

**Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, December 9, 2009
8150 Barbara Avenue
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.ci.inver-grove-heights.mn.us
 - B. Next Meeting; January 13, 2010 Work Session 6:45pm; Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of November 18, 2009 Meeting Minutes
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Discuss Code of Conduct for Veterans Memorial Community Center
 - B. Discuss Donation/Memorial Policy
 - C. Consider Annual Fee for the Disc Golf Course
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

**City of Inver Grove Heights Minutes of the Proceedings
Of The Park and Recreation Advisory Commission
Wednesday, November 18, 2009**

1. CALL TO ORDER:

Vice Chair Schueller called the November 18, 2009 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m. He will be running the meeting until Chair Eiden arrives a few minutes late.

2. ROLL CALL:

Present: Chair Al Eiden, Vice Chair Dennis Schueller, Commissioners: Willie Krech, Joe Boehmer, Tammy Johnson, Jim Huffman, Marty Silvi, and Keith Joyce

Park and Recreation Director Eric Carlson

Absent: Commissioner Stan Johnson and Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

A. Presentation of Winter Recreation/VMCC Programs – Tracy Petersen & Jen Graham

Recreation Superintendent Tracy Petersen spoke regarding some unique events coming up at the Community Center.

- Holiday on Main Street will take place on Saturday, December 19th from 2:00 to 5:30 p.m. at the VMCC. This event is headed by Councilmember Klein and Mayor Tourville.

- Arts and Crafts Fair and Healthy Living Fair will take place on February 20th.

- The sheet of ice in the Community Center is being used for the Learn to Skate program. They are going to be adding a daytime session.

- S.P.A.R.K. (sports, physical activity, and recreation for kids) will organize activities on non-school days. They use the amenities at the center, have field trips, or have a guest speaker come in. This year they will try to host a dodge ball tournament and a robotics class for middleschoolers.

- Family events are doing well. Following are some of the events that have taken place in the past:

- The New Years Party will take place once again on December 31st from 12-4

- Daddy/Daughter Date Night

- Bingo and Banana Splits

- NEW Mother/Son Sports Night

- The fitness center has a studio that is also used for evening dance classes. They are going to offer a daytime dance/theater class.

- Adult sports are being held in the gym.

The most popular program in the winter is gym and swim that takes place on Tuesday's and Thursday's from 9-11:00.

- BeeElite Gymnastics is growing in popularity. 100 kids are enrolled in this year-round program.

- Skating rinks will open, weather permitting, December 26th and stay open until February 15th. Warming houses will be open at Oakwood, Skyview, Groveland, and South Valley Parks. Please check our website for hours of operation.

They are currently planning activities for Spring and Summer.

Superintendent Petersen stated that Jen Graham is here this evening and will speak regarding room rentals and user groups.

Chair Eiden arrived at the meeting.

Vice Chair Schueller asked if the high school comes in to use the rinks for skating and how often?

Park and Recreation Director Eric Carlson said they come in during the school year and during a two week period they use it all day long.

Superintendent Petersen said the Lacrosse team uses the turf in the spring from 3:00-5:00 after school.

Jen Graham, Recreation Coordinator/Facility Coordinator, stated the facilities include the Armory gym, Armory rooms A, B, and C, and Community Rooms 1 (which is the largest room), 2 (the Senior Center), and 3 (the Youth Room). When you compare 2008 to 2009 hours there has been an increase in the Armory Gym due to open gym and extended leagues. The Community rooms have also seen an increase in users. All Associations also get to use a meeting room 12 times a year.

Vice Chair Schueller asked what the hourly rate was for a room?

Coordinator Graham responded the rates vary, but basically the residential rate for a room is \$27.00, non-residential is \$35.00. For the Armory it is \$25.00 for a resident and \$30.00 for non-resident. The Armory Gym is \$50.00.

B. Presentation of VMCC Fitness Programs – Amy Crary

Amy Crary, Fitness Coordinator, spoke regarding some of the winter programs offered at the fitness center. There are 40 group fitness classes offered between the hours of 5:30 a.m. and 8:30 p.m. Monday through Friday as well as some classes on Saturday's and Sunday's.

They are keeping up with some of the newer trends, such as the most current, called functional training, where you tend to use things in your home.

One class is called Kettlebell training. This class is offered at an additional fee, and at a discount to members. Another class is aqua training. This class ranges from training an active older adult to balance and walk in the pool to training marathon runners to stay afloat.

The membership breakdown is 1/3 active older adults, 1/3 individuals & couples, and 1/3 families.

We currently offer classes for the 6-12 age group such as yoga, zumba, and drumming on fit balls as well as a camp for kids. There is also a teen program for ages 12-18 for those interested in training for a sport or just staying active.

They are also offering seminars for the general public. In the winter they are offering one by Dr. Robert Schwartz on Heart Disease. This will be offered free of charge.

She will also be offering a seminar on organic living which is a passion of hers.

There is a new trend called TRX Training where you use a suspension table that may hook to a door. You use your body weight to work out. This makes it easier to workout when you are away from home, perhaps traveling.

Chair Eiden also thanked her for her time and thanked Vice Chair Schueller for stepping in for him while he was late arriving for the meeting.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at: www.ci.inver-grove-heights.mn.us

B. The next Park and Recreation Advisory Commission Meeting will be December 9, 2009. Work Session 6:45 p.m.; Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda

B. Approval of October 14, 2009 Meeting Minutes

Motion by Commissioner Joyce, seconded by Commissioner T. Johnson to approve the Minutes from October 14, 2009 as presented.

Ayes: 8

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Consider Approval of Rock Island Swing Bridge Plans and Specifications

Director Carlson stated they are seeking to recommend the plans and specifications and propose the advertising for public bidding on the Rock Island Swing Bridge. He gave a PowerPoint presentation with the following highlights:

Benefit of Bridge to Inver Grove Heights

- Mississippi River Regional Trail
 - *Amenity Providing River Access and Views
 - *100,000 annual users
- National Park Service Tour
 - *1,000 people on short notice
- Identified as an amenity in 2030 City's Comprehensive Plan
 - *Great River Road
 - *Historical value

Current Condition

Most of the bridge has been demolished and is not connected to the shore

- Park & Recreation Commission Planning Process
- Potential Amenities
 - *Parking
 - *Trails
 - *Boat Launch
 - *Historic Displays
 - *Picnic Area
- City Council to review and consider in future

Concept/Planned Structure

- Refurbish spans 3 & 4
- Construct two new spans
 - *Wood Floor
 - *Weathering Steel
 - *Designed to look like old trusses
- Structure will be 670' long
- Lights along approach to structure and on bridge

Project Cost Estimates

Item	Preliminary Cost Estimate	Final Cost Estimate
Preliminary engineering	\$130,900	\$130,900
Construction	\$1,460,886	\$1,601,098
Construction Contingency (15%)	\$219,133	\$240,165
Add/alt 1 – full cleaning & painting	\$350,000	NA
Add/alt 2 – repair scour on piers 4 & 5	\$75,000	\$25,760
Construction administration & observation	\$185,000	\$100,000
Total	\$2,420,019	\$2,097,923

Funding Estimates

	Preliminary Funding	Final Funding Estimate	
Federal	\$1,300,000	\$1,300,000	62%
State	\$100,000	\$100,000	5%
County	\$290,510	\$150,000	7%
City	\$730,409	\$547,923	26%
Total	\$2,420,919	\$2,097,923	

Demolition of Piers 6, 7, &8
 -Funded by MN DOT
 -Estimated cost \$450,000
 -Not included in previous estimates

Tentative Schedule

Date	Action
December 14, 2009	City Council considers approval of plans and specifications and advertisement of bids.
January 14, 2010	Bid Opening – Inver Grove Heights City Hall
February 2010	State of Minnesota Legislature lifts demolition moratorium
March 22, 2010	City Council considers award of bid
April 2010	Construction begins
October 2010	Project complete

Long Term Costs

Deferred Maintenance \$42,500 annually
 (does not include: Staff time, Security System, snow/trash removal, Electricity)

Item	Annual Cost
Rip Rap	\$5,025
Seal coat deck	\$400
Deck replacement	\$13,400
Bridge Inspections	\$2,500
Underwater inspections	\$5,000
Lighting repair	\$3,500
Graffiti repair	\$4,000
Tree Trimming	\$1,200
Railing/Wood Deck	\$7,500
Total	\$42,525
\$13,000 annual liability insurance	

- Recreational Immunity
 - *Comp Plan Park
 - *Regulatory Signage
 - *Rules adopted by ordinance
 - *Police enforcement
 - *Vehicles can't access
 - *COE regulations
 - *Hours of Operation

Summary

- Allowing project to be bid does not commit the Council to the project
- Council can accept bids or reject bids once opened
- Questions

Commissioner Huffman asked if the rails on the top will be removed?

Director Carlson said they will be removed for environmental and safety reasons.

Chair Eiden asked if this will be an annual maintenance cost to the City or a budgeted expense?

Director Carlson said they hope to get some revenue from the bridge from wedding pictures or ceremonies but those won't bring in much.

Commissioner Krech said once it's done he doesn't believe it could cost that much yearly. He felt \$10,000 would be more than adequate.

Director Carlson asked the Consultant to put together an estimate and that is the number they came up with.

Chair Eiden asked, given the time schedule, how much time is there for modifications?

Director Carlson responded the plans and specifications are ready to be sent to MN DOT. The plans include the removal of the rails.

Motion by Commissioner Joyce, seconded by Commissioner Krech to move forward to the City Council with the project.

Ayes: 8

Nays: 0 Motion carried.

B. Consider Final Approval of the Comprehensive Park Plan and Development Guide

Director Carlson stated this is for final approval of the Comprehensive Park Plan and Development Guide. We were waiting on some portions of the trail plan as four trails were an issue. Those trails were:

Barnes Avenue was taken off the map.

Courthouse Boulevard was kept on the map.

AnnMarie Trail and Annalise Path were both taken off the map.

The map was approved by the City Council. At this time we are looking for your approval of the plan and recommendation for the City Council.

Motion by Commissioner Joyce, seconded by Commissioner Krech to recommend final approval of the plan.

Ayes: 8

Nays: 0 Motion carried.

C. Consider Request to Sell Park Property Adjacent to Oakwood Park

Director Carlson stated awhile back Mr. Renner from 7907 Conroy Way spoke regarding a park boundary property exemption. His chain link fence is on park property. When the item was brought before you we suggested he remove the fence. The item went before City Council. They listened to his request regarding selling that parcel of park property to him. Council suggested we come up with a process to sell park property in some instances. You have that outline in front of you. On average it would cost \$4.64 per square foot depending on the park. In Mr. Renner's case the total square feet is 546' so it would be at a cost of \$2,533.44. Mr. Renner would be responsible for all the necessary paperwork, legal work, and survey work. He would submit it to the City Attorney for review and then go before the City Council for approval.

Doug Renner, 7907 Conroy Way stated the sale of the property won't affect the way the park is used. He has 15 signatures from residents stating they don't mind the sale of the property. Doing this would straighten out the back lot line of his property. There would not be any landscaping needed by the City if this was done and it would resolve the encroachment issue.

Chair Eiden was concerned with the other 31 parcels that have encroachments in the City. He is a bit afraid when we say a case by case basis. Who determines if this is good or bad?

Director Carlson said Staff sees the encroachment. They notify the owner of their options. This Commission is told as well as the City Council and a decision is then made.

Commissioner Silvi was concerned with giving permission to one homeowner. He asked how hard would it be to turn down the next request? You have a bunch of neighbors down a trail, who's to say they don't all come in and ask for park property? He can't agree to sell park property.

Chair Eiden agreed that was also part of his concern. They as a Commission, and the City Council, have the ability to make that determination.

