO THE ACCURACY OF THE DATA LOCATED IN THIS CITY, COUNTY AND STATE. THE CITY OF INVER GROVE HEIGHTS IS NOT RESPONSIBLE FOR ANY INACCURACIES HEREIN CONTAINED.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Review 2010 Park and Recreation Operational Budget(s)

---

Meeting Date: November 18, 2009  
Item Type: Administrative Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

	<b>Fiscal/FTE Impact:</b>
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

The Council is scheduled to review the proposed 2010 Park & Recreation Budget.

**SUMMARY**

Attached is a copy of the 2010 proposed budget for Recreation, Park Maintenance, Inver Wood Golf Course, and the Veterans Memorial Community Center. Highlights include:

**Recreation**

- No significant program changes planned
- Slight reallocation of staff between Recreation and VMCC to account for changing responsibilities
- Includes rental of School District facilities for programs

**Park Maintenance**

- No significant changes proposed in the 2010 budget
- Begin to maintain Heritage Village Park without any additional maintenance resources.

**Inver Wood Golf Course**

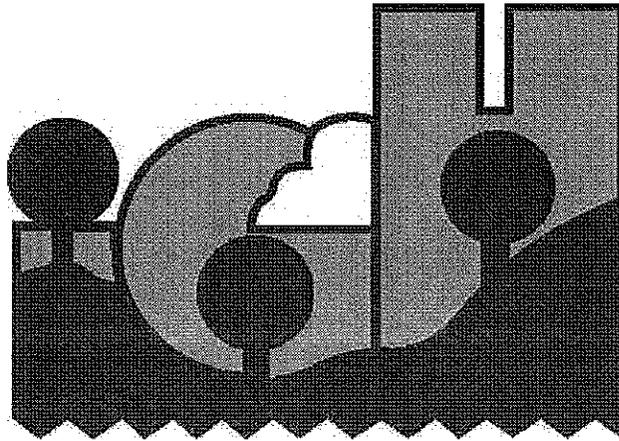
- 2010 Scheduled rate increase...no rate increase proposed
- Purchase of on-line tee reservation system included in budget
- No golf cart lease, saving approximately \$30,000
- No equipment proposed for 2010
- Significant increase in advertising\marketing proposed
- Operation review of course currently underway, will need to incorporate suggestions from the study, expected to be completed sometime in November
- Recently we have been experiencing problems with the irrigation well, not yet included in the 2010 budget, anticipate \$20,000 - \$50,000 expenditure

## Veterans Memorial Community Center

- Assumes ISD 199 is paying for practice ice and their \$100,000 payment
- Assumes Inver Grove Heights Hockey Association is making their \$14,000 contribution
- Loss of Lakers' ice income (\$20,000) annually
- Includes a \$1 per month increase on all membership categories...assumes we will make locker room improvements to "justify" rate increase
- Slight reallocation of staff between Recreation and VMCC to account for changing responsibilities
- Does not include a transfer from the Recreation Fund for use of the VMCC
- Projected cost recovery projected at 81%
- Includes closing of Paraná Harry's Concession stand
- Includes investments in facility/equipment improvements:

Wide area vacuum	\$4,000
HVAC controls	\$25,000
Locker room cleaning machine	\$5,000
Tables & chairs	\$20,000
Fitness bikes (5)	\$9,000
Treadmills (2)	\$10,000
Elliptical (2)	\$10,000
<b>Total</b>	<b>\$83,000</b>

# **CITY OF INVER GROVE HEIGHTS**



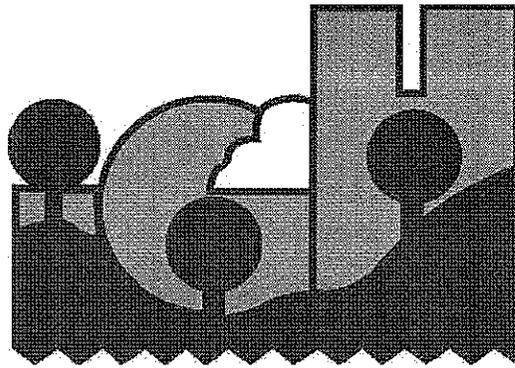
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## **2010 PROPOSED BUDGET PARKS & RECREATION DEPARTMENT**

*RECREATION  
PARKS MAINTENANCE  
INVER WOOD GOLF COURSE  
VETERANS MEMORIAL COMMUNITY CENTER*

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**CITY  
OF  
INVER GROVE HEIGHTS**



**2010 PROPOSED BUDGET  
RECREATION**

## **RECREATION FUND**

Responsible Staff Person:

Eric Carlson, Parks & Recreation Director  
Tracy Petersen, Recreation Superintendent

## **PURPOSE & DESCRIPTION**

- Encourage and help build a sense of community through a wide range of recreational and social opportunities
- Develop community through provision of recreation programs, facilities and events
- Provide support and oversight to partner organizations providing leisure activities
- Provide opportunities for leisure and social skill development
- Schedule and allocate use of community facilities to provide equal benefits to all residents
- Maintain a high level of service, accessibility and professionalism to expand revenue options to ensure the viability of this resource to the community

## **BUDGET GOALS**

- Provide recreational programs, services and facilities to all Inver Grove Heights residents
- Provide clerical support for program registrations, facility reservations, and general inquiries
- Provide staff support to the Parks and Recreation Advisory Commission
- Facilitate planning for future park, recreation, and facility development.

## **SERVICES PROVIDED**

- Department administration
- Establish and manage recreation programs and services
- Prepare information for City Council
- Provide program and facility reservation and registration
- Respond to public comments or requests over the phone, in-person or email
- Manage all City athletic fields
- Develop promotional and marketing materials
- Recruit, hire, train and supervise seasonal/temporary employees and volunteers
- Develop and manage policies and procedures to best meet the needs of the community
- Provide input and direction pertaining to policies, budget and general operations

*Recreation Fund*

	2007 Actual	2008 Actual	2009 Adopted	2010 Proposed
<b>Revenues</b>				
Charges for Services	\$234,138	\$243,400	\$234,600	\$228,900
Miscellaneous	\$23,649	\$5,000	\$11,500	\$7,000
Other Sources	\$490,000	\$517,900	\$528,300	\$502,500
<b>Total</b>	<b>\$747,786</b>	<b>\$766,300</b>	<b>\$774,400</b>	<b>\$738,400</b>

	2007 Actual	2008 Actual	2009 Adopted	2010 Proposed
<b>Expenditures</b>				
Personnel Services	\$424,146	\$489,400	\$515,300	\$492,500
Professional/Technical	\$55,675	\$58,000	\$47,900	\$38,200
Purchased Services	\$58,399	\$77,600	\$80,400	\$75,000
Other Services	\$33,976	\$39,800	\$39,500	\$38,800
Supplies	\$73,912	\$86,300	\$86,300	\$88,200
Other Expenses	\$4,327	\$5,200	\$5,000	\$5,700
Capital	\$0	\$10,000	\$0	\$0
<b>Total</b>	<b>\$650,434</b>	<b>\$766,300</b>	<b>\$774,400</b>	<b>\$738,400</b>

	2007 Actual	2008 Actual	2009 Adopted	2010 Proposed
<b>Cost Recovery</b>				
Net Gain (Loss)	(\$490,000)	(\$517,900)	(\$528,300)	(\$502,500)
Percentage	40%	32%	32%	32%

**BUDGET HIGHLIGHTS**

- No significant program changes planned
- Slight reallocation of staff between Recreation and VMCC to account for changing responsibilities
- Includes rental of School District facilities for programs

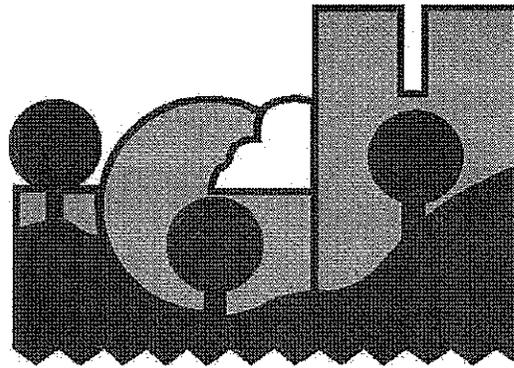
**POSITION INVENTORY**

	2007 FTE Actual	2008 FTE Actual	2009 FTE Proposed Budget	2010 FTE Proposed Budget
Parks & Recreation Director	.25	.25	.25	.25
Recreation Superintendent	1	1	1	.90
Recreation Coordinator	2.82	3.05	3	2.80
Marketing Coordinator	.33	.33	.33	0
Guest Services & Marketing Supervisor	0	0	0	.10
Accounting Technician	.33	.33	.33	.33
Customer Service Specialist	.25	.48	.5	.5
Seasonal Recreation Staff	.77	1.39	1.97	1.80
<b>Total FTE's</b>	<b>5.75</b>	<b>6.83</b>	<b>7.38</b>	<b>6.68</b>

**Performance Indicators**

<b>Description</b>	<b>2010 Estimates</b>
Number of registration processed	4,500
Number of picnic/shelter reservations processed	100
Number of users at skating rinks	2,200
Number of adult teams registered for softball	58
Number of adult teams registered for volleyball	30
Number of adult teams registered for basketball	10
Number of successful new programs/events initiated	10
Number of youth sports leagues participants	1,400
Number of athletic field rentals * does not include athletic association or in-house field usage	215
Number of participants registered for family events	480
Number of participants registered for youth summer camps	265
Number of tournaments held at Rich Valley	6

# CITY OF INVER GROVE HEIGHTS



## 2010 PROPOSED BUDGET PARKS MAINTENANCE

## **PARKS MAINTENANCE**

Responsible Staff Person:

Eric Carlson, Parks & Recreation Director  
Mark Borgwardt, Parks Superintendent

## **PURPOSE & DESCRIPTION**

- Provide safe opportunities for residents to gather as a community
- Support league, tournament and public play
- Ensure the availability of clean, safe, quality facilities, play features and amenities
- Facilitate reservations, community-based special events and recreational initiatives
- Coordinate the development of new park features and amenities per the budget and CIP
- Maintain the visual and physical integrity of City parks and grounds
- Assist other City Departments as required and/or requested (i.e. snow plowing)
- Maintain the City's urban forest

## **BUDGET GOALS**

- Implement an effective turf and grounds management program at all city facilities
- Repair and maintain park buildings, structures and hardscapes
- Promptly respond to citizen requests
- Create and maintain winter recreational opportunities
- Providing logistical and physical support to recreation programs and events
- Construct and install new park features and amenities
- Maintain existing trees and landscaping at all city facilities
- Conduct tree inspections as necessary
- Facilitate planning for future park, recreation, and facility development.

## **SERVICES PROVIDED**

- Maintain City park grounds, turf and irrigation systems
- Install new park features
- Maintain City park buildings, facilities, amenities and infrastructure
- Mow boulevards and turf at all City buildings
- Prepare athletic fields for community and league use
- Provide support for special events
- Maintain trees and landscaping at all city facilities
- Insect and plant disease monitoring and treatment

*Parks Maintenance*

<b>Expenditures</b>	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
<b>Personnel Services</b>	\$744,964	\$810,678	\$814,200	\$816,500
<b>Professional/Technical</b>	\$32,259	\$36,310	\$38,100	\$38,100
<b>Purchased Services</b>	\$420,990	\$432,233	\$455,700	\$455,900
<b>Other Services</b>	\$71,169	\$86,227	\$80,900	\$80,700
<b>Supplies</b>	\$132,244	\$152,073	\$143,200	\$143,200
<b>Other Expenses</b>	\$32,543	\$23,568	\$27,000	\$27,000
<b>Capital Outlay</b>	\$8,105	\$0	\$0	\$0
<b>Total</b>	<b>\$1,442,374</b>	<b>\$1,541,089</b>	<b>\$1,559,100</b>	<b>\$1,561,400</b>

**BUDGET HIGHLIGHTS**

- No significant changes proposed in the 2010 budget
- Continue developing irrigation skills in full time parks staff through classes, seminars and workshops. Specifically have two full time staff get their low voltage electrical license to work on irrigation electrical systems.
- Continue to fine tune the fertilizer program to deliver only absolutely necessary nutrients for grass plants in different growing conditions. Nutrient requirements for grass plant is much different in irrigated soccer field and general non-irrigated park turf. Specifically use soil test and paste analysis of grass plant blade to determine nutrient requirements for different situations. As park turf becomes healthier there will be less weeds and less need for herbicide. Continue practice of aerating turf every 3 weeks to relieve compaction, and allow air, water, and nutrients to penetrate into the soil.
- Begin to maintain Heritage Village Park without any additional maintenance resources.

