



INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, JANUARY 11, 2010
8150 BARBARA AVENUE
7:30 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS:

A. Fire Department Recognition – Kay Dickison

B. Police Department Award – Bob O'Brien

C. Council Appointments for 2010:

i) Official Newspaper _____

ii) Official Depositories _____

iii) Acting Mayor _____

iv) Council Delegate to Association of Metropolitan Municipalities _____

v) Deputy Weed Inspector – Mayor's Appointment _____

4. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. Minutes – December 14, 2009 Regular Council Meeting _____

B. Resolution Approving Disbursements for Period Ending January 7, 2010 _____

C. Pay Voucher No. 7 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation _____

D. Change Order No. 6 and Pay Voucher No. 15 for City Project No. 2003–15, Northwest Area Trunk Improvements _____

E. Pay Voucher No. 13 for City Project No. 2003–15A, Northwest Area Utility Improvements – Lift Station R–9.1 _____

F. Change Order No. 2 and Pay Voucher No. 4 for City Project No. 2007–17, Clark Road Extension Improvements _____

G. Change Order No. 3 and Pay Voucher No. 4 for City Project No. 2008–09F, Salem Hills Farm Street Reconstruction/Mill and Overlay _____

H. Change Order No. 6 and Pay Voucher No. 8 for City Project No. 2008–09D, South Grove Urban Street Reconstruction – Area 3 _____

- I. Change Order No. 5, Final Compensating Change Order No. 6, Final Pay Voucher No. 11, Engineer's Report of Final Acceptance, and Resolution Accepting Work of City Project No. 2003-03, Southern Sanitary Sewer System Improvements _____
- J. Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report of Acceptance, and Resolution Accepting Work for City Project No. 2009-15, Storm Water Facility Maintenance Program Zone 4 _____
- K. Resolution Declaring May 1, 2010 Silver Star Banner Day _____
- L. Approve Contract with Dakota County for Sentence to Serve _____
- M. Approve Park Memorial Guidelines _____
- N. Approve Agreement to Participate in Driving Diversion Pilot Program _____
- O. Personnel Actions _____

5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. **PUBLIC HEARINGS:**

7. **REGULAR AGENDA:**

ADMINISTRATION:

A. **CITY OF INVER GROVE HEIGHTS;** Consider Awarding Bids for Cabling Infrastructure/ AV Multimedia/Security Systems for City Project No. 2008-18, Public Safety Addition/City Hall Renovation _____

COMMUNITY DEVELOPMENT:

B. **BRYAN BAUMAN;** Consider Resolution relating to a Variance to allow a driveway within the required five (5) foot side yard setback for property located at 3920 76th St. _____

C. **KEITH KAEDER;** Consider Resolution relating to a Variance to allow a driveway within the required five (5) foot side yard setback for property located at 3396 76th Street _____

PUBLIC WORKS:

D. **CITY OF INVER GROVE HEIGHTS;** Consider Resolution Receiving Feasibility Report and Scheduling Public Hearing for the 2010 Pavement Management Program, Urban Street Reconstruction - City Project No. 2010-09D (South Grove Area 5) _____

E. **CITY OF INVER GROVE HEIGHTS;** Consider Winter Maintenance Policy _____

8. **MAYOR AND COUNCIL COMMENTS**

9. **ADJOURN**

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

DESIGNATE OFFICIAL NEWSPAPER FOR 2010

Meeting Date: January 11, 2010
 Item Type: Consent
 Contact: JTeppen, Asst. City Admin.
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Consider designation of the official newspaper serving Inver Grove Heights for 2010.

SUMMARY Each year the City Council designates its official newspaper for publication of legal notices. The community is now served by one weekly ‘free’ paper; the South West Review (Lillie Suburban Newspapers). The Sun Current last year pulled back their distribution area and eliminated Inver Grove Heights. The South-West Review is the current official newspaper.

The South West Review submitted a request to be considered as the City’s official newspaper for 2010. The submission included only prices for legal publications (not delivery areas).

For 2010 the South-West Review will charge \$5.25 per column inch for a one-time publication, and \$5.00 per column inch for each additional publication (this is a \$2.05 increase and \$1.90 increase respectively over 2009).

They post all legal notices on their websites at no additional charge.

RECOMMENDATION

Consider designating the South West Review as the City’s official newspaper for 2010.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Official Depositories

Meeting Date: January 11, 2010
Item Type: Council Appointments for 2010
Contact: Ann Lanoue 651.450.2517
Prepared by: Ann Lanoue, Finance Director
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Approval of designated depositories for 2010.

SUMMARY Each year the City Council designates banks, brokers and dealers which will be used during that year.

We have designated the following institutions in the past and have been satisfied with their services: Bremer Bank N.A.; RBC Public Funds Services; US Bancorp Investments; Key Community Bank; Wells Fargo Securities, LLC; Morgan Stanley Smith Barney; American Bank; and Stifel, Nicolaus & Co, Inc.

I recommend approval of the designated depositories listed above.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

APPOINT ACTING MAYOR FOR 2010

Meeting Date: January 11, 2010
Item Type:
Contact: JTeppen, Asst. City Admin
Prepared by:
Reviewed by:

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED Consider appointing a Councilmember to serve as Acting Mayor for 2010.

SUMMARY Four years ago Council determined it would be appropriate to rotate service as Acting Mayor, beginning with the senior Councilmember.

Consider rotation of service as Acting Mayor for 2010 or designate a Councilmember to serve for the entire year.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Appointment of Representative and Alternate to the Association of Metropolitan Municipalities (AMM)

Meeting Date: January 11, 2010
Item Type:
Contact: JTeppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED Consider appointing a representative and alternate to the Association of Metropolitan Municipalities (AMM).

SUMMARY The current representative to the AMM is Mayor Tourville, and the alternate is Councilmember Klein.

Consider appointing Mayor Tourville as representative and Councilmember Klein as alternate to the Association of Metropolitan Municipalities (AMM).

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

APPOINT DEPUTY WEED INSPECTOR FOR 2010

Meeting Date: January 11, 2010
 Item Type:
 Contact: JTeppen, Asst. City Admin.
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Appoint Park Maintenance Superintendent to serve as Deputy Weed Inspector for 2010.

SUMMARY Pursuant to State Statutes the Mayor retains the official title of Weed Inspector and may appoint a Deputy Weed Inspector for enforcement purposes. The Deputy appointment was this previous year the Park Maintenance Superintendent.

It worked out well for this responsibility to be handled by the Parks Division this past year, and staff recommends that it continue.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, DECEMBER 14, 2009 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, December 14, 2009, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Community Development Director Link, Finance Director Lanoue and Deputy Clerk Rheaume.

3. PRESENTATIONS: None.

4. CONSENT AGENDA:

Mayor Tourville removed Item 4M, Accept Proposal for Replacement of Windows and Water Damaged Sheetrock in the Maintenance Building Lunchroom, from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4T, Approve a Members Code of Conduct for the Veterans Memorial Community Center, from the Consent Agenda

Councilmember Grannis removed Item 4W, Approve Joint Powers Agreement for the Dakota County Drug Task Force, from the Consent Agenda.

Councilmember Klein removed Item 4CC, Authorize Acknowledgement that the City Allows the Sale of Alcoholic Beverages until 2AM on Optional 2AM Liquor License Applications for Celts Pub, Major's Sports Café, Mississippi Pub, and Ruby Tuesday, from the Consent Agenda.

- A. Minutes – November 23, 2009 Regular Council Meeting
- B. **Resolution No. 09-233** Approving Disbursements for Period Ending December 9, 2009
- C. Pay Voucher No. 6 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation
- D. Final Compensating Change Order No. 1, Final Pay Voucher No. 1, Engineer's Final Report and **Resolution No. 09-234** Accepting Work for City Project No. 2009-13, Storm Water Facility Maintenance Program – Zone 2
- E. Change Order No. 4 and Pay Voucher No. 6 for City Project No. 2009-09D, South Grove Urban Street Reconstruction - Area 4
- F. Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report, and **Resolution No. 09-235** Accepting Work for City Project No. 2008-22, Bohrer Pond Shoreland Protection
- G. Change Order No. 1, Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report, and **Resolution No. 09-236** Accepting Work for City Project No. 2008-09G, Cahill Avenue/Brooks Boulevard Mill and Overlay
- H. Change Order Nos. 10, 11 and Pay Voucher No. 3 for City Project No. 2009-01, Trunk Highway 3/80th (CR 28) Street Intersection Improvements
- I. Pay Voucher No. 1 for City Project No. 2009-29, Well No. 9 Phase 2
- J. **Resolution No. 09-237** Approving Individual Project Order No. 11C with Kimley-Horn and Associates, Inc. for City Project No. 2008-11, Southern Sanitary Sewer East Segment
- K. Accept Proposal for Purchase of V-Plows
- L. Accept Proposal for Electrical Work in Maintenance Building
- N. **Resolution No. 09-238** Accepting Individual Project Order No. 12C to Kimley-Horn & Associates, Inc. for Additional Feasibility Study and Final Design Services for the Pavement Management Program, Urban Street Reconstruction – City Project No. 2009-09D (South Grove Area 4) and City Project No. 2010-09D (South Grove Area 5)

- O.** Allow Contractor to Occasionally Work Outside of Established Hours
- P.** **Resolution No. 09-239** Approving the Application of the City of Inver Grove Heights for Fiscal Year 2010 Dakota County Community Development Block Grant Funding
- Q.** **Resolution No. 09-240** Approving the Renewal of Health and Dental Insurance for 2010
- R.** Approve 2010 Park & Recreation Department Fees and Charges
- S.** Extend Clean Fill and Topsoil Agreement with Carl Bolander and Sons for Heritage Village Park
- U.** Approve Purchase of Floor Scrubbing Equipment for the Veterans Memorial Community Center
- V.** Approve Agreement with Inver Grove Heights Youth Hockey Association to Operate the VMCC Concession Stand
- W.** **Resolution No. 09-254** Approving a Joint Powers Agreement for the Dakota County Drug Task Force
- X.** Accept Donation to Inver Grove Heights Fire Department from Residential Mortgage Group
- Y.** Accept Donation to Inver Grove Heights Fire Department from Thompson-Reuters
- Z.** Accept Donation to Inver Grove Heights Fire Department from H.W. Michie
- AA.** Accept Donation to Inver Grove Heights Fire Department from Walmart
- BB.** Approve Massage Business License Application – 65th Street Salon
- DD.** Personnel Actions

Motion by Madden, second by Klein, to approve the Consent Agenda.

Ayes: 5

Nays: 0 **Motion carried.**

- M.** Accept Proposal for Replacement of Windows and Water Damaged Sheetrock in the Maintenance Building Lunchroom

Mayor Tourville explained the item would be brought back for Council consideration at another meeting.

No Action was Taken on this Item.

- T.** Approve a Members Code of Conduct for the Veterans Memorial Community Center

Councilmember Piekarski Krech questioned what parameters and guidelines would be used to determine inappropriate conduct and who would be responsible for making that determination. She asked if patrons would be allowed to bring aluminum water bottles into the fitness area and commented on trying to reduce the amount of plastic being used and discarded.

Mr. Carlson responded that the main purpose of formally adopting a code of conduct is to establish a uniform process for dealing with issues requiring disciplinary action. He added that the majority of the guidelines and rules included in the code of conduct are already established at the facility. He stated he would seek further clarification regarding the use of aluminum water bottles in the fitness area.

Mayor Tourville questioned if the proposed code of conduct had been posted at the facility or if copies were made available for members to review and provide feedback.

Mr. Carlson stated the code of conduct was reviewed by the Parks and Recreation Advisory Commission and rules are always posted in the fitness center. He explained that staff intended to post the code of conduct throughout the facility after Council approval.

Mayor Tourville suggested that the proposed code of conduct be posted throughout the facility and made available to members to provide an opportunity for input.

This Item was Tabled until January 11, 2010

W. Approve Joint Powers Agreement for the Dakota County Drug Task Force

Councilmember Grannis stated that he is employed by Dakota County and would abstain from the vote.

Motion by Klein, second by Piekarski Krech, to adopt Resolution No. 09-254 approving a Joint Powers Agreement for the Dakota County Drug Task Force

Ayes: 4

Nays: 0

Abstain: 1 (Grannis) Motion carried.

CC. Authorize Acknowledgement that the City Allows the Sale of Alcoholic Beverages until 2AM on Optional 2AM Liquor License Applications for Celts Pub, Major's Sports Café, Mississippi Pub, and Ruby Tuesday

Councilmember Klein asked if there were any outstanding applications for extended hours of sale.

Ms. Rheame explained the Optional 2AM licenses do not coincide with the calendar year. She stated there would be no optional licenses that would need to be considered until 2010.

Motion by Klein, second by Madden, to Authorize Acknowledgement that the City Allows the Sale of Alcoholic Beverages until 2AM on Optional 2AM Liquor License Applications for Celts Pub, Major's Sports Café, Mississippi Pub, and Ruby Tuesday

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:

Allan Cederberg, 1162 E. 82nd Street, expressed concerns regarding the City's green building initiative. He stated he was informed that the City would not be pursuing the LEED certification.

Mayor Tourville explained that the City decided not to pay for the certification because the cost estimates received were between \$30,000 and \$100,000. He noted the architects were still looking into meeting 60- 80% of the items listed in the brochure.

Mr. Cederberg asked that he be updated on the issue as new information becomes available from the architects.

Ron Burns, 8518 College Trail, commented on Neighborhood Electric Vehicles. He explained he was surprised to learn the vehicles are not allowed on Inver Grove Heights streets as they offer a green and economical option for transportation. He stated the vehicle is street legal on roadways with speed limits 35 mph or lower. He asked that the Council consider allowing the vehicles to be driven in Inver Grove Heights.

Mayor Tourville responded that the City Administrator would further research the issue. He stated that the technology may have been different when the use of the vehicle on City streets was originally considered.

6. PUBLIC HEARINGS:

A. CITY OF INVER GROVE HEIGHTS; Approve Final 2010 Tax Levies and Final 2010 Budgets

Ms. Lanoue explained the 2009 State Legislature eliminated the need for a separate Truth in Taxation Hearing to allow the public hearing to be conducted at a regularly scheduled meeting. She stated the City's portion of the tax dollar, approximately .45 cents, will be discussed. She explained the tax levies have been reduced \$408,000 from the Proposed Tax Levies that were adopted in September, and this has reduced the city-wide tax levy increases 4.41% to 1.73%. She stated the 2009 collection tax collection rate was at 89.3% as of December 2, 2009 and the special assessment collection rate was at 95.49%.

Ms. Lanoue reviewed the components of the General Fund and stated the budget for this fund is \$17,531,700, 2.2% less than the 2009 amended budget. She noted a small surplus of \$38,000 is projected in the fund balance and no wage and salary increases were budgeted for 2010.

Ms. Lanoue provided overviews of the budgets for the City's Special Revenue Funds, Enterprise Funds, and Internal Service Funds. She explained the operating levy includes special levies and that the debt-service levy was reduced by \$202,000. She stated the City's tax capacity rate decreased to 6.7% and market values have declined. She explained that the water rate will increase by 2% and the sewer rate will increase by 3.5% as a response to rate increases from the Metropolitan Council.

Allan Cederberg, 1162 E. 82nd St., pointed out a typo on the resolution adopting the 2010 budgets.

Ms. Lanoue stated the Central Stores budget should be changed to \$150,500.

Mr. Cederberg asked for a definition regarding the contributions to or from retained earnings.

Ms. Lanoue explained that it either shows a deficit or a positive balance.

Mr. Cederberg commented that there were too many fund transfers.

Mr. Lynch stated the taxes would need to be increased without fund transfers. He noted that the finance department tracks fund transfers and is audited on an annual basis by an outside firm.

Councilmember Piekarski Krech commented that what is being discussed is the budget they levy in taxes.

Motion by Klein, second by Madden, to close the public hearing.

Ayes: 5

Nays: 0 Motion carried.

Motion by Klein, second by Madden, to adopt Resolution No. 09-241 approving the Final 2010 Tax Levies

Councilmember Grannis stated he will not vote for the tax levies or the budgets because he wanted to see a 0% increase in this difficult economic time and feels that could have been achieved through internal restructuring and additional layoffs.

Councilmember Piekarski Krech commented that she would like staff to continuously review the budget in 2010 to look for ways to save money.

Ayes: 4

Nays: 1 (Grannis) Motion carried.

Motion by Klein, second by Madden, to adopt Resolution No. 09-242 approving the Final 2010 Budgets

Ayes: 4

Nays: 1 (Grannis) Motion carried.

B. CITY OF INVER GROVE HEIGHTS; Consider 2010 Liquor License Renewal Applications

Ms. Rheame stated the Council is asked to consider liquor license renewal applications for the 2010 calendar year. She explained the public hearing notice identified the establishments seeking renewal and noted they were classified by the type of liquor license being sought. She noted that the Trestle Stop did not seek renewal for 2010 and should be removed from the list. She stated background investigations were completed and two violations were found and outlined in the Council memo.

Mr. Kuntz explained a case is pending against an employee of Starz Group Liquor, Inc. for an alleged illegal sale of alcohol to an underage person. He indicated that more information would be provided to the Council after completion of the criminal process.

Councilmember Klein asked if anything was found in the background checks that would warrant denial of any of the renewal applications.

Ms. Rheame reiterated that the background checks only revealed the two violations that were summarized in the Council memo .

Motion by Madden, second by Klein, to close the public hearing**Ayes: 5****Nays: 0 Motion carried.****Motion by Klein, second by Madden, to approve all 2010 Liquor License Renewal Applications as listed on the notice of public hearing with the exception of the Trestle Stop.****Ayes: 5****Nays: 0 Motion carried.****7. REGULAR AGENDA:****COMMUNITY DEVELOPMENT:****A. GEORGE CAMERON (CAMERON'S LIQUOR);** Consider the following for property located along Concord Boulevard and 65th Street:

- i) Resolution relating to a Comprehensive Plan Amendment to change the land use designation of the 2030 Comprehensive Plan from P, Park/Open Space to Mixed Use and to remove Cameron Park from the Parks, Trail and Open Space Plan
- ii) Ordinance relating to Rezoning from P, Institutional to B-3, General Business
- iii) Resolution relating to a Preliminary Plat for a one lot subdivision
- iv) Request for City Council to initiate a Vacation of the unimproved alley rights-of-way shown on the Preliminary Plat
- v) Resolution relating to a Major Site Plan Review for a 6,000 square foot liquor store
- vi) Resolution relating to three Variances to:
 - a) allow the building within the required 75 foot setback
 - b) allow the parking lot to be within the required 20 foot buffer zone
 - c) allow an eight (8) foot high screen fence
- vii) Resolution Approving Disposal of Park Property known as Cameron Park

Mr. Link explained the applicant is proposing to construct a new liquor store across the street from the old location on the Cameron Park site. He stated the Council previously entered into an agreement with the applicant to sell the Cameron Park property. He explained a 6,000 square foot building would be constructed in the southeast corner of the property. He stated the Comprehensive Plan change would be consistent with the Mixed Use guiding along the west side of Concord. He explained the property had a commercial designation in the 2020 plan and was changed to public because the property was city owned and it was unknown when any future redevelopment might occur. He stated the zoning change to B-3 would be consistent with properties along Concord and with the future guiding of the area. He explained the preliminary plat consists of a one lot subdivision that meets all code requirements. He added the applicant requested that the Council initiate the vacation of the unimproved alley right-of-way within the plat because he was unable to obtain the required majority of property owner signatures for the application. He noted an additional public hearing regarding the vacation would be required and Council could act on the vacation and the final plat in early 2010. He reiterated the alleys are unimproved and development of the site would be better served with the alleyways vacated. He explained variances were requested from building setback and parking lot screening requirements. He noted the Planning Commission added a third variance when they imposed a requirement for an eight-foot tall screening fence. He indicated that Planning staff supported the setback variances because the lot has limited building area and the abutting residential zoning creates additional setback limitations, and the higher screen fence would provide additional screening from the surrounding residential properties which are situated at a higher elevation than the subject site. Mr. Link concluded that the Planning Commission and Planning staff recommended approval of the requests with the conditions as listed in the ordinance resolutions.

Mayor Tourville commented that a higher screen fence may not be the best solution and suggested that further discussion may be necessary to determine the best solution for screening of the residential properties.

Jon LeNoble, Krech, O'Brien & Mueller, stated an eight foot high fence may not be sufficient to screen the surrounding residential properties because of the elevation difference. He suggested that a combination with landscaping may be a better solution and asked that the applicant be allowed to work with Planning staff on a landscaping plan.

Mayor Tourville suggested that the applicant, Planning staff and the surrounding neighbors get together to discuss the best screening solution.

Councilmember Madden suggested that different language be drafted regarding screening in condition number 6.

Councilmember Piekarski Krech questioned if the parking and traffic issues were addressed.

Mr. Link responded that the three conditions added by the Planning Commission dealt with the parking and traffic issues accordingly.

Mayor Tourville clarified that the applicant had no problems with the conditions as listed.

John Cameron stated the conditions regarding signage were acceptable and explained their concerns regarding the screening were already discussed. He stated the condition pertaining to parking lot lighting was acceptable as long as security lighting on the building would be allowed.

Mr. Kuntz confirmed it was the applicant's intent to develop a final light plan for review by Planning staff.

Mr. Cameron stated they fully plan to meet the requirements set forth by condition eight.

Mr. LeNoble indicated a photometric plan was completed for the proposed lighting design.

Mr. Link clarified that the parking lot lighting would go off after hours, but the security lighting on the building would be allowed to remain on overnight.

Mayor Tourville suggested that the light plan also be discussed with the neighbors.

Motion by Klein, second by Madden, to adopt Resolution No. 09-243 approving a Comprehensive Plan Amendment to change the land use designation of the 2030 Comprehensive Plan from P, Park/Open Space to Mixed Use and to remove Cameron Park from the Parks, Trail and Open Space Plan

Ayes: 5

Nays: 0 Motion carried.

Motion by Klein, second by Madden, to approve Ordinance No. 1203 relating to a Rezoning from P, Institutional to B-3, General Business, Resolution No. 09-244 relating to a Preliminary Plat for a one lot subdivision, a request for the City Council to initiate a Vacation of the unimproved alley rights-of-way shown on the Preliminary Plat, Resolution No. 09-245 relating to a Major Site Plan Review for a 6,000 square foot liquor store, Resolution No. 09-246 relating to three Variances to allow the building within the required 75 foot setback, allow the parking lot to be within the required 20 foot buffer zone across the street from a residential property, allow an eight foot high screen fence or other suitable screening, and Resolution No. 09-247 approving disposal of Park Property known as Cameron Park

Ayes: 5

Nays: 0 Motion carried.

B. BRYAN BAUMAN; Consider Resolution relating to a Variance to allow a driveway within the required five (5) foot side yard setback for property located at 3920 76th St.

Mr. Link stated the request is for a variance from the side yard setback requirements for a driveway. He explained the City resurfaced 76th Street in front of the applicant's house and prior to the resurfacing the

applicant had a paved driveway with a gravel section on the west side. He stated the applicant then paved the gravel section to stop the area from washing out into the street. He noted that the newly-paved section encroached into the five foot side yard setback as well as the drainage and utility easement. He explained the property does not have any special conditions that make it unique and the applicant is not being denied reasonable use of the property. He added that the applicant's primary reason for the driveway was for the storage of personal vehicles. He stated that both Planning staff and the Planning Commission recommended denial of the request due to lack of a hardship.

Mayor Tourville asked if asphalt could be removed from the portion of the driveway that encroaches.

Mr. Link responded that removal of asphalt would not solve the encroachment issue.

Councilmember Piekarski Krech suggested that the City may need to consider implementing a permit process for driveways.

Bryan Bauman, 3920 76th Street, stated he did not know he was violating the setback requirements because the driveway has been in place for over 23 years and the gravel was there from the beginning. He explained that he could not re-route the driveway to the east side due to the location of utilities on his property. He noted that he would sign an encroachment agreement.

Councilmember Klein clarified that the curb cut was not expanded. He commented that the City does not allow overnight parking on the street during winter months.

Mayor Tourville asked the applicant to identify a legal hardship.

Mr. Bauman reiterated that he cannot expand the driveway to the east because of the location of the gas lines and his family is unable to park vehicles on the street. He added that he was trying to improve the aesthetic value of his property by paving the entire driveway.

Councilmember Madden suggested that the item be tabled to allow the applicant time to identify a hardship. He explained that a legal hardship has to be something unique to the property.

Councilmember Piekarski Krech asked if the applicant met impervious coverage standards.

Mr. Link responded he was not sure what the impervious coverage on the property was and would get the information to the Council.

Motion by Madden, second by Piekarski Krech, to table consideration of the item until January 11, 2010

Ayes: 5

Nays: 0 Motion carried.

The City Council took a five minute recess.

C. SKB ENVIRONMENTAL, INC.; Consider Resolution relating to an Amendment to Resolution No. 07-116, the Non-Conforming Use Certificate for the SKB Demolition Landfill relating to changing the location of the storm water pond system along with an Improvement Agreement for property located along 117th Street

Mr. Link explained SKB is proposing to remove the existing storm water pond that is located on a parcel immediately to the west and replace it with additional ponds located on the landfill property. He stated three additional ponds would be constructed to replace the pond being removed on the west side of the railroad tracks. He explained the site would be graded to fill in the old pond with the intent to prepare the site for future industrial development. He noted the Engineering department reviewed the plans and found the design to be acceptable. He stated an Improvement Agreement was needed to address the pond construction and completion of the project as well as requiring a letter of credit to cover the cost of construction and an engineering escrow to cover the cost of inspections, consultant fees, and any potential correction measures. He added Planning staff and the Planning Commission recommended approval with the conditions listed in the resolution.

Rick O'Gara, SKB Environmental, Inc., explained they are trying to develop the property on the west side.

Bob, 11889 Rich Valley Blvd, expressed concerns regarding what would be placed on the property and the original landscape plan for the existing property.

Mayor Tourville stated they would have to come back to the City for approval of further development.

Mr. O’Gara commented that there was an original landscape plan that was followed and the trees that were required were planted.

Mayor Tourville asked that staff make sure that the original landscape plan was followed.

Motion by Piekarski Krech, second by Madden, to approve Resolution No. 09-248 relating to an Amendment to Resolution No. 07-116, the Non-Conforming Use Certificate for the SKB Demolition Landfill relating to changing the location of the storm water pond system along with an Improvement Agreement for property located along 117th Street

Ayes: 5

Nays: 0 Motion carried.

D. LIGHTHOUSE CUSTOM HOMES; Consider the following resolutions for property located at 11687

Azure Court:

- i) Conditional Use Permit to allow an increase to the impervious surface coverage on the lot to 28.4%
- ii) Variance to allow existing driveway to encroach into side yard setback

Mr. Link explained applicant requested a conditional use permit to construct a 144 square foot porch addition that would increase the impervious coverage from 27.1% to 28.4%. He stated the applicant also requested a variance to allow a portion of the existing driveway to encroach in the side yard setback. He explained Planning staff reviewed the request and found it met the general Conditional Use Permit criteria. He noted staff determined the hardship is that the configuration of the garage and house require a driveway that is wider near the garage and the area that encroaches is very small. He explained staff believes the applicant would not be able to access the garage without a wider driveway. He stated Planning staff and the Planning Commission recommended approval of the requests with the conditions as listed in the resolution and the Engineering department also recommended approval provided the applicant entered into an encroachment agreement.

Councilmember Piekarski Krech questioned how many feet it is from the property line.

Rob Mueller, Lighthouse Custom Homes, stated the driveway was installed approximately three years ago by another builder and the area that encroaches is approximately 2-3 feet from the property line. He noted there is no home located on the adjacent property.

Mayor Tourville asked if the driveway access is safer because of the area that encroaches.

Mr. Mueller responded in the affirmative.

Councilmember Grannis commented that this driveway only encroaches on a small area on the property line rather than along the entire length of the property line.

Councilmember Madden confirmed the applicant had no problem with the conditions of approval.

Motion by Klein, second by Madden, to adopt Resolution No. 09-249 approving a Conditional Use Permit to allow an increase to the impervious surface coverage on the lot to 28.4% and Resolution No. 09-250 approving a Variance to allow the existing driveway to encroach into the side yard Setback.

Ayes: 5

Nays: 0 Motion carried.

E. WADE SHORT; Consider Resolution relating to a Vacation and Dedication of drainage and utility easements within the plat of Short Properties

Mr. Link stated the applicant requested two changes to the drainage and utility easements on the property. He explained the first change is related to a problem caused by the encroachment of the building onto the dedicated drainage and utility easement due to a surveying error. He stated a portion of the easement needs to be vacated to avoid the building being located within the easement. He noted the request would not affect the drainage plans for the property. He explained the second change is due to a change in the field in which the City water main was installed. He stated both Planning staff and the Planning Commission recommended approval of the request.

Motion by Klein, second by Madden, to approve Resolution Nos. 09-251 and 09-252 relating to a Vacation and Dedication of drainage and utility easements within the plat of Short Properties

Ayes: 5

Nays: 0 Motion carried.

PARKS AND RECREATION:

F. CITY OF INVER GROVE HEIGHTS; Consider Approval of Plans and Specifications for the Rock Island Swing Bridge and Authorize Advertisement of Bid

Mr. Carlson explained the scope of the project would consist of the conversion of Dakota County side of the structure into a recreational pier that would include: reconstruction and refurbishment of two spans that would connect to the existing spans to the shore, construction of two 12-foot wide spans manufactured from naturally weathering steel, repair of existing piers and installation of lights on the finished pier for safety and security purposes. He stated the total project cost estimate is \$2,204,442 and noted the City was the recipient of a \$1.3 million dollar federal grant. He added the estimated City contribution to the project is approximately \$654,000. He noted the cost for the demolition of piers 6, 7 and 8 would be funded by Mn/DOT. He identified the City's long term costs to be maintenance and insurance. He explained at this point the City is not committed to the project and after bids are received the Council will have the opportunity to either accept or reject bids. He noted the Parks and Recreation Advisory Commission reviewed the item and voted to approve the plans and specifications as submitted.

Councilmember Klein asked about potential fundraising efforts and if there any additional funding sources had been identified.

Mayor Tourville commented that no formal fundraising had been conducted for the project, but could be if the Council chose to order the project.

Mr. Lynch noted that the Council would need to determine the method and manner in which fundraising efforts would be conducted.

Motion by Klein, second by Madden, to approve Plans and Specifications for the Rock Island Swing Bridge and Authorize Advertisement of Bid

Ayes: 5

Nays: 0 Motion carried.

G. CITY OF INVER GROVE HEIGHTS; Consider Executing Cooperative Agreement with Washington County for the Funding of the Rock Island Swing Bridge Demolition

Mr. Carlson explained the agreement is necessary for reimbursement of the costs associated with the removal of piers 6, 7, and 8. He noted the City Attorney reviewed the agreement and recommended approval.

Motion by Piekarski Krech, second by Klein, to approve Execution of a Cooperative Agreement with Washington County for the Funding of the Rock Island Swing Bridge Demolition

Ayes: 5

Nays: 0 Motion carried.

PUBLIC WORKS:**H. CITY OF INVER GROVE HEIGHTS;** Consider Approval of Bolander (Kladek Property) Land Alteration Permit – Permit No. C-090-09

Mr. Thureen explained the property owner no longer has a need for the basin previously excavated for an irrigation pond and would like to hire a contractor to restore the basin to grade. He stated staff and the Environmental Commission recommended approval of the permit with the addition of three conditions.

Motion by Grannis, second by Piekarski Krech, to approve Bolander Land Alteration Permit No. C-090-09 for Kladek Property

Ayes: 5

Nays: 0 **Motion carried.**

I. CITY OF INVER GROVE HEIGHTS; Consider a Resolution Ordering the Preparation of a Feasibility Report for Street Improvements on 59th Street East, West of Concord Boulevard, City Project No. 2010-12

Mr. Thureen explained the project is being initiated in response to a request received from a resident on 59th Street East. He stated that it makes sense to prepare a feasibility report and gauge the interest of the surrounding property owners.

Motion by Klein, second by Grannis, to adopt Resolution No. 09-253 Ordering the Preparation of a Feasibility Report for Street Improvements on 59th Street East, West of Concord Boulevard, City Project No. 2010-12

Ayes: 5

Nays: 0 **Motion carried.**

ADMINISTRATION:**J. CITY OF INVER GROVE HEIGHTS;** Consider Accepting Bid from Pierce Manufacturing for Purchase of Ladder Truck

Mayor Tourville stated this item was also discussed at the work session.

Mr. Lynch stated staff recommended inclusion of the bid alternates.

Councilmember Madden noted that the pre-pay discount will saved approximately \$252,000.

Motion by Piekarski Krech, second by Madden, to accept bid from Pierce Manufacturing in the amount of \$727,236.55 for the Purchase of Ladder Truck

Ayes: 5

Nays: 0 **Motion carried.**

K. CITY OF INVER GROVE HEIGHTS; Consider Third Reading of Electric Franchise Ordinance with Dakota Electric

Mr. Kuntz stated no changes were made since the second reading.

Motion by Klein, second by Grannis, to adopt Ordinance No. 1204 relating to an Electric Franchise Ordinance with Dakota Electric

Ayes: 5

Nays: 0 **Motion carried.**

L. CITY OF INVER GROVE HEIGHTS; Consider Third Reading of an Ordinance Amending City Code Title 3, Chapter 4, Sections 3-4-2-2 and 3-4-2-3 and Title 10, Chapter 3, Section 10-3-8 Adjusting Development Fees for 2010

Ms. Teppen stated the ordinance would amend the City Code to adjust the fees and charges associated with development activities. She noted that the final version incorporates the language adopted by the

Council in mid 2007 as well as the fees originally adopted in December of 2007.

Motion by Madden, second by Grannis, to adopt Ordinance No. 1205 Amending City Code Title 3, Chapter 4, Sections 3-4-2-2 and 3-4-2-3 and Title 10, Chapter 3, Section 10-3-8 Adjusting Development Fees for 2010

Ayes: 5

Nays: 0 Motion carried.

8. MAYOR AND COUNCIL COMMENTS:

Councilmember Klein talked about Holiday on Main Street on Saturday, December 19th from 2:00 p.m. to 5:30 p.m. and the holiday light tour.

9. EXECUTIVE SESSION:

A. Discuss Collective Bargaining

Mayor Tourville said they will be discussing collective bargaining and the only thing they will do when they come back is adjourn.

10. ADJOURN: Motion by Klein, second by Piekarski Krech, to adjourn. The meeting was adjourned by a unanimous vote at 10:30 p.m.

DRAFT

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: January 11, 2010
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of December 10, 2009 to January 7, 2010.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending January 7, 2010. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$419,683.31
Debt Service & Capital Projects	1,419,334.72
Enterprise & Internal Service	158,247.41
Escrows	<u>47,333.50</u>
Grand Total for All Funds	<u><u>\$2,044,598.94</u></u>

If you have any questions about any of the disbursements on the list, please call Vickie Gray, Accounting Technician at 651-450-2515 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period December 10, 2009 to January 7, 2010 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING JANUARY 7, 2010**

WHEREAS, a list of disbursements for the period ending January 7, 2010 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$ 419,683.31
Debt Service & Capital Projects	1,419,334.72
Enterprise & Internal Service	158,247.41
Escrow	<u>47,333.50</u>
 Grand Total for All Funds	 <u>\$ 2,044,598.94</u>

Adopted by the City Council of Inver Grove Heights this 11th day of January, 2010.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheame, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/14/2009	97740	MN BOARD OF ACCOUNTANCY	member; cathy shea	101-0000-143.00-00		12/2009 * Total	50.00 50.00
12/14/2009	97741	POTBELLY SANDWICH WORKS	COUNCIL SESSION	101-1100-413.50-75		12/2009 * Total	111.24 111.24
12/14/2009	97743	10,000 LAKES CHAPTER	martin/merchak/neameyer	101-3300-419.50-80		12/2009 * Total	255.00 255.00
12/16/2009	97744	ACE PAINT & HARDWARE	500591 500655	101-6000-451.60-40 101-6000-451.60-16		12/2009 * Total	36.25 19.22 55.47
12/16/2009	97747	AUGE, DEANNA	OFFICE SUPPORT	101-4000-421.30-70		12/2009 * Total	44.92 44.92
12/16/2009	97749	AVR, INC.	28804	101-6000-451.60-65		12/2009 * Total	456.89 456.89
12/16/2009	97750	BARNA, GUZY, & STEFFEN	60286	101-1100-413.30-43		12/2009 * Total	48.00 48.00
12/16/2009	97753	BINA, ALLISON	reissued check	101-4000-421.60-45		12/2009 * Total	471.00 471.00
12/16/2009	97755	BOHRER, ERIC	lunch - training	101-4000-421.50-75		12/2009 * Total	35.39 35.39
12/16/2009	97763	CULLIGAN	acct 157984591006	101-4200-423.60-65		12/2009 * Total	27.80 27.80
12/16/2009	97764	CULLIGAN	acct 157984591188	101-4200-423.60-65		12/2009 * Total	47.25 47.25
12/16/2009	97766	DAHN CONSTRUCTION	washout repair	101-5200-443.40-47		12/2009 * Total	34,199.00 34,199.00
12/16/2009	97767	DAKOTA CITY PROPERTY REC	august 2009 august 2009 august 2009	101-2000-415.30-70 101-4000-421.30-70 101-5100-442.30-70		12/2009 12/2009 12/2009 * Total	4.00 9.68 34.08 47.76
12/16/2009	97771	DAKOTA ELECTRIC ASSN	acct 2468379	101-6000-451.40-20		12/2009 * Total	2,164.92 2,164.92
12/16/2009	97772	DAKOTA ELECTRIC ASSN	acct 2501658	101-6000-451.40-20		12/2009 * Total	329.20 329.20
12/16/2009	97773	DAKOTA ELECTRIC ASSN	acct 3935632	101-6000-451.40-20		12/2009 * Total	253.06 253.06
12/16/2009	97774	DAKOTA ELECTRIC ASSN	acct 4430542	101-6000-451.40-20		12/2009 * Total	9.04 9.04

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/16/2009	97775	DECKER, JOHN	lunch - training	101-4000-421.50-75		12/2009 * Total	58.61 58.61
12/16/2009	97786	GALLS INC	510270930	101-4000-421.60-40		12/2009 * Total	82.75 82.75
12/16/2009	97788	GERTENS	189827 189844	101-6000-451.60-65 101-6000-451.60-65		12/2009 12/2009 * Total	121.83 22.44 144.27
12/16/2009	97789	GLEWWE DOORS	147861	101-4200-423.40-40		12/2009 * Total	1,163.10 1,163.10
12/16/2009	97791	GRAINGER	9132846487	101-6000-451.40-40		12/2009 * Total	139.26 139.26
12/16/2009	97793	HANGLAND, DENNIS	lunch - training	101-4000-421.50-75		12/2009 * Total	49.45 49.45
12/16/2009	97799	JRK SEED & TURF SUPPLY	20420	101-5200-443.40-47		12/2009 * Total	178.00 178.00
12/16/2009	97802	KLEIN, WILLIAM	mileage-holiday on main phone-holiday on main	101-1000-413.50-65 101-1000-413.60-65		12/2009 12/2009 * Total	81.95 39.00 120.95
12/16/2009	97804	LANOUE, ANN	mileage-mnopa annual upda	101-2000-415.50-65		12/2009 * Total	19.69 19.69
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e client 81000e client 81000e client 81000e client 81000e client 81000e client 81000e client 81000e client 81000e	101-1000-413.30-40 101-1000-413.30-42 101-3200-419.30-42 101-3300-419.30-42 101-4000-421.30-42 101-4200-423.30-42 101-5000-441.30-42 101-5100-442.30-42 101-6000-451.30-42		12/2009 12/2009 12/2009 12/2009 12/2009 12/2009 12/2009 12/2009 12/2009 * Total	360.00 14,229.04 803.29 32.00 204.00 3,584.00 2,281.41 852.98 46.46 22,393.18
12/16/2009	97813	METROPOLITAN COUNCIL EN	november 2009	101-0000-341.40-00		12/2009 * Total	400.00- 400.00-
12/16/2009	97815	MN GLOVE & SAFETY, INC.	235097 235515 235523	101-5200-443.60-45 101-6000-451.60-45 101-6000-451.60-45		12/2009 12/2009 12/2009 * Total	132.11 575.93 321.89 1,029.93
12/16/2009	97818	MYLAN, PATRICK	meals/parking/gas	101-5100-442.50-80		12/2009 * Total	74.59 74.59
12/16/2009	97822	NORTH AMERICAN SALT	70426673	101-5200-443.60-16		12/2009 * Total	7,905.07 7,905.07

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/16/2009	97823	OFFICE OF THE SECRETARY	NOTARY	101-3000-419.50-70		12/2009 * Total	40.00 40.00
12/16/2009	97824	OFFICE OF THE SECRETARY	pamela tichy	101-4000-421.50-70		12/2009 * Total	80.00 80.00
12/16/2009	97828	PEARL VALLEY ORGANIX, I	51793	101-6000-451.60-30		12/2009 * Total	2,833.60 2,833.60
12/16/2009	97830	PINE BEND PAVING, INC.	266909	101-5200-443.60-16		12/2009 * Total	792.52 792.52
12/16/2009	97835	QWEST	acct 6514577674	101-6000-451.50-20		12/2009 * Total	41.38 41.38
12/16/2009	97836	QWEST	acct 6514577671	101-6000-451.50-20		12/2009 * Total	41.38 41.38
12/16/2009	97840	RIVER HEIGHTS CHAMBER O	acct 6737	101-4000-421.50-70		12/2009 * Total	155.53 155.53
12/16/2009	97842	SEPLER & ASSOCIATES	2810	101-1100-413.30-70		12/2009 * Total	1,100.00 1,100.00
12/16/2009	97843	SHEA, CATHY	mileage - mncpa	101-2000-415.50-65		12/2009 * Total	20.57 20.57
12/16/2009	97846	SOUTH ST PAUL ANIMAL HO	OCT/NOV	101-4000-421.70-50		12/2009 * Total	675.57 675.57
12/16/2009	97849	ST. ONGE, NEAL	reissued check	101-4200-423.50-65		12/2009 * Total	9.94 9.94
12/16/2009	97851	STROKES AND STRIPES	JUNE	101-4200-423.30-70		12/2009 * Total	80.00 80.00
12/16/2009	97856	TOTAL CONSTRUCTION & EQ	46322	101-6000-451.40-40		12/2009	859.30
			46324	101-6000-451.40-40		12/2009	225.74
			46382	101-5200-443.40-46		12/2009	91.27
			46385	101-5200-443.40-46		12/2009	1,924.37
						* Total	3,100.68
12/16/2009	97859	TOWMASTER TRAILERS INC	317143	101-5200-443.60-16		12/2009 * Total	2,901.66 2,901.66
12/16/2009	97863	U OF M - CCE REGISTRATI	attende; jeff schadegg	101-0000-143.00-00		12/2009 * Total	180.00 180.00
12/16/2009	97864	UNIFORMS UNLIMITED	12353	101-4000-421.60-45		12/2009 * Total	16.57 16.57
12/16/2009	97870	WSB & ASSOCIATES, INC.	15	101-5100-442.30-30		12/2009 * Total	1,273.00 1,273.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/16/2009	97872	XCEL ENERGY	acct 5164351291	101-5400-445.40-20		* Total 12/2009	118.13 118.13
12/16/2009	97873	XCEL ENERGY	acct 5152791130 acct 5152791130	101-5200-443.40-20 101-5400-445.40-20		* Total 12/2009	795.91 9,482.89 10,278.80
12/16/2009	97875	XCEL ENERGY	acct 5164318574 acct 5164318574	101-4200-423.40-10 101-4200-423.40-20		* Total 12/2009	972.67 909.36 1,882.03
12/22/2009	97880	ACE PAINT & HARDWARE	500682 500689	101-4200-423.40-40 101-5200-443.60-16		* Total 12/2009	16.01 117.48 133.49
12/22/2009	97881	AFSCME COUNCIL 5	11/28 -12/11	101-0000-203.10-00		* Total 12/2009	834.41 834.41
12/22/2009	97885	BROTHER MOBILE SOLUTION	590008725	101-4000-421.60-65		* Total 12/2009	199.71 199.71
12/22/2009	97893	DANKO EMERGENCY EQUIPME	25562	101-4200-423.60-40		* Total 12/2009	882.92 882.92
12/22/2009	97894	EHLERS AND ASSOCIATES,	340772	101-2000-415.30-70		* Total 12/2009	380.00 380.00
12/22/2009	97895	EMC	30845	101-4200-423.60-40		* Total 12/2009	4,870.50 4,870.50
12/22/2009	97899	G & K SERVICES	acct 7494701 acct 7494701	101-5200-443.60-45 101-6000-451.60-45		* Total 12/2009	20.41 24.19 44.60
12/22/2009	97905	INVERCITY PRINTING INC	91205	101-4200-423.60-10		* Total 12/2009	80.12 80.12
12/22/2009	97907	JRK SEED & TURF SUPPLY	19943	101-5200-443.40-47		* Total 12/2009	149.63 149.63
12/22/2009	97909	KENNEDY & GRAVEN	NOV 09	101-5100-442.30-42		* Total 12/2009	153.75 153.75
12/22/2009	97910	KUSTOM SIGNALS, INC.	406331 406332 406333	101-4000-421.40-42 101-4000-421.40-42 101-4000-421.40-42		* Total 12/2009	98.16 98.16 98.16 294.48
12/22/2009	97911	LANGUAGE LINE SERVICES	2362317	101-4000-421.50-20		* Total 12/2009	12.47 12.47
12/22/2009	97912	LEVANDER, GILLEN & MILL	client 92000e	101-4000-421.30-41		* Total 12/2009	17,131.32 17,131.32