Motion by Commissioner Krech, seconded by Commissioner Boehmer to approve as requested.

Commissioner Silvi asked if they can say we don't want to sell?

Director Carlson said you could, but the City Council can still say they want to sell it.

Vice Chair Schueller doesn't believe in selling park property either. He thinks you should remove what was built on park property. It might not be property that is being used now, but it may be used later.

Commissioner Joyce commented when a person buys a home they need to know where their boundaries are.

Commissioner Huffman stated in this instance, this homeowner bought the yard with the fence already there.

Park Superintendent Mark Borgwardt thought it was a bad idea to sell park property too. It also makes maintenance more difficult. There are also three other encroachments north of this area. There's a shed six feet into the park, another has a fire pit and a retaining wall, and another with landscaping. They could all come here and ask to purchase land too. He is unsure of the justification to say no. He suggested having an agreement so when the homeowner moves it goes back to the park.

Vice Chair Schueller commented if this request is denied, maybe people could do this under a different agreement.

Chair Eiden said there may be other reasonable strategies we can do short of actually selling off the property. But the vote here this evening is on the purchase of property. We need to vote yes or no.

A roll call vote was taken:

Eiden: No

Joyce: No

Schueller: No

Krech: Yes

T. Johnson: Yes

Boehmer: Yes

Huffman: Yes

Silvi: No

Tied vote 4/4. Failed for lack of majority.

Commissioner Silvi liked Superintendent Borgwardt's options.

Superintendent Borgwardt said you can have an Encroachment Agreement. They had a draft done awhile back but nothing ever came of it.

Director Carlson didn't really care for the agreement. The next homeowner could just ask for the option to purchase the land anyway.

Commissioner Silvi wished to make a motion against selling park property for private use.

Director Carlson said the City Council has already received that message. They are likely to sell this parcel to Mr. Renner.

Commissioner Joyce asked how they should proceed with this?

Director Carlson suggested they let the Council know the vote was tied 4/4 and leave it up to them to decide.

Commissioner Joyce thought maybe they should look at the process and go over it further in the future?

Chair Eiden agreed. He is unsure what they are going to do. He is concerned with the process.

Director Carlson said the City Council has already approved about three different types of encroachment agreements for landscaping, hardscaping, etc. It is all taken on a case by case basis.

Commissioner Huffman asked the resident if he would rather just move the fence?

Mr. Renner responded that the encroachment is a separate issue. Purchasing the property is just a matter of straightening out the back yard. If the sale doesn't go through, he will just take care of the fence issue. He just wants to get the boundary issue resolved.

9. ADMINISTRATIVE PRESENTATIONS:

A. Review Dog Park Sub-Committee Recommendation

Park Superintendent Mark Borgwardt stated on September 9th we spoke regarding the possibility of a dog park. Since then he has visited a few dog parks and a sub-committee has been formed consisting of Commissioner's Huffman and Joyce. They met along with Director Carlson and himself and spoke regarding some various locations. Criteria for consideration were also discussed and they were as follows:

- *Area of approximately 5-10 acres
- *Place for adequate parking not intrusive to neighborhood

- *Gently rolling terrain with open and wooded areas
- *Room for trail loop within dog park area
- *Existing park property that is currently under utilized for public use
- *Property can be easily fenced to contain dogs

After discussing several locations they felt the River Heights Park location met the criteria.

Commissioner Krech asked where the water source was?

Superintendent Borgwardt stated not all dog parks have a water source and not all owners like water. They felt this was best suited. Its 7 ½ acres and has adequate parking on the north side of the road. It has gently rolling hills with alot of open space in the middle. It's not utilized by the public and can be easily fenced. It was also surveyed last year.

Commissioner Silvi asked if there were homes around it?

Superintendent Borgwardt responded there are.

Chair Eiden asked if we move forward with installing a dog park, will we need an ordinance for those who are using it?

Superintendent Borgwardt said this is just providing another amenity for people to take their dogs to.

Motion by Commissioner Joyce, seconded by Commissioner Huffman to recommend we move forward with this.

Director Carlson said if this passes, we would then notify the neighborhood and hold an open house. We would then come back to the Commission in December.

Chair Eiden clarified the motion is that we move forward with the proposal to suggest having the dog park at this location.

Commissioner T. Johnson asked if they can receive any suggestions on amenities at the dog park?

Superintendent Borgwardt responded it is a public meeting, any suggestions are welcome.

Director Carlson stated we send notices of the open house to those around the park as well as place them in the paper and on the website as well.

Ayes: 8

Nays: 0 Motion carried.

B. Review 2010 Park & Recreation Operational Budget(s)

Director Carlson stated this is regarding the 2010 Proposed Park and Recreation Operational Budget.

In the area of Recreation, there are no significant program changes planned. In regards to the School District gymnasium usage, we have to start paying a rental fee and that is included in the budget.

At the Golf Course, there will be no rate increase proposed in 2010. There is no golf cart lease as they are paid off at this time. There will be no new equipment to purchase. They will be purchasing an online tee reservation system. We have increased our marketing and advertising. There is an operational assessment being done at the course at this time and we are awaiting the results. One thing to note, the irrigational well at the course has some issues and needs some repairs. We need to budget for that.

At the Community Center, we assuming the school district will be making their payment along with the IGH Hockey Association. We lost the Lakers revenue, so we have their daytime ice time open.

There is a \$1.00 increase across the board in all categories.

The budget also includes closing Piranha Harry's, which is the Concessions by the Aquatic's Center.

Vice Chair Schueller had a question on Page 13. It says other sources in 2007 had a zero balance. In 2008 there was a balance of \$11,000 and in 2009 it was \$429,000. Next year it will be \$516,000. What is "other sources" of revenue?

Director Carlson said that is the fund the City has for the Golf Course. The City has one bank account for the entire City. There isn't one just for the Golf Course.

Vice Chair Schueller asked why the entire revenue is projected at \$2,185,100 when the revenue has been significantly less than that in the past? Why do we project so high?

Director Carlson responded it is based off history of usage.

C. Department Happenings

Director Carlson said there was nothing new to highlight this evening, but he will stand by for questions.

10. COMMISSION COMMENTS:

Commissioner T. Johnson hopes everyone will check out the website as Holiday on Main Street, the Candy Cane Hunt, and Skating with Santa are coming up. She also wished everyone a Happy Thanksgiving.

Commissioner Boehmer had no comment.

Commissioner Huffman welcomed back Commissioner Silvi.

Commissioner Silvi had no comment.

Commissioner Joyce wished everyone Happy Holiday's.

Vice Chair Schueller stated he played 18 holes at Inver Wood today and it's in great shape. For those that golf, this weekend may be a good time to get out at Inver Wood to play.

Commissioner Krech wished everyone a Happy Thanksgiving.

Chair Eiden wishes everyone a Happy Thanksgiving. Our next meeting takes place on Wednesday, December 9th at 7:00 p.m.

11. ADJOURN

Motion by Commissioner Joyce, seconded Commissioner Huffman to adjourn the meeting at 8:58 p.m.

Ayes: 8

Nays: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Discuss Code of Conduct for Veterans Memorial Community Center

Meeting Date: December 9, 2009
 Item Type: Presentation
 Contact: Bethany Adams – 651.554.3442
 Prepared by: Bethany Adams
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

To discuss the Code of Conduct for Veterans Memorial Community Center and receive feedback from the Commission.

SUMMARY

It is common practice for Community Centers and other similar facilities to have a Code of Conduct to help establish clear policies and enforcement of those policies. Since the inception of the Community Center there has not been a Code of Conduct in place.

Staff reviewed Codes of Conduct from other facilities as well as made recommendations in order to create a detailed and complete document.

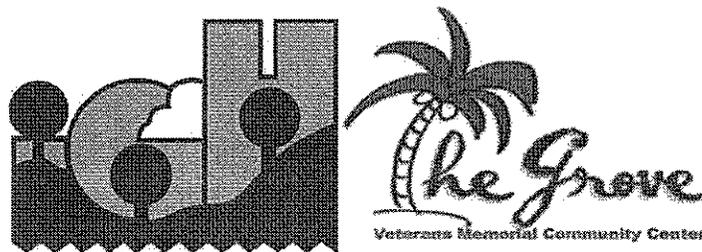
The Code of Conduct has been reviewed by the City Attorney's office and their recommendations have been incorporated into the document.

The Code of Conduct consists of a purpose, explanation of the Code of Conduct, enforcement and violations as well as an appeal process. The document also lays out general policies within the building as well as in specific areas of the facility.

The Code of Conduct will be published on the City's website, will be given to all new members and published at Guest Services.

Veterans Memorial Community Center

Code of Conduct



Dec. 2009

Veterans Memorial Community Center Code of Conduct

The following policies have been adopted by the City of Inver Grove Heights in order to ensure a safe positive and healthy environment. Additional policies may be added as circumstances warrant.

Purpose: The health, safety and well-being of every patron utilizing the Veterans Memorial Community Center is our primary objective. Respect for the staff, patrons, other members and the building is paramount.

Code of Conduct: The Center shall enforce adopted rules regarding negative guest/member conduct while on site, including, but not limited to the following: tobacco use, profanity, rowdy or disruptive behavior, conduct that is of an inappropriate, threatening or offensive nature, fighting, mischief, harassment or intimidation by words, gestures, body language, or any menacing behavior, any demonstration of sexual activity or sexual contact with another person, theft or behavior that results in the destruction of property and *alcohol/drug/ or other substance use or possession. Veterans Memorial Community Center staff shall be the sole judge of what constitutes inappropriate conduct and behavior covered by this policy. The Community Center is a family based facility and all participants will be expected to conduct themselves accordingly. Participants who exhibit inappropriate behavior may be either temporarily or permanently expelled from the facility. Center staff will involve the Inver Grove Heights Police, when necessary, to enforce this policy. *Alcohol may only be served by a specified licensed liquor provider during a permitted rental event at the center with security from the police department present during the event.

Enforcement:

Members and guests are encouraged to be responsible for their personal comfort and safety, and to ask any person whose behavior threatens their comfort to refrain. If a member or guest feels uncomfortable in confronting the person directly, they should report the behavior to a staff person or the Manager on Duty. The Management will investigate all reported incidents of a violation of this Code of Conduct. Actions taken by Community Center staff in response to violations of this Code of Conduct or other rules and policies of the Center will depend on the incident, and surrounding circumstances. A violation of this Code of Conduct or other rules and policies of the Center may result in an enforcement action ranging from a verbal warning up to and including the revocations of membership privileges. In most cases, enforcement action will consist of the following:

1. First Violation: a verbal warning will be given.
2. Second Violation:

- a. For minors under the age of 18, a time out period may be mandated. At this time the minor may be required, in the presence of staff, to notify his/her parents/guardians of his/her actions.
 - b. Adults who violate the Code of Conduct or any other Center policy may be asked to leave the Community Center immediately.
3. Third Violation: the member's membership privileges will be suspended and the member will be asked to leave the Community Center and not return until a specified date. The length of the suspension is at the discretion of a Manager based upon on the severity of the violation and surrounding circumstances.
 - a. For minors under the age of 18, the minor may be required to wait in an assigned area while staff contacts a parent/guardian to inform them of the violation with the expectation that the parent will arrive shortly to pick up their child.
 - b. Adult over the age of 18 will be notified by a Manager of the violation, and the length of suspension and asked to leave the Community Center immediately for the suspension period.
4. Fourth Violation: the member's membership will be revoked. All membership and daily privileges will be revoked and the offender will not be allowed back into the Community Center.

