

**INVER GROVE HEIGHTS CITY COUNCIL AGENDA  
MONDAY, FEBRUARY 11, 2013  
8150 BARBARA AVENUE  
7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PRESENTATIONS**
4. **CONSENT AGENDA** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days prior to the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this Agenda and considered in normal sequence.
  - A. i) Minutes – January 28, 2013 Council Study Session \_\_\_\_\_
  - ii) Minutes – January 28, 2013 Regular Council Meeting \_\_\_\_\_
  - B. Resolution Approving Disbursements for Period Ending February 6, 2013 \_\_\_\_\_
  - C. Approve Purchase of Capital Equipment \_\_\_\_\_
  - D. Approve Sentence to Serve Contract \_\_\_\_\_
  - E. Personnel Actions \_\_\_\_\_
5. **PUBLIC COMMENT:** Public comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person.
6. **PUBLIC HEARINGS:**
  - A. **CITY OF INVER GROVE HEIGHTS;** Consider Temporary On-Sale Intoxicating Liquor License for Church of St. Patrick Fall Festival \_\_\_\_\_
7. **REGULAR AGENDA:**

**COMMUNITY DEVELOPMENT:**

  - A. **RAHUL KANSARA;** Consider a Resolution relating to a Planned Unit Development Amendment to Amend the Approved Site and Elevation Plans for the property located at 5653 Bishop Avenue \_\_\_\_\_

**ADMINISTRATION:**

  - B. **CITY OF INVER GROVE HEIGHTS;** Consider Advisory Board Applications and Appointments \_\_\_\_\_
8. **MAYOR & COUNCIL COMMENTS**
9. **EXECUTIVE SESSION**
  - A. Update on City Hall Mediation
10. **ADJOURN**

This document is available upon 3 business day request in alternate formats such as Braille, large print, audio recording, etc. Please contact Melissa Kennedy at 651.450.2513 or [mkennedy@invergroveheights.org](mailto:mkennedy@invergroveheights.org)

**INVER GROVE HEIGHTS CITY COUNCIL STUDY SESSION  
MONDAY, JANUARY 28, 2013 – 8150 BARBARA AVENUE**

**1. CALL TO ORDER** The City Council of Inver Grove Heights met in study session on Monday, January 28, 2013, in the City Hall Lower Level Training Room. Mayor Tourville called the meeting to order at 5:30 p.m. Present were Council members Bartholomew, Madden, Mueller and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Parks & Recreation Director Carlson, Community Development Director Link, Public Works Director Thureen, Finance Director Smith, Police Chief Stanger, Fire Chief Thill, and Deputy Clerk Kennedy.

**2. MLC/AMM/LMC REPRESENTATIVES**

Patricia Nauman, Executive Director of Metro Cities, explained the primary objective of the organization is to be an effective voice for metropolitan cities at the Legislature and Metropolitan Council to influence legislation affecting metro cities and regional policies that accommodate the needs of metro area cities. She stated the legislature changed hands after the last election and the Democrats were now in charge in both the House and the Senate. Additionally, there are a lot of new members elected. The governor's budget plan was recently released and it proposes to resolve the budget deficit with changes to revenue sources. She highlighted the main aspects of the proposed budget and noted it did include a decrease in the corporate tax rate. LGA program revisions were also proposed as well as a recommendation to increase the sales tax for transit. She noted \$30 million was earmarked for the MN Investment Fund, a statewide program aimed at job creation. She reviewed the legislative agenda developed and adopted by the four (4) Metro Cities' policy committees. The agenda included initiatives related to municipal revenue, housing and economic development, transportation, metropolitan agencies, and general legislation.

Tom Poul, Municipal Legislative Commission, explained the organization's focus was primarily on local fiscal issues. He stated the upcoming legislative session and the governor's proposed budget do provide optimism for tax reforms that could provide tax relief. He reviewed the MLC's legislative priorities. The first was legislation that would promote accountability and transparency in the state/local fiscal relationship. This priority could involve policies that promote a more equitable property tax burden as a percentage of income, policies that support directing property tax relief to individuals through the circuit breaker, and policies that help simplify the property tax system. The organization would oppose the reinstatement of the Market Value Homestead Credit program as well as fiscal limitations on local units of government. The second priority was legislation that would invest in job retention in growth. This priority could be achieved with policies that reduce the corporate income tax rate, support flexibility in TIF policies, and policies that provide DEED with the tools and incentives necessary to attract and retain businesses. The third priority was legislation that would support local government policies that promote fairness and equity through the mitigation of the financial impact of surface water regulations and through the opposition of mandates related to expenditure-type reporting.

Councilmember Madden stated it is difficult to attract businesses to Minnesota because of the tax rates.

Councilmember Piekarski Krech stated the taxes would be expensive for the City as well.

Ms. Nauman noted the sales tax reforms proposed in the governor's budget would apply to local governments and both organizations would support legislation that would reinstate exemption for local governments.

Craig Johson, League of MN Cities, explained the League is an umbrella association that addresses a broad scope of issues more related to "big policy". He stated he had been involved with work relating to the MS4 Storm Water Permit regulations. Original permit requirements were contested and they have been working to address issues that need adjustment. One of the major issues is that the requirements of the permit are not fiscally or technically feasible for the majority of those cities subject to the regulations. The idea is to make it fairer for cities that bear the brunt of the responsibility for treating storm water. He explained he had also been involved with solid waste issues. Cities are required by law to ensure garbage is collected and work has been done to streamline the process related to the centralization of solid waste service. Legislation related to host community fees would have varied impacts on communities and they

are looking at ways to address the issue. Elections legislation would have a more bi-partisan approach. Changes could be proposed to the absentee voting process but it did not appear that the changes would make it less restrictive to vote by absentee ballot. There would be a push for a street utility system to get away from using special assessments, potential legislation to address land use issues, as well as a potential update to the DNR's shore land regulations to reflect a more moderate approach. He explained March 21<sup>st</sup> would be the annual "lobby day" in which agencies go to the capitol in a cooperative effort to garner support for legislation.

Mayor Tourville stated each group was valuable to the City and different perspectives were represented within each group.

### **3. DAKOTA COUNTY GREENWAY STUDY**

Mr. Carlson provided an update on the greenway study. An open house was recently hosted by Dakota County to present several alignment possibilities for the Mendota Heights to Lebanon Hills Regional Greenway. He reviewed the criteria by which each alternative was evaluated. He noted the widths would vary depending on the location. He noted the City's current ordinances compliment the greenway regulations and an important aspect was that the greenway could be incorporated into the existing 20% undisturbed open space and park dedication requirements for developers in the Northwest Area.

Councilmember Piekarski Krech clarified that the alignments were not set.

Mr. Carlson stated the county is determining the best way to connect areas in order to get the most return on a developer's investment.

Mayor Tourville questioned how the greenway would play into the percentage of undisturbed open space required for development in the Northwest Area.

Mr. Bartholomew questioned if a greenway was located on a piece of property if the owner would be required to give up the 20% plus any additional space required for a trail or a park.

Mr. Carlson explained the developer would be required, by ordinance, to give up 20% of undisturbed open space no matter what. If the City desires a park or trail on the property the improvement would need to be incorporated into the comprehensive plan and every effort would be made to locate the improvement within the 20% that was already dedicated.

Mr. Link stated the developer would get the same number of units on 80% of the property. If a county greenway when through the developer's 20% allotment of open space, the county would be responsible for compensating the developer for that land.

Councilmember Mueller questioned why the alignment alternatives stay so far to the east.

Mr. Carlson explained staff was already concerned with how far east the plans go because they could potentially interfere with the Argenta interchange plans.

Mr. Link added the County considered the aesthetics and the preservation of pristine areas in their alignment alternatives.

Councilmember Piekarski Krech stated alignments to the west would make more sense.

Mr. Carlson opined the City would lose significant opportunities if the alignments were pushed further west because the land in the Northwest Area would be more valuable.

Mr. Link stated the greenway would provide the City with a valuable amenity at the County's expense. He noted the concept also fit nicely into the City's goals for the Northwest Area.

Councilmember Piekarski Krech stated the proposed alignments did not seem to take advantage of the natural amenities the City had to offer.

Councilmember Bartholomew agreed that the alignment would like nice near the lake but felt it would be

Difficult for the County to implement.

Mayor Tourville asked that staff provide information to all residents that could potentially be impacted. He stated their feedback and insight would be an important part of the process.

Councilmember Bartholomew questioned if the landowner would have flexibility with respect to the location of amenities such as a park or trail, or if that was solely determined by the City.

Mr. Link stated the intent is always to work with the landowner from the beginning to determine the best Locations for amenities to make sure they fit within the development plan.

Mr. Carlson reviewed the letter that was drafted to the County at the request of the Council. The letter identified the potential challenges the greenway would pose for the City so the County would be aware of the City's concerns as the process goes forward.

#### **4. MRRT TRAILHEAD AT 66<sup>th</sup> ST.**

Mr. Carlson updated Council on the progress of the trailhead project. At this point the County completed approximately 30% of the project. The trailhead facility would include parking, restrooms, water, way-finding and historical information, and a picnic area. The picnic pavilion would have a capacity for approximately 100 people and would be available to rent. He reviewed the revised anticipated costs of the project which totaled \$1,245,000. The anticipated funding sources reflected a combination of County and State grants. The City's contribution would come from the State Bonding Grant that was received for Heritage Village Park. It was recommended that the City increase the contribution, in the form of grant money, up to an additional \$200,000. This would help the City to ensure that all of the grant money was utilized prior to the 2015 sunset date. He noted the County would be responsible for the overall project and the City's participation would be limited to the land and financing through the State grant. A joint powers agreement would be drafted to outline each agency's responsibilities before, during, and after construction. The City would be required to give formal approval to the County to locate improvements on City property. He added the Parks and Recreation Advisory Commission and the City Council would have opportunities to review and approve all plans at the appropriate times throughout the process. A public open house was scheduled on January 29<sup>th</sup> at the VMCC.

Councilmember Piekarski Krech questioned who would be responsible for providing electricity and water to the pavilion.

Mr. Carlson indicated they would be City utilities. He state more information would come back to the Council as the process moved forward. The intent would be to bid the project in the spring for completion by November of 2013.

**The meeting was adjourned at 6:50 p.m.**

**INVER GROVE HEIGHTS CITY COUNCIL MEETING  
MONDAY, JANUARY 28, 2013 - 8150 BARBARA AVENUE**

**CALL TO ORDER/ROLL CALL** The City Council of Inver Grove Heights met in regular session on Monday, January 28, 2013, in the City Council Chambers. Mayor Tourville called the meeting to order at 7:00 p.m. Present were Council members Bartholomew, Madden, Mueller, and Piekarski Krech; City Administrator Lynch, Assistant City Administrator Teppen, City Attorney Kuntz, Parks & Recreation Director Carlson, Community Development Director Link, Public Works Director Thureen, Finance Director Smith, Police Chief Stanger and Deputy Clerk Kennedy

**3. PRESENTATIONS:**

**A. SSP Relay 4 Life**

Ms. Jaime Ross, Co-Chair of South St. Paul Area Relay 4 Life, thanked the City Council for their past support of the event. The 2013 Relay 4 Life will be held on August 9<sup>th</sup> starting at 6:00 pm at Lincoln Center Elementary School in South St. Paul. She stated the fundraiser is for residents in the South St. Paul area, including Inver Grove Heights, West St. Paul, and any other surrounding communities that do not host their own relay. She explained the 2013 relay would be the 9<sup>th</sup> annual event and the goal is to raise \$100,000 or more. In the past 8 years the relay has raised over \$900,000. A kickoff event is scheduled on February 21<sup>st</sup> from 6:45-8 pm at Central Square in South St. Paul.

**B. Future of Our Parks – Parks & Recreation System Plan**

Mr. Carlson stated at their last meeting in January the Parks and Recreation Advisory Commission reviewed a draft of the needs assessment. The “Park Champions” group, comprised of approximately 15 residents, met for the first time. Participants are of varying age and live in a variety of locations within the City. He noted the group was very excited to begin the process and to help the Parks and Recreation Advisory Commission develop the system plan for the future.

**4. CONSENT AGENDA:**

Citizen Allan Cederberg requested that Item 4B be removed from the Consent Agenda.

Councilmember Piekarski Krech removed Item 4F from the Consent Agenda.

- A. i) Minutes – January 14, 2013 Council Study Session
- ii) Minutes – January 14, 2013 Regular Council Meeting

**C.** Final Compensating Change Order No. 2, Final Pay Voucher No. 3, Engineer’s Final Report, and **Resolution No. 13-09** Accepting Work for City Project No. 2010-09H – South Grove Sod Repair Project

**D.** Approve Purchase of GPS Surveying

**E.** Approve the 2013 Seasonal/Temporary Compensation Plan

**G.** Personnel Actions

**Motion by Madden, second by Bartholomew, to approve the Consent Agenda**

**Ayes: 5**

**Nays: 0      Motion carried.**

**B. Resolution Approving Disbursements for Period Ending January 23, 2013**

Allan Cederberg, 1162 E. 82<sup>nd</sup> St, questioned what the disbursement for the purchase of a trailer in the amount of \$93,500 was for and when it was approved by Council.

Ms. Smith explained the disbursement related to a capital equipment purchase that was approved for 2012.

Councilmember Piekarski Krech explained the purchase was approved as part of the budget.

Ms. Smith noted the list of capital equipment items is also brought back to Council prior to the items actually being purchased.

**Motion by Piekarski Krech, second by Madden, to adopt Resolution No. 13-10 approving Disbursements for Period Ending January 23, 2013**

**Ayes: 5**

**Nays: 0      Motion carried.**

**F. Approve 2012 Pay Equity Report**

Councilmember Piekarski Krech questioned if the City was in compliance or if the report still had to be submitted.

Ms. Teppen explained the City was found in compliance based on the tests that were run by the State of Minnesota on their proprietary software that is developed specifically for pay equity purposes. She noted 80% was the threshold for compliance.

Mayor Tourville confirmed the State requires the City to submit the information for the pay equity report.

**Motion by Piekarski Krech, second by Madden, to approve the 2012 Pay Equity Report**

**Ayes: 5**

**Nays: 0      Motion carried.**

**5. PUBLIC COMMENT: None.**

**6. PUBLIC HEARINGS:**

- A. CITY OF INVER GROVE HEIGHTS;** Consider Establishing a Special Minor Watershed Management Tax District Designated as the Orchard Trail Watershed District
- B. CITY OF INVER GROVE HEIGHTS;** Resolution Ordering City Project No. 2011-15, Orchard Trail Storm Water Improvements as a Water Management Facility Pursuant to Minnesota Statutes Section 103B.245
- C. CITY OF INVER GROVE HEIGHTS;** Resolution Ordering the Project, Authorizing and Approving Plans and Specifications for the 2012 Capital Improvement Program, City Project No. 2011-15 Orchard Trail Storm Water Improvements

Mr. Thureen stated items 6A, 6B, and 6C all related to the same project. He suggested that the Council conduct all three (3) public hearings at the same time.

The Council agreed to conduct all three (3) public hearings at the same time.

Mr. Kaldunski explained the project involves the completion of a number of storm water facilities in the Orchard Trail Development. The development started in 2006 and many of the improvements were initiated but not finalized by the developer. The special tax district would generally be defined by the plat for Orchard Trail, containing 32 lots in the subdivision. If the district is established the project would have to be ordered under the requirements of Minnesota Statute 103B.245 in addition to the process to order a project that would be assessed under the guidelines of Minnesota Statute 429. The proposed improvements include pond excavation to the original grades, deposition of dredged material on Outlot A, rain garden and infiltration basin construction, erosion control, restoration, storm sewer repairs, and other appurtenances as outlined in the feasibility study. He reiterated the storm water improvements would be done to meet the original requirements of the development agreement. The total estimated project cost is \$314,700. The amount proposed to be funded via the special tax district levy is \$139,000. He explained a funding plan was developed after Council received input from property owners at a study meeting. In addition to the special tax district levy, the funding plan includes \$96,000 via special assessments and a City contribution in the amount of \$79,700. An assessment of \$3,000 per lot was recommended. The appraisal analysis recommended an assessment cap of an amount up to \$4,200. The taxes in the special district would be calculated based on property valuation and would decrease annually as the undeveloped lots in the development are built out. A 10 year term was recommended for both the assessments and the

special tax district. He noted residents would have the option of paying off the assessment before the term was expired. He reviewed the tentative project schedule. Bid openings would be scheduled for early May with a construction bid award in late May. Construction would begin in late May or early June and would be completed in 2013. The assessment hearing would be held after project completion, in approximately a year.

Councilmember Piekarski Krech questioned why parcel 13, a small sliver, was left out of the district.

Mr. Kaldunski responded the property owner to the North was encroaching onto the small piece of property, thereby creating an outlot he purchased from the developer to ensure that he could continue to use the improvements he placed on the property.

Councilmember Piekarski Krech confirmed the individual combined the outlot with the rest of his property.

Mr. Lynch stated the outlot was combined with the Lethert property to the North and was not a separate parcel.

Councilmember Piekarski Krech asked Mr. Kaldunski to explain the logic behind the decision to fund the project with a special tax district and assessments.

Mr. Kaldunski explained the decision was based on Council direction received over the course of several study sessions. The original plan was to fund the entire project via the establishment of a special tax district with a 15 year term. Based on feedback received from the neighborhood, the desire to save on interest costs, and to provide an opportunity for residents to pay off a portion of the cost before the expiration of the term, Council directed staff to pursue the use of both funding mechanisms.

Councilmember Piekarski Krech stated she wanted to confirm the rationale behind the decision. The goal was to maximize what the City could do to help and minimize the impact on the residents.

