



INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, MAY 24, 2010
8150 BARBARA AVENUE
7:30 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATIONS:**
4. **CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Minutes – May 10, 2010 Regular Council Meeting _____
 - B. Resolution Approving Disbursements for Period Ending May 19, 2010 _____
 - C. Approve Correction to Change Order No. 1 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation – Dascom Systems Group, LLC _____
 - D. Pay Voucher No. 3 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation – TRICOM Communications _____
 - E. Pay Voucher No. 2 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation – Low Voltage Contractors _____
 - F. Resolution Receiving Bids and Awarding Contract for the 2010 Pavement Management Program, City Project No. 2010–09A – Cracksealing _____
 - G. Resolution Receiving Bids and Awarding Contract for the 2010 Pavement Management Program, City Project No. 2010–09B – Sealcoating _____
 - H. Resolutions of Municipal Concurrence with Dakota County’s action to Designate 80th Street (CR 28) from Babcock Trail to Concord Boulevard as a New County State Aid Highway (CSAH) and a Resolution to Execute Agreement with Dakota County for Revocation of County State Aid Status for Segment of County State Aid Highway 32 (105th Street) _____
 - I. Authorize Gorman Surveying to Conduct a Survey and Place Right-of-Way Markers on both sides of Dixie Avenue near Dickman Trail _____
 - J. Accept Proposal for Forensic Investigation of Water Intrusion in the Public Works Maintenance Building _____
 - K. Resolution Approving Construction Agreement for Street Lighting Facilities with Xcel Energy on Conroy Trail as part of City Project No. 2010–09D, South Grove Street Reconstruction – Area 5 _____

L. Resolution terminating both a conditional use permit for additional impervious surface and storm water maintenance agreement for property located at 11617 Aileron Court _____

M. Resolution Awarding Contract for Lawn Care Services related to Nuisance Abatement _____

N. Personnel Actions _____

5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. **PUBLIC HEARINGS:**

7. **REGULAR AGENDA:**

COMMUNITY DEVELOPMENT:

A. LUTHER NISSAN KIA; Consider the following resolutions for property located at 1430–50th Street:

- i) A Conditional Use Permit Amendment to allow the expansion of outdoor storage on the existing surface parking lot
- ii) A Conditional Use Permit to exceed 25% impervious surface coverage in the Shoreland Overlay District.

B. CITY OF INVER GROVE HEIGHTS; Consider the Second Reading of an Interim Ordinance relating to Open Wood Burning Furnaces _____

PARKS AND RECREATION:

C. CITY OF INVER GROVE HEIGHTS; Receive Inver Wood Golf Course Operational Assessment Study _____

ADMINISTRATION:

D. CITY OF INVER GROVE HEIGHTS; Consider Change Order No. 9 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation _____

E. CITY OF INVER GROVE HEIGHTS; Consider Advisory Board Applications and Appointments _____

8. **MAYOR AND COUNCIL COMMENTS**

9. **ADJOURN**

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, MAY 10, 2010 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, May 10, 2010, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Community Development Director Link, Finance Director Lanoue, Chief Kleckner, and Deputy Clerk Rheume.

Mayor Tourville asked Chief Kleckner to provide an update regarding the accident that occurred in the evening on May 7th.

Chief Kleckner explained there was a very serious crash involving two squad cars that were responding to a medical call. He stated the two squad cars collided at 65th Street and Cahill Avenue, and two officers and one civilian employee were injured. He noted that one of the officers was released from the hospital and the other was still in the hospital recovering from his injuries.

3. PRESENTATIONS:

A. Present 2009 CAFR

Ms. Lanoue explained that each year the City contracts with an independent Certified Public Accounting Firm to audit the City's Comprehensive Annual Financial Report. She stated Kern, DeWenter, Viere, Ltd. performed the audit for the 2009 CAFR and issued an unqualified (clean) opinion. She noted an unqualified opinion is the highest form of assurance a Certified Public Accounting Firm can issue. She explained an Auditor's Management Letter and Reports on Compliance with Government Auditing Standards and Legal Compliance were also included with the CAFR.

Ms. Lanoue provided an overview of the key components of the 2009 CAFR. She noted the only bond issued last year was for the Public Safety Addition/City Hall Renovation project. She stated the City's net assets increased by \$5 million dollars and the year ended with a surplus in the General Fund. She explained the auditor's did note a significant deficiency due to a lack of segregation of accounting duties. She stated the CAFR will be submitted to the Government Finance Officers Association for the Certificate of Achievement for Excellence in Financial Reporting. She noted this would be the 24th year that the City has participated in the program.

Steve Wischmann, Kern, DeWenter, Viere, Ltd. explained his firm is responsible for providing an opinion on the City's financial statements. He stated his firm found the City to be in compliance and issued an unqualified opinion. He explained there were no findings to be reported with respect to the legal compliance areas. He noted that the City has one of the most efficient processes out of the 25 cities he works with.

Councilmember Klein asked about the City's delinquent tax collection.

Mr. Wischmann stated a portion of the audit looks at the amount of delinquent taxes the City collects. He explained the City of Inver Grove Heights is the first city he has worked with where the number of delinquent taxes declined from the prior year's numbers.

Councilmember Klein asked about the City's reserve funds.

Mr. Wischmann stated the City's General Fund reserve is in the recommended 35-50% range.

Motion by Klein, second by Madden, to receive

Ayes: 5

Nays: 0 Motion carried.

B. Proclamation – National Public Works Week May 16-22, 2010

Mr. Thureen stated this is part of a nationwide effort to recognize staff involved in the Public Works field.

Motion by Madden, second by Piekarski Krech, to adopt Resolution No. 10-71 Proclaiming May 16-22, 2010 National Public Works Week.

Ayes: 5

Nays: 0 Motion carried.

4. CONSENT AGENDA:

Mayor Tourville removed Item 4G, Resolution Approving Sod Replacement and Seeding Agreement with NSP/Xcel Energy for City Project No. 2010-09D – South Grove Urban Street Reconstruction Area 5, from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4I, Approve Contract for Lawn Care Services related to Nuisance Abatement, from the Consent Agenda.

- A.** Minutes – April 26, 2010 Regular Council Meeting
- B. Resolution No. 10-65** Approving Disbursements for Period Ending May 5, 2010
- C.** Pay Voucher No. 11 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation
- D.** Change Order No. 3 and Pay Voucher No. 4 for City Project No. 2008-11, Southern Sanitary Sewer System, East Segment
- E. Resolution No. 10-66** Approving Withdrawal from Regional Mutual Aid Association
- F.** Hire Contractor for Tree Inventory of Right-of-Way Trees in the Urbanized Area of Inver Grove Heights
- H. Resolution No. 10-67** Approving a Stipulation for Award and Order and a Permanent Drainage and Utility Easement between Dayton Holding, Inc. (IGH Parcel No. 24) and City of Inver Grove Heights in connection with District Court File No. 19HA-CV-08-742, Relative to City Project No. 2003-03
- J.** Accept Proposal for Street Patching Services
- K. Resolution No. 10-68** Accepting Individual Project Order No. 12E to Kimley-Horn & Associates, Inc. for Additional Final Design Services for the 2010 Pavement Management Program, Urban Street Reconstruction – City Project No. 2010-09D, South Grove Area 5 Water System Design
- L.** Personnel Actions

Motion by Madden, second by Klein, to approve the Consent Agenda

Ayes: 5

Nays: 0 Motion carried.

- G.** Resolution Approving Sod Replacement and Seeding Agreement with NSP/Xcel Energy for City Project No. 2010-09D – South Grove Urban Street Reconstruction Area 5

Mayor Tourville stated the item would be brought back at a later date as more information is needed.

No Action Taken

- I.** Approve Contract for Lawn Care Services related to Nuisance Abatement

Councilmember Piekarski Krech stated this was discussed at the work session and she would vote against the item unless other information is obtained by staff.

Councilmember Grannis stated he would be willing to table the item until the other information is received.

Mayor Tourville clarified that tabling the item would not delay the abatement of any existing nuisances.

Mr. Link responded that staff would continue to use the person they have been using up to this point for abatement. He noted it would take approximately a month for the item to be brought back to the Council for consideration.

Motion by Grannis, second by Piekarski Krech, to table the Contract for Lawn Care Services related to Nuisance Abatement to June 14, 2010

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:

6. PUBLIC HEARINGS:

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

A. JAMES BROWN; Consider the following requests for property located at 1186 90th Street:

- i) A Rezoning from E-1, 2 ½ Acre Estate Residential to E-2, 1 ¾ Acre Estate Residential
- ii) Waiver of Plat to divide the existing tax parcel into two lots
- iii) Variance to allow an accessory structure on a lot without a principle structure

Mr. Link stated staff met with the applicant on site to look at the condition of the private roads. He explained a review of the roads on each side of the property was conducted and it was determined that the road on the west side does not meet the minimum clear width and height requirements. He stated it was determined that the road on the east side of the property has only a short distance at the north end that does not meet the minimum clear width and height requirements. He noted a good portion of the length of the road to the east is open and clear. He stated the Fire Marshal indicated that while there is a minimum width and height that needs to be clear to meet fire code, the requirement is not intended to be enforced retroactively. He explained unless there is an obvious obstruction or another building is added to the road, the road and vegetation clearing is not required automatically. He stated in this instance the eastern road is sufficient in width and the city can accept this road in its current condition. He noted some tree trimming would be required with a permit for any new homes on the road. He explained the western road would require tree trimming, tree removal, and road widening if any new homes were to use this road for access.

Mr. Link stated the City Attorney's office conducted a review of the road easements that exist along both the private roads on the east and west sides of the applicant's property. He explained a 60 foot wide private road easement exists along the west side leading to a public street connection to Highway 3, and on the east side a 33 foot wide easement exists over only a portion of the property. He stated the recorded easement extends only to the north 52 feet of the applicant's property and there does not appear to be an existing access easement over the remainder of the applicant's property on the east side. He noted this includes the area where the existing driveway to the house lies. He explained if Council approves the request a condition of approval would be that the applicant show evidence that an easement exists for the balance of the eastern property line through a title commitment or other means. He stated if no easement exists, prior to recording of the waiver of plat the applicant would be required to obtain an easement at least 33 feet in width, granting an access easement. He further explained that if the waiver of plat is approved, the Council must also approve that access to the new lot can be via private driveway. He stated City Code requires all newly created lots to have at least 30 feet of frontage along a street and a private driveway does not satisfy the requirement, except when specifically approved by Council.

Mr. Link explained that a rezoning would create a spot zoning situation that would not be consistent with the Comprehensive Plan. He stated the uses in both the E-1 and E-2 districts are the same and the spot

zoning issue would be by map only and not by use because the intent of the two districts is very similar. He stated both Planning staff and the Planning Commission recommended denial of the requests because of the spot zoning issue and the inconsistency with the Comprehensive Plan. He noted an email was received from a neighboring property owner expressing opposition to the applicant's request.

Motion by Madden, second by Piekarski Krech, to receive letter from Glenn Stoerzinger

Ayes: 5

Nays: 0 Motion carried.

Jim, Anawanda Path, questioned how many instances of spot zoning there were in the area. He stated it was his understanding that all lots in an E-1 zoning district were 2.5 acres or greater. He expressed concerns regarding spot zoning and stated he does not want a precedent to be set in the City. He stated he wants to see the larger lots retained and not broken into smaller lots for more development.

Mr. Link responded the particular neighborhood being discussed is zoned E-1. He stated there are varied lot sizes in the neighborhood.

Glenn Stoerzinger, 1252 90th St. E., stated the house currently on the applicant's lot was built in 1977 with the condition that the property be zoned E-1, and the legal description of the lot describes one lot. He opposed the applicant's request because no hardship has been identified to justify the need for a variance. He opined that approval of the spot zoning request would be inconsistent with the Comprehensive Plan. He stated that seven (7) of the ten (10) parcels that abut the applicant's property are 2.5 acres or larger. He explained that approval of the request would also establish a precedent for future requests of a similar nature.

Councilmember Grannis stated he was contacted by an individual regarding a social gathering, hosted by the applicant last fall, at which council members were present. He explained the individual questioned if a council member's attendance at a gathering, where free food and beverages were provided, would effect a council member's ability to vote on the issue.

Mr. Kuntz reviewed the anti gift law. He stated if the council member does not have a financial interest in the property in question, the council member would be allowed to vote on the issue.

Mayor Tourville confirmed that none of the council members held a financial interest in the applicant's property.

Jim Brown, 1186 90th Street, wanted the record to reflect that at a previous meeting one of his neighbors spoke in favor of his request. He noted that Mr. Hunting also indicated that others had called to support the request.

Councilmember Grannis stated he agreed with staff and the majority of the Planning Commission that there was no hardship to justify the variance.

Councilmember Madden stated he would support the request with the hardship being that the existing barn does not have a driveway, is oriented towards the existing house and is situated such that in order to conform to the minimum lot size, the lot boundary would separate the house from the barn.

Mayor Tourville stated he would support the request because of the existence of different sized lots in the area.

Councilmember Piekarski Krech stated she would not support the request because she does not want to create more small lots and because of the questions regarding the access easement and potential lack thereof.

Motion by Madden, second by Klein, to adopt Ordinance No. 1210 Rezoning the Property from E-1, 2 ½ Acre Estate Residential to E-2, 1 ¾ Acre Estate Residential, Resolution No. 10-69 Approving the Waiver of Plat to Divide the Existing Tax Parcel into Two Lots, and Resolution No. 10-70 Approving a Variance to allow an Accessory Structure on a Lot without a Principle Structure

Ayes: 3

Nays: 2 (Grannis, Piekarski Krech) Motion carried.

B. WADE AND JESSICA SHORT; Consider a Variance to eliminate screening of rooftop mechanical equipment on new commercial building for property located at 9332 Cahill Avenue.

Mr. Link stated staff met with the applicant's contractor to discuss rooftop screening. He explained that staff made the recommendation to screen the equipment on three sides, leaving the east side unscreened. He stated that the screening would only have to be up to the height of the shorter units, not extending to the height of the larger unit. He noted that the type of material used for screening would be up to the applicant. He explained the contractor indicated that the applicant did not want to move forward with staff's recommendation and instead proposed to paint the mechanical units blue with no screening. He stated the property does not have any special conditions that make it unique and the applicant is not being denied reasonable use of the property. He explained that approval of the variance could set a precedent for future developments and the requirement of mechanical unit screening. He stated staff does not believe the variance criterion have been met and therefore recommended denial of the request, as did the Planning Commission.

Wade Short, 9332 Cahill Avenue, opined if the equipment was painted it would blend in and not be visible.

Councilmember Klein questioned if camouflage could be considered screening.

Mr. Kuntz responded that painting is not screening.

Mayor Tourville stated because the applicant cannot come up with a hardship they need to be willing to compromise with staff.

Councilmember Piekarski Krech asked if they could amend the original screening requirement.

Mr. Kuntz indicated that the ordinance states it shall be screened 100% from the view of the public.

Councilmember Piekarski Krech questioned if staff was going to cite those that are not in compliance with the ordinance. She opined that she would rather see screening that is aesthetically pleasing.

Mr. Link explained that staff makes reasonable attempts to ensure that rooftop and ground mounted mechanical equipment is screened.

Mayor Tourville stated notice should be sent out to those that are not in compliance with the screening requirements.

Councilmember Madden reiterated that painting is not screening and expressed concerns with setting a precedent for future developments.

Councilmember Klein stated the problem is the visibility from Highway 52, which is only one side.

Mr. Link stated the difficulty is with how to administer this. He explained the easiest way to look at it is with the building elevation plans.

Councilmember Piekarski Krech asked if there are sight line parameters that staff uses to determine compliance with the ordinance requirement.

Mr. Link stated it is a judgment call and staff relies on the architect's plans for elevations.

Mayor Tourville suggested putting screening on the side facing Highway 52/55 and painting the unit blue. He stated after the work has been completed it should come back to the Council to determine if the equipment is adequately screened.

Motion by Tourville, second by Klein, to require screening on the side of the building that faces Highway 52/55 (the west side of the building) and painting the mechanical equipment blue, subject to final review by the City Council subsequent to the completion of the work to determine if the equipment is adequately screened

Ayes: 5

Nays: 0 Motion carried.

The City Council took a 5 minute recess.

C. CITY OF INVER GROVE HEIGHTS; Consider Interim Ordinance relating to Open Wood Burning Furnaces

Mr. Kuntz stated on April 26, 2010 City staff presented the City Council with materials concerning various aspects of open wood burning furnaces, including property line and structure setbacks, minimum stack heights and seasonal burning restrictions. He explained that after reviewing the materials and discussing the issues, the City Council instructed staff to prepare an ordinance establishing a moratorium on the further construction of open wood burning furnaces in the City for a period of 12 months to permit additional study of the potential regulation of such furnaces.

Councilmember Piekarski Krech asked if open wood burning furnace was the correct terminology or if they should be referred to as outdoor wood burning furnaces.

Mr. Kuntz responded that the accepted terminology appears to be open wood burning furnace.

Councilmember Piekarski Krech stated she would like to have at least two readings of the ordinance before approving it.

Motion by Madden, second by Klein, to approve the First Reading of an Interim Ordinance relating to Open Wood Burning Furnaces

Ayes: 5

Nays: 0 Motion carried.

ADMINISTRATION:

D. CITY OF INVER GROVE HEIGHTS; Consider the following Actions:

- i) Third Reading of an Ordinance Amending Title 5, Chapter 4, of the City Code relating to Animal Control
- ii) Consider Resolution and Table Setting Forth License Fees, Administrative Service Fees and Permit Fees

Ms. Teppen stated that in response the discussion on April 26, 2010 City Council meeting, staff revised the animal ordinance. She explained that the definition of "owner" was revised to reflect its application to all animals, the definitions of "running at large", "run at large", "at large", and "under restraint" were revised to effectively address the problem of animals running freely in the City while still permitting animal to be off of their owner's property if they are effectively controlled by their owner, the intent that veterinarians and police department dogs are exempt from dog licensure requirements was clarified, and a provision containing exceptions to the requirement that animals be under restraint and not running at large was created. She stated an amendment to the City Fee Schedule is also required to reflect the biennial dog license fees and related penalty fees, potentially dangerous and dangerous dog registration fees, biennial kennel license fees, animal redemption fees, license transfer fees, and dog identification tag fees.

Councilmember Madden clarified that an animal running on their owner's property is not considered to be "at large" on that property.

Mr. Kuntz stated his office received a suggestion regarding a minor change associated with the definition of "proper enclosure". He explained the definition relates only to "potentially dangerous" or "dangerous dogs", and the suggested change is to substitute the terms "potentially dangerous" or "dangerous dog"

wherever the word animal appears in the definition of “proper enclosure”.

Motion by Madden, second by Grannis, to adopt Ordinance No. 1211 Amending Title 5, Chapter 4, of the City Code relating to Animal Control with the suggested change to the definition of “proper enclosure” and Resolution No. 10-72 and Table Setting Forth License Fees, Administrative Service Fees and Permit Fees

Ayes: 5

Nays: 0 Motion carried.

E. CITY OF INVER GROVE HEIGHTS; Consider the First Reading of an Ordinance relating to Background Investigation Authorization

Mr. Kuntz explained the police department is authorized to have access to the Bureau of Criminal Apprehension (BCA) criminal history data only to perform duties that are required by law, which do not include municipal employment or licensure. He stated in order to have legal authority to conduct the background checks for other reasons, such as city employment and licensure, there must be law authorizing them. He noted that a clarification should be made to reflect all regular part-time, regular full-time, and seasonal/temporary employment.

Jim, Anawanda Path, stated in his line of business they conduct background checks on existing employees and asked if the City followed the same practice.

Mayor Tourville responded that all employees undergo a background investigation prior to employment.

Councilmember Grannis suggested adding language that would allow background investigations to be conducted on current employees, not just new hires.

Mr. Kuntz indicated language could be added to allow checks on current employees.

Motion by Piekarski Krech, second by Madden, to approve the First Reading of an Ordinance relating to Background Investigation Authorization with the suggested changes.

Ayes: 5

Nays: 0 Motion carried.

PUBLIC WORKS:

F. CITY OF INVER GROVE HEIGHTS; Resolution Authorizing the City of Inver Grove Heights to enter into Agreement No. 92316 for Railroad Crossing Signals with Mn/DOT and the Union Pacific Railroad Company

Mr. Thureen stated the agreement defines the cost share responsibilities for the installation and maintenance of railroad crossing signals at the intersection of Upper 71st Street East and the tracks at the Union Pacific Railroad Company. He explained that Mn/DOT is willing to pick up half of the City’s cost, and the City’s estimated share, \$21,004.40, would be funded from the Host Community Fund.

Councilmember Klein opined that the improvements were unnecessary at this particular crossing and that the money could be better spent elsewhere.

Mayor Tourville stated the crossing has been identified as needing safety improvements and likely carries a higher liability risk.

Councilmember Grannis noted this crossing could be used as bargaining chip in future negotiations with the railroad regarding the opening and closure of crossings.

Motion by Piekarski Krech, second by Grannis, to adopt Resolution No. 10-73 Authorizing the City of Inver Grove Heights to enter into Agreement No. 92316 for Railroad Crossing Signals with Mn/DOT and the Union Pacific Railroad Company

Ayes: 4

Nays: 1 (Klein) Motion carried.

8. MAYOR & COUNCIL COMMENTS:

9. EXECUTIVE SESSION:

A. Collective Bargaining Update

B. Qwest Negotiations

10. ADJOURN: Motion by Madden, second by Grannis, to adjourn. The meeting was adjourned by a unanimous vote at 10:25 p.m.

DRAFT

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of May 6, 2010 to May 19, 2010.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending May 19, 2010. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$306,251.33
Debt Service & Capital Projects	167,774.02
Enterprise & Internal Service	200,733.47
Escrows	10,304.61
	<hr/>
Grand Total for All Funds	<u><u>\$685,063.43</u></u>

If you have any questions about any of the disbursements on the list, please call Vickie Gray, Accounting Technician at 651-450-2515 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period May 6, 2010 to May 19, 2010 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING MAY 19, 2010**

WHEREAS, a list of disbursements for the period ending May 19, 2010 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$ 306,251.33
Debt Service & Capital Projects	167,774.02
Enterprise & Internal Service	200,733.47
Escrow	<u>10,304.61</u>
 Grand Total for All Funds	 <u>\$ 685,063.43</u>

Adopted by the City Council of Inver Grove Heights this 24th day of May, 2010.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/07/2010	100107	REGIONS HOSPITAL	2968781 2976721	101-4000-421.30-70 101-4000-421.30-70		5/2010 5/2010 * Total	29.53 39.88 69.41
05/07/2010	100109	VERIZON WIRELESS	acct 580565481	101-5100-442.50-20		5/2010 * Total	258.28 258.28
05/10/2010	100110	POTBELLY SANDWICH WORKS COUNCIL		101-1000-413.50-75		5/2010 * Total	152.96 152.96
05/12/2010	100111	ACE PAINT & HARDWARE	502354 502355 502383	101-5200-443.60-16 101-5100-442.60-65 101-4200-423.40-40		5/2010 5/2010 5/2010 * Total	17.08 51.04 16.01 84.13
05/12/2010	100113	ARROW MOWER, INC.	143	101-4200-423.60-40		5/2010 * Total	19.48 19.48
05/12/2010	100115	BATTERIES PLUS	030506788	101-5100-442.60-65		5/2010 * Total	33.92 33.92
05/12/2010	100116	BCA/CRIMINAL JUSTICE TR	POLICE & PRESS	101-4000-421.50-80		5/2010 * Total	120.00 120.00
05/12/2010	100123	C.J. SPRAY, INC.	558827	101-5200-443.60-16		5/2010 * Total	26.72 26.72
05/12/2010	100124	CARDIAC SCIENCE, INC.	1271844	101-4000-421.60-65		5/2010 * Total	187.61 187.61
05/12/2010	100128	COLLINS ELECTRICAL CONS	103061801	101-5200-443.40-46		5/2010 * Total	107.31 107.31
05/12/2010	100134	CYNERGY AEC	escrow	101-0000-341.30-00		5/2010 * Total	250.00 250.00
05/12/2010	100135	DAKOTA COUNTY TECH COLL	APRIL 20	101-4000-421.50-80		5/2010 * Total	840.00 840.00
05/12/2010	100136	DAKOTA CTY FINANCIAL SV	2010 - cjiin fee	101-4000-421.70-30		5/2010 * Total	21,316.16 21,316.16
05/12/2010	100137	DAKOTA CTY PUBLIC HEALT	acct 5685	101-1100-413.30-50		5/2010 * Total	135.00 135.00
05/12/2010	100139	DAKOTA ELECTRIC ASSN	acct 4267134	101-5400-445.40-20		5/2010 * Total	27.11 27.11
05/12/2010	100140	DANNER LANDSCAPING	7185	101-5200-443.60-16		5/2010 * Total	26.72 26.72
05/12/2010	100146	EMMONS & OLIVIER RESOUR	95001331	101-3200-419.30-60		5/2010 * Total	544.50 544.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/12/2010	100152	G & K SERVICES	1182373934	101-5200-443.60-45		5/2010	15.44
			1182373934	101-6000-451.60-45		5/2010	24.85
						* Total	40.29
05/12/2010	100153	G & K SERVICES	1182362776	101-5200-443.60-45		5/2010	15.44
			1182362776	101-6000-451.60-45		5/2010	31.26
						* Total	46.70
05/12/2010	100158	GOPHER SIGN	81827	101-5200-443.60-16		5/2010	262.49
						* Total	262.49
05/12/2010	100159	GOVERNMENT FINANCE OFFI	member ann lanoue	101-2000-415.50-70		5/2010	150.00
						* Total	150.00
05/12/2010	100163	HARDLINE CONTRETE & MAS	324	101-5200-443.40-46		5/2010	1,800.00
						* Total	1,800.00
05/12/2010	100164	HARDWOOD CREEK LUMBER,	8324	101-5100-442.60-65		5/2010	231.92
						* Total	231.92
05/12/2010	100165	HAUGLAND, DENNIS	vest	101-4000-421.60-45		5/2010	484.13
						* Total	484.13
05/12/2010	100170	INFINITY WIRELESS	27581	101-4200-423.60-65		5/2010	62.78
						* Total	62.78
05/12/2010	100172	INVER GROVE FORD	RENTAL APRIL	101-4000-421.70-30		5/2010	266.88
						* Total	266.88
05/12/2010	100176	KALDUNSKI, TOM	license	101-5100-442.50-70		5/2010	132.00
			office supplies	101-5100-442.60-65		5/2010	38.54
						* Total	170.54
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	101-1000-413.30-40		5/2010	120.00
			client 81000E	101-1000-413.30-42		5/2010	11,731.51
			client 81000E	101-3200-419.30-42		5/2010	1,994.00
			client 81000E	101-3300-419.30-42		5/2010	83.43
			client 81000E	101-4000-421.30-42		5/2010	8.00
			client 81000E	101-4200-423.30-42		5/2010	24.00
			client 81000E	101-5000-441.30-42		5/2010	1,721.10
			client 81000E	101-6000-451.30-42		5/2010	1,507.70
						* Total	17,189.74
05/12/2010	100181	LEVANDER, GILLEN & MILL	client 92000E	101-4000-421.30-41		5/2010	13,518.71
						* Total	13,518.71
05/12/2010	100182	LEXISNEXIS	acct 1369635	101-4000-421.50-20		5/2010	38.35
						* Total	38.35
05/12/2010	100185	LONE OAK GRAPHICS INC	23730	101-3300-419.50-30		5/2010	98.59
						* Total	98.59
05/12/2010	100186	LYNCH, JOE	mcma confernce	101-1100-413.50-80		5/2010	663.08

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	663.08
05/12/2010	100188	MACQUEEN EQUIPMENT INC	1100117	101-5200-443.40-46		5/2010	11,328.75
						* Total	11,328.75
05/12/2010	100195	MN BOARD OF AELSLAGID	scott thureen	101-5000-441.50-70		5/2010	132.00
						* Total	132.00
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	101-1100-413.30-55		5/2010	13.30
			april	101-2000-415.30-55		5/2010	28.70
			april	101-3000-419.30-55		5/2010	8.30
			april	101-3200-419.30-55		5/2010	4.15
			april	101-3300-419.30-55		5/2010	16.45
			april	101-4000-421.30-55		5/2010	57.00
			april	101-5000-441.30-55		5/2010	5.65
			april	101-5100-442.30-55		5/2010	31.25
			april	101-6000-451.30-55		5/2010	5.03
						* Total	169.83
05/12/2010	100208	OPTUMHEALTH FINANCIAL S	113540	101-1100-413.30-50		5/2010	250.00
						* Total	250.00
05/12/2010	100209	PARRANTO, JUSTIN	vest	101-4000-421.60-45		5/2010	439.63
						* Total	439.63
05/12/2010	100210	PETTY CASH	mngfoa lunch	101-2000-415.50-75		5/2010	30.00
			mileage-jury duty	101-3300-419.10-10		5/2010	7.56
			ndcbo mtg	101-3300-419.50-80		5/2010	32.00
						* Total	69.56
05/12/2010	100220	STRAIGHT RIVER MEDIA	1236	101-1100-413.50-32		5/2010	900.00
						* Total	900.00
05/12/2010	100223	TERRI KENISON	APRIL	101-4200-423.30-70		5/2010	908.44
						* Total	908.44
05/12/2010	100224	TIMESAVER OFF SITE SECR	APR 12	101-1100-413.30-70		5/2010	489.00
						* Total	489.00
05/12/2010	100225	TRAFFIC & PARKING CONTR	340552	101-5200-443.60-16		5/2010	779.91
						* Total	779.91
05/12/2010	100226	TRANS UNION LLC	acct 0924v0008542	101-1100-413.30-50		5/2010	24.80
						* Total	24.80
05/12/2010	100228	TWIN CITIES OCCUPATIONA	101656893	101-1100-413.30-50		5/2010	75.00
			acct n261251001589	101-1100-413.30-50		5/2010	75.00
						* Total	150.00
05/12/2010	100229	UNIFORMS UNLIMITED	32697	101-4000-421.60-45		5/2010	78.94
						* Total	78.94
05/12/2010	100230	USA MOBILITY WIRELESS I	acct 61192662	101-4000-421.50-20		5/2010	15.70

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	15.70
05/12/2010	100236	XCEL ENERGY	acct 51884945737	101-5400-445.40-20		5/2010	54.75
						* Total	54.75
05/12/2010	100237	XCEL ENERGY	acct 5170946691	101-5400-445.40-20		5/2010	23.46
						* Total	23.46
05/13/2010	100240	JTD INC SPORTS TURF SPE	466B	101-6000-451.60-30		5/2010	2,158.88
			469B	101-6000-451.60-30		5/2010	307.27
			469B	101-6000-451.60-35		5/2010	307.26
						* Total	2,773.41
05/19/2010	100241	ACE PAINT & HARDWARE	502462	101-4200-423.40-42		5/2010	21.00
			502466	101-4200-423.40-42		5/2010	30.17
						* Total	51.17
05/19/2010	100242	AFSCME COUNCIL 5	5/1 -5/14	101-0000-203.10-00		5/2010	840.53
						* Total	840.53
05/19/2010	100243	AGASSIZ SEED & SUPPLY	27336	101-6000-451.60-16		5/2010	2,040.00
			335	101-6000-451.60-16		5/2010	140.25
						* Total	2,180.25
05/19/2010	100244	AINSLIE TECHNICAL SERVI	A100419	101-6000-451.40-40		5/2010	1,047.56
						* Total	1,047.56
05/19/2010	100245	ALL STEEL PRODUCTS CO I	6299	101-6000-451.40-47		5/2010	1,273.95
						* Total	1,273.95
05/19/2010	100248	BATTERIES PLUS	030507320	101-4200-423.40-42		5/2010	14.81
						* Total	14.81
05/19/2010	100249	BELLEISLE, MONICA	stamps	101-4200-423.50-35		5/2010	44.00
						* Total	44.00
05/19/2010	100252	BEST BUY BUSINESS ADVAN	acct 12842	101-5100-442.60-40		5/2010	689.79
						* Total	689.79
05/19/2010	100253	BLOOMINGTON SECURITY SO	S68264	101-6000-451.40-40		5/2010	621.63
						* Total	621.63
05/19/2010	100254	BRYAN ROCK PRODUCTS	33731	101-6000-451.60-16		5/2010	1,885.93
						* Total	1,885.93
05/19/2010	100259	CLAREY'S SAFETY EQUIPME	132745	101-4200-423.40-42		5/2010	278.85
						* Total	278.85
05/19/2010	100262	COORDINATED BUSINESS SY	CNIN048837	101-4200-423.70-50		5/2010	291.90
						* Total	291.90
05/19/2010	100263	COPY RIGHT	47200	101-4000-421.50-30		5/2010	72.59
						* Total	72.59

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100267	CULLIGAN	acct 157984591006	101-4200-423.60-65		5/2010	182.03
						* Total	182.03
05/19/2010	100270	DAKOTA ELECTRIC ASSN	acct 4430542	101-6000-451.40-20		5/2010	8.94
						* Total	8.94
05/19/2010	100271	DAKOTA ELECTRIC ASSN	acct 2468379	101-6000-451.40-20		5/2010	364.23
						* Total	364.23
05/19/2010	100272	DAKOTA ELECTRIC ASSN	acct 2501658	101-6000-451.40-20		5/2010	184.69
						* Total	184.69
05/19/2010	100273	DAKOTA ELECTRIC ASSN	acct 3935632	101-6000-451.40-20		5/2010	263.08
						* Total	263.08
05/19/2010	100275	DAKOTA ELECTRIC ASSN	acct 1093947	101-5400-445.40-20		5/2010	1,034.86
						* Total	1,034.86
05/19/2010	100276	DANNER LANDSCAPING	7169	101-6000-451.60-16		5/2010	534.38
			7211	101-6000-451.60-16		5/2010	392.77
						* Total	927.15
05/19/2010	100280	ELECTRIC FIRE & SECURIT	68436	101-6000-451.40-40		5/2010	80.16
						* Total	80.16
05/19/2010	100283	ENGSTROM, NELS	vest	101-4000-421.60-45		5/2010	568.63
						* Total	568.63
05/19/2010	100285	FERRELLGAS	acct 7754787	101-5200-443.60-16		5/2010	59.27
						* Total	59.27
05/19/2010	100287	FIRE EQUIPMENT SPECIALT	6592	101-4200-423.60-45		5/2010	26,169.40
						* Total	26,169.40
05/19/2010	100288	G & K SERVICES	act 7494701	101-5200-443.60-45		5/2010	47.97
			act 7494701	101-6000-451.60-45		5/2010	28.05
						* Total	76.02
05/19/2010	100294	GERTENS	194375	101-6000-451.60-65		5/2010	134.62
			194416	101-6000-451.60-16		5/2010	97.30
			194955	101-6000-451.60-65		5/2010	100.46
						* Total	332.38
05/19/2010	100295	GLOCK PROFESSIONAL, INC	549168	101-4000-421.60-18		5/2010	30.00
						* Total	30.00
05/19/2010	100297	GOVERNMENT FINANCE OFFI	acct 3000055091	101-2000-415.60-18		5/2010	13.35
						* Total	13.35
05/19/2010	100305	HEALTH PARTNERS	JUNE 2010	101-0000-203.07-00		5/2010	88,887.27
			JUNE 2010	101-0000-203.08-00		5/2010	6,637.27
						* Total	95,524.54