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2009	97915	NIGHTENGALE, KATIE	1st respond books	101-4200-423.60-18		12/2009 * Total	1,780.65 1,780.65
12/22/2009	97920	SMITH-THILL, JUDY	hotel station planning keys	101-4200-423.50-75 101-4200-423.60-10		12/2009 12/2009 * Total	185.72 9.84 195.56
12/22/2009	97923	THUREN, SCOTT D	food condac meeting	101-5000-441.50-75		12/2009 * Total	236.53 236.53
12/22/2009	97924	UNIFORMS UNLIMITED	acct 114866	101-4000-421.60-45		12/2009 * Total	130.10 130.10
12/22/2009	97925	UNITED WAY	11/28 - 12/11	101-0000-203.13-00		12/2009 * Total	178.00 178.00
12/22/2009	97927	WALL STREET JOURNAL	ann lanoue	101-0000-143.00-00		12/2009 * Total	363.48 363.48
12/22/2009	97928	XCEL ENERGY	acct 5151854463 acct 5147791673 acct 5147791673	101-4000-421.40-42 101-6000-451.40-10 101-6000-451.40-20		12/2009 12/2009 12/2009 * Total	39.85 452.64 620.86 1,113.35
12/29/2009	97932	ACE PAINT & HARDWARE	16615 16644	101-4200-423.60-65 101-4200-423.60-65		12/2009 12/2009	67.26 14.37
12/29/2009	97934	ALL STEEL PRODUCTS CO I	6275	101-5200-443.40-47		12/2009 * Total	587.81 587.81
12/29/2009	97941	BRAUN INTERTEC CORPORAT	315768	101-5200-443.30-30		12/2009 * Total	1,356.50 1,356.50
12/29/2009	97942	BUCKLEY, BRANDON	lunch/mileage training	101-4200-423.50-75		12/2009 * Total	34.79 34.79
12/29/2009	97944	CHAMPLAIN PLANNING PRES	RENEWAL	101-3200-419.50-70		12/2009 * Total	175.00 175.00
12/29/2009	97945	COPY RIGHT	45724	101-4000-421.50-30		12/2009 * Total	72.59 72.59
12/29/2009	97948	DAKOTA CTY PROPERTY REC	sept 2009 sept 2009 sept 2009	101-2000-415.30-70 101-4000-421.30-70 101-5100-442.30-70		12/2009 12/2009 12/2009 * Total	6.80 4.24 25.52 36.56
12/29/2009	97951	DAKOTA ELECTRIC ASSN	acct 1093947	101-5400-445.40-20		12/2009 * Total	1,028.03 1,028.03

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2009	97952	DODGE, STEVE	storm water certification	101-5100-442.50-80		12/2009 * Total	240.00 240.00
12/29/2009	97956	FIRE EQUIPMENT SPECIALT	6415	101-4200-423.60-45		12/2009 * Total	2,134.34 2,134.34
12/29/2009	97958	G & K SERVICES	118217649 118217649	101-5200-443.60-45 101-6000-451.60-45		12/2009 12/2009 * Total	91.40 25.79 117.19
12/29/2009	97961	HEALTH PARTNERS	january coverage	101-0000-143.00-00		12/2009 * Total	94,056.07 94,056.07
12/29/2009	97962	HIGHWAY TECHNOLOGIES	65041488001	101-5200-443.60-16		12/2009 * Total	300.85 300.85
12/29/2009	97964	ICC	attende; joe merchak	101-0000-143.00-00		12/2009 * Total	250.00 250.00
12/29/2009	97965	KENNEDY & GRAVEN	93317	101-5100-442.30-42		12/2009 * Total	153.75 153.75
12/29/2009	97970	LEICA GEOSYSTEMS INC	92667393	101-5100-442.60-40		12/2009 * Total	1,079.44 1,079.44
12/29/2009	97971	LILLIE SUBURBAN NEWSPAP	BIDS LADDER TRK NTE FEES CHRG NTE LIGHTHOUSE NTE LIQUOR LICN ORDINANCE 1173 ORDINANCE 1197 ORDINANCE 1198 ORDINANCE 1202	101-4200-423.50-30 101-1100-413.50-25 101-3200-419.50-25 101-1100-413.50-25 101-3200-419.50-25 101-3200-419.50-25 101-1100-413.50-25		12/2009 12/2009 12/2009 12/2009 12/2009 12/2009 12/2009 * Total	53.55 8.00 11.20 33.60 19.20 24.00 96.00 27.20 272.75
12/29/2009	97972	LOCAL GOVERNMENT INFORM	31545	101-4000-421.70-30		12/2009 * Total	3,780.00 3,780.00
12/29/2009	97979	NEXTEL COMMUNICATIONS	acct 249383315	101-5200-443.50-20		12/2009 * Total	242.95 242.95
12/29/2009	97980	NEXTEL COMMUNICATIONS	acct 573073317	101-1100-413.50-20		12/2009 * Total	37.82 37.82
12/29/2009	97981	NEXTEL COMMUNICATIONS	acct 266183728	101-4200-423.50-20		12/2009 * Total	462.79 462.79
12/29/2009	97982	NEXTEL COMMUNICATIONS	acct 266948529	101-4000-421.50-20		12/2009 * Total	647.90 647.90
12/29/2009	97983	NORTH COUNTRY INTERIORS	city hall clean up	101-3300-419.30-70		12/2009 * Total	518.80 518.80

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12/29/2009	97993	SCHMELING, JOHN	safety shoes	101-5100-442.60-45		12/2009 * Total	165.00 165.00
12/29/2009	97994	SNI SOLUTIONS	138423	101-5200-443.60-16		12/2009 * Total	1,650.00 1,650.00
12/29/2009	97995	SPRINT	acct 641378810	101-4200-423.50-20		12/2009 * Total	39.99 39.99
12/29/2009	97996	SPRINT	acct 166309819	101-4000-421.50-20		12/2009 * Total	399.90 399.90
12/29/2009	97999	STENBERG SPECIALTIES L	220	101-4200-423.40-40		12/2009	290.00
			221	101-4200-423.40-40		12/2009	85.00
			222	101-4200-423.40-40		12/2009 * Total	250.00 625.00
12/29/2009	98000	T MOBILE	acct 494910368	101-5100-442.50-20		12/2009 * Total	49.99 49.99
12/29/2009	98001	IDS METROCOM	acct 6515540132	101-4000-421.50-20		12/2009	130.27
			acct 6515540132	101-4200-423.50-20		12/2009	155.38
			acct 6515540132	101-6000-451.50-20		12/2009 * Total	34.71 320.36
12/29/2009	98004	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	101-5200-443.60-16		12/2009	216.72
			acct 6035301200183679	101-5200-443.60-45		12/2009 * Total	113.64 330.36
12/29/2009	98005	TWIN CITIES OCCUPATIONA	acct n261251001591	101-1100-413.30-50		12/2009	493.00
			acct n261251001591	101-1100-413.30-50		12/2009	1,035.00
			acct n261251001591	101-1100-413.30-50		12/2009 * Total	512.00 2,040.00
12/29/2009	98006	U OF M - CCE REGISTRATI	attende; joe merchak	101-0000-143.00-00		12/2009 * Total	750.00 750.00
12/29/2009	98010	XCEL ENERGY	acct 5160255967	101-5400-445.40-20		12/2009 * Total	33.68 33.68
12/29/2009	98011	XCEL ENERGY	acct 5193598573	101-5400-445.40-20		12/2009 * Total	500.01 500.01
12/29/2009	98012	XCEL ENERGY	acct 5183943582	101-5400-445.40-20		12/2009 * Total	34.10 34.10
12/29/2009	98013	XCEL ENERGY	acct 5193897235	101-5400-445.40-20		12/2009 * Total	574.77 574.77
01/04/2010	98015	NORTHERN GREEN EXPO	borgwardt, carter, swoboda	101-6000-451.50-80		1/2010 * Total	45.00 45.00
01/04/2010	98016	NORTHERN GREEN EXPO	blackbird/gilhousem	101-6000-451.50-80		1/2010	30.00

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01/04/2010	98017	NORTHERN GREEN EXPO	hawkins/elling	101-6000-451.50-80		* Total	30.00
01/05/2010	98018	EDAM	attende; tom link	101-3000-419.50-80		* Total	245.00
01/07/2010	98020	ACE PAINT & HARDWARE	16436	101-6000-451.40-40		1/2010	16.00
			16595	101-6000-451.60-66		1/2010	3.73
			16696	101-6000-451.60-66		1/2010	9.37
			16699	101-6000-451.40-40		1/2010	4.58
			17017	101-6000-451.40-40		1/2010	12.19
			18363	101-6000-451.40-40		1/2010	11.73
			500011	101-6000-451.40-40		1/2010	4.80
			500024	101-6000-451.40-40		1/2010	8.00
			500124	101-6000-451.40-40		1/2010	6.39
			500128	101-6000-451.40-40		1/2010	36.29
			500463	101-5200-443.60-16		12/2009	10.52
			500805	101-5200-443.60-16		12/2009	25.63
						* Total	149.23
01/07/2010	98021	ALEX AIR APPARATUS, INC	17315	101-4200-423.40-40		1/2010	570.00
						* Total	570.00
01/07/2010	98024	BAARS MECHANICAL, INC.	74K	101-6000-451.40-40		1/2010	145.16
						* Total	145.16
01/07/2010	98026	BECKER ARENA PRODUCTS,	77093	101-6000-451.60-65		1/2010	434.01
						* Total	434.01
01/07/2010	98027	BERGUM, ERIC	badge covers	101-4200-423.50-65		1/2010	6.40
			food- fdic conference	101-4200-423.50-75		1/2010	96.58
			check bag fees	101-4200-423.60-65		1/2010	15.00
						* Total	117.98
01/07/2010	98028	BERNARDY, DANIEL	hotel- training	101-4200-423.50-75		1/2010	419.44
						* Total	419.44
01/07/2010	98035	CITY OF SAINT PAUL	112633	101-5200-443.60-16		1/2010	383.08
						* Total	383.08
01/07/2010	98037	CLAREY'S SAFETY EQUIPME	130165	101-4200-423.60-65		1/2010	163.34
						* Total	163.34
01/07/2010	98038	COMMUNITY ACTION COUNCI	REGISTRATION	101-4000-421.50-80		1/2010	115.00
						* Total	115.00
01/07/2010	98039	CRAWFORD DOOR SALES COM	122700	101-4200-423.40-40		1/2010	472.00
						* Total	472.00
01/07/2010	98043	DAKOTA COMMUNICATIONS C	IG201001	101-4000-421.70-30		1/2010	37,407.00
						* Total	37,407.00

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01/07/2010	98051	ECOLAB	1170006	101-4200-423.60-65		1/2010 * Total	107.64 107.64
01/07/2010	98053	EMERIDME.COM	5365	101-6000-451.60-45		1/2010 * Total	695.76 695.76
01/07/2010	98057	FIRE EQUIPMENT SPECIALT	6450	101-4200-423.60-45		1/2010 * Total	421.15 421.15
01/07/2010	98058	FIREHOUSE MAGAZINE	renewal 2010	101-4200-423.50-70		1/2010 * Total	29.95 29.95
01/07/2010	98059	FIRST IMPRESSION GROUP,	40451	101-6000-451.50-30		1/2010 * Total	382.02 382.02
01/07/2010	98062	G & K SERVICES	1182159109 1182159109	101-5200-443.60-45 101-6000-451.60-45		12/2009 12/2009 * Total	65.29 24.19 89.48
01/07/2010	98063	G & K SERVICES	1182170598 1182170598	101-5200-443.60-45 101-6000-451.60-45		1/2010 1/2010 * Total	21.00 59.88 80.88
01/07/2010	98064	GASAWAY CONSULTING GROU	171 172	101-4200-423.50-65 101-4200-423.30-70		1/2010 1/2010 * Total	1,500.00 1,000.00 2,500.00
01/07/2010	98069	HEALTH PARTNERS	JAN-COBRA JAN-COBRA	101-0000-203.07-00 101-0000-203.08-00		1/2010 1/2010 * Total	1,647.14 274.03 1,921.17
01/07/2010	98071	HINDMAN, PETE	safety footwear	101-5100-442.60-42		1/2010 * Total	147.90 147.90
01/07/2010	98075	HOSE / CONVEYORS INC	6859	101-6000-451.60-40		1/2010 * Total	152.37 152.37
01/07/2010	98077	ICWA	2010 membership-j lynch	101-1100-413.50-70		1/2010 * Total	953.11 953.11
01/07/2010	98078	IKON OFFICE SOLUTIONS	acct 1452531017392ml	101-6000-451.40-65		1/2010 * Total	29.28 29.28
01/07/2010	98079	INTERSTATE PRODUCTS INC	4503	101-4200-423.60-65		1/2010 * Total	1,129.40 1,129.40
01/07/2010	98080	INVER GROVE FORD	RENTAL DECEMBER	101-4000-421.70-30		1/2010 * Total	266.88 266.88
01/07/2010	98082	JUST RITE CONST INC	252344 252347 252348	101-6000-451.40-47 101-6000-451.60-66 101-6000-451.40-47		1/2010 1/2010 1/2010 * Total	610.00 997.00 400.00 2,007.00

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01/07/2010	98114	MN SOCIETY OF PROF. ENG	membership- dodge	101-5100-442.50-70		1/2010 * Total	315.00 315.00
01/07/2010	98115	MN STATE FIRE DEPT ASSN	membershi	101-4200-423.50-70		1/2010 * Total	432.00 432.00
01/07/2010	98117	MRPA	eric carlson	101-6000-451.50-80		1/2010 * Total	30.00 30.00
01/07/2010	98120	NEXTEL COMMUNICATIONS	acct 487383319	101-6000-451.50-20		1/2010 * Total	238.19 238.19
01/07/2010	98121	NRPA	membership	101-6000-451.50-70		1/2010 * Total	140.00 140.00
01/07/2010	98125	PINE BEND PAVING, INC.	268809	101-5200-443.60-16		12/2009 * Total	377.53 377.53
01/07/2010	98127	PROGRESS PLUS	1/2 of membership	101-1000-413.50-70		1/2010 * Total	12,500.00 12,500.00
01/07/2010	98128	QWEST	acct 6515520672	101-6000-451.50-20		1/2010 * Total	41.38 41.38
01/07/2010	98129	QWEST	acct 6514530219	101-6000-451.50-20		1/2010 * Total	41.38 41.38
01/07/2010	98131	RC HEATING A/C COMPANY	contract lost	101-0000-322.40-00		1/2010 * Total	63.60 63.60
01/07/2010	98133	ROBERTSON, JOSEPH	body armor	101-4000-421.60-45		1/2010 * Total	402.00 402.00
01/07/2010	98136	SCHADEGG, JEFFREY	cleaners	101-4200-423.60-45		1/2010 * Total	35.74 35.74
01/07/2010	98139	SENSIBLE LAND USE COALI	hunting/botten	101-3200-419.50-80		1/2010 * Total	76.00 76.00
01/07/2010	98143	SOLBERG AGGREGATE CO	3799	101-5200-443.60-16		12/2009 * Total	145.44 145.44
01/07/2010	98144	SOUTH METRO SPORTS	STREET	101-5200-443.60-45		12/2009 * Total	347.00 347.00
01/07/2010	98145	SPORTS TURF MANAGERS AS	membership	101-6000-451.50-70		1/2010 * Total	155.00 155.00
01/07/2010	98146	SRF CONSULTING GROUP, I	69543	101-5200-443.30-30		1/2010 * Total	1,421.83 1,421.83
01/07/2010	98147	ST. CROIX TREE SERVICE,	56366 56367	101-5200-443.40-46 101-6000-451.30-70		12/2009 1/2010	320.63 1,514.16

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01/07/2010	98150	STATE OF MN - CRIMINAL	cust 1298-1	101-4000-421.40-44		* Total	1,834.79
						1/2010	390.00
						* Total	390.00
01/07/2010	98155	TOTAL CONSTRUCTION & EQ	46444	101-5200-443.40-46		* Total	323.01
						12/2009	323.01
						* Total	323.01
01/07/2010	98157	TOWMASTER TRAILERS INC	317142	101-5200-443.60-16		1/2010	3,725.71
			317144	101-5200-443.60-16		1/2010	3,709.89
			317145	101-5200-443.60-16		1/2010	3,709.89
						* Total	11,145.49
01/07/2010	98158	TRAFFIC & PARKING CONTR	331974	101-5200-443.60-16		1/2010	1,081.07
			331975	101-5200-443.60-16		1/2010	585.59
						* Total	1,666.66
01/07/2010	98159	U OF M - CCE REGISTRATI	attende; john deuhs	101-5200-443.50-80		1/2010	70.00
						* Total	70.00
01/07/2010	98160	U OF M - CCE REGISTRATI	tom kalcunski	101-5100-442.50-80		1/2010	550.00
						* Total	550.00
01/07/2010	98161	U OF M - CCE REGISTRATI	REGISTRATION	101-5000-441.50-80		1/2010	275.00
						* Total	275.00
01/07/2010	98162	UNIFORMS UNLIMITED	17108	101-4000-421.60-45		1/2010	126.49
						* Total	126.49
01/07/2010	98163	USA MOBILITY WIRELESS I	acct 61192662	101-4000-421.50-20		1/2010	14.56
						* Total	14.56
01/07/2010	98166	WAL-MART BUSINESS	acct 6032202530257113	101-4000-421.60-65		1/2010	316.52
						* Total	316.52
01/07/2010	98168	WEST ST. PAUL, CITY OF	2009 range use	101-4000-421.50-80		1/2010	1,700.00
						* Total	1,700.00
						** Fund Total	336,646.09
12/16/2009	97808	MALL OF AMERICA	monthly newsletter	201-1600-465.50-25		12/2009	1,000.00
						* Total	1,000.00
12/29/2009	97990	RIVER HEIGHTS CHAMBER O	27899	201-1600-465.50-35		12/2009	16.38
						* Total	16.38
12/29/2009	97991	RIVER HEIGHTS CHAMBER O	for fast signs	201-1600-465.50-25		12/2009	72.50
						* Total	72.50
12/29/2009	97992	RIVER HEIGHTS CHAMBER O	27882	201-1600-465.30-70		12/2009	1,592.50
			27882	201-1600-465.40-65		12/2009	200.00
			27883	201-1600-465.40-65		12/2009	100.00
						* Total	1,892.50

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01/07/2010	98167	WELLS FARGO BANK	INVE1093AGOI	322-9000-570.90-30	** Fund Total	1/2010 * Total	200.00 200.00
				4 Checks			2,981.38
01/07/2010	98167	WELLS FARGO BANK	INVE996AGOI	328-9000-570.90-30	** Fund Total	1/2010 * Total	200.00 62.50 62.50
01/07/2010	98167	WELLS FARGO BANK	INVE598AGOIP	331-9000-570.90-30	** Fund Total	1/2010 * Total	62.50 62.50
01/07/2010	98167	WELLS FARGO BANK	INVE598BEGOR	332-9000-570.90-30	** Fund Total	1/2010 * Total	62.50 62.50
12/16/2009	97868	WELLS FARGO BANK	inve602agopi	335-9000-570.90-30	** Fund Total	12/2009 * Total	62.50 308.00 308.00
12/16/2009	97868	WELLS FARGO BANK	inve602agopi	336-9000-570.90-30	** Fund Total	12/2009 * Total	42.00 42.00
12/29/2009	97950	DAKOTA CITY TREASURER	cty project 97-85	399-9000-570.30-70	** Fund Total	12/2009 * Total	42.00 13,546.03 13,546.03
12/16/2009	97813	METROPOLITAN COUNCIL EN	november 2009	404-0000-217.00-00	** Fund Total	12/2009 * Total	13,546.03 40,000.00 40,000.00
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	423-5903-723.30-42	** Fund Total	12/2009 * Total	40,000.00 85.00 85.00
01/07/2010	98042	DAHN CONSTRUCTION	south sanitary sewer	423-5903-723.80-30	0303	1/2010 * Total	32,472.19 32,472.19
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	425-5922-725.30-42	** Fund Total	12/2009 * Total	32,557.19 334.60 334.60

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12/16/2009	97857	TOTAL REPAIR, INC.	21772	425-5907-725.80-30	0507	12/2009 * Total	930.50 930.50
12/29/2009	97947	DAKOTA COUNTY CDA	bee line property	425-5911-725.30-70	9811	12/2009 * Total	29,561.09 29,561.09
01/07/2010	98034	CENTRAL LANDSCAPE	65TH & CONCORD	425-5907-725.80-30	0507	1/2010 * Total	26,505.00 26,505.00
01/07/2010	98054	EMMONS & OLIVIER RESOUR	95002312	425-5907-725.80-30	0507	12/2009 * Total	408.00 408.00
				5 Checks	** Fund Total		57,739.19
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	427-5917-727.30-42	0717	12/2009 * Total	17.00 17.00
12/29/2009	97935	AMERICAN ENGINEERING TE	46615	427-5917-727.30-34	0717	12/2009 * Total	2,219.70 2,219.70
12/29/2009	97968	KIMLEY-HORN & ASSOCIATE	4043729	427-5917-727.30-30	0717	12/2009 * Total	1,598.76 1,598.76
12/29/2009	97969	LANDMARK ENVIRONMENTAL,	08058031	427-5914-727.30-30	0714	12/2009 * Total	500.00 500.00
01/07/2010	98124	PARK CONSTRUCTION COMPA	clark road	427-5917-727.80-30	0717	1/2010 * Total	138,207.04 138,207.04
				5 Checks	** Fund Total		142,542.50
12/16/2009	97754	BKV GROUP, INC.	26793	428-5918-728.30-20	0818	12/2009	15,826.52
			26794	428-5918-728.30-20	0818	12/2009 * Total	5,390.00 21,216.52
12/16/2009	97768	DAKOTA CTY SOIL & WATER	1964	428-5922-728.30-70	0822	12/2009 * Total	10,000.00 10,000.00
12/16/2009	97787	GARTZKE CONSTRUCTION IN	9061	428-5911-728.30-70	0811	12/2009 * Total	360.00 360.00
12/16/2009	97803	KRECH, O'BRIEN, MUELLER	81530116052	428-5918-728.30-70	0818	12/2009 * Total	8,026.40 8,026.40
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	428-5910-728.30-42	0810	12/2009 * Total	110.90 110.90
12/16/2009	97870	WSB & ASSOCIATES, INC.	10	428-5913-728.30-30	0813	12/2009 * Total	622.00 622.00
12/29/2009	97935	AMERICAN ENGINEERING TE	46617	428-5911-728.30-34	0811	12/2009 * Total	582.90 582.90

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12/29/2009	97974	MCGLIE BETTS, INC	19292	428-5918-728.70-60	0818	12/2009	3,766.00
			19299	428-5918-728.70-60	0818	12/2009	1,798.50
					*	Total	5,564.50
12/29/2009	97998	STATE OF MN - DEPT. OF	cust 1298	428-5908-728.30-70	0808	12/2009	443.33
					*	Total	443.33
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	429-5929-729.30-42	0929	12/2009	560.00
					*	Total	560.00
12/16/2009	97844	SHORT ELLIOTT HENDRICKS	225318	429-5924-729.30-70	0924	12/2009	24,234.14
					*	Total	24,234.14
12/22/2009	97895	EMC	30725	429-5927-729.60-40	0927	12/2009	5,914.50
			30844	429-5927-729.60-40	0927	12/2009	951.56
			30846	429-5927-729.80-80	0927	12/2009	5,380.50
					*	Total	12,246.56
12/29/2009	97939	BONESTROO, ROSENE, ANDE	174706	429-5929-729.30-30	0929	12/2009	23,184.38
			174707	429-5929-729.30-30	0929	12/2009	208.00
					*	Total	23,392.38
12/29/2009	97949	DAKOTA CTY TREASURER	cty project 56-06	429-5911-729.30-70	0911	12/2009	168,762.54
					*	Total	168,762.54
12/29/2009	97977	MN FIRE SERVICE CERT BO	154	429-5927-729.30-70	0927	12/2009	4,600.00
					*	Total	4,600.00
12/29/2009	98014	XCEL ENERGY	acct 5194693015	429-5922-729.80-30	0922	12/2009	226,058.00
					*	Total	226,058.00
01/07/2010	98029	BONESTROO, ROSENE, ANDE	174708	429-5929-729.30-30	0929	1/2010	1,387.93
					*	Total	1,387.93
01/07/2010	98037	CLAREY'S SAFETY EQUIPME	2409	429-5927-729.60-40	0927	1/2010	10,476.28
					*	Total	10,476.28
01/07/2010	98055	F. I. R. E.	08036	429-5927-729.30-70	0927	1/2010	810.00
					*	Total	810.00
01/07/2010	98116	MNFAM BOOK SALES	802	429-5927-729.60-18	0927	1/2010	799.43
					*	Total	799.43
01/07/2010	98151	STONEBROOKE ENGINEERING	1395	429-5901-729.30-30	0901	1/2010	1,621.78
					*	Total	1,621.78
01/07/2010	98154	TOKEN MEDIA	45037	429-5927-729.60-18	0927	1/2010	224.44
					*	Total	224.44
01/07/2010	98156	TOTAL REPAIR, INC.	storm water	429-5915-729.40-66	0915	1/2010	1,772.70
					*	Total	1,772.70

9 Checks

** Fund Total

46,926.55

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				14 Checks	** Fund Total		476,946.18
12/14/2009	97742	RUM RIVER CONTRACTING C	cahill/brooks mill overly	440-5900-740.80-30	0809G	12/2009 * Total	18,351.00 18,351.00
12/29/2009	97935	AMERICAN ENGINEERING TE	46616	440-5900-740.30-34	0909D	12/2009 * Total	93.00 93.00
12/29/2009	97968	KIMLEY-HORN & ASSOCIATE	4043733 4046253	440-5900-740.30-30 440-5900-740.30-30	0909D 0809F	12/2009 12/2009 * Total	16,592.99 9,876.10 26,469.09
01/07/2010	98023	ARCON CONSTRUCTION CO I	south grove reconstructio	440-5900-740.80-30	0809D	1/2010 * Total	29,992.54 29,992.54
01/07/2010	98046	DANNER INC	salem hills	440-5900-740.80-30	0809F	1/2010 * Total	68,680.01 68,680.01
12/16/2009	97870	WSB & ASSOCIATES, INC.	27	441-5900-741.30-30	** Fund Total		143,585.64
01/07/2010	98049	EAGAN, CITY OF	storm water	441-0000-207.05-00	** Fund Total		2,606.00 2,606.00
12/16/2009	97848	ST. CROIX TREE SERVICE,	56153	443-5900-743.60-16	** Fund Total		2,193.67 2,193.67
01/07/2010	98082	JUST RITE CONST INC	252343	444-5900-744.80-30	** Fund Total		4,799.67
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	446-5915-746.30-42	0315	12/2009 * Total	1,560.38 1,560.38
12/22/2009	97894	EHLERS AND ASSOCIATES,	340773	446-5915-746.30-15	0315	12/2009 * Total	1,560.38 14,400.00 14,400.00
01/07/2010	98022	AMES CONSTRUCTION INC	nw trunk improvements	446-5915-746.80-30	0315	1/2010 * Total	14,400.00 14,400.00
01/07/2010	98141	SHEEHY CONSTRUCTION COM	lift station	446-5915-746.80-30	0315A	1/2010 * Total	360,693.79 360,693.79
12/16/2009	97744	ACE PAINT & HARDWARE	500680	501-7100-512.60-16	** Fund Total		82,363.60 82,363.60 443,993.89 3.20

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12/16/2009	97748	AUTOMATIC SYSTEMS CO.	22317S	501-7100-512.40-40		* Total	3.20
						12/2009	302.30
						* Total	302.30
12/16/2009	97798	IPP INC PRINTING	12608	501-7100-512.50-30		12/2009	398.50
						* Total	398.50
12/16/2009	97871	XCEL ENERGY	acct 5160987097	501-7100-512.40-10		12/2009	903.21
			acct 5160987097	501-7100-512.40-20		12/2009	9,419.87
						* Total	10,323.08
12/22/2009	97880	ACE PAINT & HARDWARE	500679	501-7100-512.60-16		12/2009	9.61
						* Total	9.61
12/22/2009	97899	G & K SERVICES	acct 7494701	501-7100-512.60-45		12/2009	29.66
						* Total	29.66
12/22/2009	97901	HD SUPPLY WATERWORKS LT	9895437	501-7100-512.40-43		12/2009	711.77
						* Total	711.77
12/22/2009	97918	SEELYE PLASTICS INC	0010515	501-7100-512.40-40		12/2009	130.32
						* Total	130.32
12/22/2009	97921	SPRINT	acct 842483314097	501-7100-512.50-20		12/2009	273.50
						* Total	273.50
12/29/2009	97932	ACE PAINT & HARDWARE	500795	501-7100-512.60-16		12/2009	3.20
						* Total	3.20
12/29/2009	97937	BATTERIES PLUS	30232838	501-7100-512.60-16		12/2009	31.10
						* Total	31.10
12/29/2009	97958	G & K SERVICES	118217649	501-7100-512.60-45		12/2009	4.93
						* Total	4.93
12/29/2009	97975	MIDWEST FUELS	2301	501-7100-512.60-16		12/2009	852.87
						* Total	852.87
12/29/2009	97978	MN PIPE & EQUIPMENT	0248277	501-7100-512.40-43		12/2009	994.26
						* Total	994.26
12/29/2009	98001	TDS METROCOM	acct 6515540132	501-7100-512.50-20		12/2009	210.46
						* Total	210.46
12/29/2009	98003	TKDA	200904019	501-7100-512.30-70		12/2009	1,284.12
						* Total	1,284.12
01/07/2010	98020	ACE PAINT & HARDWARE	500820	501-7100-512.60-16		1/2010	4.58
			500867	501-7100-512.60-16		1/2010	27.23
						* Total	31.81
01/07/2010	98044	DAKOTA ELECTRIC ASSN	acct 2148310	501-7100-512.40-20		1/2010	9.42

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01/07/2010	98048	EAGAN, CITY OF	water-emerald hills mp	501-7100-512.40-05		1/2010	2,436.48
			water-emerald hills mp	501-7100-512.40-05		1/2010	2,470.50
			water-emerald hills mp	501-7100-512.40-05		1/2010	3,918.24
						* Total	8,825.22
01/07/2010	98049	EAGAN, CITY OF	water	501-7100-512.40-05		1/2010	26,109.06
						* Total	26,109.06
01/07/2010	98062	G & K SERVICES	1182159109	501-7100-512.60-45		12/2009	4.93
						* Total	4.93
01/07/2010	98063	G & K SERVICES	1182170598	501-7100-512.60-45		1/2010	4.93
						* Total	4.93
01/07/2010	98065	GOODIN COMPANY	02782225	501-7100-512.60-16		1/2010	67.29
						* Total	67.29
01/07/2010	98074	HOME DEPOT CREDIT SERVI	acct 6035322502691268	501-7100-512.60-16		1/2010	85.66
						* Total	85.66
01/07/2010	98101	MN DEPT OF LABOR & INDU	id 04067	501-7100-512.40-40		1/2010	100.00
						* Total	100.00
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	501-7100-512.20-62		1/2010	55.16
						* Total	55.16
01/07/2010	98123	OTIS ELEVATOR COMPANY	CL65002110	501-7100-512.40-40		1/2010	1,508.66
						* Total	1,508.66
01/07/2010	98152	SUSA - SECRETARY/TREASU	membership-helling	501-7100-512.50-70		1/2010	200.00
						* Total	200.00
12/16/2009	97769	DAKOTA CTY TREASURER	november 2009	502-0000-207.01-00		12/2009	40.00
						* Total	40.00
12/16/2009	97779	EDINA REALTY TITLE	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2009	68.60
						* Total	68.60
12/16/2009	97811	MCINNIS (TRUSTEE), PAME	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2009	21.59
						* Total	21.59
12/16/2009	97827	PATRIOT TITLE AGENCY	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2009	9.19
						* Total	66.44
12/16/2009	97855	TITLESMART INC	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2009	180.02
						* Total	180.02
12/16/2009	97865	VIKING TITLE LLC	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2009	24.62
						* Total	24.62
				28 Checks	** Fund Total		52,565.02

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12/16/2009	97871	XCEL ENERGY	acct 5160987097	502-7200-514.40-20		* Total	24.62
12/22/2009	97899	G & K SERVICES	acct 7494701	502-7200-514.60-45		* Total	319.52
12/29/2009	97958	G & K SERVICES	118217649	502-7200-514.60-45		* Total	319.52
12/29/2009	97956	KEY TITLE	for 6774 dawn way 9-1788	502-0000-116.00-00		* Total	12.72
12/29/2009	97973	MACQUEEN EQUIPMENT INC	2100416	502-7200-514.40-42		* Total	12.72
12/29/2009	97975	MIDWEST FUELS	2301	502-7200-514.60-16		* Total	2.12
12/29/2009	97978	MN PIPE & EQUIPMENT	0247645	502-7200-514.60-16		* Total	2.12
01/07/2010	98031	BROOKDALE SR LIVING SIT	REQUESTED CREDIT REFUND	502-0000-116.00-00		* Total	77.46
01/07/2010	98048	EAGAN, CITY OF	sewer-emerald hills mp	502-7200-514.40-15		1/2010	77.46
01/07/2010	98049	EAGAN, CITY OF	sewer-emerald hills mp	502-7200-514.40-15		* Total	395.69
01/07/2010	98052	G & K SERVICES	1182159109	502-7200-514.60-45		* Total	395.69
01/07/2010	98053	G & K SERVICES	1182170598	502-7200-514.60-45		* Total	852.87
01/07/2010	98065	GOODIN COMPANY	02787225	502-7200-514.60-16		* Total	852.87
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	502-7200-514.20-62		* Total	562.18
01/07/2010	98110	MN POLLUTION CONTROL AG	eric kremer	502-7200-514.50-80		1/2010	562.18
01/07/2010	98111	MN POLLUTION CONTROL AG	amy berglund	502-7200-514.50-80		* Total	571.09
						** Fund Total	571.09
							4,775.34
							4,779.93
							4,839.60
							14,394.87
							20,961.34
							20,961.34
							2.12
							2.12
							2.12
							2.12
							37.38
							37.38
							35.48
							35.48
							32.00
							32.00
							1,200.00
							1,200.00
							39,869.42

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12/16/2009	97770	DAKOTA ELECTRIC ASSN	acct 2013605	503-8600-527.40-20		12/2009 * Total	183.53 183.53
12/16/2009	97783	G & K SERVICES	acct 0157401	503-8600-527.60-45		12/2009 * Total	86.20 86.20
12/16/2009	97784	G & K SERVICES	acct 0157401	503-8600-527.60-45		12/2009 * Total	80.23 80.23
12/16/2009	97812	MENARDS - WEST ST. PAUL	91000	503-8600-527.60-20		12/2009 * Total	72.63 72.63
12/16/2009	97816	MTI DISTRIBUTING CO	706713	503-8600-527.40-42		12/2009 * Total	79.62 79.62
12/16/2009	97819	NAPA OF INVER GROVE HEI	180599	503-8600-527.40-42		12/2009 * Total	72.40 72.40
12/16/2009	97820	NATURE CALLS, INC.	14131	503-8600-527.40-65		12/2009 * Total	102.75 102.75
12/16/2009	97845	SOUTH BAY DESIGN	INVERWOOD	503-8500-526.50-25		12/2009 * Total	25.00 25.00
12/16/2009	97853	TDS METROCOC	acct 6514573667	503-8500-526.50-20		12/2009 * Total	250.90 250.90
12/22/2009	97880	ACE PAINT & HARDWARE	50707 50779	503-8600-527.60-12 503-8600-527.60-12		12/2009 12/2009 * Total	30.44 9.60 40.04
12/22/2009	97900	G & K SERVICES	acct 0157401	503-8600-527.60-45		12/2009 * Total	68.14 68.14
12/22/2009	97913	MENARDS - WEST ST. PAUL	acct 30170265	503-8600-527.60-12		12/2009 * Total	16.97 16.97
12/29/2009	97932	ACE PAINT & HARDWARE	16858 500862	503-8500-526.60-65 503-8600-527.60-40		12/2009 12/2009 * Total	10.67 15.48 26.15
12/29/2009	97959	G & K SERVICES	acct 0157401 acct 0157401	503-8600-527.60-45 503-8600-527.60-45		12/2009 12/2009 * Total	55.83 61.79 117.62
01/07/2010	98047	DEX MEDIA EAST	INVERWOOD	503-8500-526.50-25		1/2010 * Total	85.00 85.00
01/07/2010	98089	LENTNER, GLEN	diesel-skid loader	503-8600-527.60-21		1/2010 * Total	13.21 13.21
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324 policy 27324	503-8000-521.20-62 503-8500-526.20-62		1/2010 1/2010 * Total	11.10 11.10 25.35

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01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	503-8600-527.20-62		1/2010 * Total	43.48 79.93
01/07/2010	98164	VERIZON WIRELESS	acct 480568913	503-8500-526.50-20		1/2010 * Total	8.50 8.50
12/16/2009	97746	ALAN MERRICK'S SOCCER A	231	504-6100-452.30-70	R41050	12/2009 * Total	975.00 975.00
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	504-6100-452.30-42	R90100	12/2009 * Total	864.00 864.00
12/22/2009	97904	HEROFF, MELISA	class canceled	504-0000-347.00-00	R10600	12/2009 * Total	14.00 14.00
01/07/2010	98059	FIRST IMPRESSION GROUP,	40451	504-6100-452.50-30	R90100	1/2010 * Total	3,724.70 3,724.70
01/07/2010	98078	IKON OFFICE SOLUTIONS	acct 1452531017392ml	504-6100-452.40-65	R90100	1/2010 * Total	263.56 263.56
01/07/2010	98094	LONE OAK GRAPHICS INC	23592	504-6100-452.60-10	R90100	1/2010 * Total	170.78 170.78
01/07/2010	98095	LOOMIS, JEANINE	class canceled	504-0000-347.00-00	R31050	1/2010 * Total	60.00 60.00
01/07/2010	98097	MAXIMUM SOLUTIONS	9911	504-6100-452.40-44	R90100	1/2010 * Total	1,132.72 1,132.72
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	504-6100-452.20-62	R90100	1/2010 * Total	72.33 72.33
01/07/2010	98113	MN RECREATION AND PARK	membership	504-6100-452.50-70	R90100	1/2010 * Total	632.73 632.73
01/07/2010	98119	NEXTEL COMMUNICATIONS	acct 302193319	504-6100-452.50-20	R90100	1/2010 * Total	85.31 85.31
01/07/2010	98134	SAM'S CLUB	acct 7715090065702540	504-6100-452.60-09	R30600	1/2010 * Total	128.71 128.71
01/07/2010	98135	SAM'S CLUB	acct 7715090061606950	504-6100-452.60-09	R30900	1/2010 * Total	24.86 24.86
01/07/2010	98153	TARGET BANK	acct 9370	504-6100-452.60-09	R31000	1/2010 * Total	122.44 122.44
12/16/2009	97745	AL'S COFFEE COMPANY	71602	505-6200-453.60-65	C30100	12/2009 * Total	282.48 282.48
				14 Checks	** Fund Total		8,271.14

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12/16/2009	97745	AL'S COFFEE COMPANY	71602	505-6200-453.76-10	C30100	12/2009 * Total	757.44 1,039.92
12/16/2009	97751	BECKER ARENA PRODUCTS,	76767	505-6200-453.60-16	C21000	12/2009 * Total	867.55 867.55
12/16/2009	97760	COCA COLA BOTTLING COMP	0188570232	505-6200-453.76-10	C30200	12/2009	137.50
			0188570233	505-6200-453.60-65	C30100	12/2009	121.00
			0188570233	505-6200-453.76-10	C30100	12/2009 * Total	508.60 767.10
12/16/2009	97761	COMCAST	acct 8772105910277033	505-6200-453.50-70	C10000	12/2009 * Total	74.85 74.85
12/16/2009	97780	ELECTRONIC DESIGN COMPA	M116260	505-6200-453.40-40	C21000	12/2009 * Total	481.06 481.06
12/16/2009	97781	FAST SIGNS	28629548	505-6200-453.50-25	C91000	12/2009 * Total	374.06 374.06
12/16/2009	97782	FERRELLGAS	acct 7757735	505-6200-453.60-21	C21000	12/2009 * Total	724.81 724.81
12/16/2009	97790	GOODIN COMPANY	02783020	505-6200-453.60-16	C25000	12/2009 * Total	122.78 122.78
12/16/2009	97791	GRAINGER	9127891274	505-6200-453.60-16	C25000	12/2009	81.76
			9129584992	505-6200-453.60-16	C21000	12/2009	25.50
			9131021579	505-6200-453.60-16	C21000	12/2009 * Total	132.03 239.29
12/16/2009	97794	HAWKINS INC	3074311	505-6200-453.60-15	C25000	12/2009 * Total	2,370.10 2,370.10
12/16/2009	97795	HILLYARD INC	6114487	505-6200-453.60-11	C25000	12/2009	83.48
			6125824	505-6200-453.60-11	C21000	12/2009 * Total	249.32 332.80
12/16/2009	97796	HOME DEPOT CREDIT SERVI	acct 6035322017128343	505-6200-453.60-16	C25000	12/2009 * Total	22.10 22.10
12/16/2009	97800	KIMBALL MIDWEST	1300359	505-6200-453.60-16	C21000	12/2009 * Total	80.41 80.41
12/16/2009	97814	MINNESOTA AIR	90323	505-6200-453.60-16	C21000	12/2009 * Total	225.34 225.34
12/16/2009	97838	RICE SOUND & SERVICE IN	041759	505-6200-453.40-42	C70000	12/2009 * Total	50.00 50.00
12/16/2009	97841	SCHINDLER ELEVATOR CORP	8102504382	505-6200-453.40-40	C25000	12/2009 * Total	235.56 235.56

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12/16/2009	97847	SPRUNG SERVICES	58199	505-6200-453.40-40	C25000	12/2009 * Total	630.50 630.50
12/16/2009	97860	TRENZELINK, DEB	fusion strength workshop	505-6200-453.50-70	C70000	12/2009 * Total	6.75 6.75
12/16/2009	97866	VISTAR CORPORATION	27016641	505-6200-453.60-65	C30100	12/2009	59.05
			27016641	505-6200-453.76-05	C30100	12/2009	1,475.27
			27016643	505-6200-453.60-65	C30200	12/2009	15.91
			27016643	505-6200-453.76-05	C30200	12/2009	377.05
			27041278	505-6200-453.76-05	C30100	12/2009	262.96
						* Total	2,190.24
12/16/2009	97867	W W GOETSCH ASSOC INC	82459	505-6200-453.40-40	C25000	12/2009 * Total	631.08 631.08
12/16/2009	97874	XCEL ENERGY	acct 5168679487	505-6200-453.40-10	C25000	12/2009	9,326.16
			acct 5168679487	505-6200-453.40-20	C25000	12/2009	22,063.87
						* Total	31,390.03
12/22/2009	97879	ABRAHAMSON, TAMMY	concession supplies	505-6200-453.60-65	C30100	12/2009 * Total	57.85 57.85
12/22/2009	97882	AL'S COFFEE COMPANY	72019	505-6200-453.60-65	C30100	12/2009 * Total	36.87 36.87
12/22/2009	97883	AMERICAN RED CROSS	R09003870	505-6200-453.60-18	C50000	12/2009 * Total	42.00 42.00
12/22/2009	97888	COCA COLA BOTTLING COMP	0108483408	505-6200-453.76-10	C30100	12/2009 * Total	296.40 296.40
12/22/2009	97889	COMCAST	acct 8772105910127188	505-6200-453.50-70	C10000	12/2009 * Total	179.01 179.01
12/22/2009	97891	CRARY, AMY	class materials	505-6200-453.60-18	C70000	12/2009	60.00
			class materials	505-6200-453.60-65	C70000	12/2009	5.66
						* Total	65.66
12/22/2009	97908	JUVE, PHYLLIS	class canceled	505-0000-352.35-00	C71000	12/2009 * Total	10.00 10.00
12/22/2009	97916	OXYGEN SERVICE COMPANY,	acct 09684	505-6200-453.60-65	C16000	12/2009 * Total	12.18 12.18
12/22/2009	97919	SIMLEY SWIM & DIVE BOOS	ADVERTISING	505-6200-453.50-25	C91000	12/2009 * Total	100.00 100.00
12/22/2009	97926	VISTAR CORPORATION	acct 10130236	505-6200-453.76-05	C30200	12/2009 * Total	13.65 13.65
12/22/2009	97929	ZECH, BARBARA	class canceled	505-0000-352.35-00	C71000	12/2009 * Total	10.00 10.00