Appeal of Suspension or Termination of Membership Privileges:

A member whose membership privileges are suspended or revoked may appeal such a suspension or revocation to the Parks and Recreation Director. A member who wishes to appeal to the suspension or revocation of their membership privileges shall file a written request to appeal the suspension or revocation on the form provided by the Community Center with the Parks and Recreation Director within five (5) days of the date the notice of the suspension or revocation is delivered in person or mailed to the member. The Parks and Recreation Director shall hear all appeals of membership suspensions and revocations, and may uphold, modify, or overturn the suspension or revocation of the membership.

Veterans Memorial Community Center Policies

Common Areas/Overall Building Policies

- Respect community center staff, patrons and equipment.
- All children under 10 years of age are required to have a responsible person (16 years or older) providing supervision in the center at all times, with the exception of a child participating in an organized activity or located in the childcare room while the responsible person is working out.
- Please walk, do not run in hallways and locker rooms.
- Clothing and shoes are required when outside the pool area.
- Organized meetings in common areas are only permitted if organized through the Community Center.
- For safety reasons, we do not allow glass containers anywhere within the Community Center, unless authorized by Community Center staff.
- No overnight personal storage will be permitted in the building unless prior approval is obtained from staff with the exception of those members who have rented a permanent locker.
- A photo I.D. is required for checking out Community Center property (locks, towels).
- The Community Center reserves the right to deny admission to anyone who appears to be under the influence of alcohol or a controlled substance.
- The City of Inver Grove Heights, and its personnel, are not responsible for items lost, stolen, left on site or left in vehicle.
- No pets other than service animals or animals that are part of an approved event are allowed in Community Center.
- No skateboards, rollerblades or roller shoes are allowed.
- Flyers/posters cannot be posted without prior Community Center approval. Check with Guest Services for approval.

SMOKING

- We do not allow tobacco use within the Community Center

OUTSIDE FOOD/BEVERAGE POLICY

- Outside food and beverage are allowed in the Community Center, provided patrons clean up after themselves.

LOST AND FOUND

- All items turned in to staff will be placed at the Guest Services desk. Valuable items will be turned over to the police after 7 days and all other items will be donated or discarded after 30 days.

INCLEMENT WEATHER

Thunderstorm Warning:

- Pools will close and guests will be directed to the designated shelter area until the warning has expired.
- All other patrons will be notified that there is a thunderstorm warning.

Tornado Warning:

- All patrons in the building will be directed to the designated shelter area until the warning has expired.

If School District 199 schools close due to inclement weather, city recreation programming within school buildings will be cancelled. If School District 199 schools close before 3 p.m. and weather clears, call the weather information line (651-450-2595) for program cancellations at the Community Center.

EMERGENCIES

There is an Emergency Action Plan in place for staff and guests in case of emergency. Please ask staff for assistance in an emergency situation.

MAINTENANCE DAYS

- The Community Center will block off dates as necessary for repairs or maintenance of areas/equipment.

FITNESS AREA

- Outside personal trainers not employed by the Community Center may not accept personal payment from a client for training. Staff reserves the right to remove non-employee trainers and members being trained by non-employee trainers from the facility.
- Treat equipment with respect and return equipment to its proper place when finished using it. Equipment is not to leave the fitness center without permission.
- Chalk is not allowed on the fitness center floor.
- Food, gum, juice and soda are not allowed in the fitness center.

- Only plastic water bottles are allowed.
- Proper work out attire (no street clothes allowed) and appropriate shoes (sneakers or tennis shoes) must be worn at all times.
- No foul language or horseplay is allowed in the fitness center.
- Anyone ages 14 and younger must be accompanied by an adult.
- A spotter is required when bench pressing.
- All personal belongings must be stored in a cubby or in the locker rooms.
- Cameras and cell phones are not allowed in the fitness area

FITNESS/DANCE STUDIO

- No gum or beverages, with the exception of water, is permitted in the studio at any time.

LOCKER ROOMS

- The City of Inver Grove Heights is not responsible for items that are lost, stolen or left in the facility.
- Please keep clothing and valuables locked in lockers.
- Please do not run in the locker room area.
- Locker room checks are performed at random and outside locks will be removed from lockers.
- Unaccompanied children under 16 and those with opposite sex children must use the family locker room.
- A family locker room is made available for your convenience.
- No cell phones are allowed in the locker room area

GENERAL POOL POLICIES

- Children under 10 years of age must be accompanied by a responsible person (16 years or older).
- Children under 16 are not allowed in the hot tub or sauna.
- All swimmers must shower before entering the pool.
- Only U.S. Coast Guard-approved life jackets are allowed. No inner tubes, air mattresses, full-face masks or snorkels may be used.
- No persons with or suspected of having a communicable disease which could be transmitted through use of the pool, shall use the pool.
- Proper swim wear is required.
- Spitting, spouting water from mouth and blowing the nose in the pool is prohibited.
- No running or rough play is allowed.
- Glass objects are not allowed in the pool area.
- Persons with open or infectious sores are not permitted in the pool.

See specific pool areas for additional rules and regulations.

ARMORY GYM

- All individuals using the Armory Gym must be a member or pay the open gym fee.
- Only plastic water bottles are permitted.
- No black soled shoes or shoes that will mark the floor will be permitted. No bare feet, sandals or street shoes are allowed.
- Attire or gestures recognized as gang representations will not be allowed.
- Staff reserves the right to determine all gym use and inappropriate behavior by users.
- Please refrain from:
 - Dunking, slamming or hanging on nets
 - Running or bouncing balls in the hallways
 - Spitting, rough housing, wrestling or pushing
 - Swearing, abusive, or inappropriate gestures
- Children ages 10 and under are required to be accompanied by a responsible person over 16 years of age.
- Patrons are responsible for replacing balls or equipment that have been damaged, or are lost or stolen while they are using them.
- Open Gym may be cancelled in the event the gym is rented for a private event.
- Please see the rental policies and procedures for private rentals of the gym.

CHILDCARE AREA

- Childcare is available for children ages 6 months to 9 years.
- Parents must sign each child in and out of the room and show a picture ID. Children must be listed on the household membership or pay the daily childcare fee.
- Children may only be in the childcare area for a maximum of two hours a day.
- The same parent needs to drop off and pick up the child and must stay on premises while the child is in the childcare area.
- Parents with a child under four years old are required to take a pager.
- Staff does not change diapers. Should your child need a diaper change, you will be paged.

ICE ARENA

- All individuals or groups using the ice must pay a fee before taking the ice
- No running or horseplay around the rinks
- No dry-land training allowed around the rinks without prior approval from the Parks and Recreation Department.
- All children under 10 years of age must be accompanied by a responsible person (16 years or older)
- No climbing or hanging on rink glass

- No individuals except for the net movers are allowed on the ice during resurfacing
- No pucks on the ice during resurfacing
- Wear proper attire or equipment at all times (based on activity)
- Spectators should be aware of flying pucks

OPEN SKATE

- All individuals must be a member or pay the open skate fee before taking the ice
- Open skate is designed to be an enjoyable and safe activity for all participants
- Food and beverage is not allowed on the ice
- Adults and children may not be on the ice without skates
- Skaters may not sit on boards during open skate
- Skate aid equipment is for beginner and tot skaters only and not to be used for any other purpose
- Hockey drills, pucks and sticks are not allowed on the ice
- Skating lessons may not be given without prior approval from the Parks and Recreation Department
- Ice skate blades are not permitted above knee heights

OPEN HOCKEY

- All individuals must be a member or pay the open hockey fee before taking the ice
- All players must wear a helmet
- Goalies must wear proper equipment

Please report any problems within the Community Center to Guest Services at 651-554-3440 or Parks and Recreation at 651-450-2585.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Donation/Memorial Policy

Meeting Date: December 9, 2009
Item Type: Regular Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Mark Borgwardt - Parks
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

To review attached City Donation/Memorial Policy draft and make recommendation to City Council.

SUMMARY

Each year residents, civic organizations, private businesses, etc., make donations to the City. Donations are sometimes given for a specific purpose and sometimes the funds are given without stipulation. The purpose of this policy is to set up procedures for receipt of donations to the City.

The City Donation/Memorial Policy consists of two sections including a Park Memorial Guidelines (PMG) designed to enable residents to make a memorial, donation or gift to Inver Grove Heights parks system. These donations typically have a value of \$300 to \$5,000.

DRAFT

CITY OF INVER GROVE HEIGHTS

DONATION/MEMORIAL POLICY

I. CRITERIA AND STANDARDS

PURPOSE

The City of Inver Grove Heights appreciates donations as they help to enhance the quality of life in the City and to improve the efficiency and effectiveness of City services. Donations may be in-kind gifts of real or personal property (not cash) or cash donations. Each year residents, civic organizations, private businesses, etc., make donations to the City. Donations are sometimes given for a specific purpose and sometimes the funds are given without stipulation. The purpose of this policy is to set up procedures for receipt of donations to the City.

PROCEDURES

All potential donors are urged to consult with the City before proceeding with plans to ensure maximum utilization of in-kind gifts and cash donations.

No employee, volunteer or elected or appointed official of the City may solicit donations without first receiving permission from the City Administrator, acting under the authorization of the City Council. Departments may receive a single authorization to solicit donations for the entire year for a specific program or programs. Major changes in funding of these programs and new programs must receive specific authorization from the City Administrator.

Donations must be reported to the Finance Department. At the time the donation is received, staff is encouraged to have the donating individual or organization designate a specific purpose, activity, equipment purchase, etc. for the donation. If a designation is chosen, written documentation of the designation should accompany the donation. The documentation should be in the form of a memorandum or letter, on the individual's or organization's letterhead if at all possible.

The City Council shall make the final determination on the acceptability of significant donations of an in-kind gift or cash donation at the Council meeting following the receipt of the donation. If the Council were to decline an in-kind gift or cash donation, the Council would direct staff to return that in-kind gift or cash donation to the individual or organization as soon as possible.

The donation must meet City criteria in order to be accepted. (see following)

CRITERIA

The donation must have a purpose consistent with those of the City.

The donation must be offered by a source acceptable to the City.

All designated donations of funds shall be utilized in accordance with the accompanying designation.

The donation shall not result in ongoing costs that the City Council would be unwilling to fund when the donations are exhausted, unless specific prior authorization to the contrary is given by the City Council at the time the donation is accepted. If prior authorization is not given, sufficient donations to meet all anticipated staff and material costs must be in hand before City commitment is made to personnel and/or material.

The donation shall not bring undesirable or hidden costs to the City.

The donation shall not be inappropriate or harmful to the residents of the City

The acceptance of a donation shall not imply City endorsement of any product or service nor shall it implicitly or explicitly obligate the City to act in any way favorable to the donor.

The donation shall not be in conflict with any provision of federal state or municipal law.

II. RECOGNITION GUIDELINES

The City of Inver Grove Heights encourages and welcomes donations from civic groups, organizations, individuals, businesses, churches, etc. for a variety of community programs, projects, events, equipment, park amenities and land.

Donations shall be recognized in a manner based on the amount or dollar value of the donation. In other words, all donations greater than \$300 but less than \$5,000 that are accepted by the City of Inver Grove Heights shall be recognized by:

1. Displaying donation, name of donor, name or names of those given in memory of (if applicable) on the City's web site for one calendar year (January 1 – December 31).
2. Sending a letter of appreciation from the Mayor to the donor(s) for their contribution.

Donations of \$5,000 - \$24,999 shall be recognized by:

1. Displaying donation, name of donor, name or names of those given in memory of (if applicable) on the City's web site for one calendar year (January 1 – December 31).
2. Sending a letter of appreciation from the Mayor to the donor(s) for their contribution.
3. Permanently displaying the name(s) of donor(s) on the recognition board under the bronze category.