**POSITION INVENTORY**

	<b>2007 FTE Actual</b>	<b>2008 FTE Actual</b>	<b>2009 FTE Adopted Budget</b>	<b>2010 FTE Proposed Budget</b>
<b>Park &amp; Recreation Director</b>	.75	.75	.75	.75
<b>Parks Superintendent</b>	1	1	1	1
<b>Park Lead Worker</b>	1.04	1.03	1	1
<b>Park Maintenance/Forester</b>	1.02	1.01	1	1
<b>Park Maintenance Worker</b>	4.25	4.16	4	4
<b>Accounting Technician</b>	.33	.33	.33	.33
<b>Customer Service Specialist</b>	.75	.48	.5	.5
<b>GIS Technician</b>	.16	.16	.16	.16
<b>Seasonal Maintenance – Parks</b>	3.5	3.85	2.67	2.67
<b>Seasonal Clerk III</b>	.24	.24	0	0
<b>Total FTE's</b>	<b>13.04</b>	<b>13.01</b>	<b>11.41</b>	<b>11.41</b>

**Performance Indicators**

<b>Description</b>	<b>2010 Estimates</b>
Acres of turf maintained	246
Number of plowable snow events	20
Number of athletic fields prepared for games	21
Number of trees planted (container, bb, spaded)	325
Number of trees planted seedlings)	700
Number of trees maintained	400
Number of reported Oak Wilt cases	9
Number of calls on diseased trees	50
Number of Emerald Ash Borer cases	50

**CITY  
OF  
INVER GROVE HEIGHTS**



**2010 PROPOSED BUDGET  
INVER WOOD GOLF COURSE**

### **INVER WOOD GOLF COURSE**

Responsible Staff Person:

Eric Carlson, Parks & Recreation Director  
Al McMurchie, Golf Course Manager

### **PURPOSE & DESCRIPTION**

- Provide a quality golf course product, well-conditioned and value priced.
- Provide fair and equitable tee time access to the general public.
- Provide comprehensive instructional options in order to develop player's skills and interest.
- Contribute to the overall recreational options maintained by the Community.
- Protect green space area in an environmentally responsible manner.

### **BUDGET GOALS**

- Projecting volume usage trends in order to forecast revenue as accurately as possible.
- Identifying proper pricing strategies in order to meet revenue goals.
- Defining and controlling all operating expenses.
- Identifying and defining capital improvement needs to maintain high quality facility condition over the long term.

### **SERVICES PROVIDED**

- 18 Hole Championship Golf Course
- 9 Hole Executive Golf Course
- 40 Station Driving Range
- Instruction Programs
- Senior and Junior Programs
- Food and Beverage Services
- Golf Shop Merchandise Sales including professional club fitting

**Inver Wood Golf Course**

<b>Revenues</b>	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
Charges for Services	\$1,579,503	\$1,475,051	\$1,726,800	\$1,664,000
Miscellaneous	\$1,801	\$32,666	\$16,000	\$5,000
Other Sources	\$0	\$11,072	\$429,500	\$516,100
<b>Total</b>	<b>\$1,581,304</b>	<b>\$1,518,789</b>	<b>\$2,172,300</b>	<b>\$2,185,100</b>

<b>Expenditures</b>	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
Personnel Services	\$881,477	\$906,319	\$927,700	\$941,500
Professional/Technical	\$240	\$6,130	\$400	\$300
Purchased Services	\$115,454	\$97,078	\$108,200	\$109,100
Other Services	\$86,944	\$89,877	\$95,500	\$126,000
Supplies	\$172,821	\$173,858	\$179,300	\$181,300
Other Expenses	\$294,303	\$286,172	\$289,000	\$248,600
Cost of Sales	\$114,500	\$113,272	\$119,000	\$119,300
Capital Outlay	\$0	(\$5,613)	\$0	\$0
Debt Service	\$138,172	\$127,363	\$453,200	\$459,000
Transfers	\$88,200	\$0	\$0	\$0
<b>Total</b>	<b>\$1,892,110</b>	<b>\$1,794,456</b>	<b>\$2,172,300</b>	<b>\$2,185,100</b>

<b>Cost Recovery</b>	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
<b>Net Gain (Loss)</b>	<b>(\$310,806)</b>	<b>(\$275,667)</b>	<b>(\$429,500)</b>	<b>(\$516,100)</b>
<b>Percentage</b>	<b>84%</b>	<b>85%</b>	<b>80%</b>	<b>76%</b>

**BUDGET HIGHLIGHTS**

- 2010 Scheduled rate increase....no rate increase proposed
- Purchase of on-line tee reservation system included in budget
- No golf cart lease, saving approximately \$30,000
- No equipment proposed for 2010
- Significant increase in advertising\marketing proposed
- Operation review of course currently underway, will need to incorporate suggestions from the study, expected to be completed sometime in November
- Recently we have been experiencing problems with the irrigation well, not yet included in the 2010 budget, anticipate \$20,000 - \$50,000 expenditure

**POSITION INVENTORY**

	<b>2007 FTE Actual</b>	<b>2008 FTE Actual</b>	<b>2009 FTE Adopted Budget</b>	<b>2010 FTE Adopted Budget</b>
<b>Golf Course Manager</b>	1	1	1	1
<b>Golf Course Superintendent</b>	1	1	1	1
<b>Assistant Superintendent</b>	1	1	1	1
<b>2<sup>nd</sup> Assistant Superintendent</b>	1.01	1.02	1	1
<b>Golf Course Mechanic</b>	.78	1.03	1	1
<b>Operations Coordinator</b>	1	1	1	1
<b>Club House Coordinator</b>	.78	.75	.75	.75
<b>Seasonal – Golf Operations</b>	4.77	4.55	4.75	4.76
<b>Seasonal – Practice Center</b>	2.51	2.01	2.44	2.16
<b>Seasonal – Food &amp; Beverage</b>	2.47	2.36	2.5	2.50
<b>Seasonal – Golf Carts Staff</b>	.83	.77	.86	.87
<b>Seasonal – Maintenance</b>	5.27	3.95	4.42	4.43
<b>Total FTE</b>	22.42	20.44	21.72	21.47

**Performance Indicators**

Description	2007 Actual	2008 Actual	2009 Estimated	2010 Estimated
<b>CHAMPIONSHIP COURSE</b>				
18-hole Rounds	11,644	10,214	11,500	12,075
9-hole Rounds	6,558	5,869	6,000	6,568
18-hole Rounds-Patron	2,613	2,076	2,400	2,415
9-Hole Rounds-Patron	1,223	980	1,100	1,110
18-hole Rounds-Senior	2,208	2,332	2,400	2,070
18-hole Rounds-Junior	437	335	400	345
9-hole Rounds-Junior	895	773	800	833
18-hole Rounds-Outing	361	185	300	345
9-hole Rounds-Outing	33	40	80	93
18-hole Rounds-B.E.S.T.	118	112	120	120
<b>TOTAL CHAMP ROUNDS</b>	<b>26,090</b>	<b>22,916</b>	<b>25,100</b>	<b>25,974</b>
April Tee Time Utilization	43%	27%	33%	40%
May Tee Time Utilization	50%	47%	49%	48%
June Tee Time Utilization	55%	51%	45%	55%
July Tee Time Utilization	56%	49%	55%	56%
August Tee Time Utilization	53%	53%	53%	53%
Sept. Tee Time Utilization	42%	38%	41%	41%
Oct. Tee Time Utilization	26%	24%	26%	26%
<b>TOTAL CHAMP UTIL.</b>	<b>44%</b>	<b>42%</b>	<b>44%</b>	<b>44%</b>
<b>EXECUTIVE COURSE</b>				
9-Hole Rounds	9,407	8,175	9,400	10,045
9-Hole Rounds-Patron	580	495	500	490
9-Hole Rounds-Senior	9,161	9,001	9,000	8,820
9-Hole Rounds-Junior	4,827	4,193	4,400	4,410
9-Hole Rounds-Outing	280	231	250	245
<b>TOTAL EXEC ROUNDS</b>	<b>24,255</b>	<b>22,095</b>	<b>23,550</b>	<b>24,010</b>
April Tee Time Utilization	37%	25%	30%	34%
May Tee Time Utilization	43%	41%	45%	39%
June Tee Time Utilization	55%	51%	46%	53%
July Tee Time Utilization	53%	52%	52%	52%
August Tee Time Utilization	49%	48%	52%	52%
Sept. Tee Time Utilization	37%	33%	36%	36%
Oct. Tee Time Utilization	22%	20%	22%	22%
<b>TOTAL EXEC UTIL.</b>	<b>41%</b>	<b>40%</b>	<b>41%</b>	<b>41%</b>
Patron Cards – Residents	186	154	155	170
Patron Cards – Non Res.	185	166	165	170
<b>Revenue Per Round</b>	<b>\$ 30.71</b>	<b>\$ 32.11</b>	<b>\$ 32.92</b>	<b>\$ 33.28</b>
Effective Weather Days	153	145	155	155

**CITY  
OF  
INVER GROVE HEIGHTS**



**2010 PROPOSED BUDGET  
VETERANS MEMORIAL COMMUNITY CENTER**

## **VMCC & THE GROVE**

Responsible Staff Person:

Eric Carlson, Parks & Recreation Director  
Bethany Adams, Guest Service & Marketing Supervisor  
Michael Sheggeby, Manager of Arena & Building Maintenance  
Tracy Petersen, Recreation Superintendent

## **PURPOSE & DESCRIPTION**

- Provide a positive environment for residents and guests of all ages to gather for fitness, aquatic, ice, business, social, gymnasium and wellness activities
- Encourage and help build a sense of community through a wide range of recreational and social opportunities
- Promote health and wellness in the community
- Maintain a high level of service, accessibility and professionalism to expand revenue options to ensure the viability of this resources to the community

## **BUDGET GOALS**

- Facilitate a wide variety of programs and classes for members and non-members
- Market and operate a wide range of meeting spaces and rental opportunities for the community
- Capture a high level of revenues to offset the operational costs of the building
- Protect the community investment by maintaining the integrity and value of the building and its amenities
- Operate and maintain a quality fitness center and wellness program
- Provide facilities, programming and opportunities for all ages
- Create a welcoming atmosphere and survey input from users to best determine how to meet existing needs and identify future program growth opportunities
- On-going analysis of existing operation and research to find ways to expand the opportunities offered year round in order to maximize the capital investments
- Provide members and guests with a complete aquatics experience on a year-round basis

## **SERVICES PROVIDED**

- Provide concession stand as building use warrants
- Register participants in programs and memberships
- Set up room configurations to accommodate events
- Develop promotional and marketing materials
- Recruit, hire, train and supervise full time, part time, and seasonal employees
- Manage building infrastructure to ensure efficient, safe and clean environment
- Establish and manage fitness, ice and aquatic programs and classes
- Coordinate the rental of spaces within the facility
- Provide input and directions pertaining to policies, budget and general operations
- Develop and manage capital improvements and long-rang planning

VMCC/Grove

	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
<b>Revenues</b>				
<b>Administrative</b>	\$36,200	\$37,300	\$38,400	\$38,400
<b>Charges for Services</b>	\$1,949,621	\$1,932,106	\$2,053,600	\$1,947,500
<b>Miscellaneous</b>	\$145,618	\$149,139	\$125,200	\$121,200
<b>Other Sources</b>	\$383,204	\$545,039	\$529,400	\$503,200
<b>Total</b>	<b>\$2,514,705</b>	<b>\$2,843,090</b>	<b>\$2,746,600</b>	<b>\$2,610,300</b>

	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
<b>Expenditures</b>				
<b>Personnel Services</b>	\$1,402,886	\$1,545,550	\$1,577,700	\$1,547,900
<b>Professional/Technical</b>	\$19,329	\$32,624	\$13,200	\$2,900
<b>Purchased Services</b>	\$616,939	\$645,428	\$602,100	\$610,300
<b>Other Services</b>	\$100,391	\$107,534	\$128,000	\$117,000
<b>Supplies</b>	\$230,010	\$201,491	\$194,900	\$182,600
<b>Other Expenses</b>	\$56,546	\$31,385	\$37,300	\$27,600
<b>Purchases</b>	\$79,287	\$61,829	\$66,400	\$39,000
<b>Capital Outlay</b>	\$9,317	\$28,656	\$127,000	\$83,000
<b>Transfers</b>	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$2,514,705</b>	<b>\$2,654,501</b>	<b>\$2,746,600</b>	<b>\$2,610,300</b>

	<b>2007 Actual</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2010 Proposed</b>
<b>Cost Recovery</b>				
<b>Net Gain (Loss)</b>	(\$383,204)	(\$545,039)	(\$529,400)	(\$503,200)
<b>Percentage</b>	83%	80%	80%	81%

**BUDGET HIGHLIGHTS**

- Assumes ISD 199 is paying for practice ice and their \$100,000 payment
- Assumes Inver Grove Heights Hockey Association is making their \$14,000 contribution
- Loss of Lakers' ice income (\$20,000) annually
- Includes a \$1 per month increase on all membership categories...assumes we will make locker room improvements to "justify" rate increase
- Slight reallocation of staff between Recreation and VMCC to account for changing responsibilities
- Does not include a transfer from the Recreation Fund for use of the VMCC
- Projected cost recovery projected at 81%
- Includes closing of Paraná Harry's Concession stand
- Includes investments in facility/equipment improvements:

Wide area vacuum	\$4,000
HVAC controls	\$25,000
Locker room cleaning machine	\$5,000
Tables & chairs	\$20,000
Fitness bikes (5)	\$9,000
Treadmills (2)	\$10,000
Elliptical (2)	\$10,000
<b>Total</b>	<b>\$83,000</b>

