

## Inver Grove Heights City Council Actions from Dec. 10, 2018 Meeting



The following actions were taken at the Dec 10, 2018 City of Inver Grove Heights Council meeting. City Council meetings are broadcast by the Town Square Television and are available for online viewing at [www.townsquare.tv](http://www.townsquare.tv)

### Certificate of Achievement for Excellence in Financial Reporting

The City of Inver Grove Heights was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of government accounting and financial reporting.

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

### Designate 2019 Polling Locations for Elections

City Council designated the 2019 polling locations: Precinct 1 – Amazing Grace Lutheran Church, 7160 South Robert Trail, Precinct 2 – Inverhills Church, 8265 Babcock Trail, Precinct 3 – National Guard Armory, 8076 Babcock Trail, Precinct 4 – Inver Grove Heights City Hall, 8150 Barbara Ave., Precinct 5 – Emanuel Lutheran Church, 2075 70th St. E., Precinct 6 – Good Shepherd Lutheran Church, 7600 Cahill Ave E., Precinct 7 – St. Patrick’s Catholic Church, 3535 72nd St. E., Precinct 8 – River Heights Vineyard Church, 6070 Cahill Ave. E., Precinct 9 – Crossroads Church, 5590 Babcock Trail, Precinct 10 – Bethesda Lutheran Church, 2855 47th St. E.,

Contact: Michelle Tesser, City Clerk, [mtesser@invergroveheights.org](mailto:mtesser@invergroveheights.org), 651-450-2513

### Fire Relief Association Retirement Benefit Increase

City Council approved the retirement benefit level increase from \$8,050 to \$8,100 per year of service, effective Jan. 1, 2019

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

### Pay Request #4 for the Heritage Village Park Dog Park Improvements

City Council approved Pay Request #4 to Pember Companies, Inc., in the amount of \$191,516.94 for the Heritage Village Park Dog Park. The project is funded by two grants the City has received from the State of Minnesota and the Park Acquisition and Development Fund.

Contact: Eric Carlson, Parks and Recreations Director, [ecarlson@invergroveheights.org](mailto:ecarlson@invergroveheights.org), 651-450-2587

### Rental Housing Licenses Approved

City Council approved three rental licenses: 5359 Audobon Avenue, 1181 80<sup>th</sup> Street, and 6974 Archer Court.

Contact: Nicole Cook, Rental and Code Compliance Coordinator, [ncook@invergroveheights.org](mailto:ncook@invergroveheights.org), 651-450-2491

## 2040 Comprehensive Plan Update

City Council authorized the submittal of the 2040 Comprehensive Plan update to the Metropolitan Council.

Contact: Allan Hunting, City Planner, [ahunting@invergroveheights.org](mailto:ahunting@invergroveheights.org), 651-450-2554

## Removal of Existing Home

City Council approved an agreement allowing an existing home on property located at 10371 Inver Grove Trail to be removed. The property is zoned A, Agricultural, which only allows one single family dwelling per lot. The owner will occupy the existing home until the new home on the property is completed.

Contact: Heather Botten, Associate Planner, [hbotten@invergroveheights.org](mailto:hbotten@invergroveheights.org) 651-450-2569

## Additional Official Depository for 2018

City Council approved Ehlers Investment Partners as an additional official depository for 2018.

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

## Fourth Generation Inver Grove Heights' Water Resources Management Plan

City Council adopted the Fourth Generation Inver Grove Heights' Water Resources Management Plan (WRMP).

Contact: Scott Thureen, Public Works Director, [sthureen@invergroveheights.org](mailto:sthureen@invergroveheights.org), 651-450-2571

## Minnesota Public Facilities Authority Real Property Declaration Signed

City Council authorized the Mayor and City Clerk to sign the Minnesota Public Facilities Authority Real Property Declaration for Project No. MPFA-PSIG-G-008-FY2018 (City Project No. 2016-01) dated Aug. 28, 2017.

Contact: Tom Kaldunski, City Engineer, [tkaldunski@invergroveheights.org](mailto:tkaldunski@invergroveheights.org), 651-450-2572

## Feasibility Public Hearings Scheduled for Three Projects

City Council received a petition from a member of the public. A neighborhood meeting on the project will take place on Jan. 2, 2019.

