



**INVER GROVE HEIGHTS  
ECONOMIC DEVELOPMENT AUTHORITY AGENDA  
MONDAY, AUGUST 12, 2013  
CITY HALL COUNCIL CHAMBERS  
5:00 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. REGULAR AGENDA**

A. Consider Approval of Minutes from the May 13, 2013 Regular Economic Development Authority Meeting

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B. Consider Approval of Claims

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C. Consider Approval of Resolution Calling for Public Hearing on EDA Board Composition

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D. Consider Approval of 2014 Budget

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E. Progress Plus Update

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F. Concord Update

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G. Gun Club Update

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**4. NEXT MEETING – November 12, 2013**

**5. ADJOURN**

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**INVER GROVE HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY MEETING  
MONDAY, MAY 13, 2013 – 8150 BARBARA AVENUE**

**CALL TO ORDER/ROLL CALL** The Economic Development Authority (EDA) of Inver Grove Heights met on Monday, May 13, 2013, in the City Hall Council Chambers. President Tourville called the meeting to order at 5:00 p.m. Present were Economic Development Authority members Bartholomew, Madden, Mueller, and Piekarski Krech; Executive Director Link, City Attorney Kuntz, City Administrator Lynch, Finance Director Smith, and Secretary Fox.

**3. REGULAR AGENDA**

**A. Minutes:**

**Motion by Bartholomew, second by Madden, to approve the Minutes of the February 4, 2013 Regular Economic Development Authority meeting.**

**Ayes: 5**

**Nays: 0      Motion carried.**

**Motion by Madden, second by Bartholomew, to approve the Minutes of the March 11, 2013 Special Economic Development Authority meeting.**

**Ayes: 5**

**Nays: 0      Motion carried.**

**B. Claims:**

Boardmember Mueller commented on the claims being high last quarter, and questioned how the expenditures could be better controlled. He asked if gas and electric service would be shut off for the summer to the two residences on Concord.

Mr. Link replied that gas and electric service would be shut off. He advised that many of last quarter's expenditures were one-time costs related to the recent acquisitions.

Boardmember Piekarski Krech asked if those costs were above and beyond the assumed acquisition costs.

Mr. Link replied in the affirmative, stating the cost for environmental review, demolition, relocation waivers, etc. was in addition to the purchase price.

Boardmember Mueller asked for clarification of the \$300 charge to Evergreen Land Services.

Mr. Link advised that charge was for a relocation waiver for 8195 Babcock Trail.

Boardmember Mueller asked for clarification of where the Progress Plus membership dues were paid from.

Mr. Link replied that the dues for Progress Plus were part of the EDA budget, which was funded through a transfer from the Host Community Fund.

Boardmember Mueller asked how many people were included in the membership fee.

Mr. Link replied the dues paid for two members; the City Administrator and the Police Chief.

**Motion by Bartholomew, second by Madden, to approve disbursements from February 4, 2013 to May 12, 2013.**

Dian Piekarski, 7609 Babcock Trail, asked if the intent of the Council was to continue to fund the EDA through the Host Community Fund.

Mr. Link replied that the City Council and the EDA have discussed long-term funding; however, there have been no decisions made.

Boardmember Madden stated the expenses were higher than he anticipated and he would prefer the EDA slow down on making future plans until seeing some results.

**Ayes: 5**

**Nays: 0     Motion carried.**

**C. EDA Composition**

Mr. Link addressed the EDA's request to consider changing the composition of the Board by adding two business members. He asked Mr. Kuntz to discuss the legal aspects of such a change.

Mr. Kuntz advised that Statute provides the flexibility for the EDA to consist of three, five, or seven members. A board consisting of seven members must include at least two members of the city council and the terms of the council members as members of the Board could coincide with their terms as council members. If the Board would like to proceed to amend the enabling resolution to change the Board composition it would need to give direction to the executive director and city attorney to give notice of a public hearing to consider the amendment. It would also need to address the terms of the two members that would not be on the council. Bond counsel suggests that those terms be staggered and that the initial terms be one year for one member and two years for the other member and that thereafter the terms be six years as required by Statute. If the amended enabling resolution is adopted, the EDA should review and revise its bylaws to the extent necessary to make them consistent with the amended enabling resolution. The process for non-council selection is nomination by the mayor with the approval of the city council. If a change in the EDA composition is desired, a timeline for consideration would be for staff to come back to the August meeting with the suggested language for the EDA's review. At that time the EDA could give staff direction to hold a public hearing in November, and if it was approved they could start out 2014 with a seven member board.

Boardmember Bartholomew asked if it was a requirement of Statute that the term be six years.

Mr. Kuntz replied in the affirmative.

Boardmember Mueller stated he was not in favor of six year terms.

Boardmember Piekarski-Krech stated she would like to expand to seven members but would prefer shorter terms.

President Tourville asked if non-council members could be reappointed at the end of their terms.

Mr. Kuntz stated the Statute seems to indicate no provision for removal without cause but rather only a provision for removal with cause (inefficiency, misconduct, etc.). If the Board was concerned about duration they may want to consider allowing no more than two consecutive six year terms or something along those lines.

Boardmember Madden questioned the need to add two business members to the EDA, stating there was ample opportunity for the business community to communicate with the Board.

Boardmember Bartholomew felt it was important to add two at-large members as a means of gaining insight from citizens. He proposed allowing one term only; however, he noted the initial term would be very short.

Boardmember Mueller asked for clarification of how the non-council members would be selected.

Mr. Kuntz explained that the mayor would nominate individuals and the council would then approve or disapprove the nominations. The mayor would have the authority to bring in one applicant at a time or several.

Boardmember Madden stated he did not have an objection to expanding the EDA; however, he did not necessarily see a need for it and would prefer not to complicate the process by adding members.

Boardmember Mueller stated he would prefer to postpone looking into an expansion until the first of the year.

Boardmember Piekarski Krech stated she liked the idea of expanding to seven members and having the EDA comprised of more than just council. She asked if they could have ex officio members.

Mr. Kuntz stated the term ex officio raised a number of questions as to its definition and whether ex officio's could vote, contribute to discussions, etc. The Board could form a group of advisors, but they would not be allowed to vote as they were not official members.

Ms. Dian Piekarski suggested the EDA ask our state representative's help in changing the portions of the Statute that the EDA was uncomfortable with.

President Tourville stated he did not have an issue with expanding to seven members. If that were to happen, he would likely use the current process for other City commission appointments and would request applications for nominees.

