



INVER GROVE HEIGHTS CITY COUNCIL AGENDA
MONDAY, SEPTEMBER 24, 2012
8150 BARBARA AVENUE
7:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PRESENTATIONS**

A. Parks & Recreation System Plan Kickoff Presentation

4. **CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.

A. i) Minutes – September 10, 2012 Council Work Session _____

ii) Minutes – September 10, 2012 Regular Council Meeting _____

B. Resolution Approving Disbursements for Period Ending September 19, 2012 _____

C. Change Order No. 3 for City Project 2008–18, Public Safety Addition/City Hall Renovation – Dascom _____

D. Final Pay Voucher No 5, Final Report and Resolution Accepting Work for Technology Bid Package 27B, City Project 2008*18 Public Safety Addition/City Hall Renovation _____

E. Pay Voucher No. 9 for City Project No. 2011–09D, South Grove Urban Street Reconstruction – Area 6 _____

F. Pay Voucher No. 4 for City Project No. 2012–09D, Urban Street Reconstruction – 65th Street Neighborhood and Cahill Court _____

G. Approve Proposal from SEH, Inc. for Water Treatment Facility Rehabilitation Project _____

H. Resolution Releasing IGH Development, LLC from the Development Contract for the Plat of Summit Pines that was approved April 10, 2006 _____

I. Resolution Calling for Hearing on Special Assessments, Declaring Costs to be Assessed, and Ordering Preparation of Proposed Assessments for 2012 Nuisance Abatement _____

J. Schedule Public Hearing (Laser Liquor License Transfer) _____

K. Approve Massage Therapist License – Mary Staus _____

L. Personnel Actions _____

5. **PUBLIC COMMENT**: Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.

6. PUBLIC HEARINGS:

- A. CITY OF INVER GROVE HEIGHTS;** Assessment Hearing for City Project No. 2009-11, Concord Boulevard Phase 3 from 65th Street East to the Corporate Boundary with the City of South St. Paul _____

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

- A. WALMART STORES, INC;** Consider Resolution Amending the PUD Approval to Allow Store to Remain open 24 hours on Thanksgiving Day _____

8. MAYOR & COUNCIL COMMENTS:

9. ADJOURN

*This document is available upon 3 business day request in alternate formats such as Braille, large print, audio recording, etc. Please contact Melissa Kennedy at 651.450.2513 or mkennedy@invergroveheights.org

**INVER GROVE HEIGHTS CITY COUNCIL STUDY SESSION
MONDAY, SEPTEMBER 10, 2012 – 8150 BARBARA AVENUE**

1. CALL TO ORDER The City Council of Inver Grove Heights met in study session on Monday, September 10, 2012, in the City Hall Lower Level Training Room. Mayor Tourville called the meeting to order at 5:30 p.m. Present were Council members Grannis, Klein, Madden and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, Public Works Director Thureen, Parks & Recreation Director Carlson, Finance Director Smith, Police Chief Stanger and Deputy Clerk Kennedy.

2. FINANCE DEPARTMENT

Ms. Smith provided an overview of departmental operations for the past year. She highlighted the personnel changes that had taken place and the implementation of new finance software, including an electronic payroll system. She explained current operations are being reviewed to identify opportunities for further segregation of duties and cross-training within the department. She noted in the last year the storm water utility billing system was instituted, the City issued several bonds to realize reduced interest costs, internal service funds and the CIP were reviewed, and updates were made in central equipment. She explained going forward she would like to start providing the Council with quarterly reports that would provide status updates with respect to the budget.

Councilmember Madden questioned if the City would still received the segregation of duties comment in the annual audit report after Ms. Smith's changes were implemented.

Ms. Smith explained the City would still receive the comment but some duties could be shifted within the department to lessen the deficiency.

3. REVIEW FINAL FEASIBILITY STUDY REPORT FOR CITY PROJECT NO. 2011-15, ORCHARD TRAIL STORMWATER IMPROVEMENTS

Mr. Kaldunski stated stormwater improvements would be made to bring the project to a level of completion. He reviewed the feasibility study and explained the project would include pond dredging, slope grading, rain garden installation, erosion control, installation of several storm sewer drop structures and vegetation establishment. He reminded the Council that the project was initiated as a result of the default by the original developer that failed to complete the required public improvements. He stated the project would complete the storm water improvements to prevent issues related with storm water flooding and water quality degradation in the South Marcott Lakes Drainage Basin and the Northwest Drainage Basin. The Orchard Trail development is contained in both watersheds and the watersheds are subject to the City's Water Management Resources Plan. Because there is no natural outlet to the Mississippi River, the watersheds are considered to be landlocked, and the City has adopted stringent regulations that provide safeguards within the watersheds. The storm water improvements were designed to retain the runoff from a ten-day, 100-year snow melt on the site, with the use of an area immediately adjacent to the northwest overflow that is covered by an easement. He explained the Orchard Trail development has the potential to cause downstream flooding on land outside of the development because all of the original storm water improvements were not completed as per the project design. The combination of erosion issues on the project, the uncompleted status of the storm water improvements, and the potential of downstream water quality impacts on the high quality Marcott Chain of Lakes prompted the City to determine the feasibility of completing the construction of the planned storm water improvements.

Mr. Kaldunski stated the City analyzed several funding methods for the project. He explained the project would affect 32 single family parcels and three outlots under common ownership. A preliminary special assessment benefit analysis was prepared by Metzen Appraisals. The opinion presented in the analysis was that only 60% of the estimated project cost could be successfully assessed. He stated use of special assessments would not be feasible because they cannot support 100% of the project costs. The City also considered special tax levies under M.S. 444 and M.S. 103B as an additional source of funding for the project. A funding analysis was completed by Ehlers and Associates that outlines the use of a special

taxing district as allowed by State statutes. After discussions with the City's financial consultants and the City Council, it was proposed that a storm water special tax district be created as per M.S. 103B to fund the improvements because the District can support 100% of the project costs.

Steve Apfelbacher, Ehlers and Associates, reiterated that the Orchard Trail development contained 32 developable lots and three outlots. Currently, 22 lots have homes constructed on them. The City's past practice, outside of the Northwest Area, has been to finance storm water improvement projects by establishing Watershed Management Tax Districts. The benefit to employing this method of financing has been that the improvements are paid for by the property owners that are served, the City has kept the improvements affordable because it is able to obtain financing at a lower cost than private property owners, and the City has maintained high standards for water quality and quantity discharged into lakes, streams and rivers.

Mr. Apfelbacher explained the City would establish the tax district to include the properties directly served by, or precipitating the need for, the storm water improvements. The City would then issue bonds for the project. Each year, the City would levy a tax equal to the amount of principal and interest due on the bonds. The tax would be spread across the properties in the district based on tax capacity. When the bonds are paid off, the tax would be cancelled. He stated all of the legally available funding options were reviewed with City staff and the City's bond counsel and the recommended option that best met the City's intended goals was the establishment of a Watershed Management Tax District pursuant to Minnesota Statute 103B. He reiterated that specially assessing the improvement costs was not feasible because it was determined that the costs would exceed the increase to assessed value. Ehlers recommended that the City fund the project with cash on hand in the form of a City loan to be repaid with tax district revenue. A 3% interest rate was proposed over a 15-year term because the interest rate would be higher than current City investment earnings, but less than an assessment rate. Also, a term over 10 years would make annual payments more affordable. The principal would be paid semi-annually to reduce interest costs, and the loan repayment would step up over five years to allow the vacant lots to develop and result in a more equal allocation of costs to each property owner.

Mr. Apfelbacher stated the City financing had several advantages that would lower the total project cost for the Orchard Trail property owners. The costs of issuance and capitalized interest expense would be lower. The loan amount would remain flexible until project completion and costs are finalized in order to pass project cost savings onto the property owners. The repayment could also be tailored to keep the annual watershed management tax consistent in the final 10 years. He noted that bonds must be issued in \$5,000 increments which would make the annual payment fluctuate and would not allow the City to step up a loan repayment as lots are developed. Unlike special assessments, the watershed management tax cannot be prepaid. The tax would be levied annually until the loan is repaid in full. He reviewed the estimated annual tax impact to homeowners, based on the taxable market value of the property.

Councilmember Piekarski Krech questioned if the loan would come from the closed bond fund.

Mr. Lynch stated it would likely come from a utility fund.

Councilmember Klein questioned how property owners would pay the tax.

Mr. Lynch explained it would be paid bi-annually and the special tax would appear on property tax statements.

Mr. Apfelbacher reiterated the structure was designed so property owners would be taxed minimally for the first five (5) years to allow for the full build-out of the development.

Mr. Kaldunski stated the next step would be to schedule a public hearing for the establishment of the special taxing district. He noted that if the levy was approved it would not be until 2013. Taxes would be payable beginning in 2014.

Mayor Tourville clarified that every property owner would pay based on the taxable market value of their property.

Mr. Apfelbacher confirmed the Mayor's statement and explained that every lot would not pay the same amount because each property has a different taxable market value. He stated this method ensures that each property owner pays their fair share. As development of the remaining lots occurs, the total will be spread out over a larger tax base, therefore the amount each property owner will pay should decrease after the development is at full build-out.

Mayor Tourville suggested that a neighborhood meeting be held because the situation is so unique.

Mr. Thureen noted neighborhood meetings were part of the project schedule.

Councilmember Piekarski Krech stated their options were limited because the project would not be able to be assessed and the City could not afford to leave the improvements incomplete.

Dan, 1184 86th Ct., stated he was confused as to why the costs would not be spread out equally amongst the property owners. He opined that those who had lived in the development the longest were being punished because they would likely have the highest taxable market values. He stated discussions should be had with the property owners and questioned that the improvements needed to be completed at all.

Mr. Apfelbacher explained that they have to follow state statute in terms of the how the costs are divided up amongst property owners. State statute mandates that tax capacity value be used to determine the amounts to be paid by each property owner. He explained properties with the same valuation would pay the same amounts, but the costs would not be spread equally amongst all the properties in the development.

Councilmember Piekarski Krech stated the only way to divide the costs equally would be to levy a special assessment.

Mr. Lynch reiterated that the City would not be able to cover all of the expenses via special assessments and the City would not be able to justify the assessments that would be levied.

Mayor Tourville stated the neighborhood should be involved with the decision.

Councilmember Grannis stated the Council previously directed staff to proceed with the approach that was presented regarding the establishment of the special taxing district because they knew they would not be able to levy special assessments.

Mr. opine the scope of the project was too large. He suggested that the City could do a minimal amount of work to target the greatest risks at this time.

Councilmember Piekarski Krech stated the plan was developed to make sure the storm water could be handled at full build-out of the development. She explained they don't want to skimp on the project now and then have to go back to fix problems after the remaining lots are developed.

Mr. Thureen explained the original design for the development states the infiltration features need to be implemented throughout the development. He stated there was no minimum for this project because it could adversely affect the properties outside the development. He noted the improvements being recommended were directly from the original storm water plan that was approved for the development.

The property owner of Lot 11 stated it would be helpful if residents were provided with a historical perspective of the development and the project at the neighborhood meetings. She also questioned if any other funding sources had been considered.

Councilmember Piekarski Krech explained state aid funding could not be used to ameliorate problems of private developments.

Mr. Kuntz explained that the statute compels ad valorem imposition. Property owners with higher taxable market values will pay more just as they theoretically pay more for City services, such as Police and Fire, as part of their annual property tax. He noted that the statute assumes a general district benefit.

Mayor Tourville questioned what would happen if the neighborhood did not want the project.

Mr. Lynch stated those implications had already been previously discussed with the Council and the consensus was that the City could not afford to walk away from the development from a public policy standpoint.

Councilmember Klein questioned if funds could be taken from the storm water utility fund.

Mr. Thureen explained that would not be a legal use of the those funds because storm water utility could not be used for new construction.

Mr. Kaldunski stated that the feasibility report and information on the neighborhood meeting could be found on the City's website.

4. DEER POPULATION CONTROL

Councilmember Madden stated he received complaints regarding neighbors feeding deer in residential neighborhoods and felt the problem was severe enough that it should be addressed by the Council. He stated the deer bring a number of problems, including disease and the destruction of property, and present a safety hazard because of the growing population. He opined that people should not be feeding wildlife in the City.

A resident commented that her neighbors feed the deer population in her neighborhood and it has caused many problems. She stated the deer population attracts other wildlife such as raccoons and coyotes and she opined that the problem was getting out of hand. She added that the wildlife destroys her garden and her landscaping and she cannot let her pets out into the yard for safety reasons. She commented that the feeding was not natural and should be stopped.

Mayor Tourville suggested that the City may have to look at an ordinance that prohibits feeding of wildlife in the City. He stated the DNR has said that unnatural feeding should be stopped because it actually harms the population.

Councilmember Piekarski Krech questioned how it would be enforced.

Councilmember Madden stated complaints would be filed with the Police Department and those who violated the ordinance would be cited.

Jim Mueller questioned why the Police could not cite someone now if a complaint is received.

Councilmember Piekarski Krech stated right now there is nothing that says people cannot feed wildlife, so there is nothing to enforce.

Council agreed to proceed with a draft ordinance to prohibit unnatural feeding of wildlife in the City.

The meeting was adjourned at 6:50 p.m.

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, SEPTEMBER 10, 2012 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, September 10, 2012, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:00 p.m. Present were Council members Grannis, Klein, Madden and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Public Works Director Thureen, Parks & Recreation Director Carlson, Community Development Director Link, Finance Director Smith, Police Chief Stanger and Deputy Clerk Kennedy

3. PRESENTATIONS:

Mayor Tourville recognized the passing of former mayor Eugene Atkins.

4. CONSENT AGENDA:

Councilmember Piekarski Krech removed Item 4A from the Consent Agenda.

Mayor Tourville removed Item 4F from the Consent Agenda.

Mr. Thureen removed Item 4G from the Consent Agenda.

B. Resolution No. 12-138 Approving Disbursements for Period Ending September 5, 2012

C. Pay Voucher No. 2 for City Project No. 2010-41, T.H. 3 Turn Lanes at Autumn Way

D. Pay Voucher No. 1 for City Project No. 2012-09D, Urban Street Reconstruction 65th St. Neighborhood & Cahill Ct. for Borden Way Backyard Storm Sewer Improvements

E. Resolution No. 12-139 Accepting Agreement related to Landowner Improvements within City Easement on Lot 12, Block 5, Woodland Preserve (11684 Aileron Court)

H. Resolution No. 12-142 Authorizing Submittal of a Clean Water Fund Application for the Construction of City Project No. 2011-02, Concord Boulevard Storm Water Management Basin at 78th Street

I. Approve Contractor for Bituminous Work at Skyview Park

J. Appoint Council members to Represent City in Mediation

K. Approve Company Fire Inspection Program

L. Adopt Fire Relief Association Five (5) Year Plan

M. Resolution No. 12-143 Approving Multi-Agency Law Enforcement Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension for participation in Minnesota Internet Crimes against Children Task Force

Motion by Madden, second by Klein, to approve the Consent Agenda

Ayes: 5

Nays: 0 Motion carried.

A. (i) Minutes – August 27, 2012 Council Work Session

Mayor Tourville stated he did not attend the work session on August 27th because he was at the Best Foundation Golf Tournament.

Motion by Klein, second by Madden, to approve the Minutes of the August 27, 2012 Council Work Session

Ayes: 4

Nays: 0

Abstain: 1 (Tourville) Motion carried.

ii) Minutes – August 27, 2012 Regular Council Meeting

Councilmember Piekarski Krech asked that her name be added under the roll call.

Allan Cederberg stated he was unhappy with the procedure that was followed for Item 7B at the August 27th meeting. He contended that the Council did not follow the procedures set forth in City Code that require the meetings to be run according to *Robert's Rules of Order*.

Councilmember Piekarski Krech explained that the proper procedure was followed. She told Mr. Cederberg his interpretation of the rule was incorrect because the original motion to approve at the August 13th Council meeting failed because it did not receive a simple majority of votes to pass. The vote was two (2) in favor, two (2) opposed, and one (1) abstention. She stated because the original motion failed, a motion to reconsider could only be made by those who were on the prevailing side or those who voted against the original motion to approve, Mayor Tourville and Councilmember Klein.

Motion by Klein, second by Madden, to approve the Minutes of the August 27, 2012 Regular Council Meeting with the specified change

Ayes: 5

Nays: 0 Motion carried.

F. Resolution Accepting Bid and Awarding Contract for 2012 Storm Water Facility Maintenance Program City Project No. 2012-15, Sediment Removal from Basin at 79th Street and Blanchard Way

Mr. Thureen explained staff recommended awarding the contract to the second low bidder, Dahn Construction. He stated the recommendation was made based on feedback received about the low bidder's work on past projects with other governmental agencies. Staff investigated the contractor's work and business practices to ensure that the company was a responsible bidder.

Councilmember Klein asked the City Attorney if he concurred with the findings of staff's investigation.

Mr. Kuntz responded in the affirmative. He explained staff's findings were memorialized in the resolution.

Motion by Klein, second by Madden, to adopt Resolution No. 12-140 accepting bid and awarding contract for 2012 Storm Water Facility Maintenance Program – City Project No. 2012-15, Sediment Removal from Basin at 79th Street and Blanchard Way

Ayes: 5

Nays: 0 Motion carried.

G. Resolution Approving a MPCA Environmental Assistance Grant Agreement for City Project No. 2012-15, Sediment Removal Project, Storm Water Management Basin at 79th Street and Blanchard Way

Mr. Thureen stated he removed this item simply because it required approval of Item 4F.

