

**Inver Grove Heights  
Park and Recreation Advisory Commission  
Wednesday, January 11, 2012  
8150 Barbara Avenue  
7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. PRESENTATIONS – Items that don't require action.
4. ANNOUNCEMENTS
  - A. You can find information regarding the City of Inver Grove Heights by visiting our web site at [www.invergroveheights.org](http://www.invergroveheights.org)
  - B. Next Meeting; February 8, 2012 Regular Meeting 7:00pm
5. CONSENT AGENDA – All items on the Consent Agenda are considered routine and have been made available to the Commission at least two days prior to the meeting; the times will be enacted in one motion. There will be no separate discussion of these items unless a Commission member or citizen so request, in which event the item will be removed from this Agenda and considered in normal sequence.
  - A. Approval of Agenda
  - B. Approval of December 14, 2011 Minutes
6. PUBLIC COMMENT – Public comment provides an opportunity for the public to address the Commission on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes. Comments will be limited to three (3) minutes per person.
7. UNFINISHED BUSINESS - Items that are brought back to the Commission for action from a previous meeting.
8. REGULAR AGENDA - Items requiring action that are new to the Commission.
  - A. Review Heritage Village Park Architectural Concepts
  - B. Review 2012 North Valley Disc Golf Course Operations Agreement
9. ADMINISTRATIVE PRESENTATIONS - Items that need to be discussed without any actions.
  - A. Excess Golf Course Property
  - B. Future of our Parks Report
  - C. Department Happenings
10. COMMISSION COMMENTS – A chance for Commissioners to ask questions or make comments.
11. ADJOURN

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Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the Commission on each agenda item in advance from Staff; decisions are based on this information and past experiences. In addition, some items may have been discussed preliminarily at Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated.

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This document is available upon a 72-hour request in alternate formats such as Braille, large print, audio table, etc. Please contact Eric Carlson at 651.450.2587 or TDD/TTY 651.450.2501

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**City of Inver Grove Heights Minutes of the Proceedings  
Of The Park and Recreation Advisory Commission  
Wednesday, December 14, 2011**

**1. CALL TO ORDER:**

Chair Al Eiden called the December 14, 2011 Park and Recreation Advisory Commission Meeting to order at 7:00 p.m.

**2. ROLL CALL:**

Present: Chair Al Eiden; Vice Chair Dennis Schueller; Commissioners: Jim Huffman, Chris Solberg, Marty Silvi, and Desta Meyer

Parks and Recreation Director Eric Carlson

Absent: Commissioners Joe Boehmer, Willie Krech, and Stan Johnson; Recording Clerk Sheri Yourczek

**3. PRESENTATIONS:**

**A. Review Inver Wood Golf Course Report**

Golf Course Manager Al McMurchie will take them through things that happened in 2011. Golf conditions were excellent right away in the spring. Many competitors had problems with their greens.

- Customer Service: Three key positions were added at the golf shop counter. They are eight month positions as opposed to the previous seasonal.
- Vending Conversions: Vending machines were installed to take care of the driving range. The reception of those was mixed as some people did not initially like them. As the season went on they became more and more accepted. It enables the customer to purchase golf balls from two different terminals by cash or credit cards. There used to be Staff at the counter so there is some cost savings there.
- Technology Update: A new point of sales system was installed. Along with that comes website tee time booking. Roughly 20% of our tee times were made online. We look for that to grow.
- Property Improvements: The clubhouse interior was remodeled. Carpeting, furniture, and paint on the walls, all of which hadn't been done since the facilities inception in 1992. In 2012 we have budgeted \$41,000 for the exterior, which includes the siding and the roof.  
The property had some cart paths laid down. 5,700 feet of cart path was laid down completing the front nine of the golf course. Phase three and four are still to come. Those will be on the executive course and those that surround the putting green and the clubhouse. Phase four will address what remains on the backside of the Championship Course.
- Equipment: Nine pieces of maintenance equipment were replaced. Five mowers, two utility vehicles, and two blowers were replaced. We replaced the golf cart fleet with new Yamaha golf carts. There are 68 of those along with two new beverage carts and two new Ranger carts. The program offerings will continue on as they have in the past. We have a Family Golf Program where juniors can play for free with a paid adult on Friday, Saturday, and Sunday. The high school golf teams have six teams playing in the spring through the end of May.

The City Council has come to terms with the new normal that is the golf course and the economy. The operating philosophy for the course going forward is the annual debt service is nearly impossible to service. The Council is looking to utilize the land asset values that we own on the existing property and using that to

help defray the three years remaining on our annual debt service. The second piece of the philosophy is that our capital improvements have been coming from another source. They have been coming from the Host Community Fund. We need to simply break even on operations and have a positive net operating income. In order to do that, we cannot afford any additional downside moves on the rate system and we have to go back to type of expense structure that it was in 2008 and 2009. There is a new normal within the economy. We are looking for a positive net income. There was a loss in 2010 of \$105,000. Projected this year we will see an additional loss of \$180,000. Previous to that we have never run a negative net operating income through 2009, which is 17 straight years.

Revenue per round is important. We were at \$30.00 to \$31.00 range. In 2010 we move down to \$28.00 and this year we are at \$27.00.

Moving forward in 2012, look for the tee time reservation access to be open pretty wide. We can take it seven days in advance in person and by phone. Online you can do it 28 days in advance. We are adjusting the rate card as a discount card, both for resident and non-resident version. The price of the card will be lowered.

Commissioner Silvi stated it is obvious with the way the economy is that the rates are going to be affected. What bothers him the most is he feels bad that we have non-resident golfers that pay the same rates as resident golfers. He feels there should be a division in there for resident and non-resident users.

Manager McMurchie stated for a minimal price you purchase a patron card then you have a 25% discount on the green fee structure for the season. He feels that accomplishes that and it is somewhat of a customer loyalty as well.

Commissioner Silvi didn't feel the history with the patron card went all that well.

Manager McMurchie stated we used to limit the non-resident cards back in the day. Wherever we were at with the resident cards, we filled the balance with non-resident cards. The economy struck us in 2008 and since then that patron card is just not working as well with golf course operations. At one point it got to where there were so many cards it lost its integrity. They are trying to work that discount card plan so it serves the residents on that side. It will be market driven.

Commissioner Huffman asked if other courses charge more for non-residents than for residents?

Manager McMurchie responded they don't see that very often. They will continue to do what they can for the residents.

Commissioner Meyer asked how our rates stack up to those in other areas?

Manager McMurchie responded we are right in the mid-tier of comparable facilities.

Commissioner Solberg asked if they could get more revenue from tournaments?

Manager McMurchie stated there isn't much of an opportunity for corporate style events because we miss the clubhouse piece. They don't want to be in a tent. They want their group in a nice well controlled environment. Other competitors have that.

Vice Chair Schueller commented the patron cards have decreased in sale due to the fact that many don't need them as they play at the discount rate.

Manager McMurchie agreed. The other problem is that there are a lot of other courses selling a lot of other times out there. People travel around for their golf. The days of the loyal clientele are long gone. Everyone looks for the best rate and they go there to play it. People do Inver Wood one week, the next week they go

elsewhere, etc. There is a lot of rotation out there. We are now five dollars below the national median for rounds. We need to be aware of that and figure out how to push that rate back up.

Vice Chair Schueller commented one of the reasons we lowered the rates was to get more players. He can see the need to raise the rates. People may go to other courses, or play fewer rounds in that year. He agrees the rates are low right now and hopes that we can keep the golfers and then increase the rates in time.

Manager McMurchie stated the positive side in lowering the rates was that we saw new golfers.

Vice Chair Schueller mentioned there was talk about having an oversight committee. What have you done to get input from the people who play the course? How do you get input from people and then transmit that input into action or non-action?

Manager McMurchie responded they listen to the people. He tries to create a Staff that is good at listening and reporting back what they hear. The City Council did take a look at the idea of the committee and they were not very interested.

Commissioner Silvi asked about our rates being \$5.00 under the median.

Manager McMurchie responded our revenue per round is \$27.00. The median national rate of municipal is \$32.00.

