

**Inver Grove Heights
Park and Recreation Advisory Commission
Wednesday, May 11, 2011
8150 Barbara Avenue
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
4. ANNOUNCEMENTS
 - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at www.invergroveheights.org
 - B. Next Meeting; May 11, 2011 Work Session 6:45pm; Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
 - A. Approval of Agenda
 - B. Approval of Minutes of April 13, 2011
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
 - A. Change Meeting Time for June 8, 2011 Meeting to 7:30pm
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
 - A. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

**City of Inver Grove Heights Minutes of the Proceedings
Of The Park and Recreation Advisory Commission
Wednesday, April 13, 2011**

1. CALL TO ORDER:

Chair Eiden called the April 13, 2011 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

2. ROLL CALL:

Present: Chair Al Eiden, Vice Chair Dennis Schueller; Commissioners: Chris Solberg, Marty Silvi, Stan Johnson, Keith Joyce, Jim Huffman, and Joe Boehmer

Park and Recreation Director Eric Carlson

Absent: Commissioner Willie Krech; Recording Clerk Sheri Yourczek

3. PRESENTATIONS:

A. VMCC/Grove Aquatic Report

Aquatics Coordinator Tammy Abrahamson wanted to highlight a few things they have done differently at the Grove and the Swimming facility.

They surveyed their members in regards to the open swim hours. They found that people wanted them to open earlier, particularly during the weekends. They will now be open from 12:00 until 6:30 p.m. beginning in March. They have over 1200 participants in the swimming lesson program. They are adding an extra time slot during the evening lessons in the summer.

They also have special events at the pool. Some new ones include:

- Schools Out Party. It will be a beach themed party held on the last day of school, June 9th
- Party like a Pirate Day
- Olympics Day

They will finish out the summer season with an Itty Bitty Beach Party for ages five and under.

They continue to work with the School District as we are the home pool for the boys and girls Simley High School swim teams. We host an average of 18 events with the teams during their seasons.

They are under discussion with a group wanting to have a swim club here. They have a diving club and a scuba group that come in on a regular basis.

Concessions is another area that she oversees.

They will be running the Rich Valley Concession stand again this year.

This is our second season with the Hockey Association at the Arena. That relationship seems to be going well.

Birthday Parties:

We added ice skating parties to our birthday party lineup. We have sold a few of that type of party. The Learn to Skate staff runs those parties for us.

We sold 254 birthday parties in 2010. The most popular is the swimming party.

Commissioner Silvi commented it is nice to go there during spring break and see wall to wall kids having a great time. They are doing a great job.

Chair Eiden stated you have changed the hours for a month now. Have you noticed any difference?

Coordinator Abrahamson stated it is definitely a draw. They were coming early anyway, but they would have to wait until the pool opened. It's nice to have it open earlier now.

Chair Eiden asked about the Swim Club called the Thunderbolts. Are they still around?

Coordinator Abrahamson stated they are no longer in existence. There is another group interested in starting a pilot program to see how it goes.

4. ANNOUNCEMENTS:

A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at: www.ci.inver-grove-heights.mn.us

B. The next Park and Recreation Advisory Commission Meeting will be May 11, 2011. Work Session 6:45 p.m.; Regular Meeting 7:00 p.m.

5. CONSENT AGENDA:

A. Approval of Agenda

B. Approval of Minutes of March 9, 2011

Motion by Commissioner Joyce, seconded by Commissioner Solberg to approve the Consent Agenda as presented.

Ayes: 8

Nays: 0 Motion carried.

6. PUBLIC COMMENT:

None

7. UNFINISHED BUSINESS:

None

8. REGULAR AGENDA:

A. Review Plans for the Rock Island Swing Bridge Monument Sign

Park and Recreation Director Eric Carlson stated that Commissioner Huffman has been very involved in securing artifacts from the Rock Island Swing Bridge. Total Construction offered to store the artifacts for us. As a part of the bridge project, Mr. Frank Rauschnot, who owns a business in town, has offered his services to develop an idea and plan, as well as supply the materials to resurrect the sign from the old Rock Island Swing Bridge.

Frank Rauschnot stated he has the pieces at his place. His plan is to add a secondary leg and four mounts to keep the angle and keep it looking authentic. This plan is also for added stability and it being in the flood plain. He thought some sort of light could light the 1894 portion of the sign. In addition to the sign, there is also one big gear, another gear with a shaft on it, and a set of wheels that the bridge rotated on. He thinks those pieces are the best ones to put somewhere nearby as you walk up to the bridge. Maybe they could be mounted on some sort of pad so they stay stabilized. You could place a plaque there saying what they did.

Commissioner Silvi thought it was great that he is offering his time and expertise as well as working with Commissioner Huffman on this. Do we need to look at extra funding for anything done here?

Mr. Rauschnot responded anything he does will be on him. The only thing you will have to do is have the footings put in. He will do all the metal work and figure out how to get it over there. Lines would need to be dropped for this to go through the area. He is still in the planning stages of how to get this completed and transported.

Commissioner Boehmer asked if you couldn't lay it down on a trailer?

Mr. Rauschnot stated it may be too wide for a trailer. They will have to see how it will flip.

Commissioner Joyce wished Commissioner Krech was here with ideas on lighting. Maybe they could put some solar LED lights on there so there are no lines. That may be more conducive.

Mr. Rauschnot felt solar would be ideal as you don't have to deal with wiring.

Commissioner Solberg asked when you need to know things on this?

Mr. Rauschnot hopes to work on it next week sometime. He doesn't have the gears or the set of rollers yet.

Director Carlson stated they need to either be comfortable with or give direction to Mr. Rauschnot with what he is doing. We can wait on the lighting once we get the sign in place. As for the other parts and where to place them, they are developing a plan to incorporate historic information displays at the site. We can figure out how to use those pieces to tell its historical story. That won't be done as part of what Mr. Rauschnot is doing.

Chair Eiden asked what resources we have available in case we have to do extra work to complete the monument.

Mr. Rauschnot asked Commissioner Boehmer what he thought Commissioner Krech would charge to do some of that work?

Commissioner Boehmer felt that Commissioner Krech would probably supply the labor. The cost would come from the concrete.

Director Carlson stated any expenses should be minimal. We don't need to worry about having the resources to get this complete.

Motion by Commissioner Huffman, seconded by Commissioner Joyce to go ahead with the project as presented.

Mr. Rauschnot wanted to add that it will be high enough to drive a full size truck under it. The center part would be about 14 ½ feet high. Both he and Commissioner Huffman didn't think it needed to be painted. It already has a very small amount of paint on it.

Commissioner Boehmer asked if it was lead paint.

Mr. Rauschnot has not checked for that yet. If it is, he will have to clean it out with a special grit. He doesn't normally do any lead based things in his shop, but will clean it out for the project if needed.

Commissioner Solberg asked if the plan was to have this done before the grand opening?

Mr. Rauschnot responded he would try.

Director Carlson stated they will not be able to install this in time. The bituminous work will not be done until later this year. They want to wait until the work in the area is done and trails are in place.

Ayes: 8

Nays: 0 Motion carried.

Mr. Rauschnot commented that if anyone wanted to come down and check it out they are more than welcome to.

Director Carlson stated at the next meeting in May we take our annual park tour and we will go down to the bridge that night. Maybe they could stop in with Mr. Rauschnot that night and take a look. He will contact him prior to see if it works out.

Chair Eiden thanked Mr. Rauschnot for his generosity.

B. Review Trail Gap Findings and Recommendations

Director Carlson stated Parks Superintendent Mark Borgwardt is here to update you on where we are at with the trail gap study as well as information from the public meeting that was held back in March. He will present the report that has been put together.

Mark Borgwardt, Parks Superintendent spoke about the trail gap study.