Motion by Madden, second by Klein, to adopt Resolution No. 12-141 approving a MPCA Environmental Assistance Grant Agreement for City Project No. 2012-15, Sediment Removal Project, Storm Water Management Basin at 79th Street and Blanchard Way

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:**6. PUBLIC HEARINGS:****7. REGULAR AGENDA:****A. CITY OF INVER GROVE HEIGHTS; Consider Third Reading of an Ordinance Amending Inver Grove Heights City Code Title 5, Chapter 6, Section 1(B) regarding Use of Firearms**

Mr. Kuntz stated this was a companion ordinance to the zoning ordinance that was adopted at the August 27th meeting related to the DNR Gun Safety Training Program to be held on the Grannis property. He

explained the companion ordinance addresses the use of firearms in the City and mirrors the conditions and terms set forth in the zoning ordinance. He noted the ordinance amendment specifically referenced the CCI Quiet .22 caliber long rifle ammunition.

Councilmember Piekarski Krech clarified that the reference to lead ammunition was also addressed.

Mr. Kuntz responded in the affirmative.

Mary T’Kach, 7848 Babcock Trail, asked what the process is going to be to ensure all the ammunition is removed from the site.

Councilmember Piekarski Krech stated they have backstops to trap the ammunition.

Mayor Tourville explained the ordinance requires that all ammunition be picked up after each session of the program.

Ms. T’Kach questioned who would be liable if contamination was discovered in the future.

Mayor Tourville explained the property owner would be responsible.

Motion by Klein, second by Madden, to adopt Ordinance No. 1257 amending Inver Grove Heights City Code Title 5, Chapter 6, Section 1(B) regarding Use of Firearms

Ayes: 5

Nays: 0 Motion carried.

COMMUNITY DEVELOPMENT:

B. LESLIE SCHWEGEL; Consider Resolution relating to a Variance to allow Construction of a Six (6) Foot High Solid Wood Fence 22 Feet from the Front Property Line for property located at 7807 Cooper Avenue

Mr. Link stated the applicant’s request involved the construction of a six (6) foot high fence, 22 feet from the property line that would encroach into the front yard on a corner lot. He explained City Code requires fences in the first 30 feet back from the property line to be no higher than 42 inches and to be at least 75% open. This requirement was implemented to help with traffic visibility at corner intersections and to keep open views of house fronts for emergency vehicle access. He stated although the fence would be located on a “corner side” yard, it would encroach into the front yard of the residence to the east. He noted the fence would not impede traffic visibility from the street corner. He explained both Planning staff and the Planning Commission recommended denial of the variance because it did not meet the standards of a “practical difficulty”. The situation is not unique because this type of corner lot arrangement exists in many areas of the City and there is practical use of the property without the need for a fence variance.

Leslie Schwegel, 7807 Cooper Avenue, stated they were never aware that they technically had two (2) front yards. They removed their old, overgrown evergreen trees to improve the aesthetic of their property and never thought putting a fence in would be an issue. They wanted to maintain the privacy of their property. It was noted that the immediate neighbors were all in favor of the fence being installed.

Councilmember Madden supported the request and commented that the applicants could have installed the fence without anyone even realizing it was there. He stated he believes in going by the spirit of the law rather than the letter of the law in cases where the request makes sense and fits in with the rest of the neighborhood. He noted many of the homes in the neighborhood have similar fences, it would not affect any sight lines and the neighbors were not opposed to having the fence built in the proposed location.

Robert Boarman, a neighbor to the south of the applicant, spoke in favor of the variance. He explained the fence would help block the traffic noise from 78th as well as the view of the cars from the backyard. He stated the hardship was the location and orientation of the property and the heavy traffic on 78th Street.

Councilmember Piekarski Krech questioned how the criteria for a variance could be met.

Mayor Tourville stated the practical difficulty was that similar properties chose to have their driveways on 78th Street which has much heavier traffic than Cooper Avenue. He added that the fence would act as a

buffer for the property.

Councilmember Madden stated the fence would also improve the security of the property and would provide screening for the applicant's yard.

Motion by Klein, second by Madden, to adopt Resolution No. 12-144 relating to a Variance to allow Construction of a Six (6) Foot High Solid Wood Fence 22 Feet from the Front Property Line for property located at 7807 Cooper Avenue

Ayes: 5

Nays: 0 Motion carried.

C. CLARK ROAD PROPERTIES; Consider Resolution relating to an Interim Use Permit to Allow a Mini-Storage Facility with Metal Portable Shipping Containers for property located on the West Side of Clark Road across from 11305 Clark Road

Mr. Link stated the applicant proposed the construction of a mini-storage facility as an interim use. On the front part of the property there would be metal storage containers for rental use, and on the back of the property there would be storage for boats, trailers, campers, and RVs. He noted the proposed use was similar to other uses in the area. He explained the interim use would be for a period of 10 years. Both Planning staff and the Planning Commission recommended approval of the request. The Planning Commission added a condition that would prohibit "for sale" signs.

Mayor Tourville questioned if the hours of operation would be restricted.

Mr. Link stated the applicant proposed hours of operation from 6:00 a.m. to 8:00 p.m. He noted no conditions related to the hours of operation were imposed on the other businesses in the area with similar uses.

Motion by Piekarski Krech, second by Klein, to adopt Resolution No. 12-145 relating to an Interim Use Permit to Allow a Mini-Storage Facility with Metal Portable Shipping Containers for property located on the West Side of Clark Road across from 11305 Clark Road

Ayes: 5

Nays: 0 Motion carried.

D. 160 INVESTMENTS, LLC (ARGENTA HILLS 5th); Consider following resolutions for property located on the north side of Amana Trail across from Target:

- i) Comprehensive Plan Amendment to change the land use designation from MDR, Medium Density Residential to LMDR, Low Medium Density Residential
- ii) Rezoning of the property from A, Agricultural to R-1C/Planned Unit Development
- iii) Planned Unit Development Amendment to the Argenta Hills PUD to change the original 44 unit townhouse development to a 39 unit single family development
- iv) Preliminary and Final Plat and Preliminary and Final Planned Unit Development for a 39 unit detached single family development

Mr. Link explained the need for the Comprehensive Plan Amendment is the result of City actions, not because of any actions taken by the developer. He stated when the City first approved the development in 2007, the developer proposed an overall density in excess of five (5) units per acre. The Comprehensive Plan at that time stated that the density of five (5) units per acre fell into the classification of Medium Density Residential. Since 2007 the applicant has maintained the original proposed density, but the City amended the Comprehensive Plan in 2008 to create a new category called Low Medium Density Residential. The new category that was created included the density of five (5) to six (6) units per acre. He reiterated that the need for the Comprehensive Plan Amendment was caused by the City's creation of the new land use designation. He explained the Planned Unit Development would be changed from townhome units to single family units, and as a result the number of units would be slightly reduced from 44 units to 39 units. He noted the developer agreed to pay utility connection fees based on the

original proposal of 44 units to ensure that the City would not lose the connection fees that were originally planned for. The open space would remain virtually unchanged, and the developer had enough to essentially double the minimum requirements set forth by ordinance. He explained two (2) additional segments of trail would be constructed, the first along the backside and west of the development and the second on the east side, to connect the trails that are currently in place to the north. Both Planning staff and the Planning Commission recommended approval of the requests. The Planning Commission added a condition to clarify those property owners who place items in their backyards – such as sheds, playground equipment, or gardens - cannot allow those items to encroach into the designated open space areas.

Jack Fick, 160 Investments, explained it has been their experience that with the downturn of the economy that they have lost a large share of the townhome market as well as the pricing that went along with it. He stated they would like to change their proposed layout to a single family development, with a slight reduction in the number of units. He noted they felt they would be able to sell a better product with greater expectancy.

Councilmember Klein stated he was amazed by how well the homes in the development were selling.

Mr. Fick agreed that the single family homes that were constructed have sold very well. He stated the units that would be built in this phase of the development would be slightly smaller than those that were built in the northeast corner of the development. He reviewed some of the two-story designs that would be available to home buyers.

Mary T’Kach questioned if any of the homes in the development would be set aside for affordable housing.

Mr. Fick stated none of the homes in this portion of the development would be designated as affordable housing.

Ms. T’Kach opined that it was an oversight on the part of the City to not forward the issue to the Housing Committee for discussion or to have a policy in place that could be followed when decisions of this nature are being made.

Councilmember Madden stated he was happy to see development occurring in the City and noted that they are very aware of the fact that affordable housing is needed and they have undertaken such projects in other areas of the City.

Allan Cederberg, 1162 82nd St. E., questioned if the storm water was contained within the development.

Mr. Thureen explained there was an overall storm water plan in place for both the commercial and residential development in Argenta Hills. He stated this development would comply with that plan and meet the standards established for the Northwest Area.

Mr. Cederberg questioned if the Fire Department approved the layout of the development.

Mr. Link explained the Fire Department, along with a number of other agencies, have reviewed the plans for the development.

Mr. Cederberg stated it was his understanding that there was supposed to be a certain percentage of affordable housing contained in the Northwest Area.

Mayor Tourville stated future projects may include affordable housing, but it would be at the discretion of the developer for each individual project. He explained they did not make it a requirement that every development project must include affordable housing. He reiterated that there will be other developers working in the area in the future.

Councilmember Madden stated developers have to be able to make a profit and it would not make sense to force developers to include affordable housing in every project in the City. He opined that it depends on the development and the location in the City and affordable housing does not fit in every area of the City because of the factors that affect the cost of the land and the development.

Mr. Link reviewed the initiatives that have been taken by the City to implement affordable housing in

multiple locations throughout the City.

Ms. T’Kach opined that it makes more sense to integrate affordable housing throughout the community versus specific developments that are not mixed use products.

Motion by Klein, second by Madden, to adopt Resolution No. 12-146 approving a Comprehensive Plan Amendment to Change the Land Use Designation from MDR, Medium Density Residential to LMDR, Low Medium Density Residential; Ordinance No. 1258 Rezoning the Property from A, Agricultural to R-1C/Planned Unit Development; Resolution No. 12-147 approving a Planned Unit Development Amendment to the Argenta Hills PUD to Change the Original 44 Unit Townhouse Development to a 39 Unit Single Family Development; and Resolution No. 12-148 approving a Preliminary and Final Plat and Preliminary and Final Planned Unit Development for a 39 Unit Detached Single Family Development

Ayes: 4

Nays: 1 (Grannis) Motion carried.

FINANCE:

E. CITY OF INVER GROVE HEIGHTS; Consider Resolutions Adopting Proposed 2013 Tax Levies, Proposed 2013 Budgets, and Setting the Date and Time of a Regularly Scheduled Meeting where the Budget will be Discussed

Ms. Smith stated the City must adopt the proposed 2013 tax levies and proposed budgets on or before September 17, 2012. The tax levies and the date for the regularly scheduled public meeting where the budget will be discussed must be certified to Dakota County by the same date. She explained the budgets were still proposed and may change prior to final adoption in December. The General Fund budget represented a 0.2% decrease from the 2012 amended budget and is mainly supported by the tax levy. She noted the tax levies could be reduced, but not increased after the proposed levies were certified. The proposed budget was distributed to the Council on July 20th and subsequently discussed at several work sessions. Staff was directed to prepare a proposed budget with a 3% tax rate increase and has remained unchanged since that time. Staff recommended Council consider adopting the final budget and tax levies at their regularly scheduled meeting on December 10, 2012.

Mayor Tourville stated the Council’s direction was to prepare the budget with a maximum increase to the tax rate of 3% with the intent to reduce that number prior to final adoption in December.

Mr. Lynch clarified that the 3% increase was to the tax rate only, not to the expenditures. He noted that the actual expenditures were reduced by 0.2% from the amended 2012 budget and the proposed tax rate increase was the result of the decrease in market value and tax capacity within the City.

Ms. T’Kach presented the Council with ideas for potential budget cuts or cost saving measures.

Motion by Piekarski Krech, second by Klein, to receive budget suggestions from Mary T’Kach

Ayes: 5

Nays: 0 Motion carried.

Councilmember Madden noted, just upon first glance, staff had already implemented a number of the proposed cost saving measures that were presented.

Ms. T’Kach commended staff for holding the line on expenditures and trying to keep operation costs down. She stated if everyone works together there could be more opportunities for savings that may have not been considered.

Councilmember Piekarski Krech stated she would not support the budget in December if it still reflected a 3% increase to the tax rate.

Motion by Klein, second by Piekarski Krech, to adopt Resolution No. 12-149 Adopting Proposed 2013 Tax Levy, Resolution No. 12-150 Adopting Proposed 2013 Budgets, Resolution No. 12-151 Adopting Proposed 2013 Tax Levies for Watershed Management Taxing Districts, and setting

December 10, 2012 as Regularly Scheduled Meeting where the Budget will be discussed.

Ayes: 5

Nays: 0 Motion carried.

ADMINISTRATION:

F. CITY OF INVER GROVE HEIGHTS; Consider Approval of Contract for Remediation of Bio Retention Basin D

Ms. Teppen asked the Council to approve a contract with M&J Services of Minnesota to complete the bio retention basin on the south side of City Hall. She stated the basin was included as part of the City Hall project, but ongoing issues have been experienced with respect to the functioning of the basin and finding a viable solution to the problem. She stated the architect recently made the determination that the basin was built to contract specifications. Because the City disagreed with that opinion, legal counsel drafted a letter advising the architect and the contractor that the City requested that the topic be mediated on October 9th. In order to get remediate the issue before winter the City sought bids to complete the project. A bid was submitted by M&J Services of Minnesota in the amount of \$29,728.65 and the City would seek to recoup those funds through mediation.

Motion by Klein, second by Madden, to approve contract with M&J Services of Minnesota for Remediation of Bio Retention Basin D in the amount of \$29,728.65

Ayes: 5

Nays: 0 Motion carried.

8. MAYOR & COUNCIL COMMENTS:

Mayor Tourville commented on the success of Inver Grove Heights Days and commended the efforts of all those involved.

Mr. Carlson provided an update on the Harmon Farms Trail Run.

Ms. Teppen reminded residents about Fall Clean Up Day on September 15th.

Motion by Klein, second by Grannis, to schedule special City Council meeting on September 17, 2012 from 5:30 p.m. to 6:00 p.m. in the lower level training room of City Hall

Ayes: 5

Nays: 0 Motion carried.

9. ADJOURN: Motion by Grannis, second by Piekarski Krech, to adjourn. The meeting was adjourned by a unanimous vote at 8:15 p.m.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Meeting Date: September 24, 2012
 Item Type: Consent
 Contact: Bill Schroepfer 651-450-2516
 Prepared by: Bill Schroepfer, Accountant
 Reviewed by: N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE requested – N/A
 Other

PURPOSE/ACTION REQUESTED

Approve the attached resolution approving disbursements for the period of September 6, 2012 to September 18, 2012.

SUMMARY

Shown below is a listing of the disbursements for the various funds for the period ending September 18, 2012. The detail of these disbursements is attached to this memo.

General & Special Revenue	\$279,241.42
Debt Service & Capital Projects	43,721.00
Enterprise & Internal Service	364,271.27
Escrows	175.73
	<hr/>
Grand Total for All Funds	<u><u>\$687,409.42</u></u>

If you have any questions about any of the disbursements on the list, please call Shannon Battles, Accountant at 651-450-2488 or Bill Schroepfer, Accountant at 651-450-2516.

Attached to this summary for your action is a resolution approving the disbursements for the period September 6, 2012 to September 18, 2012 and the listing of disbursements requested for approval.

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING DISBURSEMENTS FOR THE
PERIOD ENDING September 18, 2012**

WHEREAS, a list of disbursements for the period ending September 18, 2012 was presented to the City Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$279,241.42
Debt Service & Capital Projects	43,721.00
Enterprise & Internal Service	364,271.27
Escrows	175.73
Grand Total for All Funds	<u><u>\$687,409.42</u></u>

Adopted by the City Council of Inver Grove Heights this 24th day of September, 2012.