Commissioner Silvi stated he got an email from Oak Marsh Golf Course that the driving range is open. How come we are not doing that?

Manager McMurchie stated you run a risk with having a course open at this time of year and then having an end result of a ruined course as of April and May. The last five or six years we have gone deep into November.

Chair Eiden was interested in the philosophy point for setting aside money for property improvements and equipment replacement. As to your second point, have you started to put some kind of planning against that? Will you put some amount aside?

Manager McMurchie stated this began with the incorrect installation of the cart paths. They were bad for a long time. The Council saw that and we suggested \$100,000 a year for four years running. The Council was receptive to that idea. That cash would go into whatever fund we would be drawing property improvement money from. The golf course is nearing 20 years old now. We are going to have issues in the future with bunkers needing renovation. We have 66 bunkers and they are intense to renovate. We have the idea of a new starter building combined with a refreshment stand at the first tee location, etc. That is something that could be very popular. A big number coming would be an irrigation system, but that's about ten years out right now.

Vice Chair Schueller commented it gets distressing the amount of money it needs to keep the golf course going. Back in the 90's the course made enough money to pay off the bills and the debt. We don't have that anymore. This is the Council's problem. This is a lot of money going into the golf course, that isn't coming out of the golf course right now. Other Communities are doing the same thing right now. Do we want to continue down the road to spending money? Where does it stop that tax payer money isn't used on a golf course? Hopefully down the road the course will pay its own bills.

Manager McMurchie stated they are looking at this like they do the parks. They all need some type of work after an amount of time.

## **B. Review Fitness Program Report**

Fitness Coordinator Amy Crary stated she is in charge of the Fitness Center and Fitness Programming. She will update the Commission on projects and programs from 2011 and some expectations into 2012. This year was our 10 year Anniversary. We budgeted to make improvements in the Community Center. The fitness center and fitness studio were painted. The fitness floor was resurfaced. We purchased three new pieces of cardio equipment. We also upgraded some of our fitness equipment that was original to the center. We recently acquired some new space in the facility. We renovated the upper level birthday party room and added new flooring last month. This space is better for the customer and it also frees up our community rooms for other community events. Our fitness programs generate \$30,000 in sales each year. The economy has tightened but the programming has grown. Some of our new programs this year are for the youth. We started a Zumba Atomic class for ages 5-10. We also offer a Peaceful Parents and Karma Kids Yoga Class for parent and child. We expanded our programming for the tween age of 10 – 17 years old. We offered an I M So Fit class and we recently added a My MMA class which is a mixed martial arts class. Our group fitness classes are included in the membership and are also available as drop in classes. We have 45 classes running a week. The most popular one right now is Zumba, which is a Latin dance. Yoga, aqua exercise, and Silver Sneakers are also popular here. This fall we offered a Turkey Triathlon on the day after Thanksgiving. You would bike for 20 minutes, walk or run 20 minutes, swim or water walk for 20 minutes. Prizes were awarded in each age category. We also offered a Taking Care of You Day. This consisted of a spa day on a Saturday morning. 25 people received a healthy breakfast, took some fitness classes, received a ten minute massage and yoga therapy as well as facial and hand softening treatments. Coming in January, we will be offering a Taking Care of Your Health Day on Saturday, January 7<sup>th</sup> from 8:30 to 11:30. This free event will allow you to sample our fitness classes. Health East will be there offering blood pressure checks and blood sugar tests. Walgreens will be there to answer any pharmacy questions and our training staff will be there to do stretching and posture checks.

Chair Eiden asked how they are marketing these events?

Coordinator Crary uses a database and sends out emails. This seems to be the most effective way to market the classes. We also have our brochure that comes out three times a year. Posters and flyers within the Community Center are posted as well.

Chair Eiden asked if they are getting a fair amount of requests for users for new things that constantly seem to be coming out?

Coordinator Crary responded their number one request is to have Cycling. We hear that quite often. Other than that, we try to look at what the trends are. Kettle bells came out about five years ago, and we now have those. There are always fads versus things that are here to stay. There is a lot of material out there that kinds of weeds out the “junk”.

Chair Eiden asked if they are focusing your offerings on the young elementary age to get more of those young people into a better fitness routine?

Coordinator Crary responded they are. They have lowered the age of children allowed into the fitness center area from 12 to age ten. Most equipment can be used for age ten and up. Now we are seeing kids coming to Zumba classes as well as Yoga.

Commissioner Solberg commented that Amy and her Staff do a wonderful job with the variety that they have. He would like to see more of the nutrition aspect. People are concerned with what they eat, and how to eat. Some of these classes work, some don't, but it's great that they keep trying with different things.

Coordinator Crary responded they have to be careful with nutrition. You need to be a registered dietician, have a registered dietician, or a registered nurse on staff to advise people on nutrition. They are trainers and they have to stay within their scope. When we can bring in an expert and make it cost effective, it works out. We are

proud of our current offering which takes place on the third Friday of every month. We have partnered with Health East to come in and do blood pressure checks.

Vice Chair Schueller asked if we teach these classes with internal staff or do we sub-contract?

Coordinator Crary responded that all of our classes, with the exception of the nutrition class, are taught internally. All instructors either have group fitness certification, a nationally recognized fitness certification, or a personal training certificate. If they teach a specialized class, like yoga or tai chi, they have that certification. Some of our best instructors are what we call "homegrown". For example Claudia, she was a student of hers when she first started. She loved fitness. We sent her to be certified and she has become one of our top Boot Camp instructors now. It's rewarding to see people in our Community go through our programs and then they want to become instructors too.

Commissioner Meyer knows that the recreation side is using social media as a marketing tool. Are you marketing to that Facebook or Twitter world at all?

Coordinator Crary stated Beth Adams does use Facebook, but we only have 200 members on there. It doesn't seem as effective as doing email.

Commissioner Meyer used to be a member of the Grove. She lost about 50 pounds by working with a personal trainer years ago. Everyone was very welcoming. It was a great place to get a good start at.

Commissioner Solberg agreed they do a great job there. Keep up the good work.

Chair Eiden asked Commissioner Solberg how he faired during that day of exercise?

Commissioner Solberg stated he took a close third.

#### **4. ANNOUNCEMENTS:**

- A. You can find information regarding the City of Inver Grove Heights by visiting our Web Site at: [www.invergroveheights.org](http://www.invergroveheights.org)**
- B. Next Meeting: Wednesday, January 11, 2012. Regular Meeting 7:00 p.m.**
- C. Holiday on Main Street at the Armory Gym, December 17<sup>th</sup> from 2-5 p.m.**

#### **5. CONSENT AGENDA:**

- A. Approval of Agenda**
- B. Approval of Minutes of November 9, 2011**

**Motion by Commissioner Silvi, seconded by Commissioner Huffman, to approve the Consent Agenda as presented.**

**Ayes: 6**  
**Nays: 0      Motion carried.**

#### **6. PUBLIC COMMENT:**

None

#### **7. UNFINISHED BUSINESS:**

None

## **8. REGULAR AGENDA:**

### **A. Skyview Park Tennis Backboard Response**

Parks and Recreation Director Carlson stated back in October, resident Sandy Taylor came to the open forum and asked the Commission to look into to putting a backboard at Skyview Park.

Maintenance Supervisor Mark Borgwardt updated the Commission on when the reconstruction of the tennis courts took place at Skyview Park. That happened back in 1998. The City contracted in 1997 to do a tennis court and basketball court bituminous study and that study found that Skyview was in the worst shape. The estimate came back at \$36,000. We got it done for \$31,225. At that time the study identified a tennis backboard. The crew said they had taken it down in 1997 because it was just a homemade tennis backboard made out of plywood and was rotten. It wasn't included in the specs for the new tennis court. He got some quotes on a tennis backboard that met the criteria with an extended warranty for 20 years. They looked into one that you could use for multiple sports such as tennis, soccer, lacrosse, and handball. This would be a solid polyethylene panel that would prevent cracking and fading, which was an issue with the previous backboard. They would also like it to be vandal resistant. They found a backboard that met the above criteria. He also secured quotes for new fencing posts that they would need to install to support the loads on the fence. They suggested installation of four new three inch schedule 80 posts between the existing posts. The total came to \$4,140 for one ten foot high by 16 foot wide backboard. Four new posts would be \$1,580.00. Those quotes, along with shipping and tax came to a total of \$6,659. He has been working here since 1998 and has never had a request for a tennis backboard. There has not been a big demand for a backboard other than this request so it's with that reason we suggest not to install a tennis backboard at Skyview.