Boardmember Piekarski Krech questioned whether anyone would be willing to make such a long-term commitment for a volunteer position. She added that having two additional individuals with outside ideas might be beneficial.

The EDA directed staff and City Attorney to draft possible language for the EDA to discuss again at the August meeting. The language would add two members, stagger the terms, with the initial terms being one year for one member and two years for the other member, and allowing only single six year terms.

#### **E. Progress Plus Update**

Jennifer Gale advised they now have Twitter, Facebook, and LinkedIn accounts. She presented a brochure they plan to implement illustrating key highlights of what makes Inver Grove Heights a great community, including good highway access, small town feel, close proximity to major landmarks, etc. She also presented a mock up of one of four interchangeable inserts they plan to include in the brochure. The back of the insert will remain the same, but the front of each insert will highlight one of the four businesses selected by the EDA as a priority for 2013, with the first one being the Argenta Hills development. Ms.

Gale asked for direction in regard to whether they wanted the photo of the Rock Island Swing Bridge to remain on the back of the insert, or whether they would prefer the photo be more business related.

President Tourville suggested that businesses pay to be featured in the brochure.

Boardmember Bartholomew agreed with the suggestion to have businesses participate in the cost.

Boardmember Mueller suggested highlighting CHS.

President Tourville suggested using the proposed mock up of the swing bridge for the first insert. They could then discuss highlighting business versus community and perhaps charging businesses to be featured.

Boardmember Madden stated he liked the mock up as presented.

Boardmember Mueller suggested the Progress Plus website be updated.

Ms. Gale replied they were currently in the process of doing so.

Boardmember Piekarski Krech questioned the accuracy of the estimated drive time to Rochester as listed in the brochure.

Ms. Gale replied she felt that was accurate, but stated it could be changed.

President Tourville stated the word 'approximately' could be added in regard to proximity.

Boardmember Piekarski Krech asked if the programs listed under 'financing options' were currently in place.

Ms. Gale replied in the affirmative. She discussed the many newspaper articles they write in an effort to advertise the City and inform the public of new programs, etc.

Carl Kuhl summarized the April 2013 market report. He noted that the southeast industrial market is expected to have flat absorption over the next year, as any gains would have to overcome the recent losses of Toro in Lakeville and Uline in Eagan. The twin cities office market saw another quarter of positive absorption, and the retail market is expected to be flat twin city wide, although some growth is expected along the central corridor and lower town area near the new St. Paul Saints ballpark. They are beginning to see more activity in the land market, both locally and regionally, and housing in this region has dramatically increased and surpassed the national average. He advised they recently made two retention visits, one of which Mr. Link was able to attend with Eyeworks. He summarized the owners' comments, stating she has seen growth and has successfully overcome the challenges of Cahill Avenue construction and being relocated within her building. Mr. Kuhl also visited Associated Bank, which is a great resource for attracting new businesses because of their reach throughout the upper Midwest and their specialized business lending. Progress Plus is working on scheduling additional retention visits, including CHS, Mauer Chevrolet, and various medical and dental clinics. He advised they had reached out to Relan Green but were recently advised they were relocating to Eagan into a lower cost facility. The past few weeks have seen a steady uptick of inquiries, both within our community as well as throughout the twin cities in general. Many of the inquiries are for industrial or datacenters and Progress Plus continues to pursue those.

Ms. Gale advised they have established partnerships with several organizations, including Dakota Electric Association. Mark Loftus, of Dakota Electric, has been taking their information with him when he meets with businesses in an attempt to attract big users to Dakota County. Another partnership they have recently ramped up is with the St. Paul Port Authority. The Port Authority has offered to assist with any Brownfield remediation, and have also recently created a program in which they give land away to a broker. That broker then constructs a building and they co-lease it out as an ongoing revenue source for the Port Authority. The Port Authority would happy to discuss this with the EDA should they want further information on that program.

Boardmember Piekarski Krech asked if Progress Plus was aware that Emma Krumbees was going out of business, stating she would have appreciated some advance notice.

Ms. Gale replied she had heard for some time that they were struggling and therefore she had been trying to work with them on various opportunities (i.e. Open to Business, financing options, etc.). There was frequent communication, but Emma Krumbees did not seek any assistance. She stated the restaurant's low level of involvement in the community may have played a role in their closing.

Boardmember Piekarski Krech asked if Emma Krumbees owned their building.

Ms. Gale replied in the affirmative.

Boardmember Mueller requested that extra effort be put into working with the A & W building owners to get it open again. He asked also that business owners not belonging to Progress Plus or the Chamber be notified of upcoming Town Hall business meetings.

Ms. Gale replied that they notify business owners to the extent that they can. They continuously try to keep an accurate database of businesses in the city; however, since businesses are not necessarily required to file anything stating they are doing business, it is difficult to get that information. She stated they use several sources for information, such as City water records, the Department of Commerce, a mailing house, and just driving around the City, but each of these systems has its issues and ultimately much of the responsibility rests on the business owner to notify Progress Plus of their existence.

## **F. Update**

### **1. Concord Redevelopment**

Mr. Link advised that staff is working on scheduling a consultant to discuss financial strategies, tools, and an acquisition strategy at an upcoming meeting.

The Dakota County CDA is currently mailing letters to the remaining property owners in the 6300 block of Concord in an attempt to gauge the interest in selling their land. He will continue to keep the EDA informed on this situation.

Staff is working with the County to get a Phase I environmental analysis of some of the sites in the Concord area. So far they have not been very successful in getting access agreements from the property owners to let the consultant walk the property and discuss its history. The other issue is that the congressional sequestration has affected the EPA (the entity providing the funding), and has resulted in lower levels of funding as well as lower staffing levels.

President Tourville advised that as a result of some of the developers mentioning the railroad tracks as being a negative for the Concord area, at tonight's Council meeting he planned to ask staff to research the process, cost, etc. associated with designating a railroad quiet zone.

Mr. Link replied he would pull information from a few years ago when the City looked at designating a quiet zone. He stated essentially the City would be required to pay for safety improvements in exchange for the railroad restricting its use of whistles and horns.

President Tourville stated there were grants available for such a purpose, and perhaps a quiet zone in the Concord area would help development move forward.

## 2. Gun Club Site

Mr. Link advised that MNDOT completed their environmental investigation report and he planned to meet with them this week. During that meeting he hoped to get a copy of the DNR report, approval for the City to conduct its own investigation, and to discuss the process for entering into negotiations to acquire the property.

