

INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, NOVEMBER 22, 2010
8150 BARBARA AVENUE
7:30 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS:
 - A. Inver Grove Heights Royalty
 - B. Presentation by Decision Resources of the 2010 Community Survey Results
4. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A.
 - i) Minutes – October 25, 2010 Regular Council Meeting _____
 - ii) Minutes – November 5, 2010 Special Council Meeting _____
 - iii) Minutes – November 8, 2010 Regular Council Meeting _____
 - B. Resolution Approving Disbursements for Period Ending November 17, 2010 _____
 - C. Pay Voucher No. 1 for City Project No. 2010–19, Storm Water Facility Maintenance Program Zone 7 _____
 - D. Final Compensating Change Order No. 1, Final Pay Voucher No. 1, Engineer’s Final Report and Resolution Accepting Work for City Project No. 2010–18 – Storm Water Facility Maintenance Program Zone 6 _____
 - E. Resolution Setting Forth License Fees, Administrative Service Fees and Permit Fees for 2011 _____
 - F. Resolution Approving Housing Action Plan _____
 - G. Resolution Approving the Application of the City of Inver Grove Heights for Fiscal Year 2011 Dakota County Community Development Block Grant Funding _____
 - H. Approve Professional Service Agreement for Issues Related to the Rock Island Swing Bridge Fire _____
 - I. Schedule Public Hearing _____
 - J. Approve 2011 Advisory Commission Meeting Schedule _____
 - K. Personnel Actions _____

5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. **PUBLIC HEARINGS:**

7. **REGULAR AGENDA:**

COMMUNITY DEVELOPMENT:

A. **BITUMINOUS ROADWAYS, INC;** Consider a Resolution allowing a temporary change to hours of operation to allow the storage and retrieval of salt for snow plowing _____

B. **CASTAWAYS MARINA INC;** Consider the following actions:

i) A Resolution approving a Waiver of Plat to divide a parcel into two lots _____

ii) An Ordinance rezoning the property from I-1, Limited Industry to P, Public-Institutional _____

C. **CITY OF INVER GROVE HEIGHTS;** Consider the following ordinance amendments:

i) The Third reading of an Ordinance regulating certain materials located in the setback areas _____

ii) The Third reading of an Ordinance regulating materials located in the five foot side and rear setback areas _____

iii) The Third reading of an Ordinance regulating driveway permits _____

ADMINISTRATION:

D. **CITY OF INVER GROVE HEIGHTS;** Consider First Reading of an Ordinance Amending City Code Title 3, Chapter 4, Sections 3-4-2-2 and 3-4-2-3 Adjusting Development Fees for 2010 _____

E. **CITY OF INVER GROVE HEIGHTS;** Consider Change Order No. 16 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation Project _____

F. **CITY OF INVER GROVE HEIGHTS;** Consider Additional Services with BKV Group for Reroofing Bid Package _____

8. **MAYOR AND COUNCIL COMMENTS**

9. **EXECUTIVE SESSION**

10. **ADJOURN**

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Presentation by Decision Resources of the 2010 Community Survey Results

Meeting Date: November 22, 2010
 Item Type: Presentations
 Contact: Joe Lynch – 651.450.2511
 Prepared by: Eric Carlson
 Reviewed by: Joe Lynch
 Jenelle Teppen

Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Decision Resources LTD will be reviewing the results of the recently completed community survey. The Council should accept the report and use the results of the survey to help guide future decisions.

SUMMARY

It has been approximately 20-years since the City of Inver Grove Heights performed a professional administered community survey. Decision Resources LTD performed a telephone survey of 400 randomly selected households which provides the City results projectable to the entire city adult population within +/- 5% in 95 out of 100 cases.

Generally residents and business owners seem very satisfied with the direction of the City, service provided by employees, and the work of the City Council. Residents seem to want to see increased options for retail shopping and dining. Residents also indicate a fairly strong concern about the level of city taxation and would oppose an increase in their city taxes to support additional or enhanced city services.

City staff will use the results of the survey to develop goals, guide budget requests, and as a benchmark for future community survey comparisons. The survey results will be shared with the Commission's, City staff, and be available to the public on the City's website.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, NOVEMBER 8, 2010 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, November 8, 2010, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Community Development Director Link, Finance Director Lanoue, and Deputy Clerk Rheaume.

3. PRESENTATIONS: None.

4. CONSENT AGENDA:

Councilmember Piekarski Krech removed Item 4C, Consider Adoption of the Credit Card Acceptance Policy and Procedures, Item 4D, Change Order No. 1 for City Project No. 2009-29 – Well No. 9 Phase 2, and Item 4T, Consider Resolution Allowing a Temporary Change to Hours of Operation to Allow the Storage and Retrieval of Salt for Snow Plowing for Bituminous Roadways, from the Consent Agenda.

Councilmember Grannis removed Item 4P, Approve Additional Services with Braun Intertec for Rock Island Swing Bridge Response Action Plan, from the Consent Agenda.

- A.** Proclaim Week of November 8-14, 2010 as World Kindness Week for School District 197
- B.** **Resolution No. 10-186** Approving Disbursements for Period Ending November 3, 2010
- E.** Pay Voucher No. 1 for City Project No. 2010-12, 59th St. E. Street Improvements
- F.** Final Pay Voucher No. 9, Engineer's Final Report and **Resolution No. 10-187** Accepting Work for City Project No. 2008-09D, South Grove Urban Street Reconstruction – Area 3
- G.** Final Compensating Change Order No. 6, Final Pay Voucher No. 9, Engineer's Final Report and **Resolution No. 10-188** Accepting Work for City Project No. 2009-09D – South Grove Urban Street Reconstruction Area 4
- H.** Final Compensating Change Order No. 1, Final Pay Voucher No. 1, Engineer's Final Report and **Resolution No. 10-189** Accepting Work for City Project No. 2010-17, Storm Water Facility Maintenance Program – Zone 5
- I.** Schedule Public Hearing – 2011 Liquor License Renewals
- J.** Pay Voucher No. 6 for City Project No. 2009-24, Rock Island Swing Bridge Project
- K.** Pay Voucher No. 17 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation
- L.** Pay Voucher No. 7 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation – Low Voltage Contractors
- M.** Pay Voucher No. 8 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation – Low Voltage Contractors
- N.** Approve Agreement relating to the Expansion of SP-15 Lying in Outlot F, Argenta Hills, Dakota County, Minnesota, Except that Portion of Outlot F, Argenta Hills Lying within Argenta Hill 2nd Addition
- O.** Consider 2011 Proposed Convention and Visitors Bureau Budget
- Q.** Approve Contractors for VMCC/Grove Locker Room Update
- R.** Approve Driveway Easement from City of Inver Grove Heights to Rehtzigel
- S.** Schedule Special Council Meeting on November 29, 2010 at 6:00 p.m.

- U. **Resolution No. 10-190** Providing for the Sale of Unclaimed Property to a Local Non-Profit Organization
- V. **Resolution No. 10-191** Proclaiming Wednesday, November 24, 2010 as Hunger Awareness Day

Motion by Madden, second by Grannis, to Approve the Consent Agenda

Ayes: 5

Nays: 0 Motion carried.

- C. Consider Adoption of the Credit Card Acceptance Policy and Procedures

Councilmember Piekarski Krech stated she would not support the policy because the credit card fees would be passed along to residents.

Mayor Tourville commented that more and more cities are accepting credit cards as a convenience to the citizens.

Motion by Klein, second by Madden, to adopt the Credit Card Acceptance Policy and Procedures

Ayes: 4

Nays: 1 (Piekarski Krech) Motion carried.

- D. Change Order No. 1 for City Project No. 2009-29, Well No. 9 - Phase 2

Councilmember Piekarski Krech questioned why a credit was not issued if seeding is cheaper than sod.

Mr. Thureen explained the credit would show up in the end on the final pay voucher.

Motion by Klein, second by Piekarski Krech, to approve Change Order No. 1 for City Project No. 2009-29, Well No. 9 – Phase 2

Ayes: 5

Nays: 0 Motion carried.

- P. Approve Additional Services with Braun Intertec for Rock Island Swing Bridge Response Action Plan

Councilmember Grannis stated he would vote against the item because of the issue with Braun Intertec on a previous project.

Motion by Klein, second by Madden, to approve Additional Services with Braun Intertec for Rock Island Swing Bridge Response Action Plan

Ayes: 4

Nays: 1 (Grannis) Motion carried.

- T. Consider Resolution Allowing a Temporary Change to Hours of Operation to Allow the Storage and Retrieval of Salt for Snow Plowing for Bituminous Roadways

Councilmember Piekarski Krech asked if staff verified with the neighbors that they did not have a problem with the change to the hours of operation.

Mr. Link responded staff's understanding was that was that Bituminous Roadways notified the affected neighbor(s). He noted staff did not confirm notification beyond that.

Councilmember Piekarski Krech suggested that staff verify that the neighbors are aware of the change and do not have issues with the request.

Mayor Tourville stated approval of the request could be contingent on the City contacting the neighbors and verifying that there are no issues with the request.

Bob Heidenreich, 11632 Akron Avenue, stated he is a neighbor and was not contacted. He commented that the operation can be loud at times.

Mr. Link noted that the typical notification radius is 1,000 feet.

Councilmember Klein stated the change was for a limited period of time and would not be occurring on a daily basis.

Councilmember Piekarski Krech opined that the request be tabled to allow staff time to contact neighbors.

Motion by Piekarski Krech, second by Klein, to table consideration of the Resolution Allowing a Temporary Change to Hours of Operation to Allow the Storage and Retrieval of Salt for Snow Plowing for Bituminous Roadways until November 22, 2010.

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:

Ed Gunter, 6671 Concord Boulevard, reported that the final blacktop was laid in South St. Paul.

6. PUBLIC HEARINGS:

A. CITY OF INVER GROVE HEIGHTS; Assessment Hearing for 2010 Nuisance Abatement Program

Mr. Link explained that various property owners were notified that their properties were out of compliance in a number of different aspects: long grass and weeds, refuse and other nuisance abatement issues. The property owners were told that they needed to bring their properties into compliance or that the City would abate the nuisance and assess the associated costs back to the property. He stated there were approximately fifty cases and all except eight (8) were addressed by the property owner. He stated the assessments ranged from \$136.94 to \$390.03, for a total of \$2,049.65.

Councilmember Piekarski Krech questioned why one property was listed multiple times.

Mr. Link stated the property had multiple instances in which different nuisances were abated.

Councilmember Piekarski Krech clarified that all of the assessments for the property would be merged into one total.

Mr. Link responded in the affirmative.

Motion by Klein, second by Madden, to close the public hearing.

Ayes: 5

Nays: 0 Motion carried.

Motion by Grannis, second by Klein, to approve Resolution No. 10-192 adopting the assessment for the 2010 Nuisance Abatement Program

Ayes: 5

Nays: 0 Motion carried.

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

A. CITY OF INVER GROVE HEIGHTS; Consider the Third Reading of an Ordinance regulating Outdoor Wood Burners/Boilers

Mr. Link explained the first and second readings of the ordinance were heard on October 11, 2010 and October 25, 2010. He stated the direction Council gave was to proceed with an ordinance that would prohibit future outdoor wood burners/boilers and the use of existing units. He summarized that the ordinance would prohibit a stand alone outdoor wood burner/boiler or a burner in a detached accessory building that transfers or conveys heat to another structure, and would allow a burner to be located in a home or accessory building as long as it only heats the structure it is located in. He noted two emails were received in opposition of the proposed ordinance. He stated staff recommended approval of the

proposed ordinance.

Mr. Kuntz noted that the effective date on page 3, item (c) and page 4 of the ordinance is actually December 1, 2010.

Frank Rauschnot, 6840 Dixie Avenue, opined that the proposed ordinance is hypocritical legislation and that the City already has too many rules and regulations. He stated that if the Council approved the proposed ordinance they should also ban fire pits and fire places. He stated the development of the ordinance was a waste of staff's time and opined that there are much more important issues that could be addressed.

Michael Heidenreich, 11632 Akron Ave., stated he conferred with his neighbors regarding the issue and presented the Council with a petition to not ban the use of outdoor wood burners. He noted that 20 residents signed the petition.

Motion by Madden, second by Grannis, to receive the petition from Michael Heidenreich.

Ayes: 5

Nays: 0 Motion carried.

Robert Heidenreich, 11632 Akron Ave., stated that it is a mistake for the Council to get involved in the regulation of outdoor wood burners. He explained he sent the Council an e-mail outlining his opinions and stated he has found that more people are in favor of the use of outdoor wood burners than are opposed.

Councilmember Klein opined that this is a health issue. He stated part of the Council's responsibility is to protect the health of the citizens.

Mr. Heidenreich stated that burning wood is carbon-neutral and is less damaging than burning fossil fuels or coal. He opined that it is unfair to eliminate the use of outdoor wood burners. He stated if outdoor wood burners are going to be banned, the City should also ban fire pits.

Councilmember Madden stated the smoke from the outdoor wood burners is a nuisance when it invades the property of others and causes health hazards.

Mayor Tourville stated the problem is not as easy to solve as people may think. He commented that the Council has received many complaints.

Mr. Heidenreich suggested implementing a permit process.

Sandra Larson, 7038 Angus Ave., asked the Council to reconsider banning the six (6) existing wood burners in the City. She stated that the smoke does not get in the house. She explained that this is her main source of heat in the winter. She noted her neighbors also signed a petition indicating that they do not have any problems with her unit.

David Gaydos, 11660 Albavar Path, supported the adoption of the ordinance as proposed.

Armando Lissarague, 11730 Albavar Path, commented on the dangers and health risks associated with the inhalation of smoke from outdoor wood burners.

Councilmember Klein questioned how many other cities have banned outdoor wood burners.

Mr. Link responded that he did not know the exact number. He stated six (6) surrounding cities were surveyed and most have prohibited outdoor wood burners and some decided to allow their use with conditions.

Loren Scherff, 1320 105th Street East, suggested considering the proximity of the unit to neighbors. He stated he does not see outdoor wood burners as a threat when they are far away or in areas of the City where properties are spread out.

Mr. Rauschnot commented that issues between neighbors should be addressed on a civil level without government interference.

Councilmember Klein stated outdoor wood burners operate 24 hours a day, seven days a week.

Motion by Madden, second by Klein, to adopt Ordinance No. 1220 declaring Outdoor Burners/Boilers to be nuisances, prohibiting construction of new outdoor burners/boilers, prohibiting the use and operation of existing outdoor burners/boilers, and declaring new and existing outdoor burners/boilers used or operated from and after October 1, 2011 to be nuisances.

Ayes: 5

Nays: 0 Motion carried.

B. CITY OF INVER GROVE HEIGHTS; Consider the following Ordinance amendments:

- i) The second reading of an Ordinance regulating certain materials located in setback areas
- ii) The second reading of an Ordinance regulating materials located in the five foot side and rear setback areas
- iii) The second reading of an Ordinance regulating driveway permits

Mr. Link stated the first reading of the proposed ordinances was heard on October 25, 2010 as presented, with no recommended changes. He explained in order to clarify the setback requirements and to better inform and educate the public, new ordinance language was discussed prohibiting bituminous pavement, concrete pavement, or paving blocks to be located within five feet of the side lot line or rear lot line. He stated an ordinance is also proposed that would establish current existing encroachments as legally established non-conformities. He explained the City has invested substantial money and time in its easements, and in order to protect them an ordinance requiring a permit in order to install or expand a driveway is also proposed. He noted a \$25 permit/processing fee is proposed.

Councilmember Klein questioned how long it would take someone to receive a permit for the installation or expansion of a driveway.

Mr. Link stated it would take a few days to process a permit. He explained that the City's planning and engineering staff would review. He noted it would be no different than the process to obtain a permit for a fence or sign.

Councilmember Klein opined that a person should be able to get their permit the same day they apply pay for it. He asked if language could be added to speed up the process.

Mayor Tourville stated that service delivery would always be a priority.

Mr. Link stated the reason for the permit is to be able to examine the possible impacts of the project.

Councilmember Piekarski Krech stated that the City needs to have the proper tools in place to address issues as they arise. She noted that most people are not going to install or expand a driveway on the spur of the moment.

Councilmember Madden stated the objective is to avoid the problems that have been occurring recently.

Motion by Piekarski Krech, second by Madden, to approve the second reading of an Ordinance regulating certain materials located in setback areas, an ordinance regulating materials located in the five foot side and rear setback areas, and an ordinance regulating driveway permits

Ayes: 3

Nays: 2 (Grannis, Klein) Motion carried.

C. CITY OF INVER GROVE HEIGHTS; Consider an Ordinance Amendment to City Code Title 10-3-4 (Zoning Ordinance) relating to criteria for granting a Variance

Mr. Link explained that the City's power to grant variances is granted by statute, and the statute requires undue hardship. He stated if undue hardship means there has to be no reasonable use to the property without the variance, then that is the finding the City must make. He explained the proposed ordinance

amendment would bring the City's ordinance into conformity with the State statute dealing with variances. He noted staff recommended that the Council adopt the ordinance in one reading because the ordinance merely reflects language in State statute.

Councilmember Piekarski Krech questioned if the ordinance would need to be amended again if the statute is changed in the near future.

Mr. Link responded that the change is meant to reflect the existing state law, so if it changes again the ordinance would have to be amended. He stated the main purpose is to keep the City Code consistent with State statute.

Councilmember Grannis agreed the ordinance should be amended to comply with statute.

Motion by Klein, second by Grannis, to adopt Ordinance No. 1221 amending City Code Title 10-3-4 (Zoning Ordinance) relating to criteria for granting a variance, and to adopt the ordinance in one Reading

Ayes: 5

Nays: 0 Motion carried.

ADMINISTRATION:

D. CITY OF INVER GROVE HEIGHTS; Consider New Roof for City Hall

Ms. Teppen explained during the design phase of the project, the existing roof of City Hall was evaluated and determined to be in less than good shape, but in an effort to keep the overall cost of the project low, the replacement of the roof was "value engineered" out of the project. She stated the roof topic was revisited because several leaks in the roof were experienced last winter and because the bid for replacement came in extremely low. She reviewed the findings of a roof inspection recently conducted by an independent testing firm. She stated another option would be to let the replacement of the roof out as a separate contract after the construction is complete and the City may save money in a competitive bid situation. She noted that the factors involved with that option include putting the new construction at risk and an inability to easily identify liability if damage does occur. She explained staff recommended that the new roof be approved under the current contract with Shaw Lundquist in order to have one roof, one warranty, and one contractor. She stated a new roof would remove damaged and previously wet insulation, so energy savings would be achieved. She noted the risk of damaging the new interior would be greatly reduced.

Councilmember Piekarski Krech stated she is not confident in the current contractor given the number of issues that have occurred throughout the project. She stated she realizes a new roof is needed but would prefer to put the work out for bid.

Mayor Tourville agreed that they should get some cost estimates from other contractors. He asked if specifications could be prepared to go out for bid in two weeks.

Mr. Lynch stated part of the difficulty would be defining the liability between the current contractor and the new contractor.

Councilmember Grannis agreed that the item should be put out for bid and stated he thought the roof should have been included in the project from the beginning. He stated he would not support awarding the bid to the current contractor.

John Love, BKV Group, stated he understood the Council's concerns with the current contractor. He noted the pricing was reviewed by his firm as well as the Owner's Rep team. He noted the price was approximately \$33,000 less than what they previously saw. He added that protecting the work that has already been done also needs to be taken into account.

Mayor Tourville stated they need to move quickly and obtain the bids and the Council would make a decision when the bids come back for award.

No action was taken on this item.

8. MAYOR & COUNCIL COMMENTS:

9. ADJOURN: Motion by Piekarski Krech, second by Grannis, to adjourn. The meeting was adjourned by a unanimous vote at 9:00 p.m.