Vice Chair Schueller asked if they were assured that high winds would support that?

Supervisor Borgwardt stated that is a big concern. He spoke with two fence contractors and they both agreed with shortening the distance up and having the posts in between other posts.

Vice Chair Schueller asked what end of the tennis court this was proposed to be on?

Supervisor Borgwardt said they would probably have to put it in the Southwest corner or the Northeast corner.

Director Carlson wanted to clarify that we are not proposing that one is getting put up. We are not recommending that one gets installed.

Commissioner Huffman stated we are doing a lot of improvements at Skyview already. Maybe the citizens want this? He is in favor of the backboard. It was removed, and not put back up. Why should the Community suffer?

Commissioner Silvi asked if this takes over a court or is it just a paved area there that you put it up? Will there be any overlapping of activities?

Supervisor Borgwardt stated there are two tennis courts at Skyview. It would eliminate the use of half a court if used. There would still be one court available.

Commissioner Silvi stated one person could lock up a whole court if used then? Are there basketball hoops in there too?

Supervisor Borgwardt stated they moved those hoops to the hard concrete surface in the hockey rink. We have six sites that have tennis courts. If each court has a backboard there would be additional expenses.

Director Carlson stated we don't have any backboards in our existing park system today. The High School recently re-did their courts and they have added a backboard to their courts. That one can be used when not in use by the school.

Commissioner Meyer agreed with Supervisor Borgwardt's recommendation that we do not add the backboard there as there are risks that it could incur additional expense. If there is a need for one they can use the one at the high school, especially considering we have not received any additional requests.

Sandy Taylor, 6950 Crosby. They have lived in the area over 20 years. She has six children and they used it before it was taken down. They still have children at home and would like to have one put back. We liked it there and then it was taken down. When there was a basketball hoop in there you could only use one court then. The vandalism went up when the basketball hoop was there. She did go to the Park and Recreation Office and asked about the backdrop. She was told if they could come up with a good idea that could withstand the weather, they could look into it. There is one that you speak of that is reasonably priced. They have spent a bunch of money here already, she thinks we could have the backboard.

Commissioner Silvi asked if it has to be that size or that elaborate? He felt the size was pretty big.

Superintendent Borgwardt commented a cheaper material could be used, but it wouldn't last as long and could be vandalized. The problem with plywood is that it is somewhat ugly and can crack and peel. We would have to paint it all the time.

Commissioner Solberg agreed with Commissioner Huffman in that it is our responsibility to address this. The cost isn't that prohibitive since we are already working there. Could we buy a used one of these somewhere to bring the costs down?

Commissioner Meyer was concerned with setting precedence with this one request. Every time we are asked by one person to add something to a park, are we going to add that item? Are we setting ourselves up to follow through and do this with every park and with every request?

Commissioner Huffman felt it depended on the numbers and how many people are using it.

Commissioner Meyer can see if it there were more community members wanting this added to the park. She thinks it would be an asset to have in the park, but this could set precedence for future requests. She would trust the experts, Director Carlson and Supervisor Borgwardt, and their recommendation.

Commissioner Huffman said he would trust the Community that pays tax dollars for these parks. One citizen's voice is just as good as anyone else's.

Director Carlson stated if you recall in 2009 we adopted the Comprehensive Parks Plan and Development Guide. We went through an extensive process to put that document together. We held numerous open houses, focus groups, etc., on what they want within their parks system. Not once in that process were we asked for a tennis backdrop. On the flipside we heard we needed more space for larger sports such as football, soccer, and lacrosse. We did this because that was what our Master Plan suggested we consider when the time was right. Had enough people with that process suggest the tennis backdrop; it would have been part of that plan and brought to the Commission to consider. He agrees with Commissioner Meyer in that every time someone comes and asks for something we don't just say it's a good idea and do it. We have a process for this and it needs to be a part of a plan we have and not just be done at the drop of the hat. There are a limited number of resources available for things here and we need to remember that.

Commissioner Silvi remembered back to the Skate Park. One kid came in to ask for it. Pretty soon ten more kids and then 20 more came in and asked for it. It wasn't just one person asking for it. Not everyone is happy about that Skate Park but there is enough in the Community that are. He himself would like to see a skeet range here but just because he wants one doesn't mean they are going to put one up.

Commissioner Meyer stated Sleepy Hollow is the park closest to her, and there are no swings there. That doesn't mean she is going to come before the Commission here and ask for them. She goes somewhere else for it.

Ms. Taylor sees their reasoning about this, and if it doesn't go in it doesn't go in. She wants to see it there and thought she would look into it. She thinks in the big scope of things, we had it there, she saw many people using it all the time, and then it disappeared. She wanted to see if one could get put back in.

Director Carlson stated at the last meeting we started a process to think about our parks system and engage our Community in what they want our parks to be as a part of that process. If something like a tennis backboard comes out of that process, that's great. The process can dictate to us that it's something that is missing and needs to be installed.

Chair Eiden stated sometime in 2012 alot of you will probably get involved in what Director Carlson is talking about. This is a study to find out what you want in the parks, and to find out what you think is important. Please come out and give your support. Regarding this issue, we have to deal with precedences. If you can build more interest here, we can see where the need is. He would not be in favor of putting it up there. He is open to letting people come before this Commission with things they like to see in their parks and encouraged them to continue to do so.

Commissioner Huffman asked since she lives by Skyview Park, she should make sure that when there is a meeting held she should be involved in that discussion.

Commissioner Silvi asked why we can't just put a couple pieces of plywood up and see what happens? Maybe it would cost us \$100.00. See how it holds up. We don't have to have it super fancy.

Supervisor Borgwardt does not recommend that you do that.

Director Carlson stated if we do something we are going to do it with quality in mind. We don't want to cheapen the park system and that is what this would end up being.

Chair Eiden stated there is another consideration. Unfortunately when we get the committee going, at the end of the day, we still have a large segment of the public who in some of these matters, don't have any respect for the property. We have concrete park benches that we have had to chain down. We have to build things properly for that segment of our society who does not have respect for things.

Commissioner Meyer agrees. Parks seem to have a lot of vandalism. She felt that would be a maintenance headache.

Vice Chair Schueller sees a need for the backboard. He doesn't have a problem with one person with a good idea and saying yes to it. If it is built right it should be fine. This item should be tabled to give Ms. Taylor enough time to get some more names here. Staff is one segment that makes these decisions. We as a Commission are appointed to make the recommendations.

**Motion by Commissioner Solberg to table the backboard. Seconded by Commissioner Meyer.**

**Ayes: 5**

**Nays: 1 (Eiden) Motion carried.**

Commissioner Huffman suggested tabling it until the meeting in January.

Commissioner Silvi suggested tabling it indeterminate.

Supervisor Borgwardt stated they have six parks that have tennis courts. They have reconstructed three of them being Skyview, Oakwood, and Groveland. In the next few years we will be coming back to you to reconstruct North Valley, Salem Hills, and Rich Valley. Those courts are reaching the end of their life span. North Valley Park is more centrally located and there is more use there. That one will probably be the next one to reconstruct. Maybe at that time we can possibly include two backboards in the plans and specs for those courts.

**Motion by Commissioner Solberg to table this not to extend to six months. Seconded by Commissioner Meyer.**

**Ayes: 5**

**Nays: 1 (Eiden) Motion carried.**

## **9. ADMINISTRATIVE PRESENTATIONS:**

### **A. Review Operational Budget**

Director Carlson stated the first item is a quick review of the operational budget of 2012. You will notice there are no significant changes for the recreation budget. We are planning to produce one less brochure than we have in the past to save some dollars.

At the Golf Course we will be increasing the rates between a \$1.00 and \$3.50, per round, depending on the category. They have not been increased since 2008. They were reduced in 2010. They budgeted \$30,000 on some exterior work on the clubhouse and then money for the remaining cart paths upgrades. Those should be completed by 2013.