City Council received feasibility studies, and scheduled public hearings for:

- City Project No. 2018-09D-Atwater Path Reconstruction; public hearing scheduled for Jan. 14, 2019
- City Project No. 2018-09F-55<sup>th</sup> Street Court and 55<sup>th</sup> Street Reconstruction; public hearing scheduled for Jan. 14, 2019
- City Project No. 2015-03 – 65<sup>th</sup> Street Roadway and Drainage Improvements, and City Project 2018-03 – 65<sup>th</sup> Street Trunk Watermain Improvements; public hearing scheduled for Jan. 14, 2019

Contact: Scott Thureen, Public Works Director, [sthureen@invergroveheights.org](mailto:sthureen@invergroveheights.org), 651-450-2571

## **2019 City Council and Advisory Commission Meetings Scheduled**

City Council reviewed and accepted the schedule of meetings for 2019.

Contact: Michelle Tesser, City Clerk, [mtesser@invergroveheights.org](mailto:mtesser@invergroveheights.org), 651-450-2513

## **Fire Station #2 Contract Amended**

City Council amended the contract, dated Nov. 13, 2017, between the City and Five Bugles Design (Wendel), to include an amendment of professional services for additional stormwater and utility services for Project 2014-10 Fire Station #2 New Construction.

Contact: Judy Thill, Fire Chief, [jthill@invergroveheights.org](mailto:jthill@invergroveheights.org), 651-450-2495

## **Fire Station #1 Carpet Replacement**

City Council awarded the replacement of carpeting at Fire Station #1 to Empire Today for the amount of \$9,875.

Contact: Judy Thill, Fire Chief, [jthill@invergroveheights.org](mailto:jthill@invergroveheights.org), 651-450-2495

## **Change Order No. 1 for Fire Station #2 Project**

City Council approved Change Order #1 for \$2,558 to revise footing steps and foundation wall to accommodate the depth of sanitary sewer and exterior sanitary structure for the Fire Station #2 construction project.

Contact: Judy Thill, Fire Chief, [jthill@invergroveheights.org](mailto:jthill@invergroveheights.org), 651-450-2495

## **2019 Police Department Fee Schedule Changes**

City Council approved the 2019 Police Department fee schedule changes.

Contact: Paul Schnell, Chief of Police, [pschnell@invergroveheights.org](mailto:pschnell@invergroveheights.org), 651-450-2525

## **Arbor Pointe Street Lighting 2018-04 Final Change Order**

City Council approved the Final Change Order No. 2 in the amount of \$5264.05 for a revised contract amount of \$52,211.75, for the Arbor Point PUD Shared Street Light Improvements.

Contact: Tom Kaldunski, City Engineer, [tkaldunski@invergroveheights.org](mailto:tkaldunski@invergroveheights.org), 651-450-2572

## **Fire Station #2 Pay Voucher No. 5**

City Council approved Pay Voucher No. 5 for Fire Station #2 Sewer and Water Improvements and Conduit for Fiber Optic Improvements.

Contact: Tom Kaldunski, City Engineer, [tkaldunski@invergroveheights.org](mailto:tkaldunski@invergroveheights.org), 651-450-2572

## **Personnel Actions**

City Council confirmed and approved the following personnel actions:

Part-time/temporary/seasonal: Finance – Westley Kinkade, Lifeguard; Laura Kurr, Lifeguard/water Safety Instructor/Lesson Manager

Voluntary resignations: Steve Povolny, Firefighter; Ian Anderson, Lifeguard; Scott Cocchiarella, Golf Course Cashier; Matthew Willig, Golf Course Cashier; All seasonal golf employees as of Nov. 28, 2018

Contact: Janet Shefchik, HR Manager, [jshefchik@invergroveheights.org](mailto:jshefchik@invergroveheights.org), 651-450-2512

### 2019 Liquor License Renewals

City Council held a public hearing and approved the renewal applications for liquor licenses for 2019.

Contact: Michelle Tesser, City Clerk, [mtesser@invergroveheights.org](mailto:mtesser@invergroveheights.org), 651-450-2513

### Pawn American License Renewal

City Council held a public hearing and approved the renewal of a pawnbroker's license for Pawn America, located at 5300 S. Robert Trail.

