

INVER GROVE HEIGHTS CITY COUNCIL AGENDA
-REVISED-
MONDAY, JANUARY 10, 2011
8150 BARBARA AVENUE
7:30 P.M.

1. CALL TO ORDER

2. ROLL CALL

3. PRESENTATIONS:

A. Swearing In Ceremonies for Elected Officials _____

B. Police Volunteer Recognition _____

C. CVB Annual Report _____

4. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. Minutes – December 13, 2010 Regular Council Meeting _____

B. Resolution Approving Disbursements for Period Ending January 5, 2011 _____

C. Pay Voucher No. 19 for City Project No. 2008–18, Public Safety Addition/City Hall Renovation _____

D. Approve 2010 Collective Bargaining Agreement with Law Enforcement Labor Services (LELS), Local 84 _____

E. Accept Proposal from Keys Well Drilling Company for Well Pump No. 8 Rehabilitation _____

F. Accept Proposal from Keys Well Drilling for Water Treatment Facility High Service Pump No. 3 Rehabilitation _____

G. Accept Proposal from Vessco, Inc. for Water Treatment Facility Chlorination Equipment Replacement _____

H. Approve Joint Powers Agreement with Dakota County SWCD for Services Provided on City Project No. 2011–09D, South Grove Area 6 _____

I. Resolution Authorizing Feasibility Report – 2011 Pavement Management Program, City Project No. 2011–09E, Inver Grove Trail and Surrounding Area Rural Street Reconstruction _____

J. Approve Resolution to Add Language to the 2011 Fee Schedule related to the Right-of-Way Fees and Permits _____

K. Approve Feasibility Study Reimbursement Agreement relating to Cameron Addition _____

L. Approve Consultant for the Splash Pool Air Exchanger Replacement _____

M. Approve Resolution Accepting Delivery of Fire Truck _____

N. Accept Donation to the Inver Grove Heights Police Department _____

O. Personnel Actions _____

5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. **PUBLIC HEARINGS:**

7. **REGULAR AGENDA:**

COMMUNITY DEVELOPMENT:

A. **CITY OF INVER GROVE HEIGHTS;** Consider the second reading of an **Ordinance** establishing standards regulating dynamic display billboards and also the possibility of prohibiting dynamic display billboards _____

B. **CITY OF INVER GROVE HEIGHTS;** Consider Housing Committee Advisory Board applications and appointments _____

PUBLIC WORKS:

C. **CITY OF INVER GROVE HEIGHTS;** Approve Selections for Technical Consulting Services Pool _____

D. **CITY OF INVER GROVE HEIGHTS;** Resolution Accepting Individual Project Order No. 17 from Kimley–Horn and Associates, Inc. for Drainage Analysis and Preparation of an Update to the Feasibility Report for City Project No. 2011–09D, South Grove Street Reconstruction – Area 6 _____

ADMINISTRATION:

- E. **CITY OF INVER GROVE HEIGHTS;** Consider Council Appointments for 2011:
- i) Official Newspaper _____
 - ii) Official Depositories _____
 - iii) Acting Mayor _____
 - iv) Council Delegate to Association of Metropolitan Municipalities _____
 - v) Northern Dakota County Cable Communications Commission Representatives _____
 - vi) Dakota Communications Center Board of Directors Representatives _____
 - vii) Deputy Weed Inspector _____

F. **CITY OF INVER GROVE HEIGHTS;** Consider Third Reading of an Ordinance Amending City Code Title 3, Chapter 4, Sections 3–4–2–2 and 3–4–2–3 Adjusting Development Fees for 2011 _____

8. MAYOR AND COUNCIL COMMENTS

9. EXECUTIVE SESSION

A. Doffing Ave. Property Acquisition

B. Discuss Collective Bargaining

10. ADJOURN

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, DECEMBER 13, 2010 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, December 13, 2010, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Finance Director Lanoue, and Deputy Clerk Rheaume.

3. PRESENTATIONS:

4. CONSENT AGENDA:

Councilmember Madden removed Item 4A (iii), Minutes of November 29, 2010 Special Council Meeting, and Item 4F, Change Order No. 5 and Pay Voucher No. 6 for City Project No. 2010-09D, South Grove Urban Street Reconstruction – Area 5, from the Consent Agenda.

Mayor Tourville removed Item 4H, Pay Voucher No. 7 for City Project No. 2009-24, Rock Island Swing Bridge Project, from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4J, Pay Voucher No. 18 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation from the Consent Agenda.

Councilmember Klein removed Item 4N, Approve Joint Powers Agreement with Dakota County for Closed Point Dispensing for Mission Critical Personnel, from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4S, Approve Roof Inspection Agreement, from the Consent Agenda.

- A. i) Minutes – November 22, 2010 Regular Council Meeting
- ii) Minutes – November 23, 2010 Special Council Meeting
- B. **Resolution No. 10-201** Approving Disbursements for Period Ending December 8, 2010
- C. Approve 2011 Park & Recreation Fees
- D. Appointment of Auditors for Year Ending December 31, 2010
- E. Final Pay Voucher No. 1, Engineer's Final Report and **Resolution No. 10-202** Accepting Work for City Project No. 2010-13, Storm Water Facility Maintenance Program – Zone 1A
- G. Engineer's Final Report and **Resolution No. 10-197** Accepting Work for Briggs Drive Sanitary Sewer Extension
- I. Pay Voucher No. 3 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation to Dascom Group, LLC
- K. Accept Proposal for Wash Water Treatment System/ Pressure Washer for Maintenance Building
- L. Resolution to Amend the Park Point Development Agreement Pertaining to Completion Dates on Improvements
- M. Approve the 2011 City Council Meeting Schedule
- O. Accept Resignation from Environmental Commission
- P. Approve 30-Day Suspension of Firefighter
- Q. Authorize Donations to Churches Used as Polling Locations for the 2010 Primary & General Elections
- R. Personnel Actions

T. Approve Reimbursement Agreement with Lametti & Sons

Motion by Klein, second by Piekarski Krech, to Approve the Consent Agenda

Ayes: 5

Nays: 0 Motion carried.

A. iii) Minutes – November 29, 2010 Special Council Meeting

Councilmember Madden indicated he did not attend the meeting on November 29th and would abstain.

Motion by Klein, second by Grannis, to approve the minutes of the November 29, 2010 Special Council meeting

Ayes: 4

Nays: 0

Abstain: 1 (Madden) Motion carried.

F. Change Order No. 5 and Pay Voucher No. 6 for City Project No. 2010-09D, South Grove Urban Street Reconstruction – Area 5

Councilmember Madden questioned who the consultant was and asked for an explanation regarding the change order.

Mr. Thureen responded that the consultant for the project was Kimley Horn. He explained there were a number of changes made in the field throughout the course of the project and staff is having discussions on these items as well as the total amount. He stated staff notified the consultant that they feel the City should be provided with some funding.

Motion by Madden, second by Grannis, to approve Change Order No. 5 and Pay Voucher No. 6 for City Project No. 2010-09D, South Grove Urban Street Reconstruction – Area 5

Ayes: 5

Nays: 0 Motion carried.

H. Pay Voucher No. 7 for City Project No. 2009-24, Rock Island Swing Bridge Project

Mayor Tourville stated he would abstain from the vote because the item related to SEH, Inc.

Motion by Klein, second by Grannis, to approve Pay Voucher No. 7 for City Project No. 2009-24, Rock Island Swing Bridge Project

Ayes: 5

Nays: 0 Motion carried.

J. Pay Voucher No. 18 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation

Councilmember Piekarski Krech explained she has an issue with the Pay Voucher because it includes the work done on the driveway.

Mr. Lynch noted the driveway work is an item the City has not come to an agreement on with the contractor. He explained staff has the same concerns that were expressed by Councilmember Piekarski Krech and continue to have ongoing discussions with the contractor to resolve discrepancies.

Motion by Klein, second by Grannis, to approve Pay Voucher No. 18 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation

Ayes: 4

Nays: 1 (Piekarski Krech) Motion carried.

N. Approve Joint Powers Agreement with Dakota County for Closed Point Dispensing for Mission Critical Personnel

Councilmember Klein commented that Joint Powers Agreements are extremely beneficial to the City.

Motion by Klein, second by Grannis, to approve Joint Powers Agreement with Dakota County for Closed Point Dispensing for Mission Critical Personnel

Ayes: 5

Nays: 0 Motion carried.

S. Approve Roof Inspection Agreement

Councilmember Piekarski Krech questioned if this agreement pertained the proposed re-roofing of existing City Hall.

Ms. Teppen explained that the Owner’s Representative contacted firms to provide roofing and sheet metal inspections for the new portion of the roof on the Public Safety Addition. She stated if the City Council approves a bid to re-roof the roof on the existing City Hall, additional inspection services would be required.

Motion by Klein, second by Madden, to approve Roof Inspection Agreement

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT: None.

6. PUBLIC HEARINGS:

A. CITY OF INVER GROVE HEIGHTS; Approve Final 2011 Tax Levies & Final 2011 Budgets

Ms. Lanoue stated the city-wide tax levy of \$15,475,796 is a \$0 increase from 2010 and is \$488,500 under levy limits. She explained that the city’s portion of the tax dollar is equivalent to .42 cents. She reviewed the 2011 proposed budgets and the proposed city tax levy. She stated there was a 3.36% increase in the city’s tax capacity, while property values decreased 5.5%. She noted there were a few changes to the budget that was adopted in September, including an increase to the sewer fund to cover the required payment to the Metropolitan Council, Central Equipment purchases, and the addition of the Assistant Fire Chief position to be funded via decreased expenditures in the Fire budget. She stated the budget was prepared to reflect a 0% wage and salary increase for employees. She highlighted the main components of the General Fund and stated the proposed 2011 budget is \$17,615,900, an increase of 0.2% from the amended 2010 budget.

Mr. Lynch noted that the Central Equipment purchase does include the cost of a street sweeper.

Motion by Klein, second by Madden, to close the public hearing

Ayes: 5

Nays: 0 Motion carried.

Councilmember Grannis stated he would be voting against the proposed budget because the Council decided not to pursue a restructuring of the management organization and the privatization of cleaning services.

Motion by Klein, second by Madden, to adopt Resolution No. 10-205 Approving the Final 2011 Tax Levies & Resolution No. 10-206 Approving the Final 2011 Budgets

Ayes: 4

Nays: 1 (Grannis) Motion carried.

B. CITY OF INVER GROVE HEIGHTS; Consider Transfer of On-Sale/Sunday Intoxicating Liquor License BB Burger Adventures, LLC dba Major’s Sports Café of Inver Grove Heights for property located at 5639 Bishop Avenue

Ms. Rheaume explained Major's Sports Café was sold and transfer of the liquor license to the new ownership is required. She stated the new owner has provided all necessary documentation, license fees and liability insurance information. A background investigation was completed by the Police Department and no basis for denial of the request was found.

Motion by Piekarski Krech, second by Klein, to close the public hearing

Ayes: 5

Nays: 0 Motion carried.

Motion by Piekarski Krech, second by Klein, to approve the Transfer of On-Sale/Sunday Intoxicating Liquor License to BB Burger Adventures, LLC dba Major's Sports Café of Inver Grove Heights for property located at 5639 Bishop Avenue

Ayes: 5

Nays: 0 Motion carried.

C. CITY OF INVER GROVE HEIGHTS; Consider Transfer of 3.2 Off-Sale Liquor Licenses to Northern Tier Retail, LLC dba Super America #4411 & Super America #4548

Ms. Rheaume explained that Northern Tier Retail, LLC purchased 166 Super America franchise locations, and made application to transfer the existing 3.2 Off-Sale liquor licenses for each of the locations within Inver Grove Heights. She stated the background investigation was completed and no basis for denial of the request was found.

Motion by Klein, second by Madden, to close the public hearing.

Ayes: 5

Nays: 0 Motion carried.

Motion by Klein, second by Madden, to approve the Transfer of 3.2 Off-Sale Liquor Licenses to Northern Tier Retail, LLC dba Super America #4411 & Super America #4548

Ayes: 5

Nays: 0 Motion carried.

D. CITY OF INVER GROVE HEIGHTS; Consider Liquor License Renewals for 2011

Ms. Rheaume explained the City received applications for the renewal of 29 liquor licenses for the 2011 calendar year. She stated the Police Department completed background investigations on the applicants and found no basis for denial of the renewal requests.

Motion by Klein, second by Madden, to close the public hearing.

Ayes: 5

Nays: 0 Motion carried.

Motion by Madden, second by Klein, to approve Liquor License Renewals for 2011

Ayes: 5

Nays: 0 Motion carried.

E. CITY OF INVER GROVE HEIGHTS; Consider Second Reading of an Ordinance Amending City Code Title 3, Chapter 4, Sections 3-4-2-2 and 3-4-2-3 Adjusting Development Fees for 2011

Ms. Teppen explained this is the second reading of an ordinance that would amend the fees for 2011. She stated the water and sewer connection fees are proposed to increase between 3.5% and 4.5%. She noted the proposed fees are based on the financial plan developed by Ehlers and Associates for the Northwest Area.

Councilmember Klein questioned how development fees in Eagan and Rosemount compare to what is proposed.

Ms. Teppen reiterated that the fees being discussed are different because they are based on the financial model that was developed specifically for the Northwest Area.

Councilmember Piekarski Krech stated that the City made the commitment that the fees would be adjusted annually to help pay for the infrastructure in the Northwest Area.

Councilmember Grannis stated costs increase over time and the fees should increase as well.

Mayor Tourville reiterated that the financial plan for the fees associated with development in the Northwest Area was set up years ago.

Motion by Klein, second by Madden, to close the public hearing

Ayes: 5

Nays: 0 Motion carried.

Motion by Madden, second by Piekarski Krech, to approve the Second Reading of an Ordinance Amending City Code Title 3, Chapter 4, Sections 3-4-2-2 and 3-4-2-3 Adjusting Development Fees for 2011

Ayes: 5

Nays: 0 Motion carried.

7. REGULAR AGENDA:

FINANCE:

A. CITY OF INVER GROVE HEIGHTS; Resolution Adopting the City of Inver Grove Heights 2011 Capital Improvement Plan (CIP)

Ms. Lanoue explained the multi-year Capital Improvement Plan was designed to provide a context to determine which capital projects should be funded, the project timing and appropriate funding sources by projecting the financial impact of the projects to taxpayers.

Councilmember Grannis asked if there was a way to balance out the amounts so they would be more equal throughout the years.

Ms. Lanoue responded it is dependent upon Dakota County's Capital Improvement Plan and the particular timing of each project.

Mayor Tourville explained that each individual project on the list would need to come back to the Council for approval. He noted this is a planning tool.

Mr. Lynch noted the plan illustrates the effect of capital improvement projects and related debt levy on the tax rate.

Mayor Tourville stated the plan would be available for review on the city's website after it is adopted.

Motion by Madden, second by Piekarski Krech, to approve Resolution No. 10-207 adopting the City of Inver Grove Heights 2011 Capital Improvement Plan (CIP)

Ayes: 5

Nays: 0 Motion carried.

B. CITY OF INVER GROVE HEIGHTS; Approve Purchase of Software, Implementation and Conversion Services for the Finance Department

Ms. Lanoue explained earlier in the year the Technology Department was authorized to purchase software, hardware and consulting services for a data center consolidation for the city's desktop and server infrastructure. As a part of this process the Finance Department was asked to consider changing to software that would be able to be housed in this environment. She stated a business analysis was completed and Logisolve identified four vendors that could meet the city's needs. She explained the Finance Department's first choice, Tyler Technologies, provided a package price of \$198,937 for licensing,

implementation services, data and conversion fees, plus annual maintenance and licensing for \$34,976. She stated \$243,177 has already been accumulated in the Technology Fund for the replacement of finance software. She noted the new software would be compatible with Windows and easier to integrate with the software currently used for Recreation, the Community Center and the Golf Course.

Motion by Klein, second by Madden, to approve the Purchase of Software, Implementation and Conversion Services for the Finance Department from Tyler Technologies.

Ayes: 5

Nays: 0 Motion carried.

COMMUNITY DEVELOPMENT:

C. STEVEN O'CONNOR; Consider a Resolution approving a Conditional Use Permit to Expand a Legal Non-Conforming Use for Property Located at 3333 72nd Street

Mr. Hunting stated the applicant is proposing to convert his tuck under garage into living space. He explained the existing home is located 7 feet from the side property line whereas 10 feet is the required setback. Because the home was built prior to the City's adoption of setback requirements, the home is considered a legal non-conformity. He explained City code allows a lawfully existing non-conforming structure to conditionally expand its gross floor area by up to 30%. He stated the proposed expansion would result in a 27% increase and would not alter the existing footprint. He noted both Planning staff and the Planning Commission recommended approval of the request with conditions.

Motion by Piekarski Krech, second by Klein, to adopt Resolution No. 10-208 approving a Conditional Use Permit to Expand a Legal Non-Conforming Use for Property Located at 3333 72nd Street

Ayes: 5

Nays: 0 Motion carried.

D. POVOLNY SPECIALTIES; Consider the following actions for property located at 7350 Courthouse Boulevard:

- i) Resolution Approving a Conditional Use Permit for a manufacturing and assembly operation
- ii) Resolution Approving a Conditional Use Permit for outdoor storage

Mr. Hunting stated the applicant is proposing to construct a 19,000 square foot addition to the existing building plus a 2,100 square foot accessory building. He explained the project would be completed in two phases, with phase one being an 11,700 square foot addition to the west side of the building. Outdoor storage would consist of 4 company trucks and 4 trailers. He stated the project meets all performance standards with some minor changes that are addressed in the conditions approval. Both Planning staff and the Planning Commission recommended approval of the requests.

Motion by Klein, second by Madden, to adopt Resolution No. 10-209 approving a Conditional Use Permit for a Manufacturing and Assembly Operation, and a Conditional Use Permit for Outdoor Storage

Ayes: 5

Nays: 0 Motion carried.

E. GERTENS GREENHOUSES; Consider the following actions:

- i) An Ordinance amending Ordinance #946 to Rezone Additional Land to Commercial Planned Unit Development District and to Change the Site Plan and Allowed Uses for the Greenhouse Expansion
- ii) Resolution Approving a PUD Amendment to Change Resolution #98-210 to allow for the

Greenhouse Expansion

Councilmember Madden clarified that the item was being tabled at the applicant's request.

Motion by Madden, second by Grannis, to table consideration of the items until January 24, 2011

Ayes: 5

Nays: 0 Motion carried.

F. FRIENDS OF THE MISSISSIPPI RIVER; Consider the following actions for property located at 10620 Courthouse Boulevard:

- i) Ordinance Amendment to the Critical Area Overlay District to allow a minimum 5.0 acre lot size for residential purposes when specifically associated with the land being designated by the DNR as part of the Pine Bluff Area Scientific and Natural Area
- ii) Variance from the Subdivision Code to allow a second waiver of plat on a property
- iii) A Waiver of Plat for a two lot subdivision

Mr. Hunting explained the DNR is proposing to purchase 66 acres from the Rehtzigels to be part of the Pine Bend Bluff Scientific Natural Area. A 7.0 acre parcel surrounding the Rehtzigel home would remain. He stated the minimum lot size in the Critical Area Overlay district is 10.0 acres and a variance from minimum lot size requirements is not an option. He explained that due to funding and time constraints, it was determined that the best solution was to draft an ordinance that would allow a parcel less than 10.0 acres. To that end, the City Attorney, DNR, and staff drafted language that would allow a lot less than 10.0 acres in size provided the balance of the property division was land to be purchased by the DNR to become part of the Pine Bluff Area Scientific Natural Area.

Mr. Hunting explained to divide the property a waiver of plat process is typically used, however only one waiver of plat process can be used for a property, and the City already used that process to purchase 7 acres from the Rehtzigels for storm water ponding in 2009. He stated because the variance criteria are different in the Subdivision Code they are not affected by the recent Supreme Court ruling. He noted Staff found the waiver to be a reasonable means to divide the property as it would not create any new buildable lots. He stated one reading of the ordinance is recommended because the DNR needs to get this done by the end of the year.

Motion by Piekarski Krech, second by Klein, to adopt Ordinance No. 1226 amending the Critical Area Overlay District to allow a minimum 5.0 acre lot size for residential purposes when specifically associated with the land being designated by the DNR as part of the Pine Bluff Area Scientific and Natural Area

Ayes: 5

Nays: 0 Motion carried.

Motion by Piekarski Krech, second by Klein, to adopt Resolution No. 10-211 approving a Variance from the Subdivision Code to allow a second waiver of plat on a property and Resolution No. 10-212 approving a Waiver of Plat for a two lot subdivision.

Ayes: 5

Nays: 0 Motion carried.

The City Council took a five minute break.

G. CITY OF INVER GROVE HEIGHTS; Consider the First Reading of an Ordinance Establishing Standards Regulating Dynamic Display Billboards and the Possibility of Prohibiting Dynamic Display Billboards

Mr. Hunting stated the ordinance amendment would only address dynamic display billboards and would not address electronic on-site free standing or monument signs, nor would it address wall signage. He explained in order to administer the proposed regulations an overlay district would be established to govern these signs because they are location specific. He stated dynamic display billboards would only be allowed along Hwy 52/55 in the same area that billboards are currently allowed. New billboards would be prohibited anywhere else in the City, and existing billboards located elsewhere in the City would not be allowed to be converted to dynamic display. He explained only static display billboards would be allowed, and the message must change without fade, pixilation, or other effects. He noted that the Planning Commission recommended a minimum of 20 second intervals between messages to minimize driver distraction, while Planning staff recommended a 10 second interval based on research done on the standards of existing dynamic display billboards in other communities. He recommended that the Council consider two options to address illumination. He noted that enforcement pertaining to illumination regulations would require specific and equipment that staff is not trained for. He stated that the proposed ordinance requires a minimum spacing between signs of 800 feet on the same side of the highway. Based on the proposed separations, a maximum of 3 signs could be constructed on each side of the highway. He explained a sign permit would be required for construction and the sign company would be required to submit illumination standards to verify illumination maximums. He stated Planning staff recommended approval of the ordinance amendment allowing dynamic display billboards with conditions as proposed and the Planning Commission also recommended approval of the ordinance amendment regulating dynamic display billboards with a minimum display time of 20 seconds.

Councilmember Klein commented on expanding the area in which dynamic displays would be allowed to the North.

Councilmember Piekarski Krech asked if there are illumination regulations currently in place.

Mr. Hunting responded in the negative.

Councilmember Piekarski Krech stated she thinks illumination regulations need to be established.

Councilmember Grannis questioned how staff would determine if a sign is too bright if there were no illumination standards or regulations in place.

Mayor Tourville stated that performance criteria could be established and the companies in the industry would know how to meet the standards.

Councilmember Madden stated he would be in favor of establishing regulations pertaining to the distance between signs.

Tom McCarver, Clear Channel, discussed regulations in other communities. He noted the industry standard for intervals between messages is 8 seconds.

Councilmember Klein asked if the technology is getting more efficient.

Mr. McCarver responded in the affirmative. He commented on the importance of having standards in place. He explained that communities typically are allowed to use the sign for five hours of public service per month.

Councilmember Klein asked how many signs you would see on an average stretch of highway.

Councilmember Madden questioned if the company cannot operate signs efficiently if the interval is longer than 8 seconds.

Mr. McCarver responded in the affirmative and stated MnDOT determined intervals less than 6 seconds were considered flashing and deemed as hazardous to drivers.

Councilmember Grannis stated spacing and performance standards are needed.

Mr. Hunting reviewed the overlay district and reiterated that anything outside of that would not be allowed by code.

Councilmember Grannis opined they should not be looking at expanding them to other areas at this point.

Councilmember Madden stated he is against the 8 second interval because he feels it is a safety hazard.

Mr. Kuntz questioned how many billboards, out of the 30 cities that are currently being serviced, are set at 8 second intervals. He asked if the interval could be set at anything.

Mr. McCarver stated they are all at 8 second intervals except in St. Paul where there are two that are at 12 second intervals. He stated the interval can be set at any interval. It is just a matter of whether or not it is worthwhile to the company.

Motion by Piekarski Krech, second by Klein, to approve the First Reading of an Ordinance Establishing Standards Regulating Dynamic Display Billboards

Ayes: 5

Nays: 0 Motion carried.

H. CITY OF INVER GROVE HEIGHTS; Consider Resolution Calling for a Public Hearing on a Proposed Amendment to the Enabling Resolution Establishing the City of Inver Grove Heights Economic Development Authority

Mr. Lynch stated this was discussed at a previous meeting. He explained they are asking to set the public hearing for January 24, 2011.

Motion by Klein, second by Piekarski Krech, to adopt Resolution No. 10-213 Calling for a Public Hearing on a Proposed Amendment to the Enabling Resolution Establishing the City of Inver Grove Heights Economic Development Authority

Ayes: 5

Nays: 0 Motion carried.

PARKS AND RECREATION:

I. CITY OF INVER GROVE HEIGHTS; Consider Approval of Updated Heritage Village/Rock Island Swing Bridge Master Plan

Mr. Carlson stated this was discussed at a Council study session. He explained after listening to comments they are recommending approval of the updated master plan for the park area. He reviewed some of the notable changes that were made.

Councilmember Klein clarified the costs will be reimbursed by the county.

Mr. Carlson explained the City would pay for it up front in 2011 and Dakota County would reimburse the City in 2012.

Councilmember Klein confirmed they would have an agreement in place before that.

Motion by Piekarski Krech, second by Madden, to approve the Updated Heritage Village/Rock Island Swing Bridge Master Plan

Ayes: 5

Nays: 0 Motion carried.

PUBLIC WORKS:

J. CITY OF INVER GROVE HEIGHTS; Consider Right-of-Way Proposal

Mr. Thureen stated the proposal would computerize the right-of-way permitting process. He explained this process would improve the efficiency of permit issuance for work in City right-of-way. He noted the program would have a GIS component to map permit locations. He stated the program is being used by a number of other cities in the metro area and will reduce the labor for permittees and decrease turnaround

time for issuance of a permit. He explained the City issues 70-75 permits annually, primarily to private utility companies. He stated staff proposed to increase the permit fee to \$200 to recoup the City's costs of managing the permits, along with a \$50 registration fee. He noted the purchase and installation of the software would cost \$1250, plus a monthly subscription fee of \$250 in 2011.

Motion by Klein, second by Piekarski Krech, to approve Right-of-Way Proposal

Ayes: 5

Nays: 0 Motion carried.

K. CITY OF INVER GROVE HEIGHTS; Resolutions Establishing Utility Rates for 2011

Mr. Thureen explained the City has adjusted water and sanitary sewer rates for the past several years based on recommendations in a rate study completed by Ehlers and Associates. Those rate adjustments have been 2.5% for water and 3.5% for sanitary sewer. He noted the water rate adjustment was reduced to 2.0% in 2010 and a 2.5% increase is recommended for 2011. He stated a sewer rate increase of 3.5% is also recommended.

Councilmember Grannis questioned what the City's sanitary sewer rate to Metropolitan Council would be in 2011.

Mr. Thureen responded that the City's fee to Metropolitan Council will increase 7.75%.

Councilmember Madden asked how the difference would be funded.

Mr. Thureen responded staff felt the proposed program increase could be sustained for one year due to current economic conditions.

Motion by Klein, second by Madden, to adopt Resolutions No. 10-214 & 10-215 Establishing Utility Rates for 2011

Ayes: 5

Nays: 0 Motion carried.

L. CITY OF INVER GROVE HEIGHTS; Resolution Authorizing Feasibility Study Update and Various Professional Services for the 2011 Pavement Management Program, City Project No. 2011-09D, South Grove Area 6

Mr. Thureen stated the Council is being asked to authorize an updated feasibility study and various professional services for South Grove Area 6. He explained that in addition to the feasibility study update the work will consist of preparation of various legal documents related to the project, additional geotechnical evaluations, appraisal services related to benefit analysis for assessments and easement acquisitions, a joint powers agreement with Dakota County Soil and Water Conservation for services related to rain gardens, rapid infiltration basins, grant applications, and subwatershed evaluation of the South Grove drainage basin. He noted in order to continue preparing for the 2011 project, the additional work needs to commence at this time.

Motion by Klein, second by Madden, to adopt Resolution No. 10-216 Authorizing Feasibility Study Update and Various Professional Services for the 2011 Pavement Management Program, City Project No. 2011-09D, South Grove Area 6

Ayes: 5

Nays: 0 Motion carried.

M. CITY OF INVER GROVE HEIGHTS; Approve Proposal from Emmons Olivier Resources for Northwest Area Development Review Process and Implementation

Mr. Thureen stated the City has adopted ordinances which regulate standards and methods used for development in the Northwest Area. He explained the City has a team of engineers, planners, inspectors, and attorneys that are working with Emmons Olivier Resources to review recent projects in the Northwest

Area and develop a proactive approach to share information with developers as development occurs in the coming years. He stated this proposal would ensure that the team has a good working knowledge of all the complex issues and challenges of the Northwest Area's development standards and has an improved process for guiding future development specific to the Northwest Area. He explained this proposal would allow the City to proactively serve developers by preparing documents for distribution early in the conceptual stages of development. He noted that processes for reviewing proposals and oversight of the construction would also be developed. He stated the proposal would be funded from the Engineering and Community Development budgets.

Councilmember Piekarski Krech commented that the proposal was costly. She stated she would like to see staff be able to handle these things in-house.

Mr. Thureen responded that this will aid in that process as it will combine information into one document.

Councilmember Klein stated a lot of money was spent on developing standards for the Northwest Area and opined that the City should already have a lot the deliverables that were listed in the proposal.

Motion by Grannis, second by Madden, to approve Proposal from Emmons Olivier Resources for Northwest Area Development Review Process and Implementation

Ayes: 4

Nays: 1 (Klein) Motion carried.

N. CITY OF INVER GROVE HEIGHTS; Consider Change Order No. 17 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation Project

Ms. Teppen stated the Change Order was comprised of seven items totaling \$11,910. She noted the revised contract total is \$11,902,352.10 and the project contingency balance is \$201,438.90.

Councilmember Piekarski Krech stated that she is not happy with the builder and did not feel that the City should have to pay for the changes to fix the stairs.

Mr. Lynch clarified the preventative maintenance issues. He reiterated that staff would discuss the design flaw of the stairs with the architect and agreed that the City should not have to pay for the correction of an experimental design.

Motion by Madden, second by Grannis, to approve Change Order No. 17 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation Project

Ayes: 4

Nays: 1 (Piekarski Krech) Motion carried.

8. MAYOR & COUNCIL COMMENTS:

9. ADJOURN: Motion by Klein, second by Madden, to adjourn. The meeting was adjourned by a unanimous vote at 10:50 p.m.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: January 10, 2011
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of December 9, 2010 to January 5, 2011.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending January 5, 2011. The detail of these disbursements is attached to this memo.