In the Community Center we have made some assumptions that the School District will continue their contribution of \$100,000 toward the operations of the VMCC, which it has over the last several years. We made the assumption that the Youth Hockey Association will make their \$14,000 contribution as it has also done over the years. We are including a one dollar per month increase in all membership categories. This will be a third year in a row that we have increased by a dollar per month. We will be planning to sealcoat the parking lot and then the armory lot and that side will pay for their fair share. We will be investing about \$396,000 in capital improvements at the Grove. Cost recovery should be at 84%.

Commissioner Solberg asked what that \$396,000 will include?

Director Carlson responded painting of the Splash Pool, HVAC repair, adding basketball hoops to the gym, some new fitness equipment, etc.

Vice Chair Schueller had a question regarding personnel expenses for the Golf Course and the Community Center. Is that salaries?

Director Carlson responded that is salaries and benefits. We eliminated a position at the Community Center. The City budgeted a 1% increase to all salaries across the boards.

Vice Chair Schueller asked about the debt service for 2010. It was \$101,000 and for 2011 it shows \$458,000. Why the difference?

Director Carlson responded in previous years, when the debt service is recorded on the sheets, it shows just the principle not the interest. We hope to retire the debt in 2012 for the golf course. We will make a payment in December and then again in February. The course will be free of debt if the plan is approved by the City Council.

Commissioner Silvi asked if the costs to the locker room changes are included in these numbers?

Director Carlson stated it was expensed in 2011; it is not in this budget.

Commissioner Silvi stated he moves the same bench back and forth in the lockerroom. When are we getting more? Can we get chairs in there?

Director Carlson stated we haven't paid for the bench that is missing yet. They are working on getting those benches.

Commissioner Solberg commented the lockers do not fit the purpose for what they are installed. He has not heard one good comment regarding them. Is there something we can do about this going forward?

Commissioner Silvi agreed. He hasn't heard one positive comment. The tiles are too slippery, not enough benches, etc.

Chair Eiden stated those facilities were built on a wing and a prayer. A lot of things that went inside the building had to be thrifty at the time. We have always had difficulties of not putting the best stuff inside and then had problems with it.

Commissioner Silvi asked where the idea for those lockers came from? We never had a meeting.

Director Carlson stated the lockers that were installed at the Grove were chosen by the designer. The lockers were done by the same company that has installed similar lockers in similar facilities around the United States. We have received a number of comments from members. Some have been positive, some have been negative. There have been latch issues and those are being addressed. We are looking into our ability into improving the locker situation, but have no resolution at this time. That also includes the bench situation as well.

Vice Chair Schueller stated there is a proposal to sell Golf Course land and that would retire the debt. This is the first he has heard of it. What land are they talking about selling?

Director Carlson stated the land on the corner northwest of 70<sup>th</sup> and Babcock is part of the golf course property. There is a parcel west of the parking lot and north of the practice green, referred to as the Kurth Farmstead. That is another parcel. Those two parcels comprise approximately 16 acres. They have been appraised at 1.4 to nearly 2 million dollars in value. They will be purchased and held onto until the time is right to sell them to a future developer. The proceeds from the sale of the property would offset the costs of the remaining debt on the Golf Course. We expect City Council to approve this in January or February.

Commissioner Silvi stated you can walk the whole course and see that big house up there. He doesn't like that look. It detracts from the whole program. If that is sold there and some big building is there it would detract from the area.

## **B. Review Park and Recreation Fees**

Director Carlson stated you have copies of the fees for 2012 in your packet. One is a dollar increase for memberships in the Community Center that was spoken about previously. The other is the \$1.00 to \$3.50 increase in green fees at the Golf Course. Those are the only fees to highlight, others are minimal.

Vice Chair Schueller stated it is on the third page.

Director Carlson stated that is a special rate system that can be used for special situations, but not to be used on a daily basis.

Chair Eiden asked what prompted the decision to use those rates?

Director Carlson said it could be used to increase use on Saturday's.

### **C. Future of our Parks Report**

Commissioner Solberg stated we have had two meetings so far. We did an analysis and brainstormed a few ideas. We will go out in the Community in the future to see what is working, what isn't working, what we can do to improve. We are looking for direction and input from the Community on what to do to this plan.

Chair Eiden this analysis can be very beneficial. You find out things that are both good and bad. We will get a good basis to start developing an actual plan to go out into the Community.

Vice Chair Schueller mentioned he wasn't at the last Commission meeting. It states the effort would focus on the park and trail system only and would not involve the Veterans Memorial Community Center and Inver Wood Golf Course. Are those excluded from this committees responsibilities?

Chair Eiden stated the point behind that is that we have had audits and things done with the big facilities. We have parks out there. We are trying to get people there to use the parks. The effort here is to go out and see what people want in their neighborhood parks. Most of the big facilities require user fees to use the facilities. We have 28 parks in this City. We want to know what we can do to get people to use them more. These big facilities should be excluded. If someone wants to bring something up regarding them they can, but they are not going to be the focus.

### **D. Department Happenings**

Director Carlson will highlight a few bullet points.

- The Mississippi River Regional Trail has been done from the South St. Paul border all the way to the top of Cahill and Concord by Caribou Coffee and Wal-Mart. We anticipate finishing in 2012, the central section which would start behind Tractor Supply, run along Cahill, down past Pine Bend School, under the railroad trestle, up toward Highway 52 and then to the south of Total Equipment. We anticipate from that point on south through the natural area will also be done. At the end of 2012, the entire trail should exist in a paved state in Inver Grove Heights.

- Park Maintenance Fund. The next five years are outlined. We have been discussing with the Council over the last several months to create a funding plan for Fund 444. That is laid out. Next year we will start bringing projects to the Commission for improvements in our park system for existing infrastructure.

Please place April 19<sup>th</sup>, 2012 on your calendar. We will be holding an appreciation event for the Parks Commission members and all the other City Commissions. The details are still being worked out.

### **10. COMMISSION COMMENTS:**

Commissioner Solberg commented for those watching. When Ms. Larson came up here and proposed her backboard, which means one person can make a difference. If you don't speak up, how are people going to know? Being on this Commission he has been lucky enough to see what goes on behind the scenes. He wants to acknowledge the Staff for all they do. They are all very dedicated people who care about this City.

Commissioner Huffman wished everyone a Merry Christmas and a Happy New Year.

Commissioner Silvi had no comment.

Chair Eiden also wished everyone a Merry Christmas and Happy New Year. Look for upcoming City events now and through the end of the year.

Vice Chair Schueller had no comment.

Commissioner Meyer had no comment.

Director Carlson commented since Commissioner Johnson was not here this evening he wanted him to pass along his best to both the Commission and the Community.

**11. ADJOURN**

**Motion by Commissioner Huffman, seconded by Commissioner Silvi, to adjourn the meeting at 9:05 p.m.**

**Ayes: 6**

**Nays: 0      Motion carried.**

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Review Heritage Village Park Architectural Concepts

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Meeting Date: January 11, 2012  
Item Type: Regular Agenda  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

Review the architectural concepts for the future buildings at Heritage Village Park.

**SUMMARY**

In May 2011 the Council approved hiring Partners & Sirny Architects to help the City develop an architectural concept for the future buildings planned for Heritage Village Park. A committee was formed to work with the architect, and included:

- Commissioner Krech
- Commissioner Silvi
- Commissioner Meyer
- Commissioner Huffman
- City Planner Hunting
- Park Superintendent Borgwardt
- Recreation Superintendent Petersen
- Dakota County Parks Director Sullivan
- Parks & Recreation Director Carlson
- City Administrator Lynch

The purpose of the project is to create a general architectural style of the buildings so that the trailhead restroom building being constructed by Dakota County will blend in with any future buildings and structures the City builds on the site. Dakota County plans to construct the trailhead restroom building during the 2012 construction season.

Brauer and Associates along with Partners & Sirny developed the attached conceptual renderings after meeting with the committee on several occasions. In December a public open house was held to solicit feedback from residents. There were approximately 10 people in attendance and all comments regarding the renderings were positive and supportive of the concepts presented.