Ayes:

Nays:

George Tourville, Mayor

ATTEST:

Melissa Kennedy, Deputy City Clerk



City of Inver Grove Heights

Expense Approval Report

By Fund

Payment Dates 9/6/2012 - 9/18/2012

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AFSCME COUNCIL 5	INV0013186	09/07/2012	UNION DUES (AFSCME FAIR SHARE)	101.203.2031000	39.54
AFSCME COUNCIL 5	INV0013187	09/07/2012	UNION DUES (AFSCME FULL SHARE)	101.203.2031000	707.04
AFSCME COUNCIL 5	INV0013188	09/07/2012	UNION DUES (AFSCME FULL SHARE-PT)	101.203.2031000	44.19
AIAFS	8/22	09/17/2012	ELAN CC 9/17/12	101.42.4200.423.50080	170.00
AMAZON.COM	8/28/12	09/17/2012	ELAN CC 9/17/12	101.42.4000.421.60065	16.06
ARAMARK UNIFORM SERVICES	629-7569549	09/12/2012	15353001	101.44.6000.451.60045	47.63
ARAMARK UNIFORM SERVICES	629-7569549	09/12/2012	15353001	101.43.5200.443.60045	20.90
ARAMARK UNIFORM SERVICES	629-7574336	09/12/2012	9/5/12	101.44.6000.451.60045	33.36
ARAMARK UNIFORM SERVICES	629-7574336	09/12/2012	9/5/12	101.43.5200.443.60045	20.91
ASPEN MILLS	124796	09/12/2012	550771	101.42.4200.423.30700	69.47
AT & T MOBILITY	8/1/12	09/17/2012	ELAN CC 9/17/12	101.41.1000.413.50020	52.68
AT & T MOBILITY	8/1/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.50020	26.34
ATTARD COMMUNICATIONS INC	8/6/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.30500	33.00
BANNING JUNCTION	8/15/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.50065	36.62
BELLEISLE, MONICA	8/31/12	09/12/2012	REIMBURSE-MILEAGE	101.42.4200.423.50065	55.41
BERGUM, ERIC	5/10/12	09/12/2012	FIRE CONFERENCE	101.42.4200.423.60006	135.00
CMI, INC	780239	09/12/2012	774403	101.42.4000.421.60065	111.15
CUB FOODS	8/29/12	09/12/2012	8/29/12	101.43.5200.443.60016	65.11
CULLIGAN	8/31/12 157-98459100-6	09/12/2012	157-98459100-6	101.42.4200.423.60065	78.39
CULLIGAN	8/31/12 157-98459118-9	09/12/2012	157-98459118-9	101.42.4200.423.60065	75.05
DAKOTA CTY TECH COLLEGE	8/30/12	09/12/2012	AUGUST 2012	101.42.4000.421.50080	450.00
DAKOTA CTY TREASURER-AUDITOR (HST)	JUN-12	09/12/2012	0430	101.43.5200.443.30700	46.52
DAKOTA CTY TREASURER-AUDITOR (HST)	JUN-12	09/12/2012	0430	101.42.4000.421.40044	2,277.12
DAKOTA CTY TREASURER-AUDITOR (HST)	JUN-12	09/12/2012	0430	101.42.4200.423.30700	1,372.34
DAKOTA CTY TREASURER-AUDITOR (HST)	JUN-12	09/12/2012	0430	101.42.4000.421.70300	1,325.82
DAKOTA ELECTRIC ASSN	8/2//12 393563-2	09/12/2012	8/28/12 393563-2	101.44.6000.451.40020	762.90
DAKOTA ELECTRIC ASSN	8/28/12 246837-9	09/12/2012	8/28/12 246837-9	101.44.6000.451.40020	5,612.41
DAKOTA ELECTRIC ASSN	8/28/12 250165-8	09/12/2012	8-28/12 250165-	101.44.6000.451.40020	742.04
DAKOTA ELECTRIC ASSN	8/28/12 443054-02	09/12/2012	8/28/12 443054-2	101.44.6000.451.40020	10.72
DAKOTA ELECTRIC ASSN	8/28/12 461221-4	09/12/2012	461221-4	101.43.5400.445.40020	23.02
DICKEY'S	8/28/12	09/17/2012	ELAN CC 9/17/12	101.44.6000.451.50075	27.61
DICKEY'S	8/28/12 B	09/17/2012	ELAN CC 9/17/12	101.45.3000.419.50075	27.62
DICKEY'S	8/28/12 C	09/17/2012	ELAN CC 9/17/12	101.41.1000.413.50075	27.62
DXP ENTERPRISES, INC.	5269832	09/12/2012	273908	101.43.5200.443.60016	355.24
EFTPS	CM0000182	12/31/2011	FEDERAL WITHHOLDING	101.203.2030200	(2.53)
EFTPS	INV0008167	12/31/2011	MEDICARE WITHHOLDING	101.203.2030500	5.06
EFTPS	CM0000187	03/27/2012	SOCIAL SECURITY WITHHOLDING	101.203.2030400	(74.11)
EFTPS	CM0000309	09/07/2012	FEDERAL WITHHOLDING	101.203.2030200	(18.52)
EFTPS	CM0000311	09/07/2012	MEDICARE WITHHOLDING	101.203.2030500	(12.00)
EFTPS	CM0000312	09/07/2012	SOCIAL SECURITY WITHHOLDING	101.203.2030400	(43.06)
EFTPS	INV0013193	09/07/2012	FEDERAL WITHHOLDING	101.203.2030200	40,585.79
EFTPS	INV0013195	09/07/2012	MEDICARE WITHHOLDING	101.203.2030500	11,159.80
EFTPS	INV0013196	09/07/2012	SOCIAL SECURITY WITHHOLDING	101.203.2030400	28,943.30
EFTPS	INV0013304	09/07/2012	FEDERAL WITHHOLDING	101.203.2030200	18.52
EFTPS	INV0013306	09/07/2012	MEDICARE WITHHOLDING	101.203.2030500	12.00
EFTPS	INV0013307	09/07/2012	SOCIAL SECURITY WITHHOLDING	101.203.2030400	43.06
EFTPS	INV0013308	09/07/2012	FEDERAL WITHHOLDING	101.203.2030200	18.52
EFTPS	INV0013310	09/07/2012	MEDICARE WITHHOLDING	101.203.2030500	12.00
EFTPS	INV0013311	09/07/2012	SOCIAL SECURITY WITHHOLDING	101.203.2030400	43.06
EFTPS	INV0013381	09/10/2012	FEDERAL WITHHOLDING	101.203.2030200	68.98
EFTPS	INV0013383	09/10/2012	MEDICARE WITHHOLDING	101.203.2030500	23.20
EFTPS	INV0013384	09/10/2012	SOCIAL SECURITY WITHHOLDING	101.203.2030400	83.23
FRATTALONE COMPANIES INC	1208011	09/12/2012	1415	101.44.6000.451.40025	180.00
FULL SOURCE, LLC	8/8/12	09/17/2012	ELAN CC 9/17/12	101.42.4200.423.60040	660.00
GERTENS	265187	09/12/2012	103566	101.43.5200.443.60016	122.79
GLOCK PROFESSIONAL, INC.	8/27/12	09/17/2012	ELAN CC 9/17/12	101.42.4000.421.50080	300.00
HOME LINE	8/16/12	09/17/2012	ELAN CC 9/17/12	101.42.4000.421.50080	48.00
ICMA RETIREMENT TRUST - 457	INV0013142	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	135.00
ICMA RETIREMENT TRUST - 457	INV0013143	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	301.65
ICMA RETIREMENT TRUST - 457	INV0013144	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	100.00
ICMA RETIREMENT TRUST - 457	INV0013145	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	556.61
ICMA RETIREMENT TRUST - 457	INV0013146	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	175.00
ICMA RETIREMENT TRUST - 457	INV0013147	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	320.82
ICMA RETIREMENT TRUST - 457	INV0013148	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	915.00
ICMA RETIREMENT TRUST - 457	INV0013149	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	125.20
ICMA RETIREMENT TRUST - 457	INV0013150	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	150.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ICMA RETIREMENT TRUST - 457	INV0013151	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	736.62
ICMA RETIREMENT TRUST - 457	INV0013152	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	75.00
ICMA RETIREMENT TRUST - 457	INV0013153	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	194.32
ICMA RETIREMENT TRUST - 457	INV0013154	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	1,553.84
ICMA RETIREMENT TRUST - 457	INV0013155	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	304.27
ICMA RETIREMENT TRUST - 457	INV0013156	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	40.00
ICMA RETIREMENT TRUST - 457	INV0013157	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	379.77
ICMA RETIREMENT TRUST - 457	INV0013158	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	690.00
ICMA RETIREMENT TRUST - 457	INV0013159	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	455.68
ICMA RETIREMENT TRUST - 457	INV0013160	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	450.00
ICMA RETIREMENT TRUST - 457	INV0013161	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	154.97
ICMA RETIREMENT TRUST - 457	INV0013162	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	125.00
ICMA RETIREMENT TRUST - 457	INV0013163	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	35.46
ICMA RETIREMENT TRUST - 457	INV0013164	09/07/2012	ICMA (AGE 49 & UNDER)	101.203.2031400	550.00
ICMA RETIREMENT TRUST - 457	INV0013165	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	256.56
ICMA RETIREMENT TRUST - 457	INV0013166	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	325.00
ICMA RETIREMENT TRUST - 457	INV0013167	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	93.85
ICMA RETIREMENT TRUST - 457	INV0013168	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	150.00
ICMA RETIREMENT TRUST - 457	INV0013169	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	789.18
ICMA RETIREMENT TRUST - 457	INV0013170	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	872.63
ICMA RETIREMENT TRUST - 457	INV0013171	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	76.54
ICMA RETIREMENT TRUST - 457	INV0013172	09/07/2012	ICMA (AGE 50 & OVER)	101.203.2031400	4,387.19
ICMA RETIREMENT TRUST - 457	INV0013173	09/07/2012	ICMA (EMPLOYER SHARE ADMIN)	101.203.2031400	70.79
ICMA RETIREMENT TRUST - 457	INV0013182	09/07/2012	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	457.70
ICMA RETIREMENT TRUST - 457	INV0013183	09/07/2012	ROTH IRA (AGE 50 & OVER)	101.203.2032400	230.77
INFINITY WIRELESS	32152	09/12/2012	ERIC BERGUM	101.42.4200.423.40042	200.00
INN ON LAKE SUPERIOR, THE	8/20/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.50075	328.78
IUOE	INV0013189	09/07/2012	UNION DUES IUOE	101.203.2031000	1,205.00
JCE TREE SERVICES	949	09/12/2012	STUMP GRIND 105TH ST W	101.43.5200.443.40046	500.00
JIMMY JOHN'S SANDWICHES	8/23/12	09/17/2012	ELAN CC 9/17/12	101.41.1000.413.50075	31.34
JIMMY JOHN'S SANDWICHES	8/27/12	09/17/2012	ELAN CC 9/17/12	101.41.1000.413.50075	99.25
KENISON, TERRI	AUGUST 2012	09/12/2012	AUGUST 2012	101.42.4200.423.30700	908.44
LEAGUE OF MN CITIES	168604	09/12/2012	MEMBERSHIP DUES 2012-2013	101.41.1000.413.50070	20,041.00
LELS	INV0013190	09/07/2012	UNION DUES (LELS)	101.203.2031000	1,250.00
LELS SERGEANTS	INV0013191	09/07/2012	UNION DUES (LELS SGT)	101.203.2031000	225.00
LINK, THOMAS	MAY-AUG 2012	09/12/2012	REIMBURSE MAY-AUG 2012	101.45.3000.419.50065	137.39
LITTLE ANGIE'S CANTINA	8/15/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.50075	28.49
LYNCH, JOE	8/30/12	09/12/2012	REIMBURSE MTG S APFELBCHER	101.41.1100.413.50075	25.16
MINNEAPOLIS OXYGEN CO.	171045812	09/12/2012	113504	101.42.4000.421.60065	29.16
MINNEAPOLIS OXYGEN CO.	171047653	09/12/2012	113504	101.42.4000.421.60065	29.16
MINNESOTA DEPARTMENT OF HUMAN SERVICE:	INV0013140	09/07/2012	RICK JACKSON FEIN/TAXPAYER ID: 41600525:	101.203.2032100	318.41
MINNESOTA DEPARTMENT OF HUMAN SERVICE:	INV0013141	09/07/2012	JUSTIN PARRANTO FEIN/TAXPAYER ID: 41600	101.203.2032100	484.54
MN CHIEFS OF POLICE ASSOCIATION	8/16/12	09/17/2012	ELAN CC 9/17/12	101.42.4000.421.60065	34.09
MN DEPT OF REVENUE	CM0000310	09/07/2012	STATE WITHHOLDING	101.203.2030300	(9.91)
MN DEPT OF REVENUE	INV0013194	09/07/2012	STATE WITHHOLDING	101.203.2030300	16,811.02
MN DEPT OF REVENUE	INV0013305	09/07/2012	STATE WITHHOLDING	101.203.2030300	9.91
MN DEPT OF REVENUE	INV0013309	09/07/2012	STATE WITHHOLDING	101.203.2030300	9.91
MN DEPT OF REVENUE	INV0013382	09/10/2012	STATE WITHHOLDING	101.203.2030300	30.57
MN GLOVE & SAFETY, INC.	265143	09/12/2012	8/30/12	101.44.6000.451.60045	171.19
MN STATE FIRE CHIEFS ASSOCIATION	9/7/12 MEMBERSHIP DUES	09/12/2012	MEMBERSHIP DUES 2012	101.42.4200.423.50070	88.00
MTI DISTRIBUTING CO	869716-00	09/12/2012	91180	101.44.6000.451.40047	65.77
NAPA OF INVER GROVE HEIGHTS	3212167	09/12/2012	125	101.42.4200.423.60011	73.29
NFPA	8/3/12	09/17/2012	ELAN CC 9/17/12	101.42.4200.423.60006	209.06
NORTHERN WATERS SMOKE HOUSE	8/16/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.50075	15.10
NORTHERN WATERS SMOKE HOUSE	8/16/12	09/17/2012	ELAN CC 9/17/12	101.41.1100.413.50075	17.44
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.45.3000.419.30550	11.30
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.41.2000.415.30550	25.04
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.41.1100.413.30550	15.45
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.45.3300.419.30550	11.30
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.44.6000.451.30550	10.68
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.43.5100.442.30550	26.75
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.42.4000.421.30550	81.75
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	101.43.5000.441.30550	5.65
OPTUMHEALTH FINANCIAL SERVICES	INV0013184	09/07/2012	HSA ELECTION-SINGLE	101.203.2032500	2,045.47
OPTUMHEALTH FINANCIAL SERVICES	INV0013185	09/07/2012	HSA ELECTION-FAMILY	101.203.2032500	3,653.70
PERA	INV0013174	09/07/2012	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	2,399.90
PERA	INV0013176	09/07/2012	EMPLOYER SHARE (PERA COORDINATED PLAN)	101.203.2030600	14,999.20
PERA	INV0013177	09/07/2012	PERA COORDINATED PLAN	101.203.2030600	14,999.20
PERA	INV0013178	09/07/2012	EMPLOYER SHARE (PERA DEFINED PLAN)	101.203.2030600	44.23
PERA	INV0013179	09/07/2012	PERA DEFINED PLAN	101.203.2030600	44.23
PERA	INV0013180	09/07/2012	EMPLOYER SHARE (POLICE & FIRE PLAN)	101.203.2030600	16,140.33
PERA	INV0013181	09/07/2012	PERA POLICE & FIRE PLAN	101.203.2030600	10,760.17
PETTY CASH	FALL CLEAN UP 2012	09/12/2012	FALL CLEAN UP 2012	101.100.1010400	300.00
PINE BEND PAVING, INC.	272612	09/12/2012	8/23/12	101.43.5200.443.60016	544.80

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PLUNKETT'S PEST CONTROL	2932889	09/12/2012	ANNUAL BILL FOR SEPT-AUG	101.42.4200.423.30700	274.78
RESCUEPAX, LLC	123	09/12/2012	9/5/12	101.42.4200.423.60040	6,360.00
ROBIN KELLOGG ENTERPRISES	1205	09/12/2012	JULY/AUG TRAINING SEMINAR	101.41.2000.415.50080	62.18
ROBIN KELLOGG ENTERPRISES	1205	09/12/2012	JULY/AUG TRAINING SEMINAR	101.45.3300.419.50080	62.18
ROBIN KELLOGG ENTERPRISES	1205	09/12/2012	JULY/AUG TRAINING SEMINAR	101.43.5000.441.50080	31.09
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	101.45.3000.419.60010	16.78
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	101.43.5100.442.60010	56.96
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	101.41.2000.415.60070	182.04
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	101.41.2000.415.50030	89.65
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	101.41.2000.415.60065	668.48
SOUTH ST PAUL STEEL SUPPLY CO	01124404	09/12/2012	0100202	101.42.4200.423.40042	129.95
SOUTH ST PAUL STEEL SUPPLY CO	01124427	09/12/2012	0100202	101.42.4200.423.40042	64.82
ST CROIX RECREATION CO	17453	09/12/2012	8/27/12	101.44.6000.451.60065	4,820.06
ST CROIX TREE SERVICE	75335	09/12/2012	11495 ASHLEY CT	101.44.6000.451.30700	1,715.34
ST PAUL STAMP WORKS INC	260463	09/12/2012	INVER003	101.42.4200.423.60045	436.47
TARGET WSP	8/17/12	09/17/2012	ELAN CC 9/17/12	101.43.5200.443.60016	29.61
TARGET WSP	8/7/12 B	09/17/2012	ELAN CC 9/17/12	101.43.5200.443.60016	19.74
TIMESAVER OFF SITE SECRETARIAL INC	M19267	09/12/2012	8/13/12 CITY COUNCIL MEETING	101.41.1100.413.30700	358.50
TIMESAVER OFF SITE SECRETARIAL INC	M19272	09/12/2012	8/27/12 CITY COUNCIL MEETING	101.41.1100.413.30700	228.00
TRACTOR SUPPLY CREDIT PLAN	74576	09/12/2012	8/16/12	101.42.4200.423.40042	14.95
TURITTO'S PIZZA	8/13/12 B	09/17/2012	ELAN CC 9/17/12	101.41.1000.413.50075	69.32
TYCOONS ALEHOUSE & EATERY	8/17/12	09/17/2012	ELAN CC 9/17/12	101.43.5200.443.60016	46.51
UNITED WAY	INV0013192	09/07/2012	UNITED WAY	101.203.2031300	160.00
UNIVERSITY NATIONAL BANK	INV0013175	09/07/2012	STEVE HER FILE #62-CV-07-3401	101.203.2031900	455.88
USA MOBILITY WIRELESS INC	V031174091	09/12/2012	0317409	101.42.4000.421.50020	4.89
VANDERHEYDEN LAW OFFICE, P.A.	INV0013139	09/07/2012	BRIAN HENDEL FILE #62-CV-08-11330	101.203.2031900	355.71
WACONIA FARM SUPPLY	76569	09/12/2012	8/24/12	101.43.5200.443.60016	12.50
XCEL ENERGY	337107253	09/12/2012	51-6025596-7	101.43.5400.445.40020	78.27
XCEL ENERGY	337140170	09/12/2012	51-8394358-2	101.43.5400.445.40020	77.30
XCEL ENERGY	337284186	09/12/2012	51-7094669-1	101.43.5400.445.40020	48.27
XCEL ENERGY	337843252	09/12/2012	51-8849473-7	101.43.5400.445.40020	84.10
XCEL ENERGY	337859666	09/12/2012	51-9782436-1	101.43.5400.445.40020	104.93
XCEL ENERGY	338823118	09/12/2012	51-6431857-4	101.42.4200.423.40020	1,411.09
XCEL ENERGY	338823118	09/12/2012	51-6431857-4	101.42.4200.423.40010	172.37
Fund: 101 - GENERAL FUND					241,498.77
RIVER HEIGHTS CHAMBER OF COMMERCE	2734	09/12/2012	AUGUST 2012	201.44.1600.465.40065	200.00
RIVER HEIGHTS CHAMBER OF COMMERCE	2734	09/12/2012	AUGUST 2012	201.44.1600.465.30700	1,666.67
Fund: 201 - C.V.B. FUND					1,866.67