Donation of \$25,000 or more shall be recognized by:

1. Displaying donation, name of donor, name or names of those given in memory of (if applicable) on the City's web site for one calendar year (January 1 – December 31).
2. Presenting an engraved plaque of appreciation by the Mayor to the donor(s) for their contribution at an appropriate time and location, i.e. a ribbon cutting ceremony, a City Council meeting, or All Volunteers Awards Reception, etc.
3. Permanently displaying the name(s) of donor(s) on recognition board under the appropriate category, i.e. Silver, Gold or Platinum.

CONTRIBUTORS TO THE CITY OF INVER GROVE HEIGHTS

PLATINUM	\$100,000 or more
GOLD	\$50,000 - \$99,999
SILVER	\$25,000 - \$49,999
BRONZE	\$5,000 - \$24,999

Those who have contributed less than \$5,000 at one time will not be placed on this permanently and publicly displayed recognition board. Those who have collectively contributed more than \$5,000 over a period of time (but never \$5,000 or more at any one time) would still not be placed on the recognition board. This permanent display board will be placed in the VMCC

III. PARK MEMORIAL GUIDELINES (PMG)

This policy is designed to enable residents to make a memorial, donation or gift to Inver Grove Heights park system.

1. The Parks Superintendent shall administer the PMG.
2. The City shall accept all PMG donations by formal action at a City Council meeting.
3. PMG donations of a routine nature (i.e. trees, park benches, park amenities, etc.) will be handled administratively by the Parks Superintendent. These donations typically have a value of \$300 to \$5,000.
4. PMG donations of a significant nature (i.e. park shelter, basketball court, etc.) will be brought before the PRAC for review. These donations typically have a value greater than \$5,000.
5. For routine PMG donations the donor shall pay for the delivered cost of the item to be installed such as a tree or bench. The City shall cover the installation and maintenance costs.
6. PMG donations shall comply with standards established by the Parks Superintendent. These standards shall include the species of trees deemed acceptable for planting in City Parks, the manufacturer and model of equipment to be installed and the placement of donated items in City parks.
7. Plaques or markers will not be placed for routine tree donation.
8. A donor recognition or memorial plate may be affixed to park benches or other amenities donated to the City. The City shall specify the size and style of the donor plate and the donor will pay for the plate and arrange for the engraving. Upon return of the engraved plate from the donor, the City shall affix the plate to the park bench or amenities.
9. Additional recognition will be provided by displaying donation, name of donor, name or names those given in memory of (if applicable) in the City's summer edition of Parks and Recreation Brochure.

Prepared by:

Mark Borgwardt, Parks Superintendent
March 6, 2008

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Consider Annual Fee for North Valley Disc Golf Course

Meeting Date: December 9, 2009
 Item Type: Regular Agenda
 Contact: Tracy Petersen – 651.450.2588
 Prepared by: Tracy Petersen
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve an annual fee for North Valley Disc Golf Course.

SUMMARY

Since the inception in the late 1990's, the disc golf course at North Valley Park has been a no-charge facility for the City. Over the past two decades the course has hosted the casual player, leagues, as well as local, national and world tournaments. The course is known as one of the top disc golf courses in the metro area. Seasoned users of the course estimate that approximately 20,000 rounds can be played at the course on an annual basis.

The Parks and Recreation Commission, at their Sept. 9 meeting, approved a list of improvements consisting of concrete for t-pads, baskets and course signage. At the Oct. 14 Commission meeting, the commission approved a design to re-align four(4) holes over to South Valley Park to improve the course play experience, to reduce erosion issues and to accommodate plans for a future trail into North Valley Park off of 65th Street.

With these pending improvements, staff thought it was appropriate and prudent to look at a way to generate some revenue from the course in an effort to off-set some of these improvement costs as well as to develop a mechanism to sustain funding for future maintenance and course upgrades. As a part of this process staff met with the City of South St. Paul to discuss a possible partnership with their disc golf course at Kaposia Park.

Both cities are proposing to implement an annual pass charge of \$30 per user/per year. The pass would enable golfers to utilize both the North Valley and Kaposia disc golf courses. The pass would be good for a full calendar year from January-December. Pass holders would be able to purchase the pass at the Parks and Recreation Office or online. Information regarding the new annual pass policy would be placed on the City's website, in the Parks and Recreation brochure and on-site at North Valley. A bag tag would be issued that would serve as the user's annual pass. In the potential first year (2010) we would ask that all users have an annual pass by April 1.

In the future, as the pass program grew, annual pass holders could be eligible for prizes online with their annual membership number as well as be eligible to play in a tournament exclusively for them. Both of these could be possible incentives to purchase a pass as well as the understanding that their dollars would be used for future course improvements.

Staff from both cities also discussed the possibility of a daily fee but felt that the cost, the logistics and the safety of either staffing the course on a daily basis or providing some type of underground safe where users could deposit a daily fee was not the best option.

Staff realizes that there will be limited ways to ensure that users of the facility have an annual pass nor that there will be consistent consequences if one is found playing without one. It is staff's hope that word of mouth and user-to-user policing will help to encourage players to purchase the annual pass. Staff is aware that within the first year of operation, that the annual pass program may be more of a "voluntary" program. Over time, staff would expect to see continued support of the pass program and a continued increase in revenue generated. This annual pass program can/will help to maintain and to improve this highly utilized amenity of the Inver Grove Heights Park system.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: December 9, 2009
Item Type: Administrative Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- December Department Happenings Report
- October VMCC Financial Statement
- October Inver Wood Financial Statement
- October Inver Wood Monthly Statistics
- Miscellaneous

Items to be discussed:

- Miscellaneous



Parks & Recreation Department Department Happenings



Parks

Heritage Village Park Update

Heritage Village Park is starting to look like a park. Per plan, Gertens planted approximately 350 trees in park including railroad berm, Gun Club berm, under the Xcel towers and wires and scattered in prairie area for an oak savannah look. Central Landscaping has mulched the entire site for erosion control. They have also completed rock picking on area east of haul road and hydro seeded the railroad berm. Bonestroo completed drilling prairie seed east of haul road. Work to be completed next spring includes hauling topsoil to balance of site, seeding with prairie seed and mulching. Gertens also needs to complete tree planting plan next spring of approximately 25 trees. Staff is currently working with Dakota County and contractor to erect fence on newly constructed Gun club berm and install trail bollards in trail where it enters park in NW corner by RR tracks. Parks staff cleaned up debris and flail mowed wetland area on east side of park off 63rd Street. Staff also strategically place concrete jersey barriers to help secure site for the winter. Silt fence sections were also repaired by contractor and temporary snow fence was installed along east side of marina parking lot to keep vehicles from accessing park and prevent illegal dumping.

Simley Shore Fishing Stations

Using materials supplied by DNR parks staff repaired, replaced and added new shore fishing stations at Simley Lake. These heavily used amenities are very popular with anglers at Simley. A stone bench with memorial plaque donated by area resident was also set on the east shore of Simley. Existing shore stations were raised and repaired by parks staff to provide more accessible fishing spots. Parks crew also placed an additional 4 St. Croix limestone benches throughout park system.

Turf maintenance

The record warm November weather allowed park crew to finish up many turf maintenance related tasks. The mowing season was extended to late November with warm weather. Flail mowing of trails, natural areas and around park storm ponds was also completed. Sand and compost applications on athletic fields turf was also completed along with soccer goal areas seeding and restoration. The crew was also able to do the late season triple pass aeration of athletic fields prior to topdressing and dormant compost application to get more bang for the buck next spring.



Parks & Recreation Department Department Happenings



Seasonal Equipment Preparation

Parks staff has been busy storing summer equipment and preparing for winter season. Soccer goals were dismantled and stored for the season. All goals were moved from Cameron Park storage in anticipation of losing this site for Parks storage next spring. Basketball backboards were removed from Skyview concrete rink in preparation for winter skating. South Valley and Southern Lakes ballfields were graded bowl shaped before frost sets in to prepare for winter skating. Summer complement of picnic tables and trash barrels were repaired and stored for season and winter skating sites prepared for seasonal trash volume. Skating lights were checked and repaired as needed, hockey boards repaired as needed, and building lighting, heating and plumbing repairs completed. Summer mowing equipment was repaired and stored for season. Winter plows, blowers, brooms and flooding trucks have been prepared for winter season.

Eagle Scout project

Eagle Scout candidate Matt Kuntz worked with parks staff on his Eagle Scout project of repairing timber retaining wall around Public Works shop dumpster. Matt and his fellow scout troops and parents worked a Saturday to repair timber wall. They did an excellent job on a project which has needed attention for many years. Thank You Matt!

Cahill Christmas decorations

Cahill Christmas decorations have been put up along Cahill Avenue. Poinsettia pole decorations, pole banners and flags make for a more festive looking corridor. The Christmas tree near 70th and well # 4 has also been decorated. Merry Christmas!



Parks & Recreation Department Department Happenings



Inver Wood Golf Course

Golf Course Closes

The golf courses were closed for the season on Wednesday, December 2nd. All final winterization procedures are currently underway.

December Tree Maintenance

Once the various aspects of course winterization are complete, maintenance staff will begin the December tree maintenance process. Removal of standing trees either dead or effected by disease will occur as well as tree trimming in strategic play areas. These procedures continue as long as temperatures and snow conditions permit.

Inverwood.org

On-line registrations for 2010 will begin in January for all programs including group instruction, leagues, events, and patron cards.

Recreation

Youth Basketball

Our youth basketball program will be getting underway for the season. This program is run by volunteer coaches and is open to youth in grades kindergarten-6th grade. We expect about 300 participants to be involved in this year's program.

Holiday Activities

Join us for many holiday events during the month of December. These include: Dear Santa Letters, Skate with Santa and the Candy Cane Hunt. For more details about date, time and registration information, visit our website at www.funatthegrove.com

Cost Recovery Plan

Staff has begun work on a cost recovery plan for all program/event/facility areas within the recreation department. This plan was recommended as a part of the audit that was done on the community center but staff feels it is an important tool for all of recreation. More information will be brought forth to the commission in January or February.



Parks & Recreation Department Department Happenings



Partnership with School District #199 Community Education

Staff has begun a new course of dialogue with community education regarding programming, future grants, facilities and addressing service gaps within our community. Two areas of immediate focus will be after school and middle school programming. With the addition of a full-time staff person at community education, staff here is excited about the renewed interest and possibilities for collaboration within the community.

Veterans Memorial Community Center

Money Mailer Special

We are currently circulating in Inver Grove Heights homes a \$9 enrollment special through the end of the year.

Brochure

Winter/Spring brochure 2009/2010 should be in homes Dec. 5.

We are on Facebook!

The Parks and Recreation Department has created a Facebook page to help promote upcoming programs and specials as well as be a communication tool for facility announcements and changes. This form of social networking is being utilized by a number of cities and Parks and Recreation Departments around the state. We think it will have a positive effect on the department and look forward to taking advantage of this form of marketing. If you wish to become a fan of our page, on Facebook you can search Inver Grove Heights Parks and Recreation.

Ring in the New Year

Join us for our family New Year's Eve Party on Thursday, December 31 from noon-4 p.m. Families can participate in swimming, skating, music, bingo, crafts and more. The cost is \$20 per family (up to 4 people).

Fitness Holiday Challenge

Members and non-members can weigh in between November 27-Dec. 4. Then work hard during the season to keep the pounds off. Participants then weigh in again December 27-January 2. All participants who maintain weight will receive a prize.



Parks & Recreation Department Department Happenings

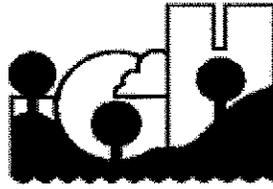


Pool Concession Stand Closing

The Piranha Harry's concession stand near the pool will be closing effective December 31, 2009. This decision was made as a part of the 2010 budget discussions. Limited vending will be available through machines as well as the guest services counter. The ice arena concessions stand will also be open through March for those patrons looking for more full-service concessions.

