



**INVER GROVE HEIGHTS CITY COUNCIL AGENDA**  
**-REVISED-**  
**MONDAY, JULY 12, 2010**  
**8150 BARBARA AVENUE**  
**7:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PRESENTATIONS:**

**4. CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. Minutes – June 28, 2010 Regular Council Meeting \_\_\_\_\_

B. Resolution Approving Disbursements for Period Ending July 7, 2010 \_\_\_\_\_

C. Pay Voucher No. 13 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation Project \_\_\_\_\_

D. Pay Voucher No. 4 for City Project No. 2008–18 – Public Safety Addition/City Hall Renovation, TRICOM Communications \_\_\_\_\_

E. Pay Voucher No. 1 for City Project No. 2010–09A, Cracksealing \_\_\_\_\_

F. Consider Temporary Extension of Licensed Premises relating to On–Sale Intoxicating Liquor License held by Grove Bowl, Inc. dba Drkula’s “32” Bowl, 6710 Cahill Ave. E. \_\_\_\_\_

G. Approve Massage Therapist License – Katie Ballman \_\_\_\_\_

H. Personnel Actions \_\_\_\_\_

I. Approve 2010 Worksheet for Fire Relief Association \_\_\_\_\_

J. Approve Funding for Asbestos Removal at City Hall Prior to Renovation \_\_\_\_\_

**5. PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

**6. PUBLIC HEARINGS:**

**A. CITY OF INVER GROVE HEIGHTS;** Consider Application of Edward Carlson dba Eddy’s Bar & Grill for On–Sale/Sunday Intoxicating Liquor License for premises located at 7537 Concord Boulevard \_\_\_\_\_

**7. REGULAR AGENDA:**

**COMMUNITY DEVELOPMENT:**

- A. INVER GROVE HEIGHTS HOUSING TASK FORCE;** Presentation of the Report and Recommendations for the Housing Action Plan \_\_\_\_\_
- B. CITY OF INVER GROVE HEIGHTS;** Resolution Adopting the Regional Roadway System Visioning Study Recommendations \_\_\_\_\_
- C. CITY OF INVER GROVE HEIGHTS;** Consider an Ordinance to place a moratorium on Electronic Billboards (Dynamic Display) and signs \_\_\_\_\_

**PUBLIC WORKS:**

- D. CITY OF INVER GROVE HEIGHTS;** Resolution Approving Joint Powers Agreement between Dakota County and the City of Inver Grove Heights for Right-of-Way Acquisition for the Realignment of 80th Street (CR 28) East of TH 3 (County Project No. CP28-48) \_\_\_\_\_
- E. CITY OF INVER GROVE HEIGHTS;** Resolution Authorizing Staff to Negotiate an Agreement for Professional Services with WSB & Associates, Inc. for the Northwest Area Collector Street System Study \_\_\_\_\_
- F. CITY OF INVER GROVE HEIGHTS;** Adopt Resolution Authorizing City to send Default Notification Letter on Concord Hills Development with a 60-Day Cure Timeframe \_\_\_\_\_

**PARKS AND RECREATION:**

- G. CITY OF INVER GROVE HEIGHTS;** Consider Pay Voucher No. 2 for City Project No. 2009-24, Rock Island Swing Bridge Project \_\_\_\_\_

**ADMINISTRATION:**

- H. CITY OF INVER GROVE HEIGHTS;** Discuss and Provide Direction Regarding Four Year Mayoral Term \_\_\_\_\_

**8. MAYOR AND COUNCIL COMMENTS**

**9. ADJOURN**

**INVER GROVE HEIGHTS CITY COUNCIL MEETING  
MONDAY, JUNE 28, 2010 - 8150 BARBARA AVENUE**

**CALL TO ORDER/ROLL CALL** The City Council of Inver Grove Heights met in regular session on Monday, June 28, 2010, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Community Development Director Link, Finance Director Lanoue, and Recording Clerk Fox.

**3. PRESENTATIONS:**

A. Proclamation Designating July as Parks and Recreation Month

Mayor Tourville stated that Parks and Recreation serves a very important part of the City and proclaimed the month of July as Park and Recreation month.

**4. CONSENT AGENDA:**

Councilmember Grannis removed Item 4A, Minutes of June 14, 2010 Regular Council Meeting from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4M, Consider Temporary Extension of Licensed Premises relating to On-Sale Intoxicating Liquor License held by Kladek, Inc. dba King of Diamonds, 6600 River Road, from the Consent Agenda.

- B. **Resolution No. 10-96** Approving Disbursements for Period Ending June 23, 2010
- C. Change Order No. 1 and Pay Voucher No. 1 for City Project No. 2010-09D, South Grove Urban Street Reconstruction – Area 5
- D. Pay Voucher No. 3 for City Project No. 2009-29, Well No. 9 – Phase 2
- E. Final Pay Voucher No. 14, Engineer's Final Report and **Resolution No. 10-97** Accepting Work for City Project No. 2003-15A, Northwest Area Utility Improvements – Lift Station R-9.1
- F. Change Order No. 4 for City Project No. 2008-11, Southern Sanitary Sewer East Segment for Time Extension
- G. Agreement for 2010 Citizen-Assisted Lake Monitoring Program (CAMP)
- H. Consider Proposals for Replacement of SCADA System Radios
- I. Approve 2010 Collective Bargaining Agreement between City of Inver Grove Heights and Law Enforcement Labor Services (LELS), Local 189 (Sergeants)
- J. Adopt the Emerald Ash Borer Management Plan
- K. **Resolution No. 10-98** Approving Agreement between the City of Inver Grove Heights and Independent School District No. 199 Providing School Resource Officer Services for Independent School District No. 199 Schools for the 2010-11 and 2011-12 School Years
- L. **Resolution No. 10-99** Establishing a "No-Parking" Zone on 60<sup>th</sup> St. W. at the Bus Turnaround
- N. **Resolution No. 10-100** Appointing Election Judges for the 2010 Primary Election
- O. **Resolution No. 10-101** – Approving Premises Permit for Inver Grove Heights Hockey Association
- P. Personnel Actions

**Motion by Madden, second by Klein, to approve the Consent Agenda**

**Ayes: 5**

**Nays: 0            Motion carried.**

**A. Minutes – June 14, 2010 Regular Council Meeting**

Councilmember Grannis asked that the reason why Mayor Tourville abstained from the vote on item 7A be included on page four (4).

Mayor Tourville explained that he abstained because he is now employed by SHE, Inc.

Councilmember Klein commented on the discussion regarding the purchase of task chairs and stated he would like the minutes to reflect that he did object to the cost of the chairs even though he voted in favor of the purchase.

**Motion by Madden, second by Grannis, to approve the minutes of the June 14, 2010 Regular Council Meeting with the changes as noted.**

**Ayes: 5**

**Nays: 0 Motion carried.**

**M. Consider Temporary Extension of Licensed Premises relating to On-Sale Intoxicating Liquor License held by Kladek, Inc. dba King of Diamonds, 6600 River Road**

Councilmember Piekarski Krech stated she has never heard of this organization and questioned how much of the proceeds from the event would go to the charity.

Mr. Lynch responded that organization’s website indicates a non-profit status and staff would like the item tabled to gather additional information regarding the event.

**Motion by Klein, second by Madden, to table the consideration of a temporary extension of licensed premises relating to the On-Sale Intoxicating Liquor License held by Kladek, Inc. dba King of Diamonds, 6600 River Road**

**Ayes: 5**

**Nays: 0 Motion carried.**

**5. PUBLIC COMMENT:**

Allan Cederberg, 1162 East 82<sup>nd</sup> Street, commented on the meeting on June 16<sup>th</sup> regarding the mayoral term. He stated he would like to see a question regarding a change from a two-year to a four-year term put on the ballot this November. He also asked if the people running for office could make an agreement not to put up campaign signs.

Councilmember Madden stated he would also like to see a reduction in the number and size of campaign signs put up by each candidate.

Frank Rauschnott, 6840 Dixie Avenue, asked when campaign signs are allowed to be displayed.

Councilmember Grannis stated campaign signs could be posted 46 days prior to the primary.

**6. PUBLIC HEARINGS: None.**

**7. REGULAR AGENDA:**

**PARKS AND RECREATION:**

**A. CITY OF INVER GROVE HEIGHTS; Consider Process for Updating the Master Plan for Heritage Village Park Area**

Mr. Carlson stated that this issue was discussed at the last regular Council meeting and staff was directed to obtain a revised proposal that would reduce the costs involved via a reduction in the number of meetings with the consultant, and limit the number of outside people involved in the process to the members of the Parks and Recreation Advisory Commission. He indicated that the recommended consultant, Brauer & Associates, reduced the proposal to an amount not to exceed \$13,000. He explained the update to the Master Plan would generally be worked on by City staff and three (3) Park and Recreation Commissioners. He noted the entire Parks and Recreation Advisory Commission would be involved in the process as would the City Council, and the revised proposal would include a number of

meetings between the consultant and each of the factions involved in the process.

Councilmember Madden stated he does not understand why a consultant is needed and questioned why the plan could not be updated with the resources the City currently has. He opined that City staff and the Parks and Recreation Commissioners are capable of handling the project and the consultant is not necessary.

Councilmember Grannis questioned who would be capable of doing the drawings that are needed if a consultant is not hired.

Councilmember Madden responded that he feels the project could wait until such time that more funding is available.

Councilmember Grannis stated he thinks the plan does need to be updated at this time, but would like to see a task force involved to represent the residents and business owners in that area.

Mayor Tourville stated that the update to the Master Plan is needed because the City is going to be forced to address issues such as comfort stations and parking as they relate to the completion of the Rock Island Swing Bridge project. He clarified that the plans that were previously presented to the Council were conceptual and need to be more definitive because the City is seeking additional funding from outside sources. He noted the consultant would provide a level of expertise to the project that may not be present if the updates are left to staff and the Parks commission.

Councilmember Madden asked if the project was really at the point of having to make definitive decisions for the area or if the update would continue to be conceptual plans for future development.

Mayor Tourville reiterated that the City will be asking for additional funding for the project in the next few months and should be able to include an explanation or a plan as to what the funding is specifically for. He explained that the development of the park is farther along than people realize because certain components, such as the trail and the swing bridge site, are going to have to be coordinated in terms of parking, restrooms, etc. in the next few months.

Councilmember Piekarski Krech stated she does not see why staff cannot combine the two master plans that were previously presented to the Council without the involvement of a consultant. She noted the county should do some of the planning because they are going to determine the location of the trail. She opined that the City does not have the funding to put in a band shell, community picnic area or other such amenities at this time. She suggested that the swing bridge site be looked at now because it will open before anything else and then the rest of the park can be designed once funding is available.

Mr. Carlson responded that there have been significant changes made to the Master Plan that was adopted in September of 2004, including the location of the entrance to the park, the location of the trail through the park, and the ownership of the Rock Island Swing Bridge site. He stated it is very important that the Master Plan be re-examined to account for all of the changes that have taken place since its original adoption.

Councilmember Klein stated he was under the impression that the conceptual plan that was voted on was going to be the first phase of the project for the development of the swing bridge site.

Councilmember Grannis clarified that the other plans that were presented focused on individual components of the overall project and they now need to look at how all of the pieces fit together.

Mr. Carlson responded in the affirmative and opined that an investment of \$13,000 now would pay dividends in the long run to make sure that the various pieces of the park fit together and operate cohesively rather than potentially spending more money in the future because duplicate features were installed throughout the park.

Mayor Tourville stated the coordination of the two sites as well as the development of each individual piece is what needs to be looked at and needs more involvement than just City staff or the commission.

Mr. Carlson noted the Parks and Recreation Advisory Commission is capable of developing those ideas but is not capable of putting them on paper and showing that all of those ideas actually related to each

other and will work in the future.

Councilmember Klein stated that the Swing Bridge site will be open in October and there will be no place to park or a way to get there.

Mr. Lynch responded that visitors could park at the end of 66<sup>th</sup> Street and walk along a path to get to the bridge. He noted as of right now there would be no restrooms or adequate parking.

Mayor Tourville reiterated that the City would continue to look for additional funding and it would help to have a plan in place that shows how the pieces of the plan fit together.

Councilmember Madden stated if the project is really at the point of needing to put all of the components together, he would support the request to hire a consultant. He noted he does not want to spend the money unless it really needs to be done.

Councilmember Piekarski Krech stated she thinks this process is still premature at this point. She commented on the scope of the work being proposed and asked how much different the new plan would be from the plan that is already in place.

Councilmember Madden stated that he does not want to have to hire a consultant every time something changes in that area. He opined that government has to start looking at ways to avoid spending money unless it is absolutely necessary. He stated a good point was made about needing more than a conceptual plan to have a chance at receiving additional funding for the project.

Ed Gunter, 6671 Concord Blvd., stated he thought the discussion at the last meeting was to have the Parks and Recreation Advisory Commission look at the plan and develop some ideas before a consultant was hired. He stated people are tired of seeing the dirt at Heritage Village Park and nothing being done. He suggested looking at some different ideas for temporary parking and bathroom facilities to accommodate the opening of the swing bridge site.

Frank Rauschnott, 6840 Dixie Avenue, stated the city has spent a lot of money on consultants when there are more than enough qualified people on staff and in the community to get the job done and do what is best for the citizens of Inver Grove Heights.

Mayor Tourville noted the consultant is not going to come in and dictate what is done. He stated the consultant would be working with the Parks and Recreation Commission to develop and design the ideas that are brought forth.

Councilmember Madden commented on the study being completed around October of 2010 and asked why this could not wait until next year. He stated there isn't going to be any development in the winter.

Mr. Gunther agreed and stated there should be input from the citizens and surrounding businesses before this is brought back to the City Council.

Mayor Tourville asked if critical time would be lost if the Parks Commission was asked to hold hearings to gather citizen input regarding the Swing Bridge and Heritage Village Park.

Mr. Carlson stated that without the help of a consultant he is not sure the process would be effective.

Mr. Lynch stated that many factors have changed that directly affect the Master Plan. He noted that part of the reason why staff wanted to move this process along was so the Council could consider the plans in their budget discussions for the implementation of some amenities in the spring of 2011. He stated the Rock Island Swing Bridge site will open in October and there will be visitors wondering what other amenities are available in the park. He explained that the City would be able to have some amenities available in the spring if the planning process is completed now.

Councilmember Piekarski Krech questioned if the county is asking for input on where buildings are going to be located or if the county has already decided where the buildings are going to be based on the location of the trail and is asking the city to cooperate with their plans.

Mr. Lynch responded that the county is asking if the city is willing to participate in a joint effort for the construction, operation, and maintenance of a building. He noted the county would like to locate the

building in an area that is most convenient for both entities.

Councilmember Piekarski Krech stated she is concerned with spending more money and opined that the city should not be looking at doing this large scale development until the economy picks up. She clarified that funds would be taken from the Park Acquisition and Development Fund. She stated she is okay with it coming out of that fund since there is money available that can't be used for anything else and if it is not to exceed a certain amount.

Mayor Tourville opined that the process will be very beneficial in the long-term development of the area.

Councilmember Madden opined that he can see how this may help in the long run, but would like to see a new approach to how government does things to reduce spending.

**Motion by Tourville, second by Piekarski Krech, to approve the process for updating the Master Plan for the Heritage Village Park Area and to hire Brauer & Associates in an amount not to exceed \$13,000**

**Ayes: 4**

**Nays: 1 (Grannis) Motion carried.**

**B. CITY OF INVER GROVE HEIGHTS;** Consider the First Reading of an Ordinance Amending Title 5, Chapter 8 of the City Code Regarding Diseased Trees

Mr. Carlson explained the existing ordinance regarding diseased trees specifically addresses Oak Wilt and Dutch Elm disease. He noted the proposed amendment to the ordinance would address Emerald Ash Borer.

Mr. Lynch explained the previous ordinance was mandated by state law because of the wide spread infection of trees with Dutch Elm and Oak Wilt disease. He noted the state legislature did not enact similar language during the most recent legislative session that would require cities to do the same as it relates to Emerald Ash Borer. He stated if a private property owner has a diseased tree they are required to remove it, and if they do not, the City will remove it and bill the property owner for the cost of remediation.

Mayor Tourville stated he does not want the City to be in the position of going out and looking for trees that are infected and mandating that they be cut down.

Councilmember Piekarski Krech suggested changing the language to say that a tree that dies from Emerald Ash Borer disease must be removed.

Mr. Carlson noted staff will work with the City Attorney to develop language that would allow flexibility. He stated the intent is not to remove every tree that is infected with Emerald Ash Borer.

**Motion by Klein, second by Grannis, to approve the First Reading of an Ordinance Amending Title 5, Chapter 8 of the City Code regarding Diseased Trees.**

**Ayes: 5**

**Nays: 0 Motion carried.**

#### **COMMUNITY DEVELOPMENT:**

**C. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Adopting the Regional Roadway System Visioning Study Recommendations

Mayor Tourville stated this item is being pulled from the agenda for discussion at a later date.

#### **ADMINISTRATION:**

**D. CITY OF INVER GROVE HEIGHTS;** Approve Purchase of Ancillary Furniture

Ms. Teppen explained a RFP was posted for the ancillary furniture package and vendors were asked to quote on nine groups of furniture. She stated the total purchase price of the combined groups is just under \$110,000.00, though the total of each individual group is under \$25,000. She noted that for purchases under \$25,000 the City is required to get one quote per group in an open market situation. She

stated the vendors were given the opportunity to quote on any of the groups and two vendors provided the lowest quotes in more than one group. She added that the funds for this purchase come from internal sources previously discussed by the City Council.

Councilmember Piekarski Krech confirmed that the chairs were specialized for the police officers to accommodate them when they have all of their gear on.

Mayor Tourville stated the bid came in just under the estimate.

Ms. Teppen noted this is a significant purchase of furniture.

Councilmember Piekarski Krech asked if this is all the furniture needed for the public safety building.

Ms. Teppen responded that there would be also be a phase two occupancy purchase to fill out the remaining conference room areas after the City Hall renovation is complete.

Mayor Tourville asked what the estimate is for the additional furniture.

Kara Brown, BKV, stated the phase two purchase is estimated at \$166,233.00, including furniture for the renovated City Hall.

Frank Rauschnott, 6840 Dixie Avenue, opined that the furniture purchase is too expensive. He suggested buying the chairs for the police and then directing staff to look on the internet for cheaper options.

Allan Cederberg, 1162 East 82<sup>nd</sup> Street, stated he is concerned with the financing of the purchase.

Mayor Tourville responded that a plan was developed in which the Council decided that some items would not be paid for with money from the bonds. He added that the City has funds set aside in certain areas to pay for various items.

Mr. Cederberg questioned why a resolution was not drafted to approve the purchase.

Mr. Kuntz responded that only a record of the action taken is required.

Councilmember Klein stated the Council has had many discussions regarding the furniture purchase.

Councilmember Madden agreed that the Council has spent a lot of time on this item.

**Motion by Klein, second by Grannis, to approve the purchase of ancillary furniture.**

**Ayes: 5**

**Nays: 0      Motion carried.**

**E. CITY OF INVER GROVE HEIGHTS;** Consider Change Order No. 11 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation

Ms. Teppen explained that Change Order No. 11 is comprised of items that all fall under the \$15,000 threshold. She explained this is an administrative piece to approve the change to the contract. She stated the total cost reflects a contract increase of \$17,798.

Councilmember Madden stated that the items included are all things that could happen very easily on a project of this scale.

Councilmember Piekarski Krech expressed frustration with the number change orders that resulted from discrepancies in the original plans.

Ms. Teppen reminded the Council that this is a large, complex project.

Councilmember Grannis stated he is also very frustrated with the whole process. He stated he is disappointed that some of these items were not caught by the Owner's representative.

John Love, BKV, stated the work is getting done and there will be further discussions regarding cost adjustments for items that have been brought forth on various change orders.

Councilmember Klein stated he toured the new facility and noticed items that are going to have to be dealt with prior to occupancy.

Councilmember Madden noted there would be a punch list of items to be completed that would be inspected and corrected.

Jack, Founder and CEO of BKV Group, explained that an action plan will be prepared and reviewed to help reduce and eliminate mistakes, and improve the cost as it relates to the base contract. He stated that he will be at each of the meetings to proactively ensure that there are zero net changes going forward.

Mayor Tourville noted there will still be negotiations with the architect at the conclusion of the project.

**Motion by Klein, second by Madden, to approve Change Order No. 11 in the amount of \$ for City Project No. 2008-18, Public Safety Addition/City Hall Renovation**

**Ayes: 4**

**Nays: 1 (Piekarski Krech) Motion carried.**

**F. CITY OF INVER GROVE HEIGHTS;** Consider Second Reading of an Ordinance relating to Background Investigation Authorization

Mr. Kuntz explained at the first reading there was a request to add the opportunity to run background checks on current employees from time to time. He explained a children service provider or an organization providing recreational services would be eligible for such checks. He stated the third reading would be at the second meeting in July to allow staff to gather input from various sources.

**Motion by Klein, second by Piekarski Krech, to approve the Second Reading of an Ordinance relating to Background Investigation Authorization**

**Ayes: 5**

**Nays: 0 Motion carried.**

**8. MAYOR & COUNCIL COMMENTS:**

Councilmember Klein commented on the rain and asked if the drain on 80<sup>th</sup> is open.

Mr. Thureen stated nothing major was reported.

Councilmember Klein asked about the dog park.

Mr. Carlson responded that there has been no further discussion on the issue because the Parks and Recreation Commission does not have a site.

Councilmember Grannis asked if the Mayor's term being two or four years should come back.

Mayor Tourville asked if this could be on the ballot this year.

Mayor Tourville reminded citizens the city hall will be closed on July 30<sup>th</sup>.

**9. ADJOURN:** Motion by Piekarski Krech, second by Klein, to adjourn. The meeting was adjourned by a unanimous vote at 9:30 p.m.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Meeting Date: July 12, 2010  
 Item Type: Consent  
 Contact: Cathy Shea 651-450-2521  
 Prepared by: Cathy Shea Asst. Finance Director  
 Reviewed by: N/A

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Approve the attached resolution approving disbursements for the period of June 23, 2010 to July 07, 2010.

**SUMMARY**

Shown below is a listing of the disbursements for the various funds for the period ending July 07, 2010. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$165,540.47
Debt Service & Capital Projects	448,214.36
Enterprise & Internal Service	151,846.29
Escrows	<u>3,250.38</u>
Grand Total for All Funds	<u><u>\$768,851.50</u></u>

If you have any questions about any of the disbursements on the list, please call Vickie Gray, Accounting Technician at 651-450-2515 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period June 23, 2010 to July 07, 2010 and the listing of disbursements requested for approval.

**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING DISBURSEMENTS FOR THE  
PERIOD ENDING JULY 7, 2010**

**WHEREAS**, a list of disbursements for the period ending July 7, 2010 was presented to the City Council for approval;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS:** that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$ 165,540.47
Debt Service & Capital Projects	448,214.36
Enterprise & Internal Service	151,846.29
Escrow	<u>3,250.38</u>
 Grand Total for All Funds	 <u>\$ 768,851.50</u>

Adopted by the City Council of Inver Grove Heights this 12th day of July, 2010.

Ayes:

Nays:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/28/2010	101002	POTBELLY SANDWICH WORKS	council session	101-1000-413.50-75		6/2010	111.24
						* Total	111.24
06/30/2010	101003	ACE BLACKTOP, INC.	20101	101-5200-443.40-46		6/2010	19,880.00
			20101	101-5200-443.60-16		6/2010	5,131.03
						* Total	25,011.03
06/30/2010	101005	AFSCME COUNCIL 5	6/12 - 6/25	101-0000-203.10-00		6/2010	860.17
						* Total	860.17
06/30/2010	101010	ATOM	reg id 21725986	101-4000-421.50-80		6/2010	40.00
						* Total	40.00
06/30/2010	101011	BERGUM, ERIC	dry cleaning	101-4200-423.60-45		6/2010	36.97
						* Total	36.97
06/30/2010	101012	BITUMINOUS ROADWAYS, IN	17076	101-5200-443.60-16		6/2010	341.37
						* Total	341.37
06/30/2010	101013	BORGWARDT, MARK	bags for soil samples	101-6000-451.60-65		6/2010	2.87
						* Total	2.87
06/30/2010	101015	CADAN CORPORATION	reg id 21725986	101-1100-413.60-65		6/2010	212.11
						* Total	212.11
06/30/2010	101018	CITY OF SAINT PAUL	114389	101-5200-443.60-16		6/2010	3,855.20
						* Total	3,855.20
06/30/2010	101024	DANNER LANDSCAPING	7346	101-5200-443.60-16		6/2010	33.40
			7347	101-5200-443.60-16		6/2010	26.72
						* Total	60.12
06/30/2010	101032	FIRST IMPRESSION GROUP,	41841	101-6000-451.50-30		6/2010	304.59
						* Total	304.59
06/30/2010	101033	FISCHER, KATHY	EXPENSE REPORT	101-5100-442.50-30		6/2010	47.69
						* Total	47.69
06/30/2010	101035	G & K SERVICES	1182440014	101-5200-443.60-45		6/2010	15.44
			1182440014	101-6000-451.60-45		6/2010	56.83
			1182450978	101-5200-443.60-45		6/2010	15.44
			1182450978	101-6000-451.60-45		6/2010	23.63
						* Total	111.34
06/30/2010	101038	GERTEN'S LANDSCAPING	9257	101-5200-443.60-16		6/2010	19.95
						* Total	19.95
06/30/2010	101039	GERTENS	201803	101-5200-443.40-46		6/2010	95.76
						* Total	95.76
06/30/2010	101051	HOME DEPOT CREDIT SERVI	acct 6035322502061959	101-5200-443.60-40		6/2010	29.05
						* Total	29.05

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101054	IKON OFFICE SOLUTIONS	acct 1452531017392	101-6000-451.40-65		6/2010	29.28
						* Total	29.28
06/30/2010	101055	INFINITY WIRELESS	27854	101-4200-423.40-42		6/2010	105.00
						* Total	105.00
06/30/2010	101056	IUOE	6/12 - 6/25	101-0000-203.10-00		6/2010	1,447.65
						* Total	1,447.65
06/30/2010	101059	JRK SEED & TURF SUPPLY	22933	101-5200-443.40-66		6/2010	1,052.72
						* Total	1,052.72
06/30/2010	101060	JUST RITE CONST INC	340663	101-5200-443.40-46		6/2010	690.00
						* Total	690.00
06/30/2010	101061	KERN, DEWENTER, VIERE,	112338	101-2000-415.30-10		6/2010	1,700.00
						* Total	1,700.00
06/30/2010	101064	LELS	6/12 - 6/25	101-0000-203.10-00		6/2010	1,170.00
						* Total	1,170.00
06/30/2010	101065	LELS SERGEANTS	6/12 - 6/25	101-0000-203.10-00		6/2010	210.00
						* Total	210.00
06/30/2010	101067	MENARDS - WEST ST. PAUL	44868	101-5200-443.60-16		6/2010	6.77
						* Total	6.77
06/30/2010	101069	MIKE'S SHOE REPAIR, INC	6172010	101-4200-423.30-70		6/2010	21.00
						* Total	21.00
06/30/2010	101070	MN EXTERIORS, INC.	permit canceled	101-0000-322.10-00		6/2010	79.60
						* Total	79.60
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	101-0000-203.09-00		6/2010	1,872.22
			policy 0027324	101-1100-413.20-62		6/2010	67.14
			policy 0027324	101-2000-415.20-62		6/2010	96.63
			policy 0027324	101-3000-419.20-62		6/2010	39.41
			policy 0027324	101-3200-419.20-62		6/2010	30.53
			policy 0027324	101-3300-419.20-62		6/2010	58.51
			policy 0027324	101-4000-421.20-62		6/2010	495.67
			policy 0027324	101-4200-423.20-62		6/2010	41.08
			policy 0027324	101-5000-441.20-62		6/2010	25.08
			policy 0027324	101-5100-442.20-62		6/2010	102.87
			policy 0027324	101-5200-443.20-62		6/2010	74.26
			policy 0027324	101-6000-451.20-62		6/2010	94.29
						* Total	2,997.69
06/30/2010	101075	MN NCPERS LIFE INSURANC	JULY 2010	101-0000-203.16-00		6/2010	384.00
						* Total	384.00
06/30/2010	101079	NEXTEL COMMUNICATIONS	acct 249383315	101-5200-443.50-20		6/2010	65.87
						* Total	65.87