## 3. Open to Business

Mr. Link advised that the 'Open to Business' program started the first of the year, with much of the time being spent on administration, advertising, and marketing. They received 114 inquiries, of which 78 were telephone inquiries and 36 were meetings. In addition to that they had 93 meetings to help market the program.

Boardmember Mueller asked how many of the 114 inquiries were specifically for the City of Inver Grove Heights.

Mr. Link stated he did not receive a breakdown of the telephone inquiries; however, out of the 36 meetings that were held, two were in Inver Grove Heights.

Boardmember Bartholomew questioned the figures, stating the spreadsheet showed only one meeting in Inver Grove Heights in the first quarter.

Mr. Link clarified that in addition to that inquiry, there was another client meeting at the beginning of April. He stated that the information on the spreadsheet was very general, noting that the MCCD is required to keep a certain level of confidence.

In regard to Boardmember Mueller's request to invite additional businesses to events, Ms. Piekarski suggested using the list from the recent business satisfaction survey or perhaps the City had a list of businesses operating within the City.

President Tourville replied the Town Hall business meeting was a City event rather than a Progress Plus event, and he believed that Decision Resources used a business listing from the State of Minnesota to compile their mailing list.

Ms. Piekarski asked if all businesses were invited to that event.

President Tourville replied it was not a closed event and all businesses were welcome.

Boardmember Piekarski Krech stated that although it was not a closed event, they did not do a good job of outreach as several groupings of businesses were missing. She hoped to get a better representation at future meetings.

Ms. Piekarski stated she did not receive an invitation to the Town Hall business meeting, although she has in the past.

Mr. Link stated staff would like a more comprehensive list as well; however, for various reasons there was not an easy solution.

Boardmember Piekarski Krech suggested using the State Sales Tax ID as a data source to compile a list.

President Tourville stated non-profits would not have a tax ID.

Mr. Link stated they could look into using tax ID as a data source.

**5. NEXT MEETING**

President Tourville advised the next meeting was scheduled for August 12, 2013.

**6. ADJOURNMENT:** Motion by Mueller, second by Madden, to adjourn. The meeting was adjourned by unanimous vote at 6:22 p.m.

S.B.

MEMO

CITY OF INVER GROVE HEIGHTS

**TO:** Inver Grove Heights Economic Development Authority (EDA)  
**FROM:** Thomas J. Link, Director of Community Development  
**DATE:** July 29, 2013 for EDA Meeting of August 12, 2013  
**SUBJECT:** Claims and Financial Report

Claims

The claims in the last three months relate primarily to the three recent EDA acquisitions. The following claims have been received and paid since April 30, 2013:

<u>Description</u>	<u>Date</u>	<u>Amount</u>
• River Heights Chamber of Commerce (Mayor's membership)	5/28/13	\$80.50
• Groundwater and Environmental Services (hazmat survey – 6671/6685 Concord Blvd)	5/28/13	\$2,526.40
• Groundwater and Environmental Services (hazmat survey – 8195 Babcock Tr)	5/28/13	\$1,250.00
• Progress Plus (second half of annual membership)	5/28/13	\$12,500.00
• Excel Energy (April gas services – 6671/6685 Concord Blvd)	6/5/13	\$18.64
• Excel Energy (April electric services – 6671/6685 Concord Blvd)	6/5/13	\$18.54
• Ehlers & Associates (budget module)	6/19/13	\$271.74
• LeVander Gillen & Miller (relocation waiver/EDA composition)	6/19/13	\$80.00
• Peer Engineering Inc. (Phase I site assessment)	7/10/13	\$1,800.00
• Excel Energy (May – 6671/6685 Concord Blvd)	7/10/13	\$29.29
<b>TOTAL</b>		<b>\$18,575.11</b>

Financial Report

The attached shows the EDA expenditures through the second quarter of 2013.

Enc: Financial Report  
cc: Kristi Smith, Finance Director

# City of Inver Grove Heights EDA Fund 290

## Budget vs Actual through 6/30/13

Account Description	2013 Budget	Amended Budget	6/30/13 Actual	Budget Remaining
Investment Earnings	-	-	190.61	(190.61)
Miscellaneous Revenue	-	-	-	-
Operating Transfers In	300.00	300.00	312,758.98	(312,458.98)
Contribution from Retained Earnings	55,200.00	55,200.00	-	55,200.00
<b>Total Revenue</b>	<b>55,500.00</b>	<b>55,500.00</b>	<b>312,949.59</b>	<b>(257,449.59)</b>
Personnel	14,500.00	14,500.00	7,378.95	7,121.05
Prof/Tech Services	14,500.00	14,500.00	18,738.69	(4,238.69)
Purchased Services	-	-	238.64	(238.64)
Other Purchased Services	26,300.00	26,300.00	26,105.00	195.00
Supplies	200.00	200.00	-	200.00
Land Purchase	-	-	319,258.10	(319,258.10)
<b>Total Expenditure</b>	<b>55,500.00</b>	<b>55,500.00</b>	<b>371,719.38</b>	<b>(316,219.38)</b>
<b>Fund 290 Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>(58,769.79)</b>	<b>(58,769.79)</b>
Claim on Cash			282,648.74	
Land Available for Sale			1,000,000.00	
Loan from Host Community Fund for Land Purchase			1,000,000.00	

**CITY OF INVER GROVE HEIGHTS**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION CALLING FOR A PUBLIC HEARING ON A PROPOSED AMENDMENT TO THE AMENDED ENABLING RESOLUTION OF THE CITY OF INVER GROVE HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY RELATING TO THE NUMBER AND COMPOSITION OF THE BOARD OF COMMISSIONERS; AND SPECIFYING THAT THE NAME OF THE AUTHORITY IS CITY OF INVER GROVE HEIGHTS ECONOMIC AUTHORITY**

**WHEREAS**, by Resolution No. 5477 adopted August 10, 1992 (the “Enabling Resolution”) the City of Inver Grove Heights (the “City”) established the Inver Grove Heights Economic Development Authority (“EDA”) pursuant to Minnesota Statutes, Sections 469.090 to 469.1081 (the “EDA Act”); and

**WHEREAS**, the City Council amended and restated the Enabling Resolution by Resolution No. 11-13 Amended and Restated Resolution Establishing an Economic Development Authority for the City of Inver Grove Heights, dated January 24, 2011; and

**WHEREAS**, the City Council wishes to consider an amendment that would change the number and the composition of the Board of Commissioners; and

**WHEREAS**, The City Council also wishes to specify that the name of the EDA is the “City of Inver Grove Heights Economic Development Authority.”