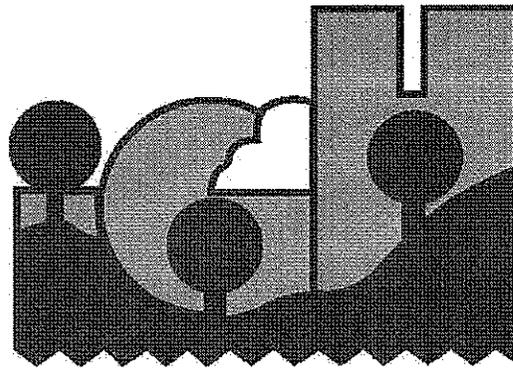
**POSITION INVENTORY**

	2007 FTE Actual	2008 FTE Actual	2009 FTE Proposed Budget	2010 Proposed Budget
Manager of Arena & Building Maintenance	1	.55	1	1
Aquatics Coordinator	.97	1.02	1	1
Fitness Coordinator	1.01	1.03	1	1
Marketing Coordinator	.667	.67	0	0
Guest Services Supervisor	1	1	0	0
Guest Services & Marketing Supervisor	0	0	1	.90
Events Coordinator	1.01	.8	0	0
VMCC Full Time Maintenance	3.07	3.12	3	3
VMCC Full Time Custodian	2.28	3.11	3	3
Customer Service Specialist	1.29	1.71	1.75	1.75
Accounting Technician	.34	.34	.34	.34
Recreation Superintendent	0	0	0	.10
Recreation Coordinator	0	0	0	.20
Seasonal Guest Service	4.31	4.01	4.39	4.25
Seasonal Maintenance	3.66	2.37	2.12	2.12
Seasonal Fitness	3.02	3.10	2.82	3.03
Seasonal Aquatic	7.46	7.30	6.24	6.85
Seasonal Concessions	2.85	2.24	2.26	1.10
Kids ROCK	4.27	4.10	4.87	4.37
Seasonal Dance/LTS	.52	.37	.35	.34
<b>Total FTE's</b>	<b>38.727</b>	<b>36.84</b>	<b>35.14</b>	<b>34.35</b>

## Performance Indicators

Description	2010 Estimate
<b>Visitation</b>	
General admissions	11,200
Member admissions	117,500
Open Skate attendance	1,100
Open Gym attendance	120
10-time Pass attendance	3,100
<b>Sales</b>	
Memberships sold	1,200
Daily use passes sold	11,200
Silver Sneakers sold	50
Senior memberships sold	150
Family memberships sold	290
Individual memberships sold	350
Single+One memberships sold	330
Annual memberships sold	40
Winter ice sold (Sept – March)	2,850
Summer ice sold (April – Aug)	725
Skate sharpening sold	1,500
Skates rented	250
Pool hours rented	590
Meeting room hours rented	750
Drill floor hours rented	180
Meeting room hours used	9,300
Drill floor hours used	2,500
<b>Programs</b>	
Swim lesson participants	1,000
HS hockey games hosted	28
Learn to skate participants	470
Unpaid fitness classes offered	1,560
Paid fitness classes offered	780
Personal training sessions	700
Birthday parties hosted	150
Swim meets hosted	22
Dance Class participants	100
Kids ROCK	150
<b>Operations</b>	
Permanent staff hours	25,563
Temporary staff hours	45,884
Actual operating hours	5,720
<b>Productivity</b>	
Visitors per day (educated estimate)	1,250
Visitors per year (educated estimate)	450,000
Visitors per staff hour	6.29
Revenue per visitor	\$4.68
Cost per visitor	\$5.82
Revenue per staff hour	\$29.49
Revenue per square foot	\$14.63
Cost per square foot (sq ft 144,000)	\$18.19

**CITY  
OF  
INVER GROVE HEIGHTS**



**2010 PROPOSED FEES  
PARKS & RECREATION DEPARTMENT**

*RECREATION  
INVER WOOD GOLF COURSE  
VETERANS MEMORIAL COMMUNITY CENTER*

## Parks & Recreation

Item	Frequency	2009 Resident	2009 Non-Resident	2010 Resident	2010 Non-Resident
Park Shelters *	Per 5 hour block	\$49.00	\$70.00	\$50.00	\$70.00
Picnic Kit *	NA	\$10.75	\$21.50	\$12.00	\$22.00
Volleyball Kit *	NA	\$21.50	\$43.00	\$22.00	\$40.00
Bocce Ball Set *	NA	\$10.75	\$21.50	\$12.00	\$22.00
Croquet Set *	NA	\$10.75	\$21.50	\$12.00	\$22.00
Tug-o-War Rope *	NA	\$5.50	\$10.75	\$6.00	\$12.00
Horseshoe Kit *	NA	\$5.50	\$10.75	\$6.00	\$12.00
Additional trash barrels/picnic tables	NA	\$21.50	\$27.00	\$22.00	\$30.00
Outdoor Ice Rink *	Per hour	\$21.50	\$27.00	\$22.00	\$30.00
Outdoor Ice Rink w/attendant *	Per hour	\$32.25	\$37.50	\$33.00	\$38.00
Outdoor Rink Lights	Per hour	\$27.00	\$32.25	\$27.00	\$33.00
Neighborhood Park/School Athletic Field	Per use	\$21.50	\$32.25	\$25.00	\$35.00
Rich Valley Baseball Field	Per gm/practice	\$64.25	\$80.25	\$65.00	\$85.00
Rich Valley Softball Field	Per gm/practice	\$43.00	\$64.25	\$45.00	\$65.00
Rich Valley Soccer Field	Per gm/practice	\$64.25	\$80.25	\$65.00	\$85.00
Rich Valley Soccer ½ Field	Per gm/practice	\$35.00	\$40.00	\$35.00	\$40.00
Rich Valley Lights	Per hour	\$32.25	\$43.00	\$35.00	\$45.00
Rich Valley Field Tournament Fee	Per field/day	\$150.00	\$300.00	\$175.00	\$200.00
Rich Valley Additional Maintenance Service- staff, equipment and supplies (4 fields or less)	Per hour	\$49.00	\$54.00	\$50.00	\$55.00
Rich Valley Additional Maintenance Service- staff, equipment & supplies (5 fields or more)	Per hour	\$70.00	\$80.25	\$70.00	\$80.00
Rich Valley Additional Maintenance Service-labor & supplies	Per hour	\$37.50	\$43.00	\$40.00	\$45.00
IGH Baseball, Softball & Soccer Association Tournament Fee	Per field/day	\$60.00	NA	\$60.00	\$60.00
Local Athletic User Fee**	Per Player			\$10	\$15

- \*Requires damage deposit
- \*\*Fee replaces the agreement that expires in 2009 to build Rich Valley Athletic Complex. Revenue generated would be deposited in the Park Acquisition and Development Fund and be used on a project that would benefit youth athletics and the City. The project would be agreed upon between staff and the association and approved by the Council.
- Fees include tax
- Manager has discretion to negotiate off peak time usage rates

## Inver Wood Golf Course

Item	Frequency	2009 Resident	2009 Non-Resident	2010 Proposed	2010 Non-Resident Proposed
Championship Course-18 Hole	Per Round	\$36.00		\$36.00	
Championship Course-9 Hole	Per Round	\$22.00		\$22.00	
Championship Course-18 Hole Patron	Per Round	\$29.00		\$29.00	
Championship Course-9 Hole Patron	Per Round	\$17.00		\$17.00	
Championship Course-18 Hole Senior	Per Round	\$22.00		\$22.00	
Championship Course-18 Hole Junior	Per Round	\$23.00		\$23.00	
Championship Course-9 Hole Junior	Per Round	\$14.00		\$14.00	
Champ Course-18 Hole Group Outing	Per Round	\$64.00		\$64.00	
Champ Course-9 Hole Group Outing	Per Round	\$45.00		\$45.00	
Executive Course-9 Hole	Per Round	\$16.00		\$16.00	
Executive Course-9 Hole Patron	Per Round	\$13.00		\$13.00	
Executive Course-9 Hole Senior	Per Round	\$8.50		\$8.50	
Executive Course-9 Hole Junior	Per Round	\$8.50		\$8.50	
Executive Course-Group Outing	Per Round	\$18.00		\$18.00	
Golf Car Rental-18 Hole	Per Round	\$34.00		\$34.00	
Golf Car Rental-9 Hole	Per Round	\$20.00		\$20.00	
Golf Car Rental -9 Hole Executive	Per Round	\$12.00		\$12.00	
Pull Cart Rental	Per Round	\$3.75		\$3.75	
Patron Card	Per Season	\$40.00	\$55.00	\$40.00	\$55.00
Driving Range Balls-Large	Per Bucket	\$6.75		\$6.75	
Driving Range Balls-Medium	Per Bucket	\$4.25		\$4.25	
Driving Range Balls-Small	Per Bucket	\$2.75		\$2.75	

- All fees include tax

## VMCC/Grove

Item	Frequency	2009 Resident	2009 Non-Resident	2010 Resident Proposed	2010 Non-Resident Proposed
Armory Room A, B, C	Per Hour	\$22.00	\$33.00	\$25.00	\$35.00
Community Room 1, 2, 3	Per Hour	\$27.00	\$38.00	\$30.00	\$40.00
Gymnasium – Athletic	Per Hour	\$50.00	\$65.00	\$50.00	\$65.00
Gymnasium – Weekday (M-F)	Per Hour	NA	NA	\$70.00	\$80.00
Gymnasium - Weekend (Sat-Sun)	Per Block (6hrs or less)	NA	NA	\$425.00	\$600.00
Gymnasium - Weekend (Sat.-Sun)	Full Day	NA	NA	\$600.00	\$850.00
Gymnasium – Wedding Package	Per Day	\$850.00	\$850.00	\$750.00	\$1,000.00
West Rink-Turf	Per Hour	\$75.00	\$75.00	\$75.00	\$75.00
Membership – Single Enrollment Fee	One-Time	\$79	\$89	\$79	\$89
Membership – Dual Enrollment Fee	One-Time	\$79	\$90	\$79	\$90
Membership – Household Enrollment Fee	One-Time	\$79	\$90	\$79	\$90
Membership – Senior (60+)	Annual	\$408		\$408	
Membership – Single	Annual	\$541		\$541	
Membership – Dual	Annual	\$745		\$745	
Membership – Household (up to 6)	Annual	\$867		\$867	
Membership – PCA added to household	Annual	\$192		\$192	
Membership – Senior (60+)	Monthly	\$40		\$41	
Membership – Single	Monthly	\$53		\$54	
Membership – Dual	Monthly	\$73		\$74	
Membership – Household (up to 6)	Monthly	\$85		\$86	
Membership – PCA added to household	Monthly	\$16		\$16	
City Emp. Membership – Senior (60+)	Monthly	\$32		\$33	
City Emp. Membership – Single	Monthly	\$42		\$43	
City Emp. Membership – Dual	Monthly	\$62		\$63	
City Emp. Membership – Household	Monthly	\$72		\$73	
Corporate Membership – Senior	Monthly	\$36		\$37	
Corporate Membership – Single	Monthly	\$48		\$49	
Corporate Membership - Dual	Monthly	\$66		\$67	
Corporate Membership - Household	Monthly	\$77		\$78	
Daily Admission after 5:30pm	Daily	\$4.00		\$4	
Daily Admission – Youth/Senior	Daily	\$7.50		\$7.50	
Daily Admission – Adult	Daily	\$7.50		\$7.50	
Daily Admission – Household	Daily	\$19.50		\$19.50	
10-time Pass – Youth/Senior	10 Visits	\$59		\$60	
10-time Pass – Adult	10 Visits	\$64		\$65	
10-time Pass – Household	10 Visits	\$163		\$164	
Personal Training	Per 1 hour	\$50.00	\$50.00	\$50.00	\$50.00
ATM Transaction Fee	Per transaction	\$1.50	\$1.50	\$2.00	\$2.00

Item	Frequency	2009 Resident	2009 Non-Resident	2010 Resident Proposed	2010 Non-Resident Proposed
Open Gym	Daily	\$3.00	\$3.00	\$3.00	\$3.00
Open Gym – Members	Daily	Free		Free	
Open Skate	Daily	\$4.00		\$4.00	
Open Skate – Members	Daily	Free		Free	
Open Skate – Members (w/skate rental)	Daily	\$2.00		\$2.00	
Skate Rental	Daily	\$2.00		\$2.00	
Skate Sharpening	Daily	\$4.00		\$4.00	
Open Hockey	Daily	\$5.00		\$5.00	
Towel Rental	Daily	\$1.00		\$1.00	
Lock Rental	Daily	\$1.00		\$1.00	
Locker Rental	Annual	\$100		\$100	
Locker Rental	Monthly	\$11		\$11	
Leisure Pool	Per Hour	\$450	\$450	\$450	\$450
Lap Pool	Per Hour	\$90	\$90	\$90	\$90
Diving Well	Per Hour	\$65	\$65	\$65	\$65
Swim Event (Lap and Diving)	Per Hour	\$125	\$125	\$125	\$125

- All month-to-month members can receive a 15% discount off 12 months paid in full
- All fees include tax
- Pool rentals includes lifeguard fee(s)
- Swim Event rental does not include lifeguard fee(s)
- Employee membership rates are also available to City Council members, active Commission members, and all full time military personnel located at the VMCC.
- Seasonal staff working at the VMCC is afforded free use of the facility if they have worked the previous pay period; this does not include their spouse or family members.
- All fees include tax

ICE TIME	Monday – Friday		Saturday & Sunday	
	Prime	Non Prime	Prime	Non Prime
	3:00pm – 9:59pm	Before 3:00pm and after 10pm	7:00am – 8:59pm	Before 7:00am and after 9:00pm
September 1, 2009 – March 10, 2010	\$190	\$140	\$190	\$140
	Monday – Friday		Saturday & Sunday	
	Prime	Non Prime	Prime	Non Prime
	5:00pm – 8:59pm	Before 5:00pm and after 9:00pm	9:00am – 7:59pm	Before 9:00am and after 8:00pm
March 11, 2010 – August 31, 2010	\$145	\$116	\$145	\$116
2009-10 Private Lessons*	\$70	\$65	\$70	\$65
ISD 199 Gym Class Rate	\$70			

- \* - Certain restrictions apply to availability, reservations, and terms of usage.
- Fees do not include tax
- Manager has discretion to negotiate early and late ice time rates

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Department Happenings

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Meeting Date: November 18, 2009  
Item Type: Administrative Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

**SUMMARY**

Items included:

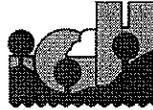
- November Department Happenings Report
- September VMCC Financial Statement
- September Inver Wood Financial Statement
- October Inver Wood Monthly Statistics
- Miscellaneous

Items to be discussed:

- Miscellaneous



# Parks & Recreation Department Department Happenings



## Parks

### **Heritage Village Park Update**

The cool wet October weather slowed progress at the park. The last couple weeks though have provided some weather opportunities to get some things accomplished. Bolander continues work on the Gun Club berm. Topsoil is being placed on the fill used to raise the berm. A drainage swale is being constructed on east end of berm to drain water from prairie just south of the berm. Fencing has been completed along trail as it exits park and runs between Gun Club and railroad tracks into South St. Paul. Bolander is also placing top soil on rest of park. Sequence for placing top soil is to complete along trail and Gun Club berm first and then the balance of site including the railroad berm and all flat open areas including the crushing site. If weather permits the entire site will be planted with prairie seed and trees planted per plan.