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12/29/2009	97931	ABRAHAMSON, TAMMY	concession supplies	505-6200-453.76-10	C30100	12/2009 * Total	8.30 8.30
12/29/2009	97976	MN DEPT OF HEALTH	2010 license renewal	505-6200-453.50-70	C10000	12/2009 * Total	1,267.00 1,267.00
12/29/2009	97980	NEXTEL COMMUNICATIONS	acct 573073317	505-6200-453.50-20	C25000	12/2009 * Total	376.01 376.01
12/29/2009	97986	PLANNER PADS	2010 PLANNER	505-6200-453.60-65	C50000	12/2009 * Total	26.99 26.99
12/29/2009	97989	R & R SPECIALTIES OF WI	44000	505-6200-453.40-42	C21000	12/2009 * Total	257.04 257.04
12/29/2009	98001	TDS METROCOM	acct 6515540132	505-6200-453.50-20	C10000	12/2009 * Total	106.33 106.33
01/07/2010	98020	ACE PAINT & HARDWARE	500783 500879	505-6200-453.60-16 505-6200-453.60-16	C25000 C25000	12/2009 1/2010 * Total	5.87 63.46 69.33
01/07/2010	98026	BECKER ARENA PRODUCTS,	76972 77157	505-6200-453.76-65 505-6200-453.60-16	C21500 C21000	12/2009 1/2010 * Total	892.49 176.75 1,069.24
01/07/2010	98032	BURROWS REFRIGERATION	10781	505-6200-453.40-42	C30100	12/2009 * Total	356.22 356.22
01/07/2010	98045	DAKOTA GLASS & GLAZING	2009639 2009640	505-6200-453.40-40 505-6200-453.40-40	C25000 C21000	12/2009 12/2009 * Total	600.00 595.00 1,195.00
01/07/2010	98052	ELECTRONIC COMMUNICATIO	12110	505-6200-453.40-40	C25000	1/2010 * Total	1,510.00 1,510.00
01/07/2010	98054	EMMONS & OLIVIER RESOUR	9500263	505-6200-453.30-20	C21000	12/2009 * Total	4,471.05 4,471.05
01/07/2010	98056	FAST SIGNS	28629654	505-6200-453.60-65	C25000	1/2010 * Total	539.72 539.72
01/07/2010	98059	FIRST IMPRESSION GROUP,	40451	505-6200-453.50-30	C95000	1/2010 * Total	5,825.83 5,825.83
01/07/2010	98066	GRAINGER	9133614645 acct 806460150 9137209863	505-6200-453.60-16 505-6200-453.60-16 505-6200-453.60-16	C21000 C21000 C21000	12/2009 1/2010 12/2009 * Total	47.43 50.79 287.99 26.11
			acct 806460150	505-6200-453.76-65	C21500	1/2010	14.70
			acct 806460150	505-6200-453.60-16	C25000	1/2010	16.63
			acct 806460150	505-6200-453.60-16	C21000	1/2010	38.65
			acct 806460150	505-6200-453.76-65	C21500	1/2010	14.16

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01/07/2010	98066	GRAINGER	acct 806460150 acct 806460150	505-6200-453.60-11 505-6200-453.60-16	C25000 C25000	1/2010 1/2010 * Total	14.91 65.09 548.14
01/07/2010	98070	HILLYARD INC	6145550	505-6200-453.60-11	C21000	1/2010 * Total	1,477.92 1,477.92
01/07/2010	98076	HUEBSCH SERVICES	2469682	505-6200-453.40-40	C25000	12/2009 * Total	105.57 105.57
01/07/2010	98078	IKON OFFICE SOLUTIONS	acct 1452531017392ml	505-6200-453.40-65	C10000	1/2010 * Total	439.26 439.26
01/07/2010	98081	JOHNSON CONTROLS	64015699	505-6200-453.40-40	C21000	12/2009 * Total	2,898.17 2,898.17
01/07/2010	98086	KUNTZ, LEE	wrong session	505-0000-222.00-00		1/2010 * Total	250.00 250.00
01/07/2010	98094	LONE OAK GRAPHICS INC	23592	505-6200-453.60-65	C10000	1/2010 * Total	257.67 257.67
01/07/2010	98097	MAXIMUM SOLUTIONS	9911	505-6200-453.40-44	C10000	1/2010 * Total	1,132.72 1,132.72
01/07/2010	98098	MIAMA	membership renewal 2010	505-6200-453.50-70	C21000	1/2010 * Total	140.00 140.00
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	505-6200-453.20-62	C70000	1/2010 * Total	113.77 113.77
01/07/2010	98112	MN PREMIER PUBLICATIONS	ADVERTISING	505-6200-453.50-25	C91000	1/2010 * Total	200.00 200.00
01/07/2010	98113	MN RECREATION AND PARK	membership	505-6200-453.50-70	C10000	1/2010 * Total	632.73 632.73
01/07/2010	98122	OLD WORLD PIZZA	SEE ATTACHED	505-6200-453.76-05	C30100	1/2010 * Total	709.35 709.35
01/07/2010	98130	R & R SPECIALTIES OF WI	44036 44132 44257	505-6200-453.60-16 505-6200-453.40-42 505-6200-453.40-42	C21000 C21000 C21000	12/2009 12/2009 1/2010 * Total	173.13 50.00 50.00 273.13
01/07/2010	98132	RECREATION SUPPLY COMPA	192026	505-6200-453.60-16	C25000	1/2010 * Total	313.03 313.03
01/07/2010	98135	SAM'S CLUB	acct 7715090061606950 acct 7715090061606950 acct 7715090061606950 acct 7715090061606950	505-6200-453.60-65 505-6200-453.76-05 505-6200-453.76-10 505-6200-453.76-20	C30100 C30300 C30100 C10100	1/2010 1/2010 1/2010 1/2010 * Total	24.44 166.86 18.00 15.00 224.30

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01/07/2010	98140	SEVEN CORNERS HARDWARE,	142766	505-6200-453.60-40	C25000	1/2010 * Total	622.01 622.01
01/07/2010	98142	SHEGEBY, MICHAEL	vmcc lights	505-6200-453.60-65	C25000	1/2010 * Total	53.93 53.93
01/07/2010	98148	ST. CROIX VALLEY POPCOR	80935600	505-6200-453.76-05	C30100	1/2010 * Total	69.50 69.50
01/07/2010	98165	VISTAR CORPORATION	27210404 27210405	505-6200-453.76-05 505-6200-453.76-05	C30100 C30200	1/2010 * Total	484.45 81.04 565.49
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	66 Checks	** Fund Total		71,784.70
12/16/2009	97759	CARQUEST OF ROSEMOUNT	1596114687	603-0000-145.50-00		12/2009 * Total	27.40 27.40
12/16/2009	97776	DIAMOND MOWERS INC	44765	603-5300-444.40-41		12/2009 * Total	166.73 166.73
12/16/2009	97777	DON PIEHL	158354	603-5300-444.60-40		12/2009 * Total	187.38 187.38
12/16/2009	97797	HYDRO TURF INC.	112059D	603-5300-444.40-41		12/2009 * Total	32.02 32.02
12/16/2009	97805	LARSON COMPANIES	B293350063 B293350065	603-5300-444.40-41 603-5300-444.40-41		12/2009 * Total	113.12 31.22 144.34
12/16/2009	97819	NAPA OF INVER GROVE HEI	182142	603-5300-444.40-41		12/2009 * Total	26.54 26.54
12/16/2009	97832	POMP'S TIRE SERVICE, IN	227848	603-5300-444.60-14		12/2009 * Total	250.37 250.37
12/16/2009	97837	R & R CARPET SERVICE	november 2009	603-5300-444.40-65		12/2009 * Total	117.03 117.03
12/16/2009	97850	STONEBROOKE EQUIPMENT I	13584 13619	603-5300-444.40-41 603-5300-444.40-41		12/2009 * Total	545.03 160.41 705.44
12/16/2009	97873	XCEL ENERGY	acct 5152791130 acct 5152791130	603-5300-444.40-20 603-5300-444.40-10		12/2009 * Total	1,500.82 612.61 2,113.43

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12/29/2009	97943	CARQUEST OF ROSEMOUNT	1596115383 1596115737	603-0000-145.50-00 603-5300-444.40-41		* Total	322.04
			1596115741 1596115742 1596115746 1596115887	603-5300-444.40-41 603-5300-444.40-41 603-0000-145.50-00 603-0000-145.50-00		12/2009 12/2009 12/2009 12/2009	143.89 26.25 45.93 7.46 81.70 36.72 341.95
12/29/2009	97954	EMERGENCY AUTOMOTIVE TE	1207093 1210092 1215091	603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41		* Total	130.10 88.36 103.88 322.34
12/29/2009	97955	FACTORY MOTOR PARTS COM	13238279 13239379 13240523 13240704 13240704 13240720	603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-0000-145.50-00 603-5300-444.40-41 603-5300-444.40-41		12/2009 12/2009 12/2009 12/2009 12/2009 12/2009	64.00- 81.88 81.88 71.88 10.00 90.16 271.80
12/29/2009	97957	FORCE AMERICA, INC.	013333033	603-5300-444.40-41		* Total	345.17 345.17
12/29/2009	97958	G & K SERVICES	118217649 118217649	603-5300-444.40-65 603-5300-444.60-45		12/2009 12/2009	59.87 57.63 117.50
12/29/2009	97960	GRAINGER	9130800585	603-5300-444.40-41		* Total	2,110.35 2,110.35
12/29/2009	97967	KIMBALL MIDWEST	acct 222006	603-5300-444.60-12		12/2009	108.88
12/29/2009	97979	NEXTEL COMMUNICATIONS	acct 249383315	603-5300-444.50-20		* Total	63.96 63.96
12/29/2009	97987	POMP'S TIRE SERVICE, IN	acct 249383315 248484A 248484B	603-5300-444.40-41 603-5300-444.40-41 603-5300-444.60-14		12/2009 12/2009 12/2009	4,981.66 4,981.66- 4,981.66 4,981.66
12/29/2009	97989	R & R SPECIALTIES OF WI	44000	603-5300-444.40-41		* Total	28.32 28.32
12/29/2009	98004	TRACTOR SUPPLY CREDIT P	acct 6035301200183679 acct 6035301200183679	603-5300-444.40-41 603-5300-444.60-40		12/2009 12/2009	114.22 33.34 147.56
12/29/2009	98009	WIPERS RECYCLING LLC	20095000	603-5300-444.60-12		* Total	112.01 112.01

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01/07/2010	98030	BOYER TRUCKS - PARTS DI	361803	603-5300-444.40-41		12/2009 * Total	133.42 133.42
01/07/2010	98033	CARQUEST OF ROSEMOUNT	1596116239 1596116244 1596116263 1596116592 1596116611 1596116612 1596116631 1596116668	603-5300-444.60-40 603-0000-145.50-00 603-5300-444.40-41 603-5300-444.40-21 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41		12/2009 12/2009 1/2010 12/2009 12/2009 12/2009 1/2010 1/2010 * Total	70.76 34.44 17.06 111.32 17.66 28.72 50.43 42.10 372.49
01/07/2010	98041	CUSTOM HOSE TECH	52465	603-5300-444.40-41		1/2010 * Total	31.29 31.29
01/07/2010	98060	FORCE AMERICA, INC.	01333720 01333721	603-5300-444.40-41 603-0000-145.50-00		1/2010 12/2009 * Total	270.35 205.80 476.15
01/07/2010	98061	FRONTIER AG & TURF	W00597 W00598	603-5300-444.40-42 603-5300-444.40-42		12/2009 12/2009 * Total	135.02 143.28 278.30
01/07/2010	98062	G & K SERVICES	1182159109 1182159109	603-5300-444.40-65 603-5300-444.60-45		12/2009 12/2009 * Total	59.95 22.54 82.49
01/07/2010	98063	G & K SERVICES	1182170598 1182170598	603-5300-444.40-65 603-5300-444.60-45		1/2010 1/2010 * Total	59.95 22.54 82.49
01/07/2010	98065	GOODIN COMPANY	02785683	603-5300-444.40-41		12/2009 * Total	45.91 45.91
01/07/2010	98067	HARMON AUTOGLASS - ROSE	10449188	603-5300-444.40-41		12/2009 * Total	61.25 61.25
01/07/2010	98068	HARTLAND FUEL PRODUCTS	SOI0064168	603-0000-145.60-00		1/2010 * Total	10,729.03 10,729.03
01/07/2010	98073	HOME DEPOT CREDIT SERVI	act 6035322502061959	603-5300-444.60-40		12/2009 * Total	245.24 245.24
01/07/2010	98075	HOSE / CONVEYORS INC	6895	603-5300-444.40-40		1/2010 * Total	172.20 172.20
01/07/2010	98085	KREMER SERVICES LLC	449	603-5300-444.40-41		1/2010 * Total	741.20 741.20
01/07/2010	98091	LITTLE FALLS MACHINE IN	43363	603-5300-444.40-41		1/2010 * Total	542.25 542.25

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01/07/2010	98107	MN LIFE INSURANCE CO	Policy 27324	603-5300-444.20-62		1/2010	22.76
						* Total	22.76
01/07/2010	98126	POMP'S TIRE SERVICE, IN	273332	603-5300-444.60-14		12/2009	4,981.66
			278983	603-5300-444.60-14		12/2009	382.03
						* Total	5,363.69
01/07/2010	98149	ST. JOSEPH EQUIPMENT, I	SI75831	603-5300-444.40-41		1/2010	44.61
						* Total	44.61
01/07/2010	98157	TOWMASTER TRAILERS INC	317142	603-5300-444.40-42		1/2010	980.00
			317144	603-5300-444.40-42		1/2010	750.00
			317145	603-5300-444.40-42		1/2010	750.00
						* Total	2,480.00
01/07/2010	98169	ZARNOTH BRUSH WORKS	0125952	603-5300-444.40-41		1/2010	228.93
						* Total	228.93
						** Fund Total	40,127.29
12/16/2009	97833	PRECISION DATA SYSTEMS	vmcc-color paper	604-2200-416.60-10		12/2009	296.80
			vmcc-copy paper	604-2200-416.60-10		12/2009	360.00
			admin copy paper	604-2200-416.60-05		12/2009	568.40
			indicia/laser ckenvelopes	604-2200-416.60-10		12/2009	857.50
			bar code/window envelopes	604-2200-416.60-10		12/2009	676.20
			4 hp toner cartridges	604-2200-416.60-10		12/2009	719.32
						* Total	3,478.22
12/16/2009	97834	PRECISION DATA SYSTEMS	8020	604-2200-416.60-05		12/2009	230.30
						* Total	230.30
12/22/2009	97917	PRECISION DATA SYSTEMS	salmon copy paper	604-2200-416.60-10		12/2009	220.50
						* Total	220.50
01/07/2010	98040	CT TECHNOLOGIES CO	8491	604-2200-416.40-44		12/2009	624.00
						* Total	624.00
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	604-2200-416.20-62		1/2010	1.00
						* Total	1.00
01/07/2010	98135	SAM'S CLUB	acct 7715090061606950	604-2200-416.60-10		1/2010	1.65
						* Total	1.65
						** Fund Total	4,555.67
12/16/2009	97795	HILLYARD INC	acct 274069	605-3100-419.60-11		12/2009	226.33
						* Total	226.33
12/16/2009	97837	R & R CARPET SERVICE	november 2009	605-3100-419.40-65		12/2009	155.35
						* Total	155.35
12/16/2009	97854	THYSSENKRUPP ELEVATOR C	338569	605-3100-419.40-40		12/2009	303.84
						* Total	303.84

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12/16/2009	97876	ZAYO ENTERPRISE NETWORK	CITY HALL	605-3100-419.50-20		12/2009 * Total	998.39 998.39
12/16/2009	97877	ZEE MEDICAL SERVICE	54188404	605-3100-419.60-65		12/2009 * Total	287.11 287.11
12/28/2009	97930	US POSTMASTER	UTILITY MAILING	605-3100-419.50-35		12/2009 * Total	1,296.65 1,296.65
12/29/2009	97963	HILLYARD INC	6145566	605-3100-419.60-11		12/2009 * Total	151.87 151.87
12/29/2009	97984	NS/I MECHANICAL CONTRAC	W18513 W18579	605-3100-419.40-40 605-3100-419.40-40		12/2009 * Total	464.00 352.52 816.52
12/29/2009	98001	TDS METROCOM	acct 6515540132	605-3100-419.50-20		12/2009 * Total	341.07 341.07
01/07/2010	98093	LONE OAK COMPANIES	45888	605-3100-419.50-35		1/2010 * Total	373.36 373.36
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	605-3100-419.20-62		1/2010 * Total	8.33 8.33
11 Checks ** Fund Total							4,958.82
12/16/2009	97778	EASTON, DIANE	parking	606-1400-413.50-65		12/2009 * Total	30.00 30.00
12/16/2009	97817	MUNICIPAL SOFTWARE CORP	XT0000241	606-1400-413.80-62		12/2009 * Total	4,540.00 4,540.00
12/16/2009	97818	MYLAN, PATRICK	parking	606-1400-413.50-65		12/2009 * Total	30.00 30.00
12/29/2009	97933	ADVANCED TECHNOLOGY SYS	53359 53401	606-1400-413.60-10 606-1400-413.60-10		12/2009 * Total	471.47 645.01 1,116.48
12/29/2009	97946	CREATIVE VISION TECHNOL	108512	606-1400-413.30-70		12/2009 * Total	2,527.84 2,527.84
12/29/2009	97953	EASTON, DIANE	pc repair	606-1400-413.60-10		12/2009 * Total	137.23 137.23
12/29/2009	98002	TEPPEN, JENELLE	EXPENSE REPORT	606-1400-413.60-10		12/2009 * Total	64.78 64.78
12/29/2009	98007	VERIZON WIRELESS	acct 280581502	606-1400-413.50-20		12/2009 * Total	32.27 32.27
01/07/2010	98036	CIVICPLUS	75768	606-1400-413.30-70		1/2010	1,699.50

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01/07/2010	98050	EASTON, DIANE	tool kit-pc repair	606-1400-413.60-65		* Total	1,699.50
						1/2010	32.13
						* Total	32.13
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	606-1400-413.20-62		1/2010	9.99
						* Total	9.99
01/07/2010	98118	MUNICIPAL SOFTWARE CORP	XT000241	606-1400-413.80-62		1/2010	4,540.00
						* Total	4,540.00
			12 Checks		** Fund Total		14,760.22
12/14/2009	97739	HOUSTON CTY SHERIFF'S O	alan ralph schamsberg	702-0000-229.02-00		12/2009	250.00
						* Total	250.00
12/16/2009	97752	BELLA PIZZA	HOLIDAY ON MAIN	702-0000-230.72-00		12/2009	150.00
						* Total	150.00
12/16/2009	97756	BRIO BRASS	HOLIDAY ON MAIN	702-0000-230.72-00		12/2009	500.00
						* Total	500.00
12/16/2009	97757	BUDGET SIGN AND GRAPHIC	47783	702-0000-230.72-00		12/2009	77.49
						* Total	77.49
12/16/2009	97758	CARBONES PIZZA	HOLIDAY ON MAIN	702-0000-230.72-00		12/2009	250.00
						* Total	250.00
12/16/2009	97762	COOK, NICKY	employee recognition	702-0000-229.02-00		12/2009	161.49
						* Total	161.49
12/16/2009	97765	CULLIGAN	acct 157984732428	702-0000-228.63-00		12/2009	40.07
						* Total	40.07
12/16/2009	97785	GADIENT, CATHERINE	employee recognition	702-0000-229.02-00		12/2009	25.00
						* Total	25.00
12/16/2009	97792	GRESSER, PETER	santa claus	702-0000-230.72-00		12/2009	300.00
						* Total	300.00
12/16/2009	97801	KIMLEY-HORN & ASSOCIATE	4019709	702-0000-228.72-00		12/2009	503.50
						* Total	503.50
12/16/2009	97807	LEVANDER, GILLEN & MILL	client 81000e	702-0000-228.66-00		12/2009	293.10
			client 81000e	702-0000-228.73-00		12/2009	915.20
						* Total	1,208.30
12/16/2009	97809	MANLEY BROTHERS	escrow deposit	702-0000-229.98-00		12/2009	2,500.00
						* Total	2,500.00
12/16/2009	97810	MCDONALD'S	HOLIDAY ON MAIN	702-0000-230.72-00		12/2009	200.00
						* Total	200.00

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12/16/2009	97821	NITTI, SCOTT	employee recognition	702-0000-229.02-00		* Total 12/2009	50.00 50.00
12/16/2009	97825	OLD WORLD PIZZA	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	300.00 300.00
12/16/2009	97826	PAPA JOHN'S PIZZA	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	250.00 250.00
12/16/2009	97829	PETERSEN, TRACY	EXPENSE REPORT	702-0000-230.72-00		* Total 12/2009	260.13 260.13
12/16/2009	97831	PIZZA MAN	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	250.00 250.00
12/16/2009	97839	RICHARD ALAN PRODUCTION	teddy bear band	702-0000-230.72-00		* Total 12/2009	460.00 460.00
12/16/2009	97852	SUBWAY - CAHILL	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	616.53 616.53
12/16/2009	97858	TOTAL REPAIR, INC.	permit 200912	702-0000-229.43-00		* Total 12/2009	1,000.00 1,000.00
12/16/2009	97861	TURRITTO'S PIZZA	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	300.00 300.00
12/16/2009	97862	TWIN CITY TROLLEYS	HOLIDAY OF MAIN	702-0000-230.72-00		* Total 12/2009	1,235.00 1,235.00
12/16/2009	97869	WHITE CASTLE	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	205.67 205.67
12/16/2009	97870	WSB & ASSOCIATES, INC.	17	702-0000-228.22-00		* Total 12/2009	456.00 456.00
12/18/2009	97878	HORN, ANNA	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	200.00 200.00
12/22/2009	97879	ABRAHAMSON, TAMMY	employee recognition	702-0000-229.02-00		* Total 12/2009	50.00 50.00
12/22/2009	97892	DAKOTA CTY SHERIFF'S DE	lydia chavez	702-0000-229.10-00		* Total 12/2009	200.00 200.00
12/22/2009	97914	MOUNTAIN BIKE KING	HOLIDAY ON MAIN	702-0000-230.72-00		* Total 12/2009	400.00 400.00
12/29/2009	97938	BEAL, ANITA	face painter	702-0000-230.72-00		* Total 12/2009	90.00 90.00
12/29/2009	97971	LILLIE SUBURBAN NEWSPAP	NTE CAMERON LIQ	702-0000-228.92-00		* Total 12/2009	14.40 14.40
			NTE MJOJO INC	702-0000-228.91-00		* Total 12/2009	11.20 11.20

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2009	97971	LILLIE SUBURBAN NEWS PAPER	NTE SKB ENVIRON NTE WADE SHORT	702-0000-228.94-00 702-0000-228.80-00		12/2009 12/2009 * Total	11.20 18.90 55.70
12/29/2009	97985	OLSON, BRIANA	face painter	702-0000-230.72-00		12/2009 * Total	90.00 90.00
12/29/2009	97988	PRINZ, MARCY	HOLIDAY ON MAIN	702-0000-230.72-00		12/2009 * Total	180.00 180.00
12/29/2009	98008	WEISS, DAVID	HOLIDAY ON MAIN	702-0000-230.72-00		12/2009 * Total	100.00 100.00
01/07/2010	98025	BARR ENGINEERING COMPAN	23190328102	702-0000-228.94-00		1/2010 * Total	264.00 264.00
01/07/2010	98072	HOEFT BUILDERS INC	escrow-white pines senior	702-0000-228.97-00		1/2010 * Total	24,755.00 24,755.00
01/07/2010	98084	KIMLEY-HORN & ASSOCIATE	4043735	702-0000-228.72-00		1/2010 * Total	209.35 209.35
01/07/2010	98087	KUSTOM SIGNALS, INC.	406650	702-0000-229.10-00		12/2009 * Total	5,662.24 5,662.24
01/07/2010	98134	SAM'S CLUB	acct 7715090061172300 acct 7715090065702540	702-0000-229.02-00 702-0000-230.72-00		1/2010 1/2010 * Total	141.71 1,473.22 1,614.93
01/07/2010	98135	SAM'S CLUB	acct 7715090061606950	702-0000-230.72-00		1/2010 * Total	40.83 40.83
01/07/2010	98137	SCOTT COUNTY CLERK OF C	ira edward langen	702-0000-229.10-00		1/2010 * Total	180.00 180.00
01/07/2010	98138	SCOTT COUNTY CLERK OF C	neil pietowzewski	702-0000-229.10-00		1/2010 * Total	560.00 560.00
01/07/2010	98153	TARGET BANK	acct 9370	702-0000-229.02-00		1/2010 * Total	50.00 50.00
12/22/2009	97906	JR'S APPLIANCE DISPOSAL	69473	703-5500-446.40-25	43 Checks	** Fund Total	46,251.23
12/29/2009	97936	BARR ENGINEERING COMPAN	23190218	703-5500-446.30-30		12/2009 * Total	78.00 78.00
01/07/2010	98107	MN LIFE INSURANCE CO	policy 27324	703-5500-446.20-62		1/2010 * Total	1,002.00 1,002.00
				3 Checks	** Fund Total		1,082.27

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT

518 Checks *** Bank Total							2,044,598.94
518 Checks *** Grand Total							2,044,598.94

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 7 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation

Meeting Date: January 11, 2010
Item Type: Consent
Contact: Jenelle Teppen, Asst City Admin
Prepared by:
Reviewed by:

↳

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Project Fund

PURPOSE/ACTION REQUESTED Consider Pay Voucher No. 7 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

SUMMARY The contract was awarded in an amount of \$11,501,900 to Shaw Lundquist Associates on April 27, 2009 for the project identified above. It has been subsequently amended with change orders one and two for a total contract amount now of \$11,636,123.00

The contractor has completed the work through December 31, 2009 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

Staff recommends approval of Pay Voucher No. 7 in the amount of \$556,303.37 to Shaw Lundquist Associates for work on City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

Attachment: Pay Voucher No. 7

CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER

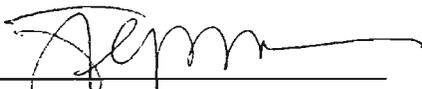
ESTIMATE NO: 7 (seven)
DATE: January 6, 2010
PERIOD ENDING: December 31, 2009
CONTRACT: Public Safety Addition City Hall Renovation
PROJECT NO: 2008-18 – Public Safety Addition/City Hall Renovation

TO: Shaw Lundquist Associates
2757 West Service Road
Saint Paul, MN 55121

Original Contract Amount	\$11,501,900
Total Addition	\$134,223.00
Total Deduction	\$0.00
Total Contract Amount	\$11,636,123
Total Value of Work to Date	\$3,297,642.50
Less Retained (5%)	\$164,882.13
Less Previous Payment	\$2,576,457.00
Total Approved for Payment this Voucher	\$556,303.37
Total Payments including this Voucher	\$3,132,760.37

Approvals:

Pursuant to field observation, and approval by the Architect and Owner's Representative, I hereby recommend for payment the above stated amount for work performed through December 31, 2009.

Signed by: 
Jenelle Teppen, Assistant City Administrator

January 6, 2010

Signed by: _____
Shaw Lundquist Associates

Date

Signed by: _____
George Tourville, Mayor

January 11, 2009

APPLICATION AND CERTIFICATION FOR PAYMENT

ALA DOCUMENT G702

PAGE ONE OF 11 PAGES

TO OWNER: City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077

PROJECT: Public Safety Addition
and City Hall Remodel
8150 Barbara Ave.
Inver Grove Hts, MN

FROM CONTRACTOR:
Shaw-Lundquist Associates, Inc. (09477)
Remit to: SDS 12-0699 Box 86
Minneapolis, MN 55486

VIA ARCHITECT: BKV Group, Inc.
222 North Second Street
Minneapolis, MN 55401

CONTRACT FOR: General Construction

APPLICATION NO: 07
APPLICATION DATE: December 23, 2009
PERIOD TO: December 31, 2009
PROJECT NOS: #1643.01
CONTRACT DATE: May 19, 2009

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

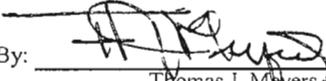
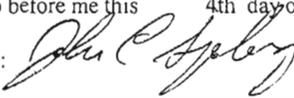
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	11,501,900.00
2. Net change by Change Orders	\$	134,223.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	11,636,123.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	3,297,642.50
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	164,882.13
b. 5 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	164,882.13
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	3,132,760.37
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	2,576,457.00
8. CURRENT PAYMENT DUE	\$	556,303.37
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	8,503,362.63

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$134,223.00	
Total approved this Month		
TOTALS	\$134,223.00	\$0.00
NET CHANGES by Change Order	\$134,223.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: SHAW-LUNDQUIST ASSOCIATES, INC.

By:  Date: January 4, 2010
Thomas J. Meyers, Vice President
State of: Minnesota County of: _____
Subscribed and sworn to before me this 4th day of January 2010
Notary Public: 
My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 556,303.37

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By:  Date: Jan 6, 2010
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 07

Contractor's signed certification is attached.

APPLICATION DATE: December 23, 2009

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: December 31, 2009

Use Column I on Contracts where variable retainage for line items may apply.

OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	PHASE 1								
01010	Mobilization/Project Setup	14,676.00	14,676.00			14,676.00	100.00%		
01020	Supervision & Project Management	259,344.00	129,672.00	21,612.00		151,284.00	58.33%	108,060.00	
01030	Layout & misc. survey	6,180.00	6,180.00			6,180.00	100.00%		
01040	Performance Bonds	79,857.00	79,857.00			79,857.00	100.00%		
01050	General liability insurance	30,480.00	30,480.00			30,480.00	100.00%		
01060	Enclosed building heat,electric,misc. utilities	56,880.00	25,000.00	8,180.00		33,180.00	58.33%	23,700.00	
01070	equipment rentals,small tools	6,138.00	3,069.00	511.50		3,580.50	58.33%	2,557.50	
01080	Safety and enclosures	4,614.00	3,000.00			3,000.00	65.02%	1,614.00	
01090	Temporary Fence	15,750.00	15,750.00			15,750.00	100.00%		
01100	Project Sign	688.00	688.00			688.00	100.00%		
01110	Toilets/Trailers/Telephone	14,700.00	7,350.00	1,225.00		8,575.00	58.33%	6,125.00	
01120	Dumpsters/general cleaning	35,664.00	17,832.00	2,972.00		20,804.00	58.33%	14,860.00	
01130	Punchlist/final Cleaning/project closeout/C	10,545.00					0.00%	10,545.00	
31 2300	excavation work	230,287.00	195,965.00	7,500.00		203,465.00	88.35%	26,822.00	
32 1206	plant mixed asphalt pavement, porous asph	68,910.00	15,000.00			15,000.00	21.77%	53,910.00	
32 1314	concrete walks,median and driveways	26,400.00					0.00%	26,400.00	
32 1613	concrete curb & gutter	27,162.00					0.00%	27,162.00	
32 3241	Landscape,irrigation,retaining walls	100,980.00					0.00%	100,980.00	
33 1000	site utilities	123,000.00	108,500.00			108,500.00	88.21%	14,500.00	
02 4119	selective demolition for remodeling	47,900.00	27,500.00	15,000.00		42,500.00	88.73%	5,400.00	
03 2000	concrete reinforcing steel	29,635.00	29,635.00			29,635.00	100.00%		
03 2001	reinforcing steel labor	24,000.00	23,000.00	1,000.00		24,000.00	100.00%		
03 3000	cast-in-place concrete	368,285.00	276,214.00	83,765.00		359,979.00	97.74%	8,306.00	
03 3510	polished concrete	17,856.00	8,820.00			8,820.00	49.40%	9,036.00	
	Page Totals	1,599,931.00	1,018,188.00	141,765.50	0.00	1,159,953.50		439,977.50	0

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CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 3 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 06

APPLICATION DATE: November 25, 2009

PERIOD TO: November 30, 2009

OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
04 2000	unit masonry,precast arch. Concrete	510,606.00	168,400.00	145,000.00		313,400.00	61.38%	197,206.00	
05 5000	Steel, Misc. Metal Materials	260,991.00	260,991.00			260,991.00	100.00%		
05 5001	Steel, Misc. Metal Labor	119,400.00	102,000.00			102,000.00	85.43%	17,400.00	
06 1053	miscellaneous carpentry	27,570.00	20,000.00	3,500.00		23,500.00	85.24%	4,070.00	
06 4100	architectural woodwork	117,456.00	11,000.00	1,800.00		12,800.00	10.90%	104,656.00	
06 4101	Architectural woodwork Labor	31,491.00					0.00%	31,491.00	
07 1326	hot-fluid applied asphalt waterproofing	18,000.00	18,000.00			18,000.00	100.00%		
07 2726	moisture barrier	23,700.00					0.00%	23,700.00	
07 4213	metal panels	78,233.00					0.00%	78,233.00	
07 5400	Roofing,sheetmtal flashing & trim	137,780.00	95,700.00	34,800.00		130,500.00	94.72%	7,280.00	
07 9200	joint sealers	15,306.00					0.00%	15,306.00	
07 9513	expansion joint cover assemblies	5,667.00					0.00%	5,667.00	
08 1113	HM doors, wood doors,finish hardware	151,596.00	40,000.00			40,000.00	26.39%	111,596.00	
08 3113	access panels	2,483.00					0.00%	2,483.00	
08 3313	coiling counter doors,grilles,four fold doors	34,297.00					0.00%	34,297.00	
08 4423	glazed aluminum curtainwalls,glazing	569,040.00					0.00%	569,040.00	
08 7115	automatic door operators	3,130.00					0.00%	3,130.00	
08 9100	louver and vents	18,935.00					0.00%	18,935.00	
09 2900	Drywall,mtl framing,fireproofing,plaster	337,800.00	135,000.00	50,000.00		185,000.00	54.77%	152,800.00	
09 3100	tile	30,710.00					0.00%	30,710.00	
09 5123	acoustical tile ceilings & wall panels	97,602.00					0.00%	97,602.00	
09 6723	resinous flooring	4,977.00					0.00%	4,977.00	
09 6813	carpet tile & resilient flooring, entrance mat	87,156.00					0.00%	87,156.00	
09 7750	fiberglass reinforced panels	390.00					0.00%	390.00	
Page Totals		2,684,316.00	851,091.00	235,100.00	0.00	1,086,191.00		1,598,125.00	0

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CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 4 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 06

APPLICATION DATE: November 25, 2009

PERIOD TO: November 30, 2009

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
09 9000	painting and coatings	40,826.00					0.00%	40,826.00	
10 1000	visual display boards	6,872.00					0.00%	6,872.00	
10 1413	interior signage	3,468.00					0.00%	3,468.00	
10 1451	exterior signaage	5,871.00					0.00%	5,871.00	
10 2113	toilet compartments	10,160.00					0.00%	10,160.00	
10 2219	demountable partitions	4,499.00					0.00%	4,499.00	
10 2800	toilet accessories	6,852.00					0.00%	6,852.00	
10 4413	fire protection specialties	2,274.00					0.00%	2,274.00	
10 5113	metal lockers	18,413.00					0.00%	18,413.00	
10 5114	police evidence lockers	78,620.00					0.00%	78,620.00	
10 5613	metal storage shelving	12,205.00					0.00%	12,205.00	
10 6500	wire mesh partitons	5,880.00					0.00%	5,880.00	
10 7500	flagpoles	1,557.00					0.00%	1,557.00	
10 9000	fire department lock boxes	355.00					0.00%	355.00	
11 1930	detention furnishings	70,484.00	36,100.00			36,100.00	51.22%	34,384.00	
11 3100	appliances	5,915.00					0.00%	5,915.00	
11 5213	projection screens	7,146.00					0.00%	7,146.00	
12 2413	roller shades	28,583.00					0.00%	28,583.00	
13 4200	bullet resistant transaction window	10,631.00					0.00%	10,631.00	
14 2400	holed hrydraulic elevators	121,273.00	10,000.00	15,840.00		25,840.00	21.31%	95,433.00	
21 0000	fire suppression	53,823.00	4,000.00	34,007.00		38,007.00	70.61%	15,816.00	
22 0000	Mechanical								
22 0001	Permits/ Mobilize	13,600.00	13,600.00			13,600.00	100.00%		
22 0002	Infloor Heat L	25,000.00	10,500.00			10,500.00	42.00%	14,500.00	
22 0003	Infloor Heat M	39,000.00	20,000.00	10,000.00		30,000.00	76.92%	9,000.00	
22 0004	Hot Water L	77,663.00	13,000.00	10,000.00		23,000.00	29.62%	54,663.00	
22 0005	Hot Water M	48,274.00	7,241.00	8,000.00		15,241.00	31.57%	33,033.00	
22 0006	Geo Core Piping L	87,350.00	16,000.00	10,000.00		26,000.00	29.77%	61,350.00	
22 0007	Geo Core Piping M	42,800.00	15,000.00	5,000.00		20,000.00	46.73%	22,800.00	
Page Totals		829,394.00	145,441.00	92,847.00	0.00	238,288.00		591,106.00	0

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CONTINUATION SHEET

ALA DOCUMENT G703

PAGE 5 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 06

In tabulations below, amounts are stated to the nearest dollar.

APPLICATION DATE: November 25, 2009

Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: November 30, 2009

OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
22 0007	Heat Pump Piping L	15,000.00	2,000.00			2,000.00	13.33%	13,000.00	
22 0008	Heat Pump Piping M	9,541.00	2,600.00			2,600.00	27.25%	6,941.00	
22 0009	CUH Radiation L	16,000.00					0.00%	16,000.00	
22 0010	CUH Radiation M	25,000.00	15,000.00			15,000.00	60.00%	10,000.00	
22 0011	Hydronic Pumps L	20,000.00					0.00%	20,000.00	
22 0012	Hydronic Pumps M	45,000.00					0.00%	45,000.00	
22 0013	Hydronic Tank L	10,000.00					0.00%	10,000.00	
22 0014	Hydronic Tank M	20,000.00					0.00%	20,000.00	
22 0015	Condensation L	14,500.00	3,000.00			3,000.00	20.69%	11,500.00	
22 0016	Condensation M	8,500.00	2,000.00			2,000.00	23.53%	6,500.00	
22 0017	Humidifiers L	10,000.00					0.00%	10,000.00	
22 0018	Humidifiers M	13,000.00					0.00%	13,000.00	
22 0019	Fixtures/ Water Heaters/ Pumps L	49,550.00	6,000.00	1,000.00		7,000.00	14.13%	42,550.00	
22 0020	Fixtures/ Water Heaters/ Pumps M	130,500.00	4,000.00	1,000.00		5,000.00	3.83%	125,500.00	
22 0021	Water Vent, RWL, Drains L	86,370.00	46,000.00	22,000.00		68,000.00	78.73%	18,370.00	
22 0022	Water Vent, RWL, Drains M	98,500.00	77,000.00	10,000.00		87,000.00	88.32%	11,500.00	
22 0023	Water Pipe L	50,000.00	5,000.00	2,000.00		7,000.00	14.00%	43,000.00	
22 0024	Water Pipe M	39,680.00	5,000.00	2,000.00		7,000.00	17.64%	32,680.00	
22 0025	Pipe Insulation L	50,700.00					0.00%	50,700.00	
22 0026	Pipe Insulation M	35,400.00					0.00%	35,400.00	
22 0027	HVAC GCs	15,000.00	15,000.00			15,000.00	100.00%		
22 0028	Mobilizatin	5,000.00	5,000.00			5,000.00	100.00%		
22 0029	Equipment Rental	6,000.00	1,000.00			1,000.00	16.67%	5,000.00	
22 0030	Permit	16,000.00	16,000.00			16,000.00	100.00%		
22 0031	Demo	15,000.00					0.00%	15,000.00	
22 0032	Testing Adjusting and Balancing	25,000.00					0.00%	25,000.00	
22 0033	Duct Insulation	50,000.00					0.00%	50,000.00	
22 0034	Controls	150,000.00	20,500.00			20,500.00	13.67%	129,500.00	
22 0035	Metal Ducts L	205,000.00	10,000.00	15,000.00		25,000.00	12.20%	180,000.00	
Page Totals		1,234,241.00	235,100.00	53,000.00	0.00	288,100.00		946,141.00	0

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CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 6 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 06

Contractor's signed certification is attached.