DRAFT

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: November 22, 2010
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of November 4, 2010 to November 18, 2010.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending November 18, 2010. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$88,553.12
Debt Service & Capital Projects	232,465.08
Enterprise & Internal Service	374,798.48
Escrows	4,543.66
	<hr/>
Grand Total for All Funds	<u><u>\$700,360.34</u></u>

If you have any questions about any of the disbursements on the list, please call Vickie Gray, Accounting Technician at 651-450-2515 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period November 4, 2010 to November 18, 2010 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING NOVEMBER 18, 2010**

WHEREAS, a list of disbursements for the period ending November 18, 2010 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Reveune	\$88,553.12
Debt Service & Capital Projects	232,465.08
Enterprise & Internal Service	374,798.48
Escrows	4,543.66
Grand Total for All Funds	<u><u>\$700,360.34</u></u>

Adopted by the City Council of Inver Grove Heights this 22th day of November, 2010.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103413	ACE BLACKTOP, INC.	1062	101-5200-443.40-46		11/2010	7,368.00
						* Total	7,368.00
11/09/2010	103414	ACE PAINT & HARDWARE	504718	101-6000-451.40-40		11/2010	25.03
			504732	101-6000-451.60-65		11/2010	60.82
						* Total	85.85
11/09/2010	103415	BAARS MECHANICAL, INC.	111	101-6000-451.40-40		11/2010	285.85
						* Total	285.85
11/09/2010	103417	BERGERSON-CASWELL INC	10955	101-6000-451.70-50		11/2010	1,120.00
						* Total	1,120.00
11/09/2010	103418	BLACKBIRD, ANTHONY	parking	101-6000-451.50-65		11/2010	6.00
						* Total	6.00
11/09/2010	103420	BORGWARDT, MARK	parking	101-6000-451.50-65		11/2010	7.00
						* Total	7.00
11/09/2010	103424	CLAREY'S SAFETY EQUIPME	135461	101-4200-423.60-65		11/2010	274.90
						* Total	274.90
11/09/2010	103425	COLLINS ELECTRICAL CONS	10463101	101-5200-443.40-46		11/2010	422.27
						* Total	422.27
11/09/2010	103430	DAKOTA CTY PUBLIC HEALT	acct 5685	101-1100-413.30-50		11/2010	45.00
						* Total	45.00
11/09/2010	103433	DAKOTA CTY TREASURER-AU	SEP 10	101-4000-421.70-30		11/2010	1,339.50
			SEP 10	101-4200-423.70-50		11/2010	1,386.50
						* Total	2,726.00
11/09/2010	103435	DANNER LANDSCAPING	7764	101-5200-443.60-16		11/2010	23.51
						* Total	23.51
11/09/2010	103439	G & K SERVICES	1182659343	101-5200-443.60-45		11/2010	18.57
			1182659343	101-6000-451.60-45		11/2010	63.39
						* Total	81.96
11/09/2010	103440	GERTENS	213209	101-5200-443.60-16		11/2010	60.00
			213320	101-5200-443.60-16		11/2010	240.00
			213411	101-5200-443.60-16		11/2010	180.00
						* Total	480.00
11/09/2010	103446	INVER GROVE FORD	NOV RENTAL	101-4000-421.70-30		11/2010	266.88
						* Total	266.88
11/09/2010	103447	KALDUNSKI, TOM	2011 planners	101-5100-442.60-65		11/2010	77.13
						* Total	77.13
11/09/2010	103452	LEXISNEXIS	acct 1369635	101-4000-421.50-20		11/2010	26.15
						* Total	26.15

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103454	LYNN & ASSOCIATES	ASSESSMENT	101-1100-413.30-70		11/2010 * Total	187.50 187.50
11/09/2010	103457	METROPOLITAN COUNCIL EN	OCTOBER 2010	101-0000-341.40-00		11/2010 * Total	420.00- 420.00-
11/09/2010	103458	MIDWEST FENCE & MFG CO	138620	101-6000-451.60-65		11/2010 * Total	35.39 35.39
11/09/2010	103460	MN FALL EXPO	2010 FALL EXPO 2010 FALL EXPO	101-5200-443.50-80 101-6000-451.50-80		11/2010 11/2010 * Total	175.00 100.00 275.00
11/09/2010	103461	MN GLOVE & SAFETY, INC.	245823 245828	101-5200-443.60-45 101-5200-443.60-45		11/2010 11/2010 * Total	92.94 82.99 175.93
11/09/2010	103467	OTIS, JOSHUA M	covers	101-4000-421.60-65		11/2010 * Total	9.63 9.63
11/09/2010	103471	QWEST	acct 65145787674	101-6000-451.50-20		11/2010 * Total	41.50 41.50
11/09/2010	103472	QWEST	acct 6514577671	101-6000-451.50-20		11/2010 * Total	41.50 41.50
11/09/2010	103474	RHEAUME, MELISSA	address labels- elections	101-1200-414.60-65		11/2010 * Total	79.52 79.52
11/09/2010	103481	SENSIBLE LAND USE COALI	REGISTRATION REGISTRATION REGISTRATION	101-1100-413.50-80 101-3000-419.50-80 101-3200-419.50-80		11/2010 11/2010 11/2010 * Total	48.00 38.00 38.00 124.00
11/09/2010	103483	SHEA, CATHY	mileage - hastings	101-2000-415.50-65		11/2010 * Total	15.70 15.70
11/09/2010	103486	SPERL IRRIGATION	1020201001	101-6000-451.70-50		11/2010 * Total	56.00 56.00
11/09/2010	103488	STRAIGHT RIVER MEDIA	1243	101-1100-413.50-32		11/2010 * Total	900.00 900.00
11/09/2010	103489	TAB PRODUCTS CO. LLC	1961511	101-4000-421.60-65		11/2010 * Total	199.29 199.29
11/09/2010	103491	TERRI KENISON	OCTOBER	101-4200-423.30-70		11/2010 * Total	908.44 908.44
11/09/2010	103492	TIMESAVER OFF SITE SECR	10/25	101-1100-413.30-70		11/2010 * Total	271.50 271.50
11/09/2010	103497	WAL-MART BUSINESS	acct 6032202530257113	101-4000-421.60-65		11/2010	207.32

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	207.32
11/12/2010	103502	AMERICAN PLANNING ASSN-	attende; h. botten	101-3200-419.50-80		11/2010	10.00
						* Total	10.00
11/12/2010	103503	MN POLLUTION CONTROL AG	storm sewer permit ms4	101-5200-443.40-66		11/2010	400.00
						* Total	400.00
11/17/2010	103505	ACE BLACKTOP, INC.	9636	101-5200-443.40-46		11/2010	432.00
						* Total	432.00
11/17/2010	103510	BITUMINOUS ROADWAYS, IN	17836	101-5200-443.60-16		11/2010	3,655.01
						* Total	3,655.01
11/17/2010	103519	CHAMPLAIN PLANNING PRES	subscription	101-3200-419.50-70		11/2010	175.00
						* Total	175.00
11/17/2010	103523	COORDINATED BUSINESS SY	CNIN059540	101-4200-423.70-50		11/2010	350.89
						* Total	350.89
11/17/2010	103525	CULLIGAN	acct 157984591006	101-4200-423.60-65		11/2010	91.60
						* Total	91.60
11/17/2010	103526	CULLIGAN	acct 157984591188	101-4200-423.60-65		11/2010	23.00
						* Total	23.00
11/17/2010	103527	DAKOTA CTY TECH COLLEGE	79409	101-5200-443.50-80		11/2010	90.00
						* Total	90.00
11/17/2010	103531	DAKOTA CTY TREASURER	8314	101-5400-445.40-20		11/2010	487.16
						* Total	487.16
11/17/2010	103534	EARL F ANDERSEN INC	93287	101-5200-443.60-16		11/2010	2,201.50
			93476	101-5200-443.60-16		11/2010	960.91
						* Total	3,162.41
11/17/2010	103537	FAST SIGNS	28631799	101-4200-423.60-65		11/2010	26.69
						* Total	26.69
11/17/2010	103539	FISCHER, KATHY	mileage	101-5100-442.50-35		11/2010	5.50
						* Total	5.50
11/17/2010	103542	FOX, KIM	mileage	101-3000-419.50-65		11/2010	13.50
						* Total	13.50
11/17/2010	103544	G & K SERVICES	1182670314	101-5200-443.60-45		11/2010	16.89
			1182670314	101-6000-451.60-45		11/2010	25.48
						* Total	42.37
11/17/2010	103548	GERTENS	213673	101-5200-443.60-16		11/2010	48.00
			213796	101-5200-443.60-16		11/2010	216.00
			213900	101-5200-443.60-16		11/2010	108.00
			214256	101-5200-443.60-16		11/2010	216.00

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11/17/2010	103548	GERTENS	214353	101-5200-443.60-16		11/2010	300.00
						* Total	888.00
11/17/2010	103558	INTOXIMETERS	317036 317260	101-4000-421.60-65 101-4000-421.60-65		11/2010 11/2010	107.60 64.13
						* Total	171.73
11/17/2010	103564	LEAGUE OF MN CITIES	146145	101-5000-441.30-30		11/2010	1,125.00
						* Total	1,125.00
11/17/2010	103565	LEVANDER, GILLEN & MILL	client 92000e	101-4000-421.30-41		11/2010	13,488.86
						* Total	13,488.86
11/17/2010	103567	MENARDS - WEST ST. PAUL	sales tax included sales tax included	101-5200-443.60-16 101-5200-443.60-16		11/2010 11/2010	97.11 233.67
						* Total	330.78
11/17/2010	103570	MINNEAPOLIS OXYGEN CO.	RI10100436 RI10100437	101-4200-423.30-70 101-4200-423.30-70		11/2010 11/2010	21.87 14.58
						* Total	36.45
11/17/2010	103571	MN CHIEFS OF POLICE ASS	2686	101-4000-421.60-65		11/2010	58.78
						* Total	58.78
11/17/2010	103577	OLD WORLD PIZZA	fire dept	101-4200-423.50-75		11/2010	321.00
						* Total	321.00
11/17/2010	103578	PINE BEND PAVING, INC.	99610	101-5200-443.60-16		11/2010	42.52
						* Total	42.52
11/17/2010	103581	REGINA MEDICAL CENTER	11/5/10	101-4000-421.30-70		11/2010	172.00
						* Total	172.00
11/17/2010	103588	SIMPLEXGRINNELL	73939645	101-4200-423.30-70		11/2010	462.23
						* Total	462.23
11/17/2010	103589	SOUTH CENTRAL TECHNICAL	87728	101-4200-423.30-70		11/2010	610.00
						* Total	610.00
11/17/2010	103590	SOUTH METRO SPORTS	STREETS	101-5200-443.60-45		11/2010	25.00
						* Total	25.00
11/17/2010	103591	SOUTH ST PAUL, CITY OF	JUN - SEPT	101-0000-207.09-00		11/2010	33.00
						* Total	33.00
11/17/2010	103594	TRANS UNION LLC	acct 0924v0008542	101-1100-413.30-50		11/2010	24.80
						* Total	24.80
11/17/2010	103595	TWIN CITIES OCCUPATIONA	101718171	101-1100-413.30-50		11/2010	25.00
						* Total	25.00
11/17/2010	103598	USA MOBILITY WIRELESS I	T0317409K	101-4000-421.50-20		11/2010	26.56
						* Total	26.56

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/17/2010	103602	XCEL ENERGY	acct 5164318574	101-4200-423.40-10		11/2010	205.01
			acct 5164318574	101-4200-423.40-20		11/2010	1,002.91
						* Total	1,207.92
11/17/2010	103603	XCEL ENERGY	acct 5188494737	101-5400-445.40-20		11/2010	73.10
						* Total	73.10
11/17/2010	103605	XCEL ENERGY	acct 5164351291	101-5400-445.40-20		11/2010	125.04
						* Total	125.04
11/17/2010	800000	MENARDS - WEST ST. PAUL	ELAN	101-4000-421.60-40		11/2010	148.87
						* Total	148.87
11/18/2010	800001	BB CONVENIENCE CENTER	ELAN CARD	101-4200-423.50-65		11/2010	60.00
						* Total	60.00
11/18/2010	800002	CULVERS	ELAN CARD	101-4200-423.50-75		11/2010	42.44
						* Total	42.44
11/18/2010	800003	HOLIDAY INN EXPRESS	ELAN CARD	101-4200-423.50-75		11/2010	622.35
						* Total	622.35
11/18/2010	800004	OLD WORLD PIZZA	ELAN CARD	101-4200-423.50-75		11/2010	20.57
						* Total	20.57
11/18/2010	800005	BAJA SOL GRILL & CANTIN	ELAN CARD	101-4200-423.50-75		11/2010	23.27
						* Total	23.27
11/18/2010	800006	EMMA KRUMBIES	ELAN CARD	101-4200-423.50-75		11/2010	15.24
						* Total	15.24
11/18/2010	800007	GILLIGANS	ELAN CARD	101-4200-423.50-75		11/2010	14.75
						* Total	14.75
11/18/2010	800008	MIDWEST SPORTS SUPPLY	ELAN CARD	101-4200-423.60-11		11/2010	68.95
						* Total	68.95
				77 Checks	** Fund Total		45,634.06
11/09/2010	103416	BENGTSON, NICOLE	postage	201-1600-465.50-35		11/2010	5.70
			mileage	201-1600-465.50-65		11/2010	13.50
			lunch	201-1600-465.50-75		11/2010	13.21
						* Total	32.41
11/09/2010	103443	GLASSING FLORIST	acct 788	201-1600-465.60-65		11/2010	90.82
						* Total	90.82
11/09/2010	103475	RIVER HEIGHTS CHAMBER O	OCT 2010	201-1600-465.30-70		11/2010	1,592.50
			OCT 2010	201-1600-465.40-65		11/2010	200.00
						* Total	1,792.50
11/09/2010	103480	SEA LIFE MINNESOTA LLC	consignment 80 tickets	201-1600-465.50-25		11/2010	420.00
						* Total	420.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103493	TOUR MINNESOTA ASSOCIAT	tma meeting	201-1600-465.50-80		11/2010	12.00
						* Total	12.00
				5 Checks	** Fund Total		2,347.73
11/09/2010	103498	WSB & ASSOCIATES, INC.	2 E	399-9000-570.30-70		11/2010	4,030.00
						* Total	4,030.00
11/17/2010	103530	DAKOTA CTY TREASURER	8302	399-9000-570.30-70		11/2010	1,011.29
						* Total	1,011.29
				2 Checks	** Fund Total		5,041.29
11/17/2010	103512	BRAUN INTERTEC CORPORAT	327203	402-6000-451.30-70		11/2010	547.75
						* Total	547.75
11/17/2010	103573	MN POLLUTION CONTROL AG	770002543	402-6000-451.30-70		11/2010	675.00
						* Total	675.00
				2 Checks	** Fund Total		1,222.75
11/09/2010	103436	EAGAN, CITY OF	OCTOBER 2010	403-0000-207.05-00		11/2010	2,020.00
						* Total	2,020.00
				1 Checks	** Fund Total		2,020.00
11/09/2010	103457	METROPOLITAN COUNCIL EN	OCTOBER 2010	404-0000-217.00-00		11/2010	42,000.00
						* Total	42,000.00
				1 Checks	** Fund Total		42,000.00
11/17/2010	103535	EHLERS AND ASSOCIATES,	342087	408-5900-708.30-15		11/2010	2,232.50
						* Total	2,232.50
				1 Checks	** Fund Total		2,232.50
11/09/2010	103487	SRF CONSULTING GROUP, I	7255001	420-5910-720.30-30	0010	11/2010	4,026.59
						* Total	4,026.59
				1 Checks	** Fund Total		4,026.59
11/09/2010	103412	ABC RENTALS INC	200615	425-5907-725.80-30	0507	11/2010	163.52
						* Total	163.52
11/09/2010	103414	ACE PAINT & HARDWARE	504633	425-5907-725.80-10	0507	11/2010	19.19
						* Total	19.19
11/09/2010	103435	DANNER LANDSCAPING	7765	425-5907-725.80-10	0507	11/2010	320.63
						* Total	320.63
11/17/2010	103511	BRAUER & ASSOCIATES LTD	1202844	425-5907-725.30-70	0507	11/2010	4,000.00
						* Total	4,000.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/17/2010	103566	LOWE'S	acct 82131240199518	425-5907-725.80-10	0507	11/2010	50.95
						* Total	50.95
				5 Checks	** Fund Total		4,554.29
11/09/2010	103419	BONESTROO, ROSENE, ANDE	183327	429-5929-729.30-30	0929	11/2010	4,634.98
			183328	429-5929-729.30-30	0929	11/2010	208.00
						* Total	4,842.98
11/17/2010	103528	DAKOTA CTY TREASURER	8306	429-5920-729.80-30	0920	11/2010	6,478.42
						* Total	6,478.42
11/17/2010	103529	DAKOTA CTY TREASURER	8298	429-5911-729.80-30	0911	11/2010	30,395.21
			8298	429-5921-729.80-30	0921	11/2010	70,161.15
						* Total	100,556.36
11/17/2010	103587	SHORT ELLIOTT HENDRICKS	237236	429-5924-729.30-70	0924	11/2010	10,941.74
						* Total	10,941.74
				4 Checks	** Fund Total		122,819.50
11/17/2010	103547	GARTZKE CONSTRUCTION IN	storm water -zone 7	430-5919-730.40-66	1019	11/2010	23,638.00
						* Total	23,638.00
11/17/2010	103586	SCHERFF INC	storm water -zone 6	430-5918-730.40-66	1018	11/2010	24,127.16
						* Total	24,127.16
				2 Checks	** Fund Total		47,765.16
11/17/2010	103591	SOUTH ST PAUL, CITY OF	JUN - SEPT	441-0000-207.08-00		11/2010	40.50
						* Total	40.50
				1 Checks	** Fund Total		40.50
11/17/2010	103532	DAKOTA CTY TREASURER	8305	451-5900-751.80-10		11/2010	742.50
						* Total	742.50
				1 Checks	** Fund Total		742.50
11/09/2010	103422	CARL BOLANDER & SONS CO	fire hydrant- dup pmt	501-7100-512.40-43		11/2010	1,705.24
						* Total	1,705.24
11/09/2010	103433	DAKOTA CTY TREASURER-AU	SEP 10	501-7100-512.50-20		11/2010	47.00
						* Total	47.00
11/09/2010	103434	DAKOTA ELECTRIC ASSN	acct 214831	501-7100-512.40-20		11/2010	11.14
						* Total	11.14
11/09/2010	103439	G & K SERVICES	1182659343	501-7100-512.60-45		11/2010	5.21
						* Total	5.21
11/09/2010	103460	MN FALL EXPO	2010 FALL EXPO	501-7100-512.50-80		11/2010	50.00
						* Total	50.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103476	RUMPCA SERVICES	25194	501-7100-512.30-70		11/2010	170.00
						* Total	170.00
11/09/2010	103495	UNITED PARCEL SERVICE	acct v4650v	501-7100-512.50-35		11/2010	20.00
						* Total	20.00
11/09/2010	103500	XCEL ENERGY	acct 5160987097 acct 5160987097	501-7100-512.40-10 501-7100-512.40-20		11/2010 11/2010	511.62 15,040.35
						* Total	15,551.97
11/17/2010	103506	ACE PAINT & HARDWARE	504689 504769	501-7100-512.60-16 501-7100-512.60-16		11/2010 11/2010	9.60 9.95
						* Total	19.55
11/17/2010	103508	AUTOMATIC SYSTEMS CO.	23442S 23453S	501-7100-512.40-42 501-7100-512.40-42		11/2010 11/2010	472.30 704.86
						* Total	1,177.16
11/17/2010	103513	BUDGET SANDBLASTING & P	HYDRANTS	501-7100-512.40-42		11/2010	7,695.00
						* Total	7,695.00
11/17/2010	103514	CANON BUSINESS SOLUTION	4004452644	501-7100-512.40-42		11/2010	132.67
						* Total	132.67
11/17/2010	103520	CITY OF BLOOMINGTON	OCTOBER	501-7100-512.30-70		11/2010	400.00
						* Total	400.00
11/17/2010	103538	FERGUSON WATERWORKS	S01275690	501-7100-512.40-43		11/2010	1,941.57
						* Total	1,941.57
11/17/2010	103540	FLUEGEL ELEVATOR, INC.	707612	501-7100-512.60-16		11/2010	48.06
						* Total	48.06
11/17/2010	103544	G & K SERVICES	1182670314	501-7100-512.60-45		11/2010	31.75
						* Total	31.75
11/17/2010	103551	GOPHER STATE ONE-CALL	0100609	501-7100-512.30-70		11/2010	504.60
						* Total	504.60
11/17/2010	103554	HAWKINS, INC.	3170393	501-7100-512.60-19		11/2010	569.00
						* Total	569.00
11/17/2010	103561	KEYS WELL DRILLING CO	CONTRACT	501-7100-512.40-43		11/2010	15,605.00
						* Total	15,605.00
11/17/2010	103569	METROPOLITAN COUNCIL	945075	501-7100-512.30-70		11/2010	250.00
						* Total	250.00
11/17/2010	103572	MN PIPE & EQUIPMENT	261108	501-7100-512.60-16		11/2010	621.93
						* Total	621.93
11/17/2010	103591	SOUTH ST PAUL, CITY OF	JUN - SEPT	501-7100-512.40-05		11/2010	217.03
						* Total	217.03