RIVER HEIGHTS CHAMBER OF COMMERCE	2734	09/12/2012	AUGUST 2012	201.44.1600.465.40065	200.00
RIVER HEIGHTS CHAMBER OF COMMERCE	2734	09/12/2012	AUGUST 2012	201.44.1600.465.30700	1,666.67

Fund: 201 - C.V.B. FUND					1,866.67
ACTION PACKED PAINTBALL	8/14/12	09/17/2012	ELAN CC 9/17/12	204.44.6100.452.50090	339.50
AMERICAN SOCCER COMPANY, INC.	6181903	09/12/2012	467997	204.44.6100.452.60045	1,229.54
AMERICAN SOCCER COMPANY, INC.	6141762	09/12/2012	467997 1/11/12	204.44.6100.452.60045	(360.00)
BEST BUY #6	8/16/12	09/17/2012	ELAN CC 9/17/12	204.44.6100.452.60009	31.64
BROADWAY AWARDS	31833	09/12/2012	7/26/12	204.44.6100.452.60009	657.28
CP TOY	8/17/12	09/17/2012	ELAN CC 9/17/12	204.44.6100.452.60009	21.97
CUB FOODS	8/21/12	09/17/2012	ELAN CC 9/17/12	204.44.6100.452.60009	17.06
DAKOTA CTY PARKS DEPT	SFT4026	09/12/2012	4026 PNP SPRING/SUM 2012-030	204.44.6100.452.50090	85.00
FOREMOST PROMOTIONS	8/21	09/17/2012	ELAN CC 9/17/12	204.44.6100.452.60009	627.50
HUIZEMER, RENEE	9/5/12	09/12/2012	REFUND-LOW ENROLLMENT	204.44.0000.3470000	58.00
IGH SENIOR CLUB	9/6/12	09/12/2012	SENIOR CLUB MBRSHIP AUG 2012 & SENIOR TRIP	204.227.2271000	440.00
IGH/SSP COMMUNITY EDUCATION	9/6/12	09/12/2012	SENIOR TRIP GANITE CITY GARDENS	204.227.2271000	740.00
OFFICE MAX #462	8/7/12	09/17/2012	ELAN CC 9/17/12	204.44.6100.452.60009	25.26
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	204.44.6100.452.30550	13.09
RODRIGUEZ, HEATHER	9/5/12	09/12/2012	REFUND-LOW ENROLLMENT	204.44.0000.3470000	58.00
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	204.44.6100.452.60009	6.58
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	204.44.6100.452.60010	6.58
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	204.44.6100.452.60009	8.23
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	204.44.6100.452.60040	63.73
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	204.44.6100.452.60009	39.14
TAHO SPORTSWEAR	12TA1706	09/12/2012	FOOTBALL TSHIRTS	204.44.6100.452.60045	349.60
TAHO SPORTSWEAR	12TA1707	09/12/2012	SOCCER COACH TSHIRT	204.44.6100.452.60045	190.25
TAHO SPORTSWEAR	12TS1708	09/12/2012	SOCCER TSHIRTS	204.44.6100.452.60045	720.76
Fund: 204 - RECREATION FUND					5,368.71

Fund: 204 - RECREATION FUND					5,368.71
ACE PAINT & HARDWARE	513043/5	09/12/2012	9/5/12	205.44.6200.453.40040	73.38
ACE PAINT & HARDWARE	513064/5	09/12/2012	9/6/12	205.44.6200.453.40040	7.48
BECKER ARENA PRODUCTS, INC.	90351	09/12/2012	8/31/12	205.44.6200.453.40040	5,087.25
CARIBOU COFFEE	8/10/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.60065	25.00
COMDATA CORPORATION	9/1/12 RH172	09/12/2012	RH172	205.44.6200.453.76100	226.00
CRARY, AMY	9/5/12	09/12/2012	SUPPLIES FITNESS CENTER	205.44.6200.453.60040	29.97
CUB FOODS	8/13/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.60065	54.85
HAWKINS, INC.	3381541	09/12/2012	108815	205.44.6200.453.60024	3,173.22
HILLYARD INC	600370958	09/12/2012	274069	205.44.6200.453.60011	118.72
HILLYARD INC	600370958	09/12/2012	274069	205.44.6200.453.60011	118.72

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LILLIE SUBURBAN NEWSPAPERS	8/29/12 009587	09/12/2012	009587	205.44.6200.453.50025	299.00
M & E ENGINEERING INC	5898	09/12/2012	INVER GROVE VENTILATION REVISION	205.44.6200.453.80200	3,089.74
MALL OF AMERICA ENTERTAINMENT	8/9/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.50090	1,124.72
NAC MECHANICAL & ELECTRICAL SERVICE	84260	09/12/2012	8712-1	205.44.6200.453.40040	4,217.95
NAC MECHANICAL & ELECTRICAL SERVICE	84261	09/12/2012	8712-1	205.44.6200.453.40040	2,197.30
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	205.44.6200.453.30550	5.65
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	205.44.6200.453.30550	5.65
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	205.44.6200.453.30550	28.23
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	205.44.6200.453.30550	5.65
PREMIER ELECTRICAL CORPORATION	56046	09/12/2012	71355	205.44.6200.453.40040	7,128.00
R & R SPECIALTIES OF WI, INC.	0050531-IN	09/12/2012	8/31/12	205.44.6200.453.40042	33.50
RY-MAK PLUMBING & HEATING, INC	213	09/12/2012	ICE ARENA	205.44.6200.453.40040	374.87
RY-MAK PLUMBING & HEATING, INC	214	09/12/2012	THE GROVE ROOM BOILER	205.44.6200.453.40040	105.00
RY-MAK PLUMBING & HEATING, INC	215	09/12/2012	ICE ARENA BOILER ROOM	205.44.6200.453.40040	105.00
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.76100	7.90
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.76050	13.98
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.76050	2.56
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.60065	929.81
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.60040	53.42
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.60016	21.40
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.60065	29.67
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.60065	5.83
SAM'S CLUB	8/23/12 7715 0900 6160 6950	09/12/2012	7715 0900 6160 6950	205.44.6200.453.60065	190.81
SCHINDLER ELEVATOR CORPORATION	8103278733	09/12/2012	9/1/12-11/30/12	205.44.6200.453.40040	259.08
SIMON'S APPLIANCE	66844	09/12/2012	6514502566	205.44.6200.453.40042	65.02
SIMON'S APPLIANCE	66844	09/12/2012	6514502566	205.44.6200.453.40042	65.03
SPRUNG SERVICES	61664	09/12/2012	BOILER CHECK	205.44.6200.453.40040	679.00
TURITTO'S PIZZA	8/13/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.60065	158.90
TURITTO'S PIZZA	8/15/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.60065	22.95
VANCO SERVICES LLC	5186619	09/12/2012	FITNESS REWARDS INVOICE	205.44.6200.453.70600	69.00
WAL-MART - IGH	8/7/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.60040	127.44
WAL-MART - IGH	8/9/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.60065	28.62
WOODBURY 10 THEATER	8/22/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.50090	112.00
ZUMBA	8/21/12	09/17/2012	ELAN CC 9/17/12	205.44.6200.453.50070	30.00
Fund: 205 - COMMUNITY CENTER					30,507.27
BRAUN INTERTEC CORPORATION	353440	09/12/2012	BL-04-03519	402.44.6000.451.30700	816.00
BRAUN INTERTEC CORPORATION	356475	09/12/2012	BL-04-03519	402.44.6000.451.30700	745.00
Fund: 402 - PARK ACQ. & DEV. FUND					1,561.00
BROWN, ANDREW	SA#643 PID 207150004063	09/12/2012	SA#643 PID 20750004063 REFUND	421.43.0000.3703000	252.30
BURLIE, STEVEN	SA#643 PID 20715000	09/12/2012	SA#643 PID 207150004083	421.43.0000.3703000	252.30
ENGBRETSON, ANN	SA#643 PID 201810205067	09/12/2012	SA#643 PID 201810205067	421.43.0000.3703000	695.08
MEYER, DANIEL	SA#643 PID 207150004089	09/12/2012	SA#643 PID 207150004089	421.43.0000.3703000	252.30
NORTH AMERICAN TITLE COMPANY	SA# 643 PID 204470004040	09/12/2012	SA#643 PID 204470004040 REFUND	421.43.0000.3703000	167.25
NORTH AMERICAN TITLE COMPANY	SA#643 PID 201829101330	09/12/2012	SA#643 PID 201829101330 REFUND	421.43.0000.3703000	126.70
PAEZ, MARCELENO	SA# 643 PID 207150004112	09/12/2012	SA#643 PID 207150004112 REFUND	421.43.0000.3703000	252.30
SCHMIDT, CORY	SA# 643 PID 2077150004093	09/12/2012	SA#643 PID 2077150004093	421.43.0000.3703000	252.30
SMITH, WILLIAM	SA# 643 PID 207150004065	09/12/2012	SA#643 PID 207150004065	421.43.0000.3703000	252.30
WILKINS, SARA	SA# 643 PID 201829101120	09/12/2012	SA#643 PID 201829101120	421.43.0000.3703000	854.48
Fund: 421 - 2001 IMPROVEMENT FUND					3,357.31
ACE PAINT & HARDWARE	512996/5	09/12/2012	8/30/12	422.72.5900.722.60016	28.09
Fund: 422 - 2002 IMPROVEMENT FUND					28.09
DASCOM SYSTEMS GROUP LLC	FIANL PAY VOUCHER NO 5	09/12/2012	PROJECT 2008-18	428.72.5900.728.80610	9,033.40
Fund: 428 - 2008 IMPROVEMENT FUND					9,033.40
EMERGENCY AUTOMOTIVE TECHNOLOGIES	AW083012-10	09/12/2012	8/30/12	431.73.5900.731.40041	3,517.70
EMERGENCY AUTOMOTIVE TECHNOLOGIES	AW083012-11	09/12/2012	8/30/12	431.73.5900.731.40041	2,844.32
Fund: 431 - 2011 IMPROVEMENT FUND					6,362.02
GOTPRINT.COM	8/14/12	09/17/2012	ELAN CC 9/17/12	432.73.5900.732.50030	48.13
M & J SERVICES, LLC	289	09/12/2012	SKYVIEW PARK	432.73.5900.732.80300	9,220.00
Fund: 432 - 2012 IMPROVEMENTS					9,268.13
M & J SERVICES, LLC	288	09/12/2012	OAKWOOD PARK	444.74.5900.744.80300	5,930.00
Fund: 444 - PARKS MTCE & REPLACEMENT					5,930.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BARR ENGINEERING COMPANY	23190218.00-201	09/12/2012	MARCH 24-APRIL 20 2012	451.75.5900.751.30700	5,405.00
BRAUN INTERTEC CORPORATION	352888	09/12/2012	BL-04-04714B	451.75.5900.751.30700	1,756.75
BRAUN INTERTEC CORPORATION	353695	09/12/2012	BL-04-04714B	451.75.5900.751.30700	1,019.30
Fund: 451 - HOST COMMUNITY FUND					8,181.05
HAWKINS, INC.	3382460	09/12/2012	108816	501.50.7100.512.60019	5,094.05
METAL SUPERMARKETS	913-77105	09/12/2012	129732	501.50.7100.512.60016	88.91
MN PIPE & EQUIPMENT	0288872	09/12/2012	2195	501.50.7100.512.60016	1,164.55
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	501.50.7100.512.30550	22.43
RY-MAK PLUMBING & HEATING, INC	8/1/12 2990 75TH ST WELL#5	09/12/2012	2990 75TH ST WELL #5	501.50.7100.512.40040	105.00
Fund: 501 - WATER UTILITY FUND					6,474.94
METROPOLITAN COUNCIL	0000997662	09/12/2012	5084	502.51.7200.514.40015	120,470.15
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	502.51.7200.514.30550	15.62
Fund: 502 - SEWER UTILITY FUND					120,485.77
ARAMARK REFRESHMENT SERVICES	78367	09/12/2012	48128	503.52.8300.524.76100	117.00
ARCTIC GLACIER, INC.	4382224210	09/12/2012	1726134	503.52.8300.524.60065	136.24
ARCTIC GLACIER, INC.	378224502	09/12/2012	1726134	503.52.8300.524.60065	152.80
ARCTIC GLACIER, INC.	462224811	09/12/2012	1726134	503.52.8300.524.60065	67.24
ARCTIC GLACIER, INC.	388225209	09/12/2012	1726134	503.52.8300.524.60065	133.48
COLLEGE CITY BEVERAGE	321310	09/12/2012	03592	503.52.8300.524.76150	369.60
COLLEGE CITY BEVERAGE	322296	09/12/2012	03592	503.52.8300.524.76150	116.00
CUB FOODS	8/28/12	09/17/2012	ELAN CC 9/17/12	503.52.8300.524.76050	33.59
CUB FOODS	8/5/12	09/17/2012	ELAN CC 9/17/12	503.52.8300.524.76050	16.78
CUSHMAN MOTOR COMPANY INC	158187	09/12/2012	C0644	503.52.8100.522.40042	439.32
DAKOTA ELECTRIC ASSN	8/28/12 201360-5	09/12/2012	201360-5	503.52.8600.527.40020	87.45
G & K SERVICES	1182112179	09/12/2012	17194	503.52.8600.527.60045	99.45
GRANDMA'S BAKERY	265394	09/12/2012	24400	503.52.8300.524.76050	38.56
GRANDMA'S BAKERY	265691	09/12/2012	24400	503.52.8300.524.76050	41.45
GRANDMA'S BAKERY	266010	09/12/2012	24400	503.52.8300.524.76050	38.56
GRANDMA'S BAKERY	266784	09/12/2012	24400	503.52.8300.524.76050	41.49
GRANDMA'S BAKERY	266812	09/12/2012	24400	503.52.8300.524.76050	41.47
GRANDMA'S BAKERY	266847	09/12/2012	24400	503.52.8300.524.76050	41.47
GRANDMA'S BAKERY	267136	09/12/2012	24400	503.52.8300.524.76050	29.52
GRANDMA'S BAKERY	267436	09/12/2012	24400	503.52.8300.524.76050	29.52
GRANDMA'S BAKERY	267777	09/12/2012	24400	503.52.8300.524.76050	29.90
GRANDMA'S BAKERY	268066	09/12/2012	24400	503.52.8300.524.76050	16.28
GRANDMA'S BAKERY	268359	09/12/2012	24400	503.52.8300.524.76050	38.60
GRANDMA'S BAKERY	268653	09/12/2012	24400	503.52.8300.524.76050	36.52
GRANDMA'S BAKERY	268925	09/12/2012	24400	503.52.8300.524.76050	22.04
GREAT NORTHERN BUILDERS LLC	6/12/12 1850 70TH ST	09/12/2012	REPAIRS AT 1870 70TH ST E	503.52.8600.527.80200	36,551.27
HEGGIES PIZZA	1047058	09/12/2012	1708	503.52.8300.524.76050	165.10
HOME DEPOT	8/24/12	09/17/2012	ELAN CC 9/17/12	503.52.8500.526.60065	13.69
JJ TAYLOR DIST. COMPANY OF MN	1888682	09/12/2012	00834	503.52.8300.524.76150	362.40
NAPA OF INVER GROVE HEIGHTS	366101	09/12/2012	400007376	503.52.8600.527.40042	12.09
NAPA OF INVER GROVE HEIGHTS	308706	09/12/2012	400007377	503.52.8600.527.40042	208.63
NAPA OF INVER GROVE HEIGHTS	309987	09/12/2012	400007377	503.52.8600.527.40042	31.04
NAPA OF INVER GROVE HEIGHTS	311284	09/12/2012	400007377	503.52.8600.527.40042	42.98
OFFICE MAX #462	8/21/12	09/17/2012	ELAN CC 9/17/12	503.52.8500.526.60010	44.44
OFFICE MAX #462	8/24/12	09/17/2012	ELAN CC 9/17/12	503.52.8500.526.60010	26.60
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	503.52.8600.527.30550	19.60
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	503.52.8000.521.30550	5.65
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	503.52.8500.526.30550	8.30
PIONEER PRESS	0812520544	09/12/2012	520544	503.52.8500.526.50025	1,625.00
RJ'S GOLF CARTS INC	2440	09/12/2012	24 GOLF CARTS	503.52.8400.525.40065	768.00
RY-MAK PLUMBING & HEATING, INC	292	09/12/2012	1850 70TH ST	503.52.8500.526.40015	308.90
SEVEN CORNERS HARDWARE, INC.	170342	09/12/2012	1000091	503.52.8600.527.60008	106.86
TARGET WSP	8/27/12	09/17/2012	ELAN CC 9/17/12	503.52.8300.524.76050	20.41
TWIN CITY SEED COMPANY	27180	09/12/2012	STAPLES	503.52.8600.527.60020	68.40
US FOODSERVICE	5376044	09/12/2012	03805983	503.52.8500.526.60065	38.08
US FOODSERVICE	5342019	09/12/2012	0305983	503.52.8300.524.60065	265.67
US FOODSERVICE	5342019	09/12/2012	0305983	503.52.8300.524.76050	574.71
US FOODSERVICE	5480309	09/12/2012	03805983	503.52.8300.524.60065	42.21
US FOODSERVICE	5480309	09/12/2012	03805983	503.52.8300.524.76050	159.88
XCEL ENERGY	338439989	09/12/2012	51-5877512-1	503.52.8600.527.40020	3,415.21
Fund: 503 - INVER WOOD GOLF COURSE					47,099.45
LEAGUE OF MN CITIES INS TRUST	23544	09/12/2012	WORKERS COMP	602.00.2100.415.50009	90,663.75
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	602.00.2100.415.30550	0.21
Fund: 602 - RISK MANAGEMENT					90,663.96