General & Special Reveune	\$336,370.32
Debt Service & Capital Projects	352,588.34
Enterprise & Internal Service	299,842.32
Escrows	19,738.02

Grand Total for All Funds	\$1,008,539.00

If you have any questions about any of the disbursements on the list, please call Vickie Gray, Accounting Technician at 651-450-2515 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period December 9, 2010 to January 5, 2011 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING JANUARY 5, 2011**

WHEREAS, a list of disbursements for the period ending January 5, 2011 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

	General & Special Reveune	\$336,370.32
	Debt Service & Capital Projects	352,588.34
	Enterprise & Internal Service	299,842.32
	Escrows	19,738.02
	Grand Total for All Funds	<u>\$1,008,539.00</u>

Adopted by the City Council of Inver Grove Heights this 10th day of January, 2011.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/13/2010	103944	JIMMY JOHN'S SANDWICHES	council session	101-1000-413.50-75		12/2010	143.82
						* Total	143.82
12/15/2010	103945	ACE PAINT & HARDWARE	505101	101-5200-443.60-16		12/2010	6.39
						* Total	6.39
12/15/2010	103946	AFSCME COUNCIL 5	11/27 -12/10	101-0000-203.10-00		12/2010	804.22
						* Total	804.22
12/15/2010	103950	APA	member; allan hunting	101-3200-419.50-70		12/2010	475.00
						* Total	475.00
12/15/2010	103952	AUGE, DEANNA	OFFICE SUPPORT	101-4000-421.30-70		12/2010	44.92
						* Total	44.92
12/15/2010	103954	BARNA, GUZY, & STEFFEN	ARBITRATION	101-1100-413.30-43		12/2010	5,315.50
						* Total	5,315.50
12/15/2010	103955	BARR ENGINEERING COMPAN	23190328144	101-5100-442.30-30		12/2010	997.50
						* Total	997.50
12/15/2010	103962	CITY ENGINEERS ASSOC OF	member; steve dodge	101-5100-442.50-70		12/2010	60.00
						* Total	60.00
12/15/2010	103964	CITY OF WEST ST. PAUL	20100289	101-4000-421.50-80		12/2010	1,700.00
						* Total	1,700.00
12/15/2010	103967	COPY RIGHT	49481	101-4000-421.50-30		12/2010	282.09
			49485	101-4000-421.50-30		12/2010	306.15
						* Total	588.24
12/15/2010	103969	CRAWFORD DOOR SALES COM	127270	101-4200-423.40-40		12/2010	91.20
						* Total	91.20
12/15/2010	103971	CULLIGAN	acct 157984591006	101-4200-423.60-65		12/2010	77.05
						* Total	77.05
12/15/2010	103972	CULLIGAN	acct 157984591188	101-4200-423.60-65		12/2010	77.75
						* Total	77.75
12/15/2010	103975	DAKOTA ELECTRIC ASSN	acct 1093947	101-5400-445.40-20		12/2010	1,163.60
						* Total	1,163.60
12/15/2010	103976	DAKOTA ELECTRIC ASSN	acct 3935632	101-6000-451.40-20		12/2010	171.48
						* Total	171.48
12/15/2010	103977	DAKOTA ELECTRIC ASSN	acct 2468379	101-6000-451.40-20		12/2010	368.60
						* Total	368.60
12/15/2010	103978	DAKOTA ELECTRIC ASSN	acct 2501658	101-6000-451.40-20		12/2010	244.31
						* Total	244.31
12/15/2010	103979	DAKOTA ELECTRIC ASSN	acct 4430542	101-6000-451.40-20		12/2010	12.06

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	12.06
12/15/2010	103980	DATA FLOW	58618	101-2000-415.50-30		12/2010	420.38
						* Total	420.38
12/15/2010	103986	FIRE SAFETY USA	40344	101-4200-423.60-65		12/2010	791.45
						* Total	791.45
12/15/2010	103987	FIRE SAFETY USA	40460	101-4200-423.60-65		12/2010	680.00
						* Total	680.00
12/15/2010	103990	G & K SERVICES	1182714045	101-5200-443.60-45		12/2010	16.89
			1182714045	101-6000-451.60-45		12/2010	25.48
						* Total	42.37
12/15/2010	103999	IAFC MEMBERSHIP	member: jeff schadegg	101-4200-423.50-70		12/2010	229.00
						* Total	229.00
12/15/2010	104000	ICC	member; jeff schadegg	101-4200-423.50-80		12/2010	260.00
						* Total	260.00
12/15/2010	104007	LANGUAGE LINE SERVICES	2650461	101-4000-421.50-20		12/2010	14.56
						* Total	14.56
12/15/2010	104008	LANOUE, ANN	mncpa - mileage	101-2000-415.50-65		12/2010	18.00
						* Total	18.00
12/15/2010	104009	LEAGUE OF MN CITIES	146341	101-1000-413.50-80		12/2010	40.00
						* Total	40.00
12/15/2010	104011	LEXISNEXIS	acct 1369635	101-4000-421.50-20		12/2010	33.00
						* Total	33.00
12/15/2010	104014	MARTIN-MCALLISTER	7165	101-1100-413.30-50		12/2010	1,600.00
						* Total	1,600.00
12/15/2010	104016	MENARDS - WEST ST. PAUL	23772	101-5200-443.60-16		12/2010	143.06
						* Total	143.06
12/15/2010	104017	MENARDS - WEST ST. PAUL	replacement ck	101-6000-451.40-47		12/2010	30.07
						* Total	30.07
12/15/2010	104019	MINNEAPOLIS OXYGEN CO.	R11100420	101-4200-423.30-70		12/2010	21.16
			11100421	101-4200-423.30-70		12/2010	14.11
						* Total	35.27
12/15/2010	104022	MN SOCIETY OF PROF. ENG	member steve dodge	101-5100-442.50-70		12/2010	318.00
						* Total	318.00
12/15/2010	104023	MR. HANDYMAN OF ST PAUL	permit 2010-1004	101-0000-322.10-00		12/2010	79.60
						* Total	79.60
12/15/2010	104026	NAT'L CAMERA EXCHANGE	1207006QDLC	101-4000-421.60-40		12/2010	2,267.33

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	2,267.33
12/15/2010	104032	OTIS, JOSHUA M	original ck 99091	101-4000-421.60-65		12/2010	6.54
						* Total	6.54
12/15/2010	104040	RIVER HEIGHTS CHAMBER O	778	101-1000-413.50-80		12/2010	25.00
						* Total	25.00
12/15/2010	104042	SA-AG INC	69343 69355	101-5200-443.60-16 101-5200-443.60-16		12/2010	421.19
						12/2010	642.07
						* Total	1,063.26
12/15/2010	104044	SCHMELING, JOHN	work gloves	101-5100-442.60-65		12/2010	26.95
						* Total	26.95
12/15/2010	104045	SHEA, CATHY	mncpa - mileage	101-2000-415.50-65		12/2010	18.80
						* Total	18.80
12/15/2010	104046	SOUTH ST PAUL ANIMAL HO	AUG/SEPT	101-4000-421.70-50		12/2010	463.88
						* Total	463.88
12/15/2010	104048	SPORTSIGN	36269	101-6000-451.40-40		12/2010	1,422.00
						* Total	1,422.00
12/15/2010	104049	SPRINT	acct 378740559	101-5100-442.50-20		12/2010	212.27
						* Total	212.27
12/15/2010	104051	TEMO ROOF & SIDING	permit 2010-1353	101-0000-322.10-00		12/2010	79.60
						* Total	79.60
12/15/2010	104053	TOTAL ENERGY SYSTEMS LL	206446	101-4200-423.40-40		12/2010	631.10
						* Total	631.10
12/15/2010	104055	TRANS UNION LLC	acct 0924v0008542	101-1100-413.30-50		12/2010	24.80
						* Total	24.80
12/15/2010	104057	TWIN CITIES OCCUPATIONA	101733779	101-1100-413.30-50		12/2010	1,084.00
						* Total	1,084.00
12/15/2010	104059	U OF M - CCE REGISTRATI	attendee; jeff schadegg	101-4200-423.50-80		12/2010	90.00
						* Total	90.00
12/15/2010	104060	U OF M - CCE REGISTRATI	REGISTRATION	101-5100-442.50-80		12/2010	115.00
						* Total	115.00
12/15/2010	104061	UNITED RENTALS (NORTH A	90543901001	101-4200-423.30-70		12/2010	184.15
						* Total	184.15
12/15/2010	104062	UNITED WAY	11/27 -12/10	101-0000-203.13-00		12/2010	178.00
						* Total	178.00
12/15/2010	104063	USA MOBILITY WIRELESS I	acct 0317409	101-4000-421.50-20		12/2010	26.56
						* Total	26.56

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/15/2010	104066	XCEL ENERGY	acct 5198973045	101-5400-445.40-20		12/2010	159.05
						* Total	159.05
12/15/2010	104067	XCEL ENERGY	acct 5164351291	101-5400-445.40-20		12/2010	120.04
						* Total	120.04
12/15/2010	104070	XCEL ENERGY	acct 5164318574	101-4200-423.40-10		12/2010	1,191.34
			acct 5164318574	101-4200-423.40-20		12/2010	948.79
						* Total	2,140.13
12/15/2010	104071	XCEL ENERGY	acct 5152791130	101-5200-443.40-20		12/2010	309.44
			acct 5152791130	101-5400-445.40-20		12/2010	9,276.53
						* Total	9,585.97
12/15/2010	104075	ZEE MEDICAL SERVICE	54023654	101-4000-421.60-65		12/2010	121.20
						* Total	121.20
12/21/2010	104079	ACE BLACKTOP, INC.	9685	101-5200-443.60-16		12/2010	1,197.50
			9686	101-5200-443.40-46		12/2010	631.50
						* Total	1,829.00
12/21/2010	104081	AMERICAN ENGINEERING TE	49761	101-5200-443.30-70		12/2010	1,808.35
						* Total	1,808.35
12/21/2010	104082	BAILEY CONSTRUCTION	fire station	101-4200-423.80-20		12/2010	13,000.00
						* Total	13,000.00
12/21/2010	104083	BELLEISLE, MONICA	clip boards	101-4200-423.60-65		12/2010	117.79
						* Total	117.79
12/21/2010	104084	BLOOMINGTON SECURITY SO	S69093	101-6000-451.40-40		12/2010	35.91
						* Total	35.91
12/21/2010	104087	CARGILL, INC.	2966819	101-5200-443.60-16		12/2010	9,025.73
						* Total	9,025.73
12/21/2010	104089	CARQUEST AUTO PARTS STO	186988	101-6000-451.60-40		12/2010	93.06
						* Total	93.06
12/21/2010	104091	CITY OF SAINT PAUL	116706	101-5200-443.60-16		12/2010	578.28
						* Total	578.28
12/21/2010	104093	CONTINENTAL SAFETY EQUI	412317	101-6000-451.60-45		12/2010	145.37
						* Total	145.37
12/21/2010	104095	ELLING, CHARLES	class a license fee	101-6000-451.50-70		12/2010	43.00
						* Total	43.00
12/21/2010	104096	EMMONS & OLIVIER RESOUR	95001338	101-5000-441.30-30		12/2010	2,300.00
			95001338	101-5100-442.30-30		12/2010	1,347.75
						* Total	3,647.75
12/21/2010	104100	G & K SERVICES	1182725026	101-5200-443.60-45		12/2010	16.89

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/21/2010	104100	G & K SERVICES	1182725026	101-6000-451.60-45		12/2010	25.48
						* Total	42.37
12/21/2010	104101	GREEN TOUCH SYSTEMS LLC	GTS1606	101-5200-443.60-16		12/2010	1,848.94
						* Total	1,848.94
12/21/2010	104103	HENNING FIRE PROTECTION	984496	101-5200-443.60-16		12/2010	72.00
			984496	101-6000-451.40-40		12/2010	62.00
						* Total	134.00
12/21/2010	104105	HOSE / CONVEYORS INC	15426	101-6000-451.60-40		12/2010	59.90
						* Total	59.90
12/21/2010	104106	IDENTIX INCORPORATED	47588	101-4000-421.60-40		12/2010	2,013.41
						* Total	2,013.41
12/21/2010	104108	INSPEC INC	2117802	101-5200-443.30-70		12/2010	711.38
						* Total	711.38
12/21/2010	104110	KENNEDY & GRAVEN	99628	101-3000-419.30-44		12/2010	787.50
						* Total	787.50
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	101-1000-413.30-40		12/2010	3,900.00
			client 81000e	101-1000-413.30-42		12/2010	9,417.94
			client 81000e	101-2000-415.30-42		12/2010	16.00
			client 81000e	101-3200-419.30-42		12/2010	5,560.29
			client 81000e	101-3300-419.30-42		12/2010	92.69
			client 81000e	101-4000-421.30-42		12/2010	528.00
			client 81000e	101-5000-441.30-42		12/2010	3,100.50
			client 81000e	101-5100-442.30-42		12/2010	446.20
						* Total	23,061.62
12/21/2010	104114	LEVANDER, GILLEN & MILL	clilent 92000e	101-4000-421.30-41		12/2010	18,862.40
						* Total	18,862.40
12/21/2010	104117	MN CONWAY FIRE & SAFETY	15616	101-4200-423.30-70		12/2010	195.18
						* Total	195.18
12/21/2010	104119	MN GLOVE & SAFETY, INC.	247354	101-6000-451.60-45		12/2010	49.34
						* Total	49.34
12/21/2010	104121	MORTON SALT INC	535691	101-5200-443.60-16		12/2010	36,948.42
			537057	101-5200-443.60-16		12/2010	7,702.49
			540190	101-5200-443.60-16		12/2010	2,996.46
						* Total	47,647.37
12/21/2010	104122	NFPA	member judy thill	101-4200-423.50-70		12/2010	150.00
						* Total	150.00
12/21/2010	104123	NORTHERN SALT INC	566	101-5200-443.60-16		12/2010	914.88
						* Total	914.88
12/21/2010	104125	ORIGINAL ROCK DESIGNS I	1543	101-4200-423.30-70		12/2010	4,829.12

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	4,829.12
12/21/2010	104129	PUSH PEDAL PULL	25546	101-4200-423.30-70		12/2010	194.81
						* Total	194.81
12/21/2010	104130	RIVER COUNTRY COOPERATI	acct 907577	101-6000-451.60-30		12/2010	2,147.42
						* Total	2,147.42
12/21/2010	104133	S & T OFFICE PRODUCTS	CALENDARS	101-2000-415.60-40		12/2010	509.30
			CALENDARS	101-2000-415.60-65		12/2010	90.86
			1369	101-5100-442.60-40		12/2010	13.51
			1380	101-1100-413.60-70		12/2010	18.48
						* Total	632.15
12/21/2010	104134	SA-AG INC	69412	101-5200-443.60-16		12/2010	308.17
						* Total	308.17
12/21/2010	104136	SEALCOLE-CRC LLC	87181	101-6000-451.40-40		12/2010	489.70
						* Total	489.70
12/21/2010	104140	ST PAUL STAMP WORKS INC	215889	101-1100-413.50-30		12/2010	81.86
						* Total	81.86
12/21/2010	104141	SWOBODA, BRIAN	class a license	101-6000-451.50-70		12/2010	30.00
						* Total	30.00
12/21/2010	104143	TOTAL CONSTRUCTION & EQ	48188	101-5200-443.40-46		12/2010	228.18
						* Total	228.18
12/21/2010	104144	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	101-5200-443.60-16		12/2010	186.16
						* Total	186.16
12/21/2010	104146	US POSTMASTER	ADMIN MAILING	101-1100-413.50-32		12/2010	2,036.35
						* Total	2,036.35
12/21/2010	104151	WOODS CONSTRUCTION & CA	ROOF REPAIRS	101-6000-451.40-40		12/2010	390.00
						* Total	390.00
12/21/2010	104152	XCEL ENERGY	acct 5147791673	101-6000-451.40-10		12/2010	415.37
			acct 5147791673	101-6000-451.40-20		12/2010	795.37
						* Total	1,210.74
12/21/2010	104155	20/20 PROMOTIONS	195888	101-1100-413.60-18		12/2010	2,668.25
						* Total	2,668.25
12/28/2010	104158	ACE PAINT & HARDWARE	505201	101-4200-423.60-65		12/2010	17.60
			505206	101-4200-423.60-40		12/2010	35.25
			505214	101-4200-423.60-40		12/2010	34.77
			505261	101-4200-423.60-65		12/2010	18.76
						* Total	106.38
12/28/2010	104159	ASPEN MILLS	103214	101-4200-423.60-45		12/2010	641.88
						* Total	641.88

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/28/2010	104160	ASSOCIATED MECHANICAL C	32187 32188	101-4200-423.30-70 101-4200-423.40-40		12/2010 12/2010 * Total	600.00 92.30 692.30
12/28/2010	104162	BONESTROO, ROSENE, ANDE	184663	101-5200-443.30-70		12/2010 * Total	694.50 694.50
12/28/2010	104165	CRAWFORD DOOR SALES COM	127467	101-4200-423.40-40		12/2010 * Total	13,065.00 13,065.00
12/28/2010	104170	EMC	34002 34002	101-4200-423.50-80 101-4200-423.60-65		12/2010 12/2010 * Total	2,073.60 8,435.03 10,508.63
12/28/2010	104171	EMERGENCY APPARATUS MAI	52250	101-4200-423.40-40		12/2010 * Total	1,330.40 1,330.40
12/28/2010	104172	FIRE EQUIPMENT SPECIALT	6863	101-4200-423.60-45		12/2010 * Total	2,104.56 2,104.56
12/28/2010	104184	LOCAL GOVERNMENT INFORM	33019	101-4000-421.70-30		12/2010 * Total	3,830.00 3,830.00
12/28/2010	104185	METROPOLITAN COUNCIL EN	947394	101-5100-442.30-70		12/2010 * Total	275.00 275.00
12/28/2010	104187	MN LOCKS	5374	101-4200-423.30-70		12/2010 * Total	189.75 189.75
12/28/2010	104189	NEXTEL COMMUNICATIONS	acct 266948529	101-4000-421.50-20		12/2010 * Total	681.15 681.15
12/28/2010	104190	NEXTEL COMMUNICATIONS	acct 266183728	101-4200-423.50-20		12/2010 * Total	537.10 537.10
12/28/2010	104192	PERFORMANCE PLUS LLC	acct 6514559072	101-4200-423.30-70		12/2010 * Total	4,139.00 4,139.00
12/28/2010	104193	QWEST	acct 6514559072	101-4200-423.50-20		12/2010 * Total	40.00 40.00
12/28/2010	104194	SCHADEGG, JEFFREY	uniforms/cleaning	101-4200-423.60-45		12/2010 * Total	363.28 363.28
12/28/2010	104195	SCHIAVONI, MARY JO	case 10-pn-1058	101-1100-413.30-43		12/2010 * Total	1,667.50 1,667.50
12/28/2010	104200	SPRINT	acct 641378810037	101-4200-423.50-20		12/2010 * Total	39.99 39.99
12/28/2010	104201	SPRINT	acct 166309819	101-4000-421.50-20		12/2010 * Total	260.00 260.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/28/2010	104203	ST. CROIX TREE SERVICE,	license not required	101-0000-321.95-00		12/2010	50.00
						* Total	50.00
12/28/2010	104204	STEENBERG, LUKE	EXPENSE REPORT	101-4200-423.50-65		12/2010	16.00
						* Total	16.00
12/28/2010	104205	STREICHER'S	I794982	101-4000-421.60-18		12/2010	110.05
			I795222	101-4000-421.60-18		12/2010	17.08
						* Total	127.13
12/28/2010	104206	T MOBILE	acct 494910368	101-5100-442.50-20		12/2010	49.99
						* Total	49.99
12/28/2010	104207	TALLEY, DAVE	emt class	101-4200-423.50-80		12/2010	1,125.25
						* Total	1,125.25
12/28/2010	104208	TDS METROCOM	CITY HALL	101-4000-421.50-20		12/2010	130.27
			CITY HALL	101-4200-423.50-20		12/2010	155.92
			CITY HALL	101-6000-451.50-20		12/2010	34.84
						* Total	321.03
12/28/2010	104209	U OF M - CCE REGISTRATI	nick hahn	101-5100-442.50-80		12/2010	175.00
						* Total	175.00
12/28/2010	104211	XCEL ENERGY	acct 5151854463	101-4000-421.40-42		12/2010	37.88
						* Total	37.88
01/05/2011	104217	ACE PAINT & HARDWARE	505269	101-5200-443.60-16		12/2010	102.53
						* Total	102.53
01/05/2011	104218	AMAZING GRACE LUTHERN C	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104219	BECKER ARENA PRODUCTS,	82315	101-6000-451.60-65		1/2011	300.11
						* Total	300.11
01/05/2011	104221	BETHESDA LUTHERAN CHURC	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104222	BOUND TREE MEDICAL LLC	87213287	101-4200-423.60-65		1/2011	225.18
						* Total	225.18
01/05/2011	104227	COMMERCIAL UTILITIES IN	REFUND	101-0000-321.95-00		1/2011	50.00
						* Total	50.00
01/05/2011	104228	COPY RIGHT	49597	101-4000-421.50-30		1/2011	145.19
						* Total	145.19
01/05/2011	104229	CRAWFORD DOOR SALES COM	127607	101-4200-423.40-40		1/2011	482.40
						* Total	482.40
01/05/2011	104231	EDELMANN & ASSOCIATES,	121138	101-6000-451.40-40		1/2011	380.64
						* Total	380.64

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/05/2011	104232	EMANUEL LUTHERAN	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104239	G & K SERVICES	1182735974	101-5200-443.60-45		12/2010	54.50
			1182735974	101-6000-451.60-45		12/2010	25.48
						* Total	79.98
01/05/2011	104241	GFOA	REGISTRATION	101-2000-415.50-80		1/2011	85.00
						* Total	85.00
01/05/2011	104242	GOOD SHEPHERD LUTHERAN	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104246	HELMUT, WIRKUS	mailbox damaged	101-5200-443.60-16		12/2010	63.04
						* Total	63.04
01/05/2011	104247	HOME DEPOT CREDIT SERVI	acct 6035322502554813	101-4200-423.40-40		1/2011	17.85
			acct 6035322502554813	101-4200-423.60-11		1/2011	44.06
			acct 6035322502554813	101-4200-423.60-40		1/2011	569.31
			acct 6035322502554813	101-4200-423.60-65		1/2011	51.26
						* Total	682.48
01/05/2011	104248	HOSE / CONVEYORS INC	15606	101-6000-451.60-65		1/2011	35.95
						* Total	35.95
01/05/2011	104249	ICC	merchak	101-3300-419.50-80		1/2011	745.00
						* Total	745.00
01/05/2011	104250	ICMA	joseph lynch	101-1100-413.50-70		1/2011	953.11
						* Total	953.11
01/05/2011	104251	INVER GROVE FORD	DECEMBER	101-4000-421.70-30		1/2011	266.88
						* Total	266.88
01/05/2011	104252	INVER HILLS ASSEMBLY OF	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104253	INVERCITY PRINTING INC	101218	101-3300-419.50-30		1/2011	275.50
			101219	101-3300-419.50-30		1/2011	166.93
			101221	101-3300-419.50-30		1/2011	166.93
						* Total	609.36
01/05/2011	104256	MACQUEEN EQUIPMENT INC	1100332	101-5200-443.40-46		12/2010	5,664.38
						* Total	5,664.38
01/05/2011	104260	MINNESOTA STATE AUDITOR	attende; ann lanoue	101-2000-415.50-80		1/2011	500.00
						* Total	500.00
01/05/2011	104261	MN CHIEFS OF POLICE ASS	2831	101-4000-421.60-65		1/2011	58.78
						* Total	58.78
01/05/2011	104262	MN DEPT OF AGRICULTURE	LICENSES 2011	101-6000-451.50-70		1/2011	50.00
						* Total	50.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	101-0000-203.09-00		1/2011	1,966.62
			policy 27324	101-1100-413.20-62		1/2011	75.50
			policy 27324	101-2000-415.20-62		1/2011	96.63
			policy 27324	101-3000-419.20-62		1/2011	30.16
			policy 27324	101-3200-419.20-62		1/2011	30.53
			policy 27324	101-3300-419.20-62		1/2011	59.40
			policy 27324	101-4000-421.20-62		1/2011	495.67
			policy 27324	101-4200-423.20-62		1/2011	41.08
			policy 27324	101-5000-441.20-62		1/2011	21.61
			policy 27324	101-5100-442.20-62		1/2011	123.04
			policy 27324	101-5200-443.20-62		1/2011	70.28
			policy 27324	101-6000-451.20-62		1/2011	94.29
						* Total	3,104.81
01/05/2011	104268	MN NCPERS LIFE INSURANC	JAN 2011	101-0000-203.16-00		1/2011	368.00
						* Total	368.00
01/05/2011	104269	MN STATE FIRE DEPT ASSN	judy thill	101-4200-423.50-70		1/2011	432.00
						* Total	432.00
01/05/2011	104270	MOORE MEDICAL LLC	81466061	101-4200-423.60-65		1/2011	900.22
						* Total	900.22
01/05/2011	104273	MRPA	AWARDS	101-6000-451.50-80		1/2011	35.00
						* Total	35.00
01/05/2011	104274	MRPA	membership	101-6000-451.50-70		1/2011	496.36
						* Total	496.36
01/05/2011	104275	NEXTEL COMMUNICATIONS	acct 249383315	101-5200-443.50-20		12/2010	246.26
						* Total	246.26
01/05/2011	104276	NEXTEL COMMUNICATIONS	acct 634573312	101-3300-419.50-20		1/2011	197.43
						* Total	197.43
01/05/2011	104277	NORTHERN STAR COUNCIL	explorer	101-4200-423.50-70		1/2011	310.00
						* Total	310.00
01/05/2011	104278	NRPA	MEMBERSHIP	101-6000-451.50-70		1/2011	145.00
						* Total	145.00
01/05/2011	104281	PARROW, JOSHUA	tuition/books	101-4200-423.50-80		1/2011	722.25
						* Total	722.25
01/05/2011	104282	PERFORMANCE PLUS LLC	2803	101-4200-423.30-70		1/2011	130.00
						* Total	130.00
01/05/2011	104284	PROGRESS PLUS	1397	101-1000-413.50-70		1/2011	12,500.00
						* Total	12,500.00
01/05/2011	104286	QWEST	acct 6515520672	101-6000-451.50-20		1/2011	41.46
						* Total	41.46

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/05/2011	104287	QWEST	acct 6514530219	101-6000-451.50-20		1/2011	41.52
						* Total	41.52
01/05/2011	104290	RIVER HEIGHTS VINEYARD	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104291	SAINT PATRICK'S CATHOLI	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104293	SEALCOLE-CRC LLC	87471	101-6000-451.60-65		1/2011	1,920.25
						* Total	1,920.25
01/05/2011	104295	SENSIBLE LAND USE COALI	REGISTRATION	101-1100-413.50-80		1/2011	35.00
			REGISTRATION	101-3000-419.50-80		1/2011	35.00
			REGISTRATION	101-3200-419.50-80		1/2011	35.00
						* Total	105.00
01/05/2011	104298	SOUTHSIDE BAPTIST CHURC	primary/general elections	101-1200-414.30-70		1/2011	200.00
						* Total	200.00
01/05/2011	104299	STATE OF MN - CRIMINAL	acct 12981	101-4000-421.40-44		1/2011	390.00
						* Total	390.00
01/05/2011	104302	STRAIGHT RIVER MEDIA	1244	101-1100-413.50-32		1/2011	900.00
						* Total	900.00
01/05/2011	104303	TERRI KENISON	DECEMBER	101-4200-423.30-70		1/2011	908.44
						* Total	908.44
01/05/2011	104305	TOTAL ENERGY SYSTEMS LL	208331	101-4200-423.40-40		1/2011	4,102.03
						* Total	4,102.03
01/05/2011	104307	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	101-5200-443.60-16		1/2011	359.90
			acct 6035301200183679	101-6000-451.60-40		1/2011	26.77
						* Total	386.67
01/05/2011	104308	U OF M - CCE REGISTRATI	attendee iaria	101-3300-419.50-80		1/2011	700.00
						* Total	700.00
01/05/2011	104310	UNITED WAY	DEC	101-0000-203.13-00		1/2011	178.00
						* Total	178.00
01/05/2011	104311	USA MOBILITY WIRELESS I	acct 61192662	101-4000-421.50-20		1/2011	15.66
						* Total	15.66
01/05/2011	104314	WAKOTA CAER	MEMBERSHIP	101-4200-423.50-70		1/2011	50.00
						* Total	50.00
01/05/2011	104315	WAL-MART BUSINESS	acct 6032202530257113	101-4000-421.60-65		1/2011	111.93
						* Total	111.93
01/05/2011	104316	WALL STREET JOURNAL	ann lanoue	101-2000-415.50-70		1/2011	280.28
			ann lanoue	101-0000-143.00-00		1/2011	280.28

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	560.56
01/05/2011	104319	WHOLESALE FITNESS INC	8103	101-4200-423.60-65		1/2011	6,789.14
						* Total	6,789.14
12/16/2010	800022	JIMMY JOHN'S SANDWICHES	ELAN CARDS	101-1100-413.50-75		12/2010	115.05
						* Total	115.05
12/16/2010	800023	TARGET BANK	ELAN CARDS	101-1100-413.50-75		12/2010	9.12
						* Total	9.12
12/16/2010	800024	COLONIAL MEDICAL ASSIST	ELAN CARDS	101-4000-421.60-40		12/2010	87.90
						* Total	87.90
12/16/2010	800025	HOME DEPOT	ELAN CARDS	101-4000-421.60-41		12/2010	26.77
						* Total	26.77
12/16/2010	800026	MIDWEST SPORTS SUPPLY	ELAN CARDS	101-4200-423.60-11		12/2010	207.85
						* Total	207.85
12/16/2010	800027	CUB FOODS	ELAN CARDS	101-4200-423.60-65		12/2010	35.00
						* Total	35.00
				186 Checks	** Fund Total		272,775.86
12/21/2010	104131	RIVER HEIGHTS CHAMBER O	926	201-1600-465.30-70		12/2010	1,592.50
			926	201-1600-465.40-65		12/2010	200.00
						* Total	1,792.50
01/05/2011	104220	BENGTSON, NICOLE	EXPENSE REPORT	201-1600-465.50-65		1/2011	79.50
			EXPENSE REPORT	201-1600-465.50-75		1/2011	39.03
						* Total	118.53
01/05/2011	104233	EMMA KRUMBIES	GIFT CARDS	201-1600-465.50-25		1/2011	250.00
						* Total	250.00
01/05/2011	104234	ENSEMBLE CREATIVE & MAR	DECEMBER	201-1600-465.50-25		1/2011	4,643.76
			NOVEMBER	201-1600-465.50-25		1/2011	4,697.40
						* Total	9,341.16
01/05/2011	104235	EXPLORE MINNESOTA TOURI	ADVERTISING	201-1600-465.50-25		1/2011	3,500.00
						* Total	3,500.00
01/05/2011	104236	EXPLORE MINNESOTA TOURI	CONFERENCES	201-1600-465.50-80		1/2011	179.00
						* Total	179.00
01/05/2011	104243	GRAND VIEW LODGE	nicole bengtson	201-1600-465.50-75		1/2011	168.88
						* Total	168.88
01/05/2011	104289	RIVER HEIGHTS CHAMBER O	973	201-1600-465.40-65		1/2011	100.00
			973	201-1600-465.50-35		1/2011	11.62
						* Total	111.62