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100306	HEALTH PARTNERS	cobra	101-0000-203.07-00		5/2010	1,647.14
			cobra	101-0000-203.08-00		5/2010	274.03
						* Total	1,921.17
05/19/2010	100309	ICMA	2010 renewal	101-1100-413.50-70		5/2010	119.00
						* Total	119.00
05/19/2010	100310	ICMA	2010 renewal-j.teppen	101-1100-413.50-70		5/2010	112.50
						* Total	112.50
05/19/2010	100311	ICMA	2010 renewal-j.lynch	101-1100-413.50-70		5/2010	119.00
						* Total	119.00
05/19/2010	100312	INTOXIMETERS	302835	101-4000-421.60-65		5/2010	64.13
						* Total	64.13
05/19/2010	100313	INVERCITY PRINTING INC	104039	101-4200-423.50-30		5/2010	204.98
			104040	101-4200-423.50-30		5/2010	518.30
						* Total	723.28
05/19/2010	100322	LILLIE SUBURBAN NEWSPAP	NTC CASE 1007ZA	101-3200-419.50-25		5/2010	15.75
			ORDIANANCE 1208	101-1100-413.50-25		5/2010	84.00
			PARK PROP SALE	101-6000-451.50-25		5/2010	122.00
						* Total	221.75
05/19/2010	100324	MCCARTHY WELL COMPANY	23200	101-6000-451.40-40		5/2010	465.00
						* Total	465.00
05/19/2010	100327	MERCHAK, JOE	EXPENSE REPORT	101-3300-419.50-75		5/2010	79.29
						* Total	79.29
05/19/2010	100330	METROPOLITAN COUNCIL EN	APRIL 2010	101-0000-341.40-00		5/2010	336.00-
						* Total	336.00-
05/19/2010	100331	MINNEAPOLIS OXYGEN CO.	RI04100437	101-4200-423.40-42		5/2010	12.82
			SS978869	101-4200-423.40-42		5/2010	105.48
						* Total	118.30
05/19/2010	100332	MN CONWAY FIRE & SAFETY	391084	101-4200-423.70-50		5/2010	568.49
						* Total	568.49
05/19/2010	100333	MN GLOVE & SAFETY, INC.	240657	101-6000-451.60-45		5/2010	24.53
						* Total	24.53
05/19/2010	100334	MN LOCKS	101034654	101-4200-423.40-40		5/2010	58.48
						* Total	58.48
05/19/2010	100340	NAT'L ASSO OF SCHOOL RE	11959MN	101-4000-421.50-80		5/2010	990.00
						* Total	990.00
05/19/2010	100343	NATURE CALLS, INC.	14478	101-6000-451.40-65		5/2010	867.19
						* Total	867.19

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100346	OLSEN FIRE PROTECTION,	51622	101-6000-451.40-40		5/2010	413.00
						* Total	413.00
05/19/2010	100350	PRECISION DATA SYSTEMS	ap checks	101-2000-415.50-30		5/2010	726.26
						* Total	726.26
05/19/2010	100352	PRESTIGE ELECTRIC, INC.	84846	101-4200-423.40-40		5/2010	756.00
						* Total	756.00
05/19/2010	100354	QWEST	acct 6121258143	101-4000-421.50-20		5/2010	79.11
						* Total	79.11
05/19/2010	100355	QWEST	acct 6514577671	101-6000-451.50-20		5/2010	41.60
						* Total	41.60
05/19/2010	100356	QWEST	acct 6514577674	101-6000-451.50-20		5/2010	41.60
						* Total	41.60
05/19/2010	100358	RCM SPECIALTIES INC	3038	101-5200-443.40-46		5/2010	3,937.50
						* Total	3,937.50
05/19/2010	100359	REGINA MEDICAL CENTER	30000055	101-4000-421.30-70		5/2010	83.00
						* Total	83.00
05/19/2010	100360	SENSIBLE LAND USE COALI	tom link/allan hunting	101-3000-419.50-80		5/2010	38.00
			tom link/allan hunting	101-3200-419.50-80		5/2010	38.00
						* Total	76.00
05/19/2010	100364	SIGNWAREHOUSE.COM	2522012	101-5200-443.60-16		5/2010	124.94
						* Total	124.94
05/19/2010	100365	SOLDO CONSULTING PC	FINAL INVOICE	101-1100-413.30-43		5/2010	3,556.80
						* Total	3,556.80
05/19/2010	100368	SOUTH ST PAUL ANIMAL HO	MAR - APR	101-4000-421.70-50		5/2010	246.71
						* Total	246.71
05/19/2010	100369	SOUTH ST PAUL, CITY OF	street lighting	101-0000-207.09-00		5/2010	33.00
						* Total	33.00
05/19/2010	100372	ST. CROIX TREE SERVICE,	57687	101-6000-451.30-70		5/2010	1,218.38
						* Total	1,218.38
05/19/2010	100377	TOTAL REPAIR, INC.	22087	101-6000-451.30-70		5/2010	342.10
			22088	101-6000-451.30-70		5/2010	1,364.00
						* Total	1,706.10
05/19/2010	100378	TWIN CITY PALLET INC	22865	101-6000-451.60-16		5/2010	41.68
						* Total	41.68
05/19/2010	100380	ULTRA-CHEM, INC.	988987	101-6000-451.60-11		5/2010	617.21
						* Total	617.21

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100381	UNITED WAY	5/1 -5/14	101-0000-203.10-00		5/2010	178.00
						* Total	178.00
05/19/2010	100384	USA MOBILITY WIRELESS I	T0317409E	101-4000-421.50-20		5/2010	26.62
						* Total	26.62
05/19/2010	100387	VIKING PAINTS, INC.	33707	101-6000-451.60-16		5/2010	569.12
						* Total	569.12
05/19/2010	100390	XCEL ENERGY	acct 5152791130	101-5200-443.40-20		5/2010	299.85
			acct 5152791130	101-5400-445.40-20		5/2010	17,185.24
						* Total	17,485.09
05/19/2010	100391	XCEL ENERGY	acct 5164351291	101-5400-445.40-20		5/2010	88.00
						* Total	88.00
05/19/2010	100392	XCEL ENERGY	acct 5164318574	101-4200-423.40-10		5/2010	364.41
			acct 5164318574	101-4200-423.40-20		5/2010	724.37
						* Total	1,088.78
05/19/2010	100393	YAGGY COLBY ASSOCIATES	86858	101-6000-451.30-70		5/2010	1,388.50
						* Total	1,388.50
05/19/2010	100395	3M	acct 5918140	101-5200-443.60-45		5/2010	55.00
			acct 5918140	101-6000-451.60-45		5/2010	110.00
						* Total	165.00
				119 Checks	** Fund Total		253,727.49
05/19/2010	100250	BENGTSON, NICOLE	postage	201-1600-465.50-35		5/2010	11.65
			mileage/parking	201-1600-465.50-65		5/2010	74.30
			meals	201-1600-465.50-75		5/2010	16.62
			meeting fee	201-1600-465.50-80		5/2010	29.00
						* Total	131.57
05/19/2010	100284	ENSEMBLE CREATIVE & MAR	APRIL	201-1600-465.50-25		5/2010	6,385.44
						* Total	6,385.44
				2 Checks	** Fund Total		6,517.01
05/19/2010	100370	SPRINGSTED, INC.	1	399-9000-570.30-73		5/2010	2,042.00
						* Total	2,042.00
				1 Checks	** Fund Total		2,042.00
05/19/2010	100330	METROPOLITAN COUNCIL EN	APRIL 2010	404-0000-217.00-00		5/2010	33,600.00
						* Total	33,600.00
				1 Checks	** Fund Total		33,600.00
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	423-5903-723.30-42	0303	5/2010	580.50
						* Total	580.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
				1 Checks	** Fund Total		580.50
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	425-5922-725.30-42	0522	5/2010	688.60
						* Total	688.60
05/19/2010	100282	EMMONS & OLIVIER RESOUR	95002314	425-5907-725.30-70	0507	5/2010	621.00
						* Total	621.00
				2 Checks	** Fund Total		1,309.60
05/12/2010	100196	MN DEPT OF TRANSPORTATI	acct 1298	427-5917-727.30-70	0717	5/2010	247.36
						* Total	247.36
				1 Checks	** Fund Total		247.36
05/12/2010	100119	BKV GROUP, INC.	27102	428-5918-728.30-20	0818	5/2010	12,498.54
			27103	428-5918-728.30-20	0818	5/2010	490.00
						* Total	12,988.54
05/12/2010	100171	INSPEC INC	2113793	428-5918-728.70-60	0810	5/2010	519.60
						* Total	519.60
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	428-5911-728.30-42	0811	5/2010	405.00
						* Total	405.00
				3 Checks	** Fund Total		13,913.14
05/12/2010	100196	MN DEPT OF TRANSPORTATI	acct 1298	429-5901-729.30-70	0901	5/2010	365.70
						* Total	365.70
05/12/2010	100197	MN DNR	swing bridge project	429-5924-729.30-70	0924	5/2010	43,993.00
						* Total	43,993.00
05/12/2010	100210	PETTY CASH	postage	429-5924-729.50-35	0924	5/2010	8.30
			parking -bridge mtg	429-5924-729.50-65	0924	5/2010	8.00
						* Total	16.30
05/19/2010	100362	SHORT ELLIOTT HENDRICKS	230792	429-5924-729.30-70	0924	5/2010	6,572.23
						* Total	6,572.23
				4 Checks	** Fund Total		50,947.23
05/12/2010	100121	BRAUN INTERTEC CORPORAT	318831	440-5900-740.30-34	1009C	5/2010	352.00
						* Total	352.00
05/12/2010	100138	DAKOTA CTY SOIL & WATER	2006	440-5900-740.30-70	1009D	5/2010	360.00
						* Total	360.00
05/12/2010	100178	KIMLEY-HORN & ASSOCIATE	4135675	440-5900-740.30-30	0809F	5/2010	1,107.70
						* Total	1,107.70
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	440-5900-740.30-42	1009D	5/2010	8,242.87
						* Total	8,242.87

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/12/2010	100214	REED BUSINESS INFORMATI	4370445	440-5900-740.50-25	1009B	5/2010	452.64
						* Total	452.64
05/12/2010	100222	STREET FLEET	254907	440-5900-740.50-35	1009D	5/2010	46.38
						* Total	46.38
05/19/2010	100317	KIMLEY-HORN & ASSOCIATE	4137908	440-5900-740.30-30	1009D	5/2010	49,189.42
						* Total	49,189.42
05/19/2010	100322	LILLIE SUBURBAN NEWSPAP	BIDS PROJ 1009A	440-5900-740.50-25	1009A	5/2010	44.63
			BIDS PROJ 1009B	440-5900-740.50-25	1009B	5/2010	47.25
						* Total	91.88
				8 Checks	** Fund Total		59,842.89
05/19/2010	100369	SOUTH ST PAUL, CITY OF	storm sewer	441-0000-207.08-00		5/2010	40.50
						* Total	40.50
				1 Checks	** Fund Total		40.50
05/19/2010	100290	G & M TREE MOVING INC	464	443-5900-743.60-16		5/2010	550.00
						* Total	550.00
				1 Checks	** Fund Total		550.00
05/12/2010	100142	EHLERS AND ASSOCIATES,	341347	446-5915-746.30-15	0315	5/2010	3,467.50
						* Total	3,467.50
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	446-5915-746.30-42	0315	5/2010	1,082.80
						* Total	1,082.80
05/19/2010	100316	KENNEDY & GRAVEN	utlilty relocation	446-5915-746.30-44	0315	5/2010	150.50
						* Total	150.50
				3 Checks	** Fund Total		4,700.80
05/12/2010	100111	ACE PAINT & HARDWARE	502252	501-7100-512.60-16		5/2010	23.46
			502278	501-7100-512.60-16		5/2010	19.74
			502295	501-7100-512.60-16		5/2010	8.52
						* Total	51.72
05/12/2010	100114	AUTOMATIC SYSTEMS CO.	21868S	501-7100-512.40-42		5/2010	272.30
						* Total	272.30
05/12/2010	100152	G & K SERVICES	1182373934	501-7100-512.60-45		5/2010	4.93
						* Total	4.93
05/12/2010	100153	G & K SERVICES	1182362776	501-7100-512.60-45		5/2010	28.21
						* Total	28.21
05/12/2010	100156	GERLACH OUTDOOR POWER E	155778	501-7100-512.60-16		5/2010	38.18
						* Total	38.18

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/12/2010	100161	GRAYBAR	947196968 947196969	501-7100-512.40-40 501-7100-512.40-40		5/2010 5/2010 * Total	41.55 44.18 85.73
05/12/2010	100166	HD SUPPLY WATERWORKS LT	1306127	501-7100-512.75-50		5/2010 * Total	1,080.43 1,080.43
05/12/2010	100168	HOSE / CONVEYORS INC	9851	501-7100-512.60-16		5/2010 * Total	175.18 175.18
05/12/2010	100173	JOHN ROBERTS COMPANY	281722P	501-7100-512.50-35		5/2010 * Total	2,004.52 2,004.52
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	501-7100-512.30-55		5/2010 * Total	23.43 23.43
05/12/2010	100233	VIKING ELECTRIC SUPPLY	4473029	501-7100-512.60-16		5/2010 * Total	9.60 9.60
05/12/2010	100238	XCEL ENERGY	acct 5160987097 acct 5160987097	501-7100-512.40-10 501-7100-512.40-20		5/2010 5/2010 * Total	566.23 7,919.15 8,485.38
05/19/2010	100241	ACE PAINT & HARDWARE	502401 502413 502431	501-7100-512.60-16 501-7100-512.60-16 501-7100-512.60-16		5/2010 5/2010 5/2010 * Total	13.11 24.56 12.81 50.48
05/19/2010	100258	CITY OF BLOOMINGTON	APRIL	501-7100-512.30-70		5/2010 * Total	420.00 420.00
05/19/2010	100265	CRESCENT ELECTRIC SUPPL	024176934	501-7100-512.40-40		5/2010 * Total	16.54 16.54
05/19/2010	100288	G & K SERVICES	act 7494701	501-7100-512.60-45		5/2010 * Total	4.93 4.93
05/19/2010	100296	GOPHER STATE ONE-CALL	40588	501-7100-512.30-70		5/2010 * Total	785.90 785.90
05/19/2010	100298	GRAINGER	acct 806460150	501-7100-512.60-16		5/2010 * Total	62.94 62.94
05/19/2010	100301	GRAYBAR	947496393	501-7100-512.40-40		5/2010 * Total	76.77 76.77
05/19/2010	100303	HAWKINS, INC.	3115578 3117767	501-7100-512.60-19 501-7100-512.60-19		5/2010 5/2010 * Total	5,268.67 569.00 5,837.67
05/19/2010	100349	PLANT & FLANGED EQUIPME	54270	501-7100-512.40-40		5/2010 * Total	378.73 378.73

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100363	SIGNAL PRO EQUIPMENT	acct 30035	501-7100-512.60-16		5/2010	37.90
						* Total	37.90
05/19/2010	100369	SOUTH ST PAUL, CITY OF	water	501-7100-512.40-05		5/2010	141.79
						* Total	141.79
05/19/2010	100371	SPRINT	acct 842483314	501-7100-512.50-20		5/2010	254.42
						* Total	254.42
05/19/2010	100376	TKDA	201001295	501-7100-512.30-70		5/2010	1,275.42
						* Total	1,275.42
				25 Checks	** Fund Total		21,603.10
05/12/2010	100152	G & K SERVICES	1182373934	502-7200-514.60-45		5/2010	2.12
						* Total	2.12
05/12/2010	100153	G & K SERVICES	1182362776	502-7200-514.60-45		5/2010	12.09
						* Total	12.09
05/12/2010	100193	METROPOLITAN COUNCIL	930215	502-7200-514.40-15		5/2010	117,639.26
						* Total	117,639.26
05/12/2010	100194	MICHIGAN TRUCKING LLC	water	502-0000-116.00-00		5/2010	50.00
						* Total	50.00
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	502-7200-514.30-55		5/2010	15.62
						* Total	15.62
05/12/2010	100238	XCEL ENERGY	acct 5160987097	502-7200-514.40-20		5/2010	496.24
						* Total	496.24
05/19/2010	100255	BURNET TITLE	REQUESTED CREDIT REFUND	502-0000-116.00-00		5/2010	18.31
						* Total	18.31
05/19/2010	100269	DAKOTA CTY TREASURER	APRIL 2010	502-0000-207.01-00		5/2010	80.00
						* Total	80.00
05/19/2010	100281	ELECTRIC PUMP INC	40963	502-7200-514.60-16		5/2010	903.09
						* Total	903.09
05/19/2010	100288	G & K SERVICES	act 7494701	502-7200-514.60-45		5/2010	2.12
						* Total	2.12
05/19/2010	100304	HAZELETT, ERICKA	REQUESTED CREDIT REFUND	502-0000-116.00-00		5/2010	2.06
						* Total	2.06
05/19/2010	100335	MN PIPE & EQUIPMENT	251511	502-7200-514.60-16		5/2010	240.21
						* Total	240.21
05/19/2010	100361	SEVEN CORNERS HARDWARE,	147001	502-7200-514.60-16		5/2010	49.42
						* Total	49.42

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100369	SOUTH ST PAUL, CITY OF	sewer	502-7200-514.40-15		5/2010	311.36
						* Total	311.36
				14 Checks	** Fund Total		119,821.90
05/12/2010	100131	COPY RIGHT	47034	503-8000-521.50-30		5/2010	962.54
						* Total	962.54
05/12/2010	100132	COVERALL OF THE TWIN CI	7070154104	503-8500-526.40-40		5/2010	1,122.19
						* Total	1,122.19
05/12/2010	100139	DAKOTA ELECTRIC ASSN	acct 4612214	503-8600-527.40-20		5/2010	28.22
						* Total	28.22
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	503-8600-527.30-55		5/2010	15.45
						* Total	15.45
05/12/2010	100211	PRECISION TURF & CHEMIC	34374 34375	503-8600-527.60-35 503-8600-527.60-35		5/2010 5/2010	1,748.09 3,821.06
						* Total	5,569.15
05/19/2010	100247	ARCTIC GLACIER, INC.	385011805 461012615	503-8300-524.60-65 503-8300-524.60-65		5/2010 5/2010	54.60 97.48
						* Total	152.08
05/19/2010	100251	BEST BEVERAGE	604	503-8500-526.50-80		5/2010	275.00
						* Total	275.00
05/19/2010	100260	COCA COLA BOTTLING COMP	0138510212	503-8300-524.76-10		5/2010	384.62
						* Total	384.62
05/19/2010	100261	COLLEGE CITY BEVERAGE	714859 714901	503-8300-524.76-15 503-8300-524.76-15		5/2010 5/2010	184.00 432.95
						* Total	616.95
05/19/2010	100263	COPY RIGHT	44661	503-8000-521.50-30		5/2010	191.09
						* Total	191.09
05/19/2010	100268	CUSHMAN MOTOR COMPANY I	149656 149759 149806	503-8600-527.40-42 503-8600-527.40-42 503-8600-527.40-42		5/2010 5/2010 5/2010	216.77 149.41 19.54
						* Total	385.72
05/19/2010	100274	DAKOTA ELECTRIC ASSN	ACCT 2013605	503-8600-527.40-20		5/2010	191.82
						* Total	191.82
05/19/2010	100279	DRAFT TECHNOLOGIES	5031373	503-8300-524.40-42		5/2010	30.00
						* Total	30.00
05/19/2010	100289	G & K SERVICES	acct 0157401 acct 0157401	503-8600-527.60-45 503-8600-527.60-45		5/2010 5/2010	77.40 71.14
						* Total	148.54

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100300	GRANDMA'S BAKERY	28123	503-8300-524.76-05		5/2010	31.50
			28374	503-8300-524.76-05		5/2010	42.02
			28961	503-8300-524.76-05		5/2010	42.02
			29197	503-8300-524.76-05		5/2010	47.56
			29199	503-8300-524.76-05		5/2010	28.73
			29469	503-8300-524.76-05		5/2010	28.73
			29779	503-8300-524.76-05		5/2010	47.56
			29780	503-8300-524.76-05		5/2010	6.60
			30054	503-8300-524.76-05		5/2010	25.96
			30611	503-8300-524.76-05		5/2010	45.07
			30895	503-8300-524.76-05		5/2010	45.07
			31116	503-8300-524.76-05		5/2010	30.94
			31386	503-8300-524.76-05		5/2010	30.72
			31690	503-8300-524.76-05		5/2010	28.73
			32283	503-8300-524.76-05		5/2010	23.19
						* Total	504.40
05/19/2010	100302	HANCO CORPORATION	516118	503-8600-527.40-42		5/2010	174.95
						* Total	174.95
05/19/2010	100307	HEGGIES PIZZA	1026263	503-8300-524.76-15		5/2010	37.50
						* Total	37.50
05/19/2010	100314	JJ TAYLOR DIST. COMPANY	1390812	503-8300-524.76-15		5/2010	83.00
						* Total	83.00
05/19/2010	100315	JOHN DEERE LANDSCAPES/L	acct 269520	503-8600-527.60-50		5/2010	140.02
			acct 269520	503-8600-527.60-30		5/2010	233.43
			acct 269520	503-8600-527.60-50		5/2010	153.83
			acct 269520	503-8600-527.60-30		5/2010	2,352.47
			acct 269520	503-8600-527.60-20		5/2010	102.84
			acct 269520	503-8600-527.60-35		5/2010	929.22
			acct 269520	503-8600-527.60-50		5/2010	301.55
			acct 269520	503-8600-527.60-50		5/2010	139.41
			acct 269520	503-8600-527.60-35		5/2010	2,352.47
			acct 269520	503-8600-527.60-35		5/2010	656.05
			acct 269520	503-8600-527.60-35		5/2010	867.71
			acct 269520	503-8600-527.60-20		5/2010	385.65
						* Total	7,302.55
05/19/2010	100320	LEITNER COMPANY	202128	503-8600-527.60-20		5/2010	342.10
			202129	503-8600-527.60-20		5/2010	379.90
						* Total	722.00
05/19/2010	100321	LENTNER, GLEN	disposal fee	503-8600-527.40-25		5/2010	49.60
			battery	503-8600-527.40-40		5/2010	28.91
			steel toe shoes	503-8600-527.60-65		5/2010	129.99
						* Total	208.50
05/19/2010	100323	M. AMUNDSON LLP	85421	503-8300-524.76-05		5/2010	184.67
						* Total	184.67
05/19/2010	100326	MENARDS - WEST ST. PAUL	39859	503-8600-527.60-50		5/2010	30.82

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	30.82
05/19/2010	100329	METRO CASH REGISTER SYS	69142	503-8000-521.60-65		5/2010	180.00
						* Total	180.00
05/19/2010	100337	MTI DISTRIBUTING CO	719080	503-8600-527.40-42		5/2010	234.26
			721563	503-8600-527.60-08		5/2010	917.92
			721574	503-8600-527.60-08		5/2010	686.54
			721910	503-8600-527.40-42		5/2010	412.05
			725626	503-8600-527.40-42		5/2010	1,125.54
						* Total	3,376.31
05/19/2010	100339	NAPA OF INVER GROVE HEI	196413	503-8600-527.40-42		5/2010	61.95
			196414	503-8600-527.40-42		5/2010	10.69
			196905	503-8600-527.40-42		5/2010	109.65
			196946	503-8600-527.40-42		5/2010	64.07
			197041	503-8600-527.40-42		5/2010	217.55
			197798	503-8600-527.40-42		5/2010	123.38
			198680	503-8600-527.40-42		5/2010	150.02
			199005	503-8600-527.40-42		5/2010	89.46
			199790	503-8600-527.40-42		5/2010	47.18
			199925	503-8600-527.40-42		5/2010	73.57
						* Total	926.14
05/19/2010	100341	NATIONAL AUTOMATIC SPRI	24207	503-8500-526.50-55		5/2010	350.00
						* Total	350.00
05/19/2010	100343	NATURE CALLS, INC.	14430	503-8600-527.40-65		5/2010	101.44
						* Total	101.44
05/19/2010	100347	PERFORMANCE DRAFT COMPA	05011010	503-8300-524.40-42		5/2010	40.00
						* Total	40.00
05/19/2010	100348	PLAISTED COMPANIES, INC	33300	503-8600-527.60-20		5/2010	809.69
						* Total	809.69
05/19/2010	100351	PRECISION TURF & CHEMIC	34537	503-8600-527.60-35		5/2010	811.18
			34538	503-8600-527.60-20		5/2010	1,987.88
						* Total	2,799.06
05/19/2010	100352	PRESTIGE ELECTRIC, INC.	84837	503-8300-524.40-42		5/2010	346.00
			84840	503-8600-527.40-40		5/2010	412.00
						* Total	758.00
05/19/2010	100366	SOUTH BAY DESIGN	50310	503-8500-526.50-25		5/2010	108.00
						* Total	108.00
05/19/2010	100373	SUMMIT FOOD EQUIPMENT S	39020	503-8300-524.40-42		5/2010	206.68
						* Total	206.68
05/19/2010	100374	SUN NEWSPAPERS	acct 322184	503-8500-526.50-25		5/2010	782.00
						* Total	782.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100375	TDS METROCOM	acct 6514573667	503-8500-526.50-25		5/2010	249.05
						* Total	249.05
05/19/2010	100379	TWIN CITY SAW	A16971	503-8600-527.60-22		5/2010	34.18
						* Total	34.18
05/19/2010	100382	US FOODSERVICE	5717472	503-8300-524.60-65		5/2010	310.56
			5717472	503-8300-524.76-05		5/2010	504.80
			5717472	503-8300-524.76-10		5/2010	174.50
			5801799	503-8300-524.60-65		5/2010	305.31
			5801799	503-8300-524.76-05		5/2010	338.38
			5801799	503-8300-524.76-10		5/2010	66.09
						* Total	1,699.64
05/19/2010	100386	VERSATILE VEHICLES, INC	47666	503-8400-525.40-41		5/2010	1,870.95
						* Total	1,870.95
05/19/2010	100388	XCEL ENERGY	acct 5157543641	503-8500-526.40-10		5/2010	43.53
			acct 5157543641	503-8500-526.40-20		5/2010	786.48
			acct 5157543641	503-8600-527.40-10		5/2010	88.99
						* Total	919.00
05/19/2010	100395	3M	acct 5918140	503-8600-527.60-15		5/2010	55.00
						* Total	55.00
				41 Checks	** Fund Total		34,586.90
05/12/2010	100151	FIRST IMPRESSION GROUP,	41531	504-6100-452.50-30	R90100	5/2010	3,306.62
			41531	504-6100-452.50-35	R90100	5/2010	24.34-
						* Total	3,282.28
05/12/2010	100189	MAYER ARTS INC	DANCE CLASS	504-6100-452.30-70	R20900	5/2010	378.00
						* Total	378.00
05/12/2010	100192	METRO ATHLETIC SUPPLY	123120	504-6100-452.60-09	R40100	5/2010	153.47
						* Total	153.47
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	504-6100-452.30-55	R90100	5/2010	8.94
						* Total	8.94
05/12/2010	100216	SAM'S CLUB	acct 7715090055702540	504-6100-452.60-09	R20100	5/2010	329.16
						* Total	329.16
05/12/2010	100217	SAM'S CLUB	acct 7715090061606950	504-6100-452.60-09	R30300	5/2010	26.48
						* Total	26.48
05/12/2010	100219	STAATS	48934	504-6100-452.60-09	R40900	5/2010	256.66
						* Total	256.66
05/12/2010	100221	STREAMLINE DESIGN INC	26900	504-6100-452.60-45	R40200	5/2010	433.00
			27063	504-6100-452.60-45	R40200	5/2010	110.00
						* Total	543.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100286	FINNEGAN, RYAN	official-lacrosse league	504-6100-452.30-70	R40200	5/2010	99.00
						* Total	99.00
05/19/2010	100291	GAMBLAIN SAMUEL	ach return acct closed	504-6100-452.10-30	R40405	5/2010	24.25
						* Total	24.25
05/19/2010	100292	GAMMA SPORTS	79367	504-6100-452.60-09	R40140	5/2010	270.14
						* Total	270.14
05/19/2010	100293	GARRISON, JOE	official-lacrosse league	504-6100-452.30-70	R40200	5/2010	66.00
						* Total	66.00
05/19/2010	100318	KOENIG, JOHN	offical -lacrosse league	504-6100-452.30-70	R40200	5/2010	66.00
						* Total	66.00
05/19/2010	100319	LAVIN LACROSSE LLC	191	504-6100-452.60-09	R40200	5/2010	302.24
						* Total	302.24
05/19/2010	100328	METRO ATHLETIC SUPPLY	123489	504-6100-452.60-09	R40100	5/2010	702.17
						* Total	702.17
05/19/2010	100336	MRPA	leadership workshop	504-6100-452.50-80	R10350	5/2010	30.00
						* Total	30.00
05/19/2010	100338	MUELLER, DEBRA	cancel shelter rental	504-0000-347.00-00	R60400	5/2010	44.00
						* Total	44.00
05/19/2010	100345	OH THOSE GUYS	7995	504-6100-452.60-45	R40100	5/2010	329.70
			7996	504-6100-452.60-45	R40100	5/2010	329.70
			7997	504-6100-452.60-45	R40100	5/2010	588.75
			7998	504-6100-452.60-45	R40100	5/2010	549.50
			7999	504-6100-452.60-45	R40100	5/2010	942.00
			8000	504-6100-452.60-45	R40100	5/2010	557.70
			8001	504-6100-452.60-45	R40100	5/2010	659.40
						* Total	3,956.75
05/19/2010	100353	PTACEK, DILLION	offical-lacrosse league	504-6100-452.30-70	R40200	5/2010	99.00
						* Total	99.00
				19 Checks	** Fund Total		10,637.54
05/07/2010	100108	FIRST IMPRESSION GROUP,	SUMMER BROCHURE	505-6200-453.50-35	C91000	5/2010	788.55
						* Total	788.55
05/12/2010	100111	ACE PAINT & HARDWARE	502309	505-6200-453.60-16	C25000	5/2010	3.73
			502322	505-6200-453.60-16	C25000	5/2010	5.74
			502328	505-6200-453.60-16	C21000	5/2010	11.73
						* Total	21.20
05/12/2010	100117	BERQUIST, BONITA	canceled class	505-0000-352.35-00	C71000	5/2010	44.00
						* Total	44.00
05/12/2010	100122	BUCHNER, SANDRA	membership	505-0000-207.03-00		5/2010	8.85

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/12/2010	100122	BUCHNER, SANDRA	membership	505-0000-352.02-00	C10100	5/2010	64.15
						* Total	73.00
05/12/2010	100129	COMCAST	acct 8772105910277033	505-6200-453.50-70	C10000	5/2010	74.95
						* Total	74.95
05/12/2010	100130	COMDATA	acct rh172	505-6200-453.60-65	C15500	5/2010	22.54
			acct rh172	505-6200-453.76-05	C16000	5/2010	12.36
						* Total	34.90
05/12/2010	100143	ELECTRONIC COMMUNICATIO	1332	505-6200-453.40-40	C25000	5/2010	223.63
			1451	505-6200-453.40-40	C21000	5/2010	130.00
						* Total	353.63
05/12/2010	100148	FAST SIGNS	28630352	505-6200-453.60-65	C25000	5/2010	89.21
						* Total	89.21
05/12/2010	100149	FASTENAL COMPANY	691741	505-6200-453.60-16	C25000	5/2010	203.11
						* Total	203.11
05/12/2010	100150	FERRELLGAS	acct 7757735	505-6200-453.60-21	C21000	5/2010	334.73
						* Total	334.73
05/12/2010	100151	FIRST IMPRESSION GROUP,	41531	505-6200-453.50-30	C95000	5/2010	1,813.38
			41531	505-6200-453.50-35	C95000	5/2010	24.34
						* Total	1,789.04
05/12/2010	100154	GEORGE, KELLY	class canceled	505-0000-352.35-00	C71000	5/2010	49.00
						* Total	49.00
05/12/2010	100157	GOODIN COMPANY	2804803	505-6200-453.60-16	C25000	5/2010	174.41
						* Total	174.41
05/12/2010	100160	GRAINGER	9135872399	505-6200-453.60-16	C25000	5/2010	12.04
			9237566303	505-6200-453.60-40	C21000	5/2010	24.32
			9238812151	505-6200-453.60-16	C21000	5/2010	54.16
			9241214726	505-6200-453.60-16	C25000	5/2010	92.00
			9242044411	505-6200-453.60-16	C21000	5/2010	591.13
			9535307569	505-6200-453.60-16	C25000	5/2010	65.09
						* Total	814.66
05/12/2010	100161	GRAYBAR	947300582	505-6200-453.60-16	C25000	5/2010	312.83
						* Total	312.83
05/12/2010	100167	HILLYARD INC	6281183	505-6200-453.60-11	C25000	5/2010	654.93
			6298033	505-6200-453.60-11	C25000	5/2010	1,295.45
						* Total	1,950.38
05/12/2010	100169	HUEBSCH SERVICES	2534610	505-6200-453.40-40	C25000	5/2010	105.57
						* Total	105.57
05/12/2010	100174	JOHNSON CONTROLS	1776670496	505-6200-453.40-40	C25000	5/2010	2,898.13
						* Total	2,898.13

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/12/2010	100177	KIMBALL MIDWEST	1474988	505-6200-453.60-12	C25000	5/2010	167.95
						* Total	167.95
05/12/2010	100183	LIVINGOOD, EDIE	continuing ed	505-6200-453.50-70	C70000	5/2010	87.15
						* Total	87.15
05/12/2010	100187	MAAS, RONI	costumes ice show	505-6200-453.60-65	C40000	5/2010	10.71
						* Total	10.71
05/12/2010	100191	MERCURY TECHNOLOGIES OF	010912	505-6200-453.40-25	C25000	5/2010	338.80
						* Total	338.80
05/12/2010	100200	MONEY MAILER OF THE TWI	4273	505-6200-453.50-25	C91000	5/2010	400.00
						* Total	400.00
05/12/2010	100201	MRPA	6634	505-6200-453.50-70	C10100	5/2010	500.00
						* Total	500.00
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	505-6200-453.30-55	C50000	5/2010	42.18
						* Total	42.18
05/12/2010	100210	PETTY CASH	supplies coconut hut	505-6200-453.50-35	C10100	5/2010	15.65
			supplies coconut hut	505-6200-453.60-65	C60100	5/2010	13.74
						* Total	29.39
05/12/2010	100213	RECREATION SUPPLY COMPA	197407	505-6200-453.60-16	C25000	5/2010	189.66
			197595	505-6200-453.60-16	C25000	5/2010	198.96
						* Total	388.62
05/12/2010	100215	ROBERT BROOKE & ASSOCIA	352809	505-6200-453.60-16	C25000	5/2010	164.89
						* Total	164.89
05/12/2010	100217	SAM'S CLUB	acct 7715090061606950	505-6200-453.60-16	C21000	5/2010	74.85
			acct 7715090061606950	505-6200-453.60-65	C30300	5/2010	43.79
			acct 7715090061606950	505-6200-453.76-05	C30300	5/2010	149.83
			acct 7715090061606950	505-6200-453.76-10	C30300	5/2010	25.51
						* Total	293.98
05/12/2010	100218	SPRUNG SERVICES	58657	505-6200-453.40-40	C25000	5/2010	630.50
						* Total	630.50
05/12/2010	100231	VANCO SERVICES LLC	4197375	505-6200-453.70-60	C10100	5/2010	48.05
						* Total	48.05
05/12/2010	100232	VANDEHOEF, AL	mileage	505-6200-453.60-65	C15500	5/2010	84.48
						* Total	84.48
05/12/2010	100234	WSPYAA STING SOCCER CLU	turf canceled	505-0000-352.23-00	C17500	5/2010	140.02
						* Total	140.02
05/19/2010	100246	AMERICAN RED CROSS	R9005811	505-6200-453.60-18	C50000	5/2010	42.00
						* Total	42.00