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Inver Grove Heights, that:

1. The City Administrator is hereby authorized and directed to cause to be prepared for consideration by the City Council an amendment that would set the number of the Board of Commissioners at seven persons, five of which would be the Mayor and the Council and two of which would be persons who are not Mayor or Council. The amendment shall also specify that the name of the EDA is “City of Inver Grove Heights Economic Development Authority.”

2. The Administrator is authorized and directed to prepare a notice for publication, in substantially the form attached as Exhibit A, in the City’s official newspaper setting a public hearing before the City Council on Monday, November \_\_\_\_\_, 2013, at approximately 7:00 p.m. in the council chambers for consideration of the proposed amendment. The notice shall be published in the newspaper for two consecutive weeks, not more than 30 days prior to the public hearing.

3. The Administrator is authorized and directed to take all other actions necessary to bring the proposed amendment before the City Council at the time of the public hearing.

Approved by the City Council of the City of Inver Grove Heights this \_\_\_\_\_ day of  
September, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Assistant Administrator

## EXHIBIT A

### NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN**, that the City Council of the City of Inver Grove Heights will meet on Monday, November \_\_\_\_, 2013 at approximately 7:00 p.m. in the Council Chambers at City Hall, 8150 Barbara Avenue, Inver Grove Heights, Minnesota, to conduct a public hearing on a proposed amendment to Resolution No. 11-13 approved on January 24, 2011 (the "Amended Enabling Resolution"), which established the Inver Grove Heights Economic Development Authority (the "EDA") pursuant to Minnesota Statutes, Sections 469.00 to 460.1081.

#### Summary of Amendment to Amend Enabling Resolution

Under the original Amended Enabling Resolution, the members of the City Council serve as the EDA board of commissioners. The proposed amendment to the Amended Enabling Resolution would provide that the Board of Commissioners consist of seven members, five of whom would be the Mayor and the four City Councilmembers and two of whom would be persons who are not the Mayor or the City Councilmembers. The proposed amendment also specifies that the name of the EDA is the "City of Inver Grove Heights Economic Development Authority."

#### Hearing

At the public hearing any person wishing to express a view regarding the proposed amendment to the Amended Enabling Resolution will be heard orally or in writing. At the conclusion of the hearing or any adjournment thereof the City Council will take whatever action it deems necessary with regard to the amendment. A copy of the full text of the amendment as proposed is on file for public inspection in the office of the City Administrator at City Hall during normal business hours.

Melissa Kennedy, Deputy Clerk

Published October \_\_\_\_, 2013 and October \_\_\_\_, 2013

CITY OF INVER GROVE HEIGHTS

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AMENDING THE AMENDED ENABLING RESOLUTION OF THE CITY OF INVER GROVE HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY RELATING TO THE NUMBER AND COMPOSITION OF THE BOARD OF COMMISSIONERS; AND SPECIFYING THAT THE NAME OF THE AUTHORITY IS CITY OF INVER GROVE HEIGHTS ECONOMIC AUTHORITY**

WHEREAS, by Resolution No. 5477 adopted August 10, 1992 (the "Enabling Resolution") the City of Inver Grove Heights (the "City") established the Inver Grove Heights Economic Development Authority ("EDA") pursuant to Minnesota Statutes, Sections 469.090 to 469.1081 (the "EDA Act"); and

WHEREAS, the City Council amended and restated the original Enabling Resolution by Resolution No. 11-13 Amended and Restated Resolution Establishing an Economic Development Authority for the City of Inver Grove Heights, dated January 24, 2011 (the Amended Enabling Resolution); and

WHEREAS, the City Council wishes to make an amendment to change the number and the composition of the Board of Commissioners; and

WHEREAS, the Council wishes to specify that the name of the EDA is City of Inver Grove Heights Economic Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that Section 2 and Section 3 of the Amended Enabling Resolution (Resolution No. 11-13) are hereby amended to read as follows:

Section 2. Establishment of EDA.

2.01. The City Council reaffirms that there is created an economic development authority for the City, known as the "City of Inver Grove Heights Economic Development Authority."

2.02. The EDA may exercise all powers now or hereafter provided by law, including without limitation all powers of an economic development authority under the EDA Act; all powers of a housing and redevelopment authority under Minnesota Statutes, Sections 469.001 to 469.047 (the "HRA Act:") and all powers of a city under Minnesota Statutes, Sections 469.124 to 469.134.

2.03. Up to January 1, 2014, The board of commissioners of the EDA shall consist of five members, who shall be the Mayor and the four members of the City Council. The terms of such the EDA commissioners shall coincide with their respective term of office as Mayor and councilmembers.

Beginning January 1, 2014, and continuing thereafter, the board of commissioners of the EDA shall consist of seven members; five of the members shall be the Mayor and the four councilmembers and the terms of those members that are the Mayor and the councilmembers shall coincide with their respective term of office as Mayor and councilmembers; the other two members of the board of commissioners shall be persons who are not the Mayor and councilmembers.

With respect to the members who are not the Mayor or councilmembers, their terms shall be for six years provided, however, that the initial term for one such member shall be two years running from January 1, 2014, through December 31, 2015, and the initial term for the other such member shall be for three years running from January 1, 2014, through December 31, 2016. The members who are not the Mayor or councilmembers shall be appointed by the Mayor with the approval of the City Council.

2.04. With respect to the members of the EDA who are the Mayor or councilmembers, Aa vacancy is created in the membership of the EDA when the term of the Mayor or councilmember as Mayor or councilmember ends a City Council member of the board of commissioners ends City Council membership. A vacancy for this or any other reason must be filled for a new term or the balance of the expired term, as the case may be, in the manner in which Mayor and councilmember vacancies are filled.

With respect to members of the EDA who are not the Mayor or councilmembers, if a vacancy occurs with respect to such member positions, the vacancy for the unexpired term shall be filled by appointment of the Mayor with approval of the City Council.

### Section 3. Limitations.

3.01. The following limits apply to the EDA and its operation:

(a) The EDA must follow the budget process for City departments in accordance with City policies, ordinances, and resolutions and the City charter.

(b) Development and redevelopment actions of the EDA must be in conformance with the City comprehensive plan and official controls implementing the comprehensive plan.