APPLICATION DATE: November 25, 2009

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: November 30, 2009

Use Column I on Contracts where variable retainage for line items may apply

OWNER'S PROJECT NO: #1643.01

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
22 0036	Metal Ducts M	70,000.00	10,000.00	5,000.00		15,000.00	21.43%	55,000.00	
22 0037	Air Duct Acc. L	25,000.00		3,000.00		3,000.00	12.00%	22,000.00	
22 0038	Air Duct Acc. M	13,000.00		3,000.00		3,000.00	23.08%	10,000.00	
22 0039	HVAC Power Vent. L	10,500.00	4,000.00			4,000.00	38.10%	6,500.00	
22 0040	HVAC Power Vent. M	8,500.00	3,000.00			3,000.00	35.29%	5,500.00	
22 0041	Diffusers, Registers, Grilles L	36,749.00					0.00%	36,749.00	
22 0042	Diffusers, Registers, Grilles M	37,621.00					0.00%	37,621.00	
22 0043	Modular Indoor Central AHU L	35,860.00		6,000.00		6,000.00	16.73%	29,860.00	
22 0044	Modular Indoor Central AHU M	300,000.00	148,000.00	10,000.00		158,000.00	52.67%	142,000.00	
22 0045	Geothermal L	105,000.00					0.00%	105,000.00	
22 0046	Geothermal M	95,000.00	25,147.00			25,147.00	26.47%	69,853.00	
26 0000	Electrical								
26 0001	Raceway L	106,300.00	20,100.00	15,460.00		35,560.00	33.45%	70,740.00	
26 0002	Raceway M	56,400.00	12,470.00	14,410.00		26,880.00	47.66%	29,520.00	
26 0003	Wire and Cable L	23,600.00	4,000.00			4,000.00	16.95%	19,600.00	
26 0004	Wire and Cable M	84,300.00	2,300.00			2,300.00	2.73%	82,000.00	
26 0005	Distribution L	20,100.00	9,000.00	6,000.00		15,000.00	74.63%	5,100.00	
26 0006	Distribution M	61,500.00	61,500.00			61,500.00	100.00%		
26 0007	Fixtures L	46,700.00					0.00%	46,700.00	
26 0008	Fixtures M	75,800.00					0.00%	75,800.00	
26 0009	Devices L	10,500.00					0.00%	10,500.00	
26 0010	Devices M	9,300.00					0.00%	9,300.00	
26 0011	Underground L	4,400.00	4,400.00			4,400.00	100.00%		
26 0012	Underground M	9,500.00	4,200.00			4,200.00	44.21%	5,300.00	
26 0013	Permit, Demo Mobilize L	9,700.00	9,700.00			9,700.00	100.00%		
26 0014	Permit, Demo Mobilize M	8,700.00	8,700.00			8,700.00	100.00%		
26 0015	Generator L	5,300.00					0.00%	5,300.00	
26 0016	Generator M	237,000.00					0.00%	237,000.00	
Page Totals		1,506,330.00	326,517.00	62,870.00	0.00	389,387.00		1,116,943.00	
Phase 1 Totals		7,854,212.00	2,576,337.00	585,582.50	0.00	3,161,919.50	40.26%	4,692,292.50	

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PAGE 7 OF 11 PAGES

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 APPLICATION DATE: November 25, 2009
 PERIOD TO: November 30, 2009
 OWNER'S PROJECT NO: #1643.01

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	PHASE 2								
01010	Mobilization/Project Setup	9,784.00					0.00%	9,784.00	
01020	Supervision & Project Management	172,896.00					0.00%	172,896.00	
01030	Layout & misc. survey	4,120.00					0.00%	4,120.00	
01040	Performance Bonds	53,238.00					0.00%	53,238.00	
01050	General liability insurance	20,320.00					0.00%	20,320.00	
01060	Enclosed building heat,electric, misc. utilities	37,920.00					0.00%	37,920.00	
01070	equipment rentals,small tools	4,092.00					0.00%	4,092.00	
01080	Safety and enclosures	3,076.00					0.00%	3,076.00	
01090	Temporary Fence	5,250.00					0.00%	5,250.00	
01100	Project Sign	458.00					0.00%	458.00	
01110	Toilets/Trailers/Telephone	9,800.00					0.00%	9,800.00	
01120	Dumpsters/general cleaning	23,776.00					0.00%	23,776.00	
01130	Punchlist/final Cleaning/project closeout/C	7,030.00					0.00%	7,030.00	
31 2300	excavation work	153,524.00					0.00%	153,524.00	
32 1206	plant mixed asphalt pavement, porous asphalt	45,940.00					0.00%	45,940.00	
32 1314	concrete walks,median and driveways	17,600.00					0.00%	17,600.00	
32 1613	concrete curb & gutter	14,422.00					0.00%	14,422.00	
32 3241	Landscape,irrigation,retaining walls	67,320.00					0.00%	67,320.00	
33 1000	site utilities	82,000.00					0.00%	82,000.00	
02 4119	selective demolition for remodeling	31,934.00					0.00%	31,934.00	
03 2000	concrete reinforcing steel	19,757.00					0.00%	19,757.00	
03 2001	reinforcing steel labor	16,000.00					0.00%	16,000.00	
03 3000	cast-in-place concrete	245,524.00					0.00%	245,524.00	
03 3510	polished concrete	11,904.00					0.00%	11,904.00	
	Page Totals	1,057,685.00	0.00	0.00	0.00	0.00		1,057,685.00	0

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PERIOD TO: November 30, 2009

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OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
04 2000	unit masonry,precast arch. Concrete	340,404.00					0.00%	340,404.00	
05 5000	Steel, Misc. Metal Material	173,994.00					0.00%	173,994.00	
05 5001	Steel, Misc. Metal Labor	79,600.00					0.00%	79,600.00	
06 1053	miscellaneous carpentry	18,380.00					0.00%	18,380.00	
06 4100	architectural woodwork	78,304.00					0.00%	78,304.00	
06 4101	Architectural woodwork Labor	20,994.00					0.00%	20,994.00	
07 1326	hot-fluid applied asphalt waterproofing	12,000.00					0.00%	12,000.00	
07 2726	moisture barrier	15,800.00					0.00%	15,800.00	
07 4213	metal panels	74,815.00					0.00%	74,815.00	
07 5400	Roofing,sheetmtal flashing & trim	54,665.00					0.00%	54,665.00	
07 9200	joint sealers	10,204.00					0.00%	10,204.00	
07 9513	expansion joint cover assemblies	3,778.00					0.00%	3,778.00	
08 1113	HM doors, wood doors,finish hardware	101,064.00					0.00%	101,064.00	
08 3113	access panels	1,655.00					0.00%	1,655.00	
08 3313	coiling counter doors,grilles,four fold doors	51,446.00					0.00%	51,446.00	
08 4423	glazed aluminum curtainwalls,glazing	37,200.00	1,500.00			1,500.00	4.03%	35,700.00	
08 7115	automatic door operators	3,131.00					0.00%	3,131.00	
08 9100	louver and vents	12,623.00					0.00%	12,623.00	
09 2900	Drywall,mtl framing,fireproofing,plaster	225,200.00					0.00%	225,200.00	
09 3100	tile	16,120.00					0.00%	16,120.00	
09 5123	acoustical tile ceilings & wall panels	152,398.00					0.00%	152,398.00	
09 6723	resinous flooring	3,318.00					0.00%	3,318.00	
09 6813	carpet tile & resilient flooring, entrance mat	58,104.00					0.00%	58,104.00	
09 7750	fiberglass reinforced panels	260.00					0.00%	260.00	
Page Totals		1,545,457.00	1,500.00	0.00	0.00	1,500.00		1,543,957.00	0

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
09 9000	painting and coatings	35,500.00					0.00%	35,500.00	
10 1000	visual display boards	4,581.00					0.00%	4,581.00	
10 1413	interior signage	2,312.00					0.00%	2,312.00	
10 1451	exterior signage	3,914.00					0.00%	3,914.00	
10 2113	toilet compartments	6,773.00					0.00%	6,773.00	
10 2219	demountable partitions	2,999.00					0.00%	2,999.00	
10 2800	toilet accessories	4,568.00					0.00%	4,568.00	
10 4413	fire protection specialties	1,516.00					0.00%	1,516.00	
10 5113	metal lockers	12,276.00					0.00%	12,276.00	
10 5114	police evidence lockers	0.00							
10 5613	metal storage shelving	8,136.00					0.00%	8,136.00	
10 6500	wire mesh partitons	3,920.00					0.00%	3,920.00	
10 7500	flagpoles	1,038.00					0.00%	1,038.00	
10 9000	fire department lock boxes	237.00					0.00%	237.00	
11 1930	detention furnishings	0.00							
11 3100	appliances	3,943.00					0.00%	3,943.00	
11 5213	projection screens	650.00					0.00%	650.00	
12 2413	roller shades	2,602.00					0.00%	2,602.00	
13 4200	bullet resistant transaction window	7,088.00					0.00%	7,088.00	
14 2400	holed hrydraulic elevators	10,000.00					0.00%	10,000.00	
21 0000	fire suppression	42,163.00					0.00%	42,163.00	
22 0000	Mechanical								
22 0001	Infloor Heat L	5,000.00					0.00%	5,000.00	
22 0002	Infloor Heat M	4,000.00					0.00%	4,000.00	
22 0003	Hot Water L	5,500.00					0.00%	5,500.00	
22 0004	Hot Water M	2,500.00					0.00%	2,500.00	
22 0005	Geo Piping L	5,500.00					0.00%	5,500.00	
22 0006	Geo Piping M	4,000.00					0.00%	4,000.00	
	Page Totals	180,716.00	0.00	0.00	0.00	0.00		180,716.00	0

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22 0007	CUH Radiation L	8,000.00					0.00%	8,000.00	
22 0008	CUH Radiation M	4,000.00					0.00%	4,000.00	
22 0009	Plumbing Permit	1,500.00					0.00%	1,500.00	
22 0010	Fixtures/ Water Heaters/ Pumps L	5,000.00					0.00%	5,000.00	
22 0011	Fixtures/ Water Heaters/ Pumps M	11,557.00					0.00%	11,557.00	
22 0012	Water Vent, RWL, Drains L	13,800.00					0.00%	13,800.00	
22 0013	Water Vent, RWL, Drains M	6,139.00					0.00%	6,139.00	
22 0014	Water Pipe L	7,000.00					0.00%	7,000.00	
22 0015	Water Pipe M	4,000.00					0.00%	4,000.00	
22 0016	Pipe Insulation L	26,200.00					0.00%	26,200.00	
22 0017	Pipe Insulation M	13,500.00					0.00%	13,500.00	
22 0018	Metal Ducts L	36,500.00					0.00%	36,500.00	
22 0019	Metal Ducts M	9,500.00					0.00%	9,500.00	
22 0020	Geothermal L	60,614.00					0.00%	60,614.00	
22 0021	Geothermal M	53,420.00					0.00%	53,420.00	
26 0000	Electrical								
26 0001	Raceway L	103,200.00					0.00%	103,200.00	
26 0002	Raceway M	52,600.00					0.00%	52,600.00	
26 0003	Wire and Cable L	26,200.00					0.00%	26,200.00	
26 0004	Wire and Cable M	70,100.00					0.00%	70,100.00	
26 0005	Distribution L	12,200.00					0.00%	12,200.00	
26 0006	Distribution M	27,200.00					0.00%	27,200.00	
26 0007	Fixtures L	38,000.00					0.00%	38,000.00	
26 0008	Fixtures M	190,300.00					0.00%	190,300.00	
26 0009	Devices L	9,250.00					0.00%	9,250.00	
26 0010	Devices M	8,750.00					0.00%	8,750.00	
26 0011	Underground L	6,900.00					0.00%	6,900.00	
26 0012	Underground M	19,900.00					0.00%	19,900.00	
26 0013	Permit, Demo Mobilize L	29,350.00					0.00%	29,350.00	
26 0014	Permit, Demo Mobilize M	9,150.00					0.00%	9,150.00	
	Page Totals	863,830.00	0.00	0.00	0.00	0.00		863,830.00	0
	Phase 2 Totals	3,647,688.00	1,500.00	0.00	0.00	1,500.00	0.04%	3,646,188.00	

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			D FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD		G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	G % (G + C)		
50 0001	Change Order #1	88,184.00	88,184.00			88,184.00	100.00%		
50 0002	Change Order #2	22,369.00	22,369.00			22,369.00	100.00%		
50 0003	Change Order #3	23,670.00	23,670.00			23,670.00	100.00%		
Change Order Totals		134,223.00	134,223.00	0.00	0.00	134,223.00		0.00	
Contract Totals		11,636,123.00	2,712,060.00	585,582.50	0.00	3,297,642.50	28.34%	8,338,480.50	

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CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 6 and Pay Voucher No. 15 for City Project No. 2003-15 – Northwest Area Trunk Improvements

Meeting Date: January 11, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

DK
SAT *US*

- Fiscal/FTE Impact:
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other: 2003-15 Project Funds

PURPOSE/ACTION REQUESTED

Consider Change Order No. 6 and Pay Voucher No. 15 for City Project No. 2003-15 – Northwest Area Trunk Improvements.

SUMMARY

The improvements were ordered by the City Council on November 14, 2005. The contract was awarded to Ames Construction in the amount of \$9,537,706.15 on April 14, 2008.

Change Order No. 6 is for installation of one additional 15” RCP flared end section and additional 84 linear feet of 27” RCP pipe. The change order will be funded by the project contingency fund.

Public Works recommends approval of Change Order No. 6 in the amount of \$5,200.00 (for a revised contract amount of \$10,115,262.51), and Pay Voucher No. 15 in the amount of \$360,693.79 for City Project No. 2003-15 – Northwest Area Trunk Utility Improvements.

TJK/kf

Attachments: Change Order No. 6
Pay Voucher No. 15

CITY PROJECT NO. 2003-15
 NORTHWEST AREA TRUNK UTILITY IMPROVEMENTS

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: December 11, 2009
Contractor: Ames Construction, Inc. 2000 Ames Drive Burnsville, MN 55306	Engineer: Bolton & Menk, Inc. 12224 Nicollet Ave Burnsville, MN 55337

Purpose of Change Order:

Whereas the contractor, upon further project document review, has installed and is warranted compensation, at the contract unit bid price, one additional 15" RCP flared end section and an additional 84 linear feet of 27" RCP pipe.

Therefore, the contractor should be compensated in the amount of \$5,200.00 for the work completed to date.

The Contractor will not make claim of any kind or character whatsoever for any other costs, expenses, or time that may have incurred or that may be hereafter incurred in performing the work and furnishing the labor or materials required by this agreement.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$9,537,706.15	Original Contract Time:
Previous Change Orders No. <u>1</u> to No. <u>5</u>	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$10,110,062.51	Contract Time Prior to this Change Order:
Net Increase of this Change Order \$5,200.00	Net Increase of current Change Order:
Contract Price with all Approved Change Orders Orders \$10,115,262.51	Contract Time with Approved Changes:
Recommended By: <u>Marcus A. Thomas</u> Engineering Project Manager	Approved By: <u>[Signature]</u> Project Manager

Approved By: [Signature]
 Scott Thureen,
 Public Works Director

Approved By: _____
 George Tourville, Mayor

Date of Council Action: _____

CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER

ESTIMATE NO. 15
DATE: December 15, 2009
PERIOD ENDING: December 31, 2009
CONTRACT: Northwest Area Trunk Utility Improvements
PROJECT NO: 2003-15

TO: Ames Construction, Inc.
2000 Ames Drive
Burnsville, MN 55306

A. Original Contract Amount.....\$9,537,706.15
B. Total Additions (Change Orders No. 1, No. 2, No. 4, No. 5, and No. 6).....\$577,556.36
C. Total Deductions
D. TOTAL CONTRACT AMOUNT\$10,115,262.51
E. TOTAL VALUE OF WORK TO DATE\$10,115,262.51
F. LESS RETAINED (1.483%).....\$150,009.34
G. Less Previous Payment.....\$9,604,559.38
H. TOTAL APPROVED FOR PAYMENT THIS VOUCHER.....\$360,693.79
I. TOTAL PAYMENTS INCLUDING THIS VOUCHER\$9,965,253.17

APPROVALS:

Pursuant to our field observations, I hereby recommend for payment the above stated amount for work performed through December 31, 2009.

Signed by: 
Scott Thureen, Public Works Director

5 JAN 10
Date

Signed by: 
Kevin Klimmek, Ames Construction

12/10/09
Date

Signed by: _____
George Tourville, Mayor

Date

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Pay Voucher No. 13 – Northwest Area Utility Improvements, Lift Station R-9.1 (City Project No. 2003-15A)

Meeting Date: January 11, 2010
 Item Type: Consent *TK*
 Contact: Scott D. Thureen, 651-450-2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *ST* *CS*

<input type="checkbox"/>	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Sanitary Sewer Funds

PURPOSE/ACTION REQUESTED

Consider Pay Voucher No. 13 for City Project No. 2003-15A – Northwest Area Utility Improvements, Lift Station R-9.1.

SUMMARY

The City Council awarded a construction contract in the amount of \$1,732,300.00 to Sheehy Construction Company for City Project No. 2003-15A, Northwest Area Utility Improvements, Lift Station R-9.1.

The contractor has completed work through August 31, 2009 in accordance with the contract plans and specifications. A \$10,000 flat fee will be maintained until miscellaneous punch list items are completed.

I recommend approval of Pay Voucher No. 13 in the amount of \$82,363.60 for work on City Project No. 2003-15A – Northwest Area Utility Improvements, Lift Station R-9.1.

SDT/kf
Attachment: Pay Voucher No. 13

CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER

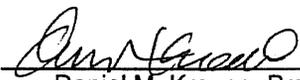
ESTIMATE NO. 13
DATE August 25, 2009
PERIOD ENDING August 31, 2009
CONTRACT Northwest Area Utility Improvements - Lift Station R-9.1
PROJECT NO. 2003-15 **A**

TO: **Sheehy Construction Company**
360 W. Larpenteur Avenue
St. Paul, MN 55113

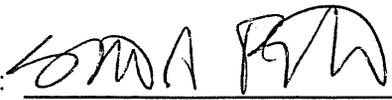
A. Original Contract Amount.....	\$	1,732,300.00
B. Total Addition (Change Order No. 1).....	\$	114,972.00
C. Total Deductions.....	\$	0.00
D. TOTAL CONTRACT AMOUNT.....	\$	1,847,272.00
E. TOTAL VALUE OF WORK TO DATE.....	\$	1,847,272.00
F. LESS RETAINED (0%)... <i>Flat Rate TX</i>	\$	10,000.00
G. Less Previous Payment.....	\$	1,754,908.40
H. TOTAL APPROVED FOR PAYMENT THIS VOUCHER.....	\$	82,363.60
I. TOTAL PAYMENTS INCLUDING THIS VOUCHER.....	\$	1,837,272.00

APPROVALS:

Pursuant to our field observations, I hereby recommend for payment the above stated amount for work performed through August 31, 2009.

Signed By: 
Daniel M. Krause, President

8/25/09
Date

Signed By: 
SETH A. PETERSON, P.E.

15 DEC 2009
Date

Signed By: _____
George Tourville, Mayor

Date

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 2 and Pay Voucher No. 4 for City Project No. 2007-17 – Clark Road Extension Improvements

Meeting Date: January 11, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: *TJK*
SJS OS

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Cooperative Agreement Funds, Closed Bond Fund

PURPOSE/ACTION REQUESTED

Consider Change Order No. 2 and Pay Voucher No. 4 for City Project No. 2007-17 – Clark Road Extension Improvements.

SUMMARY

The contract was awarded in an amount of \$378,674.28 to Park Construction Company on June 8, 2009 for the project identified above.

Change Order No. 2 is primarily for traffic control. Change Order No. 2 will be funded from the project contingency fund.

The contractor has completed the work through December 31, 2009 in accordance with the contract plans and specifications. A 1.5% retainage will be maintained until the project is completed.

Public Works/Engineering recommends approval of Change Order No. 2 in the amount of \$4,261.52 (for a revised contract amount of \$421,177.71) and Pay Voucher No. 4 in the amount of \$138,207.04 to Park Construction Company for work on City Project No. 2007-17 – Clark Road Extension Improvements.

TJK/kf
 Attachment: Change Order No. 2
 Pay Voucher No. 4

CHANGE ORDER NO. 2

Clark Road Improvements
City Project # 2007-17

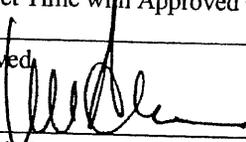
<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p>	<p>Date of Issuance: December 16, 2009</p>
<p>Contractor: Park Construction. 500-73rd Avenue NE, Suite 123 Minneapolis, MN 55432</p>	<p>Engineer: Kimley –Horn and Associates</p>

You are directed to make the following changes in the Contract Documents:

Purpose of Change Order:

The contract has been modified to include the following:

See attached sheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 378,674.28	Original Contract Time:
Previous Change Orders \$ 38,241.91	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 416,916.19	Contract Time Prior to this Change Order
Net Increase of this Change Order \$ 4,261.52	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 421,177.71	Contract Time with Approved Change Orders
Recommended By:  Mike Edwards, Senior Engineering Technician	Approved By:  Park Construction

Approved By:


Tom Kaldunski, City Engineer

Approved By:

George Tourville, Mayor

Date of Council Action

January 11, 2010

Attachment to Change Order Number 2
City Project 2007-17

Contractor: Park Construction
500-73rd Avenue NE. Suite 123
Minneapolis, MN 55432

Project: Clark Road Improvements
City Project # 2007-17

Description of Changes:

1. City requested signs and posts be installed along the east side of the Clark Road cul de sac to help delineate Clark Road from Highway 52.

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
X4-13 Delineators	EA	8	\$75.00	\$600.00
8' Galvanized Posts (installed)	EA	7	\$125.00	\$875.00
Contractor Fee	LS		10%	<u>\$147.50</u>
			Sub total	\$1,622.50

2. Repair Damage to unmarked Valve Box. (Adjust was paid for in Change Order 1)

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Valve Box Repair	EA	1	\$204.26	<u>\$204.26</u>
			Sub total	\$204.26

3. Cost for extra traffic control for removal of guard rail and additional grading along Highway 52.

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Signs and Barrels	LS	1	\$128.25	\$128.25
Contractor Fee	LS		10%	<u>\$12.83</u>
			Sub total	\$141.08

4. Cost for additional contractor testing required by Mn/DOT.

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Class 5 Gradation	EA	1	\$450.68	<u>\$450.68</u>
			Sub total	\$450.68

5. City requested signs and posts be installed along the east side of the Clark Road cul de sac to help delineate Clark Road from Highway 52.

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
15"RCP	LF	24	\$20.83	\$500.00
Backhoe	HR	3	\$75.50	\$226.50
Front End Loader	HR	3	\$43.83	\$131.49
Truck	HR	3	\$18.67	\$56.01
Foreman	HR	3	\$68.66	\$205.98
Pipelayer	HR	3	\$60.33	\$180.99
Laborer	HR	6	\$58.16	\$348.96
Operator	HR	3	\$64.66	<u>\$193.98</u>
			Sub total	\$1,843.00

Total increase for Change Order 2 = \$4,261.52

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 3 and Pay Voucher No. 4 for City Project No. 2008-09F – Salem Hills Farm Street Reconstruction/Mill and Overlay

Meeting Date: January 11, 2010
Item Type: Consent
Contact: Thomas J. Kaldunski, 651.450.2572
Prepared by: Thomas J. Kaldunski, City Engineer
Reviewed by: *SAT PK*
CS

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Special Assessments, Water Operating Fund

PURPOSE/ACTION REQUESTED

Consider Change Order No. 3 and Pay Voucher No. 4 for City Project No. 2008-09F – Salem Hills Farm Street Reconstruction/Mill and Overlay.

SUMMARY

The improvements were included as part of the 2009 Pavement Management Program. The contract was awarded in an amount of \$991,113.11 to Danner, Inc. on July 13, 2009.

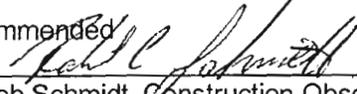
Change Order No. 3 is for common borrow for trail connection work and a change in scope for portions of the mill and overlay. The change order will be funded from the project contingency fund.

Engineering recommends approval of Change Order No. 3 in the amount of \$5,926.50 (for a revised contract amount of \$1,005,134.61) and Pay Voucher No. 4 in the amount of \$68,680.01 for City Project No. 2008-09F – Salem Hills Farm Street Reconstruction/Mill and Overlay.

TJK/kf
Attachments: Change Order No. 3
Pay Voucher No. 4

CHANGE ORDER NO. 3

**2009 PAVEMENT MANAGEMENT PROGRAM
CITY PROJECT NO. 2008-09F
SALEM HILLS FARM STREET RECONSTRUCTION/ MILL AND OVERLAY**

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077 Contractor: Danner Inc. 843 Hardman Avenue South South Saint Paul, MN 55075	Date of Issuance: January 11, 2009 Engineer: City Engineer
<p><u>PURPOSE OF CHANGE ORDER</u></p> See attached.	
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 991,113.11	Original Contract Time:
Previous Change Orders \$ 8,095.00	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 999,208.11	Contract Time Prior to this Change Order
Net Increase of this Change Order \$ 5,926.50	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 1,005,134.61	Contract Time with Approved Change
Recommended By: <u></u> Bob Schmidt, Construction Observer	Approved By: _____ Danner Inc.

Approved By:


Thomas J. Kaldunski, City Engineer

Approved By:

George Tourville, Mayor

Date of Council Action:

January 11, 2010

ATTACHMENT TO CHANGE ORDER NO. 3

CITY PROJECT NO. 2008-09F – SALEM HILLS FARM STREET RECONSTRUCTION/ MILL AND OVERLAY

Description of Changes:

1. Common Borrow for Trail Connection Work

The Contractor was required to place common borrow for the bituminous trail connection between Beckman Avenue and Highway 52. The Contractor provided a material cost of \$9/cubic yard to haul and place the required material.

204 CY X \$9/CY = \$1,836.00

Total Cost of Common Borrow for Trail Connection Work = \$1,836.00

2. Mill Bituminous Surface – Change in Scope

The Contractor began milling operations in the Mill and Overlay area per the project plans and specifications. The Contractor encountered insufficient depths of asphalt and in some areas aggregate base while milling to a depth of 2 inches. After discussion with City staff, the Contractor was directed to perform a 7-foot tapered edge mill through the Mill and Overlay area. The area was then paved with a steepened crown to provide an adequate overlay depth. Due to the unique construction methods required for the edge mill and the decrease in milling material available to the Contractor, the Contract unit price for "Mill Bituminous Surface (2")" is not sufficient for the work performed. The work will be paid on a time and material basis for the edge milling work. Payment will be made under item 2232.501 Mill Bituminous Surface (2") for the full estimated quantity. This change order will account for the increase in costs for the change in scope and construction methods.

Crew	13 hours X \$275.00/hour =	\$3,575.00
Mill	1 Lump Sum X \$4,339.50 =	\$4,339.50
Trucking	88 hours X \$85.00/hour =	\$7,480.00
Broom	12 hours X \$105.00/hour =	\$1,260
Material Credit	480 ton X \$6.00/ton =	(\$2,880.00)
Subtotal		\$13,774.50
Contract Mill Bituminous Cost		(\$9,684.00)
Additional Costs		\$ 4,090.50

Total Additional Cost of Mill Bituminous Surface – Change in Scope = \$4,090.50

Summary of Additional Services:

Item	Cost
1. Common Borrow for Trail Connection Work	\$ 1,836.00
2. Mill Bituminous Surface – Change in Scope	<u>\$ 4,090.50</u>
Total Cost of Revisions	\$5,926.50

CONSTRUCTION PAY VOUCHER

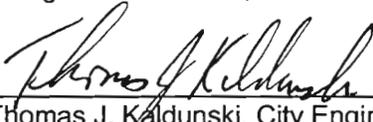
ESTIMATE NO: 4
DATE: January 11, 2010
PERIOD ENDING: November 30, 2009
CONTRACT: Salem Hills Farm Street Reconstruction and Mill and Overlay
PROJECT NO: 2008-09F

TO: Danner Inc.
843 Hardman Avenue South
South St. Paul, MN 55075

Original Contract Amount..... \$991,113.11
Additions (Change Order No. 1, 2, & 3)..... \$14,021.50
Total Contract Amount \$1,005,134.61
Total Value of Work to Date \$919,631.95
Less Retained (5%)..... \$45,981.60
Less Previous Payment \$804,970.34
Total Approved for Payment this Voucher \$68,680.01
Total Payments including this Voucher..... \$873,650.35

Approvals:

Pursuant to our field observation, I hereby recommend for payment the above stated amount for work performed through November 30, 2009.

Signed by:  1/6/2010
Thomas J. Kaldunski, City Engineer Date

Signed by: _____
Danner Construction, Inc. Date

Signed by: _____
George Tourville, Mayor Date

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 6 and Payment Voucher No. 8 for City Project No. 2008-09D – South Grove Urban Street Reconstruction – Area 3

Meeting Date: January 11, 2010
 Item Type: Consent *PK*
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: N/A *SAT CS*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Special Assessments, MSA Funds, Water Fund, Sewer Fund

PURPOSE/ACTION REQUESTED

Consider Change Order No. 6 and Payment Voucher No. 8 for City Project No. 2008-09D – South Grove Urban Street Reconstruction – Area 3.

SUMMARY

The improvements were ordered as part of the 2008 Pavement Management Program. The contract was awarded in the amount of \$2,990,557.34 to Arcon Construction Co., Inc., on May 27, 2008 for City Project No. 2008-09D South Grove Urban Street Reconstruction, Area 3.

Change Order No. 6, in the amount of (\$8,471.34), is to balance the difference between the final contract amount and the final amount of work completed. The contractor has completed all warranty work except sod in 2009 in accordance with the contract plans and specifications. A 0.08 percent retainage will be maintained until a small sod punch list is finished in spring 2010.

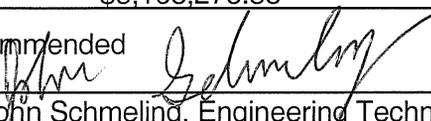
I recommend approval of Change Order No. 6 in the amount of (\$8,471.34) (for a final contract amount of \$3,168,278.38), and approval of Payment Voucher No. 8 in the amount of \$29,992.54 for work on City Project No. 2008-09D – South Grove Urban Street Reconstruction Area 3.

TJK/kf

Attachments: Change Order No. 6
Payment Voucher No. 8

CHANGE ORDER NO. 6

**2008 IMPROVEMENT PROGRAM
CITY PROJECT NO. 2008-09D
URBAN STREET RECONSTRUCTION – SOUTH GROVE AREA 3**

<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p> <p>Contractor: Arcon Construction Co., Inc.. 5973 433rd Street P.O. Box 159 Harris, MN 55032</p>	<p>Date of Issuance: January 4, 2010</p> <p>Engineer: Public Works Director</p>
<p><u>PURPOSE OF CHANGE ORDER</u></p> <p>See attached.</p>	
<p>CHANGE IN CONTRACT PRICE</p>	<p>CHANGE IN CONTRACT TIME</p>
Original Contract Price: \$2,990,557.34	Original Contract Time:
Previous Change Orders \$186,192.38	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$3,176,749.72	Contract Time Prior to this Change Order
Net Decrease of this Change Order (\$8,471.34)	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$3,168,278.38	Contract Time with Approved Change
Recommended By:  John Schmeling, Engineering Technician	Approved By: _____ Arcon Construction Co., Inc.

Approved By:


Thomas J. Kaldunski,
City Engineer

Approved By:

George Tourville, Mayor

Date of Council Action:

January 11, 2010

ATTACHMENT TO CHANGE ORDER NO. 6

**CITY PROJECT NO. 2008-09D – URBAN STREET RECONSTRUCTION
SOUTH GROVE AREA 3**

Description of Changes:

Final compensating amount to balance value of work completed and total payments made to Contractor. Accounts for miscellaneous increases and decreases in contract quantities listed in the Payment Voucher form. The amount is calculated as follows:

Total Value of work completed to date	\$3,168,278.38
Contract amount to date	\$3,176,749.72
Compensating Change Order Amount	-\$8,471.34

Total of Change Order Number 6 = -\$8,471.34

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 5, Final Compensating Change Order No. 6, Final Pay Voucher No. 11, Engineer's Report of Final Acceptance, and Resolution Accepting Work for City Project No. 2003-03 – Southern Sanitary Sewer System Improvements

Meeting Date: January 11, 2010
 Item Type: Consent *TJK*
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director *ST*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Special Assessments, Water Fund, Sewer Connection Fund

PURPOSE/ACTION REQUESTED

Consider Change Order No. 5, Final Compensating Change Order No. 6, Final Pay Voucher No. 11, Engineer's Report of Final Acceptance, and Resolution Accepting Work for City Project No. 2003-03 – Southern Sanitary Sewer System Improvements

SUMMARY

The improvements were ordered as part of the 2008 Improvement Program. The contract was awarded in the amount of \$1,950,842.75 to Dahn Construction Co., LLC, on June 8, 2008 for City Project No. 2003-03 – Southern Sanitary Sewer System Improvements.

Change Order No. 5 is for the cost for clean-up and repair of shoulders caused by heavy rains. Final Compensating Change Order No. 6 is the balance of work completed and total payments.

I recommend approval of Change Order No. 5 in the amount of \$1,987.71 (for a revised contract amount of \$2,085,961.98), Final Change Order No. 6 in the amount of (\$51,675.60) (for a revised contract amount of \$2,034,286.38), Final Pay Voucher No. 11 in an amount of \$32,472.19, Engineer's Final Report of Acceptance, and Resolution Accepting Work for City Project No. 2003-03 – Southern Sanitary Sewer System Improvements.

TJK/kf

- Attachments: Change Order No. 5
 Final Compensating Change Order No. 6
 Final Pay Voucher No. 11
 Engineer's Final Report
 Resolution

**CHANGE ORDER NO. 5
CITY PROJECT NO. 2003-03
SOUTHERN SANITARY SEWER IMPROVEMENTS**

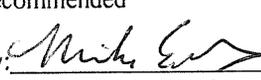
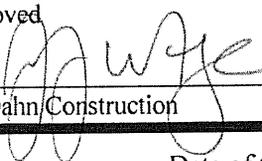
<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p>	<p>Date of Issuance: August 21, 2009</p>
<p>Contractor: Dahn Construction. 13135 Doyle Path East Rosemount, MN 55068</p>	<p>Engineer: Kimley-Horn and Associates</p>

You are directed to make the following changes in the Contract Documents:

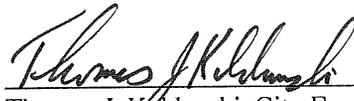
Purpose of Change Order:

The contract has been modified to include the following:

See attached sheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 1,950,842.75	Original Contract Time:
Previous Change Orders \$ 133,131.52	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 2,083,974.27	Contract Time Prior to this Change Order
Net Increase of this Change Order \$ 1,987.71	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 2,085,961.98	Contract Time with Approved Change Orders
Recommended	Approved
By:  Mike Edwards, Senior Engineering Technician	By:  Dahn Construction

Approved By:


Thomas J. Kaldunski, City Engineer

Approved By:

George Tourville, Mayor

Date of Council Action

January 11, 2009

City Project 2003-03 – Southern Sanitary Sewer Improvements

Contractor: Dahn Construction
13135 Doyle Path East
Rosemount, MN 55068

Project: Southern Sanitary Sewer System
City Project # 2003-03

Description of Changes:

1. Cost for cleanup and repair of shoulders caused by heavy rains.

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Foreman	HR	2.5	\$80.00	\$200.00
Dump Truck	HR	3	\$80.00	\$240.00
Skid Steer	HR	6	\$120.00	\$720.00
1 ½" Clear Rock	TN	47.4	\$13.65	\$647.01
Overhead	LS	1	\$180.70	<u>\$180.70</u>
			Sub total	\$1,987.71

Total of Change Order # 1 \$1,987.71

FINAL COMPENSATING CHANGE ORDER NO. 6
CITY PROJECT NO. 2003-03
SOUTHERN SANITARY SEWER IMPROVEMENTS

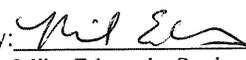
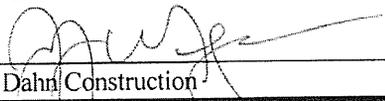
<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p> <p>Contractor: Dahn Construction. 13135 Doyle Path East Rosemount, MN 55068</p>	<p>Date of Issuance: December 10, 2009</p> <p>Engineer: Kimley –Horn and Associates</p>
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You are directed to make the following changes in the Contract Documents:

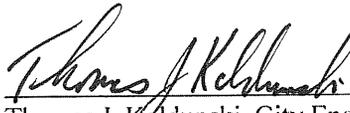
Purpose of Change Order:

The contract has been modified to include the following:

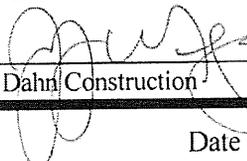
See attached sheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 1,950,842.75	Original Contract Time:
Previous Change Orders \$ 135,119.23	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 2,085,961.98	Contract Time Prior to this Change Order
Net Decrease of this Change Order \$ 51,675.60	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 2,034,286.38	Contract Time with Approved Change Orders
Recommended	Approved
By:  Mike Edwards, Senior Engineering Technician	By:  Dahn Construction

Approved By:


 Thomas J. Kaldunski, City Engineer

Approved By:


 George Tourville, Mayor

Date of Council Action

January 11, 2010

FINAL COMPENSATING CHANGE ORDER NO. 6

City Project 2003-03 – Southern Sanitary Sewer Improvements

Contractor: Dahn Construction
13135 Doyle Path East
Rosemount, MN 55068

Project: Southern Sanitary Sewer System
City Project # 2003-03

Description of Changes:

Final compensating amount to balance value of work completed and total payments made to Contractor. Accounts for miscellaneous increases and decreases in contract quantities listed in Final Payment Voucher form. The amount is calculated as follows:

Contract Cost including previous change orders	\$2,085,961.98
Total Value of work completed to date	\$2,034,286.38
Compensating Amount	-\$ 51,675.60

Total of Change Order # 1 -\$ 51,675.60

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ENGINEER'S REPORT OF FINAL ACCEPTANCE

2008 IMPROVEMENT PROGRAM
CITY PROJECT NO. 2003-03 – SOUTHERN SANITARY SEWER IMPROVEMENTS

January 4, 2010

TO THE CITY COUNCIL
INVER GROVE HEIGHTS, MINNESOTA

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

This is to advise you that I have reviewed the work under contract to Dahn Construction Co., LLC. The work consisted of sanitary sewer improvements.

The contractor has completed the project in accordance with the contract.

It is recommended, herewith, that final payment be made for said improvements to the contractor in the amount as follows:

ORIGINAL CONTRACT PRICE	\$1,950,842.75
ADDITIONS (CHANGE ORDER NO. 1, 2, 3, 4, 5)	\$135,119.23
DEDUCTIONS (CHANGE ORDER NO. 6)	(\$51,675.60)
FINAL CONTRACT AMOUNT	\$2,034,286.38
FINAL VALUE OF WORK	\$2,034,286.38
PREVIOUS PAYMENTS	\$2,001,814.19
BALANCE DUE	\$32,472.19

Sincerely,



Thomas J. Kaldunski, P.E.
City Engineer

TJK/kf

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ACCEPTING WORK OF DAHN CONSTRUCTION CO., LLC AND AUTHORIZING
FINAL PAYMENT IN THE AMOUNT OF \$32,472.19**

**2008 IMPROVEMENT PROGRAM
CITY PROJECT NO. 2003-03 – SOUTHERN SANITARY SEWER IMPROVEMENTS**

RESOLUTION NO. _____

WHEREAS, pursuant to a written contract with the City of Inver Grove Heights dated June 8, 2008, Dahn Construction Co., LLC satisfactorily completed improvements and appurtenances for the 2008 Improvement Program – City Project No. 2003-03, Southern Sanitary Sewer Improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: That the work completed under this contract is hereby accepted and approved, and

BE IT FURTHER RESOLVED: That the Mayor and the City Clerk are hereby directed to issue a proper order for final payment on such contract, taking the contractor's receipt in full.

Adopted by the City Council of Inver Grove Heights this 11th day of January 2010.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report and Resolution Accepting Work for City Project No. 2009-15 – Storm Water Facility Maintenance Program Zone 4

Meeting Date: January 11, 2010
Item Type: Consent
Contact: Thomas J. Kaldunski, 651.450.2572
Prepared by: Thomas J. Kaldunski, City Engineer
Reviewed by: Scott D. Thureen, Public Works Director

TJK
SAT CS

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other: Pavement Management Fund

PURPOSE/ACTION REQUESTED

Consider Final Compensating Change Order No. 2, Final Pay Voucher No. 2, Engineer's Final Report, and Resolution Accepting Work of Total Repair, Inc. for City Project No. 2009-15 – Storm Water Facility Maintenance Program Zone 4.

SUMMARY

The improvements were included as part of the 2009 Storm Water Facility Maintenance Program. The contract was awarded in an amount of \$13,589.43 to Total Repair, Inc. on September 14, 2009.

Final Compensating Change Order No. 2, in the amount of (\$4,711.20) is for quantity adjustments required due to field conditions.

Engineering recommends approval of Final Compensating Change Order No. 1 in the amount of (\$4,711.20) (for a revised contract amount of \$10,086.23), approval of Final Pay Voucher No. 1 in the amount of \$1,772.70, Engineer's Final Report, and Resolution Accepting Work of Total Repair, Inc. for City Project No. 2009-15 – Storm Water Facility Maintenance Program Zone 4.

TJK/kf
Attachment: Final Compensating Change Order No. 2
Final Pay Voucher No. 2
Engineer's Final Report
Resolution

FINAL COMPENSATING CHANGE ORDER NO. 2

City Project # 2009-15
2009 Storm Water Facility Maintenance Program-ZONE 4

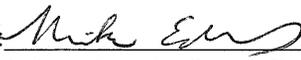
<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p> <p>Contractor: Total Repair, Inc. 3401 Highway 55 St. Paul, MN 55121-1510</p>	<p>Date of Issuance: December 18, 2009</p>
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You are directed to make the following changes in the Contract Documents:

Purpose of Change Order:

The contract has been modified to include the following:

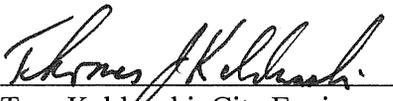
See attached sheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 13,589.43	Original Contract Time:
Previous Change Orders \$ 1,208.00	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 14,797.43	Contract Time Prior to this Change Order
Net Decrease of this Change Order \$ 4,711.20	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 10,086.23	Contract Time with Approved Change Orders
Recommended	Approved
By:  Mike Edwards, Senior Engineering Technician	By: _____ Total Repair, Inc.

Approved By:

Approved By:

Date of Council Action


Tom Kaldanski, City Engineer

George Tourville, Mayor

January 11, 2010

Attachment to Final Compensating Change Order
City Project 2009-18

Contractor: Total Repair, Inc.
3401 Highway 55
St. Paul, MN 55121-1510

City Project # 2009-15
2009 Storm Water Facility Maintenance Program-ZONE 4

Description of Changes:

1. Final compensating amount to balance value of work completed and total payments made to Contractor. Accounts for miscellaneous increases and decreases in contract quantities listed in Final Payment Voucher form. The amount is calculated as follows:

Contract Cost prior to this Change Order	\$ 14,797.43
Total Value of work completed to date	<u>\$ 10,086.23</u>
Compensating Amount	-\$ 4,711.20

Total of Change Order # 1 - \$ 4,711.20

**City Project # 2009-15
2009 Storm Water Facility Maintenance Program- ZONE 4**

Contractor: **Total Repair, Inc.
3401 Highway 55
St. Paul, MN 55121-1510**

Item No.	Mn/DOT No.	Item Description	Unit	Contract Quantity	Quantity to Date	Contract Unit Price	Total Estimated Cost	Contract Cost to Date
1	2021.501	Mobilization	EA	1	1	\$ 1,823.00	\$ 1,823.00	\$ 1,823.00
2	2104.509	Remove Trash Guard	EA	4	3	\$ 20.00	\$ 80.00	\$ 60.00
3	2105.501	Common Excavation	CY	50	54	\$ 28.80	\$ 1,440.00	\$ 1,555.20
4	2105.602	Hand Excavation	HR	20	25	\$ 40.00	\$ 800.00	\$ 1,000.00
5	2501.573	Install 48" Iowa Trash guard	EA	1	1	\$ 1,012.05	\$ 1,012.05	\$ 1,012.05
6	2501.573	Install 24" Iowa Trash Guard	EA	2	1	\$ 323.10	\$ 646.20	\$ 323.10
7	2501.573	Install Flexstake Marking Post	EA	4	4	\$ 30.37	\$ 121.48	\$ 121.48
8	2511.501	Random Rip Rap- ClassIII	CY	70	44	\$ 34.43	\$ 2,410.10	\$ 1,514.92
9	2511.515	Geotextile Filter, Type III	SY	70	116	\$ 1.38	\$ 96.60	\$ 160.08
10	2575.505	Sod, Type Lawn	SY	400	0	\$ 3.45	\$ 1,380.00	\$ -
11	2575.602	Terraseeding, Seed Mixture 328	SY	1000	932	\$ 2.70	\$ 2,700.00	\$ 2,516.40
12	2575.602	Terraseeding, Seed Mixture 270	SY	400	-	\$ 2.70	\$ 1,080.00	\$ -

Original Contract Amount	\$ 13,589.43	\$10,086.23
Change Order #1	\$ 1,208.00	
Final compensating change Order	\$ (4,711.20)	
Revised Contract Amount	\$ 10,086.23	
Contract Work Completed to Date		\$10,086.23
Retainage (0%)		\$0.00
Previous Payments		\$8,313.53
Amount Due This Final Payment		\$1,772.70

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ENGINEER'S REPORT OF FINAL ACCEPTANCE

**2009 STORM WATER FACILITY MAINTENANCE PROGRAM
CITY PROJECT NO. 2009-15 – ZONE 4**

January 4, 2010

TO THE CITY COUNCIL
INVER GROVE HEIGHTS, MINNESOTA

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

This is to advise you that I have reviewed the work under contract to Total Repair, Inc. The work consisted of storm water facility maintenance within the City of Inver Grove Heights.

The contractor has completed the project in accordance with the contract.

It is recommended, herewith, that final payment be made for said improvements to the contractor in the amount as follows:

ORIGINAL CONTRACT PRICE	\$10,086.23
ADDITION (CHANGE ORDER NO. 1)	\$1,208.00
DEDUCTION (CHANGE ORDER NO. 2)	(\$4,711.20)
FINAL CONTRACT AMOUNT	\$10,086.23
FINAL VALUE OF WORK	\$10,086.23
PREVIOUS PAYMENTS	\$8,813.53
BALANCE DUE	\$1,772.70

Sincerely,



Thomas J. Kaldunski, P.E.
City Engineer

TJK/kf

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ACCEPTING WORK OF TOTAL REPAIR, INC. AND AUTHORIZING FINAL
PAYMENT IN THE AMOUNT OF \$1,772.70**

**2009 STORM WATER FACILITY MAINTENANCE PROGRAM
CITY PROJECT NO. 2009-15 – ZONE 4**

RESOLUTION NO. _____

WHEREAS, pursuant to a written contract with the City of Inver Grove Heights dated September 14, 2009, Total Repair, Inc. satisfactorily completed improvements and appurtenances for the 2009 Storm Water Facility Maintenance Program, City Project No. 2009-15 – Zone 4.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: That the work completed under this contract is hereby accepted and approved, and

BE IT FURTHER RESOLVED: That the Mayor and the City Clerk are hereby directed to issue a proper order for final payment on such contract, taking the contractor's receipt in full.

Adopted by the City Council of Inver Grove Heights this 11th day of January 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

RESOLUTION DECLARING MAY 1ST SILVER STAR BANNER DAY

Meeting Date: January 11, 2010
Item Type: Consent
Contact: JTeppen, Asst. City Admin

Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Adopt the attached resolution declaring each May 1 Silver Star Banner Day in the City of Inver Grove Heights.

SUMMARY The City Council previously declared May 1, 2009 as Silver Star Banner Day in Inver Grove Heights at the request of the Silver Star Families of America. They have now requested that cities across America declare each May 1 as the permanent Silver Star Banner Day. Each Silver Star Banner Day is meant to honor the commitment of the wounded and ill Armed Forces members of the City.

RESOLUTION NO. 10-_____

**INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION DECLARING MAY 1st SILVER STAR BANNER DAY

WHEREAS, The Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a Silver Star Banner and Flag, and

WHEREAS, to date The Silver Star Families of America has freely given thousands of Silver Star Banners to the wounded and their families, and

WHEREAS, the members of The Silver Star Families of America have worked tirelessly to provide the wounded of this City and Country with Silver Star Banners, Flags and care packages, and

WHEREAS, The Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrifice for this City, State and Nation, and

WHEREAS, the people and City Council of Inver Grove Heights wish that the sacrifice of so many in our Armed Forces never be forgotten.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Inver Grove Heights, Minnesota, as follows:

Our appreciation of the Silver Star Families of America and honor of their commitment to our wounded Armed Forces members, May 1st is hereby declared SILVER STAR BANNER DAY, the official day to honor the wounded and ill Soldiers of the City of Inver Grove Heights.

Adopted by the City Council of the City of Inver Grove Heights this 11th day of January, 2010.

Ayes:

Nays:

George Tourville, Mayor

Attest:

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Contract with Dakota County for Sentence to Serve

Meeting Date: January 11, 2010
Item Type: Consent Agenda
Contact: Mark Borgwardt
Prepared by: Mark Borgwardt
Reviewed by: Eric Carlson

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

Approve the 2010 Contract with Dakota County for Sentence to Service Program Work Crews (STS). The contract will not exceed \$21,268 and is for minimum of 50 crew days of service. Each crew day will consist of 5-10 members working 6.5 hour days.

SUMMARY

The approved 2010 Budget anticipates expenditure in the Parks budget for Sentence to Service Work Crews. The expenditure guarantees minimum of 50 crew work days for the City work and the cost is approximately \$8.72 per hour per crew member. STS usually provides extra crew days at no additional charge. In 2009 STS provided a total of 63 work crew days, 50 days which were contracted and paid for. In 2009 the STS program also provided another 8 days of crew time to assist with cleaning the VMCC hockey rink and Inver Grove Heights Days events.

The Contract for STS Work Crews can be terminated with or without cause with thirty days written notice.

Examples of work projects include: spring clean up of trash and debris in parks, along Cahill Ave., trails, sidewalks and in boulevards; painting trash containers, picnic tables, signs, benches bleachers, tunnels and the interior and exterior of buildings; landscaping, rain garden and erosion control projects; removal of invasive plant species; trimming and chipping brush and trees; cutting back along trails; mulching trees and trails; placing engineered wood fiber in playgrounds; preparation and assistance for special projects and community events like Inver Grove Heights Days; equipment and infrastructure assembly.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Park Memorial Guidelines

Meeting Date: January 11, 2010
 Item Type: Consent Agenda
 Contact: Mark Borgwardt
 Prepared by: Mark Borgwardt
 Reviewed by: Eric Carlson

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

Consider approval of Park Memorial Guidelines (PMG) described below as recommended by the Park and Recreation Commission.

SUMMARY

The establishment of Park Memorial Guidelines (PMG) was request by the Park and Recreation Commission. The Park and Recreation Commission approved the proposed guidelines at their December 2009 meeting. Approving guidelines will provide standards and direction for residents and staff in making memorial gifts or donations to Inver Grove Heights park system.

These guidelines are designed to enable residents to make a memorial, donation or gift to Inver Grove Heights park system.