A summary of each future building is as follows:

**Multi-Purpose Building**

Provides approximately 5,700 sf of enclosed space for park and recreation programming as well as gathering space for reunions, receptions, retreats and meetings.

**Shelter Attached to Building**

Provides approximately 1,600 sf of sheltered space for park and recreation programming as well as allows for larger gatherings in the building during the spring/summer/fall months.

### **Shelters**

Provides approximately 770 sf of covered space for picnicking, park and recreation programming and shelter during inclement weather.

### **Regional Trailhead Restroom Building**

Provides approximately 770 square feet of shelter space to provide toilets and visitor comfort.

### **Shelter Attached to Building**

Provides approximately 260 square feet of shelter space for visitor orientation and information.

The size of any of the buildings/structures can be made smaller or large to fit projected programming needs and budgets. Additionally, the quality of building products and finishes can be changed which will have a corresponding affect on the overall costs. The following are some potential costs:

	Area	Cost per SF					
		\$100	\$125	\$150	\$250	\$275	\$300
Multi-Purpose Building	5,700				\$1,425,000	\$1,567,500	\$1,710,000
Attached Shelter	1,600	\$160,000	\$200,000	\$240,000			
Trailhead Toilet Building	770				\$192,500	\$211,750	\$231,000
Trailhead Shelter	260	\$26,000	\$32,500	\$39,000			
Shelter	770	\$77,000	\$96,250	\$115,500			

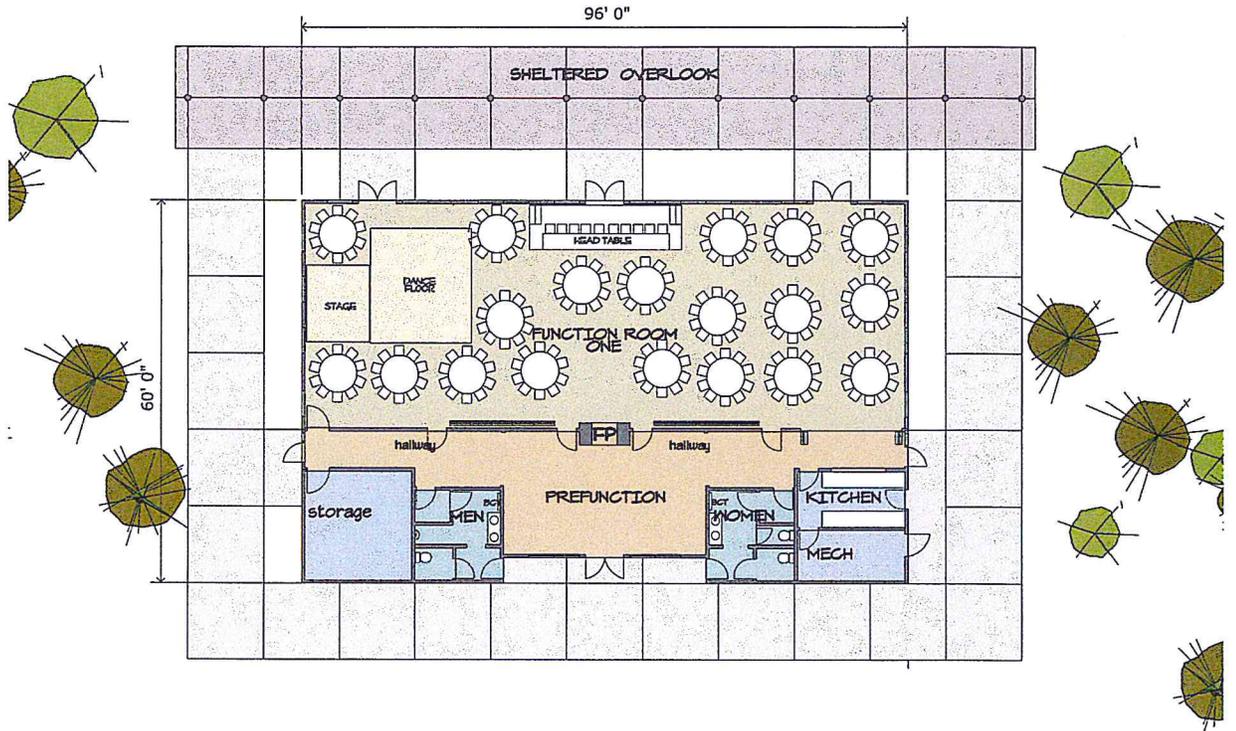
Estimates are rough construction costs and do not include soft costs.

The process has also included looking at Old Town Hall and the School Building at Rich Valley Park to see if they could be moved to Heritage Village Park, what the anticipated costs may be and how they may be used.

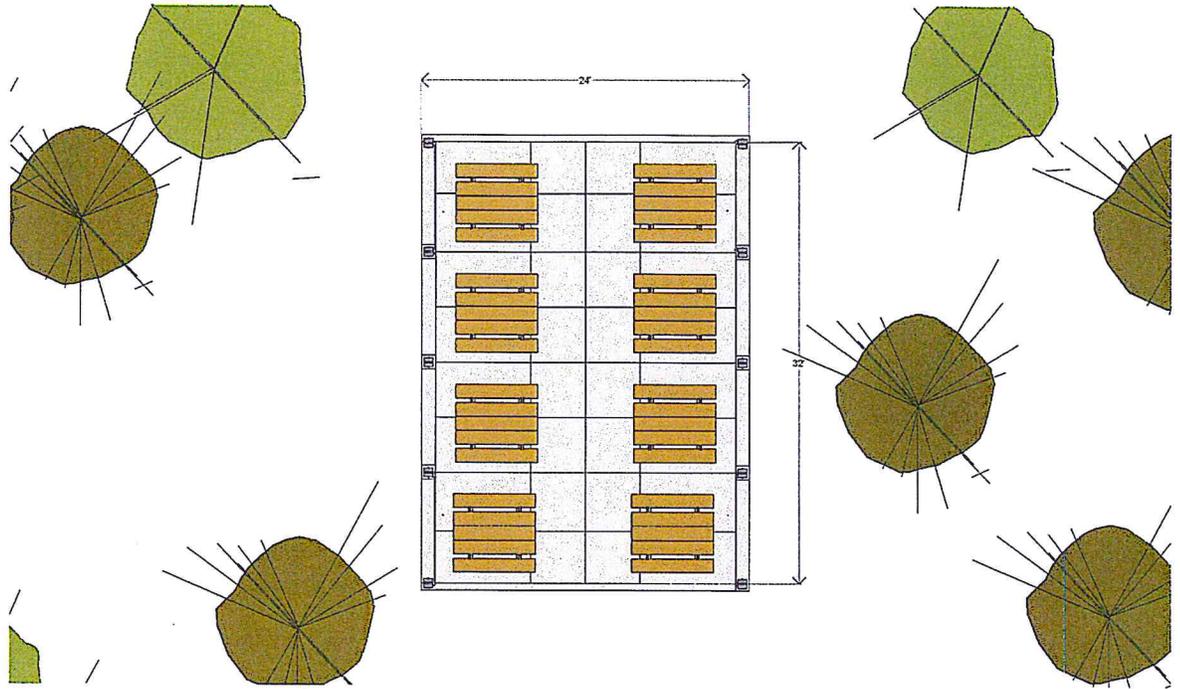
Both buildings would likely be able to be moved to the park. Old Town Hall would cost approximately \$270,000 to move and refurbish bringing the building up to code while the School House would cost approximately \$220,000 to move and refurbish bringing the building up to code. Potential uses for the facilities may be some sort of concessionaire operations such as a coffee/ice cream operation or bike rental/repair.

Generally the purpose of the process has been to develop architectural concepts so most of the discussion should be surrounding the exterior look and design of the future buildings/structures. Once an architectural design has been decided on, Dakota County Park will use the information to create plans and specifications for the Regional Trailhead Facility.

