

**INVER GROVE HEIGHTS CITY COUNCIL MEETING
MONDAY, OCTOBER 8, 2012 - 8150 BARBARA AVENUE**

CALL TO ORDER/ROLL CALL The City Council of Inver Grove Heights met in regular session on Monday, October 8, 2012, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:00 p.m. Present were Council members Grannis, Klein, Madden and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Parks & Recreation Director Carlson, Community Development Director Link, Public Works Director Thureen, and Deputy Clerk Kennedy

3. PRESENTATIONS:

A. Future of our Parks - Parks and Recreation System Plan

Mr. Carlson encouraged residents to complete an on-line survey about the Parks and Recreation System and to attend an open house at the VMCC on October 16th from 6:30 to 8:30 p.m. to provide input that would help develop the future plan for the Parks and Recreation System.

4. CONSENT AGENDA:

Mayor Tourville removed Item 4D from the Consent Agenda.

Councilmember Madden removed Item 4H from the Consent Agenda.

- A. i) Minutes – September 24, 2012 Council Work Session
- ii) Minutes – September 24, 2012 Regular Council Meeting
- B. Resolution No. 12-159** Approving Disbursements for Period Ending October 3, 2012
- C.** Change Order No. 2 for City Project No. 2012-09D, Urban Street Reconstruction – 65th Street Neighborhood and Cahill Court
- E.** Accept Resignations of Airport Relations Commissioners
- F.** Approve Concession Agreement with Inver Grove Heights Youth Hockey
- G. Resolution No. 12-161** Removing Phone Lines from Oakwood, Skyview, Groveland, and South Valley Recreation Buildings
- I. Personnel Actions

Motion by Madden, second by Klein, to approve the Consent Agenda

Ayes: 5

Nays: 0 Motion carried.

- D.** Resolution Approving Construction Plans and Specifications for City Project No. 2006-08 Asher Water Tower Replacement and Authorizing Advertisement for Bids

Mayor Tourville stated he would abstain from the vote because of the involvement of SEH in the project.

Motion by Madden, second by Klein, to adopt Resolution No. 12-160 Approving Construction Plans and Specifications for City Project No. 2006-08, Asher Water Tower Replacement and Authorizing Advertisements for Bids

Ayes: 4

Nays: 0

Abstain: 1 (Tourville) Motion carried.

H. Approve Social Media Policy

Councilmember Madden stated he would like to table the item until after the first of the year when the new Council would be in place.

Mr. Lynch stated the City already made commitments with Facebook and Twitter as an effort to increase the City's presence in that capacity. The policy is a follow-up to discussions regarding the use and function of that social media for City purposes. He reiterated the City has commitments they need to follow through with and stated staff would like to proceed with the use of both of those social media outlets pending further discussion of the policy.

Councilmember Madden & Councilmember Klein agreed staff could proceed with the commitments to Facebook and Twitter.

Councilmember Madden stated they needed to be some control over the information that is released.

Councilmember Klein asked if City staff reviewed the policy.

Ms. Teppen explained the policy was reviewed by all the department heads and they had the opportunity to provide feedback. The policy was also shared with the Marketing Coordinator in the Parks and Recreation department as she is responsible for maintaining the Parks and Recreation Facebook page. She stated the new City website came with links to Facebook and Twitter and the goal is to establish an overall city-wide presence on Facebook. She explained the proposed policy sets forth the guiding principles and guidelines with respect to how the City will use those social media outlets.

Councilmember Klein opined that all City employees should review the policy.

Ms. Teppen responded that the components that would affect employee participation in social media outlets or online activities are already contained within the City's Technology policy which is reviewed and signed off on by every employee.

Mr. Lynch noted they do not typically involve all staff in policy development. Department heads and supervisors are generally included because they are responsible for the enforcement of the policy. He stated they try to educate and inform the staff of the items that are being brought forward to the Council so they are aware of what is going on, but they do not generally participate in the development of those items.

Mayor Tourville asked if Councilmember Klein's concern was employee use of the City's technology or their personal use during work hours.

Councilmember Klein responded that he was concerned about both.

Mayor Tourville reiterated those components were addressed in the existing Technology policy but were also incorporated into the Social Media policy.

Councilmember Madden stated he still wants the new Council to have an opportunity to review the policy.

Motion by Madden, second by Klein, to table until the first regular Council meeting in January, 2013 and to allow staff to proceed with commitments to Facebook and Twitter

Ayes: 5

Nays: 0 Motion carried.