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
				8 Checks	** Fund Total		15,461.69
01/05/2011	104318	WELLS FARGO BANK	inve996agoi	328-9000-570.90-30		1/2011	62.50
						* Total	62.50
				1 Checks	** Fund Total		62.50
01/05/2011	104318	WELLS FARGO BANK	inve598bgor	332-9000-570.90-30		1/2011	62.50
						* Total	62.50
				1 Checks	** Fund Total		62.50
01/05/2011	104317	WELLS FARGO BANK	inve602agopi	335-9000-570.90-30		1/2011	350.00
						* Total	350.00
				1 Checks	** Fund Total		350.00
01/05/2011	104321	WSB & ASSOCIATES, INC.	4	399-9000-570.30-70		1/2011	7,952.50
						* Total	7,952.50
				1 Checks	** Fund Total		7,952.50
12/21/2010	104094	EHLERS AND ASSOCIATES,	342181	405-9000-570.30-15		12/2010	3,309.16
						* Total	3,309.16
12/21/2010	104110	KENNEDY & GRAVEN	99613	405-9000-570.30-44		12/2010	241.50
						* Total	241.50
				2 Checks	** Fund Total		3,550.66
12/21/2010	104094	EHLERS AND ASSOCIATES,	342180	408-5900-708.30-15		12/2010	2,232.50
						* Total	2,232.50
				1 Checks	** Fund Total		2,232.50
12/28/2010	104202	SRF CONSULTING GROUP, I	07255003	420-5910-720.30-30	0010	12/2010	2,038.56
						* Total	2,038.56
				1 Checks	** Fund Total		2,038.56
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	425-5922-725.30-42	0522	12/2010	3,740.00
						* Total	3,740.00
12/28/2010	104163	BRAUN INTERTEC CORPORAT	brown priebe	425-5911-725.30-30	9811	12/2010	1,168.50
						12/2010	5,074.90
						* Total	6,243.40
12/28/2010	104164	CENTRAL LANDSCAPING	65TH STREET	425-5907-725.80-10	0507	12/2010	20,624.50
						* Total	20,624.50
12/28/2010	104188	MN POLLUTION CONTROL AG	77000002627	425-5911-725.30-30	9811	12/2010	1,725.00
						* Total	1,725.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT	
				4 Checks	** Fund Total		32,332.90	
12/15/2010	104034	PARK CONSTRUCTION COMPA	original 102009	427-5917-727.80-30	0717	12/2010	3,338.17	
							* Total	3,338.17
				1 Checks	** Fund Total		3,338.17	
12/15/2010	103957	BKV GROUP, INC.	27397	428-5918-728.30-20	0818	12/2010	5,229.88	
			27398	428-5918-728.30-20	0818	12/2010	2,450.00	
			27490	428-5918-728.30-20	0818	12/2010	7,043.27	
			27491	428-5918-728.30-20	0818	12/2010	2,450.00	
			27492	428-5918-728.30-20	0818	12/2010	2,044.00	
							* Total	19,217.15
12/15/2010	104005	KRECH, O'BRIEN, MUELLER	81530116658	428-5918-728.30-70	0818	12/2010	14,171.50	
			81530116727	428-5918-728.30-70	0818	12/2010	28,252.30	
							* Total	42,423.80
12/15/2010	104015	MCGHIE BETTS, INC	20112	428-5918-728.70-60	0818	12/2010	1,239.00	
			20122	428-5918-728.70-60	0818	12/2010	3,751.50	
							* Total	4,990.50
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	428-5910-728.30-42	0810	12/2010	1,135.53	
							* Total	1,135.53
12/28/2010	104157	DAKOTA CTY ABSTRACT & T	rechtzigel closing	428-5910-728.30-70	0810	12/2010	488.60	
							* Total	488.60
01/05/2011	104257	MCGHIE BETTS, INC	20194	428-5918-728.70-60	0810	1/2011	3,052.00	
			20195	428-5918-728.70-60	0810	1/2011	3,992.00	
							* Total	7,044.00
01/05/2011	104296	SHAW-LUNDQUIST ASSOCIAT	VOUCHER 19	428-5918-728.80-20	0818	1/2011	160,021.80	
							* Total	160,021.80
				7 Checks	** Fund Total		235,321.38	
12/21/2010	104085	BRAUN INTERTEC CORPORAT	328659	429-5924-729.30-70	0924	12/2010	144.00	
							* Total	144.00
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	429-5924-729.30-42	0924	12/2010	591.00	
							* Total	591.00
12/21/2010	104118	MN DEPT OF TRANSPORTATI	acct 1298	429-5924-729.30-70	0924	12/2010	2,681.76	
							* Total	2,681.76
12/21/2010	104138	SHORT ELLIOTT HENDRICKS	238573	429-5924-729.30-70	0924	12/2010	14,242.51	
			238910	429-5924-729.30-70	0924	12/2010	9,332.31	
							* Total	23,574.82
12/28/2010	104162	BONESTROO, ROSENE, ANDE	184661	429-5929-729.30-30	0929	12/2010	3,639.19	
			184662	429-5929-729.30-30	0929	12/2010	2,049.91	
							* Total	5,689.10

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
				5 Checks	** Fund Total		32,680.68
12/21/2010	104081	AMERICAN ENGINEERING TE	49702	430-5912-730.30-34	1012	12/2010	4,105.75
						* Total	4,105.75
				1 Checks	** Fund Total		4,105.75
12/15/2010	103949	AMERICAN ENGINEERING TE	49701	440-5900-740.30-34	1009D	12/2010	774.40
						* Total	774.40
12/15/2010	103958	BRAUN INTERTEC CORPORAT	328372	440-5900-740.30-34	1109E	12/2010	5,318.50
						* Total	5,318.50
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	440-5900-740.30-42	0909D	12/2010	34.00
						* Total	34.00
12/28/2010	104212	XCEL ENERGY	acct 5198973738	440-5900-740.70-50	1009D	12/2010	11,190.00
						* Total	11,190.00
				4 Checks	** Fund Total		17,316.90
12/15/2010	104047	SPECIALIZED ENVIRONMENT	8403	443-5900-743.60-16		12/2010	397.50
						* Total	397.50
				1 Checks	** Fund Total		397.50
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	446-5915-746.30-42	0315	12/2010	337.50
						* Total	337.50
12/28/2010	104161	BOLTON & MENK, INC.	0136845	446-5915-746.30-30	0315	12/2010	2,407.00
						* Total	2,407.00
				2 Checks	** Fund Total		2,744.50
12/16/2010	104076	INVER HILLS COMMUNITY B	3 CONCERTS	451-5900-751.70-60		12/2010	1,000.00
						* Total	1,000.00
				1 Checks	** Fund Total		1,000.00
12/21/2010	104094	EHLERS AND ASSOCIATES,	342181	452-9000-570.30-15		12/2010	3,309.17
						* Total	3,309.17
12/21/2010	104110	KENNEDY & GRAVEN	99613	452-9000-570.30-44		12/2010	241.50
						* Total	241.50
				2 Checks	** Fund Total		3,550.67
12/21/2010	104094	EHLERS AND ASSOCIATES,	342181	453-9000-570.30-15		12/2010	3,309.17
						* Total	3,309.17
12/21/2010	104110	KENNEDY & GRAVEN	99613	453-9000-570.30-44		12/2010	241.50
						* Total	241.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT	
				2 Checks	** Fund Total		3,550.67	
12/15/2010	103945	ACE PAINT & HARDWARE	505079	501-7100-512.60-16		12/2010	26.25	
			505137	501-7100-512.60-16		12/2010	28.82	
							* Total	55.07
12/15/2010	103953	AUTOMATIC SYSTEMS CO.	23513	501-7100-512.40-42		12/2010	236.73	
							* Total	236.73
12/15/2010	103961	CEMSTONE PRODUCTS COMPA	1037917	501-7100-512.60-16		12/2010	1,316.70	
							* Total	1,316.70
12/15/2010	103963	CITY OF BLOOMINGTON	NOVEMBER	501-7100-512.30-70		12/2010	400.00	
							* Total	400.00
12/15/2010	103981	DEY DISTRIBUTING	4659789	501-7100-512.40-40		12/2010	44.13	
							* Total	44.13
12/15/2010	103990	G & K SERVICES	1182714045	501-7100-512.60-45		12/2010	31.75	
							* Total	31.75
12/15/2010	103992	GARTZKE CONSTRUCTION IN	9835	501-7100-512.40-46		12/2010	3,118.50	
							* Total	3,118.50
12/15/2010	103993	GLASSING FLORIST	301325	501-7100-512.30-70		12/2010	56.53	
							* Total	56.53
12/15/2010	103994	GOPHER STATE ONE-CALL	0110608	501-7100-512.30-70		12/2010	323.35	
							* Total	323.35
12/15/2010	104020	MN GLOVE & SAFETY, INC.	247603	501-7100-512.60-45		12/2010	112.97	
			247604	501-7100-512.60-45		12/2010	111.97	
			247607	501-7100-512.60-45		12/2010	123.97	
							* Total	348.91
12/15/2010	104021	MN PIPE & EQUIPMENT	262524	501-7100-512.60-16		12/2010	910.64	
			262570	501-7100-512.60-16		12/2010	457.79	
			262586	501-7100-512.60-16		12/2010	428.45	
							* Total	1,796.88
12/15/2010	104052	TKDA	201003568	501-7100-512.30-70		12/2010	2,507.34	
							* Total	2,507.34
12/15/2010	104061	UNITED RENTALS (NORTH A	90988792	501-7100-512.60-16		12/2010	247.30	
							* Total	247.30
12/15/2010	104072	XCEL ENERGY	acct 5160987097	501-7100-512.40-10		12/2010	988.19	
			acct 5160987097	501-7100-512.40-20		12/2010	11,405.98	
							* Total	12,394.17
12/21/2010	104094	EHLERS AND ASSOCIATES,	342182	501-7100-512.30-15		12/2010	665.00	
							* Total	665.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/21/2010	104100	G & K SERVICES	1182725026	501-7100-512.60-45		12/2010	5.21
						* Total	5.21
12/21/2010	104103	HENNING FIRE PROTECTION	984496	501-7100-512.60-16		12/2010	189.00
						* Total	189.00
12/21/2010	104108	INSPEC INC	2117802	501-7100-512.30-70		12/2010	728.06
						* Total	728.06
12/21/2010	104120	MN PIPE & EQUIPMENT	263014	501-7100-512.60-16		12/2010	796.43
						* Total	796.43
12/21/2010	104137	SEELYE PLASTICS INC	40999	501-7100-512.40-40		12/2010	220.17
						* Total	220.17
12/21/2010	104147	VIKING INDUSTRIAL CENTE	260607	501-7100-512.40-40		12/2010	59.32
						* Total	59.32
12/21/2010	104148	WATER CONSERVATION SERV	2121	501-7100-512.30-70		12/2010	220.50
						* Total	220.50
12/28/2010	104158	ACE PAINT & HARDWARE	505268	501-7100-512.60-16		12/2010	9.16
			505309	501-7100-512.60-16		12/2010	13.55
						* Total	22.71
12/28/2010	104169	ELROY'S ELECTRIC SERVIC	1501	501-7100-512.40-40		12/2010	68.00
						* Total	68.00
12/28/2010	104174	GTM OUTDOOR SERVICES	IRRIGATION	501-7100-512.60-16		12/2010	50.00
						* Total	50.00
12/28/2010	104175	HAWKINS, INC.	3183582	501-7100-512.60-19		12/2010	4,701.62
						* Total	4,701.62
12/28/2010	104176	HELLING, DANIEL	class a exam fee	501-7100-512.50-70		12/2010	43.00
						* Total	43.00
12/28/2010	104178	HOME DEPOT CREDIT SERVI	acct 6035322502691268	501-7100-512.40-40		12/2010	168.14
						* Total	168.14
12/28/2010	104182	KLM ENGINEERING INC	4164	501-7100-512.30-30		12/2010	4,500.00
						* Total	4,500.00
12/28/2010	104183	KRAMER, ERIC	EXPENSE REPORT	501-7100-512.50-70		12/2010	43.00
						* Total	43.00
12/28/2010	104196	SCHWARTZ, AL	class a exam fee	501-7100-512.50-70		12/2010	58.50
						* Total	58.50
12/28/2010	104197	SEELYE PLASTICS INC	456751	501-7100-512.40-40		12/2010	48.91
						* Total	48.91
12/28/2010	104199	SPRINT	acct 842483314	501-7100-512.50-20		12/2010	276.60

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	276.60
12/28/2010	104208	TDS METROCOM	CITY HALL	501-7100-512.50-20		12/2010	211.24
						* Total	211.24
01/05/2011	104217	ACE PAINT & HARDWARE	505431	501-7100-512.60-16		1/2011	8.54
						* Total	8.54
01/05/2011	104230	DAKOTA ELECTRIC ASSN	acct 2148310	501-7100-512.40-20		1/2011	11.14
						* Total	11.14
01/05/2011	104239	G & K SERVICES	1182735974	501-7100-512.60-45		12/2010	5.21
						* Total	5.21
01/05/2011	104244	GTS	REGISTRATION	501-7100-512.40-40		1/2011	465.00
						* Total	465.00
01/05/2011	104245	HAWKINS, INC.	3152149	501-7100-512.60-19		1/2011	570.31
						* Total	570.31
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	501-7100-512.20-62		1/2011	55.67
						* Total	55.67
01/05/2011	104294	SEELYE PLASTICS INC	SI0042132	501-7100-512.40-40		1/2011	61.63
						* Total	61.63
01/05/2011	104297	SHERWIN-WILLIAMS	15682	501-7100-512.40-40		1/2011	247.64
						* Total	247.64
01/05/2011	104307	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	501-7100-512.60-16		1/2011	10.96
						* Total	10.96
01/05/2011	104312	VALLEY-RICH CO, INC	16120	501-7100-512.40-46		1/2011	4,341.15
						* Total	4,341.15
				44 Checks	** Fund Total		41,730.02
12/15/2010	103953	AUTOMATIC SYSTEMS CO.	23478S	502-7200-514.40-42		12/2010	2,089.96
						* Total	2,089.96
12/15/2010	103974	DAKOTA CTY TREASURER	NOVEMBER 2010	502-0000-207.01-00		12/2010	80.00
						* Total	80.00
12/15/2010	103982	EMBROIDME.COM	5895	502-7200-514.60-45		12/2010	454.50
						* Total	454.50
12/15/2010	103988	FIRST FINANCIAL TITLE	property 4043 74th st e	502-0000-116.00-00		12/2010	50.00
						* Total	50.00
12/15/2010	103990	G & K SERVICES	1182714045	502-7200-514.60-45		12/2010	13.60
						* Total	13.60
12/15/2010	104013	LIBERTY TITLE INC	property 7335 clayton ave	502-0000-116.00-00		12/2010	49.82

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	49.82
12/15/2010	104018	METROPOLITAN COUNCIL	946770	502-7200-514.40-15		12/2010	126,744.67
						* Total	126,744.67
12/15/2010	104020	MN GLOVE & SAFETY, INC.	247605	502-7200-514.60-45		12/2010	109.97
			247606	502-7200-514.60-45		12/2010	80.97
			247608	502-7200-514.60-45		12/2010	93.97
			247609	502-7200-514.60-45		12/2010	105.97
						* Total	390.88
12/15/2010	104072	XCEL ENERGY	acct 5160987097	502-7200-514.40-20		12/2010	840.63
						* Total	840.63
12/21/2010	104086	BRIDGE TITLE	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2010	343.00
						* Total	343.00
12/21/2010	104094	EHLERS AND ASSOCIATES,	342182	502-7200-514.30-15		12/2010	665.00
						* Total	665.00
12/21/2010	104097	EXECUTIVE TITLE	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2010	85.00
						* Total	85.00
12/21/2010	104098	FIRST FINANCIAL TITLE A	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2010	150.00
						* Total	150.00
12/21/2010	104100	G & K SERVICES	1182725026	502-7200-514.60-45		12/2010	2.23
						* Total	2.23
12/21/2010	104119	MN GLOVE & SAFETY, INC.	247671	502-7200-514.60-65		12/2010	5.95
						* Total	5.95
12/21/2010	104149	WELLS FARGO BANK NA	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2010	17.56
						* Total	17.56
12/21/2010	104150	WEST TITLE LLC	REQUESTED CREDIT REFUND	502-0000-116.00-00		12/2010	223.19
						* Total	223.19
01/05/2011	104239	G & K SERVICES	1182735974	502-7200-514.60-45		12/2010	2.23
						* Total	2.23
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	502-7200-514.20-62		1/2011	35.99
						* Total	35.99
				19 Checks	** Fund Total		132,244.21
12/15/2010	103945	ACE PAINT & HARDWARE	505102	503-8600-527.40-40		12/2010	24.43
						* Total	24.43
12/15/2010	103948	ALTERNATOR REBUILD	42190	503-8600-527.40-42		12/2010	109.00
						* Total	109.00
12/15/2010	103966	CLEVELAND GOLF	10971	503-8200-523.76-25		12/2010	353.41

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	353.41
12/15/2010	103989	FRONTIER AG & TURF	P10939	503-8600-527.40-42		12/2010	391.81
						* Total	391.81
12/15/2010	103991	G & K SERVICES	1182714046	503-8600-527.60-45		12/2010	86.30
						* Total	86.30
12/15/2010	104003	JOHN DEERE LANDSCAPES/L	acct 269520	503-8600-527.60-35		12/2010	4,338.56
			acct 269520	503-8600-527.60-30		12/2010	66.26
						* Total	4,404.82
12/15/2010	104006	KREMER SERVICES LLC	7339	503-8600-527.40-42		12/2010	357.88
						* Total	357.88
12/15/2010	104017	MENARDS - WEST ST. PAUL	replacement ck	503-8400-525.40-41		12/2010	27.77
			replacement ck	503-8600-527.40-42		12/2010	87.90
						* Total	115.67
12/15/2010	104024	MTI DISTRIBUTING CO	764714	503-8600-527.40-42		12/2010	151.47
			76471401	503-8600-527.40-42		12/2010	125.05
			76730400	503-8600-527.40-42		12/2010	319.48
			76730401	503-8600-527.40-42		12/2010	240.25
			76731300	503-8600-527.40-42		12/2010	44.01
			76740600	503-8600-527.40-42		12/2010	89.51
						* Total	969.77
12/15/2010	104025	NAPA OF INVER GROVE HEI	228996	503-8600-527.40-42		12/2010	553.58
			229768	503-8600-527.60-22		12/2010	55.70
			231186	503-8600-527.60-22		12/2010	34.84
						* Total	644.12
12/15/2010	104069	XCEL ENERGY	acct 5157543641	503-8500-526.40-10		12/2010	61.91
			acct 5157543641	503-8500-526.40-20		12/2010	777.06
			acct 5157543641	503-8600-527.40-10		12/2010	195.41
						* Total	1,034.38
12/21/2010	104099	FORE! RESERVATIONS INC	41076	503-8600-527.80-61		12/2010	1,862.87
						* Total	1,862.87
12/21/2010	104100	G & K SERVICES	1182725027	503-8600-527.60-45		12/2010	91.94
						* Total	91.94
12/21/2010	104109	JEN'S VENDING	487513	503-8600-527.80-80		12/2010	5,421.77
						* Total	5,421.77
12/21/2010	104116	METRO SALES	38063A	503-8500-526.60-10		12/2010	73.68
						* Total	73.68
12/21/2010	104142	TDS METROCOM	acct 6514573667	503-8500-526.50-20		12/2010	258.20
						* Total	258.20
01/05/2011	104217	ACE PAINT & HARDWARE	505333	503-8600-527.60-12		1/2011	11.21

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	11.21
01/05/2011	104238	G & K SERVICES	1182746937	503-8600-527.60-45		1/2011	91.94
						* Total	91.94
01/05/2011	104240	G & K SERVICES	1182593605 1182735975	503-8600-527.60-45 503-8600-527.60-45		12/2010 12/2010	88.65 86.30
						* Total	174.95
01/05/2011	104258	MENARDS - WEST ST. PAUL	29284	503-8600-527.60-12		1/2011	37.14
						* Total	37.14
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324 policy 27324 policy 27324	503-8000-521.20-62 503-8500-526.20-62 503-8600-527.20-62		1/2011 1/2011 1/2011	6.11- 7.95 43.30
						* Total	45.14
01/05/2011	104271	MPGMA	mcmurchie/moynihan	503-8500-526.50-70		1/2011	70.00
						* Total	70.00
01/05/2011	104309	UNITED STATES GOLF ASSO	membership	503-8500-526.50-70		1/2011	110.00
						* Total	110.00
01/05/2011	104313	VERIZON WIRELESS	acct 480568913	503-8500-526.50-20		1/2011	8.67
						* Total	8.67
01/05/2011	104320	WITTEK	251478	503-8600-527.80-80		12/2010	11,051.72
						* Total	11,051.72
12/16/2010	800028	MN LANDSCAPE ARBORETUM	ELAN CARDS	503-8600-527.50-70		12/2010	357.00
						* Total	357.00
				26 Checks	** Fund Total		28,157.82
12/15/2010	103947	ALAN MERRICK'S SOCCER T	265	504-6100-452.30-70	R41050	12/2010	450.00
						* Total	450.00
12/15/2010	104029	OH THOSE GUYS	8622	504-6100-452.60-45	R40900	12/2010	615.00
						* Total	615.00
12/21/2010	104107	INDEPENDENT SCHOOL DIST	1167	504-6100-452.40-65	R40900	12/2010	830.00
						* Total	830.00
01/05/2011	104224	BROADWAY AWARDS	28981	504-6100-452.60-40	R90100	1/2011	168.92
						* Total	168.92
01/05/2011	104264	MN DISTANCE RUNNING ASS	conference fee	504-6100-452.50-80	R32000	1/2011	40.00
						* Total	40.00
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	504-6100-452.20-62	R90100	1/2011	72.11
						* Total	72.11
01/05/2011	104272	MRPA	sanctioning fees	504-6100-452.50-70	R50280	1/2011	51.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	51.00
01/05/2011	104273	MRPA	AWARDS	504-6100-452.50-80	R90100	1/2011	35.00
						* Total	35.00
01/05/2011	104274	MRPA	membership	504-6100-452.50-70	R90100	1/2011	661.82
						* Total	661.82
12/16/2010	800029	USTA NORTHERN SECTION	ELAN CARDS	504-6100-452.50-70	R40370	12/2010	35.00
						* Total	35.00
12/16/2010	800030	LANCASTER ARCHERY SUPPL	ELAN CARDS	504-6100-452.60-09	R20920	12/2010	363.33
						* Total	363.33
12/16/2010	800031	BAJA SOL GRILL & CANTIN	ELAN CARDS	504-6100-452.60-09	R40140	12/2010	480.00
						* Total	480.00
12/16/2010	800032	CUB FOODS	ELAN CARDS	504-6100-452.60-09	R31000	12/2010	21.97
						* Total	21.97
12/16/2010	800033	DOLLAR TREE	ELAN CARDS	504-6100-452.60-09	R31000	12/2010	64.47
						* Total	64.47
				14 Checks	** Fund Total		3,888.62
12/15/2010	103996	HILLYARD INC	6540787	505-6200-453.60-11	C25000	12/2010	46.89
			6542671	505-6200-453.60-11	C25000	12/2010	572.98
			7339682	505-6200-453.60-16	C21000	12/2010	221.76
						* Total	841.63
12/15/2010	103998	HUEBSCH SERVICES	2626587	505-6200-453.40-40	C25000	12/2010	105.57
						* Total	105.57
12/15/2010	104004	KOSHERINA, SANDRA	original ck 96899-refund	505-0000-352.35-00	C51000	12/2010	49.00
						* Total	49.00
12/21/2010	104092	COMCAST	acct 8772105910277033	505-6200-453.50-70	C10000	12/2010	74.95
						* Total	74.95
12/21/2010	104102	GRIFFITH, BOBBI	1st aid certification	505-6200-453.50-70	C70000	12/2010	25.00
						* Total	25.00
12/21/2010	104103	HENNING FIRE PROTECTION	984496	505-6200-453.40-40	C25000	12/2010	237.00
						* Total	237.00
12/21/2010	104104	HOME DEPOT CREDIT SERVI	acct 6035322017128343	505-6200-453.60-16	C25000	12/2010	52.99
			acct 6035322017128343	505-6200-453.60-65	C25000	12/2010	273.41
						* Total	326.40
12/21/2010	104124	OFFICEMAX INC	072099	505-6200-453.60-65	C10000	12/2010	56.50
						* Total	56.50
12/21/2010	104153	XCEL ENERGY	acct 5168679487	505-6200-453.40-10	C25000	12/2010	9,671.97

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/21/2010	104153	XCEL ENERGY	acct 5168679487	505-6200-453.40-20	C25000	12/2010	21,912.35
						* Total	31,584.32
12/28/2010	104158	ACE PAINT & HARDWARE	505316	505-6200-453.60-16	C21000	12/2010	9.60
						* Total	9.60
12/28/2010	104168	ELECTRONIC DESIGN COMPA	SO1608	505-6200-453.60-40	C21000	12/2010	1,126.22
						* Total	1,126.22
12/28/2010	104173	GRAINGER	acct 806460150	505-6200-453.60-40	C25000	12/2010	208.73
			acct 806460150	505-6200-453.60-16	C21000	12/2010	20.51
						* Total	229.24
12/28/2010	104177	HILLYARD INC	6568573	505-6200-453.60-11	C21000	12/2010	193.34
			6568574	505-6200-453.60-11	C25000	12/2010	1,115.24
						* Total	1,308.58
12/28/2010	104180	JOHNSON CONTROLS	12003400361	505-6200-453.40-40	C25000	12/2010	2,956.17
						* Total	2,956.17
12/28/2010	104191	OLSEN FIRE PROTECTION,	21011229	505-6200-453.40-40	C25000	12/2010	480.00
						* Total	480.00
12/28/2010	104208	TDS METROCOM	CITY HALL	505-6200-453.50-20	C10000	12/2010	106.72
						* Total	106.72
12/28/2010	104213	2ND WIND EXERCISE, INC.	21027453	505-6200-453.40-42	C70000	12/2010	494.55
						* Total	494.55
01/05/2011	104255	LIS ALLIANCE WOMEN	damage deposit	505-0000-352.25-00	C15500	1/2011	500.00
						* Total	500.00
01/05/2011	104263	MN DEPT OF HEALTH	LICENSES	505-6200-453.50-70	C10000	1/2011	1,267.00
						* Total	1,267.00
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	505-6200-453.20-62	C70000	1/2011	116.73
						* Total	116.73
01/05/2011	104274	MRPA	membership	505-6200-453.50-70	C10000	1/2011	661.82
						* Total	661.82
01/05/2011	104279	OH THOSE GUYS	8718	505-6200-453.60-45	C70000	1/2011	140.40
			8719	505-6200-453.60-45	C16000	1/2011	130.80
						* Total	271.20
01/05/2011	104285	PUSH PEDAL PULL	25767	505-6200-453.60-40	C70000	1/2011	225.24
						* Total	225.24
01/05/2011	104292	SCHWARTZ, ROBERT & BET	REFUND	505-0000-352.35-00	C71000	1/2011	6.00
						* Total	6.00
01/05/2011	104300	STILLWATER AREA SCHOOLS	overpmt group rental	505-0000-352.27-00	C55000	1/2011	116.00
						* Total	116.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/05/2011	104304	TOTAL CONSTRUCTION & EQ	damage deposit	505-0000-352.25-00	C15000	1/2011	1,000.00
						* Total	1,000.00
12/16/2010	800034	CAN YOU IMAGINE CANDY	ELAN CARDS	505-6200-453.60-65	C65100	12/2010	68.71
						* Total	68.71
			27 Checks		** Fund Total		44,244.15
12/21/2010	104111	LEAGUE OF MN CITIES INS	11074346	602-2100-415.70-20		12/2010	200.00
						* Total	200.00
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	602-2100-415.20-62		1/2011	2.14
						* Total	2.14
			2 Checks		** Fund Total		202.14
12/15/2010	103945	ACE PAINT & HARDWARE	505105	603-5300-444.60-40		12/2010	31.47
			505116	603-5300-444.40-41		12/2010	82.27
			505151	603-5300-444.40-41		12/2010	14.93
			505164	603-5300-444.60-12		12/2010	7.27
						* Total	135.94
12/15/2010	103960	CARQUEST AUTO PARTS STO	1596140852	603-5300-444.60-12		12/2010	12.24
			1596140884	603-0000-145.50-00		12/2010	174.93
			1596140884	603-5300-444.40-41		12/2010	10.63
			1596140912	603-5300-444.60-40		12/2010	34.16
			1596140914	603-5300-444.40-41		12/2010	100.43
			1596141000	603-5300-444.60-12		12/2010	16.98
			1596141202	603-5300-444.40-41		12/2010	11.76
			1596141319	603-5300-444.40-41		12/2010	21.89
			1596141319	603-5300-444.60-12		12/2010	181.92
			1596141321	603-5300-444.40-41		12/2010	15.26
			1596141322	603-5300-444.40-41		12/2010	45.79
						* Total	625.99
12/15/2010	103965	CLAREY'S SAFETY EQUIPME	136137	603-5300-444.40-41		12/2010	50.94
						* Total	50.94
12/15/2010	103983	EMERGENCY AUTOMOTIVE TE	1201105	603-5300-444.40-41		12/2010	841.51
						* Total	841.51
12/15/2010	103985	FACTORY MOTOR PARTS COM	13511631	603-5300-444.40-41		12/2010	359.08
			13514998	603-0000-145.50-00		12/2010	87.92
						* Total	447.00
12/15/2010	103990	G & K SERVICES	1182714045	603-5300-444.40-65		12/2010	83.01
			1182714045	603-5300-444.60-45		12/2010	23.04
						* Total	106.05
12/15/2010	103995	HANCO CORPORATION	548984	603-5300-444.40-41		12/2010	6.48
						* Total	6.48
12/15/2010	103996	HILLYARD INC	6557158	603-5300-444.60-11		12/2010	73.98

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	73.98
12/15/2010	104001	INTERSTATE POWER SYSTEM	1047354	603-5300-444.40-41		12/2010	3,665.33
						* Total	3,665.33
12/15/2010	104002	INVER GROVE FORD	5051246 6053074	603-5300-444.40-41 603-5300-444.40-41		12/2010	522.14
						12/2010	632.17
						* Total	1,154.31
12/15/2010	104020	MN GLOVE & SAFETY, INC.	247302	603-5300-444.60-12		12/2010	25.49
						* Total	25.49
12/15/2010	104036	POMP'S TIRE SERVICE, IN	105630	603-5300-444.60-14		12/2010	267.19
						* Total	267.19
12/15/2010	104039	PUMP AND METER SERVICE	1459515203	603-5300-444.60-11		12/2010	13.88
						* Total	13.88
12/15/2010	104043	SCHARBER & SONS	1062031	603-5300-444.40-41		12/2010	754.75
						* Total	754.75
12/15/2010	104050	ST. JOSEPH EQUIPMENT, I	SI82648	603-5300-444.40-41		12/2010	119.06
						* Total	119.06
12/15/2010	104054	TOWMASTER TRAILERS INC	325613	603-5300-444.40-41		12/2010	55.91
						* Total	55.91
12/15/2010	104058	TWIN SOURCE SUPPLY	418576	603-5300-444.60-11		12/2010	150.51
						* Total	150.51
12/15/2010	104065	WESTERN PETROLEUM COMPA	0280361	603-0000-145.50-00		12/2010	1,169.93
						* Total	1,169.93
12/15/2010	104071	XCEL ENERGY	acct 5152791130 acct 5152791130	603-5300-444.40-20 603-5300-444.40-10		12/2010	1,801.71
						12/2010	673.99
						* Total	2,475.70
12/15/2010	104073	ZARNOTH BRUSH WORKS	0131147	603-5300-444.40-41		12/2010	416.06
						* Total	416.06
12/15/2010	104075	ZEE MEDICAL SERVICE	54189579	603-5300-444.60-65		12/2010	61.34
						* Total	61.34
12/21/2010	104080	ACE PAINT & HARDWARE	505230 505267	603-5300-444.60-40 603-5300-444.40-41		12/2010	6.94
						12/2010	39.66
						* Total	46.60
12/21/2010	104089	CARQUEST AUTO PARTS STO	1596140830 1596141338 1596141491 1596141524 1596141572 1596141587	603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-5300-444.40-41 603-0000-145.50-00 603-5300-444.40-41		12/2010	32.62
						12/2010	26.02
						12/2010	6.59
						12/2010	15.97
						12/2010	14.24
						12/2010	120.84

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/21/2010	104089	CARQUEST AUTO PARTS STO	1596141616	603-5300-444.40-41		12/2010	82.87
			1596141689	603-5300-444.40-41		12/2010	22.86
			1596141692	603-5300-444.60-12		12/2010	7.80
			1596141706	603-5300-444.60-12		12/2010	18.31
			1596141902	603-5300-444.60-12		12/2010	18.55
			187656	603-5300-444.40-41		12/2010	32.18
						* Total	91.95
12/21/2010	104090	CATCO PARTS SERVICE	1734860	603-5300-444.40-41		12/2010	26.51
						* Total	26.51
12/21/2010	104100	G & K SERVICES	1182725026	603-5300-444.40-65		12/2010	83.01
			1182725026	603-5300-444.60-45		12/2010	60.95
						* Total	143.96
12/21/2010	104103	HENNING FIRE PROTECTION	984496	603-5300-444.40-42		12/2010	315.92
						* Total	315.92
12/21/2010	104115	LITTLE FALLS MACHINE IN	45373	603-5300-444.40-41		12/2010	4,623.67
						* Total	4,623.67
12/21/2010	104127	POMP'S TIRE SERVICE, IN	105632	603-5300-444.60-14		12/2010	884.71
						* Total	884.71
12/21/2010	104135	SAM'S CLUB	acct 7715090061845624	603-5300-444.40-40		12/2010	15.99
						* Total	15.99
12/21/2010	104139	SIGNAL PRO EQUIPMENT	73317	603-5300-444.40-41		12/2010	523.69
						* Total	523.69
12/21/2010	104144	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	603-5300-444.40-40		12/2010	21.40
			acct 6035301200183679	603-5300-444.40-41		12/2010	95.27
			acct 6035301200183679	603-5300-444.60-11		12/2010	12.83
			acct 6035301200183679	603-5300-444.60-12		12/2010	26.73
						* Total	156.23
12/21/2010	104154	YOCUM OIL COMPANY, INC.	413612	603-0000-145.60-00		12/2010	4,202.28
			413868	603-0000-145.60-00		12/2010	3,237.84
						* Total	7,440.12
12/28/2010	104198	SHINGLEDECKER ENTERPRIS	1041	603-5300-444.40-41		12/2010	2,922.33
						* Total	2,922.33
01/05/2011	104217	ACE PAINT & HARDWARE	505295	603-5300-444.60-12		12/2010	3.18
						* Total	3.18
01/05/2011	104223	BOYER TRUCKS - LAUDERDA	473366	603-5300-444.40-41		12/2010	90.93
						* Total	90.93
01/05/2011	104225	CARQUEST AUTO PARTS STO	1596141643	603-5300-444.40-41		12/2010	22.86
			1596141985	603-0000-145.50-00		12/2010	41.81
			1596141985	603-5300-444.60-40		12/2010	4.08
			1596142117	603-0000-145.50-00		12/2010	21.89