(c) The EDA shall not hire permanent or temporary employees without prior approval by the City Council.

(d) ~~Because the EDA board of commissioners consists of members of the City Council, the City Council determines that, notwithstanding anything to the contrary in Section 469.095, subd.4, of the EDA Act, EDA commissioners shall not receive pay from the EDA for attending regular or special EDA meetings. Nothing contained in this section affects other than amounts (if any) paid by the City to members in their role as Mayor or councilmembers.~~

3.02. As provided in the EDA Act it is the intention of the City Council that nothing in this resolution or any activities of the EDA are to be construed to impair the obligations of the City under any of its contacts or to affect in any detrimental manner the

rights and privileges of a holder of a bond or other obligation heretofore issued by the City.

Approved by the City Council of the City of Inver Grove Heights this \_\_\_\_\_ day of November, 2013.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Deputy Clerk

## MEMO

## CITY OF INVER GROVE HEIGHTS

**TO:** Inver Grove Heights Economic Development Authority

**FROM:** Thomas J. Link, Director of Community Development 

**DATE:** July 29, 2013 for EDA Meeting of August 12, 2013

**SUBJECT:** Draft 2014 Budget

- 1. ACTION REQUESTED:** The Inver Grove Heights Economic Development Authority (EDA) is to consider recommending approval of the draft 2014 budget for economic development, as attached.
- 2. ANALYSIS:** The proposed 2014 budget is similar to the 2013 budget.

Personnel, including salary and benefits, assume that 10% of the Community Development Director's time will be spent on economic development activities. For the time being, the Recording Secretary's attendance will be considered to be part of the regular forty hour work week, thus avoiding the additional cost of overtime. This will be reconsidered if the Community Development Department's workload increases.

Professional Services includes \$6,500 for the city attorney, bond counsel, financial consultant, and other consultants. This is an increase of \$2,000 from the 2013 budget to reflect expenses, year-to-date. The draft budget anticipates the city attorney's attendance at some of the EDA meetings. Professional Services also includes \$6,300 for the Metropolitan Consortium of Community Developers' (MCCD) Open to Business program. This amount, a reduction from the anticipated cost of \$10,000, reflects the actual contract amount.

Other Services has been reduced by \$25,000 since the Progress Plus contribution has been moved back to the Host Community Fund. Other Services also includes occasional publication of public hearing notices, membership in the Economic Development Association of Minnesota (EDAM), and attendance at the EDAM, Chamber of Commerce, and Progress Plus annual meetings.

Supplies is for the unanticipated, miscellaneous expenses that may occur throughout the year.

The City Council also expressed an interest in creating a new position, Economic Development Specialist. Attached, for the EDA's information, is a memo regarding the costs of such a position and a draft job description. The Economic Development Specialist is currently not included in the EDA's budget.

- 3. RECOMMENDATION:** Staff recommends approval of the Economic Development Authority's 2014 budget, as attached, subject to City Council actions.

Enc: Proposed 2014 Budget  
Memo regarding Economic Development Specialist, dated July 30, 2013  
Economic Development Specialist Position Description

cc: Jennifer Gale, Progress Plus

# City of Inver Grove Heights

## Proposed 2014 Budget

### EDA Summary

Acct Number	Account Description	2011 Actual	2012 Actual	2013 Amended Budget	06/30/13 Actual	2013 Forecast	2014 Department Request	2014 Request w/ EDA Specialist	2014 City Admin Recommended	2014 City Council Adopted
	Miscellaneous Revenues	0	1,947	0	191	0	3,500	3,500	0	0
	Other Financing Sources	0	1,000,052	55,500	312,759	366,800	52,400	117,200	0	0
	<b>Total Revenue</b>	<b>0</b>	<b>1,001,999</b>	<b>55,500</b>	<b>312,950</b>	<b>366,800</b>	<b>55,900</b>	<b>120,700</b>	<b>0</b>	<b>0</b>
	Personnel	0	15,015	14,500	7,279	14,500	15,300	100,900	0	0
	Prof/Tech Services	0	15,681	14,500	18,739	13,000	12,800	12,800	0	0
	Purch Svcs - Prop/Equip	0	0	0	239	0	400	400	0	0
	Other Purchased Services	0	25,576	26,300	26,105	26,300	2,200	3,900	0	0
	Supplies	0	0	200	0	200	200	2,700	0	0
	Capital Outlay	0	604,310	0	319,258	312,800	0	0	0	0
	<b>Total Expense</b>	<b>0</b>	<b>660,582</b>	<b>55,500</b>	<b>371,619</b>	<b>366,800</b>	<b>30,900</b>	<b>120,700</b>	<b>0</b>	<b>0</b>

**City of Inver Grove Heights**  
**Proposed 2014 Budget**

EDA 290

Acct Number	Account Description	2011 Actual	2012 Actual	2013 Amended Budget	06/30/13 Actual	2013 Forecast	2014 Department Request	2014 Request w/ EDA Specialist	2014 City Admin Recommended	2014 City Council Adopted
3610000	INVESTMENT EARNINGS	0	1,945	0	191	0	3,500	3,500	0	0
3660000	OTHER REIMBURSEMENTS	0	2	0	0	0	0	0	0	0
	<b>Miscellaneous Revenues</b>	0	1,947	0	191	0	3,500	3,500	0	0
3911000	OPERATING TRANSFERS IN	0	1,000,052	300	312,759	313,100	500	500	0	0
3992000	CONTRIB FROM RETAINED EARNINGS	0	0	55,200	0	53,700	51,900	116,700	0	0
	<b>Other Financing Sources</b>	0	1,000,052	55,500	312,759	366,800	52,400	117,200	0	0
	<b>Total Revenue</b>	0	1,001,999	55,500	312,950	366,800	55,900	120,700	0	0