Birthday Party Packages Re-vamped!

In an effort to grow our birthday party operations, staff has made some minor changes to our birthday party packages in order to make them more customer- friendly. This includes a new basic package that just includes admission to the facility and a room to eat and open gifts but doesn't include all the other benefits. We will also be incorporating a new birthday party host to assist groups with their birthday party needs during their stay at our facility.



COMMUNITY CENTER
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

October 2009



**INVER GROVE HEIGHTS COMMUNITY CENTER
STATEMENT OF OPERATIONS
October 2009**

	Oct 2008		Oct 2009		2008 YTD		2009 YTD	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
DEPARTMENTAL REVENUES								
ICE OPERATIONS	40,639	32%	32,081	26%	339,986	20%	350,966	20%
GROVE OPERATIONS	74,924	58%	75,719	61%	787,894	47%	818,188	47%
PROGRAMS	7,320	6%	12,977	10%	341,222	21%	366,945	21%
FOOD & BEVERAGE	(3,191)	(2%)	3,388	3%	115,388	7%	78,015	4%
PRO SHOP	92	0%	58	0%	2,246	0%	1,267	0%
COMMON	8,960	7%	522	0%	77,539	5%	120,868	7%
TOTAL DEPARTMENTAL REVENUE	128,743	100%	124,745	100%	1,664,276	100%	1,736,249	100%
PERSONNEL EXPENSES								
ICE OPERATIONS	17,467	18%	20,353	19%	244,277	18%	233,090	18%
GROVE OPERATIONS	14,404	15%	20,352	19%	189,499	14%	231,103	18%
PROGRAMS	33,654	34%	34,796	33%	502,583	38%	502,712	39%
FOOD & BEVERAGE	3,023	3%	1,607	2%	46,923	4%	30,847	2%
COMMON	30,749	31%	27,278	26%	345,688	26%	302,889	23%
TOTAL PERSONNEL EXPENSES	99,297	77%	104,386	84%	1,328,970	80%	1,300,642	75%
OTHER EXPENSES								
ICE OPERATIONS	19,086	2%	29,266	2%	213,064	17%	204,507	16%
GROVE OPERATIONS	32,223	3%	28,871	2%	421,299	33%	325,817	26%
PROGRAMS	4,365	0%	2,219	0%	65,754	5%	35,283	3%
FOOD & BEVERAGE	3,364	0%	3,435	0%	56,323	4%	37,143	3%
PRO SHOP	(4)	(0%)	(10)	(0%)	5	0%	122	0%
COMMON	12,738	1%	15,616	1%	133,190	11%	140,336	11%
TOTAL OTHER EXPENSES	71,771	56%	79,397	64%	889,636	53%	743,208	43%
TOTAL OPERATING EXPENSES	171,068	133%	183,783	147%	2,218,606	133%	2,043,850	118%
NET OPERATING INCOME	(42,325)	(33%)	(59,038)	(47%)	(554,330)	(33%)	(307,601)	(18%)
NON-OPERATING REVENUES								
INVESTMENT EARNINGS					823		508	
OTHER REVENUES(INS REIMB.)	169				21,651		54,345	
TOTAL NON-OPERATING REVENUES	169		0		22,474		54,853	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT					0		30,675	
PROPERTY IMPROVEMENT					0		149,883	
OTHER MISC. EXPENSE					24,874		0	
TOTAL NON-OPERATING EXPENSES	0		0		24,874		180,558	
DEBT SERVICE								
TOTAL NON-OP. EXPENSES & DEBT	0		0		24,874		180,558	
NET INCOME	(42,156)		(59,038)		(556,730)		(433,307)	

SUPPLEMENTAL INFORMATION

INVER GROVE HEIGHTS COMMUNITY CENTER
ICE OPERATIONS
STATEMENT OF OPERATIONS
October 2009

	Oct 2008 ACTUAL	%	Oct 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
ICE OPERATIONS REVENUE								
ICE RENTALS	12,380	30%	12,405	39%	186,214	55%	193,642	55%
ICE ADMISSIONS	831	2%	1,180	4%	7,038	2%	8,351	2%
HOCKEY ASSOC.	23,580	58%	16,380	51%	108,649	32%	107,220	31%
TURF RENT		0%	315	1%	0	0%	8,964	3%
ROOM RENTALS	3,847	9%	1,800	6%	28,749	8%	32,789	9%
GAME ADMISSIONS		0%		0%	9,336	3%	0	0%
TOTAL ICE OPERATIONS REVENUE	40,639	100%	32,081	100%	339,986	100%	350,966	100%
ICE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	10,204	25%	13,241	41%	134,712	40%	144,327	41%
WAGES PART TIME	4,109	10%		0%	4,109	1%	0	0%
WAGES TEMPORARY	-1,370	(3%)	1,740	5%	47,680	14%	25,412	7%
PAYROLL TAXES-BENEFITS	4,524	11%	5,372	17%	57,775	17%	63,352	18%
TOTAL PAYROLL EXPENSES	17,467	43%	20,353	63%	244,277	72%	233,090	66%
OTHER EXPENSES								
ALARM SERVICES		0%		0%	470	0%	240	0%
CENTRAL EQUIPMENT	2,650	7%	2,742	9%	26,500	8%	27,417	8%
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	205	0%	190	0%
FUELS		0%	309	1%	3,573	1%	3,673	1%
INSURANCE ALLOCATION	150	0%		0%	1,500	0%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	0	0%	361	0%
PROF/TECH SERVICES	2	0%	989	3%	7,495	2%	20,805	6%
REPAIRS & MAINT-BLDG	2,318	6%	2,962	9%	33,306	10%	9,651	3%
REPAIRS & MAINT-EQUIPT	394	1%		0%	6,364	2%	1,317	0%
REFUSE REMOVAL		0%		0%	82	0%	994	0%
SMALL TOOLS	12	0%	32	0%	283	0%	2,719	1%
SUPPLIES-JANITORIAL		0%	1,137	4%	10,843	3%	5,996	2%
SUPPLIES-SHOP	2	0%		0%	848	0%	100	0%
SUPPLIES-MAINTENANCE	2,796	7%	2,693	8%	12,187	4%	9,652	3%
SUPPLIES-OTHER		0%	185	1%	771	0%	254	0%
TELEPHONE	104	0%	140	0%	1,041	0%	1,182	0%
TRAVEL		0%		0%	117	0%	46	0%
UNIFORMS		0%		0%	1,010	0%	263	0%
UTILITIES-ELECTRIC	8,775	22%	8,610	27%	72,129	21%	83,330	24%
UTILITIES-GAS	1,138	3%	669	2%	26,765	8%	18,678	5%
UTILITIES-SEWER	375	1%	329	1%	2,734	1%	3,565	1%
UTILITIES-WATER	371	1%	581	2%	4,538	1%	5,810	2%
MISC. EXPENSE		0%	7,889	25%	306	0%	8,265	2%
TOTAL OTHER EXPENSE	19,086	47%	29,266	91%	213,064	63%	204,507	58%
TOTAL ICE OPERATIONS EXPENSE	36,552	90%	49,619	155%	457,341	135%	437,597	125%
NET INCOME (LOSS)	4,087	10%	(17,538)	(55%)	(117,355)	(35%)	(86,631)	(25%)

INVER GROVE HEIGHTS COMMUNITY CENTER
GROVE OPERATIONS
STATEMENT OF OPERATIONS
October 2009

	Oct 2008		Oct 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
GROVE OPERATIONS REVENUE								
MEMBERSHIPS	62,272	83%	62,312	82%	626,091	79%	661,646	81%
ADMISSIONS	9,250	12%	7,403	10%	111,592	14%	97,846	12%
ADMISSIONS MISC.	58	0%	66	0%	776	0%	729	0%
CLOTHING SALES		0%	2	0%	236	0%	211	0%
RENTS-DISTRICT 199		0%		0%	0	0%	0	0%
SWIM MEETS		0%		0%	720	0%	375	0%
POOL RENTALS	236	0%	2,736	4%	17,396	2%	25,381	3%
OTHER RENTALS	3,108	4%	3,200	4%	31,083	4%	32,000	4%
TOTAL GROVE OPERATIONS REVENUE	74,924	100%	75,719	100%	787,894	100%	818,188	100%
GROVE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	10,204	14%	13,241	17%	134,381	17%	144,325	18%
WAGES PART TIME	2,512	3%		0%	2,512	0%	0	0%
WAGES TEMPORARY	-2,512	(3%)	1,740	2%	700	0%	23,660	3%
PAYROLL TAXES-BENEFITS	4,200	6%	5,371	7%	51,906	7%	63,119	8%
TOTAL PAYROLL EXPENSES	14,404	19%	20,352	27%	189,499	24%	231,103	28%
OTHER EXPENSES								
ALARM SERVICES		0%		0%	470	0%	240	0%
APPAREL		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%		0%	540	0%	590	0%
DUES, LICENSES, SUBSCRIPTIONS		0%	876	1%	910	0%	1,756	0%
INSURANCE ALLOCATION	2,533	3%		0%	25,333	3%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	19	0%	0	0%
POSTAGE		0%	10	0%	5	0%	39	0%
PRINTING & BINDING		0%		0%	1,908	0%	2,871	0%
PROF/TECH SERVICES	2	0%	9	0%	22,165	3%	4,002	0%
REPAIRS & MAINT-BLDG	2,711	4%	4,360	6%	90,811	12%	65,717	8%
REPAIRS & MAINT-EQUIPT	278	0%	1,748	2%	1,873	0%	2,759	0%
REFUSE REMOVAL		0%	45	0%	82	0%	383	0%
SMALL TOOLS & MISC EQUIPT	12	0%	32	0%	1,707	0%	1,697	0%
SUPPLIES-JANITORIAL		0%	1,570	2%	11,323	1%	6,618	1%
SUPPLIES-MAINTENANCE	699	1%	932	1%	11,751	1%	24,729	3%
SUPPLIES-POOL CHEMICALS	2,077	3%	1,763	2%	17,318	2%	17,910	2%
SUPPLIES-SHOP	2	0%		0%	827	0%	112	0%
SUPPLIES-OTHER	3,950	5%	160	0%	9,382	1%	869	0%
TELEPHONE	125	0%	140	0%	1,083	0%	1,338	0%
TRAVEL		0%		0%	267	0%	241	0%
UNIFORMS		0%		0%	1,010	0%	361	0%
UTILITIES-ELECTRIC	13,570	18%	13,943	18%	113,625	14%	113,794	14%
UTILITIES-GAS	4,829	6%	1,999	3%	93,036	12%	62,056	8%
UTILITIES-SEWER	708	1%	611	1%	7,919	1%	8,521	1%
UTILITIES-WATER	698	1%	600	1%	7,792	1%	8,340	1%
MISC. EXPENSE	30	0%	73	0%	142	0%	873	0%
TOTAL OTHER EXPENSE	32,223	43%	28,871	38%	421,299	53%	325,817	40%
TOTAL GROVE OPERATIONS EXPENSE	46,628	62%	49,223	65%	610,799	78%	556,921	68%
NET INCOME (LOSS)	28,296	38%	26,496	35%	177,096	22%	261,267	32%