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
01/05/2011	104225	CARQUEST AUTO PARTS STO	1596142181	603-5300-444.40-41		12/2010	22.86-
			1596142192	603-5300-444.40-41		12/2010	16.38
			1596142388	603-0000-145.50-00		12/2010	55.40
			1596142389	603-0000-145.50-00		12/2010	27.20
			1596142389	603-5300-444.60-12		12/2010	50.47
			1596142409	603-0000-145.50-00		12/2010	24.66
						* Total	241.89
01/05/2011	104226	CATCO PARTS SERVICE	9044107	603-5300-444.40-41		12/2010	4,400.47
						* Total	4,400.47
01/05/2011	104237	FORCE AMERICA, INC.	01354313	603-5300-444.40-41		12/2010	942.25
						* Total	942.25
01/05/2011	104239	G & K SERVICES	1182735974	603-5300-444.40-65		12/2010	83.31
			1182735974	603-5300-444.60-45		12/2010	23.04
						* Total	106.35
01/05/2011	104254	KREMER SERVICES LLC	5890	603-5300-444.40-41		12/2010	1,238.64
						* Total	1,238.64
01/05/2011	104256	MACQUEEN EQUIPMENT INC	2110403	603-5300-444.40-41		12/2010	2,326.76
			2110445	603-5300-444.40-41		12/2010	776.72
						* Total	3,103.48
01/05/2011	104259	METRO JANITORIAL SUPPLY	10060294	603-5300-444.60-11		12/2010	314.39
						* Total	314.39
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	603-5300-444.20-62		1/2011	20.54
						* Total	20.54
01/05/2011	104275	NEXTEL COMMUNICATIONS	acct 249383315	603-5300-444.50-20		12/2010	64.40
						* Total	64.40
01/05/2011	104280	OXYGEN SERVICE COMPANY,	07469489	603-5300-444.60-12		12/2010	255.14
						* Total	255.14
01/05/2011	104283	POMP'S TIRE SERVICE, IN	153154	603-5300-444.60-14		12/2010	705.38
						* Total	705.38
01/05/2011	104306	TOWMASTER TRAILERS INC	325863	603-5300-444.40-41		12/2010	312.61
						* Total	312.61
01/05/2011	104307	TRACTOR SUPPLY CREDIT P	acct 6035301200183679	603-5300-444.40-41		1/2011	15.52
			acct 6035301200183679	603-5300-444.60-12		1/2011	37.11
						* Total	52.63
01/05/2011	104322	YOCUM OIL COMPANY, INC.	416096	603-0000-145.60-00		12/2010	5,445.80
			416098	603-0000-145.60-00		12/2010	9,491.20
						* Total	14,937.00
01/05/2011	104323	ZIEGLER INC	PC001251702	603-5300-444.40-41		12/2010	175.49
						* Total	175.49

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/16/2010	800035	AMERICAN PUBLIC WORKS A	ELAN CARDS	603-5300-444.60-65		12/2010	54.00
						* Total	54.00
				51 Checks	** Fund Total		56,827.80
12/15/2010	104027	OFFICE EQUIPMENT FINANC	acct 923425	604-2200-416.40-50		12/2010	778.70
						* Total	778.70
12/15/2010	104037	PRECISION DATA SYSTEMS	envelopes -laser/water envelopes	604-2200-416.60-10 604-2200-416.60-10		12/2010 12/2010	1,038.82 1,068.33
						* Total	2,107.15
12/21/2010	104124	OFFICEMAX INC	072099	604-2200-416.60-10		12/2010	69.00
						* Total	69.00
12/21/2010	104128	PRECISION DATA SYSTEMS	park & rec copy paper park & rec copy paper 8415	604-2200-416.60-05 604-2200-416.60-05 604-2200-416.60-05		12/2010 12/2010 12/2010	438.03 206.13 529.59
						* Total	1,173.75
12/21/2010	104133	S & T OFFICE PRODUCTS	MONICA	604-2200-416.60-10		12/2010	335.05
			110410	604-2200-416.60-10		12/2010	129.49
			110810	604-2200-416.60-10		12/2010	111.09
			112310	604-2200-416.60-10		12/2010	18.50
			1161	604-2200-416.60-10		12/2010	25.62
			1381	604-2200-416.60-10		12/2010	194.27
			1381A	604-2200-416.60-10		12/2010	10.29
			1381B	604-2200-416.60-10		12/2010	42.15
						* Total	866.46
12/28/2010	104166	CT TECHNOLOGIES CO	contract	604-2200-416.40-44		12/2010	468.00
						* Total	468.00
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	604-2200-416.20-62		1/2011	.98
						* Total	.98
				7 Checks	** Fund Total		5,464.04
12/15/2010	103972	CULLIGAN	acct 157985030228	605-3100-419.60-11		12/2010	168.99
						* Total	168.99
12/15/2010	103996	HILLYARD INC	6555063	605-3100-419.60-11		12/2010	172.60
						* Total	172.60
12/15/2010	103998	HUEBSCH SERVICES	2633317	605-3100-419.40-65		12/2010	49.15
						* Total	49.15
12/15/2010	104068	XCEL ENERGY	acct 5198672063	605-3100-419.40-20		12/2010	212.11
						* Total	212.11
12/15/2010	104071	XCEL ENERGY	acct 5152791130	605-3100-419.40-20		12/2010	4,559.54
						* Total	4,559.54

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/15/2010	104074	ZAYO ENTERPRISE NETWORK	acct 5456	605-3100-419.50-20		12/2010	1,002.48
						* Total	1,002.48
12/21/2010	104103	HENNING FIRE PROTECTION	984496	605-3100-419.40-40		12/2010	64.00
						* Total	64.00
12/21/2010	104108	INSPEC INC	2117802	605-3100-419.30-70		12/2010	728.06
						* Total	728.06
12/21/2010	104126	OVERHEAD DOOR CO OF THE	67117	605-3100-419.40-40		12/2010	129.95
						* Total	129.95
12/28/2010	104179	INTEGRA TELECOM	120300191	605-3100-419.40-40		12/2010	953.40
			120300334	605-3100-419.40-40		12/2010	280.55
						* Total	1,233.95
12/28/2010	104208	TDS METROCOM	CITY HALL	605-3100-419.50-20		12/2010	358.55
						* Total	358.55
12/29/2010	104214	US POSTMASTER	UTILITY MAILING	605-3100-419.50-35		12/2010	1,059.43
						* Total	1,059.43
12/29/2010	104215	US POSTMASTER	UTILITY MAILING	605-3100-419.50-35		12/2010	238.47
						* Total	238.47
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	605-3100-419.20-62		1/2011	8.33
						* Total	8.33
01/05/2011	104288	QWEST	acct 6515524055	605-3100-419.50-20		1/2011	120.60
						* Total	120.60
				15 Checks	** Fund Total		10,106.21
12/15/2010	103970	CREATIVE VISION TECHNOL	109102	606-1400-413.30-70		12/2010	2,500.00
						* Total	2,500.00
12/15/2010	104028	OFFICE OF ENTERPRISE TE	NOVEMBER	606-1400-413.30-75		12/2010	311.81
						* Total	311.81
12/28/2010	104167	EASTON, DIANE	parking fee - conference	606-1400-413.50-80		12/2010	30.00
						* Total	30.00
12/28/2010	104186	MN DEPT OF TRANSPORTATI	PA000196741	606-1400-413.50-80		12/2010	713.04
						* Total	713.04
12/28/2010	104210	US INTERNET	913423	606-1400-413.30-70		12/2010	200.00
						* Total	200.00
12/30/2010	104216	TYLER TECHNOLOGIES, INC	contract id 2010-0240	606-1400-413.80-62		12/2010	19,429.25
						* Total	19,429.25
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	606-1400-413.20-62		1/2011	9.81
						* Total	9.81

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01/05/2011	104313	VERIZON WIRELESS	acct 280581502	606-1400-413.50-20		1/2011	32.52
						* Total	32.52
12/16/2010	800036	BEST BUY BUSINESS ADVAN	ELAN CARDS	606-1400-413.60-41		12/2010	79.22
						* Total	79.22
12/16/2010	800037	CREATIVE VISION TECHNOL	ELAN CARDS	606-1400-413.60-41		12/2010	1,501.59
						* Total	1,501.59
12/16/2010	800038	FABULOUS	ELAN CARDS	606-1400-413.60-41		12/2010	290.00
						* Total	290.00
12/16/2010	800039	RADIO SHACK	ELAN CARDS	606-1400-413.60-41		12/2010	12.84
						* Total	12.84
				12 Checks	** Fund Total		25,110.08
12/15/2010	103951	ARAMARK REFRESHMENT SER	65634	702-0000-228.65-00		12/2010	148.58
						* Total	148.58
12/15/2010	103955	BARR ENGINEERING COMPAN	23190328144	702-0000-229.28-00		12/2010	7,451.50
						* Total	7,451.50
12/15/2010	103956	BEAL, ANITA	holiday on main	702-0000-230.72-00		12/2010	105.00
						* Total	105.00
12/15/2010	103959	CARBONES PIZZA	holiday on main	702-0000-230.72-00		12/2010	400.00
						* Total	400.00
12/15/2010	103968	COSTUME CHARACTERS	holiday on main	702-0000-230.72-00		12/2010	225.00
						* Total	225.00
12/15/2010	103973	CULLIGAN	acct 157984732428	702-0000-228.63-00		12/2010	47.02
						* Total	47.02
12/15/2010	103984	EMMONS & OLIVIER RESOUR	95001927	702-0000-228.46-00		12/2010	3,392.00
						* Total	3,392.00
12/15/2010	103997	HORN, ANNA	holiday on main	702-0000-230.72-00		12/2010	200.00
						* Total	200.00
12/15/2010	104010	LEONARD, JOE	holiday on main	702-0000-230.72-00		12/2010	400.00
						* Total	400.00
12/15/2010	104030	OLD WORLD PIZZA	holiday on main	702-0000-230.72-00		12/2010	300.00
						* Total	300.00
12/15/2010	104031	OLSON, BRIANA	holiday on main	702-0000-230.72-00		12/2010	105.00
						* Total	105.00
12/15/2010	104033	PAPA JOHN'S PIZZA	holiday on main	702-0000-230.72-00		12/2010	400.00
						* Total	400.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/15/2010	104035	PIZZA MAN	holiday on main	702-0000-230.72-00		12/2010	300.00
						* Total	300.00
12/15/2010	104038	PRINZ, MARCY	holiday on main	702-0000-230.72-00		12/2010	225.00
						* Total	225.00
12/15/2010	104041	ROBERT BEALKE INDUSTRIE	holiday on main	702-0000-230.72-00		12/2010	300.00
						* Total	300.00
12/15/2010	104056	TURRITTO'S PIZZA	holiday on main	702-0000-230.72-00		12/2010	400.00
						* Total	400.00
12/15/2010	104064	WEIS, DAVID	holiday on main	702-0000-230.72-00		12/2010	225.00
						* Total	225.00
12/17/2010	104077	BRIO BRASS	holiday on main	702-0000-230.72-00		12/2010	500.00
						* Total	500.00
12/17/2010	104078	KLEIN, WILLIAM	holiday on main	702-0000-230.72-00		12/2010	111.28
						* Total	111.28
12/21/2010	104096	EMMONS & OLIVIER RESOUR	95001338	702-0000-228.46-00		12/2010	530.00
						* Total	530.00
12/21/2010	104113	LEVANDER, GILLEN & MILL	client 81000e	702-0000-228.69-00		12/2010	322.60
			client 81000e	702-0000-228.92-00		12/2010	114.00
			client 81000e	702-0000-229.17-00		12/2010	561.00
			client 81000e	702-0000-230.25-00		12/2010	88.00
						* Total	1,085.60
12/21/2010	104145	TWIN CITY TROLLEYS	240710274	702-0000-230.72-00		12/2010	1,235.00
						* Total	1,235.00
12/21/2010	104156	SCOTT COUNTY CLERK OF C	john patrick guillo	702-0000-229.10-00		12/2010	238.00
						* Total	238.00
12/28/2010	104181	KLEIN, WILLIAM	holiday on main-mileage	702-0000-230.72-00		12/2010	50.00
						* Total	50.00
01/05/2011	104301	STODDART, PETE	hydrant rental	702-0000-229.43-00		1/2011	919.66
						* Total	919.66
12/16/2010	800040	CABELA'S	ELAN CARDS	702-0000-229.02-00		12/2010	50.00
						* Total	50.00
12/16/2010	800041	APPLEBEE'S	ELAN CARDS	702-0000-229.02-00		12/2010	50.00
						* Total	50.00
12/16/2010	800042	SUBWAY - CAHILL	ELAN CARDS	702-0000-229.02-00		12/2010	25.00
						* Total	25.00
12/16/2010	800043	CAN YOU IMAGINE CANDY	ELAN CARDS	702-0000-230.72-00		12/2010	158.71
						* Total	158.71

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
				29 Checks	** Fund Total		19,577.35
12/15/2010	104012	LIBERTY TIRE SERVICES	40793	703-5500-446.40-25		12/2010	158.40
						* Total	158.40
01/05/2011	104267	MN LIFE INSURANCE CO	policy 27324	703-5500-446.20-62		1/2011	2.27
						* Total	2.27
				2 Checks	** Fund Total		160.67
				480 Checks	*** Bank Total		1,008,539.00
				480 Checks	*** Grand Total		1,008,539.00

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 19 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation

Meeting Date: January 10, 2011
Item Type: Consent
Contact: Jenelle Teppen, Asst City Admin
Prepared by:
Reviewed by:

- Fiscal/FTE Impact:
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other: Project Fund

PURPOSE/ACTION REQUESTED Consider Pay Voucher No. 19 for City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

SUMMARY The contract was awarded in an amount of \$11,501,900 to Shaw Lundquist Associates on April 27, 2009 for the project identified above. It has been subsequently amended with 17 change orders for a total contract amount now of \$11,902,352.10.

The contractor has completed the work through December 31, 2010 in accordance with the contract plans and specifications. A 5% retainage will be maintained until the project is completed. Staff recommends approval of Pay Voucher No. 19 in the amount of \$160,021.80 to Shaw Lundquist Associates for work on City Project No. 2008-18 – Public Safety Addition/City Hall Renovation.

Attachment: Pay Voucher No. 19

CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER

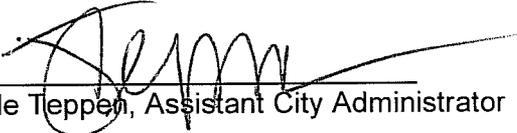
ESTIMATE NO: 19 (nineteen)
DATE: January 10, 2010
PERIOD ENDING: December 31, 2010
CONTRACT: Public Safety Addition City Hall Renovation
PROJECT NO: 2008-18 – Public Safety Addition/City Hall Renovation

TO: Shaw Lundquist Associates
2757 West Service Road
Saint Paul, MN 55121

Original Contract Amount\$11,501,900
Total Addition\$400,452.10
Total Deduction\$0.00
Total Contract Amount\$11,902,352.10
Total Value of Work to Date \$10,085,192.00
Less Retained (5%) \$504,259.60
Less Previous Payment\$9,420,910.60
Total Approved for Payment this Voucher \$160,021,80
Total Payments including this Voucher \$9,580,932.40

Approvals:

Pursuant to field observation, and approval by the Architect and Owner's Representative, I hereby recommend for payment the above stated amount for work performed through November 30, 2010.

Signed by:  _____
Jenelle Teppen, Assistant City Administrator January 10, 2010

Signed by: _____
Shaw Lundquist Associates Date

Signed by: _____
George Tourville, Mayor January 10, 2010

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 11 PAGES

TO OWNER: City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077

PROJECT: Public Safety Addition
and City Hall Remodel

APPLICATION NO: 19
APPLICATION DATE: December 27, 2010
PERIOD TO: December 31, 2010

Distribution to:

- OWNER
- ARCHITECT
- CONTRACTOR

FROM CONTRACTOR: Shaw-Lundquist Associates, Inc. (09477)
222 North Second Street
Minneapolis, MN 55401

PROJECT NOS: #1643.01

CONTRACT FOR: General Construction

CONTRACT DATE: May 19, 2009

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 11,501,900.00
2. Net change by Change Orders \$ -400,452.10
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 11,902,352.10
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 10,085,192.00

5. RETAINAGE:
 - a. $\frac{5}{100}$ % of Completed Work (Column D + E on G703) \$ 504,259.60
 - b. $\frac{5}{100}$ % of Stored Material (Column F on G703) \$ 0.00

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 504,259.60
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 9,420,910.60
8. CURRENT PAYMENT DUE (Line 6 minus Line 7) \$ 160,021.80
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 2,321,419.70

CONTRACTOR: SHAW-LUNDQUIST ASSOCIATES, INC.

By:  Hoyt Hanson - President

Date: January 5, 2011

State of: Minnesota

Subscribed and sworn to before me this 5th day of January, 2011.
Notary Public:  Cynthia Marie Schovin
My Commission Expires: January 31, 2011

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated. The quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$388,542.10	
Total approved this Month	\$11,910.00	
TOTALS	\$400,452.10	\$0.00
NET CHANGES by Change Order	\$400,452.10	

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER APPROVAL OF THE 2010 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF INVER GROVE HEIGHTS AND LAW ENFORCEMENT LABOR SERVICES (LELS), LOCAL 84

Meeting Date: January 10, 2011
Item Type: Consent
Contact: JTeppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider approval of the proposed 2010 labor agreement between the City of Inver Grove Heights and LELS, Local 84 effective January 1, 2010, through December 31, 2010.

SUMMARY The City of Inver Grove Heights maintains a labor agreement with LELS, Local 84 which represents the City’s Police Officers. When reviewing conditions of employment and economic feasibility, the City compares wages, and benefits to those of similar communities.

The City and LELS, Local 84 were not able to reach agreement on the terms and conditions of this agreement through mediation, so we proceeded to binding arbitration. Essential employee groups are prohibited from striking and are therefore subject to binding arbitration.

The two issues in front of the arbitrator were wages and health insurance contribution. The arbitrator awarded the Union’s position on wages, a 1.5% increase for 2010, and awarded the City’s position on health insurance, a 50/50 split of the increase on the single premium on the buy-up plan.

Staff proposes that the funds for this award come from general fund reserves.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Accept Proposal from Keys Well Drilling Company for Well Pump No. 8 Rehabilitation

Meeting Date: January 10, 2011
Item Type: Consent
Contact: Jim Sweeney, 651.450.2565
Prepared by: Scott D. Thureen, Public Works Director
Reviewed by: *SDT*

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other: Water Utility Fund Budget

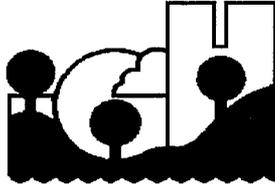
PURPOSE/ACTION REQUESTED

Accept proposal from Keys Well Drilling Company for Well Pump No. 8 rehabilitation.

SUMMARY

The Utilities Division has received proposals for reconditioning the pump at Well No. 8. Mr. Sweeney's attached memo provides the background information. I recommend approval of this proposal from Keys Well Drilling Company with funding from the Water Utility Fund Budget (501-7100-512.40-42).

SDT/kf
Attachment



City of Inver Grove Heights
UTILITY DIVISION

MEMORANDUM

TO : Scott Thureen
FROM : Jim Sweeney
SUBJECT : **2011 Well #8 Pump Reconditioning**
DATE : January 4, 2011

Attached are two proposals for the reconditioning of Well Pump # 8 located at 2309 75th Street East. Well # 8 was constructed in 2004 and is completed in the Jordan Sandstone formation. The well pump is a submersible type set at 330 feet below grade, this will be the first reconditioning for this pump.

As you are aware, the costs for this type of work can vary depending on the observed condition of the pump and piping once they are removed from the well. I have highlighted the estimated costs that we feel will be incurred regardless of pump condition, and have used them as the basis of our cost comparison.

I recommend awarding the work to Keys Well Drilling Company based on their proposed estimated price of \$ 9225.00.

Keys Well Drilling Company

Quotation

1156 Homer Street, St. Paul, MN 55116-3232
651-646-7871 Fax 651-641-0216

To: City of Inver Grove Heights
8168 Barbara Ave.
Inver Grove Heights, MN 55077

Date of Quotation: December 23, 2010
Attention: Mr. Jim Sweeney
Project: Well Pump # 8
Location: 75th St. and Hwy 52

We are pleased to quote you as follows:

Estimate to remove pump, disassemble, inspect, repair and reinstall well Pump # 8

No.	Description	Unit	Est. Qty	Price	Extension
1	Labor to remove and reinstall	Ls	1	4400	4400.00
2	Shop time- disassemble and inspect	Hr	6	75	450.00
3	TV well	LS	1	1450	
				\$	4,850.00
Misc Items					
	Machine and replace bowl bearings	Ea	6	85	510.00
	Fabricate bowl shaft	Ea	1	465	465.00
	Machine and replace impeller wear rings	Ea	5	230	1150.00
	Drop pipe 10" x 21'	Ea	1	1225	
	PVC probe tube	LF	330	1.5	495.00
	Machine Shop	Hr	5	80	400.00
	Additional shop time- sandblast, repair and paint	Hr	15	75	1125.00
	Bandit - SS	Lot	1	100	100.00
	Pitless 'O' rings	Ea	2	65	130.00
			Total		9225.00

Quantities are estimates only. Final cost is determined by actual units approved and used.

Terms: N-30

Quotation valid for 60 days

Quoted By _____

Jeffrey W. Keys

Accepted _____

Date _____



Bergerson - Caswell Inc.
5115 Industrial Street
Maple Plain, MN 55359
(763) 479-3121 Fax: (763) 479-2183

December 28, 2010

CITY OF INVERGROVE HEIGHTS

Attn: Mr. Jim Sweeney
8168 Barbara Avenue
Inver Grove Heights, MN 55077

Fax # (651) 455-9405

RE: WELL PUMP #8 PREVENTATIVE MAINTENANCE INSPECTION QUOTE

Dear Mr. Sweeney;

Bergerson-Caswell Inc. Appreciates the opportunity to assist you and your well pump needs. As per your request we are offering you a project cost estimate to perform the well pump maintenance inspection on pump #8. Below is a breakdown of the associated costs for the labor and equipment to perform, along with the main replacement parts for the pump reconditioning that may need replacing. It is my understanding that this well pump installation is a 150 Hp submersible turbine pump that has 10" drop pipe, set @ 330'. Based on these conditions the following project cost estimate will apply.

PROJECT COST ESTIMATE:

1) Remove well Pump		\$ 1,500.00
2) Inspect all pumping equipment, recommend repairs and actual costs.		\$ 200.00
3) Materials that may need replacement:		
Recondition 150 Hp Hitachi Submersible motor	Est.	\$ 10,000.00
10"x 20' T & C drop pipe @ 1,000.00/ea Estimate ½ 8 each	Est.	\$ 8,000.00
300 MCM cable @ \$42.00/ft		
10" Flowmatic check valve		\$ 1,550.00
Shop Labor to repair equipment, Estimate 30 Hrs @ \$75.00/hr	Est.	\$ 2,250.00
Rebuild Pittless spool (O-rings)	Est.	\$ 300.00
Rebuild Pump Bowl Assembly (Depends on condition and pump)		
Machine impeller and install wear ring \$350.00/stage	Est	\$ 1,750.00
F & I a set of bowl bearings		\$ 650.00
New pump bowl shaft		\$ 650.00
1" poly for level monitoring, 300' @ \$1.00/FT		\$ 330.00
4) Reinstall pumping Equipment		\$ 1,700.00
5) Startup & test reconditioned Pump into the system, draw water sample		\$ 300.00

PROJECT COST TO REMOVE AND REINSTALL \$ 9,630.00

The above project cost estimate is for the labor to Remove, inspect, and Reinstall one pump unit that is installed at well #7. The total cost we will be able to determine once well pump #7 has been removed and inspected, but I would estimate the total project cost to be in line with the itemized materials break down listed above and the total project cost can be estimated in the proxy of \$ 21,790.00. This amount will not be able to be determined exactly until the entire pump unit is inspected for repairs.

If you have any additional questions, require other information or would like for us to perform the above project, please do not hesitate to contact us at (763) 479-3121, or my cell# (612) 369-3652.

Sincerely;

BERGERSON CASWELL INC.

Tim D. Berquam

Project Manager

WELL DATA:

DRILLER: KEYS WELL DRILLING CO.
 DRILLING DATE: MAY 2004
 STATIC WATER LEVEL: 240 FT
 PUMPING LEVEL: 276 FT @ 1400 GPM
 ORIGINAL CASING EL.: 976.7

PUMP DATA

INSTALLER: KEYS WELL DRILLING
 INSTALLATION DATE: AUG. 2004
 CAPACITY: 1400 GPM, 300 FT, 1700 RPM
 DESIGN PUMPING LEVEL: 286 FT.
 POWER: 480 VOLT, 3 PHASE

WELL LOG:

DEPTH IN FEET

0 PITLESS EL 972.8

48 CLAY, SAND, GRAVEL

123 SAND, GRAVEL & BOULDERS

156 SAND & GRAVEL

234 ST. PETER SANDSTONE

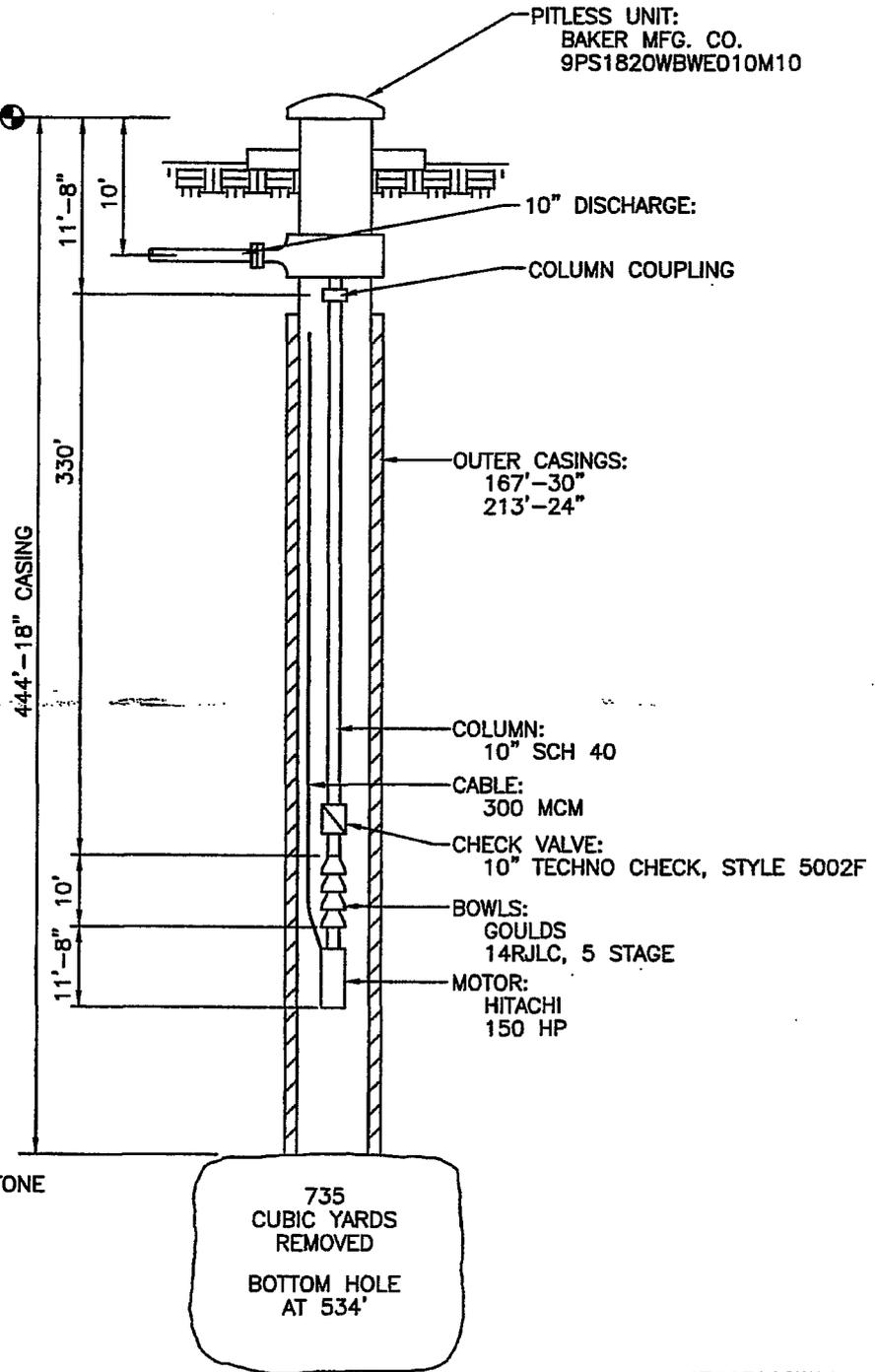
268 SANDSTONE & SHALE

431 PRAIRIE DU CHIEN

488 SANDSTONE, JORDAN SANDSTONE

538 SANDSTONE & SHALE

540 SHALE



47603112W01



UNIQUE WELL No.: 655940
 INSTALLED: 2004

WELL & PUMP NO. 8
 INVER GROVE HEIGHTS, MN.
 RECORD PLAN

AUGUST 2004

FILE NO. 47603111

FILE NO. 47603112

Downhole Well Services, LLC.