The City Council opened all three (3) public hearings.

Greg Lafrance, 8646 April Ct, stated he was concerned with the costs of the improvements, the impact on the resale value of homes within the development, the value of the homes after the improvements have been completed, and the visual appeal of the rain gardens. He explained the amount of hard scape in the development was minimal compared to the amount of open acreage and Mr. Kaldunski previously stated that the neighborhood was setting the bar in terms of these standards. He opined the storm water was already being handled properly in the development and referenced documentation that the storm water would be contained within the development except for the instances in which a 100-year rainfall event occurs. He was also concerned that the project was based on the specifications of a development agreement that was 10 years old. He opined there was no proof that the existing rain gardens in the City had actually improved water quality. He stated it was unfair to burden residents with additional taxes and questioned why the project was necessary at this point in time.

Mayor Tourville asked Mr. Kuntz to provide a brief recap of the events surrounding the developer's default on their letter of credit.

Mr. Kuntz explained when the Orchard Trail development was platted the City required of the developer a letter of credit for an amount equal to 125% of the estimated cost of the improvements, including street and pond improvements. The letter of credit was posted by the developer in accordance with the terms of the development agreement and was reduced over time as certain improvements were completed. At some point the developer did not perform or did not finish the required improvements. Lakeland Financial defaulted on the letter of credit in the midst of the downward slide of development across the state during the economic downturn. He noted Lakeland Financial also defaulted on 33 other letters of credit that were issued to cities across the metropolitan area. All 33 holders of the letters of credit made claim on the bank. Lakeland Financial went through a bankruptcy proceeding, as did the bank that owned it. He explained that is why at this time there is no letter of credit to back up the developer's obligations.

Mayor Tourville stated the City did seek legal counsel to determine what, if anything, could be done to get the outstanding improvements completed.

Mr. Kuntz stated the City made claim in bankruptcy court and began litigation with respect to forcing the holder of the remaining lots to abide by the terms of the development agreement. All avenues were explored to force the developer to complete the requisite improvements and to force the bank to pay.

Mayor Tourville reiterated the City did everything in their power to help resolve the issue. He asked Mr. Kaldunski to respond to the question regarding the effectiveness of rain gardens.

Mr. Kaldunski explained rain gardens are designed in such a way as to promote the infiltration of the first ½" of rainfall in a residential area. He stated a sand mix is used consisting of 80% sand and 20% compost and the City has worked with the County and the SWCD to develop the rain garden program. He noted there are currently over 50 in the City and to the best of his knowledge they are all functional. The City is responsible for maintenance repairs of the rain gardens. He explained the rain garden improvements were proposed to be located generally on City right-of-way or easements to address maintenance issues.

Councilmember Bartholomew asked Mr. Kaldunski to address the concern that the water does not leave the property and that there is no need for the project.

Mr. Kaldunski stated the northwest third of the development flows to the northwest and the rest of the development flows to the southeast. Eventually both areas do reach the Marcott chain of lakes. The boundary of the northwest area runs right along the edge of the development. In 2006 when the plat was being developed the storm water standards for the northwest area were not in place. The Orchard Trail development was one of the first projects to have higher levels of treatment and storage of the water. The design criteria were intended to hold back the water and keep it on site. He noted generally the water does stay on site unless extreme runoff is experienced. With respect to water quality, all of the basins and rain gardens included in the project are intended to let the ground water soak into the soils and will help clean the ground water. He noted he knows the rain gardens in the City are performing because they have built a number of infiltration basins that work quite well. He noted that usually people notice the items related to aesthetics rather than the actual functionality of the infiltration basins.

Mayor Tourville stated the Council has received comments from residents that there are no storm water or water quality issues in the development and that there is no need for the project. He explained staff's response has been that the storm water on site needs to be dealt with and it also needs to be dealt with to handle not just one storm, but a wet period that may take some of the storm water off site. He reiterated the proposed improvements were part of the original design for the development.

Mr. Kaldunski confirmed the intent was to meet the original standards set forth in the development agreement.

Elizabeth Niemioja, 8658 Applegate Way, asked the Council to not order the project because it was premature and to tweak the plans to find a way to distribute the cost of the project more evenly across the development. She stated not all of the lots are developed. She questioned how the current residents could be assured that they would experience a fair tax distribution when the valuation of the undeveloped lots was significantly less than the properties that were already developed. She noted the residents in the neighborhood have waited a long time to have the project completed and an extreme situation would have to occur in order to need all of the improvements proposed. She opined that the City did not adequately protect the residents from the outset of the project and was reactive to the situation only when things went bad. She asked the Council to consider the fact that many of the residents already paid money that they thought was intended to complete the improvements. She asked the Council to slow down and rethink the project before placing a burden on residents to pay more than their fair share for a project that does not seem absolutely necessary.

Mayor Tourville asked staff to explain how the undeveloped lots would be charged for the project.

Mr. Lynch explained the financing proposal resulted from many Council discussions and input from residents in the neighborhood. He stated staff originally proposed funding the entire project via the creation of a special tax district in which all properties would be taxed based on valuation. The plan took into account a five year period in which all of the remaining lots would be developed. This was meant to help the developed, higher value properties reduce their payment over the term of the district as other

properties were fully developed. The feedback from residents was that they wanted the ability to pay off the cost at a time of their choosing rather than having to pay over the course of the entire term of the district. From there the recommendation was made to split some of the costs between the taxing district and special assessments as it would afford residents the opportunity to pay off the assessment at any time they were able. He reiterated the tax district is based on valuation and takes into account the fact that there are undeveloped lots. He acknowledged that the undeveloped lots would pay less to start, but once constructed would pay an amount commensurate with the value of the lot.

Dan Melling, 1884 86<sup>th</sup> Ct. E., stated the scope of the project is larger than it needs to be at this point in time. He recognized that the neighborhood had responsibility to get the project completed satisfactorily but took issue with the fact that the storm water improvements have not deviated from the original plan and no additional evaluation was done. He stated the rain gardens only filter water for the first half inch of rain and opined that they would not protect water quality in the event of a 100 year rainfall and were only for day-to-day rainfall. He opined that because the storm water does not leave the development the rain gardens are only filtering water that travels a short distance into basins where it will rest until it filters into the soil. He explained he did not understand why the City would pay for a rain garden to filter water that was only going to travel 30 feet. He noted other rain gardens in the City were located near culverts that flow to the river. He stated if his tax dollars were going to be put towards rain gardens he would rather they be applied to an area with a culvert that drains into the river because he would see a benefit in improved water quality in the river. He expressed concern regarding the ongoing maintenance costs of the rain gardens. He opined the project could be scaled back and completed for half the cost.

Councilmember Piekarski Krech questioned how often 100 year rain events occur.

Mr. Kaldunski explained the 100 year event was somewhat of a misnomer because that type of rainfall event is defined by a probability equation which states there is a 1% chance of the event happening annually. The 100 year event is a six (6) inch rainfall. He noted people need to keep in mind that the State is in the midst of a historic drought and the basins are currently able to infiltrate all of the water that gets to them, however there will come a time when the basins will get wet and start holding more water. He explained in terms of water quality, statistically rain gardens that treat the first ½ inch of rain are capturing and treating 80% of the rainfall in any given year. The rain garden treats the water that goes into the development's ground water system which is where residents have their private wells. He noted if drought conditions continue the private wells may experience issues and the infiltration of water would help sustain water levels.

Councilmember Mueller questioned if the rain gardens could be removed from the project.

Mr. Kaldunski stated Council could choose to remove the rain gardens. He noted the original plat also included conditions for the new homes that would be constructed which called for the installation of rain gardens in conjunction with driveways. He explained he was in favor of the rain gardens being implemented as part of the project because in water resources planning the issues that are generally discussed pertain to water quality. The rain gardens would do more to protect the quality of Marcott Lake and the amount of water the rain gardens would treat would make them very effective because the closer they are to the source of the water the more effective they are in capturing pollutants. He reiterated regulations are shifting more and more towards water quality measures.

Councilmember Mueller asked if the City treated the streets in the development with as much sand and salt as gets used on 80<sup>th</sup> Street or Boyd Avenue in the winter.

Mr. Kaldunski stated in his estimation the amounts would be comparable.

Pete Wagner, 1532 86<sup>th</sup> Ct. E., stated he has lived in the area since he was a kid and the land on which the development is located used to be a farm field with several ponds. He opined the project should be delayed because a number of lots in the neighborhood have yet to be developed and it would make more sense to incorporate water treatment measures once the homes are built. He suggested that the project be put off because he does not feel there is a water problem in the development.

Allan Cederberg, 1162 82<sup>nd</sup> St. E., opined the feasibility report should not have been approved on the

Consent Agenda.

Councilmember Piekarski Krech stated Council followed standard protocol in accepting the feasibility report and scheduling the public hearing to consider ordering the project. She noted there would be no sense in holding a public hearing if the project was not feasible.

Mayor Tourville added the Council is able to schedule public hearings on the Consent Agenda.

Mr. Kuntz stated Council called for the hearing on December 10<sup>th</sup> and proper notice was given to hold the public hearing on January 28<sup>th</sup>.

Mr. Cederberg stated in order to assess for an improvement project four (4) criteria need to be fulfilled. He questioned where the feasibility report was for the project.

Councilmember Piekarski Krech stated the feasibility report was accepted by the Council at the December 10<sup>th</sup> meeting and Mr. Kaldunski was in possession of a copy of the report.

Mr. Cederberg questioned if the project had been reviewed by the Planning Commission.

Mr. Thureen stated it was brought before the Planning Commission to formally add the project to the Capital Improvement Program and to determine if the project is consistent with the City's Comprehensive Plan. He explained the Planning Commission found that the proposed project was consistent with the Comprehensive Plan.

Mr. Cederberg questioned if a public improvement hearing was held.

Councilmember Piekarski Krech stated the Council was in the midst of the hearing at that moment.

Mr. Cederberg questioned if the hearing was the assessment hearing.

Mayor Tourville responded in the negative. He reiterated that Mr. Kaldunski previously explained the assessment hearing would be held after the project was complete and the final costs were known.

Mr. Cederberg stated it would be very difficult to prove that the project increased the market value of the properties. He opined that the City use the market value that is listed on property tax statements.

Mayor Tourville explained the City was not in charge of setting market values for property. State statute defines market value and how it is calculated. The County is responsible for assigning market values.

Mr. Cederberg stated assessments require a 4/5 vote and questioned if Council was aware of that fact.

Mr. Kuntz corrected Mr. Cederberg and explained that a 4/5 vote was required to order the non-petitioned project. The assessments, once levied, only require a 3/5 vote.

Mr. Cederberg questioned if the estimated payments included interest.

Mr. Lynch explained the estimated annual watershed tax represented what each property, at its respective market value, would pay over time. He noted there would also be assessments in addition to the watershed tax. He stated a 3% interest rate was proposed.

Mr. Cederberg opined the residents in the development are being asked to pay multiple times for the project.

Jim, 8690 Applegate Way, stated he was the newest resident in the development and when he researched the history of the issue he found that the City had been after the developer for years to finish the project and was unable to get anything resolved. He opined the project could wait because there was no immediate runoff. He questioned why no federal funding or grant money was received for the project as part of the Clean Water Act. He questioned why the City was not proposing to donate any of the materials for the rain gardens as was done in past projects. He asked the Council to wait a few years and reassess the need for the project once the development is fully built out.

Councilmember Piekarski Krech explained the City was installing the rain gardens.

Mayor Tourville clarified as part of the South Grove project some neighborhoods voluntarily participated in the rain garden program and contributed to a fund to pay for the rain gardens themselves.

John Mills, 2019 86<sup>th</sup> Ct. E., stated his main concern related to the City's participation in the project. He opined the City was not contributing anything to the project except for using City employees to complete the engineering, administration, and legal parts of the project.

Mr. Lafrance stated historically the filtration in the area has already done its job because Marcott Lake was one of the cleanest lakes in Dakota County. He explained numerous drainage ponds have been constructed in the neighborhood since the outset of the development. He opined the system was already doing its job without any additional rain gardens.

Mayor Tourville noted historically there was no development on the land which contributed to the water quality of Marcott Lake.

Ms. Niemioja stated most of the homes have been in the development for 4-5 years and the most recent tests of Marcott Lake confirm the quality of the water is still very high.

**Motion by Madden, second by Piekarski Krech to close the public hearing**

**Ayes: 5**

**Nays: 0      Motion carried.**

Councilmember Piekarski Krech stated the issue had been discussed by Council for the past four to five years and it was not something that was just brought up. She explained she was extremely concerned with water quality and at some point something needs to be done to resolve the problem and complete the improvements. She stated standards were created for the area and those standards need to be met. She noted if the City stopped taking letters of credit from developers all development in the City would stop. The City legally followed the procedures set in place for development and the circumstances that led up to the developer's default were a bizarre occurrence. She reiterated the City needed to step in to solve the issues in the development.

Mr. Bartholomew agreed that something needed to be done to meet the standards that were created for the development. He questioned whether or not it would be prudent to wait to complete the project or if anything would change after 12 or 24 months from a financial perspective.

Mr. Kaldunski stated when discussions began regarding completion of the project ten (10) lots were undeveloped. Since that time two (2) of the lots are under construction. He noted he also has had discussions with the owners of six (6) out of the remaining eight (8) lots and they are in various phases of the construction process. He stated his belief was that all of the remaining lots would be developed in the next 3-5 years, if not sooner. The financial analysis predicted two (2) lots would be developed per year. He explained the basins that have existed for a long time have all been identified as existing wetlands and with the 1991 Wetlands Conservation Act the community has to do its due diligence to preserve adjacent wetlands. He noted wetlands could be impacted in a number of different ways and the reason the original plan was approved and the developer was allowed to put the storm water basins over the wetland areas and use the volume for storage was because there was a commitment made to protect those wetlands. If the project is not completed some of the wetlands will not receive the level of protection that they should.

Mr. Bartholomew asked Mr. Kaldunski if he thought it was critical to complete the project at this juncture.

Mr. Kaldunski stated completion of the project was critical in order to adequately protect the wetlands.

Mr. Bartholomew questioned if waiting 12 or 24 months to complete the project would gain anything or if it would be harmful.

Mr. Kaldunski stated although it is hard to quantify he would expect that the wetlands would be damaged if the project was delayed 12 months or longer. He reiterated in order to follow the standards set forth in the 1991 Wetlands Conservation Act, the prudent thing to do would be to complete the project.

Mayor Tourville questioned if the Council could consider doing the project in phases if they first established the special subwatershed management tax district. He stated this would provide an opportunity to hold off on installing the rain gardens until the remaining lots are developed. He commented he did not foresee the development flooding in the near future and overflowing onto the adjacent land. He noted there may be some benefit to dredging the ponds to provide some protection for the additional homes that would be built.

Mr. Kaldunski stated if the special tax district was established pieces of the project could be completed and if other things needed to be done in the future a feasibility study could be done and the improvements could be added at that time.

Councilmember Piekarski Krech stated another concern is that the costs of the project will only increase if they wait.

Mr. Kaldunski stated the numbers that were being discussed were based on current pricing. He noted another option would be to direct staff to put the project out for bid to see what the actual numbers come in at and then consider moving forward with the project at a later date. He anticipated construction costs would start to increase in the near future.

Ms. Niemioja reviewed the numbers from the original letter of credit posted in 2004. The grading and erosion control, street grading and drainage cost \$120,000. The cost for retaining walls was \$20,000. The storm sewer and storm water ponds were \$130,000. Infiltration features for specific lots were \$30,000. The total was \$300,000, not including administrative fees.

Mayor Tourville stated he would be in favor of establishing the special tax district in order to look at improvements that are needed going forward. He opined he was not sold on the rain gardens being necessary for a rural development. He explained it may be a good idea to allow the remaining lots to develop and see what is needed at that point in time. He agreed it would be beneficial to perform some dredging and pond maintenance. He noted he was also concerned with increasing construction costs.

Mr. Kuntz stated the three (3) funding sources that were set up have some sort of allocation to balance it. The way the financial consultants have set up the tax district was intended to allow the absorption of new homes into the district. The City did not assign certain improvements to be funded by special assessment and certain improvements to be funded via the special tax district. Those were just two mechanisms by which the whole project was to be funded. If proposed improvements are going to be removed from the overall scope of the project some analysis is necessary to determine how that will affect the funding sources. He suggested that the Council consider establishing the tax district and directing staff to put the project as proposed out to bid with the rain gardens as an alternate bid. The Council would then have an itemized number in the alternate bid to assist with the decision on whether or not to move forward with the project.

Mayor Tourville stated the Council would have real numbers associated with the project. He questioned if it would be beneficial to separate other improvements into alternate bids in addition to the rain gardens.

Mr. Kaldunski explained there are other items related to the overall storm water volume such as excavation of the large basins, storm sewer repairs, and erosion control. He stated it would be easy to set up if Council directed staff to take care of the things that got damaged and the volume issues related to storm water flood management as the base bid and then have alternate bids for the rain gardens.

Mayor Tourville stated the items that need to be fixed or repaired should be bid separate from the basins and the rain gardens.

Mr. Melling questioned if there would be additional opportunities for public input if the project was put out for bids.

Mr. Kuntz stated the bids would be brought back to another public meeting, but there would be no notice requirements as it would not be a public hearing.

Councilmember Piekarski Krech stated citizens always have an opportunity to speak at any public meeting.

Mayor Tourville stated staff could notify the neighborhood of when the meeting would be held to review the costs of the project.

The Council agreed staff should notify the neighborhood.