1. The Parks Superintendent shall administer the PMG.
2. The City shall accept all PMG donations by formal action at a City Council meeting.
3. PMG donations of a routine nature (i.e. trees, park benches, park amenities, etc.) will be handled administratively by the Parks Superintendent. These donations typically have a value of \$300 to \$5,000.
4. PMG donations of a significant nature (i.e. park shelter, basketball court, etc.) will be brought before the PRAC for review. These donations typically have a value greater than \$5,000.
5. For routine PMG donations the donor shall pay for the delivered cost of the item to be installed such as a tree or bench. The City shall cover the installation and maintenance costs.
6. PMG donations shall comply with standards established by the Parks Superintendent. These standards shall include the species of trees deemed acceptable for planting in City Parks, the manufacturer and model of equipment to be installed and the placement of donated items in City parks.
7. Plaques or markers will not be placed for routine tree donation.
8. A donor recognition or memorial plate may be affixed to park benches or other amenities donated to the City. The City shall specify the size and style of the donor plate and the donor will pay for the plate and arrange for the engraving. Upon return of the engraved plate from the donor, the City shall affix the plate to the park bench or amenities.
9. Additional recognition will be provided by displaying donation, name of donor, name or names those given in memory of (if applicable) in the City’s summer edition of Parks and Recreation Brochure.

Inver Grove Heights Parks and Recreation Department

Park Memorial Guidelines

These guidelines are designed to enable residents to make a memorial, donation or gifts to the Inver Grove Heights park system.

1. The Parks Superintendent shall administer the PMG.
2. The City shall accept all PMG donations by formal action at a City Council meeting.
3. PMG donations of a routine nature (i.e. trees, park benches, park amenities, etc.) will be handled administratively by the Parks Superintendent. These donations typically have a value of \$300 to \$5,000.
4. PMG donations of a significant nature (i.e. park shelter, basketball court, etc.) will be brought before the PRAC for review. These donations typically have a value greater than \$5,000.
5. For routine PMG donations the donor shall pay for the delivered cost of the item to be installed such as a tree or bench. The City shall cover the installation and maintenance costs.
6. PMG donations shall comply with standards established by the Parks Superintendent. These standards shall include the species of trees deemed acceptable for planting in City Parks, the manufacturer and model of equipment to be installed and the placement of donated items in City parks.
7. Plaques or markers will not be placed for routine tree donation.
8. A donor recognition or memorial plate may be affixed to park benches or other amenities donated to the City. The City shall specify the size and style of the donor plate and the donor will pay for the plate and arrange for the engraving. Upon return of the engraved plate from the donor, the City shall affix the plate to the park bench or amenities.
9. Additional recognition will be provided by displaying donation, name of donor, name or names those given in memory of (if applicable) in the City's summer edition of Parks and Recreation Brochure.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: January 11, 2010
 Item Type: Consent
 Contact: Chuck Kleckner, 651-450-2526
 Prepared by: Chuck Kleckner, Police Chief
 Reviewed by: n/a

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

Consider an agreement to participate in Driving Diversion Pilot Program.

SUMMARY:

Many ideas have been garnered in attempts to make the criminal justice system more efficient. One of those ideas is the Driving Diversion Program. The program saves court staff costs, judges time and public defender resources, as well as costs associated with prosecuting these matters. With this in mind, Representative Joe Atkins co-authored the bill in the House and Senator Jim Metzen co-authored it in the Senate authorizing the 2 year pilot program.

Participants/offenders will be issued a citation and an orange card explaining the program. To participate they must call the program administrator within 48 hours and be accepted into the program. If accepted, the citation will be dismissed and the violator will pay a \$300 fee (\$175 to the program administrator and \$125 to the City). If the offender completes the program their driver's license will be reinstated without restrictions. If they do not complete the program the citation is re-charged and they must appear in court.

The goal of the program is to enable offenders to obtain a valid driver's license, pay outstanding court fees that would otherwise go uncollected, and to avoid the expenditure of significant judicial resources.

The Police Department recommends participation in the program.

DRIVING DIVERSION PROGRAM

AGREEMENT

FOR THE

City of Inver Grove Heights

1. **Contractual Agreement** - This Agreement is made and entered into this _____ day of _____, 2009, by and between the City of Inver Grove Heights, State of Minnesota, ("City") and Financial Crimes Services ("FCS"), of 406 Main Street Suite 200, Red Wing, Minnesota 55066-2398.
2. **Purpose** – The purpose of this Agreement shall be to implement the Driving Diversion Pilot Program for the City of Inver Grove Heights as described on Exhibit A attached hereto (the "Program").
3. **Contract Terms** – This Agreement shall be in force until June 30, 2011, and may be extended by mutual agreement of the parties in writing, if legislative authority exists permitting such extension. Termination provisions of this Agreement are provided in Section 10.
4. **Definitions** - Unless the context clearly indicates otherwise, the terms and phrases used in this Agreement shall have the following meanings:
 - A. **Program** – The Driving Diversion Program (DDP) as established under authority of 2009 Minn. Laws, c. 59, art. 3, § 4, which is attached hereto as Exhibit A.
 - B. **City** – The City of Inver Grove Heights, a Minnesota municipal corporation.
 - C. **City Attorney** – The Inver Grove Heights City Attorney.
 - D. **Participant** – The individual who has enrolled in the Driving Diversion Program voluntarily or has been ordered by the Court to complete the program.
 - E. **Restitution Recovery** – Fines, reinstatement fees, diversion fees.
 - F. **Participation Fee** – The \$300 fee the Participant pays to take part in the Program, which includes the cost of educational programming.
5. **City Duties** – The following is needed for the implementation of the Program:
 - A. Designated staff from the City Attorney's Office and Inver Grove Heights Police Department (hereinafter collectively referred to as "Designees") will assist FCS in organizing and implementing the Program with courts and law enforcement personnel. Designees will also provide guidance in publicizing the program to the public.
 - B. Designees will conduct, as needed, meetings with key FCS staff to offer procedural guidance, evaluate Program performance, and provide support and direction.
 - C. The City Attorney's Office and the Police Department shall implement departmental policies that are consistent with the fulfillment of the terms of this Agreement.

6. **FCS Duties** - FCS will provide the following administrative services to the City of Inver Grove Heights in a timely and efficient manner:

- A. Perform daily operations and management of all clerical and accounting functions related to the individual Participant file.
- B. Follow through with respect to the collection and disbursement of restitution of fines, administrative fees, and FCS Education Class Fees.
- C. Provide necessary correspondence and follow-up telephone inquiries to Participants.
- D. Properly maintain all physical files, financial records, documentation, reports, computer files, etc. for a period of six (6) years.
- E. Conduct classes designed to teach and provide meaningful information and lessons to Participants on criminal consequences.
- F. Schedule all classes.
- G. Maintain records of eligible Participants, payment of fees, and records of attendance of Participants completing, as well as failing, to attend the training session.
- H. Provide reports to the City of Inver Grove Heights: annual, quarterly, monthly financial revenues, completed Participant classes, and related reports as required by the City.
- I. Report Participants who refuse to enroll in the program or fail to complete the Program.

7. **Program Operational Fees/Revenue:**

- A. **State/City/FCS** -- Dollar recovery will be paid out as defined in the Program description attached hereto as Exhibit A.
- B. **Participant Fees**
 1. The Participant shall pay the Participation Fee to FCS.
 2. The City and FCS shall share the Participation Fee. The Participation Fee shall be shared by the City and FCS as follows:

City – \$125.00
FCS – \$175.00
 3. Upon completion FCS shall remit payment of the City's share of the Participation Fees to the City on a quarterly basis.
 4. A fee of \$20.00 will be assessed to a Participant who fails to appear at education class and has to re-schedule for the class. This fee will be assessed each time the Participant has to re-schedule. This may occur up to three (3) times before referring the Participant to the City Attorney as failing to appear.

8. **Non-Compete** – During the term of this Agreement, the City shall not establish a competing program or any other similar program.

9. **City has no Financial Liability** - It is understood and agreed by and between the parties that FCS will bear all financial liability for all aspects of its operations under this Agreement.

10. **Termination of this Agreement:**

- A. This Agreement may be terminated at any time, without cause, by either party upon 30 days written notice to the authorized agent of the City or FCS.
- B. This Agreement may be immediately terminated by the City at any time if the City determines that FCS is acting, or has acted at any time during the term of this Agreement, in violation of state or federal law.

11. **Amendments or Material Modifications** - All amendments or modifications to this Agreement must be in writing and approved by both parties.
12. **No City Obligation** - FCS and Participants who participate in this program fully understand that the Program is a public service, and the City of Inver Grove Heights is held harmless and has no liability to make recovery or obligation to take criminal action against Participant(s).
13. **Criminal Action** - The City Attorney's Office for the City of Inver Grove Heights may choose to prosecute Participant(s) at its sole discretion in any event where the Participant fails to enroll in, participate in, or complete the Program.
14. **Hold Harmless and Indemnification:**

FCS shall save and protect, hold harmless, indemnify and defend the City, its officers and employees against any and all claims, causes of action, suits, liabilities, losses, charges, damages or costs and expenses arising from, or allegedly arising from, or resulting directly or indirectly from any professional errors and omissions and/or negligent or willful acts or omissions of FCS and its employees and agents, in the performance of this Agreement.
15. **Independent Contractor:**
 - A. Nothing contained in this Agreement is intended to or shall be construed in any manner as creating or establishing the relationship of employer/employee between the parties. FCS shall at all times remain as independent contractor with respect to the services to be provided under this Agreement.
 - B. The City shall be exempt from payment of all unemployment insurance, FICA, retirement, life and medical insurance, and workers' compensation insurance for any and all of FCS employees and agents. Payment of insurance premiums, tax withholding, and all other benefits are strictly FCS responsibility.
16. **Subcontractor** - FCS shall not subcontract any portion of the work to be performed under this Agreement nor assign this Agreement without the prior written approval of the authorized agent of the City.
17. **Data Practice** - FCS agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. FCS will immediately report to the department head signing this agreement any request from a third party for information relating to this agreement. The City agrees to promptly respond to inquiries from FCS concerning data requests. FCS agrees to hold the City, its officers and employees harmless from any claims resulting from FCS' unlawful disclosure or use of data protected under state and federal laws.
18. **Compliance with the Law** - FCS agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA), the Minnesota Human Rights Act (Minn. Stat. C.363), and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, gender, disabilities, religion, and with sexual harassment. Violation of any of the above can lead to the termination of this Agreement.
19. **Entire Agreement** - This entire Agreement supersedes any and all other Agreements, either oral or written, between the parties hereto with respect to the subject matter hereof, and contains all of the Agreements between the parties with respect to said matter. Each party to this Agreement acknowledges that no representations, inducements, promises, or Agreements, oral or otherwise, have been made by either party which are not embodied herein, and that no other Agreements, statements, or promises not contained within this Agreement shall be valid or binding. All provisions contained within this Agreement shall be valid or binding. The laws of Minnesota and the United States of America shall govern all provisions within this Agreement.

20. **Audits and Inspections** - The City Attorney's Office or designated representative or other governmental agency exercising regulatory function over the City's business activities, while exercising reasonable, non-disruptive procedures, may inspect FCS records at any time.
21. **Notice** - Any notice to be given hereafter by either party to the other, shall be in writing and may be affected by personal delivery, or by registered mail, return receipt requested, addressed to the proper party, at the following addresses:

LeVander, Gillen & Miller, P.A.
633 South Concord Street, Suite 400
South St. Paul, MN 55075
Attn: City Attorney

Financial Crimes Services
406 Main Street Suite 200
Red Wing, MN 55066
Attn: Scott Adkisson

22. **Insurance** - FCS agrees to provide and maintain, at its own cost and at all times during its performance under this contract until completion of the work, such liability insurance coverage as is set forth below, and to otherwise comply with the provisions that follow:

- A. **Workers' Compensation:** Workers' Compensation insurance in compliance with all applicable statutes.
- B. **Auto Insurance** - Owned and unowned

General Liability: "Commercial General Liability Insurance" (Insurance Service Office policy form title), or equivalent policy form, providing coverage on an "occurrence," rather than on a claims made basis, the policy for which shall include, but not limited to, coverage for bodily injury, property damage, personal injury, contractual liability (applying to this contract), Independent Contractors, and Products-Completed Operations Liability. Coverage for explosions, collapse and underground hazards shall not be included. Such a policy shall name the City as an additional insured thereunder, and shall apply on a primary basis with respect to any similar insurance maintained by the City, which other insurance of the City, if any, shall apply in excess of FCS insurance and not contributed therewith. FCS agrees to maintain Products-Complete Operations coverage on a continuing basis for a period of at least two years after date of completion

Such Commercial General Liability insurance policy shall provide a combined single limit in the amount of at least \$2,000,000 (two million) Each Occurrence, applying to liability for bodily injury and property damage, and a combined single limit of at least the same amount applying to liability for Personal Injury and Advertising Injury. Such minimum limits may be satisfied by the limit afforded under Firm's Commercial General Liability Insurance Policy, or by such Policy in combination with limits afforded by an Umbrella or Excess Liability Policy (or policies), provided that the coverage afforded under any such Umbrella or Excess Policy is at least in all material respects as broad as that afforded by the underlying Commercial Liability Policy, and further that the City is included as an additional insured thereunder.

Such Commercial General Liability Policy and Umbrella or Excess Liability Policy (or policies) may provide aggregate limits for some or all of the coverage afforded thereunder, so long as such aggregated limits are not at any time during which such coverage is required to be maintained hereunder reduced to less than the required Each Occurrence limit stated above, and further, that the Umbrella or Excess Liability provides from the point that such aggregate limits in the underlying Commercial General Liability Policy become reduced or exhausted. An Umbrella or Excess Liability Policy which "drops down" to respond immediately over reduced underlying limits, or in place of exhausted underlying limits, but subject to a deductible or "retention" amount, shall be acceptable in this regard so long as such deductible or retention amount does not cause the firm total deductibles or retention for Each Occurrence to exceed \$10,000.

- C. **Professional Liability:** Professional or "Error & Omissions"

Liability Insurance in the amount of at least \$1,500,000 each occurrence (or "Wrongful Act" or equivalent) and if applicable, aggregate, covering FCS Liability for negligent acts, errors, or omissions in the performance of professional services in connection with this Agreement. FCS Professional Liability Insurance may afford coverage on an occurrence basis or on a claims basis. It is, however, acknowledged and agreed by FCS, that under claims-made coverage, changes in insurers or in insurance policy forms could result in the impairment of the liability insurance protection intended for the City hereunder. FCS therefore agrees that it will not seek or voluntarily accept any such change in its Professional Liability Insurance coverage if such impairment of the protection for the City could result; and further, that it will exercise its right under any Extended Reporting Period ("tail coverage") or similar claims-made policy option if necessary or appropriate to avoiding impairment of such protection.

FCS further agrees that it will, throughout the entire period of two (2) years, keep required coverage and for an additional period of two (2) years following completion of this Agreement, immediately:

(a) advise the City of any intended or pending change in Professional Liability insurance or in policy forms, and provide the City with all pertinent information that the City may reasonably request to determine compliance with this paragraph; and (b) advise the City of any claims or threat of claims that might reasonably be expected to reduce the amount of such insurance remaining available for the protection of the City.

IN WITNESS WHEREOF, the parties have executed the Agreement as of the date first written above

Financial Crimes Services

City of Inver Grove Heights

By _____
(Scott Adkisson, President)

By _____
(George Tourville, Mayor)

By _____
(Melissa Rheaume, Deputy City Clerk)

Exhibit A

Sec. 4. LICENSE REINSTATEMENT DIVERSION PILOT PROGRAM.

11.11 Subdivision 1. Establishment. An eligible city may establish a license reinstatement
11.12 diversion pilot program for holders of class D drivers' licenses who have been charged
11.13 with violating Minnesota Statutes, section 171.24, subdivision 1 or 2, but have not yet
11.14 entered a plea in the proceedings. An individual charged with driving after revocation
11.15 under Minnesota Statutes, section 171.24, subdivision 2, is eligible for diversion only if
11.16 the revocation was due to a violation of Minnesota Statutes, section 169.791; 169.797;
11.17 169A.52; 169A.54; or 171.17, subdivision 1, paragraph (a), clause (6). An individual
11.18 who is a holder of a commercial driver's license or who has committed an offense in a
11.19 commercial motor vehicle is ineligible for participation in the diversion pilot program.
11.20 Subd. 2. Eligible cities. Each of the cities of Duluth, St. Paul, South St. Paul,
11.21 West St. Paul, and Inver Grove Heights is eligible to establish the license reinstatement
11.22 diversion pilot program within its city. The commissioner of public safety may permit
11.23 other cities to establish license reinstatement diversion pilot programs within their cities.
11.24 Subd. 3. Contract. Notwithstanding any law or ordinance to the contrary, an
11.25 eligible city may contract with a third party to create and administer the diversion program.
11.26 Subd. 4. Diversion of individual. A prosecutor for a participating city may
11.27 determine whether to accept an individual for diversion, and in doing so shall consider:
11.28 (1) whether the individual has a record of driving without a valid license or other
11.29 criminal record, or has previously participated in a diversion program;
11.30 (2) the strength of the evidence against the individual, along with any mitigating
11.31 factors; and
11.32 (3) the apparent ability and willingness of the individual to participate in the
11.33 diversion program and comply with its requirements.
11.34 Subd. 5. Diversion driver's license. (a) Notwithstanding any law to the contrary,
11.35 the commissioner of public safety may issue a diversion driver's license to a person who
12.1 is a participant in a pilot program for diversion, following receipt of an application and
12.2 payment of:
12.3 (1) the reinstatement fee under Minnesota Statutes, section 171.20, subdivision 4, by
12.4 a participant whose driver's license has been suspended;
12.5 (2) the reinstatement fee under Minnesota Statutes, section 171.29, subdivision 2,
12.6 paragraph (a), by a participant whose driver's license has been revoked under Minnesota
12.7 Statutes, section 169.791; 169.797; or 171.17, subdivision 1, paragraph (a), clause (6); or
12.8 (3) the reinstatement fee under Minnesota Statutes, section 171.29, subdivision 2,
12.9 paragraph (a), by a participant whose driver's license has been revoked under Minnesota
12.10 Statutes, section 169A.52 or 169A.54. The reinstatement fee and surcharge, both of which
12.11 are provided under Minnesota Statutes, section 171.29, subdivision 2, paragraph (b), also
12.12 must be paid during the course of, and as a condition of, the diversion program.
12.13 The diversion driver's license may bear restrictions imposed by the commissioner suitable
12.14 to the licensee's driving ability or other restrictions applicable to the licensee as the
12.15 commissioner may determine to be appropriate to assure the safe operation of a motor
12.16 vehicle by the licensee.

12.17(b) Payments by participants in the diversion program of the reinstatement fee and
12.18surcharge under Minnesota Statutes, section 171.29, subdivision 2, paragraph (b), must be
12.19applied first toward payment of the reinstatement fee, and after the reinstatement fee has
12.20been fully paid, toward payment of the surcharge. Each payment that is applied toward
12.21the reinstatement fee must be credited as provided in Minnesota Statutes, section 171.29,
12.22subdivision 2, paragraph (b), and each payment that is applied toward the surcharge must
12.23be credited as provided in Minnesota Statutes, section 171.29, subdivision 2, paragraphs
12.24(c) and (d).

12.25 Subd. 6. Components of program. (a) At a minimum, the diversion program
12.26must require individuals to:

12.27(1) successfully attend and complete, at the individual's expense, educational classes
12.28that provide, among other things, information on drivers' licensure;

12.29(2) pay, according to a schedule approved by the prosecutor, all required fees,
12.30finer, and charges, including applicable statutory license reinstatement fees and costs
12.31of participation in the program;

12.32(3) comply with all traffic laws; and

12.33(4) demonstrate compliance with vehicle insurance requirements.

12.34(b) An individual who is accepted into the pilot program is eligible to apply for a
12.35diversion driver's license.

13.1 Subd. 7. Termination of participation in diversion program. (a) An individual's
13.2participation in the diversion program may terminate when:

13.3(1) during participation in the program, the individual is guilty of a moving traffic
13.4violation or failure to provide vehicle insurance;

13.5(2) the third-party administrator of the diversion program informs the court and the
13.6commissioner of public safety that the individual is no longer satisfying the conditions
13.7of the diversion; or

13.8(3) the third-party administrator informs the court, the prosecutor, and the
13.9commissioner of public safety that the individual has met all conditions of the diversion

13.10program, including, at a minimum, satisfactory fulfillment of the components in
13.11subdivision 6, whereupon the court shall dismiss the charge or the prosecutor shall decline

13.12to prosecute.

13.13(b) Upon termination of an individual's participation in the diversion program, the
13.14commissioner shall cancel the individual's diversion driver's license.

13.15(c) The original charge against the individual of violation of Minnesota Statutes,
13.16section 171.24, may be reinstated against an individual whose participation in the
13.17diversion program terminates under paragraph (a), clause (1) or (2).

13.18(d) The commissioner shall reinstate the driver's license of an individual whose
13.19participation in the diversion program terminates under paragraph (a), clause (3).

13.20 Subd. 8. Report. (a) By February 1, 2011, the commissioner of public safety and
13.21each eligible city that participates in the diversion program shall report to the legislative

13.22committees with jurisdiction over transportation and the judiciary concerning the results
13.23of the program. The report must be made electronically and available in print only upon

13.24request. The report must include, without limitation, the effect of the program on:
13.25(1) recidivism rates for participants in the diversion pilot program;

13.26(2) the number of unlicensed drivers who continue to drive in violation of Minnesota
13.27Statutes, section 171.24;

13.28(3) payment of the fees and fines collected in the diversion pilot program to cities,
13.29counties, and the state;
13.30(4) educational support provided to participants in the diversion pilot program; and
13.31(5) the total number of participants in the diversion pilot program and the number of
13.32participants who have terminated from the pilot program under subdivision 7, paragraph
13.33(a), clauses (1) to (3).
13.34 (b) The report must include recommendations regarding the future of the program
13.35and any necessary legislative changes.
13.36 Subd. 9. Sunset. The pilot project under this section expires June 30, 2011.
14.1 EFFECTIVE DATE. This section is effective July 1, 2009.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: January 11, 2010
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Amy Brinkman, H.R. Coordinator
Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Tim Swanson, James Marascuilo, Eric Rooney, Sarah Fetterly, Mike Sperl, and Melissa Blum.

Please confirm the seasonal/temporary termination of: Anna Levahn, Ryan Wakefield, Hannah Tiemann, Tony Gubash, Joseph Ladd, and Gus Pollock.

Please confirm the employment of: Cory Rosendale, Dan Bernardy, Josh Parrow, Brandon Furry, and Gregory Bieniek as Firefighters.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**CONSIDER AWARD OF BIDS FOR CABLING INFRASTRUCTURE/AV
MULTIMEDIA/SECURITY SYSTEMS FOR CITY PROJECT 2008-18 PUBLIC SAFETY
ADDITION/CITY HALL RENOVATION**

Meeting Date: January 11, 2010
 Item Type: Regular
 Contact: JTeppen, Asst City Admin
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED Consider awarding the bids for the cabling infrastructure, AV Multimedia equipment and security systems for the Public Safety Addition/City Hall Renovation.

SUMMARY On November 9th the City Council authorized advertisement for sealed bids for the technology package which included all technology related items for Phase One and Two, and includes network cabling, audio visual multimedia equipment and premise security systems (access control and IP video surveillance). The AV package includes everything except the equipment for the City Council Chambers which will be bid at a later date to ensure that the broadcast equipment will be current and up-to-date with the actual construction timeframe. This will ensure that all model numbers are current and the accurate to the current standards (as the digital conversion will be complete by December of 2010).

The technology piece is outside the construction contract with Shaw Lundquist. The City hired Elert and Associates to write the specifications (by working with staff and the Architect's), they also evaluated the bids and have provided the attached recommendation.

In short, Elert recommends awarding the cabling infrastructure contract to TriCom Communications in the amount of \$113,986. We had an add alternate in the bid for Category 6 cable in lieu of Category 5e. We had budgeted \$147,100 for this piece.

Elert recommends awarding the bid for AV Multimedia Equipment to Dascom System Group to \$158,233. We had budgeted \$343,850 for this, although the Council Chambers equipment is still outstanding.

Elert recommends awarding the bid for the security systems to Low Voltage Contractors for \$237,000. We had budgeted \$257,500. There are two lower bidders but the bid from All State was rejected. They missed some items on the bid that affected their price and they bid a product that doesn't meet the technical specifications listed in the bid package. The City would likely be challenged by the other vendors that bid compliant systems if the bid was awarded to them. Dakota Security also bid a lower price, but they have withdrawn their bid after realizing that there was a project labor agreement requirement. The PLA was included in the bid documents and was 11 pages long, so it's unclear how they could have missed it. Attached to Elert's recommendation is the correspondence from Dakota Security withdrawing.

The funds for these contracts don't come out of the construction contract (the bonds). The funds come from the internal sources the Council previously discussed; the MIS Fund, the City Facilities Fund, the Water and Sewer Funds, the Closed Bond Fund and the Host Community Fund.

Staff therefore recommends the City Council award the bids as reported. Contracts (including project labor agreements) will be negotiated with the vendors and brought back to the Council for approval.



**PUBLIC SAFETY ADDITION
AND
CITY HALL REMODEL**

INVER GROVE HEIGHTS, MN

Cabling Infrastructure / AV Multimedia / Premise Security Systems

Bid Recommendation

January 8, 2010

Prepared by:

Tony Chojnowski, RCDD/OSP

Jeff Coombs, RCDD



Elert & Associates

651-430-2772

Technology Bid Evaluation

Bid specifications were compiled and made available to all interested vendors.

The technology bid package included bid requests for Cabling Infrastructure, AV/Multimedia and Premise Security.

This package does not include AV system for the temporary or new Council Chambers. A separate bid package will be released for the New Council Chambers system at a latter date.

Vendors submitting responses for Cabling Infrastructure (27A) included:

All State Communications, Inc. / Cabling Services Corporation / Dell-Comm, Inc. / Olympic Communications, Inc. / Parsons Electric / TriCom Communications, Inc.

Vendors submitting responses for AV/Multimedia (27B) included:

Dascom Systems Group / Parsons Electric / Tierney Brothers Inc.

Vendors submitting responses for Premise Security (27C) included:

All State Communications, Inc. / Dakota Security Systems, Inc. / Low Voltage Contractors, Inc. / Parsons Electric

The bid responses included:

COMPANY NAME:	All State	Cabling Services	Dakota Security	Dascom System Group	Dell-Comm
Addendum 1 Acknowledged	x	x	x	x	x
Addendum 2 Acknowledged	x	x	x	x	x
Addendum 3 Acknowledged	x	x	x	x	x
Bid Bond	x	x	x	x	x
Bid #27A	\$143,550.00	\$180,081.00	No Bid	No Bid	\$145,750.00
VoW Discount 27A & 27B					
VoW Discount 27A & 27C	\$7,000.00				
VoW Discount 27A, 27B &27C					
Alternate No. 1	\$131,050.00	\$165,545.00			\$135,165.00
Bid #27B	No Bid	No Bid	No Bid	\$158,233.00	No Bid
VoW Discount 27A & 27B					
VoW Discount 27B & 27C					
VoW Discount 27A, 27B &27C					
Bid #27C	\$127,447.00	No Bid	\$220,232.23	No Bid	No Bid
VoW Discount 27A & 27C					
VoW Discount 27B & 27C					
VoW Discount 27A, 27B &27C					

City of Inver Grove Heights Technology Bid Recommendation.

COMPANY NAME:	LVC	Olympic Com	Parsons Technologies	Tierney Brothers	TriCom Communications
Addendum 1 Acknowledged	x	x	x	x	x
Addendum 2 Acknowledged	x	x	x	x	x
Addendum 3 Acknowledged	x	x	x	x	x
Bid Bond	x	x	x	x	x
Bid #27A	No Bid	\$121,800.00	\$131,702.00	No Bid	\$113,986*
VoW Discount 27A & 27B			\$4,642.00		
VoW Discount 27A & 27C			\$5,817.00		
VoW Discount 27A, 27B & 27C			\$8,512.00		
Alternate No. 1		\$112,500.00	\$118,037.00		\$104,053*
Bid #27B	No Bid	No Bid	\$182,372.00	\$159,926.62	No Bid
VoW Discount 27A & 27B			\$4,642.00		
VoW Discount 27B & 27C			\$6,565.00		
VoW Discount 27A, 27B & 27C			\$8,512.00		
Bid #27C	\$237,000.00	No Bid	\$261,870.00	No Bid	No Bid
VoW Discount 27A & 27C			\$5,817.00		
VoW Discount 27B & 27C			\$6,565.00		
VoW Discount 27A, 27B & 27C			\$8,512.00		

*The City opted to reject deduct Alternate #1 for bid Package 27A and will install Category 6 cable in lieu of Category 5e.

Recommended Award

All State Communications proposed a non-compliant access control security system for package 27C. Elert & Associates recommends rejecting their bid and awarding this package to the next lowest qualified bidder.

Dakota Security contacted Elert & Associates on Friday, January 8th, 2010, stating that they cannot meet the PLA agreement as specified in the technology bid package. Therefore, they are requesting a bid retraction. (Refer to attached correspondence).

The lowest qualified bids for each package are below the budgeted amounts.

Therefore, Elert & Associates recommends that the City of Inver Grove Heights select TriCom Communications as the primary vendor for the installation of the Cabling Infrastructure (BP-27A), Dascom Systems Group for the AV/Multimedia Systems (BP-27B) and LVC for the Premise Security System (BP-27C) per the specifications dated December 8th, 2009.

Contingency: Elert & Associates strongly recommends that the City allocate an additional 10% contingency for this project.

Note: This report is meant to be only advisory in nature. The City of Inver Grove Heights management is responsible for all consequences resulting from their decisions in accepting, rejecting or implementing these recommendations. Elert & Associates recommends the review of purchasing and recommendation criteria and procedures by the city’s legal counsel prior to award of the project to ensure compliance and compatibility with all public laws, policies, and procedures.

Tony Chojnowski

From: Colin Voerding [CVoerding@dakotasecurity.com]
Sent: Friday, January 08, 2010 8:34 AM
To: Tony Chojnowski
Cc: Bob Peplinski
Subject: RE: IGH - Bid Tab

Tony,

Thank you for the opportunity to bid the City of Inver Grove project. While we meet the technical requirements and our solution was an approved solution, we did not notice the Labor Agreement section and it would be difficult for us to comply with that requirement. We would like to formally request a retraction of our bid.

Thank you,

Colin Voerding
Dakota Security Systems
Regional Account Manager
651 357 3667 Cell

This e-mail, including attachments, is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521, is confidential, and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error, and then please delete all copies of it.
Thank you.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

BRYAN BAUMAN

Meeting Date: January 11, 2010
 Item Type: Regular
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
X	None
	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	Other

PURPOSE/ACTION REQUESTED

Consider the following request for property located at 3920 – 76th Street:

- a) Consider a Resolution relating to a **Variance** to allow a driveway within the required five foot side yard setback.
 - Requires a 3/5ths vote.
 - 60-day deadline: February 10, 2010 (second 60 days)

SUMMARY

The City Council tabled this request at the December 14 meeting in order for the applicant to meet with City Staff to discuss possible hardship rationale. Mr. Bauman contacted staff by phone and discussed the issue. Staff prepared some possible hardship rationale and provided this information as well as other background information on what constitutes a “hardship” and presented it to Mr. Bauman. Mr. Bauman has submitted new information which is attached to this memo.

ANALYSIS

The current requirements of a five foot setback and paving the driveway are necessary for the following reasons; provides a buffer and open space between properties similar to requiring setbacks for structures, keeps private improvements out of the perimeter five foot public drainage and utility easement that exist on nearly all lots in the city, avoids grading within this five foot zone which is typically graded as swale to channel storm water runoff. Altering the swale or the grade between properties can negatively impact a neighbor.

RECOMMENDATION

Planning Staff: Planning staff continues to believe there is no hardship. The property does not have any special conditions that make it unique and the applicant is not being denied reasonable use of his property as he has a single family residential home on the lot. However, since Council has directed staff to look into this issue of driveway/parking areas, a third option available to the Council would be to table the request (with the applicant’s consent) for up to four months in order to give staff time to conduct some additional research and prepare some possible ordinance amendment options. Since it is unknown at this time which direction this might go, it is possible Council will not alter the ordinance in a way that would impact this application. If this is the case, a decision on this variance application would still be needed in the end.

Staff recommends the City Council table the application for up to four months in order to provide time for staff to conduct research and initiate a possible ordinance amendment.

Engineering Staff: The Engineering Department has reviewed the request and recommends denial.

Planning Commission: Also recommends denial of the request with the original conditions (6-0).

- Attachments: New Applicant Narrative
 Denial Resolution
 Planning Commission Recommendation
 Planning Staff Report

January 5, 2010

To Whom It May Concern:

We have had the width of our concrete driveway extended for approximately the last 20 years. The extension was confined by railroad ties and filled with gravel at the time we built our garage, which was supported by a Building Permit issued by the City of Inver Grove Heights. To improve the condition that existed at the time, the gravel was removed and replaced with concrete in September 2009.

As the concrete is less than 5 feet from our property line, we request a variance based on the following:

- The location of our lot in relation to the street intersection is such that cars have missed the turn and ended up in our driveway. The drive off area allows cars to be parked off the street and in allocation that is safe from cars that miss the turn.
- The location of utility and water lines create limitations to placing a parking area on other areas of our lot.
- Prior to placement of the concrete, a drainage washout condition existed as the old gravel area would wash into the street during heavy rains. Replacing with concrete improved this situation. There is no impact to our neighbor as the driveway area does not drain toward his property.
- There is no expansion of impervious surface on the lot as the gravel area was also considered impervious surface.

We have executed an Encroachment Agreement to resolve issues surrounding the placement of this improvement and appreciate your consideration to grant a variance.

Sincerely,

Bryan and Janet Bauman
3290 76th Street E.
Inver Grove Heights, MN 55076
651-455-1096

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION DENYING A VARIANCE TO ALLOW AN EXISTING DRIVEWAY TO
ENCROACH WITHIN THE SIDE YARD SETBACK AND THE DRAINAGE AND UTILITY
EASEMENT.**

**CASE NO. 09-36V
(Bauman)**

Property located at 3290 76th Street E and legally described as follows:

Lot 13, Block of South Grove No 3, of Dakota County, Minnesota

WHEREAS, an application has been received for a Variance for a driveway that encroaches within the five foot side yard setback and drainage and utility easement;

WHEREAS, the afore described property is zoned R-1C, Single Family Residential;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the Zoning Code (City Code Title 10) and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code, Title 10, Chapter 3, Section 10-3-4;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on November 17, 2009 in accordance with City Code Title 10, Chapter 3, Section 10-3-4;

WHEREAS, a hardship, was not found to exist. The property does not have any special conditions that make it unique and the applicant is not being denied reasonable use of his property as he has a single family residential home and driveway on the lot. Also, the applicant

has stated that the primary reason for the driveway was for the storage of personal vehicles; however, the vehicles could be parked on the existing driveway.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that the variance to allow a driveway to encroach within the side yard setback is denied based on lack of hardship.

BE IT FURTHER RESOLVED that the applicant must remove the portion of the driveway that encroaches with the five yard setback and restore the area with turf or grass.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 14th day of December, 2009.

George Tourville, Mayor

Ayes:

Nays:

ATTEST:

Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights

FROM: Planning Commission

DATE: November 13, 2009

SUBJECT: **BRYAN BAUMAN - CASE NO. 09-36V**

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a variance for a driveway that encroaches within the side yard setback and the five foot drainage and utility easement for the property located at 3290 – 76th Street East. 5 notices were mailed.

Presentation of Request

Allan Hunting, City Planner, explained the request as detailed in the report. He advised that this item was brought to staff's attention during the reconstruction project on 76th Street. He advised that the applicants had a gravel section on the west side of the existing driveway which was approximately one foot from the property line. They subsequently poured concrete over that area when the street was being reconstructed and City staff noticed it during their driveway apron inspections. Mr. Hunting advised that the driveway is within the five foot setback and is also within the drainage and utility easement. To bring the illegal driveway into compliance the applicants would either have to remove that portion of the driveway that is within the five foot setback or be granted a variance with a hardship and the conditions listed in the report. Staff believes the variance criterion have not been met and therefore recommend denial of the request.

Commissioner Simon asked if the additional concrete changed their impervious surface coverage beyond what was allowed, to which Mr. Hunting stated the impervious surface total did not change as the gravel was considered impervious as well.

Opening of Public Hearing

Bryan Bauman, 3290 76th Street, advised that they originally put the additional driveway portion in to help with parking issues, and then recently changed it to concrete as the gravel was continually being washed and plowed out into the street. He stated he was currently a foot from the property line and he questioned what would be gained from removing a four foot portion.

Janet Bauman, 3290 76th Street, stated they had the approval of their neighbors and they agreed to the encroachment agreement.

Chair Bartholomew asked the applicants if they were aware that they were not only within the setback but also encroaching into a drainage and utility easement.

Ms. Bauman stated that apparently that had always been the case but they were not notified of the issue until the concrete was being poured.

Chair Bartholomew asked if the applicants were notified at the time of building permit that there was an encroachment issue.

Ms. Bauman stated the contractor advised that a building permit was not needed for the driveway.

Mr. Hunting agreed that a permit was not required for a driveway.

Commissioner Simon stated the engineering memorandum indicated that the applicants knew they were in violation but decided to continue anyway.

Ms. Bauman advised they were notified after two-thirds of the driveway had already been poured.

Chair Bartholomew advised that the Commission was bound by statute to cite a hardship in order to approve a variance.

Ms. Bauman asked if there was a list of acceptable hardships.

Chair Bartholomew advised that a hardship would be something that prevented the applicants from having full use of their property.

Mr. Bauman questioned how the removal of four feet of the driveway would make a difference.

Chair Bartholomew replied it would get them into compliance.

Mr. Bauman stated it did not make sense to remove the concrete and replace it with gravel, he needed the parking space as they were prevented from parking in the street in the winter, and he could not expand to the east because of existing gas and water lines.

Commissioner Simon stated it was her understanding that the applicants would not be allowed to put gravel back in as it was still an impervious surface.

Mr. Hunting agreed, stating the only way to rectify the situation would be to change it to a grassed area rather than a hard surface.

Mr. Bauman stated his children would continue to drive onto the grassed area and he would end up with dead grass and erosion issues.

Sandra Kummet, 3303 76th Street, stated she lived across the street from the applicants and was in support of the variance. She stated the parking area did not bother anyone in the neighborhood and she questioned why the issue was not noticed before.

Planning Commission Recommendation

Motion by Commissioner Simon, second by Commissioner Roth, to deny the request for a variance for a driveway to be located within the five foot setback, based on lack of hardship, for the property located at 3920 – 76th Street.

Commissioner Roth advised the applicants that their contractor should have warned them of the issue before doing the work.

Motion carried (6/0). This item goes to the City Council on December 14, 2009.

EVALUATION OF REQUEST:

As indicated earlier, the applicant is requesting an after-the-fact variance to encroach within the side yard setback and the drainage and utility easement. Title 10, Chapter 3, Section 10-3-4D of the City Code, states that the City Council may grant variances in instances where practical difficulties exist or where a hardship would be imposed upon the property owner if the code were strictly enforced. In order to grant the requested variances, the City Code identifies several criteria which are to be considered. The applicant's request is reviewed below against those criteria.

- a. *Special conditions apply to the structure or land in question which are peculiar to such property or immediately adjoining property, and do not apply generally to other land or structures in the district in which said land is located.*

The general intent of this standard is to limit the precedent that could be set if the variance was granted. The property does not have any special conditions that make it unique. The applicant is not being denied reasonable use of his property as he has a single-family dwelling, attached garage and a driveway to access the garage. The driveway extension is not essential as the applicant could store his personal vehicles on the existing driveway.

- b. *The granting of the application will not be contrary to the intent of the Zoning Code or the Comprehensive Plan.*

The application is not contrary to the Comprehensive Plan as the future land use is Low Density Residential.

- c. *The granting of such variance is necessary as a result of a demonstrated undue hardship or difficulty, and will not merely serve as a convenience to the applicant.*

There is no hardship relating to the requests as the property owner is not being prevented from reasonable residential use of their property. The applicant's property currently features an attached garage with an ample driveway to access it. The applicant stated that the driveway extension is for the parking of additional vehicles, but the vehicles could be parked on the existing driveway.

- d. *Economic considerations alone do not constitute an undue hardship.*

Economic considerations do not appear to be a basis for this request.

ENGINEERING REVIEW

The Engineer staff has reviewed this request and has recommended denial. Their recommendation is attached.

ALTERNATIVES

The Planning Commission has the following alternatives available for the requested action:

- A. Approval.** If the Planning Commission favors the requested Variance, the Commission should recommend approval of the request with at least the following condition:
1. The site shall be developed in substantial conformance with the site plan dated October 13, 2009 on file with the Planning Department.
 2. Prior to issuance of the building permit, the applicant shall submit to the Engineering Department, the completed encroachment agreement.
- B. Denial.** If the Planning Commission does not favor the proposed application, the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

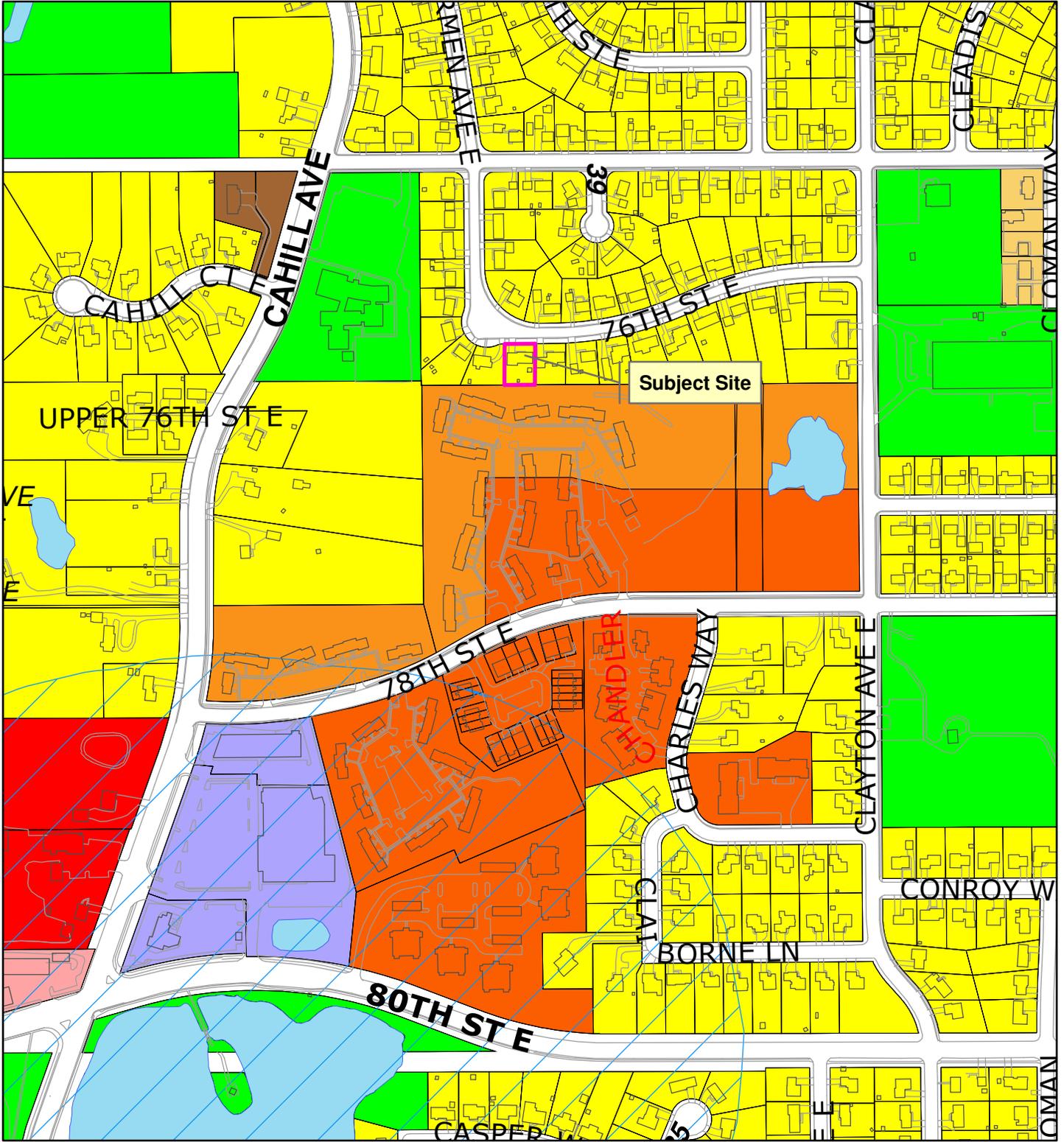
Staff believes that the variance criterion has not been met and, therefore, recommends denial of the variance as presented.

Attachments: Exhibit A - Location/Zoning Map
Exhibit B - Applicant Narrative
Exhibit C - Site Plan
Exhibit D - Engineering Recommendation



Bauman Variance Request

Case No. 09-36V



MUSA Limits	surfacewater	R-1C, Single Family (0.25 ac.)	B-1, Limited Business	OFFICE PUD
Shoreland District: Transitional River Zone	A, Agricultural	R-2, Two-Family	B-2, Neighborhood Business	Comm PUD, Commercial PUD
Shoreland District: Urban River Zone	E-1, Estate (2.5 ac.)	R-3A, 3-4 Family	B-3, General Business	MF PUD, Multiple-Family PUD
Shoreland & Critical Area Overland Districts	E-2, Estate (1.75 ac.)	R-3B, up to 7 Family	B-4, Shopping Center	I-1, Limited Industrial
Sand & Gravel Overlay District	R-1A, Single Family (1.0 ac.)	R-3C, > 7 Family	OP, Office Park	I-2, General Industrial
Agricultural Overlay (10 ac. min. lot till sewer avail.)	R-1B, Single Family (0.5 ac.)	R-4, Mobile Home Park	PUD, Planned Unit Development	P, Public/Institutional
				Surface Water Number Labels (e.g. 19-44) See Exhibit C Shoreland Ordinance
				ROW

Exhibit A - Zoning Map

October 28, 2009

To Whom It May Concern:

We have had the width of our concrete driveway extended for approximately the last 20 years. The extension was confined by railroad ties and filled with gravel at the time we built our garage, which was supported by a Building Permit issued by the City of Inver Grove Heights.