The Trail Study Goals and Objectives:

- Study Goal: To prioritize trail improvements to enhance connectivity and safety
- Study Objectives: Identify gaps in the trail network
 - Develop criteria to prioritize gap improvements
 - Make recommendations for trail gap improvements
 - (Locations, cost estimates, and implementation strategies)

Trails: Improve Quality of Life

- *Increased mobility
- *Commuting
- *Errands
- *To/From School
- *Options for non-drivers
- *Recreation and transportation
- *Essential for transit system

60% of Inver Grove Heights residents have used the trail system in the last year.

Trails: Enhance Community Livability

- *Allow people to connect with nature
- *Save energy and reduce emissions
- *Build sense of community
- *Connect people and neighborhoods

Trail and Gap Study Process:

1. Trail Systems Evaluation – November 2010
2. Council and Commission Input – November 2010
3. Draft Priority Trail Improvement Recommendations – February 2011
4. Community Review – March 2011
5. Final Trail Improvement Recommendations – April/May 2011

Community and Stakeholder Input

- *City staff coordination and planning meetings and held evaluations
- *2010 Community Survey by Decision Resources
- *City Council work session meeting and input
- *Planning Commission meeting and input
- *Community Open House meeting – review and prioritization of gaps

What we heard:

- *Residents are supportive of and excited about the completion of the Mississippi River Trail and Swing Bridge in 2011. *About 30 residents were in attendance.*
- *Closing trail and sidewalk gaps would make the existing system usable.
- *Better connections and safety enhancements are needed for getting to the Community Center and City Hall. *Difficult to get across 80th due to the wide road.*
- *Close trail gaps providing trail access to North and South Valley Parks.

*In addition to trails and sidewalks, there is an interest in on-road bikeways and safer street crossings. *Safety especially a concern in the area to get over to the Mississippi River Regional Trail.*

Existing Conditions:

- *25 miles of paved multi-use trails
- *23 miles of sidewalks
- *Most are located in the largely developed central and north central portion of the City
- *Existing system is generally in good condition and serves the developed portion of the City well

Gaps and Needs:

Gaps and needs within the Inver Grove Heights trail and sidewalk system include:

- *Improved east-west connections for biking and walking
- *Improved bikeway connections for the Mississippi River Trail and the Mississippi River
- *Fill gaps to create loop trails connecting parks and neighborhoods on either side of TH 52
- *Enhancing walkability and safety at some schools and around City Hall/Community Center campus
- *Improved pedestrian and bicycle safety and convenience on some narrow and well traveled roads.

Criteria for Prioritizing TRAIL Improvements:

1. Connects existing trails and sidewalks
2. Connects residents to key destinations, parks, regional trails, shops, senior housing, restaurants, and community buildings (schools, library, community center, etc.)
3. Located in the developed area of the City
4. Enhances safety
5. Minimal land use concerns
6. Creates loop trail opportunities
7. Available right of way
8. Feasible and cost effective
9. Coordinated with planned road improvements

From the information we have received from several sources we have come up with 29 trail and sidewalk gaps. Nine are priority. Three gaps were planned for 2011 construction. Those include:

- *Mississippi River Regional Trail
- *Swing Bridge Connection
- *Dawn Way from 70th Street to 66th Street

Priority Gaps: Improving Access to Parks

- E-1** is a small piece off of 65th Street into North Valley Park
- W** is a dead end trail on the west side of South Valley
- N** is a section off 80th Street off of South Valley
- Y** would connect Upper 55th to Salem Hills School and through the park
- L** would link Oakwood, Ernster, and Riverfront Parks

Priority Gaps: Improving Access to Key Destinations

- P** along College Trail between Broderick and Cahill
- Q** is Broderick along College Trail up to 80th Street
- V** is along Babcock north to Upper 55th, past CHS and up to I-494

Priority Gaps: Civic Campus

- R** would improve bike-walk conditions and connections to the Veteran's Memorial Community Center and City Hall. Add bituminous along Babcock and concrete sidewalk along Babcock and 80th. It would provide more connectivity and safety.

Commissioner Johnson asked about the ones marked in green. Aren't they already funded?

Superintendent Borgwardt responded that the one from 70th to 66th Street along Dawn Way is part of a construction project taking place this summer. It will be before the City Council for approval in using State Aid Funds. This may be one recommendation this Commission makes. This is just from 66th to 70th, along Skyview

Park. The other one was the Mississippi River Regional Trail. There is a small section missing from Cahill up to Old Concord. The County has that all budgeted. There's another section funded along the trail as well further south.

Commissioner Joyce commented the map shows Item H. You have written that its 66th from Dawn Way to the Swing Bridge, but the map shows that it is only from Concord to the Swing Bridge. Which is correct?

Superintendent Borgwardt responded that is along 66th Street. That section is from Concord down to the Swing Bridge. That will be funded in part of the DNR Grant.

Commissioner Silvi commented you would have to cross Concord without any safety measures.

Superintendent Borgwardt spoke about possible funding sources:

- *General Fund. Best used for smaller projects.

- *State Aid Funds. Engineering would like to use that section along Dawn Way from 70th to 66th Street.

- *Trails and sidewalks: Make the developer pay for them as part of the development.

- *Park and Trail Dedication Fund. Developers give us money in lieu of land.

- *Partnerships can provide funding, design, outreach, and maintenance. For example, the trail along Babcock over by CHS. Maybe they would be interested in helping pay for the trail as their employees could use the trail at lunchtime.

- *Donations. There are someone that wants to donate money for a trail.

- *Grants. There are a lot of Grants out there with the DNR, Dakota County, and Active Living to name a few.

Commissioner Huffman asked about "L". How would that work? How do you get Grants for that?

Superintendent Borgwardt responded a big part of that goes along 70th Street. Maybe you could use Park Dedication dollars there, or maybe get a Grant. Grants are used to align needs that match the goals of the funding program. For example concerns of safety or connectivity. Maybe you find a Grant because kids are in danger crossing Concord. A Grant for the Oakwood section could be for connectivity. There may be a Grant that likes the idea of connecting those parks plus access to the Mississippi River Trail. There could be a combination of safety and connectivity there. Some Grants have a maximum grant award. A lot of Grants require match requirements. There are some Grants that have a preferred project size.

At this time he recommends that you support the Mississippi River Regional Trail connections. You support the sidewalk along Dawn Way, from 70th to 66th Street using 100% State Aid dollars with no assessments to residents. We can then look at the other priorities. The Civic Campus, of all the priorities, is pretty significant in that we should provide a good example by connecting the trails in the area.

Commissioner Joyce commented as a whole he can support the plan as written. We need to understand where the funding comes from. He would like to see some prioritization of the remaining yellow trails, as well as the possible funding sources. Do you need more than the support of the plan tonight?

Superintendent Borgwardt stated direction would give us some idea of those in yellow. Which ones do you think are the highest priority?

Commissioner Johnson liked the Civic one. We need to set that up as our number one priority, but try for various grants. Then we are looking at numbers after the fact.

Commissioner Joyce stated the prioritization could be driven by what is in terms of the funding.

Chair Eiden would propose we reduce the nine gaps down to three. We know what people want and where the priorities are. If you prioritize the gaps based on the amount of money it takes to do them, that's backwards.

Commissioner Johnson felt the Civic one sets an example for the community. If you can show us funding, we can move forward from there.

Commissioner Joyce didn't feel they had enough information to proceed further with the others not knowing the funding and grant possibilities. The Campus is of the higher priority, be it the most expensive.

Chair Eiden needed clarification. We have been given a list of what they want. Criteria was set up. Do you need us to agree with this plan? If that is in agreement, then we go back and figure out how we are going to accomplish those priorities.