**Motion by Madden, second by Bartholomew, to adopt Ordinance No. 1261 Establishing a Special Subwatershed Management Tax District Designated as the Orchard Trail Subwatershed District Pursuant to Minnesota Statutes Sections 103B.201 to 103B.251 for Land in the City of Inver Grove Heights Contained within the Lower Mississippi River Watershed**

**Ayes: 5**

**Nays: 0      Motion carried.**

**Motion by Piekarski Krech, second by Madden, to table items 6B and 6C to the May 13, 2013 Regular Council Meeting**

**Ayes: 5**

**Nays: 0      Motion carried.**

**Motion by Piekarski Krech, second by Madden, to adopt Resolution No. 13-11 authorizing staff to prepare plans and specifications, seek bids, and prepare alternate bids as directed for City Project No. 2011-15, Orchard Trail Storm Water Improvements**

**Ayes: 5**

**Nays: 0      Motion carried.**

## **7. REGULAR AGENDA:**

### **COMMUNITY DEVELOPMENT:**

**A. CAROL FETZER;** Consider a Variance to Allow Construction of a Porch Addition 7 Feet from the Property Line Whereas 10 Feet is required for property located at 2612 Borden Way

Mr. Link stated the applicant has proposed the construction of a porch addition over an existing deck. The deck is setback seven (7) feet from the south property line. Ordinance states that an open deck requires a setback of five (5) feet. Once the deck is enclosed a setback of ten (10) feet is required. Planning staff recommended approval of the variance with the rationale that the property was a corner lot that creates some limitations since the structures have to be set back from two (2) front yards, and the request was a typical residential addition. Planning Commission recommended denial of the request as they could not identify a practical difficulty and felt there were other options available on the property. He noted if the variance was approved staff recommended imposing a condition that the property owner combines the two (2) lots because the house straddles the lot line. He stated it was a simple administrative process that could be completed with Dakota County.

Councilmember Madden stated it appears as though the house next door has the same problem with the lot line running through the middle of the property.

Mr. Link explained the others in the neighborhood could have already been combined into single tax parcels.

Councilmember Piekarski Krech stated the issue should be looked into further. She explained she understood the Planning Commission's perspective, but was not prepared to ask the property owner to relocate a deck that already existed.

Councilmember Madden stated the addition would not negatively affect the neighbors.

Mayor Tourville asked if the property owner understood the condition of approval to combine the lots.

The applicant responded in the affirmative.

**Motion by Piekarski Krech, second by Madden, to adopt Resolution No. 13-12 approving a Variance to Allow Construction of a Porch Addition 7 Feet from the Property Line Whereas 10 Feet is required for property located at 2612 Borden Way**

**Ayes: 5**

**Nays: 0      Motion carried.**

**B. EVAN MOLDE;** Consider a Resolution and Related Improvement Documents for a Conditional Use Permit to Exceed the Impervious Surface Requirements in the Shoreland Overlay District for a Parking Lot Addition for property located at 6240 Carmen Avenue

Mr. Link stated tenants of the warehouse are expanding their production area and with that have added an additional loading dock that blocks approximately six (6) parking spaces. The proposal is to add parking on the east side of the structure to make up for the spaces that were lost. The impervious surface on the property would increase slightly from 44% to 46%. Planning staff found the request met the conditional use permit criteria and recommended approval. The Planning Commission also recommended approval.

Councilmember Piekarski Krech questioned if any comments were received from the DNR.

Mr. Link responded in the negative.

Mayor Tourville asked the applicant if he understood and agreed with the proposed conditions.

The applicant responded in the affirmative.

**Motion by Piekarski Krech, second by Mueller, to adopt Resolution No. 13-13 approving a Conditional Use Permit to Exceed the Impervious Surface Requirements in the Shoreland Overlay District for a Parking Lot Addition**

**Ayes: 5**

**Nays: 0      Motion carried.**

**C. HALLBLADE TRAILER SALES;** Consider a Resolution relating to an Appeal of a Staff Interpretation of the Zoning Ordinance Pertaining to Allowing an Outdoor Retail Sales Lot on property located South of Tractor Supply

Mr. Link reviewed the location of the property. He stated the applicant his proposing to expand his sales lot to the new location just south of Tractor Supply. He explained there is a disagreement between the applicant and City staff on how to interpret the ordinance and whether or not the proposed use is allowed. The applicant appealed staff's interpretation. The applicant's interpretation is that the trailer sales operation is general retail with outdoor storage, similar to Tractor Supply, and that the use is allowed. The Planning Commission agreed with the applicant's interpretation on a 5-3 vote. One of the rules of ordinance interpretation is that you use the most definite and specific use. In this case Planning Staff found "general retail" to be very broad and thought a more appropriate use as defined by the ordinance was "open sales". The trailer sales would meet the definition of open sales. Planning staff did not believe the proposed use was similar to that of Tractor Supply, and instead would be more akin to that of auto sales because of the type of use. When considering the use as open sales, staff did not believe the use was allowed and found it to be a prohibited. He explained staff believes their interpretation is consistent with previous City Council rulings. In approving the conditional use permit for the current operation in 1998 the use was identified as "open sales". The conditional use permit was for open sales and open storage. In 2003 the City Council amended the Arbor Pointe ordinance to delete auto sales, boat and marine sales, and outdoor equipment rental. All uses that staff found to be similar to trailer sales. In 2005 the property was rezoned to B-3. He noted it was not a typical B-3 zoning because the City Council had concerns about many of the uses that are allowed in B-3 as they did not believe the uses were consistent with the Arbor Pointe neighborhood. An agreement was entered into between the City and the property owner at that time which specifically identifies the uses that are allowed and those that are prohibited. There were more than five dozen uses in the standard B-3 zoning district that are not allowed on this B-3 property. Some of the uses that are allowed on a typical B-3 but are not allowed on this property include: auto sales, boat and marine sales, home improvement outdoor sales, building materials sales, outdoor garden sales, auto uses, and open sales. In 2005 the City approved Tractor Supply on the property to the north. One of the conditions of approval was that the outdoor storage and the display area not be allowed

along the highway. He explained the City has always seen the Arbor Pointe neighborhood as being unique because of its access, visibility, and it has been termed a gateway to the City from the south. The language in the ordinance references high intensity, quality retail with an attractive visual appearance.

Vance Grannis Jr, 9249 Barnes Ave, stated the applicant was not Hallblade Trailer Sales. They are the prospective buyer of the property. He explained he represented the owners of the property, Walter and Wilfred Krech. His clients took exception to the statement made by staff that “retail general has always been interpreted to mean retail sales and inventory located within a building”. He opined that statement was not true and the clearest example was Tractor Supply, which is under the same restrictions that apply to the property in question. He explained without the Krech’s knowledge the zoning on the property was changed from standard B-3 and placed into the Arbor Pointe PUD. When Tractor Supply came before the Council to build on the property to the north the Krech’s raised the question of how the rezoning occurred without their knowledge. The minutes of that meeting reflect Mr. Krech’s request for the property to be zoned B-3 and the Council’s condition that they did not want car sales or fast food restaurants on the property. Mr. Krech agreed and Council changed the zoning back to B-3 with the agreement that was referenced by Mr. Link. He noted all of this was done so Tractor Supply could open their store. He contended that Tractor Supply has the same outdoor sales that staff determined to be a prohibited use. He explained the Krech’s were not asking for the property to be rezoned, they were asking that the zoning that was applied to the Tractor Supply store be used for this case so the property can be sold. The Krech’s cannot sell the property until the prospective buyer can be certain that the use will be allowed. He noted the Planning Commission indicated that the Council was hoping for a higher use than trailer sales, but nobody has been able to define what that higher use would be. He stated the property has been for sale for at least 15 years, has been actively marketed by different realtors, and no one has been able to find a buyer other than Mr. Hallblade. He opined the definition staff is relying upon is unconstitutionally vague because nobody is able to tell the property owners what it means and it is open to arbitrary interpretation. He added they do know that the B-3 outdoor sales language was used by Tractor Supply for the neighboring property to the north and that language should be upheld. He asked Council to also consider that the new business would bring 5-10 new employees to the City and has plans to expand once it opens. The result will be that thousands of new people will be visiting the area where a number of businesses are hurting and would welcome more customers. He noted this would be a benefit to the whole community because the proposed business is the largest trailer sales business in the State and they have a lot of customers. He asked that the Council uphold the Planning Commission’s recommendation and determine that the proposed use is allowed under the ordinance.

Councilmember Madden questioned how many trailers would be displayed and where they would be stored on the property.

Mike Hallblade, owner of Absolute Trailer Sales, stated in the winter months they have approximately 200 to 250 trailers. A lot of them are stacked and stored in a staging area. He opined it was not a lot different than what Tractor Supply was doing because they display 20 foot high outdoor storage rack systems and trailers outside of the store. He explained the appeal of the property is the opportunity to expand the operation.

Councilmember Madden agreed with the statement regarding Tractor Supply. He asked if the intent would be to store the trailers on the property in a neat and orderly fashion.

Mr. Hallblade responded in the affirmative. He stated that is part of the reason why the property he wants to purchase is so perfect. The topography is flat and conducive to an organized display.

Councilmember Piekarski Krech stated Mr. Hallblade has cleaned up his existing property a lot and the topography makes product display difficult.

Councilmember Madden reiterated the proposed use was not much different than that of Tractor Supply.

Mayor Tourville clarified that staff had a document that listed the uses that were and were not allowed in the special zoning district.

Mr. Link stated there was a legal agreement between the property owner and the City that specified the different uses that were allowed. The agreement was a condition the City imposed when the property was rezoned to B-3.

Mayor Tourville asked if all of the parties involved signed the legal document.

Mr. Link responded in the affirmative. He explained Mr. Krech asked for the property to be rezoned to B-3 and the Council reviewed the list of allowable uses in a B-3 district and discovered a number of uses they did not feel were appropriate for the property. As a condition of approval of the rezoning the agreement was executed. He noted exhibit B in the Council's packet included the acceptable uses and exhibit C detailed the specific prohibited uses.

Councilmember Madden stated there was a clause under the list of acceptable uses that stated, "acceptable uses also included uses determined to be substantially similar to those uses listed above pursuant to the procedures and requirements set forth in the Inver Grove Heights City Code". He opined the proposed use should be considered to be substantially similar to that of Tractor Supply.

Councilmember Piekarski Krech stated her recollection was that the rezoning was granted in large part because it was originally taken away as part of the Arbor Pointe ordinance.

Willy Krech, 9574 Inver Grove Trail, explained when Concord Street was extended it went through the property where he had his equipment stored, zoned B-3, and in return they took the Krech farm market land that was also zoned B-3. He stated he could have placed his rental yard or done anything he wanted on that property. He recalled that the land was always zoned B-3 until it somehow was included in the Arbor Pointe PUD. He explained an out of court settlement was reached to restore the zoning on the property back to B-3 and the only conditions that were imposed were that there be no fast food restaurants and no car sales or repair business. He stated the proposed use for the trailer sales would be beneficial to have in the City and nobody else is interested in the property. The problem is the property was set up as a B-3 construction yard with outside storage because that is what was moved from the other property and that is what was already there with the farm market. He noted the property was too expensive for him to retain and it would be beneficial to sell to a party that was interested in developing the land.

Mayor Tourville stated the whole argument centers around interpretation. He read the specific prohibited uses and stated he did not see auto sales listed.

Mr. Link stated the document that was signed by Mr. Krech had 65 uses that are allowed in a typical B-3 and are not listed on the document. Auto sales are one of those uses. He reiterated there are more than five (5) dozen uses allowed in B-3. What was agreed upon between the City and Mr. Krech is that five (5) dozen of the uses allowed in B-3 would not be allowed on the property. Auto sales is not listed as an acceptable use in exhibit B of the Council packet.

Mayor Tourville clarified that auto sales did not appear on the list for acceptable uses, nor did it appear on the list of prohibited uses.

Mr. Link explained any use that is not listed in the zoning ordinance is considered to be prohibited.

Mr. Grannis stated the discussion regarding auto sales was irrelevant. He explained when the agreement was drafted it was written in a way to permit Tractor Supply to open and operate in the City with outside sales. Now his client is being told that the same agreement prohibits outside sales. The intent at the time the ordinance was changed was to allow Tractor Supply to open. He noted there is nothing in the agreement that states trailer sales are not allowed. He opined it was widely known that Tractor Supply would have outdoor sales and that was considered retail. He reiterated his sentiment that it was incorrect to say the City has always defined retail as only in a building because it is not in the ordinance. He stated the proposed use would not be any different than what is occurring on the neighboring property, covered by the same agreement.

Mayor Tourville questioned if a precedent would be set for the B-3 district if the Council determined the use was similar.

Mr. Kuntz stated the agreement was recorded against the property. The applicant had previously come to the City to request that the property be removed from the Arbor Pointe PUD and restored to a B-3 zoning designation. When the City approved the rezoning request it was with the condition that the applicants enter into an agreement which outlined the acceptable and prohibited uses on the property. He referenced definition 1.7 on the second page of the agreement, which refers to general prohibited uses, and states, "general prohibited uses means all uses in B-3, except acceptable uses". Section 4.2 on the third page states, "the landowner contracts and agrees with the City and does hereby impose a restriction on the property and declares that the property will never be used for a general prohibited use". Section 1.6 states "the specific prohibited uses are everything that is listed on exhibit C". He explained all parties involved agree that auto sales is not the question because there is no debate that trailer sales is not the same as auto sales. It is not a question regarding exhibit C because that is merely a list of all the specific prohibited uses, on which trailer sales is not identified. He explained the way the agreement reads is that in order for a use to be allowed it has to be in the acceptable uses. In the B-3 zoning district there are a number of uses, one of which is something called an "open sales lot". By the definition of "general prohibited use", because it is not listed as an acceptable use it becomes a prohibited use. That is the reason why the applicant is arguing that the operation would be retail with open storage, because that designation is on the list of acceptable uses, and they feel their use would be the same as Tractor Supply. Planning staff's argument is that when they look at the Tractor Supply operation and compare that to the existing trailer sales operation they do not look the same. Because a B-3 use is an open sales lot, and because that use clearly is not listed in the agreement, it is a general prohibited use. The property owner claims their use would be retail with open storage because their operation would be the same as Tractor Supply.

Mayor Tourville confirmed if the use is not on the list of acceptable uses, it is prohibited.

Councilmember Madden stated that was true unless the use was substantially similar to an acceptable use.

Councilmember Piekarski Krech questioned how Tractor Supply was designated.

Mr. Link explained Tractor Supply is permitted retail with a conditional use permit for outdoor storage.

Mayor Tourville asked if Mr. Hallblade would have to apply for a conditional use permit for outdoor storage.

Mr. Link responded in the affirmative.

Mr. Grannis reiterated that Tractor Supply was not just B-3, it is zoned B-3 with the very same agreement being discussed.

Councilmember Bartholomew concurred with the Planning Commission's finding that the proposed use would be retail with outdoor storage. He stated the neighboring property has the same operation and he did not see anything wrong with allowing the proposed use on the property. He supported the appeal.

**Motion by Bartholomew, second by Madden, to adopt Resolution No. 13-14 by the City Council as the Board of Adjustment and Appeals Determining the Interpretation of the Agreement Restricting Land Uses as it Relates to Exhibit B regarding Acceptable Uses**

**Ayes: 5**

**Nays: 0      Motion carried.**

**8. MAYOR & COUNCIL COMMENTS:**

**9. EXECUTIVE SESSION:**

A. Discuss Collective Bargaining

**10. ADJOURN:** Motion by Mueller, second by Madden, to adjourn. The meeting was adjourned by a unanimous vote at 10:55 p.m.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

Meeting Date: February 11, 2013  
 Item Type: Consent  
 Contact: Kristi Smith 651-450-2517  
 Prepared by: Bill Schroepfer, Accountant  
 Reviewed by: N/A

**Fiscal/FTE Impact:**  
 None  
 Amount included in current budget  
 Budget amendment requested  
 FTE included in current complement  
 New FTE requested – N/A  
 Other

**PURPOSE/ACTION REQUESTED**

Approve the attached resolution approving disbursements for the period of January 24, 2013 to February 5, 2013.

**SUMMARY**

Shown below is a listing of the disbursements for the various funds for the period ending February 5, 2013. The detail of these disbursements is attached to this memo.

General & Special Revenue	\$394,463.83
Debt Service & Capital Projects	5,067,246.18
Enterprise & Internal Service	325,027.69
Escrows	673.36
	<hr/>
Grand Total for All Funds	<u><u>\$5,787,411.06</u></u>

If you have any questions about any of the disbursements on the list, please call Kristi Smith, Finance Director at 651-450-2517.

Attached to this summary for your action is a resolution approving the disbursements for the period January 24, 2013 to February 5, 2013 and the listing of disbursements requested for approval.

**DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING DISBURSEMENTS FOR THE  
PERIOD ENDING February 5, 2013**

**WHEREAS**, a list of disbursements for the period ending February 5, 2013 was presented to the City Council for approval;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS:** that payment of the list of disbursements of the following funds is approved:

General & Special Revenue	\$394,463.83
Debt Service & Capital Projects	5,067,246.18
Enterprise & Internal Service	325,027.69
Escrows	673.36
Grand Total for All Funds	<u><u>\$5,787,411.06</u></u>

Adopted by the City Council of Inver Grove Heights this 11th day of February, 2013.