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101080	NEXTEL COMMUNICATIONS	acct 266948529	101-4000-421.50-20		6/2010	683.71
						* Total	683.71
06/30/2010	101081	NEXTEL COMMUNICATIONS	acct 573073317	101-1100-413.50-20		6/2010	38.06
						* Total	38.06
06/30/2010	101083	NEXTEL COMMUNICATIONS	acct 487383319	101-6000-451.50-20		6/2010	386.31
						* Total	386.31
06/30/2010	101084	NRPA CONGRESS REGISTRAT	2010 expo - eric carlson	101-6000-451.50-80		6/2010	434.00
						* Total	434.00
06/30/2010	101089	PETTY CASH	micro cassette tapes	101-1100-413.60-65		6/2010	4.81
			mngfoa luncheon	101-2000-415.50-75		6/2010	30.00
			bldg officials meeting	101-3300-419.50-80		6/2010	16.00
			parking	101-6000-451.50-65		6/2010	6.00
						* Total	56.81
06/30/2010	101090	PINE BEND PAVING, INC.	43310	101-5200-443.60-16		6/2010	485.17
			45810	101-5200-443.60-16		6/2010	1,221.82
						* Total	1,706.99
06/30/2010	101091	PRAIL, RYAN V	food training	101-4000-421.50-75		6/2010	14.91
						* Total	14.91
06/30/2010	101092	QWEST	acct 6514559072	101-4200-423.50-20		6/2010	11.10
						* Total	11.10
06/30/2010	101093	QWEST	acct 6515520672	101-6000-451.50-20		6/2010	41.60
						* Total	41.60
06/30/2010	101094	QWEST	acct 6514530219	101-6000-451.50-20		6/2010	41.60
						* Total	41.60
06/30/2010	101095	RCM SPECIALTIES INC	3047	101-5200-443.40-46		6/2010	13,781.25
						* Total	13,781.25
06/30/2010	101096	RESCUEPAX, LLC	54	101-4200-423.60-40		6/2010	1,996.50
						* Total	1,996.50
06/30/2010	101099	SAFETY SIGNS	100815	101-4200-423.30-70		6/2010	450.00
						* Total	450.00
06/30/2010	101100	SELIGA, DAN	application canceled	101-0000-341.30-00		6/2010	150.00
			application canceled	101-0000-341.60-00		6/2010	50.00
						* Total	200.00
06/30/2010	101101	SHERWIN-WILLIAMS	31205	101-6000-451.60-66		6/2010	256.98
						* Total	256.98
06/30/2010	101104	SOLBERG AGGREGATE CO	4401	101-5200-443.60-16		6/2010	498.25
						* Total	498.25

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101105	SPRINT	acct 641378810031	101-4200-423.50-20		6/2010	39.99
						* Total	39.99
06/30/2010	101106	SPRINT	acct 166309819	101-4000-421.50-20		6/2010	399.90
						* Total	399.90
06/30/2010	101111	STREICHER'S	750049	101-4000-421.60-18		6/2010	440.59
						* Total	440.59
06/30/2010	101114	TDS METROCOM	ADMIN	101-4000-421.50-20		6/2010	130.27
			ADMIN	101-4200-423.50-20		6/2010	156.16
			ADMIN	101-6000-451.50-20		6/2010	34.92
						* Total	321.35
06/30/2010	101115	TEPPEN, JENELLE	pop-work session	101-1000-413.50-75		6/2010	8.55
						* Total	8.55
06/30/2010	101116	TERRI KENISON	JUNE 2010	101-4200-423.30-70		6/2010	908.44
						* Total	908.44
06/30/2010	101119	TOTAL CONSTRUCTION & EQ	47164	101-5200-443.40-46		6/2010	127.57
						* Total	127.57
06/30/2010	101120	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	101-5200-443.60-16		6/2010	332.06
			acct 6035301200183679	101-6000-451.60-16		6/2010	127.52
			acct 6035301200183679	101-6000-451.60-40		6/2010	160.68
						* Total	620.26
06/30/2010	101121	TRU VALUE HOMES LLC	soccer buildng	101-6000-451.60-66		6/2010	400.00
						* Total	400.00
06/30/2010	101123	TWIN CITIES OCCUPATIONA	101673029	101-1100-413.30-50		6/2010	50.00
			101675092	101-1100-413.30-50		6/2010	230.00
						* Total	280.00
06/30/2010	101124	U OF M	joe hawkins	101-6000-451.50-80		6/2010	550.00
						* Total	550.00
06/30/2010	101125	UNITED WAY	6/12 - 6/25	101-0000-203.13-00		6/2010	178.00
						* Total	178.00
06/30/2010	101127	USA MOBILITY WIRELESS I	act 61192662	101-4000-421.50-20		6/2010	15.70
						* Total	15.70
06/30/2010	101128	WAL-MART BUSINESS	acct 5032202530257113	101-4000-421.60-65		6/2010	207.67
						* Total	207.67
06/30/2010	101129	WHAT WORKS INC	IGH1004	101-5200-443.30-70		6/2010	2,200.00
			IGH1004	101-6000-451.30-70		6/2010	2,200.00
						* Total	4,400.00
06/30/2010	101132	ZEE MEDICAL SERVICE	54188945	101-4000-421.60-65		6/2010	86.57
						* Total	86.57

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07/07/2010	101133	ACE PAINT & HARDWARE	503013	101-4200-423.40-40		7/2010	9.99
			503013	101-4200-423.40-41		7/2010	5.81
			503059	101-4200-423.40-40		7/2010	8.00
						* Total	23.80
07/07/2010	101136	BAARS MECHANICAL, INC.	78L	101-4200-423.40-40		7/2010	115.00
						* Total	115.00
07/07/2010	101137	BENSON SEPTIC SERVICE	JUNE 16	101-6000-451.40-40		7/2010	850.00
						* Total	850.00
07/07/2010	101139	CARLSON, ERIC	food - training	101-6000-451.60-65		7/2010	48.06
						* Total	48.06
07/07/2010	101141	CDW GOVERNMENT INC	SZL1024	101-4000-421.60-40		7/2010	3,060.90
			SZL7967	101-4000-421.60-40		7/2010	9,182.70
						* Total	12,243.60
07/07/2010	101146	DAKOTA CTY PROPERTY REC	MARCH 2010	101-2000-415.30-70		7/2010	5.28
			MARCH 2010	101-4000-421.30-70		7/2010	5.44
			MARCH 2010	101-5100-442.30-70		7/2010	45.68
						* Total	56.40
07/07/2010	101147	DAKOTA CTY TECH COLLEGE	JUNE 2010	101-4000-421.50-80		7/2010	420.00
						* Total	420.00
07/07/2010	101148	DAKOTA ELECTRIC ASSN	acct 4267134	101-5400-445.40-20		7/2010	34.66
						* Total	34.66
07/07/2010	101149	DAKOTA ELECTRIC ASSN	acct 4612214	101-5400-445.40-20		7/2010	30.86
						* Total	30.86
07/07/2010	101151	DAKOTA ELECTRIC ASSN	accct 2501658	101-6000-451.40-20		7/2010	518.96
						* Total	518.96
07/07/2010	101152	DAKOTA ELECTRIC ASSN	acct 2468379	101-6000-451.40-20		7/2010	4,262.24
						* Total	4,262.24
07/07/2010	101153	DAKOTA ELECTRIC ASSN	acct 4430542	101-6000-451.40-20		7/2010	8.97
						* Total	8.97
07/07/2010	101154	DAKOTA ELECTRIC ASSN	acct 3935632	101-6000-451.40-20		7/2010	372.82
						* Total	372.82
07/07/2010	101155	DANNER LANDSCAPING	7345	101-6000-451.60-16		7/2010	89.78
			7348	101-6000-451.60-16		7/2010	106.88
						* Total	196.66
07/07/2010	101156	DENZER, ELEANOR	damaged fence panel	101-5200-443.60-16		7/2010	48.20
						* Total	48.20
07/07/2010	101165	FISCHER, KATHY	notary stamp	101-5000-441.50-70		7/2010	25.50
						* Total	25.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
07/07/2010	101167	G & K SERVICES	acct 7494701 acct 7494701	101-5200-443.60-45 101-6000-451.60-45		7/2010 7/2010 * Total	15.44 23.63 39.07
07/07/2010	101169	GERTENS	200953 201694 201851 202073	101-6000-451.60-35 101-6000-451.60-16 101-6000-451.60-16 101-5200-443.40-66		7/2010 7/2010 7/2010 7/2010 * Total	43.80 104.41 27.25 54.43 229.89
07/07/2010	101171	GOVERNMENT FINANCE OFFI	ann lanoue - id30049482	101-2000-415.50-70		7/2010 * Total	50.00 50.00
07/07/2010	101172	GRAINGER	9273778416	101-5200-443.60-16		7/2010 * Total	69.32 69.32
07/07/2010	101174	HANCE LOCATING & SERVIC	341	101-6000-451.30-70		7/2010 * Total	162.50 162.50
07/07/2010	101176	HELENA CHEMICAL COMPANY	134715836 134715871	101-6000-451.60-35 101-6000-451.60-35		7/2010 7/2010 * Total	1,148.96 173.14 1,322.10
07/07/2010	101179	INFINITY WIRELESS	27881 27882	101-4200-423.60-40 101-4200-423.60-40		7/2010 7/2010 * Total	37.99 95.00 132.99
07/07/2010	101180	KRECH IRON WORKS	4922	101-4200-423.40-40		7/2010 * Total	1,560.00 1,560.00
07/07/2010	101182	LANDSCAPE STRUCTURES, I	M74103	101-6000-451.60-66		7/2010 * Total	1,288.18 1,288.18
07/07/2010	101188	METRO ATHLETIC SUPPLY	124849	101-6000-451.60-65		7/2010 * Total	399.02 399.02
07/07/2010	101189	MIDWEST FENCE & MFG CO	136759	101-6000-451.60-16		7/2010 * Total	14.54 14.54
07/07/2010	101190	MINNEAPOLIS OXYGEN CO.	982484	101-4200-423.40-42		7/2010 * Total	115.80 115.80
07/07/2010	101194	PAPCO, INC.	585581 58620	101-6000-451.60-11 101-6000-451.60-11		7/2010 7/2010 * Total	104.74 222.90 327.64
07/07/2010	101195	PEARL VALLEY ORGANIX, I	52301	101-6000-451.60-30		7/2010 * Total	3,300.15 3,300.15
07/07/2010	101196	PETERSEN, TRACY	lowes- community gardens	101-6000-451.60-40		7/2010 * Total	213.78 213.78
07/07/2010	101199	PROGRESS PLUS	balance	101-1000-413.50-70		7/2010	12,500.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	12,500.00
07/07/2010	101201	RCM SPECIALTIES INC	3055	101-5200-443.40-46		7/2010	13,781.25
						* Total	13,781.25
07/07/2010	101205	S & T OFFICE PRODUCTS	1266	101-3300-419.60-10		7/2010	29.09
			1266A	101-3300-419.60-10		7/2010	6.78
			1305	101-5000-441.60-10		7/2010	538.97
			1305	101-5000-441.60-40		7/2010	27.26
			1307	101-1100-413.60-65		7/2010	5.72
			1309	101-3200-419.60-10		7/2010	27.88
						* Total	635.70
07/07/2010	101209	SOLBERG AGGREGATE CO	4501	101-5200-443.60-16		7/2010	154.86
						* Total	154.86
07/07/2010	101211	STATE OF MN - CRIMINAL	cust 12981	101-4000-421.40-44		7/2010	390.00
						* Total	390.00
07/07/2010	101212	STERLING CODIFIERS	10421	101-1100-413.30-70		7/2010	1,126.00
						* Total	1,126.00
07/07/2010	101213	STRAIGHT RIVER MEDIA	1239	101-1100-413.50-32		7/2010	900.00
						* Total	900.00
07/07/2010	101214	STREICHER'S	I750629	101-4000-421.60-18		7/2010	591.01
						* Total	591.01
07/07/2010	101220	TWIN CITY PALLET INC	23362	101-6000-451.60-16		7/2010	125.04
			23370	101-6000-451.60-16		7/2010	187.57
			23431	101-6000-451.60-16		7/2010	62.52
			23445	101-6000-451.60-16		7/2010	62.52
			23451	101-6000-451.60-16		7/2010	187.57
			23466	101-6000-451.60-16		7/2010	62.52
			23467	101-6000-451.60-16		7/2010	208.41
			23473	101-6000-451.60-16		7/2010	416.81
			23502	101-6000-451.60-16		7/2010	125.04
						* Total	1,438.00
07/07/2010	101222	VOLUNTEER FIREFIGHTERS	membership	101-4200-423.50-70		7/2010	569.00
						* Total	569.00
07/07/2010	101226	XCEL ENERGY	acct 5183943582	101-5400-445.40-20		7/2010	34.83
						* Total	34.83
07/07/2010	101227	XCEL ENERGY	acct 5160255967	101-5400-445.40-20		7/2010	34.84
						* Total	34.84
07/07/2010	101228	XCEL ENERGY	acct 5193598573	101-5400-445.40-20		7/2010	262.69
						* Total	262.69
07/07/2010	101229	XCEL ENERGY	acct 5193897235	101-5400-445.40-20		7/2010	382.21
						* Total	382.21

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
07/07/2010	101230	XCEL ENERGY	acct 5170946691	101-5400-445.40-20		7/2010	36.61
						* Total	36.61
07/07/2010	101231	YUCKOS INC	6976	101-6000-451.60-11		7/2010	245.00
						* Total	245.00
				109 Checks	** Fund Total		132,244.41
06/30/2010	101098	RIVER HEIGHTS CHAMBER O	april 2010	201-1600-465.30-70		6/2010	1,592.50
			april 2010	201-1600-465.40-65		6/2010	200.00
						* Total	1,792.50
				1 Checks	** Fund Total		1,792.50
06/30/2010	101014	BRAUN INTERTEC CORPORAT	321093	402-6000-451.30-70		6/2010	7,842.62
						* Total	7,842.62
07/07/2010	101138	BRAUN INTERTEC CORPORAT	321566	402-6000-451.30-70		7/2010	1,546.20
						* Total	1,546.20
				2 Checks	** Fund Total		9,388.82
06/30/2010	101113	TAB PRODUCTS CO. LLC	1918351	428-5918-728.80-50	0818	6/2010	6,830.33
			1918352	428-5918-728.80-50	0818	6/2010	4,212.60
						* Total	11,042.93
07/07/2010	101216	TAB PRODUCTS CO. LLC	5007618	428-5918-728.80-50	0818	7/2010	7,756.90
						* Total	7,756.90
07/07/2010	101219	TRICOM COMMUNICATIONS	city hall renovation	428-5918-728.80-62	0818	7/2010	23,270.83
						* Total	23,270.83
				3 Checks	** Fund Total		42,070.66
06/30/2010	101089	PETTY CASH	postage	429-5924-729.50-35	0924	6/2010	1.25
						* Total	1.25
06/30/2010	101102	SHORT ELLIOTT HENDRICKS	231673	429-5924-729.30-70	0924	6/2010	14,892.33
						* Total	14,892.33
07/07/2010	101181	LAMETTI & SONS, INC.	rock island bridge	429-5924-729.80-30	0924	7/2010	307,596.70
						* Total	307,596.70
				3 Checks	** Fund Total		322,490.28
06/30/2010	101108	STAR TRIBUNE	acct 1000017984	430-5912-730.50-25	1012	6/2010	1,278.40
						* Total	1,278.40
				1 Checks	** Fund Total		1,278.40
06/30/2010	101063	KIMLEY-HORN & ASSOCIATE	4183866	440-5900-740.30-30	0809F	6/2010	3,401.25
						* Total	3,401.25

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
07/07/2010	101135	ASTECH CORP	crack sealing	440-5900-740.40-46	1009A	7/2010	67,393.95
						* Total	67,393.95
			2 Checks		** Fund Total		70,795.20
07/07/2010	101161	EAGAN, CITY OF	storm water	441-0000-207.05-00		7/2010	2,191.00
						* Total	2,191.00
			1 Checks		** Fund Total		2,191.00
06/30/2010	101035	G & K SERVICES	1182440014	501-7100-512.60-45		6/2010	4.93
			1182450978	501-7100-512.60-45		6/2010	28.92
						* Total	33.85
06/30/2010	101052	HOME DEPOT CREDIT SERVI	acct 6035322502691268	501-7100-512.60-19		6/2010	237.16
						* Total	237.16
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	501-7100-512.20-62		6/2010	57.84
						* Total	57.84
06/30/2010	101089	PETTY CASH	supplies	501-7100-512.60-19		6/2010	16.19
						* Total	16.19
06/30/2010	101114	TDS METROCOM	ADMIN	501-7100-512.50-20		6/2010	211.72
						* Total	211.72
06/30/2010	101129	WHAT WORKS INC	IGH1004	501-7100-512.30-70		6/2010	2,200.00
						* Total	2,200.00
07/07/2010	101134	AMERICAN WATER WORKS AS	member; larry blurton	501-7100-512.50-70		7/2010	173.00
						* Total	173.00
07/07/2010	101150	DAKOTA ELECTRIC ASSN	acct 2148310	501-7100-512.40-20		7/2010	13.36
						* Total	13.36
07/07/2010	101160	EAGAN, CITY OF	water-south robert trail	501-7100-512.40-05		7/2010	2,813.22
			water-south robert trail	501-7100-512.40-05		7/2010	49.50
			water-emerald hills mp	501-7100-512.40-05		7/2010	3,490.74
			water-south robert trail	501-7100-512.40-05		7/2010	64.62
			water-emerald hills mp	501-7100-512.40-05		7/2010	3,145.50
						* Total	9,563.58
07/07/2010	101161	EAGAN, CITY OF	water	501-7100-512.40-05		7/2010	23,432.32
						* Total	23,432.32
07/07/2010	101167	G & K SERVICES	acct 7494701	501-7100-512.60-45		7/2010	4.93
						* Total	4.93
07/07/2010	101175	HAWKINS, INC.	3129653	501-7100-512.60-19		7/2010	5,427.27
			3130405	501-7100-512.60-19		7/2010	569.00
						* Total	5,996.27
07/07/2010	101207	SHERWIN-WILLIAMS	86362	501-7100-512.60-16		7/2010	111.86

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	111.86
				13 Checks	** Fund Total		42,052.08
06/30/2010	101035	G & K SERVICES	1182440014	502-7200-514.60-45		6/2010	2.12
			1182450978	502-7200-514.60-45		6/2010	12.40
						* Total	14.52
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	502-7200-514.20-62		6/2010	38.16
						* Total	38.16
07/07/2010	101160	EAGAN, CITY OF	sewer-south robert trail	502-7200-514.40-15		7/2010	5,014.03
			sewer-south robert trail	502-7200-514.40-15		7/2010	81.63
			sewer-emerald hills mp	502-7200-514.40-15		7/2010	4,976.00
			sewer-south robert trail	502-7200-514.40-15		7/2010	109.17
			sewer-emerald hills mp	502-7200-514.40-15		7/2010	4,976.00
						* Total	15,156.83
07/07/2010	101161	EAGAN, CITY OF	sewer	502-7200-514.40-15		7/2010	20,403.44
						* Total	20,403.44
07/07/2010	101167	G & K SERVICES	acct 7494701	502-7200-514.60-45		7/2010	2.12
						* Total	2.12
				5 Checks	** Fund Total		35,615.07
06/30/2010	101004	ACE PAINT & HARDWARE	502979	503-8600-527.60-20		6/2010	7.99
						* Total	7.99
06/30/2010	101009	ARCTIC GLACIER, INC.	387016911	503-8300-524.60-65		6/2010	113.56
			438017314	503-8300-524.60-65		6/2010	129.64
						* Total	243.20
06/30/2010	101019	COCA COLA BOTTLING COMP	0168544501	503-8300-524.76-10		6/2010	675.07
						* Total	675.07
06/30/2010	101021	COLLEGE CITY BEVERAGE	715215	503-8300-524.76-10		6/2010	450.00
						* Total	450.00
06/30/2010	101036	G & K SERVICES	1182450977	503-8600-527.60-45		6/2010	79.80
						* Total	79.80
06/30/2010	101044	GRANDMA'S BAKERY	41949	503-8300-524.76-05		6/2010	42.98
			42236	503-8300-524.76-05		6/2010	48.76
			42547	503-8300-524.76-05		6/2010	51.65
			42789	503-8300-524.76-05		6/2010	40.09
			43046	503-8300-524.76-05		6/2010	40.09
			43322	503-8300-524.76-05		6/2010	42.98
			43611	503-8300-524.76-05		6/2010	45.87
						* Total	312.42
06/30/2010	101047	HANCO CORPORATION	523768	503-8600-527.60-14		6/2010	84.28
						* Total	84.28

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101049	HEGGIES PIZZA	cust 1708	503-8300-524.76-05		6/2010	142.00
						* Total	142.00
06/30/2010	101066	M. AMUNDSON LLP	88336	503-8300-524.76-05		6/2010	188.20
						* Total	188.20
06/30/2010	101067	MENARDS - WEST ST. PAUL	57050	503-8600-527.60-20		6/2010	71.38
						* Total	71.38
06/30/2010	101068	METRO CASH REGISTER SYS	69409	503-8500-526.60-65		6/2010	73.57
						* Total	73.57
06/30/2010	101071	MN GOLF ASSOCIATION, IN	45041302	503-8000-521.70-25		6/2010	2,318.00
			45041303	503-8000-521.70-25		6/2010	703.00
			45041304	503-8000-521.70-25		6/2010	1,083.00
			45041305	503-8000-521.70-25		6/2010	19.00
						* Total	4,123.00
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	503-8000-521.20-62		6/2010	10.92
			policy 0027324	503-8500-526.20-62		6/2010	25.35
			policy 0027324	503-8600-527.20-62		6/2010	43.30
						* Total	79.57
06/30/2010	101077	MOYNIHAN, MATT	batteries/buns/lettuce	503-8500-526.60-65		6/2010	90.93
						* Total	90.93
06/30/2010	101088	PERFORMANCE DRAFT COMPA	0622010	503-8300-524.40-42		6/2010	40.00
						* Total	40.00
06/30/2010	101109	STERNY, MICHEAL	mileage - training	503-8600-527.50-75		6/2010	14.50
						* Total	14.50
06/30/2010	101112	SUN NEWSPAPERS	acct 322184	503-8500-526.50-25		6/2010	782.00
						* Total	782.00
06/30/2010	101117	TITLEIST	1781368	503-8200-523.76-45		6/2010	784.70
						* Total	784.70
06/30/2010	101118	TITLEIST	1802424	503-8200-523.76-45		6/2010	1,015.76
						* Total	1,015.76
06/30/2010	101126	US FOODSERVICE	3412428	503-8300-524.60-65		6/2010	211.25
			3412428	503-8300-524.76-05		6/2010	959.53
						* Total	1,170.78
07/07/2010	101133	ACE PAINT & HARDWARE	503117	503-8400-525.40-41		7/2010	37.37
						* Total	37.37
07/07/2010	101143	COVERALL OF THE TWIN CI	7070155841	503-8500-526.40-40		7/2010	1,122.19
						* Total	1,122.19
07/07/2010	101144	CUSHMAN MOTOR COMPANY I	150397	503-8400-525.40-41		7/2010	297.05
			150398	503-8400-525.40-41		7/2010	10.77

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	307.82
07/07/2010	101157	DEX MEDIA EAST	acct 110360619	503-8500-526.50-25		7/2010	85.20
						* Total	85.20
07/07/2010	101159	DON PIEHL	158368	503-8600-527.40-42		7/2010	20.37
						* Total	20.37
07/07/2010	101166	G & K SERVICES	acct 0157401	503-8600-527.60-45		7/2010	85.44
						* Total	85.44
07/07/2010	101168	GARY'S PEST CONTROL	46467	503-8500-526.40-40		7/2010	69.64
						* Total	69.64
07/07/2010	101173	GRANDMA'S BAKERY	34747	503-8300-524.76-05		7/2010	53.10
						* Total	53.10
07/07/2010	101202	REED'S SALES & SERVICE	104173	503-8600-527.60-22		7/2010	76.44
						* Total	76.44
07/07/2010	101203	RJ'S GOLF CARTS INC	2116	503-8400-525.40-65		7/2010	360.00
						* Total	360.00
07/07/2010	101205	S & T OFFICE PRODUCTS	1179	503-8500-526.60-10		7/2010	37.86
						* Total	37.86
07/07/2010	101208	SMARTYVA.COM	inverwood golf course	503-8500-526.50-25		7/2010	1,047.00
						* Total	1,047.00
07/07/2010	101217	TITLEIST	1814037	503-8200-523.76-45		7/2010	127.93
						* Total	127.93
07/07/2010	101218	TOLL GAS & WELDING SUPP	312028	503-8600-527.40-42		7/2010	195.32
						* Total	195.32
07/07/2010	101221	VERIZON WIRELESS	acct 480568913	503-8500-526.50-20		7/2010	8.65
						* Total	8.65
07/07/2010	101224	XCEL ENERGY	acct 5158775110	503-8600-527.40-20		7/2010	22.45
						* Total	22.45
07/07/2010	101225	XCEL ENERGY	acct 5158775121	503-8600-527.40-20		7/2010	1,990.96
						* Total	1,990.96
				37 Checks	** Fund Total		16,076.89
06/30/2010	101006	ANDERSON, DIANE	canceled tennis	504-0000-347.00-00	R40300	6/2010	80.00
						* Total	80.00
06/30/2010	101032	FIRST IMPRESSION GROUP,	41841	504-6100-452.50-30	R90100	6/2010	609.19
						* Total	609.19
06/30/2010	101040	GLADER, EVELYN	canceled mn twins trip	504-0000-227.10-00		6/2010	48.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	48.00
06/30/2010	101046	GULLERUD, ANNE	canceled tennis	504-0000-347.00-00	R40340	6/2010	21.00
						* Total	21.00
06/30/2010	101054	IKON OFFICE SOLUTIONS	acct 1452531017392	504-6100-452.40-65	R90100	6/2010	263.56
						* Total	263.56
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	504-6100-452.20-62	R90100	6/2010	61.31
						* Total	61.31
06/30/2010	101082	NEXTEL COMMUNICATIONS	acct 302193319	504-6100-452.50-20	R90100	6/2010	85.88
						* Total	85.88
06/30/2010	101087	OH THOSE GUYS	8165	504-6100-452.60-45	R40300	6/2010	175.50
			8200	504-6100-452.60-45	R40100	6/2010	368.95
			8201	504-6100-452.60-45	R40100	6/2010	282.60
			8202	504-6100-452.60-45	R40100	6/2010	157.00
			8203	504-6100-452.60-45	R40100	6/2010	235.50
						* Total	1,219.55
07/07/2010	101192	OFFICEMAX INC	acct 687054	504-6100-452.60-10	R90100	7/2010	15.70
			acct 687054	504-6100-452.60-10	R90100	7/2010	9.45
						* Total	25.15
07/07/2010	101206	SALO, BONNIE	trip canceled	504-0000-227.10-00		7/2010	120.00
						* Total	120.00
07/07/2010	101210	SOUTH ST PAUL UMPIRES A	JUNE 2010	504-6100-452.30-70	R50100	7/2010	4,806.00
						* Total	4,806.00
				11 Checks	** Fund Total		7,339.64
06/30/2010	101004	ACE PAINT & HARDWARE	502978	505-6200-453.60-16	C25000	6/2010	3.85
			502978	505-6200-453.60-40	C21000	6/2010	21.87
			503067	505-6200-453.60-16	C21000	6/2010	8.53
						* Total	34.25
06/30/2010	101007	APEC	115952	505-6200-453.60-16	C21000	6/2010	39.42
			116004	505-6200-453.60-16	C25000	6/2010	251.68
						* Total	291.10
06/30/2010	101008	AQUA LOGIC, INC.	35859	505-6200-453.40-40	C25000	6/2010	7,296.68
						* Total	7,296.68
06/30/2010	101020	COCO DUGAN DESIGN	design locker rooms	505-6200-453.30-70	C25000	6/2010	700.00
						* Total	700.00
06/30/2010	101022	COMCAST	acct 8772105910127188	505-6200-453.50-70	C10000	6/2010	178.88
						* Total	178.88
06/30/2010	101028	ELECTRONIC COMMUNICATIO	1920	505-6200-453.50-55	C25000	6/2010	232.00
						* Total	232.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101031	EMMONS & OLIVIER RESOUR	9500264	505-6200-453.30-30	C21000	6/2010	666.00
						* Total	666.00
06/30/2010	101032	FIRST IMPRESSION GROUP,	41841	505-6200-453.50-30	C10000	6/2010	609.19
						* Total	609.19
06/30/2010	101041	GLEWWE DOORS	150842	505-6200-453.40-40	C21000	6/2010	85.00
						* Total	85.00
06/30/2010	101043	GRAINGER	9264561441	505-6200-453.60-16	C25000	6/2010	39.54
			9266532416	505-6200-453.60-16	C25000	6/2010	37.30
			9269464633	505-6200-453.60-16	C25000	6/2010	11.02
			9273741521	505-6200-453.60-16	C21000	6/2010	121.97
			9281227836	505-6200-453.40-40	C25000	6/2010	539.13
						* Total	748.96
06/30/2010	101048	HAWKINS, INC.	3127957	505-6200-453.60-15	C25000	6/2010	1,943.30
						* Total	1,943.30
06/30/2010	101050	HILLYARD INC	6350067	505-6200-453.60-11	C25000	6/2010	267.57
			6353744	505-6200-453.60-11	C25000	6/2010	453.74
			6353745	505-6200-453.60-11	C25000	6/2010	850.60
			6357119	505-6200-453.60-11	C25000	6/2010	167.26
			6360294	505-6200-453.60-11	C25000	6/2010	184.69
			6361998	505-6200-453.60-11	C21000	6/2010	7.49
						* Total	1,931.35
06/30/2010	101053	HUEBSCH SERVICES	2547351	505-6200-453.40-40	C25000	6/2010	105.57
						* Total	105.57
06/30/2010	101054	IKON OFFICE SOLUTIONS	acct 1452531017392	505-6200-453.40-65	C10000	6/2010	439.26
						* Total	439.26
06/30/2010	101057	JOHNSON CONTROLS	11014803934	505-6200-453.40-40	C25000	6/2010	2,956.13
						* Total	2,956.13
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	505-6200-453.20-62	C70000	6/2010	124.20
						* Total	124.20
06/30/2010	101076	MN TWINS	kids rock	505-6200-453.50-90	C65100	6/2010	1,093.00
						* Total	1,093.00
06/30/2010	101081	NEXTEL COMMUNICATIONS	acct 573073317	505-6200-453.50-20	C25000	6/2010	379.17
						* Total	379.17
06/30/2010	101086	OFFICEMAX INC	acct 687054	505-6200-453.60-65	C65100	6/2010	33.59
						* Total	33.59
06/30/2010	101087	OH THOSE GUYS	8121	505-6200-453.60-45	C65100	6/2010	1,082.25
						* Total	1,082.25
06/30/2010	101089	PETTY CASH	postage	505-6200-453.50-35	C10100	6/2010	17.30
						* Total	17.30