INVER GROVE HEIGHTS COMMUNITY CENTER
PROGRAMS
STATEMENT OF OPERATIONS
October 2009

	Oct 2008 ACTUAL	%	Oct 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
PROGRAM REVENUE								
BIRTHDAY PARTIES	2,185	30%	2,358	18%	23,544	7%	24,697	7%
SPECIAL EVENTS	144	2%	234	2%	4,635	1%	6,261	2%
SWIM LESSONS	468	6%	1,078	8%	62,942	18%	67,213	18%
FITNESS LESSONS	1,276	17%	3,050	24%	14,833	4%	25,940	7%
PERSONAL TRAINING	259	4%	3,460	27%	24,408	7%	23,600	6%
DANCE LESSONS	(135)	(2%)		0%	11,675	3%	8,028	2%
DANCE RECITALS		0%		0%	490	0%	138	0%
KIDS ROCK	324	4%		0%	177,451	52%	188,263	51%
SKATE LESSONS	2,675	37%	2,732	21%	20,055	6%	21,545	6%
CHILD CARE	125	2%	65	1%	1,189	0%	1,260	0%
TOTAL PROGRAM REVENUE	7,320	100%	12,977	100%	341,222	100%	366,945	100%
PROGRAM EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	9,904	135%	10,205	79%	102,192	30%	112,058	31%
WAGES TEMPORARY	19,818	271%	19,094	147%	318,663	93%	304,512	83%
PAYROLL TAXES-BENEFITS	3,933	54%	5,497	42%	81,728	24%	86,142	23%
TOTAL PAYROLL EXPENSES	33,654	460%	34,796	268%	502,583	147%	502,712	137%
OTHER EXPENSES								
APPAREL-DANCE RECITALS		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%		0%	1,464	0%	15	0%
DUES, LICENSES, SUBSCRIPTIONS		0%	35	0%	1,020	0%	780	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PRINTING & BINDING		0%		0%	547	0%	1,000	0%
PROF/TECH SERVICES	306	4%	12	0%	618	0%	2,212	1%
REPAIRS & MAINT-EQUIPT	16	0%		0%	1,933	1%	3,564	1%
SMALL TOOLS & MISC EQUIPT	968	13%	997	8%	35,519	10%	4,005	1%
SUPPLIES-MAINTENANCE	19	0%		0%	121	0%	53	0%
SUPPLIES-TRAINING		0%		0%	938	0%	681	0%
SUPPLIES-OTHER	1,609	22%	517	4%	8,247	2%	9,192	3%
TELEPHONE	7	0%	7	0%	94	0%	80	0%
TRANSPORTATION-KIDS KAMP		0%		0%	2,688	1%	2,726	1%
TRAVEL		0%		0%	322	0%	235	0%
FOOD/BEVERAGE	1,457	20%	459	4%	1,509	0%	4,570	1%
UNIFORMS	(17)	(0%)		0%	2,315	1%	2,309	1%
MISC. EXPENSE		0%	192	1%	8,419	2%	3,863	1%
TOTAL OTHER EXPENSE	4,365	60%	2,219	17%	65,754	19%	35,283	10%
TOTAL PROGRAMS EXPENSE	38,019	519%	37,015	285%	568,338	167%	537,996	147%
NET INCOME (LOSS)	(30,700)	(419%)	(24,038)	(185%)	(227,116)	(67%)	(171,051)	(47%)

INVER GROVE HEIGHTS COMMUNITY CENTER
FOOD BEVERAGE
STATEMENT OF OPERATIONS
October 2009

	Oct 2008 ACTUAL	%	Oct 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
FOOD & BEVERAGE SALES								
CONCESSIONS-VMCC	1,917	(60%)	1,257	37%	48,160	42%	31,441	40%
CONCESSIONS-GROVE	2,208	(69%)	2,069	61%	29,649	26%	23,652	30%
CONCESSIONS-CATERING	174	(5%)	62	2%	1,891	2%	616	1%
CONCESSIONS-RICH VALLEY	1	(0%)	0	0%	20,688	18%	7,306	9%
CONCESSIONS-DANCE RECITAL		0%		0%	0	0%	0	0%
VENDING-VMCC	(3,999)	125%		0%	0	0%	0	0%
VENDING-GROVE	(3,492)	109%		0%	(0)	(0%)	0	0%
VENDING-RICH VALLEY		0%		0%	0	0%	0	0%
VENDING-COKE CONTRACT		0%		0%	15,000	13%	15,000	19%
TOTAL FOOD & BEVERAGE SALES	(3,191)	100%	3,388	100%	115,388	100%	78,015	100%
COST OF SALES								
FOOD COSTS	1,471	(46%)	1,955	58%	29,857	26%	17,429	22%
BEV COST	312	(10%)	1,134	33%	16,528	14%	12,459	16%
TOTAL COST OF SALES	1,783	(56%)	3,088	91%	46,385	40%	29,888	38%
GROSS MARGIN	(4,974)	156%	300	9%	69,004	60%	48,127	62%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY	2,710	(85%)	1,417	42%	39,716	34%	25,124	32%
PAYROLL TAXES - BENEFITS	313	(10%)	190	6%	7,207	6%	5,723	7%
TOTAL PAYROLL EXPENSES	3,023	(95%)	1,607	47%	46,923	41%	30,847	40%
OTHER EXPENSES								
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	1,065	1%	335	0%
RENTAL OF EQUIPMENT		0%		0%	844	1%	0	0%
REPAIRS AND MAINTENANCE	934	(29%)		0%	934	1%	2,788	4%
SMALL TOOLS & MISC EQUIPT		0%		0%	220	0%	54	0%
SUPPLIES-OTHER	630	(20%)	324	10%	6,412	6%	3,981	5%
TELEPHONE	15	(0%)	14	0%	143	0%	127	0%
TRAVEL		0%		0%	241	0%	58	0%
UNIFORMS		0%		0%	0	0%	140	0%
CASH OVER/SHORT	2	(0%)	9	0%	78	0%	(228)	(0%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	1,581	(50%)	347	10%	9,938	9%	7,255	9%
TOTAL FOOD & BEV EXPENSE	6,387	(200%)	5,042	149%	103,245	89%	67,990	87%
NET INCOME (LOSS)	(9,578)	300%	(1,654)	(49%)	12,143	11%	10,025	13%

INVER GROVE HEIGHTS COMMUNITY CENTER
PRO SHOP
STATEMENT OF OPERATIONS
October 2009

	Oct 2008		Oct 2009		YTD 2008		YTD 2009	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
PRO SHOP SALES								
SKATE SHARPENING	45	49%	30	52%	1,334	59%	712	56%
SKATE RENTAL	9	10%	2	3%	145	6%	166	13%
MISC SALES	37	41%	26	45%	768	34%	389	31%
TOTAL PRO SHOP SALES	92	100%	58	100%	2,246	100%	1,267	100%
COST OF SALES								
MISC SUPPLIES		0%		0%	0	0%	0	0%
TOTAL COST OF SALES	0	0%	0	0%	0	0%	0	0%
GROSS MARGIN	92	100%	58	100%	2,246	100%	1,267	100%
PRO SHOP DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY		0%		0%	0	0%	0	0%
PAYROLL TAXES - BENEFITS		0%		0%	0	0%	0	0%
TOTAL PAYROLL EXPENSES	0	0%	0	0%	0	0%	0	0%
OTHER EXPENSES								
SMALL TOOLS & MISC EQUIPT		0%		0%	0	0%	0	0%
SUPPLIES-OTHER		0%		0%	0	0%	131	10%
CASH OVER/SHORT		0%	(10)	(17%)	9	0%	(31)	(2%)
MISC. EXPENSE	(4)	(4%)		0%	(4)	(0%)	21	2%
TOTAL OTHER EXPENSE	(4)	(4%)	(10)	(17%)	5	0%	122	10%
TOTAL PRO SHOP EXPENSE	(4)	(4%)	(10)	(17%)	5	0%	122	10%
NET INCOME (LOSS)	96	104%	68	117%	2,241	100%	1,145	90%

INVER GROVE HEIGHTS COMMUNITY CENTER
COMMON
STATEMENT OF OPERATIONS
October 2009

	Oct 2008 ACTUAL	%	Oct 2009 ACTUAL	%	YTD 2008 ACTUAL	%	YTD 2009 ACTUAL	%
COMMON REVENUE								
ADVERTISING	550	6%		0%	8,125	10%	7,800	6%
CONTRIBUTIONS/DONATIONS	31	0%	30	6%	60,180	78%	105,079	87%
INSURANCE REIMBURSEMENT		0%		0%	0	0%	0	0%
ATM COMMISSIONS	66	1%	54	10%	917	1%	818	1%
VENDING COMMISSIONS	8,202	92%	498	95%	8,202	11%	6,163	5%
MISC REVENUE	111	1%	-60	(11%)	115	0%	1,008	1%
TOTAL COMMON REVENUE	8,960	100%	522	100%	77,539	100%	120,868	100%
COMMON EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	13,064	146%	4,767	913%	143,893	186%	84,701	70%
WAGES PART TIME	5,327	59%	5,904	1131%	5,327	7%	76,065	63%
WAGES TEMPORARY	4,819	54%	4,576	877%	106,041	137%	49,834	41%
PAYROLL TAXES-BENEFITS	7,539	84%	12,031	2305%	90,428	117%	92,289	76%
TOTAL PAYROLL EXPENSES	30,749	343%	27,278	5226%	345,688	446%	302,889	251%
OTHER EXPENSES								
BANK CHARGES	63	1%	6	1%	211	0%	169	0%
CREDIT CARD EXPENSE	2,337	26%	2,574	493%	18,835	24%	18,673	15%
CENTRAL STORES	233	3%	242	46%	2,333	3%	2,417	2%
CONFERENCES & SEMINARS		0%		0%	313	0%	400	0%
DUES, LICENSES, SUBSCRIPTIONS	1,509	17%	254	49%	5,316	7%	4,067	3%
INSURANCE ALLOCATION		0%	2,683	514%	0	0%	26,833	22%
LEASE PAYMENTS		0%		0%	3,618	5%	0	0%
MEALS & LODGING		0%		0%	3,158	4%	0	0%
MIS ALLOCATION	3,158	35%	3,275	627%	28,954	37%	32,750	27%
OTHER RENTALS	438	5%	439	84%	6,532	8%	4,517	4%
ADVERTISING	189	2%	1,638	314%	11,298	15%	9,269	8%
POSTAGE	5	0%		0%	11,075	14%	7,492	6%
PRINTING		0%	55	11%	17,398	22%	15,061	12%
PROF/TECH SERVICES	6	0%	3,286	630%	250	0%	3,421	3%
REPAIRS & MAINT-EQUIPT		0%		0%	1,752	2%	110	0%
REPAIRS & MAINT-OFFICE EQUIPT		0%		0%	3,594	5%	3,858	3%
REFUSE REMOVAL	205	2%	211	40%	794	1%	845	1%
SMALL TOOLS		0%	8	2%	1,629	2%	6,173	5%
SUPPLIES-OTHER	414	5%	677	130%	1,683	2%	1,837	2%
TELEPHONE	162	2%	256	49%	1,358	2%	1,973	2%
TRAVEL		0%		0%	213	0%	36	0%
CASH OVER/SHORT	19	0%	11	2%	-241	(0%)	-51	(0%)
MISC. EXPENSE	3,999	45%		0%	13,114	17%	487	0%
TOTAL OTHER EXPENSE	12,738	142%	15,616	2992%	133,190	172%	140,336	116%
TOTAL COMMON EXPENSE	43,486	485%	42,894	8218%	478,878	618%	443,225	367%
NET INCOME (LOSS)	(34,526)	(385%)	(42,372)	(8118%)	(401,339)	(518%)	(322,357)	(267%)

INVER GROVE HEIGHTS COMMUNITY CENTER
STATEMENT OF NET OPERATIONS - DEPARTMENTAL
October 2009

	Oct 2008	Oct 2009	YTD 2008	YTD 2009
			ACTUAL	ACTUAL
DEPARTMENTAL ACTIVITIES				
NET ICE OPERATIONS	4,087	(17,538)	(117,355)	(86,631)
NET GROVE OPERATIONS	28,296	26,496	177,096	261,267
NET PROGRAMS	(30,700)	(24,038)	(227,116)	(171,051)
NET FOOD AND BEVERAGE	(9,578)	(1,654)	12,143	10,025
NET PRO SHOP	96	68	2,241	1,145
NET COMMON	(34,526)	(42,372)	(401,339)	(322,357)
DEPARTMENTAL ACTIVITIES	(42,325)	(59,038)	(554,330)	(307,601)
NET OPERATING INCOME				