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALTERNATORS STARTERS & PARTS INC	A35000	08/01/2012	01701	603.00.5300.444.40041	101.91
ALTERNATORS STARTERS & PARTS INC	A35001	08/01/2012	01701	603.00.5300.444.40041	(101.91)
ALTERNATORS STARTERS & PARTS INC	a37416	09/12/2012	01701	603.00.5300.444.40041	306.11
ARAMARK UNIFORM SERVICES	629-7569549	09/12/2012	15353001	603.00.5300.444.40065	72.94
ARAMARK UNIFORM SERVICES	629-7569549	09/12/2012	15353001	603.00.5300.444.60045	23.18
ARAMARK UNIFORM SERVICES	629-7574336	09/12/2012	9/5/12	603.00.5300.444.40065	72.94
ARAMARK UNIFORM SERVICES	629-7574336	09/12/2012	9/5/12	603.00.5300.444.40065	64.33
CARQUEST AUTO PARTS STORES	1596-182206	09/12/2012	614420	603.00.5300.444.40041	9.40
CARQUEST AUTO PARTS STORES	1596-182206	09/12/2012	614420	603.140.1450050	34.79
CARQUEST AUTO PARTS STORES	1596-182501	09/12/2012	614420	603.00.5300.444.40041	30.40
CARQUEST AUTO PARTS STORES	1596-182502	09/12/2012	614420	603.140.1450050	16.44
CARQUEST AUTO PARTS STORES	1596-182503	09/12/2012	614420	603.00.5300.444.40041	(30.40)
CARQUEST AUTO PARTS STORES	1596-182592	09/12/2012	9/4/12	603.00.5300.444.40041	80.02
CARQUEST AUTO PARTS STORES	1596-182593	09/12/2012	9/4/12	603.00.5300.444.40041	9.08
CARQUEST AUTO PARTS STORES	1596-182601	09/12/2012	9/4/12	603.00.5300.444.40041	(5.57)
CARQUEST AUTO PARTS STORES	1596-182614	09/12/2012	9/4/12	603.00.5300.444.40041	2.96
CARQUEST AUTO PARTS STORES	1596-182664	09/12/2012	9/5/12	603.00.5300.444.60012	1.13
DXP ENTERPRISES, INC.	5275067	09/12/2012	273908	603.00.5300.444.60012	213.66
EHLERS AND ASSOCIATES, INC.	345246	09/12/2012	2009 CAPITOL IMPROVEMENT PLAN STUDY	603.00.5300.444.70600	307.50
EMERGENCY AUTOMOTIVE TECHNOLOGIES	C5082812-15	09/12/2012	8/28/12	603.00.5300.444.40041	42.12
HILLYARD INC	600368496	09/12/2012	285036	603.00.5300.444.60011	125.13
HOSE / CONVEYORS INC	00030749	09/12/2012	CIT300	603.00.5300.444.40041	12.47
INTERSTATE POWER SYSTEMS, INC.	C001077427:01	09/12/2012	13468	603.00.5300.444.40041	430.35
INVER GROVE FORD	5090274	09/12/2012	6/28/12	603.00.5300.444.40041	514.64
INVER GROVE FORD	5094682	09/12/2012	8/29/12	603.00.5300.444.40041	68.46
JOHN DEERE GOVERNMENT & NATL SALES	112243131	09/12/2012	2054376	603.00.5300.444.80400	54,734.30
KIMBALL MIDWEST	2582816	09/12/2012	222006	603.00.5300.444.60012	365.90
KIMBALL MIDWEST	2582834	09/12/2012	222006	603.00.5300.444.60012	106.77
KREMER SERVICES LLC	0000019469	09/12/2012	0000023176	603.00.5300.444.40041	847.87
LARSON COMPANIES	F-222370040	09/12/2012	14649	603.140.1450050	92.17
MAUER CHEVROLET	5015228	09/12/2012	8/16/12	603.00.5300.444.40041	325.00
NAPA OF INVER GROVE HEIGHTS	311466	09/12/2012	400007377	603.00.5300.444.40041	18.84
NAPA OF INVER GROVE HEIGHTS	311499	09/12/2012	400007377	603.00.5300.444.40041	(10.28)
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	603.00.5300.444.30550	5.65
POMP'S TIRE SERVICE, INC.	450002004	09/12/2012	4502557	603.00.5300.444.40041	977.42
PUMP AND METER SERVICE INC	18049-18997050	09/12/2012	494500	603.00.5300.444.40040	250.61
SPRINT	249383315-129	09/12/2012	249383315	603.00.5300.444.50020	15.93
TOXALERT INTERNATIONAL INC	15790	09/12/2012	9/1/12	603.00.5300.444.40040	189.00
TRACTOR SUPPLY CREDIT PLAN	83643	09/12/2012	8/28/12	603.00.5300.444.40041	93.38
YOCUM OIL COMPANY, INC.	508671	09/12/2012	502860	603.140.1450060	3,565.58
Fund: 603 - CENTRAL EQUIPMENT					63,980.22
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	604.00.2200.416.60010	49.45
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	604.00.2200.416.60010	578.56
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	604.00.2200.416.60005	221.49
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	604.00.2200.416.60010	36.33
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	604.00.2200.416.60010	129.83
S & T OFFICE PRODUCTS	AUG 2012	09/12/2012	AUG 2012	604.00.2200.416.60005	147.66
US BANCORP EQUIPMENT FINANCE, INC.	208853549	09/12/2012	923425	604.00.2200.416.40050	13,490.13
US BANCORP EQUIPMENT FINANCE, INC.	210922357	09/12/2012	923425	604.00.2200.416.40050	5,531.44
Fund: 604 - CENTRAL STORES					20,184.89
BRKW APPRAISALS, INC.	6887	09/12/2012	6/22/12	605.00.7500.460.30700	4,000.00
GERTENS	415905	09/12/2012	103568	605.00.7500.460.60065	867.66
INTEGRA TELECOM	10020817	09/12/2012	887115	605.00.7500.460.50020	552.49
KULLY SUPPLY, INC.	8/17/12	09/17/2012	ELAN CC 9/17/12	605.00.7500.460.60065	128.18
WHITEWATER WIRELESS INC.	R12080813	09/12/2012	INVE01	605.00.7500.460.40040	154.99
ZEE MEDICAL SERVICE	54181377	09/12/2012	9/6/12	605.00.7500.460.60065	91.45
Fund: 605 - CITY FACILITIES					5,794.77
AT & T MOBILITY	8/1/12	09/17/2012	ELAN CC 9/17/12	606.00.1400.413.50020	26.34
CIVICPLUS	101665	09/12/2012	9/3/12	606.00.1400.413.30700	2,400.00
KNOWLEDGENET	8/8/12	09/17/2012	ELAN CC 9/17/12	606.00.1400.413.50080	2,990.00
LOGISOLVE LLC	44059	09/12/2012	8/31/12	606.00.1400.413.30700	1,982.50
OPTUMHEALTH	174086	09/12/2012	AUGUST 2012	606.00.1400.413.30550	5.65
PARSONS ELECTRIC LLC	81230	09/12/2012	38190	606.00.1400.413.30700	174.86
SONICWALL SERVICES	8/21/12	09/17/2012	ELAN CC 9/17/12	606.00.1400.413.60040	1,787.92
US INTERNET	990695	09/12/2012	SEPT	606.00.1400.413.30700	220.00
Fund: 606 - TECHNOLOGY FUND					9,587.27
DAIRY QUEEN	8/14/12	09/17/2012	ELAN CC 9/17/12	702.229.2290200	90.06
TARGET WSP	8/7/12	09/17/2012	ELAN CC 9/17/12	702.229.2290200	85.67
Fund: 702 - ESCROW FUND					175.73
Grand Total					687,409.42

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

CONSIDER CHANGE ORDER NO. THREE FOR CITY PROJECT 2008-18 PUBLIC SAFETY ADDITION/CITY HALL RENOVATION – DASCOM

Meeting Date: September 24, 2012
Item Type: Consent
Contact: JTeppen, Asst City Admin
Prepared by: SB
Reviewed by:

- Fiscal/FTE Impact:
- None
 - Amount included in current budget
 - Budget amendment requested
 - FTE included in current complement
 - New FTE requested – N/A
 - Other

PURPOSE/ACTION REQUESTED Consider the attached Change Order No. 3 for City Project 2008-18 Public Safety Addition/City Hall Renovation from Dascom.

SUMMARY As the Council will recall, the amounts reflected in these Change Orders have already been approved – either by the Council or by staff if the amounts fall under \$15,000. This action item simply formally approves the amounts so that the contract amount can be changed.

Distribution System. Provide a new distribution system at Council Chambers	\$8,333.40
Blocking at existing walls. Provide mounting block at existing walls for surface mounted monitors at two locations.	\$700.00

The Contract amount is reflected to increase \$9,033.40 for these items reflecting a new contract balance of \$164,612.43.

The funds for this contract do not come out of the construction contract (the bonds). The funds come from the internal sources the Council previously discussed; the MIS Fund, the City Facilities Fund, the Water and Sewer Funds, the Closed Bond Fund and the Host Community Fund.

CHANGE ORDER

OWNER _____
 ARCHITECT _____
 CONTRACTOR _____
 FIELD _____
 OTHER _____

AIA DOCUMENT G701

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

PROJECT: Inver Grove Heights Public Safety & City Hall Remodel
CHANGE ORDER NO.: Tech- Dascom- THREE (03)
DATE: September 5, 2012
TO CONTRACTOR: Dascom Systems Group LLC
 2415 Ventura Drive
 Woodbury, MN 55125
ARCHITECT'S PROJECT #: 1643.01
CONTRACT DATE: February 8, 2010
CONTRACT FOR: AV/Multi-Media Systems

The contract is changed as follows:

- | | |
|---|------------|
| 1. Distribution System (Proposal Dated 1/18/2012, Proposal No: QTE14992-03) | \$8,333.40 |
| 2. Blocking in walls for equipment mounting | \$700.00 |

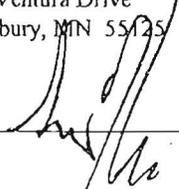
The original (Contract Sum)(Guaranteed Maximum Price) was	\$158,233.00
Net change by previously authorized Change Orders	-\$2,653.97
The (Contract Sum)(Guaranteed Maximum Price) prior to this Change Order was	\$155,579.03
The (Contract Sum)(Guaranteed Maximum Price) will be (increased)(decreased)(unchanged) by this change order in the amount of	\$9,033.40
The new (Contract Sum)(Guaranteed Maximum Price) including this Change Order will be	\$164,612.43

The Contract time will be (increased)(decreased)(unchanged).

The date of Substantial Completion therefore is (increased)(decreased)(unchanged).

Authorized:

ARCHITECT	CONTRACTOR	OWNER
Boarman Kroos Vogel Group, Inc. Address 222 N. 2nd Street Minneapolis, MN 55401	Dascom Systems Group LLC Address 2415 Ventura Drive Woodbury, MN 55125	City of Inver Grove Heights Address 8150 Barbara Avenue Inver Grove Heights, MN 55077

BY 	BY 	BY _____
--	--	----------

Gregory Metz, Sr. Construction Admin.	George Krizan, CFO	
DATE 9/7/2012	DATE 9/7/12	DATE _____

AIA DOCUMENT G701 • CHANGE ORDER • 1987 EDITION • AIA - COPYRIGHT 1987
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CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Final Pay Voucher No. 5, Final Report, and Resolution Accepting Work for Technology Bid Package 27B, City Project 2008-18 Public Safety Addition/City Hall Renovation

Meeting Date: September 24, 2012
Item Type: Consent
Contact: JTeppen, Asst City Admin
Prepared by: SP
Reviewed by:

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Consider Final Pay Voucher No. 5, Final Report, and Resolution Accepting Work for Technology Bid Package 27B.

SUMMARY The contractor has completed the work through August 15, 2012, in accordance with the contract plan and specifications.

I recommend approval of the Final Pay Voucher No. 5 in the amount of \$9,033.40, acceptance of the Final Report, and approval of the Resolution Accepting Work for Technology Bid Package 27B System for the Public Safety Addition/City Hall Renovation.

Attachments

CITY OF INVER GROVE HEIGHTS
CONSTRUCTION PAYMENT VOUCHER

ESTIMATE NO: 5 (five)
DATE: September 24, 2012
PERIOD ENDING: August 15, 2012
CONTRACT: Technology Bid Package 27B
PROJECT NO: 2008-18 – Public Safety Addition/City Hall Renovation

TO: Dascom Systems Group, LLC
2415 Ventura Drive
Woodbury, MN 55125

Original Contract Amount \$158,233.00
Total Addition \$9,033.40
Total Deduction \$2,653.97
Total Contract Amount \$164,612.43
Total Value of Work to Date \$164,612.43
Less Retained (5%) \$0.00
Less Previous Payment \$155,579.03
Total Approved for Payment this Voucher \$9,033.40
Total Payments including this Voucher \$164,612.43

Approvals:

Pursuant to field observation, and approval by the Architect and Owner's Representative, I hereby recommend for payment the above stated amount for work performed through August 15, 2012.

Signed by: _____ September 24, 2012
Jenelle Teppen, Assistant City Administrator

Signed by: _____
Dascom Systems Group, LLC. _____ Date

Signed by: _____ September 24, 2012
George Tourville, Mayor

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA
REPORT OF FINAL ACCEPTANCE
TECHNOLOGY BID PACKAGE 27B

September 24, 2012

TO THE CITY COUNCIL
INVER GROVE HEIGHTS, MINNESOTA

HONORABLE MAYOR AND CITY COUNCIL MEMBERS:

This is to advise you that I have received the work under contract to Dascom System Group, LLC. The work consisted of all specifications listed in Council Chambers AV System.

The contractor has completed the project in accordance with the contract.

It is recommended, herewith, that final payment be made for said improvements to the contractor in the amount as follows:

ORIGINAL CONTRACT PRICE	\$158,233.00
CHANGE ORDER (in crease)	\$ 6,379.43
FINAL CONTRACT AMOUNT	\$164,612.43
FINAL VALUE OF WORK	\$164,612.43
PREVIOUS PAYMENTS	\$155,579.03
BALANCE DUE	\$ 9,033.40

Sincerely,

Jenelle Teppen
Assistant City Administrator

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION ACCEPTING WORK OF DASCOM SYSTEMS GROUP, LLC. AND
AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$9,033.40

TECHNOLOGY BID PACKAGE 27B

RESOLUTION NO. _____

WHEREAS, pursuant to a written contract with the City of Inver Grove Heights dated February 22, 2010 Dascom Systems Group, LLC satisfactorily completed the contract specifications included in Council Chambers AV System.

WHEREAS, the previous Resolution 12-42 accepting the work of Dascom Systems Group, LLC dated March 26, 2012 is superseded by this Resolution.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS: that the work completed under this contract is hereby accepted and approved, and

BE IT FURTHER RESOLVED: that the Mayor and City Clerk are hereby directed to issue a proper order for final payment on such contract, taking the contractor's receipt in full.

Adopted by the City Council of Inver Grove Heights this 24th day of September 2012.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Kennedy, Deputy Clerk

AIA[®] Document G702[™] – 1992

Application and Certificate for Payment

TO OWNER: The City of Inver Grove Heights 8150 Barbara Avenue Inver Grove Heights, MN 55077	PROJECT: Technology Bid Package 27B Public Safety Addition & City Hall Remodel	APPLICATION NO: 5 PERIOD TO: 8/15/2012 CONTRACT FOR:	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Dascom Systems Group, LLC 2415 Ventura Drive Woodbury, MN 55125	VIA ARCHITECT: BKV Group, Inc. 222 North Second Street Minneapolis, MN 55401	CONTRACT DATE: February 2nd, 2010 PROJECT NOS: / /	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703[™], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 158,233.00
2. NET CHANGE BY CHANGE ORDERS	\$ 6,379.43
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 164,612.43
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 164,612.43
5. RETAINAGE:	
a. <u>0</u> % of Completed Work (Columns D + E on G703)	\$ 0.00
b. _____ % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE	\$ 164,612.43
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 155,579.03
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 9,033.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 9,033.40	\$ (2,653.97)
Total approved this month	\$ 0.00	\$ 0.00
TOTAL	\$ 9,033.40	\$ (2,653.97)
NET CHANGES by Change Order	\$ 6,379.43	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

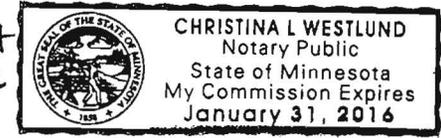
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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature] Date: 8/17/12

State of: Minnesota
County of: Washington
Subscribed and sworn to before me this 17th day of August 2012

Notary Public: Christina L Westlund 2012
My commission expires: January 31, 2016



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 9033.40
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: [Signature] Date: 8/21/2012

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 9 for City Project No. 2011-09D – South Grove Urban Street Reconstruction – Area 6

Meeting Date: September 24, 2012
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SB *SDT*

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Pavement Management Fund, Special Assessments, MSA Funds, Water Fund, Sewer Fund, 402 Park Fund

PURPOSE/ACTION REQUESTED

Consider Pay Voucher No. 9 for City Project No. 2011-09D – South Grove Urban Street Reconstruction – Area 6.