Ayes:

Nays:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Kennedy, Deputy City Clerk



City of Inver Grove Heights

# Expense Approval Report

By Fund

Payment Dates 1/24/2013 - 2/5/2013

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ACE PAINT & HARDWARE	514375/5	02/06/2013	1/4/13	101.42.4200.423.40040	6.02
ACE PAINT & HARDWARE	514375/5	02/06/2013	1/4/13	101.42.4200.423.40042	2.20
ACE PAINT & HARDWARE	1/11/13	02/06/2013	1/11/13	101.44.6000.451.60040	37.40
ACE PAINT & HARDWARE	514524/5 B	02/06/2013	1/17/13	101.42.4200.423.60040	41.65
ACE PAINT & HARDWARE	514550/5	02/06/2013	1/21/13	101.42.4200.423.60040	26.71
AFSCME COUNCIL 5	INV0017064	01/25/2013	UNION DUES (AFSCME FAIR SHARE)	101.203.2031000	28.48
AFSCME COUNCIL 5	INV0017065	01/25/2013	UNION DUES (AFSCME FULL SHARE)	101.203.2031000	672.86
AFSCME COUNCIL 5	INV0017066	01/25/2013	UNION DUES (AFSCME FULL SHARE-PT)	101.203.2031000	74.25
ARAMARK UNIFORM SERVICES	629-7669694	01/30/2013	792069636	101.43.5200.443.60045	24.08
ARAMARK UNIFORM SERVICES	629-7669694	01/30/2013	792069636	101.44.6000.451.60045	45.54
ARAMARK UNIFORM SERVICES	629-7676032	02/05/2013	792069636	101.43.5200.443.60045	24.08
ARAMARK UNIFORM SERVICES	629-7676032	02/05/2013	792069636	101.44.6000.451.60045	28.59
BAUER, CORA L	JANUARY MILEAGE	02/05/2013	REIMBURSE-MILEAGE	101.41.2000.415.50065	32.99
BELLEISLE, MONICA	1/31/13	02/05/2013	REIMBURSE-MILEAGE	101.42.4200.423.50065	53.27
BOUND TREE MEDICAL LLC	80986957	02/06/2013	WEB024283	101.42.4200.423.60065	575.16
CAPITOL CITY REG FIREFIGHTERS ASSOC	11/19/5327 2013 DUES	01/30/2013	2013 DUES	101.42.4200.423.50070	50.00
CARGILL, INC.	29000939942	01/30/2013	861923	101.43.5200.443.60016	30,152.32
CARGILL, INC.	2900942452	01/30/2013	861923	101.43.5200.443.60016	8,300.64
CENTURY LINK	1/7/13 651 451 0205 745	01/30/2013	651 451 0205 745	101.44.6000.451.50020	57.95
CHADER BUSINESS EQUIPMENT	IN9098	01/30/2013	503277	101.42.4000.421.80620	4,965.27
CITY OF FARMINGTON - MAAG	2013 MAAG DUES	01/30/2013	2013 MAAG DUES	101.42.4000.421.50070	5,000.00
CITY OF MINNEAPOLIS RECEIVABLES	400413003476	12/31/2012	DECEMBER 2012 APS TRANSACTION FEES	101.42.4000.421.30700	1,567.20
DAKOTA COMMUNICATIONS CENTER	IG2013-02	01/30/2013	FEBRUARY 2013	101.42.4000.421.70501	38,846.70
DAKOTA COMMUNICATIONS CENTER	IG2013-02	01/30/2013	FEBRUARY 2013	101.42.4200.423.70501	4,316.30
DUO-SAFETY LADDER CORP	440486-00	02/06/2013	9999999	101.42.4200.423.60040	475.00
EFTPS	INV0017068	01/25/2013	FEDERAL WITHHOLDING	101.203.2030200	37,215.13
EFTPS	INV0017070	01/25/2013	MEDICARE WITHHOLDING	101.203.2030500	10,867.40
EFTPS	INV0017071	01/25/2013	SOCIAL SECURITY WITHHOLDING	101.203.2030400	33,895.32
EFTPS	INV0017075	01/25/2013	FEDERAL WITHHOLDING	101.203.2030200	1,185.91
EFTPS	INV0017077	01/25/2013	MEDICARE WITHHOLDING	101.203.2030500	236.80
EFTPS	INV0017078	01/25/2013	SOCIAL SECURITY WITHHOLDING	101.203.2030400	1,012.52
EFTPS	INV0017079	01/25/2013	FEDERAL WITHHOLDING	101.203.2030200	19.60
EFTPS	INV0017081	01/25/2013	MEDICARE WITHHOLDING	101.203.2030500	12.48
EFTPS	INV0017082	01/25/2013	SOCIAL SECURITY WITHHOLDING	101.203.2030400	53.40
EHLERS AND ASSOCIATES, INC.	1175674-51529035	01/30/2013	REGISTRATION ID 51529035 - K. SMITH	101.41.2000.415.50080	265.00
FIRST IMPRESSION GROUP, THE	51174	01/30/2013	4363	101.41.1100.413.50032	2,785.00
FIRST IMPRESSION GROUP, THE	51211	01/30/2013	4363	101.45.3300.419.50035	85.00
FISCHER MINING, LLC	5694	01/30/2013	4753	101.43.5200.443.60016	1,055.90
FISCHER MINING, LLC	5703	01/30/2013	4753	101.43.5200.443.60016	557.63
FISCHER MINING, LLC	5716	01/30/2013	4753	101.43.5200.443.60016	91.55
GLASSING FLORIST	00327665	02/05/2013	SWEENEY, MAUREEN	101.43.5200.443.30700	101.42
GOVERNMENT FINANCE OFFICERS ASSOC.	0162001 1/22/13	02/05/2013	MEMBERSHIP RENEWAL 2013	101.41.2000.415.50070	250.00
HILLYARD INC	600556820	02/05/2013	274086	101.42.4200.423.60011	486.19
HOME DEPOT CREDIT SERVICES	1/13/13 6035 3225 0255 481	01/30/2013	6035 3225 0255 4813	101.42.4200.423.60011	101.64
HOME DEPOT CREDIT SERVICES	1/13/13 6035 3225 0255 481	01/30/2013	6035 3225 0255 4813	101.42.4200.423.60065	142.76
IACP	1/9/13 1635393	01/30/2013	1635393 IACP 2013 MEMBERSHIP DUES	101.42.4000.421.50070	120.00
IACP	1/9/13 1730409	01/30/2013	1730409 IACP 2013 MEMBERSHIP DUES	101.42.4000.421.50070	120.00
IACP	1/9/13 1730413	01/30/2013	1730413 IACP 2013 MEMBERSHIP DUES	101.42.4000.421.50070	120.00
ICMA RETIREMENT TRUST - 457	INV0017019	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	135.00
ICMA RETIREMENT TRUST - 457	INV0017020	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	261.92
ICMA RETIREMENT TRUST - 457	INV0017021	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	200.00
ICMA RETIREMENT TRUST - 457	INV0017022	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	543.18
ICMA RETIREMENT TRUST - 457	INV0017023	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	175.00
ICMA RETIREMENT TRUST - 457	INV0017024	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	261.92
ICMA RETIREMENT TRUST - 457	INV0017025	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	915.00
ICMA RETIREMENT TRUST - 457	INV0017026	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	116.12
ICMA RETIREMENT TRUST - 457	INV0017027	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	250.00
ICMA RETIREMENT TRUST - 457	INV0017028	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	646.65
ICMA RETIREMENT TRUST - 457	INV0017029	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	75.00
ICMA RETIREMENT TRUST - 457	INV0017030	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	239.44
ICMA RETIREMENT TRUST - 457	INV0017031	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	1,553.84
ICMA RETIREMENT TRUST - 457	INV0017032	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	121.01
ICMA RETIREMENT TRUST - 457	INV0017033	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	240.00
ICMA RETIREMENT TRUST - 457	INV0017034	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	401.80
ICMA RETIREMENT TRUST - 457	INV0017035	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	190.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ICMA RETIREMENT TRUST - 457	INV0017036	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	442.06
ICMA RETIREMENT TRUST - 457	INV0017037	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	500.00
ICMA RETIREMENT TRUST - 457	INV0017038	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	130.96
ICMA RETIREMENT TRUST - 457	INV0017039	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	125.00
ICMA RETIREMENT TRUST - 457	INV0017040	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	37.02
ICMA RETIREMENT TRUST - 457	INV0017041	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	550.00
ICMA RETIREMENT TRUST - 457	INV0017042	01/25/2013	ICMA (AGE 49 & UNDER)	101.203.2031400	56.57
ICMA RETIREMENT TRUST - 457	INV0017043	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	200.24
ICMA RETIREMENT TRUST - 457	INV0017044	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	325.00
ICMA RETIREMENT TRUST - 457	INV0017045	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	93.85
ICMA RETIREMENT TRUST - 457	INV0017046	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	150.00
ICMA RETIREMENT TRUST - 457	INV0017047	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	698.17
ICMA RETIREMENT TRUST - 457	INV0017048	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	872.63
ICMA RETIREMENT TRUST - 457	INV0017049	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	76.54
ICMA RETIREMENT TRUST - 457	INV0017050	01/25/2013	ICMA (AGE 50 & OVER)	101.203.2031400	3,857.57
ICMA RETIREMENT TRUST - 457	INV0017051	01/25/2013	ICMA (EMPLOYER SHARE ADMIN)	101.203.2031400	70.79
ICMA RETIREMENT TRUST - 457	INV0017060	01/25/2013	ROTH IRA (AGE 49 & UNDER)	101.203.2032400	532.70
ICMA RETIREMENT TRUST - 457	INV0017061	01/25/2013	ROTH IRA (AGE 50 & OVER)	101.203.2032400	230.77
INVER GROVE FORD	1/25/13 94917	01/30/2013	94917	101.42.4000.421.70300	267.81
ISAAC, MATTHEW	1/25/13	01/30/2013	MAILBOX DAMAGE	101.43.5200.443.60016	128.92
KDV (KERN, DEWENTER, VIERE, LTD)	162149	01/30/2013	04032	101.41.2000.415.30100	5,000.00
KELTING, BRANDON	1/22/13	01/30/2013	REIMBURSE-UNIFORM	101.42.4000.421.60045	499.00
LEAGUE OF MN CITIES	174730	01/30/2013	2013 LEADERSHIP CONFERENCE T. BARTH	101.41.1000.413.50080	299.00
LEVANDER, GILLEN & MILLER P.A.	12/31/12 92000E	12/31/2012	92000E	101.42.4000.421.30410	12,769.50
LILLIE SUBURBAN NEWSPAPERS	DECEMBER, 31 2012 ACCT 00	12/31/2012	ACCT 001363	101.41.1200.414.50025	506.25
LILLIE SUBURBAN NEWSPAPERS	DECEMBER, 31 2012 ACCT 00	12/31/2012	ACCT 001363	101.45.3200.419.50025	21.88
LYNCH, JOE	2/1/13	02/05/2013	REIMBURSE-MEETING	101.41.1100.413.50075	24.99
MADISON NATIONAL LIFE INSURANCE COMPANY	FEBRUARY 2013	01/30/2013	FEBRUARY 2013	101.203.2031700	2,564.77
MADISON NATIONAL LIFE INSURANCE COMPANY	JANUARY 2013	01/30/2013	ACCOUNT 101243900000000	101.203.2031700	62.77
METROPOLITAN AREA MGMT ASSOC.	2013 MEMBERSHIP	02/05/2013	2013 MEMBERSHIP APP - J. LYNCH	101.41.1000.413.50070	45.00
METROPOLITAN AREA MGMT ASSOC.	2013 MEMBERSHIP-J. TEPPEN	02/05/2013	2013 MEMBERSHIP-J.TEPPEN	101.41.1100.413.50070	45.00
MIKE'S SHOE REPAIR, INC.	1122013	01/30/2013	ZIPPER REPLACEMENT	101.42.4200.423.30700	39.95
MINNESOTA DEPARTMENT OF HUMAN SERVICES	INV0017017	01/25/2013	RICK JACKSON FEIN/TAXPAYER ID: 416005	101.203.2032100	318.41
MINNESOTA DEPARTMENT OF HUMAN SERVICES	INV0017018	01/25/2013	JUSTIN PARRANTO FEIN/TAXPAYER ID: 416	101.203.2032100	484.54
MN DEPT OF AGRICULTURE	2013 LICENSE RENEWAL 200	01/30/2013	2013 PESTICIDE LICENSE	101.44.6000.451.50070	75.00
MN DEPT OF REVENUE	INV0017069	01/25/2013	STATE WITHHOLDING	101.203.2030300	15,689.00
MN DEPT OF REVENUE	INV0017076	01/25/2013	STATE WITHHOLDING	101.203.2030300	438.58
MN DEPT OF REVENUE	INV0017080	01/25/2013	STATE WITHHOLDING	101.203.2030300	10.49
MN DNR - OMB	2008-0677 2012 USE FEE	12/31/2012	2012 ANNUAL WATER USE FEE PERMIT 20	101.44.6000.451.50070	972.00
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.203.2030900	2,084.50
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.41.1100.413.20620	50.04
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.41.2000.415.20620	72.50
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.42.4000.421.20620	338.80
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.42.4200.423.20620	(57.92)
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.43.5000.441.20620	15.16
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.43.5100.442.20620	81.30
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.43.5200.443.20620	51.59
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.44.6000.451.20620	54.01
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.45.3000.419.20620	19.32
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.45.3200.419.20620	19.67
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	101.45.3300.419.20620	38.31
MN NCPERS LIFE INSURANCE	FEBRUARY 2013 PREMIUM	01/30/2013	FEBRUARY 2013 PREMIUM	101.203.2031600	320.00
MRPA	2013 DUES	02/05/2013	2013 DUES	101.44.6000.451.50070	37.67
MUNICIPAL EMERGENCY SERVICES, INC.	SO_331328	12/31/2012	1/23/13	101.42.4200.423.60045	3,455.85
NATURE CALLS, INC.	16366	01/30/2013	1/5/13	101.44.6000.451.40065	104.06
NFPA	5714061X	01/30/2013	RENEWAL ID 116140	101.42.4200.423.50070	1,165.50
NOVOPRINT USA, INC.	1-501378	01/30/2013	78709	101.41.1000.413.50025	1,000.00
OPTUMHEALTH FINANCIAL SERVICES	INV0017062	01/25/2013	HSA ELECTION-SINGLE	101.203.2032500	2,280.27
OPTUMHEALTH FINANCIAL SERVICES	INV0017063	01/25/2013	HSA ELECTION-FAMILY	101.203.2032500	4,130.26
PERA	INV0017052	01/25/2013	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	2,268.49
PERA	INV0017054	01/25/2013	EMPLOYER SHARE (PERA COORDINATED PI	101.203.2030600	14,177.94
PERA	INV0017055	01/25/2013	PERA COORDINATED PLAN	101.203.2030600	14,177.94
PERA	INV0017056	01/25/2013	EMPLOYER SHARE (PERA DEFINED PLAN)	101.203.2030600	84.61
PERA	INV0017057	01/25/2013	PERA DEFINED PLAN	101.203.2030600	84.61
PERA	INV0017058	01/25/2013	EMPLOYER SHARE (POLICE & FIRE PLAN)	101.203.2030600	15,326.45
PERA	INV0017059	01/25/2013	PERA POLICE & FIRE PLAN	101.203.2030600	10,217.64
PERA	INV0017072	01/25/2013	EMPLOYER SHARE (EXTRA PERA)	101.203.2030600	64.90
PERA	INV0017073	01/25/2013	EMPLOYER SHARE (PERA COORDINATED PI	101.203.2030600	405.62
PERA	INV0017074	01/25/2013	PERA COORDINATED PLAN	101.203.2030600	405.62
PRECISE MRM	305935	01/30/2013	305652	101.43.5200.443.50070	38.30
PRESTIGE ELECTRIC, INC.	85665	02/05/2013	INVERGRO	101.42.4200.423.40040	960.00
RIVER HEIGHTS CHAMBER OF COMMERCE	3170	12/31/2012	LUNCHEON	101.41.1100.413.50075	30.00
SAM'S CLUB	1/23/13 7715 0900 6117 230	01/30/2013	7715 0900 6117 2300	101.41.1100.413.50070	70.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHROEPFER, WILLIAM	JANUARY MILEAGE	02/05/2013	REIMBURSE-MILEAGE	101.41.2000.415.50065	23.50
SEACOLE	112963	01/30/2013	INV105	101.44.6000.451.60016	1,343.15
SELIGA, DAN	MAILBOX 2/4/13	02/05/2013	REIMBURSE-MAILBOX DAMAGE	101.43.5200.443.60016	75.00
SENSIBLE LAND USE COALITION	2/27/13	02/05/2013	2/27/13 REGISTRATION-T.LINK & H. BOTTE	101.45.3000.419.50080	38.00
SENSIBLE LAND USE COALITION	2/27/13	02/05/2013	2/27/13 REGISTRATION-T.LINK & H. BOTTE	101.45.3200.419.50080	38.00
SHOWROOM AUTO CARE	8132	01/30/2013	1/23/13	101.45.3300.419.40041	91.00
SPRINT	842483314-134	01/30/2013	842483314	101.41.1100.413.50020	50.03
SPRINT	842483314-134	01/30/2013	842483314	101.42.4000.421.50020	1,166.32
SPRINT	842483314-134	01/30/2013	842483314	101.42.4200.423.50020	641.72
SPRINT	842483314-134	01/30/2013	842483314	101.43.5000.441.50020	51.27
SPRINT	842483314-134	01/30/2013	842483314	101.43.5100.442.50020	215.28
SPRINT	842483314-134	01/30/2013	842483314	101.43.5200.443.50020	265.98
SPRINT	842483314-134	01/30/2013	842483314	101.44.6000.451.50020	276.52
SPRINT	842483314-134	01/30/2013	842483314	101.45.3000.419.50020	71.56
SPRINT	842483314-134	01/30/2013	842483314	101.45.3300.419.50020	189.55
STEENBERG, LUKE	1/17/13	01/30/2013	REIMBURSE-FANS	101.42.4200.423.60065	85.68
STREAMLINE DESIGN INC	31578	12/31/2012	12/28/12	101.42.4200.423.60045	168.00
STREICHER'S	1940713	01/30/2013	1/7/13	101.42.4000.421.60018	3,655.19
STREICHER'S	1970938	01/30/2013	1/7/13	101.42.4000.421.60018	1,181.82
STREICHER'S	1974306	01/30/2013	1/8/13	101.42.4000.421.60018	688.85
STREICHER'S	1983666	01/30/2013	1/21/13	101.42.4000.421.60018	621.00
STREICHER'S	1992929	01/30/2013	1/21/13	101.42.4000.421.60018	4,264.31
T. A. SCHIFSKY & SONS, INC.	54467	01/30/2013	1/23/13	101.43.5200.443.60016	1,337.01
TRACTOR SUPPLY CREDIT PLAN	100083156	12/31/2012	ACCT 1844	101.42.4200.423.60065	1,306.92
TRACTOR SUPPLY CREDIT PLAN	91085	12/31/2012	11/13/12	101.43.5200.443.60016	23.52
TRACTOR SUPPLY CREDIT PLAN	CM0000394	02/05/2013	6035 3012 0020 1644	101.41.2000.415.70600	(60.00)
TRACTOR SUPPLY CREDIT PLAN	CM0000394	02/05/2013	6035 3012 0020 1644	101.43.5200.443.60045	27.99
TWIN CITIES OCCUPATIONAL HEALTH PC	102009444	01/30/2013	N26-1251001589	101.41.1100.413.30500	165.00
UNITED WAY	INV0017067	01/25/2013	UNITED WAY	101.203.2031300	105.00
UNIVERSITY NATIONAL BANK	INV0017053	01/25/2013	STEVE HER FILE #62-CV-07-3401	101.203.2031900	391.57
US BANK	1/29/13	01/29/2013	FEBRUARY 1, 2013 DCC WIRE PMT	101.42.4000.421.70530	2,381.27
US BANK	1/29/13	01/29/2013	FEBRUARY 1, 2013 DCC WIRE PMT	101.42.4200.423.70530	264.56
VANDERHEYDEN LAW OFFICE, P.A.	INV0017016	01/25/2013	BRIAN HENDEL FILE #62-CV-08-11330	101.203.2031900	356.25
XCEL ENERGY	352755385	01/30/2013	51-6435129-1	101.43.5400.445.40020	143.25
XCEL ENERGY	353273572	01/30/2013	51-4779167-3	101.44.6000.451.40010	694.46
XCEL ENERGY	353273572	01/30/2013	51-4779167-3	101.44.6000.451.40020	842.37
XCEL ENERGY	355098621	02/05/2013	51-0361045-7	101.43.5400.445.40020	283.92
XCEL ENERGY	355228582	02/05/2013	51-9359857-3	101.43.5400.445.40020	425.98
<b>Fund: 101 - GENERAL FUND</b>					<b>339,187.73</b>
EXPLORE MINNESOTA TOURISM	2013 ONLINE ENHANCEMEN	02/05/2013	2013 ONLINE ENHANCEMENT AND ADVER	201.44.1600.465.50025	350.00
RIVER HEIGHTS CHAMBER OF COMMERCE	3198	02/06/2013	1/28/13	201.44.1600.465.30700	300.00
RIVER HEIGHTS CHAMBER OF COMMERCE	3198	02/06/2013	1/28/13	201.44.1600.465.40065	200.00
<b>Fund: 201 - C.V.B. FUND</b>					<b>850.00</b>
MCWITHEY, SANDY	1/22/13	01/30/2013	REFUND-SENIOR TRIP	204.227.2271000	54.00
MN BOYS SCHOLASTIC LACROSSE ASSOC	ASSOCIATION FEE 2013	02/05/2013	2013 ASSOCIATION FEE	204.44.6100.452.50070	100.00
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	204.44.6100.452.20620	38.92
MRPA	7610	01/30/2013	ANNUAL GENERAL MEETING	204.44.6100.452.50080	35.00
MRPA	2013 DUES	02/05/2013	2013 DUES	204.44.6100.452.50070	37.66
SPRINT	842483314-134	01/30/2013	842483314	204.44.6100.452.50020	91.39
TARGET BANK	12/18/12 00028954117	12/31/2012	00028954117	204.44.6100.452.60009	36.84
TARGET BANK	12/18/12 00028954117	12/31/2012	00028954117	204.44.6100.452.60009	6.43
ZERO GRAVITY ENTERTAINMENT	1/31/12	02/06/2013	DADDY DAUGHTER DJ	204.44.6100.452.30700	325.00
<b>Fund: 204 - RECREATION FUND</b>					<b>725.24</b>
ACE PAINT & HARDWARE	514404/5 B	02/06/2013	1/8/13	205.44.6200.453.60012	12.74
ACE PAINT & HARDWARE	514478/5 B	02/06/2013	1/14/13	205.44.6200.453.60012	0.88
ACE PAINT & HARDWARE	514505/5 B	02/06/2013	1/16/13	205.44.6200.453.60016	12.80
ACE PAINT & HARDWARE	514511/5 B	02/06/2013	1/16/13	205.44.6200.453.60016	12.28
ACE PAINT & HARDWARE	514515/5 B	02/06/2013	1/16/13	205.44.6200.453.60016	12.27
AMERICAN RED CROSS - HEALTH & SAFETY SERVIC	10198567	01/30/2013	23193-11-60008	205.44.6200.453.50070	76.00
APEC	118302	01/30/2013	1/15/13	205.44.6200.453.60016	403.50
AQUA LOGIC, INC.	40220	01/30/2013	1/23/13	205.44.6200.453.40040	585.49
GARTNER REFRIGERATION & MFG, INC	41250	12/31/2012	X3408	205.44.6200.453.40040	974.56
GARTNER REFRIGERATION & MFG, INC	41263	12/31/2012	X3408	205.44.6200.453.40040	3,025.50
GRAINGER	9037137263	01/30/2013	806460150	205.44.6200.453.60016	67.66
GRAINGER	9037137271	01/30/2013	806460150	205.44.6200.453.60016	28.66
GRAINGER	9048973433	01/30/2013	806460150	205.44.6200.453.60016	5.60
GRAINGER	9048973441	01/30/2013	806460150	205.44.6200.453.60016	(26.07)
GRAINGER	9048973458	01/30/2013	806460150	205.44.6200.453.60016	(93.66)
HAWKINS, INC.	3427873	01/30/2013	108815	205.44.6200.453.60024	1,320.66
HAWKINS, INC.	3427874	01/30/2013	108815	205.44.6200.453.60024	1,547.12
HILLYARD INC	600528215	01/30/2013	274069	205.44.6200.453.60011	112.19