Over the years, this graveled area has continued to erode into the street. We do not have the ability to widen our driveway to the east because of the placement of gas and water lines. We have children who need to park their cars in our driveway as they are prevented from parking in the street during the winter. Moving the cars to jockey positions as people leave for work is difficult, at best, because Bryan leaves for work at 4:00 a.m. each day.

When the City of Inver Grove Heights began the construction on our street, earlier this summer, we took that as the perfect opportunity to upgrade the gravel to concrete. The gravel was removed and replaced with concrete in the exact same area, a tremendous improvement. There was no additional space covered that had not previously been occupied by gravel for the last 20 years.

This improvement was, and continues to be, supported by our neighbors. The gravel was always overcome by weeds in the summer and thrown into our neighbor's yard, drug into the street and into other neighbor's front yards in the winter as the snow was removed. This not only was an eyesore but an irritation to the neighbors.

We agree to execute an Encroachment Agreement to resolve the issues surrounding the placement of the extension on our driveway and appreciate your consideration.

Sincerely,

Bryan and Janet Bauman
3290 76th Street E.
Inver Grove Heights, MN 55076
651-455-1096

EXHIBIT B

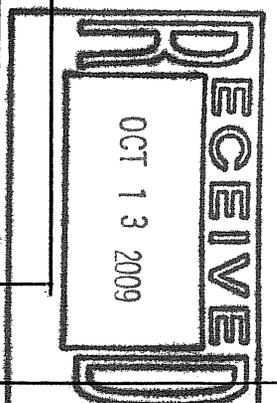
LOWELL HOMES

FENCE

BACK YARD SOUTH

DECK

WALKWAY



FENCE EAST SIDE YARD

HOUSE

GARAGE

29' FT. WIDE

32 FT. DEEP

WALKWAY SIDE YARD WEST

FRONT YARD

EXISTING DRIVEWAY

18 FT. WIDE

37 FT. 9"

VARIANCE 8'3" W 37'9" L 4" THICK

3290 76th St E

NORTH

CARMEN

1 FT. OFF PROPERTY LINE

3222 76th St. E.

OK'ED WITH PROPERTY OWNER

EXHIBIT C

MEMORANDUM

CITY OF INVER GROVE HEIGHTS

TO: Jennifer Emmerich, Assistant Planner

FROM: Steve W. Dodge, Assistant City Engineer

DATE: November 12, 2009

RE: Planning Committee - Engineering Division Comments
Bauman – Variance for side yard setback driveway encroachment
3290 76th Street East
City Project No. 09-36V

We have received the above referenced application and met with the applicant on October 28, 2009 and have the following recommendations:

1. Background: The area next to the driveway was landscaped with gravel and driven on prior to the South Grove Street Reconstruction project. This rock area encroached into the 5-foot side yard setback and the drainage and utility easement. There is no known prior variance provided for the homeowners to make this encroachment. When it was noticed that the homeowner had encroached in the area by widening the driveway, Engineering staff informed Code Enforcement. The resident then worked with Code Enforcement and Planning. They came to an understanding they had violated City Code; however, decided to continue completing the driveway and request a variance.
2. Recommendation: The Engineering Division recommends denial of the variance request based on the homeowner made an improvement to the area which did not meet current City Code. The resident should remove the concrete installed that encroaches on the 5-foot sideyard set back and re-establish the area with turf in order to provide a filter strip for storm water run-off.
3. If the Planning Commission recommends approval of the variance, then the Engineering Division recommends that the resident be required to execute an Encroachment Agreement which is to be drafted and recorded by the City Attorney's office.

CC: Tom Kaldunski, City Engineer
Allan Hunting, City Planner

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

KEITH KAEDER – CASE NO. 09-43V

Meeting Date: January 11, 2010
 Item Type: Regular Agenda
 Contact: Heather Botten 651.450.2569
 Prepared by: *HB* Heather Botten, Associate Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider a Resolution relating to a **Variance** to allow a driveway within the required five (5) foot side yard setback for property located at 3396 76th Street.

- Require's a 3/5th's vote.
- 60-day deadline: January 15, 2010 (first 60 days)

SUMMARY

The proposed request is for an after-the-fact variance from the side yard setback requirements for the location of a driveway. This past summer the property owner's expanded their driveway on the west side of the property after they received notice from the City stating they may be in violation. The new driveway addition is located within the five foot driveway setback and the City drainage and utility easement.

Staff believes there is not a hardship relating to the request as the property owner is not being denied reasonable residential use of his property. The applicant's property currently features an attached garage with an ample driveway to access it, with room to expand the driveway without encroaching into the setback. The variance request is out of convenience to the applicant.

Planning Staff: Staff believes there is no hardship for the requested driveway to encroach within the side yard setback. The property does not have any special conditions that make it unique and the applicant is not being denied reasonable use of his property. However, since Council has directed staff to look into this issue of driveway/parking areas, a third option available to the Council would be to table the request (with the applicant's consent) for up to four months in order to give staff time to conduct some additional research and prepare some possible ordinance amendment options. Since it is unknown at this time which direction this might go, it is possible Council will not alter the ordinance in a way that would impact this application. If this is the case, a decision on this variance application would still be needed in the end.

Staff recommends the City Council table the application for up to four months in order to provide time for staff to conduct research and initiate a possible ordinance amendment.

Planning Commission: Recommended denial of the request at their January 5, 2010 meeting (8-1).

Attachments: Denial Resolution
 Planning Commission Recommendation
 Planning Staff Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION DENYING A VARIANCE TO ALLOW A DRIVEWAY TO ENCROACH
WITHIN THE SIDE YARD SETBACK AND THE DRAINAGE AND UTILITY
EASEMENT**

**CASE NO. 09-43V
Kaeder**

WHEREAS, an application for a Variance has been submitted for the property located at 3396 – 76th Street and legally described as:

**LOT 7, BLOCK 7, SOUTH GROVE NO. 3, DAKOTA COUNTY,
MINNESOTA**

WHEREAS, an application has been received for a Variance for a driveway that encroaches within the five foot side yard setback and drainage and utility easement;

WHEREAS, the afore described property is zoned R-1C, Single Family Residential;

WHEREAS, the City of Inver Grove Heights Planning Commission reviewed the request on January 5, 2010 in accordance with City Code Title 10, Chapter 3, Section 10-3-4;

WHEREAS, a Variance may be granted by the City Council from the strict application of the provisions of the Zoning Code (City Code Title 10) and conditions and safeguards imposed in the variance so granted where practical difficulties or particular hardships result from carrying out the strict letter of the regulations of the Zoning Code, as per City Code, Title 10, Chapter 3, Section 10-3-4;

WHEREAS, a hardship was not found to exist. The property does not have any special conditions that make it unique and the applicant is not being denied reasonable use of his residential property as he has a single family home, attached garage, and driveway on the lot.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that the requested Variance to allow a driveway to be located within the five foot setback is hereby denied based on the following findings of fact:

1. Denying the variance request does not preclude the applicant from reasonable residential use of the property as the lot already features a single-family home, attached garage, and driveway leading up to the garage.
2. The request lacks any hardship unique to the property.
3. Approval of the variance could set a precedent for driveways located within the side yard setbacks and the City drainage and utility easements.
4. The variance request is out of a convenience to the applicant as there is room on the property to expand the driveway without encroaching into the setback.

BE IT FURTHER RESOLVED that the applicant must remove the portion of the driveway that encroaches within the five yard setback and restore the area with turf or grass.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this _____ day of _____ 2010.

George Tourville, Mayor

Ayes:

Nays:

ATTEST:

Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights
FROM: Planning Commission
DATE: January 5, 2009
SUBJECT: **KEITH KAEDER – CASE NO. 09-43V**

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a variance for a recently constructed driveway that encroaches within the side yard setback and the five foot drainage and utility easement, for the property located at 3396 – 76th Street East. 5 notices were mailed.

Presentation of Request

Heather Botten, Associate Planner, explained the request as detailed in the report. She advised that the request is for an after-the-fact variance from the five foot side yard setback requirements for a driveway. This past summer the applicants expanded their driveway on the west side of the property after they received notice from the City that they may be in violation. The driveway addition is located within the five foot driveway setback and the City drainage and utility easement. Ms. Botten noted that the lot currently features a two car attached garage with an ample driveway leading up to it with room to expand the driveway without encroaching into the setback. She noted that the Planning Commission recently reviewed a similar request along the same street and recommended denial of the driveway encroachment. The City Council has tabled that application until the January 11 meeting in order for the applicant to try to come up with a hardship. City Council has also directed staff to review the driveway and parking regulations of the City Code. If they decide to proceed with any possible code amendments, those would be brought to the Planning Commission for a public hearing. Staff feels the applicants have not meet the variance criterion and therefore they recommend denial of the request. Ms. Botten noted that staff received correspondence from two surrounding property owners in support of the variance.

Commissioner Gooch asked how far the driveway addition was from the side property line, to which Ms. Botten replied less than or equal to one foot.

Commissioner Gooch asked for clarification of what the applicants were told they were possibly in violation of.

Ms. Botten explained that City staff noticed that the driveway addition had been staked out and sent a letter stating there could possibly be an encroachment issue regarding the side yard setback. There were then some discussions back and forth, and during that time the new impervious surface was laid down.

Commissioner Gooch asked if the driveway addition would be in compliance if it were to be moved over four feet, to which Ms. Botten replied in the affirmative.

Commissioner Simon asked if a permit was pulled for the driveway, to which Ms. Botten replied

it was not because none was required.

Chair Bartholomew asked if City Council planned to discuss the possibility of requiring permits for driveways, to which Ms. Botten replied in the affirmative.

Chair Bartholomew stated that requiring a driveway permit would be beneficial to homeowners as it would help them determine what is required, such as setbacks..

Opening of Public Hearing

The applicant, Keith Kaeder, 3396 – 76th Street East, stated the driveway was put in as a result of miscommunication and confusion regarding the approval. Mr. Kaeder advised that his contractor was forming up the addition when he was contacted by the City's Engineering Department. At that point the project was stopped. Later in the day, however, the contractor, who was working on similar projects in the area, spoke with one of the City's Building Code Inspectors and during their communications back and forth he got the impression they were okay to go ahead with the project. Mr. Kaeder advised that the purpose of expanding the driveway was to provide a parking area as well as control storm water runoff. He stated there is an on-going drainage issue in that area which results in mud and ruts every year. He added that the existing overhangs and the hydrant on the boulevard make it necessary to have a wider pad in order to negotiate the corner of the house.

Chair Bartholomew asked if removing the four feet of slab that is encroaching into the setback would allow the applicant to still be able to utilize the added driveway portion.

Mr. Kaeder replied that he did not believe it would. He noted that he planned to make other changes as well, such as gutter rerouting and the addition of a two-block high retaining wall, to aid in stormwater runoff control. He stated that a large part of the drainage flow seemed to originate from the concrete area surrounding their neighbor's in-ground pool.

Chair Bartholomew advised the applicant that without a clear hardship it would be difficult for the Planning Commission to approve the request.

Mr. Kaeder questioned how anyone could meet all the variance criterion.

Chair Bartholomew advised that the applicant did not have to meet all of the criteria, just some, such as being denied unreasonable use of their property.

Mr. Kaeder stated he felt the drainage issue constituted a hardship as the runoff and erosion issues would be compounded if the slab were any narrower. He added that his garage was too small to house both of his vehicles in his garage.

Chair Bartholomew pointed out that if the variance was approved one of the conditions of approval was that the applicant enter into an encroachment agreement with the City.

Mr. Kaeder stated there were no City utilities currently located in the easement.

Chair Bartholomew stated the agreement gave the City authority to utilize that area in the future if necessary and stipulated that anything needing removal would be done at the property

owner's expense.

Mr. Kaeder stated he was in agreement with that condition.

Planning Commission Discussion

Chair Bartholomew stated he struggled with the drainage issue being a hardship as the stormwater could be controlled without encroaching into the setback.

Planning Commission Recommendation

Motion by Commissioner Wippermann, second by Commissioner Simon, to deny the request for a variance for a driveway to encroach within the five foot setback for the property located at 3396 – 76th Street.

Motion carried (8/1 - Gooch). This matter goes to the City Council on January 11, 2010.

PLANNING REPORT

CITY OF INVER GROVE HEIGHTS

REPORT DATE: December 28, 2009

CASE NO.: 09-43V

HEARING DATE: January 5, 2010

APPLICANT AND PROPERTY OWNER: Keith Kaeder

REQUEST: A variance for a driveway that encroaches within the five foot side yard setback and drainage and utility easement.

LOCATION: 3396 - 76th Street

COMP PLAN: LDR, Low Density Residential

ZONING: R-1C, Single-Family Residential District

REVIEWING DIVISIONS: Planning
Engineering

PREPARED BY:  Heather Botten
Associate Planner

BACKGROUND

The proposed request is for an after-the-fact variance from the side yard setback requirements for a driveway. This past summer, the City resurfaced 76th Street, in front of the applicant's house. Prior to the resurfacing, the applicants had a paved driveway about the width of their garage and a grass-dirt area on west side of the driveway. The property owner's expanded their driveway on the west side of the property after they received notice from the City stating they may be in violation. The new driveway addition is located within the five foot driveway setback and the City drainage and utility easement. City Code requires that all driveways be setback at least five feet from the side property line.

Recently, the Planning Commission reviewed a similar request along the same street and recommended denial of the driveway encroachment. The City Council has tabled that application until the January 11, 2010 meeting in order for the applicant to try to come up with a hardship. Additionally, City Council directed staff to review the driveway and parking regulations of the City Code. This code review will be brought to a Council worksession in February and then possibly to the Planning Commission for a public hearing if there would be proposed changes.

SPECIFIC REQUEST

To bring the driveway into compliance, the applicant has applied for a variance in accordance with Title 10, Chapter 3, Section 10-3-4.

SURROUNDING USES

On the North, East and West:

Single-family homes, zoned R-1C, Single Family Residential and guided LDR, Low Density Residential

On the South:

Multi-family housing complex, zoned R-3B, Multiple Family Residential, guided MDR, Medium Density Residential

EVALUATION OF REQUEST:

As indicated earlier, the applicant is requesting an after-the-fact variance to encroach within the side yard setback and the drainage and utility easement. Title 10, Chapter 3, Section 10-3-4D of the City Code, states that the City Council may grant variances in instances where practical difficulties exist or where a hardship would be imposed upon the property owner if the code were strictly enforced. In order to grant the requested variances, the City Code identifies several criteria which are to be considered. The applicant's request is reviewed below against those criteria.

- a. *Special conditions apply to the structure or land in question which are peculiar to such property or immediately adjoining property, and do not apply generally to other land or structures in the district in which said land is located.*

The general intent of this standard is to limit the precedent that could be set if the variance was granted. The property does not have any special conditions that make it unique. The applicant is not being denied reasonable use of his property as he has a single-family dwelling, attached garage and a driveway to access the garage.

- b. *The granting of the application will not be contrary to the intent of the Zoning Code or the Comprehensive Plan.*

The application is not contrary to the Comprehensive Plan as the future land use is Low Density Residential.

The five foot driveway setback requirement is part of the code to provide a buffer between residences for stormwater runoff, provide green space, and to allow for drainage and utility easements along the side property lines. Therefore, the variance request is contrary to the intent of the Zoning Code.

- c. *The granting of such variance is necessary as a result of a demonstrated undue hardship or difficulty, and will not merely serve as a convenience to the applicant.*

There is no hardship relating to the request as the property owner is not being prevented from reasonable residential use of his property. The applicant's property currently features an attached garage with an ample driveway to access it. The applicant stated that the driveway extension is for the temporary parking of a boat and travel trailer, and a snowmobile/atv trailer, in addition to a pick-up being parked on the driveway. All of these "vehicles" could be parked on the existing driveway.

d. Economic considerations alone do not constitute an undue hardship.

Economic considerations do not appear to be a basis for this request.

Engineering Review. The Engineering Department has reviewed the request. There are no City utilities currently located in the easement. If the setback variance is approved Engineering recommends the property owner enter an encroachment agreement with the City to avoid future complications of access in the drainage and utility easement.

ALTERNATIVES

The Planning Commission has the following alternatives available for the requested action:

A. Approval. If the Planning Commission favors the requested Variance, the Commission should recommend approval of the request with at least the following condition:

1. The property owner shall enter into an encroachment agreement with the City which will be drafted and recorded by the City Attorney's office.

Hardship: A hardship must be stated if approval of the variance is recommended.

B. Denial If the Planning Commission does not favor the proposed application, the above request should be recommended for denial which could be based on the following rationale:

1. Denying the variance request does not preclude the applicant from reasonable residential use of the property as the lot already features a single-family home, attached garage, and driveway leading up to the garage.
2. The request lacks any hardship unique to the property.
3. Approval of the variance could set a precedent for driveways located within the side yard setbacks and the City drainage and utility easements.
4. The variance request is out of a convenience to the applicant.

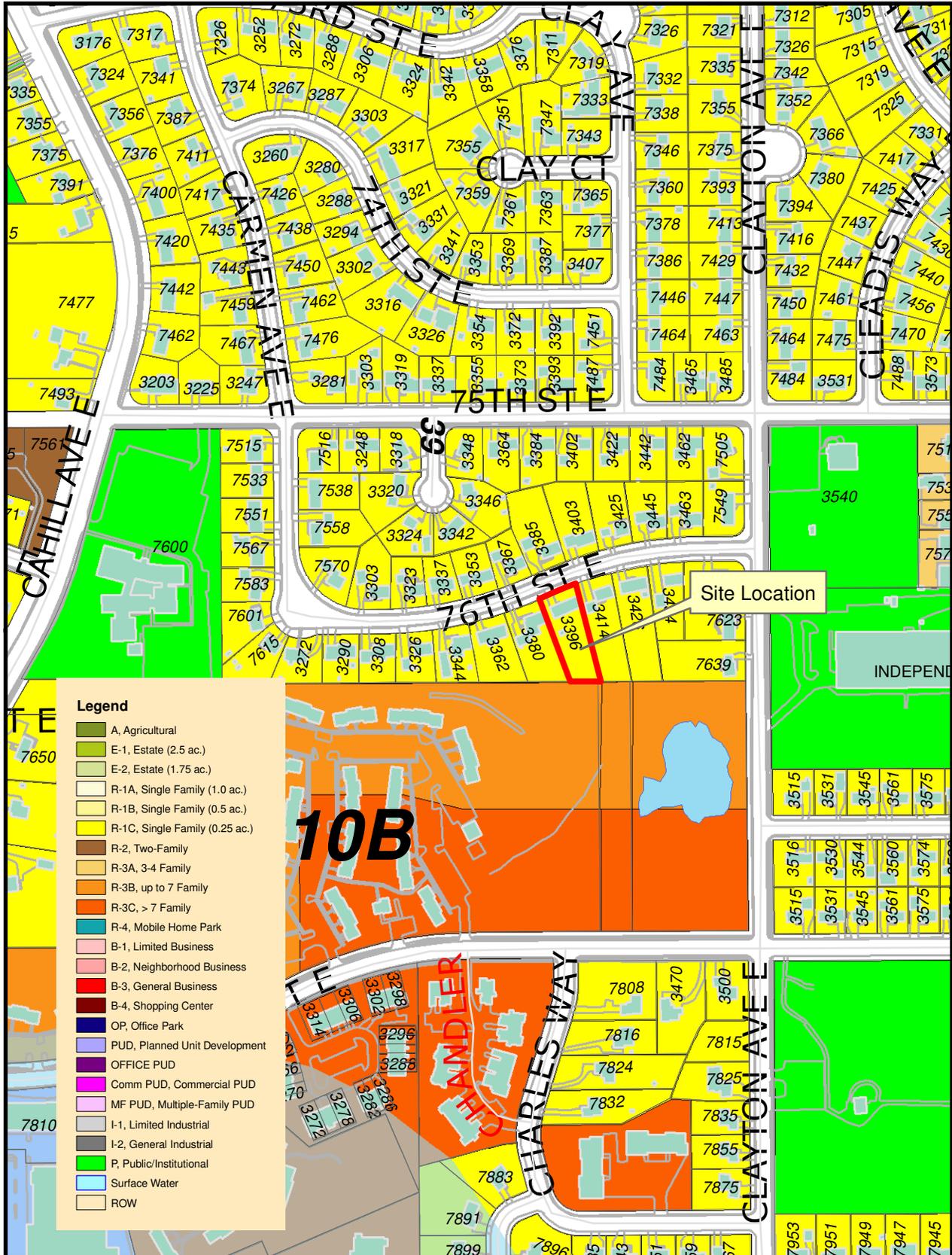
RECOMMENDATION

Staff believes that the variance criterion has not been met and, therefore, recommends denial of the variance as presented.

Attachments: Exhibit A – Location/Zoning Map
Exhibit B – Applicant Narrative
Exhibit C – Site Plan
Exhibit D - Letters from neighbors



Kaeder Case No. 09-43V



N Map not to scale



Exhibit A

The purpose of this project is two-fold. The main reason was to provide a parking pad capable of housing any one of several vehicles. Those being a GMC Sierra extended cab pickup, a 25' enclosed snowmobile/atv trailer, a boat and trailer and a travel trailer. The travel trailer only comes home for maintenance trips to the dealer approximately once per year for about 1 week. The boat comes home twice per year, spring and fall for about 1 week for seasonal winterization.

The snowmobile/atv trailer is kept at home about 6 months of the year and houses an atv with a plow for snow removal.

The pickup would be on the pad for the remainder of the time.

The second purpose of this project was to better control and utilize storm water runoff. We've tried for years to keep grass growing in this area with no success. We also tried using class 5 and gravel to control runoff, this helped, but large ruts were still created.

The reasons I am requesting a variance of the 5' side yard setback are the following:

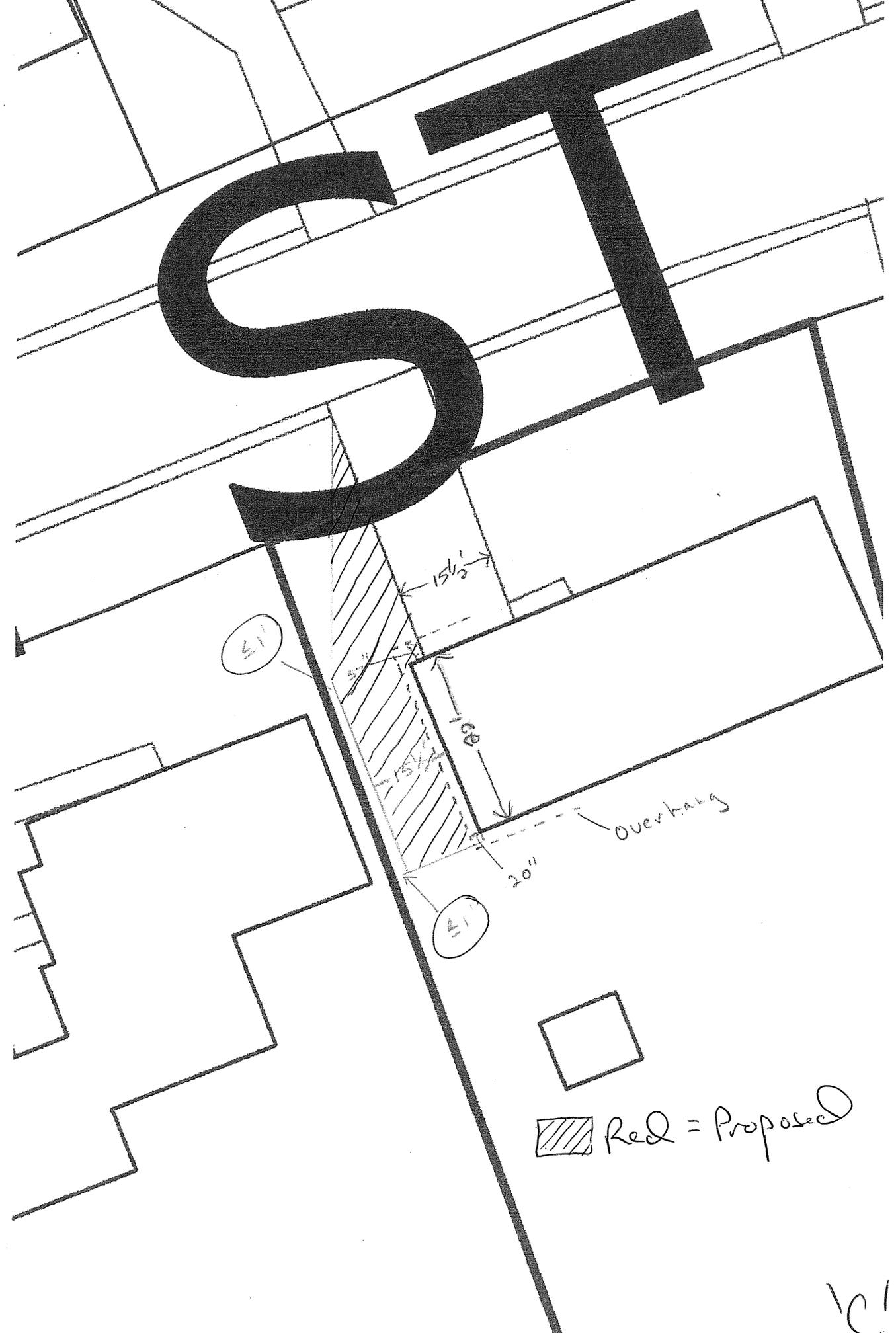
- 1) With the design of the home with its wide overhangs the extra width of the pad is necessary in order to safely back the 25' x 102" trailer into this area. Also the total area is needed to load and unload this trailer with it's side door and front ramp of approximately 14'
- 2) The total width necessary to enter and exit the GMC pickup without stepping into mud is approximately 11'.
- 3) To leave a gap between this pad and the landscaping next door would leave an area subject to mud and ruts.

As part of this project we also plan several other changes to control runoff better. These include the following:

- 1) Move the gutter downspout from NW corner of the house to the center of the house, routing water to plantings in front of the house.
- 2) Rerouting of the downspout from SE corner and storm runoff from house and neighbor at 3380 76th St E in planting area at rear of the pad.
- 3) Rerouting of the downspout from NE corner of 3380 76th St E into landscaping and plantings on that property.

exhibit 'B'

ST



 Red = Proposed

101

12-3-09

Planning Department

Re. case no 09-43V

Keith Kaeder:

We have no objection
to this Variance. It is
fine with us.

Loretta Pietruszewski
Jerome Pietruszewski
3385 - 76th St E
Ancker Home Hts MN
55076
651-455-9187

'D'

Heather Botten

Subject: FW: Keith Kaeder Hearing

From: Joe Ciupik [mailto:jciupik@digitalrequests.com]

Sent: Tuesday, December 08, 2009 1:50 PM

To: Allan Hunting

Subject: Keith Kaeder Hearing

Per your mailing of a public hearing notice mailed to me regarding Keith Kaeder, I submit that Keith approached me prior to his installation and I overwhelmingly approved of his decision. The new driveway provides for a much cleaner appearance. I submit a 100% approval of the new driveway.

Please contact me if there is anything more I can provide.

--

Joseph (Joe) Ciupik
3380 76th Street East
Inver Grove Heights, MN
55076
h) 651-451-3723
c) 651-331-9901

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Resolution Receiving Feasibility Report and Scheduling Public Hearing for the 2010 Pavement Management Program, Urban Street Reconstruction – City Project No. 2010-09D (South Grove Area 5)

Meeting Date: January 11, 2010
 Item Type: Regular
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SAK

Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Special Assessments, MSA Funds, Water Connection Fund, Water Operating Fund, Sewer Operating Fund

PURPOSE/ACTION REQUESTED

Consider resolution receiving feasibility report and scheduling public hearing for the 2010 Pavement Management Program, Urban Street Reconstruction – City Project No. 2010-09D (South Grove Area 5).

SUMMARY

The project was initiated by the City Council as part of the City’s Pavement Management Program (PMP). The project involves reconstructing all public streets in the project area including subgrade correction, new curb and gutter, replacing water main, and new storm sewer. A detailed project description is included in the attached feasibility report.

The total estimated project cost is \$4,681,000.00. A multi-faceted funding package has been prepared to cover the project costs. It includes the Pavement Management Fund, the Sewer Operating Fund, the Water Connection Fund, the Water Operating Fund, Municipal State Aid funds, and special assessments. A preliminary assessment roll is included in the feasibility report.

The City has had several discussions with “the Oaks” townhome association regarding the existing watermains within the association. The 2010 street improvement project has provided an opportunity to resolve the watermain issue as a special add-on to the reconstruction project. The association has requested that the City take over responsibility for the watermains in the area. Past reviews and discussions have indicated there are existing 6-inch watermains and 3-inch watermains and service lines to each individual townhome. The current City proposal would require an improvement agreement between the City and the association. If an agreement is executed, the City would accept ownership and maintenance responsibility on all existing and proposed 6-inch lateral watermains which feed fire hydrants and meet the City’s standards (see Exhibit 8 in the report). The association would continue to be responsible for all 2-inch and 3-inch watermains and service lines from all watermains (all sizes) to the townhome structures. Note that the service line responsibility is a variation from City Code for this specific townhome association. This is due to the fact that the City would not have access to many

curb stops which appear to be under garages. Exhibit 8 illustrates the curb boxes located in December 2009; other curb boxes appear to be under the garage. The City will retain the right to use the existing curb boxes and access them on the existing easements. As part of this agreement, the City is requesting that the association pay for 6-inch watermain improvements on Conroy Trail (see Exhibit 8) which include a segment on the west side and a segment on the east side. This would result in a 6-inch loop on the Conroy Trail right-of-way. These improvements are estimated to cost \$151,800. The City proposal would provide up-front financing of this work via the Water Fund. The association would provide three equal payments starting in 2010 to reimburse the City. The association will also provide surety, such as a LOC, for the payments due in 2011 and 2012. The City Attorney has reviewed this proposal and recommends it because the City would not be able to assess for these watermain improvements on Conroy Trail without securing 200 individual waivers for this watermain assessment. City bonding is not available if the work cannot be assessed.

Council will be asked to authorize the City Attorney and City Engineer to prepare the proposed improvement agreement. The townhome association has scheduled a vote to authorize their payments for the watermain improvements on January 12, 2010 based on this proposal.

If the City and the association cannot negotiate the improvement agreement, based on this proposal, the watermain work would be taken out of the project. The City might consider removing the Conroy Trail street and storm sewer improvements from City Project No. 2010-09D South Grove, if the watermain loop is not done in conjunction with the street improvements.

Another special addition to the South Grove project (2010-09D) is related to Dehrer Court improvements. The City has been approached by a landowner of 7535 Dehrer Court about improving the surface on Dehrer Court, south of 75th Street (Exhibit 9). Sanitary sewer and water service exists under Dehrer Court. The City maintains the utilities, but Dehrer Court is considered an unimproved alley and it is not maintained by the City. The resident has indicated a willingness to work with the City to improve Dehrer Court to allow the City an ability to maintain an improved roadway. The landowner of 7535 Dehrer Court would have to provide right-of-way as outlined in Exhibit 9. The northern 120-foot is a platted right-of-way 20-foot wide.

The landowners adjacent to Dehrer Court would also have to execute waivers of assessment appeal for Dehrer Court to be improved. They would be expected to fund 100% of the initial cost to improve the road, estimated at \$53,000. Note that commercial property to the east would also be assessed for Dehrer Court per City policy. If the adjacent landowners do not agree to sign waivers of the assessments, and no alley improvements are made, they would still be assessed for improvements to 75th Street East per City policy.

This project also includes the storm sewer improvements which increase the storm sewer from 48-inches to 60-inches between Dawn Avenue and Concord Boulevard.

Council will also be asked to authorize a neighborhood market appraisal to be prepared by Metzen appraisers.

I recommend passage of the resolution accepting the feasibility report and calling for a public hearing for the 2010 Pavement Management Program, Urban Street Reconstruction – City Project No. 2010-09D (South Grove Area 5, see map) on February 22, 2010.

TJK/kf

Attachments: Resolution
Project Area Map
Original Feasibility Report Excerpts and Amendment

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION RECEIVING FEASIBILITY REPORT AND SCHEDULING PUBLIC HEARING FOR THE 2010
PAVEMENT MANAGEMENT PROGRAM, URBAN STREET RECONSTRUCTION – CITY PROJECT NO. 2010-
09D (SOUTH GROVE AREA 5)**

WHEREAS, a feasibility report has been prepared by the Public Works Director with reference to the 2010 Pavement Management Program for the following project:

<u>Project No.</u>	<u>Improvements</u>
2010-09D	Roadway improvements (bituminous removal, subgrade excavation/correction, grading, granular subgrade, aggregate base, bituminous pavement), concrete curb and gutter removal and replacement, concrete sidewalk replacement/repair, storm sewer, sanitary sewer repairs, water main replacement, water main valve and hydrant replacements, appurtenances and restoration on the following streets:

75th Street East from Clayton Avenue East to Concord Boulevard, Dawn Way from 75th Street East to 78th Street East, 77th Street East from Conroy Way East to Dawn Avenue, 78th Street East from Conroy Way East to Concord Boulevard, Conroy Way East from 77th Street East to 78th Street East, Craig Way from 75th Street East to Upper 75th Street, all of Conroy Trail East, Cloman Way from 75th Street East to its south terminus. Conroy Court from Conroy Trail East to terminus. Craig Way from Craig Avenue to 76th Way. 76th Way from Craig Way to Dawn Avenue. Dawn Way from Craig Way to Dawn Avenue. Upper 75th Street from Craig Way to terminus. Dehrer Court from 75th Street East to its south terminus.

Said report is hereby received by the City Council of the City of Inver Grove Heights on January 11, 2010.

1. The City Council will consider the above-mentioned improvements in accordance with the report and assess, or tax, the abutting properties for all or a portion of the cost of the improvements, pursuant to Chapter 429 of the Minnesota Statutes at an estimated cost of \$4,681,000.00
2. A public hearing will be held on such improvements at 7:30 p.m. on Monday, February 22, 2010 in the City Council Chambers at 8150 Barbara Avenue and the City Clerk shall give mailed and published notice of such hearing and improvements as required by law.
3. The City Attorney and the City Engineer are authorized to prepare an improvement agreement for the watermain improvements in the Oaks townhome development.
4. Staff is authorized to contract with a certified property appraiser to obtain a neighborhood assessment/benefit analysis for the project area.

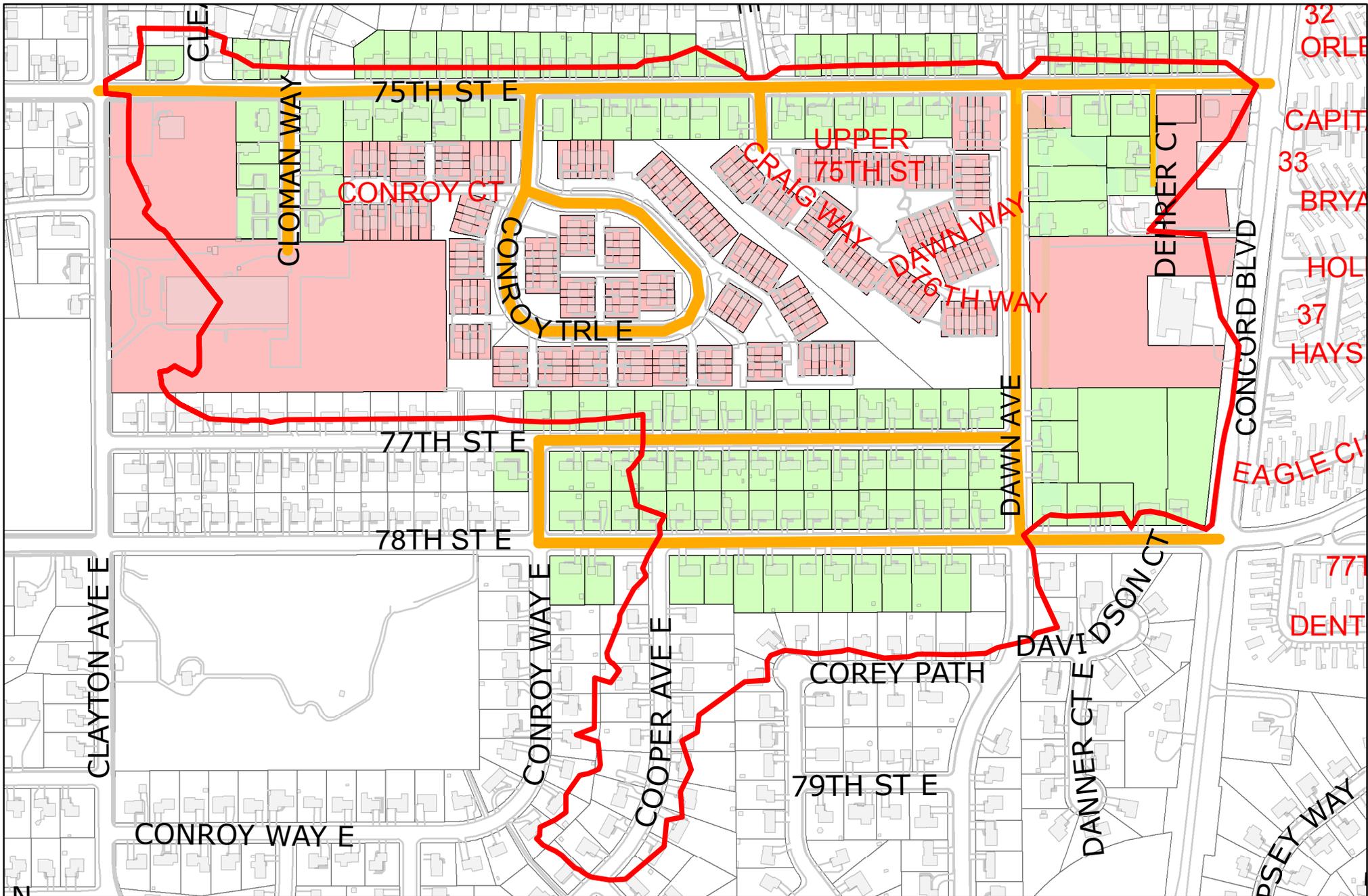
Adopted by the City Council of Inver Grove Heights this 11th day of January 2010.

AYES:
NAYS:

George Tourville, Mayor

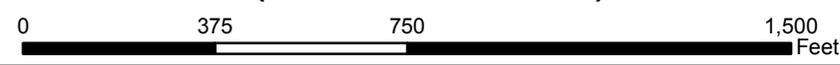
ATTEST:

Melissa Rheaume, Deputy Clerk



— DRAINAGE AREA — STREETS TO BE RECONSTRUCTED
 RESIDENTIAL PARCELS
 BUSINESS, COMMERCIAL, MULTI-FAMILY, AND INSTITUTIONAL PROPERTY
 Total Drainage Area: 87.36 acres
 Recon. Centerline: 10,879 ft (approx. 2 mi)

ASSESSMENT MAP
CITY PROJECT NO. 2010-09D
URBAN STREET RECONSTRUCTION
(SOUTH GROVE AREA 5)





Inver Grove Heights



IGH4:\PROJECTS_PUBLIC\2010_PROJECTS\
 2010-09D_SouthGroveArea5\
 GIS\2010-09Dassessments.mxd GIS Dept
 Dec 2009

▪ EXCERPTS FROM:

*South Grove Urban Street
Reconstruction Areas 4, 5 & 6
City Project 2009-09D*

Feasibility Study
And Report

Prepared for:
City of Inver Grove Heights

January 2009



Kimley-Horn
and Associates, Inc.

CITY OF INVER GROVE HEIGHTS

SOUTH GROVE URBAN STREET RECONSTRUCTION AREAS 4, 5, & 6 CITY PROJECT 2009-09D

EXECUTIVE SUMMARY

This feasibility study and report has been prepared for the South Grove Urban Street Reconstruction Areas 4, 5, and 6, City Project 2009-09D. The proposed projects include the reconstruction of City streets within the South Grove Area over the next three years as listed below:

Area 4 (2009 Construction)

- 75th Street East from Cahill Avenue to Clayton Avenue
- Carmen Avenue from 75th Street East to 76th Street East
- 75th Court East south of 75th Street East
- 76th Street East from Carmen Avenue to Clayton Avenue
- Clayton Avenue from 75th Street East to 78th Street East
- 77th Street East from Clayton Avenue to Conroy Way
- 78th Street East from Cahill Avenue to Conroy Way

Area 5 (2010 Construction)

- 75th Street East from Clayton Avenue to Concord Boulevard
- Cloman Way south of 75th Street East
- Conroy Trail (looped road) south of 75th Street
- Craig Way from 75th Street East to Upper 75th Street East
- Conroy Way from 77th Street East to 78th Street East
- 77th Street East from Conroy Way to Dawn Avenue
- 78th Street East from Conroy Way to Concord Boulevard
- Dawn Avenue from 75th Street East to 78th Street East

Area 6 (2011 Construction)

- Dawn Avenue from 66th Street East to 70th Street East
- 69th Street East from Craig Court to Delarosa Court
- Craig Avenue from 69th Street East to 70th Street East
- Crosby Avenue from 69th Street East to 70th Street East
- Upper 69th Street East from Dawn Avenue to Delaney Avenue
- Delaney Avenue from 69th Street East to 70th Street East

Along with the reconstruction of the roadway section, the project will also include storm sewer and watermain improvements throughout the three project areas.

The estimated costs for the proposed improvements are detailed below. These costs include a 10% construction cost contingency and a 28% allowance for indirect costs.

Area 4 (2009 Construction)

Roadway Improvements	\$ 2,387,500
Storm Sewer Improvements	700,400
Utility Improvements	670,200
<u>Easement Costs</u>	<u>75,000</u>
Total Estimated Costs	\$ 3,833,100

Area 5 (2010 Construction)

Roadway Improvements	\$ 2,723,100
Storm Sewer Improvements	929,100
Utility Improvements	630,700
<u>Easement Costs</u>	<u>20,000</u>
Total Estimated Costs	\$ 4,302,900

Area 6 (2011 Construction)

Roadway Improvements	\$ 1,416,400
Storm Sewer Improvements	295,800
<u>Utility Improvements</u>	<u>167,000</u>
Total Estimated Costs	\$ 1,879,200

Consistent with previous South Grove Street Reconstruction projects, the improvements are proposed to be financed through a combination of Municipal State Aid funds, City Pavement Management Program (PMP) funds, City Water Connection funds, and special assessments to benefitting residents. This report is intended to outline the financing methodology for Areas 4, 5, and 6 of the project. However this report only serves to identify the financing plan and preliminary assessment roll for Area 4 of the South Grove Urban Street Reconstruction project.

INTENTIONALLY OMITTED

1. INTRODUCTION

The City of Inver Grove Heights continues to implement a Pavement Management Program (PMP) throughout the South Grove Area. The streets within the project area were originally constructed more than 30 years ago and are in need of rehabilitation. Since 2006 the City has reconstructed Areas 1, 2, and 3 of the South Grove area.

On December 8, 2008 the Inver Grove Heights City Council authorized the preparation of a feasibility study for the South Grove Urban Street Reconstruction Areas 4, 5, and 6, City Project 2009-09D. The project area includes the following street segments:

Area 4 (2009 Construction)

- 75th Street East from Cahill Avenue to Clayton Avenue
- Carmen Avenue from 75th Street East to 76th Street East
- 75th Court East south of 75th Street East
- 76th Street East from Carmen Avenue to Clayton Avenue
- Clayton Avenue from 75th Street East to 78th Street East
- 77th Street East from Clayton Avenue to Conroy Way
- 78th Street East from Cahill Avenue to Conroy Way

Area 5 (2010 Construction)

- 75th Street East from Clayton Avenue to Concord Boulevard
- Cloman Way south of 75th Street East
- Conroy Trail (looped road) south of 75th Street
- Craig Way from 75th Street East to Upper 75th Street East
- Conroy Way from 77th Street East to 78th Street East
- 77th Street East from Conroy Way to Dawn Avenue
- 78th Street East from Conroy Way to Concord Boulevard
- Dawn Avenue from 75th Street East to 78th Street East

Area 6 (2011 Construction)

- Dawn Avenue from 66th Street East to 70th Street East
- 69th Street East from Craig Court to Delarosa Court
- Craig Avenue from 69th Street East to 70th Street East
- Crosby Avenue from 69th Street East to 70th Street East
- Upper 69th Street East from Dawn Avenue to Delaney Avenue
- Delaney Avenue from 69th Street East to 70th Street East

Refer to Exhibit 1 in Appendix A for the project location map.

2. PROPOSED PUBLIC IMPROVEMENTS

The following is a summary of the proposed improvements included as a part of this project.

A. Roadway Improvements

The streets within the project area were constructed during the 1960's and early 1970's. Based on the current pavement condition index (PCI) rating, as generated by City of Inver Grove Heights staff, and the overall age of the streets within the project area, full reconstruction of the existing streets is recommended. The average PCI for the streets is 34 out of a possible 100. Any rating below 35 warrants full reconstruction as determined by City policy.

The majority of the streets currently have concrete curb and gutter, although a few have bituminous curb. According to the soil borings, there is generally 3-4 inches of existing bituminous pavement throughout the project area.