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101097	RIEF, JONATHAN	6/18/10 payroll	505-6200-453.10-30	C50000	6/2010	128.87
						* Total	128.87
06/30/2010	101107	SPRUNG SERVICES	58735	505-6200-453.40-40	C25000	6/2010	630.50
						* Total	630.50
06/30/2010	101114	TDS METROCOM	ADMIN	505-6200-453.50-20	C10000	6/2010	106.96
						* Total	106.96
07/07/2010	101158	DISPLAYS2GO	0120056	505-6200-453.60-40	C15000	7/2010	566.63
						* Total	566.63
07/07/2010	101164	FIRST IMPRESSION GROUP,	41622	505-6200-453.50-30	C91000	7/2010	1,341.28
						* Total	1,341.28
07/07/2010	101170	GILSDORF, ROBERT	book for VMCC	505-6200-453.60-18	C70000	7/2010	44.95
						* Total	44.95
07/07/2010	101192	OFFICEMAX INC	acct 687054	505-6200-453.60-40	C70000	7/2010	17.05
						* Total	17.05
07/07/2010	101193	OH THOSE GUYS	8181	505-6200-453.60-45	C65100	7/2010	280.80
						* Total	280.80
07/07/2010	101200	PUSH PEDAL PULL	36003615	505-6200-453.40-42	C70000	7/2010	99.70
						* Total	99.70
			30 Checks		** Fund Total		24,163.92
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	602-2100-415.20-62		6/2010	2.14
						* Total	2.14
			1 Checks		** Fund Total		2.14
06/30/2010	101004	ACE PAINT & HARDWARE	502980	603-5300-444.40-41		6/2010	32.32
			502985	603-5300-444.40-41		6/2010	10.10
						* Total	42.42
06/30/2010	101017	CARQUEST OF ROSEMOUNT	1596128148	603-0000-145.50-00		6/2010	27.81
			1596128183	603-5300-444.40-41		6/2010	242.37
			1596128302	603-5300-444.40-41		6/2010	79.93
			1596128430	603-5300-444.40-41		6/2010	76.89
			1596128490	603-5300-444.60-12		6/2010	16.25
			1596128542	603-5300-444.40-41		6/2010	19.24
			1596128587	603-0000-145.50-00		6/2010	13.02
			1596128588	603-0000-145.50-00		6/2010	4.34
			1596128689	603-5300-444.40-41		6/2010	9.91
			1596128892	603-5300-444.40-41		6/2010	15.37
			1596129010	603-5300-444.40-41		6/2010	45.49
			1596129145	603-0000-145.50-00		6/2010	4.51
			1596129193	603-5300-444.40-41		6/2010	7.16
			1596129377	603-0000-145.50-00		6/2010	41.10
			1596129377	603-5300-444.40-41		6/2010	58.11

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101017	CARQUEST OF ROSEMOUNT	1596129379	603-5300-444.60-40		6/2010	12.35
						* Total	673.85
06/30/2010	101025	DON PIEHL	158369	603-5300-444.60-40		6/2010	257.05
						* Total	257.05
06/30/2010	101026	DOWNTOWNER DETAIL CENTE	133576	603-5300-444.40-41		6/2010	80.16
						* Total	80.16
06/30/2010	101027	ELECTRIC FIRE & SECURIT	68794	603-5300-444.40-40		6/2010	1,072.75
						* Total	1,072.75
06/30/2010	101029	ELK RIVER FORD, INC.	043824	603-5300-444.80-70		6/2010	23,730.64
						* Total	23,730.64
06/30/2010	101030	EMERGENCY AUTOMOTIVE TE	AW0518103	603-5300-444.80-70		6/2010	12.69
			0329106	603-5300-444.40-41		6/2010	1,148.06
			0608102	603-5300-444.80-70		6/2010	706.11
			0608105	603-5300-444.80-70		6/2010	313.24
			0608107	603-5300-444.40-41		6/2010	116.10
						* Total	2,296.20
06/30/2010	101034	FORCE AMERICA, INC.	01343933	603-5300-444.40-41		6/2010	160.31
						* Total	160.31
06/30/2010	101035	G & K SERVICES	1182440014	603-5300-444.40-65		6/2010	73.59
			1182440014	603-5300-444.60-45		6/2010	21.85
			1182450978	603-5300-444.40-65		6/2010	78.87
			1182450978	603-5300-444.60-45		6/2010	21.85
						* Total	196.16
06/30/2010	101037	GERLACH OUTDOOR POWER E	158300	603-5300-444.40-41		6/2010	142.08
						* Total	142.08
06/30/2010	101042	GOPHER BEARING	1026947	603-5300-444.40-41		6/2010	134.24
						* Total	134.24
06/30/2010	101045	GREEN LIGHTS RECYCLING	103514	603-5300-444.40-25		6/2010	218.87
						* Total	218.87
06/30/2010	101047	HANCO CORPORATION	522306	603-5300-444.40-41		6/2010	41.01
			523303	603-5300-444.40-41		6/2010	695.26
						* Total	736.27
06/30/2010	101062	KIMBALL MIDWEST	1528672	603-5300-444.60-12		6/2010	147.23
			1532936	603-5300-444.40-40		6/2010	333.36
						* Total	480.59
06/30/2010	101067	MENARDS - WEST ST. PAUL	56049	603-5300-444.40-40		6/2010	119.98
						* Total	119.98
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	603-5300-444.20-62		6/2010	37.62
						* Total	37.62

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101078	MTI DISTRIBUTING CO	737883	603-5300-444.40-41		6/2010	106.84
						* Total	106.84
06/30/2010	101079	NEXTEL COMMUNICATIONS	acct 249383315	603-5300-444.50-20		6/2010	244.40
						* Total	244.40
06/30/2010	101085	NS/I MECHANICAL CONTRAC	W19841	603-5300-444.40-40		6/2010	1,280.36
						* Total	1,280.36
06/30/2010	101089	PETTY CASH	vehicle decals	603-5300-444.60-65		6/2010	12.00
						* Total	12.00
06/30/2010	101103	SNAP-ON INDUSTRIAL	ARV12615506	603-5300-444.60-12		6/2010	281.55
						* Total	281.55
06/30/2010	101120	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	603-5300-444.40-41		6/2010	182.10
			acct 6035301200183679	603-5300-444.60-12		6/2010	22.46
			acct 6035301200183679	603-5300-444.60-40		6/2010	32.12
						* Total	236.68
06/30/2010	101122	TURFWERKS	130708	603-5300-444.40-41		6/2010	282.92
						* Total	282.92
06/30/2010	101130	YOCUM OIL COMPANY, INC.	986674	603-0000-145.60-00		6/2010	4,175.44
			986677	603-0000-145.60-00		6/2010	9,573.99
						* Total	13,749.43
06/30/2010	101131	ZARNOTH BRUSH WORKS	0128748	603-5300-444.40-41		6/2010	322.13
			0128774	603-5300-444.40-41		6/2010	147.14
						* Total	469.27
07/07/2010	101136	BAARS MECHANICAL, INC.	64L	603-5300-444.40-40		7/2010	225.88
			70L	603-5300-444.40-40		7/2010	756.39
			80L	603-5300-444.40-40		7/2010	315.00
						* Total	1,297.27
07/07/2010	101140	CARQUEST OF ROSEMOUNT	1596128487	603-5300-444.40-41		7/2010	213.43
			1596128925	603-5300-444.60-40		7/2010	44.42
			1596129011	603-5300-444.60-40		7/2010	7.25
			1596129559	603-5300-444.40-41		7/2010	90.35
						* Total	355.45
07/07/2010	101162	EMERGENCY AUTOMOTIVE TE	06111102	603-5300-444.40-41		7/2010	38.49
						* Total	38.49
07/07/2010	101167	G & K SERVICES	acct 7494701	603-5300-444.40-65		7/2010	78.87
			acct 7494701	603-5300-444.60-45		7/2010	56.12
						* Total	134.99
07/07/2010	101183	LARSON COMPANIES	F2017500024	603-0000-145.50-00		7/2010	368.62
						* Total	368.62
07/07/2010	101187	MACQUEEN EQUIPMENT INC	2103974	603-5300-444.40-41		7/2010	824.07

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	824.07
07/07/2010	101191	MN GLOVE & SAFETY, INC.	242350	603-5300-444.60-12		7/2010	149.20
						* Total	149.20
07/07/2010	101197	POMP'S TIRE SERVICE, IN	619363	603-5300-444.60-14		7/2010	548.14
						* Total	548.14
07/07/2010	101205	S & T OFFICE PRODUCTS	1142	603-5300-444.60-10		7/2010	63.33
			1143	603-5300-444.60-10		7/2010	17.19
						* Total	80.52
07/07/2010	101215	SWEEPER SERVICES	10166	603-5300-444.40-41		7/2010	261.15
						* Total	261.15
07/07/2010	101223	WESTERN PETROLEUM COMPA	0216509	603-5300-444.40-41		7/2010	34.60
						* Total	34.60
07/07/2010	101232	ZARNOTH BRUSH WORKS	0128987	603-0000-145.50-00		7/2010	412.54
						* Total	412.54
				37 Checks	** Fund Total		51,547.68
06/30/2010	101023	COORDINATED BUSINESS SY	NIN051773	604-2200-416.40-50		6/2010	495.00
						* Total	495.00
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	604-2200-416.20-62		6/2010	.98
						* Total	.98
07/07/2010	101192	OFFICEMAX INC	acct 687054	604-2200-416.60-10		7/2010	61.96
						* Total	61.96
07/07/2010	101198	PRECISION DATA SYSTEMS	8252	604-2200-416.60-10		7/2010	958.59
						* Total	958.59
07/07/2010	101205	S & T OFFICE PRODUCTS	050710	604-2200-416.60-10		7/2010	52.72
			051110	604-2200-416.60-10		7/2010	36.88
			052710	604-2200-416.60-10		7/2010	183.85
			1302	604-2200-416.60-10		7/2010	101.46
			1308	604-2200-416.60-10		7/2010	173.65-
			1308A	604-2200-416.60-10		7/2010	279.44
			1308B	604-2200-416.60-10		7/2010	27.66
			1311	604-2200-416.60-10		7/2010	44.40
						* Total	552.76
				5 Checks	** Fund Total		2,069.29
06/25/2010	101000	US POSTMASTER	UTILITY MAILING	605-3100-419.50-35		6/2010	288.37
						* Total	288.37
06/25/2010	101001	US POSTMASTER	UTILITY MAILING	605-3100-419.50-35		6/2010	1,109.94
						* Total	1,109.94

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	605-3100-419.20-62		6/2010	8.33
						* Total	8.33
06/30/2010	101114	TDS METROCOM	ADMIN	605-3100-419.50-20		6/2010	361.67
						* Total	361.67
07/07/2010	101178	HILLYARD INC	6362006	605-3100-419.60-11		7/2010	177.79
						* Total	177.79
07/07/2010	101184	LONE OAK COMPANIES	47771	605-3100-419.50-35		7/2010	552.20
						* Total	552.20
07/07/2010	101185	LONE OAK GRAPHICS INC	23800	605-3100-419.60-65		7/2010	26.72
						* Total	26.72
07/07/2010	101205	S & T OFFICE PRODUCTS	1304	605-3100-419.60-65		7/2010	207.34
			1304A	605-3100-419.60-65		7/2010	41.47
						* Total	248.81
				8 Checks	** Fund Total		2,773.83
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	606-1400-413.20-62		6/2010	9.81
						* Total	9.81
07/07/2010	101142	CIVICPLUS	81352	606-1400-413.30-70		7/2010	1,699.50
						* Total	1,699.50
				2 Checks	** Fund Total		1,709.31
06/30/2010	101110	STINSKI, ROLLAND	escrow balance	702-0000-230.23-00		6/2010	1,169.91
						* Total	1,169.91
07/07/2010	101145	DAKOTA CTY ATTORNEY	vehicle sale	702-0000-229.10-00		7/2010	229.50
						* Total	229.50
07/07/2010	101163	EMMONS & OLIVIER RESOUR	95001921	702-0000-228.21-00		7/2010	216.00
						* Total	216.00
07/07/2010	101177	HENNEPIN COUNTY DISTRIC	kathryn claire redmond	702-0000-229.10-00		7/2010	50.00
			rhonda lashay ingram	702-0000-229.10-00		7/2010	50.00
						* Total	100.00
07/07/2010	101186	LUND, CHARLES	escrow balance	702-0000-229.86-00		7/2010	1,500.00
						* Total	1,500.00
				5 Checks	** Fund Total		3,215.41
06/30/2010	101058	JR'S APPLIANCE DISPOSAL	71686	703-5500-446.40-25		6/2010	32.70
						* Total	32.70
06/30/2010	101074	MN LIFE INSURANCE CO	policy 0027324	703-5500-446.20-62		6/2010	2.27
						* Total	2.27

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
-----				2 Checks	** Fund Total		34.97
				278 Checks	*** Bank Total		768,851.50
				278 Checks	*** Grand Total		768,851.50

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Consider Pay Voucher No. 13 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation

Meeting Date: July 12, 2010  
Item Type: Consent  
Contact: Jenelle Teppen, Asst City Admin  
Prepared by:  
Reviewed by:

CS

- Fiscal/FTE Impact:
- None
  - Amount included in current budget
  - Budget amendment requested
  - FTE included in current complement
  - New FTE requested – N/A
  - Other: Project Fund

**PURPOSE/ACTION REQUESTED** Consider Pay Voucher No. 13 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

**SUMMARY** The contract was awarded in an amount of \$11,501,900 to Shaw Lundquist Associates on April 27, 2009 for the project identified above. It has been subsequently amended with nine change orders for a total contract amount now of \$11,815,612.00.

The contractor has completed the work through June 30, 2010 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

Staff recommends approval of Pay Voucher No. 13 in the amount of \$240,625.50 to Shaw Lundquist Associates for work on City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

Attachment: Pay Voucher No. 13

CITY OF INVER GROVE HEIGHTS  
CONSTRUCTION PAYMENT VOUCHER

ESTIMATE NO: 13 (twelve)  
DATE: July 12, 2010  
PERIOD ENDING: June 30, 2010  
CONTRACT: Public Safety Addition City Hall Renovation  
PROJECT NO: 2008-18 – Public Safety Addition/City Hall Renovation

TO: Shaw Lundquist Associates  
2757 West Service Road  
Saint Paul, MN 55121

Original Contract Amount ..... \$11,501,900  
Total Addition ..... \$350,817.00  
Total Deduction ..... \$0.00  
Total Contract Amount ..... \$11,852,717.00  
Total Value of Work to Date ..... \$8,138,357.00  
Less Retained (5%) ..... \$406,917.85  
Less Previous Payment ..... \$7,490,813.65  
Total Approved for Payment this Voucher ..... \$240,625.50  
Total Payments including this Voucher ..... \$7,731,439.15

Approvals:

Pursuant to field observation, and approval by the Architect and Owner's Representative, I hereby recommend for payment the above stated amount for work performed through May 31, 2010.

Signed by:   
Jenelle Teppen, Assistant City Administrator

July 12, 2010

Signed by: \_\_\_\_\_  
Shaw Lundquist Associates

\_\_\_\_\_  
Date

Signed by: \_\_\_\_\_  
George Tourville, Mayor

July 12, 2010

# APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: City of Inver Grove Heights  
 8150 Barbara Avenue  
 Inver Grove Heights, MN 55077

PROJECT: Public Safety Addition  
 and City Hall Remodel  
 8150 Barbara Ave.  
 Inver Grove Hts, MN

FROM CONTRACTOR: Shaw-Lundquist Associates, Inc. (09477)  
 222 North Second Street  
 Minneapolis, MN 55401

VIA ARCHITECT: BKV Group, Inc.  
 222 North Second Street  
 Minneapolis, MN 55401

CONTRACT FOR: General Construction

APPLICATION NO: 13  
 APPLICATION DATE: July 2, 2010  
 PERIOD TO: June 30, 2010

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

PROJECT NOS: #1643.01

CONTRACT DATE: May 19, 2009

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA Document G703, is attached.

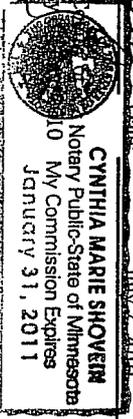
1. ORIGINAL CONTRACT SUM \$ 11,501,900.00
2. Net change by Change Orders \$ 350,817.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 11,852,717.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 8,138,357.00
5. RETAINAGE:
  - a. 5 % of Completed Work \$ 406,917.85  
 (Column D + E on G703)
  - b. 5 % of Stored Material \$ 0.00  
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 406,917.85
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 7,731,439.15
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 7,490,813.65
8. CURRENT PAYMENT DUE \$ 240,625.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 4,121,277.85

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$313,712.00	
Total approved this Month	\$37,105.00	
<b>TOTALS</b>	<b>\$350,817.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order	\$350,817.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: SHAW-LUNDQUIST ASSOCIATES, INC.

By: John C. Sjoberg John C. Sjoberg - Controller  
 State of: Minnesota  
 Subscribed and sworn to before me this 2nd day of July, 2010  
 Notary Public: Cynthia Marie Shovein  
 My Commission Expires: 1-31-2011



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 240,625.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: [Signature] Date: 6 July 2010  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
 APPLICATION DATE: June 25, 2010  
 PERIOD TO: June 30, 2010  
 OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	G+C %	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)							
<b>PHASE 1</b>										
01010	Mobilization/Project Setup	14,676.00	14,676.00				14,676.00	100.00%		
01020	Supervision & Project Management	259,344.00	257,344.00		2,000.00		259,344.00	100.00%		
01030	Layout & misc. survey	6,180.00	6,180.00				6,180.00	100.00%		
01040	Performance Bonds	79,857.00	79,857.00				79,857.00	100.00%		
01050	General liability insurance	30,480.00	30,480.00				30,480.00	100.00%		
01060	Enclosed building heat,electric,misc. utilities	56,880.00	56,880.00				56,880.00	100.00%		
01070	equipment rentals,small tools	6,138.00	6,038.00		100.00		6,138.00	100.00%		
01080	Safety and enclosures	4,614.00	4,614.00				4,614.00	100.00%		
01090	Temporary Fence	15,750.00	15,750.00				15,750.00	100.00%		
01100	Project Sign	688.00	688.00				688.00	100.00%		
01110	Toilets/Trailers/Telephone	14,700.00	14,475.00		225.00		14,700.00	100.00%		
01120	Dumpsters/general cleaning	35,664.00	34,992.00		672.00		35,664.00	100.00%		
01130	Punchlist/final Cleaning/project closeout/O	10,545.00	10,545.00		3,300.00		3,300.00	31.29%	7,245.00	
31 2300	excavation work	230,287.00	227,287.00		3,000.00		227,287.00	98.70%	3,000.00	
32 1206	plant mixed asphalt pavement, porous aspha	68,910.00	63,910.00		5,000.00		68,910.00	100.00%		
32 1314	concrete walks,median and driveways	26,400.00	24,280.00		2,120.00		26,400.00	100.00%		
32 1613	concrete curb & gutter	27,162.00	27,162.00				27,162.00	100.00%		
32 3241	Landscape,irrigation,retaining walls	100,980.00	100,980.00				100,980.00	0.00%	100,980.00	
33 1000	site utilities	123,000.00	116,500.00				116,500.00	94.72%	6,500.00	
02 4119	selective demolition for remodelin g	47,900.00	47,900.00				47,900.00	100.00%		
03 2000	concrete reinforcing steel	29,635.00	29,635.00				29,635.00	100.00%		
03 2001	reinforcing steel labor	24,000.00	24,000.00				24,000.00	100.00%		
03 3000	cast-in-place concrete	368,285.00	368,285.00				368,285.00	100.00%		
03 3510	polished concrete	17,856.00	17,856.00				17,856.00	100.00%		
<b>Page Totals</b>		<b>1,599,931.00</b>	<b>1,468,789.00</b>		<b>13,417.00</b>		<b>1,482,206.00</b>		<b>117,725.00</b>	<b>0</b>

Users may obtain validation of this document by requesting of the license a completed AIA Document DA01 - Certification of Document's Authenticity

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 3 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
 APPLICATION DATE: June 25, 2010  
 PERIOD TO: June 30, 2010  
 OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+H)	G + C %	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
04 2000	unit masonry, precast arch. Concrete	660,894.00	634,914.00		5,980.00		660,894.00	100.00%		
05 5000	Steel, Misc. Metal Materials	304,490.00	304,490.00				304,490.00	100.00%		
05 5001	Steel, Misc. Metal Labor	139,300.00	139,300.00				139,300.00	100.00%		
06 1053	miscellaneous carpentry	27,570.00	27,570.00				27,570.00	100.00%		
06 4100	architectural woodwork	117,456.00	110,800.00		1,800.00		112,600.00	95.87%	4,856.00	
06 4101	Architectural woodwork Labor	31,491.00	29,000.00		250.00		29,250.00	92.88%	2,241.00	
07 1326	hot-fluid applied asphalt waterproofing	18,000.00	18,000.00				18,000.00	100.00%		
07 2726	moisture barrier	23,700.00	23,700.00				23,700.00	100.00%		
07 4213	metal panels	78,233.00	62,170.00		10,000.00		72,170.00	92.25%	6,063.00	
07 5400	Roofing sheetmetal flashing & trim	137,780.00	135,750.00		1,030.00		136,780.00	99.27%	1,000.00	
07 9200	joint sealers	15,306.00	15,077.00		229.00		15,306.00	100.00%		
07 9513	expansion joint cover assemblies	5,667.00	5,667.00				5,667.00	100.00%		
08 1113	HM doors, wood doors, finish hardware	151,596.00	150,596.00		1,000.00		151,596.00	100.00%		
08 3113	access panels	2,483.00	2,483.00				2,483.00	100.00%		
08 3313	Overhead colling doors, grilles, four fold door	66,420.00	66,420.00				66,420.00	100.00%		
08 4423	glazed aluminum curtain walls, glazing	394,056.00	389,814.00		0.00		389,814.00	98.92%	4,242.00	
08 7115	automatic door operators	3,130.00	3,130.00				3,130.00	100.00%		
08 9100	louver and vents	18,935.00	15,000.00		3,935.00		18,935.00	100.00%		
09 2900	Drywall, mtl framing, fireproofing, plaster	337,800.00	334,000.00		1,800.00		335,800.00	99.41%	2,000.00	
09 3100	tile	30,710.00	30,710.00				30,710.00	100.00%		
09 5123	acoustical tile ceilings & wall panels	97,602.00	85,240.00		0.00		85,240.00	87.33%	12,362.00	
09 6723	resinous flooring	4,977.00	3.00		0.00		3.00	0.06%	4,974.00	
09 6813	carpet tile & resilient flooring, entrance mat	87,156.00	77,856.00		8,300.00		86,156.00	98.85%	1,000.00	
09 7750	fiberglass reinforced panels	390.00	390.00				390.00	100.00%		
<b>Page Totals</b>		2,755,142.00	2,678,560.00		34,714.00		2,713,274.00		41,868.00	0

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# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 4 OF 11 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
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APPLICATION NO: 13  
 APPLICATION DATE: June 25, 2010  
 PERIOD TO: June 30, 2010  
 OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	G ÷ C %	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
09 9000	painting and coatings	40,826.00	31,990.00	6,836.00			38,826.00	95.10%	2,000.00	
10 1000	visual display boards	6,872.00		0.00				0.00%	6,872.00	
10 1413	interior signage	3,468.00		3,468.00			3,468.00	100.00%		
10 1451	exterior signage	5,871.00		5,871.00			5,871.00	100.00%		
10 2113	toilet compartments	10,160.00	10,160.00	5,871.00			10,160.00	100.00%		
10 2219	dismountable partitions	4,499.00		4,499.00			4,499.00	100.00%		
10 2800	toilet accessories	6,852.00		6,852.00			6,852.00	100.00%		
10 4413	fire protection specialties	2,274.00		2,274.00			2,274.00	100.00%		
10 5113	metal lockers	18,413.00		0.00				0.00%	18,413.00	
10 5114	police evidence lockers	78,620.00	78,620.00				78,620.00	100.00%		
10 5613	metal storage shelving	12,205.00						0.00%	12,205.00	
10 6500	wire mesh partitions	5,880.00		5,880.00			5,880.00	100.00%		
10 7500	flagpoles	1,557.00						0.00%	1,557.00	
10 9000	fire department lock boxes	355.00		355.00			355.00	100.00%		
11 1930	dentition furnishings	70,484.00	67,600.00	355.00			67,600.00	100.00%	2,884.00	
11 3100	appliances	5,915.00		5,915.00			5,915.00	95.91%		
11 5213	projection screens	7,146.00	7,146.00				7,146.00	100.00%		
12 2413	roller shades	28,583.00		28,583.00			28,583.00	100.00%		
13 4200	bullet resistant transaction window	10,631.00	10,631.00				10,631.00	100.00%		
14 2400	holed hydraulic elevators	121,273.00	109,840.00	10,433.00			120,273.00	99.18%	1,000.00	
21 0000	fire suppression	53,823.00	49,007.00	4,816.00			53,823.00	100.00%		
22 0000	Mechanical									
22 0001	Permits/ Mobilize	13,600.00	13,600.00				13,600.00	100.00%		
22 0002	Infloor Heat L	25,000.00	25,000.00				25,000.00	100.00%		
22 0003	Infloor Heat M	39,000.00	39,000.00				39,000.00	100.00%		
22 0004	Hot Water L	77,663.00	77,300.00	363.00			77,663.00	100.00%		
22 0005	Hot Water M	48,274.00	48,274.00				48,274.00	100.00%		
22 0006	Geo Core Piping L	87,350.00	81,500.00	5,850.00			87,350.00	100.00%		
22 0007	Geo Core Piping M	42,800.00	42,800.00				42,800.00	100.00%		
	<b>Page Totals</b>	<b>829,394.00</b>	<b>701,594.00</b>	<b>82,869.00</b>		<b>0.00</b>	<b>784,463.00</b>		<b>44,931.00</b>	<b>0</b>