VIDEO INSPECTION LOG

CITY OF INVER GROVE HEIGHTS – MUNICIPAL WELL NO. 8

MN Unique Well No. – 00655940		May 21, 2004
N 44° 50.538' W093° 03.528'	Formation – Jordan Sandstone	Address – 2307 75 th Street East
Date Drilled(Completed) – May 2004		Purpose – New Construction
Drilling Company – Keys Well Drilling Company		Drilling Method – Cable Tool
Depth Reference – Top of 18 inch Casing	Stickup – 2.833 feet	Driller – Mr. Mike Galvin
Static Water Level – 251.0 feet		Pump Setting – N.A.
Reported 24 inch Casing – to 213 feet		Reported 30 inch Casing – to 168 feet
Reported 23 inch Hole – 435 to 542 feet		Reported 18 inch Casing – 0 to 435 feet
Original Depth – 542 feet	Reported Depth – 540 feet	Depth Logged – 537.8 feet
18 inch Casing - 0 to 437.7 feet		23 inch Open Hole – 437.7 to 537.8 feet
Client – Keys Well Drilling Company		Client Rep. – Mr. Jeff Keys
City of Inver Grove Heights Rep. – Mr. Jim Sweeney		Inspected By – Jim H. Traen

<u>Recording Time</u>	<u>Depth(in feet)</u>	<u>Remarks/Observations</u>
-----------------------	-----------------------	-----------------------------

Four inch Radial View Color Camera(RVC) Centering Guides @ 16.5 inches

13:46	0:00:00	005.9	Start Inspection – 18 inch Casing
13:50	0:04:02	038.8	Casing Joint - Welded
13:56	0:08:13	081.3	Casing Joint - Welded
14:00	0:11:58	123.3	Casing Joint - Welded
14:04	0:15:47	166.0	Casing Joint - Welded
14:07	0:19:24	208.2	Casing Joint - Welded
14:10	0:22:40	240.3	???
14:12	0:24:05	249.5	Casing Joint - Welded
14:13	0:24:59	251.0	Static Water Level
			Cloudy
14:18	0:29:50	291.7	Casing Joint - Welded
14:32	0:43:55	333.1	Casing Joint - Welded
14:36	0:47:41	375.0	Casing Joint – Welded
		???.?	Casing Joint - Welded
14:41	0:52:54	437.7	End of 18 inch Casing Piece of Grout Visible
			Clear
14:42	0:54:21	444	
14:43	0:55:00	449.3	Vertical Fractures
14:44	0:56:01	455	Top of Cavity
14:45	0:57:22	483	
			Cloudy
14:45	0:57:34	485.5	Bottom of Cavity?
14:51	1:02:37	537.8	Current Bottom of Well
14:54	1:06:29	438	End of 18 inch Casing
15:01	1:13:36	010.6	End of Inspection

fax: (763) 784-2244 · phone: (651) 238-1198 · residence: (763) 785-1876 · e-mail: marsabitt@aol.com
address: 8145 long lake road, mounds view, minnesota 55112-6033

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Accept Proposal from Keys Well Drilling Company for Water Treatment Facility High Service Pump No. 3 Rehabilitation

Meeting Date: January 10, 2011
 Item Type: Consent
 Contact: Jim Sweeney, 651.450.2565
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SST*

- Fiscal/FTE Impact:**
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other: Water Utility Fund Budget

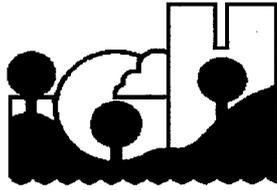
PURPOSE/ACTION REQUESTED

Accept proposal from Keys Well Drilling Company for Water Treatment Facility High Service Well Pump No. 3 rehabilitation.

SUMMARY

The Utilities Division has received proposals for reconditioning high service Pump No. 3 at the water treatment facility. Mr. Sweeney's attached memo provides the background information. I recommend approval of this proposal from Keys Well Drilling Company with funding from the Water Utility Fund Budget (501-7100-512.40-42).

SDT/kf
Attachment



City of Inver Grove Heights
UTILITY DIVISION

MEMORANDUM

TO : Scott Thureen
FROM : Jim Sweeney
SUBJECT : **Water Treatment Facility HS Pump # 3**
DATE : January 4, 2011

There are four high service pumps at the Water Treatment Facility that convey water from our Clearwell tank to the South Grove Reservoir. High Service Pump # 3 has been in service since the facility began operation in 1998. It has operated for over 24,000 hours and pumped 2.3 billion gallons of water in that time.

Attached are two proposals for the reconditioning of High Service Pump # 3. As you are aware, the costs for this type of work can vary depending on the observed condition of the pump after removal and disassembly. I have highlighted the estimated costs that we feel will be incurred regardless of pump condition, and have used them as the basis of our cost comparison.

Since both contractors have submitted the same price of \$ 6025.00 for the work, we recommend awarding the job to Keys Well Drilling Company. We would prefer to work with one contractor for the High Service Pump and Well # 8 reconditioning work, if you are in agreement.

Keys Well Drilling Company

Quotation

1156 Homer Street, St. Paul, MN 55116-3232
651-646-7871 Fax 651-641-0216

To: Inver Grove Heights
8168 Barbara Ave
Inver Grove Heights, MN 55077

Date of Quotation: December 23, 2010
Attention: Mr. Jim Sweeney
Project: High Service Pump # 3
Location: WWTP Babcock & 75th

We are pleased to quote you as follows:

Estimate to remove pump, disassemble, inspect, repair and reinstall High Service Pump # 1

No.	Description	Unit	Est. Qty	Price	Extension
1	Labor to remove and reinstall	Ls	1	2400	2400.00
2	Shop time- disassemble and inspect	Hr	6	75	450.00
					\$ 2,850.00
Misc Items (as needed)					
	Replace bowl assembly	Ea	1	4500	
	Fabricate headshaft shaft	Ea	1	425	425.00
	Lineshaft bearings	Ea	4	25	100.00
	Packing box bearing	Ea	1	30	30.00
	Additional shop time	Hr	15	75	1125.00
	Machine Shop	Hr	14	80	1120.00
Total Repair Estimate					\$ 5,650.00
Repair Options					
	Replace bowl bearings	Ea	2	25	\$ 50.00
	Fabricate bowl shaft	Ea	1	325	325.00
Total					6,025.00

Note:

Quantities are estimates only. Final cost will be determined by actual work approved and completed.
Thankyou for giving us the opportunity to quote the project.

Terms: N-30

Quotation valid for 60 days

Quoted By _____

Jeffrey W. Keys

Accepted _____

Date _____



Bergerson - Caswell Inc.
5115 Industrial Street
Maple Plain, MN 55359
(763) 479-3121 Fax: (763) 479-2183

December 28, 2010

CITY OF INVERGROVE HEIGHTS

Attn: Mr. Jim Sweeney
8168 Barbara Avenue
Inver Grove Heights, MN 55077

Fax # (651) 455-9405

RE: PREVENTATIVE MAINTENANCE INSPECTION QUOTE FOR HIGH SERVICE PUMP

Dear Mr. Sweeney;

Bergerson-Caswell Inc. Appreciates the opportunity to assist you and your well pump needs. As per your request we are offering you a project cost estimate to perform the pump maintenance inspection on HS pump in the treatment plant. Below is a breakdown of the associated costs for the labor and equipment to perform, along with the main replacement parts for the pump reconditioning that may need replacing. It is my understanding that this pump installation is a 40 Hp Vertical Line shaft Turbine pump that has 10"x 1.5" column set 20-25' below grade and has an overhead crane available for servicing. Based on these conditions the following project cost estimate will apply.

PROJECT COST ESTIMATE:

1) Remove High Service Pump		\$ 875.00
2) Inspect all pumping equipment, recommend repairs and actual costs.		\$ 150.00
3) Materials that may need replacement:		
Recondition 40 Hp Vertical Holloshaft motor	Est.	\$ 1,500.00
10"x10' flanged column assembly	Est.	\$ 1,350.00
1-1/2" Line Shaft & coupling; S.S. \$ 375.00/ea	Est.	\$ 0.00
1-1/2" Line shaft Sleeves \$60.00 not installed	Est.	\$ 0.00
Replace 4 Line shaft Bearings @ 25.00/ea	Est.	\$ 100.00
Shop Labor to repair equipment, Estimate 20 Hrs @ \$75.00/hr	Est.	\$ 1,500.00
Rebuild Discharge Head	Est.	\$ 350.00
Rebuild Pump Bowl Assembly (Depends on condition and pump)		
Machine impeller and install wear ring \$350.00/stage	Est	\$ 700.00
F & I a set of bowl bearings		\$ 550.00
New pump bowl shaft		\$ 550.00
4) Reinstall pumping Equipment		\$ 1,000.00
5) Startup & test reconditioned Pump into the system		\$ 250.00

PROJECT COST TO REMOVE AND REINSTALL \$ 6,025.00

The above project cost estimate is for the labor to Remove, Inspect, and Reinstall one pump unit that is installed at the treatment plant. The total cost we will be able to determine once the pump has been removed and inspected, but I would estimate the total project cost to be in line with the itemized materials break down listed above and the total project cost can be estimated in the proxy of \$ 8,765.00. This amount will not be able to be determined exactly until the entire pump unit is inspected for repairs.

If you have any additional questions, require other information or would like for us to perform the above project, please do not hesitate to contact us at (763) 479-3121, or my cell# (612) 369-3652.

Sincerely;

BERGERSON CASWELL INC.

Tim D. Berquam

Project Manager



Submittal Data For
VERTICAL TURBINE PUMPS

NO. OF PRINTS	
1	For Approval
	Final

Sales Office: W. W. GOETSCH ASSOCIATES

P.O. No. 3356

Factory Order No.: 8G6-20620

Service: HIGH SERVICE PUMPS

Job: INVER GROVE HEIGHTS WTF, 75TH ST E. & BABCOCK TRAIL, IGH, MN

Engineer: BONESTROO ROSENE ANDERLIK & ASSOC., 2335 W. HWY 36, ST. PAUL, MN

Contractor: KNUTSON CONSTRUCTION CO., 5500 WAYZATA BLVD., MINNEAPOLIS, MN

Sold To: KNUTSON CONSTRUCTION CO.

P.O. No. _____

Reference: SECTION 11210 VERTICAL MIXED FLOW PUMPS

PUMP

FOUR NUMBER UNITS 8" BOWL SIZE 2000 GPM 55' TDH 1750 RPM

VLH1018 DISCHARGE HEAD 10"-125# DISCHARGE FLANGE CAST IRON SEPARATE BASEPLATE N/A OILER SOL. VOLTAGE

10" COLUMN THREAD FLANGE N/A TUBE 1-1/2" SHAFT

8LM10 BOWL ASSEMBLY 2 NUMBER OF STAGES 304SS CONE BASKET STRAINER

MOTOR

40 HP 3 PHASE 60 HERTZ 460 VOLTS 1782 RPM 324TP FRAME

BY: AURORA OTHERS

WPI TEFC X PROOF

VHS VSS USEM MANUFACTURER

MOTOR NOT MOUNTED AT FACTORY ON VERTICAL UNITS.

GEAR DRIVE

_____ MFR. _____ SIZE _____ RATIO

ROTATION RIGHTHAND LEFTHAND

FURNISHED BY: AURORA OTHERS

SPECIAL REQUIREMENTS:

PUMP: 416SS SHAFTING & COUPLING, NON-WITNESSED PERFORMANCE TEST, 4.0 MILS DFT INEMEC 20-1255 POTA-POX COATING, 18-8SS BOWL AND COLUMN FASTENERS

ELECTRICAL: NON-REVERSE RATCHET PREMIUM EFFICIENT

CERTIFIED PRINT:

Section: _____ Page: _____ Curve Number: _____

CURVE SHOWS THE GENERAL SHAPE OF PUMP CHARACTERISTIC, BUT GUARANTEE COVERS ONLY GPM AND HEAD INDICATED.

THIS ORDER WILL NOT BE PROCESSED FOR MANUFACTURING UNTIL APPROVAL IS RECEIVED. PRINTS ARE NOT TO SCALE AND ARE CERTIFIED CORRECT ONLY FOR THIS ORDER. ALL ORDERS SUBJECT TO ACCEPTANCE AT AURORA PUMP, NORTH AURORA, ILLINOIS.

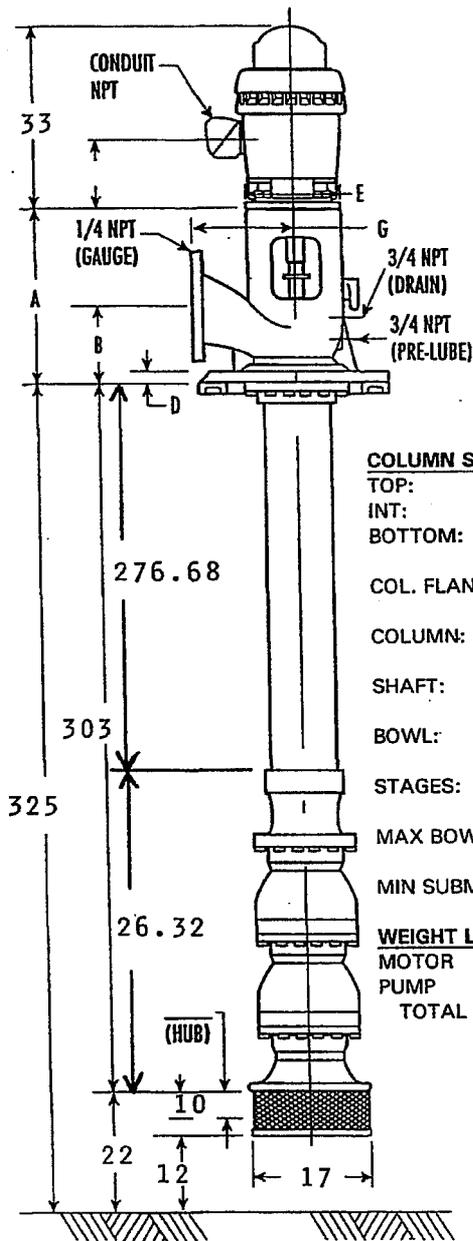
AUTHORITY: MARC MCDANIEL

OFFICE: W. W. GOETSCH ASSOCIATES
 DATE: 2/25/97

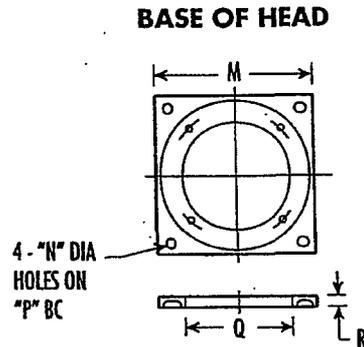
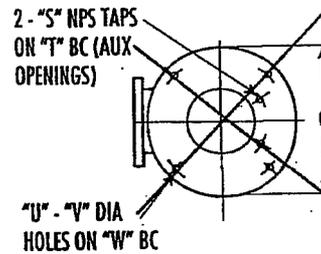
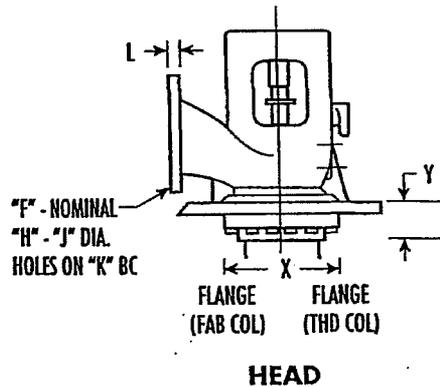
THIS ORDER CAN BE RELEASED FOR MANUFACTURING AS SHOWN:
RELEASE FOR MANUFACTURING PER ATTACHED CHANGE ORDER:

HIGH SERVICE PUMPS

DIMENSIONAL data
VLH HEADS



COLUMN SECTIONS	
TOP:	36.68
INT:	3-60
BOTTOM:	60
COL. FLANGE OD:	14.75
COLUMN:	10
SHAFT:	1.5
BOWL:	BLM10
STAGES:	2
MAX BOWL OD:	14.88
MIN SUBMERGENCE:	24
WEIGHT LBS.	
MOTOR	630
PUMP	1969
TOTAL	2599

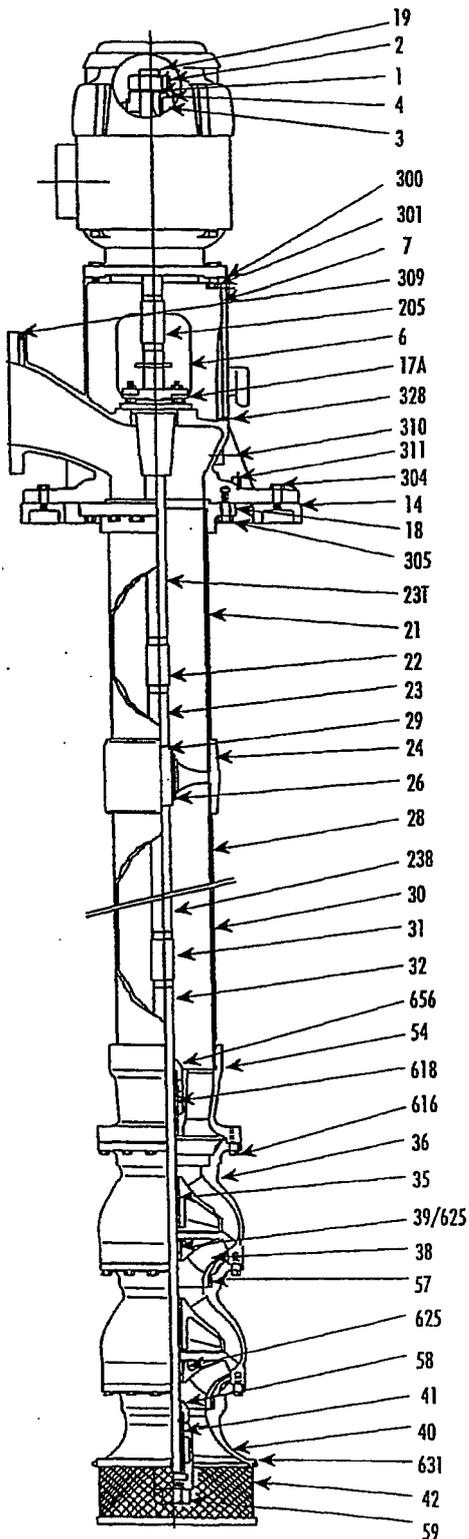


- NOTES:
- All dimensions are in inches and may vary $\pm 3/8$.
 - RTF - Refer to Factory
 - Decimals when used are two places.
 - Not for construction purposes.

Customer: WATER TREATMENT FACILITY Cust. No. 3356 GPM: 2000
 Location: INVER GROVE HEIGHTS, MINN. Our S.O. 8G6-20620 TDH: 55 FEET
 For Approval: _____ Pump No. 96-20620 RPM: 1750
 Certified: _____ Date: 2-25-97 BHP: 36.6

Type Head	A	B	C	D	E	Head Discharge Flange 125# ASA Flange						M	N	P	Q	Base Plate R				Y	Type Head				
						F	G	H	J	K	L					CI	STL	S	T			U	V	W	X
VLH6	20	7	21	.75	16.50	6	11.50	8	.88	9.50	1.38	21.50	1	24.25	14.50	1.50	1	.75	12	4	.75	18.75	11	2.12	SDH6
VLH8	22	8.50	23.50	.88	16.50	8	13	8	.88	11.75	1.25	24	1	27.25	16.50	2	1	.75	15	4	.88	21.25	13.50	2.38	SDH8
VLH1018	25	11	27.50	1.25	18	10	15	12	1	14.25	1.44	28	1.12	31.50	20.50	2	+	1	18	4	.88	25	16	2.38	SDH1018
VLH12	26	11.50	32	1.12	24.50	12	17	12	1	17	1.88	32.50	1.12	37	24.50	2	1	1	21	4	.88	29.50	19	2.50	SDH12

DIMENSIONAL data
VLH HEADS



ITEM NO.	PART NAME	MATERIAL
19A	DRIVE SHAFT ASSEMBLY	-
1	ADJUSTING NUT	BRONZE
2	LOCKSCREW	STEEL
3	CLUTCH (WITH MOTOR)	STEEL
4	CLUTCH KEY	STEEL
19	DRIVE SHAFT	416 SS
205	HEAD COUPLING	416 SS
17A	STUFFING BOX ASSEMBLY	-
6	WATER SLINGER	RUBBER
7A	DISCHARGE HEAD ASSEMBLY	-
7	DISCHARGE HEAD	CAST IRON, CL 30
14	BASE PLATE	CAST IRON, CL 30
18	TOP COLUMN FLANGE	STEEL
300	MOTOR ADAPTER	CAST IRON, CL 30
301	CAPSCREW, DRIVER/HD	STEEL
304	CAPSCREW, HD/BP	STEEL
305	CAPSCREW, TOP FLG/HD	18-8 SS
309	PLUG, GAUGE 1/4 NPT	CAST IRON
310	PLUG, PRELUBE 3/4 NPT	CAST IRON
311	PLUG, AUX OPENING	CAST IRON
328	DRAIN CONN 3/4 NPT	CAST IRON
518	COLUMN ASSEMBLY	-
21	TOP COLUMN PIPE	STEEL
22	LINE SHAFT COUPLING	416 SS
23T	TOP LINE SHAFT	416 SS
23	LINE SHAFT	416 SS
238	BOTTOM LINE SHAFT	416 SS
24	COMBINATION COUPLING	CAST IRON, CL 30
26	BEARING, SPIDER	RUBBER
28	COLUMN PIPE	STEEL
29	SLLEEVE, LINE SHAFT	304 SS
30	BOTTOM COLUMN PIPE	STEEL
660	BOWL ASSEMBLY	-
31	IMPELLER SHAFT COUPLING	416 SS
32	IMPELLER SHAFT	410 SS
35	BEARING, INTERMEDIATE	BRONZE
36	INTERMEDIATE	CAST IRON, CL 30
38	IMPELLER	BRONZE
39	COLLET	STAINLESS STEEL
40	SUCTION BELL	CAST IRON, CL 30
41	BEARING, SUSTION	BRONZE
42	STRAINER	304 SS
54	DISCHARGE CASE	CAST IRON, CL 30
57	WEAR RING	BRONZE
58	SAND COLLAR	RUBBER
59	PLUG, SUCTION BELL	CAST IRON
616	CAPSCREWS, BOWL	18-8 SS
618	BEARING, DISCHARGE CASE	BRONZE
625	GIB KEY, IMPELLER	STAINLESS STEEL
626	SETScrew, IMPELLER	STAINLESS STEEL
631	MACHINE SCREW, STRAINER	STAINLESS STEEL
656	DISCHARGE CASE CAP	RUBBER

● REQUIRED WITH KEYPED CONSTRUCTION ONLY

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Accept Proposal from Vessco, Inc. for Water Treatment Facility Chlorination Equipment Replacement

Meeting Date: January 10, 2011
Item Type: Consent
Contact: Jim Sweeney, 651.450.2565
Prepared by: Scott D. Thureen, Public Works Director
Reviewed by: *SDT*

- Fiscal/FTE Impact:**
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other: Water Utility Fund Budget

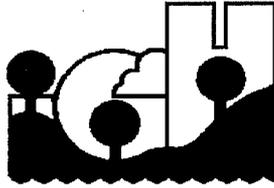
PURPOSE/ACTION REQUESTED

Accept Proposal from Vessco, Inc. for Water Treatment Facility Chlorination Equipment Replacement.

SUMMARY

The Utilities Division has received a proposal for replacing the chlorination equipment at the Water Treatment Facility. Mr. Sweeney's attached memo provides the background information. I recommend approval of this proposal from Vessco, Inc. with funding from the Water Utility Fund Budget (501-7100-512.40-42).

SDT/kf
Attachment



City of Inver Grove Heights
UTILITY DIVISION

MEMORANDUM

TO : Scott Thureen
FROM : Jim Sweeney
SUBJECT : **Water Treatment Facility / Chlorination Equipment**
DATE : December 21, 2010

The approved 2011 Water Fund budget includes funding to replace the current chlorine feed equipment at the Water Treatment Facility. The current equipment was installed in 1998 when the facility was constructed and is well past its life expectancy of 7 to 10 years. The manufacturer of the current equipment – Capital Controls – was purchased by another entity several years ago, and no longer maintains a vendor in this area.

Utility Division staff has researched the chlorination equipment currently available from two local vendors – Hawkins Chemical and Vessco Incorporated. The equipment available from Hawkins is manufactured by Omni Valve. We did not feel this equipment would be adequate regarding reliability, ease of maintenance, and length of useful life. There are currently no municipalities in the Twin City area using this equipment at a water treatment facility. The equipment available from Vessco is manufactured by Wallace & Tiernan. It is a proven reliable system, that we anticipate will be maintained and operated with relative ease. This equipment is currently being utilized by the cities of Maple Grove, Brooklyn Park, Apple Valley, Eagan, and Burnsville at their water treatment facilities. We visited Apple Valley and contacted the other municipalities about their experiences with the equipment – all are very satisfied and have no complaints.

Attached is a proposal from Vessco Incorporated in the amount of \$15,242.00 (plus sales tax) for a Wallace and Tiernan V10 Chlorine Gas Feed System. Vessco is the regional representative for Wallace and Tiernan, and will be responsible for warranty, parts, and service. If you approve, we will order the new chlorine system and hope to take delivery in 6 to 8 weeks. Funding would be from Water Fund account # 501-7100-512-40-42.



A Process Equipment Company
Minneapolis, MN • Ames, IA

Larry Blurton – WTP Operator

City of Inver Grove Heights WTP

Water Treatment Plant Chemical Feed Equipment upgrade

Dear Larry,

Vesco is pleased to provide the City of Inver Grove Heights the following equipment pricing.

Chlorination Equipment

- Two (2) Wallace and Tiernan Series V10 Cl₂ Gas feed System which includes wall mounted chlorination feeder each with SCU controller, 250 PPD - 10" rotameter, and vacuum gauge.
- Two (2) 1" WT Injector with throat and tail way
- Two (2) Wallace and Tiernan Automatic Vacuum Switchovers with Ton adaptors/dripleg-heaters And rotameters.

PRICE: \$15,242.00

TERMS: Net 30 days upon receipt of shipment.

ACCEPTANCE: 30 DAYS FROM DATE OF QUOTATION

SHIPPING: 6 to 8 weeks after approval of submittals.

FOB: Full Freight Allowed From Vessco to Job Site

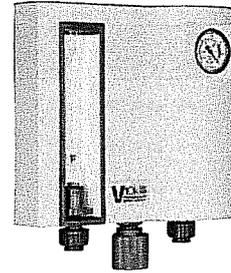
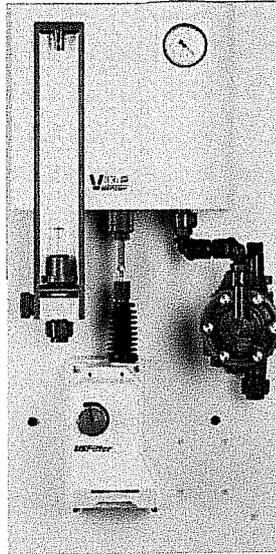
START-UP One (1) day optional at \$850.00

TAXES: Taxes are not included in this proposal.

Best Regards,
VESCO, INC.

Terry M. Schiro

V10k GAS FEED SYSTEM



The V10k is a remote vacuum solution feeder for use with four of the most commonly used gases for the disinfection and treatment of municipal and industrial water and wastewater. This unit has been built to continue the long standing proven design and features of its predecessor and adds more. The versatility of wall mounting, front access of all components and maximum capacity of 500PPD (chlorine) have all been enhanced by this new design.

The V10k gas feed system consists of a vacuum regulator mounted at the gas supply, a wall-mounted gas control unit with a rotameter for indication of feed rate and a water-operated injector that provides the vacuum source to drive the entire system. Using automatic switchover regulators, the V10k provides an uninterrupted supply of gas to maintain continuous disinfection/treatment.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Joint Powers Agreement with Dakota County SWCD for Services Provided on City Project No. 2011-09D – South Grove Area 6

Meeting Date: January 10, 2011
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SAT

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other: Pavement Management Fund

PURPOSE/ACTION REQUESTED

Authorize execution of a Joint Powers Agreement between the City of Inver Grove Heights and Dakota County SWCD for services related to rain gardens and a water quality evaluation approved by the City Council on December 13, 2010.

SUMMARY

On December 13, 2010, the City Council passed a resolution authorizing a feasibility study update and various professional services for City Project No. 2011-09D – South Grove Area 6. These services included work to be done by the SWCD on the rain gardens and water quality evaluation.

The SWCD is preparing the 2011 Joint Powers Agreement for these services. Attached are the work plans for rain gardens on South Grove Area 6 with a not-to-exceed budget of \$6,240 (labeled Exhibit 1) and the work plan for the water quality evaluation with a not-to-exceed budget of \$6,500 (labeled Exhibit 2). Funding would come from the Pavement Management Fund.

The Dakota SWCD Board will be approving the 2011 Joint Powers Agreement for this project at their January 6, 2011 Board meeting. The final 2011 agreement will be available for execution by January 13, 2011. Attached is a copy of the 2010 JPA that the City executed. The 2011 JPA will follow the same format with the following modifications:

- (a) the term in item 1 will remain in effect until December 31, 2011
- (b) the scope of services in item 3 will be modified to include the work scopes attached to this memo labeled Exhibit 1 and 2
- (c) the payment for services will be modified to reflect a not-to-exceed payment of \$12,740 for the services in Exhibits 1 and 2

It is recommended that the City Council authorize the Mayor to execute the 2011 Joint Powers Agreement with Dakota SWCD contingent on the SWCD Board's action to approve the agreement for City Project No. 2011-09D – South Grove Area 6.

TJK/kf

Attachments: Exhibits 1 and 2
 2010 JPA

EXHIBIT 1

2011 Work Plan and Budget City of Inver Grove Heights South Grove Phase VI

Education- 32 Hours

The District will provide up to 32 hours of educational assistance regarding water quality, raingarden performance and designs. The district will answer resident's questions; provide informational presentations and examples of residential raingarden designs.

Raingarden Construction Consultation to Demonstrate Proper Installation- 24 Hours

Using field experience and the District technical standards the District will provide up to 24 hours on-site consultation, training and education for City Staff and Contractors to demonstrate the proper installation techniques of raingardens and provide technical guidance for installation of remaining raingardens on the South Grove Reconstruction Project. If installation procedures do not meet the techniques and materials set forth by the District technical standards the District shall:

1. Describe the observed construction procedures and/or materials that have a potential for negative impacts to the long-term performance of the stormwater best management practice to the city representative and construction contractor.
2. Discuss potential alternative procedures and materials.
3. Photo document installation procedures and provide a written recommendation for future installation specifications.

Raingarden Plant Delivery Coordination-16 Hours

The District will provide administrative assistance to city engineering to coordinate plant selection and delivery to residences with raingardens.

Raingarden Planting On-Site Consultation for Residents- 24 Hours

The District will provide on-site consultation for residents participating in the raingarden program as part of the South Grove Reconstruction Project. The City will be responsible to coordinate up to three planting dates with the District.

Staff Training

The District will provide on-site staff training in MS4/SWPPP Program, NPDES Construction Management and Rain Garden Construction and Maintenance as requested by the City Engineer and within the allotted budget.

Total not to exceed hours = 96

Billable Rate = \$65.00 per hour

Total not to exceed amount = \$6240

EXHIBIT 2

2011 Work Plan and Budget City of Inver Grove Heights Water Quality Evaluation

Water Quality Evaluation- 100 Hours

The District will provide up to 100 hours of water quality evaluation for the South Grove area. The district will quantify landcover areas and model runoff events to evaluate optimal raingarden placement and sizing.

Total not to exceed hours = 100

Billable Rate = \$65.00 per hour

Total not to exceed amount = \$6500

JOINT POWERS AGREEMENT
BETWEEN THE DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT
AND CITY OF INVER GROVE HEIGHTS
FOR TECHNICAL SERVICES ON SOUTH GROVE RAINGARDEN PROJECT

This Joint Powers Agreement (Agreement) is between the Dakota County Soil and Water Conservation District (SWCD) and the City of Inver Grove Heights (City).

WHEREAS, the SWCD and the City are political subdivisions of the State of Minnesota (governmental units); and

WHEREAS, under Minn. Stat. § 471.59, subd. 10, one governmental unit may enter into an agreement with any other governmental unit to perform on behalf of that unit any service that the governmental unit providing the service is authorized to provide for itself.

NOW, THEREFORE, the parties agree as follows:

1. TERM. This Agreement shall be effective the date of the signatures of the parties to this Agreement and shall remain in effect until December 31, 2010, unless earlier terminated by law or according to the provisions of this Agreement.
2. PURPOSE. The purpose of this Agreement is to define the responsibilities and obligations of the SWCD and the City for technical services to be provided by the SWCD to the City for the South Grove Raingarden Project as more fully described herein.
3. SCOPE OF SERVICES. The SWCD agrees to provide the City with technical services as set forth in the *2010 Work Plan and Budget, City of Inver Grove Heights*, which is attached and incorporated herein as Exhibit 1. In the event of a conflict between the terms of this Agreement and Exhibit 1, the terms of this Agreement shall govern.

The SWCD will provide services in a manner consistent with the care and skill normally exercised by members of the SWCD's profession performing the same services under similar conditions. SWCD will procure, at its expense, all licenses, permits or other rights needed to provide services under this Agreement. SWCD will inform the City of any changes in licenses or permits within five days of the change.