### **South Valley bituminous trail/fence/stormwater repairs off Cahill**

South Valley bituminous trail and fence repairs project is complete. Everything turned out really well and should provide for years of maintenance free service to the community and adjacent neighbors.

### **Oakwood Park parking lot and lights**

Construction is complete on parking lot curb/paving and lot/trail lighting at Oakwood Park. The last remaining item to be completed is parking lot striping. Hopefully this will be complete before weather turns too cold. Project turned out really well, looks nice and improves safety, appearance and usability of park.

### **Turf Maintenance**

October is an optimum time for the parks crew to perform many turf related maintenance activities. All the athletic fields at Rich Valley and citywide were aerated, overseeded with athletic mix grass seed and broadleaf weeds sprayed with herbicide. The goal the past few years has been to improve the turf on athletic fields and our efforts are starting to pay dividends. The parks crew aggressively aerated before turf goes dormant, overseed worn areas in soccer fields and applied dormant application mix of compost and topdressing sand to athletic fields.



## Parks & Recreation Department Department Happenings



### **Stone Park Signs**

Two new stone signs were placed at South Valley Park and Broadmoor Park. The South Valley sign is at entrance to park on 80<sup>th</sup> Street across from Simley High School. The Broadmoor sign is along bituminous trail entrance to park along Stratford Lane. The stone signs continue a long term plan started 10 years ago to place unique and tasteful signs at each park that identifies Inver Grove Heights Parks.

### **Fountains, Flags and Stone Benches**

The Simley Lake fountains were removed for the season. Even though the fountains are visually attractive and provide some aeration value to lake. The fall flags were installed along Cahill Avenue to provide a seasonal change in color to corridor. Four stone benches were installed in parks to provide places for people to sit and enjoy the park. One was a memorial bench placed on east shore of Simley Lake. These St. Croix limestone benches have been placed throughout the park system for the last 10 years. Parks crew also repaired and added an additional shore fishing station at Simley Lake.

### **Simley Island shoreline restoration**

Prairie Restorations has started and completed a majority of shoreline restoration project at Simley Island. Fence has been installed around island shore to keep geese out of planting. Fabric and seed has been planted around island perimeter. The lake water level needs to recede some to complete the planting in concrete armoring along shoreline. Hopefully this will occur naturally to avoid having to pump lake level down.

### **Parks Assistance**

The parks crew assisted VMCC maintenance staff in removal of artificial turf from the west rink at Community Center. Parks crew also assisted Engineering in planting of 3 rain gardens at Oakwood Park along 78<sup>th</sup> Street.

### **Babcock and Hwy 52 trails**

Work has been completed, as part of Engineering street re-construction project, on Highway 52 trail connection to 63<sup>rd</sup> Street sidewalk. Work has also started on Babcock Trail connection in front of Water Treatment Plant as part of Utilities Well #9 project. This trail will most likely be completed next spring.



## Parks & Recreation Department Department Happenings



### **Inver Wood Golf Course**

#### **Golf Shop Merchandise Sale**

All merchandise in the golf shop has been marked down for end of season clearance. All apparel has been marked 40 percent off, with clubs and golf bags marked 25 percent off. The sale continues through November 10<sup>th</sup>. On November 11<sup>th</sup>, remaining merchandise is removed to a liquidation venue for the final phase of the annual retail cycle.

#### **Golf Course Winterization**

All final soil aerations and winter turf applications are being executed at this time. The irrigation system was shut down and winterized on October 20<sup>th</sup>. General maintenance of the course continues through November as both weather and growing conditions indicate. Tree maintenance and dutch elm removal will begin later in November and continue through December.

#### **Fall Golf at Inver Wood Continues**

Please help spread the word that November always provides some great days for golf before winter actually sets in. The golf course is still in great shape as maintenance staff continues aggressive leaf removal procedures. For the past four (4) seasons we have been open past the middle of the month. Closing is entirely determined by weather conditions. High daily temperatures consistently below the freezing mark or a significant snowfall determine the ultimate closing of the course.

### **Recreation**

#### **Bingo & Banana Splits**

Join us for this fun event filled with bananas, ice cream, chocolate syrup, toppings and plenty of B-I-N-G-O games. The event will be held on Thursday, Dec. 3 from 6:30-8 p.m at the VMCC. Register at [www.funatthegrove.com](http://www.funatthegrove.com) or call 651.450.2585.

#### **Outdoor Rinks**

Outdoor ice rinks and warming houses will be open from Dec. 26-Feb. 15 this season. Attended shelters will be open at Skyview, Oakwood, Groveland and South Valley Parks. Rinks will also be open during holiday dates. Check the website at [www.funatthegrove.com](http://www.funatthegrove.com) for a complete list of locations and hours.



## Parks & Recreation Department Department Happenings



### **Adopt-A-Park Volunteers**

Staff would like to thank the 20 families, groups and organizations for their hard work and efforts in keeping our parks clean. These individuals spend time each month between April and October picking up trash and informing staff of any issues within the park system. We appreciate their efforts!

### **Disc Golf Annual Pass**

Staff is looking at implementing an annual pass system for using the North Valley Disc Golf Course. Users would have to obtain and purchase an annual pass in order to use the facility. We are looking at doing this system in conjunction with the City of South St. Paul and their disc golf course at Kaposia. More information will be coming to the Parks and Recreation Commission this winter.

## **Veterans Memorial Community Center**

### **Dive-In Movies a Splash Hit!**

The dive-in movies in the leisure pool continue to be a hit with the community! We have been averaging about 80-100 people per movie night. Participants enjoy the reasonably priced program and the uniqueness of the event.

### **Boys Swim Meets**

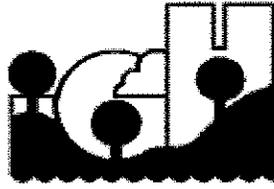
It's time for another season with the Simley High School boy's team. The community center will be extremely busy on Thursday evenings between December-February as the team has 7 home meets on those evenings.

### **Indoor Garage & Toy Sale Coming!**

Join us for our first ever combined indoor garage and toy sale! We will be holding this new event on Saturday, May 1 at the VMCC.

### **New Daytime Learn to Skate Classes**

Staff will be implementing some new daytime Learn to Skate classes this winter! We are attempting to look at different ways to increase our skate class numbers as we've seen a drop in our evening classes.



COMMUNITY CENTER  
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS  
AND  
COMPILATION REPORTS**

FOR THE PERIOD ENDING  
**September 2009**



INVER GROVE HEIGHTS COMMUNITY CENTER  
STATEMENT OF OPERATIONS  
September 2009

	Sept 2008 ACTUAL	%	Sept 2009 ACTUAL	%	2008 YTD ACTUAL	%	2009 YTD ACTUAL	%
<b>DEPARTMENTAL REVENUES</b>								
ICE OPERATIONS	46,119	31%	20,029	17%	299,347	19%	318,885	20%
GROVE OPERATIONS	72,998	50%	71,831	61%	712,971	46%	742,469	46%
PROGRAMS	16,831	11%	20,695	17%	333,902	22%	353,968	22%
FOOD & BEVERAGE	7,946	5%	2,339	2%	118,580	8%	74,627	5%
PRO SHOP	141	0%	21	0%	2,154	0%	1,209	0%
COMMON	2,770	2%	3,351	3%	68,579	4%	120,346	7%
<b>TOTAL DEPARTMENTAL REVENUE</b>	<b>146,806</b>	<b>100%</b>	<b>118,265</b>	<b>100%</b>	<b>1,535,533</b>	<b>100%</b>	<b>1,611,504</b>	<b>100%</b>
<b>PERSONNEL EXPENSES</b>								
ICE OPERATIONS	18,709	18%	20,594	20%	226,810	18%	212,738	18%
GROVE OPERATIONS	15,342	15%	20,593	20%	175,095	14%	210,751	18%
PROGRAMS	32,017	32%	39,322	39%	468,929	38%	467,917	39%
FOOD & BEVERAGE	3,039	3%	1,738	2%	43,900	4%	29,240	2%
COMMON	32,044	32%	19,772	19%	314,940	26%	275,611	23%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>101,151</b>	<b>69%</b>	<b>102,020</b>	<b>86%</b>	<b>1,229,674</b>	<b>80%</b>	<b>1,196,256</b>	<b>74%</b>
<b>OTHER EXPENSES</b>								
ICE OPERATIONS	21,513	2%	16,629	1%	193,979	15%	175,241	14%
GROVE OPERATIONS	33,666	3%	29,088	2%	389,076	31%	296,946	23%
PROGRAMS	4,731	0%	4,312	0%	61,390	5%	33,065	3%
FOOD & BEVERAGE	3,495	0%	1,719	0%	52,959	4%	33,708	3%
PRO SHOP	0	0%	0	0%	9	0%	132	0%
COMMON	11,722	1%	10,034	1%	120,452	10%	124,720	10%
<b>TOTAL OTHER EXPENSES</b>	<b>75,125</b>	<b>51%</b>	<b>61,782</b>	<b>52%</b>	<b>817,864</b>	<b>53%</b>	<b>663,811</b>	<b>41%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>176,276</b>	<b>120%</b>	<b>163,803</b>	<b>139%</b>	<b>2,047,538</b>	<b>133%</b>	<b>1,860,067</b>	<b>115%</b>
<b>NET OPERATING INCOME</b>	<b>(29,471)</b>	<b>(20%)</b>	<b>(45,537)</b>	<b>(39%)</b>	<b>(512,005)</b>	<b>(33%)</b>	<b>(248,563)</b>	<b>(15%)</b>
<b>NON-OPERATING REVENUES</b>								
INVESTMENT EARNINGS					823		508	
OTHER REVENUES(INS REIMB.)	12,147		54,345		21,651		54,345	
<b>TOTAL NON-OPERATING REVENUES</b>	<b>12,147</b>		<b>54,345</b>		<b>22,474</b>		<b>54,853</b>	
<b>NON-OPERATING EXPENSES</b>								
EQUIPMENT REPLACEMENT					0		30,675	
PROPERTY IMPROVEMENT			5,130		0		149,883	
OTHER MISC. EXPENSE					24,874		0	
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>		<b>5,130</b>		<b>24,874</b>		<b>180,558</b>	
<b>DEBT SERVICE</b>								
<b>TOTAL NON-OP. EXPENSES &amp; DEBT</b>	<b>0</b>		<b>5,130</b>		<b>24,874</b>		<b>180,558</b>	
<b>NET INCOME</b>	<b>(17,324)</b>		<b>3,678</b>		<b>(514,405)</b>		<b>(374,269)</b>	