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AIA DOCUMENT G703

PAGE 5 OF 11 PAGES

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APPLICATION NO: 13  
 APPLICATION DATE: June 25, 2010  
 PERIOD TO: June 30, 2010  
 OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
22 0007	Heat Pump Piping L	15,000.00	15,000.00				15,000.00	100.00%		
22 0008	Heat Pump Piping M	9,541.00	9,541.00				9,541.00	100.00%		
22 0009	CUH Radiation L	16,000.00	16,000.00				16,000.00	100.00%		
22 0010	CUH Radiation M	25,000.00	25,000.00				25,000.00	100.00%		
22 0011	Hydronic Pumps L	20,000.00	20,000.00				20,000.00	100.00%		
22 0012	Hydronic Pumps M	45,000.00	45,000.00				45,000.00	100.00%		
22 0013	Hydronic Tank L	10,000.00	10,000.00				10,000.00	100.00%		
22 0014	Hydronic Tank M	20,000.00	20,000.00				20,000.00	100.00%		
22 0015	Condensation L	14,500.00	11,600.00				14,500.00	100.00%		
22 0016	Condensation M	8,500.00	8,500.00				8,500.00	100.00%		
22 0017	Humidifiers L	10,000.00					10,000.00	100.00%		
22 0018	Humidifiers M	13,000.00	13,000.00		7,300.00		13,000.00	100.00%	2,700.00	
22 0019	Fixtures/ Water Heaters/ Pumps L	49,550.00	37,380.00				49,550.00	100.00%		
22 0020	Fixtures/ Water Heaters/ Pumps M	130,500.00	130,500.00		12,170.00		130,500.00	100.00%		
22 0021	Water Vent, RWL, Drains L	86,370.00	86,370.00				86,370.00	100.00%		
22 0022	Water Vent, RWL, Drains M	98,500.00	98,500.00				98,500.00	100.00%		
22 0023	Water Pipe L	50,000.00	50,000.00				50,000.00	100.00%		
22 0024	Water Pipe M	39,680.00	39,680.00				39,680.00	100.00%		
22 0025	Pipe Insulation L	50,700.00	47,400.00		2,500.00		50,700.00	98.42%	800.00	
22 0026	Pipe Insulation M	35,400.00	29,600.00		3,500.00		33,100.00	93.50%	2,300.00	
22 0027	HVAC GCs	15,000.00	15,000.00				15,000.00	100.00%		
22 0028	Mobilization	5,000.00	5,000.00				5,000.00	100.00%		
22 0029	Equipment Rental	6,000.00	4,500.00				6,000.00	75.00%	1,500.00	
22 0030	Permit	16,000.00	16,000.00				16,000.00	100.00%		
22 0031	Demo	15,000.00	11,000.00				11,000.00	73.33%	4,000.00	
22 0032	Testing Adjusting and Balancing	25,000.00	2,300.00		14,000.00		16,300.00	65.20%	8,700.00	
22 0033	Duct Insulation	50,000.00	35,655.00				35,655.00	71.31%	14,345.00	
22 0034	Controls	150,000.00	111,800.00				111,800.00	74.53%	38,200.00	
22 0035	Meal Dues L	205,000.00	152,800.00		4,500.00		157,300.00	76.73%	47,700.00	
	<b>Page Totals</b>	<b>1,234,241.00</b>	<b>1,067,126.00</b>		<b>46,870.00</b>	<b>0.00</b>	<b>1,113,996.00</b>		<b>120,245.00</b>	<b>0</b>

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AIA DOCUMENT G703

PAGE 6 OF 11 PAGES

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 PERIOD TO: June 30, 2010  
 OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	(G ÷ C) %	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
22 0036	Metal Ducts M	70,000.00	48,800.00		3,500.00		52,300.00	74.71%	17,700.00	
22 0037	Air Duct Acc. L	25,000.00	15,700.00				15,700.00	62.80%	9,300.00	
22 0038	Air Duct Acc. M	13,000.00	8,150.00				8,150.00	62.69%	4,850.00	
22 0039	HVAC Power Vent. L	10,500.00	4,900.00				4,900.00	46.67%	5,600.00	
22 0040	HVAC Power Vent. M	8,500.00	8,500.00				8,500.00	100.00%		
22 0041	Diffusers, Registers, Grilles L	36,749.00	28,300.00				28,300.00	77.01%	8,449.00	
22 0042	Diffusers, Registers, Grilles M	37,621.00	28,000.00				28,000.00	74.43%	9,621.00	
22 0043	Modular Indoor Central AHU L	35,860.00	16,800.00		19,060.00		35,860.00	100.00%		
22 0044	Modular Indoor Central AHU M	300,000.00	283,920.00		9,000.00		292,920.00	97.64%	7,080.00	
22 0045	Geothermal L	105,000.00	105,000.00				105,000.00	100.00%		
22 0046	Geothermal M	95,000.00	95,000.00				95,000.00	100.00%		
26 0000	Electrical									
26 0001	Raceway L	106,300.00	106,240.00		60.00		106,300.00	100.00%		
26 0002	Raceway M	56,400.00	55,580.00		820.00		56,400.00	100.00%		
26 0003	Wire and Cable L	23,600.00	23,200.00		400.00		23,600.00	100.00%		
26 0004	Wire and Cable M	84,300.00	82,700.00		1,600.00		84,300.00	100.00%		
26 0005	Distribution L	20,100.00	20,100.00				20,100.00	100.00%		
26 0006	Distribution M	61,500.00	61,500.00				61,500.00	100.00%		
26 0007	Fixtures L	46,700.00	45,800.00		900.00		46,700.00	100.00%		
26 0008	Fixtures M	75,800.00	75,800.00				75,800.00	100.00%		
26 0009	Devices L	10,500.00	10,300.00		200.00		10,500.00	100.00%		
26 0010	Devices M	9,300.00	9,300.00				9,300.00	100.00%		
26 0011	Underground L	4,400.00	4,400.00				4,400.00	100.00%		
26 0012	Underground M	9,500.00	9,500.00				9,500.00	100.00%		
26 0013	Permit, Demo Mobilize L	9,700.00	9,700.00				9,700.00	100.00%		
26 0014	Permit, Demo Mobilize M	8,700.00	8,700.00				8,700.00	100.00%		
26 0015	Generator L	5,300.00	5,300.00				5,300.00	100.00%		
26 0016	Generator M	237,000.00	237,000.00				237,000.00	100.00%		
<b>Page Totals</b>		1,506,330.00	1,408,190.00		35,540.00	0.00	1,443,730.00	95.11%	62,600.00	
<b>Phase 1 Totals</b>		7,925,038.00	7,324,259.00		213,410.00	0.00	7,537,669.00		387,369.00	

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 PERIOD TO: June 30, 2010  
 OWNER'S PROJECT NO: #1643.01

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			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
<b>PHASE 2</b>									
01010	Mobilization/Project Setup	9,784.00					0.00%	9,784.00	
01020	Supervision & Project Management	172,896.00					0.00%	172,896.00	
01030	Layout & misc. survey	4,120.00					0.00%	4,120.00	
01040	Performance Bonds	53,238.00					0.00%	53,238.00	
01050	General liability insurance	20,320.00					0.00%	20,320.00	
01060	Enclosed building heat,electric, misc. utility	37,920.00					0.00%	37,920.00	
01070	equipment rentals, small tools	4,092.00					0.00%	4,092.00	
01080	Safety and enclosures	3,076.00					0.00%	3,076.00	
01090	Temporary Fence	5,250.00					0.00%	5,250.00	
01100	Project Sign	458.00					0.00%	458.00	
01110	Toilets/Traiers/Telephone	9,800.00					0.00%	9,800.00	
01120	Dumpsters/general cleaning	23,776.00					0.00%	23,776.00	
01130	Punchlist/Final Cleaning/project closeout/O	7,030.00					0.00%	7,030.00	
31 2300	excavation work	153,524.00					0.00%	153,524.00	
32 1206	plant mixed asphalt pavement, porous aspha	45,940.00					0.00%	45,940.00	
32 1314	concrete walks, median and driveways	17,600.00					0.00%	17,600.00	
32 1613	concrete curb & gutter	14,422.00					0.00%	14,422.00	
32 3241	Landscape, irrigation, retaining walls	67,320.00					0.00%	67,320.00	
33 1000	site utilities	82,000.00					0.00%	82,000.00	
02 4119	selective demolition for remodeling	31,934.00					0.00%	31,934.00	
03 2000	concrete reinforcing steel	19,757.00		1,000.00		1,000.00	5.06%	18,757.00	
03 2001	reinforcing steel labor	16,000.00		800.00		800.00	5.00%	15,200.00	
03 3000	cast-in-place concrete	245,524.00		10,250.00		10,250.00	4.17%	235,274.00	
03 3510	polished concrete	11,904.00					0.00%	11,904.00	
<b>Page Totals</b>		<b>1,057,685.00</b>	<b>0.00</b>	<b>12,050.00</b>	<b>0.00</b>	<b>12,050.00</b>		<b>1,045,635.00</b>	<b>0</b>

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			FROM PREVIOUS APPLICATION (D + E)						
04 2000	unit masonry, precast arch. Concrete	190,116.00					190,116.00	0.00%	
05 5000	Steel, Misc. Metal Material	130,495.00					130,495.00	0.00%	
05 5001	Steel, Misc. Metal Labor	59,700.00					59,700.00	0.00%	
06 1033	miscellaneous carpentry	18,380.00					18,380.00	0.00%	
06 4100	architectural woodwork	78,304.00					78,304.00	0.00%	
06 4101	Architectural woodwork Labor	20,994.00					20,994.00	0.00%	
07 1326	hot-fluid applied asphalt waterproofing	12,000.00					12,000.00	0.00%	
07 2726	moisture barrier	15,800.00					15,800.00	0.00%	
07 4213	metal panels	74,815.00					74,815.00	0.00%	
07 5400	Roofing, sheetmetal flashing & trim	54,665.00					54,665.00	0.00%	
07 9200	joint sealers	10,204.00					10,204.00	0.00%	
07 9513	expansion joint cover assemblies	3,778.00					3,778.00	0.00%	
08 1113	HM doors, wood doors, finish hardware	101,064.00					101,064.00	0.00%	
08 3113	access panels	1,655.00					1,655.00	0.00%	
08 3313	coiling counter doors	19,323.00					19,323.00	0.00%	
08 4423	glazed aluminum curtain walls, glazing	212,184.00					210,684.00	0.71%	
08 7115	automatic door operators	3,131.00	1,500.00				210,684.00	0.00%	
08 9100	louver and vents	12,623.00					3,131.00	0.00%	
09 2900	Drywall, mtl framing, fireproofing, plaster	225,200.00					12,623.00	0.00%	
09 3100	tile	16,120.00					225,200.00	0.00%	
09 5123	acoustical tile ceilings & wall panels	152,398.00					16,120.00	0.00%	
09 6723	resinous flooring	3,318.00					152,398.00	0.00%	
09 6813	carpet tile & resilient flooring, entrance mat	58,104.00	49,905.00				3,318.00	0.00%	
09 7750	fiberglass reinforced panels	260.00					85,89%	85.89%	
	<b>Page Totals</b>	<b>1,474,631.00</b>	<b>51,405.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>51,405.00</b>	<b>1,423,226.00</b>	<b>0</b>

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			FROM PREVIOUS APPLICATION (D + E)						
09 9000	painting and coatings	35,500.00							
10 1000	visual display boards	4,581.00							
10 1413	interior signage	2,312.00							
10 1451	exterior signage	3,914.00							
10 2113	toilet compartments	6,773.00							
10 2219	demonstrable partitions	2,999.00							
10 2800	toilet accessories	4,568.00							
10 4413	fire protection specialties	1,516.00							
10 5113	metal lockers	12,276.00							
10 5114	police evidence lockers	0.00							
10 5613	metal storage shelving	8,136.00							
10 6500	wire mesh partitions	3,920.00							
10 7500	flagpoles	1,038.00							
10 9000	fire department lock boxes	237.00							
11 1930	detention furnishings	0.00							
11 3100	appliances	3,943.00							
11 5213	projection screens	650.00							
12 2413	roller shades	2,602.00							
13 4200	bullet resistant transaction window	7,088.00							
14 2400	holed hydraulic elevators	10,000.00							
21 0000	fire suppression	42,163.00							
22 0000	Mechanical								
22 0001	Infloor Heat L	5,000.00							
22 0002	Infloor Heat M	4,000.00							
22 0003	Hot Water L	5,500.00							
22 0004	Hot Water M	2,500.00							
22 0005	Geo Piping L	5,500.00							
22 0006	Geo Piping M	4,000.00							
<b>Page Totals</b>		180,716.00	0.00	0.00	0.00	0.00	0.00	180,716.00	0

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			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
22 0007	CUH Radiation L	8,000.00						0.00%	8,000.00	
22 0008	CUH Radiation M	4,000.00						0.00%	4,000.00	
22 0009	Plumbing Permit	1,500.00						0.00%	1,500.00	
22 0010	Fixtures/ Water Heaters/ Pumps L	5,000.00						0.00%	5,000.00	
22 0011	Fixtures/ Water Heaters/ Pumps M	11,557.00						0.00%	11,557.00	
22 0012	Water Vent, RWL, Drains L	13,800.00						0.00%	13,800.00	
22 0013	Water Vent, RWL, Drains M	6,139.00						0.00%	6,139.00	
22 0014	Water Pipe L	7,000.00						0.00%	7,000.00	
22 0015	Water Pipe M	4,000.00						0.00%	4,000.00	
22 0016	Pipe Insulation L	26,200.00						0.00%	26,200.00	
22 0017	Pipe Insulation M	13,500.00						0.00%	13,500.00	
22 0018	Metal Ducts L	36,500.00						0.00%	36,500.00	
22 0019	Metal Ducts M	9,500.00						0.00%	9,500.00	
22 0020	Geothermal L	60,614.00						0.00%	60,614.00	
22 0021	Geothermal M	53,420.00						0.00%	53,420.00	
26 0000	Electrical									
26 0001	Raceway L	103,200.00	10,000.00				10,000.00	9.69%	93,200.00	
26 0002	Raceway M	52,600.00	4,600.00				4,600.00	8.75%	48,000.00	
26 0003	Wire and Cable L	26,200.00	4,100.00				4,100.00	15.65%	22,100.00	
26 0004	Wire and Cable M	70,100.00	16,700.00				16,700.00	23.82%	53,400.00	
26 0005	Distribution L	12,200.00						0.00%	12,200.00	
26 0006	Distribution M	27,200.00	17,000.00				17,000.00	62.50%	10,200.00	
26 0007	Fixtures L	38,000.00						0.00%	38,000.00	
26 0008	Fixtures M	190,300.00	175,380.00				175,380.00	94.26%	10,920.00	
26 0009	Devices L	9,250.00						0.00%	9,250.00	
26 0010	Devices M	8,750.00	3,000.00				3,000.00	34.29%	5,750.00	
26 0011	Underground L	6,900.00						0.00%	6,900.00	
26 0012	Underground M	19,900.00						0.00%	19,900.00	
26 0013	Permit, Demo Mobilize L	29,350.00						0.00%	29,350.00	
26 0014	Permit, Demo Mobilize M	9,150.00	2,000.00				2,000.00	21.86%	7,150.00	
<b>Phase 2 Totals</b>		863,830.00	232,780.00		4,000.00		236,780.00	8.39%	627,050.00	
<b>Phase 2 Totals</b>		3,576,862.00	284,185.00		16,050.00		300,235.00	8.39%	3,276,627.00	0

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PERIOD TO: June 30, 2010

OWNER'S PROJECT NO: #1643.01

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
50 0001	Change Order #1	88,184.00	88,184.00				88,184.00	100.00%	
50 0002	Change Order #2	22,369.00	22,369.00				22,369.00	100.00%	
50 0003	Change Order #3	23,670.00	23,670.00				23,670.00	100.00%	
50 0004	Change Order #4	40,020.00	40,020.00				40,020.00	100.00%	
50 0005	Change Order #5	26,835.00	23,585.00		3,250.00		26,835.00	100.00%	
50 0006	Change Order #6	20,415.00	20,415.00				20,415.00	100.00%	
50 0007	Change Order #7	31,057.00						0.00%	31,057.00
50 0008	Change Order #8	25,482.00	22,700.00		2,782.00		25,482.00	100.00%	
50 0009	Change Order #9	35,680.00	35,680.00				35,680.00	100.00%	
50 0010	Change Order #10	19,307.00						0.00%	19,307.00
50 0011	Change Order #11	17,798.00			17,798.00		17,798.00	100.00%	
Change Order Totals		350,817.00	276,623.00		23,830.00	0.00	300,453.00	68.66%	50,364.00
Contract Totals		11,852,717.00	7,885,067.00		253,290.00	0.00	8,138,357.00		3,714,360.00

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**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Consider Pay Voucher No. 4 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation  
TRICOM Communications

Meeting Date: July 12, 2010  
Item Type: Consent  
Contact: Jenelle Teppen, Asst City Admin  
Prepared by:  
Reviewed by:

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Project Fund

**PURPOSE/ACTION REQUESTED** Consider Pay Voucher No. 4 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation – TRICOM Communications.

**SUMMARY** This contract was awarded in an amount of \$113,986.00 to TRICOM Communications on January 11, 2010 for the project identified above.

The contractor has completed the work through June 21, 2010 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

Staff recommends approval of Pay Voucher No. 3 in the amount of \$23,270.83 to TRICOM Communications for work on City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

Attachment: Pay Voucher No. 4





Application and Certificate for Payment Construction Manager-Adviser Edition

TO OWNER: BKV Group Inc. PROJECT: Tech. Bid Pkg 27A Cabling Infrastructure APPLICATION NO: 4

222 N. Second St. Public Safety/City Hall Remodel PERIOD TO: 6/21/2010 DISTRIBUTION TO: OWNER

Minneapolis, MN 55401 VIA CONSTRUCTION MANAGER: ARCHITECT

FROM CONTRACTOR: TRICOM Communications 1301 Corporate Center Dr., Ste. 160 Eagan, MN 55121 VIA ARCHITECT: FIELD

CONTRACT FOR: CONTRACT DATE: 2/8/2010 CONTRACT NOS: 1643.01

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$13,986.00

2. Net change by Change Orders \$26,794.03

3. CONTRACT SUM TO DATE (Line 1 + 2) \$40,780.03

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$12,561.48

5. RETAINAGE: a. 5 % of Completed Work \$534.25

b. 5 % of Stored Material \$093.82

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 5,628.07

6. TOTAL EARNED LESS RETAINAGE \$ 106,933.41

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 83,662.58

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 23,270.83

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 33,846.62

(Line 3 less Line 6)

CHANGE ORDER SUMMARY table with columns: ADDITIONS, DEDUCTIONS, Total changes approved in previous months by Owner, Total approved this Month, NET CHANGES by Change Order

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Name [Signature] State of Minnesota Date: 6/23/10

County of Dakota Patricia E. Honan NOTARY PUBLIC STATE OF MINNESOTA My Commission Expires 1-31-2013

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 23,270.83

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: [Signature] ARCHITECT: [Signature] DATE: 6/30/2010

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## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4  
 APPLICATION DATE: 6/18/2010  
 PERIOD TO:  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
	Phase #1							
27/1100	Comm. Equip Rms Material	\$11,940.84			\$11,940.84	100%	\$0.00	\$597.04
27/1100	Comm. Equip Rms Labor	\$1,680.00	\$1,680.00		\$1,680.00	100%	\$0.00	\$84.00
27/1300	Comm. Backbone Cab. Mat.	\$9,200.00			\$9,200.00	100%	\$0.00	\$460.00
27/1300	Comm. Backbone Cab. Lab.	\$2,500.00	\$375.00		\$2,500.00	100%	\$0.00	\$125.00
27/1500	Comm. Horiz Cab Mat	\$15,254.25			\$15,254.25	100%	\$0.00	\$762.71
27/1500	Comm. Horiz Cab Lab	\$12,618.00	\$11,987.10		\$12,618.00	100%	\$0.00	\$630.90
27/1600	Comm Conn Cords Mat	\$5,200.00			\$1,300.00	25%	\$3,900.00	\$65.00
27/1700	CATV RF Dist Sys Mat	\$900.00			\$900.00	100%	\$0.00	\$45.00
27/1700	CATV RF Dist Sys Lab	\$1,012.00			\$961.40	95%	\$50.60	\$48.07
27/1800	Comm Labeling Lab	\$2,040.00			\$2,040.00	100%	\$0.00	\$102.00
27/1900	Overhead Pag Sys Mat	\$4,100.00			\$4,100.00	100%	\$0.00	\$205.00
27/1900	Overhead Pag Sys Lab	\$2,000.00	\$1,800.00		\$1,800.00	90%	\$200.00	\$90.00
		<b>\$68,445.09</b>	<b>\$17,066.10</b>	<b>\$4,533.30</b>	<b>\$42,695.09</b>	<b>94%</b>	<b>\$4,150.60</b>	<b>\$3,214.72</b>

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# AIA Document G703™ - 1992

## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4  
 APPLICATION DATE: 6/18/2010  
 PERIOD TO:  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+H)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
	<b>Total from previous page</b>	<b>\$68,445.09</b>	<b>\$17,066.10</b>	<b>\$4,533.30</b>	<b>\$42,695.09</b>	<b>\$64,294.49</b>	<b>\$4,150.60</b>	<b>\$3,214.72</b>
	<b>Phase #2</b>							
271100	Comm. Equip Rms Material	\$11,940.84			\$11,940.84	\$11,940.84	\$0.00	\$897.04
271100	Comm. Equip Rms Labor	\$1,546.40					\$1,546.40	\$0.00
271300	Comm. Backbone Cab Mat.	\$3,266.44					\$3,266.44	\$0.00
271300	Comm. Backbone Cab Lab.	\$1,524.00					\$1,524.00	\$0.00
271500	Comm. Horiz Cab Mat	\$10,347.00			\$10,347.00	\$10,347.00	\$0.00	\$517.35
271500	Comm. Horiz Cab Lab	\$9,230.00					\$9,230.00	\$0.00
271500	Comm Conn Cords Mat	\$1,909.76					\$1,909.76	\$0.00
271700	CATV RF Dist Sys Mat	\$710.02			\$710.02	\$710.02	\$0.00	\$35.50
271700	CATV RF Dist Sys Lab	\$420.40					\$420.40	\$0.00
271800	Comm Labeling Lab	\$1,223.20					\$1,223.20	\$0.00
271900	Overhead Pag Sys Mat	\$2,262.85					\$2,262.85	\$0.00
271900	Overhead Pag Sys Lab	\$1,160.00					\$1,160.00	\$0.00
		<b>\$113,986.00</b>	<b>\$17,066.10</b>	<b>\$4,533.30</b>	<b>\$65,692.95</b>	<b>\$87,292.35</b>	<b>\$26,693.65</b>	<b>\$4,364.62</b>

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## Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **4**  
 APPLICATION DATE: **6/18/2010**  
 PERIOD TO: **ARCHITECT'S PROJECT NO:**

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E)							
	<b>Total from previous page</b>	<b>\$113,986.00</b>	<b>\$17,066.10</b>		<b>\$4,533.30</b>	<b>\$65,692.95</b>	<b>\$87,292.35</b>	<b>77%</b>	<b>\$26,693.65</b>	<b>\$4,364.62</b>
	<b>PR #2-Tech Material Labor</b>	<b>\$9,589.32 \$4,581.12</b>	<b>\$2,290.56</b>		<b>\$2,290.56</b>	<b>\$9,589.32</b>	<b>\$4,581.12</b>	<b>100% 100%</b>	<b>\$0.00 \$0.00</b>	<b>\$479.47 \$229.06</b>
	<b>PR #3-Tech Material Labor</b>	<b>\$2,715.61 \$3,049.80</b>	<b>\$1,524.90</b>			<b>\$2,715.61</b>	<b>\$2,715.61 \$1,524.90</b>	<b>100% 50%</b>	<b>\$0.00 \$1,524.90</b>	<b>\$135.78 \$76.25</b>
	<b>PR #4-Tech Material Labor</b>	<b>\$3,878.61 \$2,979.57</b>	<b>\$2,681.61</b>		<b>\$297.96</b>	<b>\$3,878.61</b>	<b>\$3,878.61 \$2,979.57</b>	<b>100% 100%</b>	<b>\$0.00 \$0.00</b>	<b>\$193.93 \$148.98</b>
		<b>\$140,780.03</b>	<b>\$23,563.17</b>		<b>\$7,121.82</b>	<b>\$81,876.49</b>	<b>\$112,561.48</b>	<b>80%</b>	<b>\$28,218.55</b>	<b>\$5,628.07</b>

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Phase #1	Bid	Bill #1	Bill #2	Bill #3	Bill #4	% Complete
271100 Communications Equipment Rooms						
Material	\$11,940.84	\$0.00	\$11,940.84			100%
Labor	\$1,680.00	\$0.00	\$504.00	\$1,176.00		100%
271300 Communications Backbone Cabling						
Material	\$9,200.00	\$0.00		\$9,200.00		100%
Labor	\$2,500.00	\$0.00		\$375.00		100%
271500 Communications Horizontal Cabling						
Material	\$15,254.25	\$15,254.25				100%
Labor	\$12,618.00	\$5,120.00	\$3,712.60	\$3,154.50	\$630.90	100%
271600 Communications Connecting Cords						
Material	\$5,200.00	\$0.00			\$1,300.00	25%
271700 CATV RF Distribution System						
Material	\$900.00	\$790.81			\$109.19	100%
Labor	\$1,012.00	\$0.00			\$961.40	95%
271800 Communications Labeling						
Labor	\$2,040.00	\$0.00		\$1,224.00	\$816.00	100%
271900 Overhead PAGING System						
Material	\$4,100.00	\$0.00	\$4,100.00			100%
Labor	\$2,000.00	\$0.00	\$1,000.00	\$800.00		90%
Phase #2						
271100 Communications Equipment Rooms						
Material	\$11,940.84	\$0.00			\$11,940.84	100%
Labor	\$1,546.40	\$0.00				0%
271300 Communications Backbone Cabling						
Material	\$3,266.44	\$0.00				0%
Labor	\$1,524.00	\$0.00				0%
271500 Communications Horizontal Cabling						
Material	\$10,347.00	\$6,323.25			\$4,023.75	100%
Labor	\$9,230.00	\$0.00				0%
271600 Communications Connecting Cords						
Material	\$1,909.76	\$0.00				0%
271700 CATV RF Distribution System						
Material	\$710.02	\$710.02				100%
Labor	\$420.40	\$0.00				0%
271800 Communications Labeling						
Labor	\$1,223.20	\$0.00				0%
271900 Overhead PAGING System						
Material	\$2,262.85	\$0.00				0%

<u>PR #2-Tech</u>		Labor	\$1,160.00						0%
Install backbone from Dmarc to Rm 1159		Material	\$5,925.90		\$5,925.90				100%
		Labor	\$3,241.56		\$1,620.78		\$1,620.78		100%
Install backbone from Dmarc to Rm 2216		Material	\$2,658.16		\$2,658.16				100%
		Labor	\$900.00		\$450.00		\$450.00		100%
Install patch cord from Rm 1159 - Rm 1115		Material	\$73.27		\$73.27				100%
		Labor	\$135.00		\$67.50		\$67.50		100%
Install RG11 from Rm 1115 to Rm 1208		Material	\$803.44		\$803.44				100%
		Labor	\$304.56		\$152.28		\$152.28		100%
Upgrade SM connectors		Material	\$128.55		\$128.55				100%
<u>PR #3-Tech</u>		Material	\$9,589.32		\$9,589.32				100%
		Labor	\$4,581.12		\$2,290.56		\$2,290.56		100%
		PR #2 Total	\$14,170.44		\$11,879.88		\$2,290.56		100%
Install backbone from Rm 1159 to Rm 2144		Material	\$2,021.45		\$2,021.45				100%
		Labor	\$2,297.80		\$1,148.90				50%
Install plywood in telecom rms		Material	\$694.16		\$694.16				100%
		Labor	\$752.00		\$376.00				50%
<u>PR #4-Tech</u>		Material	\$2,715.61		\$2,715.61				100%
		Labor	\$3,049.80		\$1,524.90				50%
		PR #3 Total	\$5,765.41		\$4,240.51				74%
<u>Install PAGING</u>		Material	\$3,878.61		\$3,878.61				100%
		Labor	\$2,979.57		\$1,489.79		\$297.96		100%
		PR #4 Total	\$6,858.18		\$5,368.40		\$297.96		100%
Total Material			\$93,215.54		\$32,224.38		\$17,373.78		88%
Total Labor			\$47,564.49		\$10,521.85		\$7,121.82		65%
Grand Total			\$140,780.03		\$42,746.23		\$24,495.60		80%

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Consider Pay Voucher No. 1 for City Project No. 2010-09A - Cracksealing**

Meeting Date: July 12, 2010  
 Item Type: Consent  
 Contact: Thomas J. Kaldunski, 651.450.2572  
 Prepared by: Thomas J. Kaldunski, City Engineer  
 Reviewed by: Scott D. Thureen, Public Works Director

TJK  
 SAT

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund

**PURPOSE/ACTION REQUESTED:**

Consider Pay Voucher No. 1 for City Project No. 2010-09A – Cracksealing.