Contact: Michelle Tesser, City Clerk, [mtesser@invergroveheights.org](mailto:mtesser@invergroveheights.org), 651-450-2513

### 2019 Tax Levies and Budgets

City Council adopted the 2019 Budget:

- General Fund \$24,456,500
- Recreation Fund \$678,000
- Community Center Fund \$3,806,100
- EDA Operations Fund \$75,100
- Storm Water Fund \$531,800
- Storm Water – NWA Fund \$0
- ADA Fund \$66,500
- Water Fund \$3,283,200
- Water Rev Ref 2012A Fund \$21,100
- Water Connection Fund \$0
- Water System Improvements Fund \$652,600
- Water – NWA Fund \$5,000
- Sewer Fund \$3,921,900
- GO Sewer Rev 2010A Fund \$100,600
- GO Sewer Rev 2014B Fund \$114,400
- GO Sewer Rev 2015B Fund \$112,300
- GO Sewer Rev 2017A Fund \$157,800
- Sewer Connection Fund \$0
- Sewer – NWA Fund \$5,000
- Golf Course Fund \$1,780,100
- Risk Management Fund \$1,011,800
- Central Equipment Fund \$2,851,100
- Central Stores Fund \$105,200
- City Facilities Fund \$1,226,100
- Technology Fund \$877,600

City Council adopted the final tax levies for 2018, collectible in 2019:

- General Operating Fund \$20,687,200
- Bond Retirement (\$2,544,094)
  - City Share of Special Assessments \$213,693
  - G.O. Improvement Bonds, 2014B \$0 (Levy of \$51,879 less excess of \$51,879)
  - G.O. Refunding Capital Impr. Bonds, 2016A \$616,284
  - G.O. Improvement Bonds, 2010B \$177,250 (Levy of \$283,375 less \$106,125 of funds available)
  - G.O. Bonds, 2015A \$634,343
  - G.O. Bonds, 2017B \$262,524
  - G.O. Capital Improvement Bonds, 2018A \$640,000
- Total Levy \$23,231,294

City Council adopted the storm water special taxing district tax levies for 2018, collectible in 2019:

- Bond Retirement
  - 70th Street Reconstruction Storm Water Special Taxing Districts
    - Babcock Trail \$22,230
    - South Grove \$41,285
    - 70th Street \$15,879

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

### 2019-2023 Capital Improvement Plan

City Council approved the 2019-2023 Capital Improvement Plan.

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

### 2018A and 2019A Bond Sales

City Council awarded the sale of \$10,000,000 General Obligation Capital Improvement Bonds, Series 20189A and \$2,500,000 General Obligation Capital Improvement Bonds, Series 2019A. Both issuances will be used to finance #1410, Fire Station #2.

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

### Development Fees Third Reading

City Council held the third and final reading of an ordinance to amend the City Code to adjust the fees and charges associated with development activities, including water and sanitary sewer connection fees, and fees associated with planning activities.

Contact: Kristi Smith, Finance Director, [ksmith@invergroveheights.org](mailto:ksmith@invergroveheights.org), 651-450-2521

### Gambling Ordinance Amendment

City Council held the third reading of the gambling ordinance amendment, and approved the changes, minus the 10% contribution.

Contact: Michelle Tesser, City Clerk, [mtesser@invergroveheights.org](mailto:mtesser@invergroveheights.org), 651-450-2513

### **TIF Plan for District No. 4-1 Modified**

City Council approved a modification to the Tax Increment Finance Plan for Tax Increment Financing District No. 4-1, for assistance for the construction of affordable housing outside the district.

Contact: Janice Gundlach, Community Development Director, [jgundlach@invergroveheights.org](mailto:jgundlach@invergroveheights.org), 651-450-2546

### **TIF Development Agreement with Dignicare**

City Council authorized the Mayor and City Administrator to execute a Tax Increment Financing Development Agreement with Dignicare Properties of Inver Grove Heights.

Contact: Janice Gundlach, Community Development Director, [jgundlach@invergroveheights.org](mailto:jgundlach@invergroveheights.org), 651-450-2546

### **Potential Changes to Ordinances Related to Dogs**

City Council tabled changes to ordinances related to dogs for further discussion at the Nov. 13 meeting. The two issues the Council desired to discuss further were any changes to the dog leash requirements and dog licensing, which were discussed at the Dec. 10 meeting.

Contact: Eric Carlson, Parks and Recreations Director, [ecarlson@invergroveheights.org](mailto:ecarlson@invergroveheights.org), 651-450-2587

### **Parks and Recreation Department Organizational Structure**

City Council approved a change to the Parks and Recreation Department's organizational structure and job descriptions to include a Recreation Superintendent, and a part-time Recreation Specialist. Council tabled the approval of an Operations and Maintenance Supervisor for further discussion.

Contact: Eric Carlson, Parks and Recreations Director, [ecarlson@invergroveheights.org](mailto:ecarlson@invergroveheights.org), 651-450-2587