## SUPPLEMENTAL INFORMATION



**INVER GROVE HEIGHTS COMMUNITY CENTER  
GROVE OPERATIONS  
STATEMENT OF OPERATIONS  
September 2009**

	Sept 2008 ACTUAL	%	Sept 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
<b>GROVE OPERATIONS REVENUE</b>								
MEMBERSHIPS	62,558	86%	61,984	86%	563,820	79%	599,334	81%
ADMISSIONS	6,934	9%	5,109	7%	102,343	14%	90,443	12%
ADMISSIONS MISC.	48	0%	36	0%	718	0%	664	0%
CLOTHING SALES	4	0%	2	0%	236	0%	209	0%
RENTS-DISTRICT 199		0%		0%	0	0%	0	0%
SWIM MEETS		0%		0%	720	0%	375	0%
POOL RENTALS	346	0%	1,499	2%	17,160	2%	22,644	3%
OTHER RENTALS	3,108	4%	3,200	4%	27,975	4%	28,800	4%
<b>TOTAL GROVE OPERATIONS REVENUE</b>	<b>72,998</b>	<b>100%</b>	<b>71,831</b>	<b>100%</b>	<b>712,971</b>	<b>100%</b>	<b>742,469</b>	<b>100%</b>
<b>GROVE OPERATIONS EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
SALARIES	11,360	16%	13,857	19%	124,177	17%	131,083	18%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY		0%	1,486	2%	3,212	0%	21,920	3%
PAYROLL TAXES-BENEFITS	3,982	5%	5,251	7%	47,706	7%	57,747	8%
<b>TOTAL PAYROLL EXPENSES</b>	<b>15,342</b>	<b>21%</b>	<b>20,593</b>	<b>29%</b>	<b>175,095</b>	<b>25%</b>	<b>210,751</b>	<b>28%</b>
<b>OTHER EXPENSES</b>								
ALARM SERVICES		0%		0%	470	0%	240	0%
APPAREL		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%		0%	540	0%	590	0%
DUES, LICENSES, SUBSCRIPTIONS	130	0%	80	0%	910	0%	880	0%
INSURANCE ALLOCATION	2,533	3%		0%	22,800	3%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	19	0%	0	0%
POSTAGE	5	0%		0%	5	0%	30	0%
PRINTING & BINDING		0%	1,945	3%	1,908	0%	2,871	0%
PROF/TECH SERVICES	6	0%	2	0%	22,163	3%	3,993	1%
REPAIRS & MAINT-BLDG	3,700	5%	3,729	5%	88,100	12%	61,356	8%
REPAIRS & MAINT-EQUIPT		0%	450	1%	1,596	0%	1,012	0%
REFUSE REMOVAL	82	0%		0%	82	0%	338	0%
SMALL TOOLS & MISC EQUIPT	8	0%	181	0%	1,695	0%	1,665	0%
SUPPLIES-JANITORIAL	1,059	1%	795	1%	11,323	2%	5,049	1%
SUPPLIES-MAINTENANCE	1,118	2%	109	0%	11,052	2%	23,797	3%
SUPPLIES-POOL CHEMICALS	2,129	3%	2,391	3%	15,242	2%	16,146	2%
SUPPLIES-SHOP	110	0%		0%	825	0%	112	0%
SUPPLIES-OTHER	695	1%	111	0%	5,432	1%	710	0%
TELEPHONE	126	0%	102	0%	958	0%	1,198	0%
TRAVEL	9	0%	13	0%	267	0%	241	0%
UNIFORMS		0%		0%	1,010	0%	361	0%
UTILITIES-ELECTRIC	16,314	22%	15,645	22%	100,055	14%	99,852	13%
UTILITIES-GAS	4,283	6%	2,227	3%	88,208	12%	60,057	8%
UTILITIES-SEWER	685	1%	661	1%	7,212	1%	7,910	1%
UTILITIES-WATER	674	1%	648	1%	7,094	1%	7,739	1%
MISC. EXPENSE		0%		0%	112	0%	800	0%
<b>TOTAL OTHER EXPENSE</b>	<b>33,666</b>	<b>46%</b>	<b>29,088</b>	<b>40%</b>	<b>389,076</b>	<b>55%</b>	<b>296,946</b>	<b>40%</b>
<b>TOTAL GROVE OPERATIONS EXPENSE</b>	<b>49,008</b>	<b>67%</b>	<b>49,681</b>	<b>69%</b>	<b>564,171</b>	<b>79%</b>	<b>507,697</b>	<b>68%</b>
<b>NET INCOME (LOSS)</b>	<b>23,991</b>	<b>33%</b>	<b>22,149</b>	<b>31%</b>	<b>148,799</b>	<b>21%</b>	<b>234,772</b>	<b>32%</b>

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INVER GROVE HEIGHTS COMMUNITY CENTER  
PROGRAMS  
STATEMENT OF OPERATIONS  
*September 2009*

	Sept 2008		Sept 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
<b>PROGRAM REVENUE</b>								
BIRTHDAY PARTIES	1,849	11%	1,707	8%	21,359	6%	22,339	6%
SPECIAL EVENTS	0	0%	1,359	7%	4,491	1%	6,027	2%
SWIM LESSONS	5,793	34%	5,560	27%	62,475	19%	66,135	19%
FITNESS LESSONS	1,519	9%	3,582	17%	13,558	4%	22,890	6%
PERSONAL TRAINING	2,455	15%	3,950	19%	24,149	7%	20,140	6%
DANCE LESSONS	1,965	12%	1,833	9%	11,810	4%	8,028	2%
DANCE RECITALS	0	0%		0%	490	0%	138	0%
KIDS ROCK	1,984	12%	1,513	7%	177,127	53%	188,263	53%
SKATE LESSONS	1,150	7%	1,110	5%	17,380	5%	18,813	5%
CHILD CARE	116	1%	81	0%	1,064	0%	1,195	0%
<b>TOTAL PROGRAM REVENUE</b>	<b>16,831</b>	<b>100%</b>	<b>20,695</b>	<b>100%</b>	<b>333,902</b>	<b>100%</b>	<b>353,968</b>	<b>100%</b>
<b>PROGRAM EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
SALARIES	9,904	59%	10,205	49%	92,288	28%	101,853	29%
WAGES TEMPORARY	17,270	103%	23,601	114%	298,846	90%	285,418	81%
PAYROLL TAXES-BENEFITS	4,844	29%	5,516	27%	77,795	23%	80,645	23%
<b>TOTAL PAYROLL EXPENSES</b>	<b>32,017</b>	<b>190%</b>	<b>39,322</b>	<b>190%</b>	<b>468,929</b>	<b>140%</b>	<b>467,917</b>	<b>132%</b>
<b>OTHER EXPENSES</b>								
APPAREL-DANCE RECITALS		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS	355	2%		0%	1,464	0%	15	0%
DUES, LICENSES, SUBSCRIPTIONS	90	1%	200	1%	1,020	0%	745	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PRINTING & BINDING	173	1%		0%	547	0%	1,000	0%
PROF/TECH SERVICES	6	0%	6	0%	312	0%	2,200	1%
REPAIRS & MAINT-EQUIPT		0%	250	1%	1,917	1%	3,564	1%
SMALL TOOLS & MISC EQUIPT	1,047	6%	1,029	5%	34,551	10%	3,007	1%
SUPPLIES-MAINTENANCE		0%	32	0%	102	0%	53	0%
SUPPLIES-TRAINING	120	1%	510	2%	938	0%	681	0%
SUPPLIES-OTHER	145	1%	756	4%	6,639	2%	8,676	2%
TELEPHONE	7	0%	11	0%	86	0%	73	0%
TRANSPORTATION-KIDS KAMP	2,688	16%	868	4%	2,688	1%	2,726	1%
TRAVEL	36	0%	29	0%	322	0%	235	0%
FOOD/BEVERAGE	52	0%	538	3%	52	0%	4,110	1%
UNIFORMS		0%	84	0%	2,332	1%	2,309	1%
MISC. EXPENSE	12	0%		0%	8,419	3%	3,672	1%
<b>TOTAL OTHER EXPENSE</b>	<b>4,731</b>	<b>28%</b>	<b>4,312</b>	<b>21%</b>	<b>61,390</b>	<b>18%</b>	<b>33,065</b>	<b>9%</b>
<b>TOTAL PROGRAMS EXPENSE</b>	<b>36,748</b>	<b>218%</b>	<b>43,634</b>	<b>211%</b>	<b>530,318</b>	<b>159%</b>	<b>500,981</b>	<b>142%</b>
<b>NET INCOME (LOSS)</b>	<b>(19,917)</b>	<b>(118%)</b>	<b>(22,939)</b>	<b>(111%)</b>	<b>(196,416)</b>	<b>(59%)</b>	<b>(147,013)</b>	<b>(42%)</b>

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INVER GROVE HEIGHTS COMMUNITY CENTER  
FOOD BEVERAGE  
STATEMENT OF OPERATIONS  
September 2009

	Sept 2008 ACTUAL	%	Sept 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
<b>FOOD &amp; BEVERAGE SALES</b>								
CONCESSIONS-VMCC	2,754	35%		0%	46,243	39%	30,184	40%
CONCESSIONS-GROVE	1,427	18%	1,269	54%	27,441	23%	21,583	29%
CONCESSIONS-CATERING	123	2%	62	3%	1,717	1%	555	1%
CONCESSIONS-RICH VALLEY	2,484	31%	1,008	43%	20,687	17%	7,306	10%
CONCESSIONS-DANCE RECITAL		0%		0%	0	0%	0	0%
VENDING-VMCC	561	7%		0%	3,999	3%	0	0%
VENDING-GROVE	596	8%		0%	3,492	3%	0	0%
VENDING-RICH VALLEY		0%		0%	0	0%	0	0%
VENDING-COKE CONTRACT		0%		0%	15,000	13%	15,000	20%
<b>TOTAL FOOD &amp; BEVERAGE SALES</b>	<b>7,946</b>	<b>100%</b>	<b>2,339</b>	<b>100%</b>	<b>118,580</b>	<b>100%</b>	<b>74,627</b>	<b>100%</b>
<b>COST OF SALES</b>								
FOOD COSTS	1,270	16%	813	35%	28,385	24%	15,475	21%
BEV COST	1,726	22%	736	31%	16,216	14%	11,325	15%
<b>TOTAL COST OF SALES</b>	<b>2,996</b>	<b>38%</b>	<b>1,549</b>	<b>66%</b>	<b>44,602</b>	<b>38%</b>	<b>26,800</b>	<b>36%</b>
<b>GROSS MARGIN</b>	<b>4,950</b>	<b>62%</b>	<b>790</b>	<b>34%</b>	<b>73,978</b>	<b>62%</b>	<b>47,827</b>	<b>64%</b>
<b>FOOD &amp; BEVERAGE DEPARTMENTAL EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
WAGES - TEMPORARY	2,735	34%	1,556	67%	37,007	31%	23,707	32%
PAYROLL TAXES - BENEFITS	304	4%	183	8%	6,893	6%	5,533	7%
<b>TOTAL PAYROLL EXPENSES</b>	<b>3,039</b>	<b>38%</b>	<b>1,738</b>	<b>74%</b>	<b>43,900</b>	<b>37%</b>	<b>29,240</b>	<b>39%</b>
<b>OTHER EXPENSES</b>								
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	1,065	1%	335	0%
RENTAL OF EQUIPMENT		0%		0%	844	1%	0	0%
REPAIRS AND MAINTENANCE		0%	134	6%	0	0%	2,788	4%
SMALL TOOLS & MISC EQUIPT		0%	24	1%	220	0%	54	0%
SUPPLIES-OTHER	496	6%	44	2%	5,782	5%	3,657	5%
TELEPHONE	14	0%	11	0%	129	0%	113	0%
TRAVEL	11	0%		0%	241	0%	58	0%
UNIFORMS		0%		0%	0	0%	140	0%
CASH OVER/SHORT	(22)	(0%)	(41)	(2%)	76	0%	(236)	(0%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
<b>TOTAL OTHER EXPENSE</b>	<b>499</b>	<b>6%</b>	<b>170</b>	<b>7%</b>	<b>8,357</b>	<b>7%</b>	<b>6,908</b>	<b>9%</b>
<b>TOTAL FOOD &amp; BEV EXPENSE</b>	<b>6,533</b>	<b>82%</b>	<b>3,457</b>	<b>148%</b>	<b>96,859</b>	<b>82%</b>	<b>62,948</b>	<b>84%</b>
<b>NET INCOME (LOSS)</b>	<b>1,413</b>	<b>18%</b>	<b>(1,119)</b>	<b>(48%)</b>	<b>21,721</b>	<b>18%</b>	<b>11,679</b>	<b>16%</b>

**INVER GROVE HEIGHTS COMMUNITY CENTER**  
**PRO SHOP**  
**STATEMENT OF OPERATIONS**  
**September 2009**

	<b>Sept 2008</b>		<b>Sept 2009</b>		<b>YTD 2008</b>		<b>YTD 2009</b>	
	<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>
<b>PRO SHOP SALES</b>								
SKATE SHARPENING	56	40%	7	36%	1,289	60%	682	56%
SKATE RENTAL	7	5%	7	36%	135	6%	164	14%
MISC SALES	77	55%	6	27%	731	34%	363	30%
<b>TOTAL PRO SHOP SALES</b>	<b>141</b>	<b>100%</b>	<b>21</b>	<b>100%</b>	<b>2,154</b>	<b>100%</b>	<b>1,209</b>	<b>100%</b>
<b>COST OF SALES</b>								
MISC SUPPLIES		0%		0%	0	0%	0	0%
<b>TOTAL COST OF SALES</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>
<b>GROSS MARGIN</b>	<b>141</b>	<b>100%</b>	<b>21</b>	<b>100%</b>	<b>2,154</b>	<b>100%</b>	<b>1,209</b>	<b>100%</b>
<b>PRO SHOP DEPARTMENTAL EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
WAGES - TEMPORARY		0%		0%	0	0%	0	0%
PAYROLL TAXES - BENEFITS		0%		0%	0	0%	0	0%
<b>TOTAL PAYROLL EXPENSES</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>
<b>OTHER EXPENSES</b>								
SMALL TOOLS & MISC EQUIPT		0%		0%	0	0%	0	0%
SUPPLIES-OTHER		0%		0%	0	0%	131	11%
CASH OVER/SHORT		0%		0%	9	0%	(21)	(2%)
MISC. EXPENSE		0%		0%	0	0%	21	2%
<b>TOTAL OTHER EXPENSE</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>9</b>	<b>0%</b>	<b>132</b>	<b>11%</b>
<b>TOTAL PRO SHOP EXPENSE</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>9</b>	<b>0%</b>	<b>132</b>	<b>11%</b>
<b>NET INCOME (LOSS)</b>	<b>141</b>	<b>100%</b>	<b>21</b>	<b>100%</b>	<b>2,145</b>	<b>100%</b>	<b>1,078</b>	<b>89%</b>