**SUMMARY**

The improvements were ordered as part of the 2010 Pavement Management Program. The contract was awarded in the amount of \$70,941.00 to Astech Corp. on May 24, 2010 for City Project No. 2010-09A Cracksealing.

The contractor has completed the work through June 30, 2010 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed.

I recommend approval of Pay Voucher No. 1 in the amount of \$67,393.95 for work on City Project No. 2010-09A – Cracksealing.

TJK/kf  
 Attachment: Pay Voucher No. 1

CONSTRUCTION PAYMENT VOUCHER

ESTIMATE NO: One (1)
DATE: July 7, 2010
PERIOD ENDING: June 30, 2010
CONTRACT: 2010 Pavement Management Program
PROJECT NO: 2010-09A Cracksealing

TO: Astech Corp.
P.O. Box 1025
St. Cloud, MN 56302
1-320-363-8500

Original Contract Amount ..... \$70,941.00
Total Addition ..... \$0.00
Total Deduction ..... \$0.00
Total Contract Amount..... \$70,941.00
Total Value of Work to Date..... \$70,941.00
Less Retained (5%)..... \$3,547.05
Less Previous Payment..... \$0.00
Total Approved for Payment this Voucher..... \$67,393.95
Total Payments including this Voucher ..... \$67,393.95

Approvals:

Pursuant to our field observation, I hereby recommend for payment the above-stated amount for work performed through June 30, 2010.

Signed by: Thomas J. Kaldunski, City Engineer
Date: July 7, 2010

Signed by: Astech Corp.
Date

Signed by: George Tourville, Mayor
Date: July 12, 2010

PAYMENT #1

7/7/2010

2010 PAVEMENT MANAGEMENT PROGRAM  
JOINT AND CRACKSEALING PROJECT  
City Project # 2010-09A

ASTECH- Asphalt Surface Technologies Incorporated

BASE BID- AREA 1,2, and 3

Item No.	Item Description	Unit	Contract Quantity	Quantity to Date	Contract Unit Price	Total Estimated Cost	Contract Cost to Date
1	F & I CRACK SEALANT	STA	614.9	614.9	\$ 90.00	\$ 55,341.00	\$ 55,341.00
2	STREET SWEEPING	HR	80	80	\$ 90.00	\$ 7,200.00	\$ 7,200.00
3	TRAFFIC CONTROL	LS	1	1	\$ 900.00	\$ 900.00	\$ 900.00

BID ALTERNATE 1-AREA 4

Item No.	Item Description	Unit	Contract Quantity	Quantity to Date	Contract Unit Price	Total Estimated Cost	Contract Cost to Date
1	F & I CRACK SEALANT (RICH VALLEY PARKING LOTS)	LS	1	1	\$ 6,400.00	\$ 6,400.00	\$ 6,400.00

BID ALTERNATE 2-AREA 5

Item No.	Item Description	Unit	Contract Quantity	Quantity to Date	Contract Unit Price	Total Estimated Cost	Contract Cost to Date
1	F & I CRACK SEALANT (MAINTENANCE FACILITY PARKING LOT)	LS	1	1	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00

Original Contract Amount	\$ 70,941.00	
Contract Work Completed to Date		\$70,941.00
Retainage (5%)		\$3,547.05
Previous Payments		\$0.00
Amount Due This Payment #1		\$67,393.95

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Consider Request of Drkula's "32" Bowl for Temporary Liquor License Extension for Events in Conjunction with the Inver Grove Heights Days**

---

Meeting Date: July 12, 2010  
Item Type: Consent  
Contact: 651-450-2513  
Prepared by: Melissa Rheume  
Reviewed by: N/A

**Fiscal/FTE Impact:**

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Consider request of Drkula's "32" Bowl for the temporary extension of its On-Sale Intoxicating liquor sales area on September 9, 2010 from 3-10:00 p.m., September 10, 2010 from 4:00 p.m. to 12:30 a.m., and on September 11, 2010 from 12:00 p.m. to 12:30 a.m. for events to be held in conjunction with Inver Grove Heights Days.

**SUMMARY**

Tim Drkula has made a request to sell liquor outdoors during outdoor events to be held in conjunction with the Inver Grove Heights Days celebration. Sale of liquor and consumption would occur within a confined area and wristbands will be issued to persons 21 and older.

Tim Drkula has submitted plans for the event to the Fire Marshall and Police Chief to receive their input regarding the proposed outdoor sales, the tent placement and other safety issues related to the events.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Consider Approval of Individual Massage Therapist License**

Meeting Date: July 12, 2010  
 Item Type: Consent  
 Contact: Melissa Rheaume  
 Prepared by: Melissa Rheaume  
 Reviewed by: N/A

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED:** Consider Approval of an application by Katie Ballman for an individual massage therapist license.

**SUMMARY:** An application has been submitted by Ms. Ballman for an Individual Massage Therapist License. The applicant has submitted all documentation and fees required by City Code. She has completed the required number of hours of therapeutic massage training, provided an insurance certificate, and is a member in good standing of a recognized national professional therapeutic massage organization. A background investigation on the applicant revealed no basis for the denial of the request.

Staff recommends approval of the application by Katie Ballman for an Individual Massage Therapist License to contract service at All About...Me!, 2910 Upper 55<sup>th</sup> Street.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

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PERSONNEL ACTIONS

Meeting Date: July 12, 2010  
Item Type: Consent  
Contact: Jenelle Teppen, Asst. City Admin  
Prepared by: Amy Brinkman, H.R. Coordinator  
Reviewed by: n/a

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Courtney Aronson, Ashley Libby and Nicole Aronson.

Please confirm the seasonal/temporary termination of: Chris Bruzda.

Please confirm the termination of: Mary Stoner, Customer Service Specialist.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**APPROVE FIRE RELIEF ASSOCIATION WORKSHEETS**

Meeting Date: July 12, 2010  
Item Type: Consent  
Contact: JTeppen, Asst City Admin  
Prepared by:  
Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**      Approve Fire Relief Association worksheets (attached).

**SUMMARY**      The Fire Relief Association must file the attached worksheet with the State Auditor's Office according to Minn. Statute 424A.02, subd. 3. It must also be approved by the governing body of the City.

# 2010 Maximum Benefit Worksheet (MBW-10)

Plan Name: Inver Grove Heights Fire Relief Association

Plan Type: Lump Sum

Enter data in columns A, B, C and D for each year requested.

	A	B	C	D	E
	State Fire Aid (Received or Receivable)	Municipal Contribution	10% of Surplus *	Active Members in Relief Association	Per Year Average [ (A + B + C) / D ]
	(From RF-09)	(From RF-09)	(SC-09 or Actuarial)	(From RF-09)	
<b>2009</b>	119,457	0	0	60	1,991
	(From RF-08)	(From RF-08)	(SC-08 or Actuarial)	(From RF-08)	
<b>2008</b>	140,506	28,000	2,260	57	2,996
	(From RF-07)	(From RF-07)	(SC-07 or Actuarial)	(From RF-07)	
<b>2007</b>	166,995	30,000	109,475	54	5,675

\* If deficit for the year, leave blank.

Average available financing per active member for the most recent 3-year period:  
(sum of column E divided by 3)

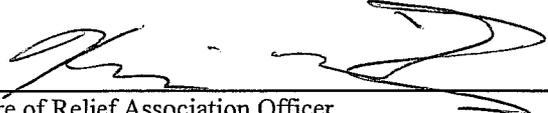
3,554

Maximum Lump Sum Benefit Level under Minn. Stat. § 424A.02, subd. 3

6,500

## Relief Officer Certification

On or before August 1, the average amount of available financing per active member for the most recent three-year period was calculated in accordance with Minn. Stat. § 424A.02, subd. 3, and certified to the governing body of the applicable qualified municipality.


6/27/10

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Signature of Relief Association Officer Date

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Kim Bailey Treasurer  
 First Name Last Name Title

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**APPROVE FUNDING FOR ASBESTOS REMOVAL AT CITY HALL PRIOR TO RENOVATION**

Meeting Date: July 12, 2010  
 Item Type: Consent  
 Contact: JTeppen, Asst City Admin  
 Prepared by:  
 Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Approve funding for asbestos removal at City Hall prior to renovation.

**SUMMARY** As required prior to renovation, an asbestos test was performed at City Hall. There is 1,216 square feet of area that was found to have non-friable asbestos containing material (Non-friable ACM is any material that contains more than one percent asbestos, but cannot be pulverized under hand pressure). The areas are in some floor tiles and adhesive.

The ACM must be handled, transported and disposed of in a manner that prevents it from becoming damaged, or friable, and causing asbestos fibers to dislodge.

Staff sought quotes for the removal of the material, received three and is recommending approval of the lowest at \$3,633.00 with Twell Environmental.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**CONDUCT PUBLIC HEARING TO CONSIDER APPLICATION OF EDWARD CARLSON DBA EDDY’S BAR & GRILL FOR AN ON-SALE/SUNDAY INTOXICATING LIQUOR LICENSE**

Meeting Date: July 12, 2010  
 Item Type: Public Hearing  
 Contact: 651.450.2513  
 Prepared by: Melissa Rheaume  
 Reviewed by: N/A

**Fiscal/FTE Impact:**

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

**PURPOSE/ACTION REQUESTED:**

Conduct public hearing to consider the application of Edward Carlson for an On-Sale/Sunday Intoxicating Liquor License for premises located at 7537 Concord Boulevard.

**SUMMARY:**

Mr. Edward Carlson submitted an application for an On-Sale/Sunday Intoxicating Liquor License for the premises located at 7537 Concord Boulevard. Upon review of the application it was found that Mr. Carlson had failed to complete the application. The Deputy Clerk subsequently called & met with the applicant to clearly identify the sections of the application that needed to be completed. Over 25 questions were flagged for completion and Mr. Carlson took the application home to complete the missing information. Approximately one week later the application was again submitted to the Deputy Clerk. While the applicant did supply some of the missing information, not all of the sections were completed. Because the applicant was given the opportunity to supply the missing information on several occasions and chose not to do so, the Deputy Clerk forwarded the application to the Police Department for processing as per City Code to meet the public hearing requirements.

The Police Department completed the background investigation and recommended denial of the application based on information that was found in the applicant’s criminal history. The incomplete nature of the application was acknowledged in the investigative report, however it should be noted that the Police Department still would have recommended denial of the request even if the application had been completed in its entirety.

**INVER GROVE HEIGHTS  
HOUSING TASK FORCE**

**REQUEST FOR COUNCIL ACTION**

**CITY OF INVER GROVE HEIGHTS**

Meeting Date: July 12, 2010  
Item Type: Work Session/Regular Agenda  
Contact: Allan Hunting 651.450.2554  
Prepared by: Allan Hunting, City Planner  
Reviewed by:

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Consider a Resolution adopting the Housing Task Force 2010 Housing Action Plan Report and Recommendation.

On June 22, 2009, the Inver Grove Heights City Council appointed a Housing Task Force consisting of 12 members with a goal of recommending a housing action plan by July 2010.

The Task Force will make a presentation to the Council at the work session providing them with a summary of their report and recommendation. Later at the regular meeting, a formal presentation will be made to the council.

**SUMMARY**

The Task Force began meeting in July, 2009 and conducted monthly meetings through June of this year with the goal of presenting a housing action plan to the Council in July, 2010. A number of different groups spoke to the Task Force to give them a background on various housing issues. The speakers included the Dakota County Community Development Agency (CDA) and representatives from the Inver Glen Senior Housing project, Issiah discussing work force housing and the Builders Association of the Twin Cities discussing affordable housing.

The Task Force began formulating their ideas and recommendations in March and drafted their own report which is being presented to you as the housing action plan.

The Housing Task Force report recommends the Council address three main issues, each with their own set of recommendations; 1) Housing Education, 2) Senior Housing, 3) Affordable Housing.

**RECOMMENDATION**

The Housing Task Force requests the Council adopt the attached resolution.

Attachment: Resolution adopting the 2010 Housing Action Plan Report and Recommendation.

2010 Inver Grove Heights Housing Task Force Housing Action Plan Report and Recommendation.

CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION ADOPTING THE 2010 HOUSING ACTION PLAN REPORT AND  
RECOMMENDATION PRESENTED BY THE HOUSING TASK FORCE**

**WHEREAS**, On June 22, 2009, the Inver Grove Heights City Council appointed a Housing Task Force consisting of 12 members with a goal of developing a housing action plan by July, 2010;

**WHEREAS**, the Housing Task Force held monthly meetings between July 2009 through June 2010 and prepared a report and recommendation based on research conducted by the task force and opinions and recommendations gathered from other groups and individuals such as the Dakota County Community Development Agency (CDA), Inver Glen Senior Housing, Isaiah and the Builders Association of the Twin Cities;

**WHEREAS**, on July 12, 2010, the Council heard a presentation by the Housing Task Force presenting their report;

**WHEREAS**, the Housing Task Force report recommends the Council address three main issues, each with their own set of recommendations; 1) Housing Education, 2) Senior Housing and 3) Affordable Housing;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS**, that the Council adopts the 2010 Inver Grove Heights Housing Task Force Housing Action Plan Report and Recommendation.

Adopted by the City Council of Inver Grove Heights this 12th day of July, 2010.

\_\_\_\_\_  
George Tourville, Mayor

Ayes:

Nays:

ATTEST:

\_\_\_\_\_  
Melissa Rheaume, Deputy Clerk

# 2010 INVER GROVE HEIGHTS HOUSING TASK FORCE

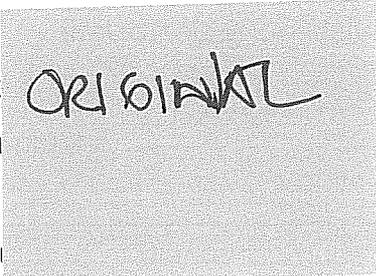
## HOUSING ACTION PLAN

### REPORT AND RECOMMENDATION

July 12, 2010

On June 22, 2009, the Inver Grove Heights City Council appointed a Housing Task Force consisting of 12 members with a goal of recommending a housing action plan by July 2010.

The need for a task force is derived from 1) the goals of the 2030 Comprehensive Plan which established housing as an integral part of the City and 2) the desire to maintain the quality of housing stock in the City and 3) concerns from workforce housing advocates that approached the City and requested that action be taken to address housing issues in the City.

The Task Force conducted  20, 2009 and has conducted monthly meetings with t e timeline deadline and presenting a housing action pla

Over this period of time, a n have spoken to the Task Force to provide them with background on various issues. The list of speakers included two sessions with the Dakota County Community Development Agency (CDA) to discuss their various programs on housing issues and foreclosures, Inver Glen Senior Housing to discuss housing needs for the elderly, a speaker from the group Isaiah discussing workforce housing, and a speaker from the Builders Association of the Twin Cities to discuss workforce or affordable housing.

Beginning with the March meeting, the Task Force began discussing the issues they wanted to bring forward to the City Council. Three main issues were

decided upon which are; 1) Housing Education 2) Senior Housing and 3) Affordable Housing.

This report provides to the council, a recommendation for each of the three main topics and suggested goals to achieve the recommendation. A summary page (attachment A) is included at the end of the report which summarizes all of the discussion topics under the three main headings.

## HOUSING EDUCATION

### Creation of a Housing Committee

The Housing Taskforce recommends that a permanent and voluntary Housing Committee be established by the Council. This committee would address, research and make recommendations relative to housing issues that may be of interest to the City. This group should meet at least quarterly and be diverse, yet small enough to remain effective and efficient. The members of this committee would be expected to keep up on all issues that could be of interest or benefit to the City to know about. This committee would report to and be under the guidance of the City Planner or other appropriate staff person.

### Suggested Topics for a Housing Committee to Address:

1. MARKET STUDY UPDATE: Encourage the City to partner with the Dakota County CDA to commission (with Maxfield Research Group or an equal) an updated IGH Housing Market Study to better meet and manage Inver Grove Heights' future housing needs. The last study was completed in 2000.
  
2. RENTAL HOUSING LICENSING: Research rental housing licensing policies of other cities in the metro and provide recommendations for a possible Inver Grove Heights licensing program/policy/ordinance.

The purpose of such a program would be to conduct rental housing inspections approximately every five years and ensure a minimum quality of housing is provided for all rental units in the City.

3. FORECLOSURES: Monitor foreclosure policies and programs of other Cities and ensure Inver Grove Heights is acting in a proactive way with Dakota County.
4. PROPERTY MAINTENANCE: Review existing property maintenance practices of Inver Grove Heights and other metro cities and recommend best practices for future consideration.

Suggested Education Programs:

1. CDA LIAISON: Establish a CDA liaison (Volunteer or Staff) that works with, follows and compliments educational efforts and programs at the County level in an effort to help Inver Grove Heights residents utilize available resources that benefit the entire Inver Grove Heights housing stock.
2. INFORMATION TO PUBLIC: Provide a stand or kiosk for CDA literature at City Hall for residents. Also provide a well placed web site link from the City's web page to Dakota County's CDA web site. Also add educational information to the City's Quarterly "Insights" newsletters.

It is important for a large City like Inver Grove Heights to stay current on housing issues that impact the City. It is not practical to add this responsibility onto a current position or to finance additional employees, so an interested volunteer committee is the best way to accomplish this goal.

## SENIOR HOUSING

The Housing Task Force recommends that Inver Grove Heights encourage research into the many facets of Senior Housing. This could be done through staff recommendations to the City Council, or in conjunction with a specially formed permanent Housing Committee. The areas researched should include:

1. **ACCESSORY HOUSING:** Different forms of accessory housing including “Mother-in-law apartments” which would allow families to modify existing housing or construct new housing which would allow several generations of the same family to live together in order to assist senior members of the family to “age in place”.
2. **CDA ASSISTANCE:** Ways to work closely with the CDA to assess the need for more senior housing in IGH, determine methods the city could use to partner with the CDA in providing this housing, and educate the citizens of IGH about the different types of senior housing available.
3. **AVAILABILITY STUDY:** A study of all existing senior housing in IGH, including the number of units available, criteria for residency in those units, and the cost of living in those units, whether it is market rate or affordable. This study should also include types of senior housing that are not currently available in IGH, (i.e. cottage style senior housing), whether there is a need for other forms of senior housing, and how that need could be addressed.

## AFFORDABLE HOUSING

The Housing Task Force recommends that the City of Inver Grove Heights adopt proactive policies that insure the building and maintenance of affordable housing. Specifically the city needs to meet its identified affordable housing need of 871

units between 2011 and 2020. This should include rental units, owner occupied homes and senior housing. To fulfill this recommendation the Housing Task Force recommends:

1. **AFFORDABLE HOUSING INCENTIVES:** Identify and adopt incentives the City can provide to developers (density bonuses, accelerated permits and review processes, fee waivers, other regulatory relief) which can be provided in exchange for developers to include affordable units in market rate developments. See attachment B: Minnesota Toolbox
2. **MULTI CITY JOINT POWERS AGREEMENT:** develop a multi-city joint powers agreement with its bordering neighbor cities that create and adopt zoning policies which promote fairness and equity in establishing and building affordable housing. These policies should include a variety of tools (Urban Land Institute-Minnesota tool box) that will be used to implement these zoning policies.
3. **FLEXIBLE HOUSING STANDARDS:** adopt flexible performance standards to attract development that will take advantage of future transit oriented plans.
4. **RENOVATION OF EXISTING HOUSING STOCK:** research effective programs and adopt development policies that create and maintain affordable housing within areas where housing stock is being renovated. The City needs to be proactive in identifying and acquiring degraded properties, renovate the structures and resell them.
5. **CDA PARTNERING:** The City should look for ways to fund projects in partnership with the CDA and other organizations that help insure affordable housing. This may also include the creation of land trusts to help maintain a long-term affordability.

The premise for these recommendations is contained within the Comprehensive plan. The City has fallen short of its established goal for the past decade. An editorial in the Minneapolis Star/Tribune three years ago says in part, “good plans aren’t enough, you have to act”. The City needs to be proactive in identifying developers who have the interest and will to include affordable housing in their developments. The City needs to engage with its neighbors to create a level playing field that insures developers do not try to ‘play-off’ one against another. Affordable housing is a regional obligation as much as it is an individual city’s obligation.

# INVER GROVE HEIGHTS

## 2010 HOUSING TASK FORCE



	HOUSING COMMITTEE	AFFORDABLE HOUSING	SENIOR HOUSING	EDUCATION
ESTABLISH IGH HOUSING COMMITTEE	X	X	X	X
Market Study Update (Partner with CDA)	X			
Study Affordable Housing Supply & Future Needs		X		
Study Senior Housing Supply & Future Needs			X	
Evaluate Senior Housing Criteria, Costs, Types Available & Needed			X	
Rental Housing Licensing Policies	X	X	X	
Foreclosure Policy Monitoring	X			
Property Maintenance Policy Review	X			
Provide Information Stand (at Bldg Dept.)				X
Provide CDA web ink on City Web Site				X
Add Info to City's "Insights" Quarterly Newsletter				X
Establish CDA Liaison (Volunteer or Staff)				X
Encourage Renovation of Housing Stock to Affordable Housing	X	X		
Aquire Properties, Renovate & Resell as Affordable (with CDA)		X		
Focus on 2020 Affordable Housing Goals & Deficit per Comp Plan		X		
Provide Incentives to Developers to Encourage Affordable Units		X		
Promote Equity in Establishing & Building Affordable Housing		X		
Adopt Flexible Standards to Attract Transit Oriented Development		X	X	
Work with CDA to Fund Affordable Hosing Programs	X	X		
Research Successful Senior Housing Programs	X		X	
Research Successful Affordable Housing Programs	X	X		
Consider Allowing "In-Law" Apartments & Multi-Generational Family Policies	X	X	X	
Educate Residents on How to Stay and Age in IGH			X	X
Partner with CDA to Maintain Adequate Senior Housing in IGH			X	

## Attachment B

### List of all Roles and Policies in the Minnesota Toolbox

In the Minnesota Toolbox of HousingPolicy.org you will find a wide array of information on the many ways that states and localities can increase the availability of homes for working families. Scroll down to see our complete list of roles for states and communities, and the policies associated with each of these roles.

Please **Contact Us** if you have suggestions for additional roles and policies you would like to see covered.

#### ***Special Section: Leadership for Improving the Community***

Building Better Communities

Public Participation

#### **Generate Capital for Housing Options**

Utilize Tax Increment Financing to Fund a Mix of Housing

Stimulate Construction or Rehab Through Tax Abatements

Adopt Tax Levies in Support of Housing Strategies

Create or Expand Dedicated Housing Trust Funds

Expand and Support Use of the Low-Income Housing Tax Credit

Provide Pre-Development and Acquisition Financing

Support Housing Bond Issues

Use Cross-Subsidies to Support Mixed-Income Communities

#### **Preserve Existing Housing and Neighborhoods**

Preserve Rental Options

Preserve Ownership Housing Options

Strengthen and Promote Existing Neighborhoods

Support and Expand Housing Improvement Areas for Common Interest Properties

Encourage Energy Efficiency

#### **Expand Opportunities for New Housing**

Expand the Supply of Homes through Rezoning and Regulatory Tools

Make Publicly-Owned Land Available for Affordable Workforce Homes

Redevelop Brownfield Sites for New Housing

Facilitate Reuse of Abandoned, Vacant, and Tax-Delinquent Properties

Encourage Green Building Techniques and Policies

Adopt Local Policies in Support of Housing Choice

#### **Provide Efficient Use of Local Development Tools**

Ensure Land Use and Zoning Policies Support a Diversity of Housing Types

Adopt Expedited Permitting and Review Policies

#### **Help Residents Succeed**

Expand Homeownership Education and Counseling

Create and Expand Downpayment Assistance

Prevent Foreclosures and Help Affected Renters and Owners  
Reduce Household Energy Costs  
Create and Expand Homeowner Renovation Assistance  
Encourage Employers' Commitment to Affordable Homes for Workers  
Provide Access to Specialized Housing Services

**Support of Connected, Livable Communities**

Link Transportation Policies and Land Use  
Promote Sustainable Development Patterns  
Support Active and Healthy Living

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Northwest Area – Transportation Visioning Study**

Meeting Date: July 12, 2010  
 Item Type: Work Session/Regular Agenda  
 Contact: Thomas J. Link: 651-450-2546  
 Prepared by: Tom Link, Director of Community Development  
 Reviewed by: N/A

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**ACTION REQUESTED**

At its work session, the City Council will hear a presentation by Brian Sorenson of Dakota County regarding the Regional Roadway System Visioning Study’s draft recommendations, as attached. Representatives from other agencies, such as the City of Eagan and MnDOT, are also expected to be present.

At its regular meeting, the City Council will consider a Resolution Adopting the Regional Roadway System Visioning Study Recommendations, as attached.

**BACKGROUND**

The Minnesota Department of Transportation (MnDOT), Dakota County, City of Eagan, and the City of Inver Grove Heights selected SRF to study future transportation improvements in northwest Inver Grove Heights, northeast Eagan, Mendota Heights, and Sunfish Lake. SRF has been guided by a technical committee with representatives from the Federal Highway Administration, MnDOT, Metropolitan Council, Dakota County, and the cities of Inver Grove Heights, Eagan, Sunfish Lake, and Mendota Heights. SRF has conducted three open houses to inform the general public and to receive comments and suggestions.

The Visioning Study identifies “a transportation system plan that can support long-term growth and development in the region, as well as complement and build upon current transportation systems.” The study analyzes the impacts that future growth in Inver Grove Heights, Eagan, and surrounding cities will have on local and regional transportation systems. The Vision projects out to 2030 and beyond.

Dakota County is in the process of conducting meetings with each of the four cities. This last week, the City of Mendota Heights adopted the attached resolution. The resolution supports a future interchange to the east of Argenta Trail, as recommended by the study. The resolution also supports Inver Grove Heights right to develop and supports the planning process but requests further analyses of environmental and financial impacts. The City of Sunfish Lake also adopted a resolution, as attached. The resolution also supports a future interchange to the east of Argenta Trail subject to extensive environmental review. The City of Eagan will consider the study recommendations on July 20.

## **ANALYSIS**

Of particular interest to Inver Grove Heights, the Visioning Study recommends:

- A new interchange at I-494 near Argenta Trail, designated as “Alternative E”. The study provides numerous reasons to support this recommendation.
- A new interchange or high volume, high capacity intersection upgrade at Trunk Highway 55 and Argenta Trail. The report provides a brief explanation of its recommendation and states that the removal of the Trunk Highway 3 west ramps at Highway 55 needs further evaluation.
- Argenta Trail widened to four lanes and eventually six lanes and limited to three accesses. Argenta Trail will be an important arterial connecting the two interchanges.
- Argenta Trail, north of 70<sup>th</sup> Street, realigned to the east.
- Trunk Highway 3 (Robert Street) and County Road 26 (70<sup>th</sup> Street) widened to four lanes.