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HILLYARD INC	600528215	01/30/2013	274069	205.44.6200.453.60011	112.19
HILLYARD INC	600531553	01/30/2013	274069	205.44.6200.453.60011	102.68
HILLYARD INC	600531553	01/30/2013	274069	205.44.6200.453.60011	102.67
HILLYARD INC	600535865	01/30/2013	274069	205.44.6200.453.60011	49.10
HILLYARD INC	600535865	01/30/2013	274069	205.44.6200.453.60011	49.10
HILLYARD INC	600543417	01/30/2013	274069	205.44.6200.453.60011	401.07
HILLYARD INC	600543417	01/30/2013	274069	205.44.6200.453.60011	401.08
HILLYARD INC	600548023	01/30/2013	274069	205.44.6200.453.60011	65.14
HILLYARD INC	600548023	01/30/2013	274069	205.44.6200.453.60011	65.15
HUEBSCH SERVICES	3010683	01/30/2013	92965	205.44.6200.453.40040	207.27
HUEBSCH SERVICES	3010683	01/30/2013	92965	205.44.6200.453.40040	51.59
LEMAY, MONICA	1/23/13	01/30/2013	REFUND-CANCELLED SWIM LESSONS	205.44.0000.3493501	59.00
MENARDS - WEST ST. PAUL	13512	01/30/2013	30170270	205.44.6200.453.60016	5.82
MENARDS - WEST ST. PAUL	13512	01/30/2013	30170270	205.44.6200.453.60016	5.83
MINNESOTA STATE UNIVERSITY	2013 JOB FAIR	02/05/2013	2013 JOB FAIR REGISTRATION-T. ABRAHAM	205.44.6200.453.50080	28.00
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	205.44.6200.453.20620	15.88
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	205.44.6200.453.20620	7.94
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	205.44.6200.453.20620	7.94
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	205.44.6200.453.20620	15.87
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	205.44.6200.453.20620	49.89
MRPA	2013 DUES	02/05/2013	2013 DUES	205.44.6200.453.50070	37.67
NAPA OF INVER GROVE HEIGHTS	325934	01/30/2013	1/16/13	205.44.6200.453.40042	16.08
PETTY CASH - ATM	2/1/13	02/05/2013	REIMBURSE ATM CHECKING ACCT FOR BAN	205.44.6200.453.70440	16.47
PETTY CASH - TERI O'CONNOR	2/1/13	02/05/2013	CHANGE FOR HIGH SCHOOL SECTIONALS	205.100.1010400	1,000.00
R & R SPECIALTIES OF WI, INC.	0051502-IN	01/30/2013	1/9/13	205.44.6200.453.40042	93.00
RECREATION SUPPLY COMPANY	253119	01/30/2013	306572	205.44.6200.453.60016	192.86
RIEDEL SHOES, INC.	54558739	01/30/2013	194607	205.44.6200.453.76650	1,038.00
SEACOLE	112963	01/30/2013	INV105	205.44.6200.453.60016	223.85
SEACOLE	112963	01/30/2013	INV105	205.44.6200.453.60016	223.86
SEELHAMMER, RHEA	1/25/13 PR	01/30/2013	PR ACH RETURN 1/25/13	205.44.6200.453.10300	24.94
SPRINT	842483314-134	01/30/2013	842483314	205.44.6200.453.50020	43.06
SPRINT	842483314-134	01/30/2013	842483314	205.44.6200.453.50020	92.95
SPRINT	842483314-134	01/30/2013	842483314	205.44.6200.453.50020	21.53
SPRINT	842483314-134	01/30/2013	842483314	205.44.6200.453.50020	92.95
SPRUNG SERVICES	62143	01/30/2013	1/4/13	205.44.6200.453.40040	630.50
STATE OF MN - DEPT OF PUBLIC SAFETY	1907100512012 M-55751	01/30/2013	190710051	205.44.6200.453.50070	50.00
STATE OF MN - DEPT OF PUBLIC SAFETY	1907100512012 M-55751	01/30/2013	190710051	205.44.6200.453.50070	50.00
TARGET BANK	11/18/12 00028954117	12/31/2012	00028954117	205.44.6200.453.60065	22.36
TRACTOR SUPPLY CREDIT PLAN	100097141	02/05/2013	6035 3012 0018 3679	205.44.6200.453.60016	8.56
UNITED LABORATORIES	INV033814	12/31/2012	304172	205.44.6200.453.60016	94.78
UNITED LABORATORIES	INV033814	12/31/2012	304172	205.44.6200.453.60016	94.78
UNITED LABORATORIES	INV035468	01/30/2013	304172	205.44.6200.453.60016	123.12
UNITED LABORATORIES	INV035468	01/30/2013	304172	205.44.6200.453.60016	123.12
XCEL ENERGY	352768631	01/30/2013	51-6867948-7	205.44.6200.453.40010	4,287.60
XCEL ENERGY	352768631	01/30/2013	51-6867948-7	205.44.6200.453.40010	11,493.72
XCEL ENERGY	352768631	01/30/2013	51-6867948-7	205.44.6200.453.40020	12,444.90
XCEL ENERGY	352768631	01/30/2013	51-6867948-7	205.44.6200.453.40020	11,013.81
<b>Fund: 205 - COMMUNITY CENTER</b>					<b>53,435.86</b>
EHLERS AND ASSOCIATES, INC.	2/7 & 2/8 SEMINAR	01/30/2013	2/7-2/8 SEMINAR T. LINK	290.45.3000.419.50080	265.00
<b>Fund: 290 - EDA</b>					<b>265.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	342.57.9000.570.90100	400,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	342.57.9000.570.90200	55,600.00
<b>Fund: 342 - G.O.WATER REV REF 2004B</b>					<b>455,600.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	344.57.9000.570.90100	90,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	344.57.9000.570.90200	9,800.00
<b>Fund: 344 - G.O. STORM WATER, 2005D</b>					<b>99,800.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	346.57.9000.570.90100	380,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	346.57.9000.570.90200	7,600.00
<b>Fund: 346 - 2006A IMPROVEMENT BONDS</b>					<b>387,600.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	347.57.9000.570.90100	285,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	347.57.9000.570.90200	72,496.25
<b>Fund: 347 - WATER REV BONDS 2006C</b>					<b>357,496.25</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	349.57.9000.570.90100	315,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	349.57.9000.570.90200	33,900.00
<b>Fund: 349 - G.O. IMPROVEMENT 2007B</b>					<b>348,900.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	350.57.9000.570.90100	235,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	350.57.9000.570.90200	112,256.25
<b>Fund: 350 - G.O. SEWER REVENUE 2007C</b>					<b>347,256.25</b>

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	351.57.9000.570.90100	90,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	351.57.9000.570.90200	1,293.75
<b>Fund: 351 - G.O. EQUIP. CERT. 2008B</b>					<b>91,293.75</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	352.57.9000.570.90100	515,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	352.57.9000.570.90200	73,156.25
<b>Fund: 352 - G.O. IMPROVEMENT 2008A</b>					<b>588,156.25</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	353.57.9000.570.90100	175,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	353.57.9000.570.90200	190,796.88
<b>Fund: 353 - G.O. CAP IMPR BONDS 2009A</b>					<b>365,796.88</b>
WELLS FARGO CORPORATE TRUST SERVICES	918095	01/27/2013	918095	354.57.9000.570.90200	112,087.50
<b>Fund: 354 - G0 SEWER REV BONDS 2010A</b>					<b>112,087.50</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	355.57.9000.570.90100	360,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	355.57.9000.570.90200	62,446.87
<b>Fund: 355 - G.O. IMPR BONDS 2010B</b>					<b>422,446.87</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	356.57.9000.570.90100	135,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	356.57.9000.570.90200	3,376.25
<b>Fund: 356 - G.O.PIR REFUNDING 2010C</b>					<b>138,376.25</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	357.57.9000.570.90100	35,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	357.57.9000.570.90200	2,453.75
<b>Fund: 357 - G.O. WMTD REF BONDS 2010C</b>					<b>37,453.75</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	358.57.9000.570.90100	55,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	358.57.9000.570.90200	10,500.00
<b>Fund: 358 - G.O. REFUNDING IMPROV BONDS 2011A</b>					<b>65,500.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	385.57.9000.570.90100	150,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	385.57.9000.570.90200	7,500.00
<b>Fund: 385 - 2003C TAXABLE TIF REF BON</b>					<b>157,500.00</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	387.57.9000.570.90100	235,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	387.57.9000.570.90200	19,268.75
<b>Fund: 387 - G.O. TAX INCR REF, 2005A</b>					<b>254,268.75</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	388.57.9000.570.90100	420,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	388.57.9000.570.90200	51,796.25
<b>Fund: 388 - G.O. TAX INCR REF, 2005B</b>					<b>471,796.25</b>
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	389.57.9000.570.90100	310,000.00
WELLS FARGO CORPORATE TRUST SERVICES	919300	02/01/2013	919300	389.57.9000.570.90200	34,650.00
<b>Fund: 389 - G.O. TAX INCR REF, 2011A</b>					<b>344,650.00</b>
EHLERS AND ASSOCIATES, INC.	63665	02/05/2013	CONTINUE DISCLOSURE REPORTING	399.57.9000.570.30150	2,360.00
<b>Fund: 399 - CLOSED BOND FUND</b>					<b>2,360.00</b>
FRIENDS OF THE MISSISSIPPI RIVER	1/9/13 ROCK ISLAND SWING	12/31/2012	NAT. RES. MGMT PLAN ROCK ISLAND BRID	402.44.6000.451.30700	3,891.00
WSB & ASSOCIATES, INC.	1/14/13 5	12/31/2012	01702-230	402.44.6000.451.30700	316.00
<b>Fund: 402 - PARK ACQ. &amp; DEV. FUND</b>					<b>4,207.00</b>
METZEN APPRAISALS	1/24/13	01/30/2013	CITY PROJECT 2011-08 66TH RECON	431.73.5900.731.30700	1,200.00
MN POLLUTION CONTROL AGENCY	7700005571	01/30/2013	VP26480	431.73.5900.731.30700	62.50
<b>Fund: 431 - 2011 IMPROVEMENT FUND</b>					<b>1,262.50</b>
HOISINGTON KOEGLER GROUP INC.	012-038-5	01/30/2013	012-038	432.73.5900.732.30700	3,280.12
<b>Fund: 432 - 2012 IMPROVEMENT FUND</b>					<b>3,280.12</b>
AMERICAN ENGINEERING TESTING, INC.	57052	12/31/2012	INV001	440.74.5900.740.30340	5,801.30
<b>Fund: 440 - PAVEMENT MANAGEMENT PROJ</b>					<b>5,801.30</b>
EAGAN, CITY OF	SEPT/OCT/NOV 2012	12/31/2012	CYCLE 03-10 COMPLETE & EXCLUSIVE BILLI	441.74.5900.741.40030	2,356.51
<b>Fund: 441 - STORM WATER MANAGEMENT</b>					<b>2,356.51</b>
JOEL CARLSON	1/22/13	01/30/2013	RESEARCH AND CONSULTING	451.75.5900.751.30700	2,000.00
<b>Fund: 451 - HOST COMMUNITY FUND</b>					<b>2,000.00</b>
ACE PAINT & HARDWARE	514489/5	02/05/2013	1/15/13	501.50.7100.512.60016	2.14
ACE PAINT & HARDWARE	514570/5	02/05/2013	1/22/13	501.50.7100.512.60016	3.73
ACE PAINT & HARDWARE	514596/5	02/05/2013	1/24/13	501.50.7100.512.60016	15.45
ACE PAINT & HARDWARE	514558/5	02/05/2013	1/27/13	501.50.7100.512.60016	26.16
BADGER STATE INSPECTION, LLC	100071	02/06/2013	A1Q0781C	501.50.7100.512.30300	2,500.00
EAGAN, CITY OF	04-12787-01 DECEMBER 201	12/31/2012	DECEMBER 2012	501.50.7100.512.40005	3,128.75
EAGAN, CITY OF	04-12787-01 NOVEMBER 201	12/31/2012	NOVEMBER 2012	501.50.7100.512.40005	3,361.85
EAGAN, CITY OF	04-12787-01 OCTOBER 2012	12/31/2012	OCTOBER 2012	501.50.7100.512.40005	3,565.03
EAGAN, CITY OF	DECEMBER 2012	12/31/2012	UTILITIES DECEMBER 2012	501.50.7100.512.40005	18.18
EAGAN, CITY OF	NOVEMBER 2012	12/31/2012	UTILITIES NOVEMBER 2012	501.50.7100.512.40005	19.44