INVER GROVE HEIGHTS COMMUNITY CENTER  
COMMON  
STATEMENT OF OPERATIONS  
September 2009

	Sept 2008 ACTUAL	%	Sept 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
<b>COMMON REVENUE</b>								
ADVERTISING	2,575	93%	2,750	82%	7,575	11%	7,800	6%
CONTRIBUTIONS/DONATIONS		0%		0%	60,149	88%	105,049	87%
INSURANCE REIMBURSEMENT		0%		0%	0	0%	0	0%
ATM COMMISSIONS	162	6%	77	2%	851	1%	765	1%
VENDING COMMISSIONS		0%	448	13%	0	0%	5,665	5%
MISC REVENUE	33	1%	76	2%	4	0%	1,067	1%
<b>TOTAL COMMON REVENUE</b>	<b>2,770</b>	<b>100%</b>	<b>3,351</b>	<b>100%</b>	<b>68,579</b>	<b>100%</b>	<b>120,346</b>	<b>100%</b>
<b>COMMON EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
SALARIES	15,424	557%	4,802	143%	130,829	191%	79,933	66%
WAGES PART TIME		0%	5,810	173%	0	0%	70,161	58%
WAGES TEMPORARY	8,863	320%	4,058	121%	101,222	148%	45,258	38%
PAYROLL TAXES-BENEFITS	7,756	280%	5,102	152%	82,889	121%	80,259	67%
<b>TOTAL PAYROLL EXPENSES</b>	<b>32,044</b>	<b>1157%</b>	<b>19,772</b>	<b>590%</b>	<b>314,940</b>	<b>459%</b>	<b>275,611</b>	<b>229%</b>
<b>OTHER EXPENSES</b>								
BANK CHARGES		0%	6	0%	148	0%	163	0%
CREDIT CARD EXPENSE	2,690	97%	2,382	71%	16,499	24%	16,100	13%
CENTRAL STORES	233	8%	242	7%	2,100	3%	2,175	2%
CONFERENCES & SEMINARS	248	9%		0%	313	0%	400	0%
DUES, LICENSES, SUBSCRIPTIONS	254	9%	254	8%	3,807	6%	3,813	3%
INSURANCE ALLOCATION		0%	2,683	80%	0	0%	24,150	20%
LEASE PAYMENTS		0%		0%	3,618	5%	0	0%
MEALS & LODGING		0%		0%	3,158	5%	0	0%
MIS ALLOCATION	3,158	114%	3,275	98%	25,796	38%	29,475	24%
OTHER RENTALS	879	32%	439	13%	6,094	9%	4,077	3%
ADVERTISING	(1,743)	(63%)	400	12%	11,109	16%	7,631	6%
POSTAGE	5	0%	0	0%	11,070	16%	7,492	6%
PRINTING	5,155	186%		0%	17,398	25%	15,006	12%
PROF/TECH SERVICES	17	1%	3	0%	244	0%	135	0%
REPAIRS & MAINT-EQUIPT		0%		0%	1,752	3%	110	0%
REPAIRS & MAINT-OFFICE EQUIPT		0%		0%	3,594	5%	3,858	3%
REFUSE REMOVAL		0%		0%	589	1%	634	1%
SMALL TOOLS	53	2%	33	1%	1,629	2%	6,165	5%
SUPPLIES-OTHER	89	3%	32	1%	1,269	2%	1,160	1%
TELEPHONE	156	6%	257	8%	1,196	2%	1,716	1%
TRAVEL	3	0%		0%	213	0%	36	0%
CASH OVER/SHORT	(52)	(2%)	27	1%	-260	(0%)	-61	(0%)
MISC. EXPENSE	577	21%		0%	9,116	13%	487	0%
<b>TOTAL OTHER EXPENSE</b>	<b>11,722</b>	<b>423%</b>	<b>10,034</b>	<b>299%</b>	<b>120,452</b>	<b>176%</b>	<b>124,720</b>	<b>104%</b>
<b>TOTAL COMMON EXPENSE</b>	<b>43,765</b>	<b>1580%</b>	<b>29,806</b>	<b>889%</b>	<b>435,392</b>	<b>635%</b>	<b>400,330</b>	<b>333%</b>
<b>NET INCOME (LOSS)</b>	<b>(40,995)</b>	<b>(1480%)</b>	<b>(26,455)</b>	<b>(789%)</b>	<b>(366,813)</b>	<b>(535%)</b>	<b>(279,985)</b>	<b>(233%)</b>

-2,115.00

**INVER GROVE HEIGHTS COMMUNITY CENTER**  
**STATEMENT OF NET OPERATIONS - DEPARTMENTAL**  
**September 2009**

	<b>Sept 2008</b>	<b>Sept 2009</b>	<b>YTD 2008</b>	<b>YTD 2009</b>
			<b>ACTUAL</b>	<b>ACTUAL</b>
<b>DEPARTMENTAL ACTIVITIES</b>				
NET ICE OPERATIONS	5,897	(17,195)	(121,442)	(69,093)
NET GROVE OPERATIONS	23,991	22,149	148,799	234,772
NET PROGRAMS	(19,917)	(22,939)	(196,416)	(147,013)
NET FOOD AND BEVERAGE	1,413	(1,119)	21,721	11,679
NET PRO SHOP	141	21	2,145	1,078
NET COMMON	(40,995)	(26,455)	(366,813)	(279,985)
<b>DEPARTMENTAL ACTIVITIES</b>	<b>(29,471)</b>	<b>(45,537)</b>	<b>(512,005)</b>	<b>(248,563)</b>
<b>NET OPERATING INCOME</b>				

INVER WOOD GOLF COURSE  
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS  
AND  
COMPILATION REPORTS**

FOR THE PERIOD ENDING  
**SEPTEMBER 30, 2009**

**INVER WOOD GOLF COURSE  
STATEMENT OF OPERATIONS  
FOR PERIOD ENDING SEPTEMBER 30, 2009**

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
<b>DEPARTMENTAL REVENUES</b>								
GOLF OPERATIONS	106,516.32	62%	105,610.75	63%	816,507.32	62%	833,352.04	61%
GOLF CARS	29,920.16	17%	30,725.05	18%	200,224.88	15%	213,057.63	16%
GOLF SHOP	4,987.48	3%	5,381.10	3%	35,502.82	3%	39,208.27	3%
PRACTICE CENTER	13,839.36	8%	10,744.74	6%	133,844.52	10%	132,837.56	10%
FOOD & BEVERAGE	16,897.37	10%	16,180.87	10%	131,653.09	10%	141,165.09	10%
<b>TOTAL DEPARTMENTAL REVENUE</b>	<b>172,160.69</b>	<b>100%</b>	<b>168,642.51</b>	<b>100%</b>	<b>1,317,732.63</b>	<b>100%</b>	<b>1,359,620.59</b>	<b>100%</b>
<b>PERSONNEL EXPENSES</b>								
GOLF OPERATIONS	24,013.07	25%	21,756.20	27%	172,233.41	23%	167,557.46	23%
GOLF CARS	2,208.77	2%	1,540.72	2%	13,725.30	2%	10,472.85	1%
PRACTICE CENTER	5,630.69	6%	4,761.79	6%	36,457.88	5%	32,505.08	5%
FOOD & BEVERAGE	7,969.78	8%	7,019.46	9%	50,811.00	7%	52,068.35	7%
MAINTENANCE	39,058.26	41%	33,280.22	41%	330,136.18	45%	323,311.49	45%
COMMON	15,716.56	17%	13,279.81	16%	130,714.31	18%	127,486.18	18%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>94,597.13</b>	<b>100%</b>	<b>81,638.20</b>	<b>100%</b>	<b>734,078.08</b>	<b>100%</b>	<b>713,401.41</b>	<b>100%</b>
<b>OTHER EXPENSES</b>								
GOLF OPERATIONS	493.18	1%	1,557.46	3%	15,625.26	4%	11,567.64	3%
GOLF CARS	4,553.71	11%	1,767.54	4%	16,390.40	4%	44,772.80	10%
GOLF SHOP	5,095.23	12%	4,353.66	9%	25,098.06	7%	26,338.33	6%
PRACTICE CENTER	18.49	0%	750.20	2%	10,815.92	3%	9,571.23	2%
FOOD & BEVERAGE	7,897.32	19%	7,399.85	15%	69,572.10	18%	68,409.39	16%
MAINTENANCE	8,726.03	21%	11,140.75	23%	131,997.38	35%	159,770.47	37%
COMMON	15,623.40	37%	21,203.17	44%	110,062.22	29%	114,150.29	26%
<b>TOTAL OTHER EXPENSES</b>	<b>42,407.36</b>	<b>100%</b>	<b>48,172.63</b>	<b>100%</b>	<b>379,561.34</b>	<b>100%</b>	<b>434,580.15</b>	<b>100%</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>137,004.49</b>	<b>80%</b>	<b>129,810.83</b>	<b>77%</b>	<b>1,113,639.42</b>	<b>85%</b>	<b>1,147,981.56</b>	<b>84%</b>
<b>NET OPERATING INCOME</b>	<b>35,156.20</b>	<b>20%</b>	<b>38,831.68</b>	<b>23%</b>	<b>204,093.21</b>	<b>15%</b>	<b>211,639.03</b>	<b>16%</b>
<b>NON-OPERATING REVENUES</b>								
INVESTMENT EARNINGS	0.00		0.00		6,325.15		0.00	
OTHER REVENUES	0.00		0.00		0.00		1,510.56	
<b>TOTAL NON-OPERATING REVENUES</b>	<b>0.00</b>		<b>0.00</b>		<b>6,325.15</b>		<b>1,510.56</b>	
<b>NON-OPERATING EXPENSES</b>								
EQUIPMENT REPLACEMENT	0.00		0.00		0.00		0.00	
PROPERTY IMPROVEMENT	0.00		0.00		0.00		0.00	
DEPRECIATION	21,666.67		21,666.67		195,000.03		216,666.70	
OTHER EXPENSES	0.00		0.00		6,175.00		7,898.38	
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>21,666.67</b>		<b>21,666.67</b>		<b>201,175.03</b>		<b>224,565.08</b>	
<b>DEBT SERVICE</b>	<b>0.00</b>		<b>0.00</b>		<b>64,972.95</b>		<b>70,835.45</b>	
<b>TOTAL NON-OP EXPENSES &amp; DEBT</b>	<b>21,666.67</b>		<b>21,666.67</b>		<b>266,147.98</b>		<b>295,400.53</b>	
<b>NET INCOME</b>	<b>13,489.53</b>		<b>17,165.01</b>		<b>(55,729.62)</b>		<b>(82,250.94)</b>	

SUPPLEMENTAL INFORMATION

INVER WOOD GOLF COURSE  
GOLF OPERATIONS  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
<b>GOLF COURSE REVENUE</b>								
PATRON CARDS	0.00	0%	0.00	0%	12,796.94	2%	13,962.13	2%
GREEN FEES	105,593.95	99%	104,909.12	99%	791,384.09	97%	806,981.40	97%
HANDICAP SERVICES	50.00	0%	0.00	0%	6,070.00	1%	6,410.00	1%
CLUB RENTALS	872.37	1%	701.63	1%	6,256.29	1%	5,998.51	1%
OTHER REVENUES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
<b>TOTAL GOLF COURSE REVENUE</b>	<b>106,516.32</b>	<b>100%</b>	<b>105,610.75</b>	<b>100%</b>	<b>816,507.32</b>	<b>100%</b>	<b>833,352.04</b>	<b>100%</b>
<b>GOLF OPERATIONS DEPT. EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
SALARIES-DEPT HEAD	5,645.76	5%	4,423.08	4%	45,453.48	6%	44,133.52	5%
WAGES TEMPORARY	14,800.57	14%	14,218.51	13%	92,891.12	11%	89,150.98	11%
PAYROLL TAXES-BENEFITS	3,566.74	3%	3,114.61	3%	33,888.81	4%	34,272.96	4%
<b>TOTAL PAYROLL EXPENSES</b>	<b>24,013.07</b>	<b>23%</b>	<b>21,756.20</b>	<b>21%</b>	<b>172,233.41</b>	<b>21%</b>	<b>167,557.46</b>	<b>20%</b>
<b>OTHER EXPENSES</b>								
HANDICAP	0.00	0%	0.00	0%	4,712.00	1%	4,932.00	1%
PRINTING	573.32	1%	714.87	1%	5,291.80	1%	2,970.37	0%
RENTAL CLUBS	0.00	0%	0.00	0%	1,253.10	0%	216.29	0%
SUPPLIES-OFFICE	0.00	0%	0.00	0%	177.53	0%	0.00	0%
SUPPLIES-OTHER	0.00	0%	840.10	1%	2,771.28	0%	2,042.02	0%
UNIFORMS	0.00	0%	0.00	0%	1,581.00	0%	1,417.37	0%
CASH OVER/SHORT	(80.14)	(0)%	2.49	0%	(161.45)	(0)%	(10.41)	(0)%
BAD DEBTS/RETURNED CHECKS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	#DIV/0!	0.00	#DIV/0!
<b>TOTAL OTHER EXPENSE</b>	<b>493.18</b>	<b>0%</b>	<b>1,557.46</b>	<b>1%</b>	<b>15,625.26</b>	<b>2%</b>	<b>11,567.64</b>	<b>1%</b>
<b>TOTAL GOLF OPERATIONS EXPENSE</b>	<b>24,506.25</b>	<b>23%</b>	<b>23,313.66</b>	<b>22%</b>	<b>187,858.67</b>	<b>23%</b>	<b>179,125.10</b>	<b>21%</b>
<b>NET INCOME (LOSS)</b>	<b>82,010.07</b>	<b>77%</b>	<b>82,297.09</b>	<b>78%</b>	<b>628,648.65</b>	<b>77%</b>	<b>654,226.94</b>	<b>79%</b>