The Visioning Study also provides a list of “next steps”. The new I-494 interchange would require further analysis and evaluation, including an interchange warrant analysis, a highway interchange request to the Metropolitan Council, an extensive environmental analysis, and an interchange access request to the Federal Highway Administration. The study also recommends that Inver Grove Heights take further actions, including the planning and construction of necessary supporting roadway connections prior to the I-494 interchange, an access management plan for Argenta Trail, and further study of land use, transit, pedestrian and bike facilities, property acquisitions, and funding.

Dakota County is requesting that each of the four affected cities act on the draft Visioning Study. The Dakota County Board is then scheduled to consider adopting the Visioning Study on July 27.

## **RECOMMENDATION**

The attached resolution adopts the study recommendations and expresses Inver Grove Heights’ strong support for an interchange at I-494 east of Argenta Trail, as recommended by the study and for an interchange at Highway 55 and Argenta Trail.

Staff recommends approval of the Resolution Adopting the Regional Roadway System Visioning Study Recommendations.

TJL/kjf

Enclosures: Resolution  
Draft Recommendations  
Mendota Heights Resolution  
Sunfish Lake Resolution

cc: Brian Sorenson, Dakota County

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ADOPTING THE REGIONAL ROADWAY SYSTEM VISIONING  
STUDY RECOMMENDATIONS**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the City of Inver Grove Heights, along with the Minnesota Department of Transportation, Dakota County, and the City of Eagan, entered into an agreement to study future transportation improvements in northwest Inver Grove Heights, northeast Eagan, Mendota Heights, and Sunfish Lake; and

**WHEREAS**, these entities subsequently selected SRF to conduct the study; and

**WHEREAS**, the intent of the study is to identify a transportation system plan that can support long-term growth and development in the region, as well as complement and build upon current transportation systems; and

**WHEREAS**, the study was guided by a technical advisory committee consisting of the Minnesota Department of Transportation, Dakota County, Metropolitan Council, Federal Highway Administration, and the cities of Inver Grove Heights, Eagan, Sunfish Lake, and Mendota Heights; and

**WHEREAS**, SRF conducted a technical analysis of future development in Inver Grove Heights, Eagan, and surrounding cities and alternative transportation improvement alternatives; and

**WHEREAS**, considerable public input was obtained through three open houses and various other meetings; and

**WHEREAS**, SRF has concluded by preparing a list of recommendations; and

**WHEREAS**, these recommendations are found to be consistent with the Inver Grove Heights Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS** hereby adopts the Regional Roadway System Visioning Study Recommendations.

**BE IT FURTHER RESOLVED,** that the City Council of the City of Inver Grove Heights:

- Strongly supports an interchange at I-494 as shown on Alternate E and finds such an interchange necessary to serve future regional and local transportation needs.
- Strongly supports an interchange at Highway 55 and Argenta Trail and finds such an interchange necessary to serve future traffic volumes and to eliminate traffic safety hazards.

Passed by the City Council of the City of Inver Grove Heights on the 12<sup>th</sup> day of July 2010.

AYES:

NAYS:

ATTEST:

\_\_\_\_\_  
George Tourville, Mayor

\_\_\_\_\_  
Melissa Rheaume, Deputy Clerk

**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 10-48**

**A RESOLUTION DISCUSSING THE REGIONAL ROADWAY SYSTEM  
VISIONING STUDY**

**WHEREAS**, Dakota County partnered with the Minnesota Department of Transportation, the Metropolitan Council, the Federal Highway Administration, the City of Eagan, the City of Inver Grove Heights, the City of Mendota Heights, and the City of Sunfish Lake to conduct a transportation study in northern Dakota County with the goal of developing a long-term roadway system vision that is supported by all jurisdictions and balances land use and transportation improvements for the study area based on projected growth in Eagan and Inver Grove Heights; and

**WHEREAS**, the City of Mendota Heights has participated in this study process with staff representatives, elected officials and interested residents at all stages of the study; and

**WHEREAS**, the City of Mendota Heights has continually stated its objection to an interchange at Delaware Avenue and I-494 and expressed concerns about related issues; and

**WHEREAS**, the City of Mendota Heights has participated in all three public open houses and the two neighborhood meetings held on this study; and

**WHEREAS**, the City of Mendota Heights formed an ad-hoc committee that included membership from the city council, city staff, residents, Sunfish Lake and a contract professional to track the progress of this study and ensure that the city's position was made clear; and

**WHEREAS**, the City of Mendota Heights fully supports the need to undertake planning in order to prepare for and respond to future growth.

**NOW THEREFORE BE IT RESOLVED**, the City of Mendota Heights offers the following comments to Dakota County's draft recommendations on the Regional Roadway System Visioning Study:

1. Supports the recommendation of a future interchange being placed at Alternate E, approximately ¼ mile east of the current Delaware Avenue interchange. Any potential future interchange at Delaware Avenue will not be supported by the City of Mendota Heights.
2. Any future improvements to Delaware Avenue must be driven by the City of Mendota Heights. The character of Delaware Avenue is unique and best

understood by the city and our residents. The local government unit is best suited to determine any future changes.

3. Mendota Heights supports the right of Eagan and Inver Grove Heights to develop their infrastructure within the Metropolitan Council's approved growth limits while at the same time we encourage them to develop the transportation element of this planning totally within their city limits. It has been represented to the City of Mendota Heights by Dakota County staff that the growth projections in Eagan and Inver Grove Heights are based on their approved 2030 comprehensive plans and Mendota Heights is relying on these projections in its decision making process. The study should be flexible enough to accommodate up or down the level of infrastructure and financial investment needed as the growth occurs. The development and investment should be based on actual growth to avoid both overinvestment and underinvestment.
4. Priority should be given to transportation projects that take place within Eagan and Inver Grove Heights to internalize traffic flows within the new growth areas.

**BE IT FURTHER RESOLVED**, that while the City of Mendota Heights understands that this is a traffic study, the information that has not been studied including the environmental factors and financial implications, all of the information needs to be studied before final decisions can be made on all of the recommendations.

**BE IT FURTHER RESOLVED**, that the City of Mendota Heights intends to stay fully engaged with this issue in the future to ensure that any plans changes do not negatively impact the city and its residents. Mendota Heights has enjoyed a positive relationship with the neighboring cities and the county and believes it is important to be a part of the decision making process. The transparency in government decision making that we have experienced with the county and the visioning study is important to Mendota Heights now and in the future.

Adopted by the City Council of the City of Mendota Heights this 6th day of July 2010.

**ATTEST**

**CITY COUNCIL  
CITY OF MENDOTA HEIGHTS**

By \_\_\_\_\_  
Nancy Bauer, Acting City Clerk

By \_\_\_\_\_  
John J. Huber, Mayor

**CITY OF SUNFISH LAKE  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 10-**

**A RESOLUTION DISCUSSING THE REGIONAL ROADWAY SYSTEM  
VISIONING STUDY**

**WHEREAS**, Dakota County partnered with the Minnesota Department of Transportation, the Metropolitan Council, the Federal Highway Administration, the City of Eagan, the City of Inver Grove Heights, the City of Mendota Heights, and the City of Sunfish Lake to conduct a transportation study in northern Dakota County with the goal of developing a long-term roadway system vision that is supported by all jurisdictions and balances land use and transportation improvements for the study area based on projected growth in Eagan and Inver Grove Heights; and

**WHEREAS**, the City of Sunfish Lake has participated in this study process with staff representatives, elected officials and interested residents at all stages of the study; and

**WHEREAS**, the City of Sunfish Lake has continually stated its objection to an interchange at Delaware Avenue and I-494; and

**WHEREAS**, the City of Sunfish Lake has participated in all three public open houses and the two neighborhood meetings held on this study; and

**WHEREAS**, the City of Mendota Heights formed an adhoc committee to track the progress of this study and ensure that the city's position was made clear that included membership from the city council, city staff, city residents, Sunfish Lake and contract professionals; and

**WHEREAS**, the City of Sunfish Lake fully supports the need to undertake planning in order to prepare for and respond to future growth.

**NOW THEREFORE BE IT RESOLVED**, the City of Sunfish Lake offers the following comments to Dakota County's draft recommendations on the Regional Roadway System Visioning Study:

1. Supports the recommendation of a future interchange being placed at Alternative E, if and only if there is an extensive environmental review which demonstrates no adverse effects to Hornbeam Lake and its adjacent land area.
2. Any future improvements to Delaware Avenue must be driven by the cities of Mendota Heights and Sunfish Lake. The character of Delaware Avenue is unique and best understood by the two cities and their residents.

3. The city supports using and expanding the existing infrastructure that exists in Eagan and Inver Grove Heights to the fullest extent possible to deal with their growth. The city's concern is in the approach taken by the study using one rate of growth. The study should be flexible enough to accommodate up or down the level of infrastructure and financial investment actually needed as the growth actually occurs. The actual development and investment should be based on actual growth to avoid both overinvestment and underinvestment.
4. Priority should be given to transportation projects that take place within Eagan and Inver Grove Heights to internalize traffic flows within the new growth areas.
5. Inver Grove Heights and Eagan should promote mixed land uses with integrated pedestrian/bicycle facilities in addition to supporting 21st century transit planning which would help reduce individual traffic trips within the system.

**BE IT FURTHER RESOLVED**, that while the City of Sunfish Lake understands that this is a traffic study, the importance of the information that has not been studied, including the environmental factors and financial implications, needs to be studied before final decisions can be made on all of the recommendations.

**BE IT FURTHER RESOLVED**, that the City of Sunfish Lake intends to stay fully engaged on this issue in the future to ensure that the plans do not change that would negatively impact the city and its residents.

Adopted by the City Council of the City of Sunfish Lake this 6th day of July 2010.

**CITY OF SUNFISH LAKE**

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**Molly Park, Mayor**

**ATTEST:**

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**Catherine Iago, City Clerk**



## REGIONAL ROADWAY SYSTEM VISIONING STUDY

### Recommendations

The intent of the study is to identify a transportation system plan that can support long-term growth and development in the region, as well as complement and build upon current transportation systems. The study area has one of the largest undeveloped areas (approximately 4,300 acres) adjacent to the I-494/I-694 beltway. This area will develop over time and as a result, add more traffic to the current transportation system. In addition, growth is also occurring in surrounding communities, particularly to the south and east; this traffic also impacts the transportation system in this area. It is therefore important to identify potential improvements needed to support this future growth, as well as ensure safe and efficient travel into, through and out of the area. With this plan and subsequent environmental studies, the appropriate agencies can work toward implementing improvements over time, as needs arise, and as opportunities and funding permit. In addition, the plan will allow for avoidance and minimization of property impacts and disruptions in services, especially as development occurs in the study area.

The study recommendations need to be put in the following planning context.

- The study is not an official environmental study and therefore does not carry any official environmental standing. More detailed analysis will need to be done to fully assess environmental, design and operational issues in accordance with the National Environmental Policy Act (NEPA) and Minnesota Environmental regulations at the time individual projects are developed. The study focused on a high-level screening of environmental elements to identify potential environmental issues, including a review of natural wetland inventory, special habitat designations and right-of-way impacts to residential and commercial properties.
- While a specific system alternative is identified as an outcome of this study, all of the remaining system alternatives (alternatives not selected) will need to be carried into future environmental studies to fulfill environmental requirements. However, some of these alternatives may end up in a considered, but dismissed narrative.
- Any changes in interstate access require a significant amount of analysis and study to ensure safe and efficient operations of the system. This lengthy process may ultimately determine that an additional access may not be warranted, or other modifications of the system may be needed in conjunction with access changes.

The following recommendations have been developed through the involvement of the cities of Eagan, Inver Grove Heights, Mendota Heights, and Sunfish Lake; Dakota County, the Minnesota Department of Transportation (MnDOT), the Metropolitan Council, and the Federal Highway Administration (FHWA). The recommendations are based on technical analysis, as well as public and committee input. These recommendations constitute a vision for the area transportation system that will allow the system to support area growth (as identified in local 2030 Comprehensive Plans) safely and efficiently.

The following key improvements that constitute the vision are listed below and shown in Figure 1:

- a. Lone Oak Road (CSAH 26) – expand 2 to 4 lanes from TH 55 to Athena Way (where it is currently 4 lanes).
- b. 65th Street – extend from Babcock Trail to Lone Oak Point.
- c. CSAH 28 Realignment north of TH 55.
- d. TH 3 – expand 2 to 4 lanes from Cliff Road to TH 55.
- e. TH 149 – expand 2 to 4 lanes from TH 3 to Rich Valley Boulevard.
- f. Baffin Trail Realignment – alignment to be determined in future studies.
- g. CSAH 28 Realignment south of TH 55 – connection to Argenta Trail will be determined during future studies associated with the installation of a full interchange in the long term.
- h. Lone Oak Road (CSAH 26) – expand 4 to 6 lanes from the I-35E West Ramps to Neil Armstrong Boulevard.
- i. TH 55 – expand 4 to 6 lanes from TH 149 south junction to TH 149 north junction.
- j. TH 149 – expand 4 to 6 lanes from TH 55 to I-494. This project recently received STP federal dollars for construction.
- k. TH 3 – consider 2 to 4 lane expansion in the long term from Upper 55th Street to TH 55.
- l. TH 149 Interchange Improvements with I-494 Mainline between I-35E and TH 149 – additional analysis is needed in an Interstate Access Request (IAR). As part of this study, a preliminary analysis was completed to determine how the TH 149 interchange ramps are currently being used, in relation to I-35E and I-494. Further study is necessary to determine the solutions to address the capacity problems at the TH 149 interchange and weaving issues between TH 149 and the I-35E exit.
- m. Delaware Avenue – improvements as required by actual traffic conditions. Such improvements may include turn lanes, shoulders, and trails/sidewalks. No additional through lanes will be required.
- n. New I-494 Interchange near Argenta Trail – approximately ½ mile east of the existing overpass with a configuration to minimize potential impacts to Hornbean Lake on the north. Additional analysis is needed in an Interstate Access Request (IAR).



- o. TH 55/Argenta Trail – consider a high-volume, high-capacity intersection upgrade, or a long-term interchange at this location. 2030 Comprehensive Plan growth assumptions do not reflect a need to separate grades based on traffic volumes. Buildout traffic volumes are borderline. In the vicinity of TH 55, continue to keep Argenta Trail as the through route and CR 28 connection into Argenta Trail (note: this is a change from the recommendations of the “County Road 28 Corridor Study” completed in 2000). Plan for an alignment of future CR 28 east of Argenta Trail that would intersect Argenta Trail where interchange ramps would be located if an interchange were to be constructed in the future. It is likely that the TH 3 West Ramps would need to be removed, if and when a new interchange is constructed.
  - p. Argenta Trail – realign and expand to 6 lanes from TH 55 to I-494. This likely would be built first as a 4-lane roadway, then expanded to 6 lanes in the future as demands increase.
2. Based on the analysis and input throughout the study process, Alternative “E” is recommended as the “locally-preferred”<sup>1</sup> system vision with new access to I-494. As noted in 1(n), this recommended vision includes a new interchange along I-494. The Study Partners should continue to investigate the technical and environmental acceptability of adding an additional interchange access to I-494. This recommendation is made for the following reasons.
- a. It addresses the growth anticipated in 2030, based on approved area Comprehensive Plans, including the 2030 growth anticipated for NE Eagan and NW Inver Grove Heights.
  - b. It limits overloads of key arterial segments which are difficult and costly to expand beyond six lanes (i.e., more urbanized area along TH 55 from south junction of TH 149 to north junction of TH 149; and TH 149 from TH 55 to I-494).
  - c. It eliminates overloaded interchanges on I-494 at TH 149 and TH 3 by better balancing transportation demand among other regional access points and a new interchange access. This maximizes long-term flexibility of the overall transportation system.
  - d. It reduces travel demands at the I-494/TH 149 interchange, which is in close proximity to the I-35E system interchange. Currently, there are operational and safety problems with traffic from the TH 149 loop wanting to travel westbound on I-494, weaving with westbound I-494 traffic exiting to I-35E within approximately 2,300 feet. Additional modifications to the I-494/TH 149 interchange and the I-494 mainline will be needed in the future. With a new I-494 interchange at the proposed Alternative E location, 40 percent of the traffic using the TH 149 westbound loop would be relocated to the new interchange, approximately 8,200 feet further east. This will provide a longer distance for vehicles to sort themselves out, which makes the weave and right-lane congestion issues easier to address in the long-term on I-494.

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<sup>1</sup> Mn/DOT and FHWA cannot commit to one alternative until the environmental process is completed.

- e. It has the lowest right-of-way acreage impacts of all new I-494 interchange alternatives and the lowest number of residential and commercial property acquisitions based on current properties.
  - f. It maintains logical system connections with existing Argenta Trail and Delaware Avenue thereby providing access to and from communities to the north; yet the traffic demands along Delaware Avenue for this option are very similar to the other system improvement options.
  - g. Alternative E is in close proximity to Hornbeam Lake and this proximity will need to be evaluated more closely in subsequent environmental studies. Interchange designs that limit encroachments and impacts to this area should be considered.
  - h. Alternative E's interchange location and proposed alignment for Argenta Trail will be designed to minimize impacts to wetlands and avoid where possible. Its location does a better job of avoiding areas that have been identified as Regionally Significant Ecological Areas (defined by the DNR using Minnesota Land Cover Classification System – 2008). Alternatives C and D have some impacts to wetlands and the areas identified as regionally significant ecological areas. These areas are located adjacent to existing Argenta Trail and in the Argenta Trail and I-494 overpass area (Figure 2).
  - i. Alternative E has a low percentage of local trips using the regional system for a short distance (i.e., interchange to interchange on I-494). A high percentage of the trips accessing the regional system using the new interchange have other regional destinations in the region.
  - j. It avoids undesirable direct impacts to residences immediately north of I-494 in the area of Delaware Avenue, as well as shifts the alignment of Argenta Trail to the east of a developed residential area on the south side of I-494.
  - k. The location of the new I-494 interchange in Alternatives C and D are not consistent with Mendota Heights and Sunfish Lake Comprehensive Plans (i.e., Alternative E is located in Inver Grove Heights). The new interchange location and potential realignment of Argenta Trail is consistent with the Inver Grove Heights Comprehensive Plan.
3. An Interchange Warrant Analysis has been completed and submitted to FHWA, through Mn/DOT, to obtain formal feedback on the additional access on I-494 at location "E". A more detailed and comprehensive operations and safety analysis will be required, assuming the access process moves forward (see Recommendation #4).

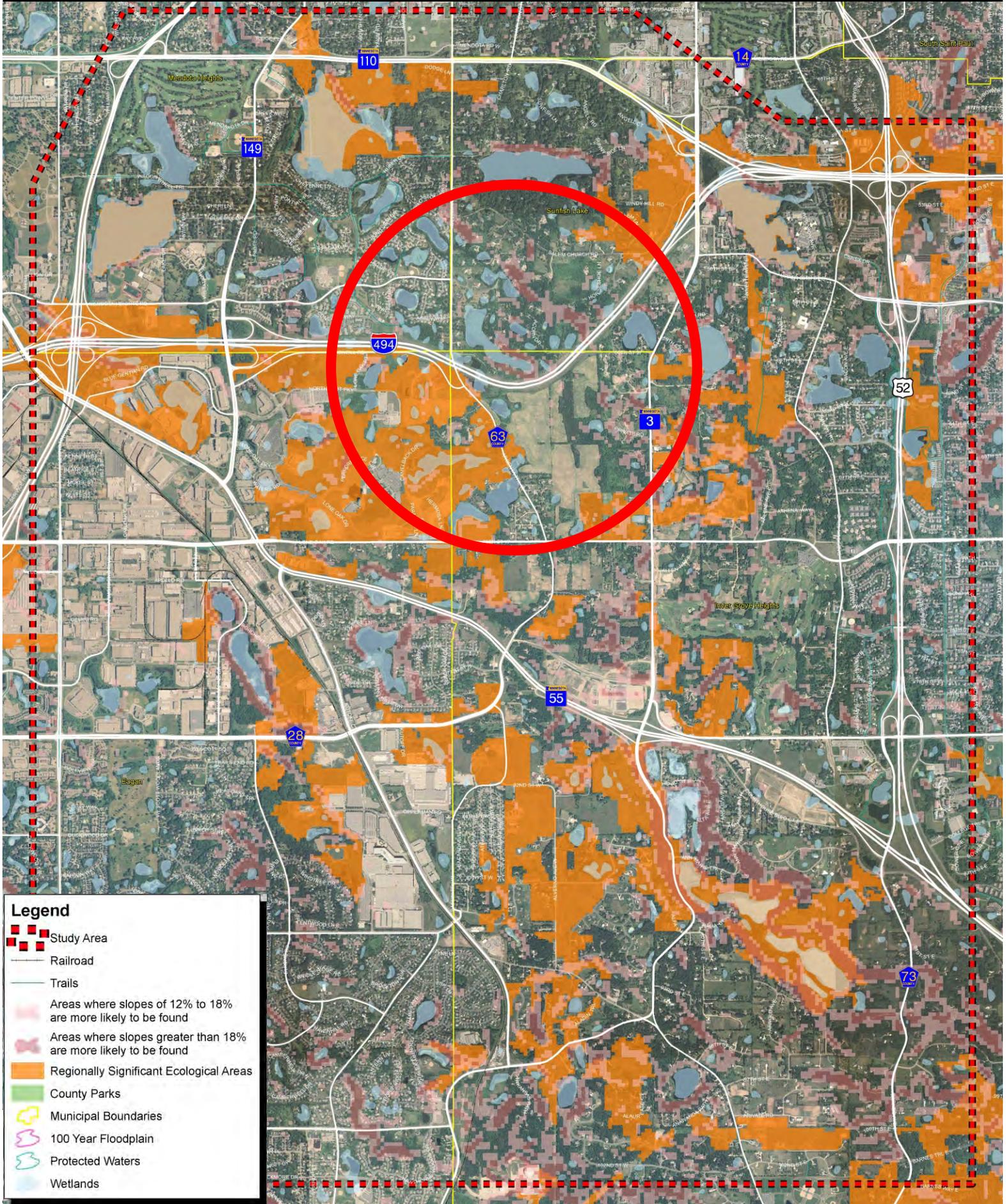
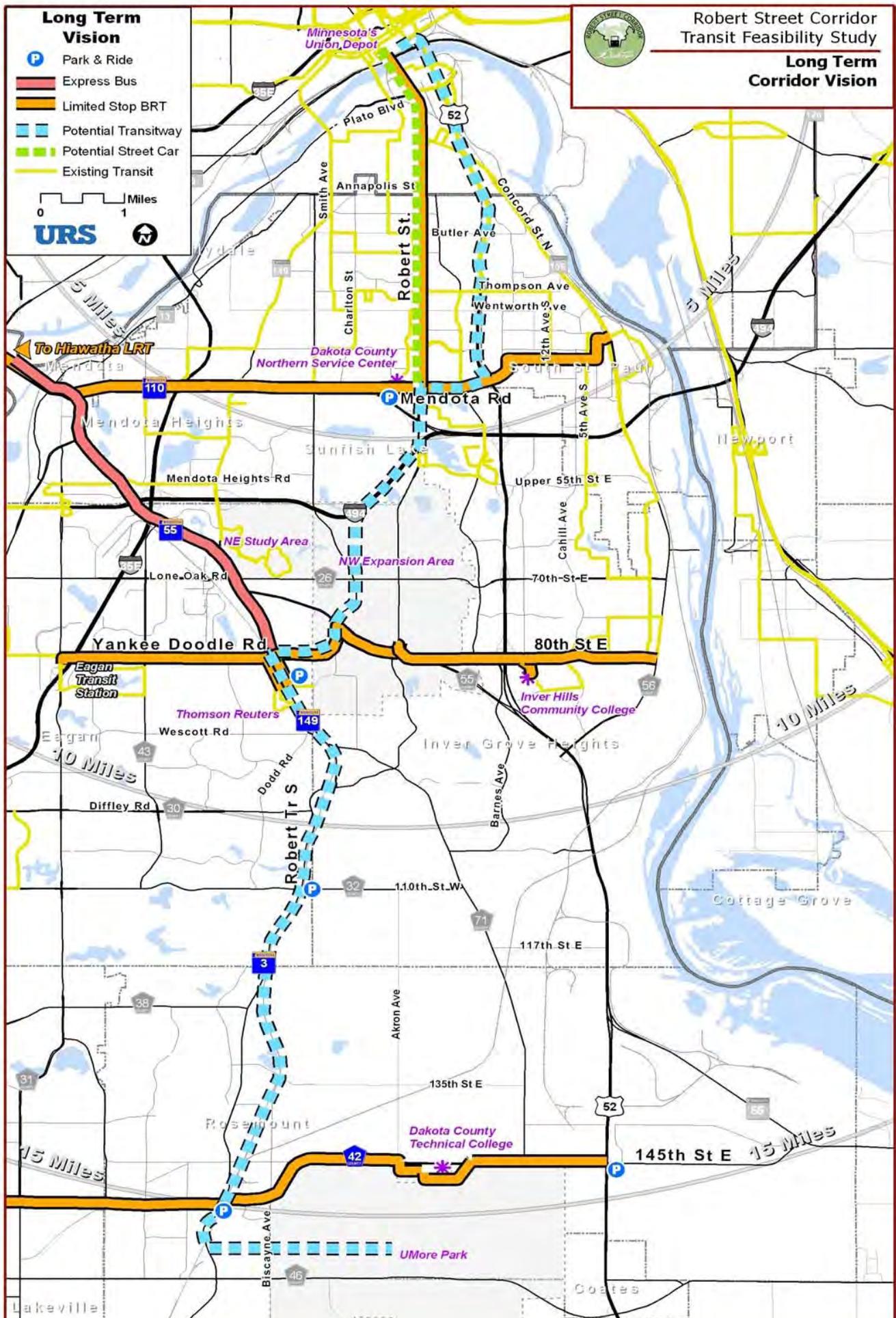


Figure 2

May 7, 2010

4. If FHWA indicates that the warrant analysis has merit to move forward to the next step (this decision doesn't signify support for the access change, only that it warrants greater analysis); then the next step is to complete an Interstate Access Request (IAR). This process will address in more detail operations and safety issues on I-494. Based on input from FHWA and Mn/DOT, this analysis will need to develop solutions for the capacity problems at the TH 149 interchange and weave issues on I-494 associated with I-35E and TH 149. This analysis will require a formal layout for the interchange and other access changes, as well as an environmental study that meets state and federal requirements.
5. All agencies should continue to pursue a variety of funding sources, both public and private. As one example, the City of Eagan has previously instituted a system to generate funds for future transportation improvements in Northeast Eagan. This type of funding should be considered in Northwest Inver Grove Heights. In addition, they should work to identify projects that could be incorporated into Capital Improvement Programs.
6. While this study identifies basic right-of-way footprints and general access considerations, subsequent efforts will further define specific property acquisitions and detailed access strategies for all arterial and collector routes. Based on volumes and function, access to Argenta Trail south of I-494 and north of TH 55 will be limited to three full-access points. This will guide future development and allow study partners to take advantage of opportunities as they arise. This corridor should also be planned for a minimum of 200 feet in width of right-of-way considering the 6-lane needs and the need to coordinate with transit planning that has been completed to-date (Figure 3).
7. Specific improvements to Delaware Avenue north of I-494 will need to be agreed upon by Dakota County, Mendota Heights and Sunfish Lake if the need arises based on actual traffic conditions.
8. The Study Partners should take additional steps in subsequent studies to further develop pedestrian and bicycle accommodations within the planned corridors so that safety is addressed on segments as well as at nodes/intersections for other modes. In addition, designs and land uses should be planned to accommodate transit where it is applicable.
9. The Study Partners need to consider strategies to reducing demand for access to the regional system. With future planning, the City of Eagan and Inver Grove Heights should promote mixed land uses with integrated pedestrian/bicycle facilities that encourage and increase internal trips and decrease regional peak hour trips. In addition, TDM requirements should be considered for higher trip generation land uses to reduce peak hour demand on the roadway system, as transit service opportunities are realized in this area of Dakota County. As part of this effort, the Study Partners should also look at land uses and their role in supporting transit service. In particular, it should further define/develop transit's role in this area given the potential transitway alignment identified in the Robert Street Corridor Feasibility Study. This alignment is consistent with the proposed Argenta Trail realignment and interchange location in Alternative "E" (see Figure 3).