5. PUBLIC COMMENT:

Judy Adams, 4667 Bloomberg Lane, expressed neighborhood concerns about the volume of traffic they have on their road. She stated there are 63 units in her development and they are surrounded by larger developments whose residents use their road as the main outsource to access Southview Boulevard and Highway 52. She explained residents have asked the Police department if there was anything that could be done to slow down the traffic. She stated pedestrian crosswalks were also needed as many residents have to cross the street to pick up their mail. She asked the City Council to help them find a solution to the problem because it is a safety hazard. She asked that pedestrian crossing signs be posted and requested that the speed limit be reduced to 25 mph.

Mayor Tourville stated the Police department did increase the traffic control and enforcement in response to the concerns that were raised. He noted speed bumps are generally not installed on a public road and the City does not have a lot of control over the established speed limits. He asked Mr. Thureen to look at

options to increase the safety for pedestrians and reduce traffic speeds.

Mr. Thureen indicated staff would review the issues that were presented and put a short report together for the Council.

6. PUBLIC HEARINGS: None.

7. REGULAR AGENDA:

COMMUNITY DEVELOPMENT:

A. WIPAIRE, INC; Consider Resolution relating to a Conditional Use Permit to Allow a Manufacturing Operation in the I-1, Limited Industry Zoning District for property located at 6100 Claude Way

Mr. Link reviewed the location of the property. He explained the request was for a conditional use permit to allow manufacturing in the I-1 zoning district. He stated Wipaire would lease approximately 22,000 square feet in an existing building and the space would be used for manufacturing and assembly of floats for airplanes. He noted a paint booth would also be located in the facility and would be used for priming metal parts that are part of the assembly operation. The paint booth would need to meet all building and fire code standard. The entire operation would occur inside the building and there would be no outside storage. Both Planning staff and the Planning Commission recommended approval of the request.

Councilmember Madden clarified that the property was located on Claude Way.

Councilmember Klein asked if the applicant was familiar with all the conditions.

Pat Garfield, VP of Operations for Wipaire, responded in the affirmative.

Motion by Klein, second by Madden, to adopt Resolution No. 12-162 relating to a Conditional Use Permit to Allow a Manufacturing Operation in the I-1, Limited Industry Zoning District for property located at 6100 Claude Way

Ayes: 5

Nays: 0 Motion carried.

B. BRAD & MARY HAPKA; Consider the following actions:

- i) Consider Resolution relating to a Variance to Allow an Addition to the Existing Home 31 Feet from the Rear Property Line whereas 50 Feet is Required
- ii) Resolution relating to a Conditional Use Permit to Allow up to 10,195 Square Feet of Impervious Surface Coverage on a Lot for the Property Located at 9330 Inver Grove Trail

Mr. Link stated the property was located on Inver Grove Trail. The request included a variance and a conditional use permit. He explained the proposal was for an addition to the house and garage. The house currently has a 38 foot setback and the request is for a 31 foot setback. He noted the ordinance required a 50 foot setback. He explained the house was built in 1950, fifteen years before the zoning code went into effect. Therefore the location of the home preceded any zoning regulations. He stated the impervious coverage slightly exceeds the typical amount allowed by ordinance, however an increase is allowed by conditional use permit. He explained Planning staff supported the requests because the situation is unique due to the fact that the home was built prior to the adoption of any zoning regulations and it allows the property owners a use of the property similar to what their neighbors have. Both Planning staff and the Planning Commission recommended approval of the request.

Motion by Piekarski Krech, second by Klein, to adopt Resolution No. 12-163 Approving a Variance to Allow and Addition to the Existing Home 31 Feet from the Rear Property Line whereas 50 Feet is Required and Resolution No. 12-164 Approving a Conditional Use Permit to Allow up to 10,195 Square Feet of Impervious Surface Coverage on a Lot for the Property Located at 9330 Inver Grove Trail

Ayes: 5

Nays: 0 Motion carried.

C. 160 INVESTMENTS, LLC; Consider Resolution Approving the Development Contract and Related Documents for the Plat of Argenta Hills 5th Addition

Mr. Link explained the development contracts and documents pertain to the Argenta Hills 5th Addition. He noted the PUD and development plans were approved in September, however the legal documents were not complete at that time. He stated the developer has started earthwork on the site with the authority of the grading plans that had previously been approved. He stated a new set of exhibits for the development contract were provided. The agreement for the temporary stockpiling of soils was not included because the technical aspects of the agreement still need to be worked out between the developer and the Public Works staff. Staff recommended approval of the development contract and related legal documents.

Motion by Klein, second by Madden, to adopt Resolution No. 12-165 Approving the Development Contract and Related Documents for the Plat of Argenta Hills 5th Addition

Ayes: 4

Nays: 1 (Grannis) Motion carried.

8. MAYOR & COUNCIL COMMENTS:

9. ADJOURN: Motion by Klein, second by Madden, to adjourn. The meeting was adjourned by a unanimous vote at 7:30 p.m.