Motion by Commissioner Joyce, seconded by Commissioner Silvi to proceed with the plan as presented.

Ayes: 8

Nays: 0 Motion carried.

Superintendent Borgwardt stated he will come back with some more specific funding possibilities. He thinks the motion supports the three that are up for construction this summer.

Commissioner Silvi appreciated the work that Superintendent Borgwardt does writing Grants.

C. Review Park Naming Policy

Director Carlson stated the Commission is to consider a park naming policy. The City has not adopted a policy. From time to time the City does acquire land. We should have a process to name those facilities. There may be some properties that the City owns that haven't gone through a process. A name was given and maybe there wasn't thought behind it. We have looked at other communities naming policies and came up with one that would be good for your consideration. If you are comfortable with what we are proposing it would go before the City Council for final approval.

Motion by Commissioner Joyce, seconded by Commissioner Solberg to approve the plan as presented.

Ayes: 8

Nays: 0 Motion carried.

Director Carlson stated if the City Council is comfortable with the policy as written, our next step would be to bring to you a list of all of our parks, their names, boundaries, and size, so that you will have recognized what our parks are, their names, etc.

When it comes to the next item on the agenda, it will be important to know the rules within parks.

Commissioner Joyce asked if we are looking at designating this campus as a park area?

Director Carlson stated that was part of the whole process. He sees different things as to what a park is and what its not. Take Southern Lakes for example. This park has a ball field, a playground, and a skating rink in the winter. We paved a trail. That land is not connected to what people refer to as Southern Lakes Park. Is that a park or isn't it a park? Is it separate or the same? By going through the process we can figure that out.

D. Review Changes to the Park and Recreation Ordinances

Director Carlson stated as the ordinances currently exist, there isn't an ordinance like the one in front of you. Rules for dogs, parks, trails, and vehicles in the park are all in city codes and not in any one section. We have tried to grab all those rules pertaining to parks and create a chapter that relates to parks. This is so people don't have to search all over the codes for what to do and not do in parks. The other piece of it is that we have made some changes in areas we felt the current ordinance isn't adequate or address issues. He encourages the

Commission to ask questions about any item. It will go to the City Council for three readings before becoming an official City ordinance.

Commissioner Joyce questioned an item on the second page, number five. It states no post, paste, fasten, paint, or affix any placard. How does that work in Rich Valley by the soccer fields? We have an official posting board. Is that open for clubs to post on there?

Director Carlson commented that was a good question. We probably need to amend the language to state that it isn't a designated posting location such as a bulletin board.

Chair Eiden mentioned that more than one time in here it references the City Administrator as the person named to do things. In some areas it was taken out. He is suggesting that the phrase be put back in there. It doesn't state his or her designee throughout.

Director Carlson stated because it was inconsistent in the code itself, the definition as the City Administrator is his or her designee. Instead of having to apply that every time, City Administrator is designated as his or her designee. Just saying City Administrator covers both.

Commissioner Joyce questioned number eight. Place onto to or remove from any waters covering City waters... The way it was stated would prohibit the City from doing things that could need to be done.

Director Carlson stated it doesn't prohibit the City from putting out fountains. Our park maintenance can have a motorized boat on any body of water, but you as a citizen cannot have a motorized boat for any reason. What this says, for example, at River Front Park, you can have a canoe. You cannot take a john boat with a motor and put it in the river.

Vice Chair Schueller commented about Simley Lake. The lake itself is not the park, the land itself is? The land underneath of water is owned by individuals around the lake.

Director Carlson felt the body of water is part of the City Park, but would have to check to make sure.

Commissioner Joyce stated if he wants to take his john boat out there he can?

Director Carlson stated he could launch it off his property but not on the parks property. We do need to clarify that.

There are a couple of items he needs the Commission to pay attention to.

On page F. Animals. No person shall bring an animal into any park unless it is on a leash no more than six feet in length. No dogs are allowed into high activity area such as Rich Valley baseball fields, softball fields, soccer fields. Make sure you know what this says and understand it.

Commissioner Joyce asks how this is enforced.

Director Carlson responded it is enforced by the Police Department. They will respond via complaints by residents or City Staff.

Commissioner Silvi asked if we didn't have it stated as long as the Dog is under control?

Commissioner Solberg thought it was under voice control.

Director Carlson stated this was effective in 1974. The dog is under better control on a leash. The point is if you are walking on a trail, it is better controlled on a leash. Flexi-lead or similar leash is also allowable. Another area to pay attention to is under vehicles. In the past, Commissioner Silvi wanted to talk about motorized vehicles on trails. You can see as the ordinance is written you cannot have motorized vehicles on

trails or in the parks system unless it is a designated parking lot. The exception is used for handicapped accessibility. This is 7-5-2 in your handout.

Commissioner Joyce asked about golf carts used by handicapped people.

Director Carlson stated the exceptions to that would be electric wheelchairs and other powered driven mobility devices to assist a person with a physical disability.

Commissioner Joyce asked if a handicapped person with a golf cart is allowable?

Director Carlson responded he would need to get clarification on that.

Motion by Commissioner Joyce, seconded by Commissioner Huffman to recommend to the City Council the approval of the ordinance with the proposed changes.

Vice Chair Schueller asked to clarify what we are doing. We are not making any laws here. We are moving to allow the ordinances and laws that pertain to the parks to be put with the parks code.

Director Carlson stated if you support the motion that was made; you are recommending the Council adopt the amendments in front of you. They may adopt them or change them.

Chair Eiden stated there are two questions here. First is to put all of the pieces together. Secondly, there are changes to the current ordinance. The motion is to forward this with changes to be part of the new ordinance.

Commissioner Silvi stated if a person purchased a bicycle with a motor on it, you would need a special permit to use it?

Director Carlson stated only if handicapped can you use it in the parks.

Commissioner Silvi felt we should not be restricting people in the parks because of physical differences. You can be physically limited and not be handicapped.

Director Carlson stated as the ordinance is written you would have to be handicapped in order to use an electric device in the park.

Commissioner Joyce felt if you were that limited, you would have a notification sticker that states that.

Commissioner Silvi stated in order to have a handicapped sticker on your car, it means you can't travel 100 yards or more from one point to the next. You can't go around a park system pedaling a bicycle. If you have a motorized assist on that you would be able to do that.

Commissioner Huffman commented one would need to get approval from your doctor to get that tag.

Commissioner Joyce understood Commissioner's Silvi's point. At a later time we may be able to establish a permitting process for the gap. He doesn't think we can define it in an ordinance.

Director Carlson stated we had a Consultant review the ordinance. Their feedback was that the way it is written is fine and legal. As Commissioner Joyce suggested, they would recommend we define it further. There are other definitions you can put in the code so you can narrow it down. Council may want us to do that. He will make sure they are aware of that.

Commissioner Silvi stated it is similar to the golf course where you have senior tees. We should be looking at those types of instances within a park system. You shouldn't have to go through the status of having a handicapped sticker.

Director Carlson stated he will explore the topic further with the Consultant and seek their advice.

Ayes: 8

Nays: 0 Motion carried.

E. Review Rock Island Swing Bridge Rules

Director Carlson stated we need to establish a set of rules for the Rock Island Swing Bridge. This is in part so the City can use recreational immunity as a defense for people using the structure. The rules could be established and in place prior to it's opening June 8th. Rules are attached in your packets.

Commissioner Joyce stated he has an issue with the word please. He doesn't think we should state please pick up after your pet. We should be stating you should be picking up after your pet. We expect you to do it, so you should do it. He would like to see the word please taken out in the three areas it is located.

Commissioner Solberg felt it was common courtesy to put the word in there.

Commissioner's Johnson, Boehmer, and Huffman didn't mind the word please in there.

Vice Chair Schueller asked if putting up a sign will release us from liability and/or responsibility if someone is injured?

Director Carlson responded that we can always be sued, but we can state we had a posting of a set of rules. It doesn't mean a jury will see it that way, but we put ourselves in a good position of not being guilty.

Director Carlson stated we are never really safe, but what we are doing is taking the proper risk steps. We are notifying the public of what you shouldn't do.

Motion by Commissioner Silvi, seconded by Commissioner Boehmer to approve as presented.

Ayes: 7

Nays: 1 (Joyce) Motion carried.

9. ADMINISTRATIVE PRESENTATIONS

A. Department Happenings

Director Carlson will stand by for any questions.

Commissioner Solberg stated not too long ago we had Bruce Blair from the County here regarding a trail under the railroad bridge on Inver Grove Trail. How has this worked out?

Director Carlson stated the City and the County are under discussion for construction of the trail. Their plans were to construct the trail, they would have to cross the street and then cross the street again. Their hopes were to create a tunnel on the West side of Inver Grove trail. He doesn't have an update but will find out and get back to you.

Vice Chair Schueller noticed some controlled burning at Simley Island Park.

Director Carlson stated it was approved last year to have shoreline restoration. It was a two phase approach. Phase one was restored along the island itself. Phase two was from the walkway to the island to the east. That company was hired to do the prairie burn to remove some non-native vegetation. They will do some plantings once that sits. We ran out of weather last year and couldn't finish it.

10. COMMISSION COMMENTS:

Commissioner Solberg had no comment.

Commissioner Joyce was hoping not to see any snow this weekend.

Commissioner Johnson had no comment.

Vice Chair Schueller stated the Golf Course is open and running well. He was there today with the high school golf team. The course does an outstanding job, as does the staff, in working with the high schools. Five Schools were using the driving range yesterday.

Commissioner Boehmer had no comment.

Commissioner Huffman had no comment.

Commissioner Silvi had two items. When we had our meeting with the City Council, he was wondering about the committee for the golf course. Why don't we have anyone from the Park Commission on that committee? This is a group that consists of you, the City Planner, and Mr. McMurchie. He thinks it would be a good idea to have someone from the Commission on it.

Director Carlson will look into that.

Vice Chair Schueller agreed that there is a group there but there is not anyone from this Commission on it.

Commissioner Silvi stated he has had three calls about how much money we are saving on the golf course by having the vending machines there. Currently they have someone there to help them. We are not planning on having a person and a machine there at the same time are we?

Director Carlson stated they won't have someone there all the time. For a short period of time they will have someone there to help educate people on its use. There are still paid staff members there for other jobs.

Chair Eiden stated we will meet again May 11th. Check out the City website and look for all of the things going on.

11. ADJOURN

Motion by Commissioner Silvi, seconded Commissioner Johnson to adjourn the meeting at 8:50 p.m.

Ayes: 8

Nays: 0 Motion carried.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Change Meeting Time for June 8, 2011 Meeting to 7:3pm

Meeting Date: May 11, 2011
Item Type: Regular Agenda
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Recommend the Commission change the June 8th meeting start time to 7:30pm to accommodate the Rock Island Swing Bridge Ribbon Cutting Event.

SUMMARY

The Rock Island Swing Bridge ribbon cutting event is scheduled for Wednesday, June 8, 2011 at 5:30pm. It is anticipated that the event will take an hour or so. In an effort to provide enough travel time between the event and the beginning of the meeting a meeting start time of 7:30pm is requested.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Department Happenings

Meeting Date: May 11, 2011
Item Type: Administrative Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

SUMMARY

Items included:

- Department Happenings Report
- VMCC Financial Statement
- Inver Wood Monthly Statistics
- Miscellaneous

Items to be discussed:

- Miscellaneous



Parks & Recreation Department Department Happenings



Parks

Playground Inspections

A monthly playground inspection was conducted on all park playgrounds. As weather turns warmer and use on playgrounds increases it is important for playground equipment to be ready and safe for use.

Cahill Spring Decorations

With the change of season Parks crew have removed the holiday flags and banners along Cahill Avenue and installed the American flags and banners. These decorations help give our downtown a splash of color and a touch of spring after a long winter.

Spring Turf Maintenance

Skating areas were overseeded with annual rye to provide some summer cover for these turf areas and use of hockey rinks as soccer fields for smaller kids. Mowing parks turf started the first week of May. The cooler than normal spring has pushed turf maintenance back a good three weeks.

Ballfield Maintenance

All Rich Valley and city wide ballfields and warning tracks were graded and dragged in preparation for season. Aglime was added where needed and bases, home plates, pitching rubbers were placed. Ballfield bases, home plate, pitching rubber and aglime/turf arc were also shot with GPS for future reference to assist with maintenance.

North Valley Disc Golf

Work continues to improve North Valley Disc Golf course. Many trees were trimmed, removed and planted throughout the course to improve play and appearance. Pay for play is in effect for the first time this spring. Final planning for disc golf course signage is taking place early May with installation of signage early June.

Community Garden

Salem Hills Community Garden was expanded and new fence extension constructed by parks crew. Parks crew also added fencing to community garden at Pine Bend School. If weather cooperates both sites will be tilled mid May for planting.

May 5K Event assistance

Parks crew assisted with preparations for Best Foundation May 5K Event. Two tents were erected, picnic tables and trash cans transport and placed and portable toilets ordered for event.



Parks & Recreation Department Department Happenings



Soccer/Lacrosse Fields Preparation

All city wide and Rich Valley soccer and lacrosse fields were measured out, painted and goals and nets placed for play. Parks crew is able to juggle many spring tasks as the park system is readied for another busy year of use.

Inver Wood Golf Course

Golf Instruction Begins

Our golf instruction program goes into full swing in May with group lessons, private lessons, and clinics. Weekly curriculum-based group lessons begin the week of May 2nd and run for five week sessions throughout the season. Available for both adults and juniors, group lessons provide a comfortable setting for the beginning or intermediate player to advance their golf knowledge. The Adult Group Lesson rate is \$75 (unchanged since 2003) for five (5) one hour classes and the Junior Group Lesson rate is \$40 (also unchanged since 2003) for five (5) one hour classes.

Free Instruction Clinics continue for the 2011 season. Women's Clinics are offered on Saturday mornings in two week increments beginning April 23rd through August 20th for nine total clinics. Junior Clinics are offered each Friday beginning June 17th through July 29th for six total clinics. All clinics begin at 9:00 AM and end at 11:00 AM.

Junior League

Registration continues through May for Inver Wood's Junior Leagues. Both sessions are played on the Executive Course on Wednesday mornings. The first session begins June 15th with weekly play running for a six week season ending July 20th. The second session begins August 3rd with weekly play running for a four week season ending August 24th. Registration is \$15 which covers prizes and awards. Junior players are responsible for making their own tee times one week in advance and for paying their daily green fee of \$8.50. Between 100 to 125 youngsters participate in this program annually.

Executive Course Family Program

This well-received program continues for a third season in 2011. On Fridays after 2:00 PM and Saturday and Sunday Afternoons after 12:00 Noon, children ages 7 to 17 play free with each paid adult Executive Course green fee. A special set of family tee markers has been provided as well as a family golf guide and scorecard.

Inverwood.org

As always, complete program information and registration are available at our website, inverwood.org.



Parks & Recreation Department Department Happenings



Recreation

Division Receives Minnesota Twins Community Fund Grants

The division received a \$1,000 tournament grant to host the Gopher State Tournament of Champions 12AAA in July out at Rich Valley Athletic Complex. In addition, the City received a \$2,000 youth coaching grant to hire five (5) high school or college age students to help coach in our youth baseball and softball programs.

North Valley Disc Golf Pay to Play Update

Fairway Flyerz, Inc. opened their mobile sales trailer on Saturday, April 18. The trailer received some initial graffiti on it which has been painted over. The Fairway Flyerz staff and users are adjusting to the change of the pay to play system and we've received many positive comments as well as some negative feedback. Staff will closely monitor this first year of operations.

Free Youth Tennis Block Party

Check out the great sport of tennis at this fun-filled tennis block party. Learn the basics of the sport and learn about all of our great summer tennis programs. The event is Saturday, May 21 from 1:30-3 p.m. at Simley High School tennis courts.

Huck Finn Fishing Derby

Our first annual fishing derby will be held on June 3 from 6:30-8 p.m. at Simley Island Pond. We will have casting competitions, contests and more. Each participant will receive a fishing goodie bag. For more information visit www.funatthegrove.com

Summer Evening Preschool Sports

In an effort to accommodate working parents, staff will be offering some evening preschool sports classes for kids ages 3-5. Classes consist of t-ball and a variety class. Sessions are offered in June and July.

Pickle Ball is Here!

See the latest sport taking the nation by storm. Pickle ball uses balls and paddles and is similar to tennis. The department has lined one of the courts at North Valley Park for pickle ball. Staff will be holding a demo on June 25 from 9:30-11 a.m. at North Valley Park. For more information visit www.funatthegrove.com

Random Acts of Fitness

With assistance from a grant from the Minnesota Recreation and Park Foundation, the department will be offering this inventive new program. Our super-summer special agents will be in a neighborhood looking to reward those showing a healthy lifestyle...playing catch, walking the dog, mowing the lawn...with a gift bag of swag and our G.O. (Get Outdoors) t-shirts. We'll be looking for our "cardio criminals" from May-October. Stay active this summer and we may just surprise you with a visit!



Parks & Recreation Department Department Happenings



Veterans Memorial Community Center

\$2 Days at the Pool this Summer

The first Friday of each month this summer pay only \$2 per person to swim after 5:30 p.m. Pools are open until 7:30 p.m. Dates for this special price are: June 3, July 1, Aug. 5 and Sept. 2.

It's Kids R.O.C.K Time

Our amazing summer program held at the community center is back again! The program is open to kids ages 5-12 and offers the opportunity for kids to enjoy the amenities of the community center, field trips, games, crafts, special guests, hands-on activities and more. Youth may attend 3-5 days a week from June 13-August 26. For more information visit www.funatthegrove.com

Teen Zumba and Mixed Martial Arts

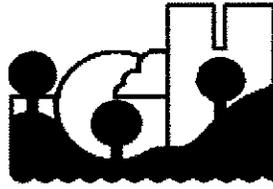
In addition to our Teen Passport to Fitness, staff will be offering two new classes- zumba and mixed martial arts. This will give kids in the passport program some new classes to participate in as well as an option for those who may want to take a specific class. Classes start in June.

Annual Pool Maintenance

The lap pool and dive well will be closed for annual maintenance from May 27-June 5. We will also be painting this area at this time.

St. Paul Farmers' Market

The market is back with a twist! We have added some entertainment and activities to try and encourage more participation in the market. Events include: youth art activities, acoustic music, family activities, penny carnival, community day, sampler day, family fitness and more!



COMMUNITY CENTER
CITY OF INVER GROVE HEIGHTS

**FINANCIAL STATEMENTS
AND
COMPILATION REPORTS**

FOR THE PERIOD ENDING

March 2011



INVER GROVE HEIGHTS COMMUNITY CENTER
STATEMENT OF OPERATIONS
March 2011

	Mar 2010 ACTUAL	%	Mar 2011 ACTUAL	%	2010 YTD ACTUAL	%	2011YTD ACTUAL	%
DEPARTMENTAL REVENUES								
ICE OPERATIONS	84,597	40%	37,960	20%	166,001	30%	187,408	31%
GROVE OPERATIONS	90,485	43%	103,895	56%	274,661	50%	296,832	49%
PROGRAMS	29,811	14%	35,501	19%	84,065	15%	97,020	16%
FOOD & BEVERAGE	2,570	1%	5,393	3%	8,434	2%	6,320	1%
PRO SHOP	63	0%	107	0%	429	0%	501	0%
COMMON	2,503	1%	3,391	2%	19,583	4%	18,820	3%
TOTAL DEPARTMENTAL REVENUE	210,029	100%	186,248	100%	553,172	100%	606,902	100%
PERSONNEL EXPENSES								
ICE OPERATIONS	21,453	20%	28,537	21%	72,861	20%	84,541	21%
GROVE OPERATIONS	21,283	20%	28,395	20%	71,302	19%	82,333	20%
PROGRAMS	36,982	35%	47,819	34%	129,988	35%	143,727	35%
FOOD & BEVERAGE	0	0%	0	0%	2,989	1%	1,900	0%
COMMON	26,608	25%	34,364	25%	92,256	25%	98,944	24%
TOTAL PERSONNEL EXPENSES	106,326	51%	139,115	75%	369,397	67%	411,445	68%
OTHER EXPENSES								
ICE OPERATIONS	22,890	2%	26,053	2%	53,076	4%	65,278	5%
GROVE OPERATIONS	31,720	3%	50,643	4%	83,975	7%	105,916	8%
PROGRAMS	2,895	0%	3,108	0%	8,278	1%	5,835	0%
FOOD & BEVERAGE	839	0%	988	0%	1,461	0%	1,583	0%
PRO SHOP	1	0%	0	0%	30	0%	59	0%
COMMON	45,218	4%	19,784	2%	66,088	5%	47,309	4%
TOTAL OTHER EXPENSES	103,563	49%	100,576	54%	212,908	38%	225,979	37%
TOTAL OPERATING EXPENSES	209,889	100%	239,691	129%	582,304	105%	637,424	105%
NET OPERATING INCOME	140	0%	(53,443)	(29%)	(29,132)	(5%)	(30,522)	(5%)
NON-OPERATING REVENUES								
INVESTMENT EARNINGS					0		0	
OTHER REVENUES(INS REIMB.)					0		0	
TOTAL NON-OPERATING REVENUES	0		0		0		0	
NON-OPERATING EXPENSES								
EQUIPMENT REPLACEMENT					14,375		0	
PROPERTY IMPROVEMENT					0		0	
OTHER MISC. EXPENSE					0		0	
TOTAL NON-OPERATING EXPENSES	0		0		14,375		0	
DEBT SERVICE								
TOTAL NON-OP. EXPENSES & DEBT	0		0		14,375		0	
NET INCOME	140		(53,443)		(43,506)		(30,522)	

SUPPLEMENTAL INFORMATION

INVER GROVE HEIGHTS COMMUNITY CENTER
ICE OPERATIONS
STATEMENT OF OPERATIONS
March 2011

	Mar 2010 ACTUAL	%	Mar 2011 ACTUAL	%	YTD 2010 ACTUAL	%	YTD 2011 ACTUAL	%
ICE OPERATIONS REVENUE								
ICE RENTALS	40,173	47%	19,271	51%	106,456	64%	108,729	58%
ICE ADMISSIONS	1,121	1%	1,545	4%	2,829	2%	3,680	2%
HOCKEY ASSOC.	34,618	41%	5,000	13%	34,618	21%	44,855	24%
TURF RENT	1,415	2%	7,931	21%	3,551	2%	12,446	7%
ROOM RENTALS	7,270	9%	4,213	11%	18,546	11%	17,699	9%
GAME ADMISSIONS		0%		0%	0	0%	0	0%
TOTAL ICE OPERATIONS REVENUE	84,597	100%	37,960	100%	166,001	100%	187,408	100%
ICE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	13,391	16%	16,597	44%	41,867	25%	43,903	23%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY	2,635	3%	3,603	9%	9,069	5%	14,261	8%
PAYROLL TAXES-BENEFITS	5,427	6%	8,338	22%	21,924	13%	26,377	14%
TOTAL PAYROLL EXPENSES	21,453	25%	28,537	75%	72,861	44%	84,541	45%
OTHER EXPENSES								
ALARM SERVICES		0%		0%	211	0%	755	0%
CENTRAL EQUIPMENT	2,742	3%	2,742	7%	8,225	5%	8,225	4%
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	140	0%	145	0%
FUELS	698	1%	1,210	3%	1,367	1%	1,755	1%
INSURANCE ALLOCATION		0%		0%	0	0%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
PROF/TECH SERVICES	21	0%	19	0%	24	0%	59	0%
REPAIRS & MAINT-BLDG	3,011	4%		0%	3,420	2%	3,829	2%
REPAIRS & MAINT-EQUIPT	63	0%	616	2%	544	0%	872	0%
REFUSE REMOVAL		0%		0%	0	0%	0	0%
SMALL TOOLS		0%	675	2%	0	0%	1,268	1%
SUPPLIES-JANITORIAL	454	1%	656	2%	1,838	1%	3,696	2%
SUPPLIES-SHOP		0%	61	0%	0	0%	61	0%
SUPPLIES-MAINTENANCE	252	0%	1,590	4%	1,576	1%	5,327	3%
SUPPLIES-OTHER	710	1%	444	1%	977	1%	1,356	1%
TELEPHONE	104	0%	206	1%	310	0%	309	0%
TRAVEL		0%	5	0%	8	0%	28	0%
UNIFORMS		0%		0%	263	0%	263	0%
UTILITIES-ELECTRIC	9,399	11%	12,035	32%	21,868	13%	23,807	13%
UTILITIES-GAS	4,956	6%	5,362	14%	10,396	6%	11,619	6%
UTILITIES-SEWER	248	0%	225	1%	977	1%	980	1%
UTILITIES-WATER	233	0%	209	1%	932	1%	923	0%
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	22,890	27%	26,053	69%	53,076	32%	65,278	35%
TOTAL ICE OPERATIONS EXPENSE	44,343	52%	54,590	144%	125,937	76%	149,818	80%
NET INCOME (LOSS)	40,254	48%	(16,630)	(44%)	40,064	24%	37,590	20%

INVER GROVE HEIGHTS COMMUNITY CENTER
GROVE OPERATIONS
STATEMENT OF OPERATIONS
March 2011

	Mar 2010 ACTUAL	%	Mar 2011 ACTUAL	%	YTD 2010 ACTUAL	%	YTD 2011 ACTUAL	%
GROVE OPERATIONS REVENUE								
MEMBERSHIPS	69,359	77%	75,906	73%	216,029	79%	233,258	79%
ADMISSIONS	12,516	14%	19,435	19%	39,522	14%	43,494	15%
ADMISSIONS MISC.	62	0%	115	0%	254	0%	276	0%
CLOTHING SALES	10	0%	27	0%	16	0%	49	0%
RENTS-DISTRICT 199		0%		0%	0	0%	0	0%
SWIM MEETS	710	1%		0%	1,585	1%	0	0%
POOL RENTALS	4,627	5%	5,212	5%	7,655	3%	10,154	3%
OTHER RENTALS	3,200	4%	3,200	3%	9,600	3%	9,600	3%
TOTAL GROVE OPERATIONS REVENUE	90,485	100%	103,895	100%	274,661	100%	296,832	100%
GROVE OPERATIONS EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	13,391	15%	16,596	16%	41,237	15%	43,903	15%
WAGES PART TIME		0%		0%	0	0%	0	0%
WAGES TEMPORARY	2,486	3%	3,480	3%	7,687	3%	12,328	4%
PAYROLL TAXES-BENEFITS	5,405	6%	8,319	8%	22,378	8%	26,103	9%
TOTAL PAYROLL EXPENSES	21,283	24%	28,395	27%	71,302	26%	82,333	28%
OTHER EXPENSES								
ALARM SERVICES		0%		0%	0	0%	755	0%
APPAREL		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS		0%		0%	0	0%	0	0%
INSURANCE ALLOCATION		0%		0%	0	0%	0	0%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
POSTAGE		0%	5	0%	11	0%	10	0%
PRINTING & BINDING		0%		0%	1,266	0%	0	0%
PROF/TECH SERVICES	21	0%	7,492	7%	24	0%	8,281	3%
REPAIRS & MAINT-BLDG	1,069	1%	10,443	10%	10,193	4%	19,191	6%
REPAIRS & MAINT-EQUIPT		0%	583	1%	398	0%	583	0%
REFUSE REMOVAL		0%		0%	0	0%	0	0%
SMALL TOOLS & MISC EQUIPT		0%	161	0%	0	0%	764	0%
SUPPLIES-JANITORIAL		0%	618	1%	1,384	1%	3,659	1%
SUPPLIES-MAINTENANCE	2,444	3%	1,959	2%	4,698	2%	4,265	1%
SUPPLIES-POOL CHEMICALS		0%	1,875	2%	4,004	1%	5,262	2%
SUPPLIES-SHOP		0%	61	0%	0	0%	61	0%
SUPPLIES-OTHER		0%	104	0%	1,117	0%	1,441	0%
TELEPHONE	104	0%	206	0%	310	0%	309	0%
TRAVEL		0%	44	0%	42	0%	97	0%
UNIFORMS		0%		0%	263	0%	263	0%
UTILITIES-ELECTRIC	10,925	12%	10,847	10%	22,565	8%	23,100	8%
UTILITIES-GAS	15,879	18%	14,625	14%	33,452	12%	32,663	11%
UTILITIES-SEWER	619	1%	778	1%	2,096	1%	2,572	1%
UTILITIES-WATER	598	1%	743	1%	2,035	1%	2,468	1%
MISC. EXPENSE	62	0%	100	0%	117	0%	172	0%
TOTAL OTHER EXPENSE	31,720	35%	50,643	49%	83,975	31%	105,916	36%
TOTAL GROVE OPERATIONS EXPENSE	53,003	59%	79,038	76%	155,277	57%	188,249	63%
NET INCOME (LOSS)	37,482	41%	24,857	24%	119,384	43%	108,582	37%

INVER GROVE HEIGHTS COMMUNITY CENTER
PROGRAMS
STATEMENT OF OPERATIONS
March 2011

	Mar 2010 ACTUAL	%	Mar 2011 ACTUAL	%	YTD 2010 ACTUAL	%	YTD 2011 ACTUAL	%
PROGRAM REVENUE								
BIRTHDAY PARTIES	3,657	12%	4,882	14%	12,493	15%	11,598	12%
SPECIAL EVENTS	-198	(1%)	631	2%	2,460	3%	2,003	2%
SWIM LESSONS	10,903	37%	12,983	37%	22,916	27%	27,294	28%
FITNESS LESSONS	4,686	16%	6,514	18%	12,922	15%	19,241	20%
PERSONAL TRAINING	4,355	15%	5,505	16%	14,855	18%	14,228	15%
DANCE LESSONS	782	3%	-58	(0%)	3,045	4%	2,743	3%
DANCE RECITALS		0%		0%	0	0%	0	0%
KIDS ROCK	2,460	8%	1,455	4%	3,125	4%	1,580	2%
SKATE LESSONS	3,098	10%	3,432	10%	12,016	14%	17,976	19%
CHILD CARE	68	0%	157	0%	233	0%	359	0%
TOTAL PROGRAM REVENUE	29,811	100%	35,501	100%	84,065	100%	97,020	100%
PROGRAM EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	10,205	34%	13,441	38%	30,615	36%	33,850	35%
WAGES TEMPORARY	23,443	79%	24,322	69%	64,839	77%	67,740	70%
PAYROLL TAXES-BENEFITS	3,334	11%	10,056	28%	34,534	41%	42,137	43%
TOTAL PAYROLL EXPENSES	36,982	124%	47,819	135%	129,988	155%	143,727	148%
OTHER EXPENSES								
APPAREL-DANCE RECITALS		0%		0%	0	0%	0	0%
CENTRAL EQUIPMENT		0%		0%	0	0%	0	0%
CONFERENCES & SEMINARS		0%	200	1%	100	0%	200	0%
DUES, LICENSES, SUBSCRIPTIONS	69	0%	60	0%	69	0%	620	1%
MEALS & LODGING		0%		0%	0	0%	0	0%
PRINTING & BINDING		0%		0%	0	0%	118	0%
PROF/TECH SERVICES	17	0%	14	0%	29	0%	41	0%
REPAIRS & MAINT-EQUIPT		0%	1,002	3%	720	1%	1,002	1%
SMALL TOOLS & MISC EQUIPT	1,198	4%	1,110	3%	3,808	5%	2,135	2%
SUPPLIES-MAINTENANCE	26	0%		0%	28	0%	218	0%
SUPPLIES-TRAINING	30	0%	286	1%	60	0%	286	0%
SUPPLIES-OTHER	750	3%	208	1%	2,084	2%	923	1%
TELEPHONE	21	0%	43	0%	64	0%	65	0%
TRANSPORTATION-KIDS KAMP		0%		0%	0	0%	0	0%
TRAVEL		0%	20	0%	31	0%	20	0%
FOOD/BEVERAGE	691	2%	26	0%	865	1%	69	0%
UNIFORMS	93	0%		0%	421	1%	0	0%
MISC. EXPENSE		0%	139	0%	0	0%	139	0%
TOTAL OTHER EXPENSE	2,895	10%	3,108	9%	8,278	10%	5,835	6%
TOTAL PROGRAMS EXPENSE	39,877	134%	50,927	143%	138,266	164%	149,561	154%
NET INCOME (LOSS)	(10,066)	(34%)	(15,426)	(43%)	(54,202)	(64%)	(52,541)	(54%)

INVER GROVE HEIGHTS COMMUNITY CENTER
FOOD BEVERAGE
STATEMENT OF OPERATIONS
March 2011

	Mar 2010		Mar 2011		YTD 2010		YTD 2011	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
FOOD & BEVERAGE SALES								
CONCESSIONS-VMCC	2,079	81%	4,851	90%	6,663	79%	4,851	77%
CONCESSIONS-GROVE	431	17%	482	9%	1,298	15%	1,119	18%
CONCESSIONS-CATERING	61	2%	61	1%	473	6%	350	6%
CONCESSIONS-RICH VALLEY		0%		0%	0	0%	0	0%
CONCESSIONS-DANCE RECITAL		0%		0%	0	0%	0	0%
VENDING-VMCC		0%		0%	0	0%	0	0%
VENDING-GROVE		0%		0%	0	0%	0	0%
VENDING-RICH VALLEY		0%		0%	0	0%	0	0%
VENDING-COKE CONTRACT		0%		0%	0	0%	0	0%
TOTAL FOOD & BEVERAGE SALES	2,570	100%	5,393	100%	8,434	100%	6,320	100%
COST OF SALES								
FOOD COSTS	346	13%	198	4%	363	4%	223	4%
BEV COST	73	3%	392	7%	605	7%	592	9%
TOTAL COST OF SALES	419	16%	590	11%	969	11%	815	13%
GROSS MARGIN	2,152	84%	4,804	89%	7,465	89%	5,505	87%
FOOD & BEVERAGE DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY		0%		0%	981	12%	0	0%
PAYROLL TAXES - BENEFITS		0%		0%	2,009	24%	1,900	30%
TOTAL PAYROLL EXPENSES	0	0%	0	0%	2,989	35%	1,900	30%
OTHER EXPENSES								
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS	398	15%	398	7%	398	5%	703	11%
RENTAL OF EQUIPMENT		0%		0%	0	0%	0	0%
REPAIRS AND MAINTENANCE		0%		0%	0	0%	0	0%
SMALL TOOLS & MISC EQUIPT		0%		0%	0	0%	0	0%
SUPPLIES-OTHER	22	1%		0%	94	1%	65	1%
TELEPHONE		0%		0%	0	0%	0	0%
TRAVEL		0%		0%	0	0%	0	0%
UNIFORMS		0%		0%	0	0%	0	0%
CASH OVER/SHORT		0%		0%	0	0%	0	0%
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	420	16%	398	7%	492	6%	768	12%
TOTAL FOOD & BEV EXPENSE	839	33%	988	18%	4,450	53%	3,483	55%
NET INCOME (LOSS)	1,732	67%	4,406	82%	3,984	47%	2,837	45%

INVER GROVE HEIGHTS COMMUNITY CENTER
PRO SHOP
STATEMENT OF OPERATIONS
March 2011

	Mar 2010		Mar 2011		YTD 2010		YTD 2010	
	ACTUAL	%	ACTUAL	%	ACTUAL	%	ACTUAL	%
PRO SHOP SALES								
SKATE SHARPENING	37	59%	45	42%	243	57%	175	35%
SKATE RENTAL	17	27%	63	58%	101	24%	193	39%
MISC SALES	9	15%		0%	85	20%	133	26%
TOTAL PRO SHOP SALES	63	100%	107	100%	429	100%	501	100%
COST OF SALES								
MISC SUPPLIES		0%		0%	49	11%	67	13%
TOTAL COST OF SALES	0	0%	0	0%	49	11%	67	13%
GROSS MARGIN	63	100%	107	100%	380	89%	435	87%
PRO SHOP DEPARTMENTAL EXPENSES								
PAYROLL & RELATED EXPENSES								
WAGES - TEMPORARY		0%		0%	0	0%	0	0%
PAYROLL TAXES - BENEFITS		0%		0%	0	0%	0	0%
TOTAL PAYROLL EXPENSES	0	0%	0	0%	0	0%	0	0%
OTHER EXPENSES								
SMALL TOOLS & MISC EQUIPT		0%		0%	0	0%	0	0%
SUPPLIES-OTHER		0%		0%	0	0%	0	0%
CASH OVER/SHORT	1	2%		0%	(19)	(4%)	(7)	(1%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	1	2%	0	0%	(19)	(4%)	(7)	(1%)
TOTAL PRO SHOP EXPENSE	1	2%	0	0%	30	7%	59	12%
NET INCOME (LOSS)	62	98%	107	100%	399	93%	442	88%

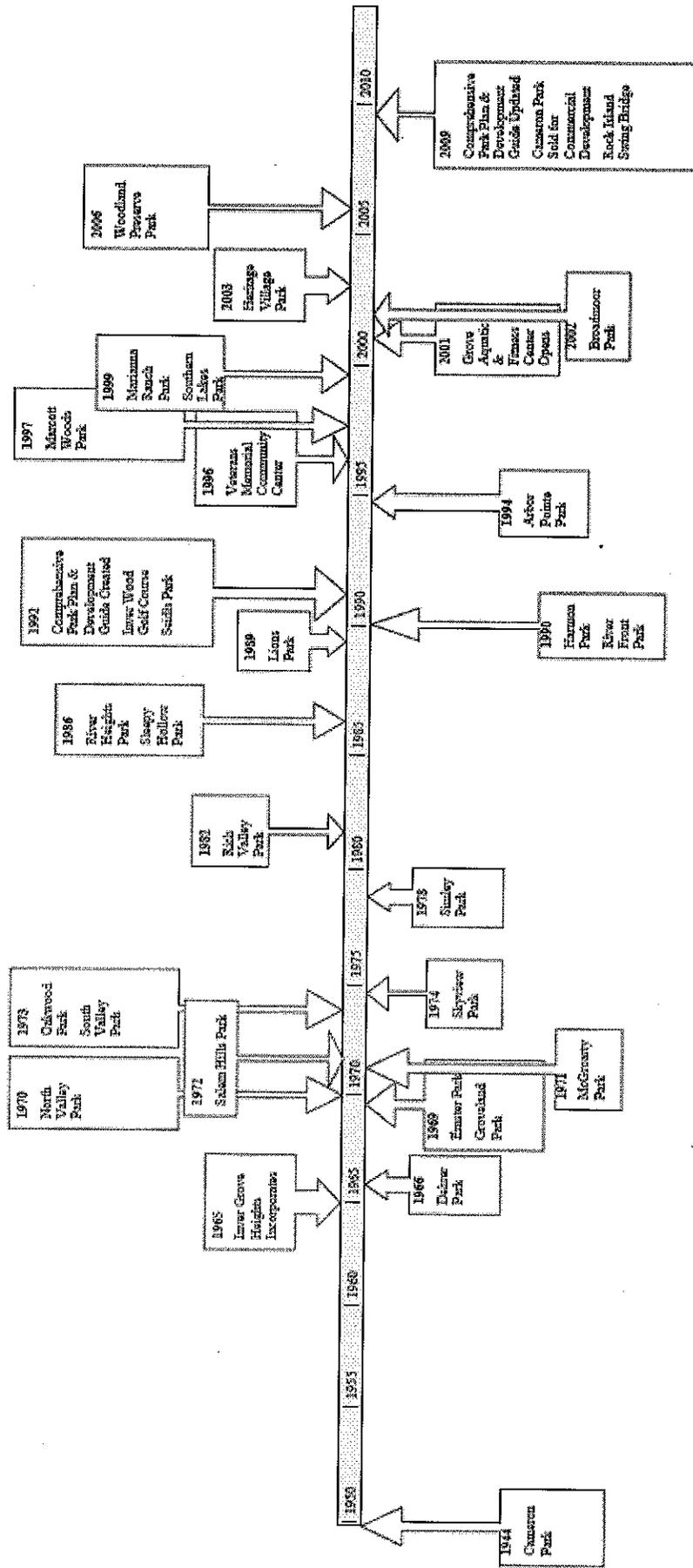
INVER GROVE HEIGHTS COMMUNITY CENTER
COMMON
STATEMENT OF OPERATIONS
March 2011

	Mar 2010 ACTUAL	%	Mar 2011 ACTUAL	%	YTD 2010 ACTUAL	%	YTD 2010 ACTUAL	%
COMMON REVENUE								
ADVERTISING	550	22%	375	11%	1,750	9%	575	3%
CONTRIBUTIONS/DONATIONS		0%		0%	15,000	77%	15,011	80%
INSURANCE REIMBURSEMENT		0%		0%	0	0%	0	0%
ATM COMMISSIONS	244	10%	240	7%	456	2%	428	2%
VENDING COMMISSIONS	1,709	68%	2,338	69%	2,193	11%	2,718	14%
MISC REVENUE	-1	(0%)	437	13%	184	1%	89	0%
TOTAL COMMON REVENUE	2,503	100%	3,391	100%	19,583	100%	18,820	100%
COMMON EXPENSES								
PAYROLL & RELATED EXPENSES								
SALARIES	9,347	373%	10,710	316%	28,204	144%	29,500	157%
WAGES PART TIME	5,904	236%	7,556	223%	17,768	91%	19,180	102%
WAGES TEMPORARY	4,435	177%	4,682	138%	13,928	71%	13,905	74%
PAYROLL TAXES-BENEFITS	6,923	277%	11,416	337%	32,355	165%	36,359	193%
TOTAL PAYROLL EXPENSES	26,608	1063%	34,364	1014%	92,256	471%	98,944	526%
OTHER EXPENSES								
BANK CHARGES	16	1%	7	0%	35	0%	37	0%
CREDIT CARD EXPENSE	1,659	66%	1,636	48%	3,138	16%	3,145	17%
CENTRAL STORES	242	10%	242	7%	725	4%	725	4%
CONFERENCES & SEMINARS		0%		0%	0	0%	0	0%
DUES, LICENSES, SUBSCRIPTIONS	254	10%	606	18%	2,146	11%	3,461	18%
INSURANCE ALLOCATION	2,683	107%	2,683	79%	8,050	41%	8,050	43%
LEASE PAYMENTS		0%		0%	0	0%	0	0%
MEALS & LODGING		0%		0%	0	0%	0	0%
MIS ALLOCATION	3,275	131%	3,275	97%	9,825	50%	9,825	52%
OTHER RENTALS	439	18%	879	26%	1,757	9%	1,757	9%
ADVERTISING	1,532	61%	1,668	49%	2,544	13%	2,168	12%
POSTAGE	1,078	43%		0%	1,078	6%	4,529	24%
PRINTING	5,197	208%	4,350	128%	5,197	27%	5,240	28%
PROF/TECH SERVICES	40	2%	1,162	34%	54	0%	2,404	13%
REPAIRS & MAINT-EQUIPT		0%		0%	0	0%	0	0%
REPAIRS & MAINT-OFFICE EQUIPT		0%	926	27%	926	5%	926	5%
REFUSE REMOVAL		0%		0%	218	1%	382	2%
SMALL TOOLS	28,349	1133%	289	9%	29,115	149%	299	2%
SUPPLIES-OTHER	254	10%	1,755	52%	556	3%	3,594	19%
TELEPHONE	257	10%	303	9%	772	4%	776	4%
TRAVEL		0%		0%	5	0%	0	0%
CASH OVER/SHORT	-56	(2%)	4	0%	-52	(0%)	-9	(0%)
MISC. EXPENSE		0%		0%	0	0%	0	0%
TOTAL OTHER EXPENSE	45,218	1807%	19,784	584%	66,088	337%	47,309	251%
TOTAL COMMON EXPENSE	71,827	2870%	54,148	1597%	158,344	809%	146,253	777%
NET INCOME (LOSS)	(69,324)	(2770%)	(50,758)	(1497%)	(138,761)	(709%)	(127,433)	(677%)

INVER GROVE HEIGHTS COMMUNITY CENTER
 STATEMENT OF NET OPERATIONS - DEPARTMENTAL
March 2011

	Mar 2010	Mar 2011	YTD 2010 ACTUAL	YTD 2010 ACTUAL
DEPARTMENTAL ACTIVITIES				
NET ICE OPERATIONS	40,254	(16,630)	40,064	37,590
NET GROVE OPERATIONS	37,482	24,857	119,384	108,582
NET PROGRAMS	(10,066)	(15,426)	(54,202)	(52,541)
NET FOOD AND BEVERAGE	1,732	4,406	3,984	2,837
NET PRO SHOP	62	107	399	442
NET COMMON	(69,324)	(50,758)	(138,761)	(127,433)
DEPARTMENTAL ACTIVITIES	140	(53,443)	(29,132)	(30,522)
NET OPERATING INCOME				

PARK & RECREATION SYSTEM TIMELINE



City of Inver Grove Heights - Project 2015 - Parks & Recreation

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Commission Comments

Meeting Date: May 11, 2011
Item Type: Commission Presentations
Contact: Eric Carlson – 651.450.2587
Prepared by: Eric Carlson
Reviewed by: Eric Carlson – Parks & Recreation

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

No action required. Commissioners are encouraged to make appropriate comments.

SUMMARY

None.