# City of Inver Grove Heights Proposed 2014 Budget

EDA 290

Acct Number	Account Description	2011 Actual	2012 Actual	2013 Amended Budget	06/30/13 Actual	2013 Forecast	2014 Department Request	2014 Request w/ EDA Specialist	2014 City Admin Recommended	2014 City Council Adopted
10100	REGULAR FULL-TIME	0	12,057	11,600	5,800	11,600	12,100	75,000		
20100	FLEX. COMP. SPENDING	0	463	400	232	400	400	4,000		
20300	EMPLOYER SOCIAL SECURITY	0	683	700	353	700	700	4,900		
20350	EMPLOYER MEDICARE	0	167	200	83	200	200	1,100		
20400	EMPLOYER PERA	0	841	800	420	800	900	5,400		
20600	MEDICAL INSURANCE	0	730	700	365	700	900	9,300		
20620	LIFE INSURANCE	0	26	0	8	0	0	100		
20630	LTD INSURANCE	0	49	0	18	0	0	400		
20750	WORKERS COMPENSATION	0	0	100	0	100	100	700		
	<b>Personnel</b>	0	15,015	14,500	7,279	14,500	15,300	100,900	0	0
30150	FISCAL CONSULTANTS	0	0	1,000	0	1,000	1,000	1,000		
30420	CORPORATE	0	10,057	2,000	2,928	4,000	4,000	4,000		
30440	BOND COUNSEL	0	0	1,500	0	1,500	1,500	1,500		
30550	FLEX/COMP ACCOUNT FEE	0	0	0	11	0	0	0		
30700	OTHER PROFESSIONAL SERVICES	0	5,623	10,000	15,799	6,500	6,300	6,300		
	<b>Prof/Tech Services</b>	0	15,681	14,500	18,739	13,000	12,800	12,800	0	0
40010	GAS UTILITY SERVICES	0	0	0	19	0	0	0		
40020	ELECTRIC UTILITY SERVICES	0	0	0	197	0	0	0		
40066	STORM WATER	0	0	0	23	0	0	0		
40075	CITY FACILITIES ALLOCATION	0	0	0	0	0	400	400		
	<b>Purch Svcs - Prop/Equip</b>	0	0	0	239	0	400	400	0	0
50019	INSURANCE ALLOCATION	0	0	0	0	0	600	600		
50025	ADVERTISING/PUBLISH NOTICES	0	501	200	0	200	200	200		
50065	TRAVEL	0	0	0	0	0	0	500		
50070	DUES, LICENSES & SUBSCRIPTIONS	0	25,075	25,500	25,585	25,500	800	1,400		
50080	CONFERENCES AND SEMINARS	0	0	600	520	600	600	1,200		
	<b>Other Purchased Services</b>	0	25,576	26,300	26,105	26,300	2,200	3,900	0	0
60018	SUPPLIES - TRAINING	0	0	0	0	0	0	100		
60040	SMALL TOOLS & MISC EQUIPMENT	0	0	0	0	0	0	2,400		
60065	SUPPLIES - OTHER	0	0	200	0	200	200	200		
	<b>Supplies</b>	0	0	200	0	200	200	2,700	0	0
80100	LAND	0	604,310	0	319,258	312,800	0	0		
	<b>Capital Outlay</b>	0	604,310	0	319,258	312,800	0	0	0	0
	<b>Total Expense</b>	0	660,582	55,500	371,619	366,800	30,900	120,700	0	0

**MEMO**  
**CITY OF INVER GROVE HEIGHTS**

**TO:** Joe Lynch, City Administrator  
**FROM:** Thomas J. Link, Director of Community Development   
**DATE:** July 30, 2013  
**SUBJECT:** 2014 Budget – Economic Development Specialist

The following is a summary of some of the ongoing, operational costs related to an Economic Development Specialist position:

- Salary \$75,000
  - Benefits \$25,900
  - Travel \$500
  - Dues, licenses, and subscriptions \$600
    - EDAM (\$250)
    - IEDC (\$350)
  - Conferences and seminars \$600
    - EDAM Winter Conference (\$200)
    - River Heights Chamber of Commerce Annual Meetings (\$100)
    - Public Finance Seminar (\$265)
  - Training Supplies \$100
  - Small tools and miscellaneous \$2,400
    - Chair (\$700)
    - Computer (\$1,500)
    - Miscellaneous (\$200)
- TOTAL \$105,100**

Other cost considerations for the future would be:

- Marketing - Marketing materials would include the development of brochures, mailings, display boards, booth rentals at conferences, etc. Progress Plus currently provides these materials. This would come forward as a recommendation in the 2015 EDA budget.
- Economic Development Software – A software package would be necessary to maintain a current, accurate inventory of lands and buildings available for commercial and industrial activities. Once acquired, the information would have to be maintained. This inventory would be property specific and would include lot size and dimension, building size, dimensions, and description, contact information, asking price, and whether the property is for sale or lease. Such an inventory is critical to providing rapid responses to inquiries with full, accurate information. The software may also include demographic information, such as workforce, education, major employers, economics, taxes, transportation, utilities, quality of life issues, and ancillary information. Progress Plus currently has such a software program and maintains it. A 2015 budget recommendation would be forthcoming regarding the software.

- Economic Development Website – The Economic Development website would be incorporated into the City website. In addition to providing considerable general information about the community, the website should be tied into the software and be interactive so that developers and realtors can search for buildings and properties. Progress Plus currently has such a website.

The current EDA budget assumes that 10% of the Community Development Director's time will be spent on economic development activities. If the Economic Development Specialist were created, the Director's time would be removed from the EDA budget.

**DRAFT**  
**(7-30-13)**  
**City of Inver Grove Heights**

**POSITION DESCRIPTION**

**Position Title:** *Economic Development Specialist*

**Department/Location:** *Community Development*

**Immediate Supervisor:** *Community Development Director*

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***Position Summary:***

**Under the direction of the City Administrator, and in coordination with the Community Development Director, this position develops and maintains the City's economic development program for the purpose of recruiting new businesses and retaining and expanding existing businesses.**

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**Essential Accountabilities and Expected Outcomes**

- 1) Develop and maintain an economic development marketing program to recruit new businesses, including marketing and promotional material, mailings and e-mails, economic development website, social media, IGH centered broker tour or event, and exhibits at commercial brokers' conferences and events
- 2) Develop and maintain a business retention and expansion program
- 3) Develop and maintain a comprehensive, systematic database inventory of available lands and buildings for community development or redevelopment purposes
- 4) Respond to business, developer, and real estate brokers' inquiries regarding new and expanding business opportunities
- 5) Provide information to developers and the business community regarding the City, including workforce and education, major employers, economics, taxes, transportation, utilities, and quality of life
- 6) Provide information to developers and the business community regarding technical and financial assistance, including programs by the Small Business Administration (SBA), Minnesota Department of Employment and Economic Development (DEED), and Metropolitan Consortium of Community Developers (MCCD)

- 7) Provide information to developers and the business community regarding job training and re-training resources, such as Dakota County Technical College, Inver Hills Community College, and Dakota/Scott Workforce Investment Board
- 8) Develop and maintain a database of all businesses in Inver Grove Heights
- 9) Prepare and distribute regular newsletters to the business community
- 10) In coordination with the Community Development Director, provide staff liaison to the Dakota County Community Development Agency, Progress Plus, River Heights Chamber of Commerce, Metropolitan Consortium of Community Developers, Inver Hills Community College, Dakota County Technical College, Dakota/Scott Workforce Investment Board, and Greater MSP
- 11) In coordination with the Community Development Director, provide staff assistance to the Inver Grove Heights Economic Development Authority (EDA)
- 12) Other duties as assigned

**Accountabilities Shared by all City Employees:**

Develop and maintain a thorough working knowledge of all department and City-wide policies, protocols and procedures that apply to the performance of this position.