Program: GM179L

CHECK REGISTER BY FUND

Bank: 00 City of Inver Grove Heights

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100260	COCA COLA BOTTLING COMP	01185556310	505-6200-453.76-10	C30400	5/2010	146.51
						* Total	146.51
05/19/2010	100264	CRARY, AMY	projector bulb	505-6200-453.60-16	C70000	5/2010	29.98
			class materials	505-6200-453.60-18	C70000	5/2010	60.00
			thank you notes	505-6200-453.60-65	C70000	5/2010	5.34
						* Total	95.32
05/19/2010	100308	HOME DEPOT CREDIT SERVI	acct 6035322017128343	505-6200-453.60-16	C25000	5/2010	38.47
						* Total	38.47
05/19/2010	100357	R & R SPECIALTIES OF WI	45092	505-6200-453.40-42	C21000	5/2010	47.76
						* Total	47.76
05/19/2010	100374	SUN NEWSPAPERS	acct 299836	505-6200-453.50-25	C91000	5/2010	60.00
						* Total	60.00
05/19/2010	100389	XCEL ENERGY	acct 5168679487	505-6200-453.40-10	C25000	5/2010	6,968.83
			acct 5168679487	505-6200-453.40-20	C25000	5/2010	14,532.38
						* Total	21,501.21
				40 Checks	** Fund Total		35,369.29
05/12/2010	100207	OPTUMHEALTH FINANCIAL S	april	602-2100-415.30-55		5/2010	.70
						* Total	.70
				1 Checks	** Fund Total		.70
05/12/2010	100111	ACE PAINT & HARDWARE	502241	603-5300-444.60-12		5/2010	13.09
			502365	603-5300-444.40-41		5/2010	12.81
						* Total	25.90
05/12/2010	100113	ARROW MOWER, INC.	407	603-5300-444.40-41		5/2010	19.18
						* Total	19.18
05/12/2010	100120	BOYER TRUCKS - PARTS DI	394017X1	603-5300-444.40-41		5/2010	5.35
			394337	603-5300-444.40-41		5/2010	77.76
						* Total	83.11
05/12/2010	100126	CARQUEST OF ROSEMOUNT	1596125075	603-0000-145.50-00		5/2010	89.48
			1596125229	603-0000-145.50-00		5/2010	44.42
			1596125301	603-0000-145.50-00		5/2010	126.14
			1596125388	603-0000-145.50-00		5/2010	35.62
			1596125636	603-5300-444.60-12		5/2010	8.08
			1596125638	603-0000-145.50-00		5/2010	34.21
			1596125638	603-5300-444.40-41		5/2010	40.59
			1596125638	603-5300-444.60-12		5/2010	5.45
			1596125644	603-5300-444.40-41		5/2010	59.82
			1596125649	603-5300-444.40-41		5/2010	15.53
			1596125651	603-5300-444.40-41		5/2010	22.60
			1596125661	603-5300-444.40-41		5/2010	70.31
			1596125699	603-5300-444.40-41		5/2010	21.14
			1596125818	603-5300-444.40-41		5/2010	144.63

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	718.02
05/12/2010	100127	CATCO PARTS SERVICE	1727168	603-5300-444.40-41		5/2010	708.77
						* Total	708.77
05/12/2010	100133	CUMMINS NPOWER LLC	10059789 10060052	603-5300-444.40-41 603-5300-444.40-41		5/2010 5/2010	86.87 244.52
						* Total	331.39
05/12/2010	100141	DIESEL COMPONENTS, INC.	91830	603-5300-444.40-41		5/2010	28.81
						* Total	28.81
05/12/2010	100144	EMERGENCY APPARATUS MAI	48712	603-5300-444.40-41		5/2010	204.37
						* Total	204.37
05/12/2010	100145	EMERGENCY AUTOMOTIVE TE	RP0422101	603-5300-444.40-41		5/2010	141.61
						* Total	141.61
05/12/2010	100147	FACTORY MOTOR PARTS COM	13332586 13347476 13350212	603-0000-145.50-00 603-0000-145.50-00 603-5300-444.40-41		5/2010 5/2010 5/2010	26.55 83.46 10.50-
						* Total	99.51
05/12/2010	100152	G & K SERVICES	1182373934 1182373934	603-5300-444.40-65 603-5300-444.60-45		5/2010 5/2010	59.61 54.38
						* Total	113.99
05/12/2010	100153	G & K SERVICES	1182362776 1182362776	603-5300-444.40-65 603-5300-444.60-45		5/2010 5/2010	59.72 23.61
						* Total	83.33
05/12/2010	100155	GEPHART ELECTRIC CO INC	69919	603-5300-444.40-40		5/2010	1,345.00
						* Total	1,345.00
05/12/2010	100157	GOODIN COMPANY	0182545400 01825456 0182549700 0182550600 0280046260 0280353900 02803546 0280534600	603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41		5/2010 5/2010 5/2010 5/2010 5/2010 5/2010 5/2010 5/2010	75.61 112.91- 550.15 23.09 158.53 455.42 263.79 230.31-
						* Total	1,183.37
05/12/2010	100162	HANCO CORPORATION	515114 515114 515874	603-5300-444.40-41 603-5300-444.60-40 603-5300-444.40-41		5/2010 5/2010 5/2010	63.50 13.89 85.41
						* Total	162.80
05/12/2010	100168	HOSE / CONVEYORS INC	9722	603-5300-444.40-41		5/2010	94.35
						* Total	94.35
05/12/2010	100177	KIMBALL MIDWEST	1474985	603-5300-444.60-12		5/2010	355.65

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	355.65
05/12/2010	100198	MN GLOVE & SAFETY, INC.	240457	603-5300-444.60-12		5/2010	41.70
						* Total	41.70
05/12/2010	100199	MN REVENUE	hazardous wst 007183841	603-5300-444.40-25		5/2010	252.00
						* Total	252.00
05/12/2010	100212	R & R CARPET SERVICE	APRIL 2010	603-5300-444.40-65		5/2010	78.02
						* Total	78.02
05/12/2010	100227	TURFWERKS	0120548	603-5300-444.40-41		5/2010	21.45
						* Total	21.45
05/19/2010	100256	CANON BUSINESS SOLUTION	acct 1061833	603-5300-444.40-42		5/2010	120.60
						* Total	120.60
05/19/2010	100257	CARQUEST OF ROSEMOUNT	1596126094	603-5300-444.60-12		5/2010	57.68
			1596126096	603-5300-444.40-41		5/2010	15.38
			1596126108	603-5300-444.40-41		5/2010	61.99
			1596126120	603-5300-444.40-41		5/2010	76.69
						* Total	211.74
05/19/2010	100278	DISCOUNT STEEL INC	01589653	603-5300-444.40-41		5/2010	85.50
						* Total	85.50
05/19/2010	100288	G & K SERVICES	act 7494701	603-5300-444.40-65		5/2010	123.83
			act 7494701	603-5300-444.60-45		5/2010	21.85
						* Total	145.68
05/19/2010	100342	NATIONAL EXCELSIOR COMP	training	603-5300-444.50-80		5/2010	100.00
						* Total	100.00
05/19/2010	100357	R & R SPECIALTIES OF WI	45092	603-5300-444.40-41		5/2010	26.93
						* Total	26.93
05/19/2010	100390	XCEL ENERGY	acct 5152791130	603-5300-444.40-20		5/2010	1,301.93
			acct 5152791130	603-5300-444.40-10		5/2010	250.22
						* Total	1,552.15
05/19/2010	100395	3M	acct 5918140	603-5300-444.60-45		5/2010	93.00
						* Total	93.00
				29 Checks	** Fund Total		8,427.93
05/12/2010	100203	OFFICE EQUIPMENT FINANC	acct 923425	604-2200-416.40-50		5/2010	651.64
						* Total	651.64
05/12/2010	100204	OFFICE EQUIPMENT FINANC	acct 923425	604-2200-416.40-50		5/2010	1,260.17
						* Total	1,260.17
05/19/2010	100344	OFFICEMAX INC	acct 687054	604-2200-416.60-10		5/2010	57.67
						* Total	57.67

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/19/2010	100350	PRECISION DATA SYSTEMS	3 part roll paper	604-2200-416.60-10		5/2010	155.74
			letterhead/2nd sheet	604-2200-416.60-10		5/2010	1,122.25
			color/legal paper	604-2200-416.60-05		5/2010	278.54
						* Total	1,556.53
			4 Checks		** Fund Total		3,526.01
05/12/2010	100118	BETTS, BETH	SPRING 2010	605-3100-419.30-70		5/2010	395.96
						* Total	395.96
05/12/2010	100167	HILLYARD INC	6289317	605-3100-419.60-11		5/2010	263.69
						* Total	263.69
05/12/2010	100184	LONE OAK COMPANIES	47165	605-3100-419.50-35		5/2010	372.23
						* Total	372.23
05/12/2010	100202	NS/I MECHANICAL CONTRAC	W19551	605-3100-419.40-40		5/2010	153.50
						* Total	153.50
05/12/2010	100212	R & R CARPET SERVICE	APRIL 2010	605-3100-419.40-65		5/2010	103.56
						* Total	103.56
05/12/2010	100235	XCEL ENERGY	acct 5142529960	605-3100-419.40-20		5/2010	2,610.78
						* Total	2,610.78
05/12/2010	100239	ZEE MEDICAL SERVICE	54188816	605-3100-419.60-65		5/2010	157.30
						* Total	157.30
05/19/2010	100383	US POSTMASTER	permit #PD95009-000	605-3100-419.50-35		5/2010	100.00
						* Total	100.00
05/19/2010	100385	USA MOBILITY WIRELESS I	acct 03174935	605-3100-419.40-65		5/2010	4.91
						* Total	4.91
05/19/2010	100394	ZAYO ENTERPRISE NETWORK	aact 5456	605-3100-419.50-20		5/2010	1,003.19
						* Total	1,003.19
			10 Checks		** Fund Total		5,165.12
05/12/2010	100205	OFFICE OF ENTERPRISE TE	acct 200b00171	606-1400-413.30-75		5/2010	311.81
						* Total	311.81
05/19/2010	100277	DBMSAR, LLC	5112010	606-1400-413.30-70		5/2010	7,200.00
						* Total	7,200.00
05/19/2010	100325	MEET MINNEAPOLIS	15191	606-1400-413.30-70		5/2010	90.00
						* Total	90.00
			3 Checks		** Fund Total		7,601.81
05/12/2010	100112	ARAMARK REFRESHMENT SER	961701	702-0000-228.65-00		5/2010	91.91
						* Total	91.91

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/12/2010	100134	CYNTERGY AEC	escrow	702-0000-228.67-00		5/2010	1,000.00
						* Total	1,000.00
05/12/2010	100180	LEVANDER, GILLEN & MILL	client 81000E	702-0000-228.92-00		5/2010	413.00
						* Total	413.00
05/12/2010	100190	MCDONALD CONSTRUCTION	11648 arliron circle	702-0000-229.98-00		5/2010	7,500.00
						* Total	7,500.00
05/19/2010	100266	CULLIGAN	act 157984732428	702-0000-228.63-00		5/2010	35.32
						* Total	35.32
05/19/2010	100322	LILLIE SUBURBAN NEWSPAP	NTC LUTHER NISS	702-0000-228.69-00		5/2010	18.38
			NTC STEININGER	702-0000-228.96-00		5/2010	21.00
						* Total	39.38
05/19/2010	100367	SOUTH EAST TOWING	forfeiture	702-0000-229.10-00		5/2010	1,200.00
						* Total	1,200.00
				7 Checks	** Fund Total		10,279.61
05/12/2010	100175	JR'S APPLIANCE DISPOSAL	71046	703-5500-446.40-25		5/2010	25.00
						* Total	25.00
				1 Checks	** Fund Total		25.00
				341 Checks	*** Bank Total		685,063.43
				341 Checks	*** Grand Total		685,063.43

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

APPROVE CORRECTION TO CHANGE ORDER NO. ONE CITY PROJECT 2008-18 PUBLIC SAFETY ADDITION/CITY HALL RENOVATION – DASCOM SYSTEMS GROUP, LLC

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: JTeppen, Asst City Admin *CS*
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Approve correction to Change Order No. One City Project 2008-18 Public Safety Addition/City Hall Renovation.

SUMMARY At the regular meeting of April 26th Council approved Change Order No. 1 for City Project No. 2008-18 Public Safety Addition/ City Hall Renovation to Low Voltage Contractors, Inc.

The Change Order should have been for Dascom Systems Group. The amount of the Change Order was correct.

This item is simply a housekeeping matter.

CHANGE ORDER

OWNER _____
 ARCHITECT _____
 CONTRACTOR _____
 FIELD _____
 OTHER _____

AIA DOCUMENT G701

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

PROJECT: Inver Grove Heights Public Safety & City Hall Remodel
CHANGE ORDER NO.: Tech- Dascom- ONE (01)
DATE: May 6, 2010
TO CONTRACTOR: Dascom Systems Group LLC
 2415 Ventura Drive
 Woodbury, MN 55125
ARCHITECT'S PROJECT #: 1643.01
CONTRACT DATE: February 8, 2010
CONTRACT FOR: AV/Multi-Media Systems

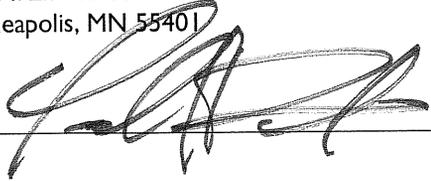
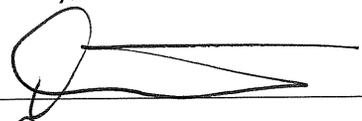
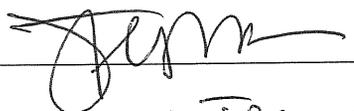
The contract is changed as follows:

I. Tech PR 005: Delete one Digital Signage monitor and add one IP decoder and monitor mounting hardware.	-\$1,487.97
The original (Contract Sum)(Guaranteed Maximum Price) was	\$158,233.00
Net change by previously authorized Change Orders	\$0.00
The (Contract Sum)(Guaranteed Maximum Price) prior to this Change Order was	\$158,233.00
The (Contract Sum)(Guaranteed Maximum Price) will be (increased)(decreased)(unchanged) by this change order in the amount of	-\$1,487.97
The new (Contract Sum)(Guaranteed Maximum Price) including this Change Order will be	\$156,745.03

The Contract time will be (increased)(decreased)(unchanged).

The date of Substantial Completion therefore is (increased)(decreased)(unchanged) .

Authorized:

ARCHITECT	CONTRACTOR	OWNER
Boarman Kroos Vogel Group, Inc. Address 222 N. 2nd Street Minneapolis, MN 55401	Dascom Systems Group LLC Address 2415 Ventura Drive Woodbury, MN 55125	City of Inver Grove Heights Address 8150 Barbara Avenue Inver Grove Heights, MN 55077
BY 	BY  David Hattey, CEO	BY  Jenelle Terpen
DATE 5/6/10	DATE 5/11/10	DATE 5.17.10

AIA DOCUMENT G701 * CHANGE ORDER * 1987 EDITION * AIA - COPYRIGHT 1987 *
 THE AMERICAN INSTITUTE OF ARCHITECT'S, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-5292
 WARNING; Unlicensed photocopying violates U.S. copyright law and is subject to legal prosecution. This document was electronically produced with permission of the AIA and cannot be reproduced without violation until the date of expiration noted below.

Inver Grove Heights Public Safety Addition

DASCOM SYSTEMS LLC

TECHNOLOGY PACKAGE

DASCOM Change Order No. 1 Items

Mod #	Description	Proposed Cost	Comments
Tech PR 005	Modify Video Distribution	-\$1,487.97	Owner Requested: Elimination of third digital signage monitor, and addition of IP decoder.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 3 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation
TRICOM Communications

Meeting Date: May 24, 2010
Item Type: Consent
Contact: Jenelle Teppen, Asst City Admin
Prepared by:
Reviewed by:

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Project Fund

PURPOSE/ACTION REQUESTED Consider Pay Voucher No. 3 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation – TRICOM Communications.

SUMMARY This contract was awarded in an amount of \$113,986.00 to TRICOM Communications on January 11, 2010 for the project identified above.

The contractor has completed the work through May 11, 2010 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

Staff recommends approval of Pay Voucher No. 3 in the amount of \$16,264.58 to TRICOM Communications for work on City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

Attachment: Pay Voucher No. 3

**CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER**

ESTIMATE NO: 3 (Three)
DATE: May 24, 2010
PERIOD ENDING: May 11, 2010
CONTRACT: Public Safety Addition City Hall Renovation
PROJECT NO: 2008-18 – Public Safety Addition/City Hall Renovation

TO: TRICOM Communications
1301 Corporate Center Drive Suite 160
Eagan, MN 55121

Original Contract Amount	\$113,986.00
Total Addition	
\$26,794.03	
Total Deduction	\$0.00
Total Contract Amount	\$140,780.03
Total Value of Work to Date	\$88,065.88
Less Retained (5%)	\$4,403.30
Less Previous Payment	\$67,398.00
Total Approved for Payment this Voucher	\$16,264.58
Total Payments including this Voucher	\$83,662.58

Approvals:

Pursuant to field observation, and approval by the Architect and Owner's Representative, I hereby recommend for payment the above stated amount for work performed through May 11, 2010.

Signed by: _____ May 24, 2010
Jenelle Teppen, Assistant City Administrator

Signed by: _____
TRICOM Communications Date

Signed by: _____ May 24, 2010
George Tourville, Mayor

Application and Certificate for Payment Construction Manager-Adviser Edition

TO OWNER: BKV Group Inc. PROJECT: Tech. Bid Pkg 27A Cabling Infrastructure PERIOD TO: 5/11/2010 DISTRIBUTION TO: OWNER

222 N. Second St. Public Safety/City Hall Remodel CONSTRUCTION MANAGER

Minneapolis, MN 55401 VIA CONSTRUCTION MANAGER: ARCHITECT

FROM CONTRACTOR: TRICOM Communications CONTRACT DATE: 2/8/2010 CONTRACTOR

1301 Corporate Center Dr., Ste. 160 VIA ARCHITECT: PROJECT NOS: 1643.01 / FIELD

Eagan, MN 55121 CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 113,986.00
- 2. Net change by Change Orders \$ 26,794.03
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 140,780.03
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 88,065.88

- 5. RETAINAGE:
 - a. 2 % of Completed Work \$ 1178.16
 - b. 5 % of Stored Material (Column F on G703) \$ 9225.14

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 4403.30

6. TOTAL EARNED LESS RETAINAGE	\$	83662.58
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	67398.00
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	16264.58
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)	\$	57117.45

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 26794.03	\$
Total approved this Month	\$	\$
TOTALS	\$ 26794.03	\$
NET CHANGES by Change Order	\$ 26794.03	\$

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Patricia E. Honan Date: 5/11/10

State of: Minnesota
 County of: Dakota
 Subscribed and sworn to before me this 11th day of May, 2010
 Notary Public: Patricia E. Honan
 My Commission expires: 1/31/13



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 16,264.58

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: _____ Date: _____
 ARCHITECT: _____ Date: 5/11/2010

By: Patricia E. Honan Date: 5/11/2010

AIA Document G702/CMA™ -- 1992. Copyright © 1992 by The American Institute of Architects. All rights reserved. This AIA Document is protected by U.S. Copyright Law and International Treaties. Unauthorised reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are reminded to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

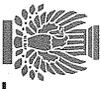
Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
 APPLICATION DATE: 5/11/2010
 PERIOD TO: ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
	Phase #1							
271100	Comm. Equip Rms Material	\$11,940.84			\$11,940.84	\$11,940.84	\$0.00	\$597.04
271100	Comm. Equip Rms Labor	\$1,680.00	\$504.00	\$1,176.00	\$1,680.00	\$1,680.00	\$0.00	\$84.00
271300	Comm. Backbone Cab Mat.	\$9,200.00		\$375.00	\$9,200.00	\$9,200.00	\$0.00	\$460.00
271300	Comm. Backbone Cab Lab.	\$2,500.00			\$375.00	\$375.00	\$2,125.00	\$18.75
271500	Comm. Horiz Cab Mat	\$15,254.25			\$15,254.25	\$15,254.25	\$0.00	\$762.71
271500	Comm. Horiz Cab Lab	\$12,618.00	\$8,832.60	\$3,154.50	\$15,254.25	\$11,987.10	\$630.90	\$599.36
271600	Comm Conn Cords Mat	\$5,200.00					\$5,200.00	\$0.00
271700	CATV RF Dist Sys Mat	\$900.00			\$790.81	\$790.81	\$109.19	\$39.54
271700	CATV RF Dist Sys Lab	\$1,012.00					\$1,012.00	\$0.00
271800	Comm Labeling Lab	\$2,040.00		\$1,224.00		\$1,224.00	\$816.00	\$61.20
271900	Overhead Pag Sys Mat	\$4,100.00			\$4,100.00	\$4,100.00	\$0.00	\$205.00
271900	Overhead Pag Sys Lab	\$2,000.00	\$1,000.00	\$800.00	\$4,100.00	\$1,800.00	\$200.00	\$90.00
		\$68,445.09	\$10,336.60	\$6,729.50	\$41,285.90	\$58,352.00	\$10,093.09	\$2,917.60

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



AIA[®] Document G703[™] - 1992

Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
 APPLICATION DATE: 5/11/2010
 PERIOD TO: ARCHITECT'S PROJECT NO:

A	B	C	D		E	F	G	H	I
			WORK COMPLETED	FROM PREVIOUS APPLICATION (D + E)					
	Total from previous page	\$68,445.09	\$10,336.60	\$6,729.50	\$41,285.90	\$58,352.00	85%	\$10,093.09	\$2,917.60
271100	Phase #2 Comm. Equip Rims Material	\$11,940.84					0%	\$11,940.84	\$0.00
271100	Comm. Equip Rims Labor	\$1,546.40					0%	\$1,546.40	\$0.00
271300	Comm. Backbone Cab Mat.	\$3,266.44					0%	\$3,266.44	\$0.00
271300	Comm. Backbone Cab Lab.	\$1,524.00					0%	\$1,524.00	\$0.00
271500	Comm. Horiz Cab Mat	\$10,347.00			\$6,323.25	\$6,323.25	61%	\$4,023.75	\$316.16
271500	Comm. Horiz Cab Lab	\$9,230.00					0%	\$9,230.00	\$0.00
271600	Comm Conn Cords Mat	\$1,909.76					0%	\$1,909.76	\$0.00
271700	CATV RF Dist Sys Mat	\$710.02			\$710.02	\$710.02	100%	\$0.00	\$35.50
271700	CATV RF Dist Sys Lab	\$420.40					0%	\$420.40	\$0.00
271800	Comm Labeling Lab	\$1,223.20					0%	\$1,223.20	\$0.00
271900	Overhead Pag Sys Mat	\$2,262.85					0%	\$2,262.85	\$0.00
271900	Overhead Pag Sys Lab	\$1,160.00					0%	\$1,160.00	\$0.00
		\$113,986.00	\$10,336.60	\$6,729.50	\$48,319.17	\$65,385.27	57%	\$48,600.73	\$3,269.26

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G703[™] - 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3
 APPLICATION DATE: 5/11/2010
 PERIOD TO: ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)	
			E THIS PERIOD	% (G ÷ C)					
	Total from previous page	\$113,986.00	\$10,336.60	\$6,729.50	\$48,319.17	\$65,385.27	57%	\$48,600.73	\$3,269.26
	PR #2-Tech Material Labor	\$9,589.32 \$4,581.12	\$2,290.56		\$9,589.32	\$2,290.56	100% 50%	\$0.00 \$2,290.56	\$479.47 \$114.53
	PR #3-Tech Material Labor	\$2,715.61 \$3,049.80	\$1,524.90		\$2,715.61	\$1,524.90	100% 50%	\$0.00 \$1,524.90	\$135.78 \$76.25
	PR #4-Tech Material Labor	\$3,878.61 \$2,979.57	\$1,489.79	\$1,191.82	\$3,878.61	\$3,878.61 \$2,681.61	100% 90%	\$0.00 \$297.96	\$193.93 \$134.08
		\$140,780.03	\$15,641.85	\$7,921.32	\$64,502.71	\$88,065.88	63%	\$52,714.15	\$4,403.29

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

<u>Phase #1</u>		Bid	Bill #1	Bill #2	Bill #3	% Complete
271100 Communications Equipment Rooms	Material	\$11,940.84	\$0.00	\$11,940.84		100%
	Labor	\$1,680.00	\$0.00	\$504.00	\$1,176.00	100%
271300 Communications Backbone Cabling	Material	\$9,200.00	\$0.00		\$9,200.00	100%
	Labor	\$2,500.00	\$0.00		\$375.00	15%
271500 Communications Horizontal Cabling	Material	\$15,254.25	\$15,254.25			100%
	Labor	\$12,618.00	\$5,120.00	\$3,712.60	\$3,154.50	95%
271600 Communications Connecting Cords	Material	\$5,200.00	\$0.00			0%
271700 CATV RF Distribution System	Material	\$900.00	\$790.81			88%
	Labor	\$1,012.00	\$0.00			0%
271800 Communications Labeling	Labor	\$2,040.00	\$0.00		\$1,224.00	60%
271900 Overhead Paging System	Material	\$4,100.00	\$0.00	\$4,100.00		100%
	Labor	\$2,000.00	\$0.00	\$1,000.00	\$800.00	90%
<u>Phase #2</u>						
271100 Communications Equipment Rooms	Material	\$11,940.84	\$0.00			0%
	Labor	\$1,546.40	\$0.00			0%
271300 Communications Backbone Cabling	Material	\$3,266.44	\$0.00			0%
	Labor	\$1,524.00	\$0.00			0%
271500 Communications Horizontal Cabling	Material	\$10,347.00	\$6,323.25			61%
	Labor	\$9,230.00	\$0.00			0%
271600 Communications Connecting Cords	Material	\$1,909.76	\$0.00			0%
271700 CATV RF Distribution System	Material	\$710.02	\$710.02			100%
	Labor	\$420.40	\$0.00			0%
271800 Communications Labeling	Labor	\$1,223.20	\$0.00			0%
271900 Overhead Paging System	Material	\$2,262.85	\$0.00			0%

	Labor	\$1,160.00				0%
<u>PR #2-Tech</u>						
Install backbone from Dmarc to Rm 1159	Material	\$5,925.90		\$5,925.90		100%
	Labor	\$3,241.56		\$1,620.78		50%
Install backbone from Dmarc to Rm 2216	Material	\$2,658.16		\$2,658.16		100%
	Labor	\$900.00		\$450.00		50%
Install patch cord from Rm 1159 - Rm 1115	Material	\$73.27		\$73.27		100%
	Labor	\$135.00		\$67.50		50%
Install RG11 from Rm 1115 to Rm 1208	Material	\$803.44		\$803.44		100%
	Labor	\$304.56		\$152.28		50%
Upgrade SM connectors	Material	\$128.55		\$128.55		100%
	Material	\$9,589.32		\$9,589.32		100%
	Labor	\$4,581.12		\$2,290.56		50%
	PR #2 Total	\$14,170.44		\$11,879.88		84%
<u>PR #3-Tech</u>						
Install backbone from Rm 1159 to Rm 2144	Material	\$2,021.45		\$2,021.45		100%
	Labor	\$2,297.80		\$1,148.90		50%
Install plywood in telecom rms	Material	\$694.16		\$694.16		100%
	Labor	\$752.00		\$376.00		50%
	Material	\$2,715.61		\$2,715.61		100%
	Labor	\$3,049.80		\$1,524.90		50%
	PR #3 Total	\$5,765.41		\$4,240.51		74%
<u>PR #4-Tech</u>						
Install Paging	Material	\$3,878.61		\$3,878.61		100%
	Labor	\$2,979.57		\$1,489.79		90%
	PR #4 Total	\$6,858.18		\$5,368.40		96%
	Total Material	\$93,215.54	\$23,078.33	\$32,224.38	\$9,200.00	69%
	Total Labor	\$47,564.49	\$5,120.00	\$10,521.85	\$7,921.32	50%
	Grand Total	\$140,780.03	\$28,198.33	\$42,746.23	\$17,121.32	63%

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 2 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation
Low Voltage Contractors

Meeting Date: May 24, 2010
Item Type: Consent
Contact: Jenelle Teppen, Asst City Admin
Prepared by:
Reviewed by:

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Project Fund

PURPOSE/ACTION REQUESTED Consider Pay Voucher No. 2 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation – Low Voltage Contractors.

SUMMARY This contract was awarded in an amount of \$237,000.00 to Low Voltage Contractors on January 11, 2010 for the project identified above.

The contractor has completed the work through April 20, 2010 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

Staff recommends approval of Pay Voucher No. 2 in the amount of \$19,000.00 to Low Voltage Contractors for work on City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

Attachment: Pay Voucher No. 2

**CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER**

ESTIMATE NO: 2 (Two)
DATE: May 24, 2010
PERIOD ENDING: April 20, 2010
CONTRACT: Public Safety Addition City Hall Renovation
PROJECT NO: 2008-18 – Public Safety Addition/City Hall Renovation

TO: Low Voltage Contractors
4200 West 76th Street
Minneapolis, MN 55435

Original Contract Amount	\$237,000.00
Total Addition	\$0.00
Total Deduction	\$0.00
Total Contract Amount	\$237,000.00
Total Value of Work to Date	135,000.00
Less Retained (5%)	\$6,750.00
Less Previous Payment	\$109,250.00
Total Approved for Payment this Voucher	\$19,000.00
Total Payments including this Voucher	\$128,250.00

Approvals:

Pursuant to field observation, and approval by the Architect and Owner's Representative, I hereby recommend for payment the above stated amount for work performed through March 26, 2010.

Signed by: _____ April 26, 2010
Jenelle Teppen, Assistant City Administrator

Signed by: _____
Low Voltage Contractors Date

Signed by: _____ April 26, 2010
George Tourville, Mayor

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

(Instructions on reverse side)

PAGE 1 OF 2 PAGES

TO (OWNER): **City of Inver Grove Heights**
8150 Barbara Ave, Inver Grove Heights MN 55077

Project: **Public Safety & City Hall**

APPLICATION NO: **2**

Distribution to:
 OWNER

FROM (CONTRACTOR): **Low Voltage Contractors**

4200 West 76th Street
Minneapolis, MN 55435

Via Architect:

PERIOD TO: **4/20/2010**
PROJECT NOS: **1643.01**

ARCHITECT
 CONTRACTOR

CONTRACT FOR:

CONTRACT DATE: **2/8/2010**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ **\$237,000.00**
2. Net change by Change Orders \$ _____
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ **\$237,000.00**
4. TOTAL COMPLETED & STORED TO DATE \$ **\$135,000.00**
Column G on G703j
5. RETAINAGE
 - a. 5% % of Completed Work (Columns D + E on G703) \$ **\$6,750.00**
 - b. 5% % of Stored Material (Column F on G703) \$ _____

Total Retainage (line 5a + 5b or Total in Column I on G703) \$ **\$6,750.00**
6. TOTAL EARNED LESS RETAINAGE \$ **\$128,250.00**
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ **\$109,250.00**
8. CURRENT PAYMENT DUE \$ **\$19,000.00**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ **\$108,750.00**

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Brian Gould Date: April 20, 2010

City of: Minnesota
State of: Minnesota
My Commission expires: Jan 31, 2013
My Public: Wendy A. Patrick day of May, 2010
My Commission expires: Jan 31, 2013

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ **19,000.00**

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: Wendy A. Patrick ARCHITECT Date: 5/20/2010
By: [Signature] ARCHITECT Date: 5/20/2010

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights at the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

(instructions on reverse side)

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
 In Tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
 APPLICATION DATE: 04/20/10
 PERIOD TO: 04/20/10
 ARCHITECT'S PROJECT NO: 1643.01

A	B	C	D		E		F	G		H
			FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)		% (G - C)	BALANCE TO FINISH (C - G)	
1	Material	175,049.00	\$93,500	12,000.00		105,500.00	60%	69,549.00	5,275.00	
2	Wire	17,103.00	\$10,000	3,000.00		13,000.00	76%	4,103.00	650.00	
3	Freight	5,388.00	\$2,500	1,000.00		3,500.00	65%	1,888.00	175.00	
4	Labor	39,460.00	\$9,000	4,000.00		13,000.00	33%	26,460.00	650.00	
24		237,000.00	\$115,000.00	20,000.00		135,000.00		102,000.00	6,750.00	

AIA DOCUMENT G703 * CONTINUATION SHEET FOR G702 * 1992 EDITION * AIA * ©1992 * THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON DC., 20006-5292 * WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution. G703-1992

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Receiving Bids and Awarding Contract for the 2010 Pavement Management Program, City Project No. 2010-09A – Cracksealing

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651-450-2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

DK

SST

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Pavement Management Fund, Park Maintenance Operating Fund, Street Maintenance Fund

PURPOSE/ACTION REQUESTED

Resolution receiving bids and awarding contract for the 2010 Pavement Management Program, City Project No. 2010-09A – Cracksealing.

SUMMARY

City Project No. 2009-09A was advertised with bids received and publicly read aloud at 10:00 a.m. on May 18, 2010. Two contractors submitted bids. The project area is shown on the attached map. Bid Alternate No. 1 is for cracksealing on the Rich Valley Park parking lots and Bid Alternate No. 2 is for cracksealing on the Inver Grove Heights City Maintenance Facility parking lot.

Project funding for the base bid is provided through Fund 440 – the Pavement Management Capital Project Fund. Alternate No. 1 will be funded through the Park Maintenance Operating Fund. Alternate No. 2 will be funded through the Street Maintenance Fund.

Public Works/Engineering recommends adopting the resolution receiving bids and awarding the contract for City Project No. 2010-09A – Cracksealing to Astech Corp. for the base bid in the amount of \$63,441.00, for Alternate No. 1 in the amount of \$6,400.00, and for Alternate No. 2 in the amount of \$1,100.00 for a total bid amount of \$70,941.00.

TJK/kf

- Attachments: Map
 Minutes of Bid Opening
 Bid Tabulation
 Resolution

**CITY OF INVER GROVE HEIGHTS
8150 Barbara Avenue
Inver Grove Heights, MN 55077**

Minutes of Bid Opening on Wednesday, May 18, 2010

**CITY PROJECT NO. 2010-09A
CRACKSEALING PROGRAM**

Pursuant to an advertisement for bids for City Project No. 2010-09A – Cracksealing Program, an administrative meeting was held on May 18, 2010 for the purpose of bid opening. Bids were opened and read aloud.

Attending the meeting were:

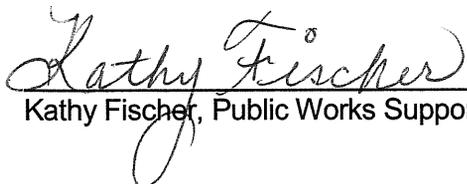
Kathy Fischer, Public Works Support Specialist
Thomas J. Kaldunski, City Engineer
Todd Bartels, Pearson Bros., Inc.