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EAGAN, CITY OF	OCTOBER 2012	12/31/2012	UTILITIES OCTOBER 2012	501.50.7100.512.40005	44.64
EAGAN, CITY OF	SEPT/OCT/NOV 2012	12/31/2012	CYCLE 03-10 COMPLETE & EXCLUSIVE BILLI	501.50.7100.512.40005	30,539.79
FLEXIBLE PIPE TOOL COMPANY	15920	01/30/2013	1/9/13	501.50.7100.512.60016	468.01
GA INDUSTRIES INC	IV126320	02/06/2013	135081	501.50.7100.512.40042	58.19
GA INDUSTRIES INC	IV126321	02/06/2013	135078	501.50.7100.512.40042	83.88
GRAINGER	9055258033	02/05/2013	806460150	501.50.7100.512.40040	87.00
GRAYBAR	963517050	12/31/2012	0000101705	501.50.7100.512.40040	19.37
HAWKINS, INC.	3428712	02/06/2013	123650	501.50.7100.512.60019	569.00
HD SUPPLY WATERWORKS LTD	6033073	02/01/2013	09872	501.50.7100.512.40043	585.68
HOME DEPOT CREDIT SERVICES	1/13/13 6035 3225 0269 126	02/05/2013	6035 3225 0269 1268	501.50.7100.512.60016	366.60
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	501.50.7100.512.20620	33.16
OTIS ELEVATOR COMPANY	CL28374001	02/05/2013	283520	501.50.7100.512.40040	4,700.00
SPRINT	842483314-134	01/30/2013	842483314	501.50.7100.512.50020	260.00
TWIN CITY FILTER SERVICE INC	0525542-IN	02/06/2013	CITYIGH	501.50.7100.512.40040	76.10
VESSCO INC	56135	01/30/2013	13641	501.50.7100.512.40040	231.63
VIKING ELECTRIC SUPPLY	6994471	01/30/2013	1376	501.50.7100.512.60016	17.51
VIKING ELECTRIC SUPPLY	6996537	01/30/2013	1376	501.50.7100.512.40040	108.92
WATER CONSERVATION SERVICES INC	3638	02/06/2013	1/21/13	501.50.7100.512.30700	652.08

**Fund: 501 - WATER UTILITY FUND**

**51,542.29**

EAGAN, CITY OF	04-12787-01 DECEMBER 201	12/31/2012	DECEMBER 2012	502.51.7200.514.40015	6,538.10
EAGAN, CITY OF	04-12787-01 NOVEMBER 201	12/31/2012	NOVEMBER 2012	502.51.7200.514.40015	6,538.10
EAGAN, CITY OF	04-12787-01 OCTOBER 2012	12/31/2012	OCTOBER 2012	502.51.7200.514.40015	6,538.10
EAGAN, CITY OF	DECEMBER 2012	12/31/2012	UTILITIES DECEMBER 2012	502.51.7200.514.40015	25.79
EAGAN, CITY OF	NOVEMBER 2012	12/31/2012	UTILITIES NOVEMBER 2012	502.51.7200.514.40015	28.49
EAGAN, CITY OF	OCTOBER 2012	12/31/2012	UTILITIES OCTOBER 2012	502.51.7200.514.40015	82.49
EAGAN, CITY OF	SEPT/OCT/NOV 2012	12/31/2012	CYCLE 03-10 COMPLETE & EXCLUSIVE BILLI	502.51.7200.514.40015	23,923.03
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	502.51.7200.514.20620	23.40

**Fund: 502 - SEWER UTILITY FUND**

**43,697.50**

CHECKPOINT SYSTEMS INC	902057199	01/30/2013	64063	503.52.8500.526.50055	224.96
COPY RIGHT	57641	01/30/2013	1/11/13	503.52.8000.521.50030	2,735.78
COPY RIGHT	57641	01/30/2013	1/11/13	503.52.8500.526.50030	1,000.00
DAKOTA ELECTRIC ASSN	1/29/13 201360-5	02/05/2013	201360-5	503.52.8600.527.40020	186.53
DEX MEDIA EAST	1/20/13 110360619	02/05/2013	110360619	503.52.8500.526.50025	73.25
G & K SERVICES	1182345376	02/05/2013	17194	503.52.8600.527.60045	99.45
G & K SERVICES	1182356629	02/05/2013	17194	503.52.8600.527.60045	99.45
JOHN DEERE FINANCIAL	1/14/13 75325-96900	02/05/2013	75325-96900	503.52.8600.527.40042	84.67
MENARDS - WEST ST. PAUL	14892	02/05/2013	30170265	503.52.8600.527.60012	89.87
MENARDS - WEST ST. PAUL	15381	02/05/2013	30170265	503.52.8600.527.40040	73.28
MN DEPT OF AGRICULTURE	20027613 2013 LICENSE	02/05/2013	30170265	503.52.8600.527.50070	30.00
MN DNR - OMB	1992-6022 2012	02/05/2013	PERMIT 1992-6022 2012 ANNUAL REPORT	503.52.8600.527.50070	796.00
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	503.52.8000.521.20620	7.02
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	503.52.8500.526.20620	16.34
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	503.52.8600.527.20620	28.19
NAPA OF INVER GROVE HEIGHTS	325055	02/05/2013	1/7/13	503.52.8600.527.40042	24.81
NAPA OF INVER GROVE HEIGHTS	325165	02/05/2013	1/8/13	503.52.8600.527.40042	7.17
NAPA OF INVER GROVE HEIGHTS	326062	02/05/2013	1/17/	503.52.8600.527.40042	15.53
NIKE USA, INC.	947389015	02/05/2013	79282	503.52.8200.523.76250	75.41
TAYLOR MADE GOLF COMPANY INC	190756995	01/30/2013	602343	503.52.8200.523.76200	79.20
USGA	2013 CLUB MEMBERSHIP	02/05/2013	REFERENCE CODE# CCR130102230	503.52.8500.526.50070	110.00
XCEL ENERGY	352252069	12/31/2012	51-5754364-1	503.52.8500.526.40010	114.08
XCEL ENERGY	352252069	12/31/2012	51-5754364-1	503.52.8500.526.40010	134.16
XCEL ENERGY	352252069	12/31/2012	51-5754364-1	503.52.8500.526.40020	533.05
XCEL ENERGY	352252069	12/31/2012	51-5754364-1	503.52.8600.527.40010	367.51
XCEL ENERGY	355342033	02/05/2013	51-5877511-0	503.52.8600.527.40020	10.80
XCEL ENERGY	355679764	02/05/2013	51-5754364-1	503.52.8500.526.40010	178.80
XCEL ENERGY	355679764	02/05/2013	51-5754364-1	503.52.8500.526.40020	476.88
XCEL ENERGY	355679764	02/05/2013	51-5754364-1	503.52.8600.527.40010	558.03

**Fund: 503 - INVER WOOD GOLF COURSE**

**8,230.22**

LEAGUE OF MN CITIES INS TRUST	24434	02/05/2013	3RD INSTALLMENT	602.00.2100.415.50009	90,663.75
LEAGUE OF MN CITIES INS TRUST	42511	02/05/2013	CMC 34686 2ND INSTALLMENT	602.00.2100.415.50010	43,710.25
LEAGUE OF MN CITIES INS TRUST	42511	02/05/2013	CMC 34686 2ND INSTALLMENT	602.00.2100.415.50010	4,159.50
LEAGUE OF MN CITIES INS TRUST	42511	02/05/2013	CMC 34686 2ND INSTALLMENT	602.00.2100.415.50011	37,988.00
LEAGUE OF MN CITIES INS TRUST	42511	02/05/2013	CMC 34686 2ND INSTALLMENT	602.00.2100.415.50012	10,809.75
LEAGUE OF MN CITIES INS TRUST	42511	02/05/2013	CMC 34686 2ND INSTALLMENT	602.00.2100.415.50015	523.25
LEAGUE OF MN CITIES INS TRUST	42511	02/05/2013	CMC 34686 2ND INSTALLMENT	602.00.2100.415.50016	3,331.50
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	602.00.2100.415.20620	1.36

**Fund: 602 - RISK MANAGEMENT**

**191,187.36**

ACE PAINT & HARDWARE	514576/5 B	02/06/2013	1/23/13	603.00.5300.444.60012	20.08
ARAMARK UNIFORM SERVICES	629-7669694	01/30/2013	792069636	603.00.5300.444.40065	75.91
ARAMARK UNIFORM SERVICES	629-7669694	01/30/2013	792069636	603.00.5300.444.60045	26.73
ARAMARK UNIFORM SERVICES	629-7676032	02/05/2013	792069636	603.00.5300.444.40065	75.91

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARAMARK UNIFORM SERVICES	629-7676032	02/05/2013	792069636	603.00.5300.444.60045	43.68
BOYER TRUCKS - MINNEAPOLIS	255025 B	12/31/2012	11/14/12	603.00.5300.444.40041	521.10
CARQUEST OF MSP-ROSEMOUNT	1596-186585	12/31/2012	11/13/12	603.00.5300.444.40041	22.42
CARQUEST OF MSP-ROSEMOUNT	1596-186645	12/31/2012	11/14/12	603.00.5300.444.40041	29.27
CARQUEST OF MSP-ROSEMOUNT	1596-186698	12/31/2012	11/15/12	603.00.5300.444.40041	9.82
CARQUEST OF MSP-ROSEMOUNT	1596-186873	12/31/2012	11/19/12	603.00.5300.444.40041	10.21
CARQUEST OF MSP-ROSEMOUNT	1596-186948	12/31/2012	11/20/12	603.00.5300.444.40041	124.35
CARQUEST OF MSP-ROSEMOUNT	1596-189625	01/30/2013	614420	603.00.5300.444.40041	251.97
CARQUEST OF MSP-ROSEMOUNT	1596-189956	01/30/2013	614420	603.00.5300.444.40041	24.43
CARQUEST OF MSP-ROSEMOUNT	1596-189958	01/30/2013	614420	603.140.1450050	13.34
CARQUEST OF MSP-ROSEMOUNT	1596-190032	01/30/2013	614420	603.00.5300.444.40041	8.87
CARQUEST OF MSP-ROSEMOUNT	1596-190038	01/30/2013	614420	603.140.1450050	23.93
CARQUEST OF MSP-ROSEMOUNT	1596-190056	01/30/2013	614420	603.00.5300.444.40041	12.22
CARQUEST OF MSP-ROSEMOUNT	1596-190091	02/05/2013	614420	603.00.5300.444.40041	16.42
CARQUEST OF MSP-ROSEMOUNT	1596-190183	02/05/2013	614420	603.00.5300.444.40041	31.25
CARQUEST OF MSP-ROSEMOUNT	1596-190198	02/05/2013	614420	603.140.1450050	18.98
CARQUEST OF MSP-ROSEMOUNT	1596-190245	02/05/2013	614420	603.00.5300.444.40041	(11.04)
CARQUEST OF MSP-ROSEMOUNT	1596-190287	02/05/2013	614420	603.00.5300.444.40041	11.04
CARQUEST OF MSP-ROSEMOUNT	1596-190328	02/05/2013	614420	603.00.5300.444.40041	4.03
CARQUEST OF MSP-ROSEMOUNT	1596-190328	02/05/2013	614420	603.140.1450050	9.00
CARQUEST OF MSP-ROSEMOUNT	1596-190332	02/05/2013	614420	603.00.5300.444.40041	2.63
CAT-PERSONAL SAFETY TRAINING	11363	12/31/2012	11/20/12	603.00.5300.444.60045	337.82
CENTENNIAL GLASS	W000003051	12/31/2012	11/8/12	603.00.5300.444.40041	39.95
ELECTRIC FIRE & SECURITY	83074	02/05/2013	125594	603.00.5300.444.40040	86.00
EMERGENCY AUTOMOTIVE TECHNOLOGIES	AW011513-6	02/05/2013	1/15/13	603.00.5300.444.40041	1,134.71
FACTORY MOTOR PARTS COMPANY	1-4036067	12/31/2012	3387225	603.00.5300.444.40041	(36.48)
FACTORY MOTOR PARTS COMPANY	1-4038514	12/31/2012	10799	603.00.5300.444.40041	27.80
FACTORY MOTOR PARTS COMPANY	1-4039742	12/31/2012	10799	603.00.5300.444.40041	31.52
FACTORY MOTOR PARTS COMPANY	1-4086401	01/30/2013	10799	603.00.5300.444.40041	197.85
FACTORY MOTOR PARTS COMPANY	1-4087301	01/30/2013	1984444	603.00.5300.444.40041	(96.19)
FACTORY MOTOR PARTS COMPANY	1-4088592	02/05/2013	10799	603.140.1450050	98.92
FACTORY MOTOR PARTS COMPANY	1-4092005	02/05/2013	10799	603.00.5300.444.40041	83.62
FACTORY MOTOR PARTS COMPANY	1-4092129	02/05/2013	10799	603.00.5300.444.40041	46.12
FACTORY MOTOR PARTS COMPANY	1-4093006	01/30/2013	10799	603.00.5300.444.40041	(44.89)
FERRELLGAS	1073462368	12/31/2012	7754787	603.00.5300.444.40041	64.25
FORCE AMERICA, INC.	01398749	01/30/2013	149928	603.00.5300.444.40041	40.27
HOSE / CONVEYORS INC	00005188	01/30/2013	CIT300-1	603.00.5300.444.40040	17.10
INVER GROVE FORD	5099930	12/31/2012	11/13/12	603.00.5300.444.40041	111.06
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	603.00.5300.444.20620	13.46
POMP'S TIRE SERVICE, INC.	450003176	12/31/2012	4502557	603.00.5300.444.40041	523.71
RALPH'S CAR & TRACTOR SERVICE	2191	12/31/2012	HT-C5780	603.00.5300.444.40040	333.64
RY-MAK PLUMBING & HEATING, INC	365	01/30/2013	1/22/13	603.00.5300.444.40040	466.00
SECURITY ACCESS SYSTEMS INC	1/28/13	02/05/2013	PREVENTIVE MAINTENANCE AND SERVICE	603.00.5300.444.40040	325.00
SPRINT	842483314-134	01/30/2013	842483314	603.00.5300.444.50020	103.78
TOWMASTER TRAILERS INC	344901	01/30/2013	2946	603.00.5300.444.40041	37.92
TOWMASTER TRAILERS INC	344939	01/30/2013	2946	603.00.5300.444.40041	571.78
TRACTOR SUPPLY CREDIT PLAN	100081917	12/31/2012	1844	603.00.5300.444.40040	10.70
TRACTOR SUPPLY CREDIT PLAN	100088641	02/06/2013	ACCOUNT 1844	603.00.5300.444.40040	42.83
TRACTOR SUPPLY CREDIT PLAN	89771	12/31/2012	10/30/12	603.00.5300.444.40040	85.07
TRACTOR SUPPLY CREDIT PLAN	91063	12/31/2012	11/13/12	603.00.5300.444.60012	19.80
WESTERN PETROLEUM COMPANY	97111397-41801	12/31/2012	112741	603.140.1450050	639.25
WESTERN PETROLEUM COMPANY	97113362-41801	01/30/2013	112741	603.140.1450050	1,061.33
<b>Fund: 603 - CENTRAL EQUIPMENT</b>					<b>7,750.25</b>
COORDINATED BUSINESS SYSTEMS	CNIN111373	01/30/2013	4502512	604.00.2200.416.40050	371.25
COORDINATED BUSINESS SYSTEMS	CNIN111413	01/30/2013	4502512	604.00.2200.416.40050	123.75
<b>Fund: 604 - CENTRAL STORES</b>					<b>495.00</b>
CRAWFORD DOOR SALES COMPANY	8955	01/30/2013	7957	605.00.7500.460.40040	115.00
HOME DEPOT CREDIT SERVICES	2843-85165	02/05/2013	ORDER 2843-85165 ACCOUNT ENDING 195	605.00.7500.460.80500	1,917.54
HORWITZ NS/I	w27006	12/31/2012	CITYOFIGH	605.00.7500.460.40040	8,806.52
HORWITZ NS/I	W27421	01/30/2013	0000131069	605.00.7500.460.40040	431.42
LONE OAK COMPANIES	1/28/13	01/30/2013	POSTAGE UTILITIES	605.00.7500.460.50035	1,379.39
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	605.00.7500.460.20620	5.41
NEOPOST USA INC	1/29/13	01/29/2013	POSTAGE	605.00.7500.460.50035	6,019.50
SAM'S CLUB	1/23/13 7715 0900 6358 063	01/30/2013	7715 0900 6358 0633	605.00.7500.460.60011	34.89
<b>Fund: 605 - CITY FACILITIES</b>					<b>18,709.67</b>
DAKOTA CTY TREASURER-AUDITOR (APV)	2012-PIC-IGH	12/31/2012	PICTOMETRY 2012	606.00.1400.413.50070	2,328.00
INTEGRA TELECOM	10536388	01/30/2013	887115	606.00.1400.413.50020	1,024.37
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	606.00.1400.413.20620	13.00
SPRINT	842483314-134	01/30/2013	842483314	606.00.1400.413.50020	50.03
<b>Fund: 606 - TECHNOLOGY FUND</b>					<b>3,415.40</b>