Demonstrate, by personal example, the service excellence and integrity expected from all employees.

Develop a respectful and cooperative working relationship with co-workers, including willingness to assist newer employees so that their job responsibilities can be performed with confidence as quickly as possible.

Communicate regularly with and keep one's immediate supervisor informed on all important matters pertaining to assigned job accountabilities.

Represent the City in a professional manner to all outside contacts when doing the City's business and with the general public.

**Typical Working Environment:**

Office environment with occasional field work and travel to other agencies and organizations

**Typical Physical Requirements for this Position:**

(To be inserted)

**Selection Criteria to Qualify for this Position:**

Bachelor's degree in Public Administration, Urban Studies, Planning, or related field.

One year experience in Economic Development (three years preferred)

**Employee's Acknowledgement and Date:** \_\_\_\_\_

**Supervisor's Acknowledgement and Date:** \_\_\_\_\_

**PROGRESS PLUS**   
Urban-Alternative Space Available

Report On: **Economic Development Activities**

<b>Progress Plus Scorecard For the 2<sup>nd</sup> Quarter of 2013</b>		
<b>Indicator</b>	<b>South St. Paul</b>	<b>Inver Grove Heights</b>
Number of new inquiries		12
Number of relocations		-1
Number of expansions		

**Second Quarter Website Analytics: April 1 - June 30, 2013:**

**Visits: 381**

**Unique Visitors (counted only once): 295**

**Pageviews: 869**

**New Activities**

***Brochure Development***

Blackshire Business Park and 5565 Blaine Avenue represented the featured properties inserts for the 2<sup>nd</sup> quarter. Insert highlighted their location and the flexibility each space offers for multiple business types and needs.

***Inquiries/Relocations/Expansions***

**GREATER MSP July 5<sup>th</sup> Inquiry** requested possible sites for:

- A publicly-traded, global company, specializing in the medical device industry is looking to expand to support the company's continuing growth. The project is expected to make a location decision in August 2013 and construction to begin shortly after a project location is chosen. Construction timing will be dependent on facilities available for lease. If existing lease options are not available, then shovel-ready, build to suit will be considered.
- 370 jobs with average base salary of \$47,500.
- Capital investment of \$50,000,000+. \$20,000,000 of this is targeted for build.
- 250,000 sf facility.

The southeast quadrant of Interstate 494 and Highway 52 in Inver Grove Heights was proposed as a site for this project and Bob Kueppers, Fine Associates LLC, was excited to share information about the property and the potential of a medical device company building there.

### **GREATER MSP June 5th Inquiry**

An out-of-state company looking to purchase an existing manufacturing facility in the east metro with good highway/interstate access. The building needs to be 50,000 square feet and have the ability to be expanded to 75,000 square feet in the future. Loading dock(s) and drive-in door for a semi are required. The building should be the standard 90-10 split with 90% manufacturing space and 10% office space.

The project is a manufacturing company that will be employing 50-75 people with annual salaries ranging from \$35-\$100k. It is a clean manufacturing process and should not require any special utilities. The company is looking to occupy their new facility by the fourth quarter of 2013.

490 & 494 Villaume (former Destron Fearing location) was submitted. Have received no response.

### **Tonna Mechanical**

The Rochester based heating, cooling and plumbing company is looking for 500-1000 SF office, 3000-4000SF warehouse/shop in Inver Grove Heights. They currently have a sales person in the area and are looking to find space by September. Reached out to better understand their specific needs, received no response.

### **CBRE**

CBRE has a client looking for 3 to 4 acres of industrial land in the South Metro for sale or lease. Inquiry was generated from broker tour invites. We are currently awaiting more information from CBRE to properly identify the best options.

### **Cushman/Wakefield Client Inquiry**

New inquiry presented by Cushman Wakefield for a client interested in space in the Twin Cities. Up to \$1M with long term lease, open to building product type. Have reached out to broker for further information, no further response.

### **Relan Green**

Relocating to Eagan from 6265 Carmen Avenue location. Owner of Relan mentioned that, although they had moved to Inver Grove Heights in the last year, the costs of the facility were too high for their business.

### **Manufacturing/Land**

GREATER MSP has inquired about existing building structure of 50,000 to 250,000 square feet, or developable land with capability to accommodate space demand. Progress Plus sent options, did not receive a response.

### **Flex**

GREATER MSP inquired about flex office space in the metro area for a regional headquarters or shared services center. Progress Plus contacted broker for possible location in Inver Grove, broker recommended that the site did not fit GREATER MSP's needs.

**Industrial**

California Mold Manufacturer reached out to GREATER MSP is working with a California mold manufacturer that is looking to locate in the Midwest. The company anticipates 15 jobs to start with. The company is looking for 10,000 SF existing manufacturing facility, would consider lease or purchase. Inquiry fulfilled, no response received.

**Warehouse**

A broker is looking for 11,000-16,000 SF warehouse space in Eagan or Mendota Heights with at least 18’ clear height and one oversized drive-in door (12’ W x 14’ H). Two buildings in South St. Paul and three in Inver Grove Heights were provided. No Update

**Food Manufacturer**

GREATER MSP has a user looking for existing space with a preference in the south metro to operate a food production facility. Require a minimum of 25,000 sf and capacity and affordable rates to handle waste water, primarily vinegar (approximately 20,000 gallons a day). Also need 2-3 dock doors and prefer to have some existing refrigeration to store 20-40 pallets. This requirement would provide 18 jobs to start, \$2 million capital investment. One option in each community provided.

**Outside Display Space**

Broker looking for a 12,000-20,000sf stand alone building that allows for outside display space. Must have 1 acre of outside storage. Building must have 16’ clear height and 10% of building must have office/showroom space. Prefer to purchase. Prefer Eagan but open to Burnsville, Mendota Heights or Inver Grove Heights. One option in Inver Grove Heights provided. No response received.