The full reconstruction of the City streets will include the following improvements:

a. Bituminous Pavement Reclamation

Consistent with past years of street reconstruction projects in the South Grove Area, the existing bituminous pavement will be reclaimed along with the top portion of the exiting subgrade. The reclamation process produces a material that can be used as aggregate base, and as in past years, can also be used as granular subgrade if properly screened. The pavement reclamation process significantly decreases the subgrade construction costs.

b. Curb and Gutter Removal

Prior to the reconstruction of Area 1 of South Grove in 2006, the City Council made a policy decision to replace all of the existing curb and gutter in urban street reconstruction projects. This decision was based on the recommendation given by American Engineering Testing, Inc. (AET) in the Report of Subsurface Exploration and Geotechnical Review (Geotechnical Report), dated September 2005, to remove all curb and gutter to provide subgrade treatments.

c. Subgrade Excavation/Preparation

The Geotechnical Report recommended two approaches to establish an adequate subgrade; they are described below.

Sand Sub-base Approach

This approach will be used in areas where the in-place soil is a clayey sand, lean clay, or sandy lean clay type. This approach includes a standard sub-cut of 1 foot, backfilled with 1 foot of granular material below the aggregate base and bituminous pavement. The granular material will come from on-site suitable material where possible, including reclaimed bituminous meeting the specifications, or hauled in from off-site. Where organic soils are exposed, they will be sub-cut to the underlying suitable soils with the sub-cut being backfilled with granular material. All subgrade will be test rolled. Soils found to be unstable will be corrected with sub-cutting and replacement or with scarification, drying, and re-compaction. For street section uniformity,

AET recommends that the sub-base should extend beneath the curb.

Compaction Sub-cut Approach

This approach will be used in areas where in-place subgrade soil is a silty sand or sand with silt. This approach includes a standard sub-cut of 1 foot to be blended to a uniform consistency, replaced in the cut, and compacted below the aggregate base and bituminous pavement.

The soil borings show approximately 40% of the streets within the project area will require the sand sub-base approach while the remaining streets will be constructed using the compaction sub-cut approach. Soil conditions will be verified at the time of construction, and the recommended approach will be confirmed or changed during construction activities.

d. Typical Street Section

The City's standard urban street section consists of a roadway with B618 concrete curb and gutter and a typical pavement section of 24 inches of select granular borrow, 6 inches of aggregate base, and 4 inches of bituminous pavement. With the AET recommendation for subgrade preparation, the project will not include the standard 24 inches of select granular borrow. The typical section for all streets will be 4 inches of bituminous pavement and 6 inches of aggregate base on top of an approved subgrade as described above.

Existing street widths vary throughout the project area. In the past the City has reconstructed all non-State Aid streets to a 31 foot back-of-curb to back-of-curb width and State Aid streets to either 32 feet or 38 feet face-of-curb to face-of-curb width depending on the parking conditions. Given the variability in street widths across this project area, City staff has recommended a greater variety in proposed street widths for this project. In general, all street widths will match existing widths or be constructed to match other adjacent street segments. A table is provided in Appendix A (Exhibit 2) showing the existing street widths and City staff recommendation for proposed street widths.

e. Residential Driveway Reconstruction

The reconstruction of the City streets will disturb residential driveways throughout the project area. As in past years, it is the City's policy to replace a resident's driveway in-kind to the construction tie-in point which maintains a reasonable transition. All driveways will be constructed with a 6-inch crushed limestone base under the 4 inches of either asphalt or concrete depending on the existing driveway material.

f. Sidewalk Improvements

Sidewalk in the project area will be partially replaced or repaired as required. Final determination on the extent of sidewalk improvements will be made

during the final design stages. All pedestrian ramps will be upgraded to meet the current Americans with Disabilities Act (ADA) Standards.

B. Storm Drainage Improvements

In conjunction with this feasibility report, a Technical Memorandum has been prepared to analyze the existing drainage systems of the project area and it is included as Appendix B to this report. The Technical Memorandum identifies the deficiencies in the existing drainage systems and identifies improvements necessary to upgrade the drainage systems based on criteria set forth by City staff, which includes a 10-year design.

As indicated in the Technical Memorandum, the southern portion of the project contains a significant amount of in-place storm sewer. Much of the existing storm sewer is undersized based on standard engineering principles for storm sewer design in the area and is recommended for replacement. The design approach is consistent with the design strategy used in 2008 South Grove Street Reconstruction project.

As part of the drainage analysis, we explored the feasibility of implementing regional stormwater best management practices (BMPs). In our preliminary drainage analysis of the project area, we have not identified any locations that are well suited for regional BMPs. City owned parcels containing some open space are either heavily wooded or are not located such that they are able to receive stormwater.

Area 3 of the South Grove area, constructed in 2008, was the first City project to implement neighborhood rain gardens within roadway right-of-way. The installation of rain gardens helps the City meet the MS4 requirements set forth by the US Environmental Protection Agency and administered through the Minnesota Pollution Control Agency. Based on feedback from residents, Dakota County Soil and Water Conservation District staff, and City staff, the implementation of the rain garden program was a success. It is recommended that the program be continued through Areas 4, 5, and 6. The size and location of rain gardens will be identified during final design.

C. Sanitary Sewer Improvements

In 2008, the sanitary sewer within the project areas was televised by City utility staff. The condition of the existing 8-inch clay pipe was found to be acceptable. Any minor repairs will be identified during the final design and construction phases.

All sanitary sewer castings will be replaced as part of the roadway reconstruction. Consistent with previous years, castings will be salvaged and delivered to the City, with new castings being installed.

D. Watermain Improvements

The existing watermain in the project is generally cast iron pipe installed in the 1960's and 1970's. The project area also includes a 20-inch ductile iron watermain

along the south side of 75th Street East from Cahill Avenue to Clayton Avenue and a 16-inch ductile iron watermain from Clayton Avenue to Concord Boulevard along 75th Street East. The larger watermain along 75th Street East is in addition to the 6-inch cast iron pipe watermain which runs along the north side of the roadway.

Cast iron pipe tends to be more prone to breaks than ductile iron pipe, which is commonly used in today's standard watermain installation. Although it is common to replace all existing cast iron pipe that is nearly 50 years old, City staff is recommending partial replacement of the watermain and full replacement of all hydrants and gate valves in the project area. New gate valves will also be added as required for better zone isolation coverage. Staff recommendation for the watermain improvements was reached after analyzing five factors: fire protection, existing pipe condition/age, breakage history, in-place soil type, and replacement.

Along 75th Street, the 6-inch cast iron watermain will be abandoned in-place. The existing hydrants in the area currently are connected to both the 6-inch watermain and the larger main (either 16-inch or 10-inch depending on the location). All hydrants and leads in the project area will be replaced. The new hydrants and leads will be connected only to the larger main. Currently all services along 75th Street are connected to only the 6-inch watermain. As part of the abandonment of the main, the existing services will be removed to the curb stop and replaced with new services connected to the larger main. Curb stops will also be replaced.

All watermain along 78th Street East will be removed and replaced with 8-inch watermain due to the large number of breaks throughout the life of the watermain. The intersection of 78th Street and Clayton Avenue has also been identified as a location for a pressure reducing station to be installed along the main.

All other watermain in the area will remain in-place, with the replacement of all hydrants and gate valves. Exhibits 3A, 3B, 4A, and 4B in Appendix A include maps showing existing watermain and proposed watermain improvements, respectively.

E. Private Utility Conflicts

The project area contains typical private utilities associated with any residential neighborhood. Since all construction activities will occur within public right-of-way, any private utility work necessary to mitigate conflicts with the proposed improvements will be at the cost of the private utility. Individual utility conflicts and necessary mitigation methods will be determined during the final design phase.

3. CONSTRUCTION PHASING

Areas 4, 5, and 6 of the South Grove Urban Street Reconstruction project encompass approximately five miles of City streets, multiple drainage systems, and significant City water utility improvements. The large scope of the project does not make it financially

feasible for the City to construct all improvements in one or two years. In order to establish reasonably sized projects which are feasible from financial and constructability aspects, it was necessary to explore multiple phasing options which accounted for the following phasing constraints:

A. Storm Sewer Constructability

The storm sewer improvements summarized above and detailed in the Technical Memorandum in Appendix B must be phased as to not significantly disrupt drainage patterns during the separate phases of construction. Constructability of the storm sewer becomes an even greater constraint as we are utilizing as much of the existing drainage systems as possible.

B. Dawn Avenue to Remain Open in 2009

Due to the Dakota County Concord Boulevard reconstruction project, it is necessary that Dawn Avenue be open during the 2009 construction season as a detour route. Any phasing option requires a 2010 or later construction year for the reconstruction of Dawn Avenue from 75th Street to 78th Street and 66th Street to 70th Street.

C. Overall Project Constructability

To minimize the disruption to residents over multiple years, it was important to include the reconstruction of adjacent streets in the same phasing area wherever possible. Keeping adjacent streets within the same reconstruction area also reduces construction costs and increases project safety as there is less construction traffic outside the project area.

D. Balance of City PMP and State Aid Funds

As part of the phasing analysis, it was important to balance the City PMP and State Aid funds expenditures throughout the three construction seasons as possible.

Using the above phasing priorities and input from City staff, it is our recommendation that Areas 4, 5, and 6 of the South Grove Urban Street Reconstruction be as follows:

Area 4 (2009 Construction)

- 75th Street East from Cahill Avenue to Clayton Avenue
- Carmen Avenue from 75th Street East to 76th Street East
- 75th Court East south of 75th Street East
- 76th Street East from Carmen Avenue to Clayton Avenue
- Clayton Avenue from 75th Street East to 78th Street East
- 77th Street East from Clayton Avenue to Conroy Way
- 78th Street East from Cahill Avenue to Conroy Way

Area 5 (2010 Construction)

- 75th Street East from Clayton Avenue to Concord Boulevard
- Cloman Way south of 75th Street East

- Conroy Trail (looped road) south of 75th Street
- Craig Way from 75th Street East to Upper 75th Street East
- Conroy Way from 77th Street East to 78th Street East
- 77th Street East from Conroy Way to Dawn Avenue
- 78th Street East from Conroy Way to Concord Boulevard
- Dawn Avenue from 75th Street East to 78th Street East

Area 6 (2011 Construction)

- Dawn Avenue from 66th Street East to 70th Street East
- 69th Street East from Craig Court to Delarosa Court
- Craig Avenue from 69th Street East to 70th Street East
- Crosby Avenue from 69th Street East to 70th Street East
- Upper 69th Street East from Dawn Avenue to Delaney Avenue
- Delaney Avenue from 69th Street East to 70th Street East

Exhibit 5 in Appendix A details the proposed project phasing map.

4. RIGHT-OF-WAY/EASEMENT REQUIREMENTS

All street and utility improvements will be constructed within existing City right-of-way. However, there are small portions of the proposed storm sewer system that will require the acquisition of permanent and temporary construction easements. Two parcels from which permanent and temporary easements will be acquired are located in Area 4 of the project, while three parcels within Area 5 require only temporary easements.

Please see Exhibit 6 of Appendix A for an easement acquisition map. Final easements will be identified during the final design stage.

The following is an estimate of easement acquisition costs for the project:

Area 4 (2009 Construction)

Permanent Drainage Easement	\$	50,000
Temporary Construction Easement	\$	<u>25,000</u>
Total Estimated Easement Costs	\$	75,000

Area 5 (2010 Construction)

Temporary Construction Easement	\$	<u>20,000</u>
Total Estimated Easement Costs	\$	20,000

5. ESTIMATED COSTS

The estimated costs are shown below for Areas 4, 5, and 6 of the South Grove Urban Street Reconstruction project. The total estimated project cost includes a 10% construction contingency and the following items at a percentage of the construction cost: 15% engineering, 1% fiscal, 1% legal, 3% administrative, and 8% capitalized interest.

Area 4 (2009 Construction)

Total Construction	\$ 2,995,600
Easement Costs	75,000
Engineering	408,500
Fiscal	27,200
Legal	27,200
Administration	81,700
Capitalized Interest	<u>217,900</u>
Total Estimated Project Cost	\$ 3,833,100

<u>Area 5 (2010 Construction)</u>	
Total Construction	\$ 3,413,900
Easement Costs	20,000
Engineering	465,600
Fiscal	31,000
Legal	31,000
Administration	93,100
Capitalized Interest	<u>248,300</u>
Total Estimated Project Cost	\$ 4,302,900

<u>Area 6 (2011 Construction)</u>	
Total Construction	\$ 1,497,900
Engineering	204,300
Fiscal	13,600
Legal	13,600
Administration	40,850
Capitalized Interest	<u>108,950</u>
Total Estimated Project Cost	\$ 1,879,200

The total project cost for Areas 4, 5, and 6 is \$ 10,015,200. Detailed cost estimates are provided in Appendix C.

6. METHOD OF FINANCING

The proposed project will receive funding from the City's Pavement Management Program fund, Municipal State Aid funds, special assessments to benefitting residents, and the City water connection fund. The following is a summary of the proposed financing sources for the project.

Municipal State Aid Account

Clayton Avenue, Dawn Avenue, and 75th Street East are designated as State Aid Routes and will qualify for State Aid funding. State Aid funding will cover 100% of roadway improvements for the aforementioned streets. For the purposes of the feasibility cost estimate, it has been assumed that State Aid funding will cover 75% of storm sewer costs on Clayton Avenue, Dawn Avenue, and 75th Street East. The exact amount of State Aid funding for the storm sewer costs will be determined by Mn/DOT Water Resources during the final design phase. Per State Aid rules, no watermain or sanitary sewer improvements will be eligible for State Aid funding.

Pavement Management Fund

This project is part of the City's annual PMP. Under the approved financing policy for the PMP, the City contributes 20 percent of the total project costs for reconstruction projects for local streets. Based on previous Council discussions concerning street reconstruction projects, the preliminary assessment calculations assume a 30 percent City contribution. An exception to the City's contribution is where streets currently do not have concrete curb and gutter. In those areas, the PMP will not contribute any funds towards the new concrete curb and gutter. On streets that are on the City's Municipal State Aid System or designated as higher volume than a typical local street, the assessments are based on the cost for a typical local street. The PMP may also fund a portion of the storm sewer construction that might otherwise not be sustainable if specially assessed (as defined in an assessment analysis from a certified appraiser).

Water Connection Fund

All costs associated with the replacement of existing hydrants and valves, cutting in new valves, relocating watermain as a result of storm sewer construction, and replacing existing watermain will be funded by the City water connection fund.

Special Assessments

The property owners' share of the street reconstruction cost and a portion of the costs from the storm sewer construction will be funded from special assessments in accordance with Minnesota Statutes Chapter 429.

7. SPECIAL ASSESSMENTS

The assessments outlined in this section and identified in the preliminary assessment roll in Appendix D are for the South Grove Urban Street Reconstruction Area 4 project only. Special assessments for Areas 5 and 6 will be identified in a separate assessment roll as the projects near construction.

INTENTIONALLY OMITTED

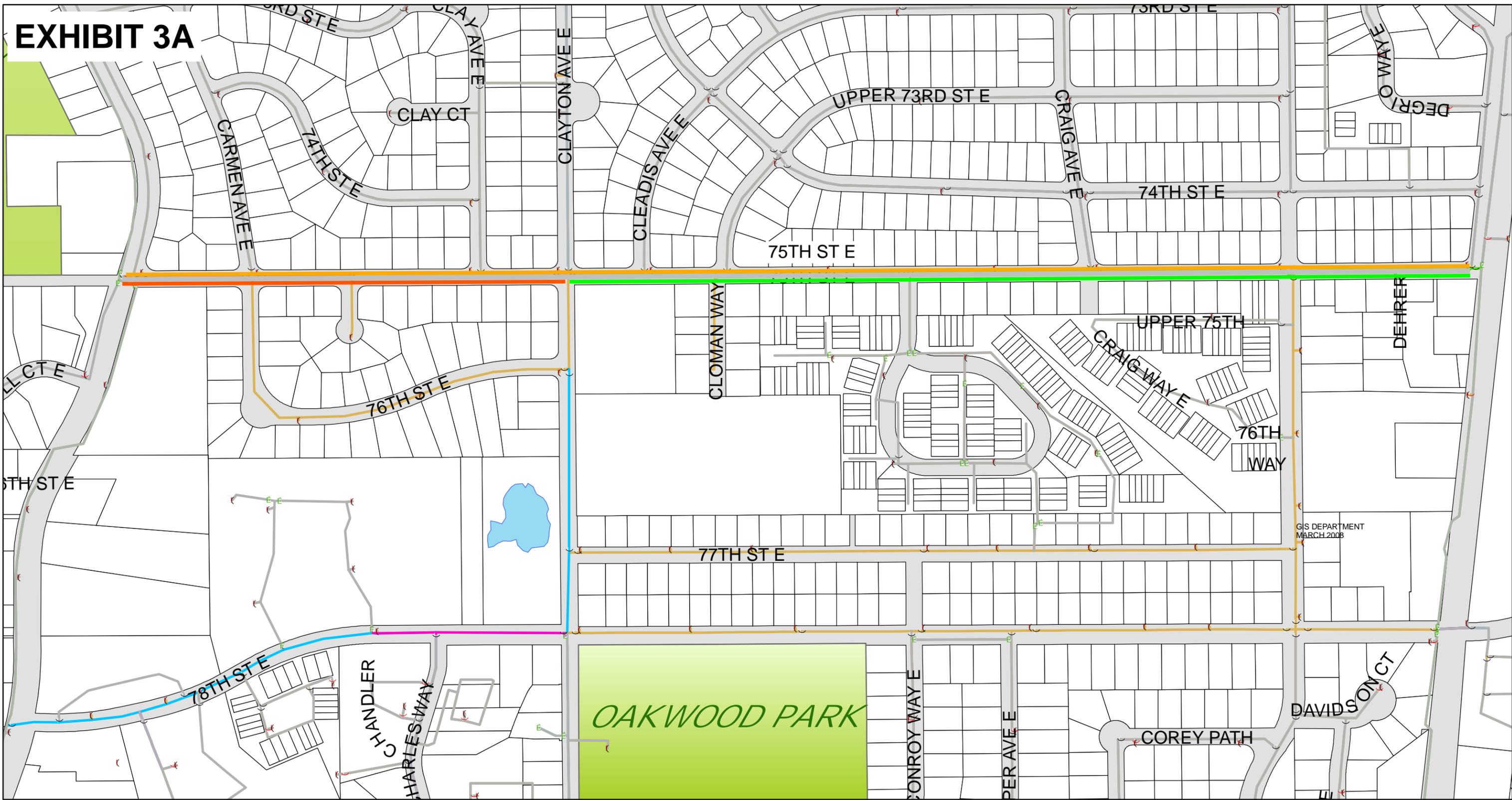
EXHIBIT 2

CITY OF INVER GROVE HEIGHTS
SOUTH GROVE URBAN STREET RECONSTRUCTION
AREAS 4, 5 & 6

STREET WIDTH TABLE

Street	Existing Street Width	FF (Face-to-Face) BB (Back-to-Back)	State Aid/ Non-State Aid	Proposed Street Width	Notes
75th Street East	40'	FF	SA	38'	
Clayton Avenue	30-36'	FF	SA	32'	
Dawn Avenue (South)	44'	FF	SA	32'	
Dawn Avenue (North 70th - 69th)	31'	FF	SA	38'	Bit Curb Both Sides
Dawn Avenue (North 69th - 66th)	44'	FF	SA	38'	
78th Street East	40'	FF	Non-SA	38'	
Conroy Trail	36'	FF	Non-SA	36'	
Craig Way	36'	FF	Non-SA	36'	
77th Street East	37'	BB	Non-SA	37'	
Conroy Way	37'	BB	Non-SA	37'	
75th Court East	31'	BB	Non-SA	31'	
76th Street East	31'	BB	Non-SA	31'	
69th Street East	31'	BB	Non-SA	31'	Bit Curb North Side Only
Upper 69th Street East	31'	BB	Non-SA	31'	Bit Curb Both Sides
Craig Avenue	31'	BB	Non-SA	31'	Bit Curb Both Sides
Crosby Avenue	31'	BB	Non-SA	31'	Bit Curb Both Sides
Delaney Avenue	31'	BB	Non-SA	31'	Bit Curb Both Sides

EXHIBIT 3A



GIS DEPARTMENT
MARCH 2008

	6" CIP		16" DIP
	8" CIP		20" DIP
	8" DIP		other

CITY PROJECT NO. 2009-09D
SOUTH GROVE URBAN STREET
RECONSTRUCTION:
CURRENT WATER MAIN CONFIGURATION

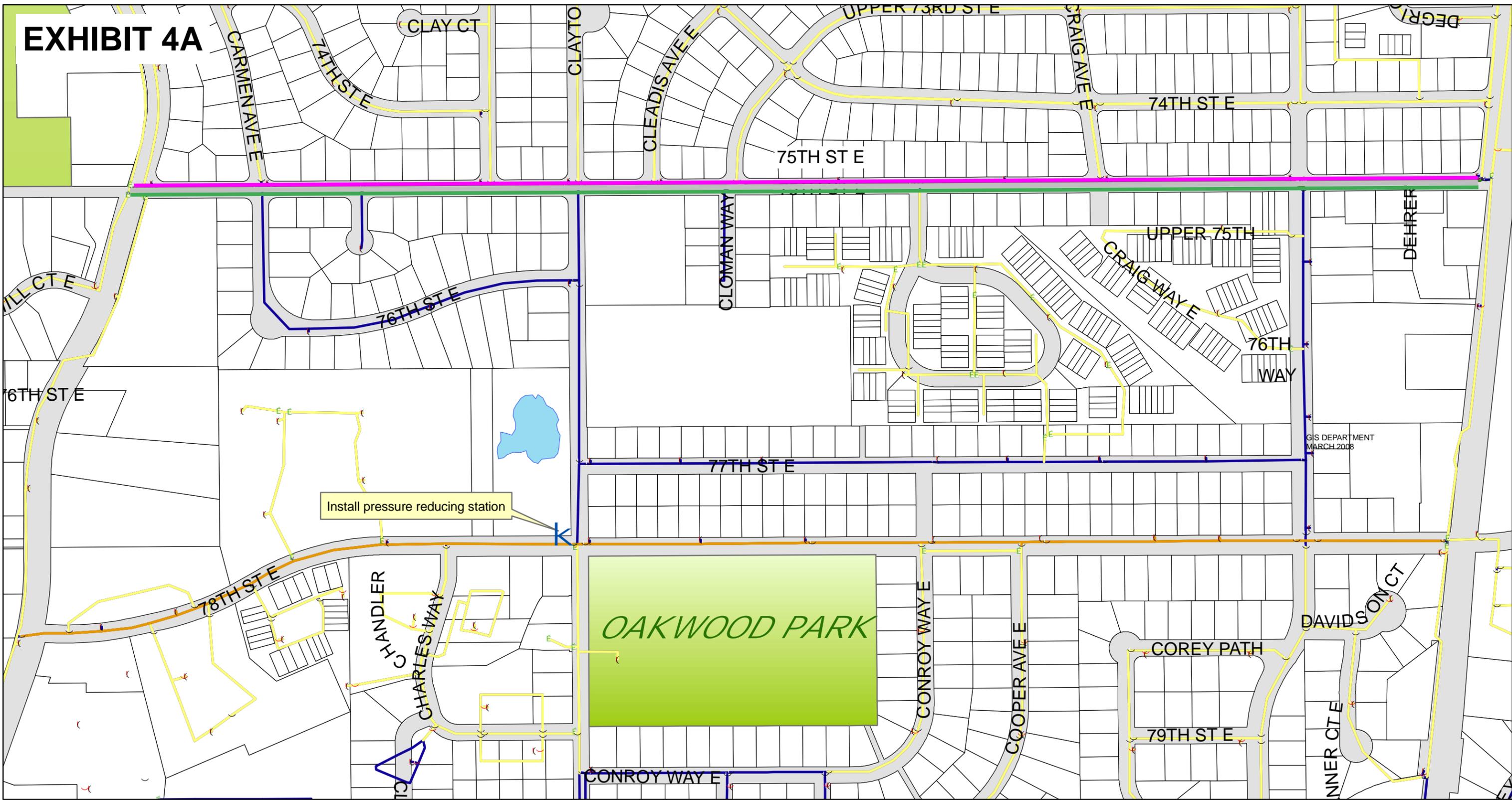
-  GATE VALVE
-  BUTTERFLY VALVE
-  FIRE HYDRANT
-  HYD GATE VALVE
-  SERVICE GATE VALVE

IGH4\PROJECTS_PUBLIC\2009_PROJECTS\GIS\South Grove water_bypipe.mxd




0 200 400 800 Feet

EXHIBIT 4A

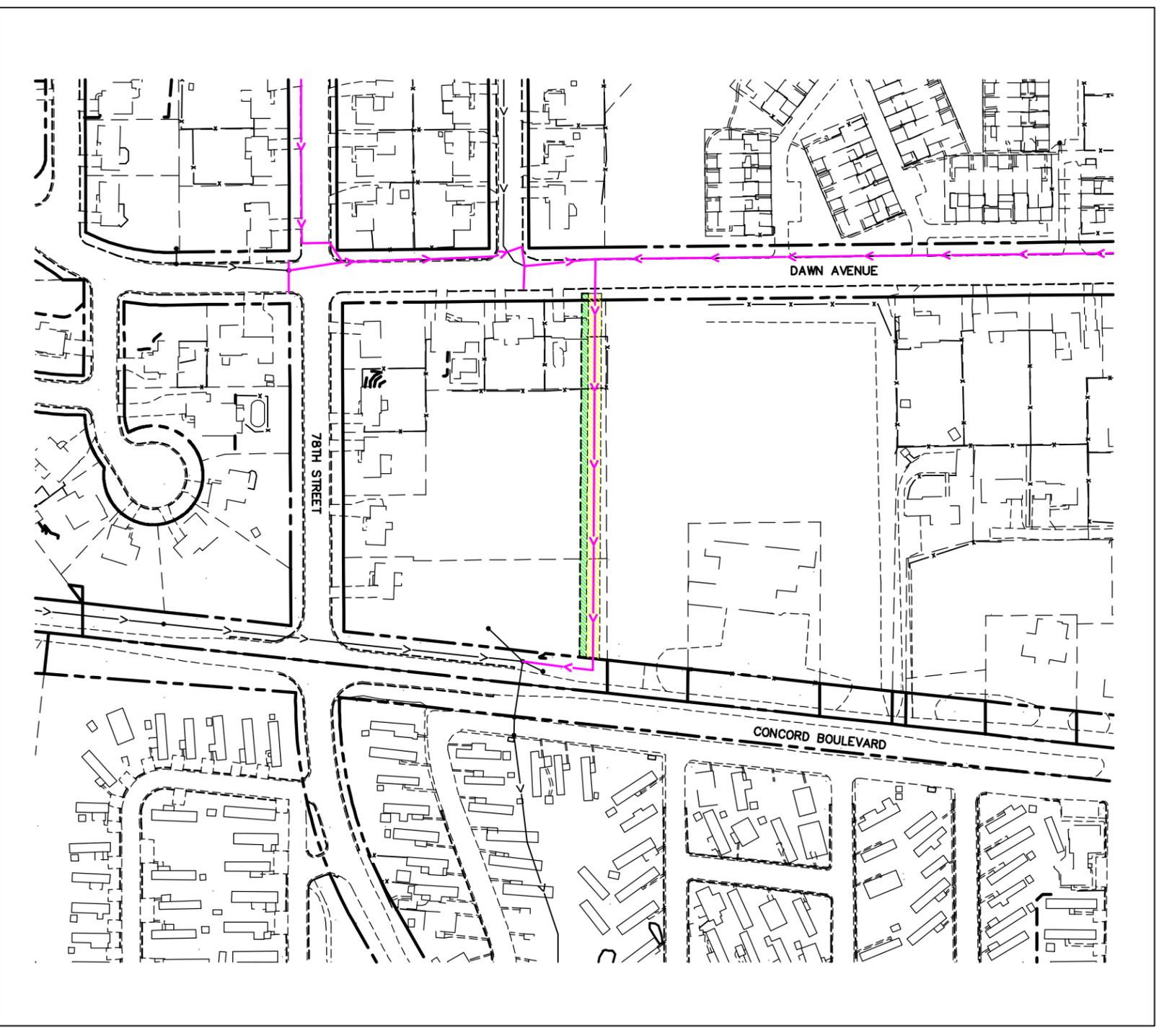
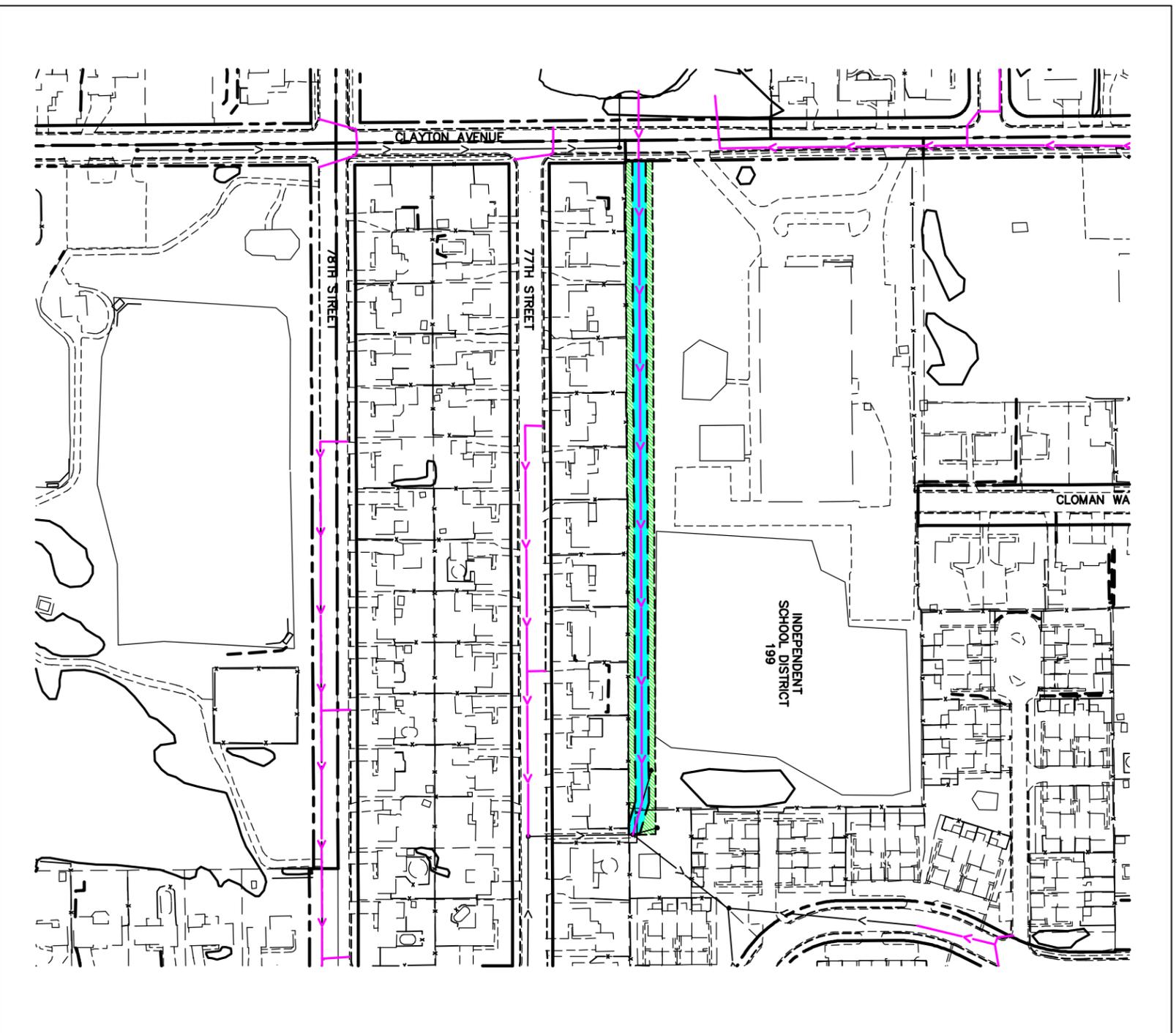


- Replace water main
- Transfer hydrant leads and services to this water main
- Abandon water main, disconnect services and hydrant leads
- Replace hydrants and valves
- Do nothing

CITY PROJECT NO. 2009-09D
 SOUTH GROVE URBAN STREET
 RECONSTRUCTION:
 PROPOSED WATER MAIN IMPROVEMENTS

- GATE VALVE
- BUTTERFLY VALVE
- FIRE HYDRANT
- HYD GATE VALVE
- SERVICE GATE VALVE

IGH4\PROJECTS_PUBLIC\2009_PROJECTS\GIS\South Grove Utilities.mxd



LEGEND

- >— EXISTING STORM SEWER
- >— PROPOSED STORM SEWER
- >— PROPOSED PERMANENT UTILITY EASEMENT
- >— PROPOSED TEMPORARY CONSTRUCTION EASEMENT
- >— EXISTING DRAINAGE AND UTILITY EASEMENT

EASEMENT ACQUISITION MAP

**SOUTH GROVE URBAN STREET
RECONSTRUCTION AREAS 4, 5 & 6
CITY PROJECT 2009-09D
EXHIBIT 6**



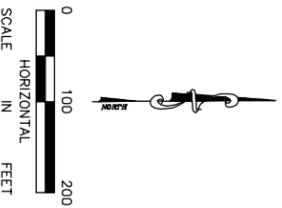
**City of
Inver Grove Heights**
8150 BARBARA AVENUE
INVER GROVE HEIGHTS, MN 55077-3412



**Kimley-Horn
and Associates, Inc.**

2550 UNIVERSITY AVE. WEST, SUITE 345N
ST. PAUL, MINNESOTA 55114

TEL. NO. (651) 645-4197
FAX. NO. (651) 645-5116



Memorandum

To: City of Inver Grove Heights

From: Beth Engum/Eric Fosmo
Kimley-Horn and Associates

Subject: South Grove Urban Street Reconstruction Areas 4, 5 & 6
CP 2009-09D
Drainage Analysis

Date: January 26, 2009

KHA Project: 160509013.3

As a part of South Grove Urban Street Reconstruction Areas 4, 5, and 6, Kimley-Horn was asked to analyze the existing drainage patterns of the area. This memorandum presents the findings and recommended drainage system improvements for the projects. Please see Exhibit 1 for a Project Location Map.

A. Introduction

South Grove Urban Street Reconstruction Areas 4, 5, and 6 consists of four drainage areas. In Areas 4 and 5 of the project, there are three drainage areas that all have existing storm sewer systems. In Area 6 of the project, there is one drainage area which includes Dawn Avenue from 66th Street to 70th Street and 69th Street from Craig Court to Delaney Avenue. Please see Exhibits 2A and 2B of this memorandum for Existing Drainage Area Maps of Areas 4, 5, and 6.

B. Existing Conditions

All existing storm sewer systems were modeled using StormCAD V.5.6. All systems were modeled for a 10-year design storm.

JP-1 Basin

The JP-1 Basin contains four existing storm sewer systems that outlet into the JP-1 Pond.

The first existing storm sewer system begins just east of Cahill Avenue along 78th Street and flows north through the Rolling Meadows development. The system flows out of a flared end section and into a concrete flume. Stormwater flows through the concrete flume and back into another flared end section and into a short stretch of corrugated metal pipe. The system then empties into the JP-1 Pond. Currently, the system is adequately sized, but there are erosion control issues and structural deficiencies with the concrete flume and corrugated metal flared end sections. These concerns were discovered in a 2008 site visit by City staff.

Another existing storm sewer system collects water from Charles Way and flows under 78th Street where it outlets to the JP-1 Pond through an 18” pipe. The majority of this stormwater system is adequately sized; however the 18” pipe which outlets to the JP-1 Pond is undersized under the design storm.

A third existing system begins on Clayton Avenue south of 78th Street. This system flows north along Clayton Avenue and discharges into the JP-1 Pond through a 21” outlet pipe north of the intersection of Clayton Avenue and 77th Street. This system is adequately sized.

A fourth system begins at the intersection of Clay Avenue and 75th Street. This system flows east to the intersection of 75th Street and Clayton Avenue at which point the system flows south down Clayton Avenue until it outlets into the JP-1 Pond through a 21” pipe. The system collects flow from storm sewer constructed in 2007 as part of the South Grove Street Reconstruction Area 2 project. Besides the storm sewer installed in 2007, this entire system is undersized and in need of replacement.

The JP-1 Pond is a land-locked basin located northwest of the Clayton Avenue and 78th Street intersection. As part of a comprehensive stormwater management plan prepared for the City of Inver Grove Heights, Barr Engineering has modeled the JP-1 Pond and found the 100-year flood elevation for the pond to be 860.9 feet during a 7.2 inch or 100-year, 10-day snow melt runoff event. A water level at this elevation causes flooding to Clayton Avenue and a residential property located north of the pond.

75th Street Drainage Area

The drainage from 75th Street between Clayton Avenue and Concord Boulevard flows from west to east. The existing storm sewer system begins at the intersection of 75th Street and Cloman Avenue and connects into the existing storm sewer system on Concord Boulevard. At Concord Boulevard the existing system turns away from the project area and flows north along Concord Boulevard eventually discharging into the Mississippi River. The existing storm sewer system on 75th Street is largely undersized and will need to be replaced.

Currently, Concord Boulevard is under construction (Dakota County Project CP 56-06). New storm sewer was installed in 2008 and ended just north of the 75th Street and Concord Boulevard intersection. The rest of the storm sewer to the south of 75th Street will be installed in 2009. The new storm sewer on Concord Boulevard is not adequately sized to collect all the drainage from 75th Street.

Dawn Avenue Outlet Drainage Area

The third drainage area is characterized by one large existing storm sewer system that ultimately discharges into the Mississippi River.

The existing storm sewer system begins south of 78th Street on Conroy Way and flows north until the intersection of 77th Street and Conroy Way. There it turns and flows west along 77th Street to a storm sewer easement between two residential properties. At the easement, the system turns north again to a manhole that connects with the other portion of the existing system. The system is undersized and will need to be replaced.

The second part of the system flows east through The Oaks Townhome development on Conroy Trail and then flows south to 77th Street between two residential properties; no easement exists in this area. An existing 33" curved pipe redirects the system to flow east on 77th Street. Another 33" curved pipe connects the 77th Street system to Dawn Avenue. A third curved pipe, 36" in diameter, connects the system to the 48" outlet pipe. The section of pipe along 77th Street including the two 33" curved pipes is undersized for the existing flows and is 20-40' deep.

There are two other legs to this system that run along Dawn Avenue. One begins south of 78th Street and flows north. It connects with the main system at the intersection of 77th Street and Dawn Avenue. This system is adequately sized for the existing flows. The second leg begins at the intersection of Upper 75th Street and Dawn Avenue and flows south to the system outlet pipe. A curved pipe connects this leg to the outlet pipe. No as-built records were located for this section of storm sewer.

The water currently leaves the project area through a 48" outlet pipe located northeast of the Dawn Avenue and 77th Street intersection. This 48" outlet pipe has a very small slope and is undersized. The outlet pipe will need to be replaced. The outlet pipe is located in a 20' easement between Dawn Avenue and Concord Boulevard. The outlet pipe connects to a 72" box culvert under Concord Boulevard. This connection is made with a 48" curved pipe flowing into a concrete vault on the west end of the box culvert. On the east side of Concord Boulevard, a 60" pipe connects to the box culvert through a cast in place concrete vault. Further downstream the 60" pipe connects to a 66" pipe which eventually takes the stormwater to the Mississippi River.

Northern Drainage Area

There is no existing storm sewer in this area and the majority of the water is collected at 70th street and ultimately discharges into the Mississippi River.

C. Goals and Objectives

The City has expressed several goals and objectives that any proposed drainage system improvements should accomplish. These goals and objectives are listed below and will serve as the design criteria for the proposed storm system.

- The proposed storm sewer system will be designed for a 10-year storm event. A 10-year storm design is consistent with recommended engineering standards and will exceed the design requirements for State Aid funding.

- All sections of curved pipe storm sewer under 48” in diameter will be removed. There are six instances of curved pipe in the entire project area.
- The City is committed to maintaining a minimum pipe diameter of 15” for all storm sewer. All 12” pipe and connected catchbasins will be removed and replaced with 15” storm sewer leads and catchbasins.
- All existing storm sewer of adequate size should remain in place whenever possible to minimize project cost. All existing manholes, including brick manholes, will be utilized in the proposed system wherever possible.

D. Recommended Improvements

The recommendations resulting from this drainage analysis include modifications to existing drainage areas. The Dawn Avenue Outlet Drainage Area will be increased to include drainage from the 75th Street system. The 75th Street drainage will be redirected to flow down Dawn Avenue and outlet through the redesigned outlet pipe located just north of the 77th Street and Dawn Avenue intersection. This will reduce the 75th Street Drainage Area to only include 75th Street from Dawn Avenue to Concord Boulevard. The re-direction of the drainage area mitigates the need to upsize newly constructed storm sewer along Concord Boulevard. The proposed 75th Street Drainage Area will still flow away from the project area via the existing storm sewer system on Concord Boulevard and will eventually outlet to the Mississippi River. The JP-1 Basin will remain the same.

Please see Exhibits 3A and 3B for a map of proposed storm sewer improvements.

JP-1 Basin

The existing storm system through the Rolling Meadows Development is experiencing erosion control issues. To mitigate these issues, it is recommended that the existing storm sewer in the development be disconnected from the storm sewer on 78th Street. With only the drainage from the development going through the concrete flume, the erosion control issues will be reduced. Additional storm sewer will be installed along 78th Street to connect the two existing systems on 78th Street. The existing 18” outlet pipe to the JP-1 Pond would then need to be upsized to a 30” pipe to accommodate the additional flows.

This recommendation is made under the assumption that the storm sewer through the Rolling Meadows Development is the responsibility of the development. The City Attorney will review the ownership of the pipe and who is responsible for its maintenance. If the City is responsible for the maintenance of the pipe, these improvements should not be implemented. However, under this scenario the erosion control issues at the end of the system should still be addressed.

The entire existing storm sewer system on Clayton Avenue and 75th Street within this basin needs to be replaced to update the system to a 10-year design. Storm sewer will also be added to 76th Street which flows east to tie into the system flowing south on Clayton Avenue which outlets into the JP-1 Pond. The outlet pipe will be upsized to a 30” pipe.

The existing storm sewer system that begins south of 78th and flows north on Clayton Avenue to the JP-1 Pond will remain in place with the exception of the 12” laterals and catchbasins to be replaced with 15” pipe and new catchbasins.

Currently, the JP-1 Pond is a land-locked basin with a 100-year flood elevation of 860.9 feet making a nearby residential property and Clayton Avenue susceptible to flooding. It is recommended that an emergency overflow outlet be provided. The pond outlet will connect into the existing storm sewer system in the Dawn Avenue Outlet Drainage Area near the Oaks Townhome Development. The size of the outlet control structure and pipe will be identified during final design.

75th Street Drainage Area

The proposed 75th Street drainage area only includes 75th Street from Dawn Avenue to Concord Boulevard. Currently an 18” pipe connects into the existing Concord Boulevard storm sewer system. This 18” pipe and the connection to Concord Boulevard will remain in place. Existing 12” laterals and catchbasins will be replaced with 15” pipe and new catchbasins.

Dawn Avenue Outlet Drainage Area

The existing storm sewer system in this area will be rerouted to avoid replacement of the undersized pipe on 77th Street which is too deep to remove cost effectively. It is recommended that the storm sewer on Conroy Ave between 77th Street and 78th Street be removed and the drainage from Conroy Way be redirected to flow east down 78th Street to connect with the system flowing north on Dawn Avenue. This will also require the replacement of the system along Dawn Avenue.

The existing pipe on 77th Street, which flows west to the storm sewer easement, will remain in place. Additional storm sewer will be installed on 77th Street to the west to collect curb flow in accordance with a 10-year design.

By redirecting the drainage from Conroy Avenue to 78th Street, the existing storm sewer on 77th Street is adequately sized to handle the reduced flows and the deep storm sewer will remain in place. However, this will leave two sections of 33” curved pipe in place. The removal of the 33” pipe would be expensive and would disrupt public utilities scheduled to remain in-place.

The existing storm sewer system on 75th Street will be disconnected at Dawn Avenue and rerouted to flow south on Dawn Avenue to the outlet pipe. This change will be made because the existing storm sewer on Concord Boulevard is not adequately sized to accommodate the entire flow from 75th Street.

The redirection of the storm sewer in the Dawn Avenue Outlet Area will require all existing storm sewer pipe on Dawn Avenue between 75th Street and 78th Street to be

replaced. The existing 48" outlet pipe will need to be upsized to a 60" pipe to accommodate the increased drainage area.