SUMMARY

The improvements were ordered as part of the 2011 Pavement Management Program. The contract was awarded in the amount of \$2,661,044.70 to S. M. Hentges and Sons, Inc., on May 9, 2011 for City Project No. 2011-09D South Grove Urban Street Reconstruction, Area 6. In addition to payment for work performed, the retainage is being reduced to better reflect the value of work remaining. This payment reduces the retainage from 3% to 0.5%.

I recommend approval of Payment Voucher No. 9 in the amount of \$56,680.50 for work on City Project No. 2011-09D – South Grove Urban Street Reconstruction Area 6.

TJK/kf
Attachments: Pay Voucher No. 9

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Pay Voucher No. 4 for City Project No. 2012-09D – Urban Street Reconstruction, 65th Street Neighborhood and Cahill Court

Meeting Date: September 24, 2012
 Item Type: Consent
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

TJK

ST SB

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input checked="" type="checkbox"/>	Other: Pavement Management Fund, Special Assessments, MSA Funds, Water Fund, Sewer Fund

PURPOSE/ACTION REQUESTED

Consider Pay Voucher No. 4 for City Project No. 2012-09D – Urban Street Reconstruction, 65th Street Neighborhood and Cahill Court.

SUMMARY

The improvements were ordered as part of the 2012 Pavement Management Program. The contract was awarded in the amount of \$4,715,686.33 to Friedges Contracting Co., LLC, on May 14, 2012 for City Project No. 2012-09D South Grove Urban Street Reconstruction, Area 6.

I recommend approval of Payment Voucher No. 4 in the amount of \$752,935.59 for work on City Project No. 2012-09D – Urban Street Reconstruction, 65th Street Neighborhood and Cahill Court.

TJK/kf

Attachments: Pay Voucher No. 4

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Approve Proposal from SEH, Inc. for Water Treatment Facility Rehabilitation Project

Meeting Date: September 24, 2012
 Item Type: Consent
 Contact: Jim Sweeney, 651.450.2565
 Prepared by: Scott D. Thureen, Public Works Director
 Reviewed by: Scott D. Thureen, Public Works Director

SDS

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other:

PURPOSE/ACTION REQUESTED

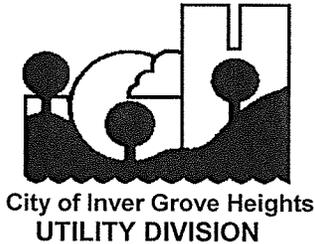
Approve proposal from SEH, Inc. for Water Treatment Facility Rehabilitation Project.

SUMMARY

The filter cells at the City’s Water Treatment Facility are scheduled for major maintenance this year. In addition, some physical changes to the valve operators and piping associated with the filter cells are proposed to improve operational efficiency and extend the useful life of some of the equipment. Details are provided in the attached memo from Jim Sweeney, Utility Superintendent.

I recommend approval of the proposal from SEH, Inc. for professional engineering services for the Water Treatment Facility Filter Rehabilitation Project in an amount not to exceed \$36,300. Funding will come from the Water Fund (501.50.7100.512.40042).

SDT/kf
 Attachment: Memo
 Proposal



MEMORANDUM

TO : Scott Thureen
FROM : Jim Sweeney
SUBJECT : **SEH Proposal / WTF Filter Rehabilitation Project**
DATE : September 17, 2012

The 2012 Water Fund Budget was approved with \$150,000 designated for the rehabilitation and improvement of filter cells 1 thru 4 at the Water Treatment Facility. These filter cells went into operation in July 1998, and have been in continuous service ever since.

The rehabilitation portion of the work on the filter cells will involve sandblasting and painting of the concrete walls, filter piping, and center column distribution chamber. We will also reinstate the filter media (sand) to a uniform depth of thirty (30) inches in all four filters. Some media loss has occurred which is not unusual over a 14 year period.

The improvement portion of the work will involve relocating twelve (12) automatic valve operators and piping that control the flow of raw, waste, and backwash water as well as supplied air for the backwash process. These valve operators are currently located where access for maintenance and repairs is extremely difficult, as well as in poor atmospheric conditions that affect the life of the electronic and air operating equipment.

The attached proposal defines the services that SEH will provide to us throughout the project as well as not to exceed prices for those services. We recommend approval of the proposal as shown. Funds for this project are available in Water Fund account # 501-50-7100-512-40042.



September 11, 2012

RE: Proposal for Professional Engineering
Services
Water Treatment Facility Filter Rehabilitation
City of Inver Grove Heights, Minnesota
SEH No. INVER P-119306

Mr. Jim Sweeney
Utility Superintendent
City of Inver Grove Heights, Minnesota
8168 Barbara Avenue
Inver Grove Heights, MN 55077-3412

Dear Jim:

At your request, we have prepared this proposal for engineering services related to rehabilitation improvements at the Inver Grove Heights Water Treatment Facility . It is the intent this letter serve as a supplement to the Master Agreement for Professional Engineering Services between the City of Inver Grove Heights (Owner) and SEH and shall form the basis of an Agreement between the City of Inver Grove Heights and SEH for design, bidding, and construction administration services. The scope of services is defined in more detail as follows.

Project Understanding

Filter Cells 1 - 4 at the Water Treatment Facility require rehabilitation improvements to increase longevity of equipment and improve operations. The rehabilitation work includes sandblasting and painting activities as well as valve modifications to bring filter control valve operators above the current walkway elevation for the improvement of operator safety during operation and maintenance activities. The walkway deck is also to be replaced. The existing granular filter media is to be covered and protected during construction activities and replenished to restore the 30" design depth in the four (4) filter cells.

Coatings work includes blasting and painting of inlet distributor box, structural supports of piping, valves and walkway, process piping, and filter cell walls. Process piping is to be reconfigured as necessary to accommodate changes to the valve operators to make them more accessible.

The work is to be assembled into separate project quotation packages. Project manuals for each quotation package will be prepared and distributed to contactors of the City's direction. It is understood that the City would like to use its SCADA system integrator to do the electrical construction including terminations, wiring, and controls programming. The separate quotation packages will be:

1. Coatings replacement
2. Process & Mechanical Work:
 - a. Valve and piping modifications
 - b. Structural repair / walkway deck replacement
 - c. Filter media protection and addition
3. Electrical and Control Work

Scope of Services

SEH will perform the following tasks related to the filter rehabilitation:

1. Design and Bidding (Quotation Solicitation) Phase Services
 - a. Attend a pre-design meeting with City staff to refine the project scope.
 - b. Prepare drawings, specifications, and contract requirements for three separate work scope quotation packages.
 - c. Submit documents to the Minnesota Department of Health for Plan Review as required.
 - d. Distribute requests for quotations to known qualified contractors.
 - e. Answer contractors' questions during quotation process.
 - f. Review all quotations and make a recommendation for award for each project.
2. Construction Phase Services
 - a. Attend preconstruction conferences with each hired contractor and City staff.
 - b. Provide administration of the construction contracts including processing payment requests, reviewing submittals, and preparing change order documents as necessary.
 - c. Provide critical point construction observation services to verify and document work progress and completion.

Schedule

The anticipated design and construction schedule is as follows:

Milestone	Completion Date
Design Initiation	Monday, September 17, 2012
Design Completion	Wednesday, October 31, 2012
Quotations Received for All Work	Wednesday, November 14,
Construction Start - Mechanical, Deck Replacement, Media	Monday, December 03, 2012
Substantial Completion - Mechanical, Deck Replacement	Friday, February 01, 2013
Construction Start - Coatings	Monday, February 04, 2013
Substantial Completion - Coatings	Friday, March 08, 2013
Substantial Completion - Media Reinstallation	Friday, March 22, 2013

Compensation

Design and Bidding (Quotation Solicitation) Phase Services

We propose to complete the design and quotation phase services as identified above for a Not to Exceed / Lump Sum of \$23,800.00, which includes typical miscellaneous and mileage expenses.

Construction Phase Services

We propose to complete the construction phase services on an hourly basis including typical miscellaneous and mileage expenses for a Not to Exceed amount of \$12,500.00.

The total estimated fee for each phase will not be exceeded without authorization from the City.

Agreement

This letter and the Master Agreement for Professional Engineering Services dated January 10, 2011 represent the entire understanding between the Owner and SEH in respect of the Project. This agreement may only be modified in writing and if signed by both parties. If this letter satisfactorily sets forth your understanding of our agreement, please sign the enclosed copy of this letter in the space provided below and return one copy to us.

We look forward to continuing our work with the City of Inver Grove Heights on this important project. If you have any questions or need any additional information, feel free to contact me directly at 651.490.2020.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Miles B. Jensen, PE
Project Manager

Accepted this ____ day of _____, 2012

CITY OF INVER GROVE HEIGHTS, MINNESOTA

By: _____

Title: _____

Date: _____

And,

By: _____

Title: _____

Date: _____

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

IGH DEVELOPMENT, LLC;

Meeting Date: September 24, 2012
Item Type: Consent Agenda
Contact: Allan Hunting 651.450.2554
Prepared by: Allan Hunting, City Planner

Reviewed by: N/A

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

The City Council is to consider Approval of a Resolution Releasing the recorded development contract for the plat of Summit Pines.

SUMMARY

The City entered into a development contract for the plat of Summit Pines with IGH Development in 2006. IGH Development has completed the work and is requesting a release of the agreement.

Planning and Engineering have confirmed that the obligations of the contract have been fulfilled. There is only one provision in the contract that needs to remain relating to the replatting of Lot 2, Block 1. the existing driveway on Inver Grove Trail must be moved to Crimson Way if the lot is subdivided. This requirement is retained through a separate agreement that is attached.

City Staff recommends approval of the resolution releasing the development contract.

Attachments: Resolution Approving Release of the Development Contract for Summit Pines.
Release Document.
Agreement related to Lot 2, Block 1
Letter from Applicant

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION APPROVING THE RELEASE OF THE RECORDED DEVELOPMENT
CONTRACT FOR THE PLAT OF SUMMIT PINES, DAKOTA COUNTY, MINNESOTA**

WHEREAS, on April 10, 2006, the City entered into a Development Contract for the Plat of Summit Pines with IGH Development, LLC (the Developer). The Plat of Summit Pines (Plat) was recorded by the Developer on May 31, 2006 as Dakota County Document No. 2433426. The City recorded a Development Contract for Plat of Summit Pines recorded as Dakota County Document No. 2557309.

WHEREAS, the plat consists of 38 lots for single family residential development.

WHEREAS, the sanitary sewer, municipal water and street improvements were installed during the construction season of 2006 and the two year warranty period has run. No deficiencies have been noted. The Planning and Public Works Department have confirmed that the obligations contained in the Development Contract have been performed.

WHEREAS, the City has concluded that all of the obligations of the Developer under the Development Contract for the Plat have been completed. Accordingly, the City, by the attached Release, is agreeing to release the Development Contract from the property which comprises the Plat, namely, Lots 1 -20, Block 1; Lots 1 – 8, Block 2; and Lots 1 – 10, Block 3, Summit Pines.

WHEREAS, the City has concluded that the only provision of the Development Contract that should survive is a requirement relating to the potential subdivision of Lot 2, Block 1, Summit Pines. Lot 2, Block 1, Summit Pines is a large two acre lot and the City imposed a requirement under the Development Contract that if and when Lot 2, Block 1 was divided into two lots, the subdivision must meet all of the current subdivision ordinance requirements of the City. The Development Contract further required that the existing driveway on Lot 2, Block 1, Summit Pines (which leads onto Inver Grove Trail) must be removed and the two landowners must construct new driveways for the two new subdivided lots which lead onto Crimson Way and not onto Inver Grove Trail.

To retain this one provision from the Development Contract, the current owner of Lot 2, Block 1, Summit Pines and the City will execute the attached Agreement Relating to Lot 2, Block 1, Summit Pines. This Agreement will only encumber Lot 2, Block 1, Summit Pines and not the rest of the lots within the Plat. The current owner of Lot 2, Block 1, Summit Pines is Staracq, LLC, a Minnesota limited liability company.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA:

1. The City Council hereby approves the attached Release of Development Contract for Plat of Summit Pines (the Release).
2. The Mayor and Deputy Clerk are authorized to execute the attached Release.
3. The Release shall not be delivered for recording until Staracq, LLC and the City have executed the attached Agreement Relating to Lot 2, Block 1, Summit Pines.
4. The City Council hereby approves the attached Agreement Relating to Lot 2, Block 1, Summit Pines.
5. The Mayor and Deputy Clerk are authorized to execute the attached Agreement Relating to Lot 2, Block 1, Summit Pines.
6. After execution, the Release and the Agreement Relating to Lot 2, Block 1, Summit Pines shall be recorded with the Dakota County Recorder.

Passed by vote of the City Council of Inver Grove Heights this 24th day of September, 2012.

George Tourville, Mayor

ATTEST:

Melissa Kennedy, Deputy City Clerk

**RELEASE OF DEVELOPMENT CONTRACT
FOR PLAT OF SUMMIT PINES**

THIS RELEASE OF DEVELOPMENT CONTRACT FOR PLAT OF SUMMIT PINES (“Release”) is executed and delivered as of the 24th day of September, 2012, by the CITY OF INVER GROVE HEIGHTS, a municipality of the State of Minnesota (the “City”).

RECITALS

1. The City and IGH Development, LLC, a Minnesota limited liability company (“Developer”) are parties to that certain Development Contract for Plat of Summer Pines dated April 10, 2006, and recorded with the Dakota County, Minnesota, Recorder’s Office on November 21, 2007, as Document No. 2557309 (the “Development Contract”).

2. The Development Contract established the work (including certain public improvements) that the Developer was required to complete in connection with obtaining the City’s approval of the plat of Summit Pines.

3. The Development Contract encumbered certain real property in Dakota County, Minnesota, legally described on Exhibit A attached hereto, which is now legally described as Lots 1-20, Block 1; Lots 1-8, Block 2; and Lots 1-10, Block 3; all in Summit Pines, according to the recorded plat thereof (the “Property”).

4. The obligations of the Developer under the Development Contract have been discharged, and therefore the City has agreed to execute this Release and to release the Property from any obligations arising under the Development Contract.

NOW, THEREFORE, the City hereby confirms that the obligations of the Developer under the Development Contract are discharged and hereby releases the Property from the Development Contract and from any lien, obligation or encumbrance arising out of the Development Contract.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned has executed this Release as of the day and year first above written.

CITY OF INVER GROVE HEIGHTS

By: _____
George Tourville
Its Mayor

ATTEST:

Melissa Kennedy, Deputy City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this 24th day of September, 2012, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Kennedy, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said Mayor and Deputy City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

EXHIBIT A

**LEGAL DESCRIPTION OF PLAT
OF SUMMIT PINES**

Real property situated in the City of Inver Grove Heights, County of Dakota, State of Minnesota, legally described as:

That part of the Northwest Quarter of the Southwest Quarter of Section 14, Township 27, Range 22, Dakota County, Minnesota, lying west of the center line of Inver Grove Trail and lying southwesterly of the following described line: Beginning at the northwest corner of said Northwest Quarter of the Southwest Quarter; thence South 73 degrees 20 minutes 05 seconds East (said bearing is based on the west line of said Northwest Quarter of the Southwest Quarter having an assumed bearing of North 00 degrees 20 minutes 14 seconds West) a distance of 969.60 feet to said center line and there terminating.

**AGREEMENT RELATING TO LOT 2, BLOCK 1,
SUMMIT PINES, DAKOTA COUNTY, MINNESOTA**

THIS AGREEMENT RELATING TO LOT 2, BLOCK 1, SUMMIT PINES, DAKOTA COUNTY, MINNESOTA (“Agreement”) is made, executed and delivered as of the 24th day of September, 2012, by the City of Inver Grove Heights, a municipality of the State of Minnesota (the “City”) and by Staracq, LLC, a Minnesota limited liability company (“Staracq”).

RECITALS

1. Staracq owns certain real property situated in Dakota County, Minnesota, legally described as Lot 2, Block 1, Summit Pines (the “Property”).
2. The Property has the potential to be divided into two lots.

NOW, THEREFORE, the parties agree:

1. If the Property is divided into two lots, the division must meet all of the subdivision ordinance regulations of the City in force and effect at that time.
2. If the Property is subdivided, then the existing driveway onto Inver Grove Trail shall be removed and the driveways for the two lots shall be onto Crismon Way, not Inver Grove Trail.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement as of the day and year first above written.

CITY OF INVER GROVE HEIGHTS

By: _____
George Tourville
Its Mayor

ATTEST:

Melissa Kennedy, Deputy City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

On this 24th day of September, 2012, before me a Notary Public within and for said County, personally appeared George Tourville and Melissa Kennedy, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and Deputy City Clerk of the City of Inver Grove Heights, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said Mayor and Deputy City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

STARACQ, LLC

Its Chief Manager

STATE OF MINNESOTA)
)
COUNTY OF _____) ss.