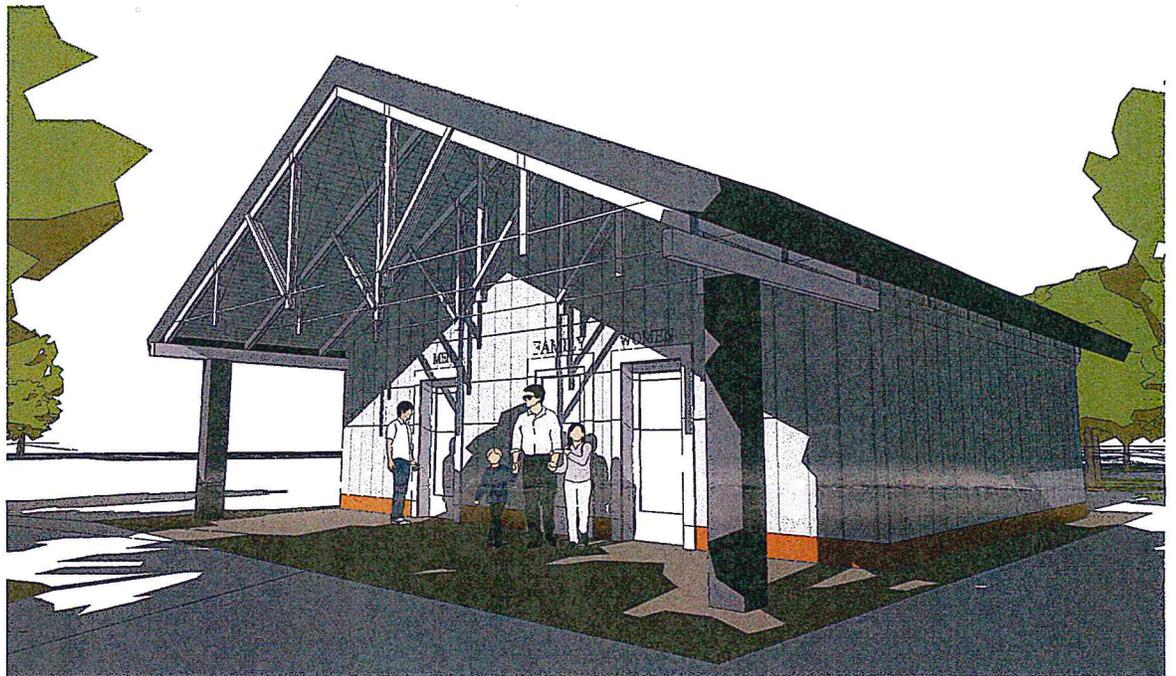
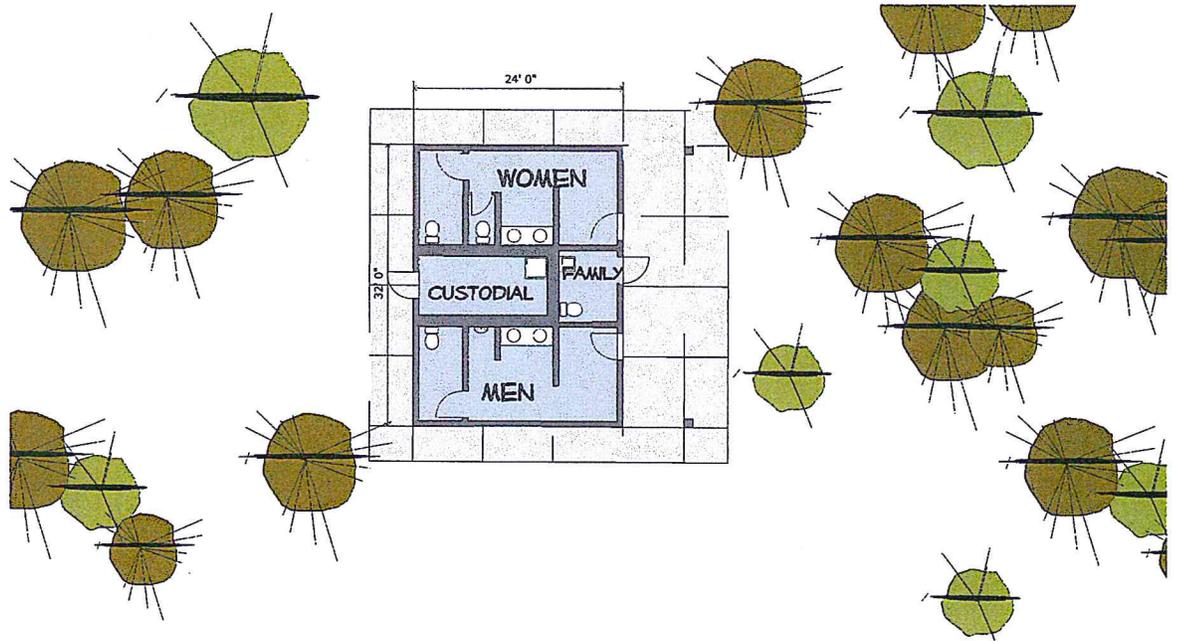
# MULTI PURPOSE BUILDING



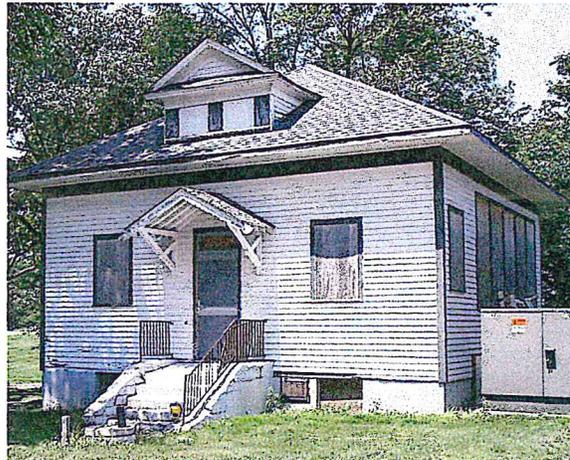
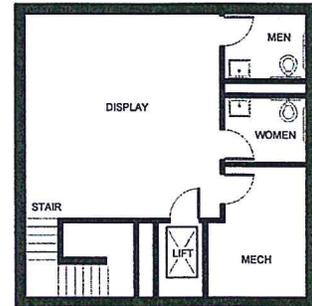
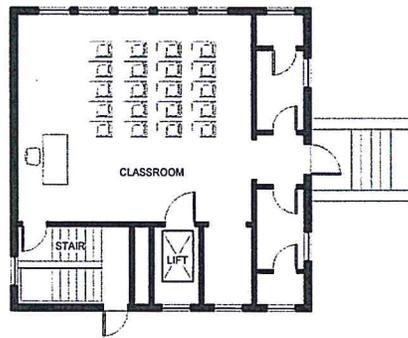
# PICNIC SHELTER



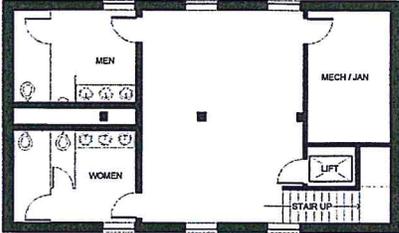
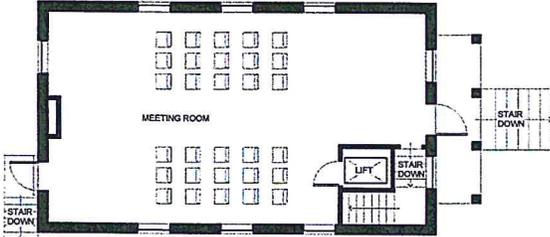
# RESTROOM BUILDING



# SCHOOLHOUSE



# OLD TOWN HALL



**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

**Review North Valley Disc Golf Operations Agreement**

Meeting Date: January 11, 2012  
 Item Type: Regular Agenda  
 Contact: Tracy Petersen – 651.450.2588  
 Prepared by: Tracy Petersen  
 Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Review North Valley Disc Golf Operations Agreement

**SUMMARY**

In 2011, the City entered in to an operations agreement with Fairway Flyerz Discs, Inc. to operate a mobile sales unit at North Valley Disc Golf Course. Highlights of the 2011 agreement included:

- Operation open from April-October; seven (7) days a week.
- City retained 50% of the Net Revenue from Admission Sales including daily admission and annual passes totaling \$6,000.
- All persons under the age of twenty one (21) were allowed admission at no charge.
- Daily pass rate \$5; Annual pass rate \$30.
- Agreement similar to contract vendor had at Kaposia Disc Golf Course in South St. Paul.