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/17/2010	103600	VALLEY-RICH CO, INC	15955	501-7100-512.40-46		11/2010	2,844.34
						* Total	2,844.34
				23 Checks	** Fund Total		49,618.22
11/09/2010	103421	BRITE COLOR PRESS	500321	502-7200-514.50-30		11/2010	518.34
						* Total	518.34
11/09/2010	103432	DAKOTA CTY TREASURER	OCTOBER 2010	502-0000-207.01-00		11/2010	200.00
						* Total	200.00
11/09/2010	103439	G & K SERVICES	1182659343	502-7200-514.60-45		11/2010	2.23
						* Total	2.23
11/09/2010	103456	METROPOLITAN COUNCIL	944940	502-7200-514.40-15		11/2010	117,639.26
						* Total	117,639.26
11/09/2010	103500	XCEL ENERGY	acct 5160987097	502-7200-514.40-20		11/2010	951.68
						* Total	951.68
11/17/2010	103544	G & K SERVICES	1182670314	502-7200-514.60-45		11/2010	13.60
						* Total	13.60
11/17/2010	103552	GRAINGER	9322382731	502-7200-514.60-40		11/2010	109.27
						* Total	109.27
11/17/2010	103591	SOUTH ST PAUL, CITY OF	JUN - SEPT	502-7200-514.40-15		11/2010	318.06
						* Total	318.06
				8 Checks	** Fund Total		119,752.44
11/09/2010	103415	BAARS MECHANICAL, INC.	109	503-8300-524.40-42		11/2010	282.12
						* Total	282.12
11/09/2010	103429	CUSHMAN MOTOR COMPANY I	151630	503-8600-527.40-42		11/2010	160.25
						* Total	160.25
11/09/2010	103441	GERTENS	213897	503-8600-527.60-20		11/2010	127.59
						* Total	127.59
11/09/2010	103442	GLASSING FLORIST	GOLF COURSE	503-8500-526.60-65		11/2010	74.87
						* Total	74.87
11/09/2010	103451	LENTNER, GLEN	EXPENSE REPORT	503-8500-526.40-25		11/2010	25.00
						* Total	25.00
11/09/2010	103459	MN DEPT OF HEALTH	license FBL89056408	503-0000-143.00-00		11/2010	579.50
						* Total	579.50
11/09/2010	103463	MTI DISTRIBUTING CO	761406	503-8600-527.40-42		11/2010	659.22
			762490	503-8600-527.40-42		11/2010	362.28
			763438	503-8600-527.40-42		11/2010	995.99
			763707	503-8600-527.60-08		11/2010	791.87

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103463	MTI DISTRIBUTING CO	764709	503-8600-527.40-42		11/2010	131.58
			764719	503-8600-527.60-08		11/2010	97.25
			764720	503-8600-527.60-08		11/2010	468.96
						* Total	3,507.15
11/09/2010	103464	NAPA OF INVER GROVE HEI	222844	503-8600-527.40-42		11/2010	48.47
			226091	503-8600-527.40-42		11/2010	24.85
						* Total	73.32
11/09/2010	103469	PIONEER PRESS	acct 520544	503-8500-526.50-25		11/2010	1,425.00
						* Total	1,425.00
11/09/2010	103494	TWIN CITY SAW	A17428	503-8600-527.40-42		11/2010	86.68
						* Total	86.68
11/09/2010	103499	XCEL ENERGY	acct 5157543641	503-8500-526.40-10		11/2010	35.06
			acct 5157543641	503-8500-526.40-20		11/2010	1,168.13
			acct 5157543641	503-8600-527.40-10		11/2010	34.45
						* Total	1,237.64
11/17/2010	103509	BERGERSON-CASWELL INC	10984	503-8600-527.40-65		11/2010	1,500.00
						* Total	1,500.00
11/17/2010	103533	DAKOTA ELECTRIC ASSN	acct 2013605	503-8600-527.40-20		11/2010	198.44
						* Total	198.44
11/17/2010	103541	FORE! RESERVATIONS INC	43575	503-8600-527.80-61		11/2010	1,500.00
			43576	503-8600-527.80-61		11/2010	2,561.70
			43577	503-8600-527.80-61		11/2010	5,412.50
						* Total	9,474.20
11/17/2010	103543	FRONTIER AG & TURF	W02026	503-8600-527.50-45		11/2010	376.87
						* Total	376.87
11/17/2010	103545	G & K SERVICES	acct 0157401	503-8600-527.60-45		11/2010	91.94
						* Total	91.94
11/17/2010	103546	G & K SERVICES	acct 0157401	503-8600-527.60-45		11/2010	86.30
						* Total	86.30
11/17/2010	103553	GRANDMA'S BAKERY	acct 0157401	503-8600-527.60-45		11/2010	26.50
			80716	503-8600-527.60-45		11/2010	20.31
			80996	503-8600-527.60-45		11/2010	20.31
			81796	503-8600-527.60-45		11/2010	23.20
						* Total	90.32
11/17/2010	103559	JOHN DEERE LANDSCAPES/L	56229428	503-8600-527.60-20		11/2010	216.96
			56238312	503-8600-527.60-20		11/2010	66.26
						* Total	283.22
11/17/2010	103596	US FOODSERVICE	5407117	503-8300-524.60-65		11/2010	257.95
			5407117	503-8300-524.76-10		11/2010	117.72
						* Total	375.67

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/17/2010	103601	WESTERN PETROLEUM COMPA	0255761	503-8600-527.60-22		11/2010	506.64
						* Total	506.64
				21 Checks	** Fund Total		20,562.72
11/09/2010	103455	MAXIMUM SOLUTIONS	11127	504-6100-452.40-44	R90100	11/2010	1,761.39
						* Total	1,761.39
11/09/2010	103478	SAM'S CLUB	acct 7715090065702540	504-6100-452.60-09	R30400	11/2010	82.83
						* Total	82.83
11/17/2010	103550	GOPHER	8212239	504-6100-452.60-09	R50280	11/2010	140.22
						* Total	140.22
11/18/2010	800009	REDBOX	ELAN CARD	504-6100-452.40-65	R20100	11/2010	2.14
						* Total	2.14
11/18/2010	800010	SHOREVIEW COMMUNITY CEN	ELAN CARD	504-6100-452.50-90	R20100	11/2010	196.00
						* Total	196.00
11/18/2010	800011	PARTY CITY	ELAN CARD	504-6100-452.60-09	R30400	11/2010	35.18
						* Total	35.18
11/18/2010	800012	CUB FOODS	ELAN CARD	504-6100-452.60-09	R30400	11/2010	20.45
						* Total	20.45
11/18/2010	800013	PARTY CITY	ELAN CARD	504-6100-452.60-09	R30400	11/2010	23.34
						* Total	23.34
11/18/2010	800014	CUB FOODS	ELAN CARD	504-6100-452.60-09	R31000	11/2010	14.69
						* Total	14.69
				9 Checks	** Fund Total		2,276.24
11/09/2010	103426	CRARY, AMY	mileage/parking class material	505-6200-453.50-65 505-6200-453.60-18	C70000 C70000	11/2010 11/2010	51.75 90.00
						* Total	141.75
11/09/2010	103437	FERRELLGAS	acct 7757735	505-6200-453.60-21	C21000	11/2010	348.15
						* Total	348.15
11/09/2010	103438	FIRST IMPRESSION GROUP,	42933	505-6200-453.50-30	C91000	11/2010	1,160.00
						* Total	1,160.00
11/09/2010	103455	MAXIMUM SOLUTIONS	11127	505-6200-453.40-44	C10000	11/2010	1,761.39
						* Total	1,761.39
11/09/2010	103466	ORIENTAL TRADING COMPAN	64117149301	505-6200-453.60-65	C15500	11/2010	61.79
						* Total	61.79
11/09/2010	103468	PETTY CASH - TERI O'CON	HOCKEY SEASON	505-0000-101.04-00		11/2010	1,500.00
						* Total	1,500.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103477	SAM'S CLUB	acct 7715090061606950	505-6200-453.60-11	C21000	11/2010	34.86
			acct 7715090061606950	505-6200-453.60-18	C70000	11/2010	7.28
			acct 7715090061606950	505-6200-453.60-40	C70000	11/2010	11.32
			acct 7715090061606950	505-6200-453.60-65	C16000	11/2010	24.49
			acct 7715090061606950	505-6200-453.76-05	C15500	11/2010	105.14
			acct 7715090061606950	505-6200-453.76-10	C30300	11/2010	19.75
						* Total	202.84
11/09/2010	103478	SAM'S CLUB	acct 7715090065702540	505-6200-453.60-65	C16000	11/2010	155.43
			acct 7715090065702540	505-6200-453.76-05	C16000	11/2010	12.43
						* Total	167.86
11/09/2010	103490	TARGET BANK	9370	505-6200-453.60-65	C15500	11/2010	3.90
						* Total	3.90
11/09/2010	103496	VANCO SERVICES LLC	4408451	505-6200-453.70-60	C10100	11/2010	93.00
						* Total	93.00
11/09/2010	103501	2ND WIND EXERCISE, INC.	21026801	505-6200-453.40-42	C70000	11/2010	103.78
						* Total	103.78
11/17/2010	103515	CARLSON, KARIN	field trip	505-6200-453.50-90	C65100	11/2010	17.00
						* Total	17.00
11/17/2010	103521	COCA COLA BOTTLING COMP	0128556109	505-6200-453.76-10	C30200	11/2010	159.90
						* Total	159.90
11/17/2010	103522	COMCAST	acct 8772105910277033	505-6200-453.50-70	C10000	11/2010	74.95
						* Total	74.95
11/17/2010	103526	CULLIGAN	acct 157011438908	505-6200-453.60-16	C25000	11/2010	794.08
						* Total	794.08
11/17/2010	103555	HOME DEPOT CREDIT SERVI	acct 6035322017128343	505-6200-453.60-16	C21000	11/2010	76.75
						* Total	76.75
11/17/2010	103579	PIIONEER PRESS	1010414398	505-6200-453.50-25	C91000	11/2010	300.00
						* Total	300.00
11/17/2010	103582	RIVERTOWN NEWSPAPER GRO	89776	505-6200-453.50-25	C91000	11/2010	154.05
						* Total	154.05
11/17/2010	103583	ROESLER, PAMELA	swim poster	505-6200-453.50-25	C91000	11/2010	100.00
						* Total	100.00
11/17/2010	103584	SAFE-WAY BUS COMPANY	4321	505-6200-453.70-61	C65100	11/2010	382.80
						* Total	382.80
11/17/2010	103606	XCEL ENERGY	acct 5168679487	505-6200-453.40-10	C25000	11/2010	7,121.35
			acct 5168679487	505-6200-453.40-20	C25000	11/2010	23,418.93
						* Total	30,540.28
11/18/2010	800015	WAL-MART - IGH	ELAN CARD	505-6200-453.60-65	C10000	11/2010	59.30

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	59.30
11/18/2010	800016	CUB FOODS	ELAN CARD	505-6200-453.60-65	C40000	11/2010	8.97
						* Total	8.97
11/18/2010	800017	BEST BUY BUSINESS ADVAN	ELAN CARD	505-6200-453.60-65	C91000	11/2010	53.55
						* Total	53.55
11/18/2010	800018	BIGSTOCK PHOTO	ELAN CARD	505-6200-453.60-65	C91000	11/2010	29.00
						* Total	29.00
				25 Checks	** Fund Total		38,295.09
11/09/2010	103449	LEAGUE OF MN CITIES INS	2nd installment	602-2100-415.50-10		11/2010	46,661.50
			2nd installment	602-2100-415.50-11		11/2010	33,088.75
			2nd installment	602-2100-415.50-12		11/2010	10,591.25
			2nd installment	602-2100-415.50-15		11/2010	603.75
			2nd installment	602-2100-415.50-16		11/2010	3,315.50
						* Total	94,260.75
11/09/2010	103450	LEAGUE OF MN CITIES INS	2nd installment	602-2100-415.50-09		11/2010	68,192.50
						* Total	68,192.50
				2 Checks	** Fund Total		162,453.25
11/09/2010	103414	ACE PAINT & HARDWARE	504654	603-5300-444.40-40		11/2010	25.63
						* Total	25.63
11/09/2010	103423	CARQUEST OF ROSEMOUNT	1596138445	603-5300-444.40-41		11/2010	48.98
			1596138502	603-5300-444.40-41		11/2010	79.71
			1596138508	603-5300-444.40-41		11/2010	60.15
			1596138541	603-5300-444.40-41		11/2010	75.22
			1596138613	603-5300-444.40-41		11/2010	79.71
			1596138628	603-5300-444.40-40		11/2010	579.80
			1596138870	603-5300-444.40-41		11/2010	59.08
			1596138871	603-5300-444.40-41		11/2010	59.82
			1596138883	603-5300-444.40-41		11/2010	113.84
			1596138949	603-5300-444.60-40		11/2010	6.05
			1596138961	603-0000-145.50-00		11/2010	237.56
						* Total	1,240.50
11/09/2010	103439	G & K SERVICES	1182659343	603-5300-444.40-65		11/2010	83.02
			1182659343	603-5300-444.60-45		11/2010	24.73
						* Total	107.75
11/09/2010	103445	INVER GROVE FORD	5048163	603-5300-444.40-41		11/2010	588.09
			5048519	603-5300-444.40-41		11/2010	320.63
						* Total	267.46
11/09/2010	103448	KIMBALL MIDWEST	1703562	603-5300-444.60-12		11/2010	63.57
			1703562	603-5300-444.60-40		11/2010	17.83
			1706724	603-5300-444.60-12		11/2010	206.95
						* Total	288.35

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/09/2010	103460	MN FALL EXPO	2010 FALL EXPO	603-5300-444.50-80		11/2010	100.00
						* Total	100.00
11/09/2010	103461	MN GLOVE & SAFETY, INC.	245821	603-5300-444.60-12		11/2010	45.00
						* Total	45.00
11/09/2010	103462	MN WANNER COMPANY	86608	603-5300-444.40-40		11/2010	255.78
						* Total	255.78
11/09/2010	103473	R & R CARPET SERVICE	OCT 2010	603-5300-444.40-65		11/2010	78.02
						* Total	78.02
11/09/2010	103484	SIGNAL PRO EQUIPMENT	73030	603-5300-444.40-41		11/2010	861.41
						* Total	861.41
11/09/2010	103485	SOUTH ST PAUL STEEL SUP	01114596	603-5300-444.40-41		11/2010	193.77
						* Total	193.77
11/17/2010	103504	ABC RENTALS INC	200681	603-5300-444.40-40		11/2010	75.93
						* Total	75.93
11/17/2010	103506	ACE PAINT & HARDWARE	504747	603-5300-444.40-40		11/2010	12.81
						* Total	12.81
11/17/2010	103507	AMERICAN TEST CENTER	2103189	603-5300-444.40-41		11/2010	1,526.00
						* Total	1,526.00
11/17/2010	103516	CARQUEST OF ROSEMOUNT	1596139055	603-0000-145.50-00		11/2010	22.48
			1596139061	603-5300-444.40-40		11/2010	579.80
			1596139102	603-5300-444.60-12		11/2010	21.11
			1596139140	603-0000-145.50-00		11/2010	47.59
			1596139140	603-5300-444.40-40		11/2010	463.84
			1596139194	603-5300-444.40-41		11/2010	59.74
			1596139236	603-0000-145.50-00		11/2010	48.66
			1596139240	603-5300-444.60-12		11/2010	16.74
			1596139383	603-0000-145.50-00		11/2010	44.52
			1596139468	603-0000-145.50-00		11/2010	75.53
						* Total	1,380.01
11/17/2010	103517	CDW GOVERNMENT INC	VJT8308	603-5300-444.80-70		11/2010	719.92
						* Total	719.92
11/17/2010	103518	CFA SOFTWARE INC	11001	603-5300-444.40-42		11/2010	1,595.00
						* Total	1,595.00
11/17/2010	103544	G & K SERVICES	1182670314	603-5300-444.40-65		11/2010	83.01
			1182670314	603-5300-444.60-45		11/2010	24.73
						* Total	107.74
11/17/2010	103549	GOODIN COMPANY	01891948	603-5300-444.40-40		11/2010	9.44
			2838837	603-5300-444.40-40		11/2010	183.67
			5613013	603-5300-444.40-40		11/2010	11.92
						* Total	205.03

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/17/2010	103557	INDELCO PLASTICS CORP	628626 628794	603-5300-444.40-40 603-5300-444.40-40		11/2010 11/2010 * Total	53.81 350.30 404.11
11/17/2010	103562	KIMBALL MIDWEST	1718989	603-5300-444.60-12		11/2010 * Total	109.27 109.27
11/17/2010	103563	KREMER SERVICES LLC	6666	603-5300-444.40-41		11/2010 * Total	283.36 283.36
11/17/2010	103568	METRO JANITORIAL SUPPLY	10060240	603-5300-444.60-12		11/2010 * Total	117.03 117.03
11/17/2010	103574	NIEBUR TRACTOR & EQUIPM	106094	603-5300-444.40-41		11/2010 * Total	364.66 364.66
11/17/2010	103575	NORTHLAND CHEMICAL CORP	5034623	603-5300-444.60-12		11/2010 * Total	44.88 44.88
11/17/2010	103580	POMP'S TIRE SERVICE, IN	33814	603-5300-444.60-14		11/2010 * Total	548.14 548.14
11/17/2010	103585	SAM'S CLUB	acct 7710061845624	603-5300-444.40-40		11/2010 * Total	97.26 97.26
11/17/2010	103592	TOTAL CONSTRUCTION & EQ	48009	603-5300-444.40-40		11/2010 * Total	818.37 818.37
11/17/2010	103593	TOWMASTER TRAILERS INC	325042	603-5300-444.40-40		11/2010 * Total	156.17 156.17
11/17/2010	103607	YOCUM OIL COMPANY, INC.	194878	603-0000-145.60-00		11/2010 * Total	335.00 335.00
				30 Checks	** Fund Total		12,364.36
11/09/2010	103470	PRECISION DATA SYSTEMS	copy/color/legal paper police copy paper	604-2200-416.60-05 604-2200-416.60-05		11/2010 11/2010 * Total	831.45 213.75 1,045.20
11/17/2010	103576	OFFICE EQUIPMENT FINANC	163299464	604-2200-416.40-50		11/2010 * Total	3,995.76 3,995.76
				2 Checks	** Fund Total		5,040.96
11/09/2010	103428	CULLIGAN	acct 157985030228	605-3100-419.60-11		11/2010 * Total	62.40 62.40
11/09/2010	103453	LONE OAK COMPANIES	49167	605-3100-419.50-35		11/2010 * Total	430.46 430.46
11/09/2010	103479	SAM'S CLUB	acct 7715090063580633	605-3100-419.60-11		11/2010 * Total	22.49 22.49

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
11/17/2010	103556	HUEBSCH SERVICES	2613838	605-3100-419.40-65		11/2010	49.15
						* Total	49.15
11/17/2010	103599	USA MOBILITY WIRELESS I	T0317493K	605-3100-419.40-65		11/2010	4.89
						* Total	4.89
11/17/2010	103604	XCEL ENERGY	acct 5142529960	605-3100-419.40-20		11/2010	1,438.73
						* Total	1,438.73
11/17/2010	103608	ZEE MEDICAL SERVICE	54189477	605-3100-419.60-65		11/2010	436.38
						* Total	436.38
				7 Checks	** Fund Total		2,444.50
11/09/2010	103431	DAKOTA CTY TECH COLLEGE	77673	606-1400-413.50-80		11/2010	1,180.00
						* Total	1,180.00
11/09/2010	103465	OFFICE OF ENTERPRISE TE	OCTOBER 2010	606-1400-413.30-75		11/2010	311.81
						* Total	311.81
11/17/2010	103524	CREATIVE VISION TECHNOL	109205	606-1400-413.60-41		11/2010	598.50
						* Total	598.50
11/17/2010	103597	US INTERNET	910354	606-1400-413.30-70		11/2010	200.00
						* Total	200.00
11/18/2010	800019	HOME DEPOT	ELAN CARD	606-1400-413.60-41		11/2010	180.17
						* Total	180.17
11/18/2010	800020	WAL-MART - IGH	ELAN CARD	606-1400-413.60-41		11/2010	5.86
						* Total	5.86
11/18/2010	800021	BEST BUY BUSINESS ADVAN	ELAN CARD	606-1400-413.60-41		11/2010	85.69
						* Total	85.69
				7 Checks	** Fund Total		2,562.03
11/09/2010	103427	CULLIGAN	acct 157964732428	702-0000-228.63-00		11/2010	95.32
						* Total	95.32
11/09/2010	103444	HENNEPIN COUNTY DISTRIC	william barmingham	702-0000-229.10-00		11/2010	50.00
						* Total	50.00
11/09/2010	103466	ORIENTAL TRADING COMPAN	64117121602	702-0000-230.72-00		11/2010	69.95
			64117133001	702-0000-230.72-00		11/2010	67.88
			64117142201	702-0000-230.72-00		11/2010	69.82
			64117149301	702-0000-230.72-00		11/2010	79.90
						* Total	287.55
11/09/2010	103482	SHAPER CONTRACTING	hydrant permit 1004	702-0000-229.43-00		11/2010	560.79
						* Total	560.79
11/17/2010	103536	EMMONS & OLIVIER RESOUR	95001337	702-0000-228.46-00		11/2010	3,396.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT

						* Total	3,396.00
						5 Checks ** Fund Total	4,389.66
11/17/2010	103560	JR'S APPLIANCE DISPOSAL	73472	703-5500-446.40-25		11/2010	154.00
						* Total	154.00
						1 Checks ** Fund Total	154.00
						243 Checks *** Bank Total	700,360.34
						243 Checks *** Grand Total	700,360.34

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 1 for City Project No. 2010-19 – Storm Water Facility Maintenance Program Zone 7

Meeting Date: November 22, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

TJK

SAT JS

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Street Maintenance Fund

PURPOSE/ACTION REQUESTED

Consider Pay Voucher No. 1 for City Project No. 2010-19 – Storm Water Facility Maintenance Program Zone 7.