On this _____ day of September, 2012, before me a Notary Public within and for said County, personally appeared _____ to me personally known, who being by me duly sworn, did say that he/she is the Chief Manager of Staracq, LLC, a Minnesota limited liability company, and that the foregoing instrument was executed on behalf of Staracq, LLC by authority of the Boards of Governors of Staracq, LLC.

Notary Public

This instrument was drafted by:
Timothy J. Kuntz
LeVander, Gillen & Miller, P.A.
633 South Concord Street, Suite 400
South St. Paul, Minnesota 55075
(651)451-1831

After recording, please return to:
Timothy J. Kuntz
LeVander, Gillen & Miller
633 South Concord Street, Suite 400
South St. Paul, Minnesota 55075
(651)451-1831

IGH DEVELOPMENT, LLC

13795 Frontier Court, Suite 200

Burnsville, MN 55337

Phone 952-997-3333

Fax 952-997-6666

September 7, 2012

Mr. Tom Link
Community Development Director
City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, MN 55077

Dear Mr. Link,

I am writing to request action by the City of Inver Grove Heights to release IGH Development, LLC from the Development Contract for the Plat of Summit Pines dated April 10, 2006.

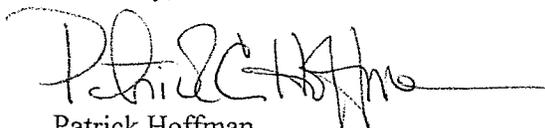
On September 26, 2011 the City Council considered various matters relating to the Development Contract for Summit Pines. The Council found that all of the obligations of the Developer under the Development Contract for the Plat have been completed. Accordingly, the City is in a position to release the Development Contract for the property which comprises the Plat, namely, Lots 1 – 20, Block 1; Lots 1 – 8, Block 2; and Lots 1 – 10, Block 3, Summit Pines.

The City concluded that the only provision of the Development Contract that should survive is a requirement relating to the potential subdivision of Lot 2, Block 1 Summit Pines and the access requirement relating to abandoning the Inver Grove Trail access upon further subdivision.

We also request the release of the Escrow Fund for the Plat of Summit Pines. A new buyer is acquiring the remainder of lots in the Plat and can address any City requirement for this Escrow Fund. The acquiring entity will be contacting you very shortly and may address the timing and procedure regarding this item.

Thank you for your prompt consideration of this request. If you have any questions please feel free to call me at 952-997-3333.

Sincerely,



Patrick Hoffman
President

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Resolution Calling for Hearing on Proposed Assessments and Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments for Nuisance Abatement 2012

Meeting Date: September 24, 2012
 Item Type: Consent Agenda
 Contact: Nicole Cook, Code Compliance Specialist, 450-2491
 Prepared by: Nicole Cook, Code Compliance Specialist, 450-2491
 Reviewed by: Thomas J. Link, Community Development Director

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other

PURPOSE/ACTION REQUESTED

The City Council is to consider:

- 1) A Resolution Declaring Costs to be Assessed and Ordering the Preparation of the Proposed Assessments for 2012 Nuisance Abatement, and
- 2) A Resolution Calling for a Hearing on Proposed Special Assessments

BACKGROUND

Costs to be assessed pertain to the City having to cut grass and remove garbage and refuse in order to abate a nuisance. City Code stipulates the grass height cannot exceed 8 inches in height. The property owners have been given the opportunity to submit payment for the work but have not done so.

When a complaint is received, an inspection is performed and the property owner is contacted and given seven (7) days in which to cut their grass and remove garbage and refuse. If the work is not done by the property owner, the City will cut the grass and assess the property.

To date, the City has received 68 tall grass and weed complaints. We have had to abate this nuisance at 13 of those 68 properties. Additionally, 2 properties had to be cleared of garbage and hazardous nuisances.

There is a total of \$3,165.21 in assessments for 2012.

Staff recommends adopting the attached:

- 1) Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments
- 2) A Resolution Calling for a Hearing on Proposed Special Assessments

Enc: Resolutions (2)

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION
OF PROPOSED ASSESSMENTS**

CITY PROJECT NUISANCE ABATEMENT 2012

RESOLUTION NO. _____

WHEREAS, the City Clerk was directed to prepare proposed assessments of the costs of the improvements as follows:

2012 Nuisance Abatement

WHEREAS, the total final project cost is \$3,165.21

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF INVER GROVE HEIGHTS THAT:

1. The amount to be specially assessed for City Project Nuisance Abatement 2012 is hereby declared to be \$3,165.21
2. The City Clerk, with the assistance of the Community Development Director, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall be filed in the City Clerk's office for public inspection.

Adopted by the City Council of Inver Grove Heights, Minnesota this 24th day of September 2012.

AYES:

NAYS:

George Tourville, Mayor

ATTEST:

Melissa Kennedy, Deputy City Clerk

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION CALLING FOR HEARING ON SPECIAL ASSESSMENTS

CITY PROJECT NUISANCE ABATEMENT 2012

RESOLUTION NO. _____

WHEREAS, by a resolution of the City Council on September 24, 2012, the City Clerk was directed to prepare proposed assessments of the costs of abatement as follows:

2012 Nuisance Abatement

WHEREAS, the City Clerk has notified the City Council that such assessments have been completed and filed in the City Clerk's office for public inspection.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. A hearing shall be held on October 22, 2012 in the City Council Chambers, 8150 Barbara Avenue at 7:00 p.m. to consider upon the proposed assessments; and, at such time and place, all persons owning property affected by such improvements shall be given an opportunity to be heard with reference to such assessments.
2. The City Clerk is hereby directed to cause a notice of hearing on the proposed assessments to be published once in the official newspaper and be mailed to the owner of each parcel described in the assessment roll.

Adopted by the City Council of Inver Grove Heights, Minnesota this 24th day of September 2012.

AYES:

NAYS:

George Touville, Mayor

ATTEST:

Melissa Kennedy, Deputy City Clerk

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

SCHEDULE PUBLIC HEARING

Meeting Date: September 24, 2012
 Item Type: Consent
 Contact: 651.450.2513
 Prepared by: Melissa Rheaume
 Reviewed by: N/A

Fiscal/FTE Impact:

- | | |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None |
| <input type="checkbox"/> | Amount included in current budget |
| <input type="checkbox"/> | Budget amendment requested |
| <input type="checkbox"/> | FTE included in current complement |
| <input type="checkbox"/> | New FTE requested – N/A |
| <input type="checkbox"/> | Other |

PURPOSE/ACTION REQUESTED:

Schedule public hearing on October 22, 2012 at 7:00 p.m. to consider the application of Robert Price Nichols for the transfer of the Off-Sale Intoxicating Liquor License for premises located at 5300 South Robert Trail, #600.

SUMMARY:

Robert Price Nichols is in the process of purchasing the Off-Sale liquor store located at 5300 South Robert Trail #600 (Laser Liquors). Mr. Nichols submitted the license transfer application on September 19, 2012 and the Police Department will conduct the background investigation on the applicant. The findings of the investigation will be presented at the public hearing.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Consider Approval of Individual Massage Therapist License – Mary Staus

Meeting Date: September 24, 2012
Item Type: Consent
Contact: 651-450-2513
Prepared by: Melissa Rheume
Reviewed by: N/A

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED: Consider approval of an application by Mary Staus for an individual massage therapist license.

SUMMARY: An application has been submitted by Mary Staus for an Individual Massage Therapist License. The applicant has submitted all documentation and fees required by City Code. She has completed the required number of hours of therapeutic massage training, provided an insurance certificate, and is a member in good standing of a recognized national professional therapeutic massage organization. A background investigation on the applicant revealed no basis for the denial of the request.

Staff recommends approval of the application by Mary Staus for an individual massage therapist license to contract for service at All About...Me! 2910 Upper 55th St.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

PERSONNEL ACTIONS

Meeting Date: September 24, 2012
Item Type: Consent
Contact: Jenelle Teppen, Asst. City Admin
Prepared by: Amy Jannetto, H.R. Coordinator
Reviewed by: n/a

Fiscal/FTE Impact:	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED Staff requests that the Council approve the personnel actions listed below:

Please confirm the temporary/seasonal employment of: Noah Myers, Paula Hoffman, Aaron Otto, and Krista Falos.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

Assessment Hearing for City Project No. 2009-11 – Concord Boulevard Improvement – Phase 3, from 65th Street East to the Corporate Boundary with the City of South St. Paul

Meeting Date: September 24, 2012
 Item Type: Assessment Hearing
 Contact: Thomas J. Kaldunski, 651.450.2572
 Prepared by: Thomas J. Kaldunski, City Engineer
 Reviewed by: Scott D. Thureen, Public Works Director

SDS

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE requested – N/A
- Other: Special Assessments, Pavement Management Fund

PURPOSE/ACTION REQUESTED

The City Council will conduct the assessment hearing and consider a resolution adopting the final assessment roll for City Project No. 2009-11 – Concord Boulevard Improvement – Phase 3, from 65th Street East to the Corporate Boundary with the City of South St. Paul which includes the following areas: Concord Boulevard starting at a point 83 feet south of 65th street East and ending at the north City limits. It also includes Linden Street from Concord Boulevard to its west terminus.

SUMMARY

City Project No. 2009-11 was ordered by the City Council on June 8, 2009 as part of the City's Pavement Management Program. Mn/DOT and Dakota County funded the majority of the surface and storm sewer improvements along with sanitary sewer and water main adjustments necessary as a result of roadway modifications. The Council will conduct the final assessment hearing on September 24, 2012 and consider adoption of the final assessments for all the parcels.

The assessments are for street reconstruction and storm sewer improvements, similar to the approach used on City Project No. 2001-12 – Concord Boulevard Phase 2 which was the County project to reconstruct Concord Boulevard from the southern limit of City Project No. 2009-11, south to Corcoran Path. Using the funding policy from the Pavement Management Program, properties along the project are assessed for the equivalent cost of a local residential street reconstruction. Single-family residential parcels are assessed on an equal amount per lot basis. Multi-family, commercial, industrial and institutional properties are assessed on a front foot basis. The equivalent front foot assessment rate for single-family residential parcels is one-half the rate for the other property types.

There are a total of 58 properties to be assessed: 29 single-family homes, 22 commercial, 5 parcels owned by Dakota County CDA and 2 multi-family parcels. Note that 2 parcels that were included in the original feasibility study and preliminary assessment (parcels 14 and 15 on the attached preliminary assessment map) have been eliminated because the City has determined that these 2 parcels are too small to be developed; therefore, they will not be assessed.

The proposed assessment roll is based upon a single-family assessment cap of \$4,000, and a townhome/multi-family assessment cap of \$2,000/unit and a commercial assessment cap of \$1/SF per the recommendation provided in the assessment analysis performed by Metzen Appraisals. All proposed assessments are below the cap amounts.

The total amount proposed to be specially assessed to these parcels is \$214,706.02. An assessment term of ten (10) years at an interest rate of 4.8 percent is proposed.

An informational meeting was held on September 12, 2012 with 7 residents in attendance. Topics of discussion were as follows:

1. One resident was representing her son who is in active military service. They are working with the City to have the assessment deferred per City policy and MN State Statutes.
2. Several questioned why they are being assessed on a County project. Staff illustrated how this multi-million dollar project was funded by State, County and local sources. Mn/DOT covered most of the project through "turn-back" funds. Mn/DOT has transferred Road Authority Jurisdiction over to Dakota County. The County was responsible for \$1,079,189.44 with local funding. They have a 55/45 cost sharing policy which resulted in Dakota County covering \$593,554.19 (55%) and the City of Inver Grove Heights funding \$485,635.25 (45%). Note the original estimate for City funding was \$740,200, but favorable bids reduced the cost. The City is providing \$270,929.23 (through its Pavement Management Program and Utility Funds) and assessing \$214,706.02 to the benefitted properties adjacent to the project.
3. Mr. Steve Barry, owner of Budget Sandblasting & Painting, 6202 Concord Boulevard, attended to seek a reduction in his assessments because it will be a hardship for him. He indicated he has one of the longest front footages and a shallow lot depth. He asked us to verify his frontage because of the Council action on Chester Street north of his parcel. He also mentioned that this \$9,897.88 assessment would be a hardship on top of the 2012 sewer assessment of \$4,600 over 5 years at 5 percent. Mr. Barry's Sewer Service was hit by Xcel Energy during the project, and the City assisted him in replacing the service by financing the work via an assessment agreement. Mr. Barry also noted rental revenue has reduced since the project was built.

We have reviewed the Chester Street action and revised Mr. Barry's front footage. It is reduced by 4.61 feet to 255.45 feet. The attached assessment roll reflects this reduction to \$9,722.42. An assessment objection letter received from Mr. Barry is attached.

In addition, the City also had inquiries about the following:

- (a) The resident at 5912 Concord Boulevard indicated that some trees have died following the project. This was referred to Dakota County for resolution. It appears that work done on a larger gas main was a contributing factor. The resident is working with the county and gas company on the issue.
- (b) The City received an inquiry regarding 5 lots that were not in the assessment. Three of the parcels in question do not have driveways to the project; therefore, they are not assessed per City policy. The other 2 lots were determined to be undevelopable by the City Planning Department due to setbacks, small size and irregular shaped lots. Therefore, these lots were removed from the assessment roll. A September 5, 2012 e-mail is attached.
- (c) It should also be noted that 2 parcels included in this assessment roll were previously assessed for new improvements on City Project No. 2010-12 – 59th Street. The Moose Lodge is a commercial parcel and will receive corner credits on Dawn Avenue, its long side, when reconstructed in the future. Mr. Lee's parcel (5855 Concord Boulevard) received a corner credit for the new improvements in the alley, per policy. The proposed Concord Boulevard Phase 3 assessments are separate from 59th Street assessments and considered sustainable per the appraisal analysis and the City policy.

I recommend approving the resolution adopting the final assessment roll for City Project No. 2009-11 – Concord Boulevard Street Improvement – Phase 3, from 65th Street East to the Corporate Boundary with the City of South St. Paul

TJK/kf

Attachments: Resolution
Final Assessment Roll
Assessment maps (preliminary and final)
September 13, 2012 assessment objection from Steve Barry at Budget Sandblasting & Painting
September 5, 2012 e-mail to John Bauer, LasTrack Restaurant

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

RESOLUTION ADOPTING THE FINAL ASSESSMENT ROLL FOR THE PAVEMENT MANAGEMENT PROGRAM, CITY PROJECT NO. 2009-11 – CONCORD BOULEVARD IMPROVEMENT – PHASE 3, FROM 65TH STREET EAST TO THE CORPORATE BOUNDARY WITH THE CITY OF SOUTH ST. PAUL

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met, heard and passed upon all objections to the proposed assessment for the improvements on City Project No. 2009-11 – Concord Boulevard Improvement – Phase 3, from 65th Street East to the Corporate Boundary with the City of South St. Paul for the following streets: Concord Boulevard starting at a point 83 feet south of 65th Street East and ending at the north City limits and Linden Street from Concord Boulevard to its west terminus.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, MINNESOTA THAT:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands herein, and each tract of land therein included is hereby found to be benefited by the proposed assessment levied against it.
2. Such assessment shall be payable in equal installments extending over a period of ten (10) years. The first of the installments shall be payable on or before the first Monday in January 2013, and shall bear interest at the rate of 4.8 percent per annum from the date of adoption of this assessment resolution. To the first installment shall be added interest for one year on all unpaid installments plus any interest accruing from the date of the assessment hearing.
3. The owner of any property, so assessed, may at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of payment, to the City Treasurer, except that no interest shall be charged if the entire assessment is paid within thirty days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the next succeeding year.
4. The Clerk, shall, forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over the same manner as other municipal taxes.