INVER WOOD GOLF COURSE
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

OCTOBER 31, 2009

**INVER WOOD GOLF COURSE
STATEMENT OF OPERATIONS
FOR PERIOD ENDING OCTOBER 31, 2009**

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
DEPARTMENTAL REVENUES								
GOLF OPERATIONS	20,031.29	63%	54,710.09	64%	836,538.61	62%	888,062.13	61%
GOLF CARS	6,014.21	19%	15,675.16	18%	206,239.09	15%	228,732.79	16%
GOLF SHOP	1,755.77	6%	4,368.36	5%	37,258.59	3%	43,576.63	3%
PRACTICE CENTER	1,860.01	6%	4,001.78	5%	135,704.53	10%	136,839.34	9%
FOOD & BEVERAGE	1,973.75	6%	7,102.33	8%	133,626.84	10%	148,267.42	10%
TOTAL DEPARTMENTAL REVENUE	31,635.03	100%	85,857.72	100%	1,349,367.66	100%	1,445,478.31	100%
PERSONNEL EXPENSES								
GOLF OPERATIONS	12,582.59	20%	16,534.52	24%	184,816.00	23%	184,091.98	24%
GOLF CARS	638.06	1%	717.48	1%	14,363.36	2%	11,190.33	1%
PRACTICE CENTER	2,218.18	4%	3,474.46	5%	38,676.06	5%	35,979.54	5%
FOOD & BEVERAGE	2,748.93	4%	4,745.94	7%	53,559.93	7%	56,814.29	7%
MAINTENANCE	30,561.36	49%	30,035.85	44%	360,697.54	45%	353,347.34	45%
COMMON	13,813.40	22%	13,099.98	19%	144,527.71	18%	140,586.16	18%
TOTAL PERSONNEL EXPENSES	62,562.52	100%	68,608.23	100%	796,640.60	100%	782,009.64	100%
OTHER EXPENSES								
GOLF OPERATIONS	381.05	1%	237.53	1%	16,006.31	4%	11,805.17	2%
GOLF CARS	198.25	0%	2,389.93	6%	16,588.65	4%	47,162.73	10%
GOLF SHOP	3,978.86	10%	3,428.38	8%	29,076.92	7%	29,766.71	6%
PRACTICE CENTER	(5.25)	(0)%	2,486.64	6%	10,810.67	3%	12,057.87	3%
FOOD & BEVERAGE	894.05	2%	3,341.49	8%	70,466.15	16%	71,750.88	15%
MAINTENANCE	20,691.60	50%	15,942.01	38%	152,688.98	36%	175,712.48	37%
COMMON	15,534.14	37%	14,137.40	34%	131,771.36	31%	128,287.69	27%
TOTAL OTHER EXPENSES	41,672.70	100%	41,963.38	100%	427,409.04	100%	476,543.53	100%
TOTAL OPERATING EXPENSE	104,235.22	329%	110,571.61	129%	1,224,049.64	91%	1,258,553.17	87%
NET OPERATING INCOME	(72,600.19)	(229)%	(24,713.89)	(29)%	125,318.02	9%	186,925.14	13%
NON-OPERATING REVENUES								
INVESTMENT EARNINGS	0.00		0.00		0.00		0.00	
OTHER REVENUES	0.00		31,155.15		6,325.15		32,665.71	
TOTAL NON-OPERATING REVENUES	0.00		31,155.15		6,325.15		32,665.71	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT	0.00		0.00		0.00		0.00	
PROPERTY IMPROVEMENT	0.00		0.00		0.00		0.00	
DEPRECIATION	21,666.67		21,666.67		216,666.70		238,333.37	
OTHER EXPENSES	0.00		0.00		0.00		7,898.38	
TOTAL NON-OPERATING EXPENSES	21,666.67		21,666.67		216,666.70		246,231.75	
DEBT SERVICE	0.00		0.00		64,972.95		70,835.45	
TOTAL NON-OP EXPENSES & DEBT	21,666.67		21,666.67		281,639.65		317,067.20	
NET INCOME	(94,266.86)		(15,225.41)		(149,996.48)		(97,476.35)	

SUPPLEMENTAL INFORMATION

INVER WOOD GOLF COURSE
GOLF OPERATIONS
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE		
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%	
GOLF COURSE REVENUE									
PATRON CARDS	0.00	0%	0.00	0%	12,796.94	2%	13,962.13	2%	
GREEN FEES	19,850.20	99%	54,290.40	99%	811,234.29	97%	861,271.80	97%	
HANDICAP SERVICES	0.00	0%	0.00	0%	6,070.00	1%	6,410.00	1%	
CLUB RENTALS	181.09	1%	419.69	1%	6,437.38	1%	6,418.20	1%	
OTHER REVENUES	0.00	0%	0.00	0%	0.00	0%	0.00	0%	
TOTAL GOLF COURSE REVENUE	20,031.29	100%	54,710.09	100%	836,538.61	100%	888,062.13	100%	
GOLF OPERATIONS DEPT. EXPENSES									
PAYROLL & RELATED EXPENSES									
SALARIES-DEPT HEAD	4,553.84	23%	4,423.08	8%	50,007.32	6%	48,556.60	5%	
WAGES TEMPORARY	5,692.60	28%	9,571.53	17%	98,583.72	12%	98,722.51	11%	
PAYROLL TAXES-BENEFITS	2,336.15	12%	2,539.91	5%	36,224.96	4%	36,812.87	4%	
TOTAL PAYROLL EXPENSES	12,582.59	63%	16,534.52	30%	184,816.00	22%	184,091.98	21%	
OTHER EXPENSES									
HANDICAP	209.00	1%	126.00	0%	4,921.00	1%	5,058.00	1%	
PRINTING	0.00	0%	113.52	0%	5,291.80	1%	3,083.89	0%	
RENTAL CLUBS	0.00	0%	0.00	0%	1,253.10	0%	216.29	0%	
SUPPLIES-OFFICE	169.89	1%	0.00	0%	347.42	0%	0.00	0%	
SUPPLIES-OTHER	0.00	0%	0.00	0%	2,771.28	0%	2,042.02	0%	
UNIFORMS	0.00	0%	0.00	0%	1,581.00	0%	1,417.37	0%	
CASH OVER/SHORT	2.16	0%	(1.99)	(0)%	(159.29)	(0)%	(12.40)	(0)%	
BAD DEBTS/NSF CHECKS	0.00	0%	0.00	0%	0.00	0%	0.00	0%	
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%	
TOTAL OTHER EXPENSE	381.05	2%	237.53	0%	16,006.31	2%	11,805.17	1%	
TOTAL GOLF OPERATIONS EXPENSE	12,963.64	65%	16,772.05	31%	200,822.31	24%	195,897.15	22%	
NET INCOME (LOSS)	7,067.65	35%	37,938.04	69%	635,716.30	76%	692,164.98	78%	

INVER WOOD GOLF COURSE
GOLF CARS
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF CARS								
CAR RENTALS	6,014.21	100%	15,675.16	100%	206,239.09	100%	228,732.79	100%
TOTAL GOLF CAR REVENUE	6,014.21	100%	15,675.16	100%	206,239.09	100%	228,732.79	100%
GOLF CAR DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES TEMPORARY	592.70	10%	666.50	4%	13,249.75	6%	10,209.33	4%
PAYROLL TAXES-BENEFITS	45.36	1%	50.98	0%	1,113.61	1%	981.00	0%
TOTAL PAYROLL EXPENSES	638.06	11%	717.48	5%	14,363.36	7%	11,190.33	5%
OTHER EXPENSES								
FUELS/LUBRICANTS	0.00	0%	0.00	0%	11,868.92	6%	12,270.45	5%
LEASE PAYMENTS	0.00	0%	0.00	0%	0.00	0%	29,567.88	13%
OTHER RENTALS	0.00	0%	0.00	0%	1,488.00	1%	390.00	0%
REPAIRS AND MAINTENANCE	198.25	3%	2,389.93	15%	3,231.73	2%	4,934.40	2%
MISC.EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	198.25	3%	2,389.93	15%	16,588.65	8%	47,162.73	21%
TOTAL GOLF CAR EXPENSES	836.31	14%	3,107.41	20%	30,952.01	15%	58,353.06	26%
NET INCOME (LOSS)	5,177.90	86%	12,567.75	80%	175,287.08	85%	170,379.73	74%

INVER WOOD GOLF COURSE
GOLF SHOP
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
GOLF SHOP SALES								
APPAREL	865.65	49%	2,300.95	53%	15,598.87	42%	17,815.32	41%
CLUBS	152.75	9%	828.00	19%	2,969.69	8%	3,535.67	8%
BALLS	504.00	29%	564.75	13%	10,374.41	28%	11,264.28	26%
GLOVES	95.50	5%	421.20	10%	4,854.85	13%	5,438.65	12%
BAGS	0.00	0%	0.00	0%	710.35	2%	1,740.05	4%
ACCESSORIES	137.87	8%	253.46	6%	2,750.42	7%	3,782.66	9%
TOTAL GOLF SHOP SALES	1,755.77	100%	4,368.36	100%	37,258.59	100%	43,576.63	100%
COST OF SALES								
APPAREL	1,879.00	107%	1,819.00	42%	13,523.15	36%	11,916.48	27%
CLUBS	448.55	26%	132.00	3%	3,143.77	8%	3,365.18	8%
BALLS	1,193.00	68%	879.50	20%	8,756.57	24%	8,365.16	19%
GLOVES	140.61	8%	366.43	8%	874.27	2%	2,816.41	6%
BAGS	177.00	10%	85.00	2%	727.64	2%	1,159.43	3%
ACCESSORIES	140.70	8%	146.45	3%	2,051.52	6%	2,144.05	5%
TOTAL COST OF SALES	3,978.86	227%	3,428.38	78%	29,076.92	78%	29,766.71	68%
GROSS MARGIN	(2,223.09)	(127)%	939.98	22%	8,181.67	22%	13,809.92	32%
GOLF SHOP DEPARTMENTAL EXPENSES								
OTHER EXPENSES								
GOLF SHOP FIXTURES	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-PRICING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL GOLF SHOP EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
NET INCOME (LOSS)	(2,223.09)	(127)%	939.98	22%	8,181.67	22%	13,809.92	32%