SUMMARY

The improvements were included as part of the 2010 Storm Water Facility Maintenance Program. The contract was awarded in an amount of \$35,352.00 to Gartzke Construction, Inc. on September 13, 2010.

Engineering recommends approval of Pay Voucher No. 1 in the amount of \$23,638.00 for City Project No. 2010-19 – Storm Water Facility Maintenance Program Zone 7.

TJK

Attachment: Pay Voucher No. 1

2010 STORM WATER FACILITY MAINTENANCE PROGRAM
 CITY OF INVER GROVE HEIGHTS
 ZONE 7
 CITY PROJECT NO. 2010-19

BASE BID

ITEM NO.	MN/DOT NO.	DESCRIPTION	UNITS	ESTIMATED QUANTITY	QUANTITY TO DATE	UNIT PRICE	TOTAL ESTIMATED COST	CONTRACT COST TO DATE
1	2021.501	MOBILIZATION	LS	1.0	1.0	\$ 500.00	\$ 500.00	\$ 500.00
2	2104.501	REMOVE EXISTING 15" RC PIPE SEWER	LF	8.0	8.0	\$ 5.00	\$ 40.00	\$ 40.00
3	2104.509	REMOVE EXISTING 15" RC APRON	EA	1.0	1.0	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
4	2105.505	MUCK EXCAVATION (EV)	CY	50.0	50.0	\$ 20.00	\$ 1,000.00	\$ 1,000.00
5	SPECIAL	EXCAVATION (FILL IN FLOOD PLAIN) (P)	CY	468.0	468.0	\$ 4.00	\$ 1,872.00	\$ 1,872.00
6	2501.573	INSTALL FLEX STAKE MARKER POST	EA	4.0	2.0	\$ 50.00	\$ 200.00	\$ 100.00
7	2501.602	18" RC PIPE APRON AND TRASH GUARD	EA	1.0	1.0	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
8	2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	30.0	30.0	\$ 40.00	\$ 1,200.00	\$ 1,200.00
9	2506.502	CONSTRUCT DRAINAGE STRUCTURE, DESIGN 48-4020	EA	1.0	1.0	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
10	2506.522	ADJUST FRAME AND RING CASTING	EA	1.0	2.0	\$ 200.00	\$ 200.00	\$ 400.00
11	2506.602	CONNECT TO EXISTING STORM SEWER	EA	1.0	1.0	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
12	2511.501	RANDOM RIP RAP - CLASS IV	CY	50.0	37.5	\$ 80.00	\$ 4,000.00	\$ 3,000.00
13	2511.515	GEOTEXTILE FILTER, TYPE III	SY	80.0	88.0	\$ 3.00	\$ 240.00	\$ 264.00
14	2575.602	TERRASEEDING, SEED MIXTURE 325	SY	600.0	438.0	\$ 3.00	\$ 1,800.00	\$ 1,314.00
15	2575.602	TERRASEEDING, SEED MIXTURE 270	SY	400.0	0.0	\$ 3.00	\$ -	\$ -
16	SPECIAL	SOD WITH SELECT TOPSOIL	SY	800.0	346.0	\$ 6.00	\$ 4,800.00	\$ 2,076.00
17	2211.501	AGGREGATE BASE, CLASS 5	TON	50.0	28.6	\$ 20.00	\$ 1,000.00	\$ 572.00
18	SPECIAL	EROSION CONTROL	LS	1.0	0.0	\$ 1,000.00	\$ -	\$ -
19	SPECIAL	SPRINKLER SYSTEM REPAIR (ALLOWANCE)	LS	1.0	0.0	\$ 5,000.00	\$ -	\$ -
						BASE BID SUBTOTAL:	\$ 32,552.00	\$ 20,838.00

BID ALTERNATE NO. 1

ITEM NO.	MN/DOT NO.	DESCRIPTION	UNITS	ESTIMATED QUANTITY	QUANTITY TO DATE	UNIT PRICE	TOTAL ESTIMATED COST	CONTRACT COST TO DATE
1	SPECIAL	CLEARING AND GRUBBING INCLUDING MOBILIZATION	LS	1.0	1.0	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00

CONTRACT WORK COMPLETED TO DATE:		\$ 23,638.00
RETAINAGE (0%):		\$ -
PREVIOUS PAYMENTS:		\$ -
PAYMENT #1 TOTAL:		\$ 23,638.00

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Final Compensating Change Order No. 1, Final Pay Voucher No. 1, Engineer's Final Report and Resolution Accepting Work for City Project No. 2010-18 – Storm Water Facility Maintenance Program Zone 6

Meeting Date: November 22, 2010
Item Type: Consent
Contact: Thomas J. Kaldunski, 651.450.2572
Prepared by: Thomas J. Kaldunski, City Engineer
Reviewed by: Scott D. Thureen, Public Works Director

TJK

SST

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Street Maintenance Fund

PURPOSE/ACTION REQUESTED

Consider Final Compensating Change Order No. 1, Final Pay Voucher No. 1, Engineer's Final Report, and Resolution Accepting Work of Scherff, Inc. for City Project No. 2010-18 – Storm Water Facility Maintenance Program Zone 6.

SUMMARY

The improvements were included as part of the 2010 Storm Water Facility Maintenance Program. The contract was awarded in an amount of \$23,350.71 to Scherff, Inc. on September 13, 2010.

Final Compensating Change Order No. 1, in the amount of \$776.45, is for quantity adjustments and additional work required due to field conditions. This change order will be funded from the Street Maintenance Fund.

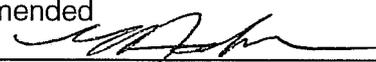
Engineering recommends approval of Final Compensating Change Order No. 1 in the amount of \$776.45 (for a revised contract amount of \$24,127.16), approval of Final Pay Voucher No. 1 in the amount of \$24,127.16, Engineer's Final Report and Resolution Accepting Work of Scherff, Inc. for City Project No. 2010-18 – Storm Water Facility Maintenance Program Zone 6.

TJK

Attachment: Final Compensating Change Order No. 1
Final Pay Voucher No. 1
Engineer's Final Report
Resolution

FINAL COMPENSATING CHANGE ORDER NO. 1

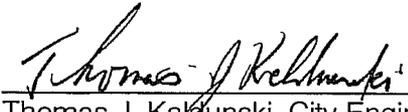
**2010 STORM WATER FACILITY MAINTENANCE PROGRAM
CITY PROJECT NO. 2010-18
ZONE 6**

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: November 8, 2010
Contractor: Scherff, Inc. 10410 Courthouse Blvd. Inver Grove Heights, MN 55077	Engineer: City Engineer
<p><u>PURPOSE OF CHANGE ORDER</u></p> <p>This Change Order is for quantity increases required due to field conditions.</p>	
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$23,350.71	Original Contract Time:
Previous Change Orders \$0.00	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$23,350.71	Contract Time Prior to this Change Order
Net Increase of this Change Order \$776.45	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$24,127.16	Contract Time with Approved Change
Recommended By:  Nick Hahn, Engineering Technician	Approved By: _____ Scherff, Inc.

Approved By:
Action:

Approved By:

Date of Council


Thomas J. Kalajinski, City Engineer

George Tourville, Mayor

November 22, 2010

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION ACCEPTING WORK OF SCHERFF, INC. AND AUTHORIZING FINAL
PAYMENT IN THE AMOUNT OF \$24,127.16

2010 STORM WATER FACILITY MAINTENANCE PROGRAM
CITY PROJECT NO. 2010-18 – ZONE 6

RESOLUTION NO. _____

WHEREAS, pursuant to a written contract with the City of Inver Grove Heights dated September 13, 2010, Scherff, Inc. satisfactorily completed improvements and appurtenances for the 2010 Storm Water Facility Maintenance Program, City Project No. 2010-18 – Zone 6.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: That the work completed under this contract is hereby accepted and approved, and

BE IT FURTHER RESOLVED: That the Mayor and the City Clerk are hereby directed to issue a proper order for final payment on such contract, taking the contractor's receipt in full.

Adopted by the City Council of Inver Grove Heights this 22nd day of November 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER ATTACHED RESOLUTION AND TABLE SETTING FORTH LICENSE FEES, ADMINISTRATIVE SERVICE FEES AND PERMIT FEES

Meeting Date: November 22, 2011
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider approval of the attached resolution and table setting forth license fees, administrative service fees and permit fees for 2011.

SUMMARY Each year Staff submits to Council recommendations on various license fees, administrative service fees and permit fees after internal review and review with what other Metro area cities are charging for the same things.

We are suggesting a few changes based on research and review of fees set in surrounding communities.

Attached is a resolution setting license, administrative and permit fees for 2011.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ESTABLISHING 2011 LICENSE, ADMINISTRATIVE SERVICES AND PERMIT
FEES**

WHEREAS, the Inver Grove Heights City Council recognizes the need to review the fees charged by the City for licenses, administrative services and permits on an annual basis, and

WHEREAS, any changes to these fees shall be set by resolution by the City Council of the City of Inver Grove Heights City Code;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Inver Grove Heights, Minnesota, approves the attached Fee Schedule. Said schedule shall be effective January 1, 2011.

Adopted by the City Council of Inver Grove Heights this 22nd day of November, 2010.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

2011 Fees

<u>Type of License</u>	<u>Section Requiring License/Section Pertaining to Fees</u>	<u>License Expires</u>	<u>Fee (annual Unless Otherwise Noted)</u>
Garbage Collection	8-6-2	Dec. 31	\$150.00 plus \$3.00 per truck
Dogs	5-4-2-1	April 30 2 year license	\$20 male/female \$12 spayed/neutered
Non-Commercial Kennels	5-4-2-10	February 28 2 year license	\$100.00
Commercial Kennels		February 28 2 year license	\$500.00
Duplicate Dog Identification Tag			\$1.00
<u>Dog License Transfer Fee</u> Transfer Ownership Transfer from City to Inver Grove Heights			½ cost of New License
Automobile: Sales	45A-5	1 yr. after date of issuance	\$300 Class A \$100 Class B
Service Station	4-5B-4	Dec. 31	\$60 first pump \$8 ea./ additional pump
Junk Yard	4-5C-4	Jan. 10	\$500.00 -\$1,000.00
Contractor	4-6-2	Dec. 31	\$50
Dance Halls	4-4-4	June 1	\$150 Public Hall \$75 Cabaret
Bowling Alleys	4-3-5	1 yr. after date of issuance	\$50.00
Trade or Business	4-6-2	Dec. 31	\$50.00
Pawnbroker	4-2-5	Dec. 31	\$8,000.00
Secondhand Goods Dealer	4-2-5	Dec. 31	\$500.00
Multiple Sales Secondhand Goods	4-2-5	Dec. 31	\$1,000.00
Saunas, Massage Parlors Escort Services & Employees	4-8-5	Dec. 31	Business Lic. \$1050 Personal Service \$400 Investigation \$250
Massage Therapist	4-8A-4	Dec. 31	\$500 initial investigation of therapeutic massage business; includes investigation of one (1) massage therapist \$100 annual license fee of therapeutic massage business; includes annual license fee for one massage therapist. \$175 initial investigation of massage therapist \$50 annual license fee for massage therapist

Cont'd

Liquor:			
3.2 Beer On-Sale	4-1C-6	Dec. 31	\$350.00
Off-Sale	4-1A-10	Dec. 31	\$100.00
Temporary On-Sale	4-1C-17	Period not to exceed 7 days	\$30.00 (no proration)
Liquor:			
On-Sale	4-1A-10	Dec. 31	Based on gross annual liquor sales

Gross Annual Liquor Sales	Annual License Fee
\$0-\$250,000	\$3,500
\$250,001-\$500,000	\$4,500
\$500,001-\$1,000,000	\$7,000
\$1,000,001 and above	\$10,000

Off-Sale	4-1A-10	Dec. 31	\$200 Pro-rated qtrly.
On-Sale Wine	4-1A-10	Dec. 31	\$650 Pro-rated qtrly.
Special Club	4-1A-10	Dec. 31	\$225 Pro-rated qtrly.
Sunday On-Sale	4-1A-10	Dec. 31	\$200 Pro-rated qtrly.
Bottle Club	4-1A-10	June 30	\$300 Pro-rated qtrly.

Payment for these on-sale licenses may be paid semi-annually. No holder of a license may engage in the activity conveyed by such license without having made payment to the City in advance of period covered. Any license holder who engages in the activity permitted by the license and who has not paid a semi-annual fee shall be closed by the Police Department, subject to violation of 1200.03 of the City Code and Revocation or Suspension of License pursuant to 1200.31 of the City Code.

Cont'd

Investigations, New	4-1-9		
Single natural person			\$250.00
Partnership			\$400.00
Corporation			\$500.00
Club			\$325.00
Change of Ownership			\$250.00
Background – Foster Care, Day Care, VISA, Record Checks, etc.			\$5.00 \$10.00
Pawnbroker, Secondhand Goods Dealer, Multiple Sales Secondhand Goods			\$150.00
Investigations, Police - Renewal			\$50.00

Other Fees

Sales/Fees (all taxable)	Fee
Copies (per page)	\$.25
State Accident Report	\$.25 per page
Accident Photos	Actual Cost \$1 each/\$5 minimum
Audio Tape (each)	\$5.00
Video Tape (each)	\$30.00
CD Rom	\$15.00 \$20
DVD CD	\$15.00 \$20
All other police reports/data (no cost for victim of domestic assault)	\$.25 per page Fees for data requests other than photocopy requests of 100 or more pages will be based on the actual cost of searching and retrieving the data.
Hunting Permit Fee	\$20
Comprehensive Annual Financial Report	\$25.00
Proposed Budget	\$25.00
Annual Budget	\$25.00
Capital Improvement Plan	\$25.00
Code Book	\$200.00
Comprehensive Guide Plan	\$100.00
Comprehensive Plan Technical Appendices	\$16.00
Water Resources Management Plan	\$290
Construction Plan Sheet (22"x34")	\$3.00
Microfilm Reprint	\$1.00
Zoning and Related Land Use Regulations Manual	\$25.00
Subdivision Regulations Manual	\$6.00
Standard Printed Maps	
Fees for maps are based on size. Custom map sizes are available upon request.	
Letter (8.5" x 11")	\$5.00
Tabloid (11" x 17")	\$10.00
C-size (18" x 24")	\$15.00
D-size (24" x 36")	\$20.00
E-size (36" x 48")	\$25.00
Custom Map Production Using Existing Data	Is subject to an hourly fee of \$50.00 (one-half hour minimum) in addition to the size-based map fee
Custom Map Production with Data Development	Is subject to an hourly fee of \$100.00 (one-half hour minimum) in addition to the size-based map fee
Electronic Data Vector: shapefile or CAD Raster: IMG, TF, SID Graphic Files: JPG, PDF, TIFF, AVI	Cost Provided per Request
GIS Data or Graphic Files	
Delivery on CD	\$10.00
Delivery by email	\$5.00
Additional Shipping/Handling Fees apply to map products delivered by mail: Mailed in Envelope (large maps folded):	
Letter or Tabloid	\$1.00
C- or D-size	\$2.00
E-size	\$3.00

Mailed in Tube:	
Letter or Tabloid	\$2.00
C-size	\$3.00
D-size	\$4.00
E-size	\$5.00
CD Mailed	\$2.00
Subdivision Code	\$5.00
Computer Readouts	\$4.00
Fire Marshal's Report	\$.25 per page
MFIRS Report	\$.25 per page
Photographs (negatives or digital)	\$1.00 each \$5.00 minimum
Cemetery Lots	\$120.00
City Council Minutes	\$60.00/year \$80.00
City Council Agendas	\$30.00/year \$50.00
Assessment Search	\$15.00
Finger Printing	\$15.00 \$20
Pound Redemption Fees	\$35.00
Potentially Dangerous/Dangerous Dog Registration	\$500.00
Animal Cage Rental	\$5.00
Police Officer and Squad Car Off Duty Charge	\$66.00/hour
Returned Check/ACH/Credit/Debit Card Charge	\$30.00
Grove Membership Late Fee	\$25
Reissued Permits during the calendar year for Police, Fire and Combination Police/Fire Alarm System:	
First reissued permit	\$100.00
Second reissued permit	\$200.00
Third reissued permit	\$300.00
Sewage Tank Maintenance Permit (Commercial)	\$35.00
Wetland Conservation Act Certification	\$75.00
Wetland Replacement Plan	\$200 (escrow: \$2,500)
Zoning Letter	\$50
Meter Testing:	
5/8" meter	\$75.00
3/4" meter	\$75.00
1" meter	\$75.00
1-1/2" meter	\$100.00
2" meter	\$100.00
Compound meter	\$350.00
Water Turn-Offs and Turn-Ons	\$25.00
Land Alteration Permit (Plan Checking):	
0-500 Cubic Yards	No fee
501-1,000 Cubic Yards	\$100.00
1,001 – 10,000 Cubic Yards	\$100.00 for the first 1,000 Cubic Yards, plus \$10.00 for each additional 1,000 Cubic Yards or fraction thereof
1,001-100,000 Cubic Yards	\$190.00 For the first 10,000 Cubic Yards, plus \$25.00 for each additional 10,000 Cubic Yards or fraction thereof
100,001 Cubic Yards or more	\$415.00 For the first 100,000 Cubic Yards, plus \$40.00 for

	each additional 100,000 Cubic Yards or fraction thereof
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Sales/Fees (all taxable)	Fee
Land Alteration Permit (Grading Inspection) 0-500 Cubic Yards 501-1,000 Cubic Yards 1,001-10,000 Cubic Yards 10,001-100,000 Cubic Yards 100,001 Cubic Yards or more All land alteration permits require a surety, based on the area disturbed, to guarantee final site restoration	No fee \$100.00 For the first 500 Cubic Yards, plus \$10.00 for each additional 100 Cubic Yards or fraction thereof. \$150.00 For the first 1,000 Cubic Yards, plus \$15.00 for each additional 1,000 Cubic Yards or fraction thereof. \$285.00 For the first 10,000 Cubic Yards, plus \$20.00 for each additional 10,000 Cubic Yards or fraction thereof. \$465.00 For the first 100,000 Cubic Yards, plus \$25.00 for each additional 100,000 Cubic Yards or fraction thereof.
Annual Renewal	\$75.00
Plan Review Fee	65% of the building permit fee when determined by valuation
Decks	Based on valuation (i.e., \$147.53 for a \$3,000 deck)
Roofing (new and existing homes)	\$100.00
Siding (new and existing homes)	\$100.00
Moving of Buildings	\$300.00
Building Demolition Accessory Structures Single Family Homes Commercial	\$100.00 \$100.00 Based on valuation (i.e., \$196.75 for a \$10,000 commercial)
Mobile Home Installation	Based on valuation (i.e., \$321.39 for a \$10,000 mobile home)
Retaining Walls	Based on valuation (i.e., \$785.14 for a \$30,000 wall)
Above Ground Swimming Pools	Based on valuation (i.e., \$166.25 for an \$8,000 above ground pool)
In Ground Swimming Pools	Based on valuation plus plan review fee (i.e., \$569.76 for a \$20,000 pool)
Fences (around pools and property)	\$50.00
Inspections when no permit is issued	\$100.00
Inspections outside of normal business hours when approved by Director	\$150.00/hour

Sales/Fees (all taxable)	Fee
Right-of-Way (Street Opening) Permit Surety may be required to ensure that the street is properly restored	\$75.00
Engineering Overweight Load Limit Permit	25.00/Load \$50.00/Load
Driveway Permit	\$25.00
Plumbing Single-Family Residential Base Fee	\$80.00
Each Fixture	\$3.00
Plumbing Commercial and Multi- Family	\$80.00 base fee plus 2% of contracted work value in dollars
Plumbing Installation or Replacement of single fixture	\$80.00
Utilities – 1. On-Site Septic Systems: (includes site review and \$40 County fee)	
Single family – New and Existing	\$499.50 Flat Fee + .50 State Surcharge = \$500.00
Commercial Systems ≤ 4999 Gallons Per Day	\$749.50 Flat Fee + \$.50 State Surcharge = \$750.00
Commercial Systems ≥ 5,000 Gallons Per Day	\$1,499.50 Flat Fee + .50 State Surcharge = \$1,500.00
2. Sewer and Water Connection Inspection (together or separately)	\$124.50
3. Commercial and Multi-Family Sewer and Water Connection Inspection (together or separately)	\$80.00 base fee plus 2% of contracted work in dollars
Tank Replacement	\$249.50 Flat Fee
Mechanical – 1. Single-Family residential: All new installations (includes gas piping)	\$100.00
Furnace Replacement (includes gas piping)	\$80.00
Gas Fireplace or other single gas appliance	\$80.00
Central Cooling or Ductwork	\$80.00
2. Commercial and Multi-Family	\$80.00 base fee plus 2% of contracted work value in dollars
Gas Piping and Air Test only	\$50.00

Sales/Fees (all taxable)	Fee
Signs and Billboards	
1. Permanent Business Signs regardless of size	\$40.00
2. Billboards up to 100 s.f. in area	\$200.00
Billboards over 100 s.f.	\$300.00
3. Temporary Portable Signs	\$15.00
4. Monument Signs	Based on valuation
Fire Prevention Permits	
1. Fire Permits	\$25 each to max. of \$150 per occupancy
2. Burning Permits	
a. recreational bonfire	\$5.00
b. permanent recreational fire ring	\$15.00
c. Disposal permit for trees, brush, grass, and other vegetative matter for the development and maintenance of land and rights of way.	\$0.50/cubic yard, \$100.00 minimum
d. Open burning permit as defined in Minnesota Rules relating to open burning.	\$25.00
3. Ventilation System Cleaning Permit	\$35.00 \$55.00
Hydrant, meter or valve damage deposit	\$1,000.00
Daily hydrant/meter rental fee	\$2.00

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER ADDITIONAL SERVICES WITH BKV GROUP FOR REROOFING BID PACKAGE

Meeting Date: November 22, 2010
 Item Type: Regular
 Contact: JTeppen, Asst City Admin
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider an additional services agreement with BKV Group for the Reroofing Bid Package.