Adopted by the City Council of Inver Grove Heights this 24th of September 2012.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Kennedy, Deputy Clerk

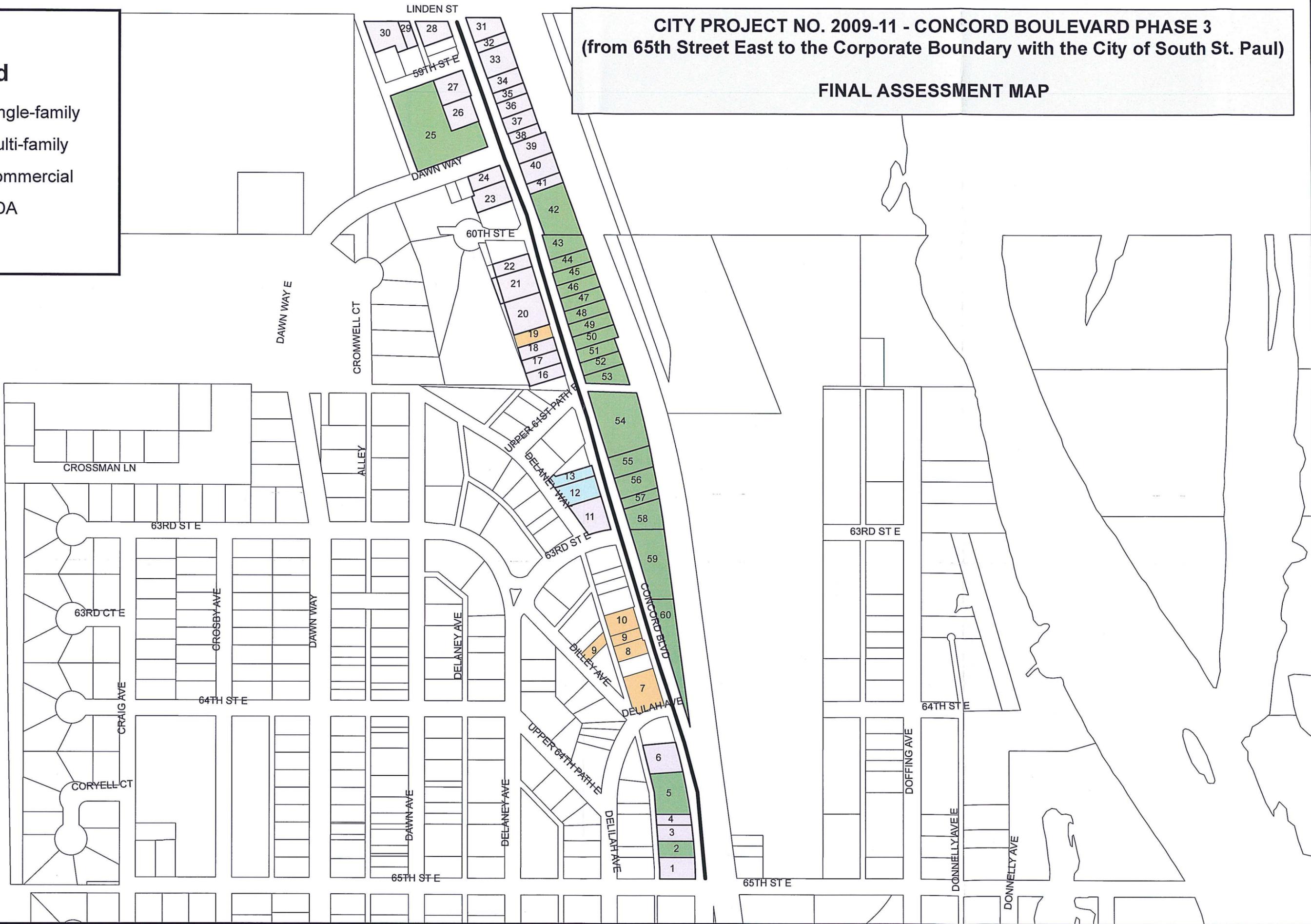
CITY PROJECT NO. 2009-11 CONCORD BOULEVARD IMPROVEMENTS - PHASE 3					
FROM 65TH STREET EAST TO THE CORPORATE BOUNDARY WITH THE CITY OF SOUTH ST PAUL					
FINAL ASSESSMENT ROLL					
MAP NO.	PID NO.	OWNER NAME	HOUSE NO.	STREET NAME	FINAL ASSESSMENT
1	203650023130	PHILLIP & JILLYNE FRAZIER	6495	CONCORD BLVD E	\$3,779.22
2	203650023150	SHELLEY A PROPERTIES LLC			\$2,304.26
3	203650023160	DARREL LANDERS	6471	CONCORD BLVD E	\$3,779.22
4	203650023170	CHARLES & JOY SCHUH	6461	CONCORD BLVD E	\$3,779.22
5	203650023212	SHELLEY A PROPERTIES LLC	6431	CONCORD BLVD E	\$6,103.38
6	203650023240	MARK SANDQUIST	6417	CONCORD BLVD E	\$3,779.22
7	203650019150	DAKOTA COUNTY CDA			\$423.58
8	203650019180	DAKOTA COUNTY CDA	6369	CONCORD BLVD E	\$2,283.60
9	203650019190	DAKOTA COUNTY CDA	6357	CONCORD BLVD E	\$1,522.40
10	203650019210	DAKOTA COUNTY CDA	6345	CONCORD BLVD E	\$3,044.80
11	203650020130	LISA MATTKE	6259	CONCORD BLVD E	\$3,779.22
12	203650020102	DUANE BIERMAIER	6239	CONCORD BLVD E	\$3,044.78
13	203650020080	DUANE BIERMAIER	6211	CONCORD BLVD E	\$1,522.40
16	206405001090	SCOTT LOVELADY	6057	CONCORD BLVD E	\$3,779.22
17	206405001080	CHRISTOPHER CHENAL	6051	CONCORD BLVD E	\$3,779.22
18	206405001070	DELWOOD & ROSIE HOSTETLER	6045	CONCORD BLVD E	\$3,779.22
19	206405001060	DAKOTA COUNTY CDA	6039	CONCORD BLVD E	\$1,903.00
20	206405001050	DONALD & VERNA BIERMAIER	6027	CONCORD BLVD E	\$3,779.22
21	206405001040	DEUTSCHE BANK NATIONAL TRUST CO	6015	CONCORD BLVD E	\$3,779.22
22	206405001021	CHRISTIAN FETT	6005	CONCORD BLVD E	\$3,779.22
23	204325103040	CLAIR HOSTETLER	5939	CONCORD BLVD E	\$3,779.22
24	204325103020	CLAIR HOSTETLER	5929	CONCORD BLVD E	\$3,779.22
25	204325102110	SOUTH ST PAUL MOOSE LODGE	5927	CONCORD BLVD E	\$3,843.26
26	200351052010	LARRY LASCEWSKI	5919	CONCORD BLVD E	\$3,779.22
27	200351051010	JEANETTE MOUNTS	5901	CONCORD BLVD E	\$3,779.22
28	204325101020	JESSE LEE	5855	CONCORD BLVD E	\$3,779.22
29	204325101050	WELLS FARGO BANK NA	113	LINDEN ST	\$3,779.22
30	204325101080	DUANE & MISTY B BLAIR	117	LINDEN ST	\$3,779.22
31	204325104020	THOMAS & LINDA BUSE	5894	CONCORD BLVD E	\$3,779.22
32	204325104030	TIMOTHY & VICKI GULLICKSON	5900	CONCORD BLVD E	\$3,779.22
33	204325104060	JENNA MARIE MCKENNA	5912	CONCORD BLVD E	\$3,779.22
34	204325104070	ANTHONY C & DONNA HILSGEN	5924	CONCORD BLVD E	\$3,779.22
35	204325104080	RON BAANRUD	5930	CONCORD BLVD E	\$3,779.22
36	204325104100	FRANKLIN NELSON	5936	CONCORD BLVD E	\$3,779.22
37	204325104110	DANIEL MARX	5942	CONCORD BLVD E	\$3,779.22
38	204325104120	LEO EXLEY	5946	CONCORD BLVD E	\$3,779.22
39	204325104140	MICHAEL GARDNER	5950	CONCORD BLVD E	\$3,779.22
40	204325104160	RAYMOND RIES	5954	CONCORD BLVD E	\$3,779.22
41	204325104170	MICHAEL MUNSON	5960	CONCORD BLVD E	\$3,779.22
42	204325104210	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$6,070.30
43	206405002010	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$3,759.72

CITY PROJECT NO. 2009-11 CONCORD BOULEVARD IMPROVEMENTS - PHASE 3					
FROM 65TH STREET EAST TO THE CORPORATE BOUNDARY WITH THE CITY OF SOUTH ST PAUL					
FINAL ASSESSMENT ROLL					
MAP NO.	PID NO.	OWNER NAME	HOUSE NO.	STREET NAME	FINAL ASSESSMENT
44	206405002020	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$1,903.00
45	206405002030	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$1,903.00
46	206405002040	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$1,903.00
47	206405002050	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$1,903.00
48	206405002060	DJT INVESTMENTS LLC	6010	CONCORD BLVD E	\$1,903.00
49	206405002070	JAK PROPERTIES LLC			\$1,903.00
50	206405002080	JAK PROPERTIES LLC	6050	CONCORD BLVD E	\$1,903.00
51	206405002090	SALAS TRUCKING INC			\$1,903.00
52	206405002100	SALAS TRUCKING INC			\$1,903.00
53	206405002110	SALAS TRUCKING INC	6080	CONCORD BLVD E	\$2,481.50
54	203650021060	STEVEN BARRY	6202	CONCORD BLVD E	\$9,722.42
55	203650021080	JAMES & BONITA BERQUIST			\$3,044.80
56	203650021100	JAMES & BONITA BERQUIST	6214	CONCORD BLVD E	\$3,044.80
57	203650021110	RICHARD & MARLENE THUL	6250	CONCORD BLVD E	\$1,522.40
58	203650021120	RICHARD & MARLENE THUL			\$3,044.82
59	203650022030	JOHN BAUER	6370	CONCORD BLVD E	\$10,322.94
60	203650022040	HOLIDAY STATION STORES INC	6380	CONCORD BLVD E	\$18,972.48
					\$214,706.02
Map Nos. 14 and 15 parcels were removed from the final assessment roll. It was determined the lots were not buildable.					

CITY PROJECT NO. 2009-11 - CONCORD BOULEVARD PHASE 3
(from 65th Street East to the Corporate Boundary with the City of South St. Paul)
FINAL ASSESSMENT MAP

Legend

- Single-family
- Multi-family
- Commercial
- CDA



Received 9/14/12

3:16 Pm

TJK

Steven Barry
6202 Concord Blvd.
Inver Grove Heights, MN

Concord Blvd
Phase 3
2009-11

September 13, 2012

City Of Inver Grove Heights
8150 Barbara Ave.
Inver Grove Heights, MN 55077

Re: Property ID No. 203650021060
Objection to the amount of proposed assessment

I would like the City Council to reduce my assessment. I am 58 years old and own Budget Sandblasting & Painting Inc.. Budget Sandblasting & Painting is a small company that specializes in renovation of buildings and steel structures. We only employ three to five people.

Because of the past economy I no longer have anything for retirement. I have refinanced the property a few times and even took out loans to pay property taxes that I am still paying off. I have been without most of my rental income since the Concord Blvd. project has been finished.

. I currently have a sanitary sewer assessment in the amount of \$4,670.00 at 5% over 5 years to replace the sanitary sewer service line impacted by Xcel Energy, due to Concord Blvd. project. I have owned this property for twelve years and the property taxes have gone up by a large percentage. The property is long and narrow, it is only approximately 39,204 sq. ft. The length of the property is 260.06 less 4.61 for Chester Street to be adjusted.

My plans are to pay down the mortgage and retire within the next seven to ten years. It would be adding to the hardship with having additional expenses.

I would like the City Council to reduce my property assessment for project # 2009-11 to \$4,950.00.

Thank you,


Steven P. Barry

651-450-7992

John Schmeling

From: John Schmeling
Sent: Wednesday, September 05, 2012 2:54 PM
To: 'lastrackrest@earthlink.net'
Cc: Tom Kaldunski; Steve Dodge
Subject: Assessments for Concord

Mr. Bauer,

The City has reviewed your questions.

The following are the reasons for each of these five parcels not being special assessed for the 2009-11 Concord Boulevard project per the original feasibility study and per City assessment policy:

PID 203650023260: The driveway goes out to Delilah Avenue. There is no driveway to Concord Boulevard.

PID 203650020060: The driveway goes out to Upper 61st Path. There is no driveway to Concord Boulevard.

PID 203650020071: The City Planner has reviewed the lot and has determined it is not developable, due to the small size of the lot, therefore it is not assessable per policy.

PID 206405001100: The City Planner has reviewed the lot and has determined it is not developable, due to the small size of the lot, therefore it is not assessable per policy.

PID 206405001010: The driveway goes out to 60th Street. There is no driveway to Concord Boulevard.

Parcels with driveways to streets other than Concord Boulevard would be assessed when the streets that the driveways abut are reconstructed, overlaid, or otherwise redone with an assessable project.

With regards to the Dakota County CDA parcels, they are being assessed to the Dakota County CDA at the commercial/multi-family rate. The city is not paying for assessments on Dakota County CDA parcels. There are no City parcels on the project.

In addition to the information stated above, please note that Dakota County funded 55% of the overall project cost with the City being responsible for providing 45% of the total project cost. Of the 45% of the project cost that is the responsibility of the City, 56% of the cost is being funded by City funds and 44% of the cost is being funded by special assessments.

Let me know if you have any more questions.

Thanks,

John Schmeling, EIT
Engineering Technician
City of Inver Grove Heights
Phone: 651-450-2573
Fax: 651-450-2502
E-mail: jschmeling@invergroveheights.org

-----Original Message-----

From: Lastrack Family Restaurant [mailto:lastrackrest@earthlink.net]
Sent: Wednesday, September 05, 2012 10:26 AM
To: Tom Kaldunski
Subject: assessments for concord

I went through the properties that were listed and found out that there were 5 properties not on the list that should be there. If not being taxes why are they not paying taxes for the reconstruction of concord, especially Greg Grovers property.

Property ID #203650023260-6415 concord,#203650020060-6203 Concord,#203650020071-next to 6203 Concord,#206405001100-corner of 61st Path E, next to 6057 Concord St#206405001010-5995 Concord St(Grovers Property) These are the properties that I found.

And what about the properties that the county and city owns, are they paying there share of the taxes,or are we paying for there share.

Please reply.

Thank You John Bauer LaTrack Restaurant #203650022030

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

WALMART STORES

Meeting Date: September 24, 2012
 Item Type: Regular Agenda
 Contact: Allan Hunting 651.450.2554
 Prepared by: Allan Hunting, City Planner
 Reviewed by:

Fiscal/FTE Impact:	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

PURPOSE/ACTION REQUESTED

Consider a Resolution allowing a one-time hour extension to allow the store to remain open 24 hours on Thanksgiving Day.

- Requires 3/5th's vote.
- 60-day deadline: N/A

SUMMARY

Walmart Stores has submitted a request to allow for extended hours for the evening of November 22, 2012 (Thanksgiving Day). The request is to allow the store to remain open 24 hours into the morning of Friday, November 23. A representative of Walmart has submitted a letter with the reasons for the request. The parking lot lights would also remain on full intensity for the same period.

The approvals for Walmart have restrictions on hours of operation and hours the parking lot lighting remains on. Currently, the store hours are restricted to 7:00 a.m. to 11:00 p.m. daily with one exception where the store may open at 5:00 a.m. the Friday after Thanksgiving. The parking lot lighting is to be reduced after 11:10 each evening. As a courtesy, staff mailed notice of the meeting to 27 property owners along Cheney Trail that are the closest to the store.

As we understand the application, this is a onetime request. Staff has prepared a resolution documenting this fact. If Walmart wishes to make this a permanent change, then an application to change the PUD approval and Development Contract would be required for next year.

In 2009 and 2011, Walmart made similar requests to remain open for the same 24 hour period. Staff supported the requests provided there weren't any neighbor concerns that couldn't be addressed. The City Council denied both requests.

In all commercial districts, businesses are allowed to operate 24 hours unless specific conditions regulating hours are approved by Council. In this case, Walmart is one of the few, if not the only business in the city that has restricted hours of operation.

RECOMMENDATION

Planning Staff. Would support the one-time hour change unless there are neighbor concerns that cannot be addressed.

Attachments: Resolution approving one-time hour change
 Letter from Walmart

CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION APPROVING A ONE-TIME HOUR EXTENSION TO ALLOW THE
WALMART STORE TO REMAIN OPEN 24 HOURS ON NOVEMBER 22, 2012 INCLUDING
INTO THE MORNING OF NOVEMBER 23, 2012.

WHEREAS, Walmart Stores has requested approval to extend the hours of operation to avoid closing the evening of November 22, 2012 (Thanksgiving Day).

WHEREAS, the original conditions of approval of the Walmart Store stipulated hours of operation limited to 7:00 a.m. to 11:00 p.m. daily, and the Development Contract stipulated parking lot timing to the same hours;

WHEREAS, on November 14, 2005, the City Council approved Resolution #05-229 approving a change to the hours of operation to allow the store to open at 5:00 a.m. the Friday after Thanksgiving and to allow the parking lot lighting to remain at full intensity until 11:10 p.m. daily;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS, that a one-time change to the hours of operation to allow the store to remain open 24 hours and to allow the parking lot lighting to remain on 24 hours on November 22, 2012 including into the morning of Friday, November 23, 2012 only is hereby approved.

Adopted by the City Council of Inver Grove Heights this ____ day of _____, 2012.

AYES:
NAYS:

George Tourville, Mayor

ATTEST:

Melissa Kennedy, Deputy Clerk

August 7, 2012

Via U.S. Mail and Email (ahunting@invergroveheights.org.)

Mr. Allan Hunting
City Planner
City of Inver Grove Heights
8150 Barbara Avenue
Inver Grove Heights, Minnesota 55077

Re: Wal-Mart Store Number 5089
9165 Cahill Avenue, Inver Grove Heights, MN

Dear Mr. Hunting:

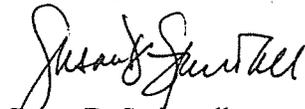
On behalf of our client, Wal-Mart Stores, Inc., we respectfully request that the City Council approve a temporary change in the Inver Grove Heights Store's permitted operating hours allowing extended shopping hours over the 2012 Thanksgiving holiday weekend.

Specifically, our client requests that the Store be permitted to open at 12:01 a.m. on Thanksgiving Day, November 22, 2012, and that it be permitted to operate for 24 hours both on Thursday and Friday, November 23, 2012, when it will close at midnight. Wal-Mart would resume normal hours of operation at the Store when it reopens at 7 a.m. on Saturday, November 24, 2012. Currently, the City allows Wal-Mart to open at 5 a.m. on the Friday after Thanksgiving and sets 11 p.m. as the closing time.

Wal-Mart makes this request to accommodate shoppers who increasingly have been starting their holiday shopping earlier than the traditional "Black Friday" start date. In addition, Wal-Mart would like to have its stores in the Twin Cities area on similar schedules on Thanksgiving weekend.

We appreciate the City's consideration of this request. I would be very happy to answer any questions that you may have. Please let me know when this item will appear on the City Council's agenda. I look forward to hearing from you soon.

Very truly yours,



Susan D. Steinwall
Direct Dial: 612.492.7171
Email: ssteinwall@fredlaw.com

cc: Audra Martin (via email)
Rita Graham (via email)
5198975_1.DOC

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Minneapolis, Minnesota
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