4. PAYMENT. The City will pay the SWCD for purchased services in an amount not to exceed \$5,280.00 (Agreement Maximum). The City shall pay the SWCD for purchased services at the rates set out in Exhibit 1. Unless provided differently in Exhibit 1, the SWCD will send an invoice to the City for payment of services. The City will pay the SWCD within 35 days of the date of the invoice's receipt, unless the City disputes the invoiced amount. The City will notify the SWCD if the invoice is incorrect, defective or otherwise improper within 10 days of its receipt. Payments are subject to the requirements of Minn. Stat. § 471.425.
5. LIAISONS. The party's liaison acts as the party's contact for the day-to-day performance of this Agreement. Each party will advise the other party in writing of any change in its liaison.

	<u>SWCD'S Liaison</u>	<u>City's Liaison</u>
Name	Mike Isensee	Steve Dodge
Telephone	651-480-7781	651-450-2541
E-mail	mike.isensee@co.dakota.mn.us	sdodge@ci.inver-grove-heights.mn.us

6. AUTHORIZED REPRESENTATIVES. The following named persons are designated the authorized representatives of the parties for purposes of this Agreement. These persons have authority to bind the party they represent and to consent to modifications and subcontracts, except that, the authorized representatives shall have only the authority specifically or generally granted by their respective Board. Notification required to be provided pursuant to this Agreement shall be provided to the following named person and addresses unless otherwise stated in this Agreement, or in a modification of this Agreement.

	<u>SWCD Authorized Representative</u>	<u>City Authorized Representative</u>
Name	Brian Watson or successor	Scott Thureen or successor
Title	District Manager	Public Works Director
Business Name	Dakota County SWCD	City of Inver Grove Heights
Street	4100 220 th Street West, suite 102	8150 Barbara Avenue
City, State, Zip code	Farmington, MN 55024	Inver Grove Heights, MN 55077

The parties must also send notice of breach or termination of this Agreement to the Civil Division, Dakota County Attorney's Office, 1560 Highway 55, Hastings, Minnesota 55033.

7. COOPERATION AND TIMELINESS. The SWCD and the City will cooperate and use reasonable efforts to carry out efficiently the various provisions of this Agreement. The parties agree to resolve disputes in an equitable and timely manner. Time is of the essence in this Agreement. A party may consider the other party's failure to perform the other party's duties within the timelines under this Agreement as a material breach.
8. INDEPENDENT CONTRACTOR STATUS. Nothing in this Agreement is intended or should be construed as creating the relationship of a partnership, joint venture or employer-employee relationship between the parties. Officer, employees or agents of one party shall not be considered officers, employees or agents of the other party.
9. SUBCONTRACTING. A party shall not enter into any subcontract for the performance of the services contemplated under this Agreement nor assign any interest in this Agreement without prior written consent of the other party and subject to such conditions and provisions as are deemed necessary. The subcontracting or assigning party shall be responsible for the performance of its subcontractors or assignees unless otherwise agreed.
10. LIABLE FOR OWN ACTS AND INSURANCE. Each party to this Agreement shall be liable for the acts of its own officers, employees and agents and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its officers, employees and/or agents. It is understood and agreed that the provisions of the Municipal Tort Claims Act, Minn. Stat. ch. 466 and other applicable laws govern liability arising from a party's acts or omissions. Each party warrants that it has an insurance or self-insurance program that has minimum coverage consistent with the liability limits contained in Minn. Stat. ch. 466.
11. GOVERNING LAW. The substantive and procedural laws of the State of Minnesota apply to this Agreement. The principles of conflict of laws do not apply to this Agreement. Venue of all legal proceedings related to this Agreement will be in the County of Dakota, State of Minnesota.
12. FORCE MAJEURE (UNFORSEEABLE EVENTS). A party is not liable to another party for any loss or damage resulting from a delay or failure to perform because of unforeseeable acts or events outside the breaching party's reasonable control. In such case the breaching party must give notice specifying the unforeseeable acts or events to the other party as soon as possible. Acts and events may include acts of God, acts of terrorism, war, fire, flood, epidemic, acts of civil or military authority, and natural disasters.
13. TERMINATION.
 - a. Termination With or Without Cause. Either party may terminate this Agreement without cause on 30 days written notice to the other party without penalty or damages. A party may terminate this Agreement with cause on 10 days written notice by facsimile of its intent to terminate to the other party.
 - b. Written Notice of Termination. A party must send notice of termination by certified mail or personal delivery to the authorized representative of the other party specifying the facts warranting termination (breach) of this Agreement. Notice is effective on the date received or personally delivered.

- c. Time to Correct Breach or Waiver. A party may give the breaching party time to correct the breach as stated in the notice of termination. The breaching party must give written notice to the other party of the intent to correct the breach within 5 days of receipt of the notice of termination. Waiver of a breach is not a waiver of a later breach.
 - d. SWCD's Duties on Termination. On the effective date of termination the SWCD must:
 - (1) Immediately stop work on this Agreement as stated in the notice of termination;
 - (2) Immediately notify all clients receiving services under this Agreement of the termination;
 - (3) Immediately cancel orders and subcontracts to the extent related goods and services are canceled by the notice of termination;
 - (4) Complete services not canceled by the notice of termination;
 - (5) Within 7 days return property owned by the City, if applicable; and
 - (6) Within 30 days send the final invoice for services provided before termination.
 - e. City's Duties on Termination and Set-Off. Within 35 days of receiving SWCD's final invoice the City will pay the SWCD for services satisfactorily provided through the date of termination and under the terms of this Agreement. The City will not be liable for any services provided after the date of termination.
 - f. Effect of Termination. Termination of this Agreement does not relieve the liability or responsibilities of a party arising from the performance or nonperformance of the terms of this Agreement before the effective date of termination.
 - g. Mitigate Damages. A party must use reasonable efforts to mitigate damages.
14. DATA PRIVACY. All data created, collected, received, stored, used, maintained, or disseminated in the performance of this Agreement is subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. ch. 13 and the Minnesota Rules implementing the Act now in force or hereafter adopted as well as the federal laws on data privacy.
15. RECORDS DISCLOSURE/RETENTION AND AUDITS. Each party's bonds, records, documents, papers, accounting procedures and practices, and other records relevant to this Agreement are subject to the examination, duplication, transcription and audit by the other party and the Legislative Auditor or State Auditor under Minn. Stat. § 16C.05, subd. 5. If services under this Agreement use federal funds these records are also subject to review by the Comptroller General of the United States and his or her approved representative. Each party agrees to maintain such evidences for a period of six years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.
16. MODIFICATIONS. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the authorized representatives of the parties.
17. FINAL AGREEMENT. This Agreement is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and supersede all prior negotiations, understandings or agreements.
18. SEVERABILITY. The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement unless the part or parts that are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to either party.
19. DISPOSITION OF PROPERTY. Any property purchased with City money to perform services under this Agreement is owned by the City and will be returned by the SWCD to the City at the termination of this Agreement.

20. SURVIVORSHIP. The following provisions under this Agreement survive after the termination date of this Agreement: Sections 10 (Liability); 11 (Governing Law), 12 (Force Majeure), 14 (Data Privacy), 15 (Records), 18 (Severability), and 19 (Disposition of Property).

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates indicated below.

CITY OF INVER GROVE HEIGHTS

By George Tourville
George Tourville, Mayor

Date of Signature 2/22/10

ATTEST:

Melissa R. Shoarwe

Name and Title

Date of Signature 2/22/10

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

SWCD Board Action #10.027

By Scott A. Holm
Scott A. Holm, Chair

Date of Signature March 9, 2010

APPROVED AS TO FORM:

Kathryn M. Keena 2/20/2010
Assistant Dakota County Attorney/Date
K-10-68

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Authorizing Feasibility Report - 2011 Pavement Management Program, City Project No. 2011-09E – Inver Grove Trail and Surrounding Area Rural Street Reconstruction

Meeting Date: January 10, 2010
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SDT

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Assessments

PURPOSE/ACTION REQUESTED

Consider resolution authorizing preparation of a feasibility report for the 2011 Pavement Management Program, City Project No. 2011-09E – Inver Grove Trail and Surrounding Area Rural Street Reconstruction.

SUMMARY

The streets identified on the enclosed map are showing signs of deterioration. This project has been on the City’s 2011 Pavement Management Plan map for several years. The City hired Braun Intertec to test samples of the pavement to determine the cause and to recommend the most cost-effective method of repair at the October 25, 2010 Council meeting. The preliminary recommendation is to complete a full-width, full depth milling of the existing pavement and install new bituminous wearing course. The final recommendations for the street section will be based on the geotechnical investigation report. A feasibility study will be prepared to estimate project costs, preliminary assessment amounts and a project schedule. This study will be prepared by the City Engineering Division.

I recommend approval of the attached resolution authorizing preparation of a feasibility report for the 2011 Pavement Management Program, City Project No. 2011-09E – Inver Grove Trail and Surrounding Area Rural Street Reconstruction.

SDT/kf

Attachments: Resolution
 Map of Area

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY**

**RESOLUTION AUTHORIZING PREPARATION OF REPORT FOR THE 2011 PAVEMENT
MANAGEMENT PROGRAM, CITY PROJECT NO. 2011-09E – INVER GROVE TRAIL AND
SURROUNDING AREA RURAL STREET RECONSTRUCTION**

RESOLUTION NO. _____

WHEREAS, it is proposed to make improvements and fund them from the Pavement Management Capital Improvement Fund and special assessments to the adjacent benefiting properties.

2011 Pavement Management Program, City Project No. 2011-09E – Inver Grove Trail and Surrounding Area Rural Reconstruction

The project will consist of a full width bituminous milling, bituminous pavement, utility structure repairs, restoration and appurtenances on Inver Grove Trail, Delaney Circle, River Heights Way, 90th Street, 90th Court, Cloman Path, Conrad Avenue and 100th Street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA:

1. That the proposed improvements be referred to the Public Works Director for study, and that he/she be instructed to report to the Council with all convenient speed, advising the Council, in a preliminary way, as to whether it would be best made, as proposed, or in connection with other improvements and the estimated cost of the improvement as recommended.

Adopted by the City Council of Inver Grove Heights this 10th day of January 2011

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Resolution to Add Language to the 2011 Fee Schedule related to the Right-of-Way Permits and Fees

Meeting Date: January 10, 2011
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SBT

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Increases revenue for right-of-way permits

PURPOSE/ACTION REQUESTED

Approve a resolution authorizing a modification to the City's 2011 fee schedule to add fees related to right-of-way permits.

SUMMARY

The City established the 2011 fee schedule on November 22, 2010. Additional fees related to the right-of-way permitting process are proposed.

On December 13, 2010, the City Council took action to approve a proposal from First Scribe to implement a web-based permitting system using ROWay software. This software system will result in a new process for all permits issued to allow public and private entities the ability to work on City right-of-way and easements. As part of the Council action to establish the new permitting process, changes to the fees were recommended and approved as follows:

Right-of-Way Utility Permit	\$200/1000 LF plus additional fees for longer projects
Right-of-Way Registration Fee	\$50/each registration
Right-of-Way Excavation Permit	\$75/each excavation

These fees apply to web-based permit applications. The current fee structure will be retained for individual property owner applications.

It is recommended that the City Council approve a resolution to add language to the 2011 Fee Schedule to implement updated permit fees.

TJK/kf
 Attachments: Resolution
 New fee schedule language

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MN**

RESOLUTION ADOPTING THE SCHEDULE OF FEES RELATING TO RIGHT-OF-WAYS

RESOLUTION NO. _____

NOW BE IT RESOLVED that the following schedule of fees is hereby approved and adopted effective immediately upon passage.

RIGHT-OF-WAY PERMIT FEES

Right-of-Way Utility Permit	\$200.00 minimum for first 1000 LF with additional \$200/fee for each 1000 LF
Right-of-Way Excavation	\$75/each excavation
Right-of-Way User Registration	\$50/each registration

Approved and adopted this 10th day of January 2011.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

Right-of-Way Permit Procedures and Fees:

Right-of-Way User Registration Fee	\$50/each Registration
Right-of-Way Utility Permit	Minimum \$200/1000 LF with additional \$200 fee for each 1,000 LF increments or portion thereof above the initial 1000 LF permit
Right-of-Way Excavation Permit	\$75/each Excavation

Right-of-way registration fee is required of all private utility companies and their contractors that install and maintain private utilities on public right-of-way and easements.

Right-of-way utility is defined as private utility companies that install and maintain private utilities in public right-of-way.

Right of way excavation permit allow private companies to install public facilities in public right-of-way.

Right-of-way permit procedures and fees are as follows. It shall be unlawful for any person to perform work without first obtaining a permit from the City; such permits shall be issued by the City only to persons licensed and bonded and registered as such with the City.

4K

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

TIMOTHY J. KUNTZ
DANIEL J. BEESON
*KENNETH J. ROHLF
◊STEPHEN H. FOCHLER
◊JAY P. KARLOVICH
ANGELA M. LUTZ AMANN
*KORINE L. LAND
ANN C. O'REILLY
◊*DONALD L. HOEFT
DARCY M. ERICKSON
DAVID S. KENDALL
BRIDGET McCAULEY NASON
DAVID B. GATES
•
HAROLD LEVANDER
1910-1992
•
ARTHUR GILLEN
1919-2005
•
• ROGER C. MILLER
1924-2009

MEMO

*ALSO ADMITTED IN WISCONSIN
◊ALSO ADMITTED IN NORTH DAKOTA
◊ALSO ADMITTED IN MASSACHUSETTS
◊ALSO ADMITTED IN OKLAHOMA

TO: Mayor and Councilmembers
FROM: Timothy J. Kuntz, City Attorney
DATE: January 6, 2011
**RE: Feasibility Study Reimbursement Agreement Relating to Cameron Addition
January 10, 2011, City Council Meeting**

Section 1. Background. George Cameron IV (Cameron) is in the process of acquiring land owned by the City located on Concord Boulevard (the Cameron Park property) for construction of Cameron's Liquor Store.

Cameron has petitioned the City for a Feasibility Study pursuant to Minn. Stat. § 429.031 for the following improvements:

- Widening and improvements of 200 to 300 linear feet of roadway on 65th Street East at the intersection with Concord Street;
- Installation of right turn lanes;
- Installation of traffic signs;
- Installation of cobra head street light on the west side of Concord Street at 65th Street East;
- Installation of curb and gutter;
- Installation of driveway cuts; together with
- Any appurtenant construction associated with the Proposed Improvements.

The City is unwilling to procure a Feasibility Study for the improvements listed above unless all of the costs and expenses associated with the Feasibility Study and Improvement Hearing will be entirely paid by Cameron.

Cameron has agreed to pay for all costs and expenses associated with the Feasibility Study and Improvement Hearing for the improvements listed above pursuant to the terms of the attached Feasibility Study Reimbursement Agreement.

The City agrees that it will procure a Feasibility Study for the improvements listed above if Cameron enters into the attached Feasibility Study Reimbursement Agreement. The City agrees that the Feasibility Report will be prepared by April 1, 2011.

Section 2. Council Action. The Council is asked to consider the attached Resolution Approving a Feasibility Study Reimbursement Agreement Relating to Cameron Addition at the January 10, 2011 Council meeting.

Attachment

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING FEASIBILITY STUDY REIMBURSEMENT
AGREEMENT RELATING TO CAMERON ADDITION**

WHEREAS, George Cameron IV (Cameron) is in the process of acquiring land owned by the City located on Concord Boulevard (the Cameron Park property) for construction of Cameron's Liquor Store.

WHEREAS, Cameron has petitioned the City for a Feasibility Study pursuant to Minn. Stat. § 429.031 for the following improvements:

- Widening and improvements of 200 to 300 linear feet of roadway on 65th Street East at the intersection with Concord Street;
- Installation of right turn lanes;
- Installation of traffic signs;
- Installation of cobra head street light on the west side of Concord Street at 65th Street East;
- Installation of curb and gutter;
- Installation of driveway cuts; together with
- Any appurtenant construction associated with the Proposed Improvements.

WHEREAS, The City is unwilling to procure a Feasibility Study for the improvements listed above unless all of the costs and expenses associated with the Feasibility Study and Improvement Hearing will be entirely paid by Cameron.

WHEREAS, Cameron has agreed to pay for all costs and expenses associated with the Feasibility Study and Improvement Hearing for the improvements listed above pursuant to the terms of the attached Feasibility Study Reimbursement Agreement.

WHEREAS, The City agrees that it will procure a Feasibility Study for the improvements listed above if Cameron enters into the attached Feasibility Study Reimbursement Agreement. The City agrees that the Feasibility Report will be prepared by April 1, 2011.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS:

1. The City Council hereby approves the attached Feasibility Study Reimbursement Agreement Relating to Cameron Addition.
2. The Mayor and City Clerk are authorized to execute the attached Feasibility Study Reimbursement Agreement Relating to Cameron Addition on behalf of the City.

Passed this 10th day of January, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheume, Deputy City Clerk

FEASIBILITY STUDY REIMBURSEMENT AGREEMENT
RELATING TO CAMERON ADDITION

THIS FEASIBILITY STUDY REIMBURSEMENT AGREEMENT (Agreement) is made, entered into and effective this 10th day of January, 2011, by and among the City of Inver Grove Heights, a Minnesota municipal corporation (hereafter referred to as City) and George W. Cameron IV, a single person (hereafter referred to as Cameron). Subject to the terms and conditions hereafter stated and based on the representations, warranties, covenants, agreements and recitals of the parties herein contained, the parties do hereby agree as follows:

ARTICLE 1
DEFINITIONS

1.1 Terms. The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 City. City means the City of Inver Grove Heights, a Minnesota municipal corporation.

1.3 Cameron. Cameron means George W. Cameron IV, a single person, and his successors and assigns.

1.4 Feasibility Study. Feasibility Study means the study, analysis and report contemplated by Minn. Stat. § 429.031, for the Proposed Improvements.

1.5 Improvement Hearing. Improvement Hearing means the public improvement hearing outlined in Minn. Stat. § 429.031 at which the City Council considers whether to order the Proposed Improvements.

1.6 Cameron Addition. Cameron Addition is a proposed platted subdivision comprised of the real property legally described as follows:

Lots 1, 3, 5 and 7 – 14, INVER GROVE PARK, Dakota County, Minnesota, together with the vacated alleys accruing thereto.

1.7 Proposed Improvements. The Proposed Improvements shall mean the following:

- a. Widening and improvements of 200 to 300 linear feet of roadway on 65th Street East at the intersection with Concord Street;
- b. Installation of right turn lanes;
- c. Installation of traffic signs;
- d. Installation of cobra head street light on the west side of Concord Street at 65th Street East;
- e. Installation of curb and gutter;
- f. Installation of driveway cuts; together with
- g. Any appurtenant construction associated with the Proposed Improvements

1.8 Subject Land. The Subject Land means that real property located in the City of Inver Grove Heights, Dakota County, State of Minnesota legally described as follows:

Lots 1, 3, 5 and 7 – 14, INVER GROVE PARK, Dakota County, Minnesota, together with the vacated alleys accruing thereto.

The Subject Land described above is being platted as follows:

Lot 1, Block 1, Cameron Addition, Dakota County, Minnesota.

ARTICLE 2 **RECITALS**

Recital No. 1. The City owns the Subject Land. Cameron is in the process of acquiring the Subject Land from the City and platting the Subject Land as stated in Section 1.8 of this Agreement.

Recital No. 2. Cameron has petitioned the City for a Feasibility Study pursuant to Minn. Stat. § 429.031 for the Proposed Improvements.

Recital No. 3. The City is unwilling to procure a Feasibility Study with respect to the Proposed Improvements unless all of the costs and expenses associated with the Feasibility Study and Improvement Hearing will be entirely paid by Cameron.

Recital No. 4. Cameron has agreed to pay for all costs and expenses associated with the Feasibility Study and Improvement Hearing for the Proposed Improvements pursuant to the terms of this Agreement.

Recital No. 5. By this Agreement the parties seek to:

- a.) impose upon Cameron the responsibility of paying for all costs and expenses associated with the Feasibility Study and Improvement Hearing; and
- b.) provide a mechanism where the City may charge all of the costs and expenses associated with the Feasibility Study and Improvement Hearing to Cameron.

ARTICLE 3 **RESPONSIBILITY FOR PAYMENT**

3.1 Costs of Feasibility Study and Improvement Hearing. Cameron shall pay for all costs and expenses associated with the Feasibility Study and with the Improvement Hearing, including all costs and expenses that the City incurs in retaining and engaging a third party engineering firm to prepare the Feasibility Study, all publication, mailing and notice costs relating to the Improvement Hearing, as well as all normal and customary costs and expenses incurred by the City for its own engineering department staff and other municipal personnel with respect to the preparation of the Feasibility Study and preparation for and conducting the Improvement Hearing.

3.2 Deposit by Cameron and Payment of Costs Incurred by the City. Upon execution of this Agreement, Cameron shall deposit \$1,875 with the City, which the City shall hold in a non-interest bearing account. As the City incurs costs and expenses associated with the Feasibility Study and Improvement Hearing, the City shall draw upon the deposit without any further consent or approval of Cameron.

3.3 Refund of Remaining Balance. After all the costs and expenses associated with the Feasibility Study and Improvement Hearing are paid pursuant to Section 3.2, if there are remaining funds, the City shall remit the remaining funds to Cameron within thirty (30) days after the City makes a decision whether to construct the Proposed Improvements.

3.4 Payment of Costs Incurred by City in Excess of Deposit. The City shall charge all expenses and costs incurred by the City for the Feasibility Study and Improvement Hearing to Cameron. To the extent that the costs and expenses for the Feasibility Study and Improvement Hearing exceed the deposit required by Section 3.2, then the City shall invoice Cameron for those costs and expenses that exceed the deposit.

Cameron shall pay any such City invoice within thirty (30) days after invoicing ("Due Date"). Bills not paid by the Due Date shall incur the standard penalty and interest established by the City for utility billings within the City.

3.5 Certification of Costs Payable With Taxes; Special Assessments. If Cameron fails to make any payment required by this Agreement, the City may certify to Dakota County the amounts due as payable with the real estate taxes for the Subject Land in the next calendar year; such certifications may be made under Minnesota Statutes, Chapter 444 in a manner similar to certifications for unpaid utility bills. Cameron waives any and all procedural and substantive objections to the imposition of such charges on the Subject Land.

Further, as an alternate means of collection, if the written billing is not paid by Cameron, the City, without notice and without hearing, may specially assess the Subject Land for the costs and expenses incurred by the City. Cameron hereby waives any and all procedural and substantive objections to special assessments for costs including, but not limited to, notice and hearing requirements and any claims that the charges or special assessments exceed the benefit to the Subject Land. Cameron waives any appeal rights otherwise available pursuant to Minnesota Statute § 429.081. Cameron acknowledges that the benefit from the Feasibility Study equals or exceeds the amount of the charges and assessments for the Feasibility Study that are being imposed hereunder upon the Subject Land. Cameron acknowledges that the benefit from the Improvement Hearing equals or exceeds the amount of the charges and assessments for the Improvement Hearing that are being imposed hereunder upon the Subject Land.

3.6 Other Remedies. In addition to the remedies provided by Section 3.5, the City shall have all remedies available at law in the event Cameron does not pay the invoices referenced in Section 3.4.

ARTICLE 4 **CITY COVENANTS**

4.1 Feasibility Study. The City agrees that it will procure a Feasibility Study for the Proposed Improvements. The Feasibility Report will be prepared by April 1, 2011.

ARTICLE 5 **MISCELLANEOUS**

5.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Agreement shall run with and bind the Subject Land, and shall be binding upon the parties and the successors and assigns of the parties. The parties also agree that this Agreement shall be binding upon any interest of Cameron in the Subject Land, including any interest acquired after the date of this Agreement or acquired after the recording date of this Agreement.

5.2 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

5.3 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

5.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

5.5 Recording. This Agreement may be recorded by the City.

[the remainder of this page has been intentionally left blank]

IN WITNESS WHEREOF, the City and Cameron have executed this Agreement on the day and year first stated above.

CITY OF INVER GROVE HEIGHTS

By: _____
George Tourville
Its: Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this 10th day of January, 2011, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Rheaume to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and Deputy City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

CAMERON

By: _____
George W. Cameron IV

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this _____ day of January, 2011, before me a Notary Public within and for said County, personally appeared **George W. Cameron IV**, a single person, to me personally known to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed.

Notary Public

This Instrument Was Drafted By:

Timothy J. Kuntz
LeVander, Gillen & Miller, P.A.
633 South Concord Street
Suite 400
South St. Paul, MN 55075
(651) 451-1831

After Recording, Please Return This

Instrument To:

Timothy J. Kuntz
LeVander, Gillen & Miller, P.A.
633 South Concord Street
Suite 400
South St. Paul, MN 55075
(651) 451-1831

L:\CLIENTS\810\81000\13000 - Pass Through\Cameron Addition (Cameron Liquor) - 13101\documents\Feasibility Study Reimbursement Agreement (12-27-10).doc

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Consultant for the Splash Pool Air Exchanger Replacement

Meeting Date: January 10, 2011
 Item Type: Consent Agenda
 Contact: Michael Sheggeby 651.450.2514
 Prepared by: Michael Sheggeby
 Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Accept proposal from Premier M & E Engineering, Inc in the amount of \$24,800. Funding to come from the 2011 VMCC Operating Budget.

SUMMARY

AHU-2 which serves the Grove Splash Pool has been identified and budgeted for replacement in 2011. Due to the elevated humidity levels with the play features and the corrosive pool environment the unit has extensive interior corrosion and continuing failure of parts. Estimated project cost is \$390,000 which includes Professional Engineering Services to develop plans, specifications and provide construction oversight.

Project Timeline:

	Estimated Date	Duration
Approve Professional Engineering Services	Jan. 10	
Plans and Specifications	Jan. 17	4-6 Weeks
Council Approval to Advertise	March 14	
Bidding	March 21	4 Weeks
Council to Award Bids	April 25	
Contracts	May 2	1 Weeks
Equipment Order	May 9	8-10 Weeks
AHU-2 Replacement	August 22	4 Weeks

Professional Engineering Services AHU-2 Proposals:

	Proposals
M&E Engineering	\$24,800
Michaud, Cooley, Erickson	\$31,500

**LEVANDER,
GILLEN &
MILLER, P.A.**

ATTORNEYS AT LAW

TIMOTHY J. KUNTZ
DANIEL J. BEESON
*KENNETH J. ROHLF
◊STEPHEN H. FOCHLER
◊JAY P. KARLOVICH
ANGELA M. LUTZ AMANN
*KORINE L. LAND
ANN C. O'REILLY
◻*DONALD L. HOEFT
DARCY M. ERICKSON
DAVID S. KENDALL
BRIDGET McCAULEY NASON
DAVID B. GATES
•
HAROLD LEVANDER
1910-1992
•
ARTHUR GILLEN
1919-2005
•
• ROGER C. MILLER
1924-2009

MEMO

*ALSO ADMITTED IN WISCONSIN
◊ALSO ADMITTED IN NORTH DAKOTA
◻ALSO ADMITTED IN MASSACHUSETTS
◻ALSO ADMITTED IN OKLAHOMA

TO: Mayor and City Council
FROM: Timothy J. Kuntz
DATE: December 20, 2010
RE: Resolution Accepting Delivery of Pierce Ladder Truck

In December of 2009, the City of Inver Grove Heights (“City”) entered into a Contract for the purchase of one Heavy Duty Aluminum Aerial Ladder Truck (“Ladder Truck”) and Loose Equipment with Pierce Manufacturing, Inc. The Ladder Truck and Loose Equipment were subsequently delivered to the City between October and December of this year. Pursuant to the Contract, the City must formally accept delivery of the Ladder Truck. The attached resolution accepts the Ladder Truck and loose equipment.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION ACCEPTING DELIVERY OF FIRE TRUCK FROM PIERCE
MANUFACTURING, INC.**

WHEREAS, the City of Inver Grove Heights (“City”) entered into a Contract for the Purchase of One Heavy Duty Aluminum Aerial Ladder Truck with Pierce Manufacturing, Inc. (“Pierce”) on December 29, 2009, which was subsequently amended by Addendum No. 1 to the Contract for Purchase of One Heavy Duty Aluminum Aerial Ladder Truck, dated October 6, 2010; and

WHEREAS, Pierce has delivered the Heavy Duty Aluminum Aerial Ladder Truck (“Ladder Truck”) together with the loose equipment listed in the Contract;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS:

1. The City Council hereby accepts the delivery of the Ladder Truck and loose equipment.

Passed this 10th day of January, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: January 10, 2011
 Item Type: Consent
 Contact: Lt. Larry Stanger (651) 450-2528
 Prepared by: Lt. Larry Stanger
 Police Department
 Reviewed by: Chief Charles Kleckner
 Chief of Police

Fiscal/FTE Impact:

<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED:

Consider request to accept a \$500.00 donation to the Inver Grove Heights Police Department from Inver Grove Heights residents Rick, Janine and Jamie Potter.

SUMMARY:

The Potter Family has generously donated \$500.00 to the Inver Grove Heights Police Department. They have asked that the funds be used for youth or adult education or possibly a program directed towards youth drug prevention.

12-16-10

Police Chief Kleckner
IGH Police Department

RE: Education Donation

Chief Kleckner:

Enclosed please find a check for \$500.00 that we would like to donate (with city counsel approval) to the IGH police department to be used for youth or adult education; however you feel it would be best utilized. If you have any programs directed towards youth drug prevention that is a very important subject within our family.

I'd also like to take this opportunity to tell you what a great time I had in the IGH/SSP Citizens Police Academy this fall. Sergeant Otis & Sergeant Wicke did a great job along with all of the other officers and volunteers. You can tell that it is not just a job for them. It was not only very educational; it was a lot of fun. I'd recommend it to everyone.

Have a great holiday season and keep up the good work, we appreciate it.

Sincerely,

Rick & Janine Potter
6780 Blaine Ave. East
IGH, MN 55076

RICKY B POTTER 05-09
 JANINE L POTTER
 6780 BLAINE AVE
 INVER GROVE HEIGHTS, MN 55076-1900

2050
 17-1/910 5162
 6860602520

12/16/10
 Date

Pay to the Order of IGH POLICE DEPARTMENT \$ 500.⁰⁰

FIVE HUNDRED & NO/100 Dollars

WELLS FARGO Wells Fargo Bank, N.A. Minnesota wellsfargo.com

For 2010 EDUC. DONATION

[Signature]

⑆091000019⑆ 6860602520⑈ 02050

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: January 10, 2011
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Amy Brinkman, H.R. Coordinator
Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Alexandra Kuntz, Alexander Gorder, Joan Saum, Therese Piculell, Sydney Klimas, Kersten Schwanz, Kristina Vorpahl, Nicole Haigh, Joyce Loveridge, Eric Rooney, and Tim Swanson.

Please confirm the termination of employment of: Travis Quinlan as Police Officer.

Please confirm the employment of: Dan Rolloff, Dennis Suchy, Matthew Bravo, and Timothy Hunter as Firefighters.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS

Meeting Date: January 10, 2011
 Item Type: Regular Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

Consider the second reading of an Ordinance establishing standards regulating dynamic display billboards and creating an overlay district to allow such signs

- Requires 3/5th's vote.

Council approved the first reading of the ordinance on December 13 and had some discussion on location of the dynamic display billboards and the time duration of the spot.

ANALYSIS

Staff has reviewed the ordinance along with the suggestions made and offer the following for the second reading.

1. Added language to reinforce that permits are required when changing an existing billboard to dynamic display.
2. Changed display duration time to 8 seconds. This is an industry standard and used by other cities. No specific research done that I am aware of, states that an 8 second interval is any worse than any other duration. Allows enough ad turn over for billboard operators to offer community service spots.
3. Increased daytime light intensity from 5,000 to 7,500 nits. Intensity concerns have typically impacted night time and not day time.
4. Added language requiring billboard owner to provide community service spots through an agreement approved by the City Council. Minimum of 5 hours (provided in 2,250 eight-second spots) per month per billboard.
5. Added language creating the overlay district over Sections 27 and 34.

Changes are identified with shading.

Council discussed the issue of time duration of each ad spot. Tom McCarver from Clear Channel indicated that eight seconds is the industry standard, but also noted that there were two billboards in St. Paul that had 12 second intervals. These billboards are located at 35E and University and Hwy 94 and White Bear Avenue.