SUMMARY Given the direction from the City Council at the last meeting to competitively bid the re-roofing at City Hall, BKV Group has submitted a proposal for that additional work.

That additional work includes:

- Preparation of the bid documents, including packaging of existing documents and technical specifications and preparation of additional drawings related to replacement of the siding, and other additional details.
- Administration of the bidding process, including distribution of documents, response to bidders questions, etc.
- Construction administration including submittal/shop drawing review, pre-installation conference, pay applications, etc.

The estimated cost is \$10,280 to \$14,760. Based on the language in the contract between the City and BKV, additional services are to be paid based on hourly billing rates.

Staff recommends approval of the additional services. These are legitimate additional services that need to be performed for the City to seek bids, and then administer the process and contract and to administer the construction if the City Council authorizes the re-roof of existing City Hall.

Staff recommends that the funds to pay for the additional services come from the City Facilities Fund which has an unencumbered fund balance of \$736,800.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Community Development Block Grant Application – Fiscal Year 2011

Meeting Date: November 22, 2010
 Item Type: Consent
 Contact: Thomas J. Link: 651-450-2546
 Prepared by: Tom Link, Director of Comm. Dev.
 Reviewed by: NA

- Fiscal/FTE Impact:**
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other (Revenue)

PURPOSE/ACTION REQUESTED

The City Council is to consider the adoption of the attached Resolution Approving the Application for Fiscal Year 2011 Dakota County Community Development Block Grant Funding.

SUMMARY

The Community Development Block Grant (CDBG) is a federal program which benefits low and moderate income individuals and neighborhoods. The City annually makes application for these funds through the Dakota County Community Development Agency (CDA).

The Federal appropriation for the CDBG program has been gradually shrinking in recent years, though it is expected to remain stable this next year. The City's 2011 CDBG allocation is expected to be about \$125,000. The status of existing CDBG activities is provided in an attached memo.

There continues to be a strong interest in both the Doffing Avenue Acquisition Program and the Housing Rehabilitation Program. The Doffing program is funded in part by the Department of Natural Resources (DNR) Floodplain Mitigation Grant. The DNR grant, however, requires equivalent matching funds. CDBG funds have been critical in providing these matching monies. The CDBG rules state that no more than 50% of a year's grant can be used for acquisition programs. It would be wise if the City were to allocate the maximum amount, about \$62,500, to the Doffing Avenue Acquisition Program since the funds leverage the DNR grant.

The remaining CDBG allocation of \$62,500 could be allocated to the Housing Rehabilitation Program since there is a continued need for housing rehabilitation funds. The program has provided assistance to 50 homeowners in the last five years. The income requirements can be found in the attached informational brochure.

Staff recommends the adoption of the Resolution Approving Application for Fiscal Year 2011 Dakota County Community Development Block Grant Funding and the allocation

of \$62,500 to the Doffing Avenue Acquisition Program and \$62,500 to the Housing Rehabilitation Program.

TJL/kf

Enc: Resolution Approving Application for Fiscal Year 2011 Dakota County CDBG Funding
Memo regarding status of CDBG programs
Housing Rehabilitation Program literature

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO.

**A RESOLUTION APPROVING THE APPLICATION OF THE CITY OF INVER GROVE
HEIGHTS FOR FISCAL YEAR 2011 DAKOTA COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDING**

WHEREAS, the City of Inver Grove Heights is a participating jurisdiction with the Dakota County CDBG Entitlement Program for Fiscal Year 2011 (ending June 30, 2012); and

WHEREAS, the Dakota County CDA is a Subgrantee of Dakota County for the administration of the CDBG Program; and

WHEREAS, the Dakota County CDA has requested FY11 CDBG applications to be submitted by December 15, 2010.

WHEREAS, the City of Inver Grove Heights desires to make application for approximately \$125,000, to be allocated as follows:

- Floodplain Acquisition and Clearance - \$62,500
- Housing Rehabilitation - \$62,500

NOW, THEREFORE, BE IT RESOLVED that the City of Inver Grove Heights hereby approves the following:

1. The FY11 CDBG application is approved by the City Council, and the City Administrator is authorized to execute it on behalf of the City.
2. The Dakota County CDA is designated as the administrative entity to carry out the CDBG program on behalf of the City, subject to future Subrecipient Agreements that may be required for specific CDBG-funded activities.

Adopted by the City Council of Inver Grove Heights on this _____ day of _____, 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

**MEMO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and Council

FROM: Thomas J. Link, Director of Community Development

DATE: November 17 for City Council Meeting of November 22, 2010

SUBJECT: CDBG Activities – Status Update

The following is the current status of various CDBG projects:

Housing Rehabilitation Program - \$95,128

Historically, the City has spent a large amount of its CDBG funds on the Housing Rehabilitation Program. This is consistent with the main purpose of the CDBG program, which is to address community housing needs for low and moderate income households. The balance of the 2008, 2009, and 2010 grants is \$95,128. Approximately \$55,000 of this has been obligated to upcoming construction projects.

The program has assisted 50 homeowners in the past five years. Attached, for Council information, is literature from the CDA that explains the Housing Rehabilitation Program in more detail.

Acquisition of Doffing Avenue Properties - \$112,761

This program allows the City to acquire, on a voluntary basis, properties on Doffing Avenue for flood plain purposes. Eventually it is the City's intent to use the properties as part of Heritage Park. This program is long-term and continues to require on-going financial commitments. There has been a strong interest in the program, as evident by the City's acquisition of 20 properties. The City is currently negotiating with three property owners.

The Minnesota Department of Natural Resources has provided the City with \$1.3 million for this acquisition program. The DNR grant requires a dollar-for-dollar match. The City has used a Minnesota Pollution Control Agency (MPCA) Supplemental Environmental Program Grant, City general funds, CDBG grants, and the sale proceeds from a tax forfeit property to match the full amount of the DNR grant. The balance of the MPCA grant and sales proceeds have been spent. The only funds remaining are the CDBG monies and the City's budgeted amount of \$150,000 per year. The City continues to depend on the CDBG grant for matching funds to the DNR grant.

Enclosure: CDA Informational Literature

Additional Loan Programs

The Dakota County CDA is a local lending partner with Minnesota Housing for state funded Rehabilitation and Fix-Up Fund loan programs.

Minnesota Housing Rehabilitation Loans

This program assists low-income homeowners in financing basic home improvements that directly affect the safety, habitability, energy efficiency and accessibility of their homes.

To be eligible, borrowers must occupy the property, have less than \$25,000 in financial assets and meet program income limits.

Maximum loan amount is \$24,999. Maximum loan term is 15 years for properties taxed as real property and 10 years for mobile/manufactured homes taxed as personal property located in a mobile home park.

Minnesota Housing Rehabilitation Loans are forgiven if the borrower does not sell, transfer title, or cease to occupy the property during the loan term.

Fix-Up Fund Loans

The Fix-Up Fund provides low-interest, fixed rate loans to households with incomes at or below \$96,500. This is an installment loan program that allows a qualified applicant to borrow up to \$35,000 for needed home improvements.

For more information about Minnesota Housing's Rehabilitation or Fix-Up Fund loan programs visit www.mnhousing.gov

To apply for these loans, contact Mark Hanson at (651) 675-4469.



Home Improvement Loan Programs

Low interest loans to help homeowners finance their fix-ups.



Home Improvement Loan Program

Dakota County homeowners needing financial assistance to make improvements to their homes can apply for a Home Improvement Loan from the Dakota County Community Development Agency (CDA).

Common improvements include adding insulation, furnace replacements, exterior upgrades (roofs, siding, windows) and special needs modifications (such as ramps or roll-in showers).

Annually, the CDA assists between 80 to 100 homeowners with their home improvement projects.

Loans Terms

- No monthly payments
- Maximum loan = \$25,000
- Maximum loan (mobile homes) = \$5,000
- Repayable when the home is no longer the homeowner's primary residence or when the home is sold. Homeowners may also be required to repay the loan if they refinance or take out a home equity loan.
- Dakota County CDA home improvement loans are not forgiven.

Interest Rates

- Zero percent, deferred loans available for homeowners earning less than 50% of area median income.
- Homeowners earning between 50-80% of area median income can qualify for a 3% interest deferred loan.
- See income chart on right for current limits adjusted by household size.
- Mobile home loans are not charged interest.

How to Qualify

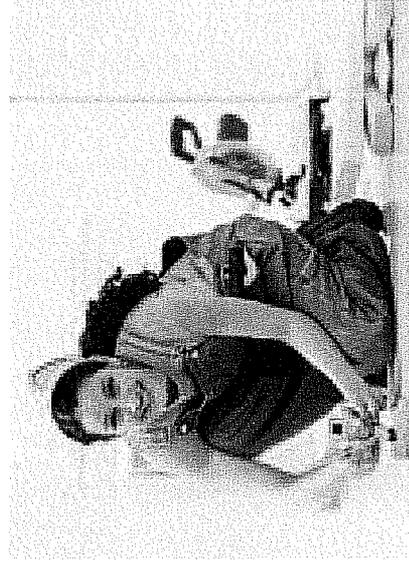
Applicants must own their home, have sufficient equity in the property, a satisfactory credit history and a gross annual income under the limits listed below.

Household Size	0% Interest Loan Income Limit	3% Interest Loan Income Limit
1	\$29,400	\$45,100
2	\$33,600	\$51,550
3	\$37,800	\$58,000
4	\$42,000	\$64,400
5	\$45,400	\$69,600
6	\$48,750	\$74,750
7	\$52,100	\$79,900
8+	\$55,450	\$85,050

* Income limits are as of 6/10 and are subject to change.

The Process

- If you qualify, the CDA will inspect your home, prepare specifications and assist you in obtaining at least two bids for the work to be done.
- Loan proceeds are kept on account for you by the CDA and payments are made directly to the contractors on your behalf when the work is completed.
- Inspection of work upon completion is required by both you and the CDA before payment is made.



How to Apply

Home Improvement Loan applications can be downloaded from the CDA's Web site at www.dakotacda.org/homeowners.htm or call (651) 675-4469 to request an application by mail.

Completed applications will be reviewed for eligibility and all personal information will be kept private per Minnesota State Law.

Questions?

Contact Mark Hanson at (651) 675-4469 or mhanson@dakotacda.state.mn.us

The Home Improvement Loan Program is funded in part, by the federal Community Development Block Grant Program through the U.S. Department of Housing and Urban Development. Additional funding is provided by the Dakota County HOPE Program, CDA General Fund and the federal HOME Program.

This program is part of the Dakota County CDA's Homeownership Connection services which provide programs for homebuyers and homeowners to be successful. For more information, visit www.dakotacda.org



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Professional Service Agreement for Issues Related to the Rock Island Swing Bridge Fire

Meeting Date: November 22, 2010
 Item Type: Consent Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Approve an agreement with Short Elliott Hendrickson Inc. (SEH Inc.) for the preparation of plans and specifications for the fire assessment and deck replacement caused by the November 4th fire at the project site. SEH Inc. will also provide construction inspection observation services. SEH Inc. estimates their fees to total \$20,000.

Approve the agreement with Lametti & Sons Inc. that requires 100% reimbursement for all fees incurred by the City for the above mentioned work performed by SEH Inc.

SUMMARY

On Thursday, Nov. 4, 2010 an accidental fire started on the Rock Island Swing Bridge in Inver Grove Heights during construction activity.

The City and its consulting engineers have completed the evaluation of the structure. The inspection of the bridge built in 1894 indicates that none of the structural steel will need to be repaired or replaced. All of the lower lateral bracing will need to be replaced along with a complete replacement of both deck spans that were damaged as a part of the fire.

At the present time plans and specifications are being prepared so that the project can continue to move forward. It is the intent of the contractor to work on repairing the fire damage over the course of the winter months, weather permitting.

The builder's risk insurance policy held by Lametti & Sons Inc. is in place and will cover all costs to repair the fire damage.

We are anticipating the 670' foot bridge to be completed sometime in May/June 2011. We will schedule a ribbon cutting ceremony for sometime in the spring once we know more about a completion date.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

SCHEDULE PUBLIC HEARING

Meeting Date: November 22, 2010
Item Type: Consent
Contact: JTeppen Asst. City Admin
Prepared by:
Reviewed by: n/a

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Schedule a Public Hearing on December 13, at 7:30 p.m. in the Council Chambers to consider the amendment of City Code Title 3, Chapter 4, Section 3-4-2-2, 3-4-2-3. These are the fees associated with Water and Sanitary Sewer Utility Connections, and Storm Water Utility Connection Fees and Planning applications.

SUMMARY Minnesota Statutes 462.353 directs that all changes to fees associated with municipal planning activities are required to be heard at a public hearing. This includes not only the fees and charges for planning activities, but those associated with building permits and water and sewer connection charges. While it is not explicitly required under State Statute yet, the City Attorney has advised staff that it would be prudent to put all fees associated with development activities into the City's Code.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

APPROVE 2011 MEETING SCHEDULE OF ADVISORY COMMISSIONS

Meeting Date: November 22, 2010
 Item Type: Consent
 Contact: JTeppen, Asst City Admin
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Accept the attached meeting schedules for 2011.

SUMMARY Section 2-1-6 of the City Code specifies that each Commission and task force shall file a schedule of regular meetings with the City Clerk.

Each of the City Council's Advisory Commissions; Planning, Environmental, Parks and Recreation, and Aircraft Noise Abatement, and Convention and Visitors Bureau has submitted their schedules of regular meetings for 2011, and they are attached.

Staff recommends the Council review and accept the attached schedule of meetings for 2011. These meeting dates and times will be kept on file with the City Clerk.

Aircraft Noise Abatement Commission Meeting Schedule for 2011

The Aircraft Noise Abatement Commission meets regularly on the first Wednesday falling at mid-quarter at 6:30 p.m. in the Administrative Conference Room at Inver Grove Heights City Hall, 8150 Barbara Avenue.

Wednesday, February 2, 2011	6:30 p.m.
Wednesday, May 4, 2011	6:30 p.m.
Wednesday, August 3, 2011	6:30 p.m.
Wednesday, November 2, 2011	6:30 p.m.

**Inver Grove Heights Convention & Visitors Bureau
Meeting Schedule for 2011**

The Inver Grove Heights Convention & Visitors Bureau meets on the 4th Thursday of each month at 9:30 a.m. at the River Heights Chamber of Commerce/ IGH CVB Office, located at 5782 Blackshire Path, IGH, MN 55076.

Thursday, January 20, 2011*	9:30 a.m.
Thursday, February 24, 2011	9:30 a.m.
Thursday, March 24, 2011	9:30 a.m.
Thursday, April 28, 2011	9:30 a.m.
Thursday, May 26, 2011	9:30 a.m.
Thursday, June 23, 2011	9:30 a.m.
NO MEETING IN JULY 2011	
Thursday, August 25, 2011	9:30 a.m.
Thursday, September 22, 2011	9:30 a.m.
Thursday, October 27, 2011	9:30 a.m.
Thursday, November 17, 2011*	9:30 a.m.
Thursday, December 15, 2011*	9:30 a.m.

* Date changed from regularly scheduled 4th Thursday of the month due to schedule conflicts or Holidays.

Note: The IGH CVB reserves the right to cancel/reschedule/add "Special Meetings" throughout the year if needed for a quorum or special projects.

ENVIRONMENTAL COMMISSION MEETING SCHEDULE FOR 2011

The Environmental Commission meets regularly on the fourth Thursday of the month at 7:00 p.m. in the City Council Chambers at Inver Grove Heights City Hall, 8150 Barbara Avenue.

Thursday, January 27, 2011	7:00 p.m.
Thursday, February 24, 2011	7:00 p.m.
Thursday, March 24, 2011	7:00 p.m.
Thursday, April 28, 2011	7:00 p.m.
Thursday, May 26, 2011	7:00 p.m.
Thursday, June 23, 2011	7:00 p.m.
Thursday, July 28, 2011	7:00 p.m.
Thursday, August 25, 2011	7:00 p.m.
Thursday, September 22, 2011	7:00 p.m.
Thursday, October 27, 2011	7:00 p.m.
Thursday, November 17, 2011*	7:00 p.m.
Thursday, December 22, 2011	7:00 p.m.

* Normal meeting date changed due to holiday or conflicting event

**The Planning Division reserves the right to cancel a meeting due to lack of agenda items.

PARKS AND RECREATION ADVISORY COMMISSION MEETING SCHEDULE FOR 2011

The Parks and Recreation Advisory Commission meets regularly on the first Wednesday of the month at 7:00 p.m. in the City Council Chambers at Inver Grove Heights City Hall, 8150 Barbara Avenue.

Wednesday, January 12, 2011	7:00 PM
Wednesday, February 9, 2011	7:00 PM
Wednesday, March 9, 2011 – Joint Mgt with PRAC\City Council	7:00 PM
Wednesday, March 10, 2011	7:00 PM
Wednesday, April 13, 2011	7:00 PM
Wednesday, May 11, 2011	7:00 PM
Wednesday, June 8, 2011	7:00 PM
Wednesday, July 13, 2011	7:00 PM
Wednesday, August 10, 2011	7:00 PM
Wednesday, September 14, 2011	7:00 PM
Wednesday, October 12, 2011	7:00 PM
Wednesday, November 9, 2011	7:00 PM
Wednesday, December 14, 2011	7:00 PM

The Parks and Recreation Department reserves the right to cancel a meeting due to lack of agenda items.

PLANNING COMMISSION MEETING SCHEDULE FOR 2011

The Planning Commission meets regularly on the first and third Tuesdays of the month at 7:00 p.m. in the City Council Chambers at Inver Grove Heights City Hall, 8150 Barbara Avenue.

Tuesday, January 4, 2011	7:00 p.m.
Tuesday, January 18, 2011	7:00 p.m.
Tuesday, February 1, 2011	7:00 p.m.
Tuesday, February 15, 2011	7:00 p.m.
Tuesday, March 1, 2011	7:00 p.m.
Tuesday, March 15, 2011	7:00 p.m.
Tuesday, April 5, 2011	7:00 p.m.
Tuesday, April 19, 2011	7:00 p.m.
Tuesday, May 3, 2011	7:00 p.m.
Tuesday, May 17, 2011	7:00 p.m.
Tuesday, June 7, 2011	7:00 p.m.
Tuesday, June 21, 2011	7:00 p.m.
Tuesday, July 5, 2011	7:00 p.m.
Tuesday, July 19, 2011	7:00 p.m.
Wednesday, August 3, 2011*	7:00 p.m.
Tuesday, August 16, 2011	7:00 p.m.
Tuesday, September 6, 2011	7:00 p.m.
Tuesday, September 20, 2011	7:00 p.m.
Tuesday, October 4, 2011	7:00 p.m.
Tuesday, October 18, 2011	7:00 p.m.
Wednesday, November 1, 2011*	7:00 p.m.
Tuesday, November 15, 2011	7:00 p.m.
Tuesday, December 6, 2011	7:00 p.m.
Tuesday, December 20, 2011	7:00 p.m.

* Normal meeting date changed due to holiday or conflicting event

**The Planning Division reserves the right to cancel a meeting due to lack of agenda items.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: November 22, 2010
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Amy Brinkman, H.R. Coordinator
Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Danielle Cotton, and Josie Brinkman.

Please confirm the seasonal/temporary termination of: John Fisher, Dennis Hogan and Michael Barnett.

BITUMINOUS ROADWAYS, INC

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS

Meeting Date: November 22, 2010
 Item Type: Regular Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider a Resolution approving a temporary change to hours of operation for the Bituminous Roadways operation to allow for the storage and retrieval of salt for snow plowing.

- Requires 3/5th's vote.
- 60-day deadline: N/A

SUMMARY

City Council previously reviewed this request at the November 8 meeting and tabled the matter in order for staff to notify neighbors of the request. Staff sent out a mailing to landowners within 1000 feet of the property with a detailed description of the request. The notice was sent to 19 property owners. As of Wednesday, November 17, no comments have been received from any neighbors.