Bids were opened and read aloud as follows:

City Project No. 2010-09A - Cracksealing

Company	5% Bid Bond	Alternate 1 & 2 Acknowledged	Base Bid	Alternate No. 1	Alternate No. 2	Total Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$63,441.00	\$6,400.00	\$1,100.00	\$70,941.00
Fahrner Asphalt	Yes	Yes	\$72,389.00	\$8,195.00	\$1,259.00	\$81,843.00

Submitted by:



Kathy Fischer, Public Works Support Specialist

**CITY OF INVER GROVE HEIGHTS, MN
 BID OPENING - MAY 18, 2010 AT 10:00 A.M.
 CITY PROJECT NOS. 2010-09A CRACKSEAL AND 2010-09B SEALCOAT**

City Project No. 2010-09A - Cracksealing

Company	5% Bid Bond	Addendums 1 & 2 Acknowledged	Base Bid	Alternate No. 1	Alternate No. 2	Total Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$63,441.00	\$6,400.00	\$1,100.00	\$70,941.00
Fahrner Asphalt	Yes	Yes	\$72,389.00	\$8,195.00	\$1,259.00	\$81,843.00

City Project No. 2010-09B - Sealcoating

Company	5% Bid Bond	Addendums 1 & 2 Acknowledged	Base Bid	Alternate No. 1	Total Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$234,350.00	\$43,705.00	\$278,055.00
Allied Blacktop	Yes	Yes	\$235,555.00	\$38,796.00	\$274,351.00
Pearson Bros., Inc.	Yes	Yes	\$242,774.50	\$37,300.00	\$280,074.50

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR THE 2010 PAVEMENT
MANAGEMENT PROGRAM, CITY PROJECT NO. 2010-09A – CRACKSEALING TO ASTECH CORP. IN
THE AMOUNT OF \$70,941.00 (BASE BID PLUS ALTERNATES NO. 1 AND NO. 2)**

RESOLUTION NO. _____

WHEREAS, pursuant to an advertisement for bids for the 2010 Pavement Management Program, City Project 2010-09A, Cracksealing, bids were received, opened, read aloud, and tabulated according to law. The following bids were received complying with the advertisement:

Company	Bid Bond	Addendum No. 1 and 2 Acknowledged	Base Bid	Alternate No. 1	Alternate No. 2	Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$63,441.00	\$6,400.00	\$1,100.00	\$70,941.00
Fahrner Asphalt	Yes	Yes	\$72,389.00	\$8,195.00	\$1,259.00	\$81,843.00

WHEREAS, Astech Corp. is the lowest responsible bidder including the base bid plus Alternate No. 1 and Alternate No. 2.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS,
MINNESOTA:**

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with Astech Corp., in the name of the City of Inver Grove Heights, for City Project 2010-09A, 2010 Cracksealing Program according to plans and specifications therefore approved by the Council and on file at the Office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return, forthwith, to all bidders, the deposits made with their bids except for the deposit of the successful bidder and the next lowest bidder shall be retained until the contract has been signed.
3. Project financing for the base bid shall be provided by Fund 440 Pavement Management Capital Project Fund. Project financing for Alternate No. 1 shall be provided by the Park Maintenance Operating Fund. Project financing for Alternate No. 2 will be funded through the Street Maintenance Fund.

Adopted by the City Council of Inver Grove Heights this 24th day of May 2010.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Receiving Bids and Awarding Contract for the 2010 Pavement Management Program, City Project No. 2010-09B – Sealcoating

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651-450-2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

TJK
SDT

Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund

PURPOSE/ACTION REQUESTED

Resolution receiving bids and awarding contract for the 2010 Pavement Management Program, City Project No. 2010-09B – Sealcoating.

SUMMARY

City Project No. 2010-09B was advertised with bids received and publicly read aloud at 10:00 a.m. on May 18, 2010. Three contractors submitted bids. The sealcoat area map is attached. Bid Alternate No. 1 is for sealcoating Rich Valley Park parking lots. Eric Carlson, Parks and Recreation Director, decided not to sealcoat the parking lots at this time.

Project funding for the base bid is provided through Fund 440 – the Pavement Management Capital Project Fund.

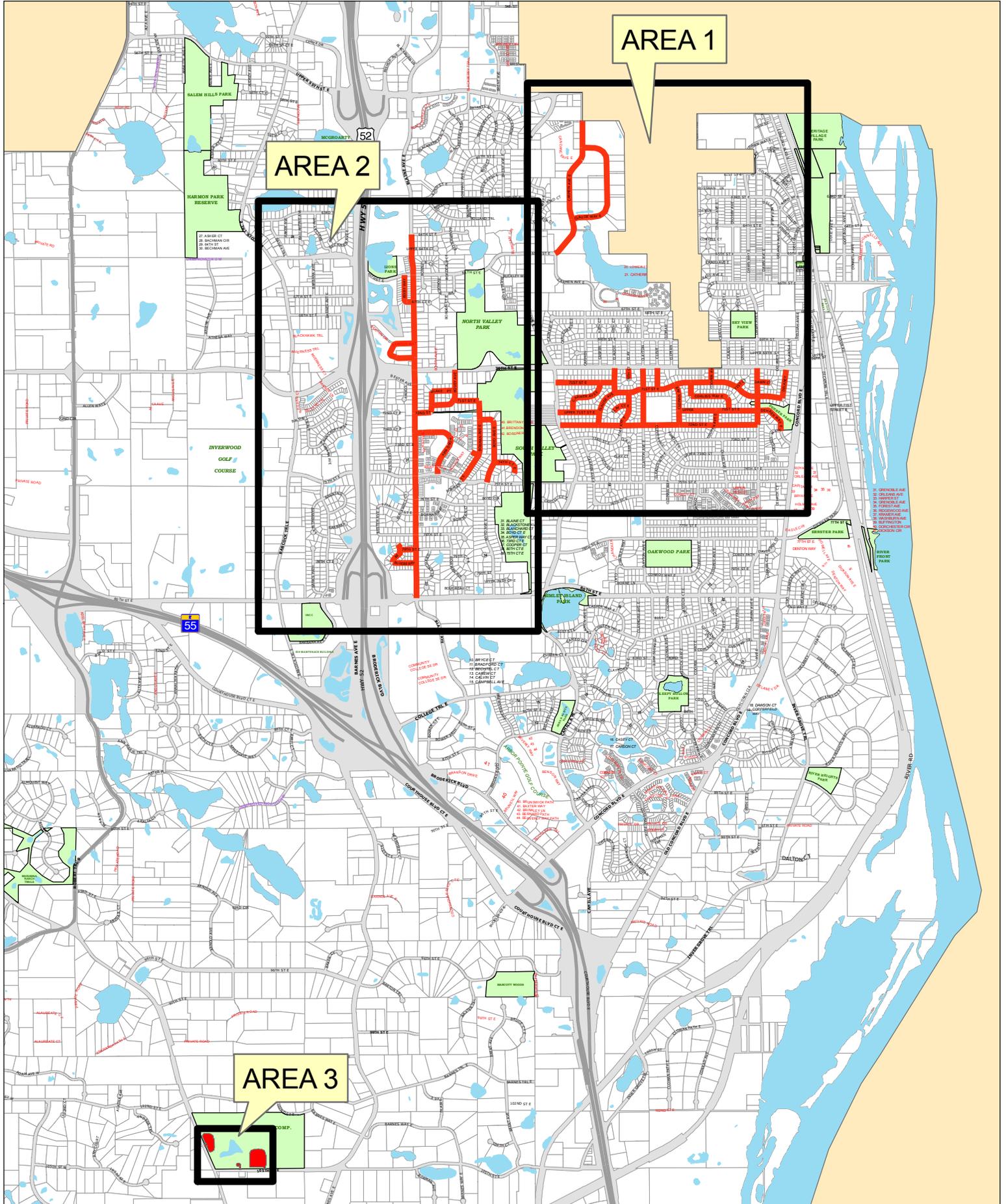
Public Works/Engineering recommends adopting the resolution receiving bids and awarding the contract for City Project No. 2010-09B – Sealcoating to Astech Corp. for the base bid in the amount of \$234,350.00.

TJK/kf

- Attachments: Area Map
 Minutes of Bid Opening
 Bid Tabulation
 Resolution



SEAL COAT 2010-09B



CITY OF INVER GROVE HEIGHTS
8150 Barbara Avenue
Inver Grove Heights, MN 55077

Minutes of Bid Opening on Wednesday, May 18, 2010

CITY PROJECT NO. 2010-09B
SEALCOATING PROGRAM

Pursuant to an advertisement for bids for City Project No. 2010-09B – Sealcoating Program, an administrative meeting was held on May 18, 2010 for the purpose of bid opening. Bids were opened and read aloud.

Attending the meeting were:

Kathy Fischer, Public Works Support Specialist
Thomas J. Kaldunski, City Engineer
Todd Bartels, Pearson Bros., Inc.

Bids were opened and read aloud as follows:

City Project No. 2010-09B - Sealcoating

Company	5% Bid Bond	Addendums 1 & 2 Acknowledged	Base Bid	Alternate No. 1	Total Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$234,350.00	\$43,705.00	\$278,055.00
Allied Blacktop	Yes	Yes	\$235,555.00	\$38,796.00	\$274,351.00
Pearson Bros., Inc.	Yes	Yes	\$242,774.50	\$37,300.00	\$280,074.50

Submitted by:



Kathy Fischer, Public Works Support Specialist

**CITY OF INVER GROVE HEIGHTS, MN
 BID OPENING - MAY 18, 2010 AT 10:00 A.M.
 CITY PROJECT NOS. 2010-09A CRACKSEAL AND 2010-09B SEALCOAT**

City Project No. 2010-09A - Cracksealing

Company	5% Bid Bond	Addendums 1 & 2 Acknowledged	Base Bid	Alternate No. 1	Alternate No. 2	Total Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$63,441.00	\$6,400.00	\$1,100.00	\$70,941.00
Fahrner Asphalt	Yes	Yes	\$72,389.00	\$8,195.00	\$1,259.00	\$81,843.00

City Project No. 2010-09B - Sealcoating

Company	5% Bid Bond	Addendums 1 & 2 Acknowledged	Base Bid	Alternate No. 1	Total Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$234,350.00	\$43,705.00	\$278,055.00
Allied Blacktop	Yes	Yes	\$235,555.00	\$38,796.00	\$274,351.00
Pearson Bros., Inc.	Yes	Yes	\$242,774.50	\$37,300.00	\$280,074.50

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR THE 2010 PAVEMENT
MANAGEMENT PROGRAM, CITY PROJECT NO. 2010-09B – SEALCOATING TO ASTECH CORP. IN
THE AMOUNT OF \$234,350.00 (BASE BID ONLY)**

RESOLUTION NO. _____

WHEREAS, pursuant to an advertisement for bids for the 2010 Pavement Management Program, City Project 2010-09B, Sealcoating, bids were received, opened, read aloud, and tabulated according to law. The following bids were received complying with the advertisement:

Company	Bid Bond	Addendum No. 1 and 2 Acknowledged	Base Bid	Alternate No. 1	Base Bid Plus Alternates
Astech Corp.	Yes	Yes	\$234,350.00	\$43,705.00	\$278,055.00
Allied Blacktop	Yes	Yes	\$235,555.00	\$38,796.00	\$274,351.00
Pearson Bros., Inc.	Yes	Yes	\$242,774.50	\$37,300.00	\$280,074.50

WHEREAS, Astech Corp. is the lowest responsible bidder which includes the base bid only.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS,
MINNESOTA:**

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with Astech Corp., in the name of the City of Inver Grove Heights, for City Project 2010-09B, 2010 Sealcoating Program according to plans and specifications therefore approved by the Council and on file at the Office of the City Clerk.
3. The City Clerk is hereby authorized and directed to return, forthwith, to all bidders, the deposits made with their bids except for the deposit of the successful bidder and the next lowest bidder shall be retained until the contract has been signed.
4. Project financing for the base bid shall be provided by Fund 440 Pavement Management Capital Project Fund.

Adopted by the City Council of Inver Grove Heights this 24th day of May 2010.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheame, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Action to Approve Resolutions of Municipal Concurrence with Dakota County’s action to Designate 80th Street (CR 28) from Babcock Trail to Concord Boulevard as a New County State Aid Highway (CSAH) and a Resolution Concurring with Dakota County for Revocation of County State Aid Status for Segment of County State Aid Highway 32 (105th Street)

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651-450-2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

TJK

Fiscal/FTE Impact:

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other: Pavement Management Fund

PURPOSE/ACTION REQUESTED

Consider action approving a resolution of Municipal Concurrence with Dakota County’s action to designate 80th Street (CR 28) from Babcock Trail to Concord Boulevard as a new County State Aid Highway (CSAH 28) and a resolution concurring with Dakota County for revocation of County State Aid status for segment of County State Aid Highway 32 (105th Street).

SUMMARY

The City of Inver Grove Heights and Dakota County have been working together to establish a new CSAH designation for State Aid purposes on 80th Street (C.R. 28) from Babcock Trail to Concord Boulevard. The City and County have also been working on modifying the road status on 105th Street to MSAS, following the County’s revocation of a small segment of CSAH 32 (105th Street).

The City Council of Inver Grove Heights took action on April 12, 2010 to modify the City’s Municipal State Aid System (MSAS) to revoke the MSAS designation on this segment of 80th Street (MSAS 105). The City also took action to designate 105th Street as a MSAS street for the length of 105th Street illustrated on the attached map. These actions were done to support the County’s request. The City still has the ability to utilize its MSAS funding on a CSAH.

On May 18, 2010, the Dakota County Board passed a resolution designating CR 28 (80th Street) from Babcock Trail to Concord Boulevard as a County State Aid Highway 28. On May 18, 2010, the Dakota County Board passed a resolution revoking CSAH status on a small segment of 105th Street to support the City’s MSAS designation.

It is my recommendation to support the County’s designation by approving the attached resolutions.

TJK/kf
 Resolutions

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MN**

**RESOLUTION CONCURRING WITH DAKOTA COUNTY DESIGNATING COUNTY ROAD 28
(80TH STREET) FROM BABCOCK TRAIL TO CONCORD BOULEVARD AS A COUNTY
STATE AID HIGHWAY**

RESOLUTION NO. _____

WHEREAS, the County Board of Dakota County did adopt a resolution on May 18, 2010, locating, establishing, designating and numbering the County State Aid Highway system of Dakota County, and

WHEREAS, said resolution locates and establishes certain County State Aid Highway within the corporate limits of the City of Inver Grove Heights, and

WHEREAS, the County Board of the County of Dakota did adopt a resolution on May 18, 2010, revising designation of County Road 28 (80th Street) status to County State Aid Highway No. 28 within the corporate limits of the City of Inver Grove Heights as follows:

County Road 28 (80th Street) from Babcock Trail to Concord Boulevard shall be designated a County State Aid Highway (CSAH 28) from Babcock Trail to Concord Boulevard

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Inver Grove Heights that said revision is in all things approved.

Adopted this 24th day of May 2010 by the City Council of the City of Inver Grove Heights, MN.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MN**

**RESOLUTION CONCURRING WITH DAKOTA COUNTY FOR REVOCATION OF COUNTY
STATE AID STATUS FOR SEGMENT OF COUNTY STATE AID HIGHWAY 32 (105TH
STREET) TO ASSIST CITY IN DESIGNATING IT AS AN MSAS SEGMENT**

RESOLUTION NO. _____

WHEREAS, to provide safe and efficient transportation system, a County State Aid Highway (CSAH) may be designated for higher traffic highways serving more than local traffic needs; and

WHEREAS, with the construction of the 117th Street interchange, the function of the easterly portion of CSAH 32 along the 105th Street roadway has changed and no longer meets the above criteria; and

WHEREAS, the County Board of the County of Dakota did adopt a resolution on May 18, 2010 revoking the designation of County Road 32 (105th Street) status from a County State Aid road to a local MSAS road within the corporate limits of the City of Inver Grove Heights as follows:

That portion of County State Aid Highway No. 32 located in Sections 29, 28 and 27, Township 27 North, Range 22 West, Dakota County, Minnesota, lying easterly, northeasterly and easterly of the following described line: Beginning at the easterly junction of C.S.A.H. 32 and Rich Valley Boulevard in said Section 29; thence easterly, northeasterly and easterly through said Sections 29, 28 and 27 to the westerly junction of U.S. Highway No. 52/Trunk Highway No. 56 in Inver Grove Heights, Minnesota and said line there terminating; except that portion of C.S.A.H. 32 as revoked in Commissioners Order No. 88280.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Inver Grove Heights that said revocation is in all things approved.

Adopted this 24th day of May 2010 by the City Council of the City of Inver Grove Heights, MN.

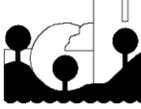
AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk



**CITY OF
INVER GROVE HEIGHTS
2010 MSAS REVISIONS**

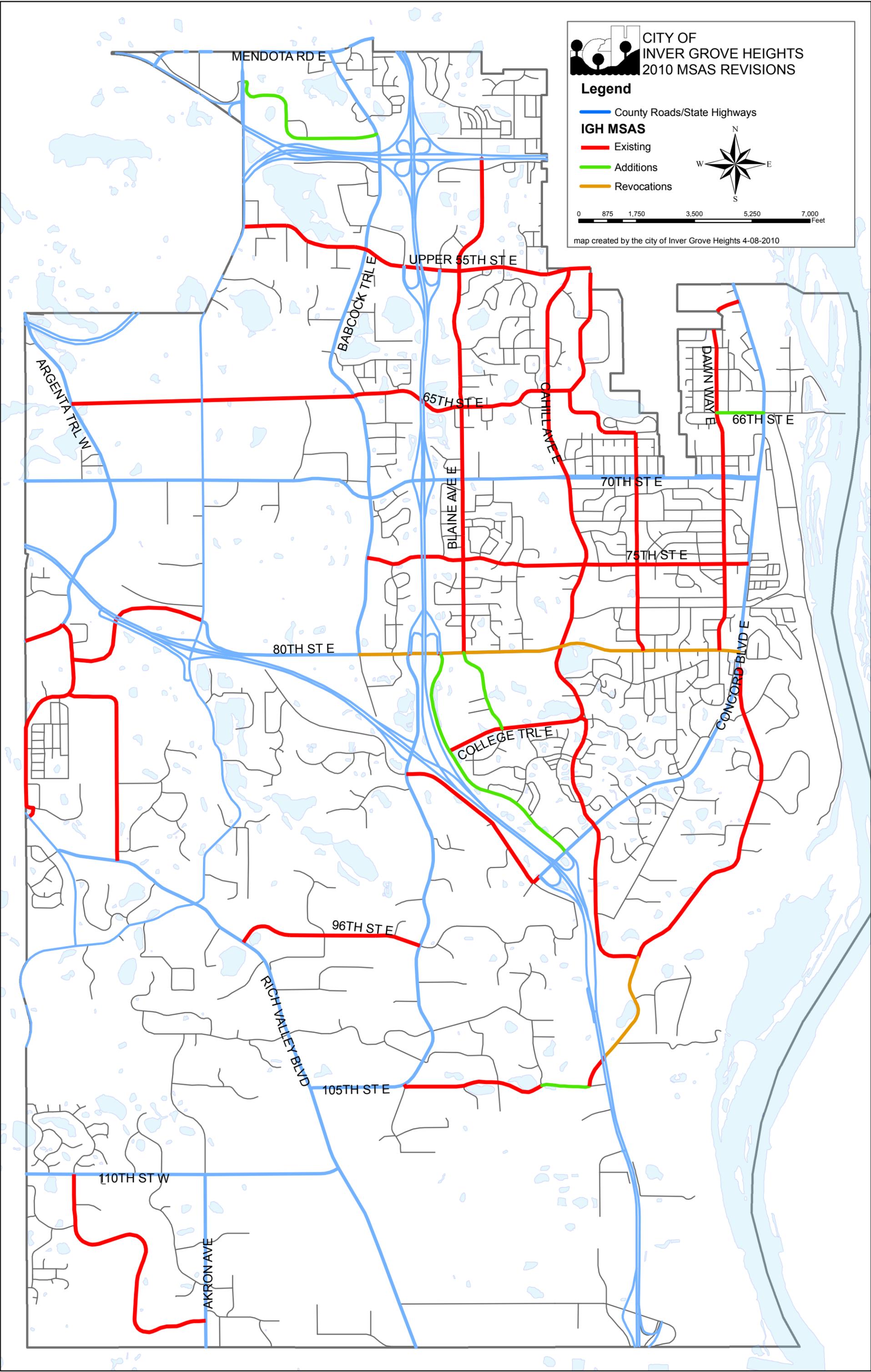
Legend

- County Roads/State Highways
- IGH MSAS**
- Existing
- Additions
- Revocations



0 875 1,750 3,500 5,250 7,000
Feet

map created by the city of Inver Grove Heights 4-08-2010



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Authorize Gorman Surveying to Conduct a Survey and Place Right-of-Way Markers on both sides of Dixie Avenue near Dickman Trail

Meeting Date: May 24, 2010
Item Type: Consent
Contact: Thomas J. Kaldunski, 651.450.2572
Prepared by: Thomas J. Kaldunski, City Engineer
Reviewed by: Scott D. Thureen, Public Works Director

TJK

SA

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other:

PURPOSE/ACTION REQUESTED

Authorize Gorman Surveying to conduct a survey and place right-of-way markers on both sides of Dixie Avenue near Dickman Trail.

SUMMARY

The City has been getting requests from residents/property owners on Dixie Avenue to conduct road repair activities. The road is being affected by erosion of the road bed and the growth of trees on this narrow 30-foot right-of-way. Staff has attempted to locate the property lines, but has not been able to do so.

Staff has requested a proposal from Gorman Surveying to set/find the property corners. A map of the property corners to be marked is attached. This survey will establish the right-of-way and allow for the development of a plan of action to implement the road repairs. Gorman Surveying has proposed to do this survey for \$5,170.00. A copy of the proposal is attached. It is recommended that a licensed lead surveyor be hired to set the right-of-way, because of neighborhood disputes in the area.

It is recommended that the Council authorize Gorman Surveying to conduct this survey at a cost of \$5,170.00. Funding for the work will come from the Road Repair Fund (101-5200-443.40-46).

TJK/kf
Attachments: Survey proposal from Gorman Surveying
Map of property corners



Gorman Surveying, Inc.

8640 Harriet Ave. So. Suite 102
Bloomington, MN. 55420-2728
www.gormansurveying.com

Phone: 952-346-8300
Fax: 952-346-9110

Surveying Proposal
Dixie Avenue Right-of-Way
City of Inver Grove Heights

April 30, 2010

Submit To: Tom Kaldunski
City of Inver Grove Heights

Project: Dixie Avenue Right-of-Way
Inver Grove Heights, Minnesota

Work Performed: Gorman Surveying, Inc. proposes to provide the following surveying services:

- Establish Right-of-Way points along Dixie Avenue
- Use Dakota County Coordinate System to layout new Right-of-Way corners
- Layout based on the Dakota County Right-of-Way Map 294

Base Bid for Surveying:.....\$5,170.00

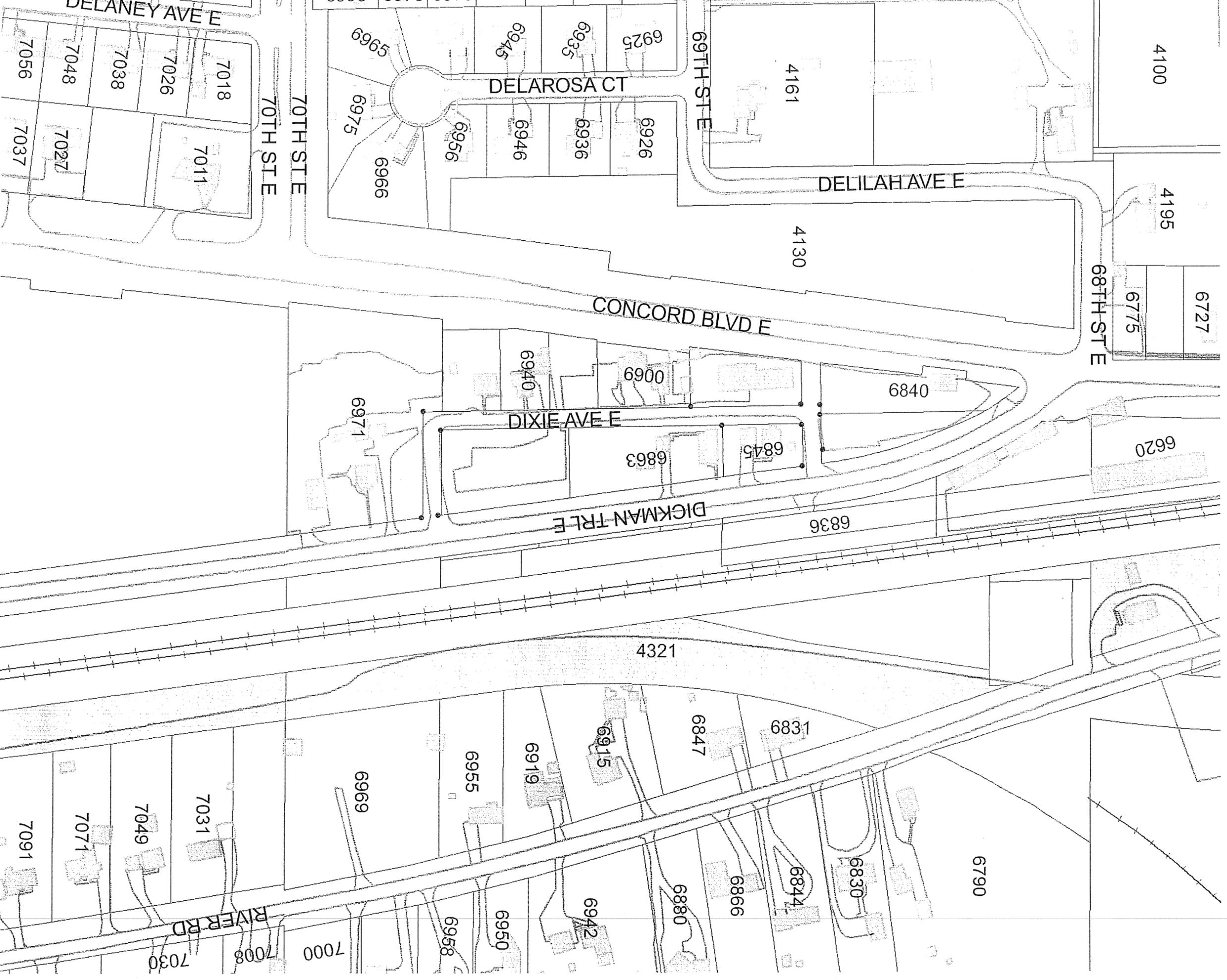
Additional Work: Any additional staking or extra work required due to revision of the plans or as requested by the contractor will be performed at an hourly rate.

Hourly Rate: Field Survey Crew:\$175.00/hour
Office Drafting(AutoCAD):.....\$95.00/hour

Note: All the Addendums have been viewed

We trust that this proposal will be of assistance and look forward to working with you.

Chris Weiland, Estimator



DELANEY AVE E

DELAROSA CT

DELILAH AVE E

CONCORD BLVD E

DIXIE AVE E

DICKMAN TRLE

RIVER RD

7056
7048
7038
7026
7018
7011

7037
7027

70TH SITE

70TH SITE

6965
6945
6935
6925

6975
6956
6946
6936
6926

69TH SITE

4161

4130

4100

4195

6727

6775

68TH SITE

6840

6620

6900

6940

6971

6863

6845

6836

4321

6847

6831

6915

6919

6955

6969

7031

7049

7071

7091

7030

7008

7000

6958

6950

6942

6880

6866

6844

6830

6790

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Accept Proposal for Forensic Investigation of Water Intrusion in the Public Works Maintenance Building

Meeting Date: May 24, 2010
Item Type: Consent
Contact: Scott D. Thureen, 651.450.2571
Prepared by: Scott D. Thureen, Public Works Director
Reviewed by: *SDT*

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Pavement Management Fund

PURPOSE/ACTION REQUESTED

Accept proposal for forensic investigation of water intrusion in the Public Works maintenance building.

SUMMARY

The windows in the maintenance building lunchroom have leaked for many years. Staff was removing water-damaged wallpaper and found mold on the sheetrock. Most employees have not used the lunchroom since the mold was discovered.

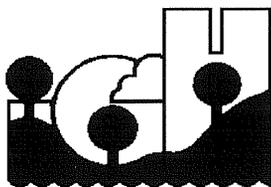
Initially, we thought that the problem was with the windows. However, further review indicated that the window and mold problem may be due to water intrusion in other parts of the building envelope. We have received proposals from two firms that provide the type of forensic investigative services needed to determine the cause of the problem and recommend solutions.

The attached memo from Barry Underdahl, Street Superintendent, presents the quote information.

Staff has reviewed the proposals and has contacted a number of references provided by INSPEC, INC. I recommend that the proposal from INSPEC, INC. in the amount of \$13,000.00 be accepted. The work would be funded from 603-5300-444.40-40.

SDT/kf

Attachments: Memo
Proposals



City of Inver Grove Heights

MEMORANDUM

TO : Scott Thureen
FROM : Barry Underdahl
SUBJECT : Maintenance Building Water Intrusion
DATE : May 7, 2010

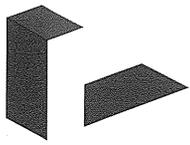
Background

The windows in the lunchroom of the Maintenance Building are in need of replacement. Quotes for replacement windows were received and reviewed by City Council last December; however, this work did not take place when it became apparent a more serious problem exists. An inspection by Peter Weum of W.L. Hall Company led us to discover a potentially deeper problem. Mr. Weum recommended we contact a Building Envelope expert to perform a field inspection. Tucker Patty of The Judd Allen Group performed an inspection and submitted the attached proposal. Dwight Benoy of INSPEC, INC. also performed an inspection and submitted a similar proposal for services.

Judd Allen Group:	Phase One fee not to exceed \$16,000.00
INSPEC INC.:	Phase One Basic Services fee of \$13,000.00

Recommendation

Jim Sweeney and I reviewed both proposals and would like to recommend accepting the INSPEC, INC. proposal for Phase One investigation and analysis of the water intrusion issues at the Public Works Maintenance Facility.



INSPEC

April 26, 2010

Smart engineering of
roofs, walls, pavements
and waterproofing

Mr. Barry Underdahl
Streets Superintendent
City of Inver Grove Heights
Public Works Maintenance Facility
8168 Barbara Avenue
Inver Grove Heights, MN 55077-3412

RE: Proposal for Engineering Services to
Investigate Window Leakage and Distress
Inspec Project No.: P01030

Dear Mr. Underdahl:

We are grateful to have been given the opportunity to submit this proposal for services to determine the causes of the water entry and distress at the windows in the lunch room area of the Public Works Maintenance Facility for the City of Inver Grove Heights. This proposal is based on a brief review of some of the construction drawings and a recent site visit.

A. DEFINITIONS

1. Client: City of Inver Grove Heights
2. Inspec: INSPEC, INC., Engineers/Architects
3. Environmental Consultant: Indigo Environmental

B. PROJECT INFORMATION

1. Context

The building is a two-story masonry construction, housing offices and a maintenance garage. The building was constructed in 1985. The windows are factory-painted aluminum with 1" insulating glass. There are operable and fixed units.

2. Client's Known Problems or Needs

Leakage has been occurring at the second-story windows of the lunch room almost since the time the building was constructed. The original windowsill warped and was replaced with ceramic tile. Leakage appears to increase with a wind-driven rain from the south. Past attempts to seal the windows had limited success.

5801 Duluth Street
Minneapolis, MN 55422
Ph. 763-546-3434
Fax 763-546-8669

Chicago

Milwaukee

Minneapolis

C. BASIC SERVICES

Phase I – Investigative Services

We are proposing the following investigative services:

1. Environmental testing to evaluate the existence and type of fungal growth will include the collection and laboratory analysis of five fungal samples by our environmental consultant. A report of findings will include observations, test results, conclusions, and recommendations for remedial actions to control fungi during the restoration period.
2. Water testing would be conducted to replicate the leakage in an attempt to pinpoint the source of the water coming through the window area. This testing would allow us to determine if the windows themselves, the structural beam, the masonry above, or the roof is leaking. We are anticipating this will take up to two days.
3. Based on the results of the water testing, destructive inspection openings would be made in the brick masonry to allow for observations of the wall construction and in the roof if it is determined this is leaking. This would likely include an opening at the through-wall flashing location.
4. Visual observations of the ballasted EPDM roof and the roof edge flashings would be made. Visual observations of the wall and windows would also be conducted.
5. We would require the assistance of roofing and masonry restoration contractors to make and properly repair the inspection openings. We are including 30 man-hours and \$500 for materials for contractor assistance.
6. Our testing and visual observations would be documented with field notes and photographs.
7. A report would be written summarizing our findings. The report would include our evaluation and conclusions regarding the cause of the problems, along with general recommendations for remedial action. A preliminary opinion of the construction cost for the recommended remedial action will be included. This report will be supported with representative photographs and sketches.

Phase II – Design, Construction Observation, and Testing Services

Phase II of our services would involve developing bidding documents for the remedial work recommended. This would include developing drawing details and plans, and a project manual. Specifications for mold remediation would be included, if necessary.

If the scope of remedial work is relatively small, one option to consider would be to develop an abbreviated set of documents and invite three well-qualified bidders to provide proposals. This can minimize costs while providing better quality control.

If the scope is sufficiently large, a complete set of bidding documents would be developed. We would assist you in putting these out for public bid. We would contact the better contractors to make them aware of the project.

We can also assist with the bid award process by evaluating the bids and making a recommendation for award. A pre-award meeting with the low bidder could be conducted to verify they fully understand what is required for the bid amount.

Once an award is made, we can provide construction observation and testing services. A pre-construction conference with all interested parties would be conducted so there is a full understanding of what the project will entail. Periodic site visits to observe the work would include daily reports for each observation visit. A final walk-over of the project would identify any punch-list items.

Testing of the materials and completed assembly might also be included, depending upon the type of system being installed. Our construction observers can conduct some of these tests onsite. Other tests can be run in our in-house laboratory.

D. COMPENSATION – BASIC SERVICES

Phase I

We propose to provide the above-described Basic Services for a fee of \$13,000.

Phase II

Phase II fees would be determined once the scope of work is defined by the investigation.

E. REIMBURSABLES

We are not anticipating any reimbursable expenses. We have included contractor assistance and travel expense in the compensation for Basic Services.

F. ADDITIONAL SERVICES

1. Based on our current knowledge of the existing conditions, we have, to the best of our ability, matched our Basic Services to the needs of your project. However, should the need arise for us to expand our services in response to conditions or events outside our control, we would, under your direction, submit a separate proposal covering such Additional Services. Additional Services are not included under Basic Services nor are they covered by the compensation thereof.
2. Additional Services may include, but are not necessarily limited to, the following:
 - a. Additional contractor assistance services beyond those included under Basic Services.
 - b. Any services resulting from the discovery of asbestos, mold, or any other existing hazardous materials.

- c. Water testing and destructive test openings beyond those contemplated under Basic Services.
- d. Meetings requested by the Client.
- e. Consultants (professional or otherwise) hired by Inspec, but not included under Basic Services.
- f. Laboratory testing of materials.

G. COMPENSATION – ADDITIONAL SERVICES

1. Compensation for Additional Services shall be established by separate Additional Services proposal(s) unless indicated otherwise herein.
2. Compensation for Additional Services provided directly by Inspec shall be based on Inspec's rate schedule that is current at the time that the Additional Services are provided.
3. Compensation for Additional Services that are provided by others but retained by Inspec shall be based on the amount billed to Inspec times a factor of 1.15.