Overall, in its first year of operation, the agreement terms were a starting point for both parties. While the operations agreement generated revenue for the City, Fairway Flyerz Discs, Inc. saw lower than expected volume at the course.

A significant reason for Fairway Flyerz Discs, Inc. inability to create sustainable revenue at the site was due to allowing youth under the age of 21 in for no charge. Forty (40) percent of the players using North Valley Disc Golf Course were under this age. This is the main target demographic for the up and coming disc golfer population. In addition, over 92% of annual pass holders were not from Inver Grove Heights.

In an effort to continue the agreement with Fairway Flyerz Discs, Inc. in 2012 and make it successful for both parties, Fairway Flyerz and the City are proposing the following changes to the 2012 operations agreement.

**Changes:**

- Operation open from May 1-Middle September (shorten by a month from 2011).
- City retains 40% (50% in 2011 agreement) of the Net Revenue from Admission Sales including daily admission and season passes.
- Youth under the age of fourteen (14) would receive admission at no charge.
- Youth showing a valid high school I.D. would receive a reduced rate of \$3 (regular rate \$5) on the daily rate.
- Annual passes would be \$30 for Inver Grove Heights residents and \$40 for non-residents (due to demographic use data from 2011).
- Inver Grove Heights and South St. Paul would have identical agreements (age restrictions & fees) with Fairway Flyerz Discs, Inc. and annual pass reciprocity would continue between the two courses.

- City would work to promote the course via local businesses, River Heights Chamber of Commerce and high school to enhance usage.
- City and Fairway Flyerz would provide an Inver Hills Community College Day allowing college students a day each week to play the course at a reduced daily rate (many IHCC students utilized the course in 2011).

Both City staff and Fairway Flyerz are in agreement to these proposed changes and believe that the operations agreement in general has served the course and users well.

These proposed changes provide Fairway Flyerz Discs, Inc. with the potential revenue it needs to sustain its mobile sales operation at the course. The agreement will also still provide youth with a low-cost opportunity to learn the game and utilize the course.

The presence of Fairway Flyerz at the course has begun to increase course visibility and has allowed the City to secure additional revenue opportunities through increased rentals and tournaments.

The proposed changes will continue to provide the City with funding to help reduce the Recreation Fund's dependence on general fund dollars and allow dollars for future improvements and maintenance to the course.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Excess Golf Course Property

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Meeting Date: January 11, 2012  
Item Type: Administrative Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

Item is for informational purposes, Commissioners are encouraged to ask questions.

**SUMMARY**

The City acquired approximately 290-acres for a municipal golf course in the late 1980's. The golf course, Inver Wood, was subsequently developed and has been operated by the City for 20-years. Two portions of the golf course property are not used and are no longer necessary for the golf course operation. The first parcel, approximately 4-acres, is located on the northwest corner of 70<sup>th</sup> and Babcock and is physically separated from the golf course by 70<sup>th</sup> St. The second property is about 11-acres and lies on the south side of 70<sup>th</sup> St west of the golf course parking lot.

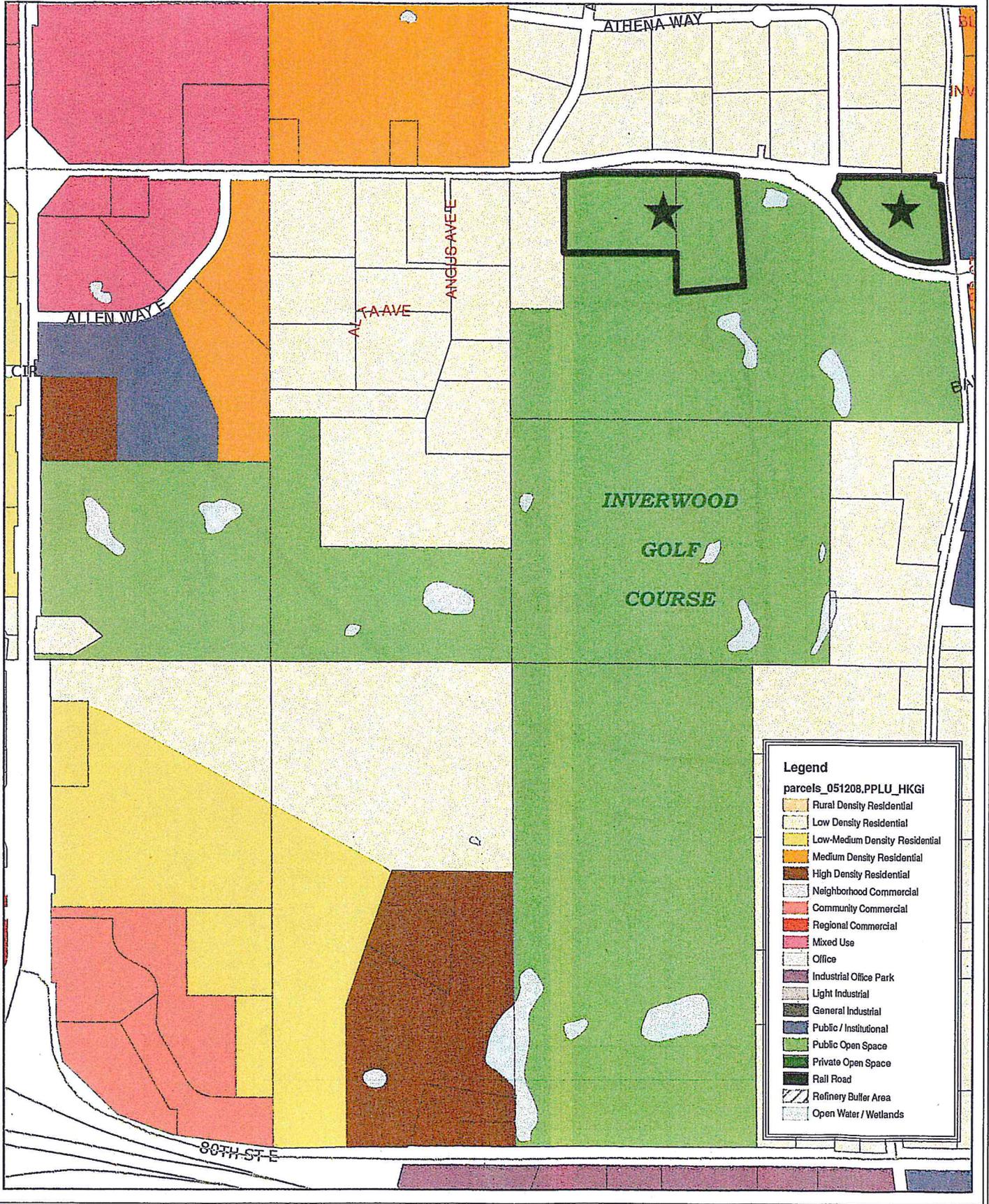
Given that there is no golf course use for the property and our Comprehensive Park Plan and Development Guide doesn't contemplate a park in the area it is prudent to dispose of the excess property especially when there is benefit to the course.

Our plans include the sale of the property to the City of Inver Grove Heights Economic Development Authority (EDA). The EDA has statutory power to hold property and develop property. The sale of the property at this time is advantageous to the course because the value of the property exceeds the remaining debt on the course. Proceeds from the sale would be used to retire the debt and put the course in an improved financial position moving forward. At some future time yet to be determined the EDA could/would sell the property for future development benefiting the City and improving the tax base.

Commissioners are encouraged to ask questions regarding the excess property.