INVER WOOD GOLF COURSE
PRACTICE CENTER
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
PRACTICE CENTER REVENUE								
RANGE BALLS	1,521.13	82%	3,830.67	96%	121,576.10	90%	121,761.74	89%
INSTRUCTIONAL INCOME	330.00	18%	150.00	4%	13,065.00	10%	14,290.00	10%
MISC SALES	8.88	0%	21.11	1%	1,063.43	1%	787.60	1%
TOTAL PRACTICE CENTER REVENUE	1,860.01	100%	4,001.78	100%	135,704.53	100%	136,839.34	100%
PRACTICE CENTER DEPT. EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES-GOLF PROFESSIONAL	0.00	0%	0.00	0%	0.00	0%	0.00	0%
WAGES-PART TIME	2,001.03	108%	3,145.30	79%	34,697.79	26%	32,072.61	23%
PAYROLL TAXES-BENEFITS	217.15	12%	329.16	8%	3,978.27	3%	3,906.93	3%
TOTAL PAYROLL EXPENSES	2,218.18	119%	3,474.46	87%	38,676.06	29%	35,979.54	26%
OTHER EXPENSES								
GOLF BALLS-RANGE	0.00	0%	0.00	0%	5,367.60	4%	5,266.80	4%
REPAIRS & MAINT-EQUIPMENT	0.00	0%	2,490.14	62%	706.49	1%	3,884.10	3%
REPAIRS & MAINT-FENCE	0.00	0%	0.00	0%	2,090.09	2%	631.84	0%
RENTAL CLUBS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SIGNAGE	0.00	0%	0.00	0%	0.00	0%	144.31	0%
SMALL TOOLS	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-CLEANING	0.00	0%	0.00	0%	0.00	0%	0.00	0%
SUPPLIES-GOLF COURSE	0.00	0%	0.00	0%	2,110.68	2%	1,825.62	1%
UNIFORMS	0.00	0%	0.00	0%	500.00	0%	230.55	0%
CASH OVER/SHORT	(5.25)	(0)%	(3.50)	(0)%	35.81	0%	74.65	0%
MISC. EXPENSE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	(5.25)	(0)%	2,486.64	62%	10,810.67	8%	12,057.87	9%
TOTAL PRACTICE CENTER EXPENSE	2,212.93	119%	5,961.10	149%	49,486.73	36%	48,037.41	35%
NET INCOME (LOSS)	(352.92)	(19)%	(1,959.32)	(49)%	86,217.80	64%	88,801.93	65%

INVER WOOD GOLF COURSE
FOOD AND BEVERAGE
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD		CURRENT PERIOD		YEAR TO DATE		YEAR TO DATE	
	THIS YEAR	%	LAST YEAR	%	THIS YEAR	%	LAST YEAR	%
FOOD & BEVERAGE SALES								
FOOD SALES-CLUBHOUSE	527.41	27%	1,860.25	26%	29,805.51	22%	31,175.22	21%
FOOD SALES-HW HOUSE	228.70	12%	735.37	10%	14,007.85	10%	17,120.90	12%
BEV. SALES-CLUBHOUSE	401.06	20%	1,265.75	18%	25,655.53	19%	27,406.21	18%
BEV. SALES-HW HOUSE	91.73	5%	323.88	5%	7,183.23	5%	8,733.36	6%
BEER	565.22	29%	2,862.28	40%	53,994.67	40%	60,858.16	41%
VENDING MACHINES	159.63	8%	54.80	1%	2,980.05	2%	2,973.57	2%
TOTAL FOOD & BEVERAGE SALES	1,973.75	100%	7,102.33	100%	133,626.84	100%	148,267.42	100%
COST OF SALES								
FOOD	(12.98)	(1)%	908.61	13%	29,759.59	22%	29,677.10	20%
BEVERAGE	339.68	17%	1,197.17	17%	13,869.66	10%	11,619.87	8%
BEER	389.75	20%	870.89	12%	12,195.90	9%	11,964.78	8%
TOTAL COST OF SALES	716.45	36%	2,976.67	42%	55,825.15	42%	53,261.75	36%
GROSS MARGIN	1,257.30	64%	4,125.66	58%	77,801.69	58%	95,005.67	64%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES AND WAGES	2,406.13	122%	4,176.01	59%	43,142.59	32%	44,884.28	30%
PAYROLL TAXES-BENEFITS	342.80	17%	569.93	8%	10,417.34	8%	11,930.01	8%
TOTAL PAYROLL EXPENSES	2,748.93	139%	4,745.94	67%	53,559.93	40%	56,814.29	38%
OTHER EXPENSES								
SMALLWARE	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LAUNDRY	0.00	0%	0.00	0%	0.00	0%	0.00	0%
LICENSES	0.00	0%	0.00	0%	275.00	0%	1,252.00	1%
REPAIRS & MAINTENANCE	60.00	3%	30.00	0%	2,307.23	2%	3,629.86	2%
SUPPLIES	121.60	6%	339.17	5%	11,472.49	9%	13,233.58	9%
UNIFORMS	0.00	0%	0.00	0%	549.23	2%	257.53	1%
CASH OVER/SHORT	(4.00)	(1)%	(4.35)	(0)%	37.05	0%	116.16	1%
MISC.	0.00	0%	0.00	0%	0.00	0%	0.00	0%
TOTAL OTHER EXPENSE	177.60	9%	364.82	5%	14,641.00	11%	18,489.13	12%
TOTAL FOOD & BEV EXPENSE	3,642.98	185%	8,087.43	114%	124,026.08	93%	128,565.17	87%
NET INCOME (LOSS)	(1,669.23)	(85)%	(985.10)	(14)%	9,600.76	7%	19,702.25	13%

INVER WOOD GOLF COURSE
GOLF MAINTENANCE
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	17,958.20	17,323.85	196,848.53	189,962.98
WAGES-PART TIME	0.00	0.00	0.00	0.00
WAGES-TEMPORARY	5,475.69	6,186.12	76,785.81	79,089.20
WAGES-OVERTIME	0.00	0.00	0.00	0.00
PAYROLL TAXES-BENEFITS	7,127.47	6,525.88	87,063.20	84,295.16
TOTAL PAYROLL EXPENSES	30,561.36	30,035.85	360,697.54	353,347.34
OTHER EXPENSES				
CONFERENCES & SEMINARS	0.00	0.00	55.75	462.00
DUES, LICENSES & SUBSCRIPTIONS	0.00	0.00	1,820.00	1,723.50
FERTILIZER	1,098.86	(29.63)	29,335.48	27,734.51
FUELS	0.00	4,770.15	7,008.50	17,742.00
GOLF COURSE ACCESSORIES	32.66	0.00	3,421.35	3,361.85
LUBRICANTS	903.90	785.67	2,128.74	3,970.64
OTHER RENTALS	102.75	169.00	697.50	169.00
OUTSIDE LABOR	0.00	0.00	1,680.36	1,556.66
PESTICIDES	8,238.42	4,725.41	27,473.28	28,682.27
REFUSE DISPOSAL	33.75	0.00	33.75	220.65
RENTAL EQUIPMENT	1,500.00	1,462.50	2,567.50	1,462.50
REPAIRS & MAINT-BUILDING	71.98	91.36	449.28	6,042.55
REPAIRS & MAINT-EQUIPMENT	3,569.83	1,665.97	23,828.22	28,233.99
REPAIRS & MAINT-FENCE	0.00	0.00	0.00	78.79
SMALL TOOLS	44.45	0.00	291.47	5,261.45
SUPPLIES-CLEANING	0.00	44.72	0.00	114.95
SUPPLIES-GOLF COURSE	904.39	73.12	13,082.21	9,375.36
SUPPLIES-IRRIGATION	2,544.52	0.00	12,764.19	12,047.27
SUPPLIES-OFFICE	0.00	20.18	140.61	230.80
SUPPLIES-OTHER	7.06	0.00	699.27	1,477.81
SUPPLIES-EQUIPMENT	0.00	0.00	214.75	335.90
SUPPLIES-SHOP	72.58	0.00	713.99	1,121.39
SUPPLIES-TIRES	56.86	63.05	707.28	736.20
SUPPLIES-TRAINING	0.00	0.00	857.33	965.58
TRAVEL/MEALS & LODGING	0.00	0.00	32.45	124.98
UNIFORMS & CLOTHING	413.09	216.72	3,953.13	3,918.40
UTILITIES-ELECTRIC	1,021.15	1,883.79	17,321.53	17,487.66
UTILITIES-GAS	75.35	0.00	1,226.06	713.82
UTILITIES-SEWER	0.00	0.00	185.00	360.00
OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSE	20,691.60	15,942.01	152,688.98	175,712.48
TOTAL GOLF MAINT. EXPENSE	51,252.96	45,977.86	513,386.52	529,059.82
NET INCOME (LOSS)	(51,252.96)	(45,977.86)	(513,386.52)	(529,059.82)

INVER WOOD GOLF COURSE
COMMON
STATEMENT OF OPERATIONS
OCTOBER 2009

	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
COMMON DEPARTMENTAL EXPENSES				
PAYROLL & RELATED EXPENSES				
SALARIES-FULL TIME	6,884.62	6,684.62	75,600.82	74,879.95
WAGES-PART TIME	3,593.60	3,489.64	30,051.50	28,879.33
PAYROLL TAXES-BENEFITS	3,335.18	2,925.72	38,875.39	36,826.88
TOTAL PAYROLL EXPENSES	13,813.40	13,099.98	144,527.71	140,586.16
OTHER EXPENSES				
ADVERTISING/PUBLISHED NOTICES	267.27	255.14	3,606.61	2,901.04
ALARM SERVICES	0.00	0.00	488.87	783.50
BANK CHARGES & VISA	3,969.71	4,172.43	17,382.07	17,169.16
CONFERENCES AND SCHOOLS	25.00	150.00	25.00	200.00
CORPORATE	0.00	0.00	0.00	0.00
DUES AND SUBSCRIPTIONS	0.00	0.00	1,427.00	1,417.00
INSURANCE-GENERAL LIABILITY	5,775.00	5,775.00	57,750.00	57,750.00
INSURANCE-LIQUOR LIABILITY	1,956.72	0.00	1,956.72	0.00
MIS ALLOCATION	833.33	816.67	8,333.30	8,166.70
MISC. EQUIPMENT	0.00	0.00	960.76	3,337.86
POSTAGE	0.00	0.00	0.00	0.00
PRINTING	0.00	0.00	1,072.36	834.69
PROFESSIONAL/TECH SERVICES	0.00	0.00	0.00	5,000.00
REFUSE DISPOSAL	0.00	0.00	0.00	10.00
REPAIRS & MAINT-BUILDING	1,122.19	1,271.65	10,182.64	9,567.82
SUPPLIES-OFFICE	101.37	92.40	1,838.01	2,199.10
SUPPLIES-OTHER	0.00	103.87	2,888.01	2,382.16
TELEPHONE	255.94	289.37	4,910.84	2,915.25
TRAVEL	0.00	0.00	0.00	33.58
UTILITIES-WATER	15.01	14.61	117.95	117.02
UTILITIES-GAS	40.77	118.90	2,127.25	3,787.22
UTILITIES-SEWER	0.00	0.00	0.00	0.00
UTILITIES-ELECTRIC	1,171.83	1,077.36	10,528.97	9,715.59
MISC. EXPENSE	0.00	0.00	6,175.00	0.00
TOTAL OTHER EXPENSE	15,534.14	14,137.40	131,771.36	128,287.69
TOTAL COMMON EXPENSE	29,347.54	27,237.38	276,299.07	268,873.85
NET INCOME (LOSS)	(29,347.54)	(27,237.38)	(276,299.07)	(268,873.85)

INVER WOOD GOLF COURSE
STATEMENT OF NET OPERATIONS
DEPARTMENTAL
OCTOBER 2009

DEPARTMENTAL ACTIVITIES	CURRENT PERIOD THIS YEAR	CURRENT PERIOD LAST YEAR	YEAR TO DATE THIS YEAR	YEAR TO DATE LAST YEAR
NET GOLF OPERATIONS	7,087.65	37,938.04	635,716.30	692,164.98
NET GOLF CARS	5,177.90	12,567.75	175,287.08	170,379.73
NET GOLF SHOP	(2,223.09)	939.98	8,181.67	13,809.92
NET PRACTICE CENTER	(352.92)	(1,959.32)	86,217.80	88,801.93
NET FOOD AND BEVERAGE	(1,669.23)	(985.10)	9,600.76	19,702.25
NET GOLF MAINTENANCE	(51,252.96)	(45,977.86)	(513,386.52)	(529,059.82)
NET COMMON	(29,347.54)	(27,237.38)	(276,299.07)	(268,873.85)
DEPARTMENTAL ACTIVITIES	(72,600.19)	(24,713.89)	125,318.02	186,925.14
NET INCOME (LOSS)				

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: December 9, 2009
Item Type: Commission Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.