INVER WOOD GOLF COURSE  
GOLF CARS  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF CARS								
CAR RENTALS	29,920.16	100%	30,725.05	100%	200,224.88	100%	213,057.63	100%
TOTAL GOLF CAR REVENUE	29,920.16	100%	30,725.05	100%	200,224.88	100%	213,057.63	100%
GOLF CAR DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES TEMPORARY	2,051.81	7%	1,431.22	5%	12,657.05	6%	9,542.83	4%
PAYROLL TAXES-BENEFITS	156.96	1%	109.50	0%	1,068.25	1%	930.02	0%
TOTAL PAYROLL EXPENSES	2,208.77	7%	1,540.72	5%	13,725.30	7%	10,472.85	5%
OTHER EXPENSES								
FUELS/LUBRICANTS	2,080.17	7%	1,762.76	6%	11,868.92	6%	12,270.45	6%
LEASE PAYMENTS	0.00	0%	0.00	0%	0.00	0%	29,567.88	14%
OTHER RENTALS	1,488.00	5%	0.00	0%	1,488.00	1%	390.00	0%
REPAIRS AND MAINTENANCE	985.54	3%	4.78	0%	3,033.48	2%	2,544.47	1%
MISC.EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	4,553.71	15%	1,767.54	6%	16,390.40	8%	44,772.80	21%
TOTAL GOLF CAR EXPENSES	6,762.48	23%	3,308.26	11%	30,115.70	15%	55,245.65	26%
NET INCOME (LOSS)	23,157.68	77%	27,416.79	89%	170,109.18	85%	157,811.98	74%

INVER WOOD GOLF COURSE  
GOLF SHOP  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
<b>GOLF SHOP SALES</b>								
APPAREL	2,295.75	46%	2,492.25	46%	14,733.22	41%	15,514.37	40%
CLUBS	0.00	0%	193.20	4%	2,816.94	8%	2,707.67	7%
BALLS	1,577.50	32%	1,366.37	25%	9,870.41	28%	10,699.53	27%
GLOVES	554.40	11%	554.70	10%	4,759.35	13%	5,017.45	13%
BAGS	199.00	4%	118.40	2%	710.35	2%	1,740.05	4%
ACCESSORIES	360.83	7%	656.18	12%	2,612.55	7%	3,529.20	9%
<b>TOTAL GOLF SHOP SALES</b>	<b>4,987.48</b>	<b>100%</b>	<b>5,381.10</b>	<b>100%</b>	<b>35,502.82</b>	<b>100%</b>	<b>39,208.27</b>	<b>100%</b>
<b>COST OF SALES</b>								
APPAREL	1,671.00	34%	1,927.29	36%	11,644.15	33%	10,097.48	26%
CLUBS	(187.00)	(4)%	542.00	10%	2,695.22	8%	3,233.18	8%
BALLS	2,390.00	48%	296.50	6%	7,563.57	21%	7,485.66	19%
GLOVES	658.00	13%	504.00	9%	733.66	2%	2,449.98	6%
BAGS	0.00	0%	208.00	4%	550.64	2%	1,074.43	3%
ACCESSORIES	563.23	11%	875.87	16%	1,910.82	5%	1,997.60	5%
<b>TOTAL COST OF SALES</b>	<b>5,095.23</b>	<b>102%</b>	<b>4,353.66</b>	<b>81%</b>	<b>25,098.06</b>	<b>71%</b>	<b>26,338.33</b>	<b>67%</b>
<b>GROSS MARGIN</b>	<b>(107.75)</b>	<b>(2)%</b>	<b>1,027.44</b>	<b>19%</b>	<b>0.00</b>	<b>29%</b>	<b>12,869.94</b>	<b>33%</b>
<b>GOLF SHOP DEPARTMENTAL EXPENSES</b>								
<b>OTHER EXPENSES</b>								
GOLF SHOP FIXTURES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-PRICING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
<b>TOTAL OTHER EXPENSE</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>
<b>TOTAL GOLF SHOP EXPENSE</b>	<b>5,095.23</b>	<b>102%</b>	<b>4,353.66</b>	<b>81%</b>	<b>25,098.06</b>	<b>71%</b>	<b>26,338.33</b>	<b>67%</b>
<b>NET INCOME (LOSS)</b>	<b>(107.75)</b>	<b>(2)%</b>	<b>1,027.44</b>	<b>19%</b>	<b>10,404.76</b>	<b>29%</b>	<b>12,869.94</b>	<b>33%</b>

INVER WOOD GOLF COURSE  
PRACTICE CENTER  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
<b>PRACTICE CENTER REVENUE</b>								
RANGE BALLS	12,444.57	90%	10,300.24	96%	120,054.97	90%	117,931.07	89%
INSTRUCTIONAL INCOME	1,315.00	10%	370.00	3%	12,735.00	10%	14,140.00	11%
MISC SALES	79.79	1%	74.50	1%	1,054.55	1%	766.49	1%
<b>TOTAL PRACTICE CENTER REVENUE</b>	<b>13,839.36</b>	<b>100%</b>	<b>10,744.74</b>	<b>100%</b>	<b>133,844.52</b>	<b>100%</b>	<b>132,837.56</b>	<b>100%</b>
<b>PRACTICE CENTER DEPT. EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
SALARIES-GOLF PROFESSIONAL	0.00	0%	0.00	0%	0.00	0%	0.00	0%
WAGES-PART TIME	5,085.97	37%	4,335.86	40%	32,696.76	24%	28,927.31	22%
PAYROLL TAXES-BENEFITS	544.72	4%	425.93	4%	3,761.12	3%	3,577.77	3%
<b>TOTAL PAYROLL EXPENSES</b>	<b>5,630.69</b>	<b>41%</b>	<b>4,761.79</b>	<b>44%</b>	<b>36,457.88</b>	<b>27%</b>	<b>32,505.08</b>	<b>24%</b>
<b>OTHER EXPENSES</b>								
GOLF BALLS-RANGE	0.00	0%	0.00	0%	5,367.60	4%	5,266.80	4%
REPAIRS & MAINT-EQUIPMENT	0.00	0%	429.37	4%	706.49	1%	1,393.96	1%
REPAIRS & MAINT-FENCE	0.00	0%	0.00	0%	2,090.09	2%	631.84	0%
RENTAL CLUBS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SIGNAGE	0.00	0%	0.00	0%	0.00	0%	144.31	0%
SMALL TOOLS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-CLEANING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-GOLF COURSE	0.00	0%	305.38	3%	2,110.68	2%	1,825.62	1%
UNIFORMS	0.00	0%	0.00	0%	500.00	0%	230.55	0%
CASH OVER/SHORT	18.49	0%	15.45	0%	41.06	0%	78.15	0%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
<b>TOTAL OTHER EXPENSE</b>	<b>18.49</b>	<b>0%</b>	<b>750.20</b>	<b>7%</b>	<b>10,815.92</b>	<b>8%</b>	<b>9,571.23</b>	<b>7%</b>
<b>TOTAL PRACTICE CENTER EXPENSE</b>	<b>5,649.18</b>	<b>41%</b>	<b>5,511.99</b>	<b>51%</b>	<b>47,273.80</b>	<b>35%</b>	<b>42,076.31</b>	<b>32%</b>
<b>NET INCOME (LOSS)</b>	<b>8,190.18</b>	<b>59%</b>	<b>5,232.75</b>	<b>49%</b>	<b>86,570.72</b>	<b>65%</b>	<b>90,761.25</b>	<b>68%</b>

INVER WOOD GOLF COURSE  
FOOD AND BEVERAGE  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
<b>FOOD &amp; BEVERAGE SALES</b>								
FOOD SALES-CLUBHOUSE	4,016.79	24%	4,117.11	25%	29,278.10	22%	29,314.97	21%
FOOD SALES-HW HOUSE	1,731.15	10%	1,697.92	10%	13,779.15	10%	16,385.53	12%
BEV. SALES-CLUBHOUSE	3,346.19	20%	2,805.17	17%	25,254.47	19%	26,140.46	19%
BEV. SALES-HW HOUSE	854.84	5%	857.61	5%	7,091.50	5%	8,409.48	6%
BEER	6,580.14	39%	6,436.08	40%	53,429.45	41%	57,995.88	41%
VENDING MACHINES	368.26	2%	266.98	2%	2,820.42	2%	2,918.77	2%
<b>TOTAL FOOD &amp; BEVERAGE SALES</b>	<b>16,897.37</b>	<b>100%</b>	<b>16,180.87</b>	<b>100%</b>	<b>131,653.09</b>	<b>100%</b>	<b>141,165.09</b>	<b>100%</b>
<b>COST OF SALES</b>								
FOOD	4,174.48	25%	4,469.33	28%	29,772.57	23%	28,768.49	20%
BEVERAGE	1,243.07	7%	922.73	6%	13,529.98	10%	10,422.70	7%
BEER	1,032.34	6%	472.78	3%	11,806.15	9%	11,093.89	8%
<b>TOTAL COST OF SALES</b>	<b>6,449.89</b>	<b>38%</b>	<b>5,864.84</b>	<b>36%</b>	<b>55,108.70</b>	<b>42%</b>	<b>50,285.08</b>	<b>36%</b>
<b>GROSS MARGIN</b>	<b>10,447.48</b>	<b>62%</b>	<b>10,316.03</b>	<b>64%</b>	<b>76,544.39</b>	<b>58%</b>	<b>90,880.01</b>	<b>64%</b>
<b>FOOD &amp; BEVERAGE DEPARTMENTAL EXPENSES</b>								
<b>PAYROLL &amp; RELATED EXPENSES</b>								
SALARIES AND WAGES	7,037.31	42%	6,227.70	38%	40,736.46	31%	40,708.27	29%
PAYROLL TAXES-BENEFITS	932.47	6%	791.76	5%	10,074.54	8%	11,360.08	8%
<b>TOTAL PAYROLL EXPENSES</b>	<b>7,969.78</b>	<b>47%</b>	<b>7,019.46</b>	<b>43%</b>	<b>50,811.00</b>	<b>39%</b>	<b>52,068.35</b>	<b>37%</b>
<b>OTHER EXPENSES</b>								
SMALLWARE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LAUNDRY	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LICENSES	0.00	0%	0.00	0%	275.00	0%	1,252.00	1%
REPAIRS & MAINTENANCE	30.00	0%	60.00	0%	2,247.23	2%	3,599.86	3%
SUPPLIES	1,397.78	8%	1,470.82	9%	11,350.89	9%	12,894.41	9%
UNIFORMS	0.00	0%	0.00	0%	549.23	2%	257.53	1%
CASH OVER/SHORT	19.65	2%	4.19	0%	41.05	0%	120.51	1%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
<b>TOTAL OTHER EXPENSE</b>	<b>1,447.43</b>	<b>9%</b>	<b>1,535.01</b>	<b>9%</b>	<b>14,463.40</b>	<b>11%</b>	<b>18,124.31</b>	<b>13%</b>
<b>TOTAL FOOD &amp; BEV EXPENSE</b>	<b>15,867.10</b>	<b>94%</b>	<b>14,419.31</b>	<b>89%</b>	<b>120,383.10</b>	<b>91%</b>	<b>120,477.74</b>	<b>85%</b>
<b>NET INCOME (LOSS)</b>	<b>1,030.27</b>	<b>6%</b>	<b>1,761.56</b>	<b>11%</b>	<b>11,269.99</b>	<b>9%</b>	<b>20,687.35</b>	<b>15%</b>

INVER WOOD GOLF COURSE  
GOLF MAINTENANCE  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
<b>PAYROLL &amp; RELATED EXPENSES</b>				
SALARIES-FULL TIME	20,463.22	17,323.94	178,890.33	172,639.13
WAGES-PART TIME	0.00	0.00	0.00	0.00
WAGES-TEMPORARY	10,833.74	9,097.85	71,310.12	72,903.08
WAGES-OVERTIME	0.00	0.00	0.00	0.00
PAYROLL TAXES-BENEFITS	7,761.30	6,858.43	79,935.73	77,769.28
<b>TOTAL PAYROLL EXPENSES</b>	<b>39,058.26</b>	<b>33,280.22</b>	<b>330,136.18</b>	<b>323,311.49</b>
<b>OTHER EXPENSES</b>				
CONFERENCES & SEMINARS	0.00	0.00	55.75	462.00
DUES, LICENSES & SUBSCRIPTIONS	0.00	0.00	1,820.00	1,723.50
FERTILIZER	0.00	2,217.12	28,236.62	27,764.14
FUELS	3,111.31	0.00	7,008.50	12,971.85
GOLF COURSE ACCESSORIES	0.00	0.00	3,388.69	3,361.85
LUBRICANTS	0.00	1,055.10	1,224.84	3,184.97
OTHER RENTALS	102.75	0.00	594.75	0.00
OUTSIDE LABOR	1,268.16	1,268.16	1,680.36	1,556.66
PESTICIDES	376.20	211.23	19,234.86	23,956.86
REFUSE DISPOSAL	0.00	0.00	0.00	220.65
RENTAL EQUIPMENT	0.00	0.00	1,067.50	0.00
REPAIRS & MAINT-BUILDING	24.71	0.00	377.30	5,951.19
REPAIRS & MAINT-EQUIPMENT	610.41	1,279.98	20,258.39	26,568.02
REPAIRS & MAINT-FENCE	0.00	0.00	0.00	78.79
SMALL TOOLS	0.00	0.00	247.02	5,261.45
SUPPLIES-CLEANING	0.00	0.00	0.00	70.23
SUPPLIES-GOLF COURSE	103.50	739.34	12,177.82	9,302.24
SUPPLIES-IRRIGATION	0.00	1,217.19	10,219.67	12,047.27
SUPPLIES-OFFICE	5.28	0.00	140.61	210.62
SUPPLIES-OTHER	102.70	62.85	692.21	1,477.81
SUPPLIES-EQUIPMENT	0.00	0.00	214.75	335.90
SUPPLIES-SHOP	0.00	107.58	641.41	1,121.39
SUPPLIES-TIRES	0.00	0.00	650.42	673.15
SUPPLIES-TRAINING	0.00	0.00	857.33	965.58
TRAVEL/MEALS & LODGING	0.00	0.00	32.45	124.98
UNIFORMS & CLOTHING	252.63	265.71	3,540.04	3,701.68
UTILITIES-ELECTRIC	2,768.38	2,536.49	16,300.38	15,603.87
UTILITIES-GAS	0.00	0.00	1,150.71	713.82
UTILITIES-SEWER	0.00	180.00	185.00	360.00
<b>TOTAL OTHER EXPENSE</b>	<b>8,726.03</b>	<b>11,140.75</b>	<b>131,997.38</b>	<b>159,770.47</b>
<b>TOTAL GOLF MAINT. EXPENSE</b>	<b>47,784.29</b>	<b>44,420.97</b>	<b>462,133.56</b>	<b>483,081.96</b>
<b>NET INCOME (LOSS)</b>	<b>(47,784.29)</b>	<b>(44,420.97)</b>	<b>(462,133.56)</b>	<b>(483,081.96)</b>