URS Corporation N:\31810282\projects\long\_term\_vision.mxd Date: 4/23/2008 2:03:33 PM

Figure 3

May 7, 2010



10. Mn/DOT, Dakota County, Eagan and Inver Grove Heights should conduct additional system planning work south of TH 55 to define and reconcile future roadway connections between the RRSVS and the Rosemount/Empire/UMore Transportation System Study.



## REGIONAL ROADWAY SYSTEM VISIONING STUDY

### Next Steps

The study recommendations include additional studies, processes and activities to move the planning process forward. The focus of these activities is to provide more detailed information to agencies, property owners and other stakeholders as it becomes available and to provide a solid framework for implementation. The following have been extracted from the recommendations and repeated in one location.

1. The improvements included in the system vision should be incorporated into appropriate capital improvement programs as the following occurs:
  - As safety and/or operational issues occur on the existing transportation system
  - As opportunities arise to coordinate with development or other outside funding sources
  - As necessary environmental reviews/studies are completed
  - Specific to the interchange, all necessary supporting roadway system connections must be in place prior to, or at the time of, building a new access to I-494. Through this study, the main benefit of a new interchange lies in its ability to accommodate regional trips. The system must be in place to allow the interchange to support this need.
2. All system improvements included in these recommendations should be reflected in the appropriate agency planning documents, including:
  - City of Eagan and City of Inver Grove Heights Comprehensive and Transportation Plans
  - Dakota County Transportation Plan
  - Dakota County Plat Review Needs Map
3. The cities of Eagan, Inver Grove Heights, Mendota Heights, and Sunfish Lake, and Dakota County should submit these recommendations to be included in future updates of the Metropolitan Council's TPP and Mn/DOT's TSP.
4. An Interchange Warrant Analysis has been completed and submitted to FHWA, through Mn/DOT, to obtain formal feedback on the additional access on I-494 as shown in Alternative "E". Depending on FHWA evaluation and comments, a more detailed and comprehensive operations and safety analysis of the I-494 facility will be required (see Recommendation #4).
5. A Highway Interchange Request should be made to the Metropolitan Council prior to beginning the FHWA's Interchange Access Request process, if FHWA agrees to proceed to the next step.

6. All agencies should continue to pursue a variety of funding sources, both public and private. As one example, the City of Eagan has previously instituted a system to generate funds for future transportation improvements in Northeast Eagan. This type of funding should be considered in Northwest Inver Grove Heights. In addition, they should work to identify projects that could be incorporated into Capital Improvement Programs.
7. The City of Inver Grove Heights should work with Dakota County to further define specific property acquisitions and detailed access strategies for all arterial and collector routes, including an access management plan for Argenta Trail between I-494 and TH 55.
8. The Cities of Mendota Heights and Sunfish Lake should continue discussions with Dakota County to agree upon future improvements to Delaware Avenue north of I-494, if the need arises based on actual traffic conditions.
9. Subsequent studies should be completed to provide safer pedestrian and bicycle accommodations within the planned corridors, as well as the intersections. In addition, designs and land uses should be planned to accommodate transit where it is applicable.
10. The Study Partners need to consider strategies to reducing demand for access to the regional system. With future planning, the City of Eagan and Inver Grove Heights should promote mixed land uses with integrated pedestrian/bicycle facilities that encourage and increase internal trips and decrease regional peak hour trips. In addition, TDM requirements should be considered for higher trip generation land uses to reduce peak hour demand on the roadway system, as transit service opportunities are realized in this area of Dakota County. As part of this effort, the Study Partners should also look at land uses and their role in supporting transit service. In particular, it should further define/develop transit's role in this area given the potential transitway alignment identified in the Robert Street Corridor Feasibility Study.
11. Dakota County, Eagan and Inver Grove Heights should conduct additional system planning work south of TH 55 to define and reconcile future roadway connections to the south of TH 55 to bring consistency between the RRSVS and the Rosemount/Empire/UMore Transportation System Study.

**INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**CITY OF INVER GROVE HEIGHTS**

Meeting Date: July 12, 2010  
 Item Type: Work Session/Regular Agenda  
 Contact: Allan Hunting 651.450.2554  
 Prepared by: Allan Hunting, City Planner  
 Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Consider an Interim Ordinance to place a moratorium on Electronic Billboards and Dynamic Display signs.

- Requires 3/5th's vote.

Earlier this year at a work session, the Council instructed staff to look into regulations regarding electronic billboards and dynamic display signs. In 2007, staff began some research on the topic of dynamic display billboards as part of a planning request to allow an electronic wall sign on the I-State Trucking building along Hwy. 55. A code amendment was passed allowing a small portion of a wall sign to be electronic. The Council did not take up the issue of billboards at that time. In order to protect the city from any applications for such signs, a moratorium is being proposed for a one year period in order to provide time for staff to review and prepare an ordinance amendment that would provide some regulations on these signs.

**RECOMMENDATION**

The Council is requested to consider an Interim Ordinance establishing a moratorium on the construction of billboards and dynamic display signs and processing or issuance of any permits for such signs.

Attachment: Interim Moratorium Ordinance.

CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. \_\_\_\_\_

AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON THE  
CONSTRUCTION OF BILLBOARDS AND DYNAMIC DISPLAY SIGNS AND THE  
PROCESSING OR ISSUANCE OF ANY PERMITS FOR BILLBOARDS OR DYNAMIC  
DISPLAY SIGNS

The City Council of the City of Inver Grove Heights does ordain:

**SECTION 1. Purpose and Intent.** The purpose and intent of this Ordinance is to prohibit the processing or issuance of any new building permits, sign permits, or conditional use permits permitting the construction of new or modified billboards or dynamic display signs during the City's study and planning activities related to the current sign regulations as well as technology advances related to electronic, video, and other types of dynamic display signs. For the purpose of this Ordinance, the following words shall have the following meanings:

Billboard: A billboard shall mean any freestanding sign which has its supportive structure(s) anchored in the ground and which has a sign face elevated above ground level by pole(s) or beam(s) with the area below the sign face open and a height of more than eight (8) feet.

Dynamic Display Sign: A dynamic display sign shall mean a sign with any characteristics that appear to have movement or that appear to change, caused by any method other than physically removing and replacing the sign or its components, whether the apparent movement or change is in the display, the sign structure itself, or any other component of the sign. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink" or any other method or technology that allows the sign face to present a series of images or displays. This term includes a sign that changes its message or background in a manner or method of display characterized by motion or pictorial imagery, which may or may not include text, and depicts action or a special effect to imitate movement, the presentation of pictorials or graphics displayed in a progression of frames which give the illusion of motion, including but not limited to the illusion of moving objects, moving patterns or bands of light, or expanding or contracting shapes.

This Ordinance is intended to facilitate the study, adoption, and amendment of official controls related to the City's sign regulations for all zoning districts as well as the City Code provisions related to signs. The purpose of this Ordinance is to protect the health, safety, and welfare of the citizens of Inver Grove Heights. It is adopted under the City's authority as established by Minnesota Statutes, Section 462.355, subd. 4, which authorizes municipalities to adopt interim ordinances to regulate, restrict, or prohibit any use, development, or subdivision for the purpose of protecting the planning process and the health, safety, and welfare of its citizens.

**SECTION 2. Preliminary Findings.** The Council hereby makes the following preliminary findings to serve as the basis for the necessary studies to be made during the moratorium. These preliminary findings establish the reasons why it is in the public interest of the City to so declare a moratorium by virtue of this Ordinance:

1. Substantial changes have occurred in technology related to signs and billboards in the past ten years, including the advent of various electronic, video, and dynamic display signs. Such signs that display graphics that are animated, portray motion, or display rapidly moving messages may contribute to traffic safety hazards and/or have adverse aesthetic impacts on the visual environment.
2. The City has not reviewed its code provisions related to signs in depth for more than fifteen (15) years, and as such the current regulations and controls of the City related to signs and billboards may be outdated and in need of revision.
3. In light of the changes in technology as well as the various case law developments related to the regulation of signs, the City needs time to study the impacts of these technologically-advanced signs and billboards in relationship to zoning, comprehensive planning, and its current regulations regarding signs.
4. The public interest requires that the City study, analyze, and evaluate the impacts of billboards and dynamic display signs in relationship to the various zoning districts located throughout the City.

**SECTION 3. Moratorium.** In accordance with the findings set forth in Section 2 above and pursuant to the authority vested in the City by Minnesota Statutes, Section 462.355, subd. 4, for a period of one (1) year from the effective date of this Interim Ordinance/Moratorium:

1. No permit applications shall be filed by applicants, accepted by the City, or approved by the City for the construction, use, or modification of any dynamic display sign or billboard.
2. No permit shall be issued by the City for the construction, use, or modification of any dynamic display sign or billboard.

3. No site plan review applications, rezoning applications, conditional use permit applications, interim use applications, or variance applications shall be filed by applicants, accepted by the City, or approved by the City for any dynamic display signs or billboards.
4. No comprehensive plan amendment applications shall be filed by applicants, accepted by the City, or approved by the City if said comprehensive plan amendment is related to an application for a dynamic display sign or billboard.
5. During the period of the moratorium, neither City Staff, the Planning Commission, nor the City Council shall approve any permit for any dynamic display sign or billboard. Any applications for such permits filed with the City prior to the effective date of this Ordinance shall not be approved by the City Staff, Planning Commission, or the City Council during the term of the moratorium.

**SECTION 4. Study.** During the period of this Interim Ordinance/Moratorium, City Staff and consultants shall be directed to study the location of signs and billboards in the City, the general impact of various types of signs, including electronic, video, and other similar dynamic display signs, on traffic safety, adjoining land use and other relevant factors related to billboards and signs, as well as applicable federal and state regulations, and the official controls utilized by other cities with respect to billboards and dynamic display signs. The results of this study shall be submitted to the Planning Commission and City Council prior to the expiration of this interim ordinance, and shall include proposed amendments to the City Code that staff believes are appropriate for Council consideration. Following the submission of the study and proposals to the Council, the Council shall direct what proposed comprehensive plan or City Code amendments shall be considered at a public hearing and what amendments shall be referred to the Planning Commission for further consideration and recommendation.

**SECTION 5. Passage.** Pursuant to City Code Section 1-2-3(D)(2), the Council rules are hereby suspended by unanimous action of the entire Council and this interim ordinance shall be and is hereby passed at a single Council meeting, rather than by three readings.

**SECTION 6. Effective Date.** This ordinance shall be in force upon its adoption and publication.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
George Tourville, Mayor

Attest

\_\_\_\_\_  
Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Resolution Approving Joint Powers Agreement between Dakota County and the City of Inver Grove Heights for Right-of-Way Acquisition for the Realignment of 80th Street (C.R. 28) east of T.H. 3 (County Project No. CP 28-48)**

Meeting Date: July 12, 2010  
Item Type: Regular  
Contact: Scott D. Thureen, 651-450-2571  
Prepared by: Scott D. Thureen, Public Works Director  
Reviewed by: *SDT*

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Host Community Fund

**PURPOSE/ACTION REQUESTED**

Consider resolution approving Joint Powers Agreement between Dakota County and the City of Inver Grove Heights for right-of-way acquisition for the realignment of 80th Street (C.R. 28) east of T.H. 3 (County Project No. CP 28-48).

**SUMMARY**

In 2008, the City Council approved the layout for the realignment of 80th Street (C.R. 28) east of T.H. 3. The roundabout at the intersection of T.H. 3 and Amana Trail (future C.R. 28, west of T.H. 3) was designed and built to accommodate this future realignment of 80th Street on the east side of T.H. 3.

Last year, the County was approached by one of the landowners in the approved right-of-way corridor who wanted to sell their property (John Laskey). The approved CIPs for both Dakota County and the City include the acquisition of property for the future 80th Street (C.R. 28) realignment. The County has had an appraisal done on the property and, based on its cost share policy, the City's estimated share of the acquisition would be about \$200,000.

No project for the realignment has been ordered by the Council yet, so the City's costs for this acquisition could not be included in any future special assessment for the project. Staff does not consider this to be an issue since the total estimated future project cost would exceed the total value of sustainable special assessments. We will need to identify additional sources of funding. This project would not be eligible for State Aid funding, so the likely sources would be the Closed Bond Fund or the Host Community Fund. The County intends to wait to construct the street project until a development proposal is submitted for the area. The expectation is that a developer would assist with the project costs.

Much of the subject parcel will be used for road right-of-way, so it is unlikely that a potential developer would acquire it (see map). Thus, it makes sense to purchase it now while we have a willing seller.

I recommend adopting the resolution approving the Joint Powers Agreement.

SDT/kf  
Attachment: Resolution  
Joint Powers Agreement  
Map

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION AUTHORIZING THE CITY OF INVER GROVE HEIGHTS TO ENTER INTO A JOINT  
POWERS AGREEMENT BETWEEN DAKOTA COUNTY AND THE CITY OF INVER GROVE  
HEIGHTS, MINNESOTA FOR RIGHT-OF-WAY ACQUISITION FOR COUNTY PROJECT NO. 28-48  
(THE REALIGNMENT OF 80TH STREET EAST (C.R. 28) EAST OF TRUNK HIGHWAY 3)**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, a Joint Powers Agreement is needed between the City of Inver Grove Heights and Dakota County in order to define the shared costs and responsibilities in relation to right-of-way acquisition for County Project No. 28-48 and as is allowed under the Minnesota Statutes Section 471.59, subd. 1; and

**WHEREAS**, it is considered mutually desirable to reconstruct County Road (C.R.) 28 (80th Street) from Trunk Highway (T.H. 3) to a point approximately 0.62 miles to the east in Inver Grove Heights, Dakota County; and

**WHEREAS**, the County and the City have included this project in their Capital Improvement Programs and will jointly participate in the costs of said right-of-way acquisition; and

**WHEREAS**, it is agreed that the County and the City will share project responsibilities and jointly participate in the project costs associated with right-of-way acquisition and related activities as described in the Joint Powers Agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Inver Grove Heights enter into a Joint Powers Agreement between Dakota County and the City of Inver Grove Heights for right-of-way acquisition for County Project No. 28-48.

**BE IT FURTHER RESOLVED**, that the proper City officers be and hereby are authorized to execute such agreement, and thereby assume for and on behalf of the City all of the contractual obligations contained therein.

Approved by the City Council of Inver Grove Heights this 12th day of July 2010.

AYES:  
NAYS:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheume, Deputy Clerk

**JOINT POWERS AGREEMENT**

**DAKOTA COUNTY**

**DEPARTMENT OF TRANSPORTATION**

**AGREEMENT FOR**

**RIGHT OF WAY ACQUISITION**

**BETWEEN**

**THE COUNTY OF DAKOTA**

**AND**

**THE CITY OF INVER GROVE HEIGHTS**

**FOR**

**COUNTY PROJECT NO. CP 28-48**

**FOR THE**

Acquisition of the John and Cathy Laskey property located at 1375 80<sup>th</sup> Street to accommodate the future realignment of County Road 28 from Trunk Highway 3 to ½ mile east of Trunk Highway 3 in Inver Grove Heights, Dakota County.

THIS AGREEMENT, made and entered into by and between the County of Dakota, referred to in this Agreement as "the County"; and the City of Inver Grove Heights, referred to in this Agreement as "the City"; and witnesses the following:

WHEREAS, under Minnesota Statutes Section 471.59, subd. 1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units; and

WHEREAS, it is considered mutually desirable to acquire the property at 1375 80<sup>th</sup> Street to accommodate the future realignment of CR 28 from Trunk Highway 3 to ½ mile east of Trunk Highway 3; and

WHEREAS, the County and the City have included this project in their Capital Improvement Programs and will jointly participate in the costs of said right-of-way acquisition.

NOW, THEREFORE, it is agreed that the County and the City will jointly participate in the acquisition of right-of-way, and related activities as described in the following sections:

1. Administration. Administrative costs shall be shared in the amount of 55% by the County and 45% by the City.
  
2. Structure Removal Items. The remaining costs of the following items shall be shared in the amount of 55% by the County and 45% by the City:
  - a.) House removal

3. Right-of-Way. The County will acquire the right of way, including relocations, and the costs shall be shared in the amount of 55% by the County and 45% by the City.

4. Payment. The County will administer the contract and act as the paying agent for the costs of acquiring the required highway right of way. The County, in turn, will bill the City for the City's share of the project costs. Upon presentation of an itemized claim by one agency to the other, the receiving agency shall reimburse the invoicing agency for its share of the costs incurred under this Agreement within 30 days from the presentation of the claim. If any portion of an itemized claim is questioned by the receiving agency, the remainder of the claim shall be promptly paid, and accompanied by a written explanation of the amounts in question. Payment of any amounts in dispute will be made following good faith negotiation and documentation of actual costs incurred in carrying out the work.

5. Indemnification. The County agrees to defend, indemnify, and hold harmless the City against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement and caused by or resulting from negligent acts or omissions of the County and/or those of County employees or agents. The City agrees to defend, indemnify, and hold harmless the County against any and all claims, liability, loss, damage, or expense arising under the provisions of this Agreement for which the City is responsible, caused by or resulting from negligent acts or omissions of the City and/or those of City employees or agents, if applicable. All parties to this agreement recognize that liability for any claims arising under this agreement are subject to the provisions of the Minnesota Municipal Tort Claims Law; Minnesota Statutes, Chapter 466. In the event of any claims or actions filed against either party, nothing in this agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual parties.

6. Waiver. Any and all persons engaged in the work to be performed by the County shall not be considered employees of the City for any purpose, including Worker's Compensation, or any

and all claims that may or might arise out of said employment context on behalf of said employees while so engaged. Any and all claims made by any third party as a consequence of any act or omission on the part of said County employees while so engaged on any of the work contemplated herein shall not be the obligation or responsibility of the City. The opposite situation shall also apply: the County shall not be responsible under the Worker's Compensation Act for any employees of the City.

7. Audits. Pursuant to Minnesota Statutes Sec 16 C. 05, Subd. 5, any books, records, documents, and accounting procedures and practices of the City and the County relevant to the Agreement are subject to examination by the County or the City and either the Legislative Auditor or the State Auditor as appropriate. The City and County agree to maintain these records for a period of six years from the date of performance of all services covered under this agreement.

8. Integration and Continuing Effect. The entire and integrated agreement of the parties contained in this Agreement shall supersede all prior negotiations, representations or agreements between the City and the County regarding the project; whether written or oral.

IN WITNESS THEREOF, the parties have caused this agreement to be executed by their duly authorized officials.

**CITY OF INVER GROVE HEIGHTS**

RECOMMENDED FOR APPROVAL:

\_\_\_\_\_  
Public Works Director

By \_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

(SEAL)

\_\_\_\_\_  
City Attorney

By \_\_\_\_\_  
City clerk

Date \_\_\_\_\_

-----  
**DAKOTA COUNTY**

RECOMMENDED FOR APPROVAL:

APPROVED AS TO FORM:

\_\_\_\_\_  
County Engineer

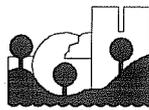
\_\_\_\_\_  
Assistant County Attorney

By: \_\_\_\_\_  
Physical Development Director

COUNTY BOARD RESOLUTION:

No:            Date:

Date: \_\_\_\_\_



**Approved Co Rd 28  
Alignment**

0 100 200 400 600 800 Feet



ROBERT TRLS

Approved Alignment

Laskey Parcel

RAMP

RAMP

COURTHOUSE BLVD E  
COURTHOUSE BLVD E

COURTHOUSE BLVD CTE  
82ND ST E

82ND STE

82ND STE

ROBERT TRLS

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Consider Resolution Authorizing Staff to Negotiate an Agreement for Professional Services with WSB & Associates, Inc. for the Northwest Area (NWA) Collector Street System Study**

Meeting Date: July 12, 2010  
 Item Type: Regular  
 Contact: Scott D. Thureen, 651-450-2571  
 Prepared by: Scott D. Thureen, Public Works Director  
 Reviewed by: *SDT*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Closed Bond Fund

**PURPOSE/ACTION REQUESTED**

Consider resolution authorizing staff to negotiate an agreement for professional services with WSB & Associates, Inc. for the Northwest Area (NWA) Collector Street System Study.

**SUMMARY**

One of the Public Works Department’s goals for 2010 is to complete a study of the collector street system needs for the Northwest Area. This study will identify the most desirable alignments for the system considering such things as sensitive natural areas, storm water needs, access locations to the County and State road systems, planned land use and terrain. It will identify typical street cross sections for each street based on calculated future traffic volumes and, it will identify right-of-way needs for the streets and at major intersections.

The City requested proposals from four consulting firms for this study. The request for proposals (RFP) and the four proposals we received are attached. The selection committee reviewed the proposals and then interviewed SRF Consulting Group, Inc. and WSB & Associates, Inc. Based on the information provided at the interviews, I recommend that the Council adopt the resolution authorizing staff to negotiate a professional services agreement with WSB & Associates, Inc. for the Northwest Area Collector Street System Study. The final negotiated agreement cost is expected to be under \$60,000, after the scope is modified to include some revisions discussed in the interview with the firm.

SDT/kf

Attachments: Resolution  
 RFP  
 Proposals

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION AUTHORIZING STAFF TO NEGOTIATE A PROFESSIONAL SERVICES  
AGREEMENT FOR CITY PROJECT NO. 2010-40 – NORTHWEST AREA COLLECTOR  
STREET SYSTEM STUDY WITH WSB & ASSOCIATES, INC.**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, four engineering proposals were received on May 28, 2010 for this project;  
and

**WHEREAS**, the proposals have been reviewed by City staff and by the Council; and

**WHEREAS**, the study approach presented by WSB & Associates, Inc. and its knowledge of the study area make it the preferred consultant for the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MN THAT:**

1. WSB & Associates, Inc. be selected to prepare the Northwest Area Collector Street System Study.
2. The Public Works Director is authorized to negotiate a professional services agreement between the City and the engineer defining the scope of project and the associated costs, and that said agreement be returned to City Council for consideration.

Adopted by the City Council of Inver Grove Heights, MN this 12th day of July 2010.

AYES:  
NAYS:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR PROPOSALS

NORTHWEST EXPANSION AREA COLLECTOR STREET SYSTEM STUDY

You are invited to submit a proposal to the City of Inver Grove Heights for professional services to conduct a transportation study to identify future local roadway system locations and alignments in northwestern Inver Grove Heights.

Questions regarding this proposal may be addressed to:

Scott D. Thureen, Public Works Director  
City of Inver Grove Heights  
8150 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2571  
[sthureen@ci.inver-grove-heights.mn.us](mailto:sthureen@ci.inver-grove-heights.mn.us)

**INTRODUCTION AND BACKGROUND**

The Northwest Expansion Area (NWA) of Inver Grove Heights is approximately 3,140 acres in size, bounded by Interstate 494 on the north, Babcock Trail on the east (approximately), the City's border with Eagan on the west, and an area just south of Highway 55 on the south (see project area map). A land use plan has been developed for the area that uses a variety of low-impact development techniques to preserve existing natural resources and that allows for the use of a landlocked storm water management system.

The City desires to develop a plan for a collector street network in the NWA. This plan will be used to direct future development and ensure that the public transportation system needs are met as part of development review and approvals.

A number of past, and current, studies contain information that may be pertinent to this effort. Those documents are:

- Northeast Eagan Land Use Study (SRF – 2005)
- Northwest Expansion Area Alternative Urban Areawide Review (Bonestroo – 2006)
- Dakota County North – South Corridor Travel Demand Study (SRF – 2007)
- City of Inver Grove Heights Comprehensive Plan Update (March 2010)
- City of Eagan 2008 Comprehensive Plan Update (draft)
- Northwest Area Hydrologic Study (EOR – 2004)
- Transportation Study for the Northeast Area of South Robert Trail (TH 3)/70th Street (CSAH 26), Inver Grove Heights, MN (SRF – 2006)
- Regional Roadway Visioning Study Northeast Eagan/Northwest Inver Grove Heights (SRF – in progress)

If necessary, the City can provide assistance in obtaining these documents.

**STUDY OUTCOMES**

This study will develop the layout for the collector street system plan for the Northwest Area. The plan will identify the vertical and horizontal alignment for the streets, along with right-of-way requirements. The proposed alignments shall consider the terrain, natural features, identified regional storm water features, viable access for adjacent properties (based on the land uses assumed in the AUAR), and County and State access spacing requirements. The means and methods to be used to accomplish these outcomes are to be presented in the proposal. The City desires to complete the study in a cost-effective manner.

## SCOPE OF SERVICES

The project scope will include the development of a final report with recommendations.

The consultant will furnish all labor, materials, transportation, tools, supplies, equipment and other items necessary for completion of the following study elements.

Inver Grove Heights reserves the right, in its discretion, to retain the services of the consultant selected pursuant to this RFP.

### Public Participation

The City wants to ensure that interested citizens and elected officials understand the intent of the study, issues involved and are involved in shaping the study results through involvement opportunities. The consultant is expected to utilize the following (but not limited to) as public participation techniques.

- (a) Conduct two public open houses. One at the midpoint and one near the conclusion of the study. The consultant will prepare a public notice for each public open house to be placed in the local newspaper. Inver Grove Heights will establish a mailing list and mail notices to affected citizens and property owners. Inver Grove Heights will be responsible for invitations to local elected officials.
- (b) Document open house attendees, comments, concerns and produce response documentation for inclusion in web site and report.
- (c) Develop two newsletters to be prepared and distributed after the public open house periods. Inver Grove Heights will post the information on the City website.

### Coordination

- (a) The consultant will be responsible for coordination and consideration of other agency plans and policies that may impact potential study elements. These plans include (but are not limited to), Dakota County's Transportation Policy Plan, the draft Regional Roadway System Visioning Study, and all local transportation and comprehensive plans (Inver Grove Heights and adjacent cities). The proposal shall list the number of meetings presumed with agencies and the City to properly coordinate the study process.

### Impacts of Potential Alignments

- (a) Identify potential social, economic, and environmental impacts of the recommended system alignment.
- (b) Utilize the public participation process to identify additional impacts.

### Alternative Evaluation

- (a) Document decision-making process and respond to agency and public comments.

### Final Report

- (a) The final report must be web site compatible as a PDF format and as a small enough file to easily download.

### Community Coordination

- (a) Provide a presentation of the study process, findings and results at a City Council study meeting and at a regular Council meeting or open house at the City's discretion. Projected costs for these two meetings must be within the overall cost estimates of the entire study proposal.

## GRAPHICS

Prepare graphics for public open houses, newsletters, final report and presentations. Please indicate a specific cost amount to be allotted to this task.

## DELIVERABLES

The consultant shall submit the following deliverables to the Project Manager.

All agendas, minutes, public open house attendees lists, public open house comments and concerns, public open house response documentation, public open house exhibits and handouts, all presentation materials and all agency/City comments will be submitted to the Project Manager.

The final report will consist of an executive summary, report and appendices. The report will document data sources, computer models and forecast methodology used to prepare the analysis. The consultant will provide forty (40) copies of the final report. The final report will be provided on compact disk in Microsoft Word 2007. Digital maps will be provided on compact disk in ArcView shapefile format. The final report will include the data gathered, a research bibliography, documentation on the development of scenarios and their analysis, and any other materials, information and conclusions found necessary by the Project Manager.

## PROJECT SCHEDULE

Contracted work by the consultant will begin in June 2010. The project is scheduled to end December 13, 2010.

## PREPARATION AND SUBMITTAL OF PROPOSALS

1. Proposals are due by 4:00 p.m. on May 28, 2010. Submit ten (10) copies of the proposal to:

Scott D. Thureen, Public Works Director  
City of Inver Grove Heights  
8150 Barbara Avenue  
Inver Grove Heights, MN 55077  
651-450-2571  
[sthureen@ci.inver-grove-heights.mn.us](mailto:sthureen@ci.inver-grove-heights.mn.us)

2. The amount of the contract will be negotiated. The consultant shall address all tasks identified in the RFP. Additional services may be submitted for consideration if the consultant believes such services will substantially improve the results of the project.