Northern Drainage Area

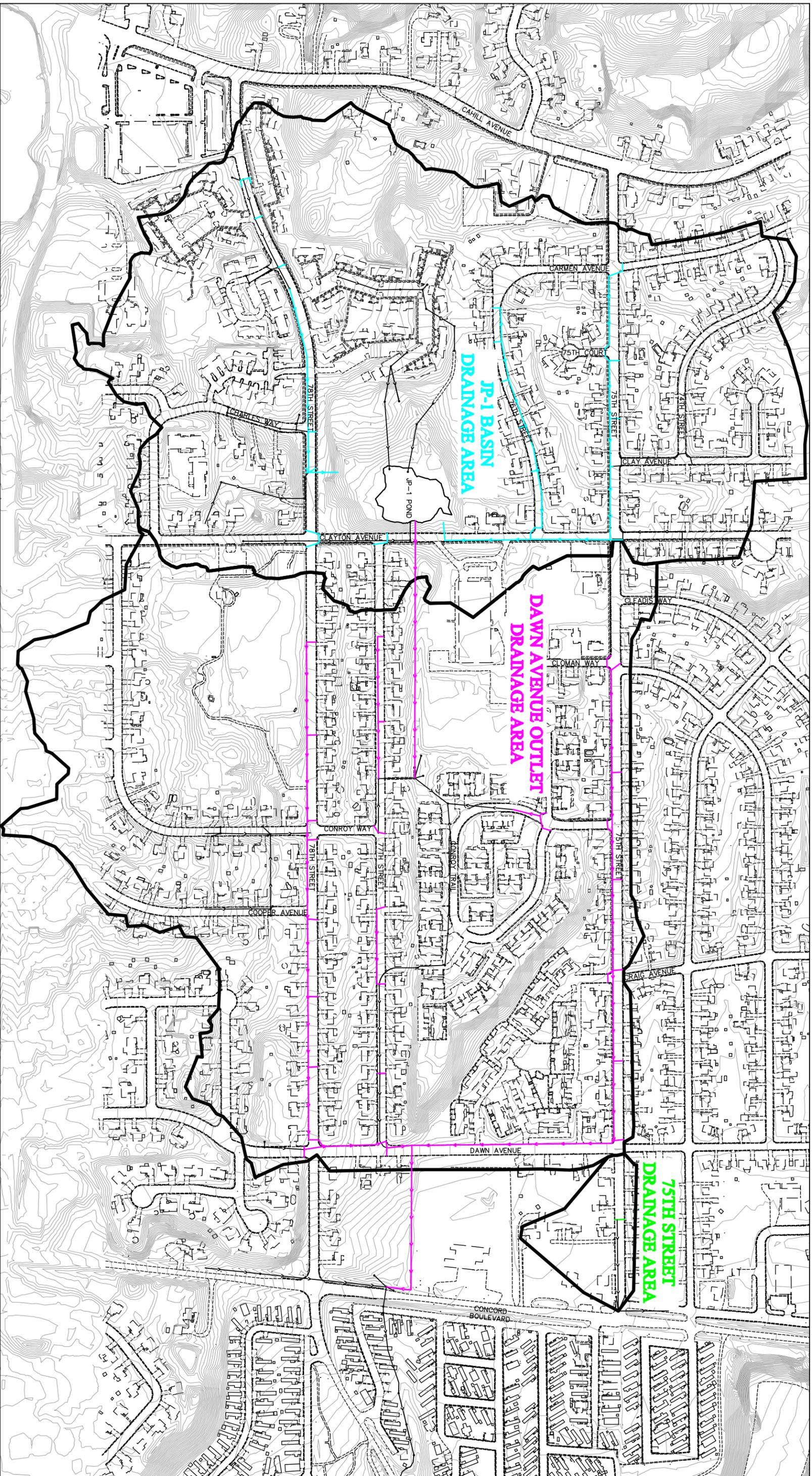
A new storm sewer system will be constructed to meet 10 year design standards. The new system will connect into the existing storm sewer system along 70th Street at Dawn and Delaney Avenues.

E. Easement Requirements

Two of the aforementioned recommended improvements will require the acquisition of easements. The outlet pipe from the JP-1 Pond to existing storm sewer in the Dawn Avenue Outlet Area will run through Independent School District 199's and the Oaks Townhome Association property. It will be necessary to acquire a permanent drainage easement as well as a temporary construction easement.

Acquisition of a temporary construction easement outside of the existing 20' permanent drainage easement will be required from three properties where the 48" outlet pipe will be replaced with a 60" pipe east of Dawn Avenue.

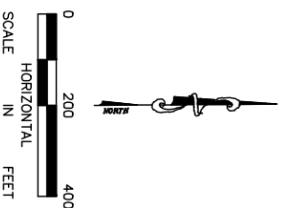
Exact easement requirements will be identified during the final design phase of the project.



**Kimley-Horn
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LEGEND

	EXISTING STORM SEWER
	PROPOSED STORM SEWER JP-1 BASIN
	PROPOSED STORM SEWER DAWN AVENUE OUTLET
	PROPOSED STORM SEWER 75TH STREET
	PROPOSED DRAINAGE AREA

**PROPOSED DRAINAGE AREA MAP
AREAS 4 & 5**

**SOUTH GROVE URBAN STREET
RECONSTRUCTION AREAS 4, 5 & 6
CITY PROJECT 2009-09D
EXHIBIT 3A**



Memorandum

■
Suite 345N
2550 University Avenue
West
St. Paul, Minnesota
55114

To: Honorable Mayor and Members of the City Council
City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077

Attn: Tom Kaldunski, P.E.
City Engineer

From: Beth A. Engum, P.E.

Date: January 11, 2010

Re: Amendment #1 to Feasibility Study and Report
South Grove Urban Street Reconstruction Areas 4, 5 & 6
City Project 2009-09D, 2010-09D

This memo amends the feasibility study and report accepted by council on January 26, 2009 for the above-referenced projects. The primary purposes of this amendment are:

- Identify City Project Number 2010-09D as Area 5 of the South Grove Urban Street Reconstruction program
- Identify additional roadway improvements along Dehrer Court
- Identify additional watermain improvements within the Oaks Townhome Association
- Identify costs for the additional improvements
- Develop a proposed financing plan for Area 5 consistent with the methodology set forth in the feasibility study and report
- Develop a preliminary assessment roll for City Project 2010-09D, South Grove Urban Street Reconstruction Area 5

This amendment includes the following attachments:

- Exhibit 7 Dehrer Court Improvements
- Exhibit 8 The Oaks Townhome Association Watermain Improvements

- Exhibit 9 Dehrer Court Easement Acquisition Map
- Table 4.0 Funding Summary
- Tables 4.4, 4.5, and 4.6, Detailed Cost Estimates for Additional Improvements
- Preliminary Assessment Map, Analysis Table, and Roll for Area 5

Area 5 Additional Improvements

Dehrer Court Improvements

Dehrer Court is currently a dead-end gravel driveway with access off of 75th Street East. The unimproved alley is not currently maintained by the City. At the request of the a residential property owner on Dehrer Court, the City has included cost estimates to improve the existing gravel drive that provides access to the two properties with a 16-foot wide bituminous street with concrete curb and gutter on the east side and a paved 'T' at the end of Dehrer Court to allow City maintenance vehicles to turn around. Existing watermain and sanitary sewer lines run underneath Dehrer Court to serve the two properties. See attached Exhibit 7 for proposed Dehrer Court Improvements.

Conroy Trail Lighting Improvements

At the request of residents within the Oaks Townhome Association, the City is proposing to install up to 5 street lights around Conroy Trail as part of the Area 5 project.

Oaks Townhome Association Watermain Improvements

The Oaks Townhome Association is currently served by an existing watermain system containing a series of 6-inch watermains, and 2-inch and 3-inch water service lines. In the past, the Oaks Townhome Association has requested that the City take over ownership, operation, and maintenance of the entire water system. Based on research, the City should consider entering into an improvement agreement with the Oaks Townhome Association to accept responsibility for the 6-inch watermain laterals with hydrants. The Oaks Townhome Association would continue ownership and maintenance of the 2-inch and 3-inch water service lines and the connected private water services from the watermain to the townhome.

The Oaks Townhome Association watermain improvements, shown in red on Exhibit 8, are proposed improvements to upgrade the 3-inch water service lines within Conroy Trail right-of-way to 6-inch watermains. The proposed improvements will include new valves, hydrants, and water services,

including curb stops and boxes, along Conroy Trail, which is planned to be reconstructed as a part of the Area 5 improvements. Constructing the watermain improvements listed above with the Area 5 project will save the Oaks the expense associated with roadway reconstruction and restoration. These watermain improvements would be required in order for the City to agree to assume ownership and maintenance of this part of the system. It is recommended that the City accept responsibility for this part of the system (6-inch laterals and hydrants) if the Oaks elects to implement the necessary improvements.

Improvements to the City water system have been identified to improve fire protection within the development by providing additional watermain loops and hydrants, consistent with Minnesota Department of Health Standards. The Oaks City Watermain improvements, shown in blue on Exhibit 8, are the proposed improvements to the City system, which include constructing a new 6-inch watermain loop and replacing/adding new valves and hydrants along existing 6-inch mains. The City should also consider the construction of an additional watermain loop, located west of Craig Avenue, between the two sections of the Oaks development. The potential loop, also shown in blue, could be added as a bid alternate to the project.

Future watermain improvements that should be considered by the Association include upgrading 2-inch and 3-inch service lines outside of Conroy Trail to 6-inch mains as well as repairing existing services. These improvements, shown in green on Exhibit 8, would be required for the City to consider ownership and maintenance of these parts of the system in the future. Because these improvements are outside of the current project improvement area, the association may elect to construct these improvements at a later date. The costs are not included in the cost estimates as these improvements will not take place as part of the project.

Maintenance and ownership of the existing water services, including the curb stops and boxes, to each individual townhome will remain the responsibility of the Oaks Townhome Association. The City reserves the right to use the existing curb stops for typical service-line related activities. The majority of the existing curb stops and boxes are located within the driveway pavement, near or under the garage slabs of the townhomes. See Exhibit 8 for existing curb boxes located in December 2009 by City staff.

Right-of-Way and Easement Requirements

The upgrading of Dehrer Court to a City street will require additional permanent and temporary easements to be acquired. The improvements will require permanent roadway easement and temporary construction easement from one parcel and only temporary construction easements from four parcels. See attached Exhibit 9 which shows the easements needed at Dehrer Court. We have assumed the owner of parcel 7535 Dehrer Court will dedicate the permanent and temporary easements to the City at no cost to the City. The City will need to acquire the temporary construction easements from the remaining four parcels. The following is an estimate of easement acquisition costs for the Dehrer Court improvements:

Permanent Roadway Easement	\$	-
Temporary Construction Easements	\$	<u>1,000</u>
Total Estimated Easement Costs	\$	1,000

The existing watermain system serving the Oaks Townhome Association is not entirely within the City right-of-way for Conroy Trail. However per The Oaks Third Addition Plat, a blanket drainage and utility easement for public use exists over all areas where the proposed watermain improvements are located outside of Conroy Trail right-of-way. We have assumed no additional easements costs will be incurred for the proposed water system improvements. It is assumed that any temporary or permanent easements that may be necessary will be dedicated to the City at no cost as part of an improvement agreement with the Oaks Townhome Association.

Area 5 Estimated Costs

The estimated costs for the additional improvements within Area 5 are as follows:

Dehrer Court Improvements	\$	52,100
Conroy Trail Lighting Improvements	\$	11,200
Oaks City Watermain Improvements	\$	162,000
Oaks Townhome Assoc. Watermain	\$	151,800
Easements	\$	<u>1,000</u>
Total Additional Area 5 Costs	\$	378,100

The estimated costs for Area 5, including the additional improvements identified in this amendment, are as follows:

Roadway Improvements	\$ 2,723,100
Storm Sewer Improvements	\$ 929,100
Utility Improvements	\$ 630,700
Easements	\$ 21,000
Dehrer Court Improvements	\$ 52,100
Conroy Trail Lighting Improvements	\$ 11,200
Oaks City Watermain Improvements	\$ 162,000
<u>Oaks Townhome Assoc. Watermain</u>	<u>\$ 151,800</u>
Total Estimated Project Cost	\$ 4,681,000

Attached Tables 4.4, 4.5, and 4.6 contain detailed cost estimates for the additional project costs. Xcel Energy provided the City with a construction cost estimate for the Conroy Trail Lighting Improvements.

The updated estimated project costs for the Area 5 improvements are as follows:

Total Construction	\$ 3,719,000
Easement Costs	\$ 21,000
Engineering	\$ 504,100
Fiscal	\$ 33,600
Legal	\$ 33,600
Administration	\$ 100,800
<u>Capitalized Interest</u>	<u>\$ 268,900</u>
Total Estimated Project Cost	\$ 4,681,000

The additional project costs listed above generally include a 10% construction contingency and the following items at a percentage of the construction cost: 15% engineering, 1% fiscal, 1% legal, 3% administrative, and 8% capitalized interest. A 15% construction contingency was used for the proposed watermain improvements through the Oaks Townhome Association due to the nature of the work.

Method of Financing

Consistent with funding for Area 4, the majority of the proposed Area 5 improvements are proposed to be funded by the City's Pavement Management Program (PMP) fund, Municipal State Aid funds, special assessments to benefitting residents, and the City Water Fund.

The construction of Dehrer Court as a City street is proposed to be funded one-hundred percent by assessments to the four benefitting parcels on Dehrer

Court (two single-family and two commercial properties). In the event that the Dehrer Court Improvements do not proceed, the three benefitting property owners will be assessed consistent with the City's Pavement Management Program for their access to 75th Street East. A funding summary for the Area 5 improvements is attached as Table 4.0.

The construction of the proposed street lighting improvements along Conroy Trail will be funded through PMP funds. Continued maintenance of the lights will be the responsibility of Xcel Energy, however the Oaks Townhome Association residents will fund the maintenance and operation costs through an additional charge to their utility bills.

The improvements to the water system through the Oaks Townhome Association are proposed to be funded through a combination of City utility funds and an improvement agreement between the City and the Oaks Townhome Association. The Oaks City Watermain Improvements, shown in blue on Exhibit 8, will be funded entirely by the City utility fund. The Oaks Townhome Association Watermain Improvements, shown in red in Exhibit 8, will be funded by the City Water Fund with reimbursement from the Association through an improvement agreement between the two parties. The future Oaks Townhome Association improvements, shown in green on Exhibit 8, would be funded by the Association if they choose to construct the improvements at a future date. No special assessments are proposed to finance the watermain improvements.

In the event the City and the Oaks Townhome Association are unable to negotiate the improvement agreement, the City may have to consider delaying improvements to Conroy Trail.

Street, Storm, and Special Assessments

The assessments outlined in this section and identified in the attached preliminary assessment roll are for the South Grove Urban Street Reconstruction Area 5, City Project 2010-09D.

STREET ASSESSMENTS

Total Estimated Project Costs	\$ 4,681,000
Dehrer Court Special Assessments	- 53,100
Oaks Townhome Assoc. Watermain Imp.	- 151,800
Utility Fund Contribution	
• Area 5 Utility Improvements	- 630,700
• Oaks City Watermain Imp.	- 162,000
Total Storm Sewer Cost	- 929,100
Storm Sewer Easement Cost	- 20,000

STREET IMPROVEMENT COSTS \$ 2,734,300

PMP Contribution	- 395,500
MSA Funds – Street	- 705,700

A: Total Street Assessments \$ 1,633,100

STORM SEWER ASSESSMENTS

Total Estimated Storm Sewer Cost	\$ 929,100
Storm Sewer Easement Cost	20,000
MSA Funds – Storm Sewer	- 422,900

B: Total Storm Sewer Assessments \$ 526,200

A+B: Total Street and Storm Sewer Assessments \$ 2,159,300

DEHRER COURT SPECIAL ASSESSMENTS

Total Dehrer Court Improvements Cost	\$ 53,100
PMP Contribution	- 0
Total Dehrer Court Special Assessments	\$ 53,100

Individual parcel assessments are determined using the City's PMP Funding Policy. Single-family, Residential, and Twinhome properties are assessed on a per lot basis. Multi-family, commercial, industrial, and institutional properties are assessed on a front footage basis. The equivalent front foot assessment rate for the Single-Family

residential, and Twinhome properties is one-half that of the Multi-family, commercial, industrial and institutional properties. Storm lateral assessments are assessed on an area basis from the contributing drainage area of the parcel, regardless of property type. A preliminary assessment roll is attached to this amendment.

Based upon the past history in the South Grove area, the basic PMP funding policy results in per lot assessment amounts that may not be sustainable in appeal. A neighborhood assessment analysis will be completed prior to the public hearing. City staff will provide funding recommendations at that time.

Schedule

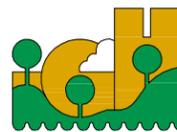
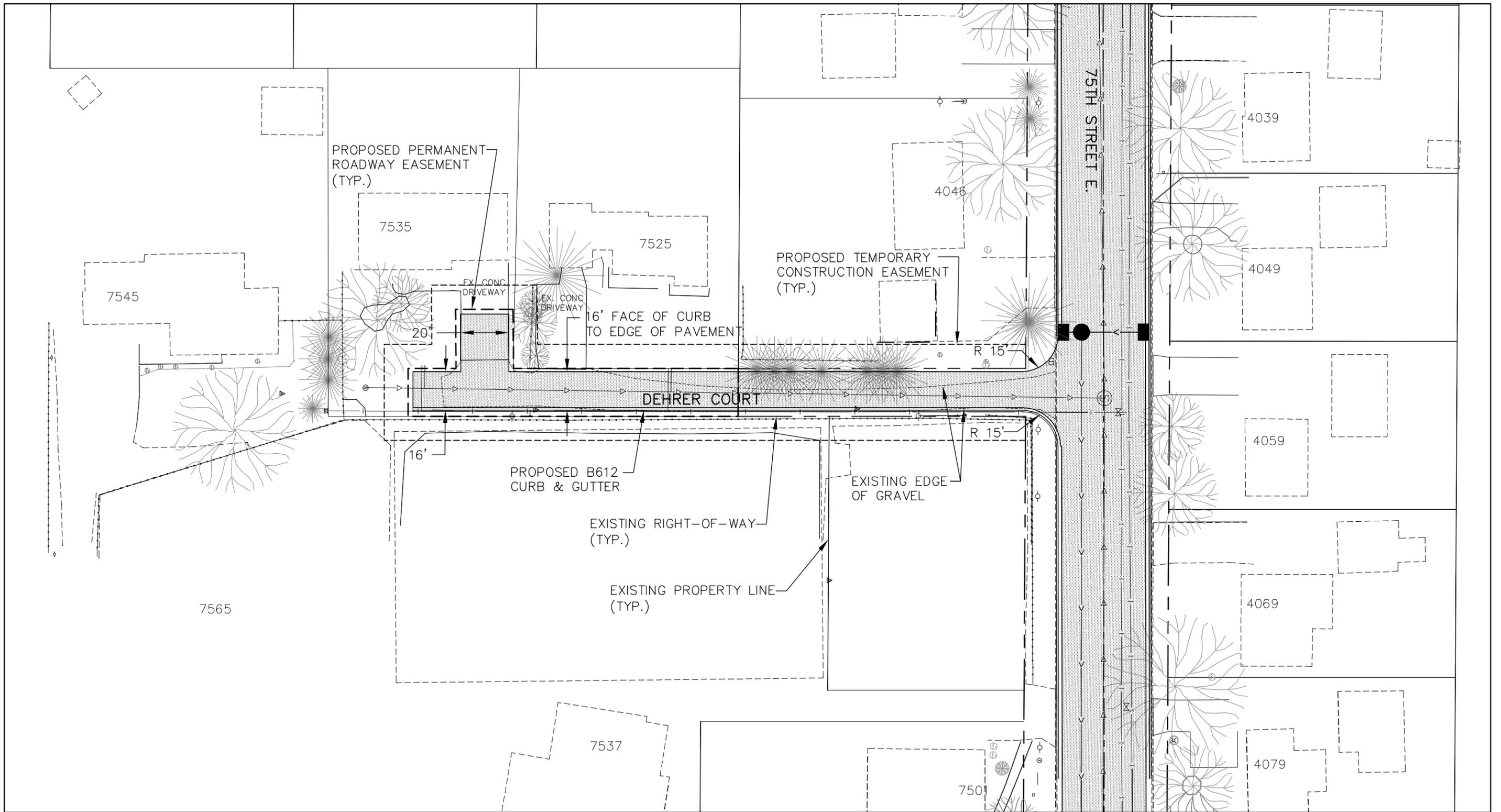
Based on coordination with City staff, we recommend the following project schedule:

City Council Receive Feasibility Report	January 11, 2010
Authorize Preparation of Plans & Specs	
Call Public Improvement Hearing	
Neighborhood Information Meeting	February 11, 2010
Public Improvement Hearing	February 22, 2010
Council Order Project	
Approve Plans and Specs	
Authorize Advertisement for Bids	
First Advertisement for Bids	March 7, 2010
Bid Opening	March 30, 2010
City Council Awards Contract	April 12, 2010
Start Construction	May 2010
Construction Complete	October 2010

Based upon the analysis completed as a part of the Feasibility Study and Report, dated January 26, 2009, and this amendment, the proposed South Grove Urban Street Reconstruction Area 5 improvements, are feasible, necessary, and cost effective. We recommend that the Inver Grove Heights City Council accept this amendment to the feasibility study and report on January 11, 2010 and proceed with the proposed improvements.

cc: File 160509013.3

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City of
 Inver Grove Heights
 8150 BARBARA AVENUE
 INVER GROVE HEIGHTS, MN 55077-3412



**Kimley-Horn
 and Associates, Inc.**

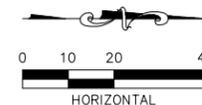
2550 UNIVERSITY AVE. WEST, SUITE 345N
 ST. PAUL, MINNESOTA 55114

TEL. NO. (651) 645-4197
 FAX. NO. (651) 645-5116

LEGEND



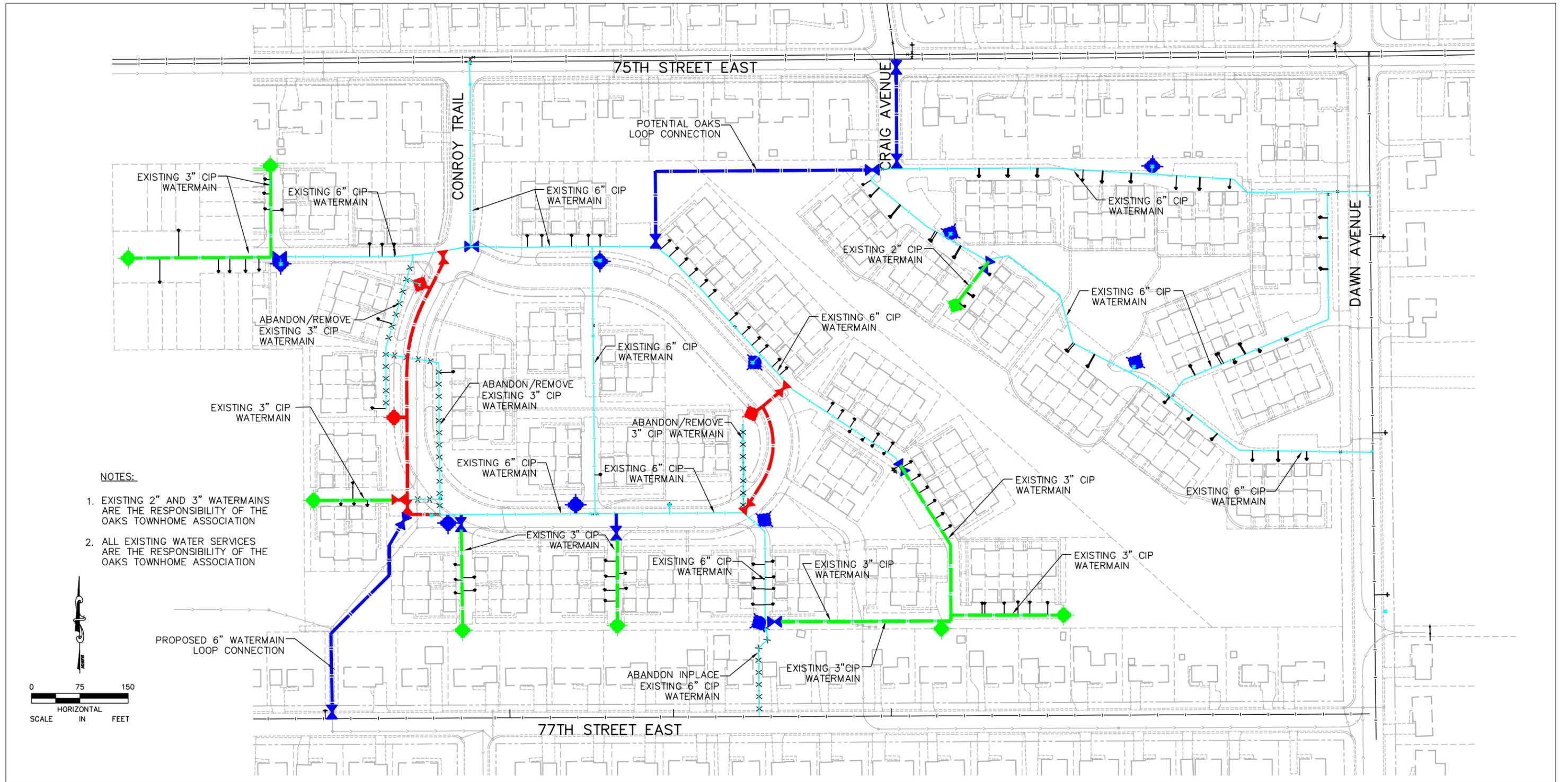
PROPOSED BITUMINOUS PAVEMENT



DEHRER COURT IMPROVEMENTS

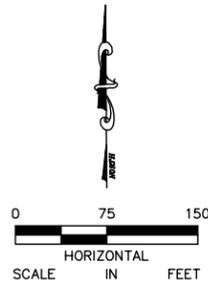
**SOUTH GROVE URBAN
 STREET RECONSTRUCTION AREA 5
 CITY PROJECT 2010-09D
 EXHIBIT 7**

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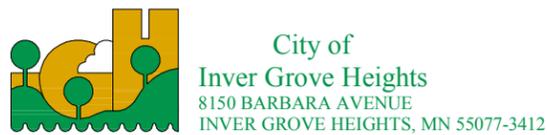
NOTES:

- EXISTING 2" AND 3" WATERMAINS ARE THE RESPONSIBILITY OF THE OAKS TOWNHOME ASSOCIATION
- ALL EXISTING WATER SERVICES ARE THE RESPONSIBILITY OF THE OAKS TOWNHOME ASSOCIATION



LEGEND:

- EXISTING WATERMAIN
- PROPOSED 6" WATERMAIN
- ◆ PROPOSED 6" GATE VALVE & BOX
- ◆ PROPOSED HYDRANT AND 6" GATE VALVE & BOX
- PROPOSED 6" WATERMAIN (FUNDED BY OAKS)
- ◆ PROPOSED HYDRANT AND 6" GATE VALVE & BOX (FUNDED BY OAKS)
- ◆ PROPOSED 6" GATE VALVE & BOX (FUNDED BY OAKS)
- FUTURE 6" WATERMAIN (BY OAKS)
- ◆ FUTURE HYDRANT AND 6" GATE VALVE & BOX (BY OAKS)
- WATER SERVICES (CURB STOP & BOX FOUND BY CITY STAFF 12/2009)

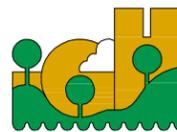
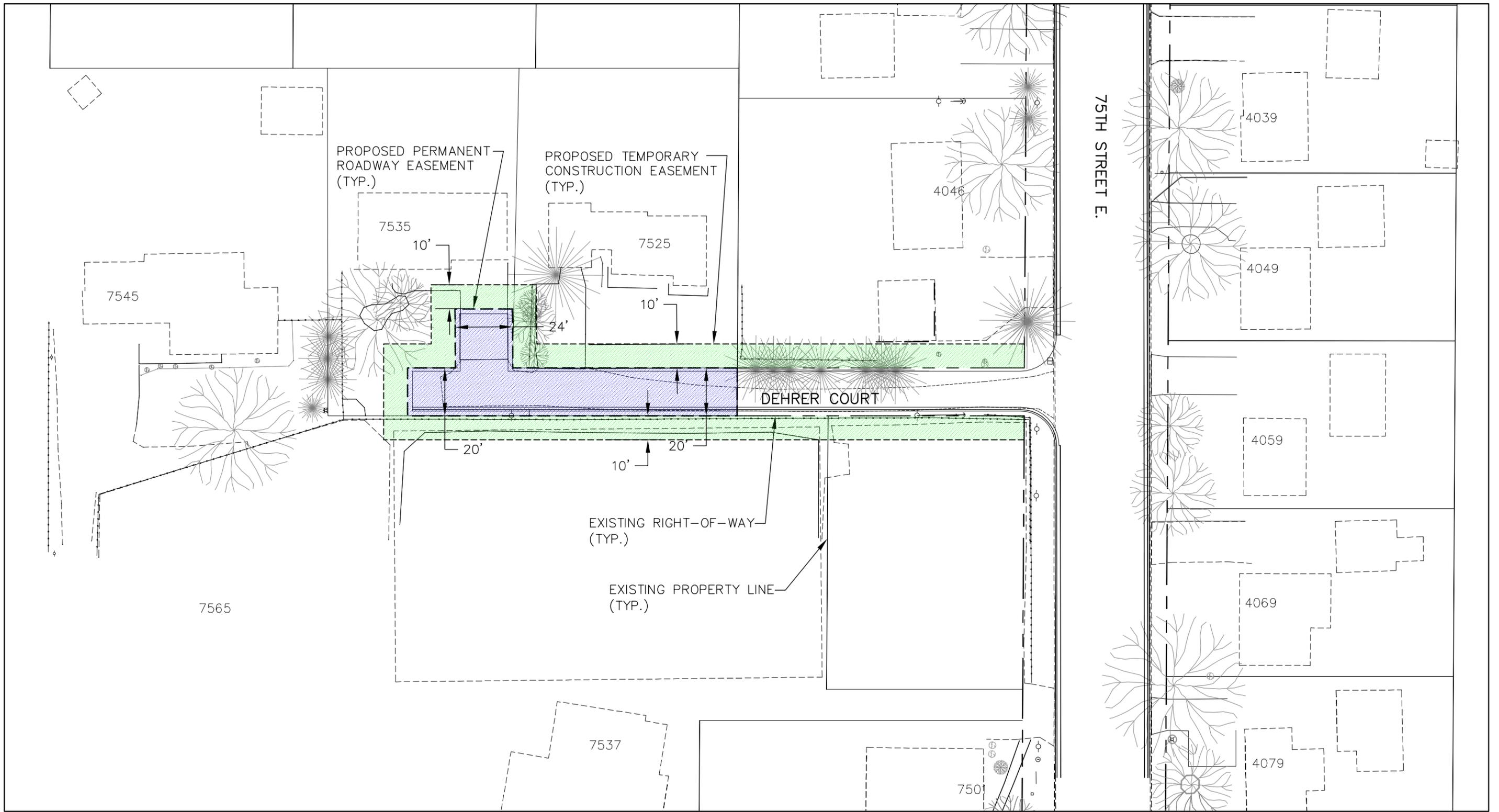


2550 UNIVERSITY AVE. WEST, SUITE 345N ST. PAUL, MINNESOTA 55114
 TEL. NO. (651) 645-4197 FAX. NO. (651) 645-5116

**WATERMAIN IMPROVEMENTS MAP
 OAKS TOWNHOME ASSOCIATION AREA**

**SOUTH GROVE URBAN STREET
 RECONSTRUCTION AREA 5
 CITY PROJECT 2010-09D
 EXHIBIT 8**

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City of
Inver Grove Heights
8150 BARBARA AVENUE
INVER GROVE HEIGHTS, MN 55077-3412



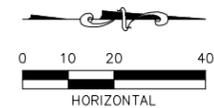
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LEGEND

- PROPOSED PERMANENT ROADWAY EASEMENT
- PROPOSED TEMPORARY CONSTRUCTION EASEMENT



**DEHRER COURT
EASEMENT ACQUISITION MAP**

**SOUTH GROVE URBAN STREET
RECONSTRUCTION AREA 5
CITY PROJECT 2010-09D**

EXHIBIT 9

TABLE 4.0
CITY OF INVER GROVE HEIGHTS
SOUTH GROVE STREET RECONSTRUCTION
AREA 5

CITY PROJECT 2010-09D

FUNDING SUMMARY

	Oaks Townhome Association*	Dehrer Court Special Assessments	Street and Storm Sewer Assessments	Pavement Management Fund	Municipal State Aid	Water Fund	TOTAL
Roadway Improvements			\$ 1,633,100	\$ 384,300	\$ 705,700		\$ 2,723,100
Storm Sewer Improvements			\$ 506,200		\$ 422,900		\$ 929,100
City Utility Improvements						\$ 630,700	\$ 630,700
Easements		\$ 1,000	\$ 20,000				\$ 21,000
Dehrer Court Improvements		\$ 52,100					\$ 52,100
Conroy Trail Lighting Improvements				\$ 11,200			\$ 11,200
Oaks Watermain Improvements	\$ 151,800					\$ 162,000	\$ 313,800
TOTAL	\$ 151,800	\$ 53,100	\$ 2,159,300	\$ 395,500	\$ 1,128,600	\$ 792,700	\$ 4,681,000

*Improvements will be intially funded by the City Water Fund with reimbursement by the Oaks Townhome Association through an improvement agreement with the City

TABLE 4.4

CITY OF INVER GROVE HEIGHTS
SOUTH GROVE URBAN STREET RECONSTRUCTION
AREA 5

DEHRER COURT IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	Mobilization	LS	1	\$ 1,500	\$ 1,500
2	Clearing and Grubbing	TREE	7	\$ 500	\$ 3,500
3	Driveway Reconstruction	EA	2	\$ 1,200	\$ 2,400
4	Remove and Replace Wood Fence	LF	360	\$ 15	\$ 5,400
5	Common Excavation	CY	450	\$ 8	\$ 3,600
6	Subgrade Excavation	CY	50	\$ 8	\$ 400
7	Select Granular Material	CY	200	\$ 12	\$ 2,400
8	Select Topsoil Borrow	CY	40	\$ 15	\$ 600
9	Aggregate Base, Class 5	TON	210	\$ 10	\$ 2,100
10	Bituminous Pavement (4")	TON	125	\$ 70	\$ 8,800
11	Concrete Curb and Gutter Design B612	LF	250	\$ 10	\$ 2,500
12	Tree Replacement	EACH	7	\$ 350	\$ 2,500
13	Site Restoration-Seeding/Sod	LS	1	\$ 1,500	\$ 1,500
14	Erosion Control	LS	1	\$ 500	\$ 500
Subtotal					\$ 37,700
10% Construction Contingency					\$ 3,800
Total Construction Cost					\$ 41,500
Easement Cost					\$ 1,000
28% Indirect Cost					\$ 10,600
Total Estimated Project Cost					\$ 53,100

TABLE 4.5

CITY OF INVER GROVE HEIGHTS
SOUTH GROVE URBAN STREET RECONSTRUCTION
AREA 5

OAKS CITY WATERMAIN IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	Mobilization	LS	1	\$ 6,000	\$ 6,000
2	Abandon/Remove Watermain	LF	400	\$ 8	\$ 3,200
3	Remove Gate Valve	EA	10	\$ 300	\$ 3,000
4	6" DIP Watermain	LF	800	\$ 30	\$ 24,000
5	Hydrant	EA	9	\$ 2,500	\$ 22,500
6	Gate Valve and Box	EA	25	\$ 1,200	\$ 30,000
7	Ductile Iron Fittings	LB	600	\$ 6	\$ 3,600
8	Connect to Existing Watermain	EA	5	\$ 1,500	\$ 7,500
9	Erosion Control	LS	1	\$ 1,000	\$ 1,000
10	Driveway Pavement Restoration	SY	250	\$ 30	\$ 7,500
11	Site Resotration	LS	1	\$ 5,000	\$ 5,000
	Subtotal				\$ 113,300
	15% Construction Contingency				\$ 17,000
	Total Construction Cost				\$ 130,300
	28% Indirect Cost				\$ 31,700
	Total Estimated Project Cost				\$ 162,000

TABLE 4.6

CITY OF INVER GROVE HEIGHTS
SOUTH GROVE URBAN STREET RECONSTRUCTION
AREA 5

OAKS TOWNHOME ASSOCIATION WATERMAIN IMPROVEMENTS
ESTIMATED COSTS

<u>Item No.</u>	<u>Item</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	Mobilization	LS	1	\$ 5,000	\$ 5,000
2	Remove/Abandon Watermain	LF	775	\$ 8	\$ 6,200
3	6" DIP Watermain	LF	775	\$ 30	\$ 23,300
4	Hydrant	EA	3	\$ 2,500	\$ 7,500
5	Gate Valve and Box	EA	7	\$ 1,200	\$ 8,400
6	Ductile Iron Fittings	LB	600	\$ 6	\$ 3,600
7	1" Curb Stop and Box	EA	12	\$ 400	\$ 4,800
8	1" Type K Copper Pipe	LF	675	\$ 25	\$ 16,900
9	Connect to Existing Watermain	EA	4	\$ 1,500	\$ 6,000
10	Temporary Water Service	LS	1	\$ 5,000	\$ 5,000
11	Erosion Control	LS	1	\$ 1,000	\$ 1,000
12	Driveway Pavement Restoration	SY	550	\$ 30	\$ 16,500
13	Site Resotration	LS	1	\$ 2,000	\$ 2,000
	Subtotal				\$ 106,200
	15% Construction Contingency				\$ 15,900
	Total Construction Cost				\$ 122,100
	28% Indirect Cost				\$ 29,700
	Total Estimated Project Cost				\$ 151,800

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Winter Maintenance Policy

Meeting Date: January 11, 2010
 Item Type: Regular
 Contact: Scott D. Thureen, 450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SDT*

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other:

PURPOSE/ACTION REQUESTED

Approve Winter Maintenance Policy.

SUMMARY

In the past, the City operated under an unwritten policy for winter maintenance of the public streets, parking lots, sidewalks and trails. I have worked with Barry Underdahl, Street Maintenance Superintendent, to put this policy in writing. We have done so to insure that the policy is consistent with applicable sections of the City Code, is followed consistently in the future, and so it can be accessed by residents and property owners.

The policy as presented includes three changes from the unwritten policy. The changes address payment for repair or replacement of a damaged mailbox, plowing sidewalks, and repair of turf damage.

The old policy contained a cash payment option for the replacement of a mailbox that was damaged as a result of being struck by a plow. The cash payment was \$50. The updated policy amount is \$75. This adjustment was determined after a review of complaints from affected property owners concerning the \$50 limit.

With regard to snow removal on sidewalks, the unwritten policy did not address all public sidewalks and trails located in public right-of-way or public easements along public streets. It only spoke to the sidewalks along arterial or collector streets and those on school walking routes. The City Code requires adjacent property owners to clean ice from sidewalks along their property, but does not mention snow. The proposed policy follows the City Code requirements and clarifies the City's responsibility for removing snow from sidewalks.

The policy being presented also clarifies the City's responsibility for repair of turf damage due to snow plowing operations. The City does repair turf in the boulevard, behind the curb, that is damaged while plowing the streets. The City does not repair turf damaged while plowing sidewalks and trails. It is very difficult for equipment operators to tell where the hard surfaces are during the first plowing of the season, and most of our equipment is not the proper size for plowing sidewalks.

I recommend approval of the policy as presented.

SDT/kf

Attachment: Policy

CITY OF INVER GROVE HEIGHTS
WINTER MAINTENANCE POLICY

Adopted by City Council

On

1. Introduction/Purpose

The purpose of this Policy is to define and outline snow and ice management objectives and procedures as established by the City of Inver Grove Heights.

The City of Inver Grove Heights believes that it is in the best interest of the residents for the City to assume basic responsibility for management of snow and ice on City streets. Reasonable ice and snow management is advisable for routine travel and emergency services. The City will attempt to provide such management in a safe and cost effective manner, keeping in mind safety, budget, personnel, community and environmental concerns. The City will use City employees, City owned or rented equipment and/or private contractors to provide this service.

This Policy supersedes any and all previously written or unwritten policies of the City regarding snow and ice removal. The Public Works Department will review this policy periodically and will amend it as appropriate.

In the event of equipment failure, extreme snowfall, accidents, budget constraints, limited staffing or other unanticipated events, deviation from any standards may be expected.

2. Commencing Snow Plowing, Anti-Icing, and Deicing Operations

The Street Maintenance Superintendent or designee shall decide when to begin snow or ice management operations. Snow and ice management operations are expensive and involve the use of limited personnel and equipment. Consequently, snowplowing operations will not generally be conducted for snowfalls of less than 2 inches. However, the City may perform ice management operations at any time conditions are warranted. Lesser amounts may require plowing and/or the application of deicing chemicals and/or a sand/salt mixture depending upon weather conditions and snow accumulation.

Snow plowing and ice management on county roads is the responsibility of the Dakota County Highway Department. State Highways are the responsibility of MnDot.

3. Snow Plowing

Snow will be plowed in a manner so as to attempt to minimize any traffic obstructions. Generally, the center of the roadway will be plowed first. The snow shall then be pushed from left to right. The discharge shall go onto the boulevard area of the street. The City will not plow private driveways.

Generally, operations shall continue until all roads are passable. Widening and cleanup operations may continue immediately or on the following working day depending upon conditions and circumstances. Operations may be conducted on a 24-hour basis, which may result in equipment being operated in residential areas during the day, evening, and early morning hours. In times of extreme snowfall, the process of clearing the streets of snow may be delayed, and it may not be reasonably possible to completely clear the streets of snow.

Cul-de-sacs will be plowed to the center whenever possible with the intention of bulk storage in this area. Some cul-de-sacs are too small and require snow storage outside of the cul-de-sac on the boulevard.

Snowplow operators will be expected to work regular eight hour shifts. In severe snow emergencies, operators may work in excess of an eight hour shift. However, due to budget and safety concerns, no operator shall work more than a twelve hour shift with eight hours off before returning to work, unless approved by the Director of Public Works.

4. Snow Emergency

Inver Grove Heights Municipal Code allows for the declaration of a Snow Emergency. During this typically forty-eight hour period, on-street parking would be prohibited, and authorized City employees or agents can order tagging and/or towing in conjunction with the Inver Grove Heights Police Department and Dakota County Sheriff's office. Typically this is considered an emergency measure, to be declared when conditions indicate that the City's normal snow removal/ice control resources are likely to be overwhelmed.

5. Snow Removal

The Street Maintenance Superintendent or designee will determine when snow will be removed by truck from an area. Such snow removal will occur in areas where there is no room on the boulevard for snow storage and in areas where snow accumulation becomes a problem. Snow removal operations will not typically commence until other snowplowing operations have been completed. Snow removal may also be delayed depending on weather conditions, personnel and budget availability.

6. Parking Restrictions

Inver Grove Heights Municipal Code, Title 6, Chapter 3, Section 6-3-6, Limited Parking During Winter Months, states that, "It shall be unlawful to park a vehicle on any street between the hours of three o'clock (3:00) a.m. and six o'clock (6:00) a.m., from November 1 through April 1." Vehicles parked illegally may be ticketed.

7. Budgetary and Other Resources Limitations

The severity and frequency of winter weather events can be difficult to predict and cannot be controlled which can pose challenges in terms of scheduling, allocating personnel resources and having sufficient funds to manage all possibilities encountered during Winter Maintenance.

The City recognizes that the activities authorized under this policy will be ongoing from year to year and will be subject to the annual budget appropriations generally determined by the Council and subject to priorities as established by the City's Director of Public Works.

8. Boulevard Considerations

Snow from public streets will be plowed onto boulevards. The City will not remove snow from driveways regardless of whether it has been cleared of snow before the City equipment arrives. The City does not plow private streets, accesses or driveways. The practice of depositing snow from driveways and walkways in the street is strictly prohibited.

Snowplowing operations can cause property damage even under the best of circumstances and care on the part of the operators. In order to keep added expenses to a minimum and maximize safety, the City requires a clear zone behind the curb for snow storage. Any object that could hamper snow removal or be damaged by snow removal operations should be removed from this area. This excludes mailboxes that comply with U.S. Postal Service Specifications.

The City may repair turf damage on boulevards as budgets allow, only if it was the direct result of snow removal operations in the street, by top dressing and seeding the following spring. Turf damage due to snow removal on sidewalks or trails will not be repaired by the City. Other damage within the public right-of-way is the responsibility of the property owner including, but not limited to, trees, shrubs, bushes, landscaping, fences, sprinkler systems, invisible fencing, basketball goals, etc.

The City does not repair or replace sod damaged due to the application of salt or deicing chemicals.

Mailboxes that comply with US Postal Service specifications that are damaged as a result of direct contact by City snow removal equipment will be temporarily repaired within 48 hours of receiving notification of such damage. If the mailbox and post cannot be temporarily repaired, a portable mailbox will be set in place so mail service may be continued. The City will replace the damaged mailbox structure the following spring with a standard No. 1 black, white, or silver mailbox mounted on a 4-inch by 4-inch treated post. Residents may request reimbursement of expenses up to \$75, if they so choose, to replace the mailbox structure themselves, relieving the City of any further obligation. The City will not be responsible for damage to mailboxes or support posts caused by snow or ice coming in contact with the mailbox.

9. Snow and Ice Removal From Sidewalks and Trails

The City policy requires removal of ice from sidewalks and designated trails. It shall be the responsibility of the abutting property owner to keep sidewalks clear of ice in accordance with City Code , Title 7, Chapter 1, Section 7-1-2. If notice has been sent to the owner/occupant and ice has not been removed, the City may choose to remove the ice and charge the cost of removal to the property owner. The property owner will receive an invoice showing the appropriate charges. Failing to pay the invoice will result in a one year special assessment against the benefitting property.

The City will remove snow from sidewalks and trails in public right-of-way or public easements along public streets within the City, unless the responsibility lies with another governmental entity or private landowner as a result of a separate agreement. All winter maintenance of sidewalks and trails is a lower priority than streets and parking lots, and will be performed as resources allow. Certain trail segments may be left unplowed for winter recreation.

10. Snow and Ice Control Priorities

- First Priority – arterial streets, Police and Fire Department parking lots
- Second Priority – residential streets
- Third Priority -- cul-de-sacs and City parking lots
- Fourth Priority – alleys and public streets under a service agreement
- Fifth Priority -- pedestrian sidewalks and trails

The above priorities may be modified by the Public Works Director to fit existing circumstances.