INVER WOOD GOLF COURSE  
COMMON  
STATEMENT OF OPERATIONS  
SEPTEMBER 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
COMMON DEPARTMENTAL EXPENSES				
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	8,554.62	6,884.62	68,716.20	68,195.33
WAGES-PART TIME	3,593.60	3,489.61	26,457.90	25,389.69
PAYROLL TAXES-BENEFITS	3,568.34	3,105.58	35,540.21	33,901.16
<b>TOTAL PAYROLL EXPENSES</b>	<b>15,716.56</b>	<b>13,279.81</b>	<b>130,714.31</b>	<b>127,486.18</b>
OTHER EXPENSES				
ADVERTISING/PUBLISHED NOTICES	73.86	427.67	3,339.34	2,645.90
ALARM SERVICES	0.00	183.50	488.87	783.50
BANK CHARGES & VISA	4,040.03	4,447.29	13,412.36	12,996.73
CONFERENCES AND SCHOOLS	0.00	0.00	0.00	50.00
CORPORATE	0.00	0.00	0.00	0.00
DUES AND SUBSCRIPTIONS	0.00	0.00	1,427.00	1,417.00
INSURANCE-GENERAL LIABILITY	5,775.00	5,775.00	51,975.00	51,975.00
INSURANCE-LIQUOR LIABILITY	0.00	0.00	0.00	0.00
MIS ALLOCATION	833.33	816.67	7,499.97	7,350.03
POSTAGE	0.00	0.00	0.00	0.00
PRINTING	0.00	0.00	1,072.36	834.69
PROF/TECHNICAL SERVICES	0.00	5,000.00	0.00	5,000.00
REFUSE DISPOSAL	0.00	0.00	0.00	10.00
REPAIRS & MAINT-BUILDING	1,191.66	1,182.15	9,060.45	8,296.17
SMALL TOOLS/MISC. EQUIPMT	0.00	0.00	960.76	3,337.86
SUPPLIES-OFFICE	199.81	322.32	1,736.64	2,106.70
SUPPLIES-OTHER	363.45	25.53	2,888.01	2,278.29
TELEPHONE	1,589.50	290.10	4,654.90	2,625.88
TRAVEL	0.00	0.00	0.00	33.58
UTILITIES-WATER	13.42	13.02	102.94	102.41
UTILITIES-GAS	52.71	487.09	2,086.48	3,668.32
UTILITIES-SEWER	0.00	0.00	0.00	0.00
UTILITIES-ELECTRIC	1,490.63	1,066.71	9,357.14	8,638.23
MISC. EXPENSE	0.00	1,166.12	0.00	0.00
<b>TOTAL OTHER EXPENSE</b>	<b>15,623.40</b>	<b>21,203.17</b>	<b>110,062.22</b>	<b>114,150.29</b>
<b>TOTAL COMMON EXPENSE</b>	<b>31,339.96</b>	<b>34,482.98</b>	<b>240,776.53</b>	<b>241,636.47</b>
<b>NET INCOME (LOSS)</b>	<b>(31,339.96)</b>	<b>(34,482.98)</b>	<b>(240,776.53)</b>	<b>(241,636.47)</b>

**INVER WOOD GOLF COURSE**  
**STATEMENT OF NET OPERATIONS**  
**DEPARTMENTAL**  
**SEPTEMBER 2009**

DEPARTMENTAL ACTIVITIES	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
NET GOLF OPERATIONS	82,010.07	82,297.09	628,648.65	654,226.94
NET GOLF CARS	23,157.68	27,416.79	170,109.18	157,811.98
NET GOLF SHOP	(107.75)	1,027.44	10,404.76	12,869.94
NET PRACTICE CENTER	8,190.18	5,232.75	86,570.72	90,761.25
NET FOOD AND BEVERAGE	1,030.27	1,761.56	11,269.99	20,687.35
NET GOLF MAINTENANCE	(47,784.29)	(44,420.97)	(462,133.56)	(483,081.96)
NET COMMON	(31,339.96)	(34,482.98)	(240,776.53)	(241,636.47)
<b>DEPARTMENTAL ACTIVITIES</b>	<b>35,156.20</b>	<b>38,831.68</b>	<b>204,093.21</b>	<b>211,639.03</b>
<b>NET INCOME (LOSS)</b>				



**MEMORANDUM**

Date: November 2, 2009  
To: Eric Carlson, Parks & Recreation Director  
From: Al McMurchie, Golf Course Manager   
SUBJECT: MONTHLY STATISTICS - OCTOBER

**NUMBER OF REVENUE ROUNDS**

	<i>OCT 2008</i>	<i>OCT 2009</i>	<i>YTD 2008</i>	<i>YTD 2009</i>
Championship 18-Hole	697	86	10,080	8,729
Championship 9-Hole	284	28	5,801	5,282
Executive	342	37	8,118	7,711
Patron 18-Hole	189	35	2,025	1,882
Patron 9-Hole	84	18	954	977
Patron Executive	35	12	490	445
Senior Executive	841	606	8,774	9,300
Senior 18 Hole	209	456	2,288	2,702
Junior 18	10	4	333	419
Junior 9	18	22	764	754
Junior Executive	71	15	4,177	3,793
Family Adult Executive	-	3	-	512
Family Senior Executive	-	4	-	25
High School Teams	-	-	1,034	1,275
<b>TOTAL</b>	<b>2,780</b>	<b>1,326</b>	<b>44,838</b>	<b>43,806</b>

**PATRON CARD SALES**

	<i>OCT 2008</i>	<i>OCT 2009</i>	<i>YTD 2008</i>	<i>YTD 2009</i>
Resident	0	0	154	122
Non-Resident	0	0	166	157
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>320</b>	<b>279</b>

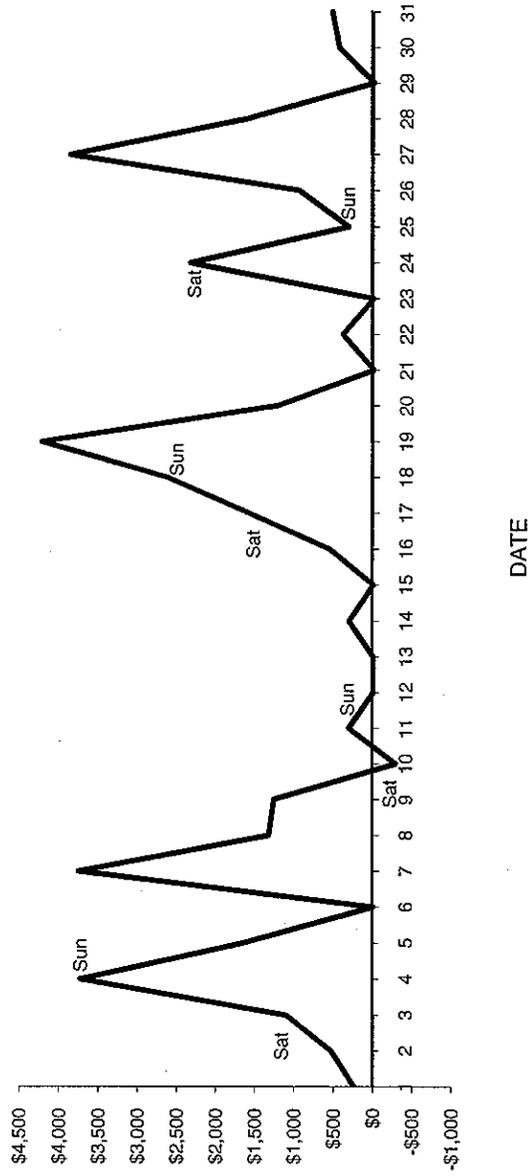
**COMPLIMENTARY ROUNDS**

	<i>OCT 2008</i>	<i>OCT 2009</i>	<i>YTD 2008</i>	<i>YTD 2009</i>
Promotional	0	0	1	9
Professional	0	0	14	5
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>15</b>	<b>14</b>

INVER WOOD GOLF COURSE

OCT 2009	DAY	DATE	REVENUE	WEATHER
	Thur	1	\$ 238	Cold Rain
	Fri	2	528	Cold
	Sat	3	1,096	Cold Rain
	Sun	4	3,729	Cool
	Mon	5	1,650	Rain
	Tues	6	-	Rain
	Wed	7	3,747	Clear
	Thur	8	1,323	Cold
	Fri	9	1,256	Cold
	Sat	10	(284)	Snow
	Sun	11	310	Cold
	Mon	12	-	Snow
	Tues	13	-	Snow
	Wed	14	308	Cold
	Thur	15	-	Sleet
	Fri	16	557	Cold
	Sat	17	1,579	Cold
	Sun	18	2,624	Clear
	Mon	19	4,219	Clear
	Tues	20	1,217	Rain
	Wed	21	-	Cold rain
	Thur	22	393	Cold
	Fri	23	-	Snow
	Sat	24	2,336	Cold
	Sun	25	317	Cold
	Mon	26	947	Cold
	Tues	27	3,861	Clear
	Wed	28	1,611	Cold
	Thur	29	-	Rain
	Fri	30	443	Rain/Wind
	Sat	31	531	Cold
		GROSS	34,536	
		Tax Factor	1.07125	
		NET	32,239	

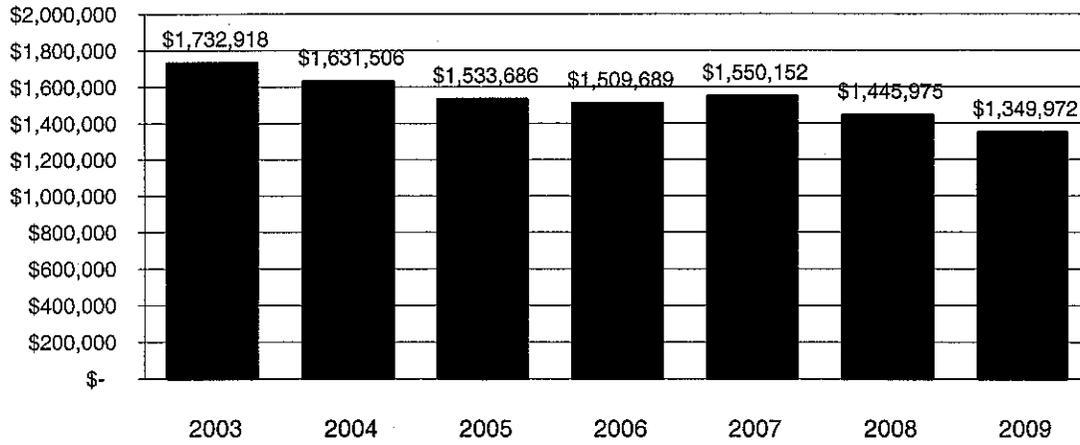
OCTOBER 2009 - GROSS REVENUE



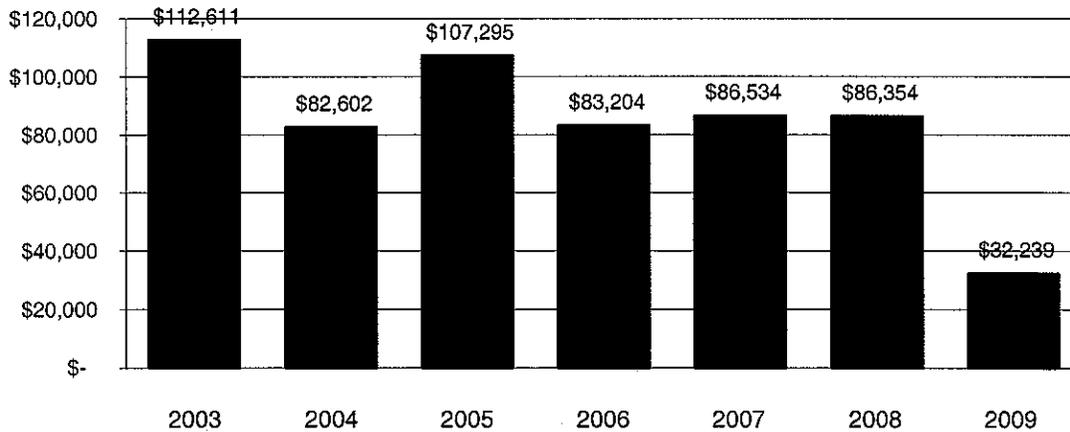
	OCTOBER
2003	112,611
2004	82,602
2005	107,295
2006	83,204
2007	86,534
2008	85,858

# INVER WOOD GOLF COURSE

## REVENUE - YEAR TO DATE THROUGH OCTOBER 31st



## REVENUE - OCTOBER



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Commission Comments

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Meeting Date: November 18, 2009  
Item Type: Commission Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

No action required. Commissioners are encouraged to make appropriate comments.

**SUMMARY**

None.