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DAKOTA CTY SHERIFF'S DEPT.	201350045	02/05/2013	JOHN LOUIS GIESKE	702.229.2291000	150.00
HENNEPIN COUNTY DISTRICT COURT	13400406	02/05/2013	JULIUS ROMAN STATELY	702.229.2291000	100.00
HENNEPIN COUNTY DISTRICT COURT	13401787	02/05/2013	ANNA SARA POLLOCK	702.229.2291000	50.00
LILLIE SUBURBAN NEWSPAPERS	DECEMBER, 31 2012 ACCT 00	12/31/2012	ACCT 001363	702.229.2293001	25.00
LILLIE SUBURBAN NEWSPAPERS	DECEMBER, 31 2012 ACCT 00	12/31/2012	ACCT 001363	702.229.2293201	21.88
SCOTT COUNTY CLERK OF COURT	2011002156	01/30/2013	LESTER DAVID BROMLEY	702.229.2291000	285.00
TARGET BANK	12/18/12 00028954117	12/31/2012	00028954117	702.229.2307200	40.01
<b>Fund: 702 - ESCROW FUND</b>					<b>671.89</b>
MN LIFE INSURANCE CO	FEBRUARY 2013	01/30/2013	POLICY #0027324	703.43.5500.446.20620	1.47
<b>Fund: 703 - LANDFILL ABATEMENT</b>					<b>1.47</b>
					<b>5,787,411.06</b>

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CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Approve Purchase of Capital Equipment**

Meeting Date: February 11, 2013  
Item Type: Consent  
Contact: Scott D. Thureen, 651-450-2571  
Prepared by: Scott D. Thureen, Public Works Director  
Reviewed by: *SDT*

	Fiscal/FTE Impact:
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other:

**PURPOSE/ACTION REQUESTED**

Consider approval of purchases of capital equipment included in the 2013 budget as approved by the City Council on December 10, 2012.

**SUMMARY**

The attached memo from the Street Maintenance Superintendent presents the cost information for thirteen (13) pieces of equipment approved for replacement in 2013. As noted in the earlier discussions with the Council, one piece of equipment is new (not a replacement piece); a Veritech Salt Brine Maker that we use to prepare salt pre-wetting brine and anti-icing brine. The Street Superintendent's memo explains the funding for this piece of equipment. All of the listed equipment is being purchased via the State of Minnesota Cooperative Purchasing Contract. The prices shown include the trade-in value, sales tax and applicable fees.

I recommend approval of these capital purchases that will be funded from the Central Equipment Fund.

SDT/kf  
Attachment: Memo

**MEMO**

**CITY OF INVER GROVE HEIGHTS**

**TO:** Scott D. Thureen, Public Works Director

**FROM:** Barry Underdahl, Street Superintendent  
Rick Jackson, Lead Mechanic

**DATE:** February 6, 2013

**SUBJECT:** 2013 Capital Equipment Purchases

The following equipment is proposed to be purchased in 2013 as previously discussed with the Mayor and City Council. This list is included in the 2013 budget as approved by City Council on December 10, 2012. The acquisition costs listed are current state contract prices. These costs include trade-in values, sales tax and applicable fees.

The acquisition cost for three of the items on the list is higher than the accumulation of cash in the replacement schedule earmarked for each item. One item is not in the replacement schedule. As discussed with the Finance Director, we propose using equipment replacement funds to cover the shortfall of each item as explained below.

Street Maintenance Division

		<b>Budget</b>	<b>Acquisition Cost</b>
#336	1991 Gehl Paver	\$ 81,867	\$ 74,812.50
#338	1991 Paver Trailer	to #336	—
#304	1996 Wolfpac Asphalt Roller	to #336	—
#323	2003 Sterling Single Axle Truck w/plows & sander	162,425	169,063.29
#328	1999 Ford F250 w/lift gate & plow	43,452	32,604.31
#322	1987 Tack Trailer w/heat & spray wand	20,104	13,573.13
	Veritech Salt Brine Maker (not in the schedule)	—	12,216.71

Utilities Division

#414	2008 Ford F250 w/contractor box	\$50,484	\$47,933.39
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Park Maintenance Division

#531	2005 Jacobsen Mower	\$93,082	\$91,254.30
#542	1999 Towmaster Trailer	5,496	6,126.52
#555	1997 Aeravator Aerator	14,403	14,118.19

Police Department

#2821	2008 Ford Crown Victoria Squad Car	\$ 37,500	\$ 37,500
#2826	2008 Ford Crown Victoria Squad Car	37,500	37,500
#2820	2008 Ford Crown Victoria Squad Car	37,500	37,500
#2829	2010 Ford Crown Victoria Squad Car	37,500	37,500
	<b>TOTAL</b>	<b>\$621,313</b>	<b>\$611,702.34</b>

## Street Maintenance Division

### **1991 Gehl T450 Paver #336**

Paver use is changing from a periodic necessary to one of our main methods of efficiently maintaining pavement. The current 22-year-old paver is obsolete and inefficient. It is too small, underpowered and lacking the traction necessary to properly perform. The estimated accumulation of cash for replacement is \$41,884 as of December 31, 2012.

### **1991 Paver Trailer #338 (no replacement)**

This paver trailer was custom built for the Gehl paver. It is recommended to trade #338 with the paver to help cover the acquisition cost of the replacement paver. The estimated accumulation of cash for #338 is \$12,882 as of December 31, 2012. After a discussion with the Finance Director, it is recommended to use these funds to help cover the shortfall in accumulated cash for the upgraded replacement paver #336. The replacement trailer being acquired for the Park Maintenance Division will be used to transport the new replacement paver.

### **1996 Wolfpac Roller #304 (no replacement)**

A 2006 Stone diesel-powered roller is in use. This gasoline powered roller #304 is no longer needed. It is recommended that #304 be traded with the paver and trailer to cover the acquisition cost of the replacement paver. This roller would then be removed from the replacement schedule. The estimated accumulation of cash for its replacement is \$27,101 as of December 31, 2012. After a discussion with the Finance Director, it is recommended to use these funds to help cover the shortfall in accumulated cash for the upgraded replacement paver #336.

### **2003 Sterling Single Axle Truck with plows and sander #323**

The accumulation of cash for this item is \$162,425 as of December 31, 2012. The acquisition cost of the replacement is \$169,063.29. The \$6,638.29 shortfall would be addressed using part of the remaining accumulated funds from truck #328 in the above list.

### **Veritech Salt Brine Maker**

This item is not in the schedule but is important for our de-icing and anti-icing program. (We had been using a brine maker that was borrowed from a neighboring city. The mixing tank developed a crack that cannot be repaired.) It is recommended to use the remaining accumulated funds from the replacement schedule earmarked for equipment #308. This equipment was a Snotech snowblower that was traded with no replacement in 2010 and should have been removed from the schedule. The snowblower #308 will be removed from the schedule and replaced by the brine maker.

## Park Maintenance Division

### **1999 Towmaster Trailer #542**

The accumulation of cash for this item is \$5,496 as of December 31, 2012. The cost of the replacement is \$6,126.52. The \$630.52 shortfall would be addressed using remaining accumulated funds from mower #531 in the above list.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**CONSIDER APPROVAL OF SENTENCE TO SERVICE CONTRACT**

Meeting Date: February 11, 2013  
 Item Type: Consent Agenda  
 Contact: Mark Borgwardt  
 Prepared by: Mark Borgwardt  
 Reviewed by: Eric Carlson

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED**

Approve the 2013 Contract with Dakota County for Sentence to Service Program Work Crews (STS). The contract will not exceed \$25,521.60 and is for minimum of 60 crew days of service. Each crew day will consist of 5-10 members working 6.5 hour days.

**SUMMARY**

The approved 2013 Budget anticipates expenditure in the Parks Division budget for Sentence to Service Work Crews. The expenditure guarantees minimum of 60 crew work days for the City work and the cost is approximately \$7.25 per hour per crew member. STS usually provides extra crew days at no additional charge. In 2012 STS provided a total of 67 work crew days, 60 days which were contracted and paid for.

The Contract for STS Work Crews can be terminated with or without cause with thirty days written notice.

Examples of work projects include: spring clean up of trash and debris in parks, along Cahill Ave., trails, sidewalks and in boulevards; painting trash containers, picnic tables, signs, benches bleachers, tunnels and the interior and exterior of buildings; landscaping, rain garden and erosion control projects; removal of invasive plant species; trimming and chipping brush and trees; cutting back along trails; mulching trees and trails; placing engineered wood fiber in playgrounds; preparation and assistance for special projects and community events like Inver Grove Heights Days; equipment and infrastructure assembly.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

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**PERSONNEL ACTIONS**

Meeting Date: February 11, 2013  
Item Type: Consent  
Contact: Jenelle Teppen, Asst. City Admin  
Prepared by: Amy Jannetto, H.R. Coordinator  
Reviewed by: n/a

<b>Fiscal/FTE Impact:</b>	
<input type="checkbox"/>	None
<input checked="" type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Staff requests that the Council approve the personnel actions listed below:

Please confirm the seasonal/temporary employment of: Sarah Burke, Rick Peterson, and Danielle Heller.

Please confirm the employment of: Luke Dahn, Firefighter.

CITY OF INVER GROVE HEIGHTS

REQUEST FOR COUNCIL ACTION

**Consider Application of the Church of St. Patrick for a Temporary On-Sale Liquor License for Premises located at 3535 72<sup>nd</sup> St. E.**

Meeting Date: February 11, 2013  
 Item Type: Public Hearing  
 Contact: 651-450-2513  
 Prepared by: Melissa Kennedy  
 Reviewed by: N/A

**Fiscal/FTE Impact:**

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None                               |
| <input type="checkbox"/>            | Amount included in current budget  |
| <input type="checkbox"/>            | Budget amendment requested         |
| <input type="checkbox"/>            | FTE included in current complement |
| <input type="checkbox"/>            | New FTE requested – N/A            |
| <input type="checkbox"/>            | Other                              |

**PURPOSE/ACTION REQUESTED:**

Consider approval of the request from the Church of St. Patrick for a temporary on-sale liquor license on May 3, 2013.

**SUMMARY:**

Pursuant to City Code Section 4-1A-20 a temporary on-sale intoxicating liquor license may be issued (after a public hearing) to a club, charitable, religious, or other nonprofit organization in existence for at least three (3) years. The temporary license may only be issued in conjunction with a social event within the municipality sponsored by the licensee and may only be issued for a period not to exceed four (4) consecutive days.

The Church will host a Taste Extravaganza on May 3, 2013 from 6 – 10 p.m. and the sale of liquor will be in conjunction with this event. The event provides the community with an opportunity to sample food from local restaurants as well as various wine and beer selections. A certificate of liability insurance will be provided to the City prior to the event.

**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**RAHUL KANSARA (Country Inn and Suites) – Case No. 12-38PDA**

Meeting Date: February 11, 2013

Item Type: Regular

Contact:  Heather Botten 651.450.2569

Prepared by:  Heather Botten, Associate Planner

Reviewed by: Planning

**Fiscal/FTE Impact:**

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | None                               |
| <input type="checkbox"/>            | Amount included in current budget  |
| <input type="checkbox"/>            | Budget amendment requested         |
| <input type="checkbox"/>            | FTE included in current complement |
| <input type="checkbox"/>            | Other                              |

**PURPOSE/ACTION REQUESTED**

Consider a Resolution relating to a Planned Unit Development Amendment to amend the approved site and elevation plans for the property located at 5653 Bishop Avenue.

- Requires a 3/5<sup>th</sup>s vote.
- 60-day deadline: February 16, 2013 (first 60-days)

**SUMMARY**

The applicant is requesting a PUD amendment to amend the approved site and elevation plans to upgrade the exterior of the hotel and add a porte-cochere. The PUD was approved with specific building elevation and site plan; therefore any changes would trigger an amendment. The porte-cochere would be about 700 square feet in size and would provide a covered pick-up/drop-off area for customers. The exterior siding would be replaced with stone and stucco in neutral colors.

The site improvements would meet setbacks and access to the property is not changing. No additional impervious surface is being added to the property. The addition of the porte-cochere would eliminate six parking spaces. The parking was approved on a shared basis with the restaurant. The applicant has stated the reduction of parking would not have an impact to the hotel or restaurant.

Planning Staff: Based on the information provided staff recommends approval of the PUD amendment with the conditions listed in the attached resolution.

Planning Commission: At the February 5, 2013 public hearing, the Planning Commission recommended approval of the request with the conditions listed in the attached resolution (8-0).

Attachments: Resolution  
 Planning Commission Recommendation  
 Planning Staff Report

**CITY OF INVER GROVE HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING A PLANNED UNIT DEVELOPMENT AMENDMENT TO  
AMEND THE APPROVED SITE AND ELEVATION PLANS FOR A REMODEL OF THE  
HOTEL LOCATED AT 5653 BISHOP AVENUE**

**CASE NO. 12-38PDA  
(Rahul Kansara)**

**WHEREAS**, a PUD Amendment application has been submitted to the City for property located at 5653 Bishop Avenue and legally described as;

PT OF LOTS 2 & 3 BLK 1 LYING S'LY & SW'LY OF LINE COM NW COR LOT 2 SE ON  
W'LY LINE 24.16 FT TO PT OF BEG E 155.57 FT S 39.02 FT S 20D 40M 09S E 22.52 FT E  
62.64 FT S 30 FT E 90 FT S 30 FT E 191.65 FT S 76D 45M 56S E 29.75 FT M/L TO W'LY  
R/W OF BISHOP AVE & THERE TERM, Dakota County, Minnesota

**WHEREAS**, the afore described property is zoned PUD, Planned Unit Development;

**WHEREAS**, a public hearing concerning the amendment was held before the Inver Grove Heights Planning Commission in accordance with Minnesota Statutes, Section 462.357, Subdivision 3 on February 5, 2013;

**WHEREAS**, the applicant is requesting to amend the approved site and elevation plans to add a porte-cochere and upgrade the exterior of the building;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF INVER GROVE HEIGHTS that**, the Planned Unit Development Amendment to add a porte-cochere and remodel the building is hereby approved subject to the following conditions:

- 1) The site shall be developed in substantial conformance with the following plans on file with the Planning Department:

Site Plan	dated: 06-23-11
Elevation Plan	dated: 06-23-11
  
- 2) All final development plans shall be subject to the review and approval of the City Fire Marshal and Inspections Department.

**BE IT FURTHER RESOLVED** that the Deputy Clerk is hereby authorized and directed to record a certified copy of this Resolution at the Dakota County Recorder's Office.

Passed this 11<sup>th</sup> day of February, 2013.

AYES:  
NAYS:

\_\_\_\_\_  
George Tourville, Mayor

ATTEST:

\_\_\_\_\_  
Melissa Rheaume, Deputy Clerk

**RECOMMENDATION TO  
CITY OF INVER GROVE HEIGHTS**

**TO:** Mayor and City Council of Inver Grove Heights  
**FROM:** Planning Commission  
**DATE:** February 5, 2013  
**SUBJECT:** **RAHUL KANSARA (COUNTRY INN & SUITES) – CASE NO. 12-38PDA**

**Reading of Notice**

Commissioner Simon read the public hearing notice to consider the request for a Planned Unit Development Amendment to add a porte-cochere and to change the exterior elevations for a remodel of the Country Inn & Suites, for the property located at 5653 Bishop Avenue. 10 notices were mailed.

**Presentation of Request**

Allan Hunting, City Planner, explained the request as detailed in the report. He advised that the applicant is requesting a PUD amendment to change the approved site and elevation plans to upgrade the exterior of the hotel and add a port-cochere. The addition of the porte-cochere would provide a covered pick-up/drop-off area for customers and would eliminate six parking spaces. The parking was approved on a shared basis with the restaurant. After reviewing the ordinance and previous approvals, by code there would still be sufficient parking. Staff recommends approval of the request with the two conditions listed in the report.

**Opening of Public Hearing**

Rahul Kansara, 5653 Bishop Avenue, advised he was available to answer any questions.

Chair Hark asked if the applicant understood the staff recommendations and was agreeable with the conditions listed in the report.

Mr. Kansara replied in the affirmative.

Commissioner Wippermann asked if the hotel would remain a Country Inn & Suites.

Mr. Kansara replied it would be changing to a Holiday Inn Express; however, there would be no interruption of service during the transition.

Commissioner Gooch asked the applicant to clarify the proposed changes to the front façade.

Mr. Kansara replied that the entire façade, which was currently metal siding, would be changed to an EFIS or stucco product to adhere to franchise regulations.

Commissioner Simon asked if the existing front porch would be removed.

Mr. Kansara replied in the affirmative.

Recommendation to City Council

February 5, 2013

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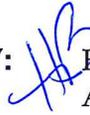
**Planning Commission Recommendation**

Motion by Commissioner Gooch, second by Commissioner Simon, to approve the request for a Planned Unit Development Amendment to add a porte-cochere to the site plan and update the elevation plans for a remodel of the existing hotel building, located at 5653 Bishop Avenue, with the conditions listed in the report.

Motion carried (8/0). This item goes to the City Council on February 11, 2013.

**PLANNING REPORT**  
**CITY OF INVER GROVE HEIGHTS**

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**REPORT DATE:** January 31, 2013                      **CASE NO:** 12-38PDA  
**HEARING DATE:** February 5, 2013  
**APPLICANT:** Rahul Kansara  
**PROPERTY OWNER:** Eagan Lodging Group LLC  
**REQUEST:** A planned unit development amendment to amend the approved site plan and elevation plan for the existing hotel site.  
**LOCATION:** 5653 Bishop Avenue  
**COMPREHENSIVE PLAN:** RC, Regional Commercial  
**ZONING:** PUD, Planned Unit Development  
**REVIEWING DIVISIONS:** Planning                      **PREPARED BY:**  Heather Botten  
Associate Planner

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**BACKGROUND**

The applicant is requesting a PUD amendment to change the approved site and elevation plans to upgrade the exterior of the hotel and add a porte-cochere.

The PUD was approved with specific building elevation and site plan; therefore any changes would trigger an amendment. The porte-cochere would be about 700 square feet in size and would provide a covered pick-up/drop-off area for customers. The exterior siding would be replaced with stone and stucco in neutral colors.

The specific request consists of the following:

- A.) A **Planned Unit Development Amendment** to add a porte-cochere to the site plan and to update the exterior elevations for a remodel of the existing hotel.

**EVALUATION OF THE REQUEST**

The following land uses, zoning districts, and comprehensive plan designations surround the subject property:

North	B-52's; zoned PUD; guided RC, Regional Commercial
East	Emma Krumbes; zoned PUD; guided RC, Regional Commercial
South	Microtel; zoned PUD; guided RC, Regional Commercial
West	Hwy 52

### SITE PLAN REVIEW

Building Setbacks. The porte-cochere is proposed on the north side of the building, this addition meets setback requirements.

Parking Lot. The addition of the porte-cochere would eliminate six (6) parking spaces. The parking was approved on a shared basis with the restaurant. The applicant has stated that the reduction in parking would not have a negative impact to the hotel or restaurant business.

Lighting. Lighting on the property is not changing. The source of lights shall be hooded, recessed, or controlled in some manner so as not to be visible from adjacent property or streets.

Exterior Building Materials. The existing siding on the building would be removed and replaced with stone and stucco. The building materials comply with the PUD and zoning code requirements.

Engineering. No additional impervious surface is being added to the property and there would be no changes to existing sewer, water, and storm water facilities. The proposed work appears to be consistent with the original storm water management site for the development. No additional requirements result from the proposed addition.

Other Department Review. Building Inspections and Fire take no exception to the request. All construction plans shall be subject to the review and approval of a complete building permit.

### ALTERNATIVES

The Planning Commission has the following actions available on the following requests:

A. Approval. If the Planning Commission finds the application to be acceptable, the following action should be taken:

- Approval of a Planned Unit Development Amendment to add a porte-cochere to the site plan and update the elevation plans for a remodel of the existing hotel building subject to the following conditions:

1. The site shall be developed in substantial conformance with the following plans on file with the Planning Department except as may be modified by the conditions below.

Site Plan  
Elevation Plan

dated: 06-23-11  
dated: 06-23-11

2. All final development plans shall be subject to the review and approval of the City Fire Marshal and Inspections Department.

B. **Denial.** If the Planning Commission does not favor the proposed application the above request should be recommended for denial. With a recommendation for denial, findings or the basis for the denial should be given.

**RECOMMENDATION**

Based on the information in the preceding report and the conditions listed in Alternative A, staff is recommending approval of the planned unit development amendment.

Attachments: Zoning/Location Map  
Narrative  
Site Plan  
Building Elevation



# Country Inn and Suites Case No. 12-38PDA

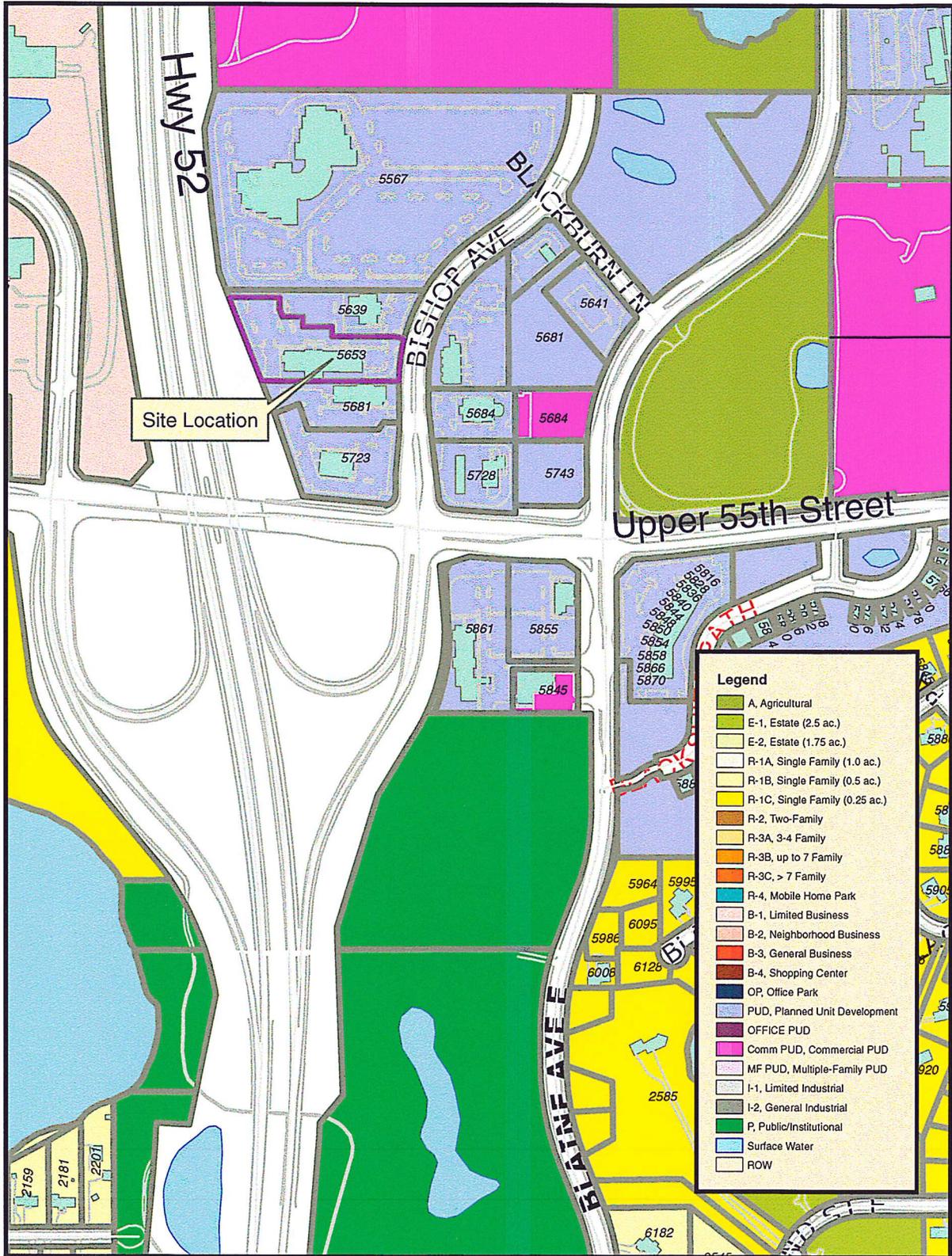


Exhibit A  
Zoning and Location Map

## Heather Botten

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**From:** Rahul Kansara [rkmngt@gmail.com]  
**Sent:** Thursday, December 20, 2012 6:05 AM  
**To:** Heather Botten  
**Subject:** Country Inn & Suites Narrative

Heather,

Please include the following narrative in our PUD Amendment request.

The Country Inn & Suites located at 5653 Bishop Ave in Inver Grove Heights will be upgrading the exterior as per franchisor requirements. The upgrades include the following:

1. Addition of a free standing porte-cochere. Size is approximately 30'-6" x 23'-6" x 14'-6" (WxDxH)
2. Removal of exterior siding and replaced with Stone and Stucco.

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Rahul K.  
763.286.2670  
InnSight Management  
Help the World..Be Green!







**CITY OF INVER GROVE HEIGHTS**

**REQUEST FOR COUNCIL ACTION**

**CONSIDER ADVISORY BOARD APPLICATIONS AND APPOINTMENTS**

Meeting Date: February 11, 2013  
Item Type: Regular  
Contact: JTeppen, Asst City Admin  
Prepared by:  
Reviewed by:

<b>Fiscal/FTE Impact:</b>	
<input checked="" type="checkbox"/>	None
<input type="checkbox"/>	Amount included in current budget
<input type="checkbox"/>	Budget amendment requested
<input type="checkbox"/>	FTE included in current complement
<input type="checkbox"/>	New FTE requested – N/A
<input type="checkbox"/>	Other

**PURPOSE/ACTION REQUESTED** Consider Advisory Board applications and appointments.

**SUMMARY** There are mid-term vacancies on three Commissions; Planning Commission, Parks and Recreation Advisory Commission and Airport Relations Commission (despite the recent appointment of two members, there are still two vacancies remaining on the ARC).

The vacancies were advertised on the City’s web site, on the City’s Facebook page and in the past two issues of the Insights Newsletter.

Three applications were received and are attached.

**PARKS AND RECREATION COMMISSION**

The Parks and Recreation Commission is a nine member commission with one vacancy with a term expiring May 23, 2014.

The following people have made application to be considered for appointment:

Second Choice:  
Mark Freer

**PLANNING COMMISSION**

This is a nine member commission with one vacancy with a term that expires May 23, of 2013.

The following people have made application to be considered for the Planning Commission:

First Choice:  
Mark Freer  
Barry Grieve  
Bill Klein

## Jenelle Teppen

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**From:** support@civicplus.com  
**Sent:** Tuesday, January 01, 2013 5:33 PM  
**To:** Jenelle Teppen  
**Subject:** Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

### Commissioner's Application

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice\* Planning 2nd Choice Parks and Recreation

3rd Choice 4th Choice

Name\* Mark Freer Date 01/01/13

Address 7561 barbara ave Zip Code 55077

Home Phone\* 6514512577 Work Phone\* retired

Email Address\* [moony426@yahoo.com](mailto:moony426@yahoo.com)

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?

Years/Months 09-06

Employment, occupation, or other experience

I worked for the Minnesota Department of Corrections for 35+ years. I was a Supervisor / Director for the last 23 years. I held the position of Security Director for the last 16 years at three different facilities where I developed and implemented completely new security systems. As part of the management team of these facilities, I was involved in managing very large budgets and was the project manager on numerous projects for each facility and department wide. I know how important good, detailed planning is to making the right decision.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

I believe the Advisory Commissions plays a very important role in the decision making process. The information gathering and discussion process used by the Advisory Commissions provides the Councilmembers with the details of an issue and helps them in the public council meeting.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

We enjoy living in Inver Grove Heights and I would like to be part of the process that works at continuing to keep costs down but provides the wonderful life style that a bedroom community can provide. My wife and I are very active in all silent sports. We run, snowshoe, hike, walk, bike all of the trails and Parks. We were members of the Grove for 5 years until we bought some lake property (money shift) but still use punch cards mainly for lap swimming.

They City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

\* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning

2nd Choice: Parks and Recreation

3rd Choice:

4th Choice:

Name: Mark Freer

Date: 01/01/13

Address: 7561 barbara ave

Zip Code: 55077

Home Phone: 6514512577

Work Phone: retired

Email Address: [moony426@yahoo.com](mailto:moony426@yahoo.com)

Years/Months: 09-06

Employment, occupation, or other experience: I worked for the Minnesota Department of Corrections for 35+ years. I was a Supervisor / Director for the last 23 years. I held the position of Security Director for the last 16 years at three different facilities where I developed and implemented completely new security systems. As part of the management team of these facilities, I was involved in managing very large budgets and was the project manager on numerous projects for each facility and department wide. I know how important good, detailed planning is to making the right decision.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: I believe the Advisory Commission plays a very important role in the decision making process. The information gathering and discussion process used by the Advisory Commission provides the Councilmembers with the details of an issue and helps them in the public council meeting.

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: We enjoy living in Inver Grove Heights and I would like to be part of the process that works at continuing to keep costs down but provides the wonderful life style that a bedroom community can provide. My wife and I are very active in all winter sports. We run, snowshoe, hike, walk, bike all of the trails and Parks. We were members of the Grove for 5 years until we bought some lake property (money shift) but still use punch cards mainly for lap swimming.

Additional Information:

Form submitted on: 1/1/2013 5:33:24 PM

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Referrer Page: No Referrer - Direct Link

Form Address: <http://mn-invergroveheights2.civicplus.com/Forms.aspx?FID=41>

**Jenelle Teppen**

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**From:** support@civicplus.com  
**Sent:** Tuesday, January 15, 2013 8:29 PM  
**To:** Jenelle Teppen  
**Subject:** Online Form Submittal: Commissioner's Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Commissioner's Application**

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on.

1st Choice*	Planning Commission	2nd Choice	
3rd Choice		4th Choice	
Name*	Barry <i>Grieve</i>	Date	
Address	6340 Dawn Avenue East	Zip Code	
Home Phone*	651-455-9738	Work Phone*	612-761-5519
Email Address*	<a href="mailto:bare19672@yahoo.com">bare19672@yahoo.com</a>		

In order that they Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information.

How long have you lived in Inver Grove Heights?  
Years/Months 8/3

Employment, occupation, or other experience

Target Corporation/Code Compliance Representative. Municipal experience with building and zoning codes, former Building Official.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

Looking for an interesting way to serve my community

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

Have work experience with zoning, planning, and building codes and departments across the country. Work on a daily basis with various municipalities.

They City of Inver Grove Heights is committed tot he policy that all persons shatt have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

\* indicates required fields.

The following form was submitted via your website: Commissioner's Application

1st Choice: Planning Commission

2nd Choice:

3rd Choice:

4th Choice:

Name: Barry *Grieve*

Date:

Address: 6340 Dawn Avenue East

Zip Code:

Home Phone: 651-455-9738

Work Phone: 612-761-5519

Email Address: [bare19672@yahoo.com](mailto:bare19672@yahoo.com)

Years/Months: 8/3

Employment, occupation, or other experience: Target Corporation/Code Compliance Representative.  
Municipal experience with building and zoning codes, former Building Official.

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.: Looking for an interesting way to serve my community

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.: Have work experience with zoning, planning, and building codes and departments across the country.

Work on a daily basis with various municipalities.

Additional Information:

Form submitted on: 1/15/2013 8:28:33 PM

Submitted from IP Address: 24.118.253.38

Referrer Page: <http://www.ci.inver-grove-heights.mn.us/Index.aspx?NID=59>

Form Address: <http://mn-invergroveheights2.civicplus.com/Forms.aspx?FID=41>

CITY OF INVER GROVE HEIGHTS  
8150 BARBARA AVENUE  
INVER GROVE HEIGHTS, MN 55077

CITIZEN ADVISORY COMMISSION APPLICATION

Please indicate which Commission you are applying for. List only those you would be seriously interested in serving on. \*Please type or print clearly in ink\*

NAME: BILL KLEIN DATE: JAN. 1, 2013

In order that the Mayor and Councilmembers can have a better understanding of your background and interests, please provide the following information (attach extra sheets if necessary):

1<sup>st</sup> Choice PLANNING COMMISSION 3<sup>rd</sup> Choice \_\_\_\_\_  
2<sup>nd</sup> Choice \_\_\_\_\_ 4<sup>th</sup> Choice \_\_\_\_\_

ADDRESS: 8103 CLEADIS AVE. ZIP CODE: 55076  
HOME PHONE: 651-455-2863 CELL WORK PHONE: 651-216-5568

HOW LONG HAVE YOU LIVED IN INVER GROVE HEIGHTS? 35 YEARS/MONTHS

EMPLOYMENT, OCCUPATION OR OTHER EXPERIENCE: IGH CITY COUNCIL 20 Years  
DAKOTA COUNTY PLANNING COMMISSION 2 Years

Please provide a short paragraph summarizing why you are seeking an appointment to an Advisory Commission.

ATTACHED

Briefly describe your background and any other information not previously given which you believe should be considered regarding the appointment you are seeking.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The City of Inver Grove Heights is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, color, sex, age, national origin, or handicap.

\_\_\_\_\_

**January 2, 2013**

**Dear Council Members:**

**I am seeking an appointment to the planning commission.**

**I am retired from all full time employment and I have experienced the growth and development of the city and have a working knowledge of our city government.**

**I know that there is a vacancy on the planning commission and wish to be considered a candidate for that opening.**

**I am very serious about being appointed to the planning commission.**

**I wish to bring the experience & knowledge I have to the planning commission.**

**Please be assured that I have always worked in the best interest of the city and its citizens and will continue to do just that as an appointed member of the commission.**

**I ask for your vote and support when you consider to fill the vacancy on the planning commission due to the election to the Council of Tom Bartholomew.**

**Most Sincerely Yours,**

  
**Bill Klein**