Staff also researched the question regarding impact of billboard improvements and valuation of property. According to the Dakota County Assessor's Office, the value of any sign improvements is added to the value of the underlying land. The lease rates or revenue stream from a billboard is also factored in when determining valuation of the land. It would appear that allowing dynamic display billboards would increase the valuation of the land, thus increasing tax generation from the land because the conversion would be an improvement and would add value to the billboard.

RECOMMENDATION

Planning Division: Recommends approval of the second reading of the ordinance amendment allowing dynamic display billboards with the changes made in the attached ordinance.

Attachment: Revised Dynamic Display Billboard Ordinance

Second Reading Version

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE TITLE 10,
CHAPTER 2, SECTION 2 AND TITLE 10, CHAPTER 15, ARTICLE E REGARDING
DYNAMIC DISPLAY BILLBOARDS**

The City Council of Inver Grove Heights does hereby ordain:

Section 1. Amendment. Title 10, Chapter 2, Section 2 of the Inver Grove Heights City Code is hereby amended to add the following definition to Section 2:

Dynamic Display Billboard: A billboard or portion thereof that displays static or dynamic text, images, graphics, or pictures where the message change sequence is accomplished by any method other than physically or mechanically removing and replacing the sign face or its components, whether the apparent movement or change is in the display, the sign structure itself, or any other component of the billboard. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes, but is not limited to, any rotating, revolving, moving, flashing, blinking, projecting, or other animated display and any display that incorporates rotating panels, light bulbs, fiber optics, LED lights manipulated through digital input, "digital ink," or any other method or technology that allows the sign face to present a series of text, images, or displays.

Section 2. Amendment. Title 10, Chapter 15, Article E, Section 2, Subparts B and C of the Inver Grove Heights City Code are hereby amended as follows:

B. Permit Required; Application And Fee: Each of the signs or billboards permitted by this article, except those provided for in section 10-15E-11 of this article, shall be constructed, used and maintained only upon completion and City approval of a written permit application therefor and upon payment of the annual permit fee herein provided. Each person signing said application shall be deemed a permittee for the purposes of this article. Application for permits for signs or billboards shall be submitted to the building official who shall grant the permit if the applicant complies with the provisions of this article. No permit for the construction of a dynamic display billboard or the conversion of any portion non-dynamic display billboard to a dynamic display billboard shall be granted until the City Council has

approved an agreement with the permittee for the community and public service message display required in section 10-15-E-6-I-4-i.

C. Revocation Of Permit: The building official is authorized and empowered to revoke any permit issued under this article upon failure of the holder thereof to comply with the provisions of this article or the provisions of any permit issued pursuant to this article.

Section 3. Amendment. Title 10, Chapter 15, Article E, Section 6, Subsection I of the Inver Grove Heights City Code is hereby enacted as follows:

10-15E-6: BILLBOARDS:

I. Dynamic Display Billboards:

1. Findings, Purpose and Intent: The City Council finds it necessary for the promotion and preservation of the health, safety, welfare, and aesthetics of the community that the construction, location, size, conspicuity, brightness, legibility, operational characteristics and maintenance of Dynamic Display Billboards be controlled. Dynamic Display Billboards have a direct and substantial impact on traffic safety, pedestrian safety, community aesthetics and property values. The City Council recognizes that signs provide a guide to the physical environment and as such serve an important function in the community and economy. With respect to Dynamic Display Billboards, including video display billboards, the City Council finds that they are highly visible from long distances and at very wide viewing angles both day and night and are designed to catch the eye of persons in their vicinity and hold it for extended periods of time. If left uncontrolled, Dynamic Display Billboards, including video display signs, constitute a serious traffic safety threat. Studies such as "Dynamic" Signage: Research Related To Driver Distraction and Ordinance Recommendations by SRF Consulting Group, Inc. June, 7, 2007, reveal that electronic signs are highly distracting to drivers and that driver distraction continues to be a significant underlying cause of traffic accidents. The City Council intends by this subsection of the City Code to establish a legal framework for Dynamic Display Billboard regulation in the City. The regulations promulgated in this subdivision are intended to facilitate an easy and agreeable communication between people while protecting and promoting the public health, safety, welfare and aesthetics of the community. It is not the purpose or intent of this subdivision of the City Code to prefer or favor commercial messages or speech over non-commercial messages or speech or to discriminate between types of non-commercial speech or the viewpoints represented therein. Rather, the purpose of the Dynamic Display Billboard regulations promulgated in this subsection is:

- a. to eliminate potential hazards to motorists and pedestrians using the public streets, sidewalks, and rights-of-way;
- b. to safeguard and enhance property values;

- c. to control nuisances;
 - d. to preserve and improve the appearance of the City through adherence to aesthetic principles, in order to create a community that is attractive to residents and to non-residents who come to live, visit, work, or trade;
 - e. to eliminate excessive and confusing sign displays;
 - f. to encourage signs which by their design are integrated with and harmonious to the surrounding environment and the buildings and sites they occupy; and
 - g. to promote the public health, safety, and general welfare.
2. Location of Dynamic Display Billboards: Notwithstanding anything to the contrary contained within this Code, Dynamic Display Billboards may be located only within the Billboard Overlay District. Dynamic Display Billboards are prohibited in all zoning districts of the City other than the Billboard Overlay District. Dynamic Display Billboards located in the Billboard Overlay District must comply with all Code requirements for permitted Dynamic Display Billboards.
3. Non-Conforming Billboards: Notwithstanding anything to the contrary contained within this Code, a legal non-conforming sign or billboard shall not be converted to a Dynamic Display Billboard unless the legal non-conforming sign or billboard is located in the Billboard Overlay District. A legal non-conforming sign or billboard may be continued through repair, replacement, restoration, maintenance, or improvement but shall not be expanded, enlarged, intensified or moved to a new location. Replacement, reconstruction, or restoration means construction that exactly matches pre-existing conditions. Expansion or intensification includes but is not limited to, replacement of a static display with any type of dynamic display, including a display that consists of rotating, revolving, moving, flashing, blinking, or projecting, items, or light bulbs, LED lights, fiber optics, or any other method of technology that allows the sign face to present a series of text, images, or displays. A legal non-conforming sign or billboard may be converted to a dynamic display billboard in the Billboard Overlay District subject to the requirements of the Billboard Overlay District Performance Standards.
4. Billboard Overlay District Performance Standards: The Billboard Overlay District is hereby established as a separate zoning district within the City. Within the Billboard Overlay District, Dynamic Display Billboards are permitted subject to the following conditions:

a. No dynamic display billboard shall be erected that, by reason of position, shape, movement or color, interferes with the proper functioning of a traffic signal or which constitutes a traffic hazard.

b. Dynamic display billboards must have minimum display duration of eight (8) seconds. Such display shall contain static messages only; change from one static message to another shall be instantaneous without any special effects, through dissolve or fade transitions, or with the use of another subtle transition technique that does not have the appearance of moving text or images.

c. Dynamic display billboards must be rectangular in shape and all messages must be contained within with billboard frame.

d. All dynamic display billboards shall have ambient light monitors installed as part of the billboard and shall, at all times, allow such monitors to automatically adjust the brightness level of the electronic sign based on light conditions.

e. Dynamic display billboards shall meet the following brightness standards;

1. No dynamic display may be brighter than is necessary for clear and adequate visibility, and shall not exceed 7,500 Nits (candelas per square meter) between the hours of civil sunrise and civil sunset and shall not exceed 500 Nits (candelas per square meter) between the hours of civil sunset and civil sunrise as measured from the face of the sign.

2. The lamp wattage and luminance level in Nits (candelas per square meter) shall be provided at the time of permit application from the owner or operator of the sign certifying that the sign shall at all times be operated in accordance with all relevant City Code provisions and that the owner or operator shall provide written proof of such conformity within five (5) business days after request from City Staff.

f. Dynamic display billboards shall have a fully functional monitoring off switch system that automatically shuts the dynamic display billboard off when the display deteriorates, in any fashion, 5% or greater until the dynamic display sign has been repaired to its fully functional factory specifications.

g. Dynamic display billboards shall maintain a minimum spacing of eight hundred (800) feet between any other dynamic display electronic billboard on the same side of the highway and five hundred (500) feet between signs on the opposite side of the highway.

- h. Dynamic display billboards must be part of the State of Minnesota's public safety alert system.
 - i. Applicants for a dynamic display billboard permit shall enter into an agreement with the City to provide the City no less than five hours (provided in 2,250 eight-second spots) per month per dynamic display billboard face in the City for community and public service messages at such times as shall be determined by the City. This agreement must be approved by the City Council before a permit for the construction or conversion of a dynamic display billboard may be issued by the building official.
5. Rezoning of Property: Contemporaneous with the enactment of this subdivision, the City has rezoned certain property within the City to the Billboard Overlay District by Ordinance Number _____ . The area rezoned to the Billboard Overlay District is the only appropriate area in the city for Dynamic Display Billboards because the City adopted an ordinance in 1993 regulating the location of billboards to an area along Hwy 52/55 in Sections 27 and 34, Township 27, Range 22. Supreme Court decisions and results from numerous safety studies have indicated that Dynamic Display Billboards and other forms of outdoor signage are intended to divert, and do divert, a driver's attention from the roadway. Dynamic Display Billboards have been considered a form of visual pollution that can detract from the positive features of a community.

The property located within the City of Inver Grove Heights which has been rezoned to be located in the Dynamic Display Billboard Overlay District is as follows: All of Sections 27 and 34, Township 27N, Range 22W, Dakota County, Minnesota.

SECTION 4. Effective Date. This ordinance shall be in force and effect upon its adoption and publication according to law.

Passed this _____ day of _____, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER HOUSING COMMITTEE ADVISORY BOARD APPLICATIONS AND APPOINTMENTS

Meeting Date: January 10, 2011
 Item Type: Regular
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider Housing Committee Advisory Board applications and appointments.

SUMMARY The Council approved a resolution creating the Housing Committee in September, 2010. The committee is to be comprised of 5 members. Staff posted notices seeking volunteers in the Insights newsletter, Southwest Review and city website. Staff received eight applications.

Since this is a new committee, the resolution established the initial term for three of the members to be three years and two members to be two years. Along with appointing the five members, the Council must also determine a term length for each.

Also attached are the applications for the eight individuals that applied.

The following people have made application to be considered for appointment:

Mary T’Kach	James Zentner	Tamara Kappauf	Emily Strong
Carrie Brogheiinck	James Boldt	Allan Cederberg	Paul Mandell

I would like to serve on the Housing Committee because I believe that a community's housing stock is a core resource for a community's social, cultural and economic vitality and resilience. I would like to be an active participant in this planning for the future of our housing options as a way to contribute to our community's overall success and livability. It is my belief that the coming decades will present very challenging times for suburban communities. With community engagement, and staff and Council support, I believe IGH can build upon its quality reputation as a desirable and healthy place to locate a business and to live, work, and play. Housing needs to be interconnected with other parts of a city and the world as a whole. Linking transportation, health care, schools, jobs and food to where and how we build our homes, and looking at opportunities for smarter technology to improve the city's housing stock while saving residents money can be an opportunity for IGH to gain a competitive advantage over other suburban communities. I believe that our community is over-flowing with human resources that we aren't tapping into and aren't leveraging for our collective benefit as a community. Even though it can slow down "the process," if we build more opportunities for positive community involvement in how our city evolves, when people think about where they want to live and businesses think about where they want to locate, they will think of Inver Grove Heights. I believe I have both the time and the expertise to bring value to the housing discussion and am interested in learning from others who are equally committed to this issue.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Housing Committee

2nd Choice:

3rd Choice:

4th Choice:

Name: Mary T'Kach

Date: 12/17/10

Address: 7848 Babcock Trail

Zip Code: 55077

Home Phone: 651-455-5383

Work Phone: 651-266-1154

Email Address: mtkach@q.com

Years/Months: 23/9

Employment, occupation, or other experience: Currently I work for Ramsey County as an Energy and Sustainability Planner. I was hired to write an Energy Management Plan for the County which entails interviewing a diverse group of individuals and teams in the County, and outside stakeholders, in an effort to understand what is currently happening in the County and how this compares to best-practices that could save the County money and deliver services more efficiently to their taxpayers. In addition to this experience, I have 12 years of experience as a private-sector sustainability professional and 16 years of nonprofit experience working on energy-efficiency, community development, and environmental issues. From a housing policy and finance perspective, my experience on the Family Housing Fund Board of Directors has helped inform me of

the issues and challenges to creating and growing affordable, decent, livable communities. In the early 1990's as a Planning Commissioner in Inver Grove Heights I learned a great deal about community planning. In hindsight, I also learned that ideas presented "before their time" need to be brought forward in a more collaborative manner in order to be successful. From a practical perspective I am a long-time homeowner and rental property owner in the City and am familiar with city building codes, traditional construction techniques, "new urbanism," "high performance" design and construction, and "fracture critical" design thinking.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: Citizen participation is a messy but effective way to bring diverse ideas and concepts forward for discussion and learning in a way that builds stronger, more connected communities. A small, nimble committee creates an opportunity to reach out in both traditional and more contemporary ways to understand how the community views an issue (in this case, housing) and to listen to the ideas and solutions offered. Along with this process, reaching beyond one's own community to learn from others and then present potential solutions and new ideas to the City Council and city staff can help the City move forward with limited dollars going to consultants. If given the opportunity to serve on the Housing Committee, my goals will be to: • commit the time necessary to engage our community in the conversations • listen and help facilitate conversations until I understand the issues and individual concerns • on-going research into what other communities are doing related to housing • work with the other Housing Committee members and other commissioners in the City to bring collaborative ideas forward for the City Council and staff to consider.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I would like to serve on the Housing Committee because I believe that a community's housing stock is a core resource for a community's social, cultural and economic vitality and resilience. I would like to be an active participant in this planning for the future of our housing options as a way to contribute to our community's overall success and livability. It is my belief that the coming decades will present very challenging times for suburban communities. With community engagement, and staff and Council support, I believe IGH can build upon its quality reputation as a desirable and healthy place to locate a business and to live, work, and play. Housing needs to be interconnected with other parts of a city and the world as a whole. Linking transportation, health care, schools, jobs and food to where and how we build our homes, and looking at opportunities for smarter technology to improve the city's housing stock while saving residents money can be an opportunity for IGH to gain a competitive advantage over other suburban communities. I believe that our community is over-flowing with human resources that we aren't tapping into and aren't leveraging for our collective benefit as a community. Even though it can slow down "the process," if we build more opportunities for positive community involvement in how our city evolves, when people think about where they want to live and businesses think about where they want to locate, they will think of Inver Grove Heights. I believe I have both the time and the expertise to bring value to the housing discussion and am interested in learning from others who are equally committed to this issue.

Additional Information:

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CITY OF INVER GROVE HEIGHTS
8150 BARBARA AVENUE
INVER GROVE HEIGHTS, MN 55077

CITIZEN ADVISORY COMMISSION APPLICATION

HOUSING COMMITTEE

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on. ***Please type or print clearly in ink***

NAME : James Zentner DATE: 12/15/2010

ADDRESS: 8004 Delano Way ZIP CODE: 55076

HOME PHONE: 457-2211 WORK PHONE: (651) 770-4483

E-MAIL ADDRESS: jzlz@comcast.net

HOW LONG HAVE YOU LIVED IN INVER GROVE HEIGHTS? 32 YEARS/MONTHS

EMPLOYMENT, OCCUPATION OR OTHER EXPERIENCE: Workforce Planning Specialist for Ramsey County

Please provide a short paragraph summarizing why you are seeking an appointment to the Housing Committee: Having been the benefactor of affordable housing in Inver Grove Heights, I have been committed to seeing the City adopt policies and practices that give others the same kind of benefit my family and I enjoyed. In addition to the need for affordable housing the City needs to protect and maintain its existing housing stock and the quality of the neighborhoods. The City needs to quantify the type of housing it currently has and use that information to continue developing a range of housing policies and programs.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking. For the past 10 years I have been working with church-based community organizations that have advocated for affordable housing in Inver Grove Heights and the surrounding communities. Most recently I served on the Inver Grove Heights Housing Task Force that developed a series of policy recommendations to the Council including the one that creates this Housing Committee.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

3rd Choice:

4th Choice:

Name: Tamara Kappauf

Date: 12/16/2010

Address: 1186 82nd St E

Zip Code: 55077

Home Phone: 612-868-6628

Work Phone: 612-868-6628

Email Address: Tamara.Kappauf@gmail.com

Years/Months: 12 yrs

Employment, occupation, or other experience: REALTOR in state of MN since 1987. MBA from University of ST Thomas, 1991. Owner of single family home in IGH, 4 plex, and 6 and 9 unit apartment buildings in SSP and WSP. Owner of commercial property in other parts of the metro.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I am very familiar with programs that other cities, such as SSP and Richfield have put into place to maintain their housing stock. I am very familiar with rental property licensing programs. I am very familiar with all types of real estate.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I have attended many city open houses and have been exposed to many of the long range plans the city has made regarding park and road improvements, and the development of the NW Quadrant.

Additional Information:

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Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

as well as my continued Habitat for Humanity have helped shape my goals and passion for building and supporting my community. I can see the need within Dakota County for accessible housing options for underserved populations. I want to serve in a role that puts these services together with the populations who can benefit from them. I have done extensive work with the YMCA of Greater Saint Paul in evaluating the demographics of Dakota County and in turn have noted the areas that need more support. I believe my background in the West Saint Paul community and as a provider of services and programs to underserved residents will only benefit this position.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Housing Committee

2nd Choice:

3rd Choice:

4th Choice:

Name: Emily Strong

Date: 12/14/2010

Address: 7144 Cahill Ave

Zip Code: 55076

Home Phone: 651-278-1758

Work Phone: 612-312-5273

Email Address: emilylukasek@gmail.com

Years/Months: 2/6

Employment, occupation, or other experience: Wells Fargo Home Mortgage - Mortgage Loan Specialist
Minneapolis, MN: April 2009-current Responsible for providing support and loan review to Underwriting staff. Ensures compliance with government regulations specifically borrower income limits, secondary financing and county down payment assistance. Serves as direct contact between customer and Wells Fargo Home Mortgage. Resolves discrepancies and errors, troubleshoots complex lending situations. Manages pipeline of loans requiring immediate and continued attention. Negotiates and determine viable solutions to make loans salable.
YMCA of Greater Saint Paul (West Saint Paul and Eagan branches) - Membership and Marketing Director: January 2007-April 2009 Directly supervised operations of the Member Service department including hiring and training full and part-time staff • Served as a lead on an expert team that developed Income Based Pricing Program for underserved individuals in Dakota County • Administered the YMCA Scholarship program, processing applications and distributing scholarship funds • Achieved monthly membership sales goals and reduced monthly terminations by 5% annually • Prepared and administered annual department budget and

monthly forecasts • Developed and implemented annual marketing plan, integrated with all branch departments • Addressed and effectively escalated customer concerns to seek positive outcomes • Coordinated seven annual YMCA special events to engage the community and raise funds for programming • Established relationships with community partners to promote the mission of the YMCA Habitat for Humanity International - Summer Youth Blitz Build Coordinator - Americus, GA: January 2006-January 2007 Directly supervised the operations of the Youth Blitz Build at 10 locations throughout the United States • Administered program scholarship funds to underserved program applicants • Provided initial and ongoing training for field staff including diversity training, worksite safety and advocacy for housing issues • Ensured consistent and timely communication between Habitat Intl. and field staff at 10 Habitat affiliates throughout the U.S. • Developed curriculum that focused on diversity, leadership and advocacy for housing equality across the country • Recruited participants and staff from diverse backgrounds (ethnicity, religion, family structure, academic ability, physical ability) • Assisted marketing department in preparing program marketing materials for national distribution • Established annual funding through grants from the Jay Pritzker Foundation and the General Mills Foundation • Proficient in PIMS volunteer tracking software

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: My current employment with Wells Fargo Home Mortgage paired with my current course of study (Community Psychology) as well as my continued Habitat for Humanity have helped shape my goals and passion for building and supporting my community. I can see the need within Dakota County for accessible housing options for underserved populations. I want to serve in a role that puts these services together with the populations who can benefit from them. I have done extensive work with the YMCA of Greater Saint Paul in evaluating the demographics of Dakota County and in turn have noted the areas that need more support. I believe my background in the West Saint Paul community and as a provider of services and programs to underserved residents will only benefit this position.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.:

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The following form was submitted via your website: Commissioner's Application

1st Choice: Housing Committe

2nd Choice:

3rd Choice:

4th Choice:

Name: Carrie Borgheinck

Date: 12/09/2010

Address: 5913 Candace Ave

Zip Code: 55076

Home Phone: 320-444-2127

Work Phone: 651-438-4306

Email Address: carrieb_19@hotmail.com

Years/Months: 1 yr, 1 month

Employment, occupation, or other experience: Employer: Dakota County Assessors Office-Residential Appraiser. Education: Bachelor's degree in Geography and Real Estate from St. Cloud State University

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: While I realize I have only lived in the city a little over a year, I would appreciate full consideration. I am seeking appointment because I have a vested interest in the city. My husband and I are currently in the process of purchasing a home here and plan to eventually have and raise a family here. (Hopefully) In the near future, I will have both rented and purchased a home in Inver Grove Heights. This will have given me two different, yet very recent, experiences related to housing and its supply in this city. I see this as an advantage for me because it is quite unlikely there are many others that have had both of these experiences as recently as I have. Housing is an interesting topic to me, and it is shown through my degree path and current occupation. I am currently familiarizing myself with the Inver Grove Heights Comprehensive Plan, with special focus on Chapter 4: Housing. With my appointment to the task force I believe I will be able to bring new ideas about housing and supply in Inver Grove Heights.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: Zoning is used to guide and regulate land use with the purpose to provide high qualities of living. Crime is one of the ways the quality of living in a city is measured. I have researched crime and zoning correlations, along with ways to prevent crime through land use and design. Notable theories studied for this research included Crime Prevention through Environmental Design, and the Broken Window Theory. For this research I received 3rd place honors at the 2009 Student Research Colloquium hosted by St. Cloud State University. I have taken several real estate and geography classes that

included teachings about sustainable building and living; the most notable class was Urban Planning. In this class the planning of a city, especially the use of comprehensive plans and zoning, was thoroughly discussed and studied.

Additional Information:

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Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

3rd Choice:

4th Choice:

Name: James Boldt

Date: 12/01/2010

Address: 9833 anawanda path IGH

Zip Code: 55077

Home Phone: 651-552-1624

Work Phone: 612-270-9105

Email Address: sirboldt@gmail.com

Years/Months: 20+

Employment, occupation, or other experience: 30+ yrs as lead mechanic on large commercial aircraft -NWA DELTA-

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: Housing, both residential and commercial are the face of a community It is what people first see and form immediate opinions. IGH has a good image and must continue to maintain and build upon it with an eye open for the changing times ahead.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: Long term resident and concerned citizen. Founding member of IGH Aircraft Noise Commission, serving 4 yrs including Chairmanship Worked with City Council, adjoining cities, Metropolitan Airports Commission, State elected Representatives and Federal Officials

Additional Information:

Form submitted on: 12/1/2010 8:45:57 PM

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Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

CITY OF INVER GROVE HEIGHTS
8150 BARBARA AVENUE
INVER GROVE HEIGHTS, MN 55077

CITIZEN ADVISORY COMMISSION APPLICATION

HOUSING COMMITTEE

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on. ***Please type or print clearly in ink***

NAME: ALLAN CEDERBERG DATE: 11/22/2010

ADDRESS: 1162 E 82nd ST ZIP CODE: 55077

HOME PHONE: 651-751-2283 WORK PHONE: _____

E-MAIL ADDRESS: MAYCEBERG@COMCAST.NET

HOW LONG HAVE YOU LIVED IN INVER GROVE HEIGHTS? 34 YEARS/MONTHS

EMPLOYMENT, OCCUPATION OR OTHER EXPERIENCE: GRADUATE ENGINEER

Please provide a short paragraph summarizing why you are seeking an appointment to the Housing Committee HAVE BEEN ACTIVE IN HABITAT

FOR HUMANITY SINCE 1990. I KNOW THE
PRESIDENT OF HABITAT AND WITH HER
DIRECT HELP, WE CAN ADD MUCH HABITAT
HOUSING TO IGH.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

THE COUNCIL ASKED ME TO JOIN THE
TASK FORCE FOR BOTH THE CITY HALL
RENOVATION AND THE HOUSING TASK FORCE
COMPLETED LAST FALL. I WAS APPOINTED
BY THE CITY OF IGH TO BE AN MEMBER
OF GOLF CLUB FERRIS WATERGATED.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

I AM ACTIVE IN THE LOWER MISSISSIPPI RIVER
WMO 3rd GENERATION MANAGEMENT PURPOSES
POLICIES.

ALLAN IS AVAILIBLE DURING THE DAY TO ATTEND ANY OTHER AGENCY MTGS.

Allan Cederberg

CITIZEN ADVISORY COMMISSION APPLICATION

HOUSING COMMITTEE

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on. ***Please type or print clearly in ink***

NAME: Paul Mandell DATE: Nov. 15, 2010

ADDRESS: 8320 Cleadis Avenue IGH 5 ZIP CODE: 55076

HOME PHONE: 651-457-7154 WORK PHONE: 651-757-1507

E-MAIL ADDRESS: mandellfam@msn.com

HOW LONG HAVE YOU LIVED IN INVER GROVE HEIGHTS? 20 yrs YEARS/MONTHS

EMPLOYMENT, OCCUPATION OR OTHER EXPERIENCE: State of MN - Capital Area Architectural and Planning Board

Please provide a short paragraph summarizing why you are seeking an appointment to the Housing Committee having served on the Planning Commission for nine years and working during that time on both the previous Comprehensive Plan (and Northwest Quadrant Plan) as well as various non-profits working on workforce housing policies as implemented around the country; I am very interested in applying that experience, plus my nearly 25 years of city and urban planning professionally to my home city's character and quality of life.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

As a member of St. Paul's Design Center Adjunct Team as well as a volunteer member of the Minnesota Design Team for over twenty years, I believe I bring a unique understanding of the role design can play in making ours a most liveable and healthy community. In addition, as a School Board member, I have another unique perspective and understanding of the role demographics can play on our schools and city tax base.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

Additionally, the proposed schedule for the committee meets my sense of availability in a very manageable manner.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Selections for Technical Consulting Services Pool

Meeting Date: January 10, 2011
 Item Type: Regular
 Contact: Scott D. Thureen, 651.450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SAK*

Fiscal/FTE Impact:	
X	None
	Amount included in current budget
	Budget amendment requested
	FTE included in current complement
	New FTE requested – N/A
	Other:

PURPOSE/ACTION REQUESTED

Approve selections for technical consulting services pool.

SUMMARY

At its October 11, 2010 meeting, the Council approved a resolution adopting a Policy for Consultant Selection. That policy provides for the selection of a pool of consultants, any of which could be called upon to perform recurring technical services for the City during the four-year term of the pool.

Staff invited 41 (see Table 1) consulting firms in a number of specialties to submit a statement of qualifications (SOQ) to the City if they desired to be considered for selection to the pool. Thirty-three firms responded; many applying for multiple specialty categories. A total of 22 firms are being recommended for inclusion in the pool. In reviewing the qualifications, the philosophy was to establish a pool of firms whose combined and overlapping areas of expertise and abilities will allow the City to utilize their services in the most cost effective manner without becoming overly dependent on any one firm. While some firms are obviously specialists in a specific field of practice, we are also recommending firms whose secondary areas of expertise allows them to serve as a backup in the event that a primary firm has a conflict of interest or is unable to undertake a project for some reason.

For 2011 through 2014, the firms listed below are being recommended to the City Council for consideration. These firms were selected following a thorough review of the SOQs by the Community Development Director, City Planner, City Engineer, Utilities Superintendent and the Public Works Director.

Municipal Engineering

- (a) Bolton & Menk, Inc.
- (b) Kimley-Horn and Associates, Inc.
- (c) Short Elliott Hendrickson Inc.
- (d) WSB & Associates, Inc.

Land Surveying

- (a) Gorman Surveying, Inc.
- (b) Sunde Land Surveying, LLC

Surface Water and Natural Resources

- (a) Barr Engineering Company
- (b) Emmons and Olivier Resources, Inc.

Geotechnical Services

- (a) American Engineering Testing, Inc.
- (b) Braun Intertec Corporation
- (c) Stork Twin City Testing Corporation

Water Supply Engineering

- (a) Bonestroo
- (b) TKDA

Mechanical/Electrical Engineering

- (a) Bonestroo
- (b) Stanley Consultants, Inc.

Structural Engineering

- (a) Short Elliott Hendrickson, Inc.
- (b) TKDA

Traffic/Transportation Engineering

- (a) SRF Consulting Group, Inc.
- (b) WSB & Associates, Inc.

Environmental Engineering

- (a) Barr Engineering Company
- (b) Braun Intertec Corporation
- (c) Peer Engineering, Inc.

Real Estate Services

- (a) Evergreen Land Service Company
- (b) Integra Realty Resources
- (c) Metzen Appraisals
- (d) ProSource Technologies, Inc.

Urban Design and Planning, Landscape Design

- (a) Hoisington Koegler Group, Inc.
- (b) Northwest Associated Consultants, Inc.

Staff is recommending that professional services agreements be entered into with all of these firms for a period of four years. The fee schedules for these firms are in-line with what we have seen recently. By submitting a SOQ, the firms agreed to a cap in fee increases of four percent annually.

Municipal Engineering – Bolton & Menk, Kimley-Horn, SEH and WSB were selected based on staffing availability and satisfactory performance on large projects for the City in the past.

Land Surveying – Both Gorman and Sunde are full service surveying firms. They are large enough to provide quick response and have the knowledge and experience to meet all of the City's survey needs. Gorman has consistently provided good service over the past five years.

Geotechnical Services – The first two firms listed, AET and Braun Intertec, have a long history of satisfactory, broad-based geotechnical testing and analysis with the City. Their fees are comparable to one another. Stork Twin City Testing Corp. provides a competent, cost-effective third source for construction testing.

Water Supply – The personnel provided by Bonestroo and TKDA are familiar with our system and have many years of experience.

Mechanical/Electrical – Bonestroo presented a strong team and has been involved in many successful projects in the Metro area. Stanley has also completed a variety of projects including lift stations, fire stations and community centers.

Structural – The SEH team has considerable experience in design of features including bridges, retaining walls and small structures. TKDA has also designed a wide variety of projects in the metro area.

Traffic/Transportation – Both SRF and WSB have prepared, and are currently working on, traffic and transportation studies for the City. They have the personnel to complete detailed modeling studies, signal designs, intersection improvements and safety studies.

Environmental – Barr, Braun, and Peer have the expertise in Phase I and II environmental assessments, hazardous materials analysis, response action plans, and other similar environmental services. Most of them also have support services, such as drilling, laboratories and grant research. All three firms are large enough to offer a variety of environmental services. In addition, Braun has provided excellent environmental services in the Doffing Neighborhood for more than ten years.

Urban Design, Urban Planning and Landscape Design – Hoisington Kogler Group Inc. (HKGI), Bonestroo, and Northwest Associated Consultants (NAC) specialize in planning services, such as development review, environmental review, urban design, comprehensive planning, neighborhood planning, site planning, redevelopment, and public participation. These two firms, generally, have a larger number of personnel who are certified in planning (AICP) and landscaping (RLA and ASLA). HKGI has provided Inver Grove Heights excellent planning services for more than a decade.

Real Estate Appraisers/Relocation and ROW Acquisition – BRKW, Integra and Metzen are recommended for real estate appraisers. BRKW and Integra have the largest number of appraisers, and the most certified appraisers (MAI and MN Certified). We have used BRKW on numerous properties with the Doffing Avenue Voluntary Acquisition Program and have been very satisfied with their service. The same is true for Integra's work on the NWA Utility Project and the Southern Sanitary Sewer Project. Metzen has been involved in all of our urban street reconstruction programs to date and has provided good service.

Evergreen and ProSource are recommended for relocation and ROW acquisition services. Evergreen did an excellent job handling the NWA Utility Project easement acquisitions and the City Attorney's office has had good experiences with ProSource.