# Excess Golf Course Property



**Legend**

parcels\_051208.PPLU\_HKGI

- Rural Density Residential
- Low Density Residential
- Low-Medium Density Residential
- Medium Density Residential
- High Density Residential
- Neighborhood Commercial
- Community Commercial
- Regional Commercial
- Mixed Use
- Office
- Industrial Office Park
- Light Industrial
- General Industrial
- Public / Institutional
- Public Open Space
- Private Open Space
- Rail Road
- Refinery Buffer Area
- Open Water / Wetlands

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COMMISSION ACTION

Future of Our Parks Report

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Meeting Date: January 11, 2012  
Item Type: Administrative Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

The subcommittee will provide the full Commission with monthly updates regarding efforts to update our Comprehensive Park Plan and Development Guide.

**SUMMARY**

In November 2011 the Commission set up a sub-committee consisting of Chair Al Eiden, Commissioners Desta Meyer and Chris Solberg along with Park Superintendent Mark Borgwardt, Recreation Superintendent Tracy Petersen, and myself.

The subcommittee has met two times since November and will meet again on December 19<sup>th</sup>. At this point we have done a SWOT analysis on the existing park and trail system and will be creating a strategy to engage the public as a part of this process.

Currently the subcommittee is working to recruit 10-20 residents that are passionate about Parks and Recreation and would be willing to serve as leaders in the process.

Feel free to ask appropriate questions regarding the sub-committees efforts.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

Department Happenings

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Meeting Date: January 11, 2012  
Item Type: Administrative Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

No action required. Item is for informational purposes and Commissioners are encouraged to ask appropriate questions.

**SUMMARY**

Items included:

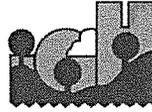
- Department Happenings Report
- Miscellaneous

Items to be discussed:

- Miscellaneous
- River Front Park Security Issues
- Commission Appreciation Event (April 19, 2012)



# Parks & Recreation Department Department Happenings



## Parks

### **Tree Trimming**

Parks crew continues to trim trees throughout the winter dormant season. It is an opportune time to trim oaks to minimize spread of oak wilt disease and get a better view of branching pattern in crown of trees.

### **Gun Club Lake Aerator**

The lake aerator in Gun Club Lake at Lions Park is scheduled to be installed on January 17, 2012 weather and ice conditions permitting. Parks crew installs this DNR provided aerator every year to prevent DNR stocked fish from dying in lake due to lack of oxygen. The DNR monitors the oxygen level of lake water and notifies Parks when aerator should be installed. This fish stocking program provides angling opportunities for IGH residents at fishing pier installed a few years back at Lions Park. Park crew has installed required warning signs around lake and placed warning notice in paper notifying public of aerator operation in lake.

### **Holiday Decorations On Cahill**

Park crew installed holiday banners, flags and decorations on light poles along Cahill Avenue. In addition a spruce tree at pump house along Cahill was also decorated for the holidays.

### **Ice Skating/Winter Maintenance**

Daily maintenance of ice skating sites, started in mid December, continues to take place. The parks crew worked early 4am and late 4pm shift over school break to provide best ice possible. Daily flooding of rinks, weather permitting, continues to build base. Hopefully this unseasonably warm weather will turn colder in January to give parks crew chance to build more ice. A snow and ice free sidewalk at City Hall is also Parks responsibility. In addition the Parks crew helps the Streets Division with plowing of streets, cul-de-sacs and sidewalks.

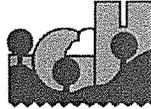
### **Rock Island Swing Bridge Overlook Deck**

The overlook deck by Rock Island Swing Bridge was completed by Woods Construction. Woods was waiting for completion of custom railing which was completed and installed end of December. The deck provides a nice overlook view of the bridge and Mississippi river. When trail is completed to deck next spring it should provide an additional amenity to experience this area of Inver Grove Heights.

### **Park Boundary Survey Completed**



## Parks & Recreation Department Department Happenings



The park boundary survey was completed by Yaggy Colby. The warmer fall and snow free winter allowed the completion of parks with heavy tree cover and accessibility issues. All the parks now have GPS coordinates outlining boundary so boundary can be maintained in future.

### **Inver Wood Golf Course**

#### **Inverwood.org**

For 2011, the golf course's website received 47,683 visits, an increase of 33 percent from 2010. Pages viewed increased by 39 percent with a total of 70,914 pages viewed. Not only are there more visits to the site in general, but proportionately people are staying longer by viewing more pages. On-line tee time booking is driving this increase to a large extent.

All updates to rates and programs have been made to the website for 2012. On-line registrations for 2012 will begin in January for all programs including group instruction, leagues, events, and patron cards.

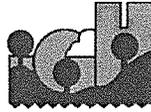
#### **Winter Maintenance**

Tree maintenance work was executed through December, with the removal of any diseased trees a priority. Because of light snow amounts and temperate seasonal temperatures, tree work will continue into January.

Other winter procedures currently underway include reel sharpening, preventative maintenance to equipment, overhaul of selected equipment, and refurbishment of on-course fixtures.



## Parks & Recreation Department Department Happenings



### Recreation

#### **Warming Houses/Outdoor Skating Rinks Open**

Despite warm weather and no snow, the outdoor rinks have opened. Rinks are in decent shape but staff is monitoring them each day to determine if they are in good enough condition for skating. The season runs until Monday, February 20, weather permitting. Supervised rinks are located at Skyview, Oakwood, and Groveland parks. An unattended rink is also located at Southern Lakes Park. Rink updates and closing information can be found online at [www.funatthegrove.com](http://www.funatthegrove.com) or on our weather line at 651-450-2595.

#### **Daddy/Daughter Date Night**

An annual tradition in the Parks and Recreation Department! Young ladies ages 4-12 get to enjoy a night of music, dance, food and games with their favorite guy (Dad, Uncle, Friend). This year's event is slated for Friday, February 10 from 6-8 p.m. at the National Guard Gymnasium.

#### **Adult Sports Leagues**

Winter is prime time for adult sports at the Community Center! Our co-rec volleyball, women's volleyball and men's 3-on-3 basketball all begin in January. Our leagues are recreational and offer a chance for adults to get out and have some winter fun!

#### **Time to Think Summer!**

Staff is in the process of working on summer programming and outdoor facility usage. This year, we will be distributing our summer recreation brochure in March to allow users more time for planning their summer activities.

#### **High School Mountain Bike Race League**

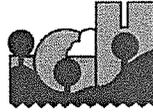
The MN High School Cycling League has contacted the City about using our mountain bike course at Harmon Park Reserve for their race debut site in the fall. This will be a great way to showcase our great course in Inver Grove Heights.

#### **World Disc Golf Championships**

The City has been contacted about utilizing the North Valley Disc Golf course for the World Disc Golf Championship slated for 2014. Kaposia in South St. Paul will also be utilized as well as a couple of other courses in the metro area.



## Parks & Recreation Department Department Happenings



# Veterans Memorial Community Center

### **Fitness Preview Week**

Fitness Preview Week will be held January 7-13. This is a great opportunity for anyone to try our drop-in fitness classes for free! Staff asks that you try and register ahead of time if possible as space is limited. This is a great way to introduce people to all the great classes and instructors that we have.

### **Arts & Crafts Fair**

Our popular arts & crafts fair is scheduled for Saturday, February 18 from 9 a.m.-2 p.m. at the Community Center. Admission is free and open to the public.

### **New Fitness Space**

In an effort to move some of our fitness classes out of community rooms, an upstairs party room at The Grove has been remodeled in to fitness space. While some amenities still need to be installed in the room, it is already being used for many fitness classes.

### **Pool Party Nights**

The aquatics staff has developed their winter offering of pool party events to get people to come use the facility. The events include: lawn games and bowling, late night dip and splash & dine. Cost is \$4 per person and free for members of the Community Center.

### **Learn to Skate!**

Our Learn to Skate classes will be starting the winter session in mid January. Classes are available to those ages 4-Adult. Class times are available on Tuesdays and Saturdays. For more information, visit [www.funatthegrove.com](http://www.funatthegrove.com)

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COMMISSION ACTION**

**Commission Comments**

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Meeting Date: January 11, 2012  
Item Type: Commission Presentations  
Contact: Eric Carlson – 651.450.2587  
Prepared by: Eric Carlson  
Reviewed by: Eric Carlson – Parks & Recreation

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

No action required. Commissioners are encouraged to make appropriate comments.

**SUMMARY**

None.