*Grow MN Meetings/Contacts*

**Independent Diesel and Inver Grove Heights Animal Hospital Meetings**

Two meetings were scheduled in July, one with Independent Diesel and the other with Inver Grove Heights Animal Hospital. Both businesses have been located in the Inver Grove Heights area for more than a decade. Inver Grove Heights Animal Hospital expressed satisfaction with the business climate and area, only downside is that there is almost no public transportation. Independent Diesel had some concerns related to feelings that the city would like to relocate the business. Owner had favorable comments about the area and the proximity to customers.

Future meetings are currently being pursued. List of businesses we are reaching out to:

South Saint Paul	Inver Grove Heights
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Travel Tags Sunlight Restaurant South St. Paul Steel Hoelkoetter International Clarion Hotel S & S Tree and Landscaping Twin City Bagel Husnik Meats Stebgo Waterous Valentino's Sportsman's Guide	Travel Tags Cenex Mauer Chevrolet Health Partners Clinic Hitching Post Aspen Medical Dental South Cahill Dental Care Metro Dental Care Entira Family Clinics
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July 29, 2013

Jennifer Gale  
President  
River Heights Chamber of Commerce  
5782 Blackshire Path  
Inver Grove Heights, MN 55076

Dear Jennifer:

I am writing to you today to express our sincere thanks and admiration for the efforts of ProgressPlus and the great benefit it provided us when we undertook our efforts to open our Inver Grove Heights Pawn America. Without the guidance and support of ProgressPlus, it is very likely that our investment in the community and the creation of approximately 40 well-paying jobs would not have occurred.

In 2011, we secured interest in a longtime vacant storefront that had been the anchor tenant of a local strip center. The space was large, over 33,000 square feet, and its vacancy was leading the center to a slow and painful decline. Our challenge was to determine the best approach to reach out to the City since the zoning required modification and the ordinance needed to be updated. To assist with this, we turned to ProgressPlus and they did not let us down. We received valuable advice and insight on how to best approach the key decision makers so we could effectively present our story as well as being made aware of aspects that would not be acceptable to the community or elected officials. The final result is that we have a great flagship store that would challenge any store in a regional mall and allows us to present our customers with an attractive and customer-friendly secondhand retail store and a full financial center that would be the envy of most banks.

Pawn America operates in 24 communities across our four-state area and we are members of every chamber of commerce covering our store locations; however, ProgressPlus is the only economic development organization to which we belong. The reason for this is simple. ProgressPlus is a unique and very effective organization that has established a proven and effective partnership with the communities it covers and we were truly impressed and, as a result, we wanted to be a part of it.

Again, we offer you our sincere thanks and appreciation for all the guidance and support we received as we were opening our new location in Inver Grove Heights and we are proud to be a member of such an effective organization.

Sincerely,



Chuck Armstrong  
Chief Legislative Officer

## Inver Grove Heights Data Profile

July 2013

2010 US Census Data

2011 ACS Estimates

2012 MN DEED Data

### SUMMARY

	2000	2010	2012
<b>Total population</b>	<b>29751</b>	<b>33880</b>	<b>34189</b>
Male	14737	16536	16224
Female	15014	16847	17730
Residents 18 and younger			
Black			1146
Asian			1092
Hispanic			3725
Median Household Income	59090	67661	62175
Average Household Size	2.62	2.5	2.53
Per Capita Income	25493	34651	33034
Median Housing Value	144800	234500	218600

### Household Type According to US Census Data via Met Council

Families without children	4646
Lived alone	3417
Married families with children	3108
Non-family households	792
Unmarried families with children	1364

### Housing Profile 2012 According to USACityFacts.com

Owner occupied	9991
Renter occupied	3377
Vacant	465

### Business Facts

Total number of firms, 2007	2686
Manufacturers shipments, 2007 (\$1000)	\$284,891
Retail sales, 2007 (\$1000)	\$413,726
Accommodation and food service sales, 2007 (\$1000)	\$41,126

## EMPLOYMENT IN INVER GROVE HEIGHTS

### Employment in Inver Grove Heights 1990-2011 (MN DEED Data, QCEW) Total Employment

1990	5724
2000	8168
2001	8797
2002	9015
2003	9440
2004	10457
2005	10623
2006	10597
2007	11167
2008	10465
2009	9557
2010	9340
2011	9705
2012	9665

### Employment by Sector 2012

Industry	Q1	Q2	Q3	Q4	Annual (Avg)
Total, All Industries (000000)	9,050	9,750	9,719	10,139	9,665
Natural Resources and Mining (1011)	241	511	381	341	369
Construction (1012)	485	608	686	680	615
Manufacturing (1013)	418	430	469	761	520
Trade, Transportation and Utilities (1021)	3,273	3,438	3,458	3,546	3,429
Information (1022)	104	106	113	111	109
Financial Activities (1023)	197	212	210	214	208
Professional and Business Services (1024)	791	872	916	915	874
Education and Health Services (1025)	1,871	1,815	1,722	1,867	1,819
Leisure and Hospitality (1026)	1,100	1,147	1,148	1,133	1,132
Other Services (1027)	260	244	254	249	252
Public Administration (1028)	307	363	359	318	337

### Job Gains from Expansions in Inver Grove Heights 2012

Industry	Q1	Q2
Total, All Industries (000000)	424	1,169
Natural Resources and Mining (1011)	23	291
Construction (1012)	18	164
Manufacturing (1013)	32	35
Trade, Transportation and Utilities (1021)	166	222
Information (1022)		
Financial Activities (1023)	18	25
Professional and Business Services (1024)	47	171
Education and Health Services (1025)	54	41
Leisure and Hospitality (1026)	45	88
Other Services (1027)	10	26
Public Administration (1028)	8	98

### Job Losses from Contractions in Inver Grove Heights 2012

Industry	Q1	Q2
Total, All Industries (000000)	571	445
Natural Resources and Mining (1011)	2	5
Construction (1012)	101	29
Manufacturing (1013)	29	15
Trade, Transportation and Utilities (1021)	88	77
Information (1022)		
Financial Activities (1023)	13	7
Professional and Business Services (1024)	118	41
Education and Health Services (1025)	88	170
Leisure and Hospitality (1026)	109	67
Other Services (1027)	22	32
Public Administration (1028)	0	0