H. CLIENT'S RESPONSIBILITIES

1. Client shall return a signed copy of this proposal as our authorization to proceed.
2. Client shall provide Inspec with access to the work site.
3. Client shall provide Inspec with copies of the building construction documents and any other documents pertaining to the building problems.

I. PAYMENT PROVISIONS

1. Progress payment invoices for Inspec services shall generally be submitted monthly and are payable upon receipt. Invoices shall be considered past due if not paid within thirty (30) days of invoice date.

J. SUSPENSION OR TERMINATION OF SERVICES

1. This Agreement may be terminated by either party in the event of substantial failure to perform in accordance with the terms of this Agreement through no fault of the terminating party, but only after written notice of the specific nature of the failure to perform has been submitted and after seven days opportunity to cure such failure. If this Agreement is terminated, Inspec shall be paid for services performed to the termination notice date including reimbursable expenses due.

K. RISK ALLOCATION / DISPUTE RESOLUTION

1. All claims, disputes, and controversies arising out of or in relation to the performance, interpretation, application, or enforcement of this Agreement, including, but not limited to, breach thereof, shall be referred for mediation under the then current Construction Industry Mediation Rules of the American Arbitration Association prior to any recourse to arbitration or litigation.

2. The Client agrees to compensate Inspec for reasonable expenses incurred if Inspec is required to respond to legal processes which are related to Inspec's services, but that arise out of a lawsuit or proceeding to which Inspec is not a party.
3. If the Client brings a lawsuit against Inspec that is dismissed or to which a verdict is rendered for Inspec, the Client will reimburse Inspec for costs of defense, including but not limited to reasonable attorney's fees.
4. In recognition of the relative risks and benefits of the project to both the Client and to Inspec, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit Inspec's total liability to the Client for any and all claims, losses, costs, damages of any nature whatsoever, or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Inspec to the Client shall not exceed \$20,000 or the total amount actually paid by Client to Inspec under this proposal, whichever is greater. It is intended that limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

L. REMARKS

This proposal is valid for 90 days, after which time Inspec reserves the right to modify and resubmit.

This Agreement represents the entire and integrated agreement between Client and Inspec and supersedes all prior negotiation, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Inspec and Client. Nothing herein shall be construed to give any rights or benefits to anyone other than Client and Inspec.

We invite you to visit our website at www.inspec.com. We would welcome the opportunity to show you our office and laboratory to learn more about our areas of expertise.

This Agreement entered into as of the day and year first above written.

For Client

Signature

Printed Name

Printed Title

City of Inver Grove Heights

For Inspec

Dwight D. Benoy

Signature

Dwight D. Benoy, P.E.

Printed Name

Professional Engineer

Printed Title

INSPEC, INC.



Project References

Iowa Hi-Rise, St. Paul, Minnesota, Under Construction, 2010 Completion
Exterior Wall Renovation and Window Replacement
Saint Paul Public Housing Agency
Client Contact: Jim Rooney, 651-292-6083

Sanford Hall Dorms, Minneapolis, Minnesota, Completed 2003
Hi-Rise Masonry Restoration
University of Minnesota
Client Contact: Chris Guevin, 612-624-0194

Eco-Lab, St. Paul, Minnesota, Complete 2003
Hi-Rise Exterior Wall Repairs
Client Contact: Dave Bergstrom (now with Wellington Management), 651-999-5532

Landmark Towers, St. Paul, Minnesota, Completed 2005
Hi-Rise Exterior Wall Repairs
United Properties
Client Contact: Bruce Williams, 651-787-1092

Wayzata High School, Plymouth, Minnesota, Completed 2005
EIFS Investigation and Exterior Wall Repairs
Client Contact: Joe Matson, 763-745-5150

Hamline University, St. Paul, Minnesota, Completed 2008
Old Main Window Replacement
Client Contact: Lowell Bromander, 651-523-2041

Princeton Middle School, Princeton, Minnesota
Investigation Completed 2007, Renovation Design Underway
Exterior Wall Renovation
Client Contact: Carol Peterson, 763-389-6183



Representative Project Experience

Minnesota State Capitol; St. Paul, Minnesota
Roof, waterproofing, and stone wall restoration; completed 1995
National Register of Historic Places

Glensheen Mansion, University of Minnesota; Duluth, Minnesota
Masonry chimney restoration, tile roof replacement, waterproofing; completed 1998
National Register of Historic Places

Pillsbury Hall, University of Minnesota; Minneapolis, Minnesota
Stone wall renovation; completed 1999
National Register of Historic Places

Renville County Courthouse; Olivia, Minnesota
Replacement of copper roof and restoration of stone and brick walls and lantern; completed 1998
National Register of Historic Places

US Postal Facility; Fergus Falls, Minnesota
Metal roof replacement and masonry repair; completed 1991
National Register of Historic Places

Brooklyn Park City Hall; Brooklyn Park, Minnesota
Failure investigation and replacement of roofs, walls, and windows; completed 2002

Princeton Middle School; Princeton, Minnesota
Failure investigation and replacement of windows and stucco and masonry walls;
anticipated completion 2010

Minnesota Veteran's Home Building 9; Minneapolis, Minnesota
Investigation of masonry walls resulted in decision to demolish the building, which was in a
historic district.

April 29, 2010



Mr. Barry Underdahl
Public Works Maintenance Facility
City of Inver Grove Heights
8168 Barbara Avenue
Inver Grove Heights, MN 55077

Braemar Office Park
8000 West 78th Street
Suite 180
Edina, MN 55439

office: 952.224.5050
fax: 952.224.5051

Re: **Consulting Services – Forensic Investigation of Water Intrusion
Building Envelope Condition Report & Project Cost Estimate**
Public Works Maintenance Facility
City of Inver Grove Heights
8168 Barbara Avenue
Inver Grove Heights, Minnesota

www.juddallen.com

Dear Barry:

Based on our recent field inspection and discussions with your staff, we are pleased to submit a proposal to you for the investigation, analysis and corrective design cost estimate for the water intrusion issues of the Public Works Maintenance Facility in Inver Grove Heights. Our team will perform the following activities and deliver the findings and corrective design in the following phases.

Team Members

- The Judd Allen Group** Architects with 30 years as window and exterior envelope forensic consultants for long term building owners like MnSCU and the Minnesota Twins (Target Field).
- RoofSpec** Roof Design Consultants with a number of significant Minnesota restoration projects have been engineered by Roof Spec, Inc. including the Saint Paul Cathedral, the Governor's Ceremonial Mansion, the James J. Hill House and the Basilica of Saint Mary.
- BEM – Building Environmental Management, Corporation**
Nationwide Fungal Evaluation and Remediation Assessment Specialist

Phase One Fees and Expenses

Fees for Team Consulting Services	(not to exceed)	\$ 10,400
Plus reimbursable expenses (mileage and printing cost)		\$ 200

Deliver a “Building Envelope Condition Report” & Corrective Design Cost Estimate

All team members will be on-site evaluating, testing and exploring the water infiltration cause and damage.

The team findings will be culminated in a “**Building Envelope Condition Report**”.

This report will also include a corrective cost estimate that will detail the construction document, bidding and construction phase.

Exploratory Demolition and Temporary Exterior Reconstruction (Not to exceed)	\$ 2,900
Remediation of the Interior Space Outlined by BEM (Not to exceed)	\$ 2,500

TOTAL	(Not to exceed)	\$16,000
--------------	-----------------	-----------------

Phase One

Building Environmental Management (BEM)

Because mold is present in the interior of the building, the first team members on-site will be the Fungal Evaluation and Remediation Assessment Specialist BEM. Their testing and remediation specialist will complete their work before the on-site evaluation and exploration of the interior will begin. BEM estimates that this process will be completed within 12 working days. All exterior and roof assessment can begin prior to remediation.

BEM will evaluate the water damage and extent of mold growth related to building envelope failures within property. The intent is to determine the remediation requirements and related costs associated with the remediation in the necessary locations.

PHASE I - INVESTIGATION

- ◆ BEM will document the existing physical conditions within the property and collect photographic documentation of the indoor environment as it relates to the project.
- ◆ BEM will perform a thorough visual inspection of the concern areas within the building, and collect moisture meter readings as well as thermal imaging scans of the exterior walls to determine if water damage exists within the wall cavities.
- ◆ BEM will perform surface and air testing of the water damaged and mold contamination areas within the property to establish a baseline of contamination present. This will be used to determine the potential occupant exposure to the contamination within the indoor environment and assist with evaluation quality of any remediation performed. The air and surface testing will be used as a reference point for determine post remediation verification clearance.
- ◆ BEM will develop a full report outlining the findings of the water damage and mold testing evaluation including observations, photographic documentation, moisture meter testing and thermal imaging, fungal air and surface sampling results, conclusions and recommendations for corrections.

REMEDIATION SCOPE OF WORK DEVELOPMENT

- ◆ BEM will develop a full remediation scope of work outlining the corrective measures needed to properly remediate the mold and water damage from the indoor environment.
- ◆ Full remediation of the interior space is completed based on the scope of work outlined by BEM. The interior remediation will be performed first and will open the wall and ceiling for visual observation of the water intrusion causes. The remediation team will be selected from bids submitted from firms qualified by BEM . The candidates and their bids will be reviewed and open to the City of Inver Grove Heights.

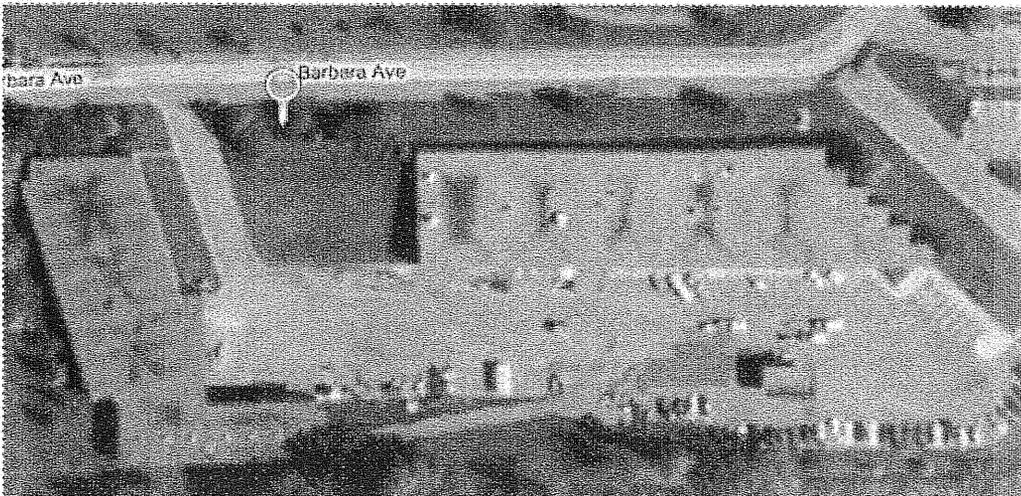
Judd Allen Group

- ◆ Examine the original construction drawings, plans, details and documentation provided by the City of Inver Hills.
- ◆ Perform on-site inspection of the existing window systems and exterior envelope.
- ◆ Determine the extent of exploratory work at the interior/exterior of the building and develop a work plan for the demolition/exploration team. The exterior exploratory demolition will be performed by a local masonry firm selected by Judd Allen Group and agreed to by the City of Inver Grove Heights.
- ◆ **Exploratory demolition and temporary exterior reconstruction.** The exterior brick removed for exploratory purposes will be reconstructed after the analysis is complete. The brick will act as a rain screen and temporary shelter until eventual window removal and replacement.

- ◆ If further demolition is deemed necessary and agreed to by the City of Inver Grove Heights, those costs will be itemized by the Judd Allen Group and added to the project budget for payment. We do, however, feel very comfortable with our initial analysis of the issues, and feel we have adequately accounted for all possible situations. It is possible that a definitive summary and conclusion can be made without exterior exploratory work.
- ◆ **Deliver a “Building Envelope Condition Report” and Corrective Design Cost Estimate**

RoofSpec

- ◆ RoofSpec services will focus on the roof and parapet of the building. As a team member, they will perform a site visit to walk the roof and document deficiencies on the roof. These deficiencies will be identified in a report (word format along with photos) that will be a part of the overall Judd Allen Group “Building Envelope Condition Report”. RoofSpec will recommend repair/replacement options along with their estimated construction costs. RoofSpec will also perform a roof core and patch the roof. This will allow us to verify the various roofing components and their condition.
- ◆ “From the satellite view and our site visit (refer to attached photos), it appears that the in-place roof system has a substantial amount of ponding water on the membrane. Ponding water typically reduces the service life of any roof system. As part of our building envelope study, our team of experts will also review and analyze the current roof drainage system and provide corrective actions/recommendations to address this item.”



Phase Two

(Fees determined in Phase One)

RoofSpec and Judd Allen Group

Deliver Biddable Contract Documents to perform phase one of a roof replacement, the removal and replacement of the "in scope" window/curtainwall system, and the reconstruction of the exterior and interior affected by the infiltration of water.

Phase Three

(Fees determined in Phase Two)

RoofSpec and Judd Allen Group

Bidding and Project Construction Administration

BEM

FINAL REMEDIATION INSPECTION AND PRV TESTING (CLEARANCE)

- ◆ BEM will perform surface and air testing to establish post remediation verification (PRV) or CLEARANCE of the cleaned, decontaminated and disinfected remaining substrates and structure. The PRV testing will include a visual inspection, photographic documentation, air and surface testing of the remaining substrates to verify the success of the remediation work.

Reference **Pat Buhl – Inver Hills Community College, Physical Plant Director**
651-450-3536 office 651-755-6099 mobile

Pat Buhl is very familiar with us and our competition. We are currently working with Pat on several exterior envelope design projects that started as a forensic evaluation.

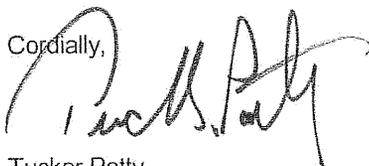
Hourly Rates for Architectural Consultant

Judd Allen Group

Principal	\$ 175.00 per hour
Architect/Engineer	\$ 150.00 per hour
Technician	\$ 105.00 per hour
CAD Technician	\$ 105.00 per hour
Administrative	\$ 70.00 per hour

If you have any questions about any of this information, please do not hesitate to call.

Cordially,



Tucker Patty
Judd Allen Group

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider a Resolution Approving a Construction Agreement for Street Lighting Facilities with Xcel Energy on Conroy Trail as part of City Project No. 2010-09D, South Grove Street Reconstruction – Area 5

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SST

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Special Assessments, Street Lighting Fund

PURPOSE/ACTION REQUESTED

Consider a resolution approving a Construction Agreement for Street Lighting Facilities with Xcel Energy on Conroy Trail as part of City Project No. 2010-09D, South Grove Street Reconstruction – Area 5.

SUMMARY

Five (5) street lights are proposed to be installed along Conroy Trail. The street lights would begin at 75th Street East and continue along Conroy Trail (see attached map). Four (4) of the street lights would be 100W traditional fixtures on 18' direct buried fiber glass poles on Conroy Trail and one (1) 150W cobra cutoff fixture on a 30' direct buried fiberglass pole at the intersection of Conroy Trail and 75th Street E. This lighting was included in our discussions and MS 429 hearing process with the Oaks Townhome Association as we negotiated the agreements on the project.

A review of City Ordinance 725 relating to street lighting indicates that the street light improvements will consist of one (1) through light at 75th Street (an MSAS route) and Conroy Trail, plus four area benefit lights on Conroy Trail per the enclosed map. The thoroughfare light would be the City's responsibility per the policy. The cost of installation and operating this light is \$2,236.00 and \$6.89/month. The installation cost will be funded from the Street Lighting budget item (101-5400-445.30-70). The area lights would be the responsibility of the Oaks Association per policy. The cost of installation and operating these four lights is \$8,944.00 and \$24.32/month.

The policy allows the City to assess for the area benefit lights following the MS 429 procedures. These lights were included in the Feasibility Study for South Grove – Area 5 (2010-09D) and the hearings for the project. These installation costs for the Oaks were included in the overall assessments for the project and they would be affected by any assessment caps approved by the City Council. Any installation cost beyond the assessment caps would be funded by the City's Pavement Management Program as outlined in the Feasibility Study.

The Oaks Association will be responsible for the monthly charges of \$24.32. This is the lowest Group 5 rate available for monthly electricity charges.

I recommend approval of the resolution approving a Construction Agreement for Street Lighting Facilities with Xcel Energy on Conroy Trail as part of City Project No. 2010-09D, South Grove Street Reconstruction – Area 5.

SDT/kf

Attachments: Resolution
 Construction Agreement
 Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION APPROVING A CONSTRUCTION AGREEMENT FOR STREET LIGHTING
FACILITIES WITH XCEL ENERGY ON CONROY TRAIL AS PART OF CITY PROJECT NO.
2010-09D, SOUTH GROVE STREET RECONSTRUCTION – AREA 5**

RESOLUTION NO. _____

WHEREAS, the City Council ordered City Project No. 2010-09D, South Grove Street Reconstruction – Area 5 on March 23, 2009; and

WHEREAS, five (5) street lights are proposed to be installed on Conroy Trail beginning at 75th Street E. and continuing along Conroy Trail, in the Oaks Townhome Association, as part of City Project No. 2010-09D; and

WHEREAS, the Oaks Townhome Association are in agreement with the additional street lights on Conroy Trail; and

WHEREAS, a construction agreement has been received from Xcel Energy for the installation of the street lighting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MN THAT:

1. The construction agreement with Xcel Energy for the installation of the street lights is approved and staff is authorized to execute the agreement.

Adopted by the City Council of Inver Grove Heights this 24th day of May 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk



Construction Agreement For Street Lighting Facilities

The customer identified below ("Customer") and Northern States Power Company, a Minnesota Corporation and wholly owned subsidiary of Xcel Energy Inc. ("Xcel Energy" or "Company") agree to this Construction Agreement for Street Lighting Facilities, including the attached Terms and Conditions, for the following street light facilities:

Customer: **City of Inver Grove Heights**

Address: **8150 Barbara Lane**

City: **Inver Grove Heights**

State: **MN** Zip Code: **55077**

Project charges of: **Eleven thousand one hundred eighty dollars and no/100 Dollars: \$11,180.00**

In accordance with the following terms of payment: **Payment due 30 days after construction is completed**

For Association or City of: **Inver Grove Height**

Streetlights/Facilities Location: **Conroy Trail**

Rate Code: **Installation of a Group 5 (Prepay Option) street light system. The monthly per street light fee for the 100W HPS fixture is \$6.08 and the 150W HPS - \$6.89.**

Service consisting of:

Installation of Company Owned streetlight facilities consisting of:	
<u>Designation of Lamps:</u> Install 4-100W traditional fixtures on 18' direct buried FG poles and 1-150W cobra cutoff fixture on a 30' direct buried FG pole. Install by plow approx 670' of #6 AL DX in 1 1/2" conduit to provide feed. Remove 3 wood poles, spans, and 4-lights.	<u>Number of Luminaries:</u>
Moving the following Company Owned streetlight facilities to a new location:	
Construction process valid for 30 days from: Project charges valid for 60 days from signing of contract.	

Customer and Xcel Energy agree to the attached terms and conditions for the installation and moving of the facilities identified above. Customer and Xcel Energy agree that the operation of the facilities shall be subject to the General Street Lighting Contract for Operations & Maintenance Services between Customer and Xcel Energy, dated

Dated this _____ day of _____ 20 _____

Dated this _____ day of _____ 20 _____

Customer: **City of Inver Grove Heights**

Xcel Energy: _____

By: _____

By: _____

Title: _____

Title: **Timothy J Virant Director Business Operations as Authorized Agent for Northern States Power, Co Minnesota**

XCEL ENERGY USE ONLY	Date: May 4, 2010	Div: Newport
Xcel Energy Outdoor Lighting Consultant	Edward P. Bieging Jr.	
Xcel Energy Project Number:		
Customer Charges Paid:		

TERMS AND CONDITIONS

Customer and Company agree to the following terms and conditions:

- 1. Acceptance.** Execution of this Agreement constitutes Customer's acceptance of the express terms of Company's proposal and the offer contained therein, which are included and incorporated into this Agreement. Any additional or different terms proposed by Customer, or any attempt by Customer to vary in any degree any of the terms in this Agreement in Customer's acceptance, are hereby objected to and rejected, and (i) such additional or different terms shall not operate as a rejection of the incorporation of the Company's proposal in this Agreement unless such variances are with respect to terms involving the description, quantity, or delivery schedule of the Work to be performed by Company as described in Company's proposal ("the Work" means the supplying of any labor, materials, or any other work of Company expressly described in Company's proposal); (ii) such additional or different terms shall be deemed a material alteration hereof; and (iii) Company's proposal shall be deemed accepted by Customer and incorporated into this Agreement without said additional or different terms.
- 2. Request for Installation; Rights.** Customer requests that Company install outdoor lighting at the location(s) designated on page one and/or as shown on the attached exhibit. Customer grants Company any right, privilege and easement to install, operate and maintain its facilities, including underground facilities, on the property.
- 3. Installation Requirements.** Customer agrees that, prior to Company starting work: (1) the route of Company's service installation shall be accessible to Company's equipment; (2) Customer will remove all obstructions from the route at no cost or expense to Company; (3) Customer will clearly mark all septic tanks, drain-fields, sprinkler systems, water wells, owner-installed electric or pipeline facilities, or other Customer-owned facilities in the installation route; and (4) the ground elevation along the route shall not be above or more than four inches below the final grade. Company will contact the appropriate agency to locate 3rd party utility facilities (phone, cable, etc.) on Customer property. Customer agrees Company is not responsible for damage to Customer-owned underground facilities not marked at the time of outdoor lighting service installation.
- 4. Installation Cost Contribution.** Customer agrees to pay an installation cost contribution provided in Project Charges on page one. Customer is responsible for any additional installation costs incurred by Company because of (1) soil conditions that impair the installation of underground facilities, such as rock formations, etc., (2) extensive existing underground facilities, and (3) any existing conditions that exist but did not exist at the time the installation cost was determined, such as new sidewalks, curbing, black top, paving, sod or other landscaping and obstructions along the cable route.
- 5. Winter Construction Charges.** When underground facilities are installed between October 1 and April 15, inclusive, because of failure of Customer to meet all requirements of the Company by September 30, or because the Customer's property, or the streets leading thereto, are not ready to receive the underground facilities by such date, such work will be subject to a Winter Construction Charge when winter conditions of six inches or more of frost exist, snow removal or plowing is required to install service, or burners must be set at the underground facilities in order to install service for the entire length of the underground service. Winter construction will not be undertaken by the Company where prohibited by law or where it is not practical to install underground facilities during the winter season. The charges apply to frost depths of 18" or less. At greater frost depths, the Company may individually determine the job cost. The Company also reserves the right to charge for any unusual winter construction expenses. All winter construction charges are non-refundable and are in addition to any normal construction charges.
- 6. Schedule; Delays.** Quoted shipping and completion dates are approximate and are based on prompt receipt of all necessary information and approvals from Customer and access as required by Company and its contractors or subcontractors (if any) to the site and to the equipment which is the subject of this Agreement. If Company's performance is delayed by Customer's suspension of work, in whole or in part, or by any act or omission of Customer, the time for performance will be extended by the period of time required by Company to return to the state of performance that existed before the delay. If the delay or suspension continues for sixty (60) days, Company has the right to cancel or renegotiate the Agreement. Customer will pay an equitable adjustment based on a claim submitted by Company for all reasonable costs, damages and expenses incurred by Company incident to the delay or suspension.

7. **Changes.** The prices for any extras or changes to the scope of the Work or modifications to the payment or performance schedule will be agreed upon in writing before either party will be obligated to proceed with such changes. Performance of any change will not waive any claims for equitable adjustment in price or schedule.
8. **Relocating Facilities.** Customer agrees to pay the cost of relocating any portion of facilities, including underground facilities, to accommodate Customer or as required due to altering of grade, additions to structures, installation of patios, decks, gardens, sidewalks, curbing, paving, blacktop, sod, landscaping or any other condition which makes maintenance of the Company's facilities impractical. Company shall notify Customer of such relocations prior to incurring relocation costs.
9. **Environmental.** Prior to the start of the Work, Customer will provide notice of any hazardous materials or hazardous situations that it is aware of with respect to the facilities where the Work is to be performed or that could affect the Work. In the event Company encounters the existence of asbestos, asbestos containing materials, formaldehyde, lead, or potentially toxic or otherwise hazardous material in the performance of the Work, the discovery thereof shall constitute a cause beyond Company's reasonable control and Company shall have the right to cease or not commence the Work until the area has been made safe by Customer or Customer's representative, at Customer's expense.
10. **Restoration.** Company will restore any excavation of the boulevard on Customer's property with existing soil so it is level and clean. Customer is responsible for the final compacting, loam, seeding, sod or watering of the boulevard at Customer's expense unless otherwise noted on page one of this Agreement.
11. **Additional Charges.** In addition to the project charges on page one of this Agreement, Company shall be compensated for any added costs of performing the Work attributable to any one or more of the following: (i) any and all extras and change orders and any and all other additional work mutually agreed by Customer and Company; (ii) any and all costs and expenses related to asbestos or other environmental matters, any unforeseen conditions or any changes in the law; and (iii) any and all added costs and expenses of performing the Work attributable to any change by Customer in the criteria or information for the facility or to any delay or breach by Customer or its subcontractors.
12. **Operations; Maintenance.** Customer requests and authorizes Company to provide illumination and maintain the street lighting facilities under the Terms and Conditions as described in Customer's General Street Lighting Contract for Operations & Maintenance Services with Company, which shall be effective upon the completion date of the street light installation.
13. **Payments.** Unless otherwise specified in Company's proposal, Company may at its option invoice Customer upon completion of the Work or invoice Customer on a monthly basis for construction work performed under this Agreement. Customer shall pay Company all invoiced amounts within thirty (30) days of receipt of invoice.
14. **Termination.** Customer may terminate the Agreement only upon written notice to Company and payment to Company for all (i) services and Work rendered or performed to the effective date of such termination; (ii) materials, supplies and equipment purchased prior to the effective date of such termination; and (iii) costs incurred by Company as a result of such termination. To the extent that Company uses the materials, supplies, or equipment on other projects or for maintenance purposes, Customer will not be charged for them.
15. **Warranties.** Company shall perform the Work in a safe and professional manner in accordance with all applicable codes, standards, regulations and laws. Company shall repair, replace or correct to Customer's satisfaction all faulty or substandard work or defects in materials which appear within ninety (90) days from the date of completion of the Work. Acceptance of the Work or payment by Customer shall not affect this obligation. **THE WARRANTIES SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE AND IN LIEU OF ALL STATUTORY OR IMPLIED WARRANTIES (INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE).**
16. **Limitation of Remedies.** **IN NO EVENT, WHETHER BASED ON CONTRACT, INDEMNITY, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, SHALL COMPANY BE LIABLE TO CUSTOMER FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHATSOEVER**

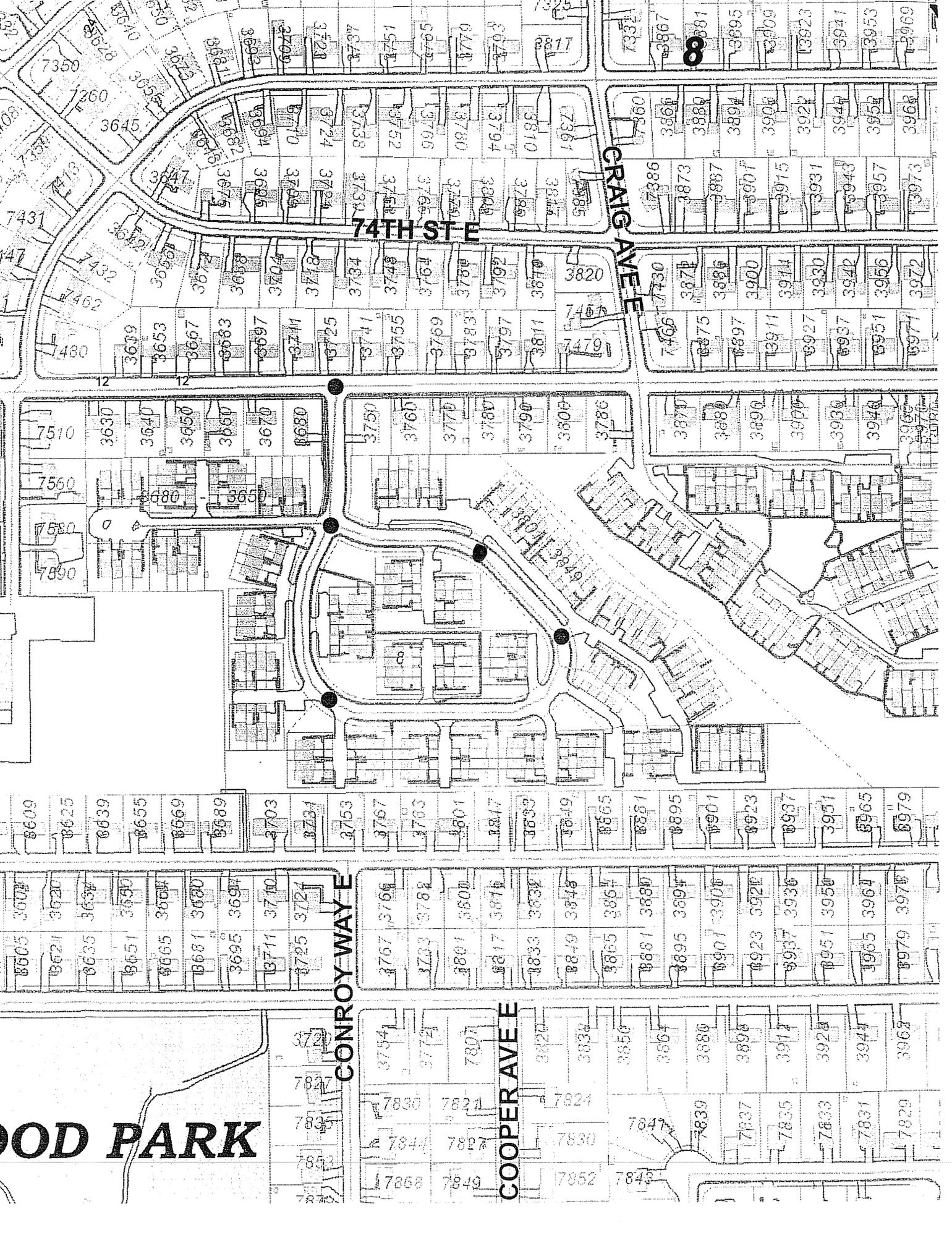
INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS OR REVENUE. In no event whatsoever shall Company ever be liable to Customer for any damages or other amounts (including, without limitation, direct or actual damages), whether arising in contract or tort (including, without limitation, negligence) or otherwise, under or in connection with this Agreement or the Work, in an amount, in the aggregate, in excess of the total price paid for the Work; any and all claims for damages in excess of such amount being hereby forever waived and released by Customer; provided, however, that nothing contained in this sentence shall waive or limit any direct damages which Customer may suffer on account of Company's gross negligence or willful misconduct.

- 17. Force Majeure.** Neither party will be liable to the other for any delay or failure to perform due to any cause beyond its reasonable control, including fire, flood, strike or other labor difficulty, act of God, or act of any governmental authority. The party experiencing the force majeure will notify the other party promptly, and appropriate adjustments will be negotiated. In the event of delay in performance due to force majeure, the date of delivery or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay, provided that if such delay continues for 60 days the party not experiencing the force majeure may terminate this Agreement.
- 18. Document Approval.** Company may request that Customer review documents developed by Company for conformity with Customer requirements or specifications. Unless Customer advises Company otherwise in writing within fifteen (15) days after Company's submission, Company may consider the documents approved and proceed with work. Changes thereafter, made at the direction of Customer, will entitle Company to adjustment by change order.
- 19. Documentation and Proprietary Information.** Customer will provide Company with accurate and complete information in order to permit Company to successfully undertake and complete the Work. Company shall not be prohibited from disclosure or use of proprietary or confidential information or documents necessary for Company to secure or maintain in effect any license or permit, or otherwise to complete the Work. Where Customer information is incomplete or incorrect, resulting in delay or extra work, Company will be entitled to adjustment by change order.
- 20. Work Product.** All reports, drawings, plans, specifications, calculations, studies, software programs, tapes, models and memoranda, if any, assembled or prepared by Company or Company's affiliates, independent professional associates, agents, consultants, contractors or subcontractors pursuant to this Agreement are instruments of service in respect of the Work, and Company shall retain all ownership and property interest therein, whether or not the Work is completed. Customer may make and retain copies for information and reference in connection with the Work; *provided, however*, that it is understood and agreed that such documents are not intended to be re-used by Customer or others on extensions of the project or on any other project or any other purpose other than as expressly set forth in this Agreement, and Customer shall not re-use or disclose to any third party all or any portion of such work product without the express prior written consent of Company.
- 21. Customer Facilities.** Company does not assume any responsibility for the adequacy, safety or satisfactory performance of Customer's facilities. Customer shall, to the fullest extent permitted by law, indemnify, defend and hold harmless Company and its officers, directors, agents, employees, and representatives from and against any and all losses, claims, damages, expenses (including attorneys' fees and costs) arising, for any reason whatsoever, out of the failure, non-operation or faulty performance of Customer's facilities (except to the extent of Company's gross negligence or willful misconduct).
- 22. Subcontracting.** Company may subcontract any portion or all of the Work without the approval of Customer.
- 23. Independent Contractor.** Nothing contained in this Agreement nor any acts of the parties shall be construed to create the relationship of principal and agent, or of limited or general partner, or of joint venture or of any association between or among the parties to this Agreement, except that of owner and independent contractor.
- 24. Title; Rights of Access.** Customer warrants that it has fee simple title to the property. Customer hereby grants to Company the right to enter and improve the real property for the purposes stated herein.
- 25. Ownership.** Customer shall acquire no right, title or interest in any portion of the Work or Company's equipment or facilities placed in, on, over, through and/or under the real property by Company. The Work constructed and installed by Company on the real property of Customer shall be and mean the personal property of Company,

shall not be considered a fixture of the property, shall not attach to the realty, and shall not be alienable or lienable by Customer or any other party. Further, Company may remove, repair and replace the Work and its component system and equipment at any time without notice in Company's sole and absolute discretion.

- 26. Other.** It is agreed that failure by Customer or by Company at any time or from time to time to enforce any of the provisions of this Agreement shall not be construed to be a waiver of such provision or of Customer's right or Company's right, respectively, to thereafter enforce each and every provision hereof. This Agreement contains, with respect to the specific services to be performed by Company, the entire understanding of the parties, and shall supersede any other oral or written agreements and be binding upon and inure to the benefit of the parties' successors and assigns. This Agreement may not be modified in any way without the written consent of both parties. If any provision of this Agreement is determined by a court to be unenforceable, then such provision will be deemed null and void but the remaining provisions shall be enforceable according to their terms. This Agreement shall be construed and interpreted in accordance with the internal laws of the State of Minnesota (as opposed to conflicts of laws provisions) as though all acts and omissions contemplated hereby or related hereto occurred in Minnesota. No course of prior dealing, usage of trade and course of performance shall be used to modify, supplement or explain any terms of this Agreement. Neither Party will assign or otherwise transfer its rights or obligations hereunder, in whole or in part, without the advance written consent of the other. Notwithstanding the above, Company may assign its rights or obligations to any of its affiliates without the written consent of Customer.
- 27. Governing Law.** The Terms and Conditions provided herein and the rights of all the parties hereunder shall be construed under and governed by the laws of the State of Minnesota.

WOOD PARK



74TH ST E

CRAIG AVENUE

CONROY WAY E

COOPER AVE

Map showing property lots with addresses. Key streets include CRAIG AVENUE, 74TH ST E, CONROY WAY E, and COOPER AVE. Lot numbers range from 3600s to 3900s and 7800s.

REQUEST FOR COUNCIL ACTION

NEIL MULROONEY; Termination of both a conditional use permit for additional impervious surface and storm water maintenance agreement.

Meeting Date: May 24, 2010
 Item Type: Consent Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner

 Reviewed by: N/A

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

The City Council is to consider a Resolution terminating both a conditional use permit for additional impervious surface and storm water maintenance agreement for property located at 11617 Aileron Court.

SUMMARY

The City Council approved a conditional use permit and storm water maintenance agreement to allow impervious surface coverage up to 27.5% on the subject lot on October 12, 2009. At that time, the maximum impervious surface allowed without a CUP was 25%.

Subsequent to granting the conditional use permit, the City changed the Zoning Code relating to impervious surface coverage limits which increased the amount to 30% for this particular lot. The City and lot owner has determined that the lot no longer needs the conditional use permit.

With consent of the City, lot owner desires to abandon the conditional use permit and terminate the storm water maintenance agreement.

RECOMMENDATION

City Staff agrees that the conditional use permit and storm water maintenance agreement are no longer necessary since the impervious surface maximum has increased for this lot and the improvement on the lot would no longer require a conditional use permit. Therefore Staff recommends approval of the resolutions terminating the conditional use permit and storm water maintenance agreement.

Attachments: Resolution Terminating the Conditional Use Permit for Lot 3, Block 3, Woodland Preserve.
 Resolution Terminating the Storm Water Facilities Maintenance Agreement for Lot 3, Block 3, Woodland Preserve.

**TERMINATION OF CONDITIONAL USE PERMIT
FOR LOT 3, BLOCK 3, WOODLAND PRESERVE**

~~THIS TERMINATION OF CONDITIONAL USE PERMIT~~ (Termination Agreement) is made, entered into and effective this 24th day of May, 2010, by and between the City of Inver Grove Heights, a Minnesota municipal corporation (hereafter referred to as City) and Neil P. Mulrooney and Maureen B. Mulrooney, husband and wife, (hereafter referred to as Lot Owner). Subject to the terms and conditions hereafter stated, the parties do hereby agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 Terms. The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 City. "City" means the City of Inver Grove Heights, a Minnesota municipal corporation.

1.3 Lot Owner. "Lot Owner" means Neil P. Mulrooney and Maureen B. Mulrooney, husband and wife, and their successors and assigns.

1.4 Conditional Use Permit. "Conditional Use Permit" means that certain RESOLUTION NO. 09-189 APPROVING A CONDITIONAL USE PERMIT TO ALLOW IMPERVIOUS COVERAGE ON A LOT UP TO 27.5% IN THE R-1C ZONING DISTRICT dated October 12, 2009, and recorded with the Dakota County Recorder on November 3, 2009, as Document No. 2693987.

1.5 Lot. "Lot" means Lot 3, Block 3, Woodland Preserve, according to the plat thereof on file and of record with the Dakota County Recorder.

**ARTICLE 2
RECITALS**

Recital No. 1. Lot Owner owns the Lot.

Recital No. 2. The City granted the Conditional Use Permit for the Lot.

Recital No. 3. In general, the Conditional Use Permit allowed a specified amount of impervious surface on the Lot. Subsequent to the grant of the Conditional Use Permit, the City changed the Zoning Code relating to the impervious surface requirements. The Lot Owner has determined that the Lot no longer needs the Conditional Use Permit in order for the Lot Owner to place the Lot Owner's desired amount of impervious surface on the Lot.

Recital No. 4. With consent of City, Lot Owner desires to abandon the Conditional Use Permit and Lot Owner and City desire to terminate the Conditional Use Permit.

ARTICLE 3
ABANDONMENT AND TERMINATION OF CONDITIONAL USE PERMIT

3.1 Abandonment and Termination. Lot Owner, unconditionally and irrevocably, hereby forever abandons the Conditional Use Permit. City hereby consents to the Lot Owner's abandonment of the Conditional Use Permit. Lot Owner and City hereby agree that the Conditional Use Permit shall be and is hereby terminated as of May 24, 2010, and that the Conditional Use Permit is null and void as of May 24, 2010. Lot Owner and City hereby agree that as of May 24, 2010, the Conditional Use Permit no longer runs with and no longer affects the Lot.

3.2 Recording. Lot Owner and City agree that this Termination Agreement shall be recorded with the Dakota County Recorder.

ARTICLE 4
MISCELLANEOUS

4.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Termination Agreement shall run with Lot and shall be binding upon the parties and the successors and assigns of the parties.

4.2 Governing Law. This Termination Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

4.3 Counterparts. This Termination Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF Lot Owner and the City have entered into this Termination Agreement on the day and year first stated above.

CITY OF INVER GROVE HEIGHTS

By: _____
George Tourville
Its: Mayor

ATTEST:

Melissa Rheume, Deputy Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this 24th day of May, 2010, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Rheume to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Deputy City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

**TERMINATION OF STORM WATER FACILITIES MAINTENANCE AGREEMENT
FOR LOT 3, BLOCK 3, WOODLAND PRESERVE**

THIS TERMINATION OF STORM WATER FACILITIES MAINTENANCE AGREEMENT (Termination Agreement) is made, entered into and effective this 24th day of May, 2010, by and between the City of Inver Grove Heights, a Minnesota municipal corporation (hereafter referred to as City) and Neil P. Mulrooney and Maureen B. Mulrooney, husband and wife, (hereafter referred to as Lot Owner). Subject to the terms and conditions hereafter stated, the parties do hereby agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 Terms. The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 City. “City” means the City of Inver Grove Heights, a Minnesota municipal corporation.

1.3 Lot Owner. “Lot Owner” means Neil P. Mulrooney and Maureen B. Mulrooney, husband and wife, and their successors and assigns.

1.4 Storm Water Facilities Maintenance Agreement. “Storm Water Facilities Maintenance Agreement” means that certain Storm Water Facilities Maintenance Agreement between the City and Lot Owner dated January 11, 2010, recorded with the Dakota County Recorder on January 22, 2010, as Document No. 2709698.

1.5 Lot. “Lot” means Lot 3, Block 3, Woodland Preserve, according to the plat thereof on file and of record with the Dakota County Recorder.

**ARTICLE 2
RECITALS**

Recital No. 1. Lot Owner owns the Lot.

Recital No. 2. Lot Owner and City entered into the Storm Water Facilities Maintenance Agreement relating to the Lot.

Recital No. 3. Lot Owner and City desire to terminate the Storm Water Facilities Maintenance Agreement.

ARTICLE 3

TERMINATION OF STORM WATER FACILITIES MAINTENANCE AGREEMENT

3.1 Termination. Lot Owner and City hereby agree that the Storm Water Facilities Maintenance Agreement shall be and is hereby terminated as of May 24, 2010, and that the Storm Water Facilities Maintenance Agreement is null and void as of May 24, 2010.

3.2 Recording. Lot Owner and City agree that this Termination Agreement shall be recorded with the Dakota County Recorder.

ARTICLE 4

MISCELLANEOUS

4.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Termination Agreement shall run with Lot and shall be binding upon the parties and the successors and assigns of the parties.

4.2 Governing Law. This Termination Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

4.3 Counterparts. This Termination Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF Lot Owner and the City have entered into this Termination Agreement on the day and year first stated above.

CITY OF INVER GROVE HEIGHTS

By: _____
George Tourville
Its: Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

STATE OF MINNESOTA)
)
COUNTY OF DAKOTA) ss.

On this 24th day of May, 2010, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Rheaume to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Deputy City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

LOT OWNER

By: _____
Neil P. Mulrooney

By: _____
Maureen B. Mulrooney

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this ____ day of May, 2010, before me a Notary Public within and for said County, personally appeared Neil P. Mulrooney and Maureen B. Mulrooney, husband and wife, to me personally known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public

THIS INSTRUMENT DRAFTED BY:

Timothy J. Kuntz
LeVander, Gillen, & Miller, P.A.
633 South Concord Street
Suite 400
South St. Paul, MN 55075
(651) 451-1831

**AFTER RECORDING PLEASE
RETURN TO:**

Timothy J. Kuntz
LeVander, Gillen & Miller, P.A.
633 South Concord Street
Suite 400
South St. Paul, MN 55075
(651) 451-1831

L:\CLIENTS\810\81000\13000 - Pass Through\Mulrooney - Raingarden for Exceeding Impervious Space Rqmt - 13097\Mulrooney Raingarden - 13097\documents\Termination of Stormwater Facilities Maintenance Agreement 5-13-10.doc

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONTRACTORS FOR LAWN CARE - 2010

Meeting Date: May 24, 2010
 Item Type: Consent
 Contact: Nicole Cook
 Prepared by: Nicole Cook; Code Compliance Specialist
 Reviewed by: Tom Link; Community Development Director

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

ACTION REQUESTED:

Approve resolution “Approving contract with Steve Juckel and Walker Lawn Care.”

SUMMARY

The City annually selects a contractor to perform abatement work for lawn care. Seventeen contractors were notified, a majority of which are located in Inver Grove Heights.

Each contractor was asked to submit, in writing, a bid for services to include the charge for cutting a residential and commercial lot, response time once a request was made, additional costs for lawn clippings and brush removal, and to supply staff with contact information of three references.

Of the seventeen contractors who were contacted, six responded. Of those, the top two bids are as follows:

- Juckel Lawn Care; Newport MN - \$40.00 per hour for both residential and commercial lots with an additional \$5.00 charge per bag for removal of lawn clippings and brush
- Walker Lawn Care; IGH MN - \$38.50 per hour for both residential and commercial lots with an additional \$8.50 charge per cubic yard for removal of lawn clippings and brush

The City requested written proposals in April from eight contractors, including Steve Juckel and Walker Lawn Care. Only Steve Juckel responded. The city Council requested staff to request further proposals and select an additional contractor for May. Staff notified nine (9) additional contractors and five (5) additional proposals were received.

Staff will use the current list of seventeen (17) contractors when we request proposals next year.

Enclosure: Resolution

CITY OF INVER GROVE HEIGHTS

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING CONTRACT WITH WALKER LAWN CARE AND STEVE
JUCKEL FOR LAWN SERVICE

WHEREAS, the City of Inver Grove Heights has need for a contractor to abate City Code violations relating to lawn maintenance; and

WHEREAS, the City requested quotes from various lawn care services.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS hereby approves the contract with Walker Lawn Care and Steve Juckel to provide lawn care services for 2010.

Passed by the City Council of the City of Inver Grove Heights on the _____ day of _____, 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: May 24, 2010
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Amy Brinkman, H.R. Coordinator
Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Kyle Golden, James Gosen, Kyle Horsch, Will Kvas, Matthew Willig, James Dietz, Emily Hansen, Ashley Mrozinski, Sam Nord, Christopher Bruzda, Patrick Daddario, Matthew Mikel, Dave Smith, Taylor Soli, Bailey Peterson, Meghan Jeffrey, James Gilbertson, Emily Schwartz, Zach Hansen, and Colin Doms.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Luther Nissan Kia - Case No. 10-14CA

Meeting Date: May 24, 2010
 Item Type: Regular
 Contact: Heather Botten 651.450.2569
 Prepared by:  Heather Botten, Associate Planner
 Reviewed by: Planning
 Engineering

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider the following requests for property located at 1430 – 50th Street:

- a.) A **Conditional Use Permit Amendment** to allow the expansion of outdoor storage on the existing surface parking lot.
 - Requires a 4/5ths vote.
- b.) A **Conditional Use Permit** to exceed 25% impervious surface coverage in the Shoreland Overlay District.
 - Requires a 4/5ths vote.
 - 60-day deadline: June 4, 2010 (first 60-days)

SUMMARY

A Conditional Use Permit was approved in 2004 for outdoor storage of vehicles on the vacant lot north of Luther Nissan. The applicant is requesting a conditional use permit amendment to expand this outdoor storage area. Adding the additional storage increases the total impervious surface on the property from 13% to 45%, exceeding the maximum amount allowed in the shoreland district. Therefore, a conditional use permit is being requested to exceed the maximum impervious surface standards in the shoreland district.

The vehicles stored on the northern parcel are not displayed for sale; it is temporary storage until they are moved onto the dealership lot for display and sale. The general public is not allowed on the storage lot. The proposed site plan protects the existing pond and treats the stormwater runoff on site. Engineering has reviewed the plans and has been working with the applicant on stormwater and grading requirements.

Planning staff has reviewed the request and concluded the conditional use permit amendment to expand the outdoor storage area and the conditional use permit to exceed the impervious surface requirements meet the general CUP criteria relating to the Comprehensive Plan and Zoning consistency, land use impacts such as setbacks, drainage, and aesthetics, environmental impacts, and public health and safety impacts.

Planning Staff: Based on the information provided and the conditions listed in the attached resolutions, staff is recommending **approval** of both the Conditional Use Permit Amendment to allow the expansion of outdoor storage and a Conditional Use Permit to exceed impervious surface in the shoreland district.

Planning Commission: Recommended **approval** of the requests at their May 4, 2010 meeting with the conditions listed in the attached resolutions (7-0).

Attachments: Resolution for the CUP amendment to expand outdoor storage
 Resolution for the CUP to exceed impervious surface in the shoreland district
 Planning Commission recommendation
 Planning staff report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT AMENDMENT TO ALLOW
THE EXPANSION OF OUTDOOR STORAGE**

Luther Nissan Kia
Case No. 10-14CA

WHEREAS, an application for Conditional Use Permit Amendment has been submitted for the property legally described as:

See Exhibit A

WHEREAS, the request is to allow the expansion of the existing outdoor storage area of a surface parking lot;

WHEREAS, the aforescribed property is zoned B-3, General Business;

WHEREAS, the request has been reviewed against Title 10, Chapter 3, Article A, Section 10-3A-5 regarding the criterion for a Conditional Use Permit such as consistency with the Comprehensive Plan, conformity with the Zoning Ordinance and compatibility with adjacent properties, among other criteria, the request meets all of the minimum standards;

WHEREAS, a public hearing concerning the conditional use permit was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on May 4, 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a Conditional Use Permit to allow the expansion of outdoor storage is hereby approved subject to the following conditions:

1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.

Civil Plan Set	dated 04/23/10
Landscaping	dated 04/23/10
Lighting Plan	dated 04/23/10
2. All parking lot lighting on site shall be a down cast "shoe-box" style and the bulb shall not be visible from property lines.
3. The City Code Enforcement Officer, or other designee, shall be granted right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.
4. Any expansion of the use as shown on the site plan requires additional city approvals and is not part of this conditional use permit.
5. A storm water facility maintenance agreement shall be prepared by the City Attorney and executed by both the City and the property owner to ensure long term maintenance of the facilities.
6. An encroachment agreement shall be prepared by the City Attorney and executed by the City and the property owner to protect the City's use of the sanitary sewer easement.
7. An access agreement shall be provided to the City to allow access to the sanitary sewer system.
8. Prior to the issuance of a building permit, an Engineering cash escrow and letter of credit shall be submitted to the City to ensure the proper construction of the improvements.
9. Prior to issuance of building permits, all conditions addressed in the Plan Review Comments from the Engineering Department shall be addressed to the satisfaction of the City Engineer.
10. All final development plans shall be subject to the review and approval of the City Fire Marshal.
11. The storm water pollution prevention plan (SWPPP) shall be followed.
12. No employee parking or general public shall be allowed in the outdoor storage lot.
13. No outside paging system shall be utilized.

14. No display pennants, flags, searchlights, balloons or other similar devices shall be used on the subject property.
15. Resolution No. 04-91 shall become null and void and shall be replaced by the terms of this conditional use permit.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 24th day of May, 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

EXHIBIT A

SECTION 29 TWN 28 RANGE 22

PT OF NE 1/4 OF SE 1/4 OF SW1/4 COM 387 FT W OF NE COR W 60 FT S 273 FT
E 100 FT NW 275 FT TO BEG EX 0.16 ACS IN PARCEL 36E OF STH R/W PLAT NO
19-65 AND

SECTION 29 TWN 28 RANGE 22

NE 1/4 OF SE 1/4 OF SW ¼ EX W 210 FT OF N 290 FT & EX W 240 FT OF S 365
FT ALSO EX COM 387 FT W OF NE COR W 60 FT S 273 FT E 100 FT NW 275 FT
TO BEG EX N 229.26 FT OF E 190 FT & N 16 FT OF NW 1/4 OF SE ¼ OF SW 1/4
EX 1.05 ACS IN PARCEL 36F OF STH R/W PLAT 19-65

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO EXCEED THE
IMPERVIOUS SURFACE MAXIMUM IN THE SHORELAND OVERLAY DISTRICT**

Luther Nissan Kia
Case No. 10-14CA

WHEREAS, an application for Conditional Use Permit has been submitted for the property legally described as:

See Exhibit A

WHEREAS, the request is to allow 45% impervious coverage, exceeding the 25% maximum impervious coverage allowed on a lot in the shoreland overlay district;

WHEREAS, the maximum impervious surface may be increased by conditional use provided the City has approved and implemented a stormwater management plan affecting the subject site;

WHEREAS, the aforescribed property is zoned B-3, General Business;

WHEREAS, the underlying zoning district of B-3 does not have an impervious coverage maximum;

WHEREAS, the DNR has reviewed the plans and notes they do not object to the request, provided an adequate stormwater plan is approved;

WHEREAS, the request has been reviewed against Title 10, Chapter 3, Article A, Section 10-3A-5 regarding the criterion for a Conditional Use Permit such as consistency with the Comprehensive Plan, conformity with the Zoning Ordinance and compatibility with adjacent properties, among other criteria, the request meets all of the minimum standards;

WHEREAS, a public hearing concerning the conditional use permit was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on May 4, 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a Conditional Use Permit to exceed the allowed impervious coverage in the shoreland overlay district is hereby approved with the following conditions:

1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.
Civil Plan Set dated 04/23/10
2. The City Code Enforcement Officer, or other designee, shall be granted right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.
3. Any expansion of the use as shown on the site plan requires additional city approvals and is not part of this conditional use permit.
4. All DNR regulations shall be met; additionally a 20 foot easement around the pond shall be granted to the City and maintained.
5. A storm water facility maintenance agreement shall be prepared by the City Attorney and executed by both the City and the property owner to ensure long term maintenance of the facilities.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this 24th day of May, 2010.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

EXHIBIT A

SECTION 29 TWN 28 RANGE 22

PT OF NE 1/4 OF SE 1/4 OF SW1/4 COM 387 FT W OF NE COR W 60 FT S 273 FT
E 100 FT NW 275 FT TO BEG EX 0.16 ACS IN PARCEL 36E OF STH R/W PLAT NO
19-65 AND

SECTION 29 TWN 28 RANGE 22

NE 1/4 OF SE 1/4 OF SW ¼ EX W 210 FT OF N 290 FT & EX W 240 FT OF S 365
FT ALSO EX COM 387 FT W OF NE COR W 60 FT S 273 FT E 100 FT NW 275 FT
TO BEG EX N 229.26 FT OF E 190 FT & N 16 FT OF NW 1/4 OF SE ¼ OF SW 1/4
EX 1.05 ACS IN PARCEL 36F OF STH R/W PLAT 19-65

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights
FROM: Planning Commission
DATE: May 4, 2010
SUBJECT: LUTHER NISSAN KIA – CASE NO. 10-14CA

Reading of Notice

Commissioner Hark read the public hearing notice to consider the request for a Conditional Use Permit Amendment to allow the expansion of outdoor storage on the existing surface parking lot, and a Conditional Use Permit to exceed 25% impervious surface coverage in the Shoreland Overlay District, for the property located at 1430 – 50th Street. 7 notices were mailed.

Presentation of Request

Heather Botten, Associate Planner, explained the request as detailed in the report. She stated the applicant is requesting to amend their existing conditional use permit to allow the expansion of an outdoor storage area and a conditional use permit to exceed the maximum impervious surface standards to allow 44.5% whereas 25% is allowed. She advised there are no buildings being proposed and the access will remain the same. She stated the general public will not be allowed on the expansion lot, and vehicles will be stored there temporarily until they are moved to the dealership site. She stated the proposed landscaping plan meets or exceeds the City's landscaping requirements. Ms. Botten advised that the DNR has reviewed the request to exceed the impervious surface in the shoreland district and they do not object provided an adequate stormwater plan is approved. She stated staff received one general inquiry from a neighboring resident. Staff recommends approval of both requests with the conditions listed in the staff report.

Commissioner Wippermann asked how the elevation change would be addressed between the subject site and 50th Street, to which Ms. Botten replied a retaining wall was being proposed.

Opening of Public Hearing

The architect, John Baker, 150 S. Fifth Street, Minneapolis, advised he was available to answer any questions.

Chair Bartholomew asked if the applicant was in agreement with the 15 conditions listed in the report for the conditional use permit amendment as well as the five conditions for the conditional use permit, to which Mr. Baker replied in the affirmative.

Commissioner Wippermann asked if the area in the northeast corner was currently wooded, to which Mr. Baker replied in the affirmative, stating it was remnant right-of-way owned by MnDOT.

Commissioner Wippermann asked what the total distance was along 50th Street where the seven evergreen trees were being proposed, to which Mr. Baker replied approximately 200 feet.

Commissioner Wippermann asked what landscaping would be between the proposed evergreen trees and 50th Street, to which Mr. Baker replied the land in question was right-of-way.

Commissioner Wippermann questioned whether more evergreens or vegetation should be planted to create a better buffer between the expansion lot and 50th Street.

Christine Moss, 105 S. Fifth Avenue, stated a retaining wall would be installed next to the evergreen trees.

Commissioner Wippermann stated from a visual standpoint the retaining wall would not block the proposed expansion area since the top of the retaining wall would be lower than 50th Street.

Mr. Baker stated they could review the site to determine what existing vegetation was present in the right-of-way area.

Commissioner Wippermann stated currently there was enough vegetation in the right-of-way to screen the expansion area, but he was concerned that it would be removed during project development.

Ms. Moss stated they would not alter anything between the curb and the property line (approximately 30 feet) as they did not have rights to the right-of-way.

Mr. Baker stated he believed the right-of-way area was heavily wooded.

Commissioner Wippermann stated if that was the case he did not have any issues, but if the existing trees and vegetation got removed during completion of the project then he would like to see more evergreens planted.

Commissioner Koch asked for clarification of the elevation of the proposed expansion, to which Mr. Baker replied that the expansion area would be roughly the same level as the existing lot.

Commissioner Koch asked if the existing access would remain the same with no additional accesses being added, to which Mr. Baker replied in the affirmative.

Commissioner Hark stated evergreens would be the only vegetation that would provide a year-round buffer.

Commissioner Roth advised that planting trees near the retaining wall could potentially compromise the geo-grid system.

Commissioner Koch asked how many vehicles the lot would hold at completion, to which Mr. Baker replied approximately 280.

Commissioner Koch asked if there would be vehicles in the lot at all times, to which Mr. Baker replied the inventory would fluctuate but there would always be some vehicles in the lot.

Planning Commission Discussion

Chair Bartholomew stated he was in favor of the request.

Commissioner Koch referred to Condition 4 for the Conditional Use Permit request, and asked

who would maintain the 20 foot easement around the pond.

Ms. Botten replied that the easement would remain basically untouched, but it would be the property owners' responsibility. The City, however, would have the authority to make changes or improvements if necessary.

Commissioner Roth stated this would have been a good opportunity to use permeable pavers and study their effectiveness, especially with the potential for pollutants from the vehicles to drip onto the pavement and get filtered before eventually reaching the nearby wetland.

Commissioner Schaeffer stated he was pleased to see the expansion of an auto dealership and he felt the additional storage area was much needed.

Planning Commission Recommendation

Motion by Commissioner Schaeffer, second by Commissioner Koch, to approve on a white ballot the request for a conditional use permit amendment to allow the expansion of outdoor storage on the existing surface parking lot, and a conditional use permit to exceed 25% impervious surface coverage in the Shoreland Overlay District, for the property located at 1430 – 50th Street.

Motion carried (7/0). This item goes to the City Council on May 24, 2010.

North	Saturn dealer; zoned B-3; guided RC, Regional Commercial
East	Golf Course and Multi-family; zoned P and PUD; guided High Density and Special Use
South	Luther Nissan dealer; zoned B-3; guided RC, Regional Commercial
West	Best Buy; zoned B-3; guided RC, Regional Commercial

SITE PLAN REVIEW

Setbacks. There are no buildings proposed on this parcel. The proposed parking lot meets and exceeds the required perimeter setbacks for the site.

Parking Lot. Outdoor storage for the proposed use consists of 286 +/- parking stalls to be used for new car inventory. The parking lot would be bituminous with concrete curbing. The project meets parking and surfacing requirements.

Access. Access to the site is not changing; there is one entrance off of 50th Street along the north side of the property. All of the vehicles coming and going would go through the one access point.

Tree Preservation/Landscaping. Based on the grading plan, much of the site would be graded. Based on the tree protection and preservation ordinance, tree removal falls under the allowed removal threshold and therefore no reforestation would be required.

Landscaping requirements require a total of 66 overstory trees or the equivalent to be planted as part of the expansion. The applicant has provided a landscape plan which shows 74 trees; a mix of existing trees and both coniferous and deciduous overstory trees. The new trees would be planted around the perimeter of the storage area. The proposed plan meets and exceeds the landscaping requirements.

Engineering. Engineering has reviewed the plans and has been working with the applicant on stormwater and grading requirements. The proposed site plan protects the existing pond and treats the stormwater runoff on site. Engineering has made some recommendations on conditions that should be added to the approval. These conditions are included in the list of conditions at the end of this report. The applicant shall continue to work with the City to secure final approval of the construction drawings.

Lighting. The applicant has submitted a lighting plan which illustrates the location of lighting in the parking lot. The proposed illumination pattern of the lights complies with the maximum foot candles at the center line of the street. All parking lot lighting shall be designed so as to deflect light away from any adjoining residential zones or from the public streets. The source of light shall be hooded, recessed, or controlled in some manner so as not to be visible from adjacent property or streets.

Fire Marshal Review. All plans shall be subject to the review and approval of the City Fire Marshal for fire lane designation and the signage or marking of the fire lanes at time of building permit review.

GENERAL CONDITIONAL USE PERMIT REVIEW

(This section reviews the plans against the CUP criteria in the Zoning Ordinance assuming the proposed ordinance amendment is adopted and that the City finds this to be an acceptable use.)

1. *The use is consistent with the goals, policies and plans of the City Comprehensive Plan, including future land uses, utilities, streets and parks.*

The use is consistent with the goals, policies, and plans of the Comprehensive Plan. The future land use of this parcel is Regional Commercial and outdoor storage associated with automobile sales would be consistent with the uses envisioned in this district.

2. *The use is consistent with the City Code, especially the Zoning Ordinance and the intent of the specific Zoning District in which the use is located.*

The applicant's property is zoned commercial. The use is consistent with the intent of the B-3 zoning district.

3. *The use would not be materially injurious to existing or planned properties or improvements in the vicinity.*

The proposed use would not have a detrimental effect on public improvements in the vicinity of the project. Car lots in this part of the City are an allowed conditional use.

4. *The use does not have an undue adverse impact on existing or planned City facilities and services, including streets, utilities, parks, police and fire, and the reasonable ability of the City to provide such services in an orderly, timely manner.*

This use does not appear to have any negative effects on City facilities or services. The applicant is working with the City Engineering department to obtain the required easements for the City.

5. *The use is generally compatible with existing and future uses of surrounding properties, including:*

- i. *Aesthetics/exterior appearance*

- There is no building on site. The parking area will be paved with bituminous.

ii. Noise

The storage lot will not generate noises that are inconsistent with B-3 zoning. The site is only used for transporting vehicles on and off the lot.

iii. Fencing, landscaping and buffering

There is a proposed six foot chain-link fence around the outdoor storage. The proposed landscaping complies with the zoning requirements.

6. *The property is appropriate for the use considering: size and shape; topography, vegetation, and other natural and physical features; access, traffic volumes and flows; utilities; parking; setbacks; lot coverage and other zoning requirements; emergency access, fire lanes, hydrants, and other fire and building code requirements.*

Access to the site is not changing. The amount of traffic would not be out of the ordinary for a commercial area. The expansion of the storage area will have little effect on the surrounding properties as it will not be open to the public and only accessed by employees.

7. *The use does not have an undue adverse impact on the public health, safety or welfare.*

This use does not appear to have any negative effects on the public health, safety or welfare.

8. *The use does not have an undue adverse impact on the environment, including, but not limited to, surface water, groundwater and air quality.*

This use would not have an undue adverse impact on the environment. All surface water will be treated on site before it reaches the pond.

CONDITIONAL USE PERMIT TO EXCEED 25% IMPERVIOUS SURFACE

The property is zoned B-3 which allows 100% impervious surface. The property is also located in the shoreland overlay district; these regulations supersede the B-3 zoning requirements. The site is located within the shoreland overlay of Golf Course Pond, DNR lake # 19-49. Impervious surface coverage is limited to 25% of the lot; this may be increased by conditional use provided the City has approved and implemented a stormwater management plan affecting the subject site.

Existing impervious surface on the lot is about 13%. The proposed parking lot expansion would increase the impervious surface to 44.5%. The applicant is working with the City to approve a stormwater management plan for the parcel.

The DNR has reviewed the plans and notes they do not object to the request, provided an adequate stormwater plan is approved.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

A. **Approval.** If the Planning Commission finds the application to be acceptable, the following action should be taken:

- Approval of an **Conditional Use Permit Amendment** to allow the expansion of an outdoor storage area subject to the following conditions (conditions #13 and 14 are carried over from the original CUP):

1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.

Civil Plan Set	dated 04/23/10
Landscaping	dated 04/23/10
Lighting Plan	dated 04/23/10

2. All parking lot lighting on site shall be a down cast “shoe-box” style and the bulb shall not be visible from property lines.
3. The City Code Enforcement Officer, or other designee, shall be granted right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.
4. Any expansion of the use as shown on the site plan requires additional city approvals and is not part of this conditional use permit.
5. A storm water facility maintenance agreement shall be prepared by the City Attorney and executed by both the City and the property owner to ensure long term maintenance of the facilities.
6. An encroachment agreement shall be prepared by the City Attorney and executed by the City and the property owner to protect the City’s use of the sanitary sewer easement.
7. An access agreement shall be provided to the City to allow access to the sanitary sewer system.
8. Prior to the issuance of a building permit, an Engineering cash escrow and letter of credit shall be submitted to the City to ensure the proper construction of the improvements.

9. Prior to issuance of building permits, all conditions addressed in the Plan Review Comments from the Engineering Department shall be addressed to the satisfaction of the City Engineer.
 10. All final development plans shall be subject to the review and approval of the City Fire Marshal.
 11. The storm water pollution prevention plan (SWPPP) shall be followed.
 12. No employee parking or general public shall be allowed in the outdoor storage lot.
 13. No outside paging system shall be utilized.
 14. No display pennants, flags, searchlights, balloons or other similar devices shall be used on the subject property.
 15. Resolution No. 04-91 shall become null and void and shall be replaced by the terms of this conditional use permit.
- Approval of the **Conditional Use Permit** to exceed 25% impervious surface coverage in the shoreland overlay district subject to the following conditions:
 1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.

Civil Plan Set dated 04/23/10
 2. The City Code Enforcement Officer, or other designee, shall be granted right of access to the property at all reasonable times to ensure compliance with the conditions of this permit.
 3. Any expansion of the use as shown on the site plan requires additional city approvals and is not part of this conditional use permit.
 4. All DNR regulations shall be met; additionally a 20 foot easement around the pond shall be granted to the City and maintained.
 5. A storm water facility maintenance agreement shall be prepared by the City Attorney and executed by both the City and the property owner to ensure long term maintenance of the facilities.

- B. Denial.** If the Planning Commission does not favor the proposed application the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

Based on the information in the preceding report and the conditions listed in Alternative A, staff is recommending approval of the requests.

Attachments: Location Map
Site Plan
Grading Plan
Landscape Plan
Lighting Plan



Luther Nissan Case # - 10-14CA

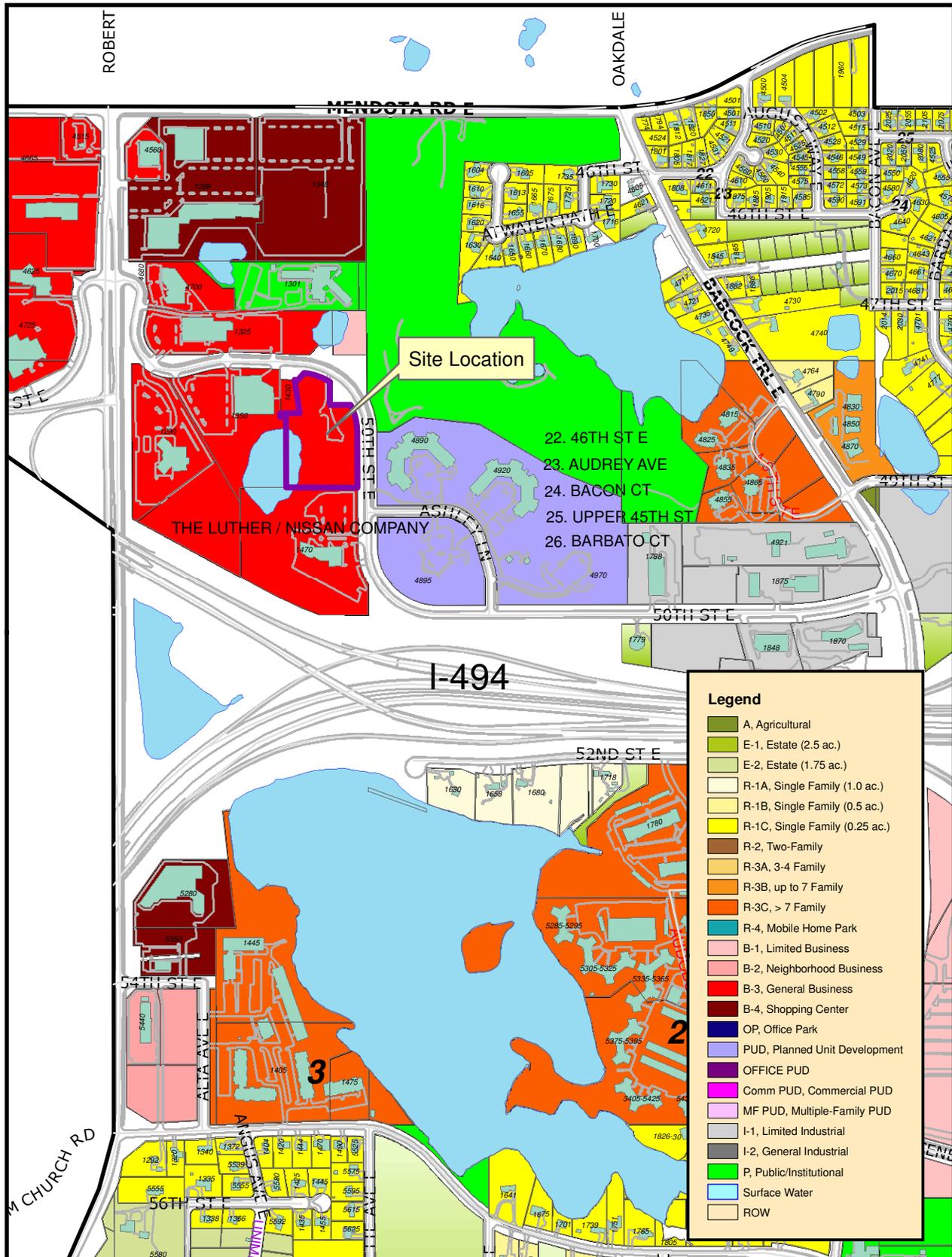
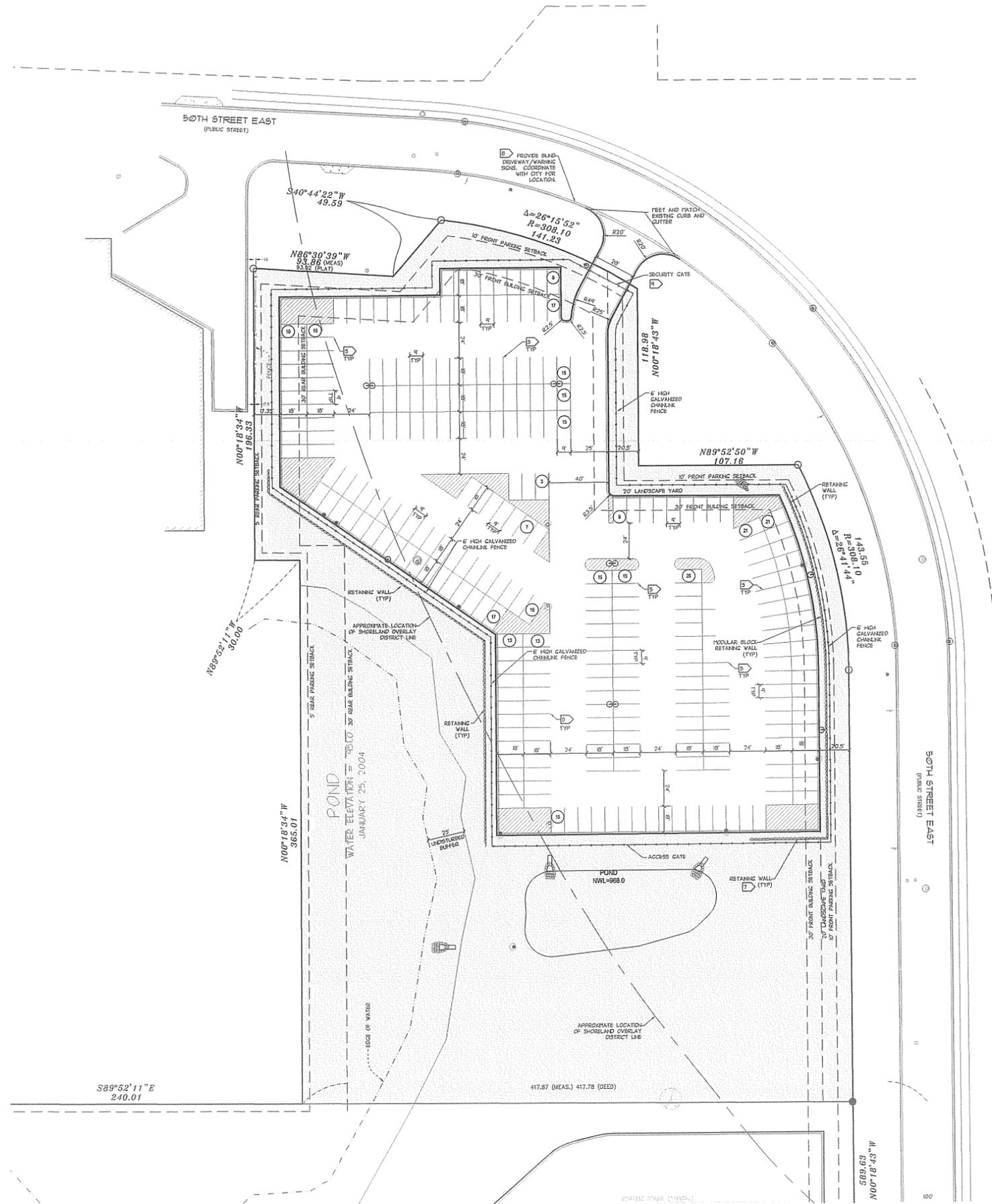


Exhibit A
Zoning Map



- SITE PLAN NOTES**
- OBTAIN ALL NECESSARY PERMITS FOR CONSTRUCTION WITHIN OR USE OF, PUBLIC RIGHT-OF-WAY.
 - THE DIGITAL FILE, WHICH CAN BE OBTAINED FROM THE ENGINEER, SHALL BE USED FOR STAKING. DISCREPANCIES BETWEEN THE DRAWINGS AND THE DIGITAL FILE SHALL BE REPORTED TO THE ENGINEER. THE BUILDING FOOTPRINT, AS SHOWN ON THESE DRAWINGS, AND THE DIGITAL FILE, SHALL BE COMPARED TO THE STRUCTURAL DRAWINGS PRIOR TO STAKING.
 - BUILDING LAYOUT ANGLES ARE PARALLEL WITH OR PERPENDICULAR TO THE PROPERTY LINE AT THE LOCATION INDICATED.
 - DIMENSIONS SHOWN ARE TO FACE OF CURB AND EXTERIOR FACE OF BUILDING UNLESS NOTED OTHERWISE.
 - DELINEATE PARKING STALLS WITH A 4-INCH WIDE WHITE PAINTED STRIPE, DELINEATE ACCESS AISLES WITH 4-INCH WIDE WHITE PAINTED STRIPE, 18 INCHES ON CENTER AND AT 45 DEGREE ANGLE TO DIRECTION OF TRAVEL.
 - TRASH/RECYCLING AREAS: SEE ARCHITECTURAL DRAWINGS.
 - RETAINING WALL TYPE, SIZE, AND COLOR TO BE DETERMINED UPON RECEIPT OF GEOTECHNICAL INVESTIGATION AND DURING STRUCTURAL DESIGN PROCESS FOR BUILDING PERMIT SUBMITTAL. ALL RETAINING WALL TR-SHALLS SHALL NOT DISTURB RIGHT-OF-WAY.
 - PROVIDE BLIND DRIVEWAY/WARNING SIGNS. COORDINATE WITH CITY FOR LOCATION AND FOR APPROVAL OF SIGNS PRIOR TO INSTALLATION.
 - SECURITY GATE MUST BE EQUIPPED WITH A KNOX KEY SWITCH P. AUTOMATIC OR LOCKED WITH A KNOX LOCK IN SERIES.
- GREEN SPACE (LANDSCAPE AREA)

PARKING SUMMARY

PROVIDED PARKING:	
STANDARD STALLS (NORTH LOT) (9'x18')	286 EA.
TOTAL PARKING STALLS PROVIDED	286 EA.

AREA SUMMARY (NORTH LOT)

PROPOSED:		
PREVIOUS	107,850 S.F.	25.5%
PREVIOUS	86,473 S.F.	44.5%
TOTAL (4.46 AC)	84,323 S.F.	100.0%

ZONING AND SETBACKS SUMMARY

CURRENT ZONING: B3 - GENERAL BUSINESS

BUILDING SETBACKS:	PARKING SETBACKS:	LANDSCAPE YARD:
FRONT= 30 FEET	FRONT= 10 FEET	FRONT= 20 FEET
SIDE= 10 FEET	REAR= 5 FEET	
REAR= 30 FEET	SIDE= 5 FEET	

SHORELAND OVERLAY DISTRICT

* PER WEATHER NOTEN AT THE PLANNING DEPT. OF INVER GROVE HEIGHTS A PORTION OF THE NORTH-EAST CORNER OF THIS PROPERTY LIES WITHIN A SHORELAND OVERLAY DISTRICT.

ALLOWABLE PREVIOUS AREA
PER CITY OF INVER GROVE HEIGHTS HANDBOOK ALLOWABLE PREVIOUS AREA WITHIN SHORELAND OVERLAY DISTRICT IS 25%.

BA
BAKER ASSOCIATES, INC.
ARCHITECTS

150 SOUTH FIFTH STREET
SUITE 1405
MINNEAPOLIS, MN 55402-1500
TELEPHONE: 612.339.6801
FAX: 612.339.3999

Luther
Inver Grove Heights
Dealership
Inver Grove Heights, MN
Inver Grove Nissan Kia

Issue:
CITY RE-SUBMITTAL 5 APRIL 2010
CITY RE-SUBMITTAL 23 APRIL 2010

CITY RE-SUBMITTAL
APRIL 23, 2010

LANDFORM
From Site to Finish

105 South Fifth Avenue
Suite 513
Minneapolis, MN 55401
Tel: 612.332.9079
Fax: 612.332.9077
Web: landform.net

* THE ARCHITECT'S OFFICE DOES NOT GUARANTEE THE ACCURACY OF THE INFORMATION PROVIDED HEREON. PLEASE CONTACT THE ENGINEER TO REQUEST ADDITIONAL DOCUMENTS.

PROJECT MANAGER REVIEW
BY: CRM DATE: 04/23/2010

NOT FOR CONSTRUCTION

Created by: DATE: 04/23/2010
Revised by: DATE: 04/23/2010
This drawing is a digital reproduction of the original. Any changes made to the original drawing will be reflected in this drawing. Contact the engineer for any questions.

Sheet Title: **SITE PLAN**

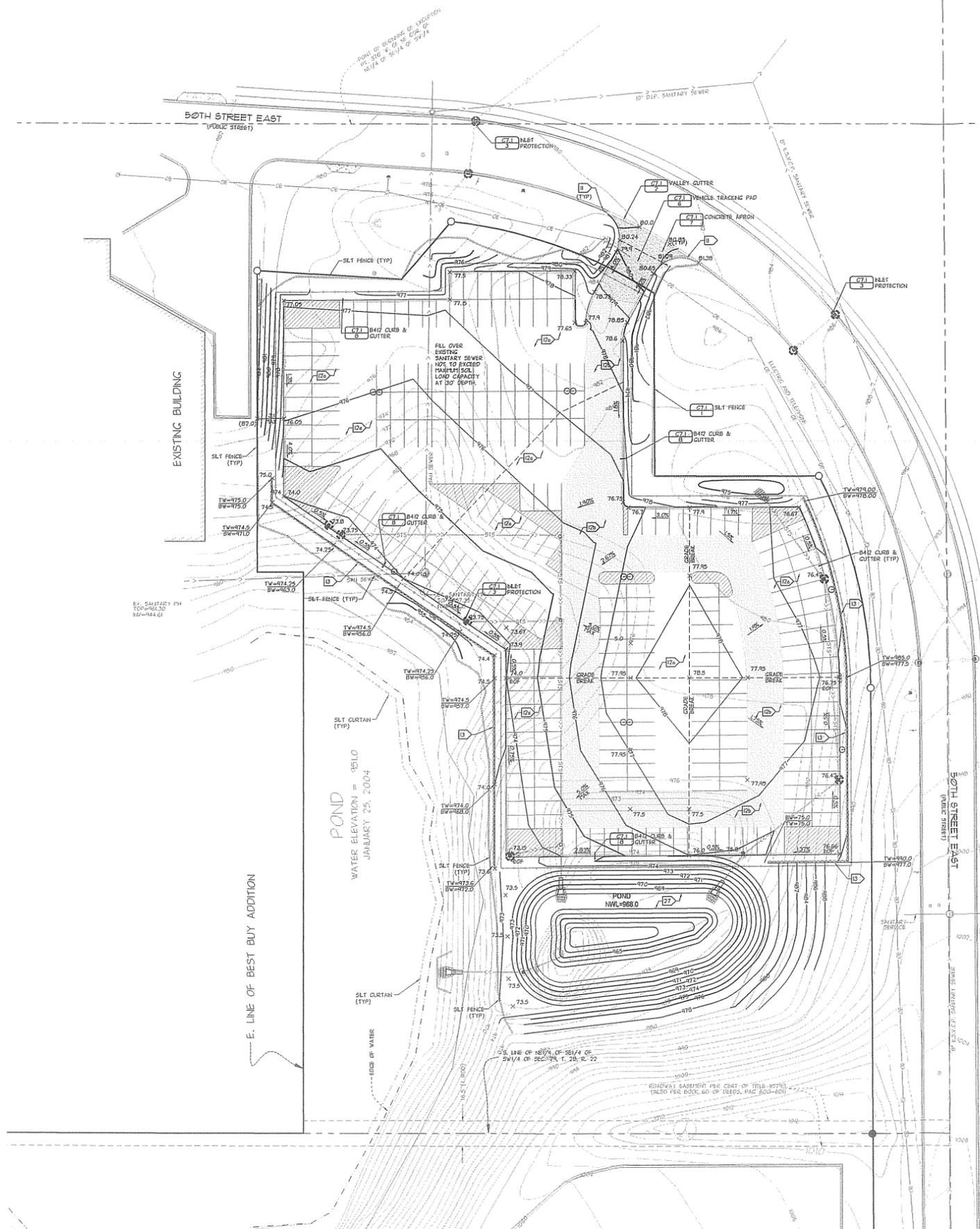
811
Know what's Below.
Call before you dig.

NORTH

0 30 60

Sheet Number
Date: 04-23-10
Comm No: 04400231
C2010A31D105 1 of 1

C-201



GRADING NOTES

- CONTACT UTILITY SERVICE PROVIDERS FOR FIELD LOCATION OF SERVICES 72 HOURS PRIOR TO BEGINNING GRADING.
- REFER TO THE GEOTECHNICAL REPORT FOR ADDITIONAL INFORMATION ON BACKFILL MATERIAL AND GROUNDWATER CONDITIONS.
- REMOVE TOPSOIL FROM GRADING AREAS AND STOCKPILE SUFFICIENT QUANTITY FOR REUSE.
- REMOVE SURFACE AND GROUND WATER FROM EXCAVATIONS. PROVIDE INITIAL LIFTS OF STABLE FOUNDATION MATERIAL IF EXPOSED SOILS ARE WET AND UNSTABLE.
- COORDINATE WITH ARCHITECTURAL DRAWINGS FOR HOLD DOWN INFORMATION FOR ROUGH GRADE BUILDING OF PAD.
- REFER TO STRUCTURAL SPECIFICATIONS FOR EARTHWORK REQUIREMENTS FOR BUILDING PADS.
- AN INDEPENDENT TESTING FIRM SHALL VERIFY THE REMOVAL OF ORGANIC AND UNSTABLE SOILS, SOIL CORRECTION, AND COMPACTION AND PROVIDE PERIODIC REPORTS TO THE OWNER.
- PLACE AND COMPACT FILL USING LIFT THICKNESSES MATCHED TO SOIL TYPE AND COMPACTION EQUIPMENT TO OBTAIN SPECIFIED COMPACTION THROUGHOUT THE LIFT.
- COMPACT MATERIAL IN PAVED AREAS TO 95% OF MAXIMUM DRY DENSITY, STANDARD PROCTOR (ASTM D99) EXCEPT THE TOP 3 FEET WHICH SHALL BE COMPACTED TO 100%. COMPACT TO 90% DENSITY WHERE FILL DEPTH EXCEEDS 10 FEET.

PAVING NOTES

- SPOT ELEVATIONS AT CURB LINES INDICATE FINISHES UNLESS NOTED OTHERWISE. SEE SHEET C-11 FOR ELEVATIONS OF CATCH BASINS.
- TEST AND MATCH EXISTING CURB. PROVIDE 10 FOOT TRANSITION IF NECESSARY.
- PAVING SECTIONS (REFER TO GEOTECHNICAL REPORT FOR ADDITIONAL RECOMMENDATIONS)
 - BITUMINOUS PAVING (LIGHT DUTY)
 - 1.5-INCH WEAR
 - TACK COAT
 - 1.5-INCH BASE
 - 9-INCH AGGREGATE BASE (FNDOT 310, CLASS 5)
 - COMPACTED SUBSOL
 - BITUMINOUS PAVING (HEAVY DUTY)
 - 1.5-INCH WEAR
 - TACK COAT
 - 2.5-INCH BASE
 - 12-INCH AGGREGATE BASE (FNDOT 310, CLASS 5)
 - COMPACTED SUBSOL
 - CONCRETE DRIVES, APRONS, AND EXTERIOR SLABS
 - 6-INCH CONCRETE W/4% REBAR AT 18 INCHES OC
 - 6-INCH AGGREGATE BASE (FNDOT 310, CLASS 5)
 - COMPACTED SUBSOL

RETAINING WALL NOTES

- PROVIDE STRUCTURAL DESIGN OF RETAINING WALLS, FOLLOWING LANDFORM RETAINING WALL SPECIFICATIONS FOR FINISH DESIGN AND PERFORMANCE. PROVIDE CONSTRUCTION OF WALLS IN ACCORDANCE WITH APPROVED DESIGN.
- CONFIRM ARCHITECTURAL REQUIREMENTS FOR WALL UNITS WITH OWNER.
- SUBMIT DESIGN TO CITY FOR APPROVAL PRIOR TO BUILDING PERMIT ISSUANCE.
- PROVIDE COORDINATION AND ASSURANCE THAT RELATED WORK CONSTRUCTED WITHIN THE REINFORCED BATH ZONE INCLUDING FENCES UNDERGROUND UTILITIES, CURB RAILS, ETC. IS IN ACCORDANCE WITH APPROVED DESIGN AND DOES NO DAMAGE TO REINFORCING ELEMENTS OF THE RETAINING WALL.

EROSION PREVENTION AND SEDIMENT CONTROL NOTES

- INSTALL PERMANENT SEDIMENT CONTROLS PRIOR TO BEGINNING WORK AND MAINTAIN FOR DURATION OF CONSTRUCTION. REMOVE CONTROLS AND DISPOSE OF OFF SITE AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED.
- LIMIT SOIL DISTURBANCE TO THE GRADING LIFTS SHOWN. SCHEDULE OPERATIONS TO MINIMIZE LENGTH OF EXPOSURE OF DISTURBED AREAS.
- MANAGEMENT PRACTICES SHOWN ARE THE MINIMUM REQUIREMENT. INSTALL AND MAINTAIN ADDITIONAL CONTROLS AS WORK PROCEEDS TO PREVENT EROSION AND CONTROL SEDIMENT CARRIED BY WIND OR WATER.
- RESTORE DISTURBED OPEN AREAS WITH TEMPORARY SEED OR SOG WITHIN 72 HOURS OF COMPLETING GRADING IN EACH AREA.
- TEMPORARY SEED, SOG, MULCH AND FERTILIZER SHALL MEET THE FOLLOWING SPECIFICATIONS, AS MODIFIED.

ITEM	SPECIFICATION NUMBER
SEED	FNDOT 3076
SOG	FNDOT 3076
MULCH	FNDOT 3076
FERTILIZER	FNDOT 3076
GENERAL PLACEMENT	FNDOT 3076
- SEE LANDSCAPING SHEETS FOR PERMANENT TURF ESTABLISHMENT.
- SWEEP STREETS CLEAN DAILY.
- EXTERNAL WASHING OF TRUCKS AND OTHER CONSTRUCTION VEHICLES, INCLUDING CONCRETE WASHOUT, MUST BE LIMITED TO A DESIGNATED AREA OF THE SITE. RUNOFF MUST BE CONTAINED AND WASTE PROPERLY DEPOSED OF. NO ENGINE DEGREASING IS ALLOWED ON SITE.
- DEWATERING OR DRAINING ACTIVITIES OF TURBID OR SEDIMENT LADEN WATER SHALL BE DISCHARGED TO A SEDIMENTATION BASIN OR TREATED WITH THE APPROPRIATE BMP PRIOR TO ENTERING THE SURFACE WATER. ENERGY DISSIPATION SHALL BE PROVIDED AT ALL DISCHARGE POINTS. DEWATERING OR BATH DRAINING ACTIVITIES SHALL NOT CAUSE HARMFUL CONDITIONS, EROSION IN RECEIVING CHANNELS OR ON DOWNLOPE PROPERTIES, OR ADVERSELY IMPACT WETLANDS.
- EXCAVATE PONDS EARLY IN THE CONSTRUCTION SEQUENCE. REMOVE SEDIMENT FROM PONDS PERIODICALLY AND AFTER AREAS CONTRIBUTING RUN OFF ARE PERMANENTLY STABILIZED.
- PERMANENT POND LOCATION TO ACT AS TEMPORARY SEDIMENT BASIN DURING CONSTRUCTION. ALL SEDIMENT ACCUMULATED DURING CONSTRUCTION TO BE REMOVED AND POND RESTORED TO FINAL DESIGN GRADES PRIOR TO FINAL STABILIZATION.

LEGEND

- SILT FENCE
- - - PAVEMENT SAWCUT LINE
- SILENT PROTECTION

NPDES AREA SUMMARY NORTH LOT

	EXISTING	PROPOSED	ULTIMATE
PERVIOUS	3.81 ACRES	2.47 ACRES	2.47 ACRES
IMPERVIOUS	0.57 ACRES	1.99 ACRES	1.99 ACRES
TOTAL	4.46 ACRES	4.46 ACRES	4.46 ACRES

BA
BAKER ASSOCIATES, INC.
ARCHITECTS

150 SOUTH FIFTH STREET
SUITE 1105
MINNEAPOLIS, MN 55402-1500
TELEPHONE: 612.339.8001
FAX: 612.339.2888

Luther
Inver Grove Heights
Dealership
Inver Grove Heights, MN
Inver Grove Nissan Kia

Issue: CITY SUBMITTAL 5 APRIL 2010
CITY RE-SUBMITTAL 23 APRIL 2010

CITY RE-SUBMITTAL
APRIL 23, 2010

LANDFORM
From Site to Finish

155 South Fifth Avenue Tel: 612.252-6270
Suite 513 Fax: 612.252-8077
Minneapolis, MN 55401 Web: landform.net

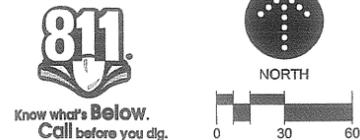
IF THE OWNER OBJECTS AND DOES NOT CONTAIN
FOUR LINES, THE SHEET HAS BEEN REPRODUCED WITH
MINOR CHANGES. PLEASE CONTACT THE ARCHITECT
TO REQUEST ADDITIONAL COPIES.

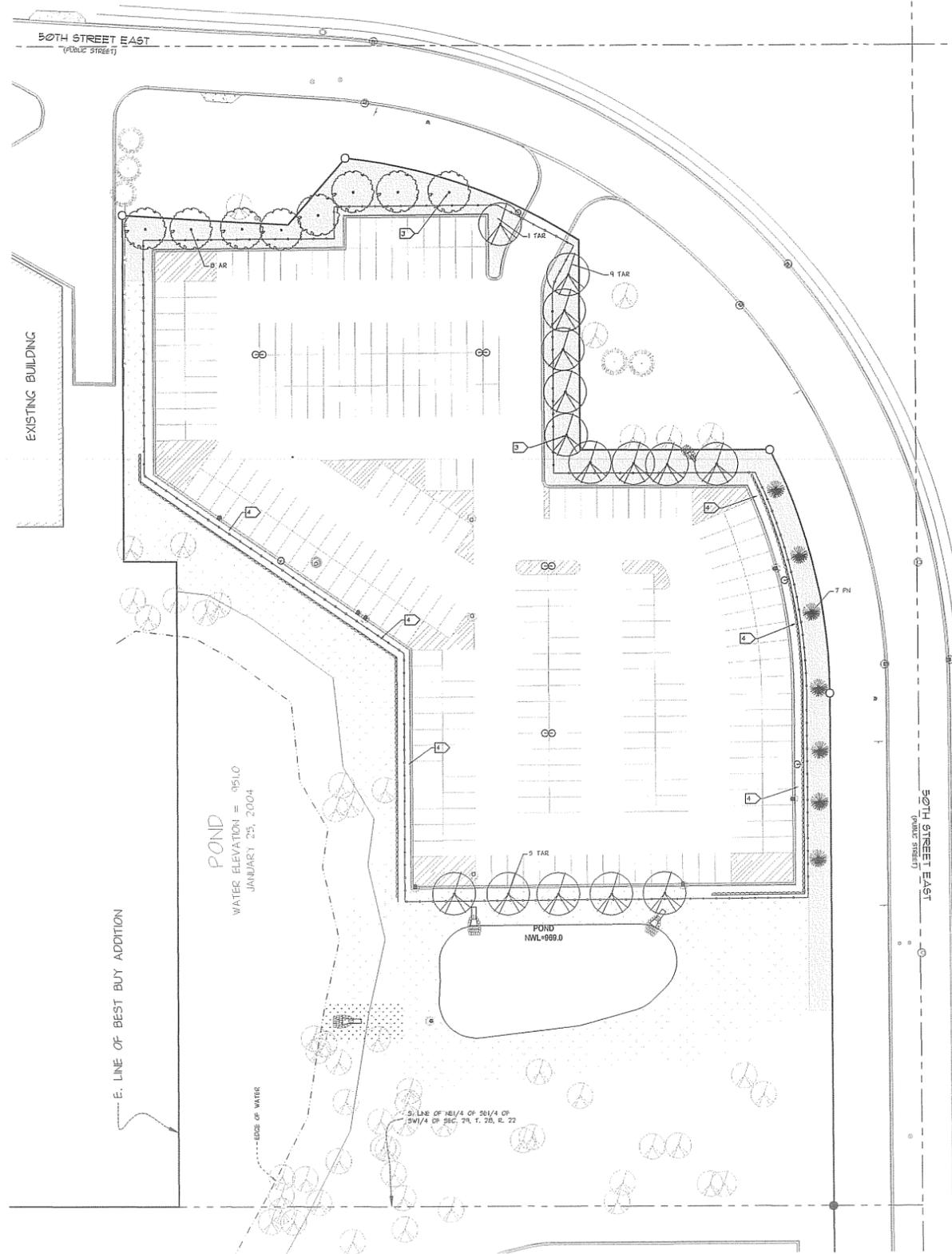
PROJECT MANAGER REVIEW
BY: CRM DATE: 04/23/2010

NOT FOR CONSTRUCTION

Sheet Title: GRADING, DRAINAGE, PAVING, & EROSION CONTROL

Scale: 1"=20'-0"
Date: 04-23-10
Drawing No: BA-02-031
C30B-AA31DUG c100





LANDSCAPE NOTES

- LANDSCAPE CONTRACTOR SHALL VISIT THE SITE PRIOR TO SUBMITTING A BID TO BECOME FAMILIAR WITH SITE CONDITIONS. THE LANDSCAPE CONTRACTOR SHALL HAVE ALL UNDERGROUND UTILITIES LOCATED PRIOR TO ANY DIGGING. THE LANDSCAPE CONTRACTOR SHALL COORDINATE INSTALLATION WITH GENERAL CONTRACTOR.
- ALL PLANT MATERIALS SHALL CONFORM WITH THE AMERICAN ASSOCIATION OF NURSERYMEN STANDARDS AND SHALL BE OF HARDY STOCK, FREE FROM DISEASE, DAMAGE AND DEFORMATION.
- ALL TREES NOT PLACED WITHIN A SHRUB PLANTING BED SHALL HAVE A FOUR (4) FOOT DIAMETER MULCH RING INSTALLED AROUND THE TREE. VINYL EDGING IS REQUIRED WITH TREES NOT LOCATED IN SHRUB BED AREAS.
- INSTALL 3-4 INCH DEPTH SHREDDED HARDWOOD BARK MULCH IN LANDSCAPE AREAS.
- SOD OR SEED ALL TURF AREAS DISTURBED BY CONSTRUCTION AS INDICATED ON PLAN.
- ALL NEWLY PLANTED TURF SEEDS AREAS SHALL BE IRRIGATED WITH AN UNDERGROUND IRRIGATION SYSTEM. THE SYSTEM SHALL BE DESIGNED BY THE IRRIGATION CONTRACTOR. THE IRRIGATION CONTRACTOR IS TO SUBMIT SHOP DRAWINGS OF IRRIGATION DESIGN AND CALCULATIONS FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. IRRIGATION CONTRACTOR IS TO MEET ALL CITY PLANNING CODES AND REQUIREMENTS. PARKING ISLANDS WITHOUT SHRUBS NEED NOT BE IRRIGATED.
- PLANTING SOIL FOR BACK FILLING PLANTING PITS SHALL CONSIST OF TOPSOIL TO WHICH HAS BEEN ADDED THREE (3 LBS) POUNDS OF COMMERCIAL FERTILIZER AND 1/5 YARD OF PEAT MOSS PER CUBIC YARD.
- THE LANDSCAPE CONTRACTOR IS TO FOLLOW ALL PLANTING INSTRUCTIONS AND EROSION CONTROL FEATURES FOR THE ESTABLISHMENT OF NATIVE SEED MIXTURE AS SPECIFIED IN FDOT SEEDING MANUAL 2003.
- ALL EXISTING DECIDUOUS/CONIFEROUS TREES ARE TO BE TRIMMED OF DEAD WOOD AND PRUNED TO A NATURAL UNIFORM SHAPE.
- QUANTITIES LISTED IN SCHEDULES ARE FOR REFERENCE ONLY. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING QUANTITIES ON PLAN PRIOR TO BID AND INSTALLATION.

PLANTING SCHEDULE NORTH LOT

KEY	COUNT	COMMON NAME	SCIENTIFIC NAME	NATIVE SIZE	PLANTING SIZE	ROOT COND.	SPECIAL FEATURES
PH	8	AUSTRIAN PINE	PNUS AEGIA	50'H x 20'W	6' HT	B&B	DENSE GROWTH
AR	14	RED MAPLE	ACER RUBRUM	50'H x 30'W	2 1/2' CAL	B&B	FALL COLOR
TAR	8	REDYOND LARCH	LARX AMERICANA 'REDYOND'	50'H x 30'W	2 1/2' CAL	B&B	PYRAMIDAL FORM

OVERSTORY TREE REQUIREMENTS NORTH LOT

SITE REQUIREMENTS GREATER OF:
1 TREE PER 1000 SF GROSS BUILDING FLOOR AREA
OR
1 TREE PER 50 L.F. OF SITE PERIMETER

PARKING REQUIREMENTS:
1 TREE PER 10 PARKING STALLS
6-2" HT. SHRUB = 1 OVERSTORY TREE
INFLU 25% DECIDUOUS OVERSTORY TREES
INFLU 25% CONIFEROUS OVERSTORY TREES

1 EXISTING TREE = 1 PROPOSED TREE
(EXISTING DECIDUOUS TREE = 1/4" DIA. TREE D.B.H. EXISTING CONIFEROUS TREE = 1/4" DIA. TREE)

REQUIRED		
1000 L.F. SITE PERIMETER =	38 TREES	
201 PARKING STALLS =	20 TREES	
	66 TREES	

PROPOSED		
EXISTING TREES	44 TREES	
NEW TREES	30 TREES	
	74 TREES	

LEGEND

	SEEDED TURF, FDOT SEED PK 760
	NATIVE SEED, FDOT SEED PK 350

**CITY RE-SUBMITTAL
APRIL 23, 2010**

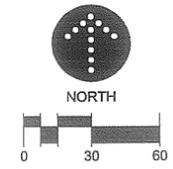
IF THE ARCHITECT'S DRAWINGS DO NOT CONTAIN THE BEST AND MOST REASONABLE DESIGN, THE ARCHITECT'S LIABILITY IS LIMITED TO THE DESIGN OF THE ARCHITECT'S PROFESSIONAL OPINION.

PROJECT MANAGER REVIEW
BY: CRM DATE: 04/23/2010

DATE: 04/23/2010
NOT FOR CONSTRUCTION

Sheet Title
LANDSCAPE

Scale
Date: 04-23-10
Comm No: BAAS0231
L2018AAS1205



SITE LIGHTING NOTES

1. SITE LIGHTING PHOTOMETRICS PREPARED BY LIGHTING AFFILIATES COMPANY ON MARCH 31, 2010.
2. COORDINATE WITH ELECTRICAL CONTRACTOR TO PROVIDE CONDUITS FOR SITE LIGHTING.
3. LIGHT POLE BASE TO BE DESIGNED AND PROVIDED BY OTHERS.

LUMINAIRE SCHEDULE

SYMBOL	LUMINAIRE LABEL	QUANTITY	DESCRIPTION	LF	LF/END	ARRANGEMENT
AA	AA	4	LSI #44C 3 750 PSW F Back to Back at 37ft	0.750	00000	BACK-TO-BACK
BB	BB	3	LSI #44L PA 750 PSW F 3x45 Single at 37ft	0.750	00000	SINGLE
CC	CC	1	LSI #45H 3 320 PSW F at 24ft	0.750	28000	SINGLE

STATISTICS

Total	Calc Type	Units	Avg	Max	Min	Avg/Ft ²	Max/Ft ²
50th Street	Fluoresce	Fc	0.04	0.4	0.0	N.A.	N.A.
Inver Grove Nissan	Fluoresce	Fc	3.65	4.5	0.6	6.08	15.83

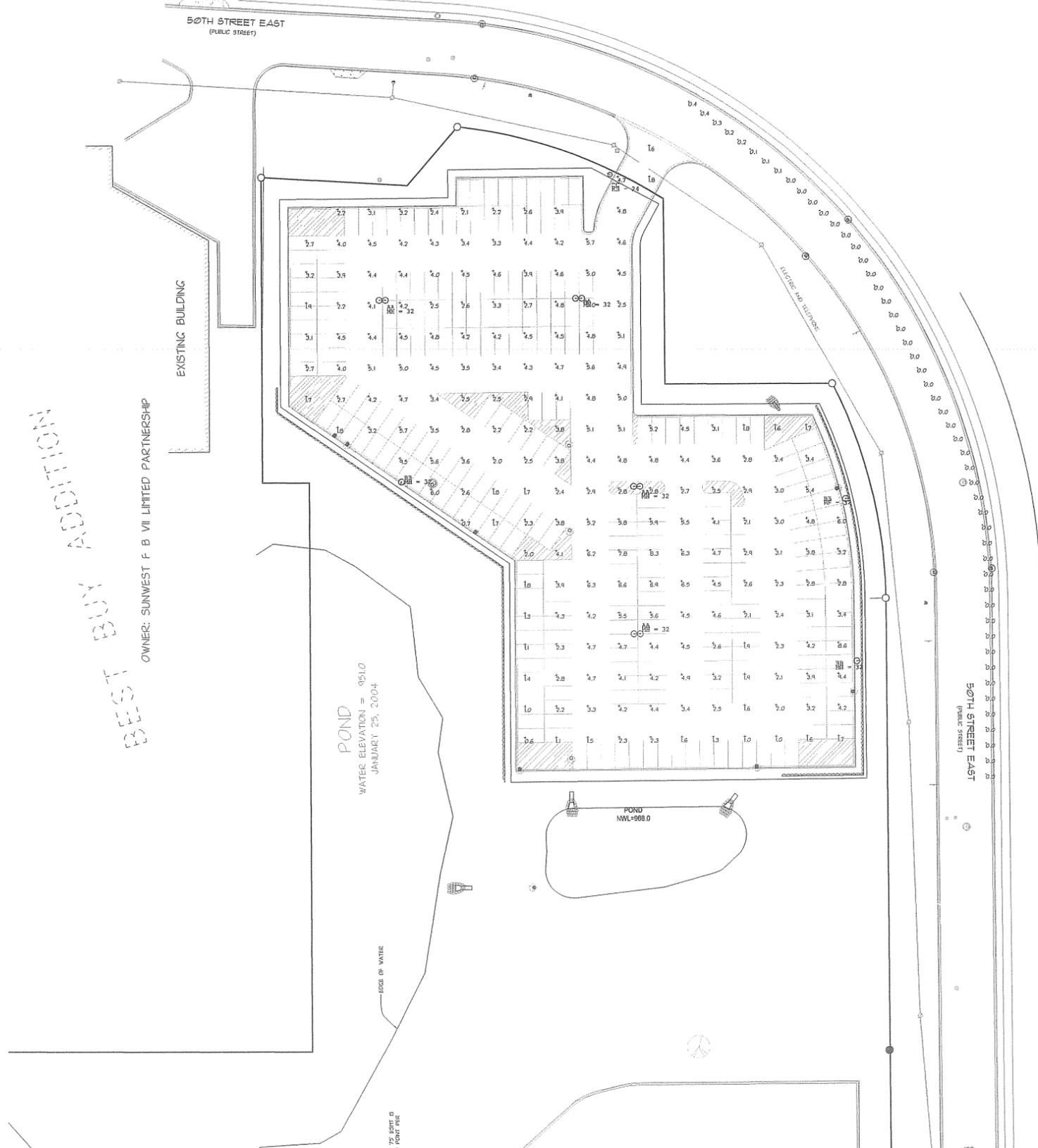
BA
BAKBR ASSOCIATES, INC.
ARCHITECTS

150 SOUTH FIFTH STREET
SUITE 1405
MINNEAPOLIS, MN 55402-1200
TELEPHONE: 612.338.8601
FAX: 612.339.5088



Inver Grove Heights Dealership
Inver Grove Heights, MN
Inver Grove Nissan Kia

Issued: 23 APRIL 2010
CITY RE-SUBMITTAL



BEST BUY ADDITION

OWNER: SUNWEST F B VII LIMITED PARTNERSHIP

POND
WATER ELEVATION = 951.0
JANUARY 23, 2004

POND
NWL=988.0

CITY RE-SUBMITTAL
APRIL 23, 2010

LANDFORM

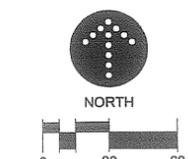
From Site to Finish
165 South Fifth Avenue
Suite 513
Minneapolis, MN 55401
Tel: 612-252-9070
Fax: 612-252-9077
Web: landform.net

PROJECT MANAGER REVIEW
BY: CRM DATE: 04/23/2010

NOT FOR CONSTRUCTION

SHEET TITLE
SITE LIGHTING

Scale: 1/4" = 1'-0"
Date: 04-23-10
Client: BA ASSOCIATES
Sheet Number: **E-201**



**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

ROGER C. MILLER
TIMOTHY J. KUNTZ
DANIEL J. BEESON
ROLLIN H. CRAWFORD
*KENNETH J. ROHLF
*TONETTA T. DOVE
◊STEPHEN H. FOCHLER
◊JAY P. KARLOVICH
ANGELA M. LUTZ AMANN
*KORINE L. LAND
ANN C. O'REILLY
◻*DONALD L. HOEFT
DARCY M. MOHR
ROBIN M. HENNIX
JON R. STECKLER
DAVID S. KENDALL
•
HAROLD LEVANDER
1910-1992
•
ARTHUR GILLEN
RETIRED
•

MEMO

*ALSO ADMITTED IN WISCONSIN
◊ALSO ADMITTED IN NORTH DAKOTA
◻ALSO ADMITTED IN MASSACHUSETTS
◻ALSO ADMITTED IN OKLAHOMA

TO: Mayor and Councilmembers
FROM: Timothy J. Kuntz, City Attorney
DATE: May 18, 2010
RE: Interim Ordinance – Outdoor Wood Burners/Boilers (OWBs)
Our File No. 81000.06000

Section 1. Background. On May 10, 2010, City staff presented the City Council with a proposed interim ordinance, which placed a moratorium on the construction, erection or placement of outdoor wood burners/boilers (“OWBs) within the City to permit the City time to further study the potential regulation of the OWBs.

The attached proposed interim ordinance now contains a definition section for OWBs to provide greater clarity regarding the type of wood burning devices are included in the moratorium.

Section 2. Requested Action. The Council is requested to consider suspending the rules regarding three readings, which requires a unanimous vote. This will facilitate timely implementation of the moratorium, commencement of the study, and preparation of zoning regulations regarding OWBs.

Ord. No.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON THE
CONSTRUCTION OF ANY OUTDOOR WOOD BURNERS/BOILERS IN ALL ZONING
DISTRICTS**

WHEREAS, many cities have adopted interim ordinances or regulations on outdoor wood burners/boilers to study their impacts and determine whether the zoning regulations are appropriate in order to protect the public health, safety and welfare of their citizens; and

WHEREAS, the use of outdoor wood burners/boilers is not currently regulated by the City's Zoning Ordinance, but the construction of outdoor wood burners/boilers requires the issuance of a mechanical permit; and

WHEREAS, the City Council is undertaking a study to explore and evaluate the appropriate regulations for outdoor wood burners/boilers to effectuate changes to the Zoning Ordinance and provide performance standards for the operation of outdoor wood burners/boilers and regulate their use in particular zoning districts.

NOW, THEREFORE, pursuant to Minnesota Statutes, Section 462.355 subdivision 4, the City Council of Inver Grove Heights does ordain:

SECTION 1. DEFINITION. OWBs shall include and mean the following: outdoor wood burners, outdoor wood boilers, outdoor wood boiler systems, outdoor wood burning furnaces, outdoor wood-burning furnaces, outdoor wood-burning boilers, outdoor wood heaters, outdoor wood-fired boilers, and outdoor wood-fired furnaces. OWBs do not include fire pits, recreational fires, indoor furnaces or indoor fireplaces.

SECTION 2. MORATORIUM. No construction, erection or placement of any OWBs in any zoning district in the City shall occur for twelve (12) months from the effective date of this ordinance or until ordinances regarding the use of OWBs become effective, whichever comes first. No applications for mechanical permits for OWBs may be submitted accepted, considered, processed, issued or amended for twelve (12) months from the effective date of this ordinance or until ordinances regarding the use of OWBs become effective, whichever comes first. OWBs constructed prior to the effective date of this ordinance may continue to be used during the moratorium.

SECTION 3. STUDY. During the period of this moratorium the City planning staff will gather information, study and make recommendations concerning amendment of the Zoning Ordinance concerning OWBs to better protect the citizens of Inver Grove Heights.

SECTION 4. PASSAGE. Pursuant to City Code Section 1-2-3-D-2, the Council rules are hereby suspended by unanimous vote of the Council and this interim ordinance shall be and is hereby passed at the Council's second reading of the ordinance, rather than by three readings.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this _____ day of _____, 2010.

George Tourville, Mayor

Attest

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Receive Inver Wood Golf Course Operational Assessment Study

Meeting Date: May 24, 2010
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Al McMurchie – Inver Wood

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

It is recommended that the City Council receive the Inver Wood Golf Course Operational Assessment completed by Global Golf Advisors. The council is asked to recognize and acknowledge that Inver Wood Golf Course provides the citizens of Inver Grove Heights and the surrounding area with a unique golfing opportunity that adds value to the social, economic, environmental, recreational and quality of life in Inver Grove Heights and the surrounding area.

City staff will continue to:

- Provide the Council be with regular updates on the courses performance/progress
- Review recommendations found in the report and provide the Council with recommendations on:
 - What recommendations to implement as suggested
 - What recommendations to implement with modifications
 - Report which recommendations don't make sound business sense for Inver Wood

It is important to note that by receiving the report the Council is acknowledging that Global Golf has completed its assignment. By receiving the report, the City is not accepting the recommendations found in the report verbatim but will evaluate each recommendation as necessary.

SUMMARY

The City Council hired Global Golf Advisors (GGA) in August of 2009 to perform an operational assessment of the Inver Wood Golf Course.

In the 1990's, the course was able to generate enough revenue to cover a majority of its operational, capital, and debt service expenses. In the 2000's as more golf courses entered the market the revenue and rounds played at Inver Wood have declined and the course has been able to meet its operating and minor capital needs but not its debt obligations or major capital expenses.

As with the VMCC report, it will take up to five years to, evaluate, and implement the recommendations found in the report. Some of the recommendations will not be implemented because they may not prove to be sound business decisions.

On April 26th the Council approved the following recommendations for the 2010 golf season:

Rate Adjustment

The rates at Inver Wood were adjusted on May 1st. The new rates are very competitive with courses in the area. The new rates should increase the number of rounds played, it is unknown what affect the new rates will have on revenue.

Technology Improvements

Improvements are being made to the technology infrastructure and phone system. This should improve the reliability of "technology" used at the course. In the past the course has been susceptible to lightning strikes. Technology infrastructure improvements should be completed by July.

Self Service Features

Automated vending machines will be installed in the driving range to dispense range balls and at the comfort station to dispense pre-packaged food products. We hope to be able to have these changes up and operating by the end of July.

Customer Service Enhancements

We are currently advertising for three (3) part time benefited positions that will be scheduled to work behind the golf shop counter. It is believed that a consistent staff schedule should help improve the customer service provided in the club house.

On-line Tee Times/POS

We have order the on-line tee time software and POS equipment that will allow for increased automation, tracking, and tee time reservations. We plan to have this operating by September.

Amended the 2010 Golf Course Budget

The Council amended the 2010 operating budget to allow for staffing changes, and other improvements listed above.

Regarding Capital Improvements, we plan to bring forward a plan to improve the cart paths on the property in a phased approach. Funding for the improvements will need to come from a source other than the Golf Course Fund.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER CHANGE ORDER NO. NINE FOR CITY PROJECT 2008-18 PUBLIC SAFETY ADDITION/CITY HALL RENOVATION

Meeting Date: May 19, 2010
 Item Type: Regular
 Contact: JTeppen, Asst City Admin 
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Consider the attached Change Order No. 9 for City Project 2008-18 Public Safety Addition/City Hall Renovation.

SUMMARY As the Council will recall, throughout the length of this project we will be asking the Council to consider any change orders at the second meeting of the month, with a Pay Voucher request from the Contractor on the first meeting of the month with a revised contract amount.

As Council will also recall, the amounts reflected in these Change Orders have already been approved – either by the Council or by staff if the amounts fall under \$15,000. This action item simply formally approves the amounts so that the contract amount can be changed.

ASI 063 Revise panel feeds for exterior lighting. Adjustments to accommodate actual light fixtures being supplied. -\$311

PR 051 Power Washer. Owner requested electrical and water rough-in for future power washer. \$3,230

PR 052 Burnished masonry pier at Interview Room column. Closure required to conceal area of exposed column. Least expensive option. \$318

PR 053 Provide base cabinet at large police conference room. Owner requested addition. \$1,883

PR 055 Modify W4 window. Modifications to address lintel condition, window head detail and ceiling termination at large conference room. \$4,873

PR 057 Added fire damper. Additional fire damper required by code official. \$1,851

PR 062 Modify diffusers, provide wall transfer grille, provide balancing dampers. Provide balancing dampers at security ceilings where it has been determined that standard dampers will be difficult to service. Adjusted return grille types based on locations. \$560

PR 063 Provide specialty electrical outlets to data rooms. Owner requested to accommodate additional electrical power needs in data rooms. \$3,738

PR 064 Provide horizontal structural support at council chamber curtain wall. Added wind brace for two locations which will be required based on curtain wall system being provided. \$2,076

PR 056 Add electrical hook-ups to lab exhaust fans. Electrical connection not included in bid documents \$1,751

PR 057 Provide electrical connection to roll up door at Records 2115. Electrical connection not included in bid documents. \$1,361

PR 067 Modify generator screening. Planning Department required 12' high screening of full building emergency generator which was a bid alternate. Extent of precast concrete screen wall has been reduced to offset the cost of 12' tall arborvitae. Resulted in no added cost. \$0

PR 068 Generator Pad. Cost for added concrete work, conduits, and conductors to accommodate adjusted location of full building emergency generator. Adjustments were required based on final size of unit, required clearances and location of utility easements. \$10,019

PR 070 Add spandrel at W22 window. Modifications to address ceiling termination at W22 window. \$523

GCPR 23 Add power to hands-free sink in Evidence Garage \$259

GCPR 26 Transfer duct negotiated cost and additional ductwork at workroom. Contractor claimed documents did not indicate the need for some transfer ducts and ductwork. Approved amount is 50% of contractors claim and was recommend for approval by Owner's Rep. \$5,452

GCPR 27 Demo area of Penthouse ceiling. Additional required demolition. \$397

Reimbursement for Additional Roofing Inspections and Testing -2,300

The Contract amount is reflected to increase a total of \$35,680 for a revised contract total of \$11,815,612.00.

Change Orders are financed from the project contingency which started at \$613,601 and is now at \$307,779 with the above change/amount.

CHANGE ORDER

OWNER _____
 ARCHITECT _____
 CONTRACTOR _____
 FIELD _____
 OTHER _____

AIA DOCUMENT G701

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

PROJECT:	Inver Grove Heights Public Safety & City Hall Remodel	CHANGE ORDER NO.:	Nine (09)
		DATE:	May 24, 2010
TO CONTRACTOR:	Shaw-Lundquist Associates 2757 West Service Road St. Paul, MN 55121	ARCHITECT'S PROJECT #:	1643.01
		CONTRACT DATE:	May 19, 2009
		CONTRACT FOR:	Addition & Remodel

The contract is changed as follows:

	Description	Cost	Days
1.	ASI 063 Revise electrical panel feeds for exterior lighting	-\$311	0
2.	PR 051 Add rough in for Power Washer	\$3,230	0
3.	PR 052 Provide burnished masonry pier at Interview Room Column	\$318	0
4.	PR 053 Provide base cabinet at large police conference room	\$1,883	0
5.	PR 055 Modify window W4 to eliminate lintel and add spandrel	\$4,873	0
6.	PR 057 Add fire damper and air return openings	\$1,851	0
7.	PR 062 Modify diffusers, provide wall transfer grille, provide balancing dampers	\$560	0
8.	PR 063 Provide specialty electrical outlets to data rooms	\$3,738	0
9.	PR 064 Provide supplemental horizontal structural support at council chamber windows	\$2,076	0
10.	PR 065 Add Electrical hook-ups to lab exhaust fans	\$1,751	0
11.	PR 066 Provide electrical connection to roll-up door at Records 2115	\$1,361	0
12.	PR 067 Modify Generator screening, balancing reduction of precast concrete wall and addition of landscape screening	\$0.00	0
13.	PR 068 Provide larger generator pad in new location	\$10,019	0
14.	Reimbursement for additional roof inspections and testing	-\$2,300	0
15.	PR 070 Add spandrel panel at W22 window	\$523	0
16.	GCPR 23 Add power to hands-free sink in Evidence Garage	\$259	0
17.	GCPR 26 Provide transfer ducts at upper level	\$5,452	0
18.	GCPR 27 Demolish partial ceiling in existing penthouse	\$397	0
19.			

The original (Contract Sum)(Guaranteed Maximum Price) was	\$11,501,900.00
Net change by previously authorized Change Orders	\$278,032.00
The (Contract Sum)(Guaranteed Maximum Price) prior to this Change Order was	\$11,779,932.00
The (Contract Sum)(Guaranteed Maximum Price) will be	\$35,680.00
(increased)(decreased)(unchanged) by this change order in the amount of	
The new (Contract Sum)(Guaranteed Maximum Price) including this Change Order will be	\$11,815,612

The dates of Substantial Completion therefore are (increased)(decreased)(unchanged)

Phase 1A: Site Preparation & Utility Relocations	Phase 1A: July 19, 2009
Phase 1B: Construct Public Safety Addition	Phase 1B: July 20, 2010
Phase 1C: Prepare for Owner Occupancy of Phase I	Phase 1C: July 26, 2010
Phase 1D: Public Safety Move-in/ vacate Existing City Hall	Phase 1D: Sept. 7, 2010
Phase IIA: Phase II Preparation	Phase IIA: Sept. 8, 2010
Phase IIB: Construct City Hall Addition and Renovate Existing Building	Phase IIB: Aug. 9, 2011
Phase IIC: Prepare for Owner Occupancy of Phase II	Phase IIC: Aug. 30, 2011
Phase IID: City Hall Move-in	Phase IID: Sept. 23, 2011
Phase IIE: Public Safety Adjustments	Phase IIE: Oct. 4, 2011
Phase IIF: Move-in to Final Locations	Phase IIF: Oct. 11, 2011

Authorized:

ARCHITECT	CONTRACTOR	OWNER
Boarman Kroos Vogel Group, Inc. Address 222 N. 2nd Street Minneapolis, MN 55401	Shaw-Lundquist & Associates Address 2757 West Service Road St. Paul, MN 55121	City of Inver Grove Heights Address 8150 Barbara Avenue Inver Grove Heights, MN 55077
BY _____	BY _____	BY _____
Ted Redmond, President		
DATE _____	DATE _____	DATE _____

AIA DOCUMENT G701 * CHANGE ORDER * 1987 EDITION * AIA - COPYRIGHT 1987 *

THE AMERICAN INSTITUTE OF ARCHITECT'S, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-5292

WARNING; Unlicensed photocopying violates U.S. copyright law and is subject to legal prosecution. This document was electronically produced with permission of the AIA and cannot be reproduced without violation until the date of expiration noted below.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER ADVISORY BOARD APPLICATIONS AND APPOINTMENTS

Meeting Date: May 24, 2010
 Item Type: Regular
 Contact: JTeppen, Asst City Admin
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider Advisory Board applications and appointments.

SUMMARY The terms of various advisory commission members expire on May 23, 2010. The commission members whose terms expire were asked to indicate whether they wish to be considered for reappointment to their various commissions and have responded as follows below.

Also attached are the applications that detail the individual's choice(s) for commission appointment, the status of current vacancies, and the attendance records from the past 12 months.

AIRCRAFT NOISE ABATEMENT COMMISSION

This is a seven member commission with four vacancies. Commissioner Bower does not wish to be re-appointed.

The following people have made application to be considered for appointment:

<u>Only Choice:</u>	<u>Third Choice:</u>	<u>Fourth Choice:</u>
Mark Storo	Ronald Sieloff	Susan Burke

ENVIRONMENTAL COMMISSION

This is a nine member commission with three vacancies.

The following people have made application to be considered for appointment:

Third Choice:	<u>Fourth Choice:</u>
Susan Burke	Ronald Sieloff

PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission is a nine member commission with no vacancies. Commissioner Tammy Johnson does not wish to be reappointed. Commissioners Boehmer, Krech and Huffman wish to be reappointed.

The following people have made application to be considered for appointment:

<u>Only Choice:</u>	<u>First Choice:</u>
Christopher Solberg	Susan Burke
Annette Maggi	Ronald Sieloff

PLANNING COMMISSION

This is a nine member commission with no vacancies. Commissioner's Wipperman, Schaeffer and Simon wish to be re-appointed.

The following people have made application to be considered for the Planning Commission:

Second Choice:

Susan Burke

Ronald Sieloff

CONVENTION AND VISITORS BUREAU

The CVB is a seven member board represented by the hotels (3), River Heights Chamber of Commerce (1), business representatives (2), and one representative of the City. Members' terms expiring are Jordan Dols (Country Inn and Suites), Jason Franke of Jersey's Bar and Grill, business representative. They both wish to be re-appointed.

Jenelle Teppen

From: support@civicplus.com
Sent: Friday, April 30, 2010 1:54 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

*May 17th
8:00
every 18 min*

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Parks and Recreation Commission	2nd Choice	
3rd Choice		4th Choice	
Name*	Annette Maggi	Date	04/30/2010
Address	5941 Burke Trail	Zip Code	55076
Home Phone*	651.451.7211	Work Phone*	651.319.7874
Email Address*	annette.maggi@yahoo.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?
Years/Months 12/4

Employment, occupation, or other experience

I am a registered dietitian with extensive experience in developing nutrition strategies and managing regulatory compliance in the food industry. I have authored two consumer books in the area of nutrition and author a nutrition blog. I have been President of the Minnesota Dietetic Association and Minnesota Nutrition Council, and currently (as well as previously) hold a board position at the national level of my professional organization, giving me extensive experience with boards and commissions.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

There are two main reasons I am interested in an appointment to the Parks and Recreation Commission. First, as a resident of Inver Grove Heights for more than 12 years, I am interested in taking a more active role in my community. Second, with my background as a health professional and the current health statistics in all communities across the U.S., I believe I have a unique and beneficial perspective to bring to this commission.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

My family has been active in Parks & Rec programs through our tenure in Inver Grove Heights, and I am currently on the Board of the IGH Traveling Basketball program. I lead the effort for my neighborhood to "Adopt a Park" in IGH, and currently coordinate the effort.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Parks and Recreation Commission

2nd Choice:

3rd Choice:

4th Choice:

Name: Annette Maggi

Date: 04/30/2010

Address: 5941 Burke Trail

Zip Code: 55076

Home Phone: 651.451.7211

Work Phone: 651.319.7874

Email Address: annette.maggi@yahoo.com

Years/Months: 12/4

Employment, occupation, or other experience: I am a registered dietitian with extensive experience in developing nutrition strategies and managing regulatory compliance in the food industry. I have authored two consumer books in the area of nutrition and author a nutrition blog. I have been President of the Minnesota Dietetic Association and Minnesota Nutrition Council, and currently (as well as previously) hold a board position at the national level of my professional organization, giving me extensive experience with boards and commissions.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: There are two main reasons I am interested in an appointment to the Parks and Recreation Commission. First, as a resident of Inver Grove Heights for more than 12 years, I am interested in taking a more active role in my community. Second, with my background as a health professional and the current health statistics in all communities across the U.S., I believe I have a unique and beneficial perspective to bring to this commission.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: My family has been active in Parks & Rec programs through our tenure in Inver Grove Heights, and I am currently on the Board of the IGH Traveling Basketball program. I lead the effort for my neighborhood to "Adopt a Park" in IGH, and currently coordinate the effort.

Additional Information:

Form submitted on: 4/30/2010 1:54:14 PM

Submitted from IP Address: 24.118.254.55

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Monday, March 08, 2010 8:48 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Aircraft Noise Abatement Comm	2nd Choice	
3rd Choice		4th Choice	
Name*	Mark Storo	Date	3/08/2010
Address	9803 Baxter Tr	Zip Code	55077
Home Phone*	651-414-9342	Work Phone*	651-414-9342
Email Address*	storofarms@comcast.net		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 2/1

Employment, occupation, or other experience

25+ years with local defense contractors concluding as divisional Director & General Manager. Recently retired as owner/operator of a 2500 acre southeast Mn farming operation.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

Now living in IGH under the east/west runway approach. Have time to serve the community as well as a vested interest in the topic.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

My work experience consists exclusively dealing with varied governing entities from FAA to DOD to Foreign governments. They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Aircraft Noise Abatement Comm

2nd Choice:

3rd Choice:

4th Choice:

Name: Mark Storo

Date: 3/08/2010

Address: 9803 Baxter Tr

Zip Code: 55077

Home Phone: 651-414-9342

Work Phone: 651-414-9342

Email Address: storofarms@comcast.net

Years/Months: 2/1

Employment, occupation, or other experience: 25+ years with local defense contractors concluding as divisional Director & General Manager. Recently retired as owner/operator of a 2500 acre southeast Mn farming operation.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: Now living in IGH under the east/west runway approach. Have time to serve the community as well as a vested interest in the topic.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: My work experience consists exclusively dealing with varied governing entities from FAA to DOD to Foreign governments.

Additional Information:

Form submitted on: 3/8/2010 8:48:01 PM

Submitted from IP Address: 24.118.148.179

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

From: support@civicplus.com
Sent: Thursday, January 28, 2010 7:48 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Parks and Recreation	2nd Choice	
3rd Choice		4th Choice	
Name*	Christopher O. Solberg	Date	01/28/2010
Address	7275 Bond Way	Zip Code	55076
Home Phone*	6514554567	Work Phone*	6514554567
Email Address*	cosolberg@comcast.net		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 11 years

Employment, occupation, or other experience

Employment: Wells Fargo Trust Officer

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I have been an active member of The Grove since the day it opened. As it the centerpiece of our community, it has changed my life through the other Grove members I have been lucky enough to

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

This is my way of giving back to our wonderful community!

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Parks and Recreation

2nd Choice:

3rd Choice:

4th Choice:

Name: Christopher O. Solberg

Date: 01/28/2010

Address: 7275 Bond Way

Zip Code: 55076

Home Phone: 6514554567

Work Phone: 6514554567

Email Address: cosolberg@comcast.net

Years/Months: 11 years

Employment, occupation, or other experience: Employment: Wells Fargo Trust Officer

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I have been an active member of The Grove since the day it opened. As it the centerpiece of our community, it has changed my life through the other Grove members I have been lucky enough to meet. The Grove has brought many lifelong friendships together. You will find no bigger champion of The Grove than me. It is a wonderful resource which we are lucky to have.

Also, I love the outdoors and am an avid user of our trail system. I absolutely love to bike our trails and introduce others to them.

Inver Grove Heights is my home and I would be proud to have a say in, and leave a legacy for, the future of the parks and recreation in our city.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: This is my way of giving back to our wonderful community!

Additional Information:

Form submitted on: 1/28/2010 7:48:14 PM

Submitted from IP Address: 24.131.138.77

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Tuesday, March 02, 2010 3:05 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Park and Recreation Commission	2nd Choice	Planning Commission
3rd Choice	Aircraft Noise Abatement Commission	4th Choice	Environmental Commission
Name*	Ronald B. Sieloff	Date	3/2/2010
Address	11681 Aileron Court	Zip Code	55077
Home Phone*	651-690-4986	Work Phone*	651-454-2000
Email Address*	rsieloff@sielofflaw.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 3 years and 3 months

Employment, occupation, or other experience

I have been a practicing attorney for 35+ years. I own my own law firm, Sieloff and Associates, P.A. The main office is in Eagan and there are satellite offices in Mora and Prior Lake. I served in the Minnesota Legislature representing St. Paul (1975-1976 - House) (1977-1986 - Senate). I have been on numerous boards and commissions in St. Paul over the years. Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I moved from Highland Park in St. Paul to Inver Grove Heights a little over three years ago. I was active in my community in St. Paul and would like to become active in my new community.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Park and Recreation Commission

2nd Choice: Planning Commission

3rd Choice: Aircraft Noise Abatement Commission

4th Choice: Environmental Commission

Name: Ronald B. Sieloff

Date: 3/2/2010

Address: 11681 Aileron Court

Zip Code: 55077

Home Phone: 651-690-4986

Work Phone: 651-454-2000

Email Address: rsieloff@sielofflaw.com

Years/Months: 3 years and 3 months

Employment, occupation, or other experience: I have been a practicing attorney for 35+ years. I own my own law firm, Sieloff and Associates, P.A. The main office is in Eagan and there are satellite offices in Mora and Prior Lake.

I served in the Minnesota Legislature representing St. Paul (1975-1976 - House) (1977-1986 - Senate).

I have been on numerous boards and commissions in St. Paul over the years.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I moved from Highland Park in St. Paul to Inver Grove Heights a little over three years ago. I was active in my community in St. Paul and would like to become active in my new community.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.:

Additional Information:

Form submitted on: 3/2/2010 3:05:12 PM

Submitted from IP Address: 209.98.54.110

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

CITY OF INVER GROVE HEIGHTS
8150 BARBARA AVENUE
INVER GROVE HEIGHTS, MN 55077

CITIZEN ADVISORY COMMISSION APPLICATION

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on. *Please type or print clearly in ink*

NAME: Susan L.G. Burke DATE: 3-9-10

In order that the Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information (attach extra sheets if necessary):

1st Choice Parks + Recreation 3rd Choice _____
2nd Choice Planning 4th Choice _____

ADDRESS: 5924 Bradbury Court ZIP CODE: 55076

HOME PHONE: 651-552-7786 WORK PHONE: 651-778-3100

HOW LONG HAVE YOU LIVED IN INVER GROVE HEIGHTS? 8 YEARS MONTHS

EMPLOYMENT, OCCUPATION OR OTHER EXPERIENCE: teacher

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission. I grew up believing one must

give back to the parents who raised you, to
the college that educates you, and to the
community where you live! Inver Grove
Heights is my home.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

Currently, I'm on two committies who
advises the principal on the governing
of our school. I also was on the advising
committee for the Minnesota Science Museum
as a community member.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

Susan L.G. Burke
5924 Bradbury Court
Inver Grove Heights, MN 55076

EDUCATION

University of Minnesota—Master's of Education
Educational Leadership
Augsburg College, Minneapolis, Minnesota—B.A.
Elementary Education, Magna Cum Laude
—Minor, American History &
American Indian Studies

EXPERIENCE

St. Paul Public Schools American Indian Magnet 1075 E. Third Street St. Paul, MN 55106 651-778-3100— Mrs. Brenda Peltier Teacher— 3 rd . grade; Site Council Member, Leadership Committee, Staff Development Coordinator (PDP's), Science liaison officer between school and district, runner-up teacher of the year 2003.	2002-Present
Pinion Public Schools P.O. Box 839 Pinion, AZ 86510—Principal, Ms. Dorothy Yazzie Teacher—7 th grade math and science, Student Assistance Board Member	2001-2002
Norwood Public Schools P.O. Box 448 Norwood, CO 81423 970-327-4336—Principal, Mr. James Hoffman Teacher—3 rd . grade, Chairperson for Student Assistance Team (SAT)	1999-2000
St. Paul Public Schools 1075 E. Third Street St. Paul, MN 55106 651-778-3100—Dr. Lloyd Elm Teacher—1 st grade, technology committee representative, and Title I Strategic Planning	1996-1999
Minnesota Department of Education 1500 Hwy. 36 West Roseville, MN 55113-4266 651-582-8691 Support Staff—Research possible funding resources for school districts throughout Minnesota. Setup grant writing workshops throughout Minnesota. Desktop publisher for <i>Early Childhood Screening Manual</i> . Formatted and wrote Requests of Proposals (RFP). Organized the <i>Minnesota Student Survey</i> 's to school districts.	1994-1995

STUDENT/VOLUNTEER/CIVIC ACTIVITIES

Minnesota Department of Education Peer Review Committee	2010
Minnesota Association for Teacher Educators State Board; Augsburg College student representative	1993-1996
Science Museum of Minnesota Community Advisory Board	1995-1997

Augsburg College Education Department Search Committee	1995
On committee as student representative to interview and hire new professors	
Augsburg College Student Diversity Committee	1995-1996
Augsburg College Student Education Association	1993-1995
Vice President	
North Suburban Striders	1997-1999
President	1997-1999
Secretary	1988-1990; 1992-1993
Race Director	1988-1993
Women's Association Minnesota Orchestra (WAMSO)	1991-1992
Kinder Konzerts volunteer	

HONORS/AWARDS

Omicron Delta Kappa Honor Society	1996
Who's Who Among Students in American Universities & Colleges	1996
Dean's List	1991-1996
William R. Hearst Scholarship	1991-1996
North Suburban Strider of the Year	1992
—various 1 st , 2 nd , and 3 rd age awards for long distance running	

AIRCRAFT NOISE ABATEMENT COMMISSION ATTENDANCE - 2009/2001

Commissioner Name	8/5	11/4	2/3	5/5
Dustin Bower	X	A	X	A
Will Eginton	X	X	X	X
Rue Shibata	X	X	X	A

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

ENVIRONMENTAL COMMISSION ATTENDANCE - MAY 1, 2009 THRU APRIL 30, 2010

Commissioner Name	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Total
Alice Lesney	X	X	NA	NA	NA	NA	X	NA	NA	X	NA	X	5
Bob Pohlman	X	X	NA	NA	NA	NA	A	NA	NA	X	NA	E	3
Peter Hall	A	X	NA	NA	NA	NA	X	NA	NA	X	NA	X	4
Ted Trenzeluk	X	X	NA	NA	NA	NA	A	NA	NA	A	NA	X	3
Greg Groenjes	X	A	NA	NA	NA	NA	X	NA	NA	X	NA	E	3
Chris Beck - resigned	X	X	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	2
Brandon Wild -resigned	A	X	NA	NA	NA	NA	X	NA	NA	X	NA	NA	3
Mike Flaherty	A	A	NA	NA	NA	NA	X	NA	NA	X	NA	X	3
Ross Berge - resigned	X	X	NA	NA	NA	NA	A	NA	NA	X	NA	X	4

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

PARKS & RECREATION COMMISSION ATTENDANCE - JUNE 1, 2009 THRU APRIL 15, 2010

Commissioner Name	5/13	6/10	7/8	8/12	9/9	10/14	11/18	12/9	2/10	3/10	4/14	TOTAL
Marti Siivi	X	X	A	X	A	A	X	A	X	X	X	7
Joseph Boehmer	X	X	X	A	X	X	X	A	A	X	X	8
Albert Eiden	X	X	A	X	X	A	X	X	X	X	A	8
Wilfred Krech	A	X	X	X	A	X	X	X	A	A	A	6
Dennis Schueller	X	X	X	X	X	X	X	X	X	X	X	11
Tammy Johnson	A	X	X	X	X	X	X	X	X	X	X	10
Keith Joyce	X	A	X	X	X	X	X	X	X	X	A	9
Stanley Johnson	X	X	X	A	X	A	A	A	X	X	X	7
James Huffman	X	X	X	X	X	X	X	A	X	A	X	9

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

PLANNING COMMISSION ATTENDANCE - JUNE 2009 THRU APRIL 2010

Commissioner Name	6/2	6/16	7/7	7/21	8/5	8/18	9/1	9/15	10/6	10/20	11/4	11/17	12/1	12/15	1/5	1/19	2/2	2/16	3/2	3/16	4/6	4/20	TOT	
Paul Hark	X	X	X	X		X	X	X	X	X	X	X	X		X	X		X	X	X	X	X	X	19
Tom Bartholomew	X	X	X	X		X	X	X	X	X	X	X	X		X	X		X	X	X	X	X	X	19
Pat Simon	X	X	X	X		X	X	X	E	X	X	X	X		X	X		X	X	X	X	X	X	16
Harold Gooch	X	A	X	A		E	X	X	A	X	A	A	X		X	X		X	X	X	X	A	14	
Mike Schaeffer	X	A	X	E		X	X	X	X	X	X	X	X		X	X		X	X	X	X	X	X	17
Donny Scales	X	A	X	A		X	X	X	X	X	X	X	X		X	A		X	X	X	X	X	X	16
Samson Roth	X	X	X	X		X	X	X	X	E	E	X	X		X	X		X	X	X	E	X	X	16
Christine Koch	X	X	X	X		X	X	X	X	X	X	E	X		X	X		X	X	E	E	X	X	16
Annis Wippermann	X	X	X	X		E	X	X	X	X	X	E	X		X	X		X	X	X	X	X	X	17

= Attended meeting

= Absent

A = Not applicable

= Excused Absence

Inver Grove Heights Convention & Visitors Bureau Board Attendance - May 09 - April 10

IGH CVB Board Member	May	June	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Totals
Jeff Andrews/John Voss	X	X	X	X	X	X	X	X	X	X	X	11/11
Jordan Dols/Rachelle Bombardier	e	X	X	X	X	X	X	X	X	X	X	10/11
Don Heikkila	X	X	X	X	X	X	e	X	X	e	e	8/11
Jenelle Teppen	e	X	e	X	X	X	e	e	X	X	e	8/11
Joe Harms	X	e	X	X	a	a	X	X	X	X	X	8/11
Bridget Sutton/Emily Ockwig	X	e	e	e	X	a	a	a	a	a	resigned	2/11
Bill Ashton/Jason Franke	X	X	X	X	a	a	X	X	e	X	X	7/11

X = Attended meeting

A = Absent

E = Excused Absence- know prior to meeting