## PROPOSAL LAYOUT & EVALUATION CRITERIA

### Project Understanding

A narrative that presents the firm's understanding of the project requirements including specific ideas the firm may have regarding specific aspects of the project.

Evaluation Criteria: 15%. Evaluation of the firm's understanding of the project and the concerns of participating jurisdictions.

### Project Approach

The consultant's overall approach to the project in general terms, including a discussion of the project management practice of the firm and how it relates to this project. Include an approach to each phase of the project, including a discussion of the tasks to be performed. Identify any disciplines for which the firm intends to retain the services of a sub-consultant, including the sub-consultant firm name and team members who will work on the project.

Evaluation Criteria: 10%. Evaluation of approach clarity, conciseness, organization, and the overall responsiveness to the RFP.

### Firm Experience

Identify a minimum of three projects that your firm has completed in Minnesota within the last five years of a similar nature. Please include a reference for each project including contact name and telephone number. Outline your firm's experience as it relates to all requirements of this study.

Evaluation Criteria: 10%. Evaluation of similar project experience and identification of associated project references.

### Work Schedule

Prepare a work task flow chart that illustrates chronologically your firm's intent to reach major milestones and products within the project schedule time frame.

Evaluation Criteria: 10%. Evaluation of a clear task flow chart, identification of major milestones and identification of tasks within a defined schedule.

### Project Team

Provide a list and organizational chart of personnel who will be assigned to this study. Include personnel experience and qualifications as they relate to this study as well as the roles each will perform on this study. Identify the project manager and how he/she will assure successful and timely completion of the project.

Evaluation Criteria: 15%. Evaluation of the assignment of qualified and experienced staff responsible for the project that has proven ability to work together on similar projects.

### Work Program and Hourly Estimate

Prepare a work program that describes each task that will be completed, when to be completed, and indicate the team member that will be performing the task. Prepare an estimate of the personnel hours (by employee classification) and associated salary costs used by your firm. Identify your firm's ability to perform the project within budget. The work programs should address the level of detail of the public involvement process for this project. Include a proposed level of detail, documentation and supporting material. Also, indicate the level of City staff participation in the project as well as other services to be provided by the City.

Evaluation Criteria: 15%. Evaluation of the thoroughness of the proposed work program, including personnel assignments by employee classification, estimated time required for each task, salary costs and timeline benchmarks for completion of the milestones of the study.

### Current Workload

Provide discussion of your firm's current workload including the project team members and subconsultants as they relate to availability for the duration of this study. Also, please provide the workload in all corridor studies and engineering projects under contract or pending contract by your firm or subconsultant that will do the work on this project. Provide the workload of the staff assigned to this project during the duration of the study.

Evaluation Criteria: 5%. Evaluation of availability and conflicting projects and studies.

### Consulting Fee

Prepare a not-to-exceed cost for consulting services including reimbursables, mileage, meetings, etc. associated with this proposal.

Evaluation Criteria: 15%. Evaluation of the consultant's fee for proposed work compared to the value to be received.

Summary

Summarize the key elements of the proposal and provide a discussion as to why you feel your firm should be selected for this study.

Evaluation Criteria: 5%. Evaluation of the consultant's summary.

**SELECTION OF CONSULTANT**

A selection committee will evaluate the proposals. Members of the selection committee will independently review and rate each proposal based on the previous evaluation criteria.

**EVALUATION PROCESS FOR SELECTION OF CONSULTANT**

The selection committee may select a firm based on written proposals or may choose up to three firms for interviews based on a review of the proposals for the final selection of one firm.

Oral interviews will be evaluated against the following criteria:

1. A persuasive presentation that highlights the project approach
2. Clarity, conciseness, organization, and
3. The overall responsiveness of the RFP

The City reserves the right to reject any and all responses as deemed to be in the best interest of the City. The City reserves the right to request additional information from a respondent as deemed necessary to analyze responses. A contract that more fully defines the final scope of work and method of compensation will be negotiated with the selected consultant.

Upon completion of the interviews, the committee will rank the firms in order of preference and negotiations will begin with the top ranked firm. If an agreement is not reached within a reasonable period of time, the City will terminate negotiations with the top ranked firm and begin negotiations with the second ranked firm.

The City intends to enter into a contract with the selected consultant. The recommendation for selection is expected to be made at the first City Council meeting after the interviews. The City reserves the right to accept or reject any or all proposals as determined to be in the best interest of the City.

Payments for completed work will be based on the items, time and rates described in this request.

The consultant shall comply with the laws of Minnesota, and carry insurance as required by the City.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Adopt Resolution Authorizing City to send Default Notification Letter on Concord Hills Development with a 60-Day Cure Timeframe**

Meeting Date: July 12, 2010  
 Item Type: Regular  
 Contact: Thomas J. Kaldunski, 651-450-2572  
 Prepared by: Thomas J. Kaldunski, City Engineer  
 Reviewed by: Scott D. Thureen, Public Works Director

**Fiscal/FTE Impact:**

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other:

**PURPOSE/ACTION REQUESTED**

The City of Inver Grove Heights and the Danner Family Partnership entered into a Development Agreement for the development of Concord Hills in 2006. The original agreement required completion of the developer-installed improvements by October 15, 2009.

In the fall of 2009, on November 5, 2009, the City and the Danner Family Partnership entered into an amendment to the Development Agreement that extended the completion date to July 15, 2010. A number of conditions were included with this extension as illustrated by the City Engineer's October 21, 2009 letter (attached).

The developer has done some of the improvements required by the extension amendment; however, many improvements remain not completed as illustrated by the City Engineer's July 2, 2010 site review. Numerous attempts were made on a monthly basis between April 2010 and this date to get the developer to perform.

On May 28, 2010, the developer requested another extension of the completion date citing lack of sales and delays caused by the private utilities (gas, phone, electric, etc.) (attached). The construction of these utilities were initiated about two weeks ago, approximately 2 months after the utilities received their permit from the City.

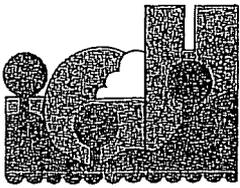
The developer did not provide a new letter of credit as required in the amendment granting the extension to July 15, 2010. The original letter of credit is in effect until April 23, 2011. The City is protected by the existing letter of credit for the 60-day correction period being considered.

The project has been reviewed by the City Engineer, Director of Public Works and City Attorney. The City Attorney has prepared a resolution (attached) requesting Council authorization to send a Default Notice per the Development Agreement after the July 15, 2010 completion date passes. The Development Agreement provides the developer with 30 days to comply with the requirements of the Development Agreement. It is recommended to give the developer 60 days to comply due to the actions of the private utilities.

It is recommended that the City Council adopt the resolution directing staff to send the Notice of Default with a 60-day correction timeframe.

TJK/kf

Attachments: October 21, 2009 Letter with July 2, 2010 site visit notes  
 Developer request for additional extension letter  
 Resolution  
 Letter of Credit



# City of Inver Grove Heights

www.ci.inver-grove-heights.mn.us

October 21, 2009

Attn: Marlon Danner  
Danner Family Limited Partnership  
843 Hardman Avenue So.  
South St. Paul, MN 55075

Re: Concord Hills  
Completion Date Extension Request  
Project 06-067S

7/2/10 TSK

Status check/site visit

Current Completion Date  
7/15/2010

○ - indicates work remaining

Dear Mr. Danner:

The City has received your request to modify the public improvements required by the Concord Hills Development contract. The nature of the request will require a modification of the current Development Contract. This request needs to be processed before some of the current project improvement completion dates which expire on November 15, 2009 or the Danner Family Partnership may be in default on the Development Agreement with the City.

The City of Inver Grove Heights is willing to work with the Danner Family Partnership to modify the terms of the Agreement, provided the project improvements are completed to a level acceptable to the City. The required improvements are illustrated in Exhibit C of the Development Agreement. An amendment to this Agreement is complex enough that the City Attorney will be required to draft it. The Attorney will have a draft amendment prepared for consideration at the November 9, 2009 Council meeting. This amendment will need to be executed before some of the November 15, 2009 deadlines for improvements passes.

In order for the City to agree to the amendment, the following items must be completed as noted before the November 9, 2009 Council meeting. If items required by November 9, 2009 are not completed, the City will have to consider taking action to bring the project into compliance.

1. The current Letter of Credit for the Concord Hills Development shall be reviewed by November 9, 2009 and extended to December 31, 2012. *EX-LUC OK'd 9/20/11; New LUC Not Received*
2. The Danner Family Partnership will need to sign the amendment to the Development Agreement drafted by the City Attorney by November 4, 2009. *Completed*
3. The following improvements must be completed on the site by November 9, 2009:
  - a) The existing sanitary sewer system must be air tested per the City standards, the sewer shall be tested with a mandrill or deflection gauge test. All iron castings shall be adjusted to the surface to allow City access by November 9, 2009. *Completed*
  - b) The existing watermain must have its bacteriological testing completed, raise all iron in the water system, and hydrants that are too low shall be extended to a grade approved by the City. Install hydrant marking poles by November 15, 2009. *Completed*



*Not Done*



7/2/10 DK

- No Permit in file w/ till to date  
- Permits received for H Lg

- s) Get building permits on all retaining walls prior to construction. Block walls.
- t) Drain all temporary sediment basins by November 9, 2009. - Not Done  
Done But should be Reinstall in 2010
- u) Erosion control devices at inlets need to be removed for the winter and the development needs to install a 6 foot filter strip of sod or bio-rolls or sediment socks, as required, along the back of curbs because site is not vegetated by November 9, 2009.

In addition, the City will need to resolve the following issues as part of this amendment to the Concord Hills Development Agreement:

- a) All improvements shown on Exhibit C shall be completed by July 15, 2010. Not Done
- b) The Developer shall agree that he is responsible for all costs associated with the connection between Concord Hills and Summit Pines Developments.
- c) The Letter of Credit shall be extended per current contract to December 31, 2011. Not Done
- d) The City will retain the projects sureties, escrows and letter of credit to an amount deemed necessary to secure the projects by the Public Works Director.

The City Attorney and I would be willing to meet with you to discuss the Development Agreement once it has been drafted. Keep in mind that certain conditions in the current Development Agreement may lead the Danner Family Partnership into a default by November 15, 2009 unless an amendment is executed.

Sincerely,

Thomas J. Kaldunski, P.E.  
City Engineer

- EVIDENCE of small utilities installed on Blvd is present. No street lights
- Lg Block Retain. Wall west of NOT Implode
- Blvd Trees NOT Planted & Area of Tree planting Needs to be Graded per Plan
- SEDIMENTATION Pond Excavated but slopes NOT Seeded or Protected by Seed & Erosion blanket.
- MANY Lg. Blocks STORED on street w/o WARNING or Barricades.
- Access Road to Wetlands / Pond N.E. of C-O-S NOT Graded.

TJK/kf

cc: Joe Lynch, City Administrator  
Tim Kuntz, City Attorney  
Scott D. Thureen, Public Works Director

Received  
6/2/10  
J

May 28, 2010

Tom Kaldunski  
City of Inver Grove Heights  
8150 Barbara Avenue  
Inver Grove Heights, MN 55077

Re: Concord Hills

Dear Mr. Kaldunski:

The completion date of July 15, 2010 will not be possible for reasons beyond our control.

Grading and sidewalk can't be completed until the utilities are placed in the boulevards.

The housing slump has lot sales to a standstill. It makes no sense to place wear course unless there is at least 70% build out on the site.

The Danner Family Partnership has plans to complete the walls and slope grading as soon as possible. A future schedule will be submitted as soon as we have a utility schedule.

Thank you,  
Danner Family Limited Partnership



Marlon Danner  
Partner

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING NOTICE OF DEFAULT WITH RESPECT TO THE  
DEVELOPMENT CONTRACT BETWEEN CITY OF INVER GROVE HEIGHTS AND  
DANNER FAMILY LIMITED PARTNERSHIP FOR THE PLAT OF CONCORD HILLS**

**WHEREAS,** Danner Family Limited Partnership (Danner) and the City of Inver Grove Heights (City) entered into a Development Contract on January 26, 2009, for the plat of Concord Hills (Development Contract).

**WHEREAS,** Danner and the City entered into an Agreement for Extension of Completion Dates for the Developer Improvements related to the plat of Concord Hills on November 9, 2009 (Amendment).

**WHEREAS,** Danner has not complied with the following requirements of the Development Contract and Amendment:

**REQUIRED**

**COMPLETION DATE**

**IMPROVEMENT**

7/15/10, or prior to  
building permit,  
whichever occurs first

general site grading, drainage and  
erosion control

See Section 4.7

subdivision monuments

Prior to 7/15/10

final wear course of bituminous pavement for  
public streets

Within 60 days after  
street is completed

boulevard restoration

See Section 4.5

street signage

Prior to 7/15/10	street lights
7/15/10, or prior to building permit, whichever occurs first	stormwater quality and storage volume capacity ponds and other stormwater facilities
prior to 7/15/10	plat landscaping
prior to 7/15/10	concrete sidewalk
prior to 7/15/10	seeding of conservation easement areas and installation of posts
prior to 7/15/10	complete raingardens on Outlots B & C

**WHEREAS,** Danner has not complied with the following requirements of the Development Contract and Amendment:

The following Developer Improvements and actions must be completed on the site by November 9, 2009, unless another date is expressly stated below:

- a.) The current letter of credit for the Concord Hills plat must be extended to December 31, 2012.
- b.) Install hydrant marking poles by November 15, 2009.
- c.) Boulevards must be seeded and mulched.
- d.) The Developer shall be responsible for the maintenance of all public improvements until the City formally accepts them in 2010, pursuant to Article 8 of the Development Contract. Particular attention on the maintenance of the ponds is required by November 9, 2009.
- e.) All erosion control shall be installed and maintained by the Developer. It was noted that some grading on the site does not meet the plans; these areas can be stabilized with Best Management Practices until the Developer can complete the grading in 2010, by November 9, 2009. Retaining wall on the south side must be installed per plans by July 15, 2010.
- f.) The access road to the large power lines shall be installed and construct maintenance access path to power pole hill by July 15, 2010.
- g.) Install curb radii and valley gutter at Old Concord and 87<sup>th</sup> before the final bituminous lift is placed in the street.

- h.) The hill at the power pole needs topsoil, erosion control blankets, and seeding to prevent erosion. Apply erosion control blanket at all other steep slopes per plan. Also install erosion control fence at rain garden and toe of slope of pole hill by November 9, 2009. Developer may use hydro-mulch in areas with written permission of City's Director of Public Works.
- i.) Place boulevard retaining wall along 87<sup>th</sup> Street Sta. 0+50 to 2+00 and place cable guard by July 15, 2010.
- j.) Confirm conservation easements have been granted. Restore the conservation easement to its pre-existing condition by removing fill/sediment and planting appropriate seed mixture on the site by July 15, 2010.
- k.) Restore conservation easement by Lots 6, 7, 8 and 9, Block 1 by July 15, 2010.
- l.) Drain all temporary sediment basins by July 15, 2010.

**WHEREAS,** Danner has not complied with the following requirements of the Development Contract and Amendment:

- a.) As-built utility plans shall be updated in 2010 as necessary to reflect the 2010 construction.
- b.) Clean-up construction debris and haul it off-site.
- c.) Sweep streets.
- d.) Seed all spoil piles and dirt piles.

**WHEREAS,** Danner has not complied with the following requirement of the Development Contract and Amendment:

- a.) The applicable tree preservation requirements listed in paragraph 10 of Exhibit E of the Development Contract.

**WHEREAS,** Danner has not complied with the following requirement of the Development Contract and Amendment:

- a.) Conveyance of Outlots A, B, C and D of Concord Hills to the City by Warranty Deed. The property shall be free of all liens, mortgages and encumbrances. Danner is responsible to pay the real estate taxes in the year of conveyance and all prior years. The form of the deed shall be subject to approval of the City Attorney.

**WHEREAS,** If the above requirements are not completed by July 15, 2010, the failure to complete such requirements shall be a Developer Default under the Development Contract and Amendment.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS:**

1. The City Council determines that if the above requirements are not completed by July 15, 2010, the failure to complete such requirements shall be a Developer Default under the Development Contract and Amendment.
2. If the above requirements are not completed by July 15, 2010, the City Administrator is directed and authorized to give Formal Notice to Danner, on behalf of the City, that the Developer Defaults have occurred and that Danner has until September 15, 2010, to cure all of the Developer Defaults. If Danner does not cure all of the Developer Defaults by September 15, 2010, the City Administrator, acting on behalf of the City, is authorized to commence and seek all remedies provided under law, in equity or in the Development Contract and Amendment, including, but not limited to, collection of the irrevocable letter of credit.

Passed this 12<sup>th</sup> day of July, 2010.

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George Tourville, Mayor

ATTEST:

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Melissa Rheaume, Deputy City Clerk

**ISSUED BY:** Anchor Bank Saint Paul, N.A.  
66 Thompson Ave.  
West St. Paul, MN 55118

**DATE:** April 17, 2009

**AMOUNT US:** \$1,075,609.00

**EXPIRATION DATE:** April 17, 2010

**BENEFICIARY:**

City of Inver Grove Heights  
8150 Barbara Avenue  
Inver Grove Heights, Minnesota 55077

**APPLICANT:**

Danner Family Limited Partnership  
843 Hardman Ave. South  
South Saint Paul, MN 55075-2460

**RE:** Concord Hills Project No. 98826C

We hereby establish our Irrevocable Standby Letter of Credit No. 4529 in the favor of beneficiary, in an amount not to exceed in the aggregate U.S. Dollars One Million Seventy-five Thousand Six Hundred Nine Dollars and no/100 US dollars (\$1,075,609.00) for the account of the applicant, available by payment against presentation of your draft(s) drawn at sight on ourselves accompanied by a duly executed statement, purportedly signed by the City Administrator of beneficiary, certifying that:

1. “A developer default that was not caused by force majeure exists under the terms of the Development Contract, dated April 17, 2009, between the beneficiary and the applicant and the time for cure for the default under the Development Contract has expired without a cure being made.” or
2. “The applicant failed to adequately repair or replace, or cause its contractor to repair or replace items of defective materials or workmanship in the developers improvements during the warranty period as required by the

Development Contract and the time for cure has expired without a cure being made.” or

3. “Beneficiary has received notice from the bank that the Letter of Credit will not be renewed and no substitute Letter of Credit has been provided to beneficiary at least thirty (30) days in advance of the expiration date that this Letter of Credit.”

Upon beneficiary providing such certification pursuant to the preceding paragraphs, the beneficiary may draw against this irrevocable Letter of Credit No. 4529.

4/17/2011 }  
No Notice } It is a condition of this Letter of Credit that it shall be considered automatically extended without amendment for one year from the present expiration date unless we notify you in writing at least sixty (60) days prior to any such expiration date that this Letter of Credit will not be renewed.

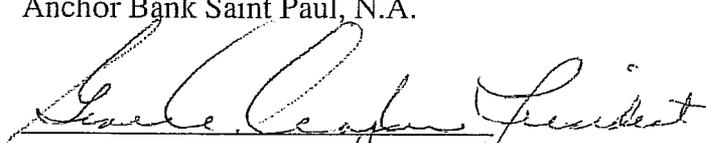
The amounts of any drafts drawn under this Letter of Credit are to be endorsed on the reverse side hereof. Such drafts must bear the clause “Drawn under Anchor Bank Saint Paul, N.A. credit number 4529 dated April 17, 2009.”

This Letter of Credit sets forth in full the terms of our undertaking, and such undertaking shall not in any way be modified, amended or amplified by reference to any agreement or instrument referred to herein or in which this Letter of Credit is referred to or to which this Letter of Credit is referred to. Any such agreement or instrument shall not be deemed incorporated herein.

We hereby agree with drawers that drafts and documents as specified above will be duly honored upon presentation to Anchor Bank Saint Paul, N. A., 66 Thompson Ave. E., West St. Paul, MN 55118, if presented on or before the expiration date listed above or any such extended expiration date.

Except as other wise expressly stated herein, this Letter of Credit is issued subject to the Uniform Customs and practice for Documentary Credits (2007 Revision) International Chamber of Commerce Publication No. 600.

Anchor Bank Saint Paul, N.A.

  
Gene A. Crapser, President

Pursuant to your request, I am attaching the list of fees owed to the City. In sum, this is what needs to be paid/issued to the City:

1. A letter of credit issued to the City in the amount of \$1,075,609. The letter of credit must be obtained from a bank in Dakota, Washington, Ramsey or Hennepin County. You should provide the attached "sample form" letter of credit to the bank when you make your request. The attached form is the format that the City requires for its letters of credit.
2. A cash deposit payable to the City for engineering inspection fees in the amount of ✓\$65,000. Cash deposit means a form of payment other than a bond or letter of credit (i.e. a check).
3. A cash deposit payable to the City for sealcoating in the amount of ✓\$14,000.
4. A cash deposit payable to the City in the amount of ✓\$13,275.87 for all planning, engineering review and legal fees that have been incurred up to the date of the Development Contract.
5. A cash escrow payable to the City in the amount of ✓\$5,000 for future planning and engineering review fees and for legal fees. Cash escrow means a form of payment other than a bond or letter of credit. (i.e. a check). This \$5,000 will be held in escrow by the City and drawn upon if needed.
6. A cash deposit payable to the City in the amount of \$8,000 for the tree replacement requirement.
7. A cash deposit payable to the City in the amount of \$24,800 for the off-site tree replacement requirement.
8. A cash deposit payable to the City in the amount of \$72,127.50 for the park dedication fees. 202,203.37
9. The energy costs for the first two (2) years for the street lights in the amount of \$150.00 per light. We need the amount of street lights you intend to install. We can then take that number and multiply it by \$150.00 per light times 2 years. That amount will need to be paid to the City by cash deposit.

All checks should be made payable to the City of Inver Grove Heights.

Please call me with any questions regarding this list or the attachments.

Thank you!

Leah M. Rose | Paralegal  
LeVander, Gillen & Miller, P.A.  
633 S. Concord Street | South St. Paul, MN 55075  
(p) 651.451.1831 | (f) 651.450.7384

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**Consider Pay Request No. 2 – Rock Island Swing Bridge Project (City Project 2009-24)**

Meeting Date: July 12, 2010  
 Item Type: Regular Agenda  
 Contact: Eric Carlson – 651.450.2587  
 Prepared by: Eric Carlson  
 Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

**PURPOSE/ACTION REQUESTED**

Approve pay request No. 2 in the amount of \$307,596.70 for the Rock Island Swing Bridge Project – 2009-24.

**SUMMARY**

The City Council approved hiring Lametti & Sons Inc. on March 22, 2010 to construct the Rock Island Swing Bridge Recreational Pier project. The contractor is requesting payment of work completed to date. The project is funded from the following sources:

Overall Funding

Federal Grant	\$1,300,000
County State Aid Disaster Funds (demolition)	\$372,367
Dakota County	\$150,000
State of MN Historical Grant	\$100,000
Host Community Fund	\$95,000
Closed Bond Fund	\$95,000
Park Acquisition & Development Fund	\$95,000
<b>Total</b>	<b>\$2,207,367</b>

Overall Budget

Lametti & Sons	\$1,877,732
SEH Inc.	\$147,800
AGCS Marine Insurance Company	\$8,509
MN DNR	\$38,879
MN DOT	\$10,000
Project Contingency Budget	\$124,447
<b>Total</b>	<b>\$2,207,367</b>

The new bridge spans were originally scheduled to be delivered by August 15<sup>th</sup>. The bridge building subcontractor has had some internal delays and the bridge spans are currently scheduled for delivery on October 10<sup>th</sup>. This delay will push back the overall project timeframe but will not affect the overall quality of the end product. We will continue to monitor the project closely.

Pier 6 is has been completely removed at this point.

CITY OF INVER GROVE HEIGHTS  
CONSTRUCTION PAYMENT VOUCHER

ESTIMATE NO. 2  
DATE: July 6, 2010  
PERIOD ENDING: June 30, 2010  
CONTRACT: Rock Island Swing Bridge – City Project 2009-24  
PROJECT NO: 2009-24

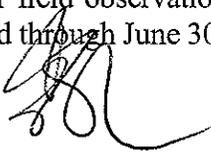
TO: Lametti & Sons, Inc.  
16028 Forest Blvd. N.  
Hugo, MN 55038

A. Original Contract Amount.....\$1,877,732.00  
B. Total Addition (Change Order No. 1, approved June 14, 2010) .....\$41,782.84  
C. Total Deductions ..... NA  
D. TOTAL CONTRACT AMOUNT.....\$1,919,514.84  
E. TOTAL VALUE OF WORK TO DATE .....\$394,604.00  
F. LESS RETAINED 5%.....\$19,730.20  
G. Less Previous Payment.....\$67,277.10  
H. TOTAL APPROVED FOR PAYMENT THIS VOUCHER.....\$307,596.70  
I. TOTAL PAYMENTS INCLUDING THIS VOUCHER.....\$374,873.80

APPROVALS:

Pursuant to our field observations, I hereby recommend for payment the above stated amount for work performed through June 30, 2010.

Signed by: \_\_\_\_\_



7-6-10

\_\_\_\_\_  
Date

Signed by: \_\_\_\_\_

George Tourville, Mayor

\_\_\_\_\_  
Date

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

DISCUSS AND PROVIDE DIRECTION REGARDING THE FOUR YEAR MAYORAL TERM

Meeting Date: July 12, 2010  
 Item Type: Regular  
 Contact: JTeppen, Asst City Admin  
 Prepared by:  
 Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Council should discuss and provide direction to staff on how to proceed with the four year mayoral term.

**SUMMARY** At a work session earlier this year, the City Council discussed the process by which they might consider amending the Mayoral term from its current two year term to a four year term.

There have been two pieces in the Insights newsletter on the topic; the last one also advertised an open house which was held on June 16<sup>th</sup>. To date staff has not received any phone calls or emails from residents wishing to express an opinion. There were six people at the open house (two of those attending were Councilmember Grannis and Mayor Tourville).

Staff made a brief presentation and then fielded questions. One of the questions posed was whether this question could go on the ballot at the general election in November. We were unable to answer that question that evening, but have now researched and discussed it with the City Attorney.

The short answer is that the question of whether to increase the Mayoral term from two years to four years cannot go on the ballot.

While a question about how a City is governed is a legitimate question for a ballot, it's the opinion of the City Attorney that it limited to a City's statutory designation (an A or B city). Since we aren't proposing to change the City's designation we don't have a ballot question.

The regulations for Statutory Cities are found in Minnesota Statutes Chapter 412. Chapter 412.022 specifies the procedure for Mayoral four year terms:

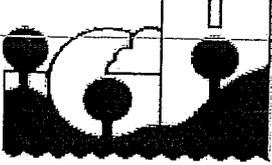
**COUNCIL MAY PROVIDE FOUR-YEAR TERM.**

**Subdivision 1. Procedure.**

The council may, by ordinance, establish a four-year term or reestablish a two-year term for the office of mayor commencing with the ensuing term, except that in a standard plan city which establishes a four-year term for mayor, the first mayor to serve a four-year term shall be elected at the first election when the clerk is not to be elected. In any case the ordinance shall not affect the term of the mayor elected in the year in which it is adopted unless it is adopted at least four weeks before the closing date for the filing of affidavits of candidacy for such election.

Attached are two comment cards received at the open house.

The Council should discuss how they would like to proceed and provide direction to staff.



# FOUR YEAR MAYORAL TERM

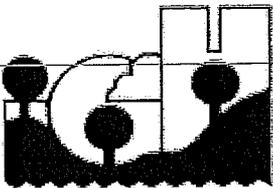
NAME: EDWARD GUNTER

ADDRESS: 6671 CONCORD BLVD

ZIP: 55076 TELEPHONE: (651) 552-7048

COMMENTS: NEEDS MORE STUDY AND MORE  
CITIZEN INPUT

PLEASE CONTACT ME FOR FOLLOW-UP



# FOUR YEAR MAYORAL TERM

NAME: ANNE CEDERBERG

ADDRESS: 1162 EGG ST

ZIP: 55077 TELEPHONE: (651) 451-2287

COMMENTS: KEEP TWO YEAR TERM.

REASON: CHANGE MAJORITY

OF CONCORD VOTE EVERY

TWO YEARS IF NEEDED

PLEASE CONTACT ME FOR FOLLOW-UP