I recommend that the City Council approve the resolution approving the consultant list and authorizing the Mayor and City Administrator to enter into professional services agreements with the listed firms for the four-year period 2011-2014.

SDT/kf

Attachments: Table 1
Resolution
Exhibit A

TABLE 1
Consultant Selection Mailing List

Name of Company
AE2S
American Engineering Testing, Inc.
Barr Engineering Company
Bolton & Menk, Inc.
Bonestroo
Braun Intertec Corporation
BRKW Appraisals
Emmons and Olivier Resources, Inc.
Evergreen Land Service Company
Foth Infrastructure & Environmental, LLC
Gale-Tec Engineering, Inc.
Gorman Surveying, Inc.
Groundwater & Environmental Services
HDR Engineering, Inc.
HNTB Corporation
Hoisington Koegler Group, Inc.
Houston Engineering, Inc.
Integra Realty Resources
Itco Allied Engineering Co.
Kimley-Horn and Associates, Inc.
Landmark Appraisal Services
Mead & Hunt, Inc.
Metzen Appraisals
Northwest Associated Consultants
Peer Engineering, Inc.
Pioneer Engineering
Progressive Consulting Engineers, Inc.
ProSource Technologies, Inc.
Short Elliott Hendrickson, Inc.
SRF Consulting Group, Inc.
Stanley Consultants, Inc.
Stonebrooke Engineering, Inc.
Stork Twin City Testing Corporation
Sunde Engineering, PLLC
Sunde Land Surveying, LLC
TKDA
Ulteig Engineers
URS
Wenck Associates, Inc.
Westwood Professional Services, Inc.
WSB & Associates, Inc.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MN**

RESOLUTION ESTABLISHING TECHNICAL SERVICES CONSULTING POOL FOR 2011-2014

RESOLUTION NO. _____

WHEREAS, the City of Inver Grove Heights requires assistance from various types of consulting businesses that provide professional services, such as municipal engineering, on a recurring basis; and

WHEREAS, the City Council adopted a policy for the selection of consultants that provides for the establishment of pool of consultants; and

WHEREAS, the City solicited statements of qualifications from technical consultant firms for eleven service areas; and

WHEREAS, staff has evaluated the statements of qualifications using the criteria found in the solicitation for statement of qualifications and selected the firms listed in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The firms listed in Exhibit A are approved for inclusion in the technical services consultant pool for the time period 2011 through 2014.
2. The Mayor and City Administrator are authorized to enter into professional services agreements with the listed firms.

Adopted by the City Council this 10th day of January 2011.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheume, Deputy Clerk

EXHIBIT A

Technical Services Consulting Pool for 2011 through 2014

Municipal Engineering

- (a) Bolton & Menk, Inc.
- (b) Kimley-Horn and Associates, Inc.
- (c) Short Elliott Hendrickson Inc.
- (d) WSB & Associates, Inc.

Land Surveying

- (a) Gorman Surveying, Inc.
- (b) Sunde Land Surveying, LLC

Surface Water and Natural Resources

- (a) Barr Engineering Company
- (b) Emmons and Olivier Resources, Inc.

Geotechnical Services

- (a) American Engineering Testing, Inc.
- (b) Braun Intertec Corporation
- (c) Stork Twin City Testing Corporation

Water Supply Engineering

- (a) Bonestroo
- (b) TKDA

Mechanical/Electrical Engineering

- (a) Bonestroo
- (b) Stanley Consultants, Inc.

Structural Engineering

- (a) Short Elliott Hendrickson, Inc.
- (b) TKDA

Traffic/Transportation Engineering

- (a) SRF Consulting Group, Inc.
- (b) WSB & Associates, Inc.

Environmental Engineering

- (a) Barr Engineering Company
- (b) Braun Intertec Corporation
- (c) Peer Engineering, Inc.

Real Estate Services

- (a) Evergreen Land Service Company
- (b) Integra Realty Resources
- (c) Metzen Appraisals
- (d) ProSource Technologies, Inc.

Urban Design and Planning, Landscape Design

- (a) Hoisington Koegler Group, Inc.
- (b) Northwest Associated Consultants, Inc.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Accepting Individual Project Order (IPO) No. 17 from Kimley-Horn and Associates, Inc. for Preparation of an Update to the Feasibility Report for City Project No. 2011-09D – South Grove Street Reconstruction – Area 6

Meeting Date: January 10, 2011
 Item Type: Regular
 Contact: Thomas J. Kaldunski, 651.450.2571
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

ST

Fiscal/FTE Impact:

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input checked="" type="checkbox"/> | Other: Pavement Management Fund, Special Assessments, State Aid Funds, Sewer Fund, Water Fund |

PURPOSE/ACTION REQUESTED

Consider resolution accepting I.P.O. No. 17 and awarding a contract to Kimley-Horn and Associates, Inc. for preparation of an update to the Feasibility Report for City Project No. 2011-09D – South Grove Street Reconstruction – Area 6. Kimley-Horn & Associates has been recommended to be part of the City’s Engineering consultant pool. City Council action on the SOQs is anticipated before this item. Kimley-Horn is being recommended for this project based on their knowledge of the project.

As part of the Pavement Management Program, Area 6 of the South Grove neighborhood (see attached map) has been identified for reconstruction in 2011. A feasibility report is needed to review options for the area. The Area 6 was included in an earlier Feasibility Study prepared by Kimley-Horn for City Project Nos. 2009-09D and 2010-09D. This IPO will provide an update to the original Feasibility Report. The storm water management system from Area 6 covers a large area and will be interconnected to the existing system on 70th Street. A comprehensive analysis of this system needs to be completed. The project will include rain gardens and rapid infiltration basins for water quality. An option to re-grade Skyview Park is also included in the project. The City Council authorized this Feasibility Study update at its December 13, 2010 meeting to advance the project to this stage.

Due to the amount and complexity of work involved with this project, City staff is unable to complete this work in-house. Following a discussion at the December 13, 2010 meeting, we requested a proposal from Kimley-Horn and Associates, Inc. for this work. That proposal is attached. Kimley-Horn’s proposed fee for the work is \$19,100.

I recommend that the Council adopt the resolution accepting IPO No. 17 and awarding a contract to Kimley-Horn and Associates, Inc., for drainage analysis and preparation of an update to the Feasibility Report for City Project No. 2011-09D – South Grove Street Reconstruction – Area 6.

SD/kf

Attachments: Resolution
 Individual Project Order No. 17
 Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY**

**RESOLUTION ACCEPTING INDIVIDUAL PROJECT ORDER (IPO) NO. 17 FROM KIMLEY-HORN
AND ASSOCIATES, INC. FOR PREPARATION OF AN UPDATED FEASIBILITY REPORT FOR CITY
PROJECT NO. 2011-09D – SOUTH GROVE STREET RECONSTRUCTION – AREA 6**

RESOLUTION NO. _____

WHEREAS, as part of the City's Pavement Management Program, South Grove – Area 6 has been identified for reconstruction starting in 2011; and

WHEREAS, in order to complete the design and construction plans in a timely manner for the Pavement Management Program – Urban Reconstruction Project – City Project No. 2011-09D (South Grove Area 6), assistance of a consulting engineering firm is required for preparing Feasibility Report update, and

WHEREAS, City staff requested, and received, a proposal from Kimley-Horn and Associates, Inc.; and

WHEREAS, based on the experience of the firm, the scope and associated fee for the proposed services, it was decided that Kimley-Horn and Associates, Inc. be selected as the consulting firm for City Project No. 2011-09D (South Grove Area 6).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. The proposal of Kimley-Horn and Associates, Inc. is accepted and staff is authorized to enter into a contract with Kimley-Horn and Associates, Inc. in the amount of \$19,100 for preparation of a Feasibility Report update for the Pavement Management Program – Urban Street Reconstruction Project, City Project No. 2011-09D (South Grove – Area 6).
2. The preparation of a feasibility report update is authorized.
3. Project funding is provided through the Pavement Management Fund, Special Assessments, State Aid Funds, the Sewer Fund and the Water Fund.

Adopted by the City Council of Inver Grove Heights, Minnesota this 10th day of January 2011.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

INDIVIDUAL PROJECT ORDER NUMBER 17

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant) and City of Inver Grove Heights (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated October 31, 2005, which is incorporated herein by reference.

Identification of Project: South Grove Urban Street Reconstruction Area 6
City Project 2011-09D

General Category of Services: Feasibility Study & Topographic Survey Services

Specific Scope of Basic Services: Preparation of amendment to the Feasibility Report for Area 6. See attached Exhibit A for a more detailed summary of the scope of services.

Additional Services if Required: None identified at this time.

Schedule: See attached Exhibit C.

Deliverables: Feasibility Report Amendment
Topographic Survey & Base Mapping

Method of Compensation To be billed on an hourly (cost plus) basis as detailed in attached Exhibit B.

Special Terms of Compensation: None

Other Special Terms of Individual Project Order: None

ACCEPTED:

CITY OF INVER GROVE HEIGHTS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

EXHIBIT A
SCOPE OF SERVICES

INDIVIDUAL PROJECT ORDER (IPO) NO. 17

SOUTH GROVE STREET RECONSTRUCTION AREA 6

This IPO includes feasibility study and topographic survey services for South Grove Street Reconstruction Area 6. These services are detailed below.

1. Feasibility Report Amendment

Kimley-Horn will prepare an amendment to the Feasibility Study and Report dated January 26, 2009 in order to address Chapter 429 requirements for the South Grove Street Reconstruction Area 6 project, City Project 2011-09D. The amendment will be in memo format and will update the proposed improvements to include additional roadway reconstruction and mill and overlay improvements on the following streets:

- 69th Street East
- Dawn Avenue East
- Craig Court East
- Dehrer Way East
- Degrio Way East

As part of the preparation of the amendment we will also identify additional easement acquisition needs, update cost estimates, and develop a proposed financing plan for the Area 6 improvements. We will assist City staff in the development of a preliminary assessment roll. We have assumed we will prepare up to two (2) exhibits to be included with the amendment. We will attend one (1) meeting with City staff.

2. Skyview Park Improvements

The feasibility report amendment will include information regarding potential Skyview Park improvements to be included as a part of South Grove Street Reconstruction Area 6. We will prepare a narrative describing the improvements as well as a plan-view exhibit (8.5"x11") showing a proposed layout of the soccer/football field in place of the existing baseball fields and identifying associated improvements.

We will prepare a cost estimate for park improvements. All mass grading and placement of fill material will be assumed to be part of the street reconstruction project costs. We have assumed the park improvements may include:

- Removal of miscellaneous structures (backstops, fences, bleacher/benches)
- Clearing and grubbing of existing trees lining baseball fields
- Installation of irrigation system

- Placement and grading of appropriate topsoil mixture
- Turf establishment
- Miscellaneous field enhancements (fences, bleachers, soccer goals, football uprights)

3. Topographic Survey & Base Mapping

Gorman Surveying, as a Kimley-Horn sub consultant, will obtain additional topographic survey information as requested by staff required for the final design of the Area 6 improvements. We will also provide an AutoCAD file containing the base mapping.

4. Water Quality Analysis Assistance

We understand staff will be working with the Dakota County Soil and Water Conservation District (SWCD) to perform a water quality analysis of the South Grove neighborhood to quantify the impact the various stormwater BMPs within the area have on the overall water quality. Kimley-Horn has performed the storm sewer design for each of the areas of the South Grove neighborhood that have been reconstructed. As part of the water quality analysis the SWCD has requested drainage information from all five of the South Grove projects. Kimley-Horn will compile the following information to be provided to the SWCD:

- Drainage Boundaries – We will create one AutoCAD file that includes the drainage area boundaries generated for storm sewer design purposes.
- Existing & Proposed Topographic Information – We will merge the existing and proposed roadway topographic information into one AutoCAD file. The now existing roadway grades are important for the SWCD to evaluate the urban drainage patterns of the area where the existing County GIS information is unclear.
- Proposed Storm Sewer System – We will compile the proposed storm sewer networks from each of the projects into one AutoCAD file. The storm networks will include pipes, pipe sizes, and structure locations including rim and invert elevations. We have assumed City staff will provide any as-built information where necessary.
- Storm Sewer Design Information – Kimley-Horn will compile the storm sewer design information from each project into a comprehensive Excel workbook. Design information will include drainage areas, impervious assumptions, time of concentrations, and 10-year design flows for the constructed storm sewer.

We have assumed City staff will provide any additional information requested by the SWCD.

EXHIBIT B
ESTIMATED COSTS

INDIVIDUAL PROJECT ORDER (IPO) NO. 17

SOUTH GROVE STREET RECONSTRUCTION AREA 6

Kimley-Horn proposes to perform all services included within this IPO on an hourly (cost plus) basis using our 2011 standard hourly rate schedule. The following is a summary of our estimated costs for the services included as a part of this IPO:

<u>Work Task</u>	<u>Estimated Fee</u>
1 Feasibility Report Amendment	\$ 5,000
2 Skyview Park Improvements	\$ 1,800
3 Topographic Survey & Base Mapping	\$ 6,000
4 Water Quality Analysis Assistance	\$ 5,500
Subtotal	\$ 18,300
Reimbursable Expenses	\$ 800
Total	\$ 19,100

Reimbursable expenses (copy/printing charges, plotting, mileage, delivery charges, faxes, etc.) will be charged as an office expense at 6.0% of the labor fee.

Our total estimated not-to-exceed cost for the scope of services included as a part of this IPO is, therefore, \$ 19,100 including all labor and reimbursable expenses.

EXHIBIT C
SCHEDULE

INDIVIDUAL PROJECT ORDER (IPO) NO. 17

SOUTH GROVE STREET RECONSTRUCTION AREA 6

The following is a summary of the implementation schedule for Area 6 improvements:

Council Authorize Preparation of Feasibility Amendment	January 10, 2011
Submit Draft Feasibility Amendment for Staff Review	January 17, 2011
Submit Water Quality Analysis Information to SWCD	Week of January 17, 2011
Council Receive Feasibility Amendment, Authorize Preparation of Plans & Specifications, and Call Public Improvement Hearing	January 24, 2011
Neighborhood Information Meeting	March 2, 2011
Public Improvement Hearing	March 14, 2011
Council Order Project Approve Plans & Specifications, and Authorize Advertisement for Bids	
Bid Opening	April 14, 2011
Council Awards Contract	April 25, 2011
Start Construction	May 2011
Construction Complete	October 2011

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

DESIGNATE OFFICIAL NEWSPAPER FOR 2010

Meeting Date: January 10, 2011
 Item Type: Consent
 Contact: JTeppen, Asst. City Admin.
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Consider designation of the official newspaper serving Inver Grove Heights for 2011.

SUMMARY Each year the City Council designates its official newspaper for publication of legal notices. The community is now served by one weekly 'free' paper; the South West Review (Lillie Suburban Newspapers). The South-West Review is the current official newspaper.

The South West Review submitted a request to be considered as the City's official newspaper for 2011. The submission included only prices for legal publications (not delivery areas).

For 2011 the South-West Review will charge \$5.75 per column inch for a one-time publication, and \$5.50 per column inch for each additional publication (this is a \$.75 increase and \$.50 increase respectively over 2010).

They post all legal notices on their websites at no additional charge.

RECOMMENDATION

Consider designating the South West Review as the City's official newspaper for 2011.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Official Depositories

Meeting Date: January 10, 2011
Item Type: Council Appointments for 2011
Contact: Ann Lanoue 651.450.2517
Prepared by: Ann Lanoue, Finance Director
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Approval of designated depositories for 2011.

SUMMARY Each year the City Council designates banks, brokers and dealers which will be used during that year.

We have designated the following institutions in the past and have been satisfied with their services: Bremer Bank N.A.; RBC Public Funds Services; US Bancorp Investments; Key Community Bank; Wells Fargo Securities, LLC; Morgan Stanley Smith Barney; American Bank; and Stifel, Nicolaus & Co, Inc.

I recommend approval of the designated depositories listed above.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Appoint Acting Mayor for 2011

Meeting Date: 1-10-11
Item Type: Regular
Contact: 651-450-2513
Prepared by: Melissa Rheaume
Reviewed by: N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED:

Consider appointing a Councilmember to serve as Acting Mayor for 2011.

SUMMARY:

A number of years ago Council determined it would be appropriate to rotate service as Acting Mayor, beginning with the senior Councilmember.

Consider rotation of service as Acting Mayor for 2011 or designate a Councilmember to serve for the entire year.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Appointment of Representative and Alternate to the Association of Metropolitan Municipalities

Meeting Date: 1-10-11
Item Type: Regular
Contact: 651-450-2513
Prepared by: Melissa Rheaume
Reviewed by: N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED:

Consider appointing a Representative and Alternate to the Association of Metropolitan Municipalities.

SUMMARY:

The current representative to the AMM is Mayor Tourville, and the alternate is Councilmember Klein.

Consider appointing Mayor Tourville as representative and Councilmember Klein as alternate to the Association of Metropolitan Municipalities.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

NORTHERN DAKOTA COUNTY CABLE COMMUNICATIONS COMMISSION

Meeting Date: 1/13/11
Item Type: Regular
Contact: 651-450-2513
Prepared by: Melissa Rheaume
Reviewed by: N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED:

Appoint representatives to the Northern Dakota County Cable Communications Commission (NDC4) for a two year term, running January 2011 through January 2013.

SUMMARY:

Per our Amended Joint Powers Agreement, each member city appoints by resolution two representatives to NDC4. One of these representatives must be a city council member, and the other can be any qualified voter residing within the City.

Mayor Tourville is the current council representative and Mr. Richard Jackson is the current citizen representative. Mayor Tourville attended 11 out of 11 meetings in 2010, and Mr. Jackson attended 9 out of 11 meetings in 2010.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

2011 BOARD APPOINTMENTS – DAKOTA COMMUNICATIONS CENTER

Meeting Date: 1/13/11
Item Type: Regular
Contact: 651-450-2513
Prepared by: Melissa Rheaume
Reviewed by: N/A

- Fiscal/FTE Impact:**
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other

PURPOSE/ACTION REQUESTED:

Appoint Director and Alternate Director to the Dakota Communications Center Board of Directors for two year terms.

SUMMARY:

In accordance with DCC by-laws, Directors and Alternate Directors are appointed for two year terms. Inver Grove Heights is required to appoint a named elected official to serve as a Director and to designate another named elected official to serve as an Alternate.

The current Director for the City is Mayor Tourville, and the current Alternate Director is Councilmember Madden. Board of Directors meetings are scheduled at the first Board meeting of each year.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

APPOINT DEPUTY WEED INSPECTOR FOR 2011

Meeting Date: January 10, 2011
Item Type: Consent
Contact: JTeppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Appoint Park Maintenance Superintendent to serve as Deputy Weed Inspector for 2011.

SUMMARY Pursuant to State Statutes the Mayor retains the official title of Weed Inspector and may appoint a Deputy Weed Inspector for enforcement purposes. The Deputy appointment was this previous year the Park Maintenance Superintendent.

It worked out well for this responsibility to be handled by the Parks Division this past two years, and staff recommends that it continue.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER THIRD AND FINAL READING OF AN ORDINANCE AMENDING CITY CODE TITLE 3, CHAPTER 4, SECTIONS 3-4-2-2 and 3-4-2-3 ADJUSTING DEVELOPMENT FEES FOR 2011

Meeting Date: January 10, 2011
Item Type: Regular
Contact: Jenelle Teppen, Asst. City Admin.
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED The Council is asked to consider the third and final reading of an ordinance to amend the City Code to adjust the fees and charges associated with development activities. This includes water and sanitary sewer connection fees, and fees associated with planning activities (such as rezoning, variance, conditional use permits, etc.).

SUMMARY Minnesota State Statutes 462.353 sets forth the requirements with respect to a municipality's authority to prescribe fees associated with planning activities.

While Statute 462 does not speak to building permit fees or water or sanitary sewer connection fees, the City Attorney's advice is to set forth the fees in the Code given the scope of development that is anticipated to take place over the next several years in the northwest area.

Staff proposes changes to the fees that address water and sanitary sewer connection fees, etc. The water and sewer connection fees are proposed to increase between 3.5% and 4.5%. These proposed fees are based on financial projections supplied by Ehlers and Associates.

The proposed changes are reflected on the attached.

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 3, CHAPTER 4, SECTION 3-4-2-2 AND SECTION 3-4-2-3 AND SECTION 3-4-3 AND TITLE 10, CHAPTER 3, SECTION 10-3-8 B. OF THE INVER GROVE HEIGHTS CITY CODE RELATING TO FEES

The City Council of Inver Grove Heights does hereby ordain as follows:

Section 1. Amendment No. 1. Inver Grove Heights City Code Title 3, Chapter 4, Section 3-4-2-2 is hereby amended in its entirety to read as follows:

3-4-2-2: WATER, SANITARY SEWER AND STORM WATER SYSTEMS CONNECTION FEES:

A. Purpose and Intent. Minn. Stat. § 444.075, subd 3. and IGH City Code Title 8 allows the City to impose just and equitable charges for connection to the City water utility system to pay for the construction, reconstruction, repair, enlargement, improvement, or other obtainment, the maintenance, operation and use of the facilities, and of obtaining and complying with permits required by law.

Minn. Stat. § 444.075, subd. 3. and IGH City Code Title 8 allows the City to impose just and equitable charges for connection to the City sanitary sewer utility system to pay for the construction, reconstruction, repair, enlargement, improvement, or other obtainment, the maintenance, operation and use of the facilities, and of obtaining and complying with permits required by law.

Minn. Stat. § 444.075, subd. 3. and IGH City Code Title 8 allows the City to impose just and equitable charges for connection to the City storm sewer utility system to pay for the construction, reconstruction, repair, enlargement, improvement, or other obtainment, the maintenance, operation and use of the facilities, and of obtaining and complying with permits required by law.

The purpose and intent of this Title 3, Chapter 4, Section 3-4-2-2 is to impose connection fees for the water utility system and the sanitary sewer utility system and the storm water sewer utility system, also known as the storm water system.

B. Definitions. For purposes of this Title 3, Chapter 4, Section 3-4-2-2, the following terms shall have the following meanings:

Northwest Area means that certain geographic area within the City of Inver Grove Heights defined, established and referred to as the Northwest Area Overlay District pursuant to the City's zoning regulations.

Net Developable Area means the number of acres within a property remaining after excluding those portions that are either: a) encumbered by right of way for arterial roads as defined in the Inver Grove Heights Comprehensive Plan; or b) lying below the ordinary high water level of public waters as identified in the Shoreland Overlay District; or c) lying within the boundaries of wetlands delineated according to the Minnesota Wetland Conservation Act; or d) bluffs in Shoreland Overlay Districts abutting public waters; or e) land to be dedicated to the City of Inver Grove Heights for public park/recreation area purposes. Net Developable Area does not include outlots within a plat that are intended to be replatted at a later date into developable lots.

Gross Acres means the total acres within a plat, subdivision or parcel. Gross Acres do not include outlots within a plat that are intended to be replatted at a later date into developable lots.

SAC Unit means a unit as determined by the Metropolitan Council Environmental Services according to the Metropolitan Council Service Availability Charge Manual.

C. Connection Fees For Water Utility System For Land Outside of Northwest Area. The following connection fees for the water utility system are hereby imposed and required to be paid with respect to land outside of the Northwest Area that is within the Metropolitan Urban Service Area (MUSA).

Fees Payable At Time of Plat

The following fee must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal water system, whichever occurs first. The fee is not payable if the property has been previously specially assessed on an area basis for a trunk water line.

Water Plat Connection Fee	\$1,020 multiplied by a density factor of 3.5 multiplied by Gross Acres
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Fees Payable At Time of Building Permit

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal water system, whichever occurs first.

Water Building Permit Connection Unit Fee	\$690 per SAC Unit
Water Treatment Plant Fee	\$600 per SAC Unit
Water Core Connection Fee (based on water service size)	
1 inch	\$1,420
1 ½ inch	\$3,190
2 inch	\$5,660
3 inch	\$12,725
4 inch	\$22,635
6 inch (or larger)	\$53,070

D. Connection Fees For Sanitary Sewer Utility System For Land Outside of Northwest Area. The following connection fees for the sanitary sewer utility system are hereby imposed and required to be paid with respect to land outside of the Northwest Area that is within the Metropolitan Urban Service Area (MUSA).

Fees Payable At Time of Plat

The following fee must be paid when the property is subdivided or the property is platted or a building permit is obtained or connection is made to the municipal sanitary sewer system, whichever occurs first. The fee is not payable if the property has been previously specially assessed on an area basis for a trunk sanitary sewer line.

Sanitary Sewer Plat Connection Fee	\$1,020 multiplied by a density factor of 3.5 multiplied by Gross Acres
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Fees Payable At Time of Building Permit

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first. The B-Line special connection charge only applies to that area of the City served by the B-Line sanitary system; for properties in the B-Line area, the B-Line special connection charge is payable in addition to the other fees set forth below.

M.C.E.S. SAC Unit Fee	\$2,230 per SAC Unit
Sanitary Sewer Building Permit Connection Unit Fee	\$360 per SAC Unit
B-Line Special Connection Charge	\$960 per SAC Unit (applicable only to B-Line Area)
Sewer Core Connection Fee (based on building sewer service size)	
4 inch	\$460
6 inch	\$775
8 inch	\$1,370
10 inch	\$2,140
12 inch	\$3,085

E. Connection Fees For Water Utility System For Northwest Area. The following connection fees for the water utility system are hereby imposed and required to be paid with respect to land within the Northwest Area.

**Fees Payable At Time of Plat
(Northwest Area)**

The following fees must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal water system, whichever occurs first. The fee is not payable if the property is being platted as an agricultural planned unit development with no connection to the municipal water system.

Water Plat Connection Fee (Northwest Area)	
In the R-1 and R-2 Zoning Districts	\$875 multiplied by a density factor of 2.0 multiplied by the Net Developable Area
In the R-3A Zoning District	\$875 multiplied by a density factor of 4.0 multiplied by the Net Developable Area
In the R-3B Zoning District	\$875 multiplied by a density factor of 6.5 multiplied by the Net Developable Area
In the R-3C Zoning District	\$875 multiplied by a density factor of 12.0 multiplied by the Net Developable Area
In the B-1 and Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$875.
In the B-2, B-3 and B-4 Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the

	<p>minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 3,000 square feet to arrive at density units. Then multiply the density units by \$875.</p>
<p>In the I-1 and I-2 and Industrial – Office Park Zoning Districts</p>	<p>The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 7,000 square feet to arrive at density units. Then multiply the density units by \$875.</p>
<p>In the P-Institutional Zoning Districts</p>	<p>The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$875.</p>
<p>In the Mixed Use – Residential and in the Mixed Use - Commercial Zoning Districts</p>	<p>The fee shall be calculated with respect to each pro-ratable area component of the mixed use development using the appropriate fee calculations set forth above in relation to the respective land use of the component. The respective fees for each component shall then be added to compute the total fee.</p>

Fees Payable At Time of Building Permit (Northwest Area)

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal water system, whichever occurs first.

<p>Water Building Permit Connection Unit Fee (Northwest Area)</p>	<p>\$2,420 per SAC Unit</p>
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Water Treatment Plant Fee (Northwest Area)	\$600 per SAC Unit
Water Core Connection Fee (based on water service size) (Northwest Area)	
1 inch	\$1,440
1 ½ inch	\$3,235
2 inch	\$5,740
3 inch	\$12,910
4 inch	\$22,965
6 inch (or larger)	\$53,840

F. Connection Fees For Sanitary Sewer Utility System For Northwest Area.

The following connection fees for the sanitary sewer utility system are hereby imposed and required to be paid with respect to land within the Northwest Area:

Fees Payable At Time of Plat (Northwest Area)

The following fee must be paid when the property is subdivided or the property is platted or a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first. The fee is not payable if the property is being platted as an agricultural planned unit development with no connection to the municipal water system.

Sanitary Sewer Plat Connection Fee (Northwest Area)	
In the R-1 and R-2 Zoning Districts	\$1,395 multiplied by a density factor of 2.0 multiplied by the Net Developable Area
In the R-3A Zoning District	\$1,395 multiplied by a density factor of 4.0 multiplied by the Net Developable Area
In the R-3B Zoning District	\$1,395 multiplied by a density factor of 6.5 multiplied by the Net Developable Area
In the R-3C Zoning District	\$1,395 multiplied by a density factor of 12.0 multiplied by the Net Developable Area
In the B-1 and Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$1,395.
In the B-2, B-3 and B-4 Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the

	minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 3,000 square feet to arrive at density units. Then multiply the density units by \$1,395.
In the I-1 and I-2 and Industrial – Office Park Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 7,000 square feet to arrive at density units. Then multiply the density units by \$1,395.
In the P-Institutional Zoning Districts	The fee shall be calculated as follows. First, multiply the Net Developable Area by 0.25 (the minimum Floor Area Ratio – FAR required by the Northwest Area Overlay District). The result is the minimum building area required by the Northwest Area Overlay District. Divide the minimum building area by the density factor of 2,400 square feet to arrive at density units. Then multiply the density units by \$1,395.
In the Mixed Use – Residential and in the Mixed Use - Commercial Zoning Districts	The fee shall be calculated with respect to each pro-ratable area component of the mixed use development using the appropriate fee calculations set forth above in relation to the respective land use of the component. The respective fees for each component shall then be added to compute the total fee.

**Fees Paid At Time of Building Permit
(Northwest Area)**

The following fees must be paid by the landowner when a building permit is obtained or when connection is made to the municipal sanitary sewer system, whichever occurs first.

M.C.E.S. SAC Unit Fee (Northwest Area)	\$2,230 per SAC Unit
Sanitary Sewer Building Permit Connection Unit Fee (Northwest Area)	\$3,860 per SAC Unit
Sewer Core Connection Fee (based on building sewer service size)	
4 inch	\$470

6 inch	\$790
8 inch	\$1,395
10 inch	\$2,185
12 inch	\$3,140

G. Connection Fees For Storm Water Sewer Utility System For Northwest Area. The following connection fees for the storm water sewer utility system also known as the storm water system are hereby imposed and required to be paid with respect to land within the Northwest Area:

Fees Payable At Time of Plat (Northwest Area)

The following fees must be paid by the landowner when the property is subdivided or the property is platted or a building permit is obtained, whichever occurs first.

The fees are not payable for outlots if the property is being platted as an agricultural planned unit development.

Storm Water Plat Connection Fee (Northwest Area)	
In the R-1 and R-2 and R-3A Zoning Districts	\$9,390 per acre multiplied by the Net Developable Area
In the R-3B and R-3C Zoning Districts	\$9,610 per acre multiplied by the Net Developable Area
In the B-1 and Office Park Zoning Districts	\$10,785 per acre multiplied by the Net Developable Area
In the B-2, B-3 and B-4 Zoning Districts	\$10,490 per acre multiplied by the Net Developable Area
In the I-1, I-2 and I-Office Park Zoning Districts	\$10,200 per acre multiplied by the Net Developable Area
In the P-Institutional Zoning District	\$9,610 per acre multiplied by the Net Developable Area
In the Mixed Use - Residential Zoning District	\$9,610 per acre multiplied by the Net Developable Area
In the Mixed Use - Commercial Zoning District	\$10,200 per acre multiplied by the Net Developable Area

H. Outlots. With respect to calculating the fees payable at the time of platting, the acreage within the outlots that are intended to be replatted into buildable lots at a later date shall not be included within the calculations. When the acreage within the outlots are subsequently replatted into buildable lots, the fees for such acreage shall then be paid at the time of the replat.

Section 2. Amendment No. 2. Inver Grove Heights City Code Title 3, Chapter 4, Section 3-4-2-3 is hereby amended in its entirety to read as follows:

3-4-2-3: SANITARY SEWER AND WATER TRUNK AREA ASSESSMENTS: With respect to special assessments under Chapter 429 of the Minnesota Statutes, the assessments rolls for sanitary sewer and water trunk lines shall initially be calculated using the following per acre assessment amounts for trunk line area benefit.

\$3,570 per acre for water trunk line area benefit

\$3,570 per acre for sanitary sewer trunk line area benefit

The Council may adjust the assessment roll and special assessments after public hearing pursuant to Minn. Stat. § 429.061 and the Council shall determine the final assessment roll and special assessments by resolution.

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this 10th day of January, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk