

INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, MAY 23, 2011
8150 BARBARA AVENUE
7:30 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PRESENTATIONS:**

A. Recognize Retirement of Lieutenant Jerry Salmey from the Inver Grove Heights Police Department after 30 Years of Service

B. Dakota County Historical Society – Jim Huffman

4. **CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. Minutes – May 9, 2011 Regular Council Meeting _____

B. Resolution Approving Disbursements for Period Ending May 18, 2011 _____

C. Change Order No. 3, Final Compensating Change Order No. 4, Final Pay Voucher No. 6, Engineer's Report of Final Acceptance and Resolution Accepting Work for City Project No. 2007-17 – Clark Road Extension Improvements _____

D. Resolution Scheduling a Public Hearing to Consider Final Layout No. 1 for the T.H. 52 West Frontage Road from 0.35 Miles South of Concord Boulevard to 0.20 Miles North of Inver Grove Trail _____

E. Consider Appointment to Noise Oversight Commission _____

F. Award Contract to Perform a Fire Station Location Analysis to DLR Group/KKE _____

G. Approve Temporary Liquor License Extension for Loyal Order of the Moose _____

H. Approve Charitable Gambling Premises Permit for Fraternal Order of Police _____

I. Schedule Public Hearing _____

J. Personnel Actions _____

5. **PUBLIC COMMENT** – Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. PUBLIC HEARINGS:

- A. CITY OF INVER GROVE HEIGHTS;** Consider Application of Cameron’s Warehouse Liquors, Inc. dba Cameron’s Warehouse Liquors for Transfer of Off-Sale Intoxicating Liquor License for Premises Located at 6533 Concord Blvd. _____
- B. CITY OF INVER GROVE HEIGHTS;** Resolution Ordering the Project, Approving Plans and Specifications, and Authorizing Advertisement for Bids for 2011 Pavement Management Program, City Project No. 2011-09F, 65th Street East Street Reconstruction (from Concord Blvd to 200’ west) _____

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

- A. CITY OF INVER GROVE HEIGHTS;** Consider the Third Reading of an Ordinance Amendment to Allow Outdoor Storage in the P, Institutional Zoning District when Associated with Local Government Use _____
- B. CITY OF INVER GROVE HEIGHTS;** Consider Resolution relating to a Conditional Use Permit to Place over 1,000 Cubic Yards of Fill on Property located within the Flood Fringe District of the Floodplain for Property Located on the South Side of 66th Street, East of Concord Boulevard _____
- C. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Approving Contract with Walker Lawn Care and Steve Juckel for Lawn Service _____

PARKS AND RECREATION:

- D. CITY OF INVER GROVE HEIGHTS;** Consider the Third Reading of an Ordinance Amendment Updating Rules Pertaining to Parks and Recreation _____
- E. CITY OF INVER GROVE HEIGHTS;** Consider Architect for Feasibility Study for Heritage Village Park and the Mississippi River Regional Trail Buildings and Structures _____

ADMINISTRATION:

- F. CITY OF INVER GROVE HEIGHTS;** Consider Change Order No. 23 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation Project _____
- G. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Calling for a Public Hearing on the Proposed Adoption of a Spending Plan for Tax Increment Financing District No. 4-1, and related Business Subsidy Agreement _____
- H. CITY OF INVER GROVE HEIGHTS;** Citizen Advisory Commission Appointments _____

8. MAYOR AND COUNCIL COMMENTS:

9. EXECUTIVE SESSION:

- A. Collective Bargaining**

10. ADJOURN

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, MAY 9, 2011 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, May 9, 2011, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:30 p.m. Present were Council members Grannis, Klein, Madden, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, City Engineer Kaldunski, Parks and Recreation Director Carlson, Community Development Director Link, Finance Director Lanoue and Deputy Clerk Rheume.

3. PRESENTATIONS:

A. Presentation of the 2010 Comprehensive Annual Financial Report

Ms. Lanoue stated Kern, DeWenter, Viere, Ltd. audited the City's 2010 Comprehensive Annual Financial Report. She reviewed the components of the report and some findings from the audit. She stated the city's net assets increased by \$10.5 million, and at year-end the general fund had a surplus of \$79,855. She noted both revenues and expenditures were under budget, while the property tax collection rate was excellent.

Steve Wischmann, Kern, DeWenter, Viere, Ltd., stated they issued an unqualified (clean) opinion on the City's financial statements, the highest level of assurance that can be issued. He explained a significant deficiency was noted with respect to a lack of segregation of accounting duties, comment they have is segregation of duties.

Motion by Klein, second by Madden, to accept the 2010 Comprehensive Annual Financial Report

Ayes: 5

Nays: 0 Motion carried.

4. CONSENT AGENDA:

Councilmember Piekarski Krech removed Item 4A, Minutes of April 25, 2011 Regular Council Meeting, Item 4D, Change Order No. 3 for City Project No. 2009-24, Rock Island Swing Bridge Project, and Item 4O, Resolution Accepting Letter of Agreement with Short-Elliot-Hendrickson, Inc. for Engineering, Authorizing a Feasibility Report and Authorizing Appraisal Services for the 2011 Improvement Program – City Project No. 2011-08, 66th Street from Concord Boulevard to the Swing Bridge at the Mississippi River, from the Consent Agenda.

Councilmember Grannis removed Item 4H, Resolution Approving the Acquisition of Property at 4301 63rd Street East, and Item 4L, Consider Contractor for McPhillips Property Tree Removal, from the Consent Agenda.

- B.** **Resolution No. 11-69** Approving Disbursements for Period Ending May 4, 2011
- C.** Pay Voucher No. 23 for City Project No. 2008-18, Public Safety Addition/City Hall Renovation
- E.** Authorize Advertisement of RFP for Council Chambers Audio Visual Package for City Project No. 2008-18, Public Safety Addition/City Hall Renovation
- F.** Approve Agreement with Dascom Systems Group, LLC for Relocation of Cable Broadcasting Equipment
- G.** **Resolution No. 11-70** Approving Attorney Services Agreement with Law Firm of Dady & Gardner, P.A. and Authorizing Lawsuit Against A&W Restaurant, Inc. dba Yum! Brands, Inc.
- I.** Approve Veterans Memorial Community Center/The Grove Aquatic & Fitness Center Phase 1 Interior Signage
- J.** Approve Amendment to Code of Conduct for Veterans Memorial Community Center

- K. Consider Contractor for Grove Painting Projects
- M. **Resolution No. 11-72** Accepting Proposal from American Engineering Testing, Inc. for Construction Materials Testing Services for the 2011 Pavement Management Program – City Project No. 2011-09D, Urban Street Reconstruction, South Grove Area 6
- N. **Resolution No. 11-73** Accepting Proposal from Gorman Surveying, Inc. for Survey Staking Services for the 2011 Pavement Management Program – City Project No. 2011-09D, South Grove Urban Street Reconstruction Area 6
- P. **Resolution No. 11-75** for the Cooperative Purchase of Election Equipment
- Q. Approve Joint Powers Cost Share Agreement with Dakota County for Pictometry International Corporation General License Terms and Conditions
- R. Approve Massage Therapist License
- S. Schedule Public Hearing
- T. Personnel Actions

Motion by Klein, second by Madden, to approve the Consent Agenda

Ayes: 5

Nays: 0 Motion carried.

- A. Minutes – April 25, 2011 Regular Council Meeting

Councilmember Piekarski Krech stated she would abstain because she arrived late to the April 25th meeting.

Motion by Klein, second by Madden, to approve the Minutes of the April 25, 2011 Regular Council Meeting

Ayes: 4

Nays: 0

Abstain: 1 (Piekarski Krech) Motion carried.

- D. Change Order No. 3 for City Project No. 2009-24, Rock Island Swing Bridge Project

Councilmember Piekarski Krech asked if pervious materials would be used considering the proximity to the river.

Mr. Carlson stated a new layer of asphalt would be laid on the existing bituminous. He noted the plan did not include removal of any of the existing bituminous surface and in the long run there will be less bituminous in the area.

Councilmember Piekarski Krech asked if they will be doing anything with the drainage.

Mr. Carlson said yes as part of the 66th Street project.

Motion by Klein, second by Grannis, to approve Change Order No. 3 for City Project No. 2009-24, Rock Island Swing Bridge Project

Ayes: 5

Nays: 0 Motion carried.

- H. Resolution Approving the Acquisition of Property at 4301 63rd Street East

Councilmember Grannis explained he was not in favor of this item because of the change made with respect to the policy for the payment of remediation costs. He opined that the City should not pay any money towards remediation of soil contamination.

Motion by Madden, second by Klein, to adopt Resolution No. 11-71 Approving the Acquisition of Property at 4301 63rd Street East

Ayes: 4

Nays: 1 (Grannis) Motion carried.

L. Consider Contractor for McPhillips Property Tree Removal

Councilmember Grannis stated he pulled the item because it related to the property discussed in Item 4H.

Motion by Klein, second by Madden, to approve Contractor for McPhillips Property Tree Removal

Ayes: 4

Nays: 1 (Grannis) Motion carried.

O. Resolution Accepting Letter of Agreement with Short-Elliot-Hendrickson, Inc. for Engineering, Authorizing a Feasibility Report and Authorizing Appraisal Services for the 2011 Improvement Program – City Project No. 2011-08, 66th Street from Concord Boulevard to the Swing Bridge at the Mississippi River

Councilmember Piekarski Krech stated she pulled the item because she had the same question pertaining to the installation of more asphalt. She noted she was not happy with the dollar amount.

Mayor Tourville noted he would be abstaining because the agreement was with SEH, Inc.

Motion by Madden, second by Klein, to adopt Resolution No. 11-74 Accepting Letter of Agreement with Short-Elliot-Hendrickson, Inc. for Engineering, Authorizing a Feasibility Report and Authorizing Appraisal Services for the 2011 Improvement Program – City Project No. 2011-08, 66th Street from Concord Boulevard to the Swing Bridge at the Mississippi River

Ayes: 4

Nays: 0

Abstain: 1 (Tourville) Motion carried.

5. PUBLIC COMMENT:

Jim Huffman, 4237 Denton Way, stated there is a problem with asphalt caving in on 78th Street and Dickman Trail. He requested that the City streets department visit the site to address the problem.

Mr. Kaldunski indicated he would send staff out to the site to look at the issue.

6. PUBLIC HEARINGS:

A. CITY OF INVER GROVE HEIGHTS; Resolution Ordering the Project, Approving Plans and Specifications, and Authorizing Advertisement for Bids for 2011 Pavement Management Program, City Project No. 2010-09I, Blaine Avenue (North) Mill and Overlay

Mr. Kaldunski reviewed the project location and stated the proposed improvements would include a mill and overlay and partial reconstruction of Blaine Avenue, storm sewer casting adjustments, miscellaneous street repair, new pedestrian ramps, pavement markings, sidewalk repair and replacement, pedestrian ramps and a center median at the crosswalk for Gertens to allow for pedestrian safety. He noted the existing curb and gutter would be left in place with minor repairs being done. He explained the geotechnical consultant for the project recommended full-depth replacement of the street pavement as well as replacement of the damaged sidewalk along Blaine Avenue, near Upper 55th Street. He noted Gertens would be responsible for the cost of the sidewalk replacement, center median, and appurtenant work expenses and contingencies. He reviewed the proposed schedule, stating bids would be received in late May, construction starting around the 4th of July, with completion in September.

Mr. Kaldunski explained a waiver of assessment appeal agreement was negotiated with Gertens. He stated Gertens also agreed to address relocation and replacement of the irrigation system at their expense. He explained staff discussed assessments with adjacent property owners and there was a general consensus that the project was necessary and one landowner with a vacant lot requested a repayment period of at least five (5) years, preferable ten (10). He noted staff recommended an amortization period of ten (10) years in order to be consistent with the Gertens agreement and the City's PMP policy on street reconstruction.

Mr. Kaldunski stated the total estimated project cost is \$661,075 with a total amount proposed to be assessed of \$287,440 and a City cost of \$373,635. He noted Gertens has a total of 7 parcels that need to be assessed and the market appraisal analysis showed an assessment up to \$1/square foot could be sustained for commercial properties.

Mayor Tourville asked if there would be times the road would be closed off.

Mr. Kaldunski explained a request could be written into the specifications to work on one half of the road at a time to allow traffic to continue to move through the area.

Councilmember Piekarski Krech asked if 75% of the project costs would be assessed.

Mr. Kaldunski replied in the negative, stating 57% is planned to be assessed after credits are applied.

Motion by Klein, second by Madden, to close the public hearing.

Ayes: 5

Nays: 0 Motion carried.

Motion by Klein, second by Madden, to adopt Resolution No. 11-76 Ordering the Project, Approving Plans and Specifications and Authorizing Advertisement for Bids for 2011 Pavement Management Program, City Project No. 2010-09I, Blaine Avenue (North) Mill and Overlay

Ayes: 5

Nays: 0 Motion carried.

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

A. CITY OF INVER GROVE HEIGHTS; Consider the Second Reading of an Ordinance Amendment to Allow Outdoor Storage in the P, Institutional Zoning District when Associated with Local Government Use

Mr. Link stated the City Council discussed the first reading of the ordinance on April 25, 2011 and requested that staff provide a map identifying the locations currently used for storage as well as areas that could be used as future storage sites. He explained the Public Works and Parks and Recreation Departments identified six (6) parcels that are currently used or have been used in the past for some type of material storage. He stated the Blaine Avenue Pit and the Gisch properties have a long history of being used for storage of materials, the Parks department has a small nursery on the Salem Hills Park site that is used for occasional temporary storage of wood chips and mulch, and the Kuchera property and Rich Valley Park are used occasionally. He noted all of the properties, except for the Kuchera and Gisch properties, are zoned P, Institutional. He recommended that those two properties be rezoned to be consistent with the proposed ordinance amendment.

Councilmember Piekarski Krech stated the sites that will be used should be memorialized as part of the ordinance. She explained her concern is how many other sites could be used in the future without having been approved for the temporary storage of materials.

Mayor Tourville agreed that a map identifying the sites should be included.

Mr. Kuntz suggested that a resolution be used in conjunction with the ordinance to identify the specific parcels. He explained adopting a resolution to memorialize the sites would provide an easier method to amend the list of sites, as needed, in the future.

Motion by Piekarski Krech, second by Grannis, to approve the Second Reading of an Ordinance Amendment to Allow Outdoor Storage in the P, Institutional Zoning District when Associated with Local Government Use

Ayes: 5

Nays: 0 Motion carried.

PUBLIC WORKS:**B. CITY OF INVER GROVE HEIGHTS;** Consider Resolution Approving a Waiver of Assessment Appeal Agreement with Gertens for Blaine Avenue (North) Full Depth Mill and Repave Project, City Project No. 2010-09I

Mr. Kaldunski stated the project will result in assessments to a number of parcels owned by Gertens. He explained Gertens will agree to waive their right under M.S. 429 to appeal assessments up to a maximum of \$221,324 as outlined in the feasibility study for the project. He stated the City would agree that the assessment cannot exceed the maximum amount identified and would waive the right to assess a higher amount in the event the bids come in higher than the estimate. He noted the waiver also included a provision whereby Gertens would waive any “green acres” deferral for their properties.

Councilmember Piekarski Krech asked what would happen if the bids come in higher than the estimate.

Mr. Kuntz explained the City Council would have the opportunity to reject the bids and not award the contract for the project if the bids exceed the maximum assessment amount. He clarified that the City has ultimate control over the contract.

Mr. Kaldunski noted staff is always conservative when estimating project costs and stated he is confident that the bids will be favorable.

Motion by Klein, second by Madden, to adopt Resolution No. 11-77 Approving a Waiver of Assessment Appeal Agreement with Gertens for Blaine Avenue (North) Full Depth Mill and Repave Project, City Project No. 2010-09I

Ayes: 5

Nays: 0 Motion carried.

C. CITY OF INVER GROVE HEIGHTS; Resolution Authorizing Preparation of a Feasibility Report for Pond T-23 Emergency Overflow

Mr. Kaldunski explained City staff and Gertens are working with Mn/DOT, the City of South St. Paul, and Barr Engineering on a plan to provide for a long-term drainage solution for an emergency overflow outlet to Pond T-23. He stated the pond is owned by Mn/DOT and is a storm water basin that receives water from the City’s storm sewer system and from numerous private properties, including Gertens. He noted the study would recommend a project design and a preliminary funding plan. He explained if a project was ordered it would benefit Mn/DOT, through the development of a reliable emergency overflow outlet for Pond T-23, as well as the City, Gertens, and other private properties in the watershed that would have flexibility in storm water design for future development by being able to direct runoff to Pond T-23. He noted after the scope of the study is finalized, staff would return to the City Council with a proposal for the completion of storm water modeling required for the study.

Councilmember Piekarski Krech asked if there has ever been any overflow from Pond T-23 onto 494.

Mr. Kaldunski stated in 2005 there was a significant event which caused water to overflow onto the 494 frontage road.

Mayor Tourville noted this was part of the agreement with Mn/DOT to receive approval of the permit required for the Gertens greenhouse expansion.

Motion by Klein, second by Grannis, to adopt Resolution No. 11-78 Authorizing Preparation of a Feasibility Report for Pond T-23 Emergency Overflow Outlet

Ayes: 5

Nays: 0 Motion carried.

D. CITY OF INVER GROVE HEIGHTS; Resolution Awarding Contract for 2011 Pavement Management Program, City Project No. 2011-09D, South Grove Street Reconstruction – Area 6

Mr. Kaldunski stated four bids were submitted and the low base bid was submitted by S.M. Hentges & Sons, Inc. in the amount of \$2,476,829.70. He noted errors were found in three of the four bids received,

and all errors were corrected per the contract language and reviewed by the City Attorney, City Engineer and the consulting engineer. He explained six alternate bids were included in the project, three of which were included in the contract documents as directed by the City Council.

Mr. Kaldunski stated alternate bids 1, 2, & 3 pertained to Craig Court and options for full reconstruction, partial reconstruction, or a mill and overlay. He noted the City's geotechnical consultant was hired to do additional testing on Craig Court and it was recommended that the City proceed with a full reconstruction as per alternate bid number 1 because the underlying sub-grade soils were found to be frost susceptible and the pavement conditions were deteriorated. He stated this alternate would allow major drainage issues in the existing curb to be addressed.

Mr. Kaldunski recommended that bid alternates 4, 5 and 6 also be awarded for the Skyview Park project fill site, the McPhillips project fill site, and the 66th Street project fill site. He noted the Parks and Recreation Department would be funding a portion of alternate bid 5 and the full cost of alternate bid 6 through the Park Acquisition Fund.

Mr. Kaldunski stated the total contract cost for the base bid plus bid alternates 1, 4, 5, & 6 was \$2,661,044.70. He explained the combined low bid was \$640,562.30 (19%) less than the Engineer's estimate of \$3,301,607.00.

Councilmember Klein asked if the City has previously worked with S.M. Hentges & Sons, Inc.

Mr. Kaldunski replied in the affirmative.

Councilmember Piekarski Krech asked if the company participated in any other phases of the South Grove Project or any other street reconstruction projects in the City.

Mr. Kaldunski stated he was not aware if the contractor was involved with any other street projects within the City. He noted he had previously worked with the contractor on several street projects in other cities and was please with their work.

Councilmember Piekarski Krech asked if the contract price would go down if alternate bids 4, 5 and 6 were not done and the contractor was asked to simply haul the fill away and dispose of it.

Mr. Kaldunski explained that the City received favorable pricing for alternates 4, 5 and 6 because the contractor was only asked to haul the fill a short distance. He clarified that the City would have paid more to have the contractor haul the fill away and dispose of it.

Motion by Klein, second by Grannis, to adopt Resolution No. 11-79 Awarding Contract for 2011 Pavement Management Program, City Project No. 2011-09D, South Grove Street Reconstruction – Area 6 to S.M. Hentges & Sons, Inc. for the Base Bid Plus Alternates 1, 4, 5, & 6 in the Amount of \$2,661,044.70

Ayes: 5

Nays: 0 Motion carried.

E. CITY OF INVER GROVE HEIGHTS; Resolution Approving Joint Powers Agreement with Dakota County Soil and Water Conservation District for Urban Cost Share Program for City Project No. 2011-09D, South Grove Street Reconstruction – Area 6

Mr. Kaldunski stated the City applied for the program with Dakota County and the funding will be provided by the Urban Cost Share Program being administered by the Anoka Conservation District via a Joint Powers Agreement with Dakota County Soil and Water Conservation District. He explained that the funds would be utilized to construct storm water management facilities on the latest South Grove Street Reconstruction project. He stated the funding is based on a grant provided by the State Legislature for water quality improvements. He noted the City is slated to receive a grant in the amount of \$50,000.

Motion by Piekarski Krech, second by Grannis, to adopt Resolution No. 11-80 Approving Joint Powers Agreement with Dakota County Soil and Water Conservation District for Urban Cost Share Program for City Project No. 2011-09D, South Grove Street Reconstruction – Area 6

Ayes: 5

Nays: 0 Motion carried.

F. CITY OF INVER GROVE HEIGHTS; Resolution Accepting Permanent Utility, Drainage, and Storm Water Ponding Easement for Lot 4, Block 1, Bakken Heights 2nd Addition (6825 Craig Court) for City Project No. 2011-09D, South Grove Street Reconstruction – Area 6

Mr. Kaldunski explained three property owners in the vicinity of 6825 Craig Court notified the City regarding drainage issues that occur on a regular basis in the backyard at this location. He noted the existing homes have been affected by flooding of the backyard. He stated City staff met with the landowners and developed a plan to install a pipe to connect to a rapid infiltration basin on an easement provided by the City of South St. Paul on the adjacent airport property. He added that there is also a sump pump discharge basket being installed to service 6805 Craig Court. He stated the owner of 6825 Craig Court has agreed to provide the City with an easement, at no cost to the City, over the westerly portion of this parcel.

Motion by Piekarski Krech, second by Madden, to Resolution No. 11-81 Accepting Permanent Utility, Drainage, and Storm Water Ponding Easement for Lot 4, Block 1, Bakken Heights 2nd Addition (6825 Craig Court) for City Project No. 2011-09D, South Grove Street Reconstruction – Area 6

Ayes: 5

Nays: 0 Motion carried.

PARKS AND RECREATION:

G. CITY OF INVER GROVE HEIGHTS; Consider the Second Reading of an Ordinance Amendment Updating Rules Pertaining to Parks and Recreation

Mr. Carlson stated the Council reviewed the first reading on April 25, 2011 and asked staff to provide clarification on several issues. He explained with respect to weapons the intent of the proposed language is to prohibit the possession of firearms within parks except as otherwise allowed under relevant state statutes or federal laws. He noted M.S. 624.714 specifically allows persons who have obtained a permit to carry a firearm to carry the same in a public place. He clarified that based on statutory language the City can ban non-permit holders from carrying firearms in City parks, but cannot ban conceal and carry permit holders from carrying a pistol in City parks or other public buildings in the City.

Mr. Carlson explained the ordinance was also modified to clarify language to ensure people cannot enter public waters through park property. He noted private property owners can choose to enter public waters at their own risk.

Mr. Carlson stated in the section related to animals staff added language to designate North Valley Disc Golf Course as a “high activity area”.

Motion by Klein, second by Piekarski Krech, to adopt the Second Reading of an Ordinance Amendment Updating Rules Pertaining to Parks and Recreation

Ayes: 5

Nays: 0 Motion carried.

ADMINISTRATION:

H. CITY OF INVER GROVE HEIGHTS; Discuss Change in Start Time for City Council Meetings

Mayor Tourville explained a suggestion was made during the last study session to adjust the start time of Council meetings.

The City Council agreed to change the start time of regular Council meetings to 7:00 p.m. Mayor Tourville suggested that staff look at when it would be best to institute the new start time and to come up with a plan to notify the public regarding the change.

The City Council directed staff to proceed with drafting the requisite ordinance amendment.

I. CITY OF INVER GROVE HEIGHTS; Consider Awarding Contract to Perform a Fire Station Location Analysis

Chief Thill explained in December of 2010 a Request for Proposal was advertised for professional services to conduct an analysis to determine location options for a new fire station. She stated eleven firms submitted proposals and ten of them arrived before the deadline. She explained that the proposals were forwarded to a panel comprised of Inver Grove Heights Fire personnel and were reviewed to determine which of the proposals most completely addressed each of the parameters of the RFP. She stated the panel chose to interview four firms. She explained that four representatives from the Fire Department, along with Assistant City Administrator Teppen, conducted the interviews. She stated that representatives from each firm were asked a series of pre-set questions and were scored based on a specific set of criteria. She explained the firm that received the highest score was DLR Group/KKE and staff recommended that the Council award the contract to that firm in the amount of \$22,000. She noted this was not the lowest bid received, and explained the bids that were received did not include all of the same components/services and therefore could not be compared solely on a cost basis.

Councilmember Grannis asked if the Council could see the proposals before they made a decision to award the contract.

Councilmember Piekarski Krech questioned how long the current bid would be valid.

Mr. Lynch indicated the bid from DLR Group/KKE would be valid for 30 days. He provided background information on the history of the project, noting that the Council had budgeted \$50,000 for the location analysis and pre-design work.

Councilmember Madden opined that qualified people reviewed the proposals and conducted the interviews and he expressed confidence in the work that was done to make the recommendation for an award of contract.

Mayor Tourville suggested tabling the item until the next regular meeting to allow time to review the proposals. He also requested that staff provide a list of each of the firms that submitted a proposal and the corresponding cost of the each proposal.

Chief Thill reiterated that the proposals were not readily comparable on a cost-basis because they didn't necessarily include the same services.

Councilmember Piekarski Krech asked that staff provide a brief explanation as to why the recommended firm was chosen.

Councilmember Madden agreed that it would be beneficial to see a brief summary with the prices and an explanation as to why the panel chose the proposal from DLR Group/KKE.

Councilmember Grannis indicated he would like to review all ten proposals.

Motion by Klein, second by Piekarski Krech, to table the awarding of a contract to perform a fire station location analysis to May 23, 2011

Ayes: 5

Nays: 0 Motion carried.

8. MAYOR & COUNCIL COMMENTS:

Mayor Tourville stated they will be interviewing commission applicants on May 16th at 6:30 p.m.

Ms. Teppen noted 13 interviews were scheduled.

Motion by Piekarski Krech, second by Grannis, to schedule a special City Council Meeting on May 16, 2011 at 6:30 p.m. in the City Council Chambers for the purpose of interviewing Citizen Advisory Commission applicants

Ayes: 5

Nays: 0 Motion carried.

Mayor Tourville explained the Council would reconvene in executive session to discuss collective bargaining.

9. EXECUTIVE SESSION:

A. Discuss Collective Bargaining

10. ADJOURN: Motion by Grannis, second by Piekarski Krech, to adjourn. The meeting was adjourned by a unanimous vote at 9:45 p.m.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: May 23, 2011
 Item Type: Consent
 Contact: Cathy Shea 651-450-2521
 Prepared by: Cathy Shea Asst. Finance Director
 Reviewed by: N/A

Fiscal/FTE Impact:

<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of May 6, 2011 to May 18, 2011.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending May 18, 2011. The detail of these disbursements is attached to this memo.

General & Special Revenue	\$213,473.46
Debt Service & Capital Projects	104,111.47
Enterprise & Internal Service	798,803.05
Escrows	9,265.34
	<hr/>
Grand Total for All Funds	<u><u>\$1,125,653.32</u></u>

If you have any questions about any of the disbursements on the list, please call Bill Schroepfer, Accountant at 651-450-2516 or Cathy Shea, Asst. Finance Director at 651-450-2521.

Attached to this summary for your action is a resolution approving the disbursements for the period May 6, 2011 to May 18, 2011 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING MAY 18, 2011**

WHEREAS, a list of disbursements for the period ending May 18, 2011 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$213,473.46
Debt Service & Capital Projects	104,111.47
Enterprise & Internal Service	798,803.05
Escrows	9,265.34
Grand Total for All Funds	<u><u>\$1,125,653.32</u></u>

Adopted by the City Council of Inver Grove Heights this 23th day of May, 2011.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106260	ACE PAINT & HARDWARE	CUST#501126	101-4200-423.40-40		5/2011	43.25
						* Total	43.25
05/11/2011	106261	ANCOM TECHNICAL CENTER	JOB#113035	101-4200-423.40-42		5/2011	87.50
						* Total	87.50
05/11/2011	106262	ARAMARK UNIFORM SERVICE	CUST#15353001	101-5200-443.60-45		5/2011	18.09
			CUST#15353001	101-6000-451.60-45		5/2011	23.32
			CUST#15353001	101-5200-443.60-45		5/2011	12.86
			CUST#15353001	101-6000-451.60-45		5/2011	28.50
						* Total	82.77
05/11/2011	106264	ASPEN MILLS	CUST ID# 55077I	101-4200-423.60-45		5/2011	100.69
			IGH FIRE DEPT	101-4200-423.60-45		5/2011	8.55
						* Total	109.24
05/11/2011	106265	ATOM	REG ID#32456408	101-4000-421.50-80		5/2011	100.00
			REG ID 32960137	101-4000-421.50-80		5/2011	125.00
						* Total	225.00
05/11/2011	106266	BATTERIES PLUS	CUST#C-1034	101-4200-423.40-42		5/2011	245.44
						* Total	245.44
05/11/2011	106271	CAREER TRACK	DAN HELING EVENT#110043	101-5200-443.50-80		5/2011	258.00
						* Total	258.00
05/11/2011	106272	CARQUEST AUTO PARTS STO	CUST#614420	101-6000-451.60-40		5/2011	320.64
						* Total	320.64
05/11/2011	106280	COMMISSIONER OF TRANSP	3/16-23/2011	101-5200-443.50-80		5/2011	600.00
						* Total	600.00
05/11/2011	106281	COOK, NICKY	4/21-5/2/11	101-3000-419.50-65		5/2011	33.58
						* Total	33.58
05/11/2011	106285	DAKOTA COUNTY TECHNICAL	IGH POLICE DEPT	101-4000-421.50-80		5/2011	225.00
						* Total	225.00
05/11/2011	106286	DAKOTA ELECTRIC ASSN	ACCT#443054-2	101-6000-451.40-20		5/2011	11.62
						* Total	11.62
05/11/2011	106287	DAKOTA ELECTRIC ASSN	ACCT#250165-8	101-6000-451.40-20		5/2011	268.87
						* Total	268.87
05/11/2011	106288	DAKOTA ELECTRIC ASSN	ACCT#246837-9	101-6000-451.40-20		5/2011	373.24
						* Total	373.24
05/11/2011	106289	DAKOTA ELECTRIC ASSN	ACCT#393563-2	101-6000-451.40-20		5/2011	125.27
						* Total	125.27
05/11/2011	106292	DECORATIVE PAVEMENT MAR	117/CLARK RD	101-5200-443.40-46		5/2011	2,810.00
						* Total	2,810.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106294	ECOLAB	ACCT#019938869	101-4200-423.60-65		5/2011	292.13
						* Total	292.13
05/11/2011	106298	ENGSTROM, NELS	EXPENSES 4/19-25/2011	101-4000-421.50-75		5/2011	29.62
						* Total	29.62
05/11/2011	106299	FERRELLGAS	ACCT#7754787	101-5200-443.60-16		5/2011	27.19
						* Total	27.19
05/11/2011	106301	FOLMAR, SEAN	EXPENSES	101-4000-421.50-75		5/2011	139.41
						* Total	139.41
05/11/2011	106305	GOOGLE, INC	63115-135464	101-4000-421.30-70		5/2011	25.00
						* Total	25.00
05/11/2011	106306	GRAINGER	ACCT#806460150	101-5200-443.60-16		5/2011	463.73
						* Total	463.73
05/11/2011	106308	HANCE UTILITY SERVICES	PARKS	101-6000-451.30-70		5/2011	320.00
						* Total	320.00
05/11/2011	106309	HOME DEPOT CREDIT SERVI	ACCT#6035322502061959	101-5200-443.60-16		5/2011	20.00
			ACCT#6035322502061959	101-5200-443.60-16		5/2011	47.05
			ACCT#6035322502061959	101-5200-443.60-16		5/2011	70.57
						* Total	137.62
05/11/2011	106311	INVER GROVE FORD	ACCT#94917	101-4000-421.70-30		5/2011	266.88
						* Total	266.88
05/11/2011	106313	JRK SEED & TURF SUPPLY	CUST#1382	101-5200-443.60-16		5/2011	380.05
						* Total	380.05
05/11/2011	106314	KENISON, TERRI	APRIL - IGHFD	101-4200-423.30-70		5/2011	908.44
						* Total	908.44
05/11/2011	106316	KIMBALL MIDWEST	ACCT#222006	101-6000-451.60-12		5/2011	179.98
						* Total	179.98
05/11/2011	106320	LANGUAGE LINE SERVICES	ACCT#902-0909043	101-4000-421.50-20		5/2011	31.01
						* Total	31.01
05/11/2011	106323	LEXISNEXIS	ACCT#1369635	101-4000-421.50-20		5/2011	30.00
						* Total	30.00
05/11/2011	106324	LINK, THOMAS	1/18-5/6/11	101-3000-419.50-65		5/2011	215.22
						* Total	215.22
05/11/2011	106325	LYNCH, JOE	4/11-5/3/11	101-1100-413.50-75		5/2011	64.86
			MCMA CONF/LODGING	101-1100-413.50-80		5/2011	704.22
						* Total	769.08
05/11/2011	106328	MAX STEININGER, INC.	PROJ#999	101-5200-443.40-46		5/2011	7,724.88
						* Total	7,724.88

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106330	MCCARTHY WELL COMPANY	PARKS & REC	101-6000-451.40-40		5/2011	495.00
						* Total	495.00
05/11/2011	106332	METROPOLITAN COUNCIL EN	APRIL 2011	101-0000-341.40-00		5/2011	22.10-
						* Total	22.10-
05/11/2011	106333	MN FIRE SERVICE	IGH FIRE DEPT	101-4200-423.30-70		5/2011	80.00
						* Total	80.00
05/11/2011	106334	MN GLOVE & SAFETY, INC.	PARKS & REC	101-6000-451.60-45		5/2011	815.76
						* Total	815.76
05/11/2011	106341	NATURE CALLS, INC.	PARKS	101-6000-451.40-65		5/2011	485.62
						* Total	485.62
05/11/2011	106342	NEWMAN SIGNS INC	INV001	101-5200-443.60-16		5/2011	373.13
						* Total	373.13
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	101-1100-413.30-55		5/2011	23.60
			CITY OF INVER	101-2000-415.30-55		5/2011	28.91
			CITY OF INVER	101-3000-419.30-55		5/2011	13.30
			CITY OF INVER	101-3300-419.30-55		5/2011	12.30
			CITY OF INVER	101-4000-421.30-55		5/2011	90.40
			CITY OF INVER	101-5000-441.30-55		5/2011	6.65
			CITY OF INVER	101-5100-442.30-55		5/2011	28.75
			CITY OF INVER	101-6000-451.30-55		5/2011	5.03
						* Total	208.94
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	101-1100-413.30-55		5/2011	23.60
			CITY OF INVER	101-2000-415.30-55		5/2011	28.91
			CITY OF INVER	101-3000-419.30-55		5/2011	13.30
			CITY OF INVER	101-3300-419.30-55		5/2011	12.30
			CITY OF INVER	101-4000-421.30-55		5/2011	90.40
			CITY OF INVER	101-5000-441.30-55		5/2011	6.65
			CITY OF INVER	101-5100-442.30-55		5/2011	28.75
			CITY OF INVER	101-6000-451.30-55		5/2011	5.03
						* Total	208.94
05/11/2011	106347	PINE BEND PAVING, INC.	4/20/2011	101-5200-443.60-16		5/2011	787.50
						* Total	787.50
05/11/2011	106350	QWEST	ACCT#651 457-7671 869	101-6000-451.50-20		5/2011	41.59
						* Total	41.59
05/11/2011	106351	QWEST	ACCT#651 457-7674 999	101-6000-451.50-20		5/2011	41.59
						* Total	41.59
05/11/2011	106352	RHINO INDUSTRIES, INC.	ACCT#INV002	101-6000-451.60-65		5/2011	459.01
			ACCT#INV002	101-6000-451.60-65		5/2011	1,414.78
						* Total	1,873.79
05/11/2011	106356	SCHERFF INC	FLOOD PROTECTION	101-5200-443.40-46		5/2011	3,125.00
						* Total	3,125.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106357	SPRINT	ACCT#487383319	101-6000-451.50-20		5/2011	416.37
						* Total	416.37
05/11/2011	106359	ST LOUIS PARK, CITY OF	B UNDERDAHL SEMINAR J LENGSFELD SEMINAR M BORGWARDT SEMINAR	101-5200-443.50-80 101-5200-443.50-80 101-6000-451.50-80		5/2011 5/2011 5/2011	84.00 84.00 84.00
						* Total	252.00
05/11/2011	106360	STREICHER'S	IGH POLICE DEPT IGH POLICE DEPT	101-4000-421.60-18 101-4000-421.60-18		5/2011 5/2011	11,415.96 1,367.15
						* Total	12,783.11
05/11/2011	106364	TRACTOR SUPPLY CREDIT P	ACCT#1844 ACCT#1844	101-5200-443.60-45 101-5200-443.60-45		5/2011 5/2011	41.97 19.99
						* Total	61.96
05/11/2011	106366	TRACTOR SUPPLY CREDIT P	ACCT#6563 - PARKS ACCT#6563 - PARKS	101-6000-451.60-40 101-6000-451.60-45		5/2011 5/2011	10.71 62.98
						* Total	73.69
05/11/2011	106369	UNIFORMS UNLIMITED	ACCT#I14865	101-4200-423.60-45		5/2011	148.50
						* Total	148.50
05/11/2011	106371	USA MOBILITY WIRELESS I	ACCT#0317409-1 ACCT#6119266-2	101-4000-421.50-20 101-4000-421.50-20		5/2011 5/2011	26.60 15.69
						* Total	42.29
05/11/2011	106385	YUCKOS INC	PARKS	101-6000-451.60-11		5/2011	492.00
						* Total	492.00
05/11/2011	106386	ZIEGLER INC	ACCT#4069900 ACCT#4069900	101-5200-443.40-65 101-5200-443.40-65		5/2011 5/2011	3,847.50 320.63
						* Total	4,168.13
05/18/2011	106390	ACE PAINT & HARDWARE	CUST#501126 CUST#501126 CUST#501126 CUST#501126 CUST#501126	101-4200-423.40-42 101-4200-423.60-65 101-4200-423.40-40 101-4200-423.40-42 101-4200-423.60-65		5/2011 5/2011 5/2011 5/2011 5/2011	7.00 16.89 13.33 7.00 27.77
						* Total	71.99
05/18/2011	106392	AFSCME COUNCIL 5	UNION DUES	101-0000-203.10-00		5/2011	880.57
						* Total	880.57
05/18/2011	106395	BELLEISLE, MONICA	MILEAGE	101-4200-423.50-65		5/2011	44.73
						* Total	44.73
05/18/2011	106397	BENNING, JEFF	EXPENSES	101-4000-421.50-75		5/2011	6.49
						* Total	6.49
05/18/2011	106398	BIFFS INC	IGH FIREDEPT	101-4200-423.30-70		5/2011	85.29
						* Total	85.29

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106404	CLAREY'S SAFETY EQUIPME	#91787 IGH FIRE DEPT	101-4200-423.60-40 101-4200-423.60-40		5/2011 5/2011	698.39 340.06
						* Total	1,038.45
05/18/2011	106408	COORDINATED BUSINESS SY	CUST#455082 CUST#4555082	101-4200-423.30-70 101-4200-423.30-70		5/2011 5/2011	261.79 274.10
						* Total	535.89
05/18/2011	106409	CULLIGAN	ACCT#157-98459100-6	101-4200-423.60-65		5/2011	78.40
						* Total	78.40
05/18/2011	106412	DAKOTA COMMUNICATIONS C	JUNE 2011 MO DCC FEE JUNE 2011 MO DCC FEE	101-4000-421.70-30 101-4200-423.70-50		5/2011 5/2011	26,178.00 13,090.00
						* Total	39,268.00
05/18/2011	106413	DAKOTA CTY FINANCIAL SV	ACCT#5070 ACCT#5070	101-4000-421.70-30 101-4000-421.70-30		5/2011 5/2011	4,864.16 1,416.00
						* Total	6,280.16
05/18/2011	106414	DAKOTA ELECTRIC ASSN	ACCT#109394-7	101-5400-445.40-20		5/2011	1,156.33
						* Total	1,156.33
05/18/2011	106415	DAKOTA ELECTRIC ASSOCIA	ACCT#426713-4	101-5400-445.40-20		5/2011	29.33
						* Total	29.33
05/18/2011	106416	DAKOTA ELECTRIC ASSOCIA	ACCT#461221-4	101-5400-445.40-20		5/2011	61.74
						* Total	61.74
05/18/2011	106418	DEERFIELD SEMINARS	AMY BRINKMAN	101-1100-413.50-80		5/2011	52.50
						* Total	52.50
05/18/2011	106422	FIRE EQUIPMENT SPECIALT	CUST#2059IGHFD	101-4200-423.60-45		5/2011	22,542.00
						* Total	22,542.00
05/18/2011	106423	FIRSTSCRIBE	ROWAY WEB APP	101-5100-442.60-42		5/2011	250.00
						* Total	250.00
05/18/2011	106424	FITCH, JASON	EXPENSES	101-4000-421.60-45		5/2011	593.00
						* Total	593.00
05/18/2011	106426	G & K SERVICES	ACCT#1082121 ACCT#1082121	101-5200-443.60-45 101-6000-451.60-45		5/2011 5/2011	243.65 112.09
						* Total	355.74
05/18/2011	106428	GERTENS	CUST#103566	101-5200-443.60-16		5/2011	80.00
						* Total	80.00
05/18/2011	106429	GEXPRO	IGH FIRE DEPT	101-4200-423.40-40		5/2011	52.71
						* Total	52.71
05/18/2011	106437	HOISINGTON KOEGLER GROU	PROJECT 011-013	101-3000-419.30-60		5/2011	489.75
						* Total	489.75

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106439	J-C PRESS	CUST#1598	101-1100-413.50-32		5/2011	3,257.00
						* Total	3,257.00
05/18/2011	106441	KENNEDY & GRAVEN	NV125-00039	101-3000-419.30-44		5/2011	472.50
						* Total	472.50
05/18/2011	106445	LEVANDER, GILLEN & MILL	92000E	101-4000-421.30-41		5/2011	15,522.42
						* Total	15,522.42
05/18/2011	106448	LEVANDER, GILLEN & MILL	81000E	101-1000-413.30-40		5/2011	360.00
			81000E	101-1000-413.30-42		5/2011	6,232.00
			81000E	101-2000-415.30-42		5/2011	56.00
			81000E	101-3200-419.30-42		5/2011	1,354.00
			81000E	101-3300-419.30-42		5/2011	16.00
			81000E	101-4000-421.30-42		5/2011	851.60
			81000E	101-4200-423.30-42		5/2011	52.00
			81000E	101-5000-441.30-42		5/2011	5,432.29
			81000E	101-5100-442.30-42		5/2011	1,009.96
			81000E	101-6000-451.30-42		5/2011	999.44
						* Total	16,363.29
05/18/2011	106450	LILLIE SUBURBAN NEWSPAP	ACCT#1363	101-3000-419.50-25		5/2011	296.40
						* Total	296.40
05/18/2011	106451	LINK, THOMAS	TUITION REIMBURSEMENT	101-3000-419.50-80		5/2011	1,000.00
						* Total	1,000.00
05/18/2011	106459	MIKE'S SHOE REPAIR, INC	IGH FIRE DEPT	101-4200-423.30-70		5/2011	98.00
						* Total	98.00
05/18/2011	106460	MILER, MICHAEL	MAILBOX REIMBURSEMENT	101-5200-443.60-16		5/2011	150.00
						* Total	150.00
05/18/2011	106461	MINNEAPOLIS OXYGEN CO.	CUST#113504	101-4200-423.30-70		5/2011	21.16
			CUST#113505	101-4200-423.30-70		5/2011	14.11
						* Total	35.27
05/18/2011	106462	MINNESOTA CITY/COUNTY M	MEMBERSHIP RENEWAL	101-1100-413.50-70		5/2011	145.83
						* Total	145.83
05/18/2011	106464	MN FIRE CHIEF MAGAZINE	IGH FIRE DEPT	101-4200-423.50-70		5/2011	30.00
						* Total	30.00
05/18/2011	106470	NELCOM CORP	REPAIR SIREN	101-4000-421.40-42		5/2011	243.65
						* Total	243.65
05/18/2011	106474	OSWALD, SCOTT	5/5-5/7/2011	101-4200-423.50-75		5/2011	21.46
						* Total	21.46
05/18/2011	106481	PROGRESS PLUS	MEMB INVESTMENT 6/1-12/31	101-1000-413.50-70		5/2011	12,500.00
						* Total	12,500.00
05/18/2011	106482	QWEST	ACCT#612125-8143625	101-4000-421.50-20		5/2011	79.11

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	79.11
05/18/2011	106483	REGINA MEDICAL CENTER	PD IGH	101-4000-421.30-70		5/2011	86.00
						* Total	86.00
05/18/2011	106485	S & T OFFICE PRODUCTS	ACCT#S28777	101-3000-419.60-10		5/2011	14.54
			CUST#S28777	101-3300-419.60-40		5/2011	48.08
			CUST#S28777	101-5000-441.60-10		5/2011	26.36
						* Total	88.98
05/18/2011	106487	SEVEN CORNERS HARDWARE,	STREETS	101-5200-443.60-16		5/2011	331.30
						* Total	331.30
05/18/2011	106488	SOLBERG AGGREGATE CO	STREETS	101-5200-443.60-16		5/2011	137.36
						* Total	137.36
05/18/2011	106489	SOUTH ST PAUL, CITY OF	CYCLE 02-00	101-0000-207.09-00		5/2011	29.70
						* Total	29.70
05/18/2011	106490	SPRINT	ACCT#378740559	101-5100-442.50-20		5/2011	213.55
						* Total	213.55
05/18/2011	106491	ST. PAUL HARLEY-DAVIDSO	IGH POLICE DEPT	101-4000-421.60-40		5/2011	453.61
						* Total	453.61
05/18/2011	106492	STRAIGHT RIVER MEDIA	NEWSLETTER MAY/JUN 2011	101-1100-413.50-32		5/2011	900.00
						* Total	900.00
05/18/2011	106493	SU-Z'S EMBROIDERY INC	PO # FRANK	101-3300-419.60-45		5/2011	33.21
						* Total	33.21
05/18/2011	106501	TRACTOR SUPPLY CREDIT P	PO# STREETS	101-5200-443.60-16		5/2011	21.94
						* Total	21.94
05/18/2011	106503	TWIN CITIES OCCUPATIONA	ACCT#N26-1251001589	101-1100-413.30-50		5/2011	50.00
			N26-1251001589	101-1100-413.30-50		5/2011	25.00
						* Total	75.00
05/18/2011	106505	UNITED WAY	PLEDGE	101-0000-203.13-00		5/2011	230.00
						* Total	230.00
05/18/2011	106513	XCEL ENERGY	ACCT#51-6431857-4	101-4200-423.40-10		5/2011	435.18
			ACCT#51-6431857-4	101-4200-423.40-10		5/2011	389.47
			ACCT#51-6431857-4	101-4200-423.40-20		5/2011	481.36
			ACCT#51-6431857-4	101-4200-423.40-10		5/2011	2.99
			ACCT#51-6431857-4	101-4200-423.40-10		5/2011	19.13
			ACCT#51-6431857-4	101-4200-423.40-20		5/2011	640.79
						* Total	1,968.92
05/18/2011	106514	XCEL ENERGY	ACCT#51-6435129	101-5400-445.40-20		5/2011	92.36
			ACCT#51-6435129	101-5400-445.40-20		5/2011	40.12
						* Total	132.48

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106515	XCEL ENERGY	ACCT#51-9782436-1	101-5400-445.40-20		5/2011	104.89
						* Total	104.89
05/18/2011	106516	XCEL ENERGY	ACCT#51-8849473-7	101-5400-445.40-20		5/2011	76.62
						* Total	76.62
05/18/2011	106517	XCEL ENERGY	ACCT#51-7094669-1	101-5400-445.40-20		5/2011	36.67
						* Total	36.67
05/18/2011	106519	XCEL ENERGY	ACCT#51-9897304-5	101-5400-445.40-20		5/2011	32.73
						* Total	32.73
05/18/2011	106520	XCEL ENERGY	ACCT#51-5185446-3	101-4000-421.40-42		5/2011	40.76
						* Total	40.76
05/18/2011	800161	AMERICAN RED CROSS	ELAN CREDIT CAR	101-4200-423.50-75		5/2011	200.00
						* Total	200.00
05/18/2011	800163	BEST WESTERN KELLY INN	ELAN CREDIT CAR	101-4000-421.50-75		5/2011	900.09
						* Total	900.09
05/18/2011	800164	CUB FOODS	ELAN CREDIT CAR	101-4200-423.50-75		5/2011	35.74
						* Total	35.74
05/18/2011	800171	FIRE PROTECTION PUBLICA	ELAN CREDIT CAR	101-4200-423.60-18		5/2011	79.40
						* Total	79.40
05/18/2011	800172	HOLIDAY STATION STORES	ELAN CREDIT CAR	101-4200-423.60-18		5/2011	5.88
						* Total	5.88
05/18/2011	800182	PAPA JOHN'S PIZZA	ELAN CREDIT CAR	101-4200-423.50-75		5/2011	79.40
						* Total	79.40
05/18/2011	800186	TURITTO'S PIZZA	ELAN CREDIT CAR	101-1000-413.50-75		5/2011	107.57
						* Total	107.57
05/18/2011	800187	U.S. SAFETY & SUPPLY CO	ELAN CREDIT CAR	101-4200-423.60-65		5/2011	38.99
						* Total	38.99
				118 Checks	** Fund Total		175,321.26
05/18/2011	106396	BENGTSON, NICOLE	EXPENSES	201-1600-465.50-35		5/2011	13.82
			EXPENSES	201-1600-465.50-65		5/2011	97.62
						* Total	111.44
				1 Checks	** Fund Total		111.44
05/11/2011	106332	METROPOLITAN COUNCIL EN	APRIL 2011	404-0000-217.00-00		5/2011	2,230.00
						* Total	2,230.00
				1 Checks	** Fund Total		2,230.00
05/18/2011	106420	EHLERS AND ASSOCIATES,	TIF MGMT PLAN	405-9000-570.30-15		5/2011	832.50

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	832.50
				1 Checks	** Fund Total		832.50
05/11/2011	106268	BRKW APPRAISALS, INC.	PARKS & REC	425-5907-725.30-70	0507	5/2011	3,500.00
						* Total	3,500.00
05/11/2011	106291	DCA TITLE	REF#81000.11000	425-5907-725.30-70	0507	5/2011	533.00
			ABSTRACT FEES/TITLE	425-5907-725.30-70	0507	5/2011	475.00
						* Total	1,008.00
05/18/2011	106400	BRAUN INTERTEC CORPORAT	BROWN	425-5911-725.30-30	9811	5/2011	177.00
			BROWN	425-5911-725.30-30	9811	5/2011	59.00
			MCPHILLIPS	425-5911-725.30-30	9811	5/2011	630.00
						* Total	866.00
05/18/2011	106448	LEVANDER, GILLEN & MILL	81000E	425-5911-725.30-42	9811	5/2011	216.00
			81000E	425-5922-725.30-42	0522	5/2011	778.30
						* Total	994.30
05/18/2011	106467	MN POLLUTION CONTROL AG	MCPHILLIPS	425-5911-725.30-30	9811	5/2011	187.50
			BROWN	425-5911-725.30-30	9811	5/2011	312.50
						* Total	500.00
				5 Checks	** Fund Total		6,868.30
05/18/2011	106475	PARK CONSTRUCTION COMPA	CLARK ROAD EXTENSION	427-5917-727.80-30	0717	5/2011	14,771.66
						* Total	14,771.66
				1 Checks	** Fund Total		14,771.66
05/18/2011	106438	INSPEC INC	4/1-30/2011	428-5918-728.70-60	0818	5/2011	343.76
						* Total	343.76
05/18/2011	106456	MCGHIE BETTS, INC	PROJECT N9187	428-5918-728.70-60	0818	5/2011	555.50
						* Total	555.50
				2 Checks	** Fund Total		899.26
05/18/2011	106430	GORMAN SURVEYING, INC	59TH ST E IMPROV	430-5912-730.30-32	1012	5/2011	262.50
						* Total	262.50
				1 Checks	** Fund Total		262.50
05/11/2011	106270	BUILDING MATERIAL SUPPL	BMSI#30590	431-5907-731.80-20	1107	5/2011	20,000.00
			BMSI#30591	431-5907-731.80-20	1107	5/2011	49,876.37
						* Total	69,876.37
05/18/2011	106430	GORMAN SURVEYING, INC	HILLSIDE WOOD SURVEY	431-5904-731.30-32	1104	5/2011	2,127.50
						* Total	2,127.50
05/18/2011	106448	LEVANDER, GILLEN & MILL	81000E	431-5904-731.30-42	1104	5/2011	55.00
						* Total	55.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
					3 Checks	** Fund Total	72,058.87
05/18/2011	106407	CONSTRUCTION BULLETIN	66661	440-5900-740.50-25	1109B	5/2011	402.50
						* Total	402.50
05/18/2011	106430	GORMAN SURVEYING, INC	S GROVE RECON #6	440-5900-740.30-32	1109D	5/2011	647.50
						* Total	647.50
05/18/2011	106448	LEVANDER, GILLEN & MILL	81000E	440-5900-740.30-42	1109D	5/2011	1,007.08
						* Total	1,007.08
					3 Checks	** Fund Total	2,057.08
05/18/2011	106489	SOUTH ST PAUL, CITY OF	CYCLE 02-00	441-0000-207.08-00		5/2011	41.31
						* Total	41.31
					1 Checks	** Fund Total	41.31
05/11/2011	106358	ST CROIX TREE SERVICE	PARKS	443-5900-743.60-16		5/2011	2,137.50
						* Total	2,137.50
05/18/2011	106453	LOWE'S	ACCT#82131240199518	443-5900-743.60-16		5/2011	11.71
						* Total	11.71
					2 Checks	** Fund Total	2,149.21
05/11/2011	106372	VACKER INC	PARKS	444-5900-744.40-47		5/2011	159.28
						* Total	159.28
					1 Checks	** Fund Total	159.28
05/18/2011	106448	LEVANDER, GILLEN & MILL	81000E	446-5915-746.30-42	0315	5/2011	116.50
						* Total	116.50
					1 Checks	** Fund Total	116.50
05/18/2011	106420	EHLERS AND ASSOCIATES,	TIF MGMT PLAN	452-9000-570.30-15		5/2011	832.50
						* Total	832.50
					1 Checks	** Fund Total	832.50
05/18/2011	106420	EHLERS AND ASSOCIATES,	TIF MGMT PLAN	453-9000-570.30-15		5/2011	832.50
						* Total	832.50
					1 Checks	** Fund Total	832.50
05/11/2011	106260	ACE PAINT & HARDWARE	CUST#501126	501-7100-512.60-16		5/2011	1.22
						5/2011	8.53
						5/2011	12.28
						* Total	22.03
05/11/2011	106271	CAREER TRACK	DAN HELING EVENT#110043	501-7100-512.50-80		5/2011	129.00
						* Total	129.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106273	CITY OF BLOOMINGTON	4/1-29/2011	501-7100-512.30-70		5/2011	460.00
						* Total	460.00
05/11/2011	106310	INT'L BRONZE MANUF & DE	ORDER#IB31305	501-7100-512.40-40		5/2011	929.50
						* Total	929.50
05/11/2011	106315	KEYS WELL DRILLING CO	IGH HS#3	501-7100-512.40-42		5/2011	10,170.00
						* Total	10,170.00
05/11/2011	106331	METROPOLITAN COUNCIL	CUST#W030	501-7100-512.40-15		5/2011	275.00
						* Total	275.00
05/11/2011	106335	MN PIPE & EQUIPMENT	CUST#2195	501-7100-512.60-16		5/2011	186.18
						* Total	186.18
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	501-7100-512.30-55		5/2011	21.36
						* Total	21.36
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	501-7100-512.30-55		5/2011	21.36
						* Total	21.36
05/11/2011	106355	S & T OFFICE PRODUCTS	CUST#S28777	501-7100-512.60-16		5/2011	17.54
			CUST#S28777	501-7100-512.60-16		5/2011	10.62
			CUST#S28777	501-7100-512.60-16		5/2011	19.06
						* Total	47.22
05/11/2011	106383	XCEL ENERGY	ACCT#51-6098709-7	501-7100-512.40-10		5/2011	36.55
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	24.94
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	658.53
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	31.44
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	24.89
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	43.38
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	35.29
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	31.51
			ACCT#51-6098709-7	501-7100-512.40-10		5/2011	46.84
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	142.97
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	55.81
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	108.99
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	193.08
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	104.32
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	3,991.94
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	234.31
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	2,022.27
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	19.19
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	5,331.07
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	87.76
			ACCT#51-6098709-7	501-7100-512.40-20		5/2011	31.61
						* Total	13,256.69
05/11/2011	106388	3M	CUST#5918140	501-7100-512.60-45		5/2011	40.00
						* Total	40.00
05/18/2011	106393	AMERICAN WATER WORKS AS	CUST#454246	501-7100-512.50-70		5/2011	173.00

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	173.00
05/18/2011	106394	AUTOMATIC SYSTEMS CO	CUST#INVE01	501-7100-512.40-42		5/2011	833.79
						* Total	833.79
05/18/2011	106420	EHLERS AND ASSOCIATES,	UTILITY RATE STUDY	501-7100-512.30-15		5/2011	617.50
						* Total	617.50
05/18/2011	106434	HAWKINS, INC.	SALES ORDER#1470548	501-7100-512.60-19		5/2011	570.31
						* Total	570.31
05/18/2011	106463	MN DEPT OF HEALTH	AMY BERGLUND	501-7100-512.50-70		5/2011	23.00
						* Total	23.00
05/18/2011	106465	MN GLOVE & SAFETY, INC.	PARKS	501-7100-512.60-65		5/2011	239.72
						* Total	239.72
05/18/2011	106489	SOUTH ST PAUL, CITY OF	CYCLE 02-00	501-7100-512.40-15		5/2011	170.76
						* Total	170.76
				19 Checks	** Fund Total		28,186.42
05/11/2011	106267	BRIDGE TITLE	REQUESTED CREDIT REFUND	502-0000-116.00-00		5/2011	343.00
						* Total	343.00
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	502-7200-514.30-55		5/2011	13.54
						* Total	13.54
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	502-7200-514.30-55		5/2011	13.54
						* Total	13.54
05/11/2011	106375	VIKING INDUSTRIAL CENTE	PUBLIC WORKS	502-7200-514.60-16		5/2011	742.78
						* Total	742.78
05/11/2011	106383	XCEL ENERGY	ACCT#51-6098709-7	502-7200-514.40-20		5/2011	47.98
			ACCT#51-6098709-7	502-7200-514.40-20		5/2011	12.46
			ACCT#51-6098709-7	502-7200-514.40-20		5/2011	19.90
			ACCT#51-6098709-7	502-7200-514.40-20		5/2011	658.07
			ACCT#51-6098709-7	502-7200-514.40-20		5/2011	54.53
			ACCT#51-6098709-7	502-7200-514.40-20		5/2011	235.81
			ACCT#51-6098709-7	502-7200-514.40-20		5/2011	191.79
						* Total	1,220.54
05/11/2011	106386	ZIEGLER INC	ACCT#4069900	502-7200-514.40-65		5/2011	6,149.59
						* Total	6,149.59
05/18/2011	106420	EHLERS AND ASSOCIATES,	UTILITY RATE STUDY	502-7200-514.30-15		5/2011	617.50
						* Total	617.50
05/18/2011	106458	METROPOLITAN COUNCIL	CUST#5084	502-7200-514.40-15		5/2011	126,744.67
						* Total	126,744.67
05/18/2011	106489	SOUTH ST PAUL, CITY OF	CYCLE 02-00	502-7200-514.40-15		5/2011	329.91

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	329.91
				9 Checks	** Fund Total		136,175.07
05/11/2011	106260	ACE PAINT & HARDWARE	CUST#501126	503-8600-527.60-08		5/2011	4.33
						* Total	4.33
05/11/2011	106263	ARCTIC GLACIER, INC.	ACCT#1726134	503-8300-524.60-65		5/2011	103.12
						* Total	103.12
05/11/2011	106274	COCA COLA BOTTLING COMP	INVERWOOD GOLF COURSE	503-8300-524.76-10		5/2011	874.54
						* Total	874.54
05/11/2011	106277	COLLEGE CITY BEVERAGE	CUST#03592	503-8300-524.76-15		5/2011	494.70
			CUST#03592	503-8300-524.76-15		5/2011	250.40
						* Total	745.10
05/11/2011	106282	COVERALL OF THE TWIN CI	ACCT#2469	503-8500-526.40-40		5/2011	486.28-
			ACCT#2469	503-8500-526.40-40		5/2011	106.88
			INVERWOOD GOLF COURSE	503-8500-526.40-40		5/2011	234.22-
			INVERWOOD GOLF COURSE	503-8500-526.40-40		5/2011	822.94
			ACCT#2469	503-8500-526.40-40		5/2011	1,122.19
						* Total	1,331.51
05/11/2011	106284	CUSHMAN MOTOR COMPANY I	CUST#0644	503-8600-527.40-42		5/2011	346.48
			CUST#0644	503-8600-527.40-42		5/2011	179.24
						* Total	525.72
05/11/2011	106290	DAKOTA ELECTRIC ASSN	ACCT#201360-5	503-8600-527.40-20		5/2011	193.96
						* Total	193.96
05/11/2011	106302	G & K SERVICES	CUST#01574-01	503-8600-527.60-65		5/2011	102.38
						* Total	102.38
05/11/2011	106303	GARY'S PEST CONTROL	INVER WOOD GOLF COURSE	503-8500-526.40-40		5/2011	69.64
						* Total	69.64
05/11/2011	106306	GRAINGER	ACCT#855256939	503-8100-522.40-45		5/2011	121.72
						* Total	121.72
05/11/2011	106307	GRANDMA'S BAKERY	INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	24.87
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	32.75
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	32.75
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	32.75
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	27.33
						* Total	150.45
05/11/2011	106312	JJ TAYLOR DIST. COMPANY	CUST#00834	503-8300-524.76-15		5/2011	200.40
						* Total	200.40
05/11/2011	106319	KREMER SERVICES LLC	WORK ORD#11970	503-8600-527.40-42		5/2011	192.25
						* Total	192.25

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106322	LEITNER COMPANY	INVERWOOD	503-8600-527.60-20		5/2011	351.34
			INVERWOOD	503-8600-527.60-20		5/2011	388.49
						* Total	739.83
05/11/2011	106326	M. AMUNDSON LLP	CUST#902858	503-8300-524.76-05		5/2011	189.25
						* Total	189.25
05/11/2011	106338	MTI DISTRIBUTING CO	CUST#402307	503-8600-527.40-42		5/2011	4.30
			CUST#402307	503-8600-527.40-42		5/2011	124.88
			CUST#S28777	503-8600-527.40-42		5/2011	235.02
			CUST#402307	503-8600-527.60-08		5/2011	979.51
			CUST#402307	503-8600-527.80-30		5/2011	1,186.78
			CUST#402307	503-8600-527.80-30		5/2011	6,697.80
			CUST#402307	503-8600-527.80-30		5/2011	6,697.80
			CUST#402307	503-8600-527.40-42		5/2011	445.53
			CUST#402307	503-8600-527.60-08		5/2011	257.91
			CUST#402307	503-8600-527.60-08		5/2011	279.26
			CUST#402307	503-8600-527.60-08		5/2011	260.02-
			CUST#402307	503-8600-527.40-42		5/2011	635.24-
			CUST#402307	503-8600-527.60-08		5/2011	894.28
			CUST#402307	503-8600-527.60-08		5/2011	1,240.94
			CUST#402307	503-8600-527.40-42		5/2011	842.22
						* Total	18,990.97
05/11/2011	106339	NAPA OF INVER GROVE HEI	INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	140.29
			INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	23.31
			INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	268.56
			INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	176.76-
			INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	3.08
			INVERWOOD GOLF COURSE	503-8600-527.60-11		5/2011	18.18
			INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	28.48
			INVERWOOD GOLF COURSE	503-8600-527.40-42		5/2011	25.45
						* Total	330.59
05/11/2011	106340	NATIONAL AUTOMATIC SPRI	CUST#10460	503-8500-526.50-55		5/2011	340.00
						* Total	340.00
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	503-8500-526.30-55		5/2011	8.30
			CITY OF INVER	503-8600-527.30-55		5/2011	19.60
						* Total	27.90
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	503-8500-526.30-55		5/2011	8.30
			CITY OF INVER	503-8600-527.30-55		5/2011	19.60
						* Total	27.90
05/11/2011	106348	PIONEER PRESS	INVER WOOD GOLF COURSE	503-8500-526.50-25		5/2011	2,413.00
						* Total	2,413.00
05/11/2011	106349	PRESTIGE ELECTRIC, INC.	INVERWOOD GOLF	503-8100-522.40-42		5/2011	94.00
						* Total	94.00
05/11/2011	106361	SUMMIT FACILITY & KITCH	ACCT#827	503-8300-524.40-42		5/2011	154.00
			ACCT#827	503-8300-524.40-42		5/2011	177.75

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	331.75
05/11/2011	106362	SUN NEWSPAPERS	ACCT#322184	503-8500-526.50-25		5/2011	374.25
			CLIENT#322184	503-8500-526.50-25		5/2011	374.25
						* Total	748.50
05/11/2011	106363	TESSMAN SEED CO	CUST#00-INV5002	503-8600-527.60-20		5/2011	1,240.52
						* Total	1,240.52
05/11/2011	106365	TRACTOR SUPPLY CREDIT P	ACCT#1976 - GOLF	503-8600-527.60-20		5/2011	59.23
						* Total	59.23
05/11/2011	106367	TWIN CITY SAW	INVER WOOD GOLF COURSE	503-8600-527.40-42		5/2011	69.00
						* Total	69.00
05/11/2011	106368	UHL COMPANY INC	CUST#INV103	503-8600-527.80-20		5/2011	562.70
						* Total	562.70
05/11/2011	106370	US FOODSERVICE	CUST#3805983	503-8300-524.60-65		5/2011	311.81
			CUST#3805983	503-8300-524.76-05		5/2011	503.73
			CUST#3805983	503-8300-524.76-10		5/2011	88.59
			CUST#3805983	503-8300-524.60-65		5/2011	36.42
			CUST#3805983	503-8300-524.76-05		5/2011	287.20
						* Total	1,227.75
05/11/2011	106374	VERIZON WIRELESS	ACCT#480568913-00001	503-8500-526.50-20		5/2011	8.71
						* Total	8.71
05/11/2011	106376	WITTEK	INVERWOOD GOLF COURSE	503-8100-522.40-42		5/2011	70.87
			INVERWOOD GOLF COURSE	503-8100-522.40-42		5/2011	173.18
						* Total	244.05
05/11/2011	106377	XCEL ENERGY	ACCT#51-5877511-0	503-8600-527.40-20		5/2011	10.18
						* Total	10.18
05/11/2011	106378	XCEL ENERGY	ACCT#51-5754364-1	503-8600-527.40-10		5/2011	220.54
			ACCT#51-5754364-1	503-8500-526.40-10		5/2011	90.75
			ACCT#51-5754364-1	503-8500-526.40-20		5/2011	513.71
			ACCT#51-5754364-1	503-8500-526.40-20		5/2011	232.21
			ACCT#51-5754364-1	503-8500-526.40-20		5/2011	21.10
						* Total	1,078.31
05/11/2011	106379	XCEL ENERGY	ACCT#51-5877512-1	503-8600-527.40-20		5/2011	1,950.89
						* Total	1,950.89
05/11/2011	106388	3M	CUST#5918140	503-8600-527.60-15		5/2011	40.00
						* Total	40.00
05/18/2011	106403	CAT-PERSONAL SAFETY TRA	CUST#INVER WOOD	503-8600-527.60-18		5/2011	783.00
						* Total	783.00
05/18/2011	106405	COCA COLA BOTTLING COMP	INVERWOOD GOLF COURSE	503-8300-524.76-10		5/2011	478.60
						* Total	478.60

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106406	COLLEGE CITY BEVERAGE	CUST#03592	503-8300-524.76-15		5/2011	466.85
						* Total	466.85
05/18/2011	106419	DRAFT TECHNOLOGIES	INVER WOOD GOLF COURSE	503-8300-524.40-42		5/2011	35.00
						* Total	35.00
05/18/2011	106427	G & K SERVICES	INVER WOOD GOLF COURSE	503-8600-527.60-45		5/2011	96.46
						* Total	96.46
05/18/2011	106428	GERTENS	CUST#100464	503-8600-527.60-20		5/2011	24.07
			CUST100464	503-8600-527.60-35		5/2011	19.27
						* Total	43.34
05/18/2011	106432	GRANDMA'S BAKERY	INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	36.35
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	27.73
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	32.71
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	27.37
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	27.37
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	24.88
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	27.77
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	27.34
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	24.83
			INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	30.21
						* Total	286.56
05/18/2011	106435	HEGGIES PIZZA	INVER WOOD GOLF COURSE	503-8300-524.76-05		5/2011	200.30
						* Total	200.30
05/18/2011	106440	JJ TAYLOR DIST. COMPANY	CUST#834	503-8300-524.76-15		5/2011	167.50
						* Total	167.50
05/18/2011	106443	KSTP-AM	6/1-7/1/2011	503-8500-526.50-25		5/2011	5,600.00
						* Total	5,600.00
05/18/2011	106454	M. AMUNDSON LLP	CUST#902858	503-8300-524.76-05		5/2011	149.07
						* Total	149.07
05/18/2011	106457	MENARDS - WEST ST. PAUL	ACCT#30170265	503-8600-527.60-40		5/2011	93.59
						* Total	93.59
05/18/2011	106468	MTI DISTRIBUTING CO	CUST#402307	503-8600-527.80-30		5/2011	18,760.47
			CUST#402307	503-8600-527.80-30		5/2011	18,226.10
			CUST#402307	503-8600-527.80-30		5/2011	32,254.59
						* Total	69,241.16
05/18/2011	106469	NATURE CALLS, INC.	CUST#INVER WOOD	503-8600-527.40-65		5/2011	69.38
						* Total	69.38
05/18/2011	106480	PRECISION TURF & CHEMIC	CUSTINVE01	503-8600-527.60-30		5/2011	3,806.16
			CUSTINVE01	503-8600-527.60-35		5/2011	2,926.29
			CUSTINVE01	503-8600-527.60-30		5/2011	2,620.31
						* Total	9,352.76

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106484	REINDERS, INC.	CUST#326799	503-8600-527.60-35		5/2011	858.25
			CUST#326799	503-8600-527.60-20		5/2011	209.74
			CUST#326799	503-8600-527.60-30		5/2011	336.88
						* Total	1,404.87
05/18/2011	106494	SUN NEWSPAPERS	CUST#322184	503-8500-526.50-25		5/2011	374.25
						* Total	374.25
05/18/2011	106495	TDS METROCOM	ACCT#6514573667	503-8500-526.50-20		5/2011	259.25
						* Total	259.25
05/18/2011	106496	TEE TIMES PRESS	INVER WOOD GOLF COURSE	503-8500-526.50-25		5/2011	598.50
						* Total	598.50
05/18/2011	106497	TIM LOCKLER'S	CUST#INVER WOOD	503-8500-526.40-40		5/2011	416.00
						* Total	416.00
05/18/2011	106500	TOUR EDGE GOLF MFG., IN	CUST#INVER WOOD	503-8200-523.76-25		5/2011	250.01
						* Total	250.01
05/18/2011	106508	US FOODSERVICE	CUST#3805983	503-8300-524.60-65		5/2011	209.39
			CUST#03805983	503-8300-524.76-05		5/2011	760.42
			CUST#3805983	503-8300-524.76-10		5/2011	88.59
						* Total	1,058.40
05/18/2011	106521	YAMAHA GOLF & UTILITY,	INVERWOOD GOLF COURSE	503-8300-524.40-42		5/2011	73.60
						* Total	73.60
05/18/2011	800157	ACCENT ARTS	ELAN CREDIT CAR	503-8500-526.60-65		5/2011	394.29
						* Total	394.29
05/18/2011	800160	AMAZON.COM	ELAN CREDIT CAR	503-8500-526.60-65		5/2011	176.31
						* Total	176.31
05/18/2011	800165	CUB FOODS	ELAN CREDIT CAR	503-8300-524.76-05		5/2011	9.68
						* Total	9.68
05/18/2011	800173	HOME DEPOT	ELAN CREDIT CAR	503-8500-526.60-65		5/2011	37.47
						* Total	37.47
05/18/2011	800174	HOME DEPOT	ELAN CREDIT CAR	503-8500-526.60-65		5/2011	83.06
						* Total	83.06
05/18/2011	800175	HOME DEPOT	ELAN CREDIT CAR	503-8500-526.60-65		5/2011	55.54
						* Total	55.54
05/18/2011	800179	OFFICEMAX INC	ELAN CREDIT CAR	503-8000-521.60-10		5/2011	105.23
						* Total	105.23
				65 Checks	** Fund Total		127,700.18
05/11/2011	106269	BUDGET SIGN AND GRAPHIC	VMCC	504-6100-452.60-09	R30720	5/2011	102.60
						* Total	102.60

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106317	KRECH, ERIC	CANCELLED SHELTER RENTAL	504-0000-207.03-00		5/2011	3.33
			CANCELLED SHELTER RENTAL	504-0000-347.00-00	R60400	5/2011	46.67
						* Total	50.00
05/11/2011	106329	MBSLA	TEAM FEE LACROSSE LEAGUE	504-6100-452.50-70	R40200	5/2011	100.00
						* Total	100.00
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	504-6100-452.30-55	R90100	5/2011	13.09
						* Total	13.09
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	504-6100-452.30-55	R90100	5/2011	13.09
						* Total	13.09
05/18/2011	106453	LOWE'S	ACCT#82131240199518	504-6100-452.60-09	R90100	5/2011	338.19
						* Total	338.19
05/18/2011	800158	ACT RECYCLING	ELAN CREDIT CAR	504-6100-452.60-40	R90100	5/2011	266.92
						* Total	266.92
05/18/2011	800162	B 52 BURGERS	ELAN CREDIT CAR	504-6100-452.60-09	R50320	5/2011	50.00
						* Total	50.00
05/18/2011	800169	DRKULAS 32 BOWL	ELAN CREDIT CAR	504-6100-452.60-09	R50280	5/2011	50.00
						* Total	50.00
05/18/2011	800170	EAGLE CLAW	ELAN CREDIT CAR	504-6100-452.60-09	R30720	5/2011	15.00
						* Total	15.00
05/18/2011	800180	OFFICEMAX INC	ELAN CREDIT CAR	504-6100-452.60-09	R40100	5/2011	23.54
						* Total	23.54
05/18/2011	800183	PUMP IT UP	ELAN CREDIT CAR	504-6100-452.50-90	R20100	5/2011	81.25
						* Total	81.25
05/18/2011	800184	S & S WORLDWIDE	ELAN CREDIT CAR	504-6100-452.60-09	R40200	5/2011	34.90
						* Total	34.90
05/18/2011	800185	S & S WORLDWIDE	ELAN CREDIT CAR	504-6100-452.60-09	R40900	5/2011	25.00
						* Total	25.00
				14 Checks	** Fund Total		1,163.58
05/11/2011	106275	COCA COLA BOTTLING COMP	VMCC	505-6200-453.60-65	C16000	5/2011	68.00
			VMCC	505-6200-453.76-10	C30200	5/2011	133.85
						* Total	201.85
05/11/2011	106276	COCO DUGAN DESIGN	VMCC	505-6200-453.30-70	C25000	5/2011	362.00
						* Total	362.00
05/11/2011	106278	COMCAST	ACCT#8772105910277033	505-6200-453.50-70	C10000	5/2011	74.95
						* Total	74.95
05/11/2011	106279	COMDATA	REF#M11218450	505-6200-453.60-65	C30400	5/2011	1.92

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106279	COMDATA	REF#M11218450	505-6200-453.76-10	C30400	5/2011	4.15
						* Total	6.07
05/11/2011	106283	CULLIGAN	ACCT#157-01143890-8	505-6200-453.60-16	C25000	5/2011	794.08
						* Total	794.08
05/11/2011	106293	EAGAN HOCKEY ASSOCIATIO	REFUND SPRING 2011 ICE	505-0000-352.22-00	C17500	5/2011	1,260.70
						* Total	1,260.70
05/11/2011	106296	ELIFEGUARD, INC.	VMCC	505-6200-453.60-40	C50000	5/2011	713.61
						* Total	713.61
05/11/2011	106300	FERRELLGAS	ACCT#7757735	505-6200-453.60-21	C21000	5/2011	208.23
						* Total	208.23
05/11/2011	106336	MONEY MAILER OF THE TWI	PARKS & REC	505-6200-453.50-25	C91000	5/2011	400.00
						* Total	400.00
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	505-6200-453.30-55	C50000	5/2011	45.18
						* Total	45.18
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	505-6200-453.30-55	C50000	5/2011	45.18
						* Total	45.18
05/11/2011	106353	ROACH, RICK	4/11-27/2011	505-6200-453.50-65	C25000	5/2011	19.13
						* Total	19.13
05/11/2011	106373	VANCO SERVICES LLC	CUST#ES12073	505-6200-453.70-60	C10100	5/2011	67.35
						* Total	67.35
05/11/2011	106380	XCEL ENERGY	ACCT#51-6867948-7	505-6200-453.40-10	C21000	5/2011	2,138.60
			ACCT#51-6867948-7	505-6200-453.40-10	C25000	5/2011	9,461.87
			ACCT#51-6867948-7	505-6200-453.40-20	C21000	5/2011	8,331.13
			ACCT#51-6867948-7	505-6200-453.40-20	C25000	5/2011	12,175.04
						* Total	32,106.64
05/11/2011	106387	1ST LINE/LEEWES VENTURE	CUSTID#INVE-200	505-6200-453.76-05	C30400	5/2011	76.10
						* Total	76.10
05/18/2011	106476	PARTY CITY	ACCT#10203315	505-6200-453.60-65	C40000	5/2011	29.92
						* Total	29.92
05/18/2011	106498	TORRES, PEDRO	MEMBERSHIP DUES REFUND	505-0000-207.03-00		5/2011	4.52
			MEMBERSHIP DUES REFUND	505-0000-352.01-00	C10100	5/2011	63.48
						* Total	68.00
05/18/2011	800159	ALLTECSTORES.COM	ELAN CREDIT CAR	505-6200-453.60-65	C21000	5/2011	315.50
						* Total	315.50
05/18/2011	800166	DOLLAR TREE	ELAN CREDIT CAR	505-6200-453.60-65	C15500	5/2011	10.71
						* Total	10.71
05/18/2011	800167	DOLLAR TREE	ELAN CREDIT CAR	505-6200-453.60-65	C40000	5/2011	3.21

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
						* Total	3.21
05/18/2011	800168	DOLLAR TREE	ELAN CREDIT CAR	505-6200-453.60-65	C40000	5/2011	3.21
						* Total	3.21
05/18/2011	800178	LITIN	ELAN CREDIT CAR	505-6200-453.60-65	C40000	5/2011	30.61
						* Total	30.61
05/18/2011	800188	US POSTMASTER - IGH	ELAN CREDIT CAR	505-6200-453.50-35	C10100	5/2011	4.95
						* Total	4.95
05/18/2011	800189	ZUMBA FITNESS	ELAN CREDIT CAR	505-6200-453.50-70	C70000	5/2011	30.00
						* Total	30.00
				24 Checks	** Fund Total		36,877.18
05/11/2011	106321	LEAGUE OF MN CITIES INS	0200037026	602-2100-415.50-09		5/2011	68,192.50
				COVENANT #CMC32329		5/2011	46,661.50
				COVENANT #CMC32329		5/2011	33,088.75
				COVENANT #CMC32329		5/2011	10,591.25
				COVENANT #CMC32329		5/2011	603.75
				COVENANT #CMC32329		5/2011	3,315.50
						* Total	162,453.25
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	602-2100-415.30-55		5/2011	.49
						* Total	.49
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	602-2100-415.30-55		5/2011	.49
						* Total	.49
05/18/2011	106444	LEAGUE OF MN CITIES INS	LMCIT#11076125	602-2100-415.70-20		5/2011	735.00
						* Total	735.00
				4 Checks	** Fund Total		163,189.23
05/11/2011	106262	ARAMARK UNIFORM SERVICE	CUST#15353001	603-5300-444.40-65		5/2011	32.94
				CUST#15353001		5/2011	17.95
				CUST#15353001		5/2011	32.95
				CUST#15353001		5/2011	17.21
						* Total	101.05
05/11/2011	106272	CARQUEST AUTO PARTS STO	CUST#614420	603-0000-145.50-00		5/2011	24.78
				CUST#614420		5/2011	9.61
				CUST#614420		5/2011	10.60
				CUST#614420		5/2011	48.24
				CUST#614420		5/2011	34.19
				CUST#614420		5/2011	2.13
				CUST#614420		5/2011	13.66
						* Total	143.21
05/11/2011	106295	ELECTRIC FIRE & SECURIT	JOB#111104	603-5300-444.40-40		5/2011	1,012.38
						* Total	1,012.38

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/11/2011	106297	EMERGENCY APPARATUS MAI	WO#54822	603-5300-444.40-41		5/2011	608.22
						* Total	608.22
05/11/2011	106304	GENERAL INDUSTRIAL SUPP	CUST#01555	603-5300-444.60-12		5/2011	149.95
						* Total	149.95
05/11/2011	106309	HOME DEPOT CREDIT SERVI	ACCT#6035322502061959	603-5300-444.60-40		5/2011	204.98
						* Total	204.98
05/11/2011	106311	INVER GROVE FORD	JAY	603-5300-444.40-41		5/2011	82.96
			JAY	603-5300-444.40-41		5/2011	36.95
			08 CV	603-5300-444.40-41		5/2011	331.19
						* Total	451.10
05/11/2011	106318	KREMER SERVICES LLC	WORK ORD#12497	603-5300-444.40-41		5/2011	173.60
						* Total	173.60
05/11/2011	106327	MACQUEEN EQUIPMENT INC	JOB ORDER 1110073	603-5300-444.80-70		5/2011	295,874.04
						* Total	295,874.04
05/11/2011	106344	OPTUMHEALTH FINANCIAL S	CITY OF INVER	603-5300-444.30-55		5/2011	6.65
						* Total	6.65
05/11/2011	106346	OPTUMHEALTH FINANCIAL S	CITY OF INVER	603-5300-444.30-55		5/2011	6.65
						* Total	6.65
05/11/2011	106359	ST LOUIS PARK, CITY OF	R JACKSON SEMINAR	603-5300-444.50-80		5/2011	84.00
						* Total	84.00
05/11/2011	106384	YOCUM OIL COMPANY, INC.	ORDER#131332	603-0000-145.60-00		5/2011	200.00
			ORDER#131334	603-0000-145.60-00		5/2011	155.00
						* Total	355.00
05/11/2011	106388	3M	CUST#5918140	603-5300-444.60-45		5/2011	120.00
						* Total	120.00
05/18/2011	106390	ACE PAINT & HARDWARE	CUST#501126	603-5300-444.40-41		5/2011	4.58
			CUST#501126	603-5300-444.60-12		5/2011	14.40
						* Total	18.98
05/18/2011	106399	BOYER TRUCKS - PARTS DI	#K69208	603-5300-444.40-41		5/2011	32.56
						* Total	32.56
05/18/2011	106401	CANON BUSINESS SOLUTION	CUST#1061833	603-5300-444.40-42		5/2011	132.66
						* Total	132.66
05/18/2011	106402	CARQUEST AUTO PARTS STO	CUST#614420	603-5300-444.40-41		5/2011	15.23
			CUST#614420	603-0000-145.50-00		5/2011	5.93
			CUST#614420	603-5300-444.40-41		5/2011	25.62
			CUST#614420	603-5300-444.40-41		5/2011	6.82
			CUST#614420	603-5300-444.40-41		5/2011	31.85
			CUST#614420	603-5300-444.60-40		5/2011	24.24
			CUST#614420	603-0000-145.50-00		5/2011	4.60

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106402	CARQUEST AUTO PARTS STO	CUST#614420	603-5300-444.60-40		5/2011	37.69
			CUST#614420	603-5300-444.40-41		5/2011	23.50
			CUST#614420	603-0000-145.50-00		5/2011	31.31
			CUST#614420	603-0000-145.50-00		5/2011	484.68
			CUST#614420	603-5300-444.40-41		5/2011	44.89
						* Total	736.36
05/18/2011	106404	CLAREY'S SAFETY EQUIPME	ORDER#92504	603-5300-444.40-41		5/2011	771.92
						* Total	771.92
05/18/2011	106417	DALCO CORPORATION	CUST#1020261	603-5300-444.40-40		5/2011	77.92
						* Total	77.92
05/18/2011	106421	FARIBAULT HARLEY-DAVIDS	CUST#30355	603-5300-444.40-41		5/2011	304.69
						* Total	304.69
05/18/2011	106425	FORCE AMERICA, INC.	ORDER #103842	603-0000-145.50-00		5/2011	169.50
						* Total	169.50
05/18/2011	106426	G & K SERVICES	ACCT#1082121	603-5300-444.60-45		5/2011	92.61
						* Total	92.61
05/18/2011	106431	GRAINGER	ACCT#806460150	603-5300-444.60-40		5/2011	199.74
						* Total	199.74
05/18/2011	106433	HANCO CORPORATION	332660	603-5300-444.40-41		5/2011	788.12
						* Total	788.12
05/18/2011	106442	KIMBALL MIDWEST	ACCT#222006	603-5300-444.60-12		5/2011	222.63
						* Total	222.63
05/18/2011	106455	MACQUEEN EQUIPMENT INC	CUST PO# RICK 2113448	603-5300-444.40-41 603-5300-444.40-41		5/2011 5/2011	120.89 244.16
						* Total	365.05
05/18/2011	106466	MN LOCKS	CUST#117	603-5300-444.60-65		5/2011	410.44
						* Total	410.44
05/18/2011	106471	NIEBUR TRACTOR & EQUIPM	CITYINVE	603-5300-444.40-41		5/2011	20.45
						* Total	20.45
05/18/2011	106472	NORTHERN POWER PRODUCTS	ORDER# MIKE	603-5300-444.40-41		5/2011	6.36
						* Total	6.36
05/18/2011	106477	PINE BEND LANDFILL	CUST#000562	603-5300-444.40-25		5/2011	129.30
						* Total	129.30
05/18/2011	106478	POMP'S TIRE SERVICE, IN	CUST#4502557	603-5300-444.60-14		5/2011	16.00
						* Total	16.00
05/18/2011	106499	TOTAL CONSTRUCTION & EQ	CUST#CIT001	603-5300-444.40-41		5/2011	1,623.41
						* Total	1,623.41

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106502	TURFWERKS	PO# TOM	603-5300-444.40-41		5/2011	313.31
						* Total	313.31
05/18/2011	106511	WESTERN PETROLEUM COMPA	CUST#42140	603-0000-145.50-00		5/2011	763.31
			CUST#42140	603-5300-444.40-41		5/2011	49.27
						* Total	812.58
05/18/2011	106522	YOCUM OIL COMPANY, INC.	ORDER#131388	603-0000-145.60-00		5/2011	200.00
			ORDER#434425	603-0000-145.60-00		5/2011	10,826.40
						* Total	11,026.40
05/18/2011	106524	ZIEGLER INC	PO# RICK	603-5300-444.40-41		5/2011	333.90
						* Total	333.90
				37 Checks	** Fund Total		317,895.72
05/11/2011	106355	S & T OFFICE PRODUCTS	CUST#S28777	604-2200-416.60-10		5/2011	62.61-
			CUST#S28777	604-2200-416.60-10		5/2011	81.64
			CUST#S28777	604-2200-416.60-10		5/2011	20.20
			CUST#S28777	604-2200-416.60-10		5/2011	12.35
			CUST#S28777	604-2200-416.60-10		5/2011	9.32
			CUST#S28777	604-2200-416.60-10		5/2011	12.35-
			CUST#S28777	604-2200-416.60-10		5/2011	169.44
			CUST#S28777	604-2200-416.60-10		5/2011	30.91
			CUST#S28777	604-2200-416.60-10		5/2011	80.84
			CUST#S28777	604-2200-416.60-10		5/2011	58.73
			CUST#S28777	604-2200-416.60-10		5/2011	88.94
			CUST#S28777	604-2200-416.60-10		5/2011	31.71
						* Total	509.12
05/18/2011	106479	PRECISION DATA SYSTEMS	CUST#0116	604-2200-416.60-05		5/2011	495.32
						* Total	495.32
05/18/2011	106485	S & T OFFICE PRODUCTS	CUST#S28777	604-2200-416.60-10		5/2011	35.60
						* Total	35.60
05/18/2011	106506	US BANCORP EQUIPMENT FI	ACCT#923425	604-2200-416.40-50		5/2011	2,519.90
						* Total	2,519.90
05/18/2011	106507	US BANCORP EQUIPMENT FI	ACCT#923425	604-2200-416.40-50		5/2011	571.29
						* Total	571.29
				5 Checks	** Fund Total		4,131.23
05/18/2011	106436	HILLYARD INC	CUST#274069	605-3100-419.60-11		5/2011	201.16
						* Total	201.16
05/18/2011	106509	US POSTMASTER	PERMIT#24	605-3100-419.50-35		5/2011	380.00
						* Total	380.00
05/18/2011	106510	USA MOBILITY WIRELESS I	ACCT#0317493-5	605-3100-419.40-65		5/2011	4.91
						* Total	4.91

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106518	XCEL ENERGY	ACCT#51-4252996-0	605-3100-419.40-20		5/2011	753.07
						* Total	753.07
05/18/2011	106523	ZAYO ENTERPRISE NETWORK	ACCT#5456	605-3100-419.50-20		5/2011	1,019.56
						* Total	1,019.56
				5 Checks	** Fund Total		2,358.70
05/18/2011	106391	ADVANCED TECHNOLOGY SYS	PO# DIANE	606-1400-413.60-10		5/2011	2,789.82
			PO# ADMXER042711	606-1400-413.40-44		5/2011	229.00
			PO# ADMXER042711	606-1400-413.60-10		5/2011	586.74
						* Total	3,605.56
05/18/2011	106452	LOGISOLVE LLC	CITY OF IGH	606-1400-413.30-70		5/2011	736.25
						* Total	736.25
05/18/2011	106473	OFFICE OF ENTERPRISE TE	CUST#200B00171	606-1400-413.30-75		5/2011	311.81
						* Total	311.81
05/18/2011	106486	SENSUS METERING SYSTEMS	418020	606-1400-413.40-44		5/2011	1,452.00
						* Total	1,452.00
05/18/2011	106504	TYLER TECHNOLOGIES, INC	CUST#41443	606-1400-413.80-62		5/2011	12,763.23
						* Total	12,763.23
05/18/2011	800176	HOME DEPOT	ELAN CREDIT CAR	606-1400-413.60-65		5/2011	85.61
						* Total	85.61
05/18/2011	800177	HOME DEPOT	ELAN CREDIT CAR	606-1400-413.60-65		5/2011	72.79
						* Total	72.79
05/18/2011	800181	OFFICEMAX INC	ELAN CREDIT CAR	606-1400-413.60-10		5/2011	139.25
						* Total	139.25
				8 Checks	** Fund Total		19,166.50
05/12/2011	106389	SCOTT COUNTY CLERK OF C	Ricky Brandon May	702-0000-229.10-00		5/2011	315.00
						* Total	315.00
05/18/2011	106410	CULLIGAN	ACCT#157-98503022-8	702-0000-228.63-00		5/2011	44.72
						* Total	44.72
05/18/2011	106411	CULLIGAN	ACCT#157-98473242-8	702-0000-228.63-00		5/2011	89.92
						* Total	89.92
05/18/2011	106420	EHLERS AND ASSOCIATES,	ECON DEV - MGT ARGENTA	702-0000-228.35-00		5/2011	4,310.00
						* Total	4,310.00
05/18/2011	106448	LEVANDER, GILLEN & MILL	81000E	702-0000-228.20-00		5/2011	209.00
			81000E	702-0000-228.92-00		5/2011	2,312.00
			81000E	702-0000-229.17-00		5/2011	324.00
						* Total	2,845.00

Prepared: 05/18/2011, 15:37:29
 Program: GM179L
 Bank: 00 City of Inver Grove Heights

City of Inver Grove Heights
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
05/18/2011	106512	WIPLINGER, ROBERT	ESCROW ACCT	702-0000-229.81-00		5/2011	1,557.30
						* Total	1,557.30
				6 Checks	** Fund Total		9,161.94
05/18/2011	106449	LIBERTY TIRE SERVICES	ACCT#298	703-5500-446.40-25		5/2011	103.40
						* Total	103.40
				1 Checks	** Fund Total		103.40
				340 Checks	*** Bank Total		1,125,653.32
				340 Checks	*** Grand Total		1,125,653.32

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Change Order No. 3, Final Compensating Change Order No. 4, Final Pay Voucher No. 6, Engineer's Report of Final Acceptance, and Resolution Accepting Work for City Project No. 2007-17 – Clark Road Extension Improvements

Meeting Date: May 23, 2011
Item Type: Consent
Contact: Thomas J. Kaldunski, 651.450.2572
Prepared by: Thomas J. Kaldunski, City Engineer
Reviewed by: *TJK* *JK*

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Cooperative Agreement Funds, Closed Bond Fund

PURPOSE/ACTION REQUESTED

Consider Changer Order No. 3, Final Compensating Change Order No. 4, Final Pay Voucher No. 6, Engineer's Report of Final Acceptance and Resolution Accepting Work for City Project No. 2007-17 – Clark Road Extension Improvements.

SUMMARY

The contract was awarded in an amount of \$378,674.28 to Park Construction Company on June 8, 2009 for the project identified above.

The contractor has completed the work through April 30, 2011 in accordance with the contract plans and specifications.

I recommend approval of Change Order No. 3 in the amount of \$8,500.00 (to be funded from the project fund and the project contingency), Final Compensating Change Order No. 4 in the amount of (\$3,066.84) (for a revised final contract amount of \$426,610.87), Final Pay Voucher No. 6 in an amount of \$14,771.66, Engineer's Final Report of Acceptance, and Resolution Accepting Work for City Project No. 2007-17 – Clark Road Extension Improvements.

TJK/kf
Attachment: Change Order No. 3
Final Compensating Change Order No. 4
Final Pay Voucher No. 6
Engineer's Report of Final Acceptance
Resolution Accepting Work

CHANGE ORDER NO. 3

Clark Road Improvements
City Project # 2007-17

<p>Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077</p> <p>Contractor: Park Construction. 500-73rd Avenue NE, Suite 123 Minneapolis, MN 55432</p>	<p>Date of Issuance: May 17, 2011</p> <p>Engineer: Kimley –Horn and Associates</p>
--	--

You are directed to make the following changes in the Contract Documents:

Purpose of Change Order:

The contract has been modified to include the following:

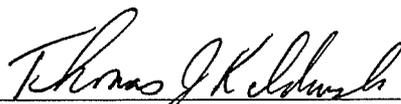
See attached sheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 378,674.28	Original Contract Time:
Previous Change Orders (Change Order Nos. 1 and 2) \$ 42,503.43	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 421,177.71	Contract Time Prior to this Change Order
Net Increase of this Change Order \$ 8,500.00	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 429,677.71	Contract Time with Approved Change Orders
Recommended	Approved
By: _____ Mike Edwards, Senior Engineering Technician	By: _____ Park Construction

Approved By:

Approved By:

Date of Council Action



Tom Kaldunski, City Engineer

George Tourville, Mayor

May 23, 2011

Attachment to Change Order No. 3
City Project 2007-17

Contractor: Park Construction
500-73rd Avenue NE. Suite 123
Minneapolis, MN 55432

Project: Clark Road Improvements
City Project # 2007-17

Description of Changes:

1. Project was held up do to Qwest Communications not relocating their facilities in a timely manner. The contractor incurred expenses above and beyond what is considered normal. We agreed to pay the cost of erosion control, stabilization and maintenance for this delay. Park Construction and the City agreed to split the mobilization, demobilization and other associated costs.

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Erosion Control and Maintenance	LS	1	\$5,590.00	\$5,590.00
Negotiated Expenses	LS	1	\$2,910.00	\$2,910.00
			Sub total	\$8,500.00

Total increase for Change Order 3 = \$8,500.00

**FINAL COMPENSATING
CHANGE ORDER NO. 4**

Clark Road Improvements
City Project # 2007-17

Owner: City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	Date of Issuance: May 17, 2011
Contractor: Park Construction. 500-73 rd Avenue NE, Suite 123 Minneapolis, MN 55432	Engineer: Kimley –Horn and Associates

You are directed to make the following changes in the Contract Documents:

Purpose of Change Order:

The contract has been modified to include the following:

See attached sheet

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ 378,674.28	Original Contract Time:
Previous Change Orders (Change Order Nos. 1, 2, 3) \$ 51,003.43	Net Change from Previous Change Orders
Contract Price Prior to this Change Order \$ 429,677.71	Contract Time Prior to this Change Order
Net Decrease of this Change Order \$ 3,066.84	Net Increase (Decrease) of Change Order
Contract Price with all Approved Change Orders \$ 426,610.87	Contract Time with Approved Change Orders
Recommended	Approved
By: _____ Mike Edwards, Senior Engineering Technician	By: _____ Park Construction

Approved By:

Approved By:

Date of Council Action


Tom Kaldunski, City Engineer

George Tourville, Mayor

May 23, 2011

Attachment to Final Compensating Change Order No. 4
City Project 2007-17

Contractor: Park Construction
500-73rd Avenue NE. Suite 123
Minneapolis, MN 55432

Project: Clark Road Improvements
City Project # 2007-17

Description of Changes:

1. Final compensating amount to balance value of work completed and total payments made to Contractor. Accounts for miscellaneous increases and decreases in contract quantities listed in Final Payment Voucher form. The amount is calculated as follows:

Total Value of work completed to date	\$ 426,610.87
Contract amount to date	<u>\$ 429,677.71</u>
Compensating Amount	\$ -3,066.84

Total Decrease for Change Order = \$ 3066.84

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ENGINEER'S REPORT OF FINAL ACCEPTANCE

2009 IMPROVEMENT PROGRAM
CITY PROJECT NO. 2007-17 – CLARK ROAD EXTENSION IMPROVEMENTS

May 17, 2011

TO THE CITY COUNCIL
INVER GROVE HEIGHTS, MINNESOTA

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

This is to advise you that I have reviewed the work under contract to Park Construction Company. The work consisted of storm sewer and street improvements.

The contractor has completed the project in accordance with the contract.

It is recommended, herewith, that final payment be made for said improvements to the contractor in the amount as follows:

ORIGINAL CONTRACT PRICE	\$378,674.28
ADDITIONS (CHANGE ORDER NOS. 1, 2, 3)	\$51,003.43
DEDUCTIONS (CHANGE ORDER NO. 4)	(\$3,066.84)
FINAL CONTRACT AMOUNT	\$426,610.87
FINAL VALUE OF WORK	\$426,610.87
PREVIOUS PAYMENTS	\$411,839.21
BALANCE DUE	\$14,771.66

Sincerely,



Thomas J. Kaldunski, P.E.
City Engineer

TJK/kf

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ACCEPTING WORK OF PARK CONSTRUCTION COMPANY AND AUTHORIZING
FINAL PAYMENT IN THE AMOUNT OF \$14,771.66**

**2009 IMPROVEMENT PROGRAM
CITY PROJECT NO. 2007-17 CLARK ROAD EXTENSION IMPROVEMENTS**

RESOLUTION NO. _____

WHEREAS, pursuant to a written contract with the City of Inver Grove Heights dated June 8, 2009, Park Construction Company satisfactorily completed improvements and appurtenances for the 2009 Improvement Program – City Project No. 2007-17, Clark Road Extension Improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: That the work completed under this contract is hereby accepted and approved, and

BE IT FURTHER RESOLVED: That the Mayor and the City Clerk are hereby directed to issue a proper order for final payment on such contract, taking the contractor's receipt in full.

Adopted by the City Council of Inver Grove Heights this 23rd day of May 2011.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Scheduling a Public Hearing to Consider Final Layout No. 1 for the T.H. 52 West Frontage Road from 0.35 Miles South of Concord Bouelvard to 0.20 Miles North of Inver Grove Trail

Meeting Date: May 23, 2011
 Item Type: Consent
 Contact: Scott D. Thureen, 651.450.2571
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: *SDT*

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other:

PURPOSE/ACTION REQUESTED

Consider approval of a resolution scheduling a public hearing to consider final Layout No. 1 for the T.H. 52 West Frontage Road from 0.35 miles south of Concord Boulevard to 0.20 miles north of Inver Grove Trail in the City of Inver Grove Heights.

SUMMARY

Mn/DOT has submitted Layout No. 1 for the proposed T.H. 52 West Frontage Road from 0.35 miles south of Concord Boulevard to 0.20 miles north of Inver Grove Trail in the City of Inver Grove Heights.

In order for Mn/DOT to proceed, they must receive municipal consent from the City of Inver Grove Heights. This can be done only after holding a public hearing about the project. The attached resolution calls for the public hearing to be held on Monday, June 27, 2011.

Public Works recommends adoption of the resolution calling for the public hearing to be held on June 27, 2011.

SDT/kf

Attachments: Mn/DOT letter dated May 12, 2011
Resolution



Minnesota Department of Transportation

1500 West County Road B2

Roseville, MN 55113

May 12, 2011

Mr. Scott Thureen

Public Works Director

City of Inver Grove Heights

8150 Barbara Avenue

Inver Grove Heights, MN 55077

Subject: Request for Municipal Consent on State Project 1907-73

West frontage road along US 52 between Concord Boulevard (Dakota County Rd 56) to railroad tracks north of Inver Grove Trail

Dear Mr. Thureen:

Minnesota Department of Transportation (Mn/DOT) Metro District is requesting municipal consent on State Project (S.P.) 1907-73, the construction of a frontage road from Concord Boulevard (Dakota County Rd 56) to the railroad tracks north of Inver Grove Trail. The northern portion of the frontage road will use the existing city street (Courthouse Boulevard). You may find information about the municipal consent process, including a sample resolution, under subject guidance within our Highway Project Development Process at: <http://www.dot.state.mn.us/planning/hpdp/scoping.html>

The attached geometric layout includes modifications to the ponding area as a result the February 8, 2011 Public Open House comments and joint staff discussions. I have also attached responses to the comments received at the Open House. The proposed letting date is March 2012. [Please note that minor revisions may occur as design progresses. Revisions which would affect capacity, access, or right of way impacts would be re-submitted for City approval.]

Project Purpose

- Improve safety along the US Highway 52 corridor
- Elimination of access points as a part of a larger goal to convert US Highway 52 into a full access controlled freeway
- Provide frontage road access to properties on the west side of US Highway 52
- Improve drainage and water quality
- Consistency with the Highway 52 Corridor Study

An Equal Opportunity Employer



May 12, 2011

Route Location and Project Description

- The project will add a new 24' frontage road west of US Highway 52 as an extension of Courthouse Boulevard
- An urban drainage system will be constructed

Right of Way Acquisition

Acquisition of a small portion of permanent right of way will be needed for this project, this property is currently owned by a Mr. Scott Streiff.

This letter is to formally request a hearing and approval of the US 52 Frontage Road project through the Municipal Consent process per State Statutes 161.162 through 161.167.

Also attached is a preliminary cost estimate for the project. Based on Mn/DOT's Cost Participation Policy and the current geometric layout, the City of Inver Grove Heights is not expected to participate in the cost construction cost for this project.

Please contact me if you have any questions or concerns at sheila.kauppi@state.mn.us or 651-234-7718.

Sincerely,



Sheila M. Kauppi
Mn/DOT Metro District
South Area Engineer, Dakota County

Attachments: Cost Estimate
Comments & Responses
Geometric Layout

cc: Lynn Clarkowski, Mn/DOT Metro South Area Manager

An Equal Opportunity Employer



1907-73 West Frontage Road Project
 Open House held 2/8/2011

Comment Received	Mn/DOT's Response to Comment
Please ensure that you add a traffic control stop sign at the 96th Street/Frontage Road intersection.	Mn/DOT does not have plans to add intersection control at this intersection. Mn/DOT does not have jurisdiction over this City intersection
Upgrade current current Courthouse Boulevard to include shoulder for walking or biking.	Courthouse Boulevard is not under Mn/DOT jurisdiction for upgrading. The new frontage road will be of similar width as Courthouse Blvd. A wider frontage road width would have required additional tree removal, right of way and cost participation by the City and was dismissed by stakeholders.
We are in support of the frontage road. It will take some traffic off of 96th once the full west side is connected.	Noted.
Resident was told that berm and trees would be installed as screening when the earlier TH 52 improvements were completed.	No record was found regarding this comment. Area does not qualify for Noise Barriers per the 2002 Noise Abatement Study
Resident said that a culvert was installed under the street in front of his house as part of this work, and that it was installed too high, causing water to pond on his property.	Scott Thureen to follow-up on this matter on the city street system.
What will be done with the existing section of Courthouse Blvd between the northern project limits and the intersection with Concord Blvd? Resident was concerned that it would deteriorate more quickly due to increased traffic from the storage business once the frontage road is constructed.	The City will continue to monitor this segment of street in its Pavement Management Program to determine when it needs maintenance or reconstruction.
Inver Grove Storage wants to know if the old frontage road pavement located south of the project limits be removed?	Yes.
Inver Grove Storage did not receive a meeting notice.	City address database provided to Mn/DOT had incorrect address. Scott Thureen has corrected the information for future mailings.
Inver Grove Storage thinks we should consider an alternative that uses a segment of existing SB TH 52 as frontage road and then rebuild that portion of TH 52, moving it east where the center median area is quite wide.	This option was considered during the scoping phase of this project. This option was considered to be cost prohibitive and was dismissed.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MN**

**RESOLUTION SCHEDULING A PUBLIC HEARING TO CONSIDER FINAL LAYOUT NO. 1 FOR THE
T.H. 52 WEST FRONTAGE ROAD FROM 0.35 MILES SOUTH OF CONCORD BOULEVARD TO 0.20
MILES NORTH OF INVER GROVE TRAIL IN THE CITY OF INVER GROVE HEIGHTS, MN**

RESOLUTION NO. _____

WHEREAS, the State of Minnesota Department of Transportation (Mn/DOT) has prepared a final layout known as Layout No. 1 for the T.H. 52 West Frontage Road from 0.35 miles south of Concord Boulevard to 0.20 miles north of Inver Grove Trail; and

WHEREAS, Mn/DOT is required to obtain municipal consent prior to proceeding with the proposed project; and

WHEREAS, as part of the procedure required to give municipal consent, the local agency must hold a public hearing regarding the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MN THAT:

1. A public hearing to consider the approval of Layout No. 1 of the T.H. 3 West Frontage Road be held at the regular Inver Grove Heights' City Council meeting scheduled to begin at 7:30 p.m. on Monday, June 27, 2011.
2. At said public hearing, City Council will consider a resolution for layout approval after hearing all public comments.

Adopted by the City Council of Inver Grove Heights, MN this 23rd day of May 2011.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER APPOINTMENT TO NOISE OVERSIGHT COMMISSION

Meeting Date: May 23, 2011
Item Type: Consent
Contact: JTeppen, Asst. City Admin
Prepared by:
Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED The Metropolitan Airports Commission, Noise Oversight Committee is seeking appointments.

SUMMARY The Noise Oversight Committee is seeking appointments from communities. Council member Dennis Madden has been the appointed representative from Inver Grove Heights for the past two years. The Aircraft Noise Abatement Commission has recommended that the Council re-appoint Council member Madden to that position.

The At-Large appointment is also up for re-appointment. John Bergman, Council member from Apple Valley has held that position for the past four years. He represents the At-Large cities of Apple Valley, Burnsville, Inver Grove Heights, St. Louis Park, Saint Paul and Sunfish Lake.

Mr. Bergman has expressed his desire to remain in that role. The Aircraft Noise Abatement Commission has considered it and makes no recommendation on that appointment.

Staff will communicate that “no recommendation” on behalf of the City.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: May 23, 2011
Item Type: Consent
Contact: Judy Thill, 651-450-2495
Prepared by: Judy Thill, Fire Chief
Reviewed by: n/a

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED Consider awarding a contract to perform a Fire Station Location Analysis to DLR Group/KKE.

SUMMARY

At the May 9, 2011 meeting, Mayor and Council requested more information regarding the firms and costs associated with the proposals received for the station location analysis. Copies of each proposal were sent to those who requested them. Information regarding the names of all the firms, costs associated with each proposal and reasons why the interview panel arrived at their top choice were provided.

Staff recommends awarding the contract for the Station Location Analysis to DLR Group/KKE for \$22,000.



INVER GROVE HEIGHTS FIRE DEPARTMENT

Judy Thill, Fire Chief

TO: Mayor and Council
FROM: Judy Thill, Fire Chief
SUBJECT: Station Location Analysis
DATE: May 17, 2011

At the last Council meeting, you requested additional information regarding the station location analysis process. As I stated, there was a panel who reviewed all proposals to narrow them for interviews. That panel consisted of City Administrator Joe Lynch, Assistant City Administrator Jenelle Teppen, Firefighters Scott Oswald and Kent Zoya, District Chief Mark Johnston, Deputy Chief Eric Bergum, Fire Marshal Jeff Schadeegg and me. The following is the list of all firms who submitted proposals on time and their proposed costs:

1. DLR Group/KKE	\$22,000
2. I & S Group	\$22,400
3. Hay Dobbs	\$27,102
4. Five Bugles Design	\$9,500 + \$5,500 option for schematic design services
5. Leo A. Daly	\$26,207
6. Collaborative Design Group	\$7,600
7. Oertel Architects	\$6,250
8. Buetow and Associates	\$18,850
9. Brunton Architects	\$8,720
10. BKV Group	\$12,500

The first four firms listed were selected to be interviewed by the panel. That panel consisted of Jenelle Teppen, Scott Oswald, Kent Zoya, Mark Johnston and me. After interviewing those 4 firms, DLR Group/KKE was the obvious first choice for the following reasons:

- ✓ Focus on the specific need of station location analysis
- ✓ Experience in evaluating data needed for analysis
- ✓ Experience in conducting station location analysis (versus evaluating site already chosen)
- ✓ Reasonable expectations of the amount of time needed from city staff
- ✓ Details of the process used to get to the final product
- ✓ Reasonable timeline to complete project
- ✓ On-site time (as opposed to conference call-in, to collect data and conduct research)
- ✓ Software available to perform needed analysis
- ✓ The positive reputation of the consultant firm that would be used to study the data.

In conclusion, there were several firms who could have done a decent station location analysis. After reading all the proposals and interviewing the final four firms, it was decided that DLR/KKE would give us the best overall value. Because of their experience in this area, there was no doubt that all bases would be covered, we would get the exact product we needed from the start, and we would be given a quality product that could look out into the future. Please let me know if you have any questions.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Request of Loyal Order of the Moose, Lodge 1088 for a One-Day Liquor License Extension in Conjunction with Inaugural Moose Run and Roast Event

Meeting Date: May 23, 2011
Item Type: Consent
Contact: 651-450-2513
Prepared by: Melissa Rheume
Reviewed by: N/A

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED

Consider request of the Loyal Order of the Moose, Lodge 1088 for the temporary extension of its On-Sale Club liquor license sales area on July 16, 2011.

SUMMARY

The Loyal Order of the Moose Board of Officers has requested a temporary extension of their liquor sales area to a fenced-off area of their back parking lot in conjunction with an event to be held on July 16, 2011. Attached is a letter detailing the event and the security measures being taken to ensure that the event is run safely & smoothly, with minimal impact to the neighborhood and traffic flow. A certificate of liability insurance was provided to show coverage of the extended service area on the date of the event.



Loyal Order of the Moose
South St. Paul Lodge 1088
5927 Concord Blvd
Inver Grove Heights, Minnesota 55076
Phone: 651-455-2142 Email: Lodge1088@mooseunits.org

May 4th, 2011

Dear Melissa Rheaume and the Inver Grove Height City Council:

The Loyal Order of the Moose, Lodge 1088 at 5924 Concord Blvd, Inver Grove Heights, is planning The Inaugural Moose Run and Roast for Saturday July 16, 2011. The Moose Run & Roast is a community service project event that is very important to the Loyal Order of the Moose, the Women of the Moose, their members, families and their guests as part of the proceeds will support the following: Operation Military Kids, Autism Society of Minnesota, Alzheimer's Association of Minnesota, Institute of Diabetes, Neighbors, Inc., our children at Mooseheart, and our seniors at Moosehaven. We are hoping that this will be an annual event!

On the morning of our event, Moose members and their guests will gather for a continental breakfast at 8:00a.m. At about 10:00a.m., riders will leave for a motorcycle run that will be about 150 miles long visiting some of our other lodges located in Wisconsin and Minnesota. The riders will then return to our lodge and join the community for a pig roast at approximately 5p.m. Members and the general public will be charged a fee to attend this event. We plan on serving food and beverages outside in our back parking lot starting. We will also be having a silent auction, door prizes, raffles, games and live music. We will be having live music outside from 6p.m. to about 8:30p.m. After that time we will be having more live music inside our building for the remainder of the evening. The lot will be fenced off for registration and security purposes. We will have security manning the gate to get people registered, give wrist bands and to ensure no beverages leave the fenced area. We would like to be able to sell beer in our secured area! We have contacted and are working with the Inver Grove Heights Police Department to help with traffic the morning of our event and when we return. We plan to have our event wrapped up on or before 9p.m. We have attached a letter from our insurance company stating that we do have liability insurance that will cover not only our building but our parking lot for this event. If you have any questions regarding this event, please contact our event coordinator Trisha Magnuson at 651-325-6114.

Thank you for your time in reviewing our plans for this community service event, and hope that the Council give us permission to proceed as planned.

Sincerely,

The Loyal Order of the Moose Board of Officers
Governor Farrell J. Carlson
Jr. Governor Marshall D. Carlson
Administrator Tom Hill
Past Governor [Signature]

1 year Trustee [Signature]
2 year Trustee _____
3 year Trustee Roger A. Stueck
Prelate VACANT

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Application for Charitable Gambling Premises Permit

Meeting Date: May 23, 2011
Item Type: Consent
Contact: 651.450.2513
Prepared by: Melissa Rheaume, Deputy Clerk
Reviewed by: N/A

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider application of the Fraternal Order of the Police Lodge #1 for a premises permit to conduct lawful purpose gambling at 6434 Cahill Ave.

SUMMARY

The Fraternal Order of the Police Lodge #1 submitted an application for a premises permit to conduct lawful gambling (pull tabs, tip boards, bar bingo) at the Bierstube. The organization currently operates a charitable gambling site at the Moose Lodge, 1088. All required documentation has been submitted and the organization is aware of the requirements related to lawful purpose expenditures within the trade area.

For your review I have attached the letter received from the Fraternal Order of Police, as well as their Premises Permit Application and LG215 Lease Agreement.



May 6, 2011

Honorable Mayor and City Council

We request that the city council after review, approve our organization, The Fraternal Order of Police Lodge #1, a charitable gaming site at the Bierstube, 6434 Cahill Ave. The license is for pull tabs, bar bingo and tip boards. Included with this letter is the LG 214, Premises Permit Application which will be submitted to the Gambling Control Board after council action. The current organization is in the process of their lease being terminated by management at the Bierstube.

Our organization currently has a booth at the Loyal Order of Moose Lodge 1088, Inver Grove Heights.

Lodge 1 is a fraternal organization based out of Inver Grove Heights and currently holds our monthly meetings at the Moose Lodge. None of our profits are used to finance our organization but go out directly to the local communities. We have just established a fully funded scholarship program at Inver Hills Community College, and we are a contributor to the BEST Foundation student scholarship program, besides other local charities and persons in need.

Thank you for your consideration of this matter.

Sincerely,



Randy Dalbec

651.552.7416

Gambling Manager

LG214 Premises Permit Application Annual Fee \$150

FOR BOARD USE ONLY

Check # _____

\$

Required Attachments to LG214

1. If the premises is leased, attach a copy of your lease. **Use LG215 Lease for Lawful Gambling Activity.** **Mail the application and required attachments to:**
 Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113
2. \$150 annual premises permit fee, for each permit.
 Make check payable to "State of Minnesota."

Questions? Call 651-639-4000 and ask for Licensing.

Organization Information

1. Organization name Fraternal Order of Police Lodge 1 License number 05453
2. Chief executive officer (CEO) Michael Norstrem Daytime phone 651.500.5045
3. Gambling manager Randy Dalbec Daytime phone 651.552.7416

Gambling Premises Information

4. Current name of site where gambling will be conducted Bierstube
5. List any previous names for this location none
6. Street address where premises is located 6434 Cahill Ave
 (Do not use a P.O. box number or mailing address)

7. City <u>Inver Grove Heights</u>	OR	Township	County <u>Dakota</u>	Zip code <u>55076</u>
---------------------------------------	----	----------	-------------------------	--------------------------

8. Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**
 Yes No **Raffle only.** No lease is required if only a raffle will be conducted.
9. Is any other organization conducting gambling at this site? Yes No Don't know
10. Has your organization previously conducted gambling at this site? Yes No

Gambling Bank Account Information (must be in Minnesota)

11. Bank name Anchor Bank Bank account number [REDACTED]
12. Bank street address 1030 Hastings Ave City St Paul Park State MN Zip code 55071

All Temporary and Permanent Off-site Storage Spaces

(for gambling equipment and records related to this site - must be stored in Minnesota)

13. Address (Do not use a P.O. box number) 600 Hastings Ave City St Paul Park State MN Zip code 55071
- MN**

LG214 Premises Permit Application

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City name _____	County name _____
Date approved by city _____	Date approved by county _____
Resolution number if any _____	Resolution number if any _____
Signature of city personnel _____	Signature of county personnel _____
Title _____ Date ____/____/____	Title _____ Date ____/____/____

Acknowledgment and Oath

<ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 	<ol style="list-style-type: none"> 5. I am the chief executive officer of the organization. 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
<p style="text-align: center;"></p> <p>Signature of Chief Executive Officer (designee may not sign) _____</p> <p>Print name <u>Michael Norstrom</u></p>	<p>05-03-11</p> <p>_____</p> <p>Date</p>
<div style="display: flex; justify-content: space-around;"> Reset Form Print form and have CEO sign </div>	

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p>	<p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p>	<p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor. national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
<p>This form will be made available in alternative format (i.e. large print, Braille) upon request.</p>		

LG215 Lease for Lawful Gambling Activity

Check applicable item:
 1. New lease. (Do not submit existing lease with amended changes).
 _____ Date that the changes will be effective. Submit changes at least 10 days before the effective date of the change.
 2. New owner. Effective date _____ Submit new lease within 10 days after new lessor assumes ownership.

Organization name MN FOP Lodge 1	Address PO Box 2174 Inver Grove Heights	License number 05453	Daytime phone 651.552.7416		
Name of leased premises Beirstube	Street address 6434 Cahill Ave	City Inver Grove H	State MN	Zip 55076	Daytime phone 651.451.8073
Name of legal owner of premises James Yanz	Business/street address 6434 Cahill Ave	City Inver Grove H	State MN	Zip 55076	Daytime phone 651.451.8073
Name of lessor (if same as legal owner, write in "SAME") same Same	Business/street address 6434 CAHILL AVE	City Inver Grove H	State MN	Zip 55076	Daytime phone 651-451-8073

Check (✓) all activities that will be conducted

Pull-tabs
 Pull-tabs with dispensing device
 Tipboards
 Paddlewheel
 Paddlewheel with table
 Bingo
 Bar bingo

Pull-tab, Tipboard, and Paddlewheel Rent (No lease required for raffles.)

Booth operation - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold.

Bar operation - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

Does your organization OR any other organization conduct gambling from a booth operation at this location? Yes No

If you answered **yes** to the question above, rent limits are based on the following combinations of operation:
 - Booth operation
 - Booth operation and pull-tab dispensing device
 - Booth operation and bar operation
 - Booth operation, bar operation, and pull-tab dispensing device

If you answered **no** to the question above, rent limits are based on the following combinations of operation:
 - Bar operation
 - Bar operation with pull-tab dispensing device
 - Pull-tab dispensing device only

The maximum rent allowed may not exceed \$1,750 in total per month for all organizations at this premises.

COMPLETE ONE OPTION:

Option A: 0 to 10% of the gross profits per month. Percentage to be paid 10 %

Option B: When gross profits are \$4,000 or less per month, \$0 to \$400 per month may be paid. Amount to be paid \$ _____.

Option C: \$0 to \$400 per month on the first \$4,000 of gross profit. Amount to be paid \$ _____.

Plus, 0% to 10% of the gross profits may be paid per month on gross profits over \$4,000. Percentage to be paid _____ %

COMPLETE ONE OPTION:

Option A: 0 to 20% of the gross profits per month. Percentage to be paid _____ %

Option B: When gross profits are \$1,000 or less per month, \$0 to \$200 per month may be paid. Amount to be paid \$ _____.

Option C: \$0 to \$200 per month on the first \$1,000 of gross profits. Amount to be paid \$ _____.

Plus, 0% to 20% of the gross profits may be paid per month on gross profits over \$1,000. Percentage to be paid _____ %

Bingo Rent

Option D: 0 to 10% of the gross profits per month from all lawful gambling activities held during bingo occasions, excluding bar bingo. Percentage to be paid _____ %

Option E: A rate based on a cost per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. No rent may be paid for bar bingo. Rate to be paid \$ 0 per square foot. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.

Bar Bingo. . . No rent may be paid for bingo conducted in a bar.

LG215 Lease for Lawful Gambling Activity

Lease Term - The term of this lease agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management of Gambling Prohibited - The owner of the premises or the lessor will not manage the conduct of gambling at the premises.

Participation as Players Prohibited - The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes 349.181.

Illegal Gambling

The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes 349.18, Subdivision 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions

The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to permitted premises

Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the permitted premises during any time reasonable and when necessary for the conduct of lawful gambling on the premises.

Lessor records

The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent all-inclusive

Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

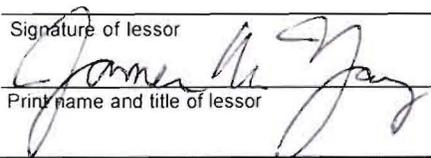
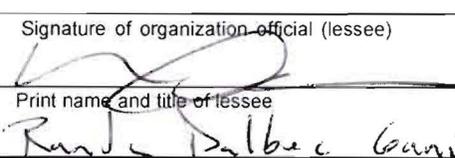
Changes in lease

- **Lease information** - If the lease is amended with no change in ownership, the organization will submit the a new lease to the Board at least 10 days before the effective date of the change.
- **Ownership** - If a change in ownership occurs, the organization will submit a new lease to the Board within 10 days after the new lessor has assumed ownership.

Acknowledgment of Lease Terms I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are **subject to the approval of the director of the Gambling Control Board.**

The lease may be terminated by either party without cause with a 30-day written notice.

Other terms Loss of funds not directly controlled by organization is responsibility of lessor.

Signature of lessor 	Date 5-19-11	Signature of organization official (lessee) 	Date
Print name and title of lessor James H. Jay		Print name and title of lessee Randy Dalbec, Gaming MGR	

Questions? Contact the Licensing Section, Gambling Control Board, at 651-639-4000. This publication will be made available in alternative format (i.e. large print, Braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Print Form

Reset Form

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

SCHEDULE PUBLIC HEARING TO CONSIDER TRANSFER OF ON-SALE INTOXICATING LIQUOR LICENSE HELD BY KLADEK, INC.

Meeting Date: May 23, 2011
 Item Type: Consent
 Contact: 651.450.2513
 Prepared by: Melissa Rheume
 Reviewed by: N/A

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED:

Schedule public hearing on June 13, 2011 at 7:30 p.m. to consider the transfer of the On-Sale Intoxicating Liquor License held by Kladek, Inc.

SUMMARY:

The stock affiliated with Kladek, Inc. is in the process of being sold and purchased by a new individual. As a result the ownership of Kladek, Inc. dba King of Diamonds will also change. A public hearing is required to consider the change in ownership of the corporation as it relates to the On-Sale Liquor License held by Kladek, Inc. The applicant will be subject to the requisite background investigation and the results of that investigation will be presented at the public hearing.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: May 23, 2011
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Amy Brinkman, H.R. Coordinator
Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Michael Bowman, Kyle Horsche, Adam Kania, Patrick Daddario, Patrick Popa, Connor Wells, Angela Phillips, Dan Smith, Matt Willig, Walter Knosp, Darin Thureen, James Gilbertson, Nicholas Michael, and Jeron Stiffler.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Application of Cameron’s Warehouse Liquors, Inc. dba Cameron’s Warehouse Liquors for Transfer of Off-Sale Intoxicating Liquor License to Premises Located at 6533 Concord Blvd.

Meeting Date: May 23, 2011
 Item Type: Public Hearing
 Contact: 651.450.2513
 Prepared by: Melissa Rheume
 Reviewed by: N/A

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED:

Conduct public hearing to consider the application of Cameron’s Warehouse Liquors, Inc. dba Cameron’s Warehouse Liquors for an Off-Sale Intoxicating Liquor License for premises located at 6533 Concord Boulevard

SUMMARY:

George Cameron IV submitted an application for an Off-Sale Intoxicating Liquor License in anticipation of the relocation of his business this fall. Approval of the license would be contingent upon the closing of the business’ current operation located on Cahill Ave. The applicant will provide an updated liquor liability insurance certificate prior to opening the new store on Concord Blvd. Staff will coordinate with Mr. Cameron for purposes of notification to the State of Minnesota and issuance of updated license forms after the official relocation date is known.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Ordering the Project, Approving Plans and Specifications, and Authorizing Advertisement for Bids for 2011 Pavement Management Program, City Project No. 2011-09F – 65th Street Reconstruction from Concord Boulevard to 200 Feet West

Meeting Date: May 23, 2011
 Item Type: Public Hearing
 Contact: Thomas J. Kaldunski, 651-450-2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SST

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Utility Fund, Assessments

PURPOSE/ACTION REQUESTED

Consider a resolution ordering the project, approving plans and specifications, and authorizing advertisement for bids for 2011 Pavement Management Program, City Project No. 2011-09F – 65th Street Reconstruction from Concord Boulevard to 200 feet west.

SUMMARY

The project was initiated by the City's Pavement Management Program (PMP) as approved by the City Council. On January 10, 2011, Council adopted a resolution established City Project No. 2010-09F. On April 25, 2011, Council approved the feasibility study, scheduled the public hearing, and authorized preparation for plans and specifications. A written notice of the Improvement Hearing was mailed to the affected landowners in accordance with the 429 assessment process.

The project location is 65th Street from Concord Boulevard to a point 200 feet west. The project improvements include full street width (36 feet), pavement removal, sewer casting adjustments, miscellaneous utility repair, excavation, placement of sand subgrade and aggregate base, 2-inch bituminous base; 2-inch bituminous binder, 2-inch bituminous wear course, pavement markings, a commercial driveway, and new concrete curb and gutter.

Camerons will be responsible for the cost of the improvements as outlined in the Development Agreement with Mr. Cameron. City staff and the City Attorney have negotiated a waiver of assessment appeal agreement with Camerons. The project will need to be completed by mid-September in order to accommodate the new liquor store as outlined in the agreement. The waiver of assessment appeal agreement was presented for approval in an agenda item on April 9, 2011. Camerons will be required to execute the agreements prior to award of the project.

The estimated cost of the project is \$74,781. These costs will be assessed to the Cameron Liquor Store site per the agreements. For the assessment process, the agreement states that the principal amount of special assessment will be equally amortized over a 10 year period. This is consistent with the PMP Policy on street reconstruction. The landowner north of 65th Street was notified of the assessment hearing; however, that parcel will not be assessed for this improvement per City policies. This parcel will be assessed on the Concord Boulevard Phase 2 project due to its driveway location.

I recommend approval of the resolution ordering the project, approving plans and specifications, and authorizing advertisement for bids for 2011 Pavement Management Program, City Project No. 2011-09F – 65th Street Reconstruction from Concord Boulevard to 200 feet west.

TJK/kf
 Attachments: Resolution
 Assessment Roll
 Assessment Map

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION ORDERING IMPROVEMENTS, APPROVING PLANS AND SPECIFICATIONS,
AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR 2011 PAVEMENT MANAGEMENT
PROGRAM, CITY PROJECT NO. 2011-09F – 65TH STREET RECONSTRUCTION (FROM
CONCORD BOULEVARD TO 200 FEET WEST)**

RESOLUTION NO. _____

WHEREAS, a resolution passed by the City Council on the 23rd day of May 2011 called for a public hearing on the proposed improvement project, 2011 Pavement Management Program, City Project No. 2011-09F – 65th Street Reconstruction (from Concord Boulevard to 200 feet west); and

WHEREAS, published notice was given pursuant to Minnesota Statute 429.031, and the hearing was held thereon on the 23rd day of May 2011, at which time all persons desiring to be heard were given an opportunity to be heard thereon; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. Such improvement is hereby ordered as proposed in this Council resolution adopted May 23, 2011.
2. The project shall be funded from the Pavement Management Fund, Utility Fund and special assessments per the Development Agreements.
3. The plans and specifications of City Project No. 2011-09F are hereby approved.
4. The City Engineer is hereby authorized to advertise for bids with respect to City Project No. 2011-09F
5. The contract for these improvements shall be let no later than two years after the adoption of this resolution.

Adopted by the City Council of Inver Grove Heights this 23rd day of May 2011.

AYES:

NAYS:

George Tourville, Mayor

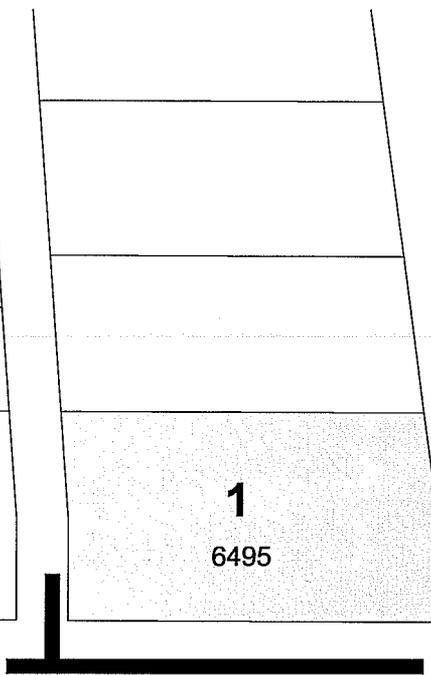
ATTEST:

Melissa Rheaume, Deputy Clerk

EXHIBIT E

**CITY PROJECT NO. 2011-09F
65TH STREET EAST**

PRELIMINARY ASSESSMENT MAP



6476

1

6495

65th Street

4190

2

3

4

6533

5

Concord Blvd



Commercial Property

Single-Family Property

Total Constructed Centerline: 150 ft

EXHIBIT D

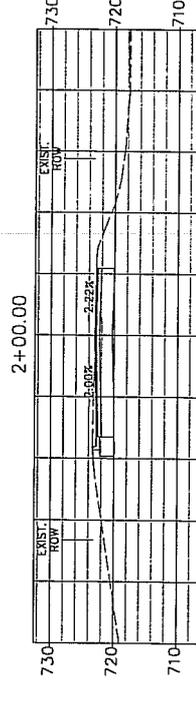
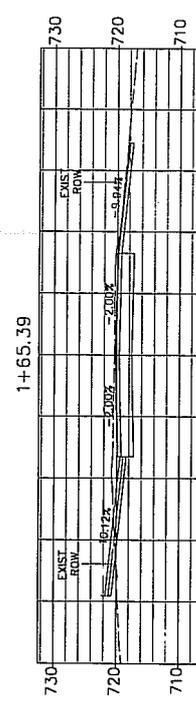
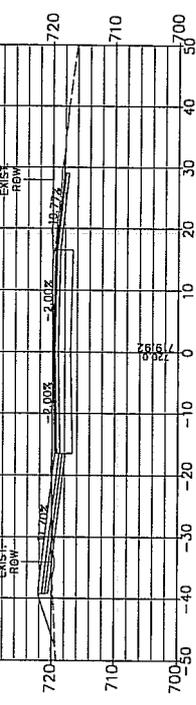
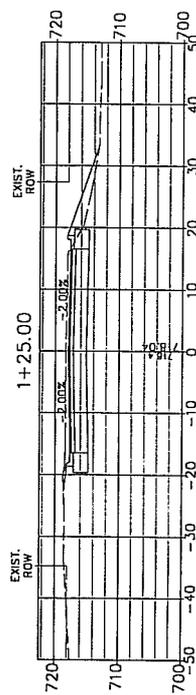
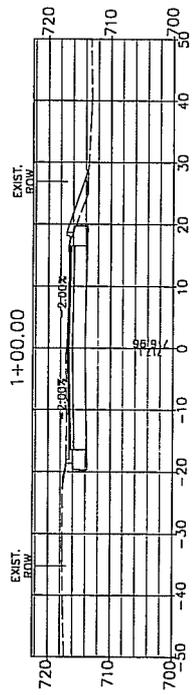
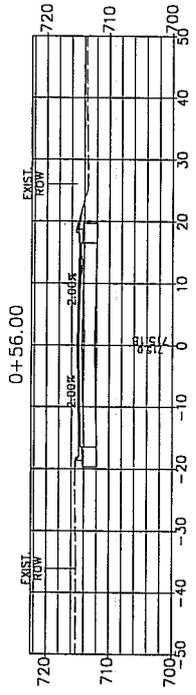
PRELIMINARY ASSESSMENT ROLL

CITY PROJECT NO. 2011-09F

65TH STREET EAST FROM CONCORD BOULEVARD TO 200 FEET WEST IMPROVEMENTS

MAP NO.	TAX PIN	PROPERTY OWNER	ASSESSMENT	PROPERTY ZONING	PROPOSED ASSESSMENT
1	203650013023	PHILLIP A. & JILLYNE FRAZIER	NO	SFR	\$0.00
2	203655001010	CITY OF INVER GROVE HEIGHTS	YES	CITY	\$7,478.13
3	203655003001	CITY OF INVER GROVE HEIGHTS	YES	CITY	\$7,478.13
4	203655005001	CITY OF INVER GROVE HEIGHTS	YES	CITY	\$7,478.13
5	203655014001	CITY OF INVER GROVE HEIGHTS	YES	CITY	\$52,346.91
					\$74,781.30

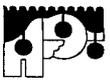
Disclaimer: Per the agreement, parcels 2, 3, 4, and 5 are to be purchased and platted into one. The purchaser has agreed to waive the right to appeal the proposed \$74,781.30 assessment for 65th Street improvements and agreed to execute the development agreements. If the purchaser does not execute the agreements and plat the land, then the project will not be constructed and the assessments to the allotted parcels will become null & void.



DESIGN FILE: _____
 DESIGNER: _____
 DRAWN BY: _____
 CHECKED BY: _____
 DATE: 5/13/2011

DESIGNER'S CERTIFICATE THAT THIS PLAN
 SPECIFICATION OR REPORT WAS PREPARED
 BY ME OR UNDER MY DIRECT SUPERVISION
 AND THAT I AM A QUALIFIED PROFESSIONAL
 ENGINEER REGISTERED IN THE STATE OF MINNESOTA
 I HEREBY CERTIFY THAT THIS PLAN
 COMPLIES WITH THE REQUIREMENTS OF MINNESOTA
 STATUTES SECTION 326.02 TO 326.16.

City of
 Inver Grove Heights
 1850 Barbara Avenue
 Inver Grove Heights, MN 55077
 (951) 450-2570 Fax (951) 450-2902



65TH STREET CROSS SECTIONS
 SHEET NO. 3

REV.	DATE	DESCRIPTION

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS

Meeting Date: May 23, 2011
 Item Type: Regular Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider the following request:

- a) Consider the Final reading of an **Ordinance Amendment** to allow outdoor storage in the P, Institutional Zoning District when associated with local government use.
 - Requires 3/5th's vote.

- b) Consider a **Resolution** memorializing the locations to be used by the City for outdoor storage.
 - Requires 3/5th's vote.

SUMMARY

The City Council approved the second reading of the ordinance on May 9, 2011 with no changes to the language. City Council requested staff to prepare a resolution that memorializes the six current locations that are used for outdoor storage.

ANALYSIS

Staff has prepared a resolution along with a map that identifies the six sites that Public Works and Parks use for temporary storage of materials. If additional sites are needed, they would be presented to Council for approval.

RECOMMENDATION

Planning Staff: Staff recommends approval of the final reading of the ordinance and resolution as presented.

Attachments: Ordinance Amendment final Reading
 Resolution memorializing outdoor storage locations
 Map of Areas Designated for Outdoor Storage

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE TITLE 10,
CHAPTER 6, SECTION 2 REGARDING ALLOWING OUTDOOR STORAGE IN THE
P, INSTITUTIONAL ZONING DISTRICT**

The City Council of Inver Grove Heights does hereby ordain:

SECTION 1. Amendment. Title 10, Chapter 6, Section 2, of the Inver Grove Heights City Code is hereby amended to add the following to the land use matrix table:

LAND USES IN ALL NONRESIDENTIAL DISTRICTS

Use	Zoning District
	P
Outdoor Storage associated with municipal government use only	P

SECTION 2. Effective Date. This ordinance shall be in force upon its adoption and publication.

Passed this 23rd day of May, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION MEMORIALIZING THE LOCATIONS TO BE UTILIZED BY THE
CITY FOR OUTDOOR STORAGE

WHEREAS, the City Council amended the City Code to allow outdoor storage as a permitted use in the P, Institutional Zoning District when associated with local government use;

WHEREAS, the City Council also wanted to memorialize the locations that the City currently utilizes for outdoor storage purposes;

WHEREAS, there are currently six (6) properties owned by the City that are used for outdoor storage and are identified on a map titled Areas Designated for Outdoor Storage, dated May 9, 2011, as attached and on file with the Planning Department;

WHEREAS, these properties have been historically used to store materials and equipment for the construction, operation and maintenance of the City's street, drainage, utility and parks infrastructure;

WHEREAS, at such time additional site are identified, they will be presented to the City Council for approval;

WHEREAS, this resolution does not apply to storage related to specific construction projects nor to emergency outdoor storage up to 90 days in length.

Adopted by the City Council of Inver Grove Heights this 23rd day of May, 2011.

AYES:

NAYS:

ATTEST:

George Tourville, Mayor

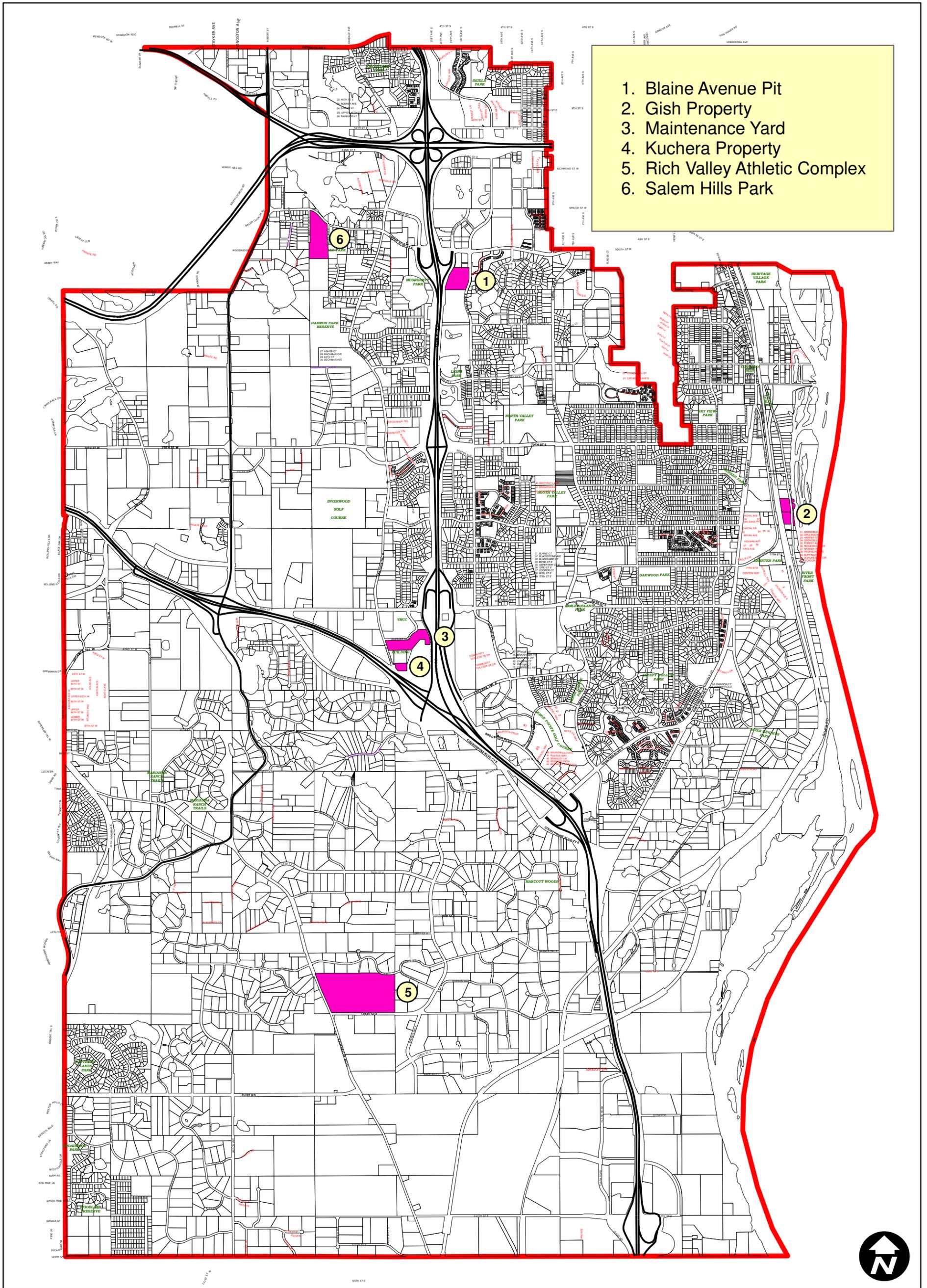
Melissa Rheume, Deputy Clerk



Areas Designated for Outdoor Storage

areas identified by the Public Works and Parks and Recreation Departments

May 9, 2011



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CITY OF INVER GROVE HEIGHTS

Meeting Date: May 23, 2011
 Item Type: Regular Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider a Resolution relating to a **Conditional Use Permit** to place over 1,000 cubic yards of fill on property located within the Flood Fringe District of the Floodplain for property located on the south side of 66th Street, east of Concord Boulevard.

- Requires 4/5th's vote.

SUMMARY

The City is proposing to fill a portion of a parcel to be used as a parking lot for the swing bridge portion of Heritage Village Park. The parcel is located on the south side of 66th Street between Doffing and Donnelly Avenues. The fill material would come from excess material from this year's South Grove reconstruction project. The property lies within the Floodplain of the Mississippi River and fill projects in excess of 1,000 cubic yards require a conditional use permit. Total fill volume after compaction for this project would be approximately 8,000 cubic yards.

ANALYSIS

The City's Engineering Department has prepared a grading plan for the fill project. The final fill elevation is designed to be consistent with the parking lot design.

RECOMMENDATION

Planning Staff: Both Planning and Engineering recommend approval of the Conditional Use Permit as presented.

Planning Commission: Planning Commission recommends approval of the request (6-0).

Environmental Commission: The Environmental Commission reviewed the request on April 28, 2011 and they found no issues with the request and recommended approval (4-0).

Attachments: Resolution approving conditional use permit
 Planning Commission Recommendation
 Planning Report

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO PLACE OVER 1,000
CUBIC YARDS OF FILL ON PROPERTY LOCATED WITHIN THE FLOOD FRINGE
DISTRICT OF THE FLOODPLAIN FOR PROPERTY LOCATED ON THE SOUTH SIDE OF
66TH STREET, EAST OF CONCORD BOULEVARD**

City of Inver Grove Heights
Case No. 11-09C

WHEREAS, an application for a Conditional Use Permit has been submitted for the property legally described as:

PID 20-00200-78-010 Section 2, Township 27, Range 22

**Pt of NE ¼ of SW ¼ and NW ¼ of SE ¼ Com Int S Line Gladstone St and W
Bank Miss River SE on River Bank 68 Ft W on Line 65ft of S Line St 175Ft S
86D W 720 Ft S on Line 200ft W of N-S C/L of Sec 355Ft to S Line GL 6 W 610 Ft
N on 2D Cur 625Ft to S Line Gladstone St E on S Line St 1460 Ft to Beg Also W
½ of Bridge Across River Adj on E**

WHEREAS, an application for a conditional use permit has been submitted to allow fill in excess of 1,000 cubic yards in the Flood Fringe District;

WHEREAS, the aforescribed property is zoned P, Institutional;

WHEREAS, the request has been reviewed against Title 10, Chapter 3, Article A, Section 10-3A-5 regarding the criterion for a Conditional Use Permit and meets the minimum standards; the request is consistent with the Comprehensive Plan and it does not have a negative impact on public health, safety or welfare;

WHEREAS, a public hearing concerning the conditional use permit was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statute, Section 462.357, Subdivision 3 on May 3, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a Conditional Use Permit to allow the placement of fill in excess of 1,000 cubic yards in the Flood Fringe District for the purposes of grading and filling for a future parking lot for Heritage Village Park is hereby approved with the following condition:

1. The placement of fill shall be consistent with the Grading and Erosion Control Plan dated 4/8/11, on file with the Planning Department.

BE IT FURTHER RESOLVED that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Adopted by the City Council of Inver Grove Heights this _____ day of _____, 2011.

AYES:

NAYS:

ATTEST:

George Tourville, Mayor

Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO
CITY OF INVER GROVE HEIGHTS**

TO: Mayor and City Council of Inver Grove Heights

FROM: Planning Commission

DATE: May 3, 2011

SUBJECT: CITY OF INVER GROVE HEIGHTS – CASE NO. 11-08C

Reading of Notice

Commissioner Simon read the public hearing notice to consider the request for a conditional use permit to place over 1,000 cubic yards of fill on the property located within the Flood Fringe District of the Floodplain for the construction of a future parking lot for the Swing Bridge Recreational Pier. 15 notices were mailed.

Presentation of Request

Heather Botten, Associate Planner, explained the request as detailed in the report. She advised that the City is proposing to fill a low spot in an area ultimately to be used as the parking lot for the swing bridge of Heritage Village Park. The parking lot area is located in the flood fringe of the floodplain, and fill is allowed with an approved conditional use permit. The City plans to utilize clean fill material being made available by the South Grove Reconstruction Project.

Commissioner Simon asked if this request required DNR approval.

Steve Dodge, Assistant City Engineer, replied that the DNR was notified and has the option to comment.

Ms. Botten advised that the DNR did not provide comment in regards to this request.

Mr. Dodge advised that the fill project has been designed and reviewed by the City engineering department, including a potential restroom/kiosk area which will have the proper compaction necessary for a future building site.

Chair Bartholomew asked if the river water came close to the subject area this year.

Mr. Dodge replied that this year's flood came up to 697 feet whereas it has gone as high as 704 feet in the past. He advised there are berms in place, however, to hold back the water. He added that these are only temporary conditions; as much as a couple feet of additional sand and gravel will be added.

Commissioner Simon asked if the City planned to make the entire fill area level, to which Mr. Dodge replied in the affirmative.

Commissioner Simon asked if that would change the fringe line.

Mr. Dodge replied that although the fill could change the flood fringe line, filling the flood fringe was not considered to be a detriment to the river and it was unlikely that the DNR would have any concerns.

Commissioner Simon referred to a lower area on the north side of 66th Street and asked if it would be constructed as such that water would flow to that area.

Mr. Dodge replied that would be addressed with the future parkland development as the flood fringe outside of the fill area is not yet in the final design stage.

Opening of Public Hearing

There was no public testimony.

Planning Commission Recommendation

Motion by Commissioner Roth, second by Commissioner Simon, to approve the request for a conditional use permit to place over 1,000 cubic yards of fill on property located within the Flood Fringe District of the Floodplain for the construction of a future parking lot for the Swing Bridge Recreational Pier, for the property located on the south side of 66th Street near the river by the old swing bridge.

Motion carried (6/0). This item goes to the City Council on May 23, 2011.

P L A N N I N G R E P O R T
C I T Y O F I N V E R G R O V E H E I G H T S

REPORT DATE: April 25, 2011

CASE NO: 11-09C

APPLICANT: City of Inver Grove Heights

PROPERTY OWNER: City of Inver Grove Heights

REQUEST: Conditional Use Permit to allow filling in the Floodplain

HEARING DATE: May 3, 2011

LOCATION: 66th Street, east of Concord - old swing bridge

COMPREHENSIVE PLAN: Park

ZONING: I-1, Limited Industry

REVIEWING DIVISIONS: Planning
Engineering

PREPARED BY: Allan Hunting
City Planner

BACKGROUND

The City is proposing to fill a portion of a parcel to be used as the parking lot for the swing bridge portion of Heritage Village Park. This year, the Parks Department plans on a construction phase consisting of the reconstruction of 66th Street leading into the park, installing sewer and water for the future park building, constructing portions of the trail system and construction of the parking lot on the south side of 66th Street that will be used for access to the swing bridge. In order to construct the parking lot, a quantity of fill must be brought in to fill the low spot where the parking lot would be located. The fill material would come from the South Grove reconstruction project area #6. The subject property is located in the Floodplain. Specifically, the parking lot area is located in the flood fringe of the floodplain. Fill is allowed with an approved conditional use permit.

The City is requesting a Conditional Use Permit to allow the placement of fill in excess of 1,000 cubic yards, consistent with provisions in 10-13D-6-2.C of the Flood Fringe District of the Floodplain Management Rules. Filling is allowed provided the plan is prepared by a qualified professional and an erosion control plan is prepared.

EVALUATION OF THE REQUEST

The following land uses, zoning districts and comprehensive plan designations surround the subject property:

North: Park, marinas; zoned I-1; guided Park and Mixed Use

East: Swing bridge park area

West: Heritage Village Park; zoned P; guided Park

South: Heritage Village Park; zoned P; guided Park

ANALYSIS

The City Engineering Department has prepared the grading plan which provides the amount of fill, grading limits and erosion control elements. A total of approximately 13,000 cubic yards of fill would be brought into the site. With compaction, the total volume of fill would be approximately 8,000 cubic yards. Total area of disturbance is approximately one acre. The final fill elevation is designed to be consistent with the parking lot construction and for the future construction of the park building.

The area being disturbed contains primarily shrub overgrowth with some soft wood trees. The area would not be regulated under the Tree Preservation Ordinance as there are not enough trees on site that would qualify as significant trees. Therefore, no reforestation is required. The landscape plan for Heritage Village Park shows a number of trees that will be planted along the street and in and around the parking lot.

GENERAL CONDITIONAL USE CRITERIA

This section reviews the plans against the CUP criteria in the Zoning Ordinance (Section 10-3A).

1. *The use is consistent with the goals, policies and plans of the City Comprehensive Plan, including future land uses, utilities, streets and parks.*

Filling the site for a parking lot in Heritage Village Park would be consistent with the land use designation of Park.

2. *The use is consistent with the City Code, especially the Zoning Ordinance and the intent of the specific Zoning District in which the use is located.*

The filling of a portion of the parcel is consistent with the Floodplain Ordinance which allows fill provided the project is designed by an engineer and erosion control features are in place.

3. *The use would not be materially injurious to existing or planned properties or improvements in the vicinity.*

The ultimate use of the property as park would not have a negative impact on the surrounding properties which are a mix of marinas, open space and future park.

4. *The use does not have an undue adverse impact on existing or planned City facilities and services, including streets, utilities, parks, police and fire, and the reasonable ability of the City to provide such services in an orderly, timely manner.*

Facility and infrastructure improvements are planned as part of a city project to install sewer and water to the general location and to improve 66th Street as the main entrance into the park. The filling and future parking lot is consistent with the planned upgrades.

5. *The use is generally compatible with existing and future uses of surrounding properties, including:*

- i. Aesthetics/exterior appearance*

The future parking lot and improvements are part of the Heritage Village Master Plan and would be compatible with surrounding uses.

- ii. Noise*

The actual fill project would be done during the day and would have typical construction noise activity levels.

- iii. Fencing, landscaping and buffering*

No specific fencing, landscaping or buffering are required.

6. *The property is appropriate for the use considering: size and shape; topography, vegetation, and other natural and physical features; access, traffic volumes and flows; utilities; parking; setbacks; lot coverage and other zoning requirements; emergency access, fire lanes, hydrants, and other fire and building code requirements.*

The overall master plan for Heritage Village Park has been approved by the Council considering impacts on the city and surrounding areas.

7. *The use does not have an undue adverse impact on the public health, safety or welfare.*

This use does not appear to have any negative effects on the public health, safety or welfare.

8. *The use does not have an undue adverse impact on the environment, including, but not limited to, surface water, groundwater and air quality.*

The filling project has been designed and reviewed by the city engineering department. All necessary erosion control and storm water management practices are part of the plan.

Environmental Commission Review. The Environmental Commission reviewed the request on April 28 and recommended approval of the request (4-0).

ALTERNATIVES

The Planning Commission has the following actions available:

- A. **Approval.** If the Planning Commission finds the application to be acceptable, the following action should be taken:
- o Approval of a **Conditional Use Permit** to allow the placement of fill in excess of 1,000 cubic yards, consistent with City Code provision 10-13D-6-2.C. Flood Fringe District of the Flood Plain Management rules, for the purpose of grading and filling for future Heritage Village Park parking lot for the swing bridge area subject to the following conditions:
 1. The placement of fill shall be consistent with the following plans, on file with the Planning Department:

Grading and Erosion Control Plan dated 4/8/11

- B. **Denial.** If the Planning Commission does not favor the proposed applications or portions thereof, the above request or requests should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

RECOMMENDATION

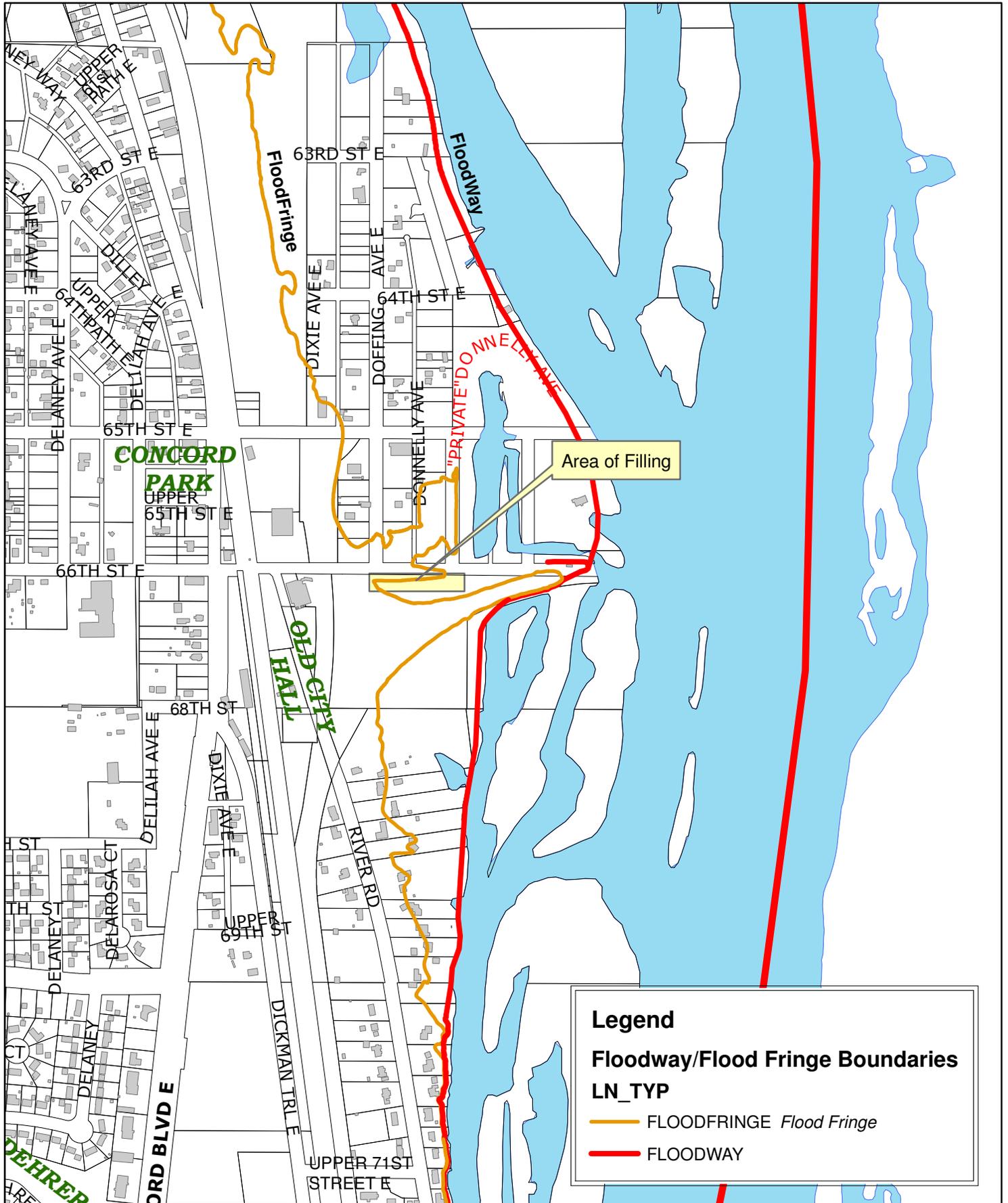
The review of the materials for this request is more of an engineering exercise, rather than a planning exercise, since the project is comprised of soil fill and grading. The plan being presented is the overall grading and filling plan. Engineering has reviewed the plan and finds that it consistent with city code standards. Based on the information provided, Planning recommends approval of the conditional use permit as presented.

Attachments: Location Map
Grading and Erosion Control Plan
Plan of Heritage Village Park



Location Map

Case No. 11-09C





1" = 50'

6TH STREET EAST

LIMITS OF CONSTRUCTION

325 SY E-GON-BLANKET CAT. 3

DONNELLY AVENUE

TEMPORARY SEDIMENT BASIN WITH 18" OUTLET PIPE (CITY PLATE EC-06) INCLUDES RIPRAP AND CLEAR ROCK TOP OF PERFORATED PIPE = 702.50 INVERT = 700.00

CLEAR AND GRUB 1.25 ACRES
SALVAGE 2732 CY TOPSOIL
IMPORT 13,345 CY FILL (10,266 X 1.3 (SHRINK))
RESPREAD 4" SALVAGED TOPSOIL
SEED AND MULCH ENTIRE SITE
PLACE EROSION CONTROL BLANKET (CAT. 3)
ON ALL SLOPES 4:1 OR GREATER

FUTURE BUILDING SITE
COMPACT TO 100%

DOFFING AVENUE

RESPREAD 4" SALVAGED TOPSOIL

IMPORTED FILL
SALVAGE EXISTING TOPSOIL

TYPICAL SECTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE STATE OF MINNESOTA STATUTES SECTION 326.02 TO 326.16.

Thomas J. Kelders

DATE: 4-8-11 MINN. REG. NO. 16798



SWING BRIDGE PARKING
LOT GRADING PLAN

CITY OF INVER GROVE HEIGHTS
ENGINEERING DEPARTMENT 3/11 ME



Inver grove heights, MN Heritage Village Park

ON THE MISSISSIPPI RIVER



Infiltration Basin (typ)
Use of basins and rain gardens to collect and pretreat stormwater before entering another water body

Improved Roadway
Improve Dorling Ave. with designated turn lanes, adequate separation from adjacent businesses / residents, improved storm water collection, etc.

Historical Buildings
Town Hall and Schoolhouse buildings could be relocated to increase historical significance of the park - depending on final use and costs for relocation. Locations shall be based on use of buildings to fit with appropriate setting, but could be part of the Heritage Gardens

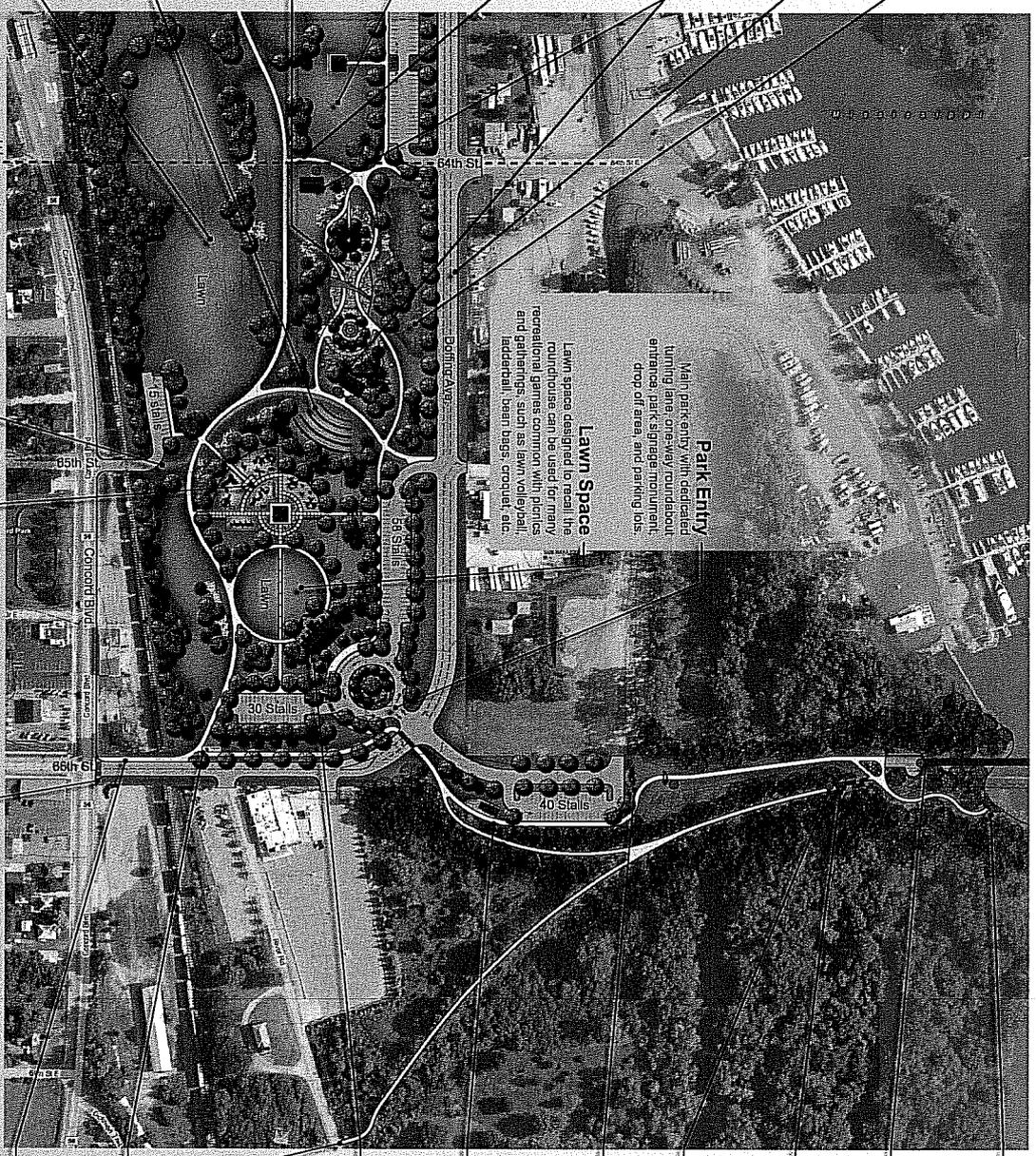
Asphalt Trails
Provides access to park amenities and creates internal loops

Community Space
Open lawn space for various community events, informal sports, etc.

Heritage Gardens
Ornamental gardens containing artfairs, sculptures and interpretive signage displaying the historical significance of the community intertwined with various seating areas and walkways

Event Seating
Small to medium sized park stage for various demonstrations, plays, movies, and park events with adjacent tiered seating in the hillside

Community Space
Open lawn space for various community events, informal sports, etc.



Park Entry
Main park entry with dedicated turning lane, one-way/roundabout entrance, park signage monument, drop of area, and parking lots.

Lawn Space
Lawn space designed to react the roundhouse can be used for many recreational games common with picnics and gatherings, such as lawn volleyball, ladderball, bean bags, croquet, etc.

65th Street Access
65th Street access off of Concord leads to a parking lot and would remain the alternate fire access.

Central Play Area
Community sized playground for all age groups and a small splash pad area surrounding an open air picnic shelter.

66th Street Gateway
66th Street access off of Concord becomes the main park entrance road with a gateway/monument sign along Concord

River Access
Small trail leads down to the river with blocks or large stones creating large steps along the waters edge that can withstand flooding for seating and viewing the river

Rock Island Bridge
Bridge overlook with entrance patio area for gathering and displaying historical information

Deck Overlook
Small deck built on upper railroad track area overlooking the natural areas and river with a staircase leading down to the bridge overlook

History Mystery Node
Location for "clue" associated with a historical themed treasure hunt (typ)

Bridge Gateway
A pedestrian trail leading to the bridge overlook contains historical signage over the trail and a monument sign is placed at the end of the roadway, creating a significant gateway to the bridge location

Regional Trailhead
Parking lot for bridge and trailhead with adjacent bike racks, seating, information kiosk, and restroom facilities with City utility services

Park Building
Multi-purpose building provides main park focal point when entering. Building contains full restrooms, picnic space for approx. 200 people, storage and a patio area with additional picnic space and custom grills overlooking the lawn

Trail Connections
Trail built on previous railroad line provides a neighborhood connection

Trail Stop
Trail stop with bike racks, information kiosk and maps with directions to Rock Island Bridge are provided along the trail intersection

Regional Trail
Connection to the South

Master Plan-South

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONTRACTORS FOR LAWN CARE - 2011

Meeting Date: May 23, 2011
 Item Type: Consent
 Contact: Nicole Cook
 Prepared by: Nicole Cook; Code Compliance Specialist
 Reviewed by: Tom Link; Community Development Director

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

ACTION REQUESTED:

Consider a “Resolution Approving Contracts with Walker Lawn Care and John Wheeler for Lawn Care Abatement” as attached.

SUMMARY

The City annually selects contractors to perform abatement work for lawn care. Per Council direction, staff notified Inver Grove Heights contractors and a few contractors whose names were provided by Council Members last year. In total, eleven contractors were mailed notices. Those contractors include the following:

INVER GROVE HEIGHTS

- Total Lawn Care
- O’Brien Seasonal Services
- Bill’s Lawn Service
- Kelly Walker of Walker Lawn Care
- Wagner Sod
- Schaaf Commercial Lawn Care
- Rex Landscaping

SURROUNDING AREAS

- Tony Deeb of Deeb Lawn and Landscaping
- Dakota Landscaping Inc
- Pete Grannis
- Juckel Lawn Care

In addition, staff advertised through:

- Advertisement in the Southwest Review
- Advertisement on our City Website
- Posted advertisement in the lobby of City Hall

Each contractor was asked to submit, in writing, a bid for services to include the hourly charge for cutting a residential and commercial lot, response time once a request was made, additional costs for lawn clippings and brush removal, and three references.

Five proposals were submitted. Of those, the top two bids are as follows:

- John Wheeler; West St Paul MN - \$32.50 per hour for both residential and commercial lots.
- Walker Lawn Care; IGH MN – \$43.50 per hour for both residential and commercial lots.

Enclosure: Resolution, Notice to Contractors, Contractor's mailing list, Contractor's quotes

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING CONTRACTS WITH JOHN WHEELER AND WALKER
LAWN CARE FOR LAWN SERVICE

WHEREAS, the City of Inver Grove Heights has need for contractors to abate City Code violations relating to lawn maintenance; and

WHEREAS, the City sought quotes from multiple contractors

WHEREAS, the City received quotes from various lawn care services.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF INVER GROVE HEIGHTS hereby approves the contracts with John Wheeler and Walker Lawn Care to provide lawn care services for 2011.

Passed by the City Council of the City of Inver Grove Heights on the _____ day of _____, 2011.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy Clerk

LAWN CONTRACTORS

The City of Inver Grove Heights will be taking proposals for lawn contractors starting on March 30, 2011 thru April 30, 2011.

City Code requires all yards be kept to a height of no more than eight inches. Each year, the City must cut an average of 7-10 lots. Although the lot sizes may vary, the average lot size is around 12,000 sq ft. The City also asks that lawn clippings, brush piles and branches be disposed of at a composting facility.

Two contractors will be chosen.

If you are interested in submitting a proposal, please include the following information:

- Proof of insurance and worker's compensation
- Three (3) references including contact information
- Hourly rate including disposal (please convert to hourly rate if normally charging by lot so a fair comparison can be made)
- Response time once a request is made

Please submit proposals by April 30, 2011 to:

City Of Inver Grove Heights
C/O Nicole Cook
8150 Barbara Ave
Inver Grove Heights, MN 55077

CONTRACTORS

Total Lawn Care
3099 65th Street East
Inver Grove Hts, MN 55076-4438
(651) 450-6228

O'Brien Seasonal Services
2178 94th Ct E
Inver Grove Heights, MN 55077
(651) 755-0946

Bill's Lawn Service
5821 Babcock Trail
Inver Grove Heights, MN 55077
(651) 451-0599

Juckel Lawn Care; Newport MN
1543 2nd Ave
Newport, MN 55055
(651) 301-0382

Kelly Walker of Walker Lawn Care
PO Box 2474
IGH, MN 55076
(651) 450-2326

Tony Deeb of Deeb Lawn and Landscaping
(651) 353-6284
atdeeb@hotmail.com

Dakota Landscaping Inc
3211 Hwy 55
Eagan, MN 55121

Wagner Sod
8150 Courthouse Blvd
IGH, MN 55077
(651) 457-6037

Schaaf Commercial Lawn Care
7376 Courthouse Blvd E
IGH, MN 55077
(651 685-0983)

Pete Grannis
254 15th Ave S
South St Paul, MN 55075

Rex Landscaping
2721 E 86th St
IGH, MN 55076

**Submitted Lawn Contractor's Proposals
2011**

***All proposals include disposal of grass clippings and brush*

John R Wheeler - West St Paul, MN
Hourly Rate: **\$32.50**

Juckel Lawn Care -Newport, MN
Hourly Rate: **\$45.00**

Walker Lawn Care – IGH, MN
Hourly Rate: **\$43.50**

Schaaf Commercial Lawn Care – IGH, MN
Hourly Rate: **\$90.00 plus one way travel and sales tax**

Wagner Sod Company – IGH, MN
Hourly Rate: **\$150.00**

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider the Third Reading of an Ordinance Amendment Updating Rules Pertaining to Parks and Recreation

Meeting Date: May 23, 2011
 Item Type: Regular Agenda
 Contact: Eric Carlson – 651.450.2587
 Prepared by: Eric Carlson
 Reviewed by: Mark Borgwardt
 Tracy Petersen

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Recommend the attached ordinance amendments as they relate to Parks and Recreation. Specifically we are recommending the Council amend Inver Grove Heights City Code Title 7, Chapter 5 regarding parks; Title 4, Chapter 1A, Article 16 regarding restrictions on the sale, possession, and consumption of alcohol in parks; and Title 5 Chapter 4 Article 10 regarding the riding of horses in city parks. This is the final reading.

SUMMARY

The current City Ordinances pertaining to Park and Recreation is spread all over the code and isn't found in one central location. In an effort to centralize the park and recreation ordinance and update the language staff is recommending the attached updated ordinance. The Council reviewed the first reading on April 25, 2011 and the second reading on May 9, 2011.

We have attached one copy of the code that lists all of the changes being made and another copy of the same code that accepts changes made at the first and second readings and highlights changes made since the second reading.

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE TITLE 7,
CHAPTER 5 REGARDING PARKS; TITLE 4, CHAPTER 1A, ARTICLE 16
REGARDING RESTRICTIONS ON THE SALE, POSSESSION, AND CONSUMPTION
OF ALCOHOL IN PARKS; AND TITLE 5, CHAPTER 4, ARTICLE 10 REGARDING
THE RIDING OF HORSES IN CITY PARKS**

The City Council of Inver Grove Heights does hereby ordain:

Section 1. Amendment. Title 7, Chapter 5 of the Inver Grove Heights City Code is hereby amended as follows:

7-5-1: CONDUCT IN PARKS AND RECREATION AREAS:

- A. Purpose and Applicability: The rules in this chapter are enacted to ensure the quiet, orderly, and responsible use and enjoyment of the city's public park facilities. The rules apply in all city parks and recreation areas, unless expressly exempted.
- B. Definitions: For the purpose of this chapter, these terms, wherever used in this chapter, shall mean and be interpreted as follows:

HE/HIS: Shall include masculine or feminine.

PARK/PARK FACILITY/RECREATION AREA: A park, conservation area, playground, beach, recreation center, trail, or any other area in the city owned, leased, operated or used, wholly or in part, by the city, as a park or for active or passive recreational purposes, or which is designated by the city council as a park. (1974 Code § 2010.01; amd. 2008 Code)

CITY ADMINISTRATOR: The Inver Grove Heights City Administrator or his or her designee(s).

ANIMAL: Any cat, dog, mink, ferret, fowl, reptile, bird, or other similar wild or domestic animal.

C. Hours of Operation:

1. Parks and public trails will be open for public use between 6:00 a.m. and 10:00 p.m.. No person, except employees in the performance of their duties or law enforcement officers,

shall be on such property between the hours of 10:00 p.m. and 6:00 a.m. except as otherwise permitted in this chapter or pursuant to a permit granted by the city.

2. Any park or any section of any park may be declared closed to the public by the city administrator at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), and either entirely or merely for certain uses, if there exists or it is anticipated that there will exist, conditions which prevent safe and practical use of the area. When closed in accordance herewith, any person shall have the right to appeal such decision to the city council at its next regular meeting.

3. Individuals participating in or observing games at lighted athletic fields must exit the field and park by no later than 10:30 p.m..

D. Prohibited Activities: No person shall do any of the following in a park:

1. Distribute or display, or place on vehicles parked within a park, any circulars, cards, or announcements when the intention of such activity is to promote a commercial enterprise.

2. Leave unattended in any park any goods, wares, merchandise, items, recreational apparatuses such as soccer goals, portable basketball hoops, or other articles which interfere with the free use and enjoyment of the park by the public.

3. Sell, solicit, or carry on any business or commercial enterprise or service unless explicitly authorized to do so by a permit issued by the city; provided that refreshments or other articles may be sold by the city or by persons authorized by the city to do so.

4. Destroy, deface, damage, or remove any land, building, or personal property of the city, including but not limited to trees, vegetation, ruins, relics, and geological formations.

5. Post, paste, fasten, paint or affix any placard, bill, notice or sign upon any structure, tree, stone, fence, thing or enclosure, other than on a designated billboard, without the written permission of the city administrator.

6. Plant, cut, burn, damage, disturb, or remove any soil, flower, plant, tree, or other vegetation from a park, with the exception of items grown in a person's individual community garden plot and removed by the lessee of the garden plot or his or her designee.

7. Kill, injure, molest, pursue, trap, capture, or remove any wild animal except when necessary to protect the immediate safety of a person or domestic animal, or destroy or damage its habitat. This prohibition does not apply to a law enforcement officer or other persons authorized by the city administrator who are performing official duties.

8. Launch or remove motorboats or other mechanically propelled boats from or across city park property. This section shall not apply to boats being used in an emergency recovery, for emergency training purposes, or for maintenance of waters abutting city park property.

9. Enter into waters adjacent to any city park from or through park property. This prohibition does not apply to law enforcement officers, emergency personnel, or other persons authorized by the city administrator while performing official duties.

10. Throw, deposit, place, or leave in any park or waters thereon any paper, garbage, rubbish, waste, cans, substance, bottles, grass, snow, or refuse of any kind except in receptacles provided for the collection of waste or with written permission from the city administrator. A person must not discard large items or items unrelated to the use of the park facilities into dumpsters or other garbage containers located in a park. (1974 Code § 2010.05)

11. Ride a horse or pony except in areas designated and posted for the riding of such animals. The city administrator shall designate and cause the proper posting of those areas in parks where horses and ponies may be ridden. Horses must be maintained under control at all times, and shall not be ridden in a manner that endangers the safety or property of any person.

12. Unlawfully interfere with, obstruct, or tend to obstruct or render dangerous for passage any area without first obtaining permission from the city administrator.

13. Shoot or discharge any weapon, including a pistol or bow and arrow, or fireworks, explosives, model rockets, or similar items in a park, or possess any weapon, fireworks, or explosive within a park unless authorized to do so by the city administrator, as part of a city-authorized program, by city ordinances, or by state statutes. This prohibition does not apply to law enforcement officers, emergency personnel, or other persons authorized by the city administrator while performing official duties.

14. Possess or bring into a park any pistol, revolver, rifle, shotgun, BB gun, air gun, spring gun, slingshot, bow or other similar weapons except as part of a city-authorized program or as otherwise allowed by state or federal law. This prohibition does not apply to law enforcement officers, emergency personnel, or other persons authorized by the city administrator while performing official duties.

15. Use a golf club to hit, chip, putt, drive, or otherwise propel a golf ball or other object, except in designated golfing areas located at the Inver Wood Golf Course or as a part of a city-authorized program.

16. Engage in sexual conduct, including sexual intercourse or masturbation.

17. Possess any glass bottles or other glass objects.

18. Use a park shelter at a time when it has been reserved by another.

19. Use or possess any illegal drugs.

20. Feed wild animals or birds except pursuant to a city-authorized program.

21. Erect, use, or allow to be used any inflatable structure, including bounce houses and similar structures, without first obtaining a permit from the city.

22. Fail to obey all posted rules and park regulations.

23. Operate a radio, musical instrument, stereo, or other device used for the conveyance of sound in a manner that causes the sound from such device to be plainly audible from a distance of fifty feet. This provision shall not apply to scheduled musical performances authorized by the city occurring in park facilities.

24. Engage in any violent, loud, or other disorderly conduct creating or tending to create a breach of the peace.

25. Enter a posted restricted area. This prohibition does not apply to law enforcement officers, emergency personnel, or other persons authorized by the city administrator while performing official duties.

26. Release any insect, fish, or other wildlife, or introduce within a park any plant, chemical, or other agent potentially harmful to vegetation, with the exception of chemicals permitted by the community garden policies to be used in community garden plots, which may be used by a lessee in his or her rented garden plot.

E. Fires: No person shall start or maintain any fire in a public park, except recreational fires in fire rings, stoves, or fireplaces provided for such purpose, or in portable metal grills, or leave any fire made or used by him or her unextinguished when he or she leaves the park. Portable grills must be placed on a concrete surface. Ashes or coals from any fire must be thoroughly wet before being disposed of in a trash container. (1974 Code § 2010.07)

F. Animals: No person shall bring any animal into any park unless it is on a leash no more than six feet long or a flexi lead or similar retractable leash. All animals are prohibited in the following areas: within a designated high activity area or playground area, on all athletic fields, including within all fenced-in athletic areas, park buildings, the Lions Park fishing area, the South Valley picnic area, the North Valley Disc Golf Course, and the fishing pier at Simley Island. Animals may not be brought into any other areas designated as areas where animals are not allowed within a park. No animal may be off-leash in any park except in a designated off-leash animal area. Persons in control of animals within a park must promptly remove and dispose of the animal's waste. The prohibitions in this subsection shall not apply to service animals or to animals kept by the city, under the city's direction, or otherwise permitted by the city administrator. (1974 Code § 2010.09)

G. Trails and Sidewalks: On a recreational trail or a sidewalk, a person must:

1. Provide sufficient room for other trail users traveling in the opposite direction;

2. Use caution when passing another user traveling in the same direction;

3. Stay on the improved portion of the trail;
4. When riding a bicycle, yield the right of way to pedestrians and comply with state laws governing the use of bicycles on public roadways; and
5. Obey all official signs and traffic control markings and signals;

H. Camping: No person shall be permitted to camp overnight in any park, nor shall anyone be permitted to park a camper or camp trailer in a park parking lot except during the hours of operation specified in subpart C of this chapter.

I. -Permits: Applications for permits for activities requiring a permit under this chapter must be submitted to the city in accordance with the procedures prescribed by the city administrator. The city administrator may deny a permit application if it is incomplete, not accompanied by a required fee or proof of insurance, or when the proposed activity may adversely affect the public health, safety, or welfare, or the condition of the park facility. The city administrator may add conditions to any permit to mitigate potential adverse effects or to ensure the quiet and orderly use and enjoyment of the park facility. Any person aggrieved by an action of the city administrator under this section may appeal the action to the city council by submitting a request in writing to the city administrator within ten (10) days after notice of the action.

J. Activity Fees: Where the city charges a fee for an activity or an event occurring within a city park, no person shall participate in that activity or event without first paying the fee for the activity or event; provided, however, the city council by resolution may waive or modify the fee.

K. Large Group Gatherings: No large group gathering may be held at a park without first obtaining a permit from the city for the gathering. Large group gatherings are defined as uses or activities which during the course of their operation are likely to attract twenty (20) or more people.

L. Alcoholic Beverages¹: No person shall sell, consume, possess, mix or prepare any alcoholic beverages in any city park, including in any parking areas, subject to the following exceptions: (Ord. 937, 8-31-1998)

1. If a license is obtained, 3.2 percent malt liquor may be sold at Inver Wood Golf Course and may be consumed at Inver Wood Golf Course if purchased from Inver Wood Golf Course, but sale and consumption shall only occur in the areas specifically prescribed in the license. (1974 Code § 2010.17; amd. 2008 Code)
2. Persons of lawful age may possess and consume 3.2 percent malt liquor in South Valley park but only in or within one hundred fifty feet (150') of the group picnic shelter located in the park, and only in conjunction with an event for which the sponsor has obtained a permit from the city to use the group picnic shelter, and only if the person possessing or consuming the 3.2 percent malt liquor is an invited guest of the event sponsor.

3. Persons of lawful age may possess and consume 3.2 percent malt liquor in Rich Valley park subject to such rules and regulations as the city council, by resolution, may from time to time impose. (Ord. 937, 8-31-1998)

M. Rules, Regulations and Policies:

Formatted: Font: Times New Roman

1. Rules, regulations, and policies applicable to one or more city parks may be adopted from time to time by the city council. The rules and regulations shall be listed in the City Code, be prominently posted in the places where they are intended to apply, be listed on the city's website, or be made available for review at City Hall.
2. Emergency rules or regulations may be implemented by the city administrator on a temporary basis when deemed necessary in the public interest, and shall become effective upon posting in the affected area. Such rules or regulations shall remain in effect for a period not to exceed thirty (30) days. (1974 Code § 2010.15)

N. Prohibited Conduct; Penalty: It is unlawful for any person to engage in an act or in any behavior prohibited by this chapter. Violation of any provision of this chapter is a misdemeanor and may be punished as provided in title 1, chapter 4 of this code. Individuals who fail to comply with the rules and regulations in this chapter may be excluded from the use of the park where the violation occurred. The provisions of this chapter may be enforced by city authorized peace officers, officers of the Dakota County sheriff's office, Community Service Officers, and other authorized licensed peace officers. (1974 Code § 2000.01)

7-5-2: VEHICLES IN PARKS:

- A. Definition of Motorized Vehicle: For purposes of this section, the term "motorized vehicle" shall mean any device used to transport persons or property whose movement normally occurs through power supplied by an engine or motor. The term "motorized vehicle," as used in this section, shall include, but not be limited to, the terms vehicle, motor vehicle, motorcycle, motorized bicycle, truck tractor, bus and snowmobile as those terms are defined by Minnesota statutes chapter 169 and Minnesota statutes section 84.81. The term "motorized vehicle," as used in this section, shall also include minibikes, go-carts, scooters, motorized chairs, Segways or other two-wheeled self-balancing electric vehicles, and all-terrain vehicles. (1974 Code § 1330.01)
- B. Use Restrictions Generally: Except as otherwise stated in this section, it shall be unlawful for any person to operate any motorized vehicle or to permit another to operate a motorized vehicle in a park except in the designated parking areas, roadways or travel areas.
- C. Speed: Motorized vehicles must be operated at a speed of 15 mph or less unless otherwise posted.
- D. Parking: Motorized vehicles may only be parked within designated parking stalls in parking lots. It shall be unlawful for any motorized vehicle to be parked in the designated parking areas in a park at any time the park is not open for public use.

E. Certain Vehicles Prohibited: Motorcycles, minibikes and all-terrain vehicles are prohibited in all city parks.

F. Snowmobiles: Snowmobiles are prohibited on all city trails and are permitted to be operated only in those city parks and only in those designated travel areas authorized by title 6, chapter 5 of this code.

G. Vehicle Repair: No person shall park a vehicle in a park, and the owner of a vehicle shall not allow the vehicle to be parked in a park, for any of the purposes listed in Section 6-3-10-A.

H. Exceptions: This section shall not apply to:

1. Police, fire, and emergency vehicles.
2. Maintenance vehicles used to perform work under city control or direction.
3. Electric wheelchairs or other power-driven mobility devices operated by and used to assist persons with a mobility disability.
4. Other vehicles expressly and specifically authorized to be operated in city parks by this code, the city administrator, or the chief of police. (1974 Code § 1330.03)

7-5-3: BOATS AND RECREATIONAL VEHICLES ON HORNBEAM LAKE:

A. Definitions: The following words and terms, when used in this section, shall have the following meanings unless the context clearly indicates otherwise:

MOTORBOAT: Any watercraft propelled in any manner by machinery, including watercraft temporarily equipped with detachable motors, as defined by Minnesota statutes section 86B.005, subdivision 9, as may be amended.

RECREATIONAL MOTOR VEHICLE: Any self-propelled vehicle used for recreational purposes and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including, but not limited to, a trail bike or other all-terrain vehicle, hovercraft, snowmobile, or other vehicle licensed for highway operation which is being used for off road recreational purposes.

B. Prohibited; Exceptions: The use of motorboats and/or recreational motor vehicles on Hornbeam Lake in the city is prohibited at all times of the year. All authorized governmental resource management, emergency and enforcement personnel, when acting in the performance of their assigned duties, shall be exempt from this subsection.

C. Enforcement: The provisions of this section shall be enforced by city authorized peace officers and officers of the county sheriff's office.

D. Misdemeanor Violation: Violation of any provision of this section shall be a misdemeanor as defined by Minnesota statutes. (Ord. 936, 8-10-1998)

Section 2. Amendment. Title 4, Chapter 1A, Article 16, subpart B, provision 5 -of the Inver Grove Heights City Code is hereby amended as follows:

5. Persons of lawful age may possess and consumer 3.2 percent malt liquor in Rich Valley park subject to such rules and regulations as the city council, by resolution, may from time to time impose.

Section 3. Amendment. Title 5, Chapter 4, Article 10, subpart A of the Inver Grove Heights City Code is hereby amended as follows:

A. Horses In City Parks: No person shall ride a horse or pony in any city park except as permitted in Title 7, Chapter 5 of this code.

Section 4. Effective Date. This ordinance shall be in force and effect upon its adoption and publication according to law.

Passed this ____ day of _____, 2011.

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

ORDINANCE NO. _____

AN ORDINANCE AMENDING INVER GROVE HEIGHTS CITY CODE TITLE 7,
CHAPTER 5 REGARDING PARKS; TITLE 4, CHAPTER 1A, ARTICLE 16
REGARDING RESTRICTIONS ON THE SALE, POSSESSION, AND CONSUMPTION
OF ALCOHOL IN PARKS; AND TITLE 5, CHAPTER 4, ARTICLE 10 REGARDING
THE RIDING OF HORSES IN CITY PARKS

The City Council of Inver Grove Heights does hereby ordain:

Section 1. Amendment. Title 7, Chapter 5 of the Inver Grove Heights City Code is hereby amended as follows:

7-5-1: CONDUCT IN PARKS AND RECREATION AREAS:

A. Purpose and Applicability: The rules in this chapter are enacted to ensure the quiet, orderly, and responsible use and enjoyment of the city's public park facilities. The rules apply in all city parks and recreation areas, unless expressly exempted.

B. Definitions: For the purpose of this sectionchapter, these terms, wherever used in this sectionchapter, shall mean and be interpreted as follows:

HE/HIS: Shall include masculine or feminine.

PARK LANDSPARK/PARK FACILITY/RECREATION AREA: A park, reservationconservation area, playground, beach, recreation center, trail, or any other area in the city; owned, leased, operated or used, wholly or in part, by the city, and devoted to as a park or for active or passive active or passive recreation-recreational purposes, or which is designated by the city council as a park.-(1974 Code § 2010.01; amd. 2008 Code).

CITY ADMINISTRATOR: The Inver Grove Heights City Administrator or his or her designee(s).

ANIMAL: Any cat, dog, mink, ferret, fowl, reptile, bird, or other similar wild or domestic animal.

CB. Hours of Operation:

1. Parks and public trails will be open for public use between at eight o'clock (8:00 a.m.) A.M. and close at ten o'clock (10:00 p.m.) P.M. No person, except employees in the

Formatted

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Justified

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Justified, Indent: Left: 0", First line: 0", Tab stops: 0.25", Left

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Justified

Formatted: Font: 12 pt

Formatted: Justified, Tab stops: 0.25", Left

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Justified

Formatted: Font: 12 pt, Not Bold

Formatted: Justified, Indent: Left: 0.25", First line: 0"

performance of their duties or law enforcement officers, shall be on such property between the hours of ten o'clock (10:00) P.M. 10:00 p.m. and 6:00 a.m. eight o'clock (8:00) A.M. except as otherwise permitted in this chapter or pursuant to a permit granted by the city.

2. Any park or any section of any park may be declared closed to the public by the city administrator or his authorized delegate at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), and either entirely or merely for certain uses, as he sees that if there exists or it is anticipated that there will exist conditions which prevent safe and practical use of the areas. When closed in accordance herewith, any citizen person shall have the right to appeal such decision to the city council at its next regular meeting.

3. Lighted tennis courts will remain open according to the hours set on the automatic timers. (1974 Code § 2010.03) 3. Individuals participating in or observing games at lighted athletic fields must exit the field and park by no later than 10:30 p.m.

DC. Prohibited Activities: No person shall do any of the following in a park;

1. Distribute or display within any park, or place on vehicles parked within a park, any circulars, cards, or announcements, printed or not, for events other than those sponsored by or within the participation or endorsement of the city when the intention of such activity is to promote a commercial enterprise; or

2. Place or keep Leave unattended in any park, any goods, wares, merchandise, items, recreational apparatuses such as soccer goals, portable basketball hoops, or other articles which interfere with the free use and enjoyment of the park by the public; or

3. Sell or offer for sale any article in any park Sell, solicit, or carry on any business or commercial enterprise or service unless explicitly authorized to do so by a permit issued by the city; provided that refreshments or other articles may be sold by the city or by persons authorized by the city to do so; or

4. Cut, break, scratch, mark, or in any way injure or deface or remove any building, fence, post, pump, lamp, flagpole, construction work improvement, facility or any other feature or property in any park Destroy, deface, damage, or remove any land, building, or personal property of the city, including but not limited to trees, vegetation, ruins, relics, and geological formations; or

5. Post, paste, fasten, paint or affix any placard, bill, notice or sign upon any structure, tree, stone, fence, thing or enclosure, other than on a designated billboard, in any park without the written permission of the city administrator; or

6. Plant, cut, burn, damage, disturb, or remove any soil, flower, plant, tree, or other vegetation from a park, with the exception of items grown in a person's individual community garden plot and removed by the lessee of the garden plot or his or her

Formatted	... [1]
Formatted	... [2]
Formatted	... [3]
Formatted	... [4]
Formatted	... [5]
Formatted	... [6]
Formatted	... [7]
Formatted	... [8]
Formatted	... [9]
Formatted	... [10]
Formatted	... [11]
Formatted	... [12]
Formatted	... [13]
Formatted	... [14]
Formatted	... [15]
Formatted	... [16]
Formatted	... [17]
Formatted	... [18]
Formatted	... [19]
Formatted	... [20]
Formatted	... [21]
Formatted	... [22]
Formatted	... [23]
Formatted	... [24]
Formatted	... [25]
Formatted	... [26]
Formatted	... [27]
Formatted	... [28]
Formatted	... [29]
Formatted	... [30]
Formatted	... [31]
Formatted	... [32]
Formatted	... [33]
Formatted	... [34]
Formatted	... [35]
Formatted	... [36]
Formatted	... [37]
Formatted	... [38]
Formatted	... [39]
Formatted	... [40]
Formatted	... [41]
Formatted	... [42]
Formatted	... [43]
Formatted	... [44]
Formatted	... [45]
Formatted	... [46]
Formatted	... [47]

~~designee Pick or cut any wildflower or cultivated flower, or cut, break or in any way injure or deface any tree, shrub or plant in any park; or~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

~~7. Carry within or out of any park any wildflower, tree, shrub, plant, or any newly plucked branch or portion thereof, or any soil or material belonging in or pertaining to such park; or~~

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Font: 12 pt

~~8. Kill, injure, molest, pursue, trap, or capture, or remove any wild creature animal except when necessary to protect the immediate safety of a person or domestic animal, or or destroy or damage its habitat in any park or remove any such wild creature or portions of its habitat from any park. This prohibition does not apply to a law enforcement officer or other persons authorized by the city administrator who are performing official duties; or~~

Formatted: Font: 12 pt, Not Bold

~~89. Launch or remove motorboats or other mechanically propelled boats from or across city park property. Place onto or remove from any waters abutting city park property. This section shall not apply to y park property, motor boats or other mechanically propelled boats across said park property except those boats being used in an emergency recovery, for emergency training purposes, or for maintenance of said waters abutting city park property; or~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

~~109. Bathe in or enter the waters of or adjacent to any city park from said park property except at the place and during the hours shown by signs placed at the spot by order of the city administrator; or Enter into waters adjacent to any city park from or through park property. This prohibition does not apply to law enforcement officers, emergency personnel, or other persons authorized by the city administrator while performing official duties.~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

~~110. Throw, deposit, place, or leave in any public park or waters therein on any paper, garbage, rubbish, waste, cans, substance, bottles, grass-blades, snow, or refuse of any kind; whether or not the same is offensive to the senses or injurious to health, except in receptacles provided for the collection of waste or with written permission from the city administrator. A person must not discard large items or items unrelated to the use of the park facilities into dumpsters or other garbage containers located in a park. (1974 Code § 2010.05)~~

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

~~11. Ride a horse or pony except in areas designated and posted for the riding of such animals. The city administrator shall designate and cause the proper posting of those areas in parks where horses and ponies may be ridden. Horses must be maintained under control at all times, and shall not be ridden in a manner that endangers the safety or property of any person.~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

~~12. Unlawfully interfere with, obstruct, or tend to obstruct or render dangerous for passage any area without first obtaining permission from the city administrator.~~

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt, Not Bold

Formatted: Font: 12 pt

~~13. Shoot or discharge any weapon, including a pistol or bow and arrow, or fireworks, explosives, model rockets, or similar items in a park, or possess any weapon, fireworks, or explosive within a park unless authorized to do so by the city administrator, as part of a city-authorized program, by city ordinances, or by state statutes. This prohibition does not apply to law enforcement officers, emergency personnel, or other persons authorized by the city administrator while performing official duties.~~

ED. Fires: No person shall start or maintain any fire in a public park, except recreational fires in fire rings, stoves, or fireplaces provided for such purpose, or in portable metal grills, or leave any fire made or used by him or her unextinguished when he or she leaves the park. Portable grills must be placed on a concrete surface. Ashes or coals from any fire must be thoroughly wet before being disposed of in a trash container. (1974 Code § 2010.07)

Formatted ... [48]

EF. Animals: No person shall bring any animal or fowl onto any park or public waters into any park unless properly restrained it is on a leash no more than six feet long or a flexi lead or similar retractable leash, and no animal or fowl shall be allowed within a high activity area or tot-play area in any park. All animals are prohibited in the following areas: within a designated high activity area or playground area, on all athletic fields, including within all fenced-in athletic areas, park buildings, the Lions Park fishing area, the South Valley picnic area, the North Valley Disc Golf Course, and the fishing pier at Simley Island. Animals may not be brought into any other areas designated as areas where animals are not allowed within a park. No animal may be off-leash in any park except in a designated off-leash animal area. Persons in control of animals within a park must promptly remove and dispose of the animal's waste. The prohibitions in this subsection shall not apply to service animals or to animals or fowl kept by the city or, under its the city's direction, or otherwise with its permission permitted by the city administrator. (1974 Code § 2010.09)

Formatted ... [49]

Formatted ... [50]

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Justified, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: 12 pt

Formatted: Justified, Indent: Left: 0.5"

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Justified, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: 12 pt

Formatted: Justified, Indent: Left: 0.5"

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Justified, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: 12 pt

Formatted: Justified, Indent: Left: 0.5"

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Justified, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: 12 pt

Formatted: Justified, Indent: Left: 0.5"

Formatted: Font: Times New Roman, 12 pt, Not Bold

Formatted: Justified, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: 12 pt

Formatted: Justified

Formatted ... [51]

Formatted ... [52]

Formatted ... [53]

G. Trails and Sidewalks: On a recreational trail or a sidewalk, a person must:

1. Provide sufficient room for other trail users traveling in the opposite direction;
2. Use caution when passing another user traveling in the same direction;
3. Stay on the improved portion of the trail;
4. When riding a bicycle, yield the right of way to pedestrians and comply with state laws governing the use of bicycles on public roadways; and
5. Obey all official signs and traffic control markings and signals.

HF. Camping: No person shall be permitted to camp overnight in any park, nor shall anyone be permitted to park a camper or camp trailer in a park parking lot except during the hours of operation specified in subsection subpart CB of this section chapter. Overnight camping shall be permitted according to these basic requirements:

1. Overnight camping shall be restricted to areas designated by the city administrator;
2. Overnight camping shall be allowed only through written permission, and the permit shall be signed by an adult who shall camp overnight with the group and shall be personally responsible for cleaning of the campsite. (1974 Code § 2010.11)

I. Permits: Applications for permits for activities requiring a permit under this chapter must be submitted to the city in accordance with the procedures prescribed by the city administrator. The city administrator may deny a permit application if it is incomplete, not accompanied by a required fee or proof of insurance, or when the proposed activity may adversely affect the public health, safety, or welfare, or the condition of the park facility. The city administrator may add conditions to any permit to mitigate potential adverse effects or to ensure the quiet and orderly use and enjoyment of the park facility. Any person aggrieved by an action of the city administrator under this section may appeal the action to the city council by submitting a request in writing to the city administrator within ten (10) days after notice of the action.

J. Activity Fees: Where the city charges a fee for an activity or an event occurring within a city park, no person shall participate in that activity or event without first paying the fee for the activity or event; provided, however, the city council by resolution may waive or modify the fee.

K. Large Group Gatherings: No large group gathering may be held at a park without first obtaining a permit from the city for the gathering. Large group gatherings are defined as uses or activities which during the course of their operation are likely to attract twenty (20) or more people.

GL. Alcoholic Beverages¹: No person shall sell, consume, possess, mix or prepare any alcoholic beverages in any city park, including in any parking areas, subject to the following exceptions: (Ord. 937, 8-31-1998)

1. If a license is obtained, 3.2 percent malt liquor may be sold at Inver Wood Golf Course and may be consumed at Inver Wood Golf Course if purchased from Inver Wood Golf Course, but sale and consumption shall only occur in the areas specifically prescribed in the license. (1974 Code § 2010.17; amd. 2008 Code)
2. Persons of lawful age may possess and consume 3.2 percent malt liquor in South Valley park but only in or within one hundred fifty feet (150') of the group picnic shelter located in the park, and only in conjunction with an event for which the sponsor has obtained a permit from the city to use the group picnic shelter, and only if the person possessing or consuming the 3.2 percent malt liquor is an invited guest of the event sponsor.
3. Persons of lawful age may possess and consume 3.2 percent malt liquor in Rich Valley park, subject to such rules and regulations as the city council, by future resolution, may from time to time impose. If such resolution is adopted that sets forth rules and regulations, then the resolution shall be posted at the park entrance. (Ord. 937, 8-31-1998)

M

H. Rules, Regulations and Policies:

1. Rules and regulations Rules, regulations, and policies applicable to one or more city parks may be adopted from time to time by the city council governing the use and

Formatted	... [55]
Formatted	... [56]
Formatted	... [54]
Formatted	... [57]
Formatted	... [58]
Formatted	... [59]
Formatted	... [60]
Formatted	... [61]
Formatted	... [62]
Formatted	... [63]
Formatted	... [64]
Formatted	... [65]
Formatted	... [66]
Formatted	... [67]
Formatted	... [68]
Formatted	... [69]
Formatted	... [70]
Formatted	... [71]
Formatted	... [72]
Formatted	... [73]
Formatted	... [74]
Formatted	... [75]
Formatted	... [76]
Formatted	... [77]
Formatted	... [78]
Formatted	... [79]
Formatted	... [80]
Formatted	... [81]
Formatted	... [82]
Formatted	... [83]
Formatted	... [84]
Formatted	... [85]
Formatted	... [86]
Formatted	... [87]
Formatted	... [88]
Formatted	... [89]
Formatted	... [90]
Formatted	... [91]
Formatted	... [92]
Formatted	... [93]
Formatted	... [94]
Formatted	... [95]
Formatted	... [96]
Formatted	... [97]
Formatted	... [98]
Formatted	... [99]

enjoyment of the parks. The rules and regulations shall be listed in the City Code, be prominently posted or publicly announced in the places where they are intended to apply, be listed on the city's website, or be made available for review at City Hall. Any person who violates a rule or regulation so posted may be excluded from the use of the park and may, in addition, be prosecuted for a misdemeanor.

2. Policies may also be adopted by the city council setting forth various procedural aspects governing the use of various parks or park facilities.

32. Emergency rules or regulations may be implemented by the city administrator in unique, unusual or hazardous situations on a temporary basis when deemed necessary in the public interest, and shall become effective upon posting in the affected area. They Such rules or regulations shall remain in effect for a period not to exceed thirty (30) days. (1974 Code § 2010.15)

IN. Prohibited Conduct; Penalty: It is unlawful for any person to engage in an act or in any behavior prohibited by this section chapter. Violation of any provision of this section chapter is a misdemeanor and may be punished as provided in title 1, chapter 4 of this code. Individuals who fail to comply with the rules and regulations in this chapter may be excluded from the use of the park where the violation occurred. The provisions of this chapter may be enforced by city authorized peace officers, officers of the Dakota County sheriff's office, Community Service Officers, and other authorized licensed peace officers. (1974 Code § 2000.01)

7-5-2: VEHICLES IN PARKS:

A. Definition of Motorized Vehicle: For purposes of this section, the term "motorized vehicle" shall mean any device used to transport persons or property whose movement normally occurs through power supplied by an engine or motor. The term "motorized vehicle," as used in this section, shall include, but not be limited to, the terms vehicle, motor vehicle, motorcycle, motorized bicycle, truck tractor, bus and snowmobile as those terms are defined by Minnesota statutes chapter 169 and Minnesota statutes section 84.81. The term "motorized vehicle," as used in this section, shall also include minibikes, go-carts, scooters, motorized chairs, Segways or other two-wheeled self-balancing electric vehicles, and all-terrain vehicles. (1974 Code § 1330.01)

B. Use Restrictions Generally: Except as otherwise stated in this section, it shall be unlawful for any person in a city park to operate any motorized vehicle or to permit another to operate a motorized vehicle in a park except in the designated parking areas, roadways or travel areas.

C. Speed: Motorized vehicles must be operated at a speed of 15 mph or less unless otherwise posted.

Formatted: Font: Times New Roman, 12 pt, No underline, Font color: Auto
Formatted: Font: Times New Roman, 12 pt, No underline, Font color: Auto
Formatted ... [100]
Formatted: Font: 12 pt
Formatted ... [101]
Formatted: Font: 12 pt
Formatted ... [102]
Formatted ... [103]
Formatted: Font: 12 pt
Formatted: Justified
Formatted ... [104]
Formatted ... [105]
Formatted ... [106]
Formatted ... [107]
Formatted ... [108]
Formatted ... [109]
Formatted ... [110]
Formatted ... [111]
Formatted ... [112]
Formatted: Font: 12 pt
Formatted ... [113]
Formatted: Font: 12 pt
Formatted ... [114]
Formatted ... [115]
Formatted ... [116]
Formatted ... [117]
Formatted ... [118]
Formatted ... [119]
Formatted ... [120]
Formatted ... [121]
Formatted ... [122]
Formatted ... [123]
Formatted: Font: 12 pt
Formatted ... [124]
Formatted ... [125]
Formatted ... [126]
Formatted ... [127]
Formatted: Font: 12 pt
Formatted ... [128]
Formatted ... [129]
Formatted ... [130]
Formatted: Font: 12 pt

~~DE. Parking: Motorized vehicles may only be parked within designated parking stalls in parking lots. It shall be unlawful for any motorized vehicle to be parked in the designated parking areas within the city parks later than one-half (1/2) hour after or before the hours of operation of the city parks as provided in subsection 7-5-1B of this chapter in a park at any time the park is not open for public use.~~

Formatted	... [131]
Formatted	... [132]
Formatted	... [133]
Formatted	... [134]
Formatted	... [135]
Formatted	... [136]
Formatted	... [137]
Formatted	... [138]

~~DE. Certain Vehicles Prohibited: Motorcycles, minibikes and all-terrain vehicles are prohibited on in all city parks, land until a more suitable location away from the highly populated areas is located and technological improvements concerning noise pollution can be solved.~~

Formatted	... [139]
Formatted	... [140]
Formatted	... [141]
Formatted	... [142]
Formatted	... [143]
Formatted	... [144]
Formatted	... [145]

~~EF. Snowmobiles: Subject to subsection C of this section and subject to section 7-5-1 of this chapter, snowmobiles are prohibited on all city trails and are permitted to be operated only in those city parks and only in those designated travel areas authorized by title 6, chapter 5 of this code.~~

Formatted	... [146]
Formatted	... [147]
Formatted	... [148]
Formatted	... [149]

~~G. Vehicle Repair: No person shall park a vehicle in a park, and the owner of a vehicle shall not allow the vehicle to be parked in a park, for any of the purposes listed in Section 6-3-10-A.~~

Formatted	... [150]
Formatted	... [151]
Formatted	... [152]
Formatted	... [153]

~~HF. Exceptions: This section shall not apply to:~~

- ~~1. Police, fire, and emergency type vehicles,~~
- ~~2. Maintenance vehicles used to perform work under city control or direction,~~
- ~~3. Electric wheelchairs or other power-driven mobility devices operated by and used to assist persons with a mobility disability,~~
- ~~34. Other vehicles expressly and specifically authorized to be operated in city parks by this code, the city administrator, or the chief of police. (1974 Code § 1330.03)~~

Formatted	... [154]
Formatted	... [155]
Formatted	... [156]
Formatted	... [157]
Formatted	... [158]
Formatted	... [159]
Formatted	... [160]
Formatted	... [161]
Formatted	... [162]
Formatted	... [163]
Formatted	... [164]
Formatted	... [165]

7-5-3: BOATS AND RECREATIONAL VEHICLES ON HORNBEAM LAKE:

~~A. Definitions: The following words and terms, when used in this section, shall have the following meanings unless the context clearly indicates otherwise:~~

~~MOTORBOAT: Any watercraft propelled in any manner by machinery, including watercraft temporarily equipped with detachable motors, as defined by Minnesota statutes section 86B.005, subdivision 9, as may be amended.~~

Formatted	... [166]
Formatted	... [167]
Formatted	... [168]
Formatted	... [169]
Formatted	... [170]
Formatted	... [171]
Formatted	... [172]
Formatted	... [173]
Formatted	... [174]

RECREATIONAL MOTOR VEHICLE: Any self-propelled vehicle used for recreational purposes and any vehicle propelled or drawn by a self-propelled vehicle used for recreational purposes, including, but not limited to, a trail bike or other all-terrain vehicle, hovercraft, snowmobile, or other vehicle licensed for highway operation which is being used for off road recreational purposes.

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

Formatted: Font: 12 pt

Formatted: Justified

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

B. Prohibited; Exceptions: The use of motorboats and/or recreational motor vehicles on Hornbeam Lake in the city is prohibited at all times of the year. All authorized governmental resource management, emergency and enforcement personnel, when acting in the performance of their assigned duties, shall be exempt from this subsection.

Formatted: Font: 12 pt

C. Enforcement: The provisions of this section shall be enforced by city authorized peace officers and officers of the county sheriff's office.

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

Formatted: Font: 12 pt

D. Misdemeanor Violation: Violation of any provision of this section shall be a misdemeanor as defined by Minnesota statutes. (Ord. 936, 8-10-1998)

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

Formatted: Font: 12 pt

Section 2. Amendment. Title 4, Chapter 1A, Article 16, subpart B, provision 5 of the Inver Grove Heights City Code is hereby amended as follows:

5. Persons of lawful age may possess and consumer 3.2 percent malt liquor in Rich Valley park subject to such rules and regulations as the city council, by future resolution, may from time to time impose. ~~If such resolution is adopted that sets forth rules and regulations, then the resolution shall be posted at the park entrance.~~

Section 3. Amendment. Title 5, Chapter 4, Article 10, subpart A of the Inver Grove Heights City Code is hereby amended as follows:

A. Horses In City Parks: No person shall ride a horse or pony in any city park except as permitted in Title 7, Chapter 5 of this code. ~~in areas duly designated for the riding of such animals. The city parks director shall designate and properly post those areas in city parks where horses and ponies may be ridden.~~

Formatted: Font: Times New Roman, 12 pt, No underline, Font color: Auto

Formatted: Font: Times New Roman, 12 pt, No underline, Font color: Auto

Formatted: Font: Times New Roman, 12 pt, Font color: Auto

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

Section 4. Effective Date. This ordinance shall be in force and effect upon its adoption and publication according to law.

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

Passed this _____ day of _____, 2011.

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

George Tourville, Mayor

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

ATTEST:

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

Melissa Rheaume, Deputy City Clerk

Formatted: Font: Times New Roman, 12 pt, Not Bold, Font color: Auto

Formatted: Font: Times New Roman, 12 pt, Not Bold, No underline, Font color: Auto

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Architect for Feasibility Study for Heritage Village Park and the Mississippi River Regional Trail Buildings and Structures

Meeting Date:	May 23, 2011	Fiscal/FTE Impact:
Item Type:	Regular Agenda	<input type="checkbox"/> None
Contact:	Eric Carlson – 651.450.2587	<input type="checkbox"/> Amount included in current budget
Prepared by:	Eric Carlson	<input type="checkbox"/> Budget amendment requested
Reviewed by:	Mark Borgwardt	<input type="checkbox"/> FTE included in current complement
	Tracy Petersen	<input type="checkbox"/> New FTE requested – N/A
	Steve Sullivan – Dakota County	<input checked="" type="checkbox"/> Other

PURPOSE/ACTION REQUESTED

Recommend that the Council hire Partners & Sirny in an amount not to exceed \$18,530 plus expenses to perform an architectural feasibility of the buildings proposed for Heritage Village Park. The study would have the following areas of emphasis:

- Encompasses all buildings and structured envisioned through the updated master plan for Heritage Village Park
- Provides the City/County with a unified architectural style
- Provides an opportunity to develop each of the facilities programs
- Provides an opportunity to develop expectations

SUMMARY

The City of Inver Grove Heights has an established vision for the development of public space along the Mississippi River. The Community, Commission and Council invested a great deal of time and energy last year updating the master plan for Heritage Village Park.

On March 28, 2011 the Council approved the request for proposal (RFP) for architectural services and it was sent out to selected firms. The following is a list of firms submitting a response along with their proposed fees:

Firm	Fee
Buetow & Associates Architects	\$8,750
Partners & Sirny Architects	\$18,530
Oertel Architects	\$22,000
Krech, O'Brien, Mueller & Associates, Inc.	\$25,000
Hagen, Christensen & McIlwain	\$27,400
RVK Architects	\$31,300

Generally the scope of work would include the following:

- Create a theme/architectural style for all of the buildings that focuses on the history of the area and the sites connection to the railroad and Rock Island Swing Bridge
- Provide 1-2 concepts for each of the proposed new structures as outlined in the park master plan
 - Develop exterior elevations
 - Develop floor plan layout
 - Identify exterior and interior building materials and color options
 - Develop a feasibility level cost estimate for each structure

- Provide 1-2 concepts for potential uses for the Old Town Hall and School House
 - Assess and recommend the viability of reuse of the structures
 - Develop list of renovation issues/needs to bring the facilities up to code for public use
 - Develop a feasibility level cost estimate for moving and renovating each structure

As a part of Partners & Sirny's proposal, they propose to use Brauer and Associates and The 106 Group to review different aspects of historic site conditions and how the buildings will work with other amenities proposed for the park. The services provided by Brauer and the 106 Group are included in the proposed fee and are not additional. Both Brauer and the 106 Group have had significant involvement in the development of Heritage Village Park over the last 10 years.

The following evening meetings are anticipated as a part of the process:

- Kick-off Meeting (Staff and Work Group)
- Meeting with staff and work group to review initial concepts
- Meeting with staff and work group to review final concepts
- Public Open House
- Meeting with City Park and Recreation Commission
- Meeting with County Board
- Meeting with City Council

The likely schedule for the process is as follows:

Early May	Architect Selected by City and County Staff
End of May	Seek approval from County Board and City Council to hire architect
June – August	Meetings with architect, City & County Officials, public as necessary
September	Present preferred plan to elected officials

Funding for the study would come from the Park Acquisition and Development Fund (Fund 402) and Dakota County. A Joint Powers Agreement (JPA) is currently being worked on by both organizations and it is anticipated it will be brought to the Council for approval on June 21, 2011.

It is anticipated that the following people would be involved in the process:

TBD	Park and Recreation Commissioner
TBD	Park and Recreation Commissioner
TBD	Park and Recreation Commissioner
Eric Carlson	Park & Recreation Staff
Mark Borgwardt	Park & Recreation Staff
Tracy Petersen	Park & Recreation Staff
TBD	Planning Staff
Steve Sullivan	Dakota County Park Staff

The Park and Recreation Commission will select their participants at their June 8, 2011 meeting and the process would begin shortly thereafter. A copy of the master plan and the proposal submitted by Partners & Sirny is attached.



Heritage Village Park

ON THE MISSISSIPPI RIVER



Infiltration Basin (typ)
 Use of basins and rain gardens to collect and pretreat stormwater before entering another water body

Improved Roadway
 Improve Coaling Ave. with designated turn lanes, adequate separation from adjacent businesses / residents, improved storm water collection, etc.

Historical Buildings
 Town Hall and Schoolhouse buildings could be relocated to increase historical significance of the park - depending on final use and costs for relocation. Locations shall be based on use of buildings to fit with appropriate setting, but could be part of the Heritage Gardens

Asphalt Trails
 Provides access to park amenities and creates internal loops

Community Space
 Open lawn space for various community events, informal sports, etc.

Heritage Gardens
 Ornamental gardens containing artifacts, sculptures and interpretive signage displaying the historical significance of the community intertwined with various seating areas and walkways

Event Seating
 Small to medium sized park stage for various demonstrations, plays, movies, and park events with adjacent tiered seating in the hillside

Community Space
 Open lawn space for various community events, informal sports, etc.

Park Entry
 Main park entry with dedicated turning lane, one-way roundabout entrance, park signage monument, drop off area, and parking lots.

Lawn Space
 Lawn space designed to recall the roundhouse can be used for many recreational games common with picnics and gatherings, such as lawn volleyball, ladderball, bean bags, croquet, etc.

65th Street Access
 65th Street access off of Concord leads to a parking lot and would remain the alternate fire access

Central Play Area
 Community sized playground for all age groups and a small splash pad area surrounding an open air picnic shelter

66th Street Gateway
 66th Street access off of Concord becomes the main park entrance road with a gateway monument sign along Concord

River Access
 Small trail leads down to the river with blocks or large stones creating large steps along the waters edge that can withstand flooding for seating and viewing the river

Rock Island Bridge
 Bridge overlook with entrance patio area for gathering and displaying historical information

Deck Overlook
 Small deck built on upper railroad track area overlooking the natural areas and river with a staircase leading down to the bridge overlook

History Mystery Node
 Location for 'clue' associated with a historical themed treasure hunt (typ)

Bridge Gateway
 A pedestrian trail leading to the bridge overlook contains historical signage over the trail and a monument sign is placed at the end of the roadway, creating a significant gateway to the bridge location

Regional Trailhead
 Parking lot for bridge and trailhead with adjacent bike racks, seating, information kiosk, and restroom facilities with City utility services

Park Building
 Multi-purpose building provides main park focal point when entering. Building contains full restrooms, picnic space for approx. 200 people, storage, and a patio area with additional picnic space and custom grills overlooking the lawn

Trail Connections
 Trail built on previous railroad line provides a neighborhood connection

Trail Stop
 Trail stop with bike racks, information kiosk and maps with directions to Rock Island Bridge are provided along the trail intersection

Regional Trail
 Connection to the South



Heritage Village Park

ON THE MISSISSIPPI RIVER

6
 MAUER & ASSOCIATES, LTD.
 11411 E. Grand Ave., Suite 100
 Denver, CO 80231
 Tel: 303.751.1111
 Fax: 303.751.1111
 Project # 1007
 Date: Dec. 1st 2010



Interpretive Overlooks
 Small overlooks to be placed along the trail throughout the park to make use of scenic views, provide seating areas, and to illustrate historical interpretive information

History Mystery Node
 Location for "clue" associated with a historical themed treasure hunt (typ)

Roundhouse Location
 Rustic stone benches are placed along the edge of the roundhouse location for historical significance

Infiltration Basin (typ)
 Use of basins and rain gardens to collect and pretreat stormwater before entering another water body

Natural Area
 Enhance and restore native prairie and savanna areas of the park with appropriate plant species

Regional Trail
 Connection to the North

Vegetative Buffers
 Create vegetative buffers along the berm for additional screening and naturalization. Plantings shall be appropriate for savannas or hardwood forests

Pond Picnic Area
 Gazebo picnic shelter overlooks the pond and adjacent lawn space with adjacent satellite restrooms and a small fishing pier on the pond

Community Space
 Open lawn space for various community events, informal sports, etc. with adjacent picnic shelter and parking lots

Improved Roadway
 Improve Doffing Ave. with designated turn lanes, adequate separation from adjacent businesses / residents, improved storm water collection, etc.



A Proposal for the City of Inver Grove Heights
Parks & Recreation Department

**HERITAGE VILLAGE PARK
MISSISSIPPI RIVER REGIONAL TRAIL
ARCHITECTURAL FEASIBILITY**

April 22, 2011



PARTNERS - SINY
architects

212 West Franklin Avenue
Minneapolis, Minnesota 55404
T: 612.341.1070
www.partnersandsiny.com

Contact: Paul Anderson
T: 612.341.1070 ext. 219
panderson@partnersandsiny.com

1.

PROJECT UNDERSTANDING & APPROACH

INTRODUCTION

Partners & Sims Architects is based in Minneapolis, Minnesota and has a 17 person staff of diverse backgrounds. Founded in 1983, the firm offers services in planning, architecture and interior design. Our studios comprise the firm and specialize in environmental education, higher education, hospitality and golf course clubhouse facilities.

The Environmental Education Studio specializes in designing ecologically sustainable environments for visitor services, environmental education and interpretation. We approach each project with a focus on creating simple, elegant, sustainable and integrated solution that reflects nature and function.

OUR PROJECT UNDERSTANDING

Master Plan

The master plan for Heritage Village Park will provide a wonderful community asset that will connect the community with its history. Building and site design will deepen that connection by having a consistent architectural form and detailing that is unique to the park.

Interpretive signage and exhibits will be intertwined throughout the site and buildings.

The master plan provides a variety of outdoor gathering spaces, ranging from open to provide a character and form that is large in size and scale. Event gathering space will foster shared community experiences further deepening the park's significance. Trails, including a connection to the regional trail, will connect indoor and outdoor spaces and provide opportunities for exercise and contemplation. A trail that overlooks the historic 1894 Rock Island Swing Bridge will enable it to be used as a 6/0 recreational path coupled with a trail to the river will strengthen the community's connection to the river. A central play area will connect children to the park.

Improved vehicular circulation and access combined with appropriately placed parking will provide clear visitor orientation.

Sustainable site design strategies identified in the master plan include restoring prairie and oak savannah environments, and using sustainable stormwater management strategies.

Architectural Feasibility

The purpose of the work included in this step is to prepare conceptual designs and associated costs for buildings and structures that will be in harmony with the site master plan. The conceptual building and structure designs will have a consistent character that will be unique to this park and will foster the community's connection to the park. The park's proximity to the railroad provides an excellent opportunity to incorporate a railroad architectural theme. Proximity to the Rock Island Swing Bridge will also provide a possible design influence.

Buildings and structures are placed throughout the park and will facilitate various needs of park users, such as providing toilets, sheltered gathering spaces, and enclosed space for multipurpose gathering and food service and administration.

The feasibility of relocating the old Town Hall and Schoolhouse to the site will be investigated.

There is an opportunity to incorporate appropriate sustainable design techniques in building and structure design.

Conceptual design will be a highly inclusive process involving City and County staff, General Public, City Park and Recreation Commission, and the County and City Boards.

The result of this work will be conceptual building and structure designs with associated costs, with which the community will have ownership and enthusiasm. The materials will aid in increasing and contribute to building greater community awareness and enthusiasm.

Our fee proposal includes a chronological order of tasks and deliverables. Following is a proposed schedule.

WEEK	2011																															
	MAY					JUNE				JULY				AUGUST				SEPTEMBER														
	1	9	16	23	31	6	13	20	27	3	10	17	24	7	14	21	28	5	12	19	26											
PROJECT UNDERSTANDING & PROGRAMMING																																
Kick-off meeting with staff and work group. Establish project goals & confirm program.																																
CONCEPTUAL DESIGN																																
Develop initial concepts.																																
Meeting with staff and work group to review initial concepts.																																
Develop final concepts.																																
Meeting with staff and work group to review final concepts.																																
Refine final concepts.																																
Public open house.																																
Incorporate comments from public open house.																																
Meeting with City Park and Recreation Commission.																																
Meeting with County Board.																																
Meeting with City Council.																																
Incorporate comments from public process.																																

OUR APPROACH

Our design approach will be responsive to your mission, respectful of your site, functional for all visitors and staff inclusive every step of the way, and environmentally sustainable.

Mission Responsive

'Discover the Opportunities'

We will strive to have building and site design support your tagline "Discover the Opportunities." We will collectively strive to discover opportunities that building and site design can reflect place, respond to functional requirements, be sustainable and integrate interpretation.

Place-Based

Our team spends considerable time on-site, including camping, to identify the **Sense of Place** and subsequently reflect its essence and spirit through site and building design. Integrating interpretation into the building and site connects a visitor to Place through a holistic experience. Sense of Place can be reflected in many ways, including building vernacular form and detail (i.e. **railroad history**), color, materials, interpretive exhibits, vegetation, topography, scale and proportion.

Functional

Creating a **meaningful visitor experience** begins with meeting a visitor's comfort needs with

appropriately programmed and located, guest services such as visitor orientation, trails, food and beverage service, and intuitive way-finding and flow.

Facility design must **flexible** to not only respond to the programmable need, it must also future programmable needs. Future needs cannot always be anticipated and can only be met by a flexible design. Power, data and telecommunication wiring must be accessible and changeable. Building structure and systems must enable easy space re-configuration.

Efficient use of staff, equipment and materials is a positive economic and fully-fledged effect.

Inclusive

Crucial to a successful project is an **inclusive programming and design process** that includes program staff, interpretive staff, maintenance staff, administrative staff, project stakeholders and the design team. Questions such as "Do we need a certain building?" need to be asked. Subsequent to identifying project goals and functional needs, include an outdoor spaces are identified that meet the stated needs. Spatial characteristics such as size, character, interrelationships, technology, acoustics, etc., are quantified and qualified. This document becomes the "Recipe for Design".

It is important to establish a framework within which all design decisions are being evaluated. This framework will consist of a list of project goals, defined early and then held in proper balance during the design process. Stakeholders in the project may have conflicting but conflicting goals. An integrated design approach involves bringing all of these group members together so they can understand the relationships and dependencies that must exist between each stakeholder's project goals. Each must fully understand the goals and concerns of all other parties, and work together through all phases of the project. The key to a successful integrated design approach is in facilitating the communication between stakeholders so that discussions are productive, coordinated, and result in the best decision.

During these meetings, our team will carefully document group decisions and action items through a dynamic process of graphic recording. Instead of using a pre-printed, graphic recorder with meeting notes, using text and drawings, an original sheet of paper is posted on the wall. Drawings and sketches are also posted on the wall or table so that they may be annotated and revised during the course of a meeting. The result is a real time record that is visible to everyone at all times. The wall graphic process encourages active listening and interaction and assures all team members that they are being heard accurately. Once meeting wall graphics and associated drawings have been photographed and/or submitted to print format, they become the living record of the group's ideas and decisions to which the entire team refers as the design develops and matures.

Sustainable

"...a thing is right when it tends to preserve the integrity, stability and beauty of the biotic community. It is wrong when it tends otherwise." Aldo Leopold

Ecologically sustainable design is integral to our design approach. This project provides an opportunity to integrate sustainable design to minimize environmental impact. We will work together to identify an appropriate balance between first-cost and life-cycle savings, and to utilize strategies to minimize electrical and environmental impact.

We will strive to minimize impact on the **land**, maximize **water** conservation and quality, maximize interior and exterior **air** quality, optimize **energy** use by maximizing energy load appropriate HVAC system design, maximizing use of renewable energy sources, and by proper building operation; use **materials** that maximize biodiversity and have minimal embodied energy; and minimize construction **waste**. We will strive to maximize the educational opportunities of using sustainable strategies as a model. We will be diligent in our programming to **optimize building size** and to maximize **flexibility** and **mobility**.

2. PROJECT TEAM

PARTNERS & SIRNY PAUL ANDERSON



ROLE ON THIS PROJECT: **PRINCIPAL IN CHARGE**
PROJECT MANAGER, PROJECT DESIGNER

YEARS OF EXPERIENCE: 40

EDUCATION: Bachelor of Architecture and Bachelor of Environmental Design, University of MN

RELEVANT EXPERIENCE:

McCool Pond Environmental Learning Center - LEED Gold Certified, Savage, MN
Lebanonville Visitor Center - LEED Silver Certified, Fergus Falls, MN
North Mississippi Regional Park - Birth Shelter & Toilet Building, Minneapolis, MN
Oliver H. Kelley Farm, Elk River, MN
Munn Science Center, Dendle National Park & Preserve, All Four Rivers EEC, Champlin, IL
St. Croix National Scenic Riverway National Headquarters & Visitor Center, St. Croix Falls, WI
Mary Gibbs Mississippi Headwaters Center, Itasca State Park, MN
Richardson Nature Center, Bloomington, MN
Greening Interpretive Center, North Mississippi Regional Park, Minneapolis, MN
The Landing Toilet Building, Shakespeare, MN
Tamarack Nature Center, White Bear Township, MN

ADVISORY ROLES

We anticipate that during the course of the project we may require the expertise and experience of a landscape architect and an architectural historian. Following are the individuals and firms we will include on our team when deemed necessary.

Candace Amberg of **BRAUER & ASSOCIATES** will serve as master plan advisor and landscape architect when appropriate. We have collaborated with Brauer & Associates on numerous projects over the past several years.

Greg Mathis of **106 GROUP** will serve as architectural historian and historic preservationist when appropriate. We have collaborated with 106 Group as well.

We will consult with our engineering team if necessary. **Ron LaMere** and **Joel Maier** of **BKBM ENGINEERS** will provide structural and civil engineering expertise respectively when deemed appropriate. **Larry Svitak** and **Jay Hruby** of **EDI** will provide mechanical and electrical engineering respectively when deemed appropriate.

PARTNERS & SIRNY JEFF DREISBACH



ROLE ON THIS PROJECT:
ARCHITECTURAL STAFF

YEARS OF EXPERIENCE:

EDUCATION:

Bachelor of Architecture, University of MN

RELEVANT EXPERIENCE:

McCool Pond Environmental Learning Center - LEED Gold Certified, Savage, MN
Lebanonville Visitor Center - LEED Silver Certified, Fergus Falls, MN
North Mississippi Regional Park - Picnic Shelter & Toilet Building, Minneapolis, MN
Oliver H. Kelley Farm, Elk River, MN
Munn Science Center, Dendle National Park & Preserve, All Four Rivers EEC, Champlin, IL
St. Croix National Scenic Riverway National Headquarters & Visitor Center, St. Croix Falls, WI
Mary Gibbs Mississippi Headwaters Center, Itasca State Park, MN
Richardson Nature Center, Bloomington, MN
Greening Interpretive Center, North Mississippi Regional Park, Minneapolis, MN
The Landing Toilet Building, Shakespeare, MN
Tamarack Nature Center, White Bear Township, MN

3.

RELEVANT PROJECT EXPERIENCE

The projects described and illustrated on the following pages reflect our relevant experience and contain the following key elements that also comprise the Heritage Village Park project:

TRAILHEAD FACILITIES

MULTI-PURPOSE PARK BUILDINGS

ADAPTIVE REUSE OF HISTORIC STRUCTURES

PICNIC SHELTERS

One item that isn't mentioned in the Heritage Village Park scope of service is the key organization of **SUSTAINABLE DESIGN**. Our team brings a passion for integrating sustainable design principles into each project. It is the cornerstone of our work in the Environmental Education Studio at Partners & Sims. If desired, we will work with all involved on this project to integrate sustainable design strategies where appropriate to function and budget. As you'll see in the following pages, two of our projects have received LEED™ certification and all of our projects integrate sustainable design elements. We also have significant experience with exhibiting sustainable strategies for educational purposes.



McColl Pond Environmental Learning Center Architecture, Planning and Interior Design

Location: Savage, Minnesota

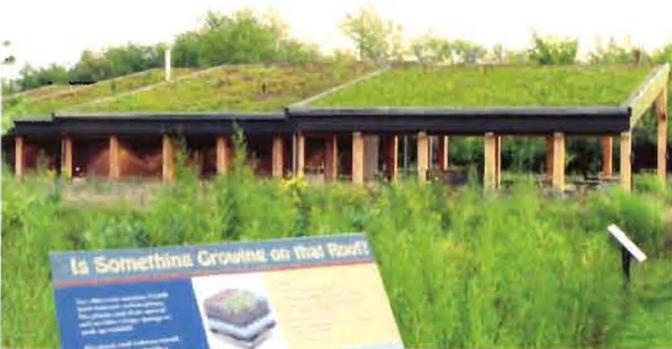
PROJECT COST: \$2,100,000

DATES: Completed 2009

AREA: 5,828 SF (Interior), 2,824 SF (Sheltered Exterior)

RELEVANCE TO HERITAGE VILLAGE PARK:

Multi-purpose park building and trailhead that includes multi-purpose gathering/rental space, classrooms, recreation equipment rental, visitor orientation, exhibits, administration and full restrooms (interior and exterior) along with an attached picnic shelter.

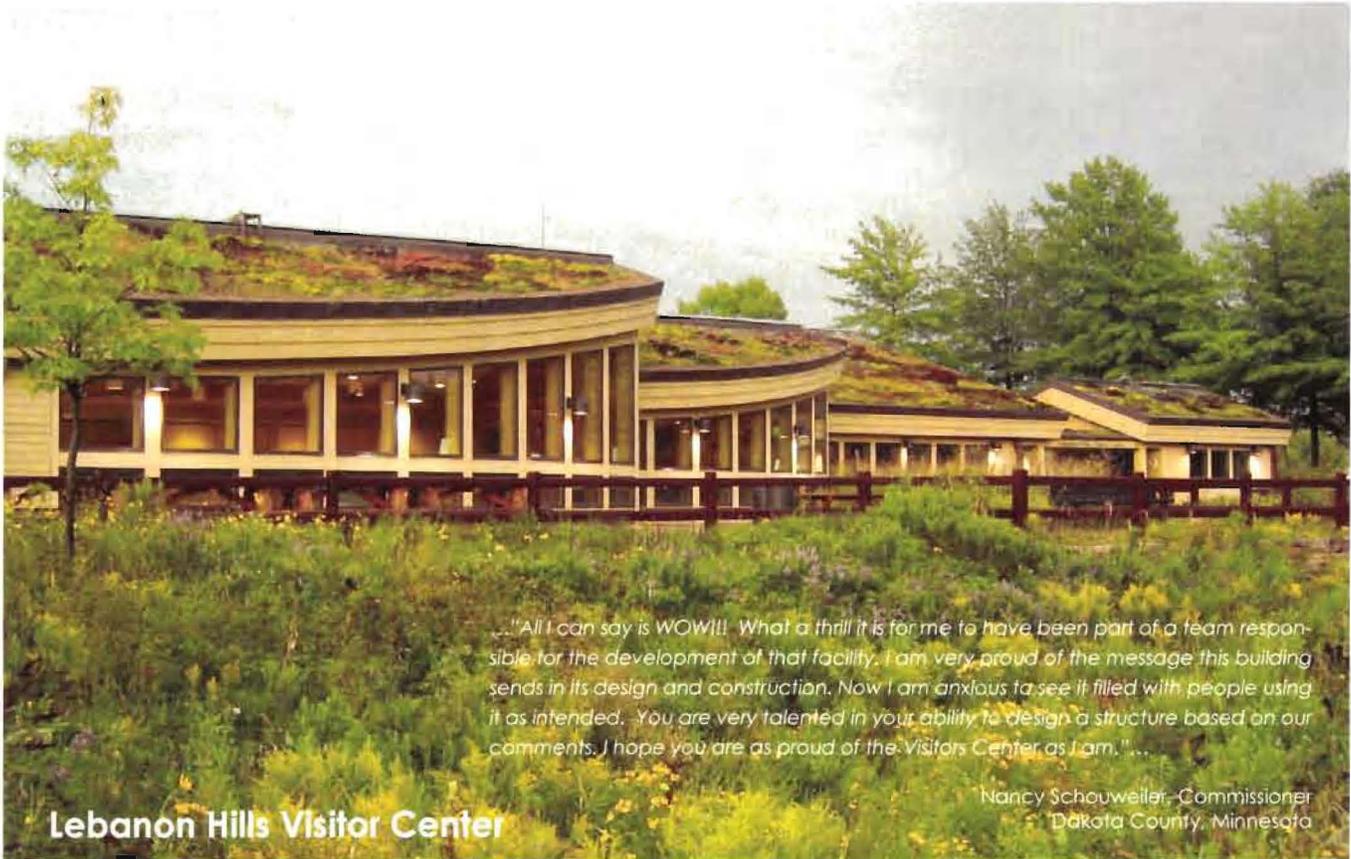


SUSTAINABLE STRATEGIES: LEED™ CERTIFIED - GOLD RATING, Green Roof, Geothermal Heating & Cooling System, Native Plantings, Rain Gardens, Porous Paving, Construction Waste Recycling, Biomass Heating, Substantial Amounts of FSC-Certified Wood, Bio-composite Flooring, and Recycled Materials, High-Performance Thermal Envelope, Educational Exhibits

AWARD:

JEETA Award 2009

The Jeffers Environmental Education Treasure Award recognizes excellence in environmental education.



"All I can say is WOW!!! What a thrill it is for me to have been part of a team responsible for the development of that facility. I am very proud of the message this building sends in its design and construction. Now I am anxious to see it filled with people using it as intended. You are very talented in your ability to design a structure based on our comments. I hope you are as proud of the Visitors Center as I am."...

Nancy Schouweiler, Commissioner
Dakota County, Minnesota

Lebanon Hills Visitor Center

Architecture, Planning and Interior Design

Location: Lebanon Hills Regional Park, Eden Prairie, Minnesota

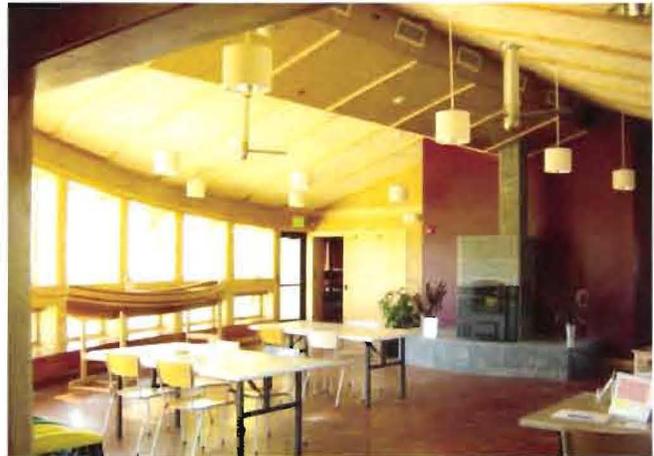
PROJECT COST: \$1,433,749

DATES: Completed 2004

AREA: 6,030 SF

RELEVANCE TO HERITAGE VILLAGE PARK: The project is a multi-purpose park building that also serves as a regional trailhead facility. The building includes space for visitor services/orientation, exhibits, multi-purpose gathering, rental, classrooms, recreational equipment rental and administration.

SUSTAINABLE STRATEGIES: LEED™ CERTIFIED – SILVER RATINGS. Green Roof, Rain Gardens, Restored Wetland, Native Plantings, Permeous Paving, Construction Waste Recycling, Biomass Heating, Daylighting, Passive Solar Energy, Natural Ventilation, Substantial amounts of FSC-Certified Wood, Bio-composite Board and Recycled Materials, High-Performance Thermal Envelope, Educational Exhibits.



AWARDS:

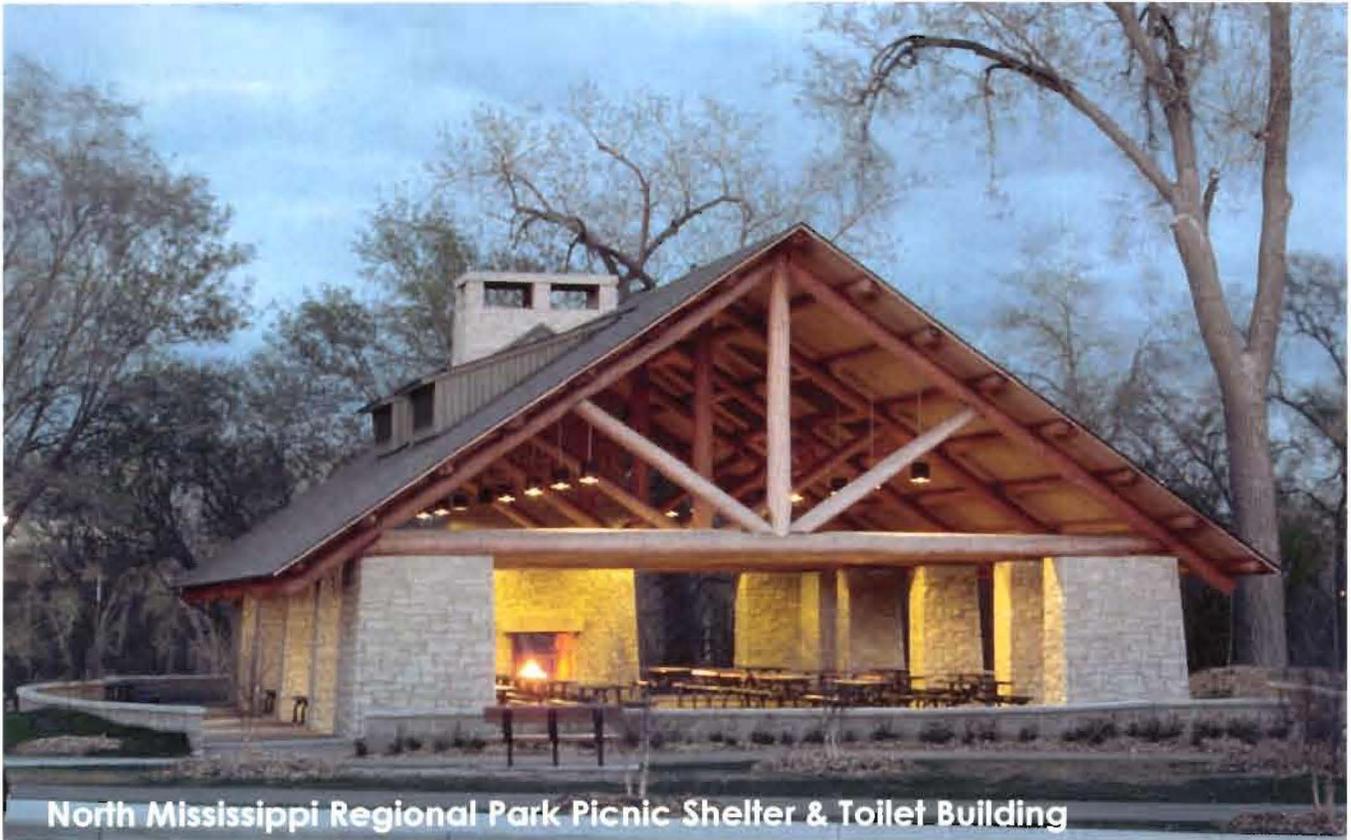
Minnesota Recreation & Park Association - Award Of Excellence In 2005

Park And Facility category. Presented to Dakota County Parks.

Lebanon Hills Visitor Center, A Model Public Facility Focusing on Sustainable Design, Construction and Programs

2004 Governor's MnGreat Award

Dakota County for its vision, leadership and commitment to design and construct high-performance, sustainable building projects, as exemplified by the Dakota County Lebanon Hills Regional Park Visitor Center.



North Mississippi Regional Park Picnic Shelter & Toilet Building

Architecture

Location: Minneapolis, Minnesota

PROJECT COST: \$2,100,000

DATES: Completed 2009

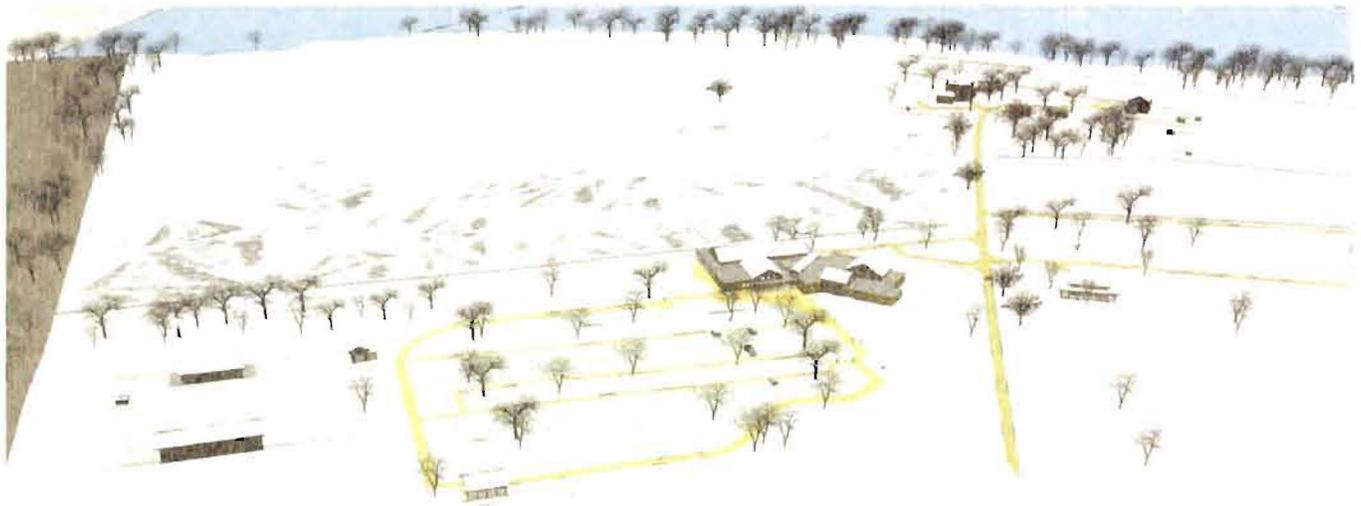
AREA: 5,828 SF (Interior), 2,524 SF (Sheltered Exterior)

RELEVANCE TO HERITAGE VILLAGE PARK:

The project is located along the Mississippi River and includes a picnic shelter and toilet facilities. It is integrated into the roadway system with parking and trail connections. The project also includes a children's play area including a water play area.

SUSTAINABLE STRATEGIES: Native Plantings, Construction Waste Recycling, Built on Previously Impacted Site





Oliver H. Kelley Farm

Master Plan, Cultural Landscape Report and Schematic Design

Location: Elk River, MN

PROJECT COST: \$6,670,000

DATES: Currently in design - construction pending funding

AREA: 5,943 SF (remodeled), 10,451 SF (new)

RELEVANCE TO HERITAGE VILLAGE PARK:

The project includes **adaptive reuse of historic structures** and adaptive reuse and expansion of the existing visitor center to provide space for visitor orientation, multi-purpose gathering (rental kitchen, classrooms, exhibits, and administration). The building serves as a **trailhead** for on-site trail systems and also includes an upgraded roadway parking, a maintenance area, animal husbandry and two new **picnic shelters**.

The project site is a National Historic Landmark. Site and building development is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. SHPO was involved throughout the design process. The design team developed an architectural character that is complementary, but does not replicate existing historic structures.

SUSTAINABLE STRATEGIES UNDER CONSIDERATION: Green Roof, Geothermal Heating & Cooling System, Native Plantings, Rain Gardens, Pervious Paving, Construction Waste Recycling, Biomass Heating, Substantial Amounts of FSC-Certified Wood, Bio-composite Board, and Recycled Materials, High-Performance Thermal Envelope, Low-Glazing Exhibits





Murie Science & Learning Center

Architecture, Planning and Interior Design

Location: Denali National Park & Preserve, Alaska

PROJECT COST: \$1,812,000

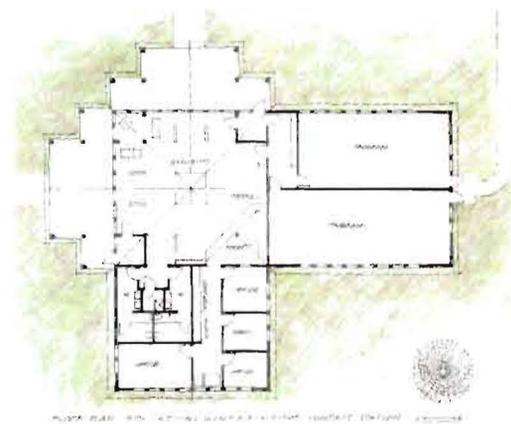
DATES: Completed 2005

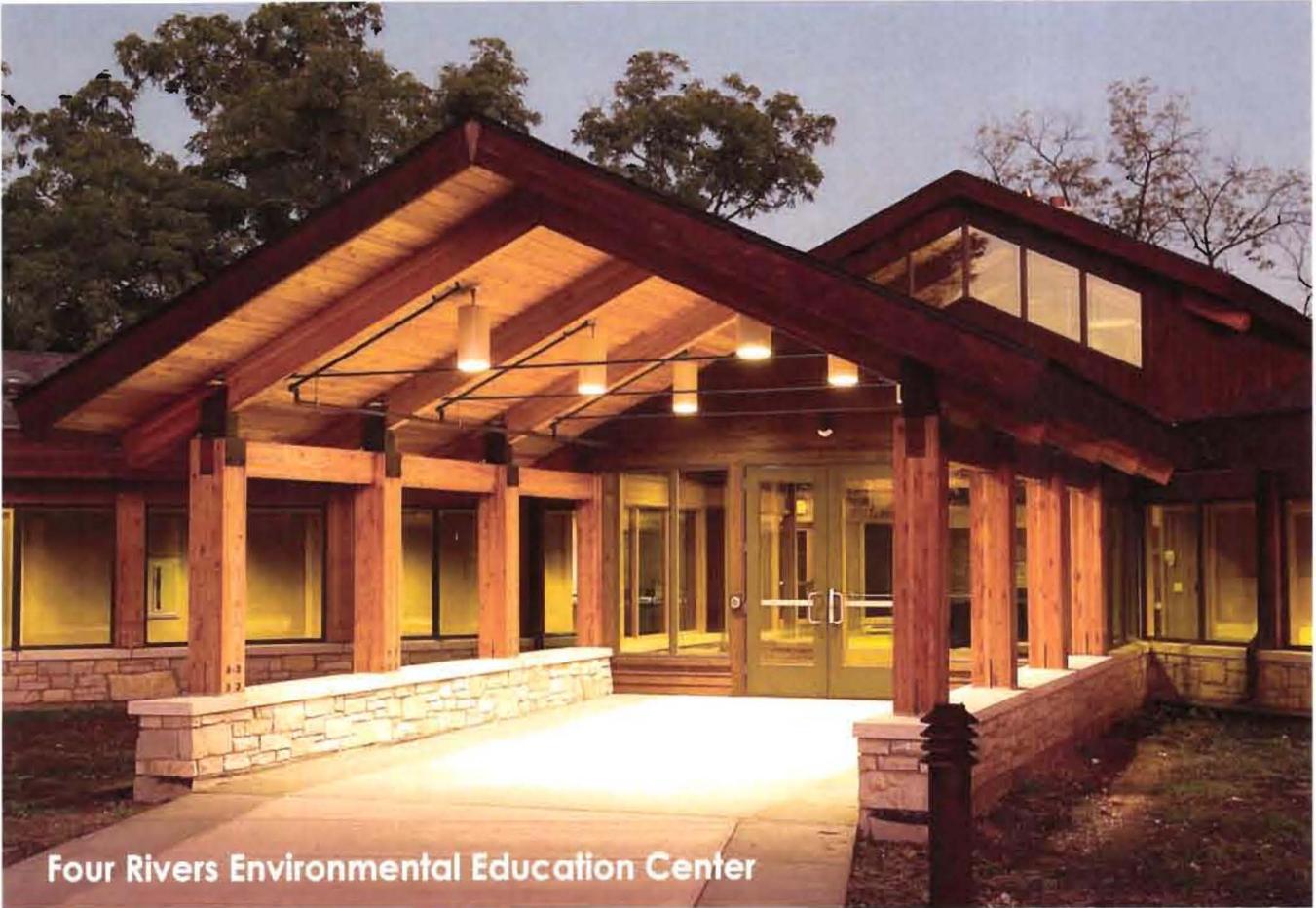
AREA: 5,870 SF

RELEVANCE TO HERITAGE VILLAGE PARK:

This **multi-purpose park building** includes space for visitor orientation, exhibits (including exhibits pertaining to sustainable design), class rooms, multi-purpose gathering/rental and administration. Additional buildings in the campus include a dining hall and guest lodging. The project is located near the historic headquarters area which is designated as a National Historic District. The design team worked closely with National Park Service to develop an appropriate architectural character that is complimentary but does not replicate existing historic park buildings. The building serves as a **trailhead** for the front-country trail system.

SUSTAINABLE STRATEGIES: Native Planting, Construction Waste Recycling, Substantial Amount of FSC-Certified Wood, Bio-Composite Board, Recycled Materials, High-Performance Thermal Envelope, Built on Previously-Impacted Site.





Four Rivers Environmental Education Center

Architecture, Planning and Interior Design

Location: Channahon, IL

PROJECT COST: \$ 180,000

DATES: Completed 2008

AREA: 14,356 SF

RELEVANCE TO HERITAGE VILLAGE PARK:

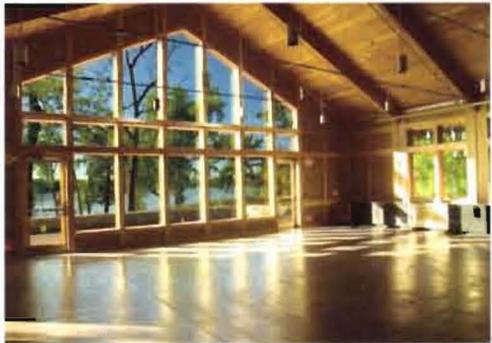
This multi-purpose park building incorporates adaptive reuse and expansion of an existing building that includes space for visitor services/ orientation, retail sales, exhibits, multi-purpose gathering/rental, recreational equipment rental, catering, kitchen, classrooms, administration and restroom facilities. The project also includes a new roadway, parking and picnic shelter design. The building serves as a trailhead for a regional bicycle trail and for an equestrian trail.

SUSTAINABLE STRATEGIES: Green Roof (future), Geothermal Heating & Cooling, Displacement Ventilation, Native Plantings, Construction Waste Recycling, Biomass Heating, Substantial Amount of FSC-Certified Wood, Bio-composite Board, and Recycled Materials, High-Performance Thermal Envelope, Built on Previously-impacted Site, Reuse Portion of Existing Building

AWARD:

Special Achievement Award

ACEC-Illinois 2009 Engineering Excellence Awards Competitor
McKinley Woods Preserve/Kerry Shenkden Grove





Saint Croix National Scenic Riverway Visitor Center and Headquarters Architecture, Planning and Interior Design

Location: Saint Croix Falls, WI

PROJECT COST: \$3,834,200 (Building and site)

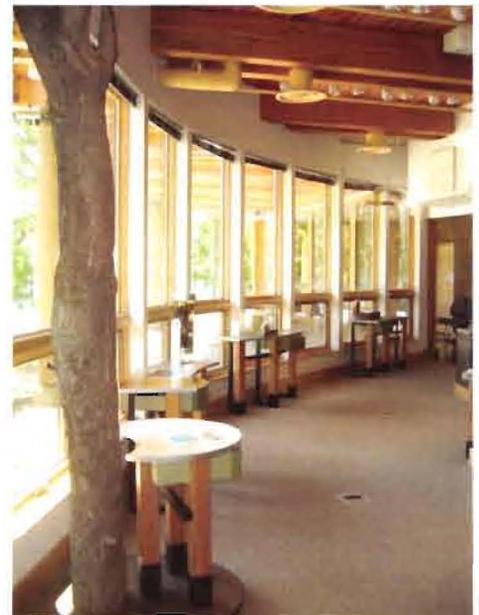
DATES: Completed 2006

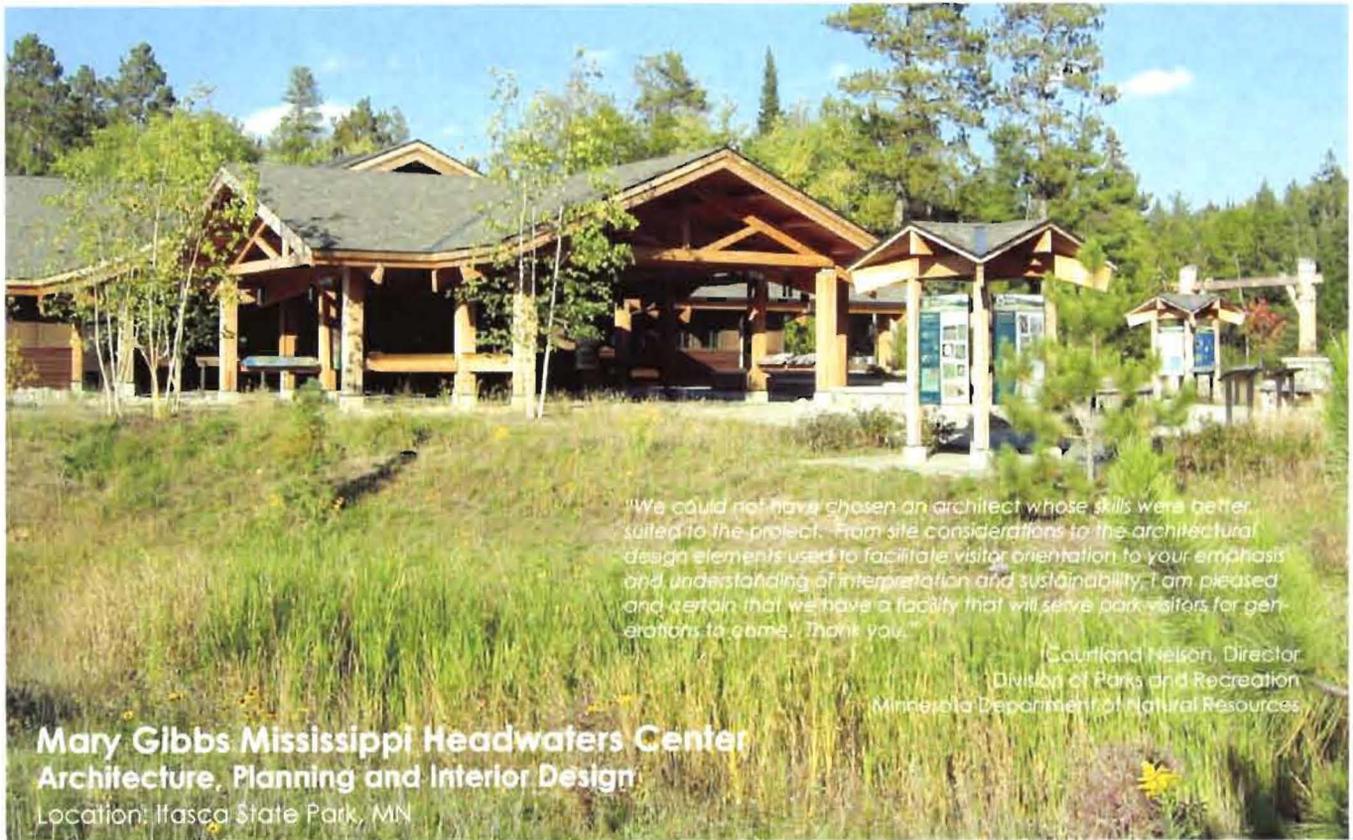
AREA: 15,456 SF (+/-) 500 SF Exterior Sheltered

RELEVANCE TO HERITAGE VILLAGE PARK:

This **multi-purpose park building** includes space for visitor orientation, exhibits, multi-purpose gathering, classrooms, administration and restroom facilities. This building also serves as a **trailhead** for canoeing and for both the nearby Gandy Dancer trail and Ice Age National trail. The project also includes a **picnic shelter**. The building form and details reflect a meandering river and water level changes.

SUSTAINABLE STRATEGIES: Green Roof, Native Plantings, Construction Waste Recycling, Passive Solar, Daylight Harvesting, Natural Ventilation, Bio-composite Board, Recycled Materials, High-Performance Thermal Envelope





"We could not have chosen an architect whose skills were better suited to the project. From site considerations to the architectural design elements used to facilitate visitor orientation to your emphasis and understanding of interpretation and sustainability, I am pleased and certain that we have a facility that will serve park visitors for generations to come. Thank you."

Gourland Nelson, Director
Division of Parks and Recreation
Minnesota Department of Natural Resources

Mary Gibbs Mississippi Headwaters Center Architecture, Planning and Interior Design

Location: Itasca State Park, MN

PROJECT COST: \$2,000,000

DATES: Completed 2005

AREA: 6,150 SF (Interior), 3,328 SF (Sheltered Exterior)

RELEVANCE TO HERITAGE VILLAGE PARK:

This **multi-purpose park building** includes space for visitor orientation, exterior sheltered exhibits, restaurant, gift shop, toilets and administration. The project is located in a National Historic District. SHPO was involved throughout the design process. Building design is complimentary, but intentionally does not replicate existing park buildings. The building serves as a **trailhead** for the park's trails.

SUSTAINABLE STRATEGIES: Previously Impacted Site, Reduce Existing Parking, Native Plantings, Rain Gardens, Construction Waste Recycling, Daylight Harvesting, Natural Ventilation, Substantial Amounts of FSC-Certified Wood, Bio-Composite Board Paneling and Casework, Recycled Materials, High-Performance Thermal Envelope, Energy-Efficient Mechanical and Electrical Systems.

AWARD:

Excellence in Planning Award - 2006

The National Association of Recreation Resource Planners "in recognition of excellence in park planning and facility development that featured an interpretive focus in the visitor experience."





Richardson Nature Center

Architecture, Planning and Interior Design

Location: Hyland Lake Park Reserve, Bloomington, MN

PROJECT COST: \$2,000,000

DATES: Completed 2007

AREA: 10,000 SF (6,000 new, 4,000 remodeled)

RELEVANCE TO HERITAGE VILLAGE PARK:

This **multi-purpose park building** incorporates **adaptive reuse** of an existing building and an addition that includes space for visitor orientation, exhibits, multi-purpose gathering/rental, recreational equipment rental and administration. This building also serves as a **trailhead** facility for regional and park trails.

SUSTAINABLE STRATEGIES: Biocomposite Board, Recycled Materials, Reuse Existing Structure, Passive Solar Energy, Natural ventilation, Daylight Harvesting





Kroening Interpretive Center - North Mississippi Regional Park
Architecture, Planning and Interior Design

Location: Minneapolis, MN

PROJECT COST: \$1,635,000

DATES: Completed 2002

AREA: 5,300 SF

RELEVANCE TO HERITAGE VILLAGE PARK:

This **multi-purpose park building** includes space for visitor orientation, exhibits, classroom, multi-purpose gathering/rental and administration. The building serves as a trailhead for regional and park trails. On the facade facing the neighborhood, the building form reflects historic wood industrial buildings. This form is eroded by a curve to reflect the moving water of the river on the facade facing the river.

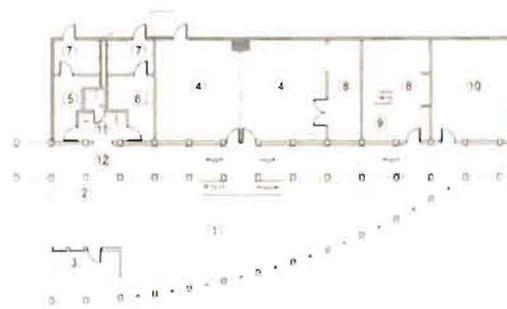
SUSTAINABLE STRATEGIES: Native Vegetation, Construction Waste Recycling, Daylight Harvesting, Natural Ventilation, Bio-composite Board Paneling and Casework, Recycled Materials, FSC-Certified Wood, High-Performance Thermal Envelope, Energy-Efficient Mechanical and Electrical systems. Educational exhibits pertaining to sustainable design strategies implemented in building.

AWARD:

Preservation Award - 2002

Community Education

The Minneapolis Heritage Preservation Commission & the Minneapolis Chapter of the American Institute of Architects



- KEY NOTES**
- 1 EXHIBITS
 - 2 RECEPTION/RETAIL
 - 3 OFFICE
 - 4 PROGRAM
 - 5 MEN
 - 6 WOMEN
 - 7 EXTERIOR ACCESS TOILET
 - 8 STORAGE
 - 9 MECHANICAL
 - 10 MESSY PROGRAM
 - 11 VENDING
 - 12 CORRIDOR

FLOOR PLAN
 KROENING INTERPRETIVE CENTER



The Landing Restroom Architecture

Location: Shakopee, MN

PROJECT COST: \$400,000

DATES: 2010

RELEVANCE TO HERITAGE VILLAGE PARK:

The building is designed to replicate a lively stable. The building is located in a setting of well-kept, manicured trails. Spacers are provided for exhibits and public toilets.

SUSTAINABLE STRATEGIES: GreenRoof/Reflective Slats, Frost Protected Shallow Footings, Super-Insulated Construction (R-40 Walls – R-60 Roof), Structural Insulated Panel Walls (SIP), Ultra-Low-flow Urinals, Water Fountains that utilize cool (or) Natural Ventilation/Fan-Assisted, Substantial Amount of FSC-Certified Wood, Bio-Composite Board and Ker-Velvet Materials (Paper/Stone Toilet Partitions)





Tamarack Nature Center - Destination for Discovery

Architecture and Planning

Location: White Bear Township, MN

PROJECT COST: \$6,420,212

DATES: Currently Under Construction

RELEVANCE TO HERITAGE VILLAGE PARK: The project contains a regional destination that includes an Early Childhood Education Center, Children's Garden and a children's Nature Play Area. The project also includes a **multi-purpose park building** and "convertible" **shelter** that includes a teaching kitchen, maple syruping, seed-start, gathering, space/entrance and storage. The facility serves as a **trailhead** for regional and park trails.

SUSTAINABLE STRATEGIES: Native Plantings, Porous Surfaces, Accommodate Low-Emitting and Fuel Efficient Vehicles, Green Roof (pending finding), Low-Flow Plumbing Fixtures, Cut-Off Lighting Fixtures, Commissioning of Building Energy Systems, Energy Performance Exceeds Code, Building Re-Use, On-Site Solar Electric Panels, Construction Waste Recycling, Substantial Use of Recycled Materials, Regional Materials, FSC-Certified Wood, Daylight Harvesting, User Control of HVAC and Lighting, Participational Exhibits pertaining to implemented Sustainable Design Strategies.



CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER CHANGE ORDER NO. TWENTY- THREE FOR CITY PROJECT 2008-18 PUBLIC SAFETY ADDITION/CITY HALL RENOVATION

Meeting Date: May 23, 2011
 Item Type: Regular
 Contact: JTeppen, Asst City Admin
 Prepared by:
 Reviewed by:

CS

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other – Project Budget

PURPOSE/ACTION REQUESTED Consider the attached Change Order No. 23 for City Project 2008-18 Public Safety Addition/City Hall Renovation.

SUMMARY As the Council will recall, throughout the length of this project we will be asking the Council to consider any change orders at the second meeting of the month, with a Pay Voucher request from the Contractor on the first meeting of the month with a revised contract amount.

As Council will also recall, the amounts reflected in some Change Orders have already been approved – either by the Council or by staff if the amounts fall under \$15,000.

PR 146 Mechanical heat pump control sequence optimization. Adjustments to the mechanical control system for additional optimization (to maximize energy efficiency) based on the commissioning agents recommendations and comments. Improves system payback. \$3,068

PR 164 Lower level cable tray revisions. Existing lower level ceiling space is too congested with existing construction to accommodate the specified cable tray. Technology contractor will provide a hook cable support system. CREDIT \$3,165

PR 170 Diffuser coordination at new ceilings. Field condition at the Lower Level; existing ductwork did not include flex connections to diffusers as anticipated and as is typical. Addition of flex duct was required to accommodate changes in diffuser locations at modified areas. \$1,927

PR 172 Council Chambers low voltage coordination. Modifications to Council Room electrical rough-in, lectern design, and lighting controls based on final AV system design and recent owner input. \$4,377

PR 173 Evidence Freezer. Owner request to provide a freezer in lieu of one specified refrigerator. The freezer will be used in lieu of a refrigerator in the evidence room. \$0

PR 175 Added end caps at Council Chambers fin tube radiators. Based on final clearances and final column locations the fin tube radiators need to be segmented at some columns. Segmenting is by the contractor. Cost is for end caps added for a more finished installation at visible locations. \$380

GCPR 052 Delete partial landscape lighting. Credit for deletion of landscape lighting at the low garden wall on the north side of the building. The specified fixture is no longer available.

Rough-in has been provided to all for an alternative fixture in the future. The credit will be used to supplement the project contingency. CREDIT \$13,695

PR 151 Math Error Adjustment. Make corrections to \$30 math error from Change Order 22. \$30

The Contract amount is reflected to decrease \$7,078.00 for a revised contract total of \$12,012,341.10.

Change Orders are financed from the project contingency which started at \$613,601 and is now at \$76,449.90 with the above change/amount.

CHANGE ORDER

OWNER _____
 ARCHITECT _____
 CONTRACTOR _____
 FIELD _____
 OTHER _____

AIA DOCUMENT G701

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

PROJECT:	Inver Grove Heights Public Safety & City Hall Remodel	CHANGE ORDER NO.:	Twenty Three (23)
		DATE:	May 23, 2010
TO CONTRACTOR:	Shaw-Lundquist Associates 2757 West Service Road St. Paul, MN 55121	ARCHITECT'S PROJECT #:	1643.01
		CONTRACT DATE:	May 19, 2009
		CONTRACT FOR:	Addition & Remodel

The contract is changed as follows:

Description	Cost	Days
1. PR 146 Mechanical Heat Pump control sequence optimization	\$3,068	0
2. PR 164 Lower Level Cable Tray revisions	<\$3,165>	0
3. PR 170 Diffuser coordination at new ceilings	\$1,927	0
4. PR 172 Council Chambers Low- Voltage coordination	\$4,377	0
5. PR 173 Evidence Freezer	\$0	0
6. PR 175 Added End Caps at Council Room Fin Tube Radiators	\$380	0
7. GCPR 052 Delete Landscape Lighting	<\$13,695>	0
8. Adjustment to contract sum for math error on Change Order 22 in PR 151	\$30	0

The original Contract Sum was	\$11,501,900.00
Net change by previously authorized Change Orders	\$517,519.10
The Contract Sum prior to this Change Order was	\$12,019,419.10
The Contract Sum will be (increased) (decreased) (unchanged) by this change order in the amount of	<\$7,078.00>
 The new Contract Sum including this Change Order will be	 \$12,012,341.10

The Contract time will be ~~(increased)~~~~(decreased)~~~~(unchanged)~~. 0 Days

The dates of Substantial Completion therefore are ~~(increased)~~~~(decreased)~~~~(unchanged)~~ .
 Phase IB: Construct Public Safety Addition (unchanged)
 Phase IIB: Construct City Hall Addition and Renovate Existing Building (Increased)

Phase IB: July 25, 2010
 Phase IIB: Sept. 3, 2011

CHANGE ORDER NO. 23
IGH Public Safety Addition & City Hall Remodel
1643.01

Authorized:

ARCHITECT

Boarman Kroos Vogel Group, Inc.
Address
222 N. 2nd Street
Minneapolis, MN 55401

CONTRACTOR

Shaw-Lundquist & Associates
Address
2757 West Service Road
St. Paul, MN 55121

OWNER

City of Inver Grove Heights
Address
8150 Barbara Avenue
Inver Grove Heights, MN 55077

BY _____

BY _____

BY _____

Jack Boarman, President

DATE

DATE

DATE

AIA DOCUMENT G701 * CHANGE ORDER * 1987 EDITION * AIA - COPYRIGHT 1987 *

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006-5292

WARNING; Unlicensed photocopying violates U.S. copyright law and is subject to legal prosecution. This document was electronically produced with permission of the AIA and cannot be reproduced without violation until the date of expiration noted below.

Memo

To: Inver Grove Heights Mayor and Councilmembers
Joe Lynch, City Administrator

From: Steve Apfelbacher, Financial Advisor
Jessica Cook, Financial Advisor

Date: May 19, 2011

Subject: TIF District 4-1 Spending Plan and Business Subsidy Agreement – Call for Public Hearing

Background

In 2006, the City of Inver Grove Heights opened the Northwest Area for higher density development by extending water and sewer into this area of the City. In an effort to protect existing property owners and not price them out of their homes with special assessments, the City elected to carry to the cost of the new water and sewer lines until the area developed. The City paid cash for the water extensions, and issued approximately \$12,000,000 in bonds for the sewer improvements.

The plan approved by the Council is that development fees will repay the City for the cost of the improvements. However, until development occurs, the City must make the annual debt payment on the sewer bonds. Since 2008 very little development has occurred in the area. As a result the City is not collecting development fees to pay the bonds. While the City has funds to pay the bonds, finding a way to jump start development in this area of the City will help maintain our financial success.

A few weeks ago, Inver Grove Heights Investment, LLC, the developer of the Argenta Hills area, discussed with City staff ideas about how to jump start the commercial development, and begin construction this summer. Commercial development in Argenta Hills would generate additional sewer fees, assure that outstanding special assessments are paid, generate new tax base and encourage future development that will result in more connection fees paid to the City.

In 2010, the legislature adopted a Jobs Bill that authorizes cities to use existing tax increment balances to provide economic incentives to promote private development. This new legislation provides an opportunity for the City of Inver Grove Heights to use existing funds from one of its TIF Districts to spur development this fall without impacting other taxpayers in Inver Grove Heights. Without City assistance, Inver Grove Heights Investments LLC predicts that the sites will not develop for several years.

Proposed Terms of an Agreement with Inver Grove Heights Investment LLC

Developer Improvements: Inver Grove Heights Investment LLC will complete construction of an approximately 135,000 square foot retail store and develop three outlots that will total at least 15,000 square feet of retail in three buildings. Construction is anticipated to be completed in October, 2012 but no later than



3060 Centre Pointe Drive
Roseville, MN 55113-1105
Phone: 651-697-8546
Fax: 651-697-8555
jcook@ehlers-inc.com

the end of 2012. In addition, the developer will complete all site improvements, including paving, landscaping, signage, storm water improvements and on-site lighting. The total cost of the site improvements is estimated at \$2.2 million, plus the developer will be assessed up to \$400,000 for the round-about.

Amount and Use of Assistance: \$1,250,000 for these site improvement costs

Source of Assistance: TIF District 4-1. This TIF District has an existing cash balance of approximately \$3 million. Under normal circumstances, tax increment from 4-1 can only be used to assist projects in the Southeast Quadrant, which is the land southeast of the intersection of Highways 494 and 52. However, in 2010 the state legislature authorized cities to use existing tax increment balances to spur private development and new construction to improve the economy. If construction begins by July 1, the legislation authorizes the City to use the existing funds in District 4-1 to assist the Inver Grove Heights Investment LLC commercial development and create quality construction jobs. Unless this special provision of the law is extended, the City Council must adopt a Spending Plan for TIF District 4-1 by June 30, 2011.

City Security: Under that state law, the tax increment from 4-1 must be spent by the end of the year, but construction will not be completed until 2012. Therefore, there is a need to secure the City assistance with collateral so it will be repaid in the event construction is not completed. Two forms of security are proposed:

- 1) Approximately \$700,000 will be secured with an agreement with Inver Grove Heights Investment LLC that requires them to repay the City if the retail components are not completed by 12/31/2012.
- 2) The City will require Inver Grove Heights Investment LLC to escrow approximately \$550,000 until the commercial development and construction is completed. The funds may be disbursed to the developer upon project completion, or returned to the City if the developer fails to complete the project by 12/31/2012.

The terms will be spelled out in a Contract for Private Development between the City and Inver Grove Heights Investment LLP that is approved by the City Council.

Next Steps

In order to take advantage of the 2010 Jobs Bill and use tax increment funds on hand to spur development and create jobs, the City Council will need to hold a public hearing to consider adopting a spending plan for TIF 4-1 and providing a business subsidy to the developer, and then approve the spending plan and a contract for private development. The first step is to set a date for the public hearing. If the Council does not wish to proceed, it may close the public hearing and take no action. A proposed schedule of key dates and proposed Council action is below.

- | | |
|---------------|---|
| May 23, 2011 | City Council calls for public hearing on the proposed adoption of a Spending Plan for Tax Increment Financing District No. 4-1, and granting of a business subsidy. |
| June 13, 2011 | City Council holds public hearing at 7:30 P.M. on the adoption of a Spending Plan for Tax Increment Financing District No. 4-1 and provision of a business subsidy. |
| June 13, 2011 | Council considers resolution approving the Spending Plan. |

June 13, 2011 City Council considers approval of Contract for Private Development

By June 30, 2011 Construction commences with completion the site improvements. Building construction is anticipated to begin October 1, 2011.

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY
STATE OF MINNESOTA

RESOLUTION NO. _____

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED ADOPTION OF A SPENDING PLAN FOR TAX
INCREMENT FINANCING DISTRICT NO. 4-1, AND RELATED BUSINESS
SUBSIDY AGREEMENT.**

BE IT RESOLVED by the City Council (the "Council") for the City of Inver Grove Heights, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on June 13, 2011, at approximately 7:30 P.M., to hold a public hearing on the proposed adoption of a Spending Plan for Tax Increment Financing District No. 4-1, (" TIF District No. 4-1"), a redevelopment district, and the approval of a business subsidy, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 , and Sections 469.174 to 469.1799, inclusive, as amended, and Minnesota Statutes, Sections 116J.993 through 116J.995; and

Section 2. Notice of Public Hearing, Filing of Spending Plan. City staff is authorized and directed to work with Ehlers and Kennedy & Graven to prepare a Spending Plan for TIF District No. 4-1, and to negotiate terms of a business subsidy agreement with the developer of certain commercial improvements in the development known as Argenta Hills. The Community Development Director is authorized and directed to cause notice of the hearing, as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to June 13, 2011, and to place a copy of Spending Plan and summary of proposed business subsidy terms on file in the Community Development Director's office at City Hall and to make such copy available for inspection by the public.

Dated: May 23, 2011

Adopted:

George Tourville, Mayor

ATTEST:

Melissa Rheaume, Deputy City Clerk

NOTICE OF PUBLIC HEARING

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the City Council of the City of Inver Grove Heights, Dakota County, State of Minnesota, will hold a public hearing on June 13, 2011, at approximately 7:30 P.M. at the Inver Grove Heights City Council Chambers in City Hall, 8150 Barbara Avenue, Inver Grove Heights, Minnesota, relating to the following items:

1. A proposed spending plan to authorize expenditures of tax increments from the City's TIF District No. 4-1 to stimulate private development at one or more sites in the City, all pursuant to Minnesota Statutes, Sections 469.176 Subd. 4m; and
2. A proposed business subsidy agreement, pursuant to and Sections 116J.993 to 116J.995 (the "Business Subsidy Act"), providing terms of certain assistance to private development in the City.

A copy of the spending plan, and summary of the proposed business subsidy, are on file and available for public inspection at the office of the Community Development Director at City Hall.

A person with residence in or the owner of taxable property in the granting jurisdiction may file a written complaint with the City if the City fails to comply with the Business Subsidy Act, and no action may be filed against the City for the failure to comply unless a written complaint is filed.

All interested persons may appear at the hearing and present their views orally or prior to the meeting in writing.

**BY ORDER OF THE CITY COUNCIL OF
THE CITY OF INVER GROVE HEIGHTS, MINNESOTA**

/s/ _____
Joe Lynch, City Administrator

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER ADVISORY BOARD APPLICATIONS AND APPOINTMENTS

Meeting Date: May 23, 2011
 Item Type: Regular
 Contact: JTeppen, Asst City Admin
 Prepared by:
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider Advisory Board applications and appointments.

SUMMARY The terms of various advisory commission members expire on May 23, 2011. The commission members whose terms expire were asked to indicate whether they wish to be considered for reappointment to their various commissions and have responded as follows below.

Also attached are the applications that detail the individual's choice(s) for commission appointment, the status of current vacancies, and the attendance records from the past 12 months.

AIRCRAFT NOISE ABATEMENT COMMISSION

This is a seven member commission with four vacancies. Commissioner Eginton wishes to be re-appointed.

The following people have made application to be considered for appointment:

Only Choice:
 Warren (Pat) Robinson

ENVIRONMENTAL COMMISSION

This is a nine member commission with three vacancies.

Commissioner's Pohlman, Groenjes, Hall and Flaherty wish to be reappointed. The following people have made application to be considered for appointment:

<u>First Choice:</u>	<u>Second Choice:</u>	<u>Third Choice:</u>	<u>Fourth Choice:</u>
Dustin Bower	Cory Elsmore	Mark Freer	Victoria Elsmore
Sarah Brass	Robert Heidenriech	Warren (Pat) Robinson	
		Stephanie Schmid	

PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission is a nine member commission with no vacancies. Commissioners Johnson, Joyce, and Eiden wish to be reappointed.

The following people have made application to be considered for appointment:

First Choice:

Todd Kruse
Desta Meyer
Cory Elsmore
Stephanie Schmid

Second Choice:

Dustin Bower
Victoria Elsmore
Sarah Brass
Mark Freer

Fourth Choice:

Warren (Pat) Robinson

PLANNING COMMISSION

This is a nine member commission with no vacancies. Commissioner Christine Koch regrets that she is unable to be reconsidered for appointment due to other obligations. Commissioner's Roth and Scales wish to be reappointed.

The following people have made application to be considered for the Planning Commission:

Only Choice:

Allan Cederberg
Armando Lissarrague
Andrew Claude

First Choice:

Victoria Elsmore
Mark Freer
Robert Heidenreich

Second Choice:

Desta Meyer
Stephanie Schmid

Third Choice:

Todd Kruse
Cory Elsmore

CONVENTION AND VISITORS BUREAU

The CVB is a seven member board represented by the hotels (3), River Heights Chamber of Commerce (1), business representatives (2), and one representative of the City. Members' terms expiring are Jeff Andrews (AmericInn and Suites), Joe Harms of River Heights Marina, business representative. They both wish to be re-appointed.

AIRCRAFT NOISE ABATEMENT COMMISSION ATTENDANCE - 2010/2011

Commissioner Name	2/10	9/10	1/19	5/4
Mark Storo	NA	X	X	X
Ron Sieloff	NA	A	X	X
Will Eginton	A	A	A	A
Rue Shibata	A	A	X	X

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

ENVIRONMENTAL COMMISSION ATTENDANCE - MAY 2010 THRU APRIL 2011

Commissioner Name	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Total
Alice Lesney - Resigned	NA	NA	NA	NA	X	NA	NA	NA	NA	NA	NA	NA	1
Bob Pohlman	NA	NA	NA	NA	X	NA	NA	NA	X	NA	NA	E	2
Peter Hall	NA	NA	NA	NA	X	NA	NA	NA	A	NA	NA	A	1
Ted Trenzeluk	NA	NA	NA	NA	X	NA	NA	NA	A	NA	NA	X	2
Greg Groenjes	NA	NA	NA	NA	X	NA	NA	NA	X	NA	NA	X	3
Mike Flaherty	NA	NA	NA	NA	E	NA	NA	NA	X	NA	NA	X	2
Susan Burke	NA	NA	NA	NA	X	NA	NA	NA	X	NA	NA	X	3

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

PARKS & RECREATION COMMISSION ATTENDANCE - MAY 1, 2010 THRU APRIL 15, 2011

Commissioner Name	5/12	6/9	8/11	10/13	11/10	12/8	2/9	3/9	4/13	TOTAL
Marti Silvi	X	A	X	X	X	X	X	X	X	8
Joseph Boehmer	X	X	X	X	A	X	X	A	X	7
Albert Eiden	X	X	X	X	X	X	X	A	X	8
Wilfred Krech	X	X	A	X	X	X	A	X	A	6
Dennis Schueller	X	X	X	X	A	A	X	X	X	7
Chris Solberg	n/a	X	X	X	X	X	X	X	X	8
Keith Joyce	A	X	X	X	X	X	X	X	X	8
Stanley Johnson	X	X	X	X	X	X	X	X	X	8
James Huffman	X	X	X	X	A	X	X	X	X	8

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

PLANNING COMMISSION ATTENDANCE - MAY 1, 2010 THROUGH APRIL 31, 2011

Commissioner Name	5/4	5/18	6/1	6/15	7/6	7/20	8/4	8/17	9/7	9/21	10/5	10/19	11/3	11/16	12/7	12/21	1/4	1/18	2/1	2/15	3/1	3/15	4/5	4/19	TOTAL	
Paul Hark	X	X	X	X	X	X		X	X	X	X	X	E	E	X			X	X	X	X	X	X	X	X	17
Tom Bartholomew	X	X	X	X	X	X		X	X	X	X	X	X	X	X			X	X	X	X	X	X	X	X	19
Pat Simon	E	E	E	X	X	X		X	X	X	X	X	X	X	X			X	X	X	X	X	X	X	X	16
Harold Gooch	A	X	X	X	X	X		X	X	X	X	A	A	X	E			X	X	X	X	E	X	X	X	14
Mike Schaeffer	X	A	A	E	A	E		X	X	E	X	X	X	A	X			A	A	X	E	E	X	E	E	9
Tony Scales	X	E	X	E	X	E		X	X	X	E	X	X	X	X			X	X	X	X	X	X	X	X	15
Damon Roth	X	X	E	X	E	X		X	X	E	X	E	A	X	X			A	A	X	X	X	E	X	X	12
Christine Koch	X	X	X	X	E	X		X	E	X	X	X	E	X	E			X	X	E	E	E	X	X	X	13
Dennis Wippermann	X	X	X	X	X	X		X	X	E	X	X	X	X	X			X	X	E	E	X	X	X	X	17

X = Attended meeting

A = Absent

NA = Not applicable

E = Excused Absence

Inver Grove Heights Convention & Visitors Bureau Board Attendance - Jan-Dec. 2010

IGH CVB Board Member	May	June	July (Special Mtg)	August	Sept	Oct (Special Mtg)	Oct	Nov	Dec	January	February	March	April
Jeff Andrews	x	e	x	x	x	x	x	x	e	x	a	x	x
Jordan Dols	x	x	x	x	x	x	x	x	x	x	x	x	x
Don Heikkila	a	x	x	x	a	x	x	x	x	x	a	x	x
Jenelle Teppen	e	x	e	x	e	x	e	e	x	x	x	x	x
Joe Harms	x	x	x	x	x	a	x	x	x	x	x	a	x
Romy Ecker	n/a	x	x	x	e	x	e	e	x	x	x	e	e

X = Attended meeting/conference call-in

A = Absent

E = Excused Absence- know prior to meeting

Jenelle Teppen

From: support@civicplus.com
Sent: Wednesday, May 04, 2011 10:36 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Environmental	2nd Choice	Park and Recreation
3rd Choice		4th Choice	
Name*	Dustin <i>Bower</i>	Date	5/4/11
Address	8865 Branson Drive	Zip Code	55076
Home Phone*	6123088049	Work Phone*	6122083328
Email Address*	dbower@gmail.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 4/1

Employment, occupation, or other experience

Owner Bower Law Office, PC (www.bowerlawoffice.com) Former member: Airport Noise Abatement Commission Adopt-a-Highway Owner Hwy 55 in Inver Grove Heights Member Board of Directors: Rose Villas Association - Inver Grove Heights Member Paralegal Advisory Board - Inver Hills Community College Volunteer - Darts 1st Grade reading and math tutor - Pine Bend Elementary Former Member - River Heights Chamber of Commerce Former Special Counsel to Rep. Joe Atkins Interviewing for Community Advisory Council for Flint Hills Resources this week.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I would like to spend some more time learning how I can best serve the community by volunteering my time on a commission, preferably the Environmental Commission. I enjoyed my previous role as a member of the Airport Noise Abatement Commission, but would like to work on a Commission with more direct communication and involvement with city council.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I believe my employment, occupation, volunteerism, and additional experience already listed should give you a good idea about my sincerity in working to better my community. I look forward to being of service to the city council in any way I can. They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Environmental

2nd Choice: Park and Recreation

3rd Choice:

4th Choice:

Name: Dustin

Date: 5/4/11

Address: 8865 Branson Drive

Zip Code: 55076

Home Phone: 6123088049

Work Phone: 6122083328

Email Address: dbower@gmail.com

Years/Months: 4/1

Employment, occupation, or other experience: Owner Bower Law Office, PC (www.bowerlawoffice.com)
Former member: Airport Noise Abatement Commission Adopt-a-Highway Owner Hwy 55 in Inver Grove Heights Member Board of Directors: Rose Villas Association - Inver Grove Heights Member Paralegal Advisory Board - Inver Hills Community College Volunteer - Darts 1st Grade reading and math tutor - Pine Bend Elementary Former Member - River Heights Chamber of Commerce Former Special Counsel to Rep. Joe Atkins Interviewing for Community Advisory Council for Flint Hills Resources this week.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I would like to spend some more time learning how I can best serve the community by volunteering my time on a commission, preferably the Environmental Commission. In enjoyed my previous role as a member of the Airport Noise Abatement Commission, but would like to work on a Commission with more direct communication and involvement with city council.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I believe my employment, occupation, volunteerism, and additional experience already listed should give you a good idea about my sincerity in working to better my community. I look forward to being of service to the city counsel in any way I can.

Additional Information:

Form submitted on: 5/4/2011 10:36:05 PM

Submitted from IP Address: 75.73.235.120

Referrer Page: <http://mn-invergroveheights.civicplus.com/index.aspx?nid=59>

Form Address: <http://mn-invergroveheights.civicplus.com/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Thursday, March 24, 2011 2:45 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Environmental Commission	2nd Choice	Parks & Recreation Advisory Committee
3rd Choice		4th Choice	
Name*	Sarah Brass	Date	3/24/2011
Address	10770 Alberton Way	Zip Code	55077
Home Phone*	651-454-4471	Work Phone*	651-454-4471
Email Address*	sarah.brass@yahoo.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 1 yr/10 mo

Employment, occupation, or other experience

Currently, I am a stay-at-home mother of two young children. Prior to that, I was a business attorney for a small alternative investment firm.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

We recently moved into this community and I am interested in getting involved on an Advisory Commission because I believe that citizens have a vested interest in being involved in their city. At this juncture in my life, I have time to volunteer to being on a commission and believe I would be a good candidate. My husband and I are planning on being in this community for some time and I would like to be a part of making it a great place to live.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

My prior work experience as an attorney involved a great deal of work with contracts. I am detail-orientated and enjoy research. I am not, by nature a conflict-driven person, but I have worked on a number of contract negotiations and enjoy working towards results that mutually benefit all parties. My experience as a mother helps me look towards and plan for the future because I have a vested interest in the community to benefit my children. I think I would bring a balanced, thoughtful perspective to an Advisory Commission.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Environmental Commission

2nd Choice: Parks & Recreation Advisory Committee

3rd Choice:

4th Choice:

Name: Sarah Brass

Date: 3/24/2011

Address: 10770 Alberton Way

Zip Code: 55077

Home Phone: 651-454-4471

Work Phone: 651-454-4471

Email Address: sarah.brass@yahoo.com

Years/Months: 1 yr/10 mo

Employment, occupation, or other experience: Currently, I am a stay-at-home mother of two young children. Prior to that, I was a business attorney for a small alternative investment firm.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: We recently moved into this community and I am interested in getting involved on an Advisory Commission because I believe that citizens have a vested interest in being involved in their city. At this juncture in my life, I have time to volunteer to being on a commission and believe I would be a good candidate. My husband and I are planning on being in this community for some time and I would like to be a part of making it a great place to live.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: My prior work experience as an attorney involved a great deal of work with contracts. I am detail-orientated and enjoy research. I am not, by nature a conflict-driven person, but I have worked on a number of contract negotiations and enjoy working towards results that mutually benefit all parties. My experience as a mother helps me look towards and plan for the future because I have a vested interest in the community to benefit my children. I think I would bring a balanced, thoughtful perspective to an Advisory Commission.

Additional Information:

Form submitted on: 3/24/2011 2:45:12 PM

Submitted from IP Address: 71.34.48.101

Referrer Page: No referrer - Direct link

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

CITY OF INVER GROVE HEIGHTS
8150 BARBARA AVENUE
INVER GROVE HEIGHTS, MN 55077

CITIZEN ADVISORY COMMISSION APPLICATION

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on. ***Please type or print clearly in ink***

NAME: ALLAN CEDERBERG DATE: 4/13/2011

In order that the Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information (attach extra sheets if necessary):

1st Choice PLANNING COMMISSION 3rd Choice _____

2nd Choice _____ 4th Choice _____

ADDRESS: 1162 E 92nd ST ZIP CODE: 55077

HOME PHONE: 651/451-2287 WORK PHONE: _____

E-MAIL ADDRESS: MAYCBERG@COMCAST.NET

HOW LONG HAVE YOU LIVED IN INVER GROVE HEIGHTS? 34 YEARS 10 MONTHS

EMPLOYMENT, OCCUPATION OR OTHER EXPERIENCE: RETIRED MECHANICAL ENGINEER

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I WISH TO MAKE IGH AN BETTER PLACE AND I KNOW THAT BEING ON THIS COMMISSION WILL MAKE THIS HAPPEN

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

THE CITY CHOSE ME TO BE ON THE CITY HALL HOUSING TASK FORCE AND HOUSING COMMISSION AND WATERWAY MANAGEMENT ORGANIZATION. BEING ON THE PLANNING COMMISSION WILL BE AN POSITIVE ADDITION FOR THE CITY

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

Allan Cederberg

From: support@civicplus.com
Sent: Thursday, April 14, 2011 1:12 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Planning Commission	2nd Choice	
3rd Choice		4th Choice	
Name*	Andrew Claude	Date	4/14/2011
Address	8394 College Trail	Zip Code	55076
Home Phone*	994-6839	Work Phone*	612-395-7113
Email Address*	ajclaud@comcast.net		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 4/10

Employment, occupation, or other experience

I currently work for CSM Corporation. I help oversee the sales and marketing efforts of our hotels.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

My wife and I have lived in Inver Grove Heights for over 4 years. We have 2 young children and intend on raising our children in Inver Grove Heights. With that said, I am very

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I have worked for CSM Corporation for over 14 years. We are a real estate development company based here. Prior to my current role, I worked in acquisitions and development. I was involved in

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning Commission

2nd Choice:

3rd Choice:

4th Choice:

Name: Andrew Claude

Date: 4/14/2011

Address: 8394 College Trail

Zip Code: 55076

Home Phone: 994-6839

Work Phone: 612-395-7113

Email Address: ajclaud@comcast.net

Years/Months: 4/10

Employment, occupation, or other experience: I currently work for CSM Corporation. I help oversee the sales and marketing efforts of our hotels.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: My wife and I have lived in Inver Grove Heights for over 4 years. We have 2 young children and intend on raising our children in Inver Grove Heights. With that said, I am very interested in participating in a forum that helps shape the future of our city.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I have worked for CSM Corporation for over 14 years. We are a real estate development company based here. Prior to my current role, I worked in acquisitions and development. I was involved in several projects here and in other states. I believe my experience will be a benefit to the Planning Commission.

Additional Information:

Form submitted on: 4/14/2011 1:12:00 PM

Submitted from IP Address: 66.213.223.74

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/index.aspx?nid=205>

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Wednesday, April 06, 2011 11:34 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Parks and Recreation	2nd Choice	Environmental
3rd Choice	Planning	4th Choice	Housing
Name*	Cory C Elsmore	Date	4/6/11
Address	2584 76th Street East	Zip Code	55076
Home Phone*	651 324 4118	Work Phone*	same
Email Address*	celsmore@gmail.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 3 years 1 month

Employment, occupation, or other experience

I am currently employed as a field technician with the Foundation out of Minneapolis. I am also currently the Vice President of of the College Highland Homeowners Association.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I have truly enjoyed my time in Inver Grove Heights, and feel that it is a great city. I would like to do what I can to keep it great, and feel that a position on the advisory commission would be beneficial to Inver Grove Heights as a whole.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

As a young person who plans to raise his family in Inver Grove Heights, I am committed to making this community a fantastic place. I also worked for years for Cottage Grove Parks and Recreation, and feel that this previous experience gives some insight as to the unique challenges that a Parks and Recreation department faces. I am an active user of many of our wonderful parks, and feel a real personal connection to them.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Parks and Recreation

2nd Choice: Environmental

3rd Choice: Planning

4th Choice: Housing

Name: Cory C Elsmore

Date: 4/6/11

Address: 2584 76th Street East

Zip Code: 55076

Home Phone: 651 324 4118

Work Phone: same

Email Address: celsmore@gmail.com

Years/Months: 3 years 1 month

Employment, occupation, or other experience: I am currently employed as a field technician with the Foundation out of Minneapolis. I am also currently the Vice President of of the College Highland Homeowners Association.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I have truly enjoyed my time in Inver Grove Heights, and feel that it is a great city. I would like to do what I can to keep it great, and feel that a position on the advisory commission would be beneficial to Inver Grove Heights as a whole.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: As a young person who plans to raise his family in Inver Grove Heights, I am committed to making this community a fantastic place. I also worked for years for Cottage Grove Parks and Recreation, and feel that this previous experience gives some insight as to the unique challenges that a Parks and Recreation department faces. I am an active user of many of our wonderful parks, and feel a real personal connection to them.

Additional Information:

Form submitted on: 4/6/2011 11:34:13 PM

Submitted from IP Address: 24.131.132.188

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/>

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Thursday, April 07, 2011 7:13 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Planning	2nd Choice	Parks and Recreation
3rd Choice	Housing	4th Choice	Environmental
Name*	Victoria Elsmore	Date	04/07/11
Address	2584 76th Street East	Zip Code	55076
Home Phone*	(651) 324-4143	Work Phone*	(651) 312-1201
Email Address*	Victoria@linnanlaw.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 3 years 1 month

Employment, occupation, or other experience

I am an attorney practicing in East Saint Paul.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

My husband and I have lived in Inver Grove Heights for about three years and have enjoyed it very much. We have breakfast at the Bierstube, have joined the Community Center, and frequent our parks. I would very much like to give back the the community we enjoy so much. We plan to raise a family here, so I have a vested interest to make sure this community stays as wonderful as it is today.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

As an attorney I am able to read and understand contracts as well as research any necessary legal precedent the commissions may need to consider. I believe my legal training and experience will be helpful for any committee.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning

2nd Choice: Parks and Recreation

3rd Choice: Housing

4th Choice: Environmental

Name: Victoria Elsmore

Date: 04/07/11

Address: 2584 76th Street East

Zip Code: 55076

Home Phone: (651) 324-4143

Work Phone: (651) 312-1201

Email Address: Victoria@linnanlaw.com

Years/Months: 3 years 1 month

Employment, occupation, or other experience: I am an attorney practicing in East Saint Paul.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: My husband and I have lived in Inver Grove Heights for about three years and have enjoyed it very much. We have breakfast at the Bierstube, have joined the Community Center, and frequent our parks. I would very much like to give back the the community we enjoy so much. We plan to raise a family here, so I have a vested interest to make sure this community stays as wonderful as it is today.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: As an attorney I am able to read and understand contracts as well as research any necessary legal precedent the commissions may need to consider. I believe my legal training and experience will be helpful for any committee.

Additional Information:

Form submitted on: 4/7/2011 7:13:17 PM

Submitted from IP Address: 24.131.132.188

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/index.aspx?nid=59>

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Monday, April 04, 2011 5:56 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Planning Commission	2nd Choice	Parks & Recreation Commission
3rd Choice	Environmental Commission	4th Choice	
Name*	Mark Freer	Date	04/03/11
Address	7561 Barbara ave	Zip Code	55077
Home Phone*	6514512577	Work Phone*	Same
Email Address*	moony426@yahoo.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 8 years

Employment, occupation, or other experience

Retired. Worked for the Minnesota Department of Corrections for 35 years. Worked at 5 different correctional facilities. Held different titles, with the last one being the Security Director (rank of Captain) for the last 15 years at three facilities.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

Would like to become more involved in our community. I believe IGH does many things very well and would like to be part of keeping that progressive action alive.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I am a certified (State and Federal) Emergency Manager. Oversaw all of the Department of Corrections Emergency response. Led them through the change over to the Federal Incident Command System. Developed and wrote the Department Emergency response manual.

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning Commission

2nd Choice: Parks & Recreation Commission

3rd Choice: Environmental Commission

4th Choice:

Name: Mark Freer

Date: 04/03/11

Address: 7561 Barbara ave

Zip Code: 55077

Home Phone: 6514512577

Work Phone: Same

Email Address: moony426@yahoo.com

Years/Months: 8 years

Employment, occupation, or other experience: Retired. Worked for the Minnesota Department of Corrections for 35 years. Worked at 5 different correctional facilities. Held different titles, with the last one being the Security Director (rank of Captain) for the last 15 years at three facilities.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: Would like to become more involved in our community. I believe IGH does many things very well and would like to be part of keeping that progressive action alive.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I am a certified (State and Federal) Emergency Manager. Oversaw all of the Department of Corrections Emergency response. Led them through the change over to the Federal Incident Command System. Developed and wrote the Department Emergency response manual.

Additional Information:

Form submitted on: 4/4/2011 5:56:29 PM

Submitted from IP Address: 97.127.82.146

Referrer Page: <http://mn-invergroveheights.civicplus.com/index.aspx?nid=59>

Form Address: <http://mn-invergroveheights.civicplus.com/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Tuesday, October 26, 2010 7:14 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Planning Commission	2nd Choice	
3rd Choice		4th Choice	
Name*	Robert Heidenreich	Date	10-26-2010
Address	11632 Akron Ave	Zip Code	55077
Home Phone*	651-451-3294	Work Phone*	612-868-1701 cell
Email Address*	decks@thedeckstore.net		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 18 yrs

Employment, occupation, or other experience

Owner of The Deck & Door Company since 1987. Owner of The Deck Store a lumberyard in Apple Valley MN since 1999. Chief Officer of Bestplace Leasing - owner operator of commercial property located in Apple Valley MN since 2003. Monthly Columnist for LBM Journal since 2007.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I would like to become a member of the planning commission, to have a voice in the improvements to our community, and learn more about how our local government functions. As I near the end of my careers I want to invest my extra time in the city where I live.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

Past Member of Flint Flint Hills CAC 6 years, business owner since 1987 I own a lumberyard (The Deck Store) a construction company (The Deck and Door Company) and online retail business (www.TheDeckstoreonline.com) I am one of MN most senior licensed Builders License Number #5457 also a licensed Electrician(Low Voltage Technical system) Certified Lead removal contractor, Past president of WSP Jaycees. I also write a monthly column for LBM Journal, a trade publication that goes to every lumberyard and build supply company in North America.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning Commission

2nd Choice:

3rd Choice:

4th Choice:

Name: Robert Heidenreich

Date: 10-26-2010

Address: 11632 Akron Ave

Zip Code: 55077

Home Phone: 651-451-3294

Work Phone: 612-868-1701 cell

Email Address: decks@thedeckstore.net

Years/Months: 18 yrs

Employment, occupation, or other experience: Owner of The Deck & Door Company since 1987. Owner of The Deck Store a lumberyard in Apple Valley MN since 1999. Chief Officer of Bestplace Leasing - owner operator of commercial property located in Apple Valley MN since 2003. Monthly Columnist for LBM Journal since 2007.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I would like to become a member of the planning commission, to have a voice in the improvements to our community, and learn more about how our local government functions. As I near the end of my careers I want to invest my extra time in the city where I live.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: Past Member of Flint Flint Hills CAC 6 years, business owner since 1987 I own a lumberyard (The Deck Store) a construction company (The Deck and Door Company) and online retail business (www.TheDeckstoreonline.com) I am one of MN most senior licensed Builders License Number #5457 also a licensed Electrician(Low Voltage Technical system) Certified Lead removal contractor, Past president of WSP Jaycees. I also write a monthly column for LBM Journal, a trade publication that goes to every lumberyard and build supply company in North America.

Additional Information:

Form submitted on: 10/26/2010 7:13:58 PM

Submitted from IP Address: 71.63.133.121

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/index.aspx?NID=59>

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Wednesday, May 04, 2011 10:16 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Parks and Recreation	2nd Choice	Port Authority - yes we should have one
3rd Choice	Planning Commission	4th Choice	
Name*	Todd A. Kruse	Date	05/04/2011
Address	8717 Crismon Way	Zip Code	55076
Home Phone*	6517561915	Work Phone*	6124235621
Email Address*	toddakruse@gmail.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 1 yr/10 mon.

Employment, occupation, or other experience

For the last 13 years I have been a multi-client public affairs consultant and prior to that I was a telecom lobbyist also responsible for community relations. I am an adjunct professor at Normandale Community College and a board member of the Rose Ensemble music group.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I was appointed to Parks and Recreation in 2009 but our new home was not completed in time for our family to become official residents in time so the city council actually had to replace me before I even attended one meeting.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I am an active triathlete, father of two school age children, and I enjoy being involved in whatever community I live in so I am seeking this position. I have been fortunate to have traveled to nearly 60 nations, have worked in numerous states around the USA, and lived in Europe for four years thus I believe I bring a wealth of experience and diversity of thought to the commission since I have belonged to several different health clubs over the years.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Parks and Recreation

2nd Choice: Port Authority - yes we should have one

3rd Choice: Planning Commission

4th Choice:

Name: Todd A. Kruse

Date: 05/04/2011

Address: 8717 Crismon Way

Zip Code: 55076

Home Phone: 6517561915

Work Phone: 6124235621

Email Address: toddakruse@gmail.com

Years/Months: 1 yr/10 mon.

Employment, occupation, or other experience: For the last 13 years I have been a multi-client public affairs consultant and prior to that I was a telecom lobbyist also responsible for community relations. I am an adjunct professor at Normandale Community College and a board member of the Rose Ensemble music group.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I was appointed to Parks and Recreation in 2009 but our new home was not completed in time for our family to become official residents in time so the city council actually had to replace me before I even attended one meeting.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I am an active triathlete, father of two school age children, and I enjoy being involved in whatever community I live in so I am seeking this position. I have been fortunate to have traveled to nearly 60 nations, have worked in numerous states around the USA, and lived in Europe for four years thus I believe I bring a wealth of experience and diversity of thought to the commission since I have belonged to several different health clubs over the years.

Additional Information:

Form submitted on: 5/4/2011 10:16:16 PM

Submitted from IP Address: 24.118.0.48

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?fid=41>

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Wednesday, March 09, 2011 9:10 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Planning Commission	2nd Choice	
3rd Choice		4th Choice	
Name*	Armando Lissarrague	Date	03/09/2011
Address	11730 ALBAVAR PATH	Zip Code	55077
Home Phone*	651-455-3081	Work Phone*	952-927-9221
Email Address*	alissarr@amfam.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 15 yrs 8 mths

Employment, occupation, or other experience

Owner/manager American Family Insurance Agency for 28+ yrs. Former Human Rights Commissioner/Chairperson Richfield, Mn. Concern and interested in present and future planning and growth for IGH.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

IGH is a vibrant and growing community. Due to my background I can bring fresh and clear perspectives to issues, yet maintaining a clear non divisive focus. I am able to work with others who may possess a different point of view than mine.

Most important is my willingness to serve the residents of our great City of Inver Grove Heights

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I have always done my best in educating myself in order to intelligently serve those around me.

They City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning Commission

2nd Choice:

3rd Choice:

4th Choice:

Name: Armando Lissarrague

Date: 03/09/2011

Address: 11730 ALBAVAR PATH

Zip Code: 55077

Home Phone: 651-455-3081

Work Phone: 952-927-9221

Email Address: alissarr@amfam.com

Years/Months: 15 yrs 8 mths

Employment, occupation, or other experience: Owner/manager American Family Insurance Agency for 28+ yrs. Former Human Rights Commissioner/Chairperson Richfield, Mn. Concern and interested in present and future planning and growth for IGH.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: IGH is a vibrant and growing community. Due to my background I can bring fresh and clear perspectives to issues, yet maintaining a clear non divisive focus. I am able to work with others who may possess a different point of view than mine. Most important is my willingness to serve the residents of our great City of Inver Grove Heights

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I have always done my best in educating myself in order to intelligently serve those around me.

Additional Information:

Form submitted on: 3/9/2011 9:10:10 PM

Submitted from IP Address: 98.240.226.189

Referrer Page: No referrer - Direct link

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Wednesday, March 16, 2011 2:54 PM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Parks and Recreation Committee	2nd Choice	Planning Commission
3rd Choice		4th Choice	
Name*	Desta Meyer	Date	3/16/2011
Address	8432 Copperfield Way	Zip Code	55076
Home Phone*	651-734-8900	Work Phone*	952-912-5612
Email Address*	destajmeyer@gmail.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 3 year 6 Months

Employment, occupation, or other experience

I consider myself to have a diverse background as far as my employment history is considered. In my previous career, I had the opportunity to work with the public in a variety of different positions serving developmentally disabled adults and children, those with mental health diagnosis, and chemical dependency. My positions were with both non-profit and for profit organizations in a management role. I made the decision to change career paths about five years ago. I took a position with Wells Fargo Bank where I was employed until October of last year. At that time I accepted a position as a Payroll Tax Analyst with G&K Services in Minnetonka, MN where I am currently employed. My current responsibilities involve processing and filed payroll taxes for a company located in 40 states. A large portion of my day is spent researching current tax compliance issues. I have a BA from St. Catherine's University in Communications Studies and Business Administration. I can provide a complete resume if that is the information you are seeking.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

Local government has been of interest to me for some time. As I have become more established in Inver Grove Heights, I would like the opportunity to give back to my community. While IGH has many strengths there are definite growth opportunities. It is my desire to help shape the community where I make my home. My largest desire would be to serve on the Parks and Recreation Commission. My family utilizes the park system on a daily basis. As a runner and cyclist I use the extensive trail system, my children enjoy the parks, and we routinely mountain bike and hike at Harmon Park. I also have an interest in the potential "Darvan Acres Nature Center" and the potential side walk and trail improvements. However, I also have interest in the overall city planning given the tough economic times and the housing market decline. I have personally lost about 50% of the value of my townhouse.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

When I was in High School I worked with the city council and public health departments to both speak at City Council meetings and complete compliance checks for tobacco and alcohol at various area businesses. I am a single parent of two children who are ages 7 and 5. As an avid cyclist I have been involved in the planning and organizing of many events in neighboring communities

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Parks and Recreation Committee

2nd Choice: Planning Commission

3rd Choice:

4th Choice:

Name: Desta

Date: 3/16/2011

Address: 8432 Copperfield Way

Zip Code: 55076

Home Phone: 651-734-8900

Work Phone: 952-912-5612

Email Address: destajmeyer@gmail.com

Years/Months: 3 year 6 Months

Employment, occupation, or other experience: I consider myself to have a diverse background as far as my employment history is considered. In my previous career, I had the opportunity to work with the public in a variety of different positions serving developmentally disabled adults and children, those with mental health diagnosis, and chemical dependency. My positions were with both non-profit and for profit organizations in a management role. I made the decision to change career paths about five years ago. I took a position with Wells Fargo Bank where I was employed until October of last year. At that time I accepted a position as a Payroll Tax Analyst with G&K Services in Minnetonka, MN where I am currently employed. My current responsibilities involve processing and filed payroll taxes for a company located in 40 states. A large portion of my day is spent researching current tax compliance issues. I have a BA from St. Catherine's University in Communications Studies and Business Administration. I can provide a complete resume if that is the information you are seeking.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: Local government has been of interest to me for some time. As I have become more established in Inver Grove Heights, I would like the opportunity to give back to my community. While IGH has many strengths there are definite growth opportunities. It is my desire to help shape the community where I make my home. My largest desire would be to serve on the Parks and Recreation Commission. My family utilizes the park system on a daily basis. As a runner and cyclist I use the extensive trail system, my children enjoy the parks, and we routinely mountain bike and hike at Harmon Park. I also have an interest in the potential "Darvan Acres Nature Center" and the potential side walk and trail improvements. However, I also have interest in the overall city planning given the tough economic times and the housing market decline. I have personally lost about 50% of the value of my townhouse.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: When I was in High School I worked with the city council and public health departments to both speak at City Council meetings and complete compliance checks for tobacco and alcohol at various area businesses. I am a single parent of two children who are ages 7 and 5. As an avid cyclist I have been involved in the planning and organizing of many events in neighboring communities

Jenelle Teppen

From: support@civicplus.com
Sent: Saturday, March 12, 2011 10:27 AM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Aircraft Noise Abatement	2nd Choice	Planning Commission
3rd Choice	Environmental Commission	4th Choice	Parks and Rec
Name*	Warren (Pat) Robinson	Date	03/12/2011
Address	5877 Bradbury Court	Zip Code	55076
Home Phone*	612-408-4231	Work Phone*	Same
Email Address*	pat.robinson26@yahoo.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 11 years

Employment, occupation, or other experience

Self employed as private investigation consultant, retired law enforcement.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I watch the city politics and I am intrested in helping the city move forward with the many issues it faces. I've worked in law enforcement and understand the operation of city/county government.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

I am a retired law enforcement officer and a local small business owner. In my capacity in law enforcement I've worked with the community on many issues improtant to them. At this point I can make the time commitment to a commission.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Aircraft Noise Abatement

2nd Choice: Planning Commission

3rd Choice: Environmental Commission

4th Choice: Parks and Rec

Name: Warren (Pat) Robinson

Date: 03/12/2011

Address: 5877 Bradbury Court

Zip Code: 55076

Home Phone: 612-408-4231

Work Phone: Same

Email Address: pat.robinson26@yahoo.com

Years/Months: 11 years

Employment, occupation, or other experience: Self employed as private investigation consultant, retired law enforcement.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I watch the city politics and I am intrested in helping the city move forward with the many issues it faces. I've worked in law enforcement and understand the operation of city/county government.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: I am a retired law enforcement officer and a local small business owner. In my capacity in law enforcement I've worked with the community on many issues improtant to them. At this point I can make the time commitment to a commission.

Additional Information:

Form submitted on: 3/12/2011 10:26:58 AM

Submitted from IP Address: 75.73.28.111

Referrer Page: <http://mn-invergroveheights.civicplus.com/index.aspx?NID=368>

Form Address: <http://mn-invergroveheights.civicplus.com/forms.aspx?FID=41>

Jenelle Teppen

From: support@civicplus.com
Sent: Thursday, March 17, 2011 11:24 AM
To: Jenelle Teppen
Subject: Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Parks & Rec	2nd Choice	Planning
3rd Choice	Housing	4th Choice	
Name*	Stephanie Schmid	Date	3/17/2011
Address	7939 Claiborne Lane	Zip Code	55076
Home Phone*	612 760 9206	Work Phone*	612 760 9206
Email Address*	slschmid@taylorcorp.com		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 1 yr

Employment, occupation, or other experience

I lead business development and partnership creation for a division of Taylor Corporation.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I am interested in becoming involved in City Government because my husband and I have two small children and are interested in having an impact on the community we live.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

Numerous experiences leading groups, communicating effectively, leading ideation and ability to work with different groups and varying agendas.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Parks & Rec

2nd Choice: Planning

3rd Choice: Housing

4th Choice:

Name: Stephanie Schmid

Date: 3/17/2011

Address: 7939 Claiborne Lane

Zip Code: 55076

Home Phone: 612 760 9206

Work Phone: 612 760 9206

Email Address: slschmid@taylorcorp.com

Years/Months: 1 yr

Employment, occupation, or other experience: I lead business development and partnership creation for a division of Taylor Corporation.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I am interested in becoming involved in City Government because my husband and I have two small children and are interested in having an impact on the community we live.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: Numerous experiences leading groups, communicating effectively, leading ideation and ability to work with different groups and varying agendas.

Additional Information:

Form submitted on: 3/17/2011 11:24:05 AM

Submitted from IP Address: 198.12.16.4

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/index.aspx?nid=204>

Form Address: <http://www.ci.inver-grove-heights.mn.us/forms.aspx?FID=41>