

**INVER GROVE HEIGHTS CITY COUNCIL SPECIAL MEETING  
MONDAY, MAY 20, 2013 – 8150 BARBARA AVENUE**

**1. CALL TO ORDER** The City Council of Inver Grove Heights met in special session on Monday, May 20, 2013, in the City Council Chambers. Mayor Tourville called the meeting to order at 8:30 p.m. Present were Council members Bartholomew, Madden, Mueller and Piekarski Krech; City Attorney Kuntz and Assistant Administrator Teppen

**2. CITIZEN ADVISORY COMMISSION APPOINTMENTS**

Mayor Tourville explained the purpose of the special meeting was to consider appointments to the various citizen advisory commissions.

Mr. Kuntz explained the Council would consider appointments to six (6) different advisory commissions. He stated the City has valued the advisory commissions as their main functions serve to study, reflect, and ultimately make recommendations to the City Council. In light of the fact that the City so values the commissions and those who work diligently on those commissions, the City has developed a process whereby all of the applicants for each commission are listed on a ballot presented to the City Council. This ensures that all applicants are given the opportunity to have their name in front of the Council for consideration during the ballot process. Ballots are presented to the City Council on a commission by commission basis until the number of candidates is narrowed to the number needed to serve on each respective commission. He emphasized the fact that the ballots were public information and the entire process was transparent.

The Council agreed to begin with appointments to the Planning Commission.

Mr. Kuntz stated there were eight (8) applicants and three (3) positions to be filled. He directed the Council to vote for three (3) individuals on the first ballot.

Following the first round of voting Mr. Kuntz announced that six (6) of the eight (8) candidates received at least one (1) vote. One (1) candidate received five (5) votes. He explained in past years the Council has asked that those instances in which a candidate receives five (5) votes be reported in order to determine if the Council would like to appoint that candidate or continue on to the next ballot.

Councilmember Madden stated he would like to appoint the individual who received five (5) votes.

Councilmember Bartholomew agreed with Councilmember Madden.

Mr. Kuntz stated the individual who received five (5) votes was Dennis Wippermann.

**Motion by Madden, second by Bartholomew, to appoint Dennis Wippermann to the Planning Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

Mr. Kuntz directed Council to vote for four (4) individuals on the second ballot.

Following the second round of voting Mr. Kuntz announced that there were five (5) candidates on the ballot and the process would call for removing the individual that received the fewest votes from the third round of balloting. He noted two (2) candidates on the second ballot each received five (5) votes.

Councilmember Piekarski Krech suggested that the Council proceed with the third round of balloting.

Mr. Kuntz stated the person with the fewest votes would then be removed from the third ballot. He directed Council to vote for three (3) individuals.

Following the third round of voting Mr. Kuntz announced that out of the four (4) candidates on the ballot, two (2) candidates received the fewest number of votes. One individual received five (5) votes.

The Council agreed to appoint the individual with five (5) votes and proceed to a fourth ballot.

Mr. Kuntz identified Pat Simon as the candidate who received five (5) votes.

**Motion by Piekarski Krech, second by Bartholomew, to appoint Pat Simon to the Planning Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

Mr. Kuntz directed Council to vote for two (2) individuals.

Following the fourth round of voting Mr. Kuntz announced one (1) candidate received four (4) votes and two (2) candidates each received three (3) votes.

The Council agreed to appoint the individual with four (4) votes.

Mr. Kuntz identified Bill Klein as the candidate who received four (4) votes.

**Motion by Madden, second by Mueller, to appoint Bill Klein to the Planning Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

The Council agreed to proceed with the ballot process for the Parks and Recreation Advisory Commission.

Mr. Kuntz stated there were seven (7) candidates on the ballot and three (3) positions to be filled. He directed Council to vote for three (3) candidates on the first ballot.

Following the first round of voting Mr. Kuntz announced that five (5) candidates received at least one (1) vote. Of those five (5) candidates, two (2) individuals received five (5) votes each.

The Council agreed to appoint the two (2) candidates that received five (5) votes.

Mr. Kuntz identified the two (2) candidates who received five (5) votes as Jim Huffman and Willie Krech.

**Motion by Piekarski Krech, second by Mueller, to appoint Jim Huffman and Willie Krech to the Parks and Recreation Advisory Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

Mr. Kuntz directed Council to vote for two (2) candidates on the second ballot.

Following the second round of voting Mr. Kuntz announced that one (1) candidate received five (5) votes, one (1) candidate received three (3) votes, and one (1) candidate received two (2) votes.

The Council agreed to appoint the candidate that received five (5) votes.

Mr. Kuntz identified the individual receiving five (5) votes as Deb Tix.

**Motion by Piekarski Krech, second by Madden, to appoint Deb Tix to the Parks and Recreation Advisory Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

The Council chose to proceed with the Environmental Commission.

Mr. Kuntz stated there were three (3) positions to be filled and three (3) candidates on the ballot. He identified the candidates as Susan Burke, Renee Martin, and Kevin Vernon Harris.

**Motion by Bartholomew, second by Madden, to appoint Susan Burke, Renee Martin, and Kevin Vernon Harris to the Environmental Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

The Council chose to proceed with the Airport Relations Commission.

Mr. Kuntz stated there were three (3) positions to be filled and three (3) candidates on the ballot. He identified the candidates as Ron Sieloff, Patricia Todd, and Manuel Capiz, Jr.

**Motion by Piekarski Krech, second by Madden, to appoint Ron Sieloff, Patricia Todd, and Manuel Capiz, Jr. to the Airport Relations Commission.**

**Ayes: 5**

**Nays: 0      Motion carried.**

The Council chose to proceed with appointments to the Housing Committee.

Mr. Kuntz explained there were two (2) positions to be filled and four (4) candidates listed on the ballot. He directed Council to vote for two (2) candidates.

Councilmember Piekarski Krech stated there were only three (3) candidates because Renee Martin was already appointed to the Environmental Commission. She suggested that the Council take action on appointments to the Convention and Visitors Bureau in the interim because there were three (3) positions and only three (3) candidates.

**Motion by Piekarski Krech, second by Madden, to appoint Regina Barr, Lauren Himle, and Jamie Rady to the Convention and Visitors Bureau.**

**Ayes: 5**

**Nays: 0      Motion carried.**

Following the first round of voting for the Housing Committee Mr. Kuntz announced that two (2) out of the three (3) candidates each received four (4) votes.

The Council agreed to appoint the two (2) candidates that received four (4) votes.

Mr. Kuntz stated James Zentner and Dody Sobaszekiewicz were the candidates that received (4) votes.

**Motion by Mueller, second by Piekarski Krech, to appoint James Zentner and Dody Sobaszekiewicz to the Housing Committee**

**Ayes: 5**

**Nays: 0      Motion carried.**

3. **ADJOURN:** Motion by Bartholomew, second by Piekarski Krech, to adjourn. The meeting was adjourned by a unanimous vote at 9:10 p.m.