Applicant is requesting to operate outside the approved hours of operation for the gravel pit this winter. Bituminous Roadways has the contract to plow the parking lot at Thompson Reuters in Eagan. They typically start the plowing process around 4:00 a.m. and salt the parking lot as well. Bituminous Roadways plans on storing salt at the gravel pit site and use one dump truck to make approximately two trips to the pit to pick up salt for the parking lot. This extension of hours for activity would be from December 1 to March 31. The applicant has contacted the nearest neighbor, Todd Wicker, and we have been told he does not have any issues with this request.

The gravel pit approval contains conditions on hours of operation of 7:00 a.m. to 7:00 p.m. M-F and 9:00 a.m. to 6:00 p.m. on Saturday.

RECOMMENDATION

Planning Staff: Since this is a temporary time request, staff recommends approval of the request.

Attachments: Temporary Hours of Operation Change Resolution
 Applicant Request e-mail

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A TEMPORARY EXPANSION OF HOURS OF OPERATION
FOR THE HAULING OF SALT FROM THE BITUMINOUS ROADWAYS GRAVEL PIT
LOCATED AT 11201 RICH VALLEY BOULEVARD**

WHEREAS, Bituminous Roadways is requesting a temporary extension of their hours of operation to haul salt from the gravel pit during the winter months of 2010, 2011;

WHEREAS, Bituminous Roadways has the contract to snow plow the parking lot at Thomson Reuters in Eagan. Part of that contract is to salt the parking lot;

WHEREAS, Bituminous Roadways requests to operation outside the approved hours of operation to remove salt from the gravel pit during snow events which would begin before 7:00 a.m.;

WHEREAS, The gravel pit is limited to hours of operation between 7:00 a.m. to 7:00 p.m. M-F and 9:00 a.m. to 6:00 p.m. on Saturday;

WHEREAS, the temporary extension of hours of operation would not be detrimental to the City and the nearest residential neighbor has been contacted by the applicant and raised no concerns;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a temporary extension of hours is granted to Bituminous Roadways to haul salt from the gravel pit site for the purpose of salting the parking lot. Such extended period of hours shall begin on December 1, 2010 and end on March 31, 2011.

Adopted by the City Council of Inver Grove Heights this 8th day of November, 2010.

AYES:

NAYS:

ATTEST:

George Tourville, Mayor

Melissa Rheaume, Deputy Clerk

Allan Hunting

From: Kent Peterson [petersonk@bitroads.com]
Sent: Monday, November 01, 2010 1:04 PM
To: Allan Hunting
Subject: Bituminous Roadways operating hours

Hi Allan,

I just left you a voice mail regarding our desire to operate outside our operating hours at our gravel pit this winter. We have the contract for snow removal at Thompson Reuters in Eagan. We use salt to keep their lots free from ice. We store salt in our red shed at our gravel pit and would like permission to retrieve this salt, as needed, during the nighttime hours. I spoke with Todd Wicker about this and he is agreeable. He is the only neighbor that I can imagine could be disturbed by this activity. I am requesting that the City of Inver Grove Heights make an exception and allow Bituminous Roadways to operate outside its allowable operating hours for the purpose of retrieving salt as needed this winter. Thank you for considering this request.

Sincerely,
Kent Peterson
Bituminous Roadways, Inc.
651-686-7001

CITY OF INVER GROVE HEIGHTS

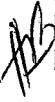
REQUEST FOR COUNCIL ACTION

CASTAWAYS MARINA INC – CASE NO. 10-34WAV

Meeting Date: November 22, 2010

Item Type: Regular

Contact: Heather Botten 651.450.2569

Prepared by:  Heather Botten, Associate Planner

Reviewed by:

Fiscal/FTE Impact:

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider the following requests for the property located at 6140 Doffing Avenue:

- a) A Resolution approving a **waiver of plat** to divide a parcel into two lots.
 - Requires a 3/5th's vote.

- b) An Ordinance **rezoning** the property from I-1, Limited Industry to P, Public-Institutional.
 - Requires a 3/5th's vote.
 - 60-day deadline: December 3, 2010 (first 60-days)

SUMMARY

Last spring, the City Council approved a transfer of .36 acres of property from Castaways Marina to the City which would be part of the future Heritage Village Park. In return the City would construct a 6' high chain link fence along property owned by Castaways. Prior to the conveyance of the transfer of property a waiver of plat and a rezoning should take place. The waiver of plat consists of dividing a 3.74 acre parcel into two parcels, a .36 acre parcel and a 3.38 acre parcel. The .36 acre parcel shall be combined with the City-owned parcel to the west. To be consistent with the future land use, the .36 acre parcel should also be rezoned from I-1, Limited Industry to P, Public/Institutional.

RECOMMENDATIONS

Planning Staff: Staff recommends **approval** of the rezoning and waiver of plat as proposed.

Planning Commission: Recommended **approval** of the request for a waiver of plat and a rezoning at the November 3, 2010 meeting (5-0).

Attachments: Waiver of plat resolution
 Rezoning ordinance
 Planning Commission Recommendation
 Planning staff report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A WAIVER OF PLAT TO CREATE A .36 ACRE PARCEL AND
A 3.38 ACRE PARCEL FROM ONE TAX PARCEL**

**CASE NO. 10-34WAV
(Castaways Marina)**

WHEREAS, a Waiver of Plat application has been submitted to the City for property legally described as follows:

See Exhibit A

WHEREAS, a public hearing concerning the Waiver of Plat was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statutes, Section 462.357, Subdivision 3 on November 3, 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a Waiver of Plat is hereby approved subject to the following conditions:

1. The .36 acre parcel acquired by the City shall be combined with the parcel to the west currently owned by the City.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights on this ____ day of _____, 2010.

Resolution No. _____

Page 2

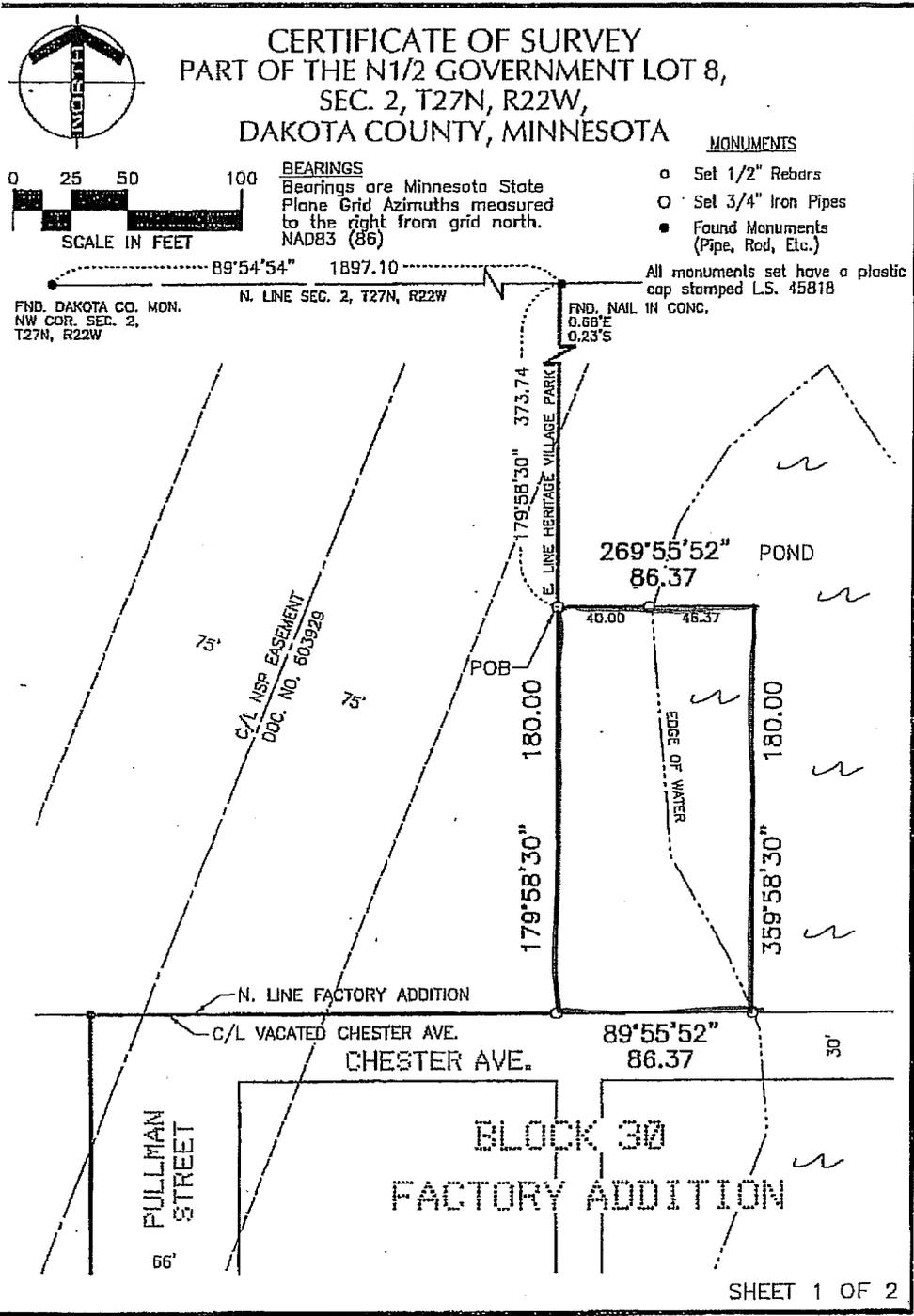
AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk



PROJECT NUMBER 11033-10 11033CERT01.DWG	I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.	ENGINEERS-ARCHITECTS SURVEYORS - PLANNERS LANDSCAPE ARCHITECTS	 YAGGY COLBY ASSOCIATES 717 THIRD AVE. S.E. ROCHESTER, MN 507-288-6464 FAX 507-288-5058 E-MAIL: INFO@YAGGY.COM
DATE OF SURVEY 02/04/10	CHRISTOPHER D. MUNN, PLS DATE 3/30/10 NUMBER 45818		
DRAFTED BY C.D.M.			
SURVEYED BY K. BLAKE - COOK			
SURVEYED FOR INVER GROVE HEIGHTS			

CERTIFICATE OF SURVEY
PART OF THE N1/2 GOVERNMENT LOT 8,
SEC. 2, T27N, R22W,
DAKOTA COUNTY, MINNESOTA

DESCRIPTION

That part of the North Half of Government Lot 8, Section 2, Township 27 North, Range North, Range 22 West, Dakota County, Minnesota, described as follows:

Commencing at the northwest corner of said Section 2; thence easterly on a Minnesota State Plane Grid Azimuth from north of 89 degrees 54 minutes 54 seconds along the north line of said Section 2, a distance of 1897.10 feet; thence southerly 179 degrees 58 minutes 30 seconds azimuth 373.74 feet to the point of beginning; thence southerly 179 degrees 58 minutes 30 seconds azimuth 180.00 feet to the north line of FACTORY ADDITION to Inver Grove and also the centerline of vacated Chester Avenue; thence easterly 89 degrees 55 minutes 52 seconds azimuth along said north line and said centerline 86.37 feet; thence northerly 359 degrees 58 minutes 30 seconds azimuth 180.00 feet; thence westerly 269 degrees 55 minutes 52 seconds azimuth 86.37 feet to the point of beginning.

Said tract contains 0.36 acres, more or less.

SHEET 2 OF 2

PROJECT NUMBER	11033-10 <small>1103CENTR1.DWG</small>	I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.	ENGINEERS • ARCHITECTS SURVEYORS • PLANNERS LANDSCAPE ARCHITECTS	 YAGGY COLBY ASSOCIATES
DATE OF SURVEY	02/04/10			
DRAFTED BY	C.D.M.	<i>Christopher D. Munn</i> CHRISTOPHER D. MUNN, PLS		
SURVEYED BY	K. BLAKE - COOK			
SURVEYED FOR	INVER GROVE HEIGHTS	3/30/10	4501A	
		DATE	NUMBER	

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 10, CHAPTER 4 (ZONING MAP) OF THE
INVER GROVE HEIGHTS CITY CODE**

**CASE NO. 10-34WAV
(Castaways Marina)**

The City Council of Inver Grove Heights ordains as follows:

SECTION I. Ordinance No. 1190 adopted July 27, 2009, entitled, "AN ORDINANCE ADOPTING THE RECODIFICATION OF THE INVER GROVE HEIGHTS CITY CODE INCLUDING THE CITY ZONING ORDINANCE, is hereby amended to rezone the following described property located within the City of Inver Grove Heights from I-1, Limited Industry to P, Institutional, , to wit:

See Exhibit A

SECTION II. The Zoning Map of the City of Inver Grove Heights referred to and described in said Ordinance No. 1190 as that certain map entitled "Inver Grove Heights Zoning Map, June 24, 2002", together with all amendments thereto, hereinafter referred to as the "zoning map", shall not be republished to show the aforesaid rezoning, but the Clerk shall appropriately mark the said zoning map on file in the Clerk's Office for the purpose of indicating the rezoning hereinabove provided for in this ordinance and all of the notations, references and other information shown thereon are hereby incorporated by reference and made a part of this ordinance.

SECTION III. This Ordinance shall be in full force and effect from and after its publication according to law.

Ordinance No. _____
Page 2

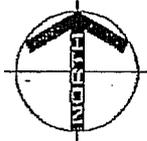
Enacted and ordained into an Ordinance this _____ day of _____, 2010.

Ayes:
Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk



CERTIFICATE OF SURVEY
 PART OF THE N1/2 GOVERNMENT LOT 8,
 SEC. 2, T27N, R22W,
 DAKOTA COUNTY, MINNESOTA



BEARINGS
 Bearings are Minnesota State
 Plane Grid Azimuths measured
 to the right from grid north.
 NAD83 (86)

MONUMENTS

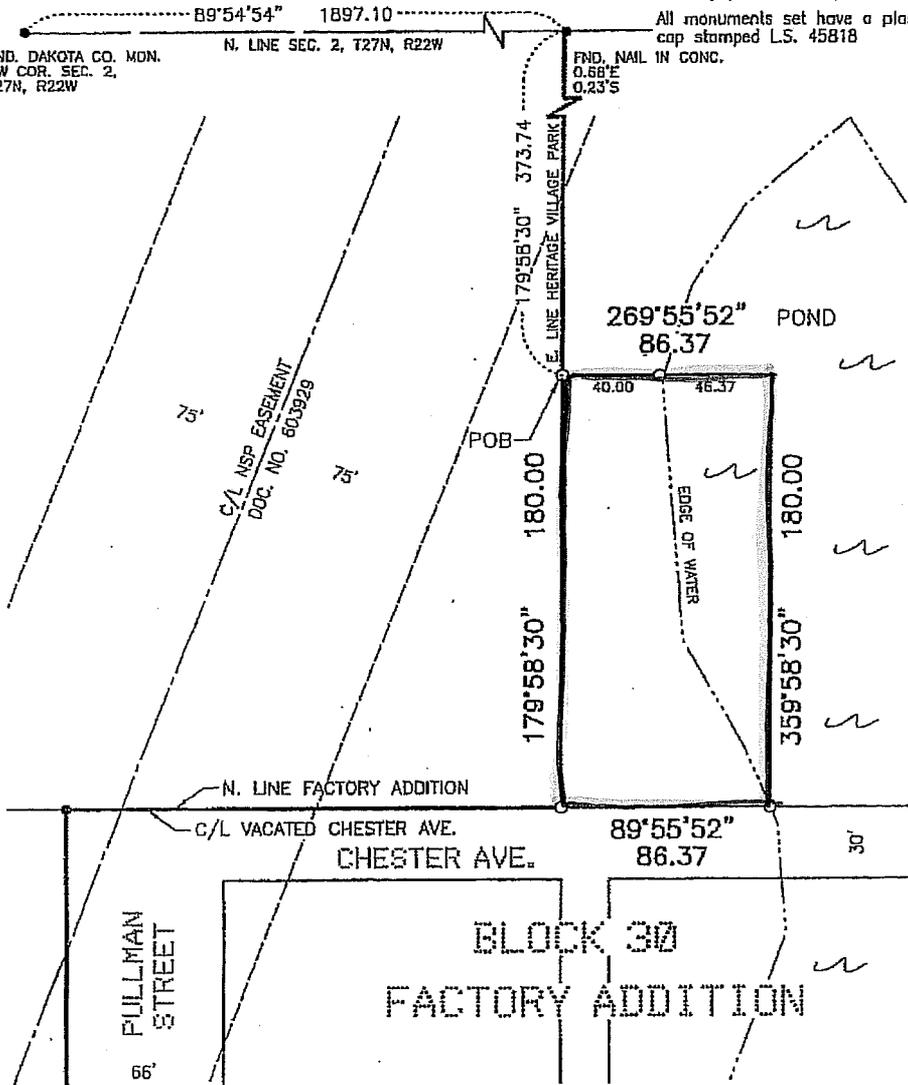
- Set 1/2" Rebars
- Set 3/4" Iron Pipes
- Found Monuments
 (Pipe, Rod, Etc.)

All monuments set have a plastic
 cap stamped L.S. 45818

FND. DAKOTA CO. MON.
 NW COR. SEC. 2,
 T27N, R22W

N. LINE SEC. 2, T27N, R22W

FND. NAIL IN CONC.
 0.68'E
 0.23'S



SHEET 1 OF 2

PROJECT NUMBER 11033-10
11033CERT01.DWG
 DATE OF SURVEY 02/04/10
 DRAFTED BY C.D.M.
 SURVEYED BY K. BLAKE - COOK
 SURVEYED FOR INVER GROVE HEIGHTS

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR
 REPORT WAS PREPARED BY ME OR UNDER MY
 DIRECT SUPERVISION AND THAT I AM A DULY
 LICENSED LAND SURVEYOR UNDER THE LAWS
 OF THE STATE OF MINNESOTA.

Christopher D. Munn
 CHRISTOPHER D. MUNN, PLS
 DATE 3/30/10 45818
 NUMBER

ENGINEERS-ARCHITECTS
 SURVEYORS - PLANNERS
 LANDSCAPE ARCHITECTS

717 THIRD AVE. S.E.
 ROCHESTER, MN
 507-288-6464
 FAX 507-288-5058
 E-MAIL: INFO@YAGGY.COM



CERTIFICATE OF SURVEY
PART OF THE N1/2 GOVERNMENT LOT 8,
SEC. 2, T27N, R22W,
DAKOTA COUNTY, MINNESOTA

DESCRIPTION

That part of the North Half of Government Lot 8, Section 2, Township 27 North, Range North, Range 22 West, Dakota County, Minnesota, described as follows:

Commencing at the northwest corner of said Section 2; thence easterly on a Minnesota State Plane Grid Azimuth from north of 89 degrees 54 minutes 54 seconds along the north line of said Section 2, a distance of 1897.10 feet; thence southerly 179 degrees 58 minutes 30 seconds azimuth 373.74 feet to the point of beginning; thence southerly 179 degrees 58 minutes 30 seconds azimuth 180.00 feet to the north line of FACTORY ADDITION to Inver Grove and also the centerline of vacated Chester Avenue; thence easterly 89 degrees 55 minutes 52 seconds azimuth along said north line and said centerline 86.37 feet; thence northerly 359 degrees 58 minutes 30 seconds azimuth 180.00 feet; thence westerly 269 degrees 55 minutes 52 seconds azimuth 86.37 feet to the point of beginning.

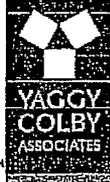
Said tract contains 0.36 acres, more or less.

SHEET 2 OF 2

PROJECT NUMBER 11033-10
11033CERT101.DWG
DATE OF SURVEY 02/04/10
DRAFTED BY C.D.M.
SURVEYED BY K. BLAKE - COOK
SURVEYED FOR INVER GROVE HEIGHTS

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
Christopher D. Munn
CHRISTOPHER D. MUNN, PLS
3/30/10 4501A
DATE NUMBER

ENGINEERS • ARCHITECTS
SURVEYORS • PLANNERS
LANDSCAPE ARCHITECTS
717 THIRD AVE. S.E.
ROCHESTER, MN
507-288-6164
FAX 507-288-3058
E-MAIL: INFO@YAGGY.COM



**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights
FROM: Planning Commission
DATE: November 3, 2010
SUBJECT: **CASTAWAYS MARINA INC. - CASE NO. 10-34WAV**

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a waiver of plat for a lot split, and a rezoning of the property from I-1, Limited Industry to P, Public/Institutional, for the property located at 6140 Doffing Avenue. 1 notice was mailed.

Presentation of Request

Heather Botten, Associate Planner, explained the request as detailed in the report. She advised that the City Council approved a transfer of .36 acres of property from Castaways Marina to the City which would be part of the future Heritage Village Park. Prior to the conveyance of the transfer of property a waiver of plat and a rezoning should take place. The waiver of plat consists of dividing a 3.74 acre parcel into two parcels. The .36 acre parcel would be combined with the City-owned parcel to the west. To be consistent with the future land use, the .36 acre parcel should be rezoned from I-1, Limited Industry to P, Public/Institutional. Staff recommends approval of the request.

Commissioner Simon asked where the proposed 6' chain link fence would be located, to which Ms. Botten replied along the northern edge of the pond.

Commissioner Wippermann asked how the .36 parcel would benefit the City, to which Ms. Botten replied it would gain them access to water and additional land for the future Heritage Village Park.

Opening of Public Hearing

John Remington, President and COO of Castaways Marina, 6140 Doffing Avenue, advised he was available to answer any questions.

Commissioner Simon asked what the rationale was for acquiring the property.

Mr. Remington replied that the land was essentially wetland and would give the City access to the pond. He stated this specific site was selected because with the proposed fence in place, it would prevent the public from entering Castaways Marina from the park with a minimal amount of fencing.

Commissioner Wippermann asked what the cost of the fence would be, to which Mr. Remington replied he believed around \$600.

Planning Commission Discussion

Commissioner Wippermann asked if the Park and Recreation Commission recommended approval of the request, to which Mr. Hunting replied in the affirmative, adding that the City

Recommendation to City Council

November 3, 2010

Page 2

Council had approved the acquisition of the parcel as well.

Planning Commission Recommendation

Motion by Commissioner Schaeffer, second by Commissioner Scales, to approve the request for a waiver of plat for a lot split, and a rezoning of the property from I-1, Limited Industry to P, Public/Institutional, for the property located at 6140 Doffing Avenue.

Motion carried (5/0). This item goes to the City Council on November 22, 2010.

PLANNING REPORT
CITY OF INVER GROVE HEIGHTS

REPORT DATE: October 28, 2010

CASE NO: 10-34WAV

HEARING DATE: November 3, 2010

APPLICANT & PROPERTY OWNER: Castaways Marina

REQUEST: Rezoning and Waiver of Plat

LOCATION: 6140 Doffing Avenue

COMPREHENSIVE PLAN: P, Public Park and Open Space

ZONING: I-1, Limited Industry

REVIEWING DIVISIONS: Planning

PREPARED BY: Heather Botten
Associate Planner 

BACKGROUND

The City is in the process of acquiring land for future development of park land that would be part of Heritage Village Park and the redevelopment of the piers of the old Rock Island Swing Bridge.

Castaways Marina owns property that is "land-locked" by City park property and a pond. Last spring, the City Council approved a transfer of ownership of .36 acres of property from Castaways Marina Inc. to the City. In return the City would construct a 6' high chain link fence along property owned by Castaways. Prior to the conveyance of the property a waiver of plat and rezoning shall take place.

The specific requests include the following:

1. A **Rezoning** of the parcel I-1, Limited Industry to P, Public/Institutional
2. A **Waiver of Plat** to create two parcels from the existing one tax parcel.

EVALUATION OF THE REQUEST

SURROUNDING USES

The subject property is surrounded by:

North	Castaways Marina; Zoned I-1, Limited Industry; guided Public Park/Open Space.
East	Pond, Castaways Marina; Zoned I-1, Limited Industry; guided Public Park/Open Space

West	Heritage Village Park; Zoned P; guided Public Park/Open Space.
South	City Property; Zoned P; guided Public Park/Open Space

REZONING

The Comprehensive Plan designation of the property is P, Public Park and Open Space. In order to be consistent with the future land use, the .36 acre parcel should be rezoned to P, Public/Institutional. The purpose of this district is to provide for areas that are appropriate for public and semipublic uses.

The City Code, Title 10-3-5 states that a rezoning request must be “in the best interest of the physical development of the City” in order to be approved. This suggests that the request should be reviewed against such factors as infrastructure availability; compatibility with existing land uses in the neighborhood; and consistency with the Comprehensive Plan.

Infrastructure Utilities are available in this part of the city, however no need is foreseen. No further road or other improvements would be required.

Neighborhood Compatibility This criterion is meant to focus thought on whether the proposed use would be compatible within the existing and planned neighborhood. As noted earlier, the City has been acquiring land for Heritage Village Park, which is just to the west of this parcel. The ability to expand park area to the pond would be consistent with the City’s vision of having more park land available in this area.

Comprehensive Plan All rezoning requests must be reviewed against the City’s Comprehensive Plan. Review against the various components of the Comprehensive Plan follows:

- Wastewater Treatment The proposed use would not generate any additional wastewater.
- Transportation The site is located northwest of Doffing Avenue, currently a land-locked piece of property. No additional roads would be needed.
- Park Facilities The goal would be to provide additional park facilities that are tied to Heritage Village Park.
- Employment Because of the limited development potential of this land, a change of land use designation would not have a negative impact on employment generation in the area.
- Natural Resources The site being developed as park would provide more opportunity to save the natural resources on the site.
- Land Use The proposed zoning would be consistent with the land use designation.

WAIVER OF PLAT

Lot Size. The waiver of plat consists of dividing a 3.74 acre parcel into two parcels. The City would be acquiring .36 acre parcel abutting Heritage Village Park and a pond. A condition of

approval would be to combine the .36 acre parcel with the abutting parcel to the west, currently owned by the City.

Access. There would be no road access to the .36 acre parcel; the remainder 3.38 acre parcel is accessed from a private drive owned by the marina.

ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

- A. **Approval.** If the Planning Commission finds the application to be acceptable, the following action should be taken:
- Approval of the **Rezoning** to change the zoning of the .36 acre parcel from I-1, Limited Industry to P, Public/Institutional.
 - Approval of the **Waiver of Plat** allowing the creation of a .36 acre parcel and a 3.38 acre parcel subject to the following condition:
 1. The .36 acre parcel acquired by the City shall be combined with the parcel to the west currently owned by the City.
- B. **Denial.** If the Planning Commission does not favor the proposed application, the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

Staff is recommending approval of the rezoning and waiver of plat as proposed.

Attachments: Location Map
Survey



Location Map

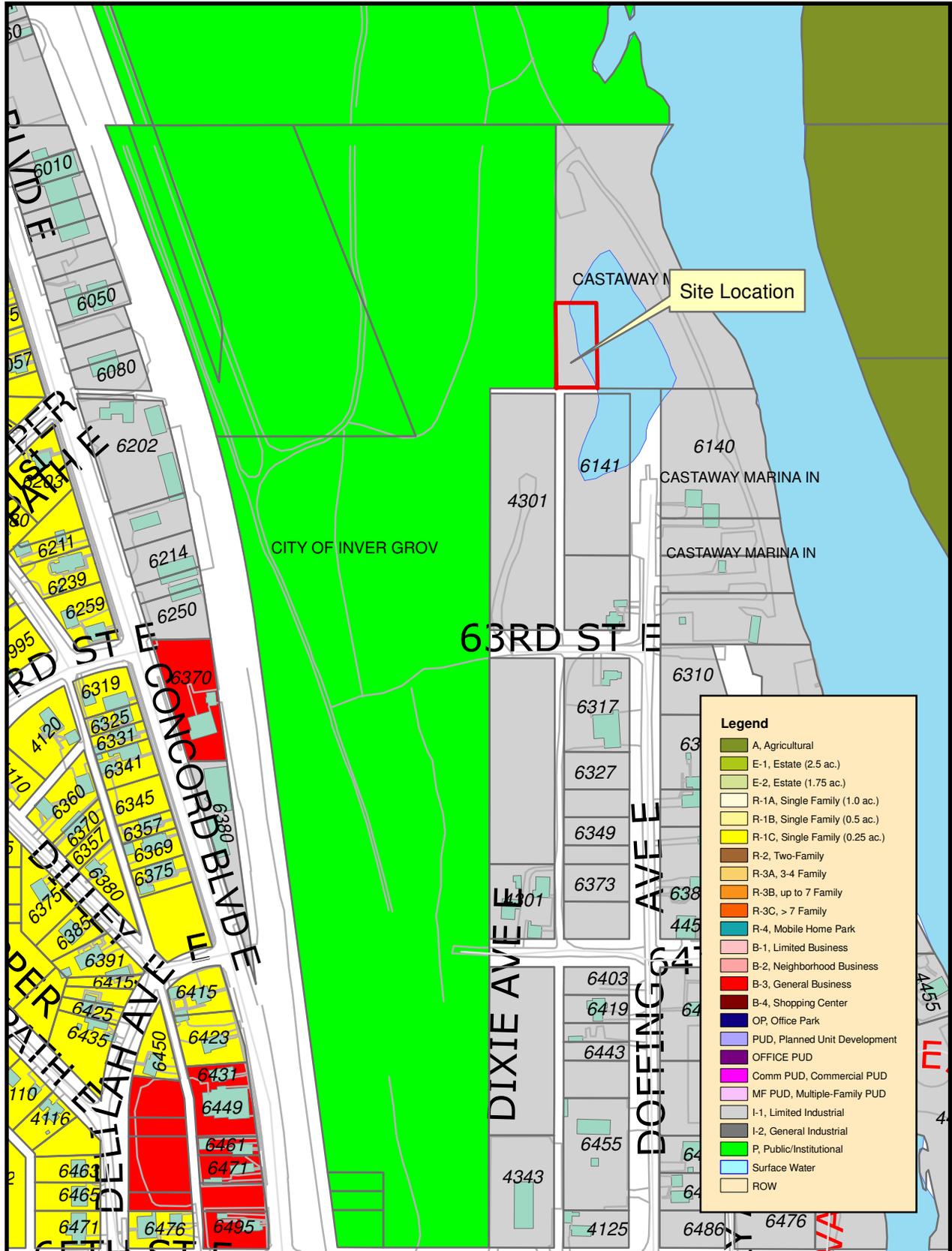


Exhibit A
Zoning Map



CERTIFICATE OF SURVEY
PART OF THE N1/2 GOVERNMENT LOT 8,
SEC. 2, T27N, R22W,
DAKOTA COUNTY, MINNESOTA



BEARINGS
 Bearings are Minnesota State
 Plane Grid Azimuths measured
 to the right from grid north.
 NAD83 (86)

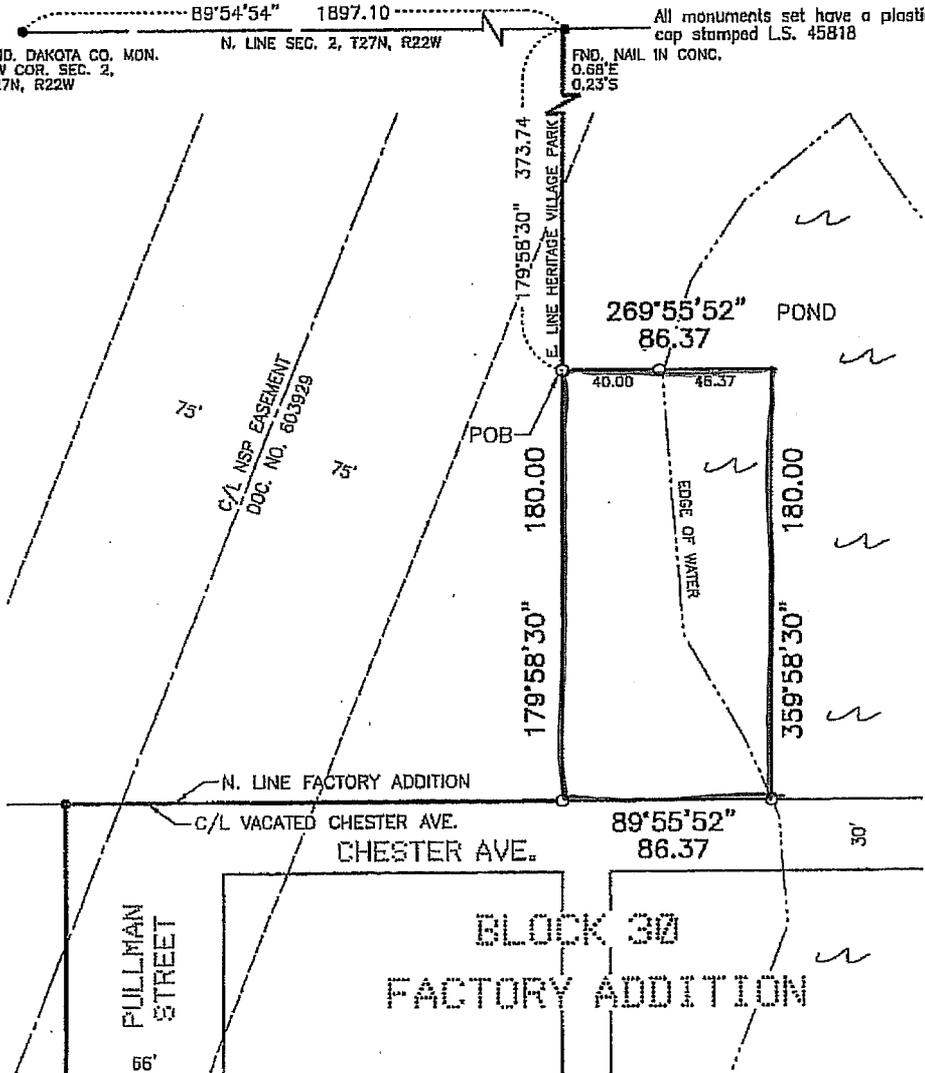
- MONUMENTS**
- Set 1/2" Rebars
 - Set 3/4" Iron Pipes
 - Found Monuments (Pipe, Rod, Etc.)

All monuments set have a plastic cap stamped L.S. 45818

FND. DAKOTA CO. MON.
 NW COR. SEC. 2,
 T27N, R22W

N. LINE SEC. 2, T27N, R22W

FND. NAIL IN CONC.
 0.58'
 0.25'S



SHEET 1 OF 2

PROJECT NUMBER 11033-10
11033CERT01.DWG
 DATE OF SURVEY 02/04/10
 DRAFTED BY C.O.M.
 SURVEYED BY K. BLAKE - COOK
 SURVEYED FOR INVER GROVE HEIGHTS

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Christopher D. Munn
 CHRISTOPHER D. MUNN, PLS
3/30/10 45818
 DATE NUMBER

ENGINEERS-ARCHITECTS
 SURVEYORS-PLANNERS
 LANDSCAPE ARCHITECTS

717 THIRD AVE. S.E.
 ROCHESTER, MN
 507-288-6464
 FAX 507-288-5058
 E-MAIL: INFO@YAGGY.COM



**CERTIFICATE OF SURVEY
PART OF THE N1/2 GOVERNMENT LOT 8,
SEC. 2, T27N, R22W,
DAKOTA COUNTY, MINNESOTA**

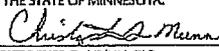
DESCRIPTION

That part of the North Half of Government Lot 8, Section 2, Township 27 North, Range North, Range 22 West, Dakota County, Minnesota, described as follows:

Commencing at the northwest corner of said Section 2; thence easterly on a Minnesota State Plane Grid Azimuth from north of 89 degrees 54 minutes 54 seconds along the north line of said Section 2, a distance of 1897.10 feet; thence southerly 179 degrees 58 minutes 30 seconds azimuth 373.74 feet to the point of beginning; thence southerly 179 degrees 58 minutes 30 seconds azimuth 180.00 feet to the north line of FACTORY ADDITION to Inver Grove and also the centerline of vacated Chester Avenue; thence easterly 89 degrees 55 minutes 52 seconds azimuth along said north line and said centerline 86.37 feet; thence northerly 359 degrees 58 minutes 30 seconds azimuth 180.00 feet; thence westerly 269 degrees 55 minutes 52 seconds azimuth 86.37 feet to the point of beginning.

Said tract contains 0.36 acres, more or less.

SHEET 2 OF 2

PROJECT NUMBER <u>11033-10</u> <small>11033CERT01.DWG</small> DATE OF SURVEY <u>02/04/10</u> DRAFTED BY <u>C.D.M.</u> SURVEYED BY <u>K. BLAKE - COOK</u> SURVEYED FOR <u>INVER GROVE HEIGHTS</u>	I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA. <div style="text-align: center;">  CHRISTOPHER D. MUNIN, PLS </div> DATE <u>3/30/10</u> NUMBER <u>4501A</u>	ENGINEERS • ARCHITECTS SURVEYORS • PLANNERS LANDSCAPE ARCHITECTS <hr/> 717 THIRD AVE. S.E. ROCHESTER, MN 507-288-6164 FAX 507-288-3058 E-MAIL: INFO@YAGGY.COM	
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CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS; Driveways – Case No. 10-04ZA

Meeting Date: November 22, 2010
 Item Type: Regular
 Contact: Heather Botten 651.450.2569
 Prepared by: *HB* Heather Botten, Associate Planner
 Reviewed by: Planning

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider the following ordinance amendments:

- a. The third reading of a temporary **Ordinance** regulating certain materials located in setback areas.
- b. The third reading of an **Ordinance** regulating materials located in the five foot side and rear setback areas.
- c. The third reading of an **Ordinance** regulating driveway permits.
 - Requires 3/5th's vote.
 - 60-day deadline: N/A

SUMMARY

The first and second readings of the ordinances were heard on October 25, 2010 and November 3, 2010. The direction Council gave at these meetings is to move forward with the three ordinances.

In summary, to clarify the setback requirements and to better inform and educate the public, new ordinance language was discussed prohibiting *bituminous pavement, concrete pavement, or paving blocks* to be located within five feet of the side lot line or rear lot line. Additionally, an ordinance is proposed that would establish current existing encroachments as legally established non-conformities.

The City has invested substantial sums and time in its easements. Therefore, in order to protect the City's easements, an ordinance requiring a permit in order to install or expand a driveway has been prepared for Council review. Staff has also discussed a \$25 permit/processing fee.

Attached for your consideration and third reading are the three proposed zoning ordinance amendments relating to driveways, permits, and to materials located in the five foot setback.

RECOMMENDATIONS

Staff: Recommends approval of the ordinance amendments.

Attachments: Proposed Ordinances

Temporary Ordinance

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE REGULATING CERTAIN MATERIALS LOCATED IN
SETBACK AREAS**

The City Council of Inver Grove Heights does hereby ordain:

The City Council of Inver Grove Heights does hereby enact an Ordinance relating to the location of certain materials located in the side yard and rear yard setback areas in the Residential, Estate, and Agricultural districts:

Section 1. In the Residential, Estate, and Agricultural districts, notwithstanding anything to the contrary contained within the Inver Grove Heights City Code, effective December 3, 2010, it shall be permissible to locate concrete pavement, bituminous pavement, paving blocks, or similar materials within five feet of the side lot line or rear lot line. This Ordinance shall not be codified. This Ordinance shall no longer be in effect effective December 4, 2010

Section 2. Effective Date. Pursuant to Title 1-2-3-E, this Ordinance shall become effective after passage and five days after publication in the City's Official Newspaper.

Section 3. Repeal. Section 1 of this Ordinance is repealed and shall be of no further force and effect six (6) days after publication of this Ordinance in the City's official newspaper.

Passed this _____ day of _____, 2010.

Mayor George Tourville

Attest

Melissa Rheume
Deputy City Clerk

New ordinance language

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE REGULATING MATERIALS LOCATED IN SETBACK
AREAS AND ESTABLISHING INVER GROVE HEIGHTS CITY CODE TITLE
10-5-2-D

The City Council of Inver Grove Heights does hereby ordain:

Section 1. Section 10-5-2-D of the Inver Grove Heights City Code is hereby enacted as follows:

D. In the Residential, Estate, and Agricultural districts, the following may not be placed, constructed, or located within five feet of the side lot line or rear lot line: any bituminous pavement, concrete pavement, or paving blocks. Notwithstanding anything to the contrary, this prohibition shall not apply to shared driveways located along or within lot lines approved by the City.

Section 2. Effective Date. This Ordinance shall be effective from and after its passage and the publication of the ordinance according to law.

Passed this _____ day of _____, 2010.

Mayor George Tourville

Attest

Melissa Rheaume
Deputy City Clerk

New language relating
to permits

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE REGULATING DRIVEWAYS AND AMENDING INVER GROVE
HEIGHTS CITY CODE TITLE 10-15-20-I

The City Council of Inver Grove Heights does hereby ordain:

Section 1. Amendment. Title 10-15-20-I of the Inver Grove Heights City Code is hereby amended as follows:

I. Approval, Permit Required; Time For Completion: No driveway may be replaced, constructed or expanded without first obtaining a driveway permit from the City. The applicant shall pay the fee for the driveway permit as established by City Council resolution or ordinance. The design of and the materials used for all driveways shall be approved by the engineer or the building official. The driveway shall be completely constructed in accordance with this section within one year from the date the ~~building~~ driveway permit was issued. (Ord. 1098, 11-8-2004)

Section 2. Effective Date. This Ordinance shall be effective from and after its passage and the publication of the ordinance according to law.

Passed this _____ day of _____, 2010.

Mayor George Tourville

Attest

Melissa Rheaume
Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER FIRST READING OF AN ORDINANCE AMENDING CITY CODE TITLE 3, CHAPTER 4, SECTIONS 3-4-2-2 and 3-4-2-3 ADJUSTING DEVELOPMENT FEES FOR 2011

Meeting Date: November 22, 2010
Item Type: Regular
Contact: Jenelle Teppen, Asst. City Admin.
Prepared by:
Reviewed by:

	Fiscal/FTE Impact:
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED The Council is asked to consider the first reading of an ordinance to amend the City Code to adjust the fees and charges associated with development activities. This includes water and sanitary sewer connection fees, and fees associated with planning activities (such as rezoning, variance, conditional use permits, etc.).

SUMMARY Minnesota State Statutes 462.353 sets forth the requirements with respect to a municipality's authority to prescribe fees associated with planning activities.

While Statute 462 does not speak to building permit fees or water or sanitary sewer connection fees, the City Attorney's advice is to set forth the fees in the Code given the scope of development that is anticipated to take place over the next several years in the northwest area.

The required public hearing has been set for December 13.

Staff proposes changes to the fees that address water and sanitary sewer connection fees, etc. The water and sewer connection fees are proposed to increase between 3.5% and 4.5%. These proposed fees are based on financial projections supplied by Ehlers and Associates.

The proposed changes are reflected on the attached.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 3, CHAPTER 4, SECTION 3-4-2-2 AND SECTION 3-4-2-3 AND SECTION 3-4-3 AND TITLE 10, CHAPTER 3, SECTION 10-3-8 B. OF THE INVER GROVE HEIGHTS CITY CODE RELATING TO FEES

The City Council of Inver Grove Heights does hereby ordain as follows:

Section 1. Amendment No. 1. Inver Grove Heights City Code Title 3, Chapter 4, Section 3-4-2-2 is hereby amended in its entirety to read as follows:

3-4-2-2: WATER, SANITARY SEWER AND STORM WATER SYSTEMS CONNECTION FEES:

A. Purpose and Intent. Minn. Stat. § 444.075, subd 3. and IGH City Code Title 8 allows the City to impose just and equitable charges for connection to the City water utility system to pay for the construction, reconstruction, repair, enlargement, improvement, or other obtainment, the maintenance, operation and use of the facilities, and of obtaining and complying with permits required by law.

Minn. Stat. § 444.075, subd. 3. and IGH City Code Title 8 allows the City to impose just and equitable charges for connection to the City sanitary sewer utility system to pay for the construction, reconstruction, repair, enlargement, improvement, or other obtainment, the maintenance, operation and use of the facilities, and of obtaining and complying with permits required by law.

Minn. Stat. § 444.075, subd. 3. and IGH City Code Title 8 allows the City to impose just and equitable charges for connection to the City storm sewer utility system to pay for the construction, reconstruction, repair, enlargement, improvement, or other obtainment, the maintenance, operation and use of the facilities, and of obtaining and complying with permits required by law.

The purpose and intent of this Title 3, Chapter 4, Section 3-4-2-2 is to impose connection fees for the water utility system and the sanitary sewer utility system and the storm water sewer utility system, also known as the storm water system.

B. Definitions. For purposes of this Title 3, Chapter 4, Section 3-4-2-2, the following terms shall have the following meanings:

Northwest Area means that certain geographic area within the City of Inver Grove Heights defined, established and referred to as the Northwest Area Overlay District pursuant to the City's zoning regulations.

Net Developable Area means the number of acres within a property remaining after excluding those portions that are either: a) encumbered by right of way for arterial roads as defined in the Inver Grove Heights Comprehensive Plan; or b) lying below the ordinary high water level of public waters as identified in the Shoreland Overlay District; or c) lying within the boundaries of wetlands delineated according to the Minnesota Wetland Conservation Act; or d) bluffs in Shoreland Overlay Districts abutting public waters; or e) land to be dedicated to the City of Inver Grove Heights for public park/recreation area purposes. Net Developable Area does not include outlots within a plat that are intended to be replatted at a later date into developable lots.

Gross Acres means the total acres within a plat, subdivision or parcel. Gross Acres do not include outlots within a plat that are intended to be replatted at a later date into developable lots.

SAC Unit means a unit as determined by the Metropolitan Council Environmental Services according to the Metropolitan Council Service Availability Charge Manual.

C. Connection Fees For Water Utility System For Land Outside of Northwest Area. The following connection fees for the water utility system are hereby imposed and required to be paid with respect to land outside of the Northwest Area that is within the Metropolitan Urban Service Area (MUSA).

Fees Payable At Time of Plat

The following fee must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal water system, whichever occurs first. The fee is not payable if the property has been previously specially assessed on an area basis for a trunk water line.

Water Plat Connection Fee	\$985 \$1,020 multiplied by a density factor of 3.5 multiplied by Gross Acres
---------------------------	---

Fees Payable At Time of Building Permit

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal water system, whichever occurs first.

Water Building Permit Connection Unit Fee	\$665 \$690 per SAC Unit
Water Treatment Plant Fee	\$580 \$600 per SAC Unit
Water Core Connection Fee (based on water service size)	
1 inch	\$1,370 \$1,420
1 ½ inch	\$3,080 \$3,190
2 inch	\$5,470 \$5,660
3 inch	\$12,295 \$12,725
4 inch	\$21,870 \$22,635
6 inch (or larger)	\$51,275 \$53,070

D. Connection Fees For Sanitary Sewer Utility System For Land Outside of Northwest Area. The following connection fees for the sanitary sewer utility system are hereby imposed and required to be paid with respect to land outside of the Northwest Area that is within the Metropolitan Urban Service Area (MUSA).

Fees Payable At Time of Plat

The following fee must be paid when the property is subdivided or the property is platted or a building permit is obtained or connection is made to the municipal sanitary sewer system, whichever occurs first. The fee is not payable if the property has been previously specially assessed on an area basis for a trunk sanitary sewer line.

Sanitary Sewer Plat Connection Fee	\$985 \$1,020 multiplied by a density factor of 3.5 multiplied by Gross Acres
------------------------------------	---

Fees Payable At Time of Building Permit

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first. The B-Line special connection charge only applies to that area of the City served by the B-Line sanitary system; for properties in the B-Line area, the B-Line special connection charge is payable in addition to the other fees set forth below.

M.C.E.S. SAC Unit Fee	\$2,100 \$ per SAC Unit
Sanitary Sewer Building Permit Connection Unit Fee	\$350 \$360 per SAC Unit
B-Line Special Connection Charge	\$925 \$960 per SAC Unit (applicable only to B-Line Area)
Sewer Core Connection Fee (based on building sewer service size)	
4 inch	\$445 \$460
6 inch	\$750 \$775
8 inch	\$1,325 \$1,370
10 inch	\$2,070 \$2,140
12 inch	\$2,980 \$3,085

E. Connection Fees For Water Utility System For Northwest Area. The following connection fees for the water utility system are hereby imposed and required to be paid with respect to land within the Northwest Area.

**Fees Payable At Time of Plat
(Northwest Area)**

The following fees must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal water system, whichever occurs first. The fee is not payable if the property is being platted as an agricultural planned unit development with no connection to the municipal water system.

Water Plat Connection Fee (Northwest Area)	
In the R-1 and R-2 Zoning Districts	\$835 \$875 multiplied by a density factor of 2.0 multiplied by the Net Developable Area
In the R-3A Zoning District	\$835 \$875 multiplied by a density factor of 4.0 multiplied by the Net Developable Area
In the R-3B Zoning District	\$835 \$875 multiplied by a density factor of 6.5 multiplied by the Net Developable Area
In the R-3C Zoning District	\$835 \$875 multiplied by a density factor of 12.0 multiplied by the Net Developable Area
In the B-1 and Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$835 \$875.
In the B-2, B-3 and B-4 Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the

	minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 3,000 square feet to arrive at density units. Then multiply the density units by \$835 \$875.
In the I-1 and I-2 and Industrial – Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 7,000 square feet to arrive at density units. Then multiply the density units by \$835 \$875.
In the P-Institutional Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$835 \$875.
In the Mixed Use – Residential and in the Mixed Use - Commercial Zoning Districts	The fee shall be calculated with respect to each pro-ratable area component of the mixed use development using the appropriate fee calculations set forth above in relation to the respective land use of the component. The respective fees for each component shall then be added to compute the total fee.

Fees Payable At Time of Building Permit (Northwest Area)

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal water system, whichever occurs first.

Water Building Permit Connection Unit Fee (Northwest Area)	\$2,315 \$2,420 per SAC Unit
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Water Treatment Plant Fee (Northwest Area)	\$580 \$600 per SAC Unit
Water Core Connection Fee (based on water service size) (Northwest Area)	
1 inch	\$1,380 \$1,440
1 ½ inch	\$3,095 \$3,235
2 inch	\$5,495 \$5,740
3 inch	\$12,355 \$12,910
4 inch	\$21,975 \$22,965
6 inch (or larger)	\$51,520 \$53,840

F. Connection Fees For Sanitary Sewer Utility System For Northwest Area.

The following connection fees for the sanitary sewer utility system are hereby imposed and required to be paid with respect to land within the Northwest Area:

Fees Payable At Time of Plat (Northwest Area)

The following fee must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first. The fee is not payable if the property is being platted as an agricultural planned unit development with no connection to the municipal water system.

Sanitary Sewer Plat Connection Fee (Northwest Area)	
In the R-1 and R-2 Zoning Districts	\$1,335 \$1,395 multiplied by a density factor of 2.0 multiplied by the Net Developable Area
In the R-3A Zoning District	\$1,335 \$1,395 multiplied by a density factor of 4.0 multiplied by the Net Developable Area
In the R-3B Zoning District	\$1,335 \$1,395 multiplied by a density factor of 6.5 multiplied by the Net Developable Area
In the R-3C Zoning District	\$1,335 \$1,395 multiplied by a density factor of 12.0 multiplied by the Net Developable Area
In the B-1 and Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$1,335 \$1,395.
In the B-2, B-3 and B-4 Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the

	minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 3,000 square feet to arrive at density units. Then multiply the density units by \$1,335 \$1,395.
In the I-1 and I-2 and Industrial – Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 7,000 square feet to arrive at density units. Then multiply the density units by \$1,335 \$1,395.
In the P-Institutional Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$1,335 \$1,395.
In the Mixed Use – Residential and in the Mixed Use - Commercial Zoning Districts	The fee shall be calculated with respect to each pro-ratable area component of the mixed use development using the appropriate fee calculations set forth above in relation to the respective land use of the component. The respective fees for each component shall then be added to compute the total fee.

Fees Paid At Time of Building Permit (Northwest Area)

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first.

M.C.E.S. SAC Unit Fee (Northwest Area)	\$2,100 \$2,230 per SAC Unit
Sanitary Sewer Building Permit Connection Unit Fee (Northwest Area)	\$3,690 \$3,860 per SAC Unit
Sewer Core Connection Fee (based on building sewer service size)	
4 inch	\$450 \$470

6 inch	\$755 \$790
8 inch	\$1,335 \$1,395
10 inch	\$2,090 \$2,185
12 inch	\$3,005 \$3,140

G. Connection Fees For Storm Water Sewer Utility System For Northwest Area. The following connection fees for the storm water sewer utility system also known as the storm water system are hereby imposed and required to be paid with respect to land within the Northwest Area:

Fees Payable At Time of Plat (Northwest Area)

The following fees must be paid by the landowner when the property is subdivided or the property is platted or a building permit is obtained, whichever occurs first.

The fees are not payable for outlots if the property is being platted as an agricultural planned unit development.

Storm Water Plat Connection Fee (Northwest Area)	
In the R-1 and R-2 and R-3A Zoning Districts	\$8,945 \$9,390 per acre multiplied by the Net Developable Area
In the R-3B and R-3C Zoning Districts	\$9,155 \$9,610 per acre multiplied by the Net Developable Area
In the B-1 and Office Park Zoning Districts	\$10,270 \$10,785 per acre multiplied by the Net Developable Area
In the B-2, B-3 and B-4 Zoning Districts	\$9,990 \$10,490 per acre multiplied by the Net Developable Area
In the I-1, I-2 and I-Office Park Zoning Districts	\$9,715 \$10,200 per acre multiplied by the Net Developable Area
In the P-Institutional Zoning District	\$9,155 \$9,610 per acre multiplied by the Net Developable Area
In the Mixed Use - Residential Zoning District	\$9,155 \$9,610 per acre multiplied by the Net Developable Area
In the Mixed Use - Commercial Zoning District	\$9,715 \$10,200 per acre multiplied by the Net Developable Area

H. Outlots. With respect to calculating the fees payable at the time of platting, the acreage within the outlots that are intended to be replatted into buildable lots at a later date shall not be included within the calculations. When the acreage within the outlots are subsequently replatted into buildable lots, the fees for such acreage shall then be paid at the time of the replat.

Section 2. Amendment No. 2. Inver Grove Heights City Code Title 3, Chapter 4, Section 3-4-2-3 is hereby amended in its entirety to read as follows:

3-4-2-3: SANITARY SEWER AND WATER TRUNK AREA ASSESSMENTS: With respect to special assessments under Chapter 429 of the Minnesota Statutes, the assessments rolls for sanitary sewer and water trunk lines shall initially be calculated using the following per acre assessment amounts for trunk line area benefit.

~~\$3,440~~ \$3,560 per acre for water trunk line area benefit

~~\$3,440~~ \$3,560 per acre for sanitary sewer trunk line area benefit

The Council may adjust the assessment roll and special assessments after public hearing pursuant to Minn. Stat. § 429.061 and the Council shall determine the final assessment roll and special assessments by resolution.

Section 3. Amendment No. 3. Inver Grove Heights City Code Title 3, Chapter 4, Section 3-4-3 is hereby amended to read as follows:

3-4-3: PAYMENT OF FEES: The license and permit fees and other fees and charges set forth in this chapter shall be collected by the city at the events and times expressly set forth herein, and in all cases before the issuance of any license or permit, and the city clerk, building official, or other persons duly authorized to issue such license or permit for which the payment of a fee is required under the provisions of this code, may not issue a license or permit until such fee shall have been paid. (Ord. 1072, 12-8-2008; amd. 2008 Code)

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this 10th day of January, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER CHANGE ORDER NO. SIXTEEN FOR CITY PROJECT 2008-18 PUBLIC SAFETY ADDITION/CITY HALL RENOVATION

Meeting Date: November 22, 2010
 Item Type: Regular
 Contact: JTeppen, Asst City Admin ↵
 Prepared by:
 Reviewed by:

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider the attached Change Order No. 16 for City Project 2008-18 Public Safety Addition/City Hall Renovation.

SUMMARY As the Council will recall, throughout the length of this project we will be asking the Council to consider any change orders at the second meeting of the month, with a Pay Voucher request from the Contractor on the first meeting of the month with a revised contract amount.

As Council will also recall, the amounts reflected in these Change Orders have already been approved – either by the Council or by staff if the amounts fall under \$15,000. This action item simply formally approves the amounts so that the contract amount can be changed.

PR 100 Retain quarry tile at Public Works storage. After removal of furnishings and demolition, it was found that the existing tile in the Public Works storage space is in better shape than anticipated and will be more durable than other options. The specified new floor material will be turned over to the City for attic stock since it was already ordered. A credit was received for installation cost of the ‘new’ flooring. Cost includes quarry tile patching where necessary. -\$326

PR 101 Door 1114 glass. Police requested to change the glass type at the juvenile holding room door to add a magnetic screen to block vision when necessary. The decision was based on discussions with the Department of Corrections subsequent to design. \$1,233

PR 110 Metal panel covers at old detention windows. Owner requested covering existing deteriorated windows at old holding cells with new metal panels. \$760

PR 113 Phase 2 electrical coordination issues. Electrical revisions to Phase 2 based on review of revisions that occurred in Phase 1. Includes clarification of GFI locations and power requirements for IT equipment at existing rooms. \$1,056

PR 115 Revise east parking lot curb. Modifications to south curb to address existing site utilities and drainage. \$476

PR 121 Fin tube radiation revision at room 2221. Change in fin tube radiation type to accommodate window sill configuration. \$621

PR 122 Revise roof transitions between new and existing at new high roof. Field coordination: At the ends of a new high roof area the existing building walls were not constructed as anticipated. This resulted in additional demolition and reconstruction to accommodate the transition between new and existing construction. \$5,291

The Contract amount is reflected to increase a total of \$9,111.00 for a revised contract total of \$11,890,442.10.

Change Orders are financed from the project contingency which started at \$613,601 and is now at \$213,348.90 with the above change/amount.

CHANGE ORDER

OWNER _____
ARCHITECT _____
CONTRACTOR _____
FIELD _____
OTHER _____

AIA DOCUMENT G701

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

PROJECT:	Inver Grove Heights Public Safety & City Hall Remodel	CHANGE ORDER NO.:	Sixteen (16)
		DATE:	November 22, 2010
TO CONTRACTOR:	Shaw-Lundquist Associates 2757 West Service Road St. Paul, MN 55121	ARCHITECT'S PROJECT #:	1643.01
		CONTRACT DATE:	May 19, 2009
		CONTRACT FOR:	Addition & Remodel

The contract is changed as follows:

	Description	Cost	Days
1.	PR 100: Retain quarry tile at Public Works Storage Room, patch floor.	\$-326	0
2.	PR 101: Modify window at juvenile interview room in detention area, provide window cover.	\$1,233	0
3.	PR 110: Install metal panels over old, deteriorating detention windows	\$760	0
4.	PR 113: Electrical Coordination for Phase 2	\$1,056	
5.	PR 115: Revise east parking lot curb	\$476	0
6.	PR 121: Revise Fin tube radiation type at Lobby 2221	\$621	0
7.	PR 122: Revise roof transitions between new and existing at new high roof.	\$5,291	0

The original Contract Sum was	\$11,501,900.00
Net change by previously authorized Change Orders	\$379,431.10
The Contract Sum prior to this Change Order was	\$11,881,331.10
The Contract Sum will be (increased) (decreased) (unchanged) by this change order in the amount of	\$9,111.00
The new Contract Sum including this Change Order will be	\$11,890,442.10

The Contract time will be (increased) (decreased) (unchanged). 0 Days

The dates of Substantial Completion therefore are (increased) (decreased) (unchanged)

Phase IB: Construct Public Safety Addition

Phase IB: July 25, 2010

Phase IIB: Construct City Hall Addition and Renovate Existing Building

Phase IIB: Aug. 9, 2011

CHANGE ORDER NO. 16
IGH Public Safety Addition & City Hall Remodel
1643.01

Authorized:

ARCHITECT

Boarman Kroos Vogel Group, Inc.
Address
222 N. 2nd Street
Minneapolis, MN 55401

CONTRACTOR

Shaw-Lundquist & Associates
Address
2757 West Service Road
St. Paul, MN 55121

OWNER

City of Inver Grove Heights
Address
8150 Barbara Avenue
Inver Grove Heights, MN 55077

BY _____

BY _____

BY _____

Jack Boarman, President

DATE

DATE

DATE

AIA DOCUMENT G701 * CHANGE ORDER * 1987 EDITION * AIA - COPYRIGHT 1987 *

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-5292

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CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Housing Action Plan

Meeting Date: November 22, 2010
 Item Type: Consent
 Contact: Thomas J. Link: 651-450-2546
 Prepared by: Tom Link, Director of Comm. Dev.
 Reviewed by: NA



Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other (Revenue)

PURPOSE/ACTION REQUESTED

The City Council is to consider adoption of the Resolution Approving Housing Action Plan, as attached.

SUMMARY

The City is required to adopt a Housing Action Plan by December 1. This requirement is part of the Local Housing Incentive Account Program, which the City Council previously elected to participate in.

The Housing Action Plan can be the Housing Chapter of the Comprehensive Plan. This Housing Chapter states that the City Council will pursue 1) conducting a critical review of development regulations and processes to reduce barriers, 2) conduct an education campaign regarding affordable housing, and 3) prepare a detailed Housing Action Plan. These activities could be undertaken by the new Housing Committee.

Staff recommends adoption of the resolution which adopts the Comprehensive Plan’s Housing Chapter as the City Housing Action Plan.

Enc: Resolution

CITY OF INVER GROVE HEIGHTS

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING HOUSING ACTION PLAN

WHEREAS, the City of Inver Grove Heights elected to participate in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act for calendar years 2011–2020, per Resolution No. 10-135, as adopted by the City Council on August 23, 2010; and

WHEREAS, participation in the Local Housing Incentives Account Program requires the City to adopt a Housing Action Plan by December 1, 2010; and

WHEREAS, the City Council adopted an updated Comprehensive Plan on April 12, 2010; and

WHEREAS, the updated Comprehensive Plan includes a Housing Chapter that analyzes housing stock, trends, and patterns, addresses housing maintenance, affordable/workforce housing, foreclosures, and senior housing, and includes implementation housing policies and housing action steps; and

WHEREAS, the Comprehensive Plan includes an Implementation Chapter that reflects the Housing Action steps; and

WHEREAS, the City has begun to implement the Housing Chapter of the Comprehensive Plan by accepting a report from an Inver Grove Heights Housing Task Force on July 12, 2010 and forming a Housing Committee on September 27, 2010.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS hereby adopts the Comprehensive Plan's Housing Chapter and Implementation Chapter as its Housing Action Plan.

Passed by the City Council of the City of Inver Grove Heights on the _